



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)*

Tuesday, June 20, 2023, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

**All references to "City Council" include those other agencies which are listed above*

The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

- I. **CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:00 p.m. with Council Members Costa, Disney, Froio, Parlet and Mayor Mattina present.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Assistant City Manager Walker.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Disney, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to accept agenda as posted.
The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.
- IV. **CONSENT AGENDA:**
 - A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
 - B. Minutes: Approve minutes of the City Council regular meeting of June 6, 2023.
 - C. Application 2023-020: Approve application 2023-020, with staff recommendations, for the Dickens' Faire
 - D. Contract Amendment: Authorize the City Manager to execute amendment #1 to the PSA with JJACPA.
 - E. Contract: City Attorney: Approve an amendment to the agreement for legal services with Colantuono, Highsmith & Whatley, PC.

Vote on the Consent Agenda: A motion was made by Council Member Parlet, seconded by Council Member Disney, and unanimously carried by voice vote 5-0-0-0 to approve the Consent Agenda, items A-E.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
 - A. Public Input: There was no public input.
- VI. **PUBLIC HEARINGS:**
 - A. Personnel System: The staff report was presented by Administrative Services Director Buendia.
Mayor Mattina opened the Public Hearing at 6:08 p.m.
Mayor Mattina closed the Public Hearing at 6:08 p.m.
 - 1. A motion was made by Council Member Costa, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to approve a Resolution adopting revised Personnel Rules.

and

 - 2. A motion was made by Council Member Disney, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to introduce

an Ordinance amending Chapter 2.48, Personnel System, of the Lakeport Municipal Code and schedule a second reading and adoption on July 18, 2023.

VII. COUNCIL BUSINESS:

A. Assistant City Manager

1. Budget Adoption: The staff report was presented by Assistant City Manager Walker. A motion was made by Council Member Parlet, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0 to approve the operating and capital expenditure budget for the 2023-24 fiscal year and adopt the associated resolution
2. Gann Appropriation Limit: The staff report was presented by Assistant City Manager Walker. A motion was made by Council Member Froio, seconded by Council Member Costa, and unanimously carried by voice vote 5-0-0-0 to approve the annual appropriations limit for the City of Lakeport and adopt the associated resolution.
3. Delinquent Utility Bills: The staff report was presented by Assistant City Manager Walker. A motion was made by Council Member Costa, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to adopt the resolution to cause a written report to be prepared and filed with the City Clerk regarding delinquent water, sewer and solid waste user charges, fees, and penalties for the period of June 1, 2022, through May 31, 2023 and setting a public hearing on the written report prior to collection on the tax roll.

B. Police Chief

1. Police Statistics Summary: The staff report was presented by Chief Rasmussen. A motion was made by Council Member Parlet, seconded by Council Member Disney, and unanimously carried by voice vote 5-0-0-0 to receive and file the police statistics & update report for 2022.

VII. CITY COUNCIL COMMUNICATIONS:

A. Travel, Calendar, and Miscellaneous Reports, if any:

Chief Building Inspector Moss had no report.

City Attorney Ruderman wished the Council a happy 4th of July.

City Manager Ingram provided the history of the Teeter Plan.

Police Chief Rasmussen had no report.

Utilities Director Harris was absent.

Public Works Director Ladd had no report.

Administrative Services Director Buendia had no report.

Assistant City Manager Walker had no report.

Council Member Disney advised that the LFPD budget meeting was tonight. The Fire District has obtained 2 boats for emergency response.

Council Member Froio introduced the LMSA President Bob Santana.

Council Member Parlet advised this is the 53rd anniversary of Lake View Market opening in Lakeport.

Council Member Costa advised the RRA strategic planning meeting will be this week.

Mayor Mattina reported that she attended the VW Car Show on Saturday. She has been speaking with downtown business owners and exchanging ideas. She suggested that it might be a good time for a Town Hall meeting.

XIII. ADJOURNMENT:

Mayor Mattina adjourned the meeting at 7:21 p.m.

Stacey Mattina
Stacey Mattina (Jul 19, 2023 15:08 PDT)

Stacey Mattina, Mayor

Attest:

Hilary Britton

Hilary Britton, Deputy City Clerk