



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)*

Tuesday, December 20, 2022, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

**All references to "City Council" include those other agencies which are listed above*

The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

- I. **CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:02 p.m., with Council Members Parlet, Spurr, and Mayor Mattina present, with Council Member Froio absent.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Kevin Ingram.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote 3-0-0-1, to accept agenda as posted.
- IV. **CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of December 6, 2022 and the special meeting of December 12-13, 2022.
- C. Cross Connection Ordinance: Adopt an Ordinance of the City Council of the City of Lakeport Repealing and Replacing Chapter 13.08 of Title 13 of the Lakeport Municipal Code to Adopt a Cross-Connection Control Program to Protect the Public Water System.
- D. Contract Amendment: Approve Amendment #1 to the Employment Agreement with Kevin M. Ingram and authorize the mayor to sign.
- Vote on the Consent Agenda:** Prior to taking action on the Consent Agenda Mayor Mattina read the following disclaimer:
- "Before we move on to taking action on the consent calendar, I'd like to publicly announce that GC Code §54953 (c)(3) requires the City Council to orally report a summary of any Council action on salaries, salary schedules, or fringe benefits for any executive Managers.
- Accordingly, before the City Council this evening, as part of agenda item IV-D is a recommendation to approve a contract amendment for City Manager.
- The proposed amendment to Mr. Ingram's employment agreement would increase the salary stated in Mr. Ingram's Employment Agreement by six percent (6%) effective December 6, 2022, and an additional three percent (3%) effective on July 1, 2023."
- A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote 3-0-0-1, to approve the Consent Agenda, items A-D, with Councilmember Froio absent.
- V. **CITY COUNCIL REORGANIZATION:**

A. City Clerk

Certification of County Elections Office—Results of Canvas and Adoption of Resolution Reciting Facts of Election

The staff report was presented City Clerk Buendia.

A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote 3-0-0-1, with Councilmember Froio absent to

1. Approve the Certification of County Elections Office of Results of the Canvass of the Consolidated General Election and adopt the proposed resolution reciting the facts of the consolidated general municipal election held in said City of Lakeport on the 8th day of November, 2022, declaring the results thereof and such other matters as are provided by law.
2. Receive and file the resignation of newly elected Council Member Mireya G. Turner

Presentation to Outgoing City Councilmembers

Mayor Mattina presented a gift to Outgoing City Councilmember George Spurr.

Oaths of Office

City Clerk Buendia administered the oaths of office to newly elected and appointed Council Members Stacey Mattina, Kim Costa, and Brandon Disney.

Appointment of Mayor and Mayor Pro Tem

City Clerk Buendia requested nominations for Mayor.

A nomination was made by Council Member Parlet, and unanimously carried by voice vote 4-0-0-1, to appoint Council Member Mattina as Mayor for a period of one year, with Councilmember Froio absent.

City Clerk Buendia requested nominations for Mayor Pro Tem.

A nomination was made by Council Member Parlet, and unanimously carried by voice vote 4-0-0-1, to appoint Council Member Froio as Mayor Pro Term for a period of one year, with Councilmember Froio absent.

VI. PUBLIC PRESENTATIONS/REQUESTS:

A. Public Input:

There was no input offered by the public.

B. Introduction:

Fire Chief Patrick Reitz introduced himself to the Council.

VII. COUNCIL BUSINESS:

A. Assistant City Manager

1. Professional Services Agreement

The staff report was presented by Assistant City Manager Walker.

A motion was made by Council Member Parlet, seconded by Council Member Disney, and unanimously carried by voice vote 4-0-0-1, to authorize the City Manager to execute the attached professional services agreement with NHA Advisors LLC, with Councilmember Froio absent.

2. Lake Family Resource Center (LFRC) Reimbursement Agreement:

The staff report was presented by Assistant City Manager Walker and Chief Rasmussen.

Sherri Young, Victim Services Director and Lisa Morrow, LFRC Executive Director spoke in favor of the program and were available for questions.

A motion was made by Council Member Parlet, seconded by Council Member Disney, and unanimously carried by voice vote 4-0-0-1, to authorize the City Manager to execute the reimbursement agreement with the Lake Family Resource Center (LFRC) , with Councilmember Froio absent.

B. Chief Building Official

1. Clean Water Program

Chief Building Official Moss updated the City Council on the Clean Water Program by.

Supervisor Michael Green commented on the program and encouraged participation in the storm water committee.

VIII. CITY COUNCIL COMMUNICATIONS:

A. Travel, Calendar, and Miscellaneous Reports, if any:

City Attorney Ruderman offered no report.

City Manager Ingram welcomed the new Council members. He announced that Paul Harris is the new Utilities Director and Ron Ladd is the new Public Works Director.

Police Chief Rasmussen welcomed the new Council Members and announced that the Sherriff vacancy will be filled by Rob Howe.

Public Works Director Ladd introduced himself and welcomed the new Council Members.

Administrative Services Director Buendia offered no report.

Assistant City Manager Walker offered no report.

Utilities Superintendent Harris welcomed the new Council Members and offered a tour of the water and wastewater plants.

Council Member Froio was absent.

Council Member Parlet spoke about the Caltrans project on Highways 29 and 20. He gave an update on LTA.

Council Member Costa thanked everyone for the warm welcome.

Council Member Disney thanked everyone for the welcome.

Mayor Mattina welcomed the new Council members and thanked the public for voting for her.

IX. ADJOURNMENT:

Mayor Mattina adjourned the meeting at 6:58 p.m.

Stacey Mattina, Mayor

Attest:

Kelly Buendia, City Clerk