

## MINUTES

### REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)\*

Tuesday, June 21, 2022, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

*\*All references to "City Council" include those other agencies which are listed above*

*The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.*

- I. CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:02 p.m., with Council Members Froio, Parlet, Turner and Mayor Mattina present in the Council Chamber. Council Member Green attended via Zoom.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Mattina.
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Froio, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to accept agenda as posted.
- IV. CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of June 7, 2022.
- C. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to *Government Code* section 54953(e).
- D. FY 2021/22 3<sup>rd</sup> Quarter Financial Report: Receive and file the FY 2021-22 3<sup>rd</sup> Quarter Financial Report.
- E. Delinquent Utilities Report: Adopt the resolution to cause a written report to be prepared and filed with the City Clerk regarding delinquent water, sewer and solid waste user charges, fees, and penalties for the period of June 1, 2021 through May 31, 2022 and setting a public hearing on the written report prior to collection on the tax roll.
- F. Master Salary Schedule: Approve a Resolution rescinding Resolution 2832 (2021) and revising the Master Pay Schedule in conformance with California Code of Regulations, Title 2, Section 570.5.
- G. Utilities Director Job Description: Approve a Utilities Director classification at salary range MM164.
- Vote on the Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to approve the Consent Agenda, items A-G.
- V. PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: There was no input offered by the public.

B. Presentation: Grace Gomez and Jasmine of the Youth Governance Council gave an update on their activities including: Speaking with business owners to create a skate night & a karaoke night; working with the Chamber on youth mentorship opportunities; working with the District's Wellness Committee; and speaking at a Rotary Meeting. They also thanked Mayor Mattina for assisting with writing their vision statement.

C. Proclamation: A proclamation was presented by Mayor Mattina honoring Barbara Breunig for her contributions to the Lakeport Main Street Association and the City of Lakeport.

## VI. COUNCIL BUSINESS:

### A. City Manager

1. Lakeport Main Street Association: The staff report was presented by City Manager Ingram.

Marie Schrader presented an update of the Lakeport Main Street Association's activities and accomplishments.

A motion was made by Council Member Froio, seconded by Council Member Parlet, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to approve a Memorandum of Understanding between the City of Lakeport and the Lakeport Main Street Association for the period of July 1, 2022 through June 30, 2023 with amendment to section C.2. increasing the \$1,000 monthly stipend from ten months to twelve months for a total contract not to exceed \$22,000.

2. 2022 League of California Cities Annual Conference: The staff report was presented by City Manager Ingram.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to appoint Council Member Kenneth Parlet as the voting delegate, Council Member Mireya Turner as the first alternate, and Mayor Stacey Mattina as the second alternate voting delegates for the League of California Cities Annual Conference to be held September 7-9, 2022.

### B. Assistant City Manager

1. 2022-21 Recommended Budget: The staff report was presented Assistant City Manager Walker.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to adopt the recommended budget for the City of Lakeport and its component units authorize the City Manager to expend the appropriations found therein for the fiscal year 2022-23.

2. Appropriations Limit: The staff report was presented by Assistant City Manager Walker.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to approve the appropriations limit of \$15,448,620 in Fiscal Year 2022-23 for the City of Lakeport and adopt the proposed resolution.

## VII. CITY COUNCIL COMMUNICATIONS:

### A. Travel, Calendar, and Miscellaneous Reports, if any:

Council Member Froio offered no report.

Council Member Parlet was pleased to see a lot of activity at the lake last weekend and appreciated the Quagga check stations.

Mayor Mattina wished everyone a Happy Fourth of July.

Mayor Pro Tem Turner offered no report.

Council Member Green thanked Kevin and Ron for assisting him in understanding Phase 3 of Westside Park. He also gave a shout out to the City regarding diversity and inclusion with regard to the City considering naming the park with involvement of the tribes.

City Attorney Ruderman offered no report.

City Manager Ingram congratulated Ron Ladd who received a credential for Logistics Chief from Cal-OES and reminded the Council that the next regular meeting would take place July 19 with the July 5 meeting cancelled for the Independence day holiday.

Finance Director Walker reported that the water revenue bonds are scheduled to close tomorrow.

Police Chief Rasmussen offered no report.

Public Works Superintendent Ladd reported that the City sponsored a Cal-OES emergency training for after disaster recovery which was well-attended.

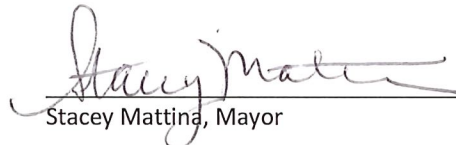
Administrative Services Director Buendia offered no report.

Utilities Superintendent Harris offered no report.

Community Development Director Byers was absent.

Mayor Mattina adjourned the meeting at 7:04 p.m.

VIII. ADJOURNMENT:

  
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Stacey Mattina, Mayor

Attest:

  
Kelly Buendia, City Clerk