

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)*

Tuesday, October 18, 2022, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

**All references to "City Council" include those other agencies which are listed above*

The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

- I. **CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:00 p.m., with Council Members Froio, Green, Parlet, Spurr, and Mayor Mattina present.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by George Spurr.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** Administrative Services Director/City Clerk Buendia requested to pull Item V.B. New Employee Introductions and item IX.2 Closed Session for Labor Negotiations from the agenda. A motion was made by Council Member Green, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0, to approve the agenda with the removal of items V.B. and IX.2.

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.
- IV. **CONSENT AGENDA:**
 - A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
 - B. Minutes: Approve minutes of the City Council regular meeting of September 20, 2022.
 - C. Warrants: Approve the warrant register of September 27, 2022.
 - D. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to *Government Code* section 54953(e).
 - E. Application 2022-024: Approve application 2022-024, with staff recommendations, for the 2022 Clear Lake High School Homecoming Parade.
 - F. Application 2022-025: Approve application 2022-025, with staff recommendations, for the 2022 Halloween Parade
 - G. Community Development Department Quarterly Report: Receive and file the CDD quarterly report for the first quarter of the 2022-23 fiscal year.
 - H. Permanent Local Housing Allocation (PLHA): Adopt a resolution authorizing the City Manager to apply for PLHA funding allocations in accordance with the 5-year plan
 - I. Notice of Completion: Adopt the resolution accepting construction of the Martin Street Apartments Off-Site Improvement Project by Pacific West Builders and authorize the filing of the Notice of Completion
 - J. Letter of Support: Approve the Mayor signing the letter of support for Pacific West Communities, Inc. to apply for an Infill Infrastructure Grant for the Bevins Street Senior Apartments.

Vote on the Consent Agenda:

A motion was made by Council Member Spurr, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0, to approve the Consent Agenda, Items A-J.

V. PUBLIC PRESENTATIONS/REQUESTS:

A. Public Input:

Kim Walter spoke about a serious decline in downtown Lakeport neighborhoods, spoke about problems at a nuisance house on Third Street and calling for action by the City.

Cassandra Benitez spoke about the nuisance house on Third Street requesting assistance.

Carol Bice spoke about the nuisance house and reported an additional house at the end of 4th Street, stating it had been a problem for ten years.

Don Baze spoke about the Parkside Development history and in protest of any zone change.

Sam Walter wanted a written progress report about what the city can and cannot do in code enforcement.

Durriya Syed of the California Department of Insurance reported on work being done with Cal-Fire, utilities companies and others to reduce wildfire risk.

B. Introduction of New Employees:

This item was removed from the agenda.

C. Proclamation:

Mayor Mattina presented a proclamation to leadership from Lake Family Resource Center declaring October 2022 as Domestic Violence Awareness Month.

D. Presentation:

Mayor Mattina presented a plaque in appreciation of former Council Member Mireya G. Turner's contributions to the City.

VI. PUBLIC HEARINGS

A. Community Development Block Grant (CDBG) Close Outs:

The staff report was presented by Assistant City Manager Walker.

Mayor Mattina opened the public hearing at 6:52 p.m. With no comments by the public, Mayor Mattina closed the public hearing at 6:52 p.m.

A motion was made by Council Member Green, seconded by Council Member Parlet and unanimously carried by voice vote 5-0-0-0, to approve the close out of CDBG grant CDBG 17-CDBG-12018, and direct staff to submit the final close out documents to HCD; to approve the close out of CDBG grant 18-CDBG-12912-12018, and direct staff to submit the final close out documents to HCD; to approve the close out of CDBG grants CDBG 20-CDBG-CV1-00019, and direct staff to submit the final close out documents to HCD.

B. Community Development Block Grant (CDBG) Amendment:

The staff report was presented by Community Development Director Byers.

Mayor Mattina opened the public hearing at 6:59 p.m. With no input from the public, Mayor Mattina closed the public hearing at 7:00 p.m.

A motion was made by Council Member Green, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0, to adopt the draft Resolution authorizing the City Manager to sign necessary amendment documents for the State

Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act, Rounds 2 and 3.

