



AGENDA

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, October 18, 2022 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

See Teleconferencing Instructions Below

Masks HIGHLY encouraged where six foot distancing cannot be maintained.

Pursuant to Assembly Bill 361, signed by Governor Newsom on September 16, 2021, the regular meeting of the City Council for **October 18, 2022** will be conducted both in person, and telephonically through Zoom.

If you cannot attend in person, and would like to speak on an agenda item, you can access the **Zoom** meeting remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/97368201787?pwd=a2NvVnN6MEFjQ2Exc2pTZkpldU1sQT09>

Passcode: 477973

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 973 6820 1787

Passcode: 477973

International numbers available: <https://zoom.us/u/abNyiaqY1I>

The City wants you to know that you can also submit your comments by email to virtualhost@cityoflakeport.com.

To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to **3:30 p.m. on Tuesday, October 18, 2022.**

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on.

Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words).

Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



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Tuesday, October 18, 2022, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

**All references to "City Council" include those other agencies which are listed above*

The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

- I. **CALL TO ORDER & ROLL CALL:** 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** Move to accept agenda as posted, or move to add or delete items.
To add item, Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the Agenda being posted.
- IV. **CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of September 20, 2022.
- C. Warrants: Approve the warrant register of September 27, 2022.
- D. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to *Government Code* section 54953(e).
- E. Application 2022-024: Approve application 2022-024, with staff recommendations, for the 2022 Clear Lake High School Homecoming Parade.
- F. Application 2022-025: Approve application 2022-025, with staff recommendations, for the 2022 Halloween Parade
- G. Community Development Department Quarterly Report: Receive and file the CDD quarterly report for the first quarter of the 2022-23 fiscal year.
- H. Permanent Local Housing Allocation (PLHA): Adopt a resolution authorizing the City Manager to apply for PLHA funding allocations in accordance with the 5-year plan
- I. Notice of Completion: Adopt the resolution accepting construction of the Martin Street Apartments Off-Site Improvement Project by Pacific West Builders and authorize the filing of the Notice of Completion
- J. Letter of Support: Approve the Mayor signing the letter of support for Pacific West Communities, Inc. to apply for an Infill Infrastructure Grant for the Bevins Street Senior Apartments.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Per *Government Code* §54954.3(a), the City Council cannot take action or express a*

consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda

- B. Introduction of New Employees: Introduce new Public Works employees Cody Morland and Lucy Avilez.
- C. Proclamation: Presentation of a proclamation declaring October 2022 as Domestic Violence Awareness Month.
- D. Presentation: Presentation of a plaque in appreciation of former Council Member Mireya G. Turner’s contributions to the City.

VI. PUBLIC HEARINGS

- A. Community Development Block Grant (CDBG) Close Outs: Hold a public hearing and
 - 1. Approve the close out of CDBG grant CDBG 17-CDBG-12018, and direct staff to submit the final close out documents to HCD.
 - 2. Approve the close out of CDBG grant 18-CDBG-12912-12018, and direct staff to submit the final close out documents to HCD.
 - 3. Approve the close out of CDBG grants CDBG 20-CDBG-CV1-00019, and direct staff to submit the final close out documents to HCD..
- B. Community Development Block Grant (CDBG) Amendment: Adopt the draft Resolution authorizing the City Manager to sign necessary amendment documents for the State Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act, Rounds 2 and 3.
- C. Outdoor Dining Design Guidelines: Hold a public hearing and
 - 1. Introduce the draft Ordinance modifying Title 17 Land Use, Zoning and Signs for language referring to Outdoor Dining Design Guidelines, and set a second reading for November 1, 2022 and
 - 2. Adopt the Draft Resolution establishing the Outdoor Dining Design Guidelines.

VII. COUNCIL BUSINESS:

- A. Community Development Director
 - 1. Contract Award: Approve and authorize the City Manager to execute a professional services agreement with WMH for the Lakeport Blvd at Bevins Street Project Study Report Equivalent.
- B. City Manager
 - 1. Mutual Aid Agreement: Approve the mutual aid agreement for emergency assistance among the City of Lakeport, City of Clearlake, City of Ukiah, City of Fort Brag, City of Willits and City of Point Arena and authorize the City manager to sign and make any minor modifications to that do not alter the intent of the agreement.
- C. Assistant City Manager
 - 1. Financial Report Approve the amendments to the fiscal year 2022-23 City budget.
- D. Public Works Superintendent
 - 1. Contract: Authorize the City Manager to execute the on-call professional service agreements with the 15 contractors identified in the staff report.

VIII. CITY COUNCIL COMMUNICATIONS:

- A. Travel, Calendar, and Miscellaneous Reports, if any:

IX. CLOSED SESSION

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)
Property Addresses: 445 N. Main Street, 901 Larrecou Lane

- Agency Negotiator: City Manager Ingram
Negotiating Parties: City of Lakeport and the Lakeport Fire Protection District
Under Negotiation: Price and Terms of Payment
2. Conference with Labor Negotiator (Gov.Code §54957.6)
Name of Agency Negotiators: Administrative Services Director Buendia and Margaret Long
Employee Organization: Lakeport Police Officers' Association (LPOA)

X. ADJOURNMENT:

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 225 Park Street, Lakeport, California, during normal business hours. Such documents are also available on the City of Lakeport's website, www.cityoflakeport.com, subject to staff's ability to post the documents before the meeting.

The City of Lakeport, in complying with the *Americans with Disabilities Act (ADA)*, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

Hilary Britton, Deputy City Clerk