



# MINUTES

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)\*

Tuesday, January 3, 2023, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

*\*All references to "City Council" include those other agencies which are listed above*

*The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.*

- I. **CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:00 p.m., with Council Members Costa, Froio, Parlet, and Mayor Mattina present, with Council Member Disney absent.
  - II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Pro Tem Froio.
  - III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Parlet, seconded by Council Member Froio, and unanimously carried by voice vote 4-0-0-1, with Council Member Disney absent, to accept agenda as posted.
  - IV. **CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
    - A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
    - B. Minutes: Approve minutes of the City Council regular meeting of December 20, 2022.
    - C. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to Government Code section 54953(e).
    - D. Renew Emergency: Covid-19: Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.
    - E. Military Equipment Use Policy:
      - 1. Accept notification of the LPD intent to request Federal property should desirable property become available utilizing the LESO Program while adhering to its Military Equipment Policy;
      - 2. Approve the 2023 Military Equipment Policy and City Ordinance, as drafted; and,
      - 3. Set this matter for Public Hearing and adoption at the February 7, 2023 Lakeport City Council Meeting.
    - F. Master Salary Schedule Update: Approve a Resolution rescinding Resolution 2896 (2022) and revising the Master Pay Schedule in conformance with California Code of Regulations, Title 2, Section 570.5.
    - G. Notice of Completion: Adopt the resolution accepting construction of the 2022 Micro-surface Project, by Pavement Coatings Co. and authorize the filing of the Notice of Completion.
- Vote on the Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Froio, and unanimously carried by voice vote 4-0-0-1, with Council Member Disney absent, to adopt the Consent Agenda, items A-G.

**V. PUBLIC PRESENTATIONS/REQUESTS:**

- A. Public Input: There was no input offered by the public.

**VI. COUNCIL BUSINESS:**

## A. City Attorney

1. Council and Civic  
Engagement Training:  
Brown Act

The City Attorney presented an update on recent Brown Act Legislation.

## B. Administrative Services Director

1. Mayoral Appointments:

The staff report was presented by Administrative Services Director/City Clerk Buendia.

1. Mayor Mattina appointed Council Members as liaisons to various Boards, Committees, and Commissions with the list of appointments attached to these Minutes; and
2. A motion was made by Council Member Froio, seconded by Council Member Parlet, and unanimously carried by voice vote 4-0-0-1, with Council Member Disney absent, to adopt a resolution appointing Mayor Mattina and Mayor Pro Tem Froio as the alternate, to represent and vote on behalf of the City at the League of California Cities, Redwood Empire Division Business meetings; and Mayor Mattina and Mayor Pro Tem Froio as the alternate; to represent the City and vote at Division Legislative Committee meetings.

2. Telecommute Policy:

The staff report was presented by Administrative Services Director/City Clerk Buendia.

A motion was made by Council Member Parlet, seconded by Council Member Costa, and unanimously carried by voice vote 4-0-0-1, with Council Member Disney absent, to approve a Lakeport Employee Telecommute Program Policy.

## C. City Manager

1. Traffic Safety Update:

The staff report was presented by City Manager Ingram.

Dr. David Browning commented on poor drivers and encouraged driver education. He reported that Clear Lake Ave heading east towards Main there is not good directional signage, Tunis and Second has bushes blocking view, heading west on Fifth from Main at Forbes often has firetruck parking that blocks visibility.

Nathan Maxman commented on several areas mentioned in the staff report, including the crossing on Lakeport Boulevard and the Intersection of North Main, Clear Lake Ave, and High Street.

**VII. CITY COUNCIL COMMUNICATIONS:**

- A. Travel, Calendar, and  
Miscellaneous Reports, if any:

City Attorney Ruderman had no report.

City Manager Ingram had no report.

Police Chief Rasmussen reported that a heavy storm is anticipated over the next two days. Officers will be on alert. City staff has met with County OES.

Public Works Director Ladd stated that extra crews are on call, generators in place, and equipment staged in preparation for any flooding.

Administrative Services Director Buendia had no report.

Assistant City Manager Walker had no report.

Utilities Superintendent Harris had no report.

Council Member Froio apologized for missing the last meeting.

Council Member Parlet commented on the Caltrans sign on Highway 29.

Council Member Costa had no report.

Council Member Disney was absent.

Mayor Mattina wished everyone a happy new year.

Mayor Mattina adjourned the meeting at 7:39 p.m.

**VIII. ADJOURNMENT:**

\_\_\_\_\_  
Stacey Mattina, Mayor

Attest:

\_\_\_\_\_  
Kelly Buendia, City Clerk

**LAKEPORT CITY COUNCIL**  
**EFFECTIVE JANUARY 3, 2023**  
**LIAISONS TO COMMISSIONS, BOARDS, COMMITTEES**

**LIAISONS**

**2022**

**2023**

<b>Lakeport Fire Protection District</b>	Council Member Green* Mayor Pro Tem Turner, Alt.*	Council Member Disney Council Member Parlet
<b>Lake County Chamber of Commerce</b>	Council Member Parlet Mayor Mattina, Alt.	Council Member Parlet Mayor Mattina, Alt.
<b>Lakeport Main Street Association</b>	Council Member Froio	Mayor Pro Tem Froio

**APPOINTMENTS**

**2022**

**2023**

<b>League of California Cities Redwood Empire Division Division Business Meeting Voting Delegate</b>	Mayor Pro Tem Turner* Mayor Mattina	Mayor Mattina Mayor Pro Tem Froio
<b>League of California Cities Redwood Empire Division Legislative Committee Voting Delegate</b>	Mayor Pro Tem Turner* Mayor Mattina	Mayor Mattina Mayor Pro Tem Froio
<b>Lake County/City Area Planning Council</b>	Mayor Mattina Council Member Parlet Council Member Green, Alt.*	Mayor Mattina Council Member Parlet Council Member Costa, Alt.
<b>Lakefront Park Advisory Ad-Hoc Committee</b>	Council Member Parlet Mayor Pro Tem Turner	Council Member Parlet Council Member Disney
<b>Right of Way Ordinance Advisory Ad-Hoc Committee</b>	Council Member Froio Council Member Green*	Mayor Pro Tem Froio Council Member Disney
<b>PEG Board</b>	Council Member Froio	Council Member Froio
<b>Vector Control District Board**</b>	<i>George Spurr**</i>	<i>George Spurr**</i> Council Member Disney, Alt.
<b>County of Lake Solid Waste Management Task Force</b>	Council Member Froio Council Member Parlet	Mayor Pro Tem Froio Council Member Parlet
<b>SB 621 Indian Gaming Funds Committee</b>	Council Member Parlet Council Member Green*	Council Member Parlet Mayor Mattina
<b>Local Agency Formation Commission &amp; LAFCO Alternate^</b> ^Rotates to City of Lakeport in 2022 & 2023	Mayor Mattina Council Member Parlet, Alt.	Mayor Mattina Council Member Parlet
<b>Invasive Species Task Force Committee</b>	Council Member Green*	Council Member Disney
<b>Clean Water Program Committee</b>	Mayor Pro Tem Turner* Council Member Green, Alt.*	Council Member Costa Council Member Disney, Alt.
<b>Lakeport Unified School District Committee</b>	Mayor Mattina Mayor Pro Tem Turner*	Mayor Mattina Council Member Costa
<b>Abandoned Vehicle Service Authority</b>	Council Member Froio Council Member Parlet, Alt.	Mayor Pro Tem Froio Council Member Parlet
<b>Risk Reduction Authority</b>	City Manager Ingram	Council Member Costa
<b>Lakeport Solid Waste Committee</b>	Mayor Mattina	Mayor Pro Tem Froio

	Council Member Parlet	Council Member Parlet
<b>Lake County Airport Land Use Commission</b>	Mayor Mattina	Council Member Disney
<b>Lakeport Investment Committee</b>	Mayor Mattina Council Member Parlet	Mayor Mattina Council Member Parlet

\*Resigned Mid-Term

\*\* City of Lakeport voting representative to the Vector Control Board is currently George Spurr per Council action in 2021.