- C. Outdoor Dining Design Guidelines: The staff report was presented by Community Development Director Byers.

Mayor Mattina opened the public hearing at 7:06 p.m.

Deanne Padel from the Gaslight Grill spoke in favor of the item; was not in favor of umbrellas as part of the design and expressed interest in any grant funding to assist with costs.

Laurel McCarthy asked several clarifying questions about the proposed outdoor dining guidelines.

Mayor Mattina closed the public hearing at 7:28 p.m.

Staff direction was provided, and a motion was made by Council Member Green, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0, to Re-Introduce the draft Ordinance modifying Title 17 Land Use, Zoning and Signs for language referring to Outdoor Dining Design Guidelines, and hold the public hearing to be held on November 15, 2022.

VII. COUNCIL BUSINESS:

- A. Community Development Director

- 1. Contract Award: The staff report was presented by Community Development Director Byers.

A motion was made by Council Member Parlet, seconded by Council Member Green, and unanimously carried by voice vote 5-0-0-0, to approve and authorize the City Manager to execute a professional services agreement with WMH for the Lakeport Blvd at Bevins Street Project Study Report Equivalent.

- B. City Manager

- 1. Mutual Aid Agreement: The staff report was presented by City Manager Ingram.

A motion was made by Council Member Green, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0, to approve the mutual aid agreement for emergency assistance among the City of Lakeport, City of Clearlake, City of Ukiah, City of Fort Brag, City of Willits and City of Point Arena and authorize the City manager to sign and make any minor modifications to that do not alter the intent of the agreement.

- C. Assistant City Manager

- 1. Financial Report The staff report was presented by Assistant City Manager Walker.

A motion was made by Council Member Parlet, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0, to approve the amendments to the fiscal year 2022-23 City budget.

- D. Public Works Superintendent

- 1. Contract: The staff report was presented by City Manager Ingram.

A motion was made by Council Member Green, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0, to authorize the City Manager to execute the on-call professional service agreements with the 15 contractors identified in the staff report.

VIII. CITY COUNCIL COMMUNICATIONS:

**A. Travel, Calendar, and
Miscellaneous Reports, if any:**

Acting City Attorney Jack had no report.

City Manager Ingram shoutout to City staff for the projects that are getting accomplished, including breaking ground on the Lakefront Park project.

Community Development Director Byers had no report.

Police Chief Rasmussen reported that all of the automated license plate readers' cameras have been installed. He described a few instances of how they have been useful since installation, including catching a vehicle used in an armed robbery from another jurisdiction.

Public Works Superintendent Ladd advised the Hartley Street Pedestrian Safety Improvement Project has gone well, and that construction fencing have gone up around the Natural High/Lakefront Park Project area.

Administrative Services Director Buendia had no report.

Assistant City Manager Walker had no report.

Utilities Superintendent Harris had no report.

Council Member Froio advised that he had toured the Hartley Street project. He also observed the micro surfacing project and is pleased with the results.

Council Member Spurr had no report.

Council Member Green thanked the Council for their patience and expressed his appreciation for the Council and the staff.

Council Member Parlet had no report.

Mayor Mattina attended the Harvest Festival and expressed interest in getting some groups together to continue the Konocti Challenge event.

IX. CLOSED SESSION:

Mayor Mattina adjourned the meeting to Closed Session at 9:04 p.m., to discuss the following. Mayor Mattina recused herself from the item:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)
Property Addresses: 445 N. Main Street, 901 Larrecou Lane
Agency Negotiator: City Manager Ingram
Negotiating Parties: City of Lakeport and the Lakeport Fire Protection District
Under Negotiation: Price and Terms of Payment

This item was removed from the agenda:


2. Conference with Labor Negotiator (Gov. Code §54957.6)
Name of Agency Negotiators: Administrative Services Director Buendia and Margaret Long
Employee Organization: Lakeport Police Officers' Association (LPOA)

Report Out of Closed Session:

There was no report out of closed session.

X. ADJOURNMENT:

Mayor Mattina adjourned the meeting at 9:28 p.m.



Stacey Mattina, Mayor

Attest:



Kelly Buendia, City Clerk