



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)*

Tuesday, February 7, 2023, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

**All references to "City Council" include those other agencies which are listed above*

The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

- I. **CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:00 p.m., with Council Members Costa, Disney, Froio, Parlet, and Mayor Mattina present.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Mattina.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Parlet, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0 to accept agenda.
The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.
- IV. **CONSENT AGENDA:**
 - A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
 - B. Minutes: Approve minutes of the City Council regular meeting of January 17, 2023.
 - C. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to *Government Code* section 54953(e).
 - D. Application 2023-002: Approve application 2023-002, with staff recommendations, for the 2023 Shakespeare at the Lake event.
 - E. Retention Schedule Update: Adopt the proposed resolution adopting a records retention schedule and authorizing destruction of certain City records and rescinding Resolution No. 2580 (2022).
 - F. Notice of Completion: Adopt the resolution accepting construction of Hartley Street Pedestrian Improvement Project, by Granite Construction Company and authorize the filing of the Notice of Completion.
 - G. Measure Z Advisory Committee (MZAC): Receive and file the draft minutes of the MZAC regular meeting of January 18, 2023.
 - H. Warrants: Approve the warrant register of January 27, 2023.
 - Vote on Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0 to approve the Consent Agenda, Items A-H.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
 - A. Public Input: *Any person may speak for 3 minutes about any subject within the authority of the City Council, provided that the subject is not already on tonight's agenda. Per *Government Code* §54954.3(a), the City Council cannot take action or express a consensus of approval or disapproval on any public comments regarding matters which do not appear on the printed agenda.*

- B. Presentation: Sam McGill from Cal State University, Sacramento presented an update on the Clear Lake Blue Ribbon Committee for the Rehabilitation of Clear Lake. Resources regarding the committee can be found here: <https://resources.ca.gov/Initiatives/Blue-Ribbon-Committee-for-the-Rehabilitation-of-Clear-Lake>.

VI. PUBLIC HEARINGS:

- A. Military Policy Update: The staff report was presented by Lieutenant Stoebe.
- Mayor Mattina opened the public hearing at 6:40 p.m.
- Mayor Mattina closed the public hearing at 6:40p.m.

A motion was made by Council Member Froio, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to adopt an Ordinance adopting a policy for the use of military equipment by the Lakeport Police Department.

VII. COUNCIL BUSINESS:

- A. City Manager

1. Mid-Year Review: The staff report was presented by City Manager Ingram.

- B. Assistant City Manager

1. FY2021-22 Annual Comprehensive Financial Report (ACFR): The staff report was presented by Assistant City Manager Walker. Receive and file the ACFR and Single Audit for the fiscal year ended June 30, 2022. A motion was made by Council Member Disney, seconded by Council Parlet, and unanimously carried by voice vote 5-0-0-0 to accept the FY2021-22 ACFR.

VIII. CITY COUNCIL COMMUNICATIONS:

- A. Travel, Calendar, and Miscellaneous Reports, if any:

City Attorney Ruderman had no report.

City Manager Ingram reported advised that he will attend the CalCities City Manager conference in San Diego this week. Assistant City Manager Walker will be Acting City Manager.

Police Chief Rasmussen reported that LPD had made a traffic stop on South Main and confiscated Fentanyl and drug distribution materials.

Public Works Director Ladd had no report.

Administrative Services Director Buendia had no report.

Assistant City Manager Walker reported that he attended the CFOA conference last week.

Utilities Director Harris was absent.

Council Member Froio attended the New Council Members and Mayors Academy in Sacramento.

Council Member Parlet distributed a handout to Council Members regarding minimum wage, and discussed the impact the increase has had on businesses.

Council Member Costa attended the New Council Members and Mayors Academy in Sacramento.

Council Member Disney had no report.

Mayor Mattina will attend APC tomorrow.

Mayor Mattina adjourned the meeting at 7:39 p.m.

IX. ADJOURNMENT:



Stacey Mattina, Mayor

Attest:

Hilary Britton, Deputy City Clerk