



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)*

Tuesday, November 7, 2023, 5:30 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

**All references to "City Council" include those other agencies which are listed above*

The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

CLOSED SESSION:

Mayor Mattina called the meeting to order at 5:30 p.m. with Council Members Costa, Disney, Froio, Parlet and Mayor Mattina present.

Mayor Mattina adjourned the meeting to Closed Session at 5:30 p.m. to discuss:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)
Property Addresses: 026-052-28; 026-052-36; 026-251-06; 026-122-06; 025-036-04; 025-036-03. Agency Negotiator: City Manager; Negotiating Parties: Lake County Tax Collector; Under Negotiation: Price and Terms of Payment.

I. CALL TO ORDER & ROLL CALL:

Mayor Mattina called the meeting to order at 6:08 p.m. with Council Members Costa, Disney, Froio, Parlet and Mayor Mattina present.

REPORT OUT OF CLOSED SESSION:

Mayor Mattina reported that there was no reportable action from closed session.

II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mel Olea.

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

A motion was made by Council Member Disney, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to accept the agenda as posted.

IV. CONSENT AGENDA:

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

B. Minutes:

Approve minutes of the City Council regular meeting of October 17, 2023.

C. Warrants:

Approve the warrant register of October 25, 2023.

D. Meeting Cancellation:

Authorize the cancellation of the regular meeting of January 2, 2024.

E. Vote on Consent Agenda:

A motion was made by Council Member Parlet, seconded by Council Member Costa, and unanimously carried by voice vote 5-0-0-0 to approve the Consent Agenda, items A-D.

V. PUBLIC PRESENTATIONS/REQUESTS:

A. Public Input:

An email from Irene Guerrero was read regarding homelessness and the importance of warm shelter with inclement weather

Supervisor Green attended the grand opening of Xabatin Park and was grateful and happy about the park.

VI. PUBLIC HEARINGS:

- A. Zoning Ordinance Amendment: The staff report was presented by Associate Planner Fernandez.

Mayor Mattina opened the public hearing at 6:21 p.m. With no comment from the public, Mayor Mattina closed the public hearing at 6:22 p.m.

A motion was made by Council Member Disney, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to introduce an ordinance of the City Council of the City of Lakeport repealing and replacing section 17.17.080 of Chapter 17.17 of Title 17 of the Lakeport Municipal Code regarding the time limit for planned development combining district and set a second reading for November 21, 2023.

VII. COUNCIL BUSINESS:

- A. Public Works Director

1. Contract Award: The staff report was presented by Public Works Director Ladd.

A motion was made by Council Member Costa, seconded by Council Member Parlet, and unanimously carried by voice vote 5-0-0-0 to award a public works purchase order agreement to CR Fence Company Inc. dba Humboldt Fence Company for the Lakefront Park Fencing and authorize the City Manager to issue the agreement for the bid amount.

- B. Police Chief

1. Alcohol Beverage Control (ABC) Grant: The staff report was presented by Chief Rasmussen. Officer Todd Freitas provided additional insights on the proposed operation.

Elaine Brown stated that the Drug Abuse Resistance Education (DARE) program is very beneficial and encouraged the program to be reimplemented.

A motion was made by Council Member Disney, seconded by Council Member Costa, and unanimously carried by voice vote 5-0-0-0 to adopt the resolution authorizing the Chief of Police to enter agreement #24-OTS110 with the Department of Alcoholic Beverage Control.

- C. Assistant City Manager

1. Receive and File 4th Quarter Financial Report: The staff report was presented by Assistant City Manager Walker.

2. Contract Award: Navigation Center Feasibility Study
The staff report was presented by Assistant City Manager Walker.
Supervisor Green acknowledged his support.

A motion was made by Council Member Parlet, seconded by Council Member Froio, and unanimously carried by voice vote 5-0-0-0 to authorize the City Manager to execute a Professional Services Agreement with Vanir for the Navigation Center Feasibility Study.

VIII. CITY COUNCIL COMMUNICATIONS:

- A. Travel, Calendar, and Miscellaneous Reports, if any:

Community Development Director Hejnowicz had no report.

Associate Planner Fernandez had no report.

Chief Building Inspector Moss had no report.

City Attorney Ruderman had no report.

City Manager Ingram thanked Mel for his work. Assistant City Manager Walker will be Acting City Manager while Kevin is at CALPELRA.

Police Chief Rasmussen advised that one officer has completed Field Training and there is another one who will have completed the training this month. He also advised that there would be 2 trainees graduating from the Academy by the end of December.

Utilities Director Harris had no report.

Public Works Director Ladd thanked Mel Olea for his contributions to the City over the last year. He is looking forward to taking the fence down at Xabatin Park.

Administrative Services Director Buendia reported that she will be out next week for the CALPELRA conference.

Assistant City Manager Walker had no report.

Mel Olea advised that tomorrow would be his last day and expressed his appreciation for the opportunity to work for the City.

Council Member Disney thanked City staff for the Grand Opening Ceremony for Xabatin Park. He met with Congressman Thompson and the Lakeport Fire Protection District to get support for funding for a new fire station.

Council Member Froio commended city staff for the Grand Opening Ceremony for Xabatin. Noted that the PG&E project on High Street is nearing completion.

Council Member Parlet commented that Lakeport "stole" 2 businesses from Lucerne, Mike's & Grilligan's.

Council Member Costa reported that the Risk Reduction Authority is applying for a grant to participate in a program to bring the biomass industry to Lake County.

Mayor Mattina reported the Park Opening exceeded expectations.

Mayor Mattina adjourned the meeting at 7:06 p.m.

IX. ADJOURNMENT:

Stacey Mattina

Stacey Mattina (Nov 28, 2023 12:04 PST)

Stacey Mattina, Mayor

Attest:

Kelly Buendia

Kelly Buendia (Dec 5, 2023 10:15 PST)

Kelly Buendia, City Clerk