

ADOPTED
**ANNUAL
BUDGET
FY2019**



CITY OF
LARGO

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CITY OF LARGO, FLORIDA

ADOPTED ANNUAL BUDGET

FISCAL YEAR 2019



OPERATING AND CAPITAL IMPROVEMENTS BUDGET

October 1, 2018



Left to Right: M. Smith, S. Fenger, Vice Mayor C. Holmes, Mayor Dr. W. Brown, J. Robinson, D. Holck, J. Carroll

CITY OF LARGO
MAYOR AND CITY COMMISSION

Dr. Woody Brown, Mayor
Michael Smith, Vice Mayor
John L. Carroll
Samantha Fenger
Donna Holck
Curtis Holmes
Jamie Robinson



CITY MANAGER

Henry P. Schubert

ASSISTANT CITY MANAGER

Michael J. Staffopoulos

CITY ATTORNEY

Alan S. Zimmet

CITY CLERK

Diane L. Bruner

EXECUTIVE MANAGEMENT STAFF

Community Development Director	Carol L. Stricklin
Engineering Services Director	Jerald Woloszynski
Environmental Services Director	Irvin Kety
Finance Director	Kimball R. Adams
Human Resources Director	Susan K. Sinz
Information Technology Director	Harold A. Schomaker, Jr.
Interim Fire Chief	Joseph A. Pennino
Library Director	Casey B. McPhee
Police Chief	Jeffrey K. Undestad
Public Works Director	Brian R. Usher
Recreation, Parks and Arts Director	Joan M. Byrne

OFFICE OF MANAGEMENT AND BUDGET STAFF

Office of Management and Budget Manager	Meridy M. Semones
Management Analyst I	Scott M. Johnson
Management Analyst II	Matthew T. DiFiore
Management Analyst II	William E. Payne
Management Analyst III	W. Tyler Thompson
Procurement Analyst	Joan Wheaton

DEPARTMENT BUDGET STAFF

Management Analyst III - Recreation, Parks and Arts Dept.	Lara F. Khoury
Treasury Manager - Finance Dept.	Jared J. Meyer



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

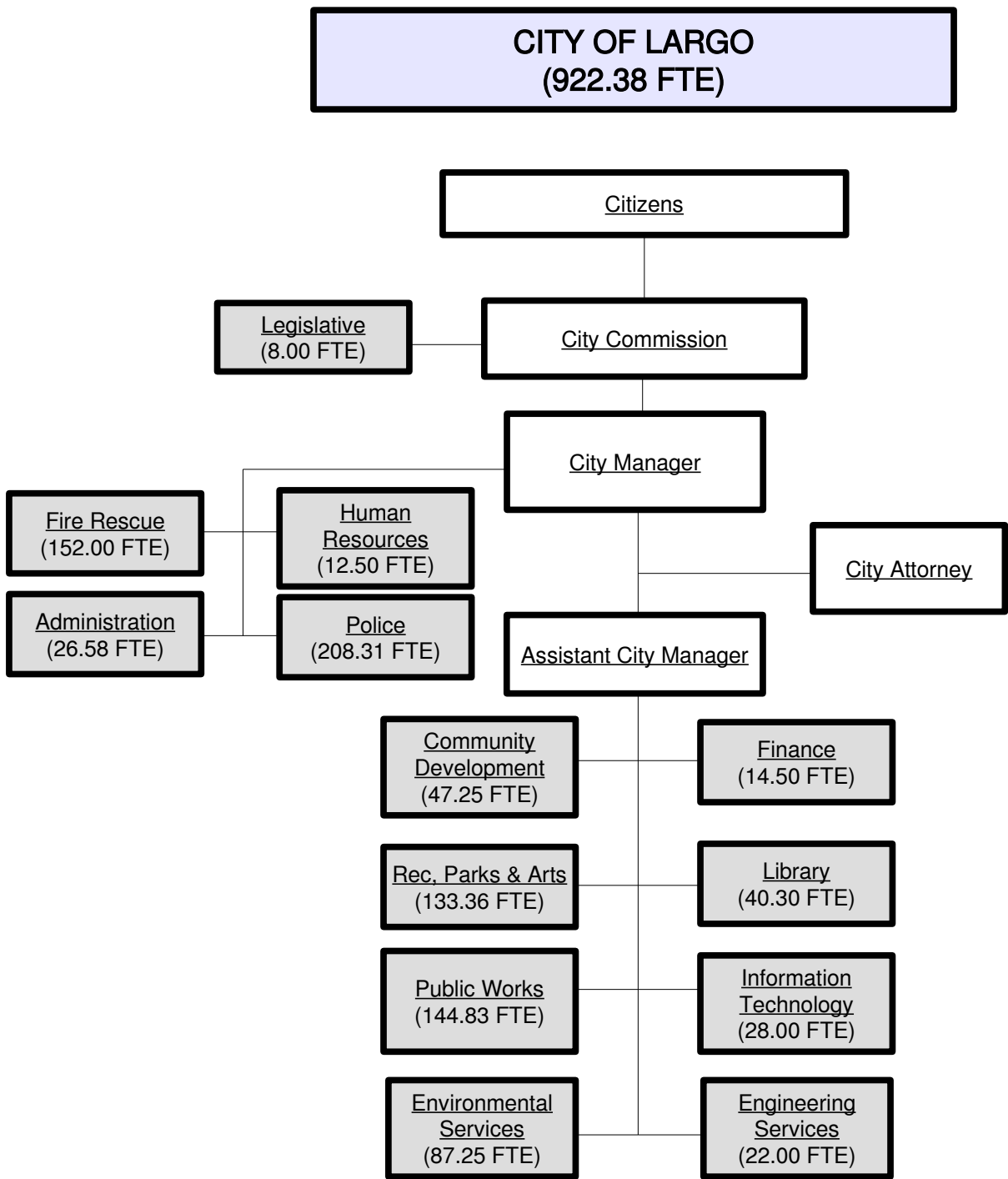
**City of Largo
Florida**

For the Fiscal Year Beginning

October 1, 2017

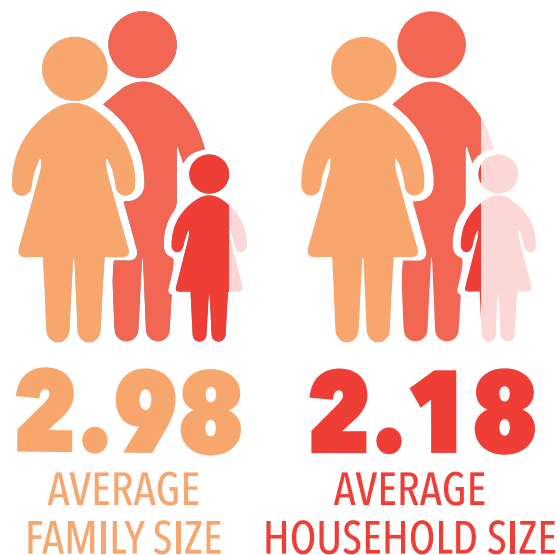
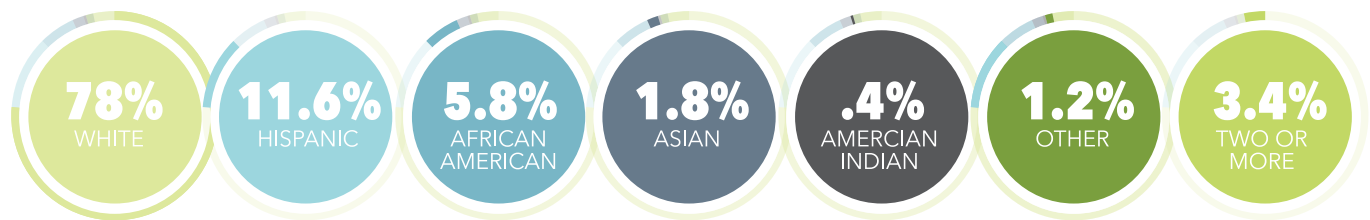
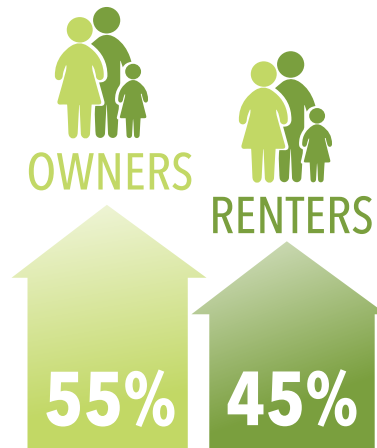
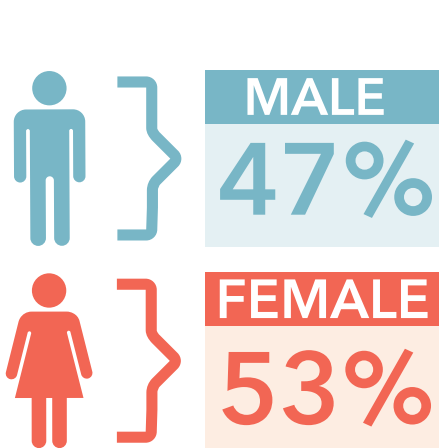
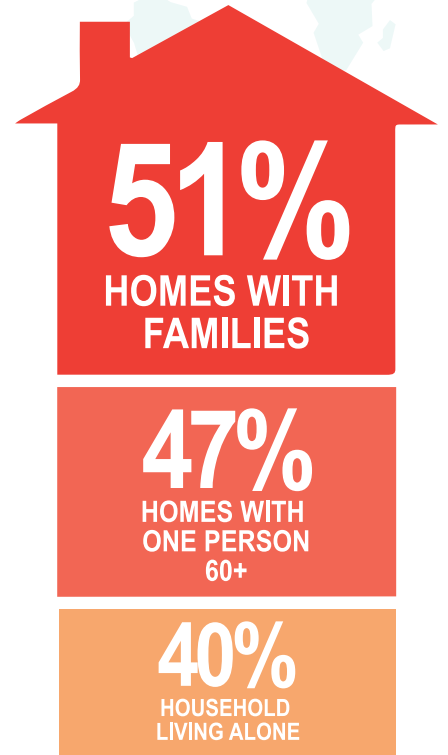
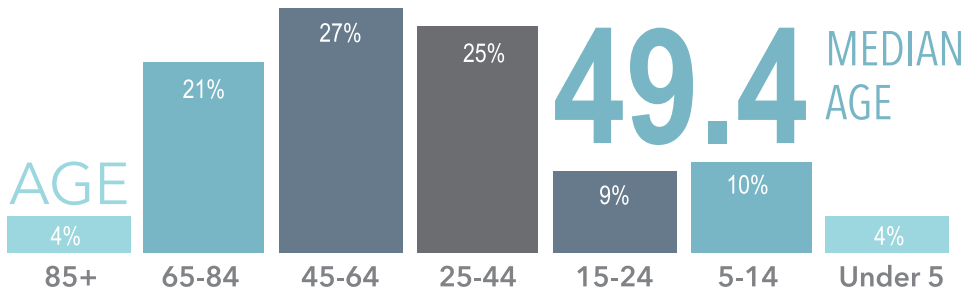
Christopher P. Morrill

Executive Director



LARGO DEMOGRAPHICS

82
thousand
residents

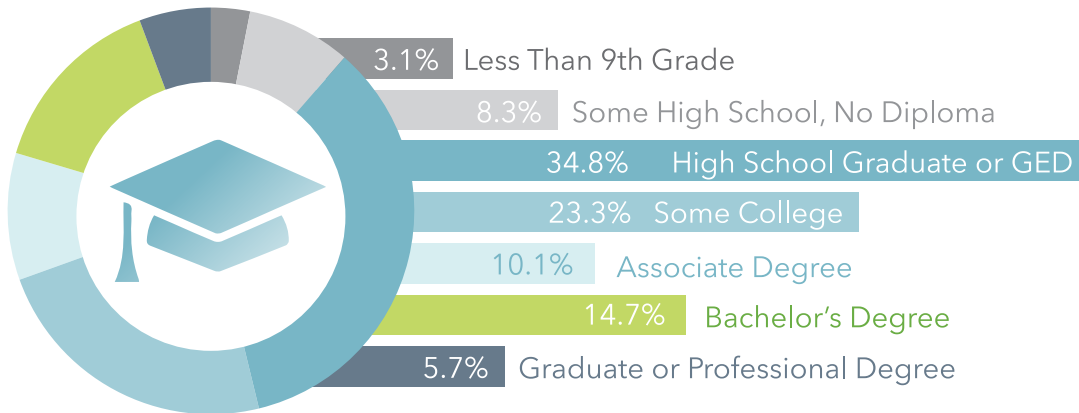


POPULATION

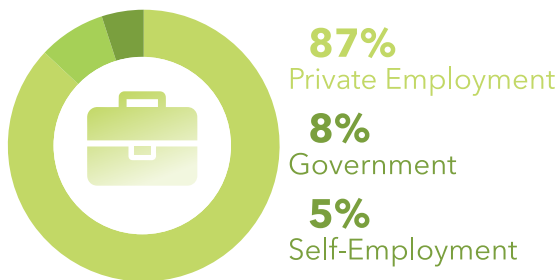
YEAR	RESIDENTS
2040	100,004
2030	92,806
2020	84,806
2017	81,966
2010	77,648
2000	69,257
1980	58,977
1950	5,300
1920	1,500



LARGO DEMOGRAPHICS



EMPLOYMENT



UNEMPLOYMENT | 4.1%

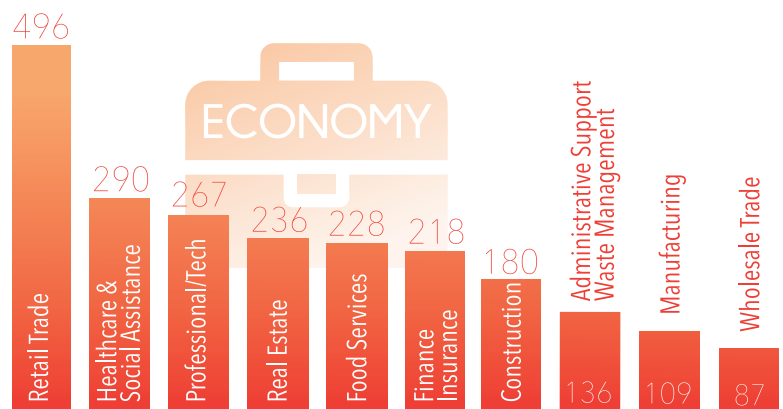
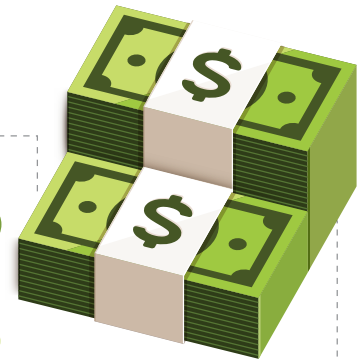
EMPLOYERS BY TYPE	EMPLOYEES
Health Care & Social Services	9,349
Retail Trade	6,515
Wholesale Trade	3,579
Accommodation & Food Services	3,530
Public Administration	2,672

MEDIAN HOUSEHOLD INCOME

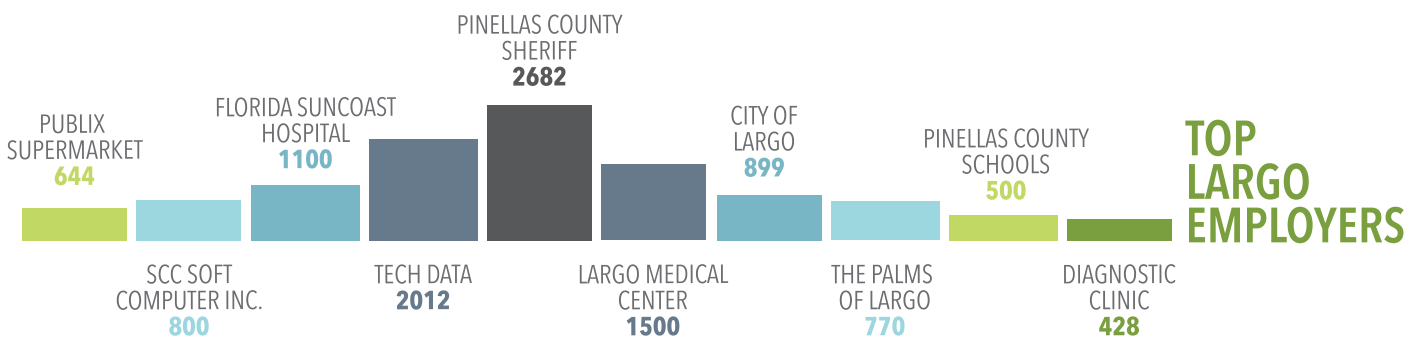
\$ 39,636

\$ 51,658

MEDIAN FAMILY INCOME



NUMBER OF BUSINESSES



All data came from US Census Bureau ACS 5-year estimates, except:
 Long range population projections: University of Florida Bureau of Economic and Business Research, 2017
 Top Largo Employers: Largo Economic Development, 2017

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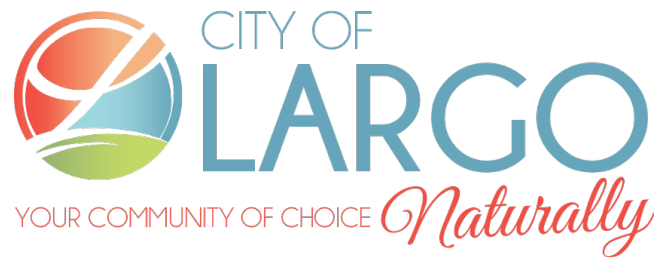
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October 1, 2018

Dear Community Members and Partners,

It has been a busy and exciting year at the City of Largo! You may have seen our new brand appear at city events, on city vehicles, and culminate with the launch of our redesigned, award winning website. I am also proud to share that news about Largo's success is traveling far beyond our area. Our Largo Public Library was named Library of the Year by the Florida Library Association, and members of the City Commission and staff were named Home Rule Heroes by the Florida League of Cities for their work advocating for local government.

You may have noticed progress on several strategic initiatives that will help our community grow and prosper in the future. Staff and community partners have worked on a variety of projects to enhance community sustainability through revitalization of single family homes, repaving roads and installing sidewalks, and adopting an environmental action plan for city operations. All of these achievements have happened while continuing to provide the superior parks, recreation and public safety services that our community expects.

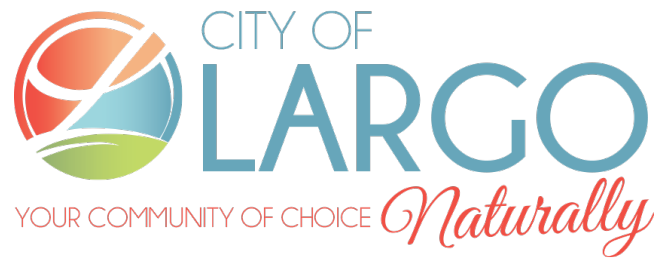
Each year there is thoughtful discussion in an effort to strike a balance between citizens' wants and needs and their willingness and ability to pay taxes and fees. Becoming the Community of Choice in Tampa Bay will take continued thought and dedication as well as strategic decision-making and investments in our community. The FY 2019 Budget makes great strides toward our strategic initiatives related to sustainability, public health and safety, and community pride. In order to enhance our residents' customer service experience and to meet the community's growing demand for services, we have allocated additional resources to technology, streets, sidewalks, water treatment and increased staffing in the Police Department. I encourage you to review the Budget Summary section of this document where you can see how all of your tax dollars are being invested strategically during FY 2019.

It has been my honor to have served as your Mayor, and I look forward to seeing Largo continue to prosper while providing the quality services and amenities we have come to love and depend on. If you haven't visited a park, checked out a book from the Library, or attended a play at the Central Park Performing Arts Center lately, I encourage you to do so to get a renewed sense of what Largo has to offer. As always, it's your City and I look forward to achieving our vision together of being the Community of Choice in Tampa Bay.

Sincerely,

A handwritten signature in black ink, appearing to read "Woody Brown".

Woody Brown, Mayor



October 1, 2018

Honorable Mayor Brown and Members of the City Commission:

I am pleased to present the Annual Budget for the City of Largo for Fiscal Year 2019. This budget has been prepared in accordance with all applicable City, State, and Federal requirements and accounting standards. The total gross expenditures are \$164,173,700 for all funds (922.88 FTE), including \$79,479,300 for the General Fund (671.98 FTE) and a net FTE change of 9.81 over FY 2018.

Over the past year, we have built upon the foundation set by the City Commission's adoption of the new Strategic Plan. The Strategic Plan established clear priorities and direction for our City that will guide our service-levels, and therefore, our spending, for the future. I am very proud of the many accomplishments we have been able to achieve during the past year. We have a very motivated and talented workforce that is truly dedicated to making Largo the Community of Choice in Tampa Bay. I am frequently told by residents of other communities that they drive to Largo to visit our outstanding library and parks. They are always complimentary of the appearance and cleanliness of the City. Largo is known for our ability to construct and operate amazing facilities and provide wonderful services in a financially responsible manner.

Accomplishments in FY 2018

The FY 2018 budget served as the first budget to implement the priorities outlined in the Strategic Plan. I am proud to report the list of accomplishments below:

- Launch of the New Largo.com Website
- Launch of the New Community Identity and Brand
- Median Beautification Projects
- New Intergovernmental Relations Coordination Program Recognized with Home Rule Hero Award
- Additional Fire Rescue Department Staffing to Address Increased Emergency Medical Call Volume
- *Library Of the Year* Awarded to Largo Public Library by the Florida Library Association
- *Future of the Region* Awarded to the City for the Intergovernmental Project to Re-Build Fire Station 43
- Downtown Largo Placemaking Achievements
 - Design Schemes for the West Bay Drive Gateways (Pinellas Trail & Missouri Ave. Triangle Property)
 - Construction of a New Pocket Park
 - Downtown Identity and Brand Unveiling
- Improvement of Community Housing Conditions
 - Blighted Property Demolitions
 - Partnership with Habitat for Humanity to Construct New Affordable Homes
- Enhanced Community Engagement Efforts
 - Implementation of a Neighborhood Grant Program
 - New Financial Transparency & Engagements Website Tools
 - Established a Youth Leadership Council
- Environmental Sustainability
 - Launch of the Largo Environmental Action Plan (LEAP)
 - Largo Ranked 38 out of 131 Southeastern US Cities Based on Climate Commitments
 - Awarded the Florida League of Cities *Environmental Stewardship Award*
- Major Infrastructure Projects on Community Roads, Sidewalks, Water Systems, and City Facilities
- Proactive Policing Pedestrian Safety Initiatives Reducing Vehicle Pedestrian Accidents by 10%
- Hurricane Irma Response and Recovery, Including Removal of 55,000 Cubic Yards of Debris
- Continued Investment in Technology to Improve Efficiency and Enhance Customer Service

The FY 2019 budget development was guided by past accomplishments and strategic goals, and includes the required investments to support continuous organizational and community improvements. In an effort to prepare both the organization and the community for anticipated changes in revenue levels for FY 2020, extra efforts were taken to control operating budget growth for FY 2019. Evidence of these efforts can be seen in both the General Fund, and across all funds. The total (all funds) FY 2019 Budget, including governmental fund capital projects, reflects a 9.85% expenditure increase from the FY 2018 Budget.

Summary of Major Budget Changes

Expenditure Changes (Note: Detailed list provided at the end of this memo)

- Net 9.81 FTE Change (details in the Budget Summary Section)
- Minimum Mandatory Police/Fire Pension Contribution One-Time Reduction of \$215,000
- Addition of 3 Police Officer Positions
- Reorganization of the Office of Management and Budget to the Office of Performance and Budget (Net 1.00 FTE)
 - Creation of an Executive-Level Position Serving as the Director of Performance and Budget
 - Addition of a Contracts and Procurement Administrator
 - Refocusing Work Activities on Performance, Organizational Change, Process Improvement, and Data-Informed Decision-Making
- Reorganization of Human Resources to Enhance Internal Service Provision (Net 1.50 FTE)
 - Re-classification of Existing Positions to HR Generalist and HR Analyst Classifications
 - Addition of one Compensation and Classification Analyst
- Addition of a Solid Waste Supervisor to Manage the Recycling Program
- Partnership Between the Police and Community Development Departments and a Nonprofit Partner to Deliver Mental health Navigator Services in the Community
- Citywide Technology Upgrades
 - Deployment of Smartphones for Field Staff
 - IT Infrastructure Security Improvements

Revenue Changes

- Continuation of the property tax rate at 5.7413; 6.28% tax increase; approximately \$1.72M additional property tax revenue in the General Fund due to property value increases, new construction and annexations (7.46%)
- 3% User Fee Increase in the Golf Course Fund
- 20% Revenue Increase (Rate Increase For Each Service May Vary) in the Solid Waste Fund
- Hurricane Irma FEMA Reimbursement Estimate, \$1.5M (All Funds); \$1.3M (General Fund)

The projected rate increases for the five-year planning period are listed in the table below:

<i>Proposed Rate Increases</i>					
Fund	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Construction Services	-	-	-	-	-
Golf Course	3%	-	-	3%	-
Solid Waste*	20%	-	-	10%	-
Stormwater	-	-	20%	-	15%
Wastewater	-	-	25%	-	-

**Rate increase schedule can be altered based on disposal fee rates paid to the Resource Recovery Facility, operated by Pinellas County.*

Factors Influencing Budget Development

With the slow but stable economic growth in recent years, the City has gradually returned to a reasonable level of financial stability following the Great Recession. Despite the economic improvement, available resources are still strained relative to the costs of providing services. Construction costs for infrastructure projects, health care costs for employees, and material and labor costs from vendors continue to grow. These constraints require strategic investment in priorities that will further our progress towards becoming the Community of Choice in Tampa Bay. The priorities were formalized in the Strategic Plan adopted by the City Commission in 2017 and are the primary tool that will be used by the City Administration and the City Commission when facing challenges and pursuing opportunities in the coming years.

The City's ability to raise revenues is limited to those means authorized by the State, and not necessarily reflective of today's modern economy. Purchases on the internet from businesses without a physical presence in the State of Florida are not subject to the sales tax, in an era when consumer spending is rapidly moving from local businesses to the internet. Utility taxes and franchise fees on electricity were for many years major sources of revenue in the General Fund. Now, through energy conservation and increasing reliance on renewable energy sources, the energy consumption of the average household is declining, providing a less reliable source of revenue. Road construction and maintenance are funded through the proceeds from the motor fuel tax in an era of increasingly efficient motor vehicles and the emergence of hybrid and electric vehicles. Revenues from the Communications Services Tax are declining as consumers abandon landline telephone service, cut cable television service, and bundle their remaining services to reduce cost. These are just a few examples of a changing economy that results in stagnant or declining municipal revenues in the face of increasing costs and consumer expectations.

As a result of declines in traditional revenue sources, local governments have come to rely more heavily on the property tax to fund basic services. Over the past several years, however, the State has hindered this option by placing several restrictions on the ability of local governments to realize additional revenue from the property tax. The latest is a constitutional amendment that will appear on the November 2018 general election ballot to increase the homestead exemption by \$25,000 (exempting the portion of value between \$100,000 and \$125,000 from the property tax for local governments, excluding school boards) which this budget assumes will be passed by voters. The projected direct annual revenue loss to the City of Largo beginning in FY 2020 is \$710,000. This does not include potential reductions in Fire District, Emergency Medical Service (EMS) and the Pinellas Public Library Cooperative (PPLC) funding, all of which receive their revenue from property taxes levied by Pinellas County and then shared with municipalities as payment for services provided. The \$710,000 is not a one-time reduction in the City's long-range financial plan. This revenue loss resets our base for calculating tax revenues going forward, with an overall impact on the General Fund of approximately -\$2M in projected property tax revenue between FY 2019 and FY 2023.

Both staff and the City Commission are committed to long range financial planning. Every financial decision that we make is based not just on the impact on the current budget, but rather in the context of our five year financial planning horizon. This is a mindset that is rarely achieved by other governmental entities and one that we should be very proud of. The City Commission, aware of the impending new tax exemptions, took a long-term perspective while establishing the FY 2018 property tax rate, and increased the rate in order to help build fund balance. This decision brought in \$3.5M in additional revenue to the General Fund. When coupling that with unanticipated growth in electric utility taxes and franchise fees, expected FEMA reimbursements from Hurricane Irma, and a new operating budget growth constraint process for FY 2019, the fund balance is increasing toward the goal of 20%. The result of this impact on the community is that projected budget reductions in the amount of \$1.5M projected last year have been removed from financial projections, which will preserve the high quality public services our community relies on. While this outlook is subject to change based on many external factors beyond our control, it is a direct result of long range financial planning and the resolve of the City Commission in both controlling expenditures and establishing appropriate property tax rates.

Expenditure challenges, however, are not completely off our radar. Our country has been in the longest economic recovery period on record, and a recession is not built into our financial projections. The prospect of a global trade war may both reduce economic growth and increase prices on a broad range of goods and services.

Going forward, we will continue to explore options for implementing a combination of revenue increases, expenditure reductions, and operational efficiencies that will allow the City to provide superior services that the public values at an acceptable and fair cost.

In partnership with the community and the City Commission, we are committed to identifying and implementing changes that will allow the City government to effectively and sustainably operate in an increasingly challenging fiscal environment. FY 2019 will be no exception. Listed in the sections below are the strategic changes we have made to the budget and our operations to ensure efficiency and effectiveness (summary list located at the end of this message). We must embrace change in order to adapt to our future residents, businesses, and environment. In collaboration with our business community, residents, and employees, I am confident that the leadership of the City of Largo, both appointed and elected, can rise to the challenge and achieve our vision of being the Community of Choice in Tampa Bay.

Key: **Bold** = Strategic Plan Initiative; *Italics* = Strategic Plan Goal



FOCUS ON: Sustainability

The City identifies Sustainability as one of three key focus areas in the Strategic Plan, defined as both organizational and environmental sustainability. That translates to strategic investments in technology, personnel, and the natural environment, as well as rethinking how we deliver our services. We are making progress toward **Renewing our Natural Environment to Ensure Sustainability for Future Generations**, and in FY 2018 we introduced the Largo Environmental Action Plan (LEAP). The details of this plan will serve as the road map for achieving the City Commission's strategic goals in relation to environmental sustainability. As an initial implementation effort of LEAP, the Budget includes funding for the installation of an electric vehicle charging station, for which a portion of the cost will be off-set by grant funds.

Efforts to **Advance a Flexible and Resilient Organization that Delivers Superior City Services** are key to the long-term sustainability of our organization. The City Commission's priority goal to *exercise strategic financial decision-making that preserves long-term financial health* was balanced with the focus on *recruiting and retaining an innovative workforce that is motivated to exceed customer expectations*. City staff worked to restrain operating budget growth in all departments to allow the City to strategically invest in organizational changes that will help develop a more innovative workforce and improve customer service.

The General Fund represents approximately half of the City's total budget, and nearly 80% of General Fund expenditures are related to personnel. Wage compression issues resulting from the recession have been resolved; however, a competitive labor market now poses a new challenge. Included in the budget are pay increases for all employees (varying by employee group and collective bargaining contract). We have also maintained our high-quality benefits, which include a Police and Fire defined benefit pension plan, a 1% increase in City retirement contribution (to 6%) to the defined contribution plan for CWA and non-rep employees, and a quality health insurance program (10% premium increase for FY 2019). Upward salary pressure is likely to continue in order for the City to remain competitive in recruitment and retention of employees.

Also in line with workforce-related initiatives is the reorganization of the City's Human Resources (HR) Department. During the recession, staffing levels were reduced in HR. Since that time, the City has continued to add staffing and collective bargaining units. This has left HR with an increased workload and an outdated staffing model that is not meeting internal customer needs. After an in-depth analysis during FY 2018, the FY 2019 budget includes a reorganization that utilizes existing staff in more generalist functions, rather than individual specialized functions. This, coupled with the addition of a Compensation and Classification Analyst position, will support the growing and diverse employee recruitment and retention needs.

The growing personnel costs, mentioned previously, compete with the City's strategic plan goal of *exercising*

strategic financial decision-making that preserves long-term financial health. For the long-range planning process of FY 2019 – FY 2023, the projections reflect those trends in personnel growth and forthcoming revenue challenges. The tax rate levied by the City Commission in FY 2018, when taken in conjunction with higher than projected property tax revenue growth, has generated sufficient revenue to eliminate the need for significant General Fund budget reductions in future years; however, the aforementioned property tax referendum is still expected to reduce revenues in FY 2020. Revenue projections for major revenue sources such as sales tax and electric utility taxes improved this year, however that trend cannot be expected in the longer term. In order to preserve fund balance above the minimum established in the City fund balance policy (10%) and continue to build to the City Commission's target of 20%, budget decisions reflect a conservative approach to personnel growth while focusing on strategic investments to help prepare the City for long-term success.

Despite these difficult financial times ahead, *providing modern, evolving technology that supports collaboration, automation and a seamless user experience* will remain a funding priority going forward. During FY 2018, interdepartmental teams worked to define technology and business process improvements needs throughout the organization. These efforts resulted in a list of priority technology improvements that will be used to guide the annual budget process for the foreseeable future. The highest cost projects appear in the City's Capital Improvement Program, and include major software replacements like the Enterprise Resource Planning (ERP) system. The operating budget includes a multitude of technology enhancements aimed at improving efficiency and customer service (mobile technology) and ensuring the integrity of the City's data and IT systems by preventing intrusion or ransomware attacks.

Even with these enhancements, however, the technology is only as good as the business processes in place for use of the technology. To ensure that resources spent on technology are utilized to their full potential, the City will be deploying business process analysis and improvement teams, as well as training employees in best practices related to process improvement. In order to support this effort, the Office of Management & Budget is being re-organized and changing focus to support this initiative. While the staffing changes are minimal, resulting in only a 1.00 FTE increase, the changes to the organization will be substantial. FY 2019 marks the beginning of a new direction for the City that will focus on organizational development and continuous improvement. These efforts will result not only in efficiencies that improve services, but they will also result in a focus on performance and data that will increase transparency to our community and support future data-based decision-making.

The final initiative under this focus area is to **Foster a Community Where Opportunities Exist for Residents and Businesses to Realize Their Full Potential**. A noteworthy investment included in the budget is initial exploratory funding for a Medical Arts District Regional Stormwater Pond, which supports the goal of *encouraging private investment that allows for upward economic opportunities*. This infrastructure should allow additional mixed-use development and increase employment opportunities in a major job center within the City of Largo.



FOCUS ON: Public Health & Safety

The first initiative under this focus area is to **Invest in Quality Public Infrastructure**, for which the FY 2019 Budget includes significant commitments. First, the capital budget includes funding for over \$7M in roadway design and construction projects. Second, we are continuing our investment in the City's wastewater collection, conveyance and treatment systems to ensure not only that the infrastructure is of high-quality, but that it is also environmentally sustainable. Third, the City is continuing its commitment to increased mobility alternatives by providing funding for additional sidewalk connectivity improvements, and targeting the spending of those funds around existing education, employment, and commercial centers.

The FY 2019 Budget makes significant progress toward the initiative of **Building a Community of Safe and Healthy Neighborhoods**. Community Development and Police have partnered with a nonprofit agency to provide mental health support services to individuals who are frequent users of emergency services. Partially funded through federal grant funds, this initiative is an interdepartmental effort aimed at *addressing community public*

safety issues using proactive tools and methods. Also under this initiative to provide *responsive, high-quality public safety services that meet the community's needs*, the FY 2019 budget includes funding for three additional Police Officer positions. These positions will not increase minimum patrol staffing while contributing towards proactive policing initiatives like mental health and pedestrian/traffic safety campaigns.



FOCUS ON: Community Pride

Community pride initiatives are imperative for achieving the City's vision to be the Community of Choice in Tampa Bay. These are the things that make Largo a destination, while our superior services are what encourage people to stay. There are many exciting changes underway, and it's just the beginning of **Developing an Active and Interconnected Downtown**. First, much planning work was completed during FY 2018 on gateway features for the east end of Downtown, in coordination with the west end Pinellas Trail gateway project, which are both intended to serve as visual *connections between downtown Largo and employment, education, and recreational hubs that promote the area as one district*. The FY 2019 budget includes funding for construction of the east gateway feature, as well as funding for landscaping at the entrance to Largo Central Park that will coordinate with the new gateway features, creating a visual connection for the two adjacent areas.

We are also pleased to make progress toward **Cultivating and Supporting a Vibrant Intergenerational Community that Attracts Residents and Businesses** by continuing to make investments in our flagship Recreation, Parks and Arts facilities and programs.

Acknowledgments

This budget was professionally prepared by the Office of Management and Budget (OMB). Assistant City Manager Mike Staffopoulos was also heavily involved with providing direction to the departments for which he is responsible. OMB coordinated the creation and the communication of both the Capital Improvements Plan and this budget to the City Commission and the public, all on behalf of Administration and the Executive Leadership Team. The expertise, technical ability, and dedication of OMB staff were paramount to the success of the budget and financial planning process. Kimball Adams, the City's Chief Financial Officer, was invaluable in providing his financial expertise in the development and review of revenues, fund balances, and the City's planned borrowing. I want to emphasize that all departments worked as a team to prepare a budget that reflects this organization's commitment to professionalism, communication, long-term fiscal responsibility, and the City's strategic goals.

City Administration is particularly appreciative of the leadership provided by the Mayor and City Commission with regard to the fiscal stability of this organization. Each year, the elected officials are faced with the difficult task of balancing the public's desires for municipal services with their willingness to pay through taxes and user charges. Together, we have and will continue to balance services and costs for our citizens that focus on a sustainable future for our City.


The City of Largo is fortunate to have a dedicated workforce of employees that take personal pride in their work on a daily basis. I value the contribution of Largo's outstanding employees and I am honored to work among them. It is this dedicated group that make Largo a wonderful place to live. It is my privilege to serve as your City Manager, and I look forward to continuing to work together with the City Commission, City staff, and the citizens of Largo to achieve our vision of becoming The Community of Choice in Tampa Bay.


Sincerely,


Henry P. Schubert
City Manager

FY 2019 Strategic Budget Priorities

Listed below is a summary of the major funding allocations organized by the focus areas outlined in the Strategic Plan. The details on the work-program initiatives associated with the implementation of the Strategic Plan can be found in the Strategic Performance Management section and the individual department budget pages.

 FOCUS ON: Sustainability		Amount
2	Office of Performance & Budget w/ Organizational Development Training	82,400
2.2	Enhanced Procurement & Contract Management Support (1.00 FTE)	91,200
2.2	Human Resources Dept. Re-Org; Add Compensation & Classification Analyst (1.50 FTE)	126,400
1.3	Electric Vehicle Charging Station	15,000
2.3	Smartphone Deployment for City Field Staff	50,000
2.3	Citywide Technology Upgrades	766,300
2.3	Digital Technology Security Enhancements	30,000
3.2	Long-Range Land Use Planning for City-owned Property	160,000
2.2	Coordinated Solid Waste & Recycling Program Management (1.00 FTE)	98,600
3.2	Medical Arts District Regional Stormwater Pond	200,000
Total		1,619,900

 FOCUS ON: Public Health & Safety		Amount
2.2	3 Additional Police Officers (Public Safety Staffing Plan – 3.00FTE)	385,200
2.4	Largo Town Center Special Area Plan	70,000
1.2	Design & Construction of Various Roadway Improvements Citywide	7,770,000
1.1	Citywide Pavement Condition Index Analysis	80,000
1.2	Wastewater Collection & Treatment Improvements	10,499,900
2.4	Sidewalk Connectivity Improvements	200,000
2.2	Enriching Lives through Mental Health Services – Police/Housing Partnership	57,000
Total		19,062,100

 FOCUS ON: Community Pride		Amount
2.1	Largo Central Park Entrance Landscaping and Improvements	75,000
1.2	Downtown Plaza Enhancement – Construction	435,000
2.2	Recreation, Parks & Arts Facilities Improvements	415,800
2.1	Golf Course Cafe Service Model Changes	100,800
Total		1,026,600

Total (All Funds)	21,708,600
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FY 2019 PROPOSED BUDGET

STRATEGIC PERFORMANCE MANAGEMENT REPORT

Annual Strategic Plan Implementation Guide

Citywide Performance Measures





STRATEGIC PERFORMANCE MANAGEMENT

The Strategic Plan: A strategic plan is an essential component of any organization. The City's new Strategic Plan, developed during FY 2017, is an evolution of the City's original Strategic Plan and the interim operational direction from the City Commission, known as the Future Focus document created in 2015. This Strategic Plan seeks to encompass both community aspirations and our current Harwood community "stage". The plan sets goals to maintain those aspects of the community that residents, businesses, and employees are most proud of and strives to achieve the new goals articulated by residents and City leaders. The strategic plan is a blueprint—a guide for City operations—that focuses on clear, collective goals. As an organization, it helps prioritize resources and facilitate management decisions that will achieve these desired outcomes. As a community, it provides a shared vision for Largo as a basis to identify, evaluate, and communicate progress on results.





STRATEGIC PERFORMANCE MANAGEMENT

INITIATIVES

As outlined in the graphic on the previous page, the Strategic Plan is comprised of three Focus Areas—Sustainability, Public Health and Safety, and Community Pride—that encompass everything we do as a City. Within those focus areas are a number of initiatives that articulate what our community should look like if we achieve the City Commission’s vision within those Focus Areas.

During FY 2018, interdepartmental teams of City staff have undertaken a series of projects around six priority strategic goals established by the City Commission and the executive leadership team. Those projects, or strategies, are identified in the following pages with corresponding updates highlighting the progress made to date. These strategies are building blocks achieving targeted outcomes.

OUTCOME MEASURES

Outcome measures in the subsequent pages are the data-based performance measures collected throughout the City that correlate to the various components of the Strategic Plan. The strategies highlighted by the City should help to “move the needle” on these key performance indicators and lead to tangible results for the City Commission and residents of Largo.

Performance measures are collected and reported by the City quarterly and included in the budget document with an annual summary comparison of the previous two fiscal years.



INITIATIVE / GOAL	PROJECT UPDATE
INITIATIVE 2: Advance a Flexible, Resilient Organization that Delivers Superior City Services	
GOAL 1: Exercise strategic financial decision-making that preserves long-term financial health.	
Strategy: Develop a structurally balanced budget where General Fund Expenditures are less than or equal to revenues Estimated Deliverable Date: June 2018	Update: Project team has finished its research and is writing the final report. The project team is on track for a June 2018 Completion.
Strategy: Expand communication (internal/external) regarding the status of the City's long-term financial condition Project Complete as of February 2018	Update: Project is complete. The final report was presented to the City Manager during the second quarter. Staff is working on new communication methods for the FY 2018 budget season.
GOAL 3: Provide modern, evolving technology that supports collaboration, automation, and a seamless user experience.	
Strategy: Enhance Accessibility to Data Project Complete as of December 2017	Update: Project team completed its research and report. The report identifies 15 recommendations for enhancing accessibility to data.
Strategy: Identify Which Existing Technologies are Hindering or Limiting Performance Project Complete as of December 2017	Update: The project team has completed its research and report. The report identifies 10 technologies, 5 that are working/5 that are not working, and a reason for that categorization.
Strategy: Identify Internal Business Processes for Automation Project Complete as of December 2017	Update: The project team has completed its research and report. The report identifies 8 business process where automation is needed.
Strategy: Prioritize Recommendations from Strategies 1-3 for Implementation Project Complete as of December 2017	Update: The project team has completed its ranking of the finding from the prior three projects.



OUTCOME MEASURES	FY17	FY18*
INITIATIVE 1: Renew our Natural Environment to Ensure Sustainability for Future Generations		
Tree Plantings (# of Trees)	200	175
Pollutants Prevented from Entering Stormwater Water System (In Pounds) (Annual)	4,581	NA
% of Treated Wastewater Distributed as Reclaimed Water	52.9%	42.71%
% of Waste Recycled (Not in Landfill)	15.36%	12.20%
Residential Recycling Participation Rate	75.47%	75.63%
INITIATIVE 2: Advance a Flexible, Resilient Organization that Delivers Superior City Services		
% Variance Expenditures Forecast (Annual)	-5.85%	NA
% Variance Revenue Forecast (Annual)	-.042%	NA
City Employee Turnover Rate	2.7%	2.7%
City Position Vacancy Rate	NA	6.52%
Number of Unique Visitors to Largo.com	136,298	477,495
INITIATIVE 3: Foster a Community Where Opportunities Exist for Residents and Businesses to Realize Their Full Potential		
% of Largo Residents with a Library Card	NA	57 %
Library Enrichment Programs Participation	1,476	437
Wireless Sessions at Largo Public Library	58,524	63,665
Construction Value Permitted	\$90.8M	\$150.84M
Unemployment Rate (Largo)	4.1%	3.4%



PUBLIC HEALTH & SAFETY

PERFORMANCE
REPORTING



INITIATIVE / GOAL

IMPLEMENTATION UPDATE

INITIATIVE 2: Build a Community of Safe & Healthy Neighborhoods

GOAL 3: Provide responsive, high-quality public safety services that meet the community's needs.

Strategy: Define the public safety priorities of the Largo community.

Project complete as of December 2017

Update: The project team has completed its research and report. The final report identifies a hierarchy of public safety priorities that will be used the next strategy team.

Strategy: Establish public safety service levels based on community priorities and data.

Estimated Deliverable Date: May 2018

Update: The project team has completed its research and is working on the final report, which will identify service levels and community partners to achieve those levels.

GOAL 4: Develop a multimodal street, trail, and sidewalk network that provides interconnected transportation options to residents.

Strategy: Prioritize projects from existing multi-modal plans that provide interconnected transportation options.

Estimated Deliverable Date: May 2018

Update: The project has 5 phases, 4 of which are substantially complete. The team is working to prioritize the projects received from the partner team (Above). The final report has been started and will be complete during the May of 2018.

Strategy: Utilize partnership, changes to regulations, and grant opportunities to support the development of multi-modal transportation networks.

Estimated Deliverable Date: June 2018

Update: The Project Team has continued research on available funding opportunities for multi-modal projects, but is awaiting the final deliverables from the companion project above before its final report is completed.



PUBLIC HEALTH & SAFETY

PERFORMANCE
REPORTING



OUTCOME MEASURES	FY17	FY18*
INITIATIVE 1: Invest in Quality Public Infrastructure		
% of Environmental Compliance Permittees in Compliance	NA	70.12%
Capacity-Related Sanitary Sewer Overflows (Gallons)	0	0
Number of Capacity-related Sanitary Sewer Overflows	0	0
Percentage of City Roadways Repaved/Reconstructed (Annual)	2.71%	3.89%
INITIATIVE 2: Build a Community of Safe & Healthy Neighborhoods		
Youth Enrolled in After-School and Summer Programs	39,269	60,417
Number of Participants in Health Classes/Events	169,137	167,953
Calls for Police Service in Top 5 Hotspots	NA	2,270
% of Calls Requiring Two or More Police Officers	40.95%	39%
Number of Vehicle Accidents with Police Response	NA	2489
Structure Fire Response Time (minutes)	4:28	4.26
EMS Response Time (minutes)	4:28	4.20
Number of Pedestrian Accidents with Police Response	63	74
Number of Bicycle Accidents with Police Response	59	54
Violent Crime Rate (Per 100,000 residents) (Annual)	445.3	NA
Property Crime Rate (Per 100,000 Residents)	3,484.37	NA



COMMUNITY PRIDE

PERFORMANCE
REPORTING



INITIATIVE

IMPLEMENTATION UPDATE

INITIATIVE 1: Develop an Active & Interconnected Downtown

GOAL 3: Create connections between downtown Largo and employment, education, & recreational hubs that promote the area as one district.

Strategy: Identify feasible physical connections for the District.

Estimated Deliverable Date: During 4th Quarter of FY 2018

Update: The Project team's work is still underway. Based on the direction from the City Commission Retreat, the team is redefining the connection areas and reprioritizing projects.

Strategy: Develop and implement the District identity.

Estimated Deliverable Date: May 2018

Update: Since Q1, the City Commission provided direction to the Project Team regarding: Name of Area; Defining Area; Desired Logo Format; and, Hardscaping updates. Team is continuing work on deliverables.

INITIATIVE 2: Cultivate and Support a Vibrant Intergenerational Community That Attracts Residents & Businesses

GOAL 4: Promote social connections through civic engagement that strengthen neighborhoods and community fabric.

Strategy: Establish a neighborhood outreach program that responds to community needs.

Estimated Deliverable Date: May 2018

Update: The Project team has completed the final report and will be presenting it to the City Manager in May of 2018. The report evaluates other outreach programs and identifies neighborhoods and their outreach needs.

Strategy: Leverage the variety of City venues to reach/attract a broader audience for City events.

Estimated Deliverable Date: May 2018

Update: The project team is nearly complete with the final report that outlines recommendations to the City Manager regarding the types of events that could be done on smaller scale within neighborhoods.



COMMUNITY PRIDE

PERFORMANCE REPORTING



OUTCOME MEASURES	FY17	FY18*
INITIATIVE 1: Develop an Active & Interconnected Downtown		
Construction Value Permitted in Downtown CRA	\$3.53M	\$16.55M
INITIATIVE 2: Cultivate and Support a Vibrant Intergenerational Community that Attracts Residents & Businesses		
Number of Community Outreach Events Attended by City Staff	NA	765
Special Event Participation	141,785	131,500
Total Social Media Engagements	NA	31,389,118
Number of Participants in City Scheduled Programing		
Total RPA Program Participants	480,137	691,567
Total Library Program Participants	NA	54,394
Total Volunteer Hours:		
RPA	47,645	70,827
Police	8,723	47,734
Library	3,580.5	15,953

MEASURES DEFINED

PERFORMANCE REPORTING



Tree Plantings: # of trees planted by City to expand City's tree canopy.

Pollutants Prevented from Entering the Stormwater System (in Pounds): the pounds of nitrogen and phosphorous absorbed by Street Sweeping.

% of treated wastewater Distributed as Reclaimed Water: Share of wastewater treated by City's Environmental Services treatment plant diverted from Tampa Bay and used as reclaimed water.

Percentage of Waste Recycled (Not in Landfill): All Solid Waste that is processed for reuse or disposed of at a facility other than the landfill.

Recycling Participation Rate: The total number of bins set out in a quarter/ total number of bins issued.

City Employee Turnover Rate: Proportion of employees that have left the City of Largo.

% Variance Expenditure Forecasts: Percentage difference between forecasted expenditures and actual expenditures.

% Revenue Variance Forecast: Percentage difference between forecasted and actual revenue.

City Position Vacancy Rate: The percentage of city positions vacant at the end of a quarter.

Wireless Sessions at Largo Public Library: Measure of utilization of the Library as an internet access point for information and communication.

% of Largo Residents with a Library Card: Proportion of the City of Largo's population that has a library card.

Library Enrichment Programs: Individuals that have participated in the English Second Language or Career/Online High school programs.

Construction Value Permitted: Broad measure of construction and development activity within the City.

Unemployment Rate (Largo): Local measure of labor market health and, by extension, opportunity for residents.

Youth enrolled in after School Time Programs: Measure of youth participation in enrichment activities provided by the City.

Number of participants in Health-related Classes/Events: Utilization of programming to support healthier residents.

Percentage of Environmental Control Permittes in Compliance: Proportion of all possessing an a permit from the Environmental Services Department that meet the regulatory standards.

% of Time Available for Proactive Policing: Officer time not encumbered by response activities/calls for service.

Percentage of City Roadways repaved/Reconstructed: Proportion of City owned roadways paved rebuilt.

Calls for Service at Top 5 Hotspots: Total number of calls from the five locations with the highest number of calls for service in the City of Largo.

Fire Response Time: Efficiency measure of the time required for Largo Fire Department to arrive at an incident.

EMS Response Time: Efficiency measure of the time required for Largo Fire Department to arrive at an incident.

% of Calls requiring two or more officers: Proportion of calls involving two or more police officers.

Number of Vehicle Accidents requiring police Response: Count of Vehicle accidents where at least one Police Department Personnel arrived on scene.

Number of Pedestrian Accidents with police response: Count of pedestrian-vehicle accidents where at least one Police Department personnel arrived on scene.

Pedestrian & Bicycle Accidents as % of Total: Proportion of vehicle accidents involving a pedestrian or bicyclist.

Violent Crime Rate (Per 100,000 residents): Number of violent crimes divided by population after City population has been divided by 100,000

Property Crime Rate (Per 100,000 residents): Number of property crimes divided by population after City population has been divided by 100,000

Volume of Capacity-Related Sanitary Sewer Overflows: Reflects ability of wastewater system to handle major rain events.

of Capacity-related Sanitary Sewer Overflows: Count of overflows due to volume of water in the wastewater system.

Number of Social Media Engagements: Count of Total Daily Impressions from the City's Facebook page and the RPA Instagram account

Construction Value Permitted in West Bay Drive District: Measure of construction and development activity in downtown area.

Special Event Participation: Estimated participation in City special events (parades, holiday festivals, etc.).

Number of Community outreach events attended by City staff: count of resident contact events with City staff.

Program Participation: sum of individuals enrolled in RPA and Library programs.

Total Volunteer Hours: Sum of volunteer hours by individuals for the RPA, Library, and Police Departments.

BUDGET PRESENTATION NOTES

WHAT IS A BUDGET?

A budget is a financial and operating plan for a City for a period called a "fiscal year". The City of Largo's fiscal year begins on October 1 and ends on September 30. The fiscal year that begins on October 1, 2018, is referred to as "Fiscal Year 2019". Prior Fiscal Year (FY 2018) budget data is also included. All data contained herein for FY 2018 are originally budgeted amounts and have not been revised to reflect budget amendments adopted by the City Commission. Estimated FY 2018 numbers represent actual expenditure totals for a portion of the fiscal year, supplemented with expenditure assumptions for the remainder of the fiscal year. All appropriations unspent at year-end lapse unless funds are encumbered by issuance of a purchase order. Such purchase orders remain valid until either canceled or final payment is made.

The City cannot spend money unless it is appropriated within the budget. An appropriation is the legal approval given by the City Commission to the City staff to spend money for a specific purpose. The budget also contains an estimate of revenues to be received by the City during the same time period. The legal authorization to collect revenues, such as the property tax, utility tax, and user fees, is established by the City Commission by ordinance. Also included in the budget is the estimated unexpended expenditures left over from the prior fiscal year that can be spent and appropriated in the new year. This money is called available or unassigned fund balance. The City Charter and State law require that expenditures do not exceed the combination of available fund balance and revenues. The City cannot borrow money to operate. The City can only borrow money for major capital projects, such as the purchase of major equipment or the construction of buildings.

Budgeting and Accounting Basis

The City's Basis of Accounting and Basis of Budget are the same. This budget is prepared in accordance with Generally Accepted Accounting Principles (GAAP). Both revenues and expenditures are budgeted on the modified accrual basis of accounting. In Enterprise Fund budgets (Wastewater, Solid Waste, Golf Course) and Internal Service Fund budgets (Fleet Services, Risk Management) Accrual Accounting is used, meaning depreciation is budgeted as an operating expense and capital acquisitions and principal payments on debt are not budgeted expenditures. However, proposed capital acquisitions and principal payments are listed in the program portion of the budget for planning purposes.

Budget Adjustments / Amendments

In accordance with the City Charter, the City Manager has the authority to approve budget adjustments, or the transfer of funds within a department and within a fund. Budgetary control during the year is maintained on a department basis and within a fund and not on a line item or program basis.

To increase or decrease a department's appropriation, or to transfer funds from one department to another or from one fund to another, approval of the City Commission is required. The City Commission grants such approval by ordinance.

Personnel Position Classifications

The City Manager may change a personnel position to a lower classification than approved in the budget. Any positions reclassified since the previous year's budget was adopted are reported in this budget in accordance with their new classifications.

THE DOCUMENT

The document begins with a transmittal letter from the City Manager. This letter summarizes the contents of the budget and provides an explanation of the rationale used by the City Manager during the budget development process. The City Manager also outlines the citywide priorities and city-wide initiatives for the upcoming year. Other sections of the document include the following:

1. Budget Message
2. Strategic Performance Management
3. Community Profile
4. Budget Guide
5. Budget Summary
6. Long-Range Financial Plan
7. Departmental budgets, which are subdivided into divisions and programs. Programs account for the costs associated with specific activities or the use of restricted revenue sources.
8. Compensation Administration
9. Capital Improvements Program
10. Glossary

WHAT IS A FUND?

The basic building block of governmental finance and budgeting is the "fund". Each fund is independent of all others, and is created to account for the receipt and use of specific revenues. This budget includes all operating funds of the City. All City contributions to non-budgeted, non-operating funds, such as pension funds, are budgeted within the appropriate operating fund.

The General Fund is the largest fund. This fund accounts for most traditional governmental services such as Police, Fire, Recreation, Library, and the administrative departments such as Finance, Information Technology, Human Resources, and Administration. Most property tax revenue and revenue from such sources as the utility tax and State sales tax are accounted for in this fund.

Special revenue funds are created to account for specific revenues that can only be spent for certain purposes. The County Gas Tax Fund accounts for the proceeds received from the County Motor Fuel Tax. The Stormwater Fund exists to account for revenue from the Stormwater Utility Fee that is used to pay for the maintenance and construction of the City's stormwater system. Revenue from the County infrastructure surtax (Penny For Pinellas) is included in the Local Option Sales Tax Fund. The Community Development Block Grant (CDBG) and HOME funds account for revenue from these Federal programs for use to benefit low and moderate-income neighborhoods. The State Housing Initiatives Partnership (SHIP) Fund accounts for state funds received for housing programs. The Transportation Impact Fee (TIF) Fund accounts for the proceeds from that revenue source. The Community Redevelopment Agency Fund (CRA) accounts for the tax increment financing district established for the Downtown area; all property tax growth in the downtown is restricted to expenses associated with that area of the City.

An enterprise fund is used to account for a governmental service that is financed entirely by user charges. These funds receive no tax money and are operated in much the same manner as a private business. Enterprise funds have been created to finance the operation of the City's Golf Course, Solid Waste services, and the Sanitary Sewer System.

A capital project fund is often created to account for the financing sources and expenditures associated with major capital projects. In the past, such funds have been established to account for West Bay Drive Redevelopment, Library Construction, and Highland Avenue Reconstruction Projects. Establishment of a

dedicated fund is typically reserved for projects with broad scopes, completion schedules spanning over a period of multiple years, and with several funding sources.

Finally, internal service funds are similar to enterprise funds except that they derive all their revenue by charging departments within the City for their services. The Fleet Services Fund and Risk Management Fund represent the City's two internal service funds, which allocate the costs associated with these two functions to the user departments.

TRUTH IN MILLAGE (TRIM)

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value. The State Constitution restricts the annual increase in taxable value of homestead property to 3% or the increase in the CPI, whichever is less, and a 10% increase to non-homesteaded property.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. In addition to notification of this first public hearing, the TRIM notice contains the following information:

1. The new assessed value and the assessed value for the prior year;
2. The tax bill if the current property tax rate is charged for the new year;
3. The tax bill if the adjusted rolled-back rate is levied for the new year (the rolled-back rate is that property tax rate which would derive the same amount of revenue based on the new assessed values as was raised in the prior year at the old assessed values; it discounts for inflation); and
4. The property tax bill if the proposed budget is adopted.

The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

BUDGET CALENDAR

CIP SCHEDULE

November	CIP Schedule Distributed & Management Analysts Hold Preparation Meetings
December	Prepare Revenue Projections and Prior Year Actuals for all Funds Departments Submit CIP Project Requests
January-February	CIP Validity Committee Reviews Proposed CIP Projects City Management Review of CIP Projects and Financial Feasibility
January	City Commission Annual Retreat (Goal/Priority Setting)
February	City Commission Retreat to Review Long-Range Plans and Establish Associated Annual Funding Priorities
March 30	Proposed CIP Distributed to City Commission and Finance Advisory Board
April 9, 16	Finance Advisory Board CIP Review
May 8	City Commission CIP Work Session
May 15	City Commission CIP Adoption

BUDGET SCHEDULE

March	Budget Preparation and Financial Overview with Updates of Revenue and Expenditure Projections; Departmental Budget Request Forms Due
April	Departmental Budget Reviews with City Administration
May	Departmental Budget Reviews with City Administration
June	Preparation of the Proposed Budget Document
July 1	City Manager's Proposed Budget Distributed to City Commission and Finance Advisory Board
July 13	Joint City Commission/Finance Advisory Board Budget Review
July 17	City Commission Establishes Maximum Property Tax Rate to be included on TRIM (estimated property tax) Notices
August 14	City Commission Budget Review
September 4	City Commission First Public Hearing and Tentative Millage Rate and Budget
September 18	City Commission Second Public Hearing and Final Millage Rate and Budget
October 1	New Fiscal Year Begins

FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term future implications. For example, construction of capital facilities often creates new recurring expenditures such as personnel, repairs, and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that financial forecasts be made available to all participants in the budget process and that the forecast be monitored and adjusted as conditions change. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five year period, along with the development and adoption of a five-year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, software, and major maintenance projects costing in excess of \$100,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five-year period.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the Mayor and City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services, all of which have dedicated constituencies. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Administration to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2019, City Administration was guided by the following policies:

- Maintain the overall quality of life for residents in accordance with economic limitations.
- Review financial forecasts for the next five years to determine appropriate service levels in line with available revenues.
- Review functions and activities to determine if cost savings or efficiencies can be achieved by providing the service differently.
- Review and adjust user charges based on related service costs where possible.
- Ensure all enterprise and internal service funds are self-supporting through user charges.

- Replace equipment and vehicles when it is most cost effective.
- When more than one funding source is available for a project, use the most restrictive funding source first.

Operating Budget Policies:

The City will operate with a balanced budget by paying for all current expenditures with current revenues and fund balance. The City will avoid budgetary tactics that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will provide for adequate maintenance and repair of capital assets and for their timely replacement.

The budget will provide the required funding for the Police and Fire defined benefit retirement plan based on the annual actuarial report.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

Enterprise Funds (Golf, Wastewater, and Solid Waste) will be self-supporting for operating and capital expenses and receive no General Fund tax support.

The City will aggressively seek state and federal funds that are available for capital projects.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

Capital Improvement Program (CIP) Policies:

The City will develop a five-year Capital Improvements Program (CIP) and update it annually. The CIP will include all capital and maintenance projects and software purchases costing \$100,000 or more.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will coordinate development of the CIP with development of the operating budget. Future operating costs associated with capital improvements will be projected and reported in the CIP and operating budget.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement Program and City priorities.

Whenever feasible, Local Option Sales Tax Funds (LOST) will be utilized for projects that primarily benefit City residents.

The City will identify the estimated acquisition and operating costs and potential funding sources for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP if a sufficient number of characteristics demonstrate the project's need.

All projects will be defined as either Regulatory (meaning legally mandated) or Service Based.

New, significantly revised, and unfunded projects will receive project scores to help determine priority.

Projects shall be reported to the City Commission based on program area or project type.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

Debt Policies:

The City has no legal debt limits; however, debt issuance is governed by the City Charter, Sec. 5.06. Debt, which states: *"The City Commission shall have the power to authorize by ordinance, the issuance of debt payable from general revenues or otherwise provided by law."*

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with: promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases, and other financing arrangements. The City issues debt within the following guidelines:

- The City's debt issuance will be conducted with a clear understanding of the goals, objectives and total costs (issuance, administrative, legal, interest, agent/custodial fees, reserve requirements) of borrowing, including the estimated costs of not borrowing (opportunity costs).
- The City will confine long-term borrowing to capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City will not issue debt for short-term operating needs; however, this does not preclude the use of debt for short-term operating needs in emergency situations.
- The City will favor issuing special revenue debt and will avoid issuing general obligation debt.
- The City will favor using fixed interest rates and avoid using variable interest rates.
- The City will fully disclose all debt attributes in financial reports and debt prospectuses.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a diversified revenue base to mitigate the effects of short-term fluctuations in any-one revenue source.

The City will estimate its annual revenues by a conservative, objective, and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the Long Range Financial Plan.

The City will annually calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

The City shall annually transfer 9% of the operating revenue and investment income from the Solid Waste

and Wastewater Enterprise Funds to the General Fund as an administrative and franchise fee. The transfer from the Golf Course Enterprise Fund is established based on the financial condition of that fund. Non-recurring revenues will be used only to fund non-recurring expenditures.

As directed by the public, staff will review direct service fees (Recreation, Library, and other) on an annual basis to determine if the fees meet the cost of the service.

Fund Balance / Reserve Policies:

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City has a formal Legislative Policy adopted for fund balance in the General Fund. The guidelines within this policy address the General Fund's fund balance in order to mitigate material risks, which could negatively affect the City's ability to provide public services. The guidelines are intended to comply with state statutes regarding adopting a balanced budget, the requirements of the Governmental Accounting Standards Board (GASB), and will strive to achieve the Government Finance Officer's Association (GFOA) best practices.

The annual budget will be prepared including the General Fund's minimum ending fund balance as follows:

- (1) Minimum unrestricted fund balance of no less than 10% of budgeted expenditures (GFOA best practice is 17%);
- (2) Target unrestricted fund balance of 20% of budgeted expenditures.

The Policy requires the Proposed Budget to be drafted within the establish fund balance levels. The Policy also establishes guidelines for the use and restoration of fund balance (1% per year until balances are restored).

Accounting, Auditing and Financial Reporting Policies:

Monthly and annual financial reports will present a summary of financial activity by departments and funds.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

Preference will be given to purchases of like quality and cost to vendors who maintain a place of business within the City of Largo.

With consideration of initial and life-cycle cost benefits, Recycled or Reused Materials, "Green" Products and LEED Certified Materials will be given preference.

All capital and operating expenditures that equal or exceed \$50,000 must be approved by the City Commission. A competitive bid or request for proposal process, except in cases of sole source or an emergency, is used for purchases that exceed \$50,000.

Change orders to a contract that individually or in the aggregate equal or exceed \$50,000 must be approved by the City Commission. After review and approval by the Administration, change orders are submitted to the City Commission for consideration in a timely manner and, whenever practical, prior to the work being authorized.

FREQUENTLY ASKED QUESTIONS (FAQ)

Some of the most common questions asked about the budget follow, along with related answers.

Q: WHAT IS THE PURPOSE OF THE CITY BUDGET?

A: The budget is an annual financial plan for the City of Largo. It specifies the level of municipal services to be provided in the coming year and the resources, including personnel positions, capital expenditures, and operating expenses needed to provide those services. It reflects the policies and priorities set by the Mayor and City Commission.

Q: FROM WHERE DOES THE CITY OBTAIN ITS REVENUES?

A: From City-levied taxes, state and federal shared revenues, and fees for municipal services, such as sanitary sewer, solid waste, and recreation.

Q: HOW IS THE REVENUE OBTAINED BY THE CITY USED?

A: It is used to pay for salaries, operating supplies, other operating costs such as utilities and insurance, and capital purchases such as buildings, vehicles, and equipment as specified in the City budget.

Q: WHAT IS THE PROPERTY TAX RATE?

A: When the City adopts its annual budget, it determines the tax rate that must be applied on property in order to generate the necessary revenue in addition to all other sources which are available. The tax rate is stated in terms of mills, with one mill equal to \$1.00 of taxes per \$1,000 of taxable value. The taxable value of all property in the City is established by the Pinellas County Property Appraiser. The City has no control over determining the taxable value of property; it only has control over the tax rate that is levied. The proposed FY 2019 tax rate is 5.7413 mills.

Q: WHAT IS HOMESTEAD EXEMPTION?

A: The Florida Constitution provides that a home owner may apply for and receive a homestead exemption in the amount of \$25,000 on the first \$25,000 worth of value on his or her principal residence and an additional exemption of \$25,000 on the third \$25,000 worth of value on the residence. After property is appraised by the County Property Appraiser, the exemption is subtracted from the appraised value, the remainder of which is the taxable value. The State Constitution further limits annual increases in the value of homesteaded property to 3% or the increase in the CPI, whichever is less. The taxable value is that amount upon which the property tax rate is applied.

Q: WHAT IS A MILL OF TAX?

A: One mill is equal to \$1 for each \$1,000 of taxable property value. Property taxes on a \$125,000 home, to which the \$25,000 to \$50,000 homestead exemption is applied, would pay a property tax of \$375 to \$500 (calculated at an assumed millage rate of 5.00 mills).

Q: THE TOTAL PROPERTY TAX BILL FOR PROPERTY IN THE CITY OF LARGO IS MUCH GREATER THAN THE AMOUNT LEVIED BY THE CITY. WHY?

A: Property taxes are levied not just by the City of Largo, but also by Pinellas County, the Pinellas School Board, and several special districts. Less than 20% of the total tax bill goes to the City of Largo.

Q: WHAT IS THE DIFFERENCE BETWEEN AD VALOREM TAX AND PROPERTY TAX?

A: There is no difference. They are different names for the same tax.

Q: WHAT IS AN ENTERPRISE FUND?

A: An enterprise fund earns its own revenues by charging customers for the services that it provides; it receives no tax funds. The City of Largo operates its wastewater utility, solid waste collection program, and golf course as enterprise funds.

Q: WHAT IS AN INTERNAL SERVICE FUND?

A: An internal service fund earns its own revenues by charging other City departments for services that it provides to them. The internal service funds within the City of Largo are the Fleet Services Fund and the Risk Management Fund.

Q: WHO ESTABLISHES THE RULES BY WHICH THE CITY OF LARGO ADOPTS ITS ANNUAL BUDGET AND PROPERTY TAX RATE?

A: The property tax rate and budget adoption process are governed by the City Charter, State Statutes, and the Florida State Constitution.

Q: WHO IS THE CHIEF EXECUTIVE OFFICER OF THE CITY OF LARGO?

A: The City Manager is both the Chief Executive and Chief Administrative Officer of the City of Largo. This individual is hired by and reports directly to the City Commission. All other employees, with the exception of the City Attorney, who also reports to the City Commission, report to the City Manager.

Q: WHAT ARE UTILITY TAXES AND FRANCHISE FEES, AND WHY DOES THE CITY OF LARGO LEVY THEM?

A: A utility tax is a tax levied on utility bills, to be paid by the utility purchaser. It is similar to a sales tax, except it only applies to utility bills and not to any other purchases.

The franchise fee is a charge levied by the City on a utility to operate within the City and to use the City rights-of-way and other properties for locating pipes, wires, etc. The state allows utilities to pass on the franchise fee directly to customers on their bills.

The City of Largo, like most cities in Florida, relies very heavily on utility taxes and franchise fees as a major revenue source in addition to property taxes.

Q: HOW DOES THE ECONOMY IMPACT THE CITY OF LARGO'S BUDGET?

A: The economy impacts the City of Largo Budget in direct and indirect ways:

- a. Changes in the economy directly affect the property values of the community, and therefore the property taxes received by the City. It also affects sales tax revenue provided by the state for revenue sharing and the Local Option Sales Tax (LOST) monies for capital expenditures. In a slower economy, all of these revenue sources are reduced due to less sales and lower property values.
- b. The economy also indirectly effects recreation fee revenue, library revenue, and other smaller revenue sources due to changes in residents' discretionary income caused by changes in the economy.

City of Largo, Florida

FY 2019 Adopted Budget Summary



CITY OF LARGO FUND STRUCTURE - ALL BUDGETED FUNDS* -

FY 2019 Budgeted
Expenditures

Governmental
Funds

Proprietary
Funds

Major
Governmental
Funds

Non-Major
Governmental
Funds

Enterprise
Funds

Internal
Service
Funds

General Fund

Community
Development Block
Grant (CDBG)

Local Option Sales Tax
(LOST or Penny Tax)
Fund

Federal Home
Investment
Partnership (HOME)

State Housing
Initiative Partnership
(SHIP) Fund

Non-Major
Special Revenue
Funds

Community
Redevelopment
Agency

Construction Services
(Building)

County Gas Tax (CGT)

Housing Trust Fund
(HTF)

Stormwater Fund

Transportation Impact
Fee (TIF)

Mobility Impact Fee
(MIF)

Trust Funds
Tree Impact Fee
Parkland Impact
Fee Funds

Capital Project
Funds

Golf Course

Wastewater
(Sewer)

Solid Waste

Fleet
Services

Risk
Management

Key

-Basis of Accounting / Budget-

Fund Type Rectangle = Modified Accrual

Triangle = Accrual

Fund Rectangle = Major Fund

*Non-Budgeted Funds = Fiduciary Funds

PERSONNEL POSITIONS BY DEPARTMENT

Department	Budget FY 2016 (FTE)	Budget FY 2017 (FTE)	Budget FY 2018 (FTE)	Budget FY 2019 (FTE)
Administration	16.88	24.58	25.58	25.58
Community Development	63.75	66.25	47.25	47.25
Engineering Services	0.00	0.00	22.00	22.00
Environmental Services	87.25	86.25	87.25	87.25
Finance	12.60	12.60	14.60	14.50
Fire Rescue	145.00	146.00	152.00	152.00
General Operating	6.70	0.00	0.00	0.00
Human Resources	11.00	11.00	11.00	12.50
Information Technology	25.00	27.00	28.00	28.00
Legislative	8.00	8.00	8.00	8.00
Library	41.70	41.20	40.20	40.30
Police	200.81	203.81	203.81	208.31
Public Works	142.50	142.83	143.83	144.83
Recreation, Parks & Arts	121.08	129.88	130.55	133.36
Total	882.27	899.40	914.07	923.88

UNFUNDED PERSONNEL POSITIONS BY DEPARTMENT

Department	Budget FY 2016 (FTE)	Budget FY 2017 (FTE)	Budget FY 2018 (FTE)	Budget FY 2019 (FTE)
Police				
Crime Analyst	1.00	1.00	1.00	1.00
Public Works				
Streets & Stormwater Tech. II	.00	1.00	1.00	1.00
Total	1.00	2.00	2.00	2.00

FTE = Full-Time Equivalent

PERSONNEL POSITIONS BY FUND

Fund Type / Fund	Budget FY 2016 (FTE)	Budget FY 2017 (FTE)	Budget FY 2018 (FTE)	Budget FY 2019 (FTE)
General	637.40	653.45	664.72	671.98
Enterprise	165.70	165.30	168.10	169.88
Special Revenue	59.59	61.07	61.67	62.02
Internal Services	19.58	19.58	19.58	20.00
Total	882.27	899.40	914.07	923.88

UNFUNDED PERSONNEL POSITIONS BY FUND

Fund Type / Fund	Budget FY 2016 (FTE)	Budget FY 2017 (FTE)	Budget FY 2018 (FTE)	Budget FY 2019 (FTE)
General Fund				
Crime Analyst	1.00	1.00	1.00	1.00
Stormwater Fund				
Streets & Stormwater Tech. II	.00	1.00	1.00	1.00
Total	1.00	2.00	2.00	2.00

PERSONNEL CHANGES SUMMARY FOR FY 2019

Dept / Position	Budget FY 2018 (FTE)	Change	Budget FY 2019 (FTE)	Net Impact FY 2019 (FTE)
Administration				
OMB Manager	1.00	Title Change OMB Manager to Performance & Budget Manager	1.00	0.00
Management Analyst	4.00	Delete 1.00 FTE Mgmt Analyst/Add Performance and Budget Director	3.00	-1.00
Contracts & Procurement Administrator	.00	Add 1.00 FTE to Performance and Budget Office	1.00	1.00
Performance & Budget Director	.00	Delete 1.00 FTE Mgmt Analyst/Add Performance and Budget Director	1.00	1.00
Assistant City Attorney	1.00	Delete 1.00 FTE / Transfer Funding to Contractual Services	0.00	-1.00
6.00	Total		6.00	0.00
Community Development				
Permitting Services Supervisor	1.00	Re-class 1.00 FTE from Range IX to Range XI	1.00	0.00
Planner I,II,III	4.00	Delete/Add 1.00 FTE Planner (I/II) to Principal Planner	3.00	-1.00
Principal Planner	.00	Delete/Add 1.00 FTE Planner (I/II) to Principal Planner	1.00	1.00
5.00	Total		5.00	.00
Finance				
Office Administrator	.60	Delete .60 FTE Office Administrator	0.00	-0.60
Office Specialist	.00	Add .50 FTE Office Specialist	0.50	0.50
.60	Total		0.50	-0.10
Fire Rescue				
Firefighter EMT	39.00	Delete/Add 3.00 FTE Firefighter/EMT to Firefighter/Paramedic	36.00	-3.00
Firefighter Paramedic	66.00	Delete/Add 3.00 FTE Firefighter/EMT to Firefighter/Paramedic	69.00	3.00
105.00	Total		105.00	.00
Human Resources				
HR Analyst	1.00	Delete/Add 2.00 FTE to Sr. HR Analyst	1.00	0.00
Senior HR Analyst	.00	Delete/Add 1.00 FTE to Sr. HR Analyst	1.00	1.00
Recruitment & Staffing Specialist	1.00	Delete/Add 1.00 FTE to Sr. HR Generalist	0.00	-1.00
Senior HR Generalist	.00	Delete/Add 1.00 FTE to Sr. HR Generalist	1.00	1.00
Benefits Supervisor	1.00	Delete/Add 1.00 FTE to HR/Benefits Supervisor	0.00	-1.00
HR/Benefits Supervisor	.00	Delete/Add 1.00 FTE to HR/Benefits Supervisor	1.00	1.00
Risk Technician	1.00	Delete/Add 1.00 FTE HR Generalist	0.00	-1.00
HR Generalist	.00	Delete/Add 1.00 FTE HR Generalist	2.00	2.00
HR Assistant	1.00	Delete/Add 1.00 FTE HR Analyst	0.00	-1.00
Benefits Specialist	1.00	Delete/Add 1.00 FTE HR Generalist	0.00	-1.00
HR Analyst – Comp. & Classification	.00	Add 1.00 FTE HR Analyst – Compensation & Classification	1.00	1.00
Office Specialist	.00	Add .50 FTE Office Specialist	0.50	0.50
6.00	Total		7.50	1.50
Library				
Office Specialist	.50	Increase .50 FTE Office Specialist to 1.00 FTE	1.00	0.50
Office Administrator	.40	Delete .40 FTE Office Administrator	0.00	-0.40
Circulation Supervisor	1.00	Reclassification of 1.00 FTE to Library Services Manager	0.00	-1.00
Library Service Manager	2.00	Delete 1 FTE Library Services Manager / Add Borrower Svcs Mgr.	1.00	-1.00
Borrower Services Manager	.00	Delete 1 FTE Library Services Manager / Add Borrower Svcs Mgr.	1.00	1.00
Library Outreach Coordinator	.00	Reclassification of 1.00 FTE From Circulation Supervisor	1.00	1.00
3.90	Total		4.00	.10
Police				
Police Officer	.00	Add 3.00 FTE Police Officers with Public Safety Staffing Plan	3.00	3.00
Reserve School Resource Officer	.00	Add 1.50 FTE (Two .75) Reserve School Resource Officers	1.50	1.50
.00	Total		4.50	4.50
Public Works				
Solid Waste Supervisor	.00	Add 1.00 FTE Solid Waste Supervisor	1.00	1.00
Custodians	1.00	Delete two .50 FTE Custodian Positions / Add 1.00 FTE Custodian	1.00	0.00
Facility Maintenance Supervisor	1.00	Re-class 1.00 FTE from Range XI to Range XII	1.00	0.00
Construction Project Technician	1.00	Re-class 1.00 FTE to Construction Project Coordinator	0.00	-1.00
Construction Project Supervisor	1.00	Re-class 1.00 FTE to Construction Project Coordinator	0.00	-1.00
Construction Project Coordinator	.00	Re-class 2.00 FTE to Construction Project Coordinator	0.00	2.00
Solid Waste Worker	1.00	Delete/Add 1.00 FTE to Trades Worker I	1.00	0.00
5.00	Total		4.00	1.00

PERSONNEL CHANGES SUMMARY FOR FY 2019

Dept / Position	Budget FY 2018 (FTE)	Change	Budget FY 2019 (FTE)	Net Impact FY 2019 (FTE)
Recreation, Parks & Arts				
Management Analyst III	1.00	Re-class 1.00 FTE to Business Manager	1.00	0.00
Rec Leader I	26.35	Add two .50 FTE Rec Leader I for SW Rec (FY18 Budget Amendment)	27.35	1.00
Rec Leader I	26.35	Delete/Add 1.00 FTE to Rec Leader II	25.35	-1.00
Rec Leader II	.00	Delete/Add 1.00 FTE to Rec Leader II	1.00	1.00
Grounds Maintenance Worker	17.98	Convert two PT positions into one 1.00 FTE Grounds Maint. Worker	18.04	0.06
Snack Bar Attendant	.50	Add .25 FTE Snack Bar Attendant for Golf Course	0.75	0.25
Snack Bar Operator	.25	Add two .50 FTE Snack Bar Operators for Golf Course	1.25	1.00
Temporary Worker/Summer Camp	9.21	Delete .88 FTE / Add Event Assistant	8.33	-0.88
Event Assistant	3.05	Add .50 FTE Event Assistant to the Performing Arts Center	4.43	1.38
	84.69	Total	87.50	2.81

Total Full Time Equivalent (FTE) Reductions:	-16.88
Total Full Time Equivalent (FTE) Additions:	25.69
Citywide Net FTE Impact:	9.81

SUMMARY PROPOSED BUDGET FY 2019

FY 2019 Proposed Millage Rate of 5.7413

FUND	BEGINNING AVAILABLE BALANCE*	REVENUE	EXPENDITURES	AVAILABLE ENDING BALANCE
		(+)	(-)	(=)
GENERAL FUND	11,761,500	78,033,500	79,479,300	10,315,700
ENTERPRISE FUNDS				
Golf Course*	630,300	1,039,000	1,269,500	399,800
Solid Waste*	1,198,600	13,415,000	13,114,800	1,498,800
Wastewater*	20,880,800	23,898,200	25,632,200	19,146,800
TOTAL	22,709,700	38,352,200	40,016,500	21,045,400
SPECIAL REVENUE FUNDS				
Community Development Block Grant	0	1,117,400	1,117,400	0
Construction Services	4,134,600	1,829,300	1,955,800	4,008,100
CRA	2,515,100	906,800	2,511,400	910,500
County Gas Tax	1,576,000	1,155,000	2,536,000	195,000
HOME	0	690,400	690,400	0
Housing Trust Fund	11,400	7,900	1,000	18,300
Local Option Sales Tax	3,626,300	8,395,500	9,166,200	2,855,600
Mobility Impact Fee	683,300	515,600	0	1,198,900
Parkland Impact Fee	2,502,700	116,000	0	2,618,700
SHIP	493,000	433,000	433,000	493,000
Stormwater	2,916,500	5,915,000	8,582,400	249,100
Transportation Impact Fee	1,449,800	19,800	290,000	1,179,600
Tree Impact Fee	606,400	156,500	586,000	176,900
TOTAL	20,515,100	21,258,200	27,869,600	13,903,700
INTERNAL SERVICE FUNDS				
Fleet Services*	365,500	2,693,000	2,540,900	517,600
Risk Management	1,844,400	13,864,800	13,899,700	1,809,500
TOTAL	2,209,900	16,557,800	16,440,600	2,327,100
TRUST FUNDS	892,400	228,900	367,700	753,600
TOTAL ALL FUNDS	58,088,600	154,430,600	164,173,700	48,345,500
Less Interfund Transfers		-20,425,800	-20,425,800	
NET GRAND TOTAL	58,088,600	134,004,800	143,747,900	48,345,500

*Starting Available Fund Balance for Enterprise & the Fleet Services Funds includes depreciation and capital expenditures

ALL FUNDS COMBINED

FY 2019 Proposed Millage Rate of 5.7413

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	168,831,284	178,583,475	169,568,000	181,715,600	185,386,700	9.33%
REVENUES						
Property Taxes	19,325,651	21,025,777	24,593,300	24,192,100	25,975,800	5.62%
Other Taxes	11,930,934	11,937,225	12,139,600	12,357,000	12,619,000	3.95%
Licenses & Permits	7,720,249	7,189,632	7,560,100	8,167,000	8,015,000	6.02%
Intergovernmental	27,946,358	28,885,322	31,725,600	30,990,500	33,888,200	6.82%
User Charges	45,030,212	46,163,597	45,982,600	46,414,400	48,586,100	5.66%
Fines	509,106	508,373	476,000	477,500	491,000	3.15%
Miscellaneous	5,074,967	5,659,013	5,119,900	5,810,700	4,429,700	-13.48%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	15,773,485	17,092,987	18,414,200	18,783,100	20,425,800	10.92%
TOTAL RESOURCES	133,310,962	138,461,926	146,011,300	147,192,300	154,430,600	5.77%
EXPENDITURES						
Administration	1,901,287	2,441,101	2,857,600	2,703,300	3,127,400	9.44%
Community Development	8,679,325	10,423,282	6,922,800	6,022,000	8,862,700	28.02%
Engineering Services	0	0	6,437,200	4,681,300	11,403,800	77.15%
Environmental Services	17,855,802	18,154,168	19,252,600	18,231,100	21,615,100	12.27%
Finance	1,169,429	1,227,825	1,466,300	1,363,100	1,458,800	-0.51%
Fire Rescue	17,890,313	21,727,663	21,824,700	20,549,100	20,961,300	-3.96%
General Operating	4,641,679	7,264,462	7,777,000	8,603,600	8,040,000	3.38%
Human Resources	10,764,656	12,386,945	12,885,500	13,106,900	14,595,800	13.27%
Information Technology	3,403,506	3,420,090	4,138,400	3,391,800	4,197,100	1.42%
Legislative	315,120	336,011	366,400	354,300	386,200	5.40%
Library	3,404,856	3,584,377	4,195,100	3,429,500	4,062,100	-3.17%
Police	21,682,445	22,778,511	24,612,000	24,230,900	26,933,600	9.43%
Public Works	20,105,946	20,028,732	22,268,300	21,213,700	23,116,000	3.81%
Recreation, Parks & Arts	11,744,324	11,561,173	14,450,400	12,546,700	15,413,800	6.67%
TOTAL EXPENDITURES	123,558,688	135,334,340	149,454,300	140,427,300	164,173,700	9.85%
ENDING BALANCE						
Designated/Reserved	106,363,280	93,001,881	107,123,900	107,059,400	125,131,400	-
Catastrophe / Special Reserve	1,377,000	1,524,354	1,377,000	1,585,300	2,166,700	-
Unexpended Expenditures	0	0	6,687,800	0	8,105,800	-
Available Fund Balance	70,843,189	84,204,126	57,624,100	79,835,900	48,345,500	-16.10%
TOTAL ENDING BALANCE	178,583,469	178,730,361	172,812,800	188,480,600	183,749,400	-
EXPENDITURES BY CATEGORY						
Personnel	62,672,956	66,925,449	73,829,200	70,197,700	78,156,500	5.86%
Operating	46,065,561	49,757,324	57,142,000	55,222,600	61,462,900	7.56%
Capital	7,786,163	11,219,212	10,873,200	7,731,600	16,511,400	51.85%
Other	7,034,009	7,432,352	7,609,900	7,275,400	8,042,900	5.69%
TOTAL	123,558,689	135,334,337	149,454,300	140,427,300	164,173,700	9.85%

All Funds Combined Analysis

The **General Fund** is the City's largest fund and includes governmental activities such as police, fire, library, recreation, and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, and certain state shared revenues.

An **Enterprise Fund** is a self-supporting entity that derives its revenue from charges levied on the users of its services, much like a private business. The City operates three Enterprise Funds: Golf Course, Solid Waste, and Wastewater (Sewer).

A **Special Revenue Fund** is established to account for revenues that are restricted by statute or ordinance for a specific purpose. The City operates the following special revenue funds: Community Development Block Grant (CDBG), Construction Services, County Gas Tax, Community Redevelopment Agency (CRA), HOME, State Housing Initiative Partnership (SHIP), Housing Trust Fund, Local Option Sales Tax (LOST), Mobility Impact Fee (MIF), Stormwater (Drainage), and Transportation Impact Fee Fund (TIF).

A **Capital Project Fund** is established to account for the revenues and expenditures associated with a major capital improvement project, particularly where there are numerous revenue sources and the design and construction will cover several fiscal years. There are currently no active capital project funds.

An **Internal Service Fund** is a self-supporting entity that derives its revenue from charges levied on other City departments that use its services much like a private business. The City operates two Internal Service Funds: Fleet Services and Risk Management.

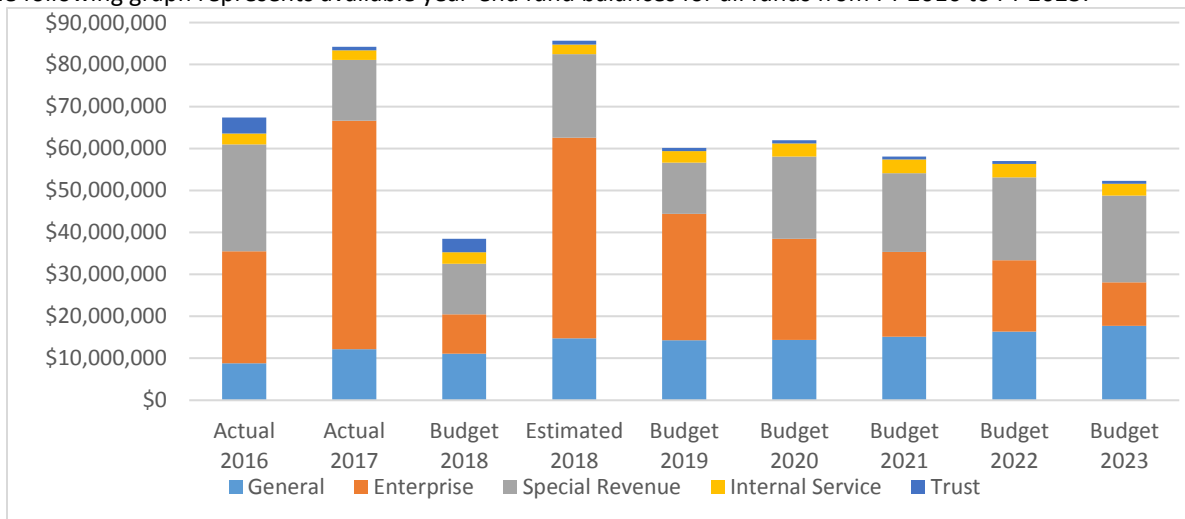
A **Trust Fund** is established to account for revenues that are received for a specific purpose.

Fiscal Trends

Despite the relatively positive trends in the regional economy, there are still a number of hazards looming large over the City's financial future. A backlog of infrastructure maintenance projects, increasing personnel costs, stagnating revenues, and upcoming referenda for an increased homestead property tax exemption and extension of the local option sales tax all create significant variables when attempting to create even short term budgetary forecasts. As a result, many fund balances are projected to remain at relatively low levels, which reduces the City's flexibility to handle unanticipated events.

Available Fund Balances

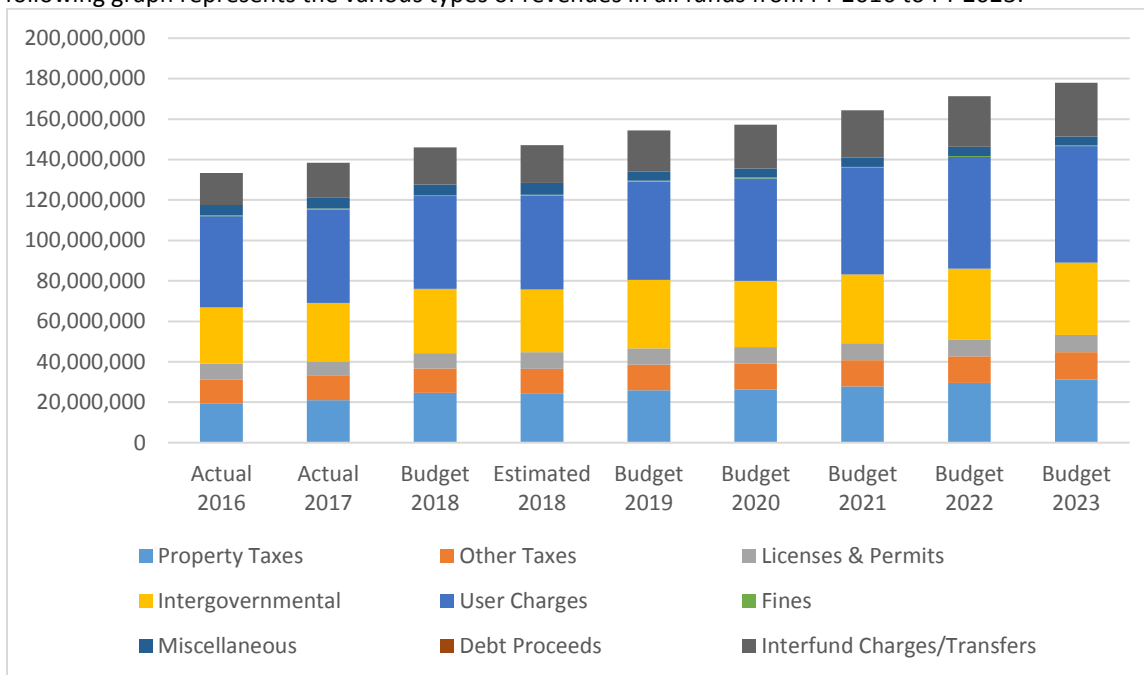
The following graph represents available year-end fund balances for all funds from FY 2016 to FY 2023:



Generally, the City follows a pay-as-you-go philosophy towards funding capital projects. As a result, the fund balances are built up to accommodate capital projects included in the five-year plan, which then results in the use of fund balance. As the chart indicates, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.

Revenues

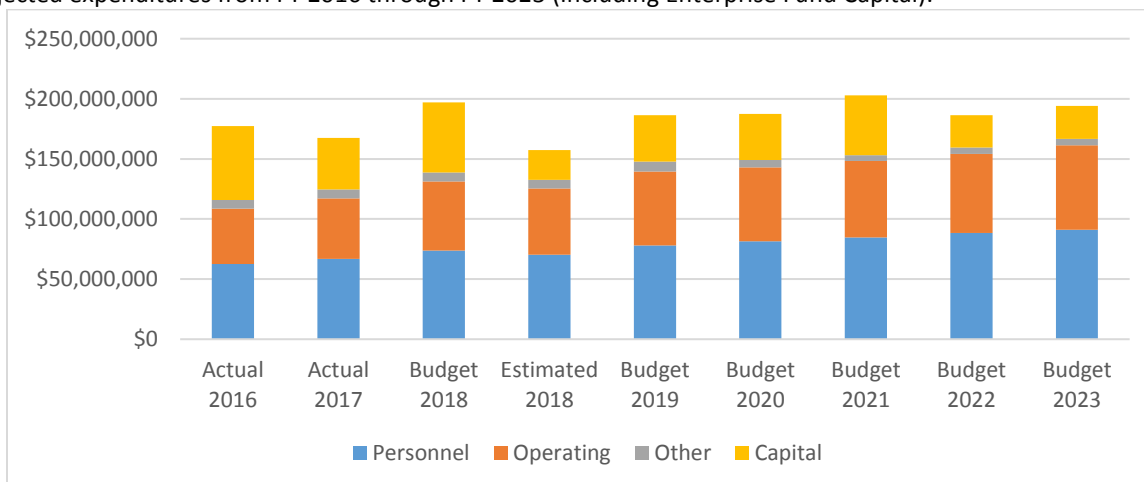
The following graph represents the various types of revenues in all funds from FY 2016 to FY 2023:



The revenue types are fairly consistent from year to year, with the exception of the debt proceeds portion. Debt proceeds are as a result of planned borrowing to fund larger capital projects. In FY 2019, borrowing is planned for a major capital project within the Wastewater Fund.

Expenditures

Large sewer capital projects mentioned above in addition to the new Fire Station #43 are largely responsible for the higher capital expenditures in FY 2016 through FY 2018. A major wastewater capital project is planned for FY 2019-2021 and is reflected in the projected capital expenditures. The following graph represents actual, estimated and projected expenditures from FY 2016 through FY 2023 (Including Enterprise Fund Capital):



The largest recurring expenditure category for the City is personnel, shown in the bottom layer of the previous graph. Personnel costs going forward are currently projected to increase approximately 6% across all funds to account for pay increases, rising benefit costs, and additional positions to meet increased service demands. The next category of the graph depicts regular operating costs, which are affected by inflation and market influences on the cost of supplies, materials, and repair/maintenance needs. The top two sections of the graph represent other expenditures, which includes items such as debt service and inter-fund transfers and capital projects, respectively. Capital expenditures vary greatly from year to year due to the size of projects scheduled each fiscal year.

Interfund Transfers

Interfund transfers for administrative services, capital projects, fleet maintenance services, risk management, and interfund loans are shown on the FY 2019 Summary Budget page. This summary shows both the gross total budget and the net total budget. The net total budget has the inter-fund transfers subtracted from expenditures. The net total budget subtracts inter-fund transfers because these expenditures are recorded as appropriated and expended twice: once in the fund from which they are being transferred and once in the fund from which they are expended. The practice of "netting out" such interfund transfers is consistent with Generally Accepted Accounting Principles (GAAP).

FY 2019 Interfund Transfers

Transfers To:

Fleet Services Fund	\$ 2,613,000	Fleet Maintenance (Charges From Departments Paid to Fleet Fund)
Construction Services Fund	\$ 90,000	Transfer from General Fund to Pay Back Permitting Software Allocation
General Fund	\$ 3,893,000	Administrative Service Charges (Enterprise/Special Revenue Funds)
Risk Fund	\$ 13,829,800	Employer Paid Health Insurance, Workers Compensation, General Liability
Total	\$ 20,425,800	

GENERAL FUND

GENERAL FUND

FY 2019 Proposed Millage Rate of 5.7413 (6.44% Tax Increase)

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	11,831,310	12,674,047	13,327,000	15,493,900	14,786,000	10.95%
REVENUES						
Property Taxes	19,057,388	20,705,141	24,199,000	23,799,000	25,516,000	5.44%
Other Taxes	11,930,934	11,937,225	12,139,600	12,357,000	12,619,000	3.95%
Licenses & Permits	5,756,459	5,723,838	5,860,100	6,167,000	6,315,000	7.76%
Intergovernmental	17,505,975	18,399,019	19,832,400	19,557,300	21,965,600	10.76%
User Charges	4,671,192	5,162,010	4,915,200	5,312,000	5,252,500	6.86%
Fines	390,270	403,111	370,000	376,500	385,000	4.05%
Miscellaneous	1,994,537	3,046,509	3,059,100	2,557,900	2,087,400	-31.76%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	3,194,537	3,297,864	3,687,000	3,684,000	3,893,000	5.59%
TOTAL RESOURCES	64,501,292	68,674,717	74,062,400	73,810,700	78,033,500	5.36%
EXPENDITURES						
Administration	1,805,078	2,223,850	2,633,600	2,516,700	2,798,300	6.25%
Community Development	2,099,939	2,296,402	2,237,400	2,062,800	2,388,100	6.74%
Engineering Services	0	0	752,500	753,700	730,300	-
Environmental Services	0	0	0	0	0	-
Finance	732,110	780,741	898,500	846,500	894,000	-0.50%
Fire Rescue	16,445,560	17,221,064	19,777,700	18,568,100	20,111,300	1.69%
General Operating	939,089	309,846	533,700	1,358,200	553,600	3.73%
Human Resources	549,406	556,157	599,000	545,700	770,200	28.58%
Information Technology	2,574,291	2,975,907	3,704,400	3,014,100	3,659,200	-1.22%
Legislative	315,120	336,011	366,400	354,300	386,200	5.40%
Library	3,397,845	3,579,385	4,180,100	3,414,500	4,047,100	-3.18%
Police	20,144,069	21,381,352	22,928,600	22,644,500	25,087,300	9.41%
Public Works	4,180,461	3,986,260	4,682,900	4,378,800	4,971,300	6.16%
Recreation, Parks & Arts	10,475,587	10,207,883	12,432,300	10,966,800	13,082,400	5.23%
TOTAL EXPENDITURES	63,658,555	65,854,858	75,727,100	71,424,700	79,479,300	4.95%
ENDING BALANCE						
Designated/Reserved	3,213,244	3,348,547	3,951,800	3,093,900	3,024,500	-
Unexpended / Change In Reserve	0	0	3,407,700	0	3,974,000	-
Unrestricted Fund Balance	9,460,803	12,145,359	7,710,500	14,786,000	10,315,700	33.79%
TOTAL ENDING BALANCE	12,674,047	15,493,906	15,070,000	17,879,900	17,314,200	-
EXPENDITURES BY CATEGORY						
Personnel	48,241,277	51,774,324	57,009,900	54,875,000	60,209,600	5.61%
Operating	13,860,398	12,871,804	16,622,900	15,384,800	17,416,200	4.77%
Capital	1,899,080	1,548,812	2,260,500	1,331,100	2,103,600	-6.94%
Other	-342,200	-340,082	-166,200	-166,200	-250,100	50.48%
TOTAL	63,658,555	65,854,858	75,727,100	71,424,700	79,479,300	4.95%

General Fund Analysis

The General Fund is the City's single largest fund and comprises about half of total citywide revenues and expenditures. Included in this fund are all general governmental activities such as Police, Fire Rescue, Library, Recreation, Parks and Arts, Planning, Code Enforcement and various administrative programs such as City Commission, City Manager, City Clerk, Office of Management and Budget, Finance, Information Technology, and Human Resources. The majority of property tax paid by our property owners and residents is used to support the services funded through the General Fund. Personnel costs account for the majority of the expenditures due to the nature of the services being delivered.

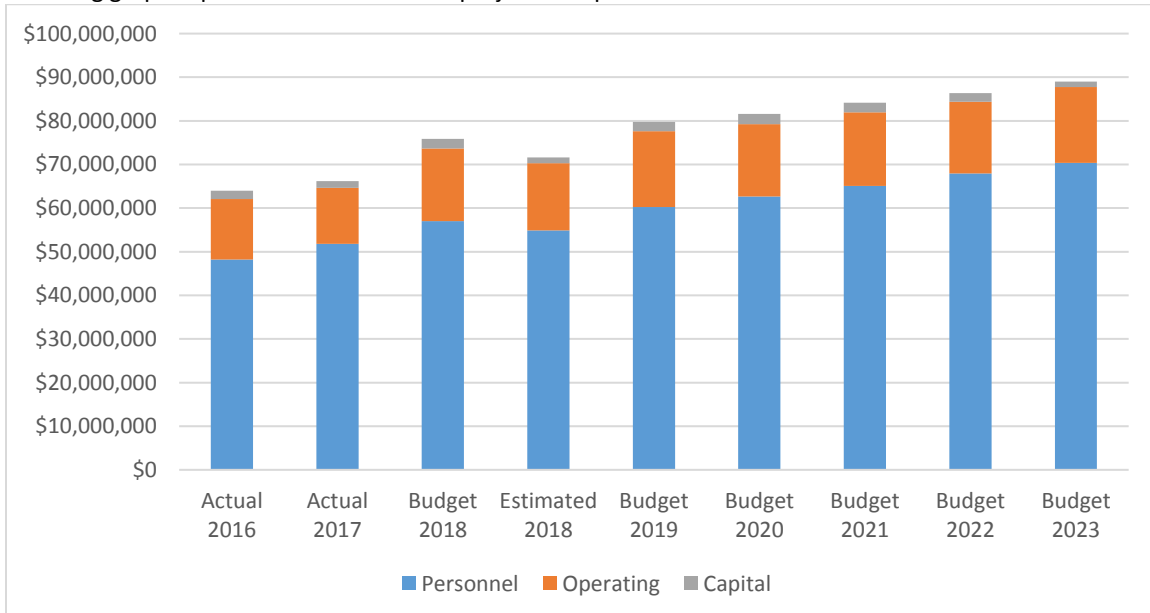
General Fund Projections

Most General Fund revenues are derived from property and utility taxes, franchise fees, and inter-governmental revenues. General Fund expenditures are primarily related to providing services rather than constructing capital projects. Approximately 77% of General Fund expenditures are for personnel costs, including benefits. The cornerstone of the City's positive financial condition is its low debt, which provides greater flexibility to deal with unforeseen events. The City currently has no general obligation debt.

Expenditures - Personnel expenditures are projected to grow on average approximately 6% annually, which includes planned additional positions and the cost of the police and fire pension contribution. The 6% projected growth in personnel costs includes pay increases and all benefit cost increases, such as health insurance, retirement and worker's compensation costs. It also includes an increase in the non-represented and CWA defined contribution percentage the City pays; the contribution is increasing from 5% to 6% in FY 2019. The past several fiscal years' budgets have provided an amount equal to 3.0% for pay raises, and the FY 2019 Budget includes the same for non-represented and CWA employees. There is an average 4.5% salary increase included for PBA, and an average 4.3% increase for IAFF, although increases vary among employees due to compression adjustments within the bargaining unit.

As a result of increasing personnel costs and an outdated revenue structure that cannot keep up with the pace of expenditure growth, this year's long range financial plan reflects a new budget development process to limit operating budget growth in future years. This process will preserve the progress in made toward achieving the Commission's policy of maintaining a minimum fund balance of 10% unrestricted and reaching a target of 20%.

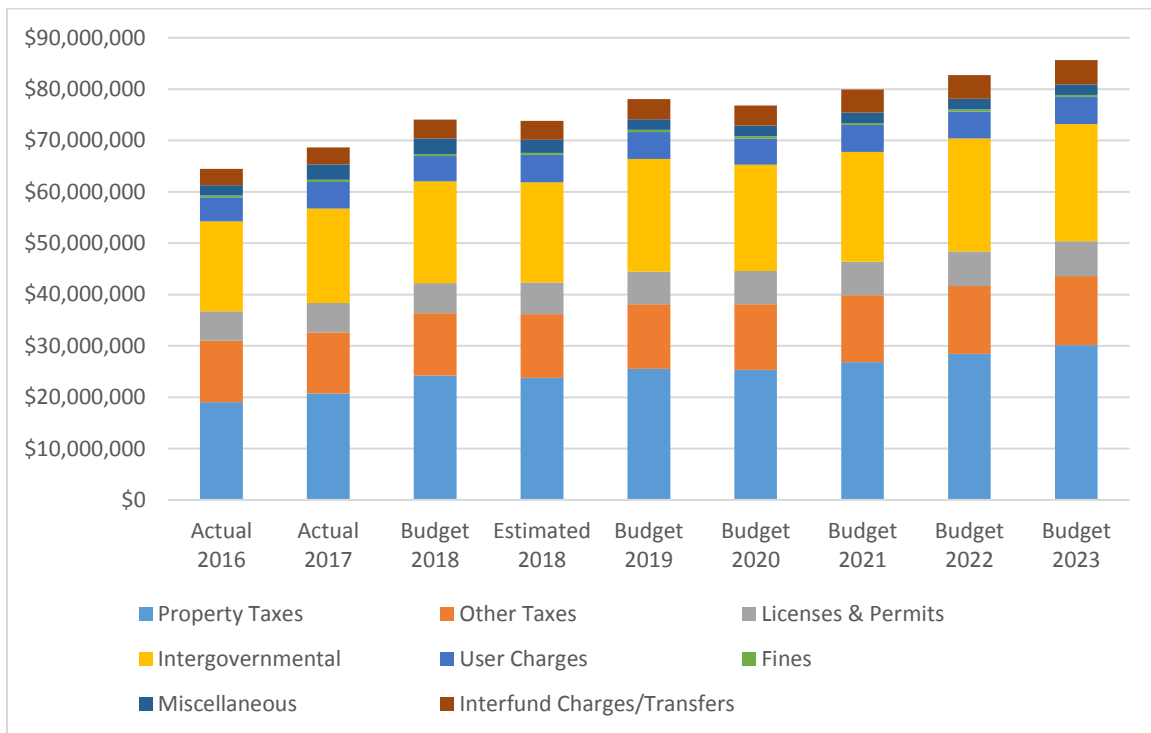
The following graph represents the actual and projected expenditures in the General Fund from FY 2016 to FY 2023:



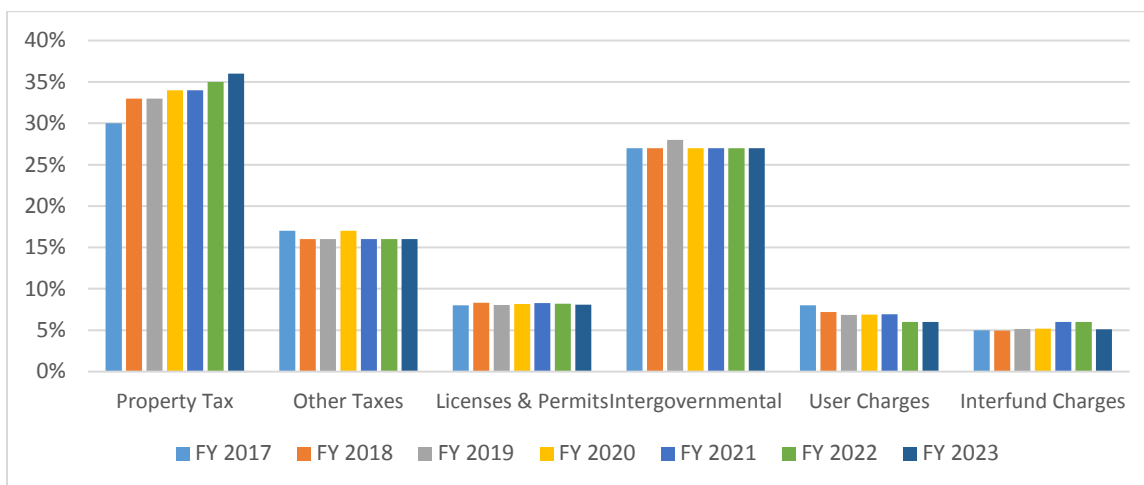
Revenues - The FY 2019 Budget General Fund Long Range Financial Plan includes projected property tax revenue increases of 7.21% for FY 2019, and 6% from FY 2021 – FY 2023 annually. In FY 2020 it is anticipated that a new property tax exemption will go into effect. The impact of this exemption is approximately \$710,000; however, the City will not be able to recapture the lost revenue with a tax rate increase, so the recurring impact on revenues is approximately 2M between FY 2020 and FY 2023. To compensate for this, the City Manager has proposed holding the tax rate at the FY 2018 level of 5.7143 mills and realizing the full impact of the 7.46% property value increase for FY 2019. This will preserve services that our community relies on, and allow the City to continue working on strategic initiatives.

Other revenue levels in the General Fund have remained nearly flat, and where there is growth, it is slow. Revenue growth equals approximately 2.00% – 2.50% annually over the projected five-year period, not including the proposed property tax increases. Other tax revenues, such as utility and communications taxes, are anticipated to remain flat despite a slight increase in FY18, with some growth projected in intergovernmental revenues (which includes sales tax revenue). The City has no control over most of the General Fund revenues, with the exception of setting property tax rates and user fees, which affords limited options when faced with balancing the budget.

The following graph represents the various types of actual and projected revenues in the General Fund from FY 2016 to FY 2023:



Revenues presented in the graph below comprise approximately 75% of the General Fund's total revenue. Most major General Fund revenues are projected to grow only modestly and the only revenues controllable by the City are Property Taxes and User/Service Charges.

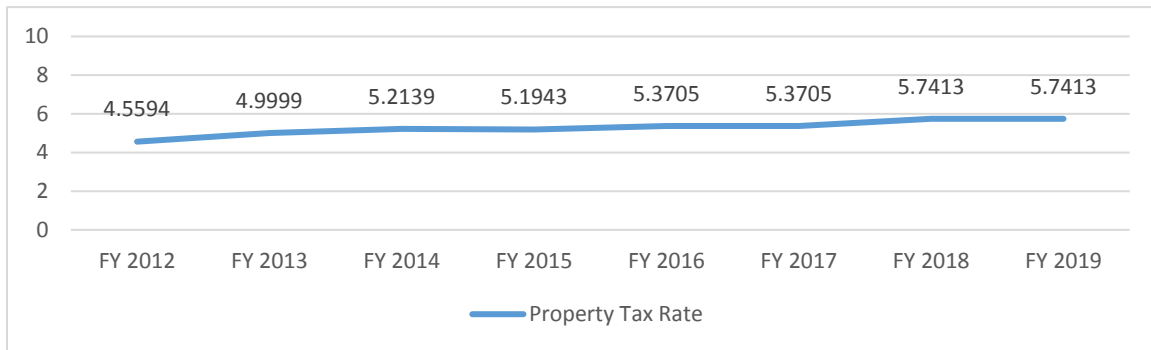


Projections indicate increasing reliance on property taxes unless other revenue sources are adopted, user fees are increased, and/or expenditure growth is slower than projected. Property tax projections include annual increases based projected revenue needs, and do not attempt to forecast changes in property values or the millage rate. Millage rate increases may be required over the next five years to achieve projected property tax revenue if property value growth is not in line with the projected revenue growth assumptions.

Property Tax Revenue - The Florida Constitution permits municipalities to levy a property tax, without referendum approval, to a maximum of ten mills (1 mill = \$1 of tax per \$1,000 of taxable value). Pursuant to State Statute, each year the City Commission must adopt a property tax rate for the ensuing fiscal year. Two public hearings and extensive newspaper advertising are required. Each year a tax rate is calculated that would not raise additional revenue as a result of increased/decreased property values. This is called the rolled-back rate. Increased revenue, except from new construction and annexations, can be raised only by adopting a tax rate in excess of the rolled-back rate. Each year, if additional revenue is desired from this source, the City Commission must take direct action through adoption of a tax rate that brings in more revenue than the prior year. This is unlike fixed rate revenue sources, such as sales tax and utility tax, which fluctuate with changes in economic activity and the price of goods and/or services.

The FY 2019 Budget includes 96.5% of the projected property tax levied, which is \$25,516,000 in the General Fund, and represents approximately a 33% share of total revenues. The property tax rate of 5.7413 will generate \$1.72M or 7.21% more property tax revenue than the previous year. Due to a 7.46% growth in property values, this tax rate is considered 6.28% (or rolled-back rate plus 6.28%) tax increase because approximately .99% of the property tax revenue change was due to increases in value from new construction and annexation. The State income growth per capita for the FY 2019 millage rate calculation is 1.47%. Future years' projections target a revenue level that reflects a 6% annual increase, which will generate modest growth in property tax revenue.

The following chart depicts actual property tax rates from FY 2011 to FY 2018.



Property Values

FY 2019 (As estimated by the Pinellas County Property Appraiser on June 1, 2018):

2018 Real Property Taxable Value	\$4,645,778,930	+6.46%
2018 New Construction/Annexations	\$43,308,942	+1.0%
2018 Total Taxable Value	\$4,689,087,872	+7.46%

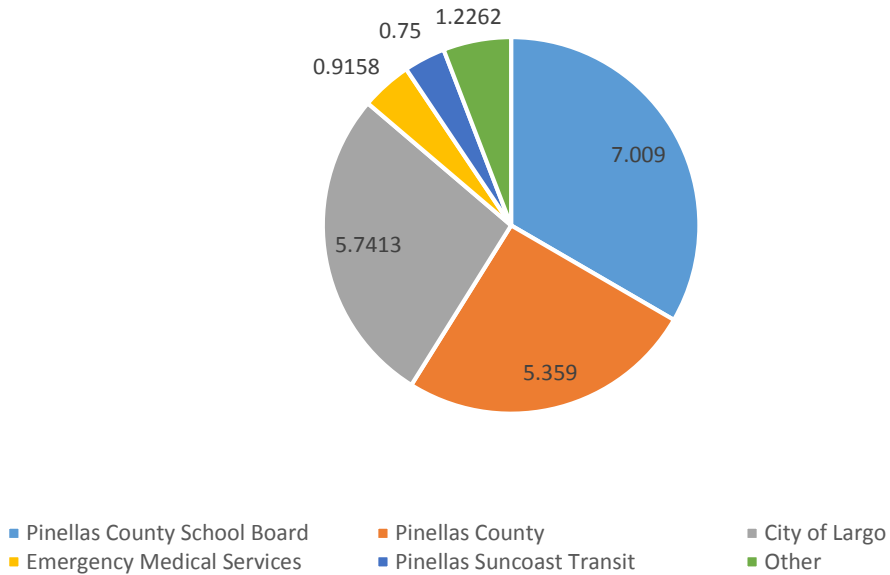
Percent Change in Property Tax Values

Changes in taxable property values have varied during the past ten years from an increase of 8.84% in FY 2017 to a decrease of -10.56% in FY 2011. For FY 2019, the estimate of the City of Largo's tax base provided by the Pinellas County Property Appraiser is an increase of 7.46%. This increase is the sixth consecutive time property values have increased since FY 2014. The City experienced five consecutive years of decline with a cumulative value of over 30% between FY 2009 through FY 2013.

<u>Fiscal Year</u>	<u>Taxable Value</u>	<u>Change from Prior Year</u>
2019	\$ 4,689,087,872	7.46%
2018	\$ 4,363,566,969	7.65%
2017	\$ 4,053,515,255	8.84%
2016	\$ 3,724,208,734	7.41%
2015	\$ 3,467,172,706	5.42%
2014	\$ 3,289,066,021	1.37%
2013	\$ 3,244,615,167	-1.90%
2012	\$ 3,306,805,549	-5.14%
2011	\$ 3,486,118,909	-10.56%
2010	\$ 3,897,783,107	-10.30%
2009	\$ 4,343,624,169	-8.00%
2008	\$ 4,722,352,663	7.20%

**Taxable Value per July 1 Property Appraiser Estimates*

**Property Tax Distribution
FY 2018 Adopted Property Tax Rates**



Fiscal Year 2018 Adopted Property Tax Rates
Comparison of Florida Cities with 75, 000 – 125,000 Residents

	<u>City</u>	<u>Rate (mills)</u>	<u>Percent of Total Assessed Taxable Value</u>
1.	Palm Bay	8.4500	88%
2.	West Palm Beach	8.3465	87%
3.	Miami Gardens	7.9928	57%
4.	Deltona	7.8500	64%
5.	Melbourne	7.1878	69%
6.	Miami Beach	6.8452	76%
7.	Deerfield Beach	6.5007	83%
8.	Sunrise	6.3838	78%
9.	Plantation	6.2380	83%
15.	Coral Springs	6.1485	82%
11.	Davie	5.8485	78%
10.	Largo	5.7413	78%
12.	Lakeland	5.5644	87%
13.	Clearwater	5.1550	80%
14.	Pompano Beach	4.8965	84%
16.	Palm Coast	4.5937	82%
17.	Boca Raton	3.6788	87%

Other Taxes - The City levies a utility tax on the purchase of electricity, metered or bottled gas, and water service. The City levies the utility tax at the State-allowed maximum of \$.04 per gallon for fuel oil, and 10% for electricity, water, and natural gas and propane. Collections from this tax vary depending on utility usage, prices for these utilities and, to a large extent, weather conditions; therefore, substantial fluctuations may be experienced from these revenue sources which are beyond the ability of the City to predict or control. These taxes will see restrained revenue growth over the mid- to long-term as energy efficiency is a continued priority in the community. Receipts in FY 2018 are slightly higher than budget. As such, FY 2019 is projected to experience slightly higher revenue than FY 2018.

Communications Services Tax - This tax was implemented in FY 2002 and replaced utility taxes and franchise fees on telecommunications services and franchise fees on cable television, and is administered by the state. The Communications Services Tax rate is 5.62%. For the past several years, the City and other municipalities alike have seen a consistent slow decline in this revenue. For FY 2019, Largo is projected to experience a very slight increase over FY 2018. The five-year projection indicated this revenue remaining essentially flat, primarily due to changes in consumption trends and enhanced price competition among telecommunication service providers. Additionally, it is difficult to project changes in consumer behavior for communications services, due to ongoing changes in services provided over the Internet (i.e. streaming television).

Business License Tax - All businesses located within the City of Largo must secure a local business tax receipt, based on the type of business in which the entity is engaged. Such receipts are due at the time the business begins operation and are renewed thereafter each October 1. The City has not increased the Business License Fees since 2013, and no fee changes are projected at this time.

FY 2019 Other Tax Revenue

Business License Tax	\$ 630,000
Communications Services Tax	\$ 2,925,000
Electric	\$ 7,380,000
Gas/Fuel Oil	\$ 204,000
Propane	\$ 90,000
Water	<u>\$ 1,390,000</u>
Total	\$ 12,619,000

Licenses & Permits - The City of Largo charges fees for various licenses and permits that are required to do planning and construction projects, as required by city ordinance. Also included in this category are other franchise fees (not included in Other Taxes) that public utilities operating within the City of Largo must pay in return for the right to do business within the City and for the right to use public rights-of-way for transmission lines, pipes, wires, etc. Total License and Permit Fees are projected to grow 7.7% from the FY 2018 budget based on FY 2018 experience. Like the electric utility taxes, this revenue will see limited long-term growth and potential declines due to continued efforts to conserve energy use in the community.

Franchise Agreements - Public utilities operating within the City of Largo must pay a franchise fee in return for the right to conduct business within the City and for the right to use public rights-of-way for transmission lines, pipes, wires, etc. The following franchise agreements are currently in effect. All of these agreements are non-exclusive franchises. Electric franchise fees and utility taxes are projected to increase only moderately despite new annexations and development, due to continued emphasis on efficiency improvements and conservation.

The following rates are levied in accordance with a broader definition of gross revenues than included in the franchise agreements or former municipal utility tax for telecommunication services.

Electric Service

Duke Energy

Franchise Start: July 26, 1996
Term: 30 years
Rate: 6% of gross revenue

Gas Service

Tampa Electric Company, dba People's Gas

Franchise Start/Renewal March 1, 1986/2016
Term: 30 years
Rate: 6% of gross revenues

Clearwater Gas

Franchise Start: June 1, 2001
Term: 15 years
Rate: 6% of gross revenues

FY 2019 Licenses & Permits

Electric Franchise Fee	\$ 6,100,000
Gas Franchise Fee	\$ 206,000
Sewer Permits	\$ 4,000
Tree Permits	\$ 5,000
Total	\$ 6,315,000

County Shared Revenue - The City receives funds from Pinellas County for Emergency Medical Services, Fire Services, and Library Services. The fire district revenues from the County are calculated based on the Fire Rescue Department's budget, less other funding sources. As the budget fluctuates, so does the revenue anticipated from the County.

Belleair Bluffs Fire District - Since FY 2010, the City of Belleair Bluffs has contracted for fire suppression services with the City of Largo Fire Rescue Department. As a result, Pinellas County expanded its contract for fire suppression services with the City of Largo to include the unincorporated county property in the Belleair Bluffs Fire District (includes Town of Belleair). Currently, the Fire District Tax provides approximately 66% of the portion of the Belleair Bluffs portion of the Fire Department's Budget not supported by EMS funding. The unincorporated portion of the fire district will reduce in size, along with associated fire revenues, as the City continues to annex unincorporated properties. A five-year agreement is in effect for FY 2017 – FY 2021.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The County then contracts with municipal fire departments, special fire districts, and private ambulance company to provide EMS to County residents. In FY 2015, a new agreement with the County was executed to provide a funding schedule that calls for increases in FY 2016 of 8.02% and 5.84% in FY 2017, and then real costs as presented by the municipalities for FY 2018. The contract was enhanced in FY 2018 to include funding for an additional unit (Medic 40), and the addition of funding for Squad 39 in FY 2019. The City has been funding a paramedic position on Squad 39 for many years. Pinellas County has agreed to provide the contractually obligated funding beginning in FY 2019.

High Point Fire District Tax - Pinellas County contracts with Largo to provide fire service protection for approximately 77.5% of the High Point Fire District. Largo is reimbursed by the County for the actual cost of the provision of this service, which includes the operation of one fire station. As the City continues to annex properties in this District, it is anticipated that future revenue from this source will decline.

Largo Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 15.7% of the portion of the Fire Department Budget not supported by EMS funding or the High Point Fire District. The unincorporated portion of the fire district will reduce in size, along with associated fire revenues, as the City continues to annex unincorporated properties.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative, which provides funding to all participating municipalities in the County. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. If an additional library joins the cooperative, it causes the total amount of available money from the cooperative tax to be split among more libraries, thus, reducing the revenue to each participating library. The formula for determining the allocation of available revenues includes variable like budget size, circulation volume and available revenues. This revenue source has been steadily declining since FY 2008 with a high of \$1,029,413 in FY 2007 and an FY 2019 projection of \$626,000.

FY 2019 County Shared Revenue

Belleair Bluffs Fire District	\$ 317,600
Emergency Medical Services	\$ 6,467,900
High Point Fire District	\$ 795,300
Largo Fire District	\$ 1,668,000
Library Cooperative	<u>\$ 626,000</u>
Total	<u>\$ 9,874,800</u>

State Shared Revenue – Half-Cent Sales Tax - In 1988 the sales tax was increased to 6% and the distribution formula was modified to provide for municipalities and counties to receive 9.88% of the proceeds. The amount to be distributed to each local government is calculated by first determining the amount of sales tax collected within each County. This amount is then divided among the County government and municipalities within the County based on a formula, which is based on various population factors. Revenue from this source is directly related to the state of the local economy. Effective July 1, 2004, the percentage of sales tax revenues transferred to the Half-Cent Sales Tax Program was reduced as a result of funding reform for the state court system. The distribution of state sales tax revenue transferred to the Municipal Revenue Sharing Program was decreased to hold cities financially harmless relative to prior distributions. This revenue source is beginning to plateau, with a 2.67% increase expected over FY 2018, and 3.25% growth projected going forward.

Motor Fuel Tax - Pursuant to Florida Statute, motor fuel, diesel fuel, and aviation fuel are subject to taxation. Motor fuel and diesel fuel are subject to the following state fuel taxes: 4 cents per gallon excise tax; fuel sales tax at a rate determined annually by adjusting a statutorily established tax rate of 6.9 cents per gallon by the percentage change in the average of the consumer price index; State Comprehensive Enhanced Transportation System (SCETS) tax which is levied on motor fuel in each county levying a local option fuel tax, at a rate not to exceed 4 cents per gallon and on diesel fuel in each county at the rate of 4 cents per gallon. The SCETS tax on both motor fuel and diesel fuel is adjusted annually by the percentage change in the average of the consumer price index. Combined state fuel tax rates are: motor fuel – 22.78 cents per gallon and diesel fuel – 22.8 cents per gallon. This revenue is consistent with very little change from year to year.

Mobile Home License - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home. The first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City. The annual license applies to all mobile homes located on rented lots and is collected in lieu of the payment of property taxes.

FY 2019 State Shared Revenue

Mobile Home Licenses	\$ 190,000
Motor Fuel Tax	\$ 745,000
State Sales Tax	<u>\$ 5,375,000</u>
Total	<u>\$ 6,310,000</u>

Municipal Revenue Sharing - This Revenue Sharing Program was started in 1972 to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and

use tax collections, state alternative fuel user decal fee collections, and net collections from the one-cent municipal fuel tax. Municipalities must use the funds for transportation related expenditures including bicycle paths and pedestrian pathways from the fuel tax portion of this revenue. This revenue source also appears to be leveling off, with FY 2017 revenues projected to be 5.5% under budget with little growth going forward.

FY 2019 Municipal Revenue Sharing

Revenue Sharing \$ 2,465,000

User Fee Revenue - General Fund user fees are primarily generated by the Recreation, Parks and Arts Department and the Community Development Department. Implementing user fee increases is dependent on the community's perception of the value of services received, the relationship to competitors' fees, and the need for program cost recovery. During the past several years, the City has implemented user fee increases to help offset the cost of recreation programs and services. There are no major user fee increases included in this budget; however, the City reviews fees on a consistent basis to ensure they are achieving the highest cost-recovery possible, while staying competitive in the market place.

FY 2019 User Charges

Total User Charges \$ 5,224,100

Interfund Transfers - Interfund transfers into the General Fund comprise charges to other funds for the use of central or administrative services such as financial accounting, personnel, management information services, etc. Internal service and selected special revenue funds are assessed based on estimated actual costs. The Wastewater and Solid Waste Enterprise Funds are assessed a transfer equivalent to 9% percent of their operating revenues.

FY 2019 Interfund Transfers to the General Fund

Transfer From:

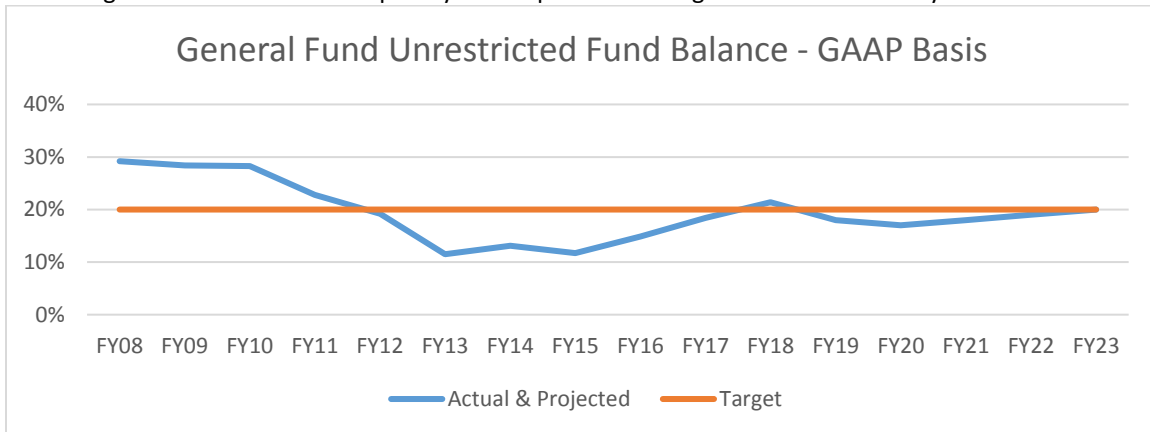
Construction Services Fund	\$ 182,300
CRA Fund	\$ 33,800
Fleet Services Fund	\$ 135,400
Forfeiture Fund (Police)	\$ 11,400
Risk Management Fund	\$ 20,800
Solid Waste Fund	\$ 1,177,000
Stormwater Fund	\$ 252,300
Wastewater Fund	\$ 2,080,000
Total	\$ 3,893,000

Fund Balance - Generally accepted budgeting practices include maintaining a minimum fund balance in most governmental funds of 5% to 15% of current year budgeted expenditures, depending on the nature of the service being provided by the Fund. If the service is more operational versus capital project oriented, generally the higher the fund balance needed. Operational costs cannot be pushed out and lowered without impacting service levels as easily as capital projects. This range is for a minimum fund balance, which does not provide resources to respond to large natural disasters such as hurricanes or prolonged economic downturns.

A fund balance allows for a cushion against unforeseen circumstances and future economic downturns. Criteria supporting the adequacy of the projected minimum fund balance include: maintenance of a diversified revenue base, low level of debt service, high level of debt issuance capacity, additional ability to increase property taxes and user fees, and adequate fund balances in other funds.

The unrestricted fund balance was intentionally and gradually reduced after FY 2008 to mitigate service level reductions and property tax increases during the recession and recovery. The General Fund's unrestricted fund balance is projected to end FY 2018 at slightly over 20% of expenditures. In the current five-year projection, the fund balance is reduced in FY 2020 corresponding with the revenue decreases associated with property taxes, but then complies with the City's policy to grow by approximately 1% per year. The City is successfully preserving a minimum fund balance of at least 10% while growing towards the target of 20% to allow the City to weather a future economic downturn.

The graph below shows that the General Fund's unrestricted fund balance is projected to hold steady, but will remain below the target level of 20% of subsequent years' expenditure budget over the next five years.



ENTERPRISE FUNDS

GOLF COURSE FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	2,547,946	2,403,234	2,364,400	2,318,800	2,178,200	-7.88%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	1,500	-
User Charges	851,164	959,891	988,500	889,100	1,033,000	4.50%
Fines	0	0	0	0	0	-
Miscellaneous	16,247	17,649	17,700	22,300	4,500	-74.58%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	867,411	977,540	1,006,200	911,400	1,039,000	3.26%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	0	0	0	0	0	-
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	5,447	4,997	10,000	5,200	10,000	0.00%
Recreation, Parks & Arts	1,006,676	1,056,971	1,159,200	1,046,800	1,259,500	8.65%
TOTAL EXPENDITURES	1,012,123	1,061,968	1,169,200	1,052,000	1,269,500	8.58%
ENDING BALANCE						
Equity	2,064,007	1,900,896	1,755,800	1,734,900	1,547,900	-
Unexpended Expenditures	0	0	35,100	0	38,100	-
Available Fund Balance	339,227	417,910	445,600	443,300	399,800	-10.28%
TOTAL ENDING BALANCE	2,403,234	2,318,806	2,236,500	2,178,200	1,985,800	-
EXPENDITURES BY CATEGORY						
Personnel	390,498	428,590	480,100	413,600	519,900	8.29%
Operating	621,625	633,378	689,100	638,400	749,600	8.78%
Capital	0	0	0	0	0	-
Other	0	0	0	0	0	-
TOTAL	1,012,123	1,061,968	1,169,200	1,052,000	1,269,500	8.58%

Note: Estimated Beginning Cash Balances are adjusted to reconcile for Depreciation and Capital/Debt Principal

Golf Course Fund Analysis

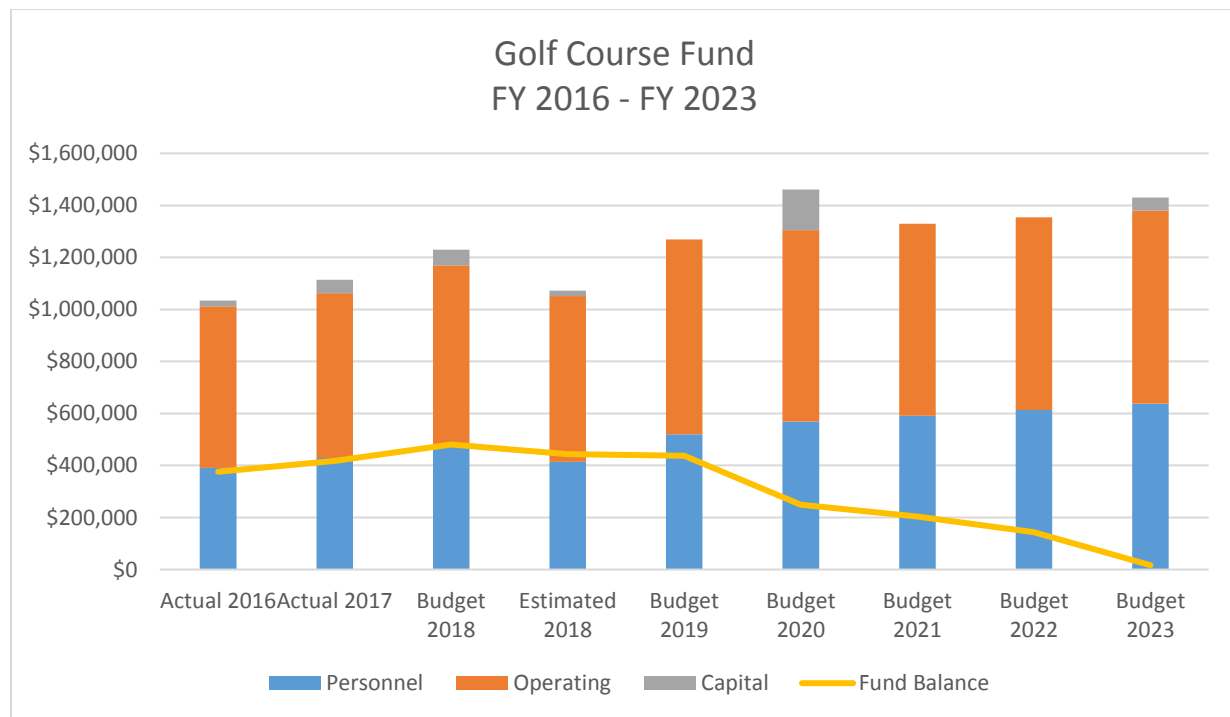
The Golf Course Fund is an enterprise fund which accounts for all financial activity associated with the operation of the City's Municipal Golf Course. The City-owned 18-hole executive golf course also includes a pro shop and a concession area leased to a private operator. This fund is intended to be entirely self-supporting through the levying of charges on those individuals who utilize the course.

Golf Course Fund Projections

Due to waning interest in the sport of golf, the balance in the Golf Course Fund is projected to continue decreasing over the next five years. FY 2017 saw a number of factors that improved revenue in the fund. Revenues estimates for FY 2018 are 10% below budget and mounting personnel, operating and major capital expenditures will keep this fund structurally unbalanced. User fee increases of 3% are projected in the fund in FY 2019 and FY 2022 but do not reverse the imbalance in revenues and expenditures, leaving the Golf Course Fund with a projected fund balance of 1% in FY 2023. Included in the FY 2019 budget is funding to engage outside consultants for long-term land use planning of the City's Golf Course property.

Ending Balance Conversion to Cash Basis

Enterprise funds utilize the accrual basis of accounting, by which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The beginning balances reported in this budget for such funds represent that portion of financial resources that are available for expenditure. Capital and debt principal are not budgeted as expenditures, while depreciation is budgeted as an operating expense. In order to determine the actual cash position of an enterprise fund, it is necessary to adjust the ending balance reported in the schedule on the preceding page by adding back depreciation and subtracting capital and debt principal payments. The resulting balance more accurately reflects the ability of the fund to incur additional financial obligations.



SOLID WASTE FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	13,114,123	13,731,334	13,583,000	13,440,500	12,424,200	-8.53%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	60,092	60,218	60,000	60,000	125,000	108.33%
User Charges	10,773,480	11,105,212	11,050,000	11,130,000	13,074,900	18.32%
Fines	0	0	0	0	0	-
Miscellaneous	360,439	231,689	210,000	233,100	215,100	2.43%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	11,194,011	11,397,119	11,320,000	11,423,100	13,415,000	18.51%
EXPENDITURES						
Administration	14,101	90,349	104,700	99,000	104,800	0.10%
Community Development	0	0	0	0	0	-
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	144,816	148,991	232,000	214,500	230,600	-0.60%
Fire Rescue	0	0	0	0	0	-
General Operating	0	889,917	1,007,700	1,012,700	1,203,000	-
Human Resources	0	0	0	0	0	-
Information Technology	6,552	17,370	18,900	16,400	40,600	114.81%
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	10,411,331	10,541,368	11,199,100	11,096,800	11,535,800	3.01%
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	10,576,800	11,687,995	12,562,400	12,439,400	13,114,800	4.40%
ENDING BALANCE						
Designated/Reserved	8,580,532	9,283,248	9,907,700	9,933,900	10,725,600	-
Emergency Reserve	0	0	0	0	500,000	-
Unexpended Expenditures	0	0	785,200	0	819,700	-
Available Fund Balance	5,150,802	4,157,210	2,432,900	2,490,300	1,498,800	-38.39%
TOTAL ENDING BALANCE	13,731,334	13,440,458	13,125,800	12,424,200	13,544,100	-
EXPENDITURES BY CATEGORY						
Personnel	3,218,599	3,494,904	3,728,500	3,518,800	3,963,800	6.31%
Operating	6,496,322	7,304,674	7,828,900	7,910,600	7,951,000	1.56%
Capital	0	0	0	0	0	-
Other	861,878	888,417	1,005,000	1,010,000	1,200,000	19.40%
TOTAL	10,576,799	11,687,995	12,562,400	12,439,400	13,114,800	4.40%

Note: Estimated Beginning Cash Balances are adjusted to reconcile for Depreciation and Capital/Debt Principal

Solid Waste Fund Analysis

The Solid Waste Fund is an enterprise fund which accounts for all financial activity associated with the operation of the City's Solid Waste Collection. Full service collection is provided including residential curbside, yard waste, commercial dumpster, commercial roll-off, and recycling. This fund is entirely self-supporting through the levying of user fees from its customers.

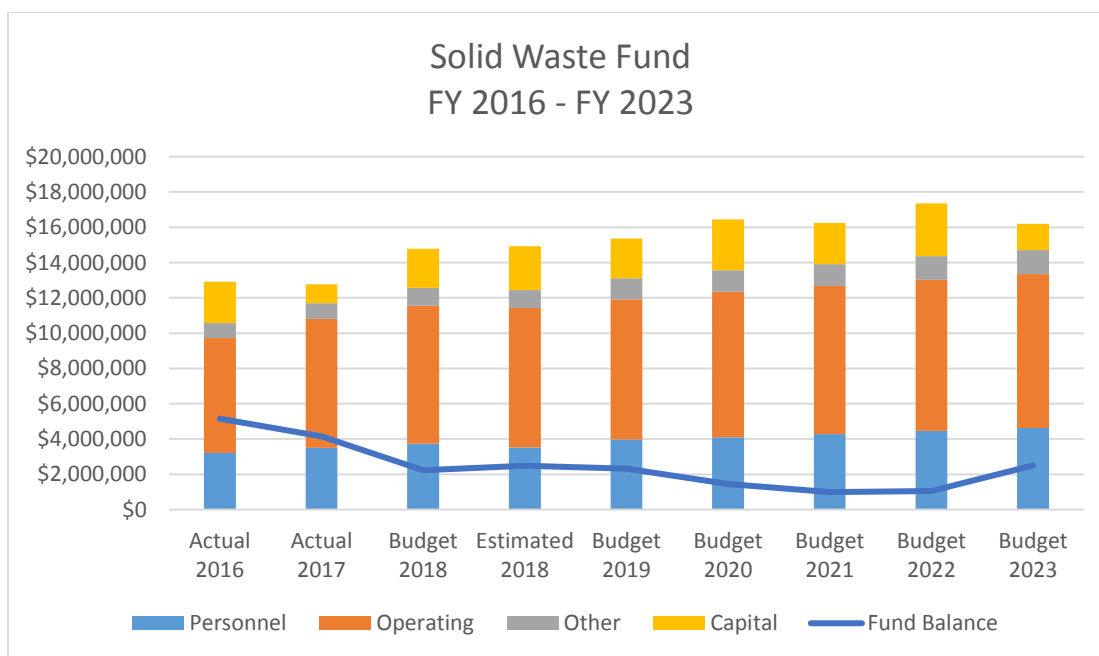
Solid Waste Fund Projections

In FY 2011 commercial customer fees were restructured to reflect some characteristics found in private-sector pricing, which was projected to decrease revenues by roughly \$300,000 per year. A 20% rate increase is projected for FY 2019 in large part due to the increased cost of maintaining level of service for the recycling program. New restrictions on foreign purchase of recycled materials have negatively affected the market and resulted in higher disposal costs for the recycling program.

The Solid Waste Fund has no outstanding debt and no borrowing is projected over the next five years. Solid waste disposal costs (tipping fees) represent approximately 20% of Solid Waste Fund expenditures; therefore, the projected increase in disposal charges will significantly impact the Fund's operating expenditures and the timing and amount of a rate increase was shifted forward in FY 2019. Despite the projected rate increase, the available fund balance over the five-year period is projected to continue its decline due to rising cost of providing services. Further analysis of the current rate structures and spending plans will be necessary in the coming years.

Ending Balance Conversion to Cash Basis

Enterprise funds utilize the accrual basis of accounting, by which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The beginning balances reported in this budget for such funds represent that portion of financial resources that are available for expenditure. Capital and debt principal are not budgeted as expenditures, while depreciation is budgeted as an operating expense. In order to determine the actual cash position of an enterprise fund, it is necessary to adjust the ending balance reported in the schedule on the preceding page by adding back depreciation and subtracting capital and debt principal payments. The resulting balance more accurately reflects the ability of the fund to incur additional financial obligations.



Solid Waste Fund Analysis

The following rate schedule represents collection rates in effect:

Curbside Collection (cans) - \$17.65 monthly

Bulk Containers (dumpsters) – The monthly charge is variable based on the size and type of container and frequency of collection.

Roll-Off Container – The per “pull” charge is variable based upon the size of roll-off container. The contents are weighed and charged \$37.50 per ton.

Administrative Transfer to General Fund

An administrative transfer is charged to the Solid Waste Fund for a variety of reasons. Mainly, it accounts for services provided to the Solid Waste Operation in lieu of having these services directly within the Solid Waste Department. These administrative services include, but are not limited to, executive management and oversight, payroll, human resources, and shares of finance, budget, and information technology services. Additionally, the Solid Waste Operation is not charged property taxes; as a result, the Administrative Transfer is charged in lieu of property taxes. Finally, the administrative transfer serves as a sort of dividend back to the general fund. The Administrative Transfer was increased to 9% for FY 2018 and remains at that level for FY 2019.

WASTEWATER FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	104,571,189	109,139,415	113,327,600	111,777,800	114,130,000	0.71%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	38,032	0	0	46,000	-
User Charges	23,162,268	23,272,797	23,368,000	23,378,500	23,478,200	0.47%
Fines	4,013	6,600	5,000	5,000	5,000	0.00%
Miscellaneous	558,163	545,030	439,000	869,000	369,000	-15.95%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	23,724,444	23,862,459	23,812,000	24,252,500	23,898,200	0.36%
EXPENDITURES						
Administration	59,735	70,294	75,000	47,500	113,600	51.47%
Community Development	665,220	729,516	6,700	2,500	3,800	-43.28%
Engineering Services	0	0	1,410,300	1,125,000	1,265,600	-10.26%
Environmental Services	17,855,802	18,154,168	19,252,600	18,231,100	21,615,100	12.27%
Finance	185,166	190,496	214,700	192,100	213,600	-0.51%
Fire Rescue	0	0	0	0	0	-
General Operating	45,000	1,836,647	2,075,100	2,075,100	2,095,200	-
Human Resources	0	0	0	0	0	-
Information Technology	325,314	226,063	250,700	212,000	300,300	19.78%
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	19,992	16,913	25,000	15,000	25,000	0.00%
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	19,156,229	21,224,097	23,310,100	21,900,300	25,632,200	9.96%
ENDING BALANCE						
Designated/Reserved	85,177,766	61,891,713	84,064,200	75,761,100	93,249,200	-
Unexpended Expenditures	0	0	1,631,700	0	1,794,300	-
Available Fund Balance	23,961,649	49,886,064	29,765,300	38,368,900	19,146,800	-35.67%
TOTAL ENDING BALANCE	109,139,415	111,777,777	115,461,200	114,130,000	114,190,300	-
EXPENDITURES BY CATEGORY						
Personnel	6,237,383	6,392,559	7,031,400	6,448,600	7,458,700	6.08%
Operating	10,635,138	12,211,843	13,893,700	13,360,700	15,462,800	11.29%
Capital	0	0	0	0	0	-
Other	2,283,707	2,619,694	2,385,000	2,091,000	2,710,700	13.66%
TOTAL	19,156,228	21,224,096	23,310,100	21,900,300	25,632,200	5.08%

Note: Table reflects the total of Wastewater Funds 41, 42, and 45.

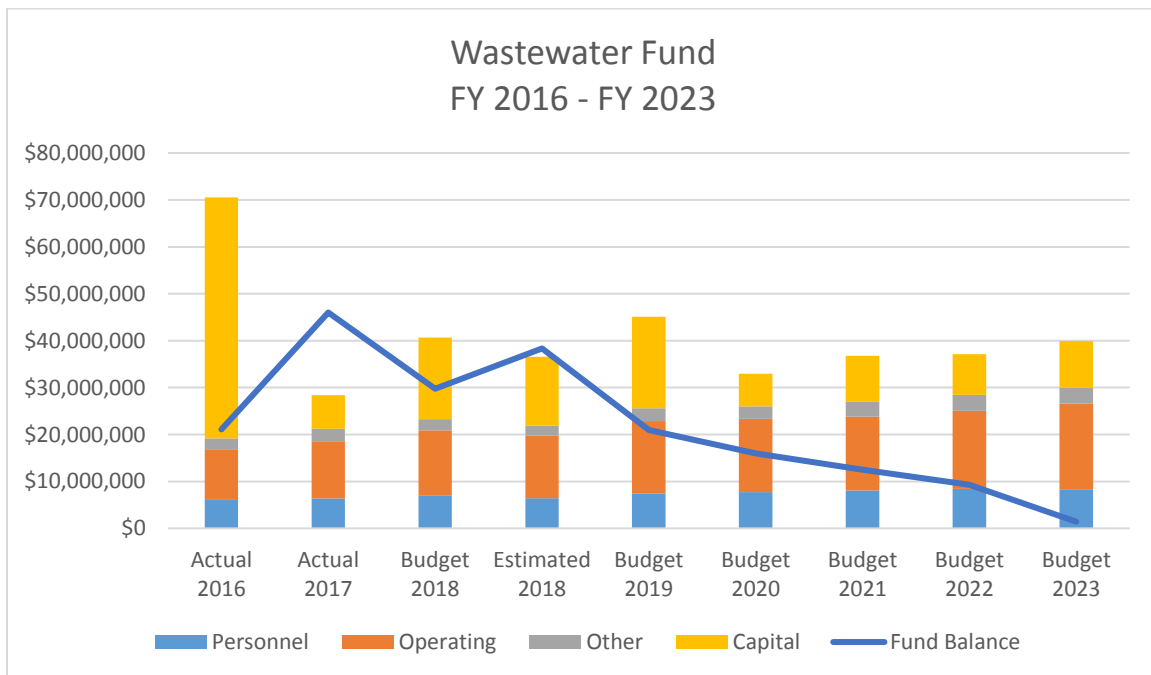
Note: Estimated Beginning Cash Balances are adjusted to reconcile for Depreciation and Capital/Debt Principal

Wastewater (Sewer) Fund Analysis

The Wastewater (Sewer) Fund is an enterprise fund which is used to account for all the financial activity associated with the operation of the City's sanitary sewer utility. The Wastewater Fund finances the sanitary sewer infrastructure assets in the City, including the Wastewater Reclamation Facility (WWRF), 390 miles of collection system piping, 52 lift stations, and a Reclaimed Water System. This fund is entirely self-supporting, with its primary source of revenue derived from user charges levied on utility customers. Pursuant to State law, the City is permitted to charge rates in the portion of the Sewer District outside the City 25% greater than charges levied within the City.

Wastewater (Sewer) Fund Projections

There is one wastewater user fee increases projected in FY 2021 due to a major capital project planned for the Wastewater Treatment Plant as well as growing operating expenses. Wastewater rates have not increased since 2007. A rate study was conducted during 2018 to determine potential changes to rates and rate structures, and the City Commission approved a new structure that is revenue neutral. Current projections show debt service from the State Revolving Loan, as well as borrowing an additional \$60.3 million to make necessary improvements to the middle portion of the treatment plant. The fund balance is projected to decrease significantly as projects and debt service payments get under way. A 25% rate increase is planned for FY 2021 to meet debt service obligations.



Ending Balance Conversion to Cash Basis

Enterprise funds utilize the accrual basis of accounting, by which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The beginning balances reported in this budget for such funds represent that portion of financial resources that are available for expenditure. Capital and debt principal are not budgeted as expenditures, while depreciation is budgeted as an operating expense. In order to determine the actual cash position of an enterprise fund, it is necessary to adjust the ending balance reported in the schedule on the preceding page by adding back depreciation and subtracting capital and debt principal payments. The resulting balance more accurately reflects the ability of the fund to incur additional financial obligations.

Wastewater Rates – Established October 1, 2017

Residential - \$2.30 Inside City Limits (\$2.88 Outside City Limits) per each 1,000 gallons of water, up to a maximum of 10,000 gallons per month (20,000 gallons per bi-monthly billing cycle) in addition to fixed monthly charges, as follows:

	<u>Inside City Limits:</u>	<u>Outside City Limits:</u>
Single-family	\$18.80	\$23.50
Multifamily (duplex, triplex)	\$18.80	\$23.50
High density (apartments, mobile homes and condominiums)	\$14.10	\$17.63
Customers utilizing other water sources including but not limited to, wells, cisterns, bottled water or non-Pinellas County potable water, unless another water source provider agrees to bill, collect and remit the applicable City of Largo variable rates on behalf of the City of Largo, at costs that are equal to or below costs incurred on similar accounts.	\$30.30	\$37.88

Commercial - \$3.71 Inside City Limits (\$4.64 Outside City Limits) per each 1,000 gallons of water consumed in addition to fixed monthly charges based on meter sizes, as follows:

	<u>Inside City Limits:</u>	<u>Outside City Limits:</u>
5/8 or 3/4 inch meter	\$18.80	\$23.50
1 inch meter	\$56.35	\$70.44
1 1/2 inch meter	\$112.75	\$140.94
2 inch meter	\$188.00	\$235.00
3 inch meter	\$338.00	\$422.50
4 inch meter	\$526.00	\$657.50
6 inch meter	\$1,127.00	\$1,408.75
8 inch meter	\$1,879.00	\$2,348.75

Reclaimed Water Rates – Established October 1, 2007

Residential - Fixed rate of \$10.00 Inside City Limits (\$12.50 Outside City Limits or Inside City Limits/Outside Sanitary Sewer District) per property acre.

Commercial - Fixed rate of \$28.00 Inside City Limits (\$35.00 Outside City Limits or Inside City Limits/Outside Sanitary Sewer District) for 25,000 minimum gallon usage in addition to variable rates, as follows:

	<u>Inside City Limits:</u>	<u>Outside City Limits or Inside City/Outside Sanitary:</u>
Commercial/Industrial	\$1.10/1,000 gallons above minimum	\$1.35/1,000 gallons above minimum
Golf Course	\$0.85/1,000 gallons above minimum	\$1.05/1,00 gallons above minimum

Administrative Transfer to General Fund:

An administrative transfer is charged to the Wastewater Fund for a variety of reasons. Mainly, it accounts for services provided to the Wastewater Operation in lieu of having these services directly within the Environmental Services Department. These administrative services include, but are not limited to, executive management and oversight, payroll, human resources, and shares of finance, budget, and information technology services. Additionally, the Wastewater Operation is not charged property taxes; as a result, the Administrative Transfer is charged in lieu of property taxes. Finally, the administrative transfer serves as a sort of dividend back to the general fund. The Administrative Transfer was increased to 9% for FY 2018 and remains at that level for FY 2019.

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	0	0	0	0	0	-
REVENUES						-
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	596,186	502,598	853,000	382,000	867,400	1.69%
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	298,747	292,186	88,000	227,000	250,000	184.09%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	894,933	794,784	941,000	609,000	1,117,400	18.75%
EXPENDITURES						
Administration	2,981	2,798	3,300	3,400	0	-100.00%
Community Development	891,958	791,986	937,700	605,600	1,117,400	19.16%
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	894,939	794,784	941,000	609,000	1,117,400	18.75%
ENDING BALANCE						
Designated/Reserved	0	0	0	0	0	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	-6	0	0	0	0	-
TOTAL ENDING BALANCE	-6	0	0	0	0	-
EXPENDITURES BY CATEGORY						
Personnel	167,236	159,822	219,400	67,200	220,300	0.41%
Operating	604,179	485,858	521,700	374,500	722,400	38.47%
Capital	0	13,500	0	0	0	-
Other	123,524	135,604	199,900	167,300	174,700	-12.61%
TOTAL	894,939	794,784	941,000	609,000	1,117,400	18.75%

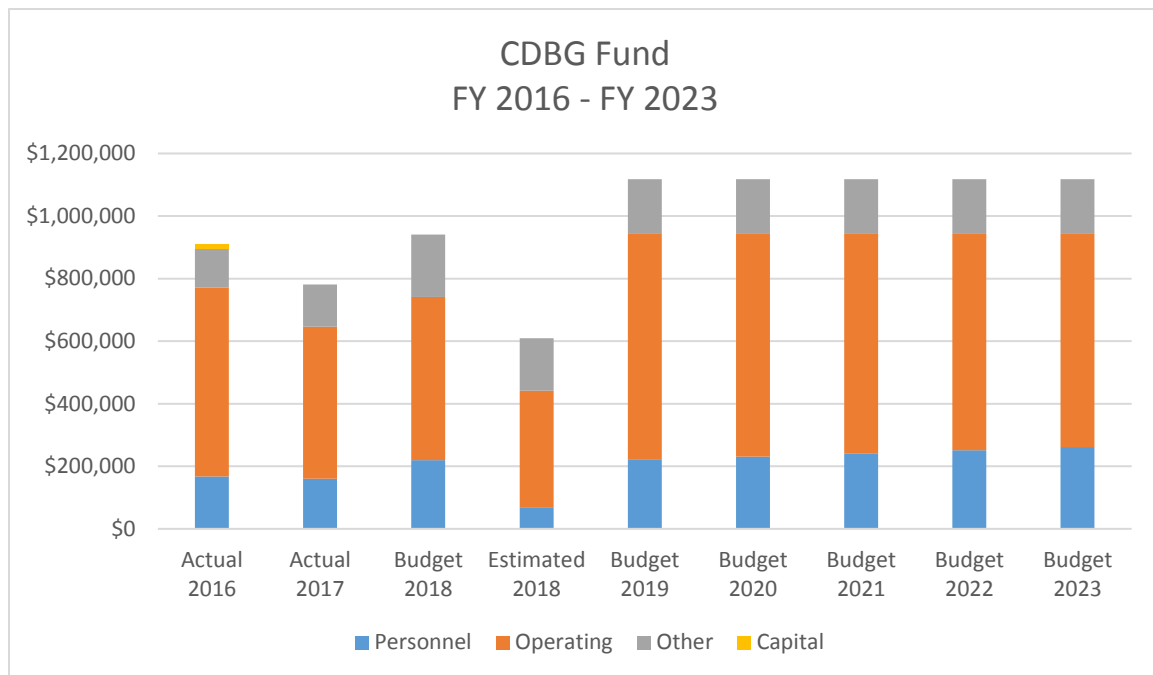
Community Development Block Grant (CDBG) Fund Analysis

This fund accounts for the federal Community Development Block Grant (CDBG) Program. Funds in this program include direct housing assistance in the form of rehabilitation loans for owner occupied and rental housing and for homesteading of dwelling units for first time homebuyers. CDBG funds are also budgeted for economic development and urban redevelopment efforts.

Revenues are entirely dependent upon funding from the Federal government, except for money received from loan repayments. As loans are repaid, the repayment amounts are loaned to other low- and moderate-income individuals which then provides a perpetual pool of funds that is not dependent on Federal allocations.

CDBG Fund Projections

The estimates for FY 2018 show spending on target with a slight decrease in rehabilitation and homestead assistance in FY 2018 before leveling out from FY 2019 – 2023. Despite the preservation of and modest increase to CDBG funds in FY 2019 by Congress, uncertainty in the federal funding environment for these programs means uncertainty in the future outlook for this fund.



COMMUNITY REDEVELOPMENT AGENCY FUND

FY 2019 Proposed Millage Rate of 5.7413

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	2,882,116	3,238,382	3,381,900	3,492,000	3,919,900	15.91%
REVENUES						
Property Taxes	268,263	320,636	394,300	393,100	459,800	16.61%
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	269,070	321,004	369,000	369,500	432,000	17.07%
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	227,479	69,549	15,000	15,000	15,000	0.00%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	764,812	711,189	778,300	777,600	906,800	16.51%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	389,959	423,784	902,100	316,100	2,475,100	174.37%
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	32,100	32,500	32,500	33,800	4.00%
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	18,587	1,650	2,500	1,100	2,500	0.00%
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	408,546	457,534	937,100	349,700	2,511,400	168.00%
<i>Inter-Fund Loan From LOST</i>						
ENDING BALANCE						
Designated/Reserved	1,405,105	1,404,858	1,405,100	1,404,800	1,404,800	-
Unexpended Expenditures	0	0	28,100	0	75,300	-
Available Fund Balance	1,833,277	2,087,179	1,818,000	2,515,100	910,500	-49.92%
TOTAL ENDING BALANCE	3,238,382	3,492,037	3,251,200	3,919,900	2,390,600	-
EXPENDITURES BY CATEGORY						
Personnel	76,297	85,729	88,000	85,000	87,800	-0.23%
Operating	106,459	189,689	264,600	52,200	101,800	-61.53%
Capital	179,983	146,313	537,000	175,000	2,273,000	323.28%
Other	45,808	35,803	47,500	37,500	48,800	2.74%
TOTAL	408,547	457,534	937,100	349,700	2,511,400	168.00%

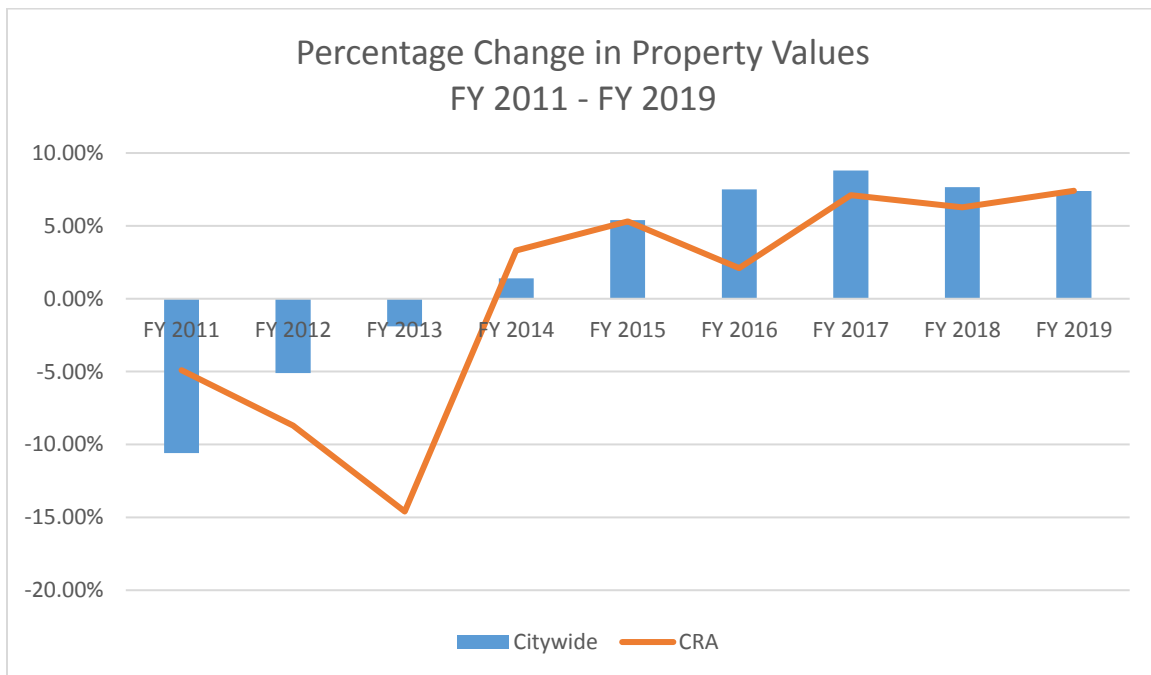
Community Redevelopment Agency (CRA) Fund

In FY 2013, the Community Redevelopment Agency Fund became the new name of the previous Downtown Tax Increment Financing (DTIF) Fund. The name of the fund was changed because the revenue sources for the fund expanded to include not only DTIF tax revenue, but also revenue from the sale of property located in the West Bay Drive Redevelopment District, which is governed by the City's Community Redevelopment Agency. Revenue in this fund still includes both City and County property tax revenue collected in excess of collections in the year preceding establishment of the DTIF district. All revenues in this fund must be expended within the redevelopment district.

CRA Fund Projections

The FY 2019 preliminary estimates show that the CRA property values reflect nearly identical growth to the city-wide values at a 7.41% increase (7.40% city-wide), an improvement over FY 2018. There are several redevelopment projects underway in the CRA that are expected to boost property values in future years.

The graph below shows the projected change in taxable value for the CRA compared to citywide values from FY 2011 to FY 2019.



CONSTRUCTION SERVICES FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	4,022,569	3,963,898	3,860,100	3,666,100	4,197,200	8.73%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	1,963,790	1,465,794	1,700,000	2,000,000	1,700,000	0.00%
Intergovernmental	0	0	0	0	9,300	-
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	32,931	27,520	40,000	44,000	30,000	-25.00%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	90,000	0	90,000	90,000	90,000	-
TOTAL RESOURCES	2,086,721	1,493,314	1,830,000	2,134,000	1,829,300	-0.04%
EXPENDITURES						
Administration	2,996	5,801	3,800	3,700	0	-
Community Development	2,142,396	1,531,537	1,791,400	1,362,100	1,745,000	-2.59%
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	168,600	175,300	175,300	182,900	4.34%
Human Resources	0	0	0	0	0	-
Information Technology	0	85,173	71,400	61,800	27,900	-60.92%
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	2,145,392	1,791,111	2,041,900	1,602,900	1,955,800	-4.22%
ENDING BALANCE						
Designated/Reserved	265,058	62,631	265,100	62,600	62,600	-
Unexpended Expenditures	0	0	102,100	0	97,800	-
Available Fund Balance	3,698,840	3,603,470	3,383,100	4,134,600	4,008,100	18.47%
TOTAL ENDING BALANCE	3,963,898	3,666,101	3,750,300	4,197,200	4,168,500	-
EXPENDITURES BY CATEGORY						
Personnel	838,472	1,035,022	1,357,900	1,113,900	1,381,500	1.74%
Operating	425,056	321,409	484,000	288,500	360,300	-25.56%
Capital	714,965	266,079	24,700	25,200	31,700	28.34%
Other	166,900	168,600	175,300	175,300	182,300	3.99%
TOTAL	2,145,393	1,791,110	2,041,900	1,602,900	1,955,800	-4.22%

Construction Services Fund Analysis

The Construction Services Fund was established in FY 2007 for the financial activities related to enforcement of the Florida Building Code. Revenue into the fund is generated through building permit and building plans review fees, and expenditures specifically related to direct and indirect costs associated with enforcement of the Florida Building Code. Such services include: building permitting, plans review, and inspections. The creation of the Construction Services Fund was a direct result of Florida Senate Bill 442, which defines the acceptable uses of building permit revenue.

Expenditures in this fund increase and decrease commensurate with construction activity in the City. Operating costs are projected to remain relatively stable with 2% growth expected going forward.

The fund balance has steadily grown since FY 2010 due to increased development activity throughout the City. It is projected to remain well over 75% for the next five years, although current personnel and operating expenditures are projected to outpace revenues at the current rate, reducing the fund balance over time. Revenues for FY 2018 are expected to come in \$300,000 over budget, indicating the continued strength of the market.

The table below shows Permitted Construction Values since FY 2008. Permitted Construction Values are a measurement tool used to show development growth within a particular market area.

Permitted Construction Value

	<u>Commercial</u>		<u>Residential</u>	
<u>Year</u>	<u>Value</u>	<u>%</u>	<u>Value</u>	<u>%</u>
FY 2008	\$ 58,974,043	62%	\$ 36,122,837	38%
FY 2009	\$ 31,973,447	59%	\$ 22,021,059	41%
FY 2010	\$ 26,118,938	48%	\$ 28,259,374	52%
FY 2011	\$ 27,907,583	27%	\$ 74,211,105	73%
FY 2012	\$ 79,597,566	50%	\$ 80,892,894	50%
FY 2013	\$ 55,865,256	47%	\$ 64,216,402	53%
FY 2014	\$ 109,007,331	60%	\$ 46,717,427	30%
FY 2015	\$ 170,067,000	83%	\$ 34,833,000	17%
FY 2016	\$ 74,700,000	52%	\$ 68,600,000	48%
FY 2017	\$ 27,609,142	30%	\$ 63,612,652	70%
FY 2018*	\$ 52,076,200	63%	\$ 30,925,000	37%

**estimated*

COUNTY GAS TAX FUND

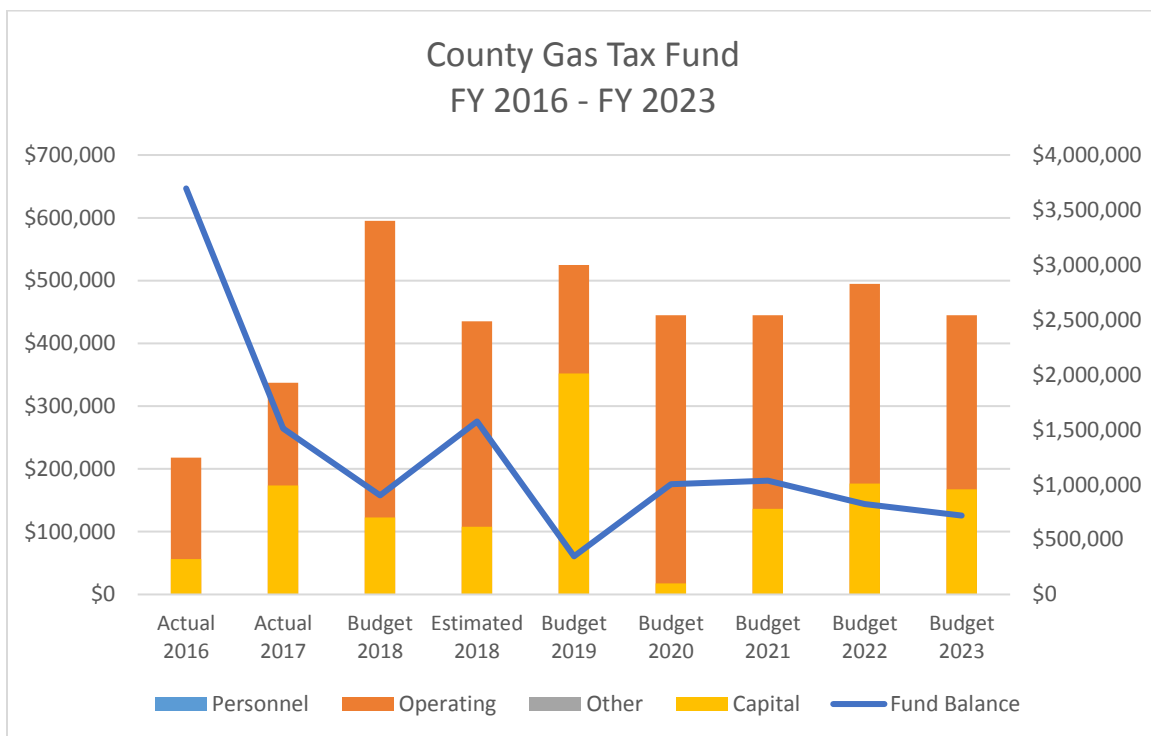
	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	4,230,044	4,738,695	2,077,700	4,484,600	4,549,600	118.97%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	1,011,022	1,044,602	1,142,600	1,090,000	1,130,000	-1.10%
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	37,745	30,099	20,000	25,000	25,000	25.00%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	1,048,767	1,074,701	1,162,600	1,115,000	1,155,000	-0.65%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	322,002	1,000,634	0	0	0	-
Engineering Services	0	0	801,000	665,000	2,141,000	167.29%
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	218,114	328,173	395,000	385,000	395,000	0.00%
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	540,116	1,328,807	1,196,000	1,050,000	2,536,000	112.04%
ENDING BALANCE						
Designated/Reserved	1,042,899	2,973,573	1,042,900	2,973,600	2,973,600	-
Unexpended Expenditures	0	0	0	0	152,200	-
Available Fund Balance	3,695,796	1,511,016	1,001,400	1,576,000	195,000	-80.53%
TOTAL ENDING BALANCE	4,738,695	4,484,589	2,044,300	4,549,600	3,320,800	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	0	-
Operating	218,114	337,283	495,000	435,000	525,000	6.06%
Capital	322,002	991,523	701,000	615,000	2,011,000	186.88%
Other	0	0	0	0	0	-
TOTAL	540,116	1,328,806	1,196,000	1,050,000	2,536,000	112.04%

County Gas Tax Fund Analysis

The County Gas Tax Fund is a special revenue fund established to account for the receipt and expenditure of the City's share of the Local Option Motor Fuel Tax originally enacted by Pinellas County in 1985 and extended in 1997 and 2007. The tax was extended again effective September 1, 2017. The tax rate is six cents per gallon and allocation of the proceeds is governed by interlocal agreement between Pinellas County and all the municipalities in the County. These funds are used to construct, improve, and maintain roadways in accordance with State Statute and the interlocal agreement.

County Gas Tax Fund Projections

This Fund provides for several major road improvement and rehabilitation construction projects, as well as the ongoing costs to repave roads throughout the City and the rental cost of streetlight poles. The majority of spending in this fund is on capital improvement projects, which leads to large fluctuations in year-to-year fund balance. This is the committed funding source for maintenance of the City's streets and roadways. This funding source is neither growing nor does it generate enough money to fund the pavement management plan for the City. As a result, the City-wide roadway projects plans have been extended over a number of years to be aligned with the available funding.

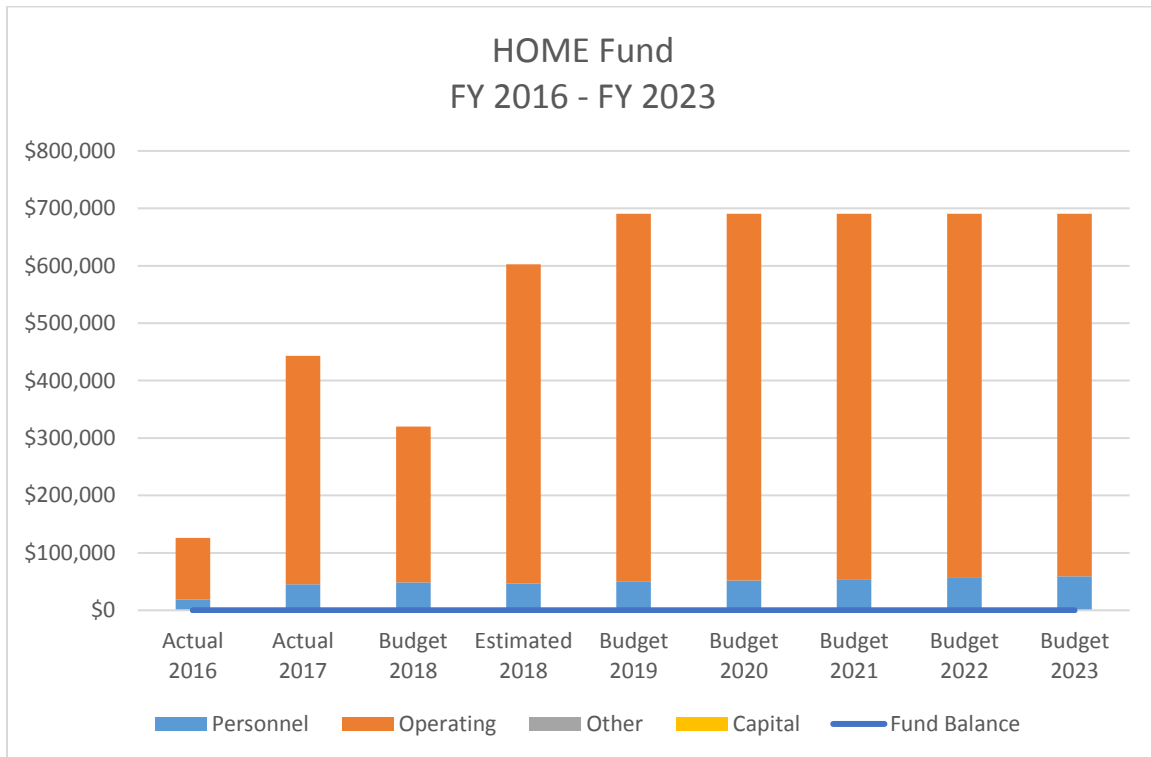


HOME FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	0	0	0	0	0	-
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	125,934	443,303	320,000	602,700	690,400	115.75%
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	0	0	0	0	0	-
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	125,934	443,303	320,000	602,700	690,400	115.75%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	125,934	443,303	320,000	602,700	690,400	115.75%
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	125,934	443,303	320,000	602,700	690,400	115.75%
ENDING BALANCE						
Designated/Reserved	0	0	0	0	0	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	0	0	0	0	0	-
TOTAL ENDING BALANCE	0	0	0	0	0	-
EXPENDITURES BY CATEGORY						
Personnel	18,264	45,028	48,400	46,600	49,900	3.10%
Operating	107,670	398,275	271,600	556,100	640,500	135.82%
Capital	0	0	0	0	0	-
Other	0	0	0	0	0	-
TOTAL	125,934	443,303	320,000	602,700	690,400	115.75%

HOME Fund Analysis

The HOME Investment Partnership Program was established in the City of Largo as part of the Pinellas County Consortium in 1992. Funding for the program is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act. Through this program, the city provides down-payment assistance for first-time home buyers, and owner-occupied housing rehabilitation. The program is strictly used to benefit residents whose income level is no more than 80 percent of the area's gross median income.



HOUSING TRUST FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	-12,936	-4,400	3,500	3,500	11,400	225.71%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	0	-
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	8,536	7,887	7,900	7,900	7,900	0.00%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	8,536	7,887	7,900	7,900	7,900	0.00%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	0	0	0	0	1,000	-
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	0	0	0	0	1,000	-
ENDING BALANCE						
Designated/Reserved	0	0	0	0	0	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	-4,400	3,487	11,400	11,400	18,300	-
TOTAL ENDING BALANCE	-4,400	3,487	11,400	11,400	18,300	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	1,000	-
Operating	0	0	0	0	0	-
Capital	0	0	0	0	0	-
Other	0	0	0	0	0	-
TOTAL	0	0	0	0	1,000	-

Housing Trust Fund Analysis

The Housing Trust Fund was established in the City of Largo in partnership with Pinellas County in 2007 for a three-year period. This fund was created for the promotion of affordable housing throughout Pinellas County. Since FY 2009 there is no further Intergovernmental revenue being projected to be received. The only source of income is being projected in this Fund is from program income. Minimal expenditures are project related to preparing annual reporting documents (less than \$1,000 annually). When a fund balance is restored, the City may explore the future of this fund because no new Trust Fund monies are expected for the foreseeable future.

LOCAL OPTION SALES TAX FUND

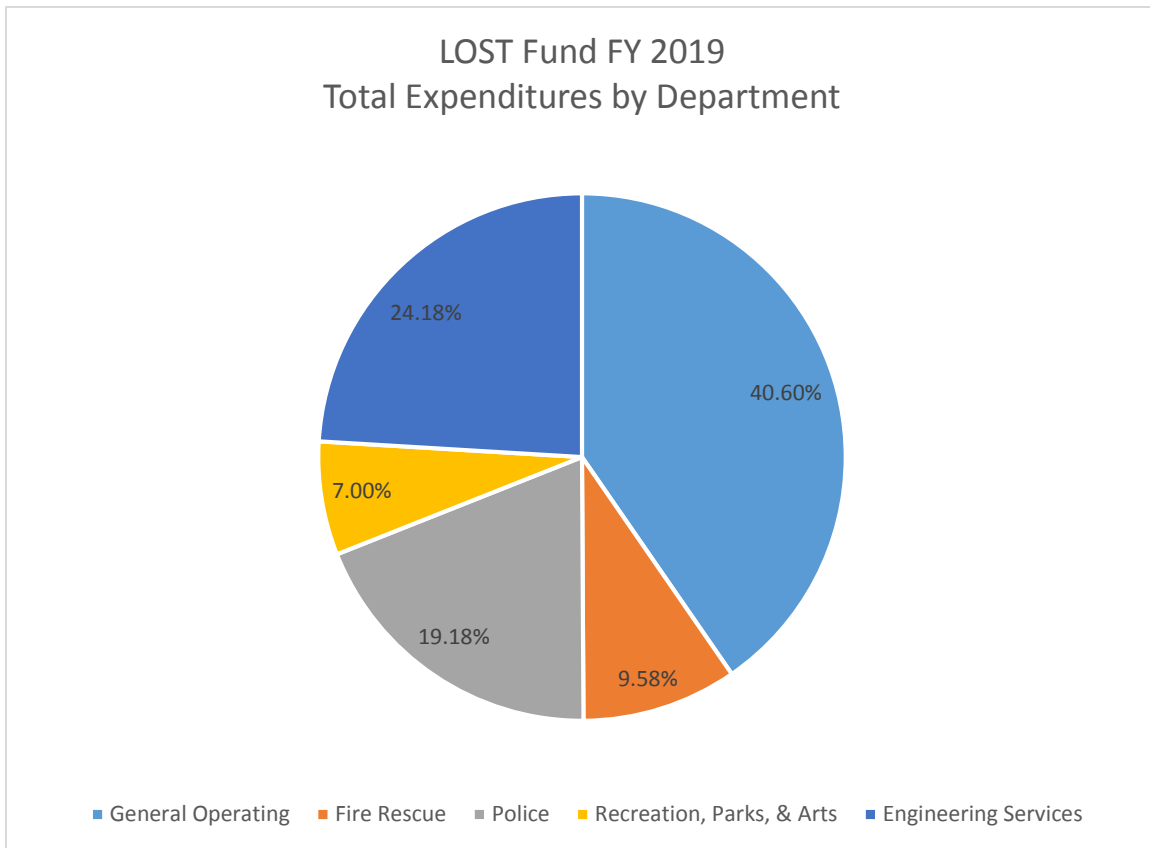
	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	8,873,164	10,099,659	3,231,200	8,035,600	8,828,900	173.24%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	7,916,907	7,526,749	8,749,600	8,530,000	8,255,500	-5.65%
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	296,594	233,997	130,000	143,000	140,000	7.69%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	8,213,501	7,760,746	8,879,600	8,673,000	8,395,500	-5.45%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	178,889	480,486	0	0	0	-
Engineering Services	0	0	1,763,000	700,000	2,444,000	38.63%
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	1,444,753	4,501,599	2,046,000	1,980,000	849,000	-58.50%
General Operating	3,600,020	3,649,310	3,536,500	3,545,000	3,551,700	0.43%
Human Resources	0	0	0	0	0	-
Information Technology	397,033	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	1,366,211	1,193,353	1,508,600	1,514,700	1,700,500	12.72%
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	140,000	140,000	621,000	-
TOTAL EXPENDITURES	6,986,906	9,824,748	8,994,100	7,879,700	9,166,200	1.91%
ENDING BALANCE						
Designated/Reserved	1,188,076	5,202,593	1,188,100	5,202,600	5,202,600	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	8,911,583	2,832,964	1,928,600	3,626,300	2,855,600	48.07%
TOTAL ENDING BALANCE	10,099,659	8,035,557	3,116,700	8,828,900	8,058,200	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	0	-
Operating	0	0	0	0	0	-
Capital	3,452,415	6,289,882	5,457,600	4,334,700	5,614,500	2.87%
Other	3,534,492	3,534,866	3,536,500	3,545,000	3,551,700	0.43%
TOTAL	6,986,907	9,824,748	8,994,100	7,879,700	9,166,200	1.91%

Local Option Sales Tax Fund Analysis

The Local Option Sales Tax (LOST) Fund is a special revenue fund which accounts for the receipt and expenditure of the City's portion of the Local Option Infrastructure Surtax (One-Cent Sales Tax) originally levied by Pinellas County for a 10-year period beginning in February, 1990. This tax was extended through 2030 by voter referendum in November 2017. The City receives a portion of the proceeds based on population as stipulated by an interlocal agreement between the City and the County. Fund revenues are dependent upon sales tax collected within Pinellas County. The proceeds can only be utilized for infrastructure projects and to purchase public safety vehicles with useful lives of at least five years.

Local Option Sales Tax Fund (Penny for Pinellas) Projections*

FY 2019 sales tax revenue is projected to increase 5.26% from the previous year as a result of higher than budgeted revenues in FY 2018. From FY 2019 going forward there are varying increases (5-7%) projected each year through FY 2023. The long-range financial plan now includes the renewal of the Penny for another ten years following approval by voters in November 2017. The successful passage of the referendum has allowed the City to program public safety, transportation, and stormwater infrastructure project expenditures in this fund for future years.



*Note: Pinellas county contributions toward fire station construction and fire/EMS vehicle replacements are included in this fund as part of intergovernmental revenue projections, and will fluctuate with those expenditures.

MOBILITY IMPACT FEE (MIF) FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	0	186,755	458,800	344,700	683,300	-
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	0	-
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	186,755	157,920	303,500	338,600	515,600	-
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	186,755	157,920	303,500	338,600	515,600	69.88%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	0	0	0	0	0	-
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	0	0	0	0	0	-
ENDING BALANCE						
Designated/Reserved	0	0	0	0	0	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	186,755	344,675	762,300	683,300	1,198,900	57.27%
TOTAL ENDING BALANCE	186,755	344,675	762,300	683,300	1,198,900	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	0	-
Operating	0	0	0	0	0	-
Capital	0	0	0	0	0	-
Other	0	0	0	0	0	-
TOTAL	0	0	0	0	0	-

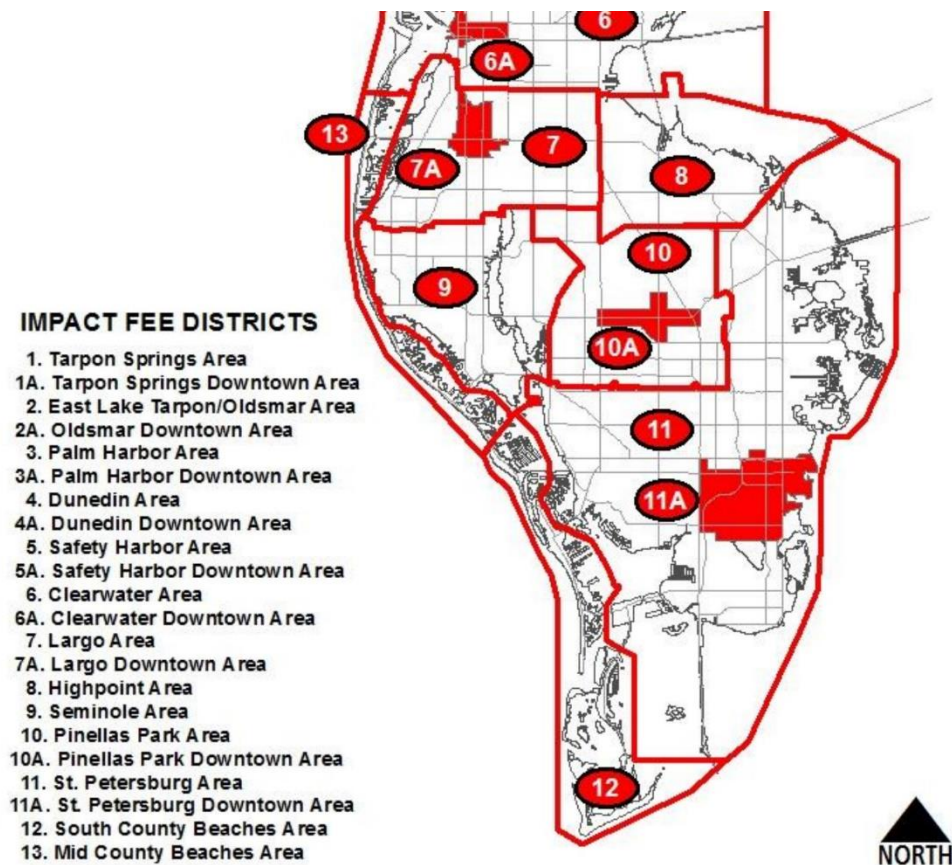
Mobility Impact Fee Fund Analysis

The Mobility Impact Fee Fund is a special revenue fund that accounts for the receipt and expenditure of the City's share of the County-wide Multimodal Impact Fee levied on new construction. These funds may only be used to construct transportation-related and/or supportive improvements that allow for increased transportation capacity. The allowable uses for Mobility Impact Fee funds allow for more varied transportation infrastructure improvements than those previously allowed Transportation Impact Fees. Fund revenues are completely dependent upon levels of construction activity.

This Fund is the sum of four districts (7, 7A, 8 and 9) that represent different geographic areas of Largo. The boundaries of the downtown district have been revised slightly from that of the Transportation Impact Fee. The construction activity within each district funds that district's transportation fund, which subsequently has to be reinvested back into that district in the form of a transportation improvement. The funds collected from construction activity need to be spent within a 10-year window.

Mobility Impact Fee Fund Projections

Multimodal Impact Fees were implemented May 1, 2016 following the amendment of the Pinellas County Land Development Code changing Transportation Impact Fees to Multimodal Impact Fees. Fund balance in this fund will remain low initially as the fees begin collecting in this new fund.



PARKLAND & RECREATION FACILITIES IMPACT FEE FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	0	0	0	2,347,200	2,502,700	-
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	0	-
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	0	0	0	155,500	116,000	-
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	0	0	0	155,500	116,000	-
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	0	0	0	0	0	-
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	0	0	0	0	0	-
ENDING BALANCE						
Designated/Reserved	0	0	0	0	0	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	0	0	0	2,502,700	2,618,700	-
TOTAL ENDING BALANCE	0	0	0	2,502,700	2,618,700	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	0	-
Operating	0	0	0	0	0	-
Capital	0	0	0	0	0	-
Other	0	0	0	0	0	-
TOTAL	0	0	0	0	0	-

Parkland and Recreation Facilities Impact Fee Fund Analysis

The Parkland and Recreation Facilities Impact Fee Fund is presented independently of the Trust Funds beginning in FY 2019. These funds are collected from impact fees on new residential development and may only be expended for expanding the capacity of our parks and recreation facilities to meet the needs of a growing population. The impact fees were under a moratorium following the Great Recession in order to stimulate additional growth. With the economic rebound, the impact fees were updated based on new analysis and re-instated effective January 1, 2017.

Revenues in this fund vary based on development activity, as they are only charged on *new* additional residential units added in the City. Expenditures are currently budgeted in the fund in the absence of a specific, targeted expansion project for which these funds are eligible. As the City identifies potential parkland for acquisition or facility plans for capacity expansion, expenditures will be budgeted using these funds.

SHIP FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	483,568	563,093	563,100	742,700	742,700	31.89%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	387,272	527,012	399,000	399,000	233,000	-41.60%
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	296,669	321,266	300,000	650,100	200,000	-33.33%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	683,941	848,278	699,000	1,049,100	433,000	-38.05%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	604,416	668,677	699,000	1,049,100	433,000	-38.05%
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	604,416	668,677	699,000	1,049,100	433,000	-38.05%
ENDING BALANCE						
Designated/Reserved	201,489	249,689	201,500	249,700	249,700	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	361,604	493,005	361,600	493,000	493,000	-
TOTAL ENDING BALANCE	563,093	742,694	563,100	742,700	742,700	-
EXPENDITURES BY CATEGORY						
Personnel	96,244	77,587	67,000	87,200	68,900	2.84%
Operating	508,172	584,140	609,300	939,200	359,200	-41.05%
Capital	0	0	0	0	0	-
Other	0	6,950	22,700	22,700	4,900	-
TOTAL	604,416	668,677	699,000	1,049,100	433,000	-38.05%

State Housing Initiatives Partnership (SHIP) Fund Analysis

The SHIP Fund is a special revenue fund, which accounts for the receipt and expenditure of proceeds from the State Housing Initiative Partnership (SHIP) Act. These funds may only be expended for housing assistance programs as authorized in this Act. The SHIP Program channels a portion of documentary stamp taxes on deeds directly to local governments for the development and maintenance of affordable housing. This fund was created in FY 1994 as authorized by Ordinance No. 93-15 adopted on February 2, 1993.

The City utilizes the SHIP Program to fund its down payment assistance program for first time home buyers, its owner-occupied housing rehabilitation and homestead programs, and its affordable housing development incentive program. Expenditures must benefit residents whose income does not exceed 120 percent of the area's gross median income. The FY 2019 budget includes funding from the State for a committed \$233,000, which is a 41% reduction from the prior year (not including program income, which continues to help offset reduced grant funding). Future funding is expected to be approximately \$433,000 annually.

STORMWATER FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	2,993,545	4,604,972	2,552,200	5,266,600	6,137,200	140.47%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	73,900	16,150	0	0	62,500	-
User Charges	5,566,214	5,663,687	5,652,900	5,704,800	5,747,500	1.67%
Fines	0	0	0	0	0	-
Miscellaneous	167,153	127,639	75,000	85,000	105,000	40.00%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	5,807,267	5,807,476	5,727,900	5,789,800	5,915,000	3.27%
EXPENDITURES						
Administration	16,396	47,204	35,800	31,600	66,400	85.47%
Community Development	948,723	1,664,685	23,500	21,100	3,900	-83.40%
Engineering Services	0	0	1,479,200	1,297,500	4,196,900	183.73%
Environmental Services	0	0	0	0	0	-
Finance	107,337	107,597	121,100	110,000	120,600	-0.41%
Fire Rescue	0	0	0	0	0	-
General Operating	45,000	235,300	245,400	245,400	254,300	3.63%
Human Resources	0	0	0	0	0	-
Information Technology	97,233	110,578	85,300	80,300	169,100	98.24%
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	2,981,151	2,980,498	3,570,300	3,133,300	3,771,200	5.63%
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	4,195,840	5,145,862	5,560,600	4,919,200	8,582,400	54.34%
ENDING BALANCE						
Designated/Reserved	1,468,715	3,220,663	1,468,700	3,220,700	3,220,700	#DIV/0!
Unexpended Expenditures	0	0	278,000	0	686,600	-
Available Fund Balance	3,136,257	2,045,923	1,250,800	2,916,500	249,100	-80.08%
TOTAL ENDING BALANCE	4,604,972	5,266,586	2,997,500	6,137,200	4,156,400	-
EXPENDITURES BY CATEGORY						
Personnel	2,076,144	2,100,363	2,327,000	2,232,500	2,642,000	13.54%
Operating	1,077,908	1,327,861	1,727,300	1,403,600	1,995,200	15.51%
Capital	819,988	1,484,639	1,263,700	1,040,500	3,692,900	192.23%
Other	221,800	233,000	242,600	242,600	252,300	4.00%
TOTAL	4,195,840	5,145,863	5,560,600	4,919,200	8,582,400	54.34%

Stormwater Utility (Drainage) Fund Analysis

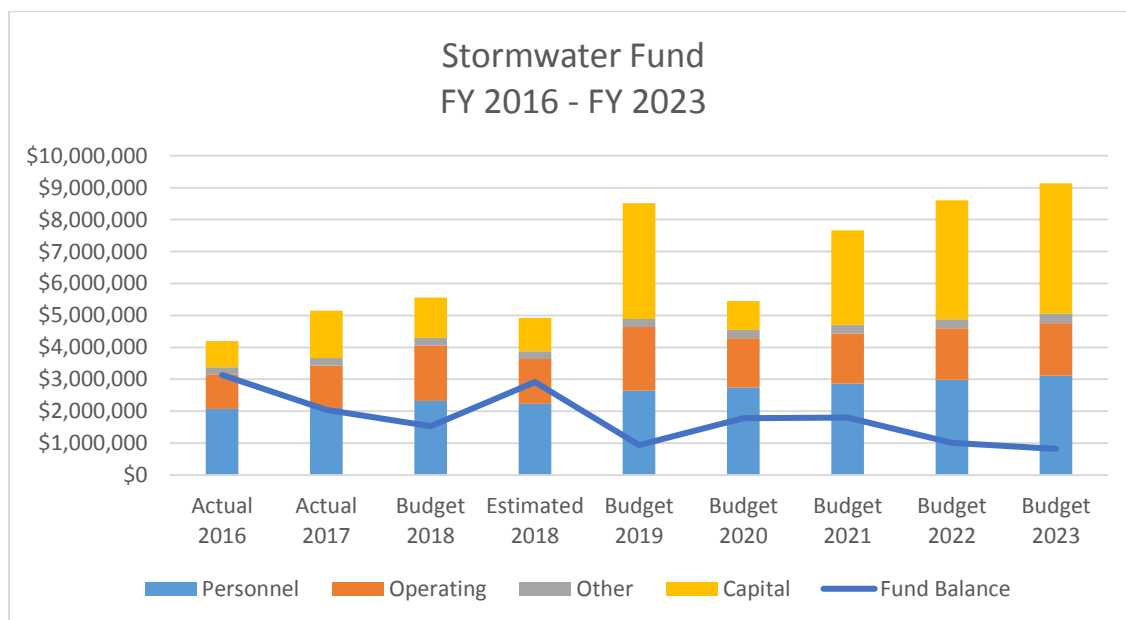
The Stormwater Utility (Drainage) Fund is a special revenue fund that accounts for the receipt and expenditure of revenues from the drainage fee. This fund derives its revenue from a monthly charge levied on all properties within the City, based on the amount of impervious surface of each property. All residential units are billed a standard Equivalent Residential Unit (ERU) charge per month, with multi-family being charged at 60% of the established ERU. Other land uses are billed on actual impervious surface, calculated in terms of number of ERU's. A 25% credit is allowed for commercial properties with permitted on-site retention. The proceeds of the fee are used to fund maintenance, repair, and improvement of the City's Stormwater Drainage System. While all drainage system maintenance and repair costs, including personnel, are accounted for in this fund, most drainage capital projects are funded in the Sales Tax Fund.

In 2008, a differential stormwater rate structure was implemented for multi-family residential customers based on an evaluation of relative impervious surfaces. The average impervious surface for multi-family developments is about 60% of the average single family dwelling unit, primarily because of a shared roof structure for multi-story buildings. The differential multi-family rate structure was implemented in two-phases, with the first phase being implemented in FY 2008 with a 20% credit given. In FY 2013 the second and final phase was implemented with a 40% credit for multi-family properties. A 25% rate increase was approved for FY 2016. Analysis is currently being finalized to implement potential updates to the rate structure that will accommodate different home sizes and adjust the ERU.

Rates effective as of October 1, 2016 are as follows:

<u>Monthly Residential</u> <u>Rates (per ERU)</u>	<u>Single Family</u>	<u>Multi-family</u>
Current	\$5.32	\$3.19

Revenue increases of 20% in FY 2021 and 15% in FY 2023 are projected to be necessary to fund the City's stormwater system maintenance needs, including substantial work associated planned roadway projects. A forthcoming city-wide Stormwater Assessment will provide an inventory and condition assessment and allow the City to identify maintenance needs and propose an asset management plan to the City Commission, which will determine the rates required to fund the maintenance costs.



TRANSPORTATION IMPACT FEE (TIF) FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	4,366,345	4,203,713	1,994,700	3,839,900	3,725,400	86.76%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	0	-
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	147,257	28,416	20,000	25,600	19,800	-1.00%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	147,257	28,416	20,000	25,600	19,800	-1.00%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	309,889	392,272	0	0	0	-
Engineering Services	0	0	231,200	140,100	290,000	25.43%
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	309,889	392,272	231,200	140,100	290,000	25.43%
ENDING BALANCE						
Designated/Reserved	551,009	2,275,597	551,000	2,275,600	2,275,600	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	3,652,704	1,564,260	1,232,500	1,449,800	1,179,600	-4.29%
TOTAL ENDING BALANCE	4,203,713	3,839,857	1,783,500	3,725,400	3,455,200	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	0	-
Operating	0	0	0	0	0	-
Capital	309,889	392,272	231,200	140,100	290,000	25.43%
Other	0	0	0	0	0	-
TOTAL	309,889	392,272	231,200	140,100	290,000	25.43%

Transportation Impact Fee Fund Analysis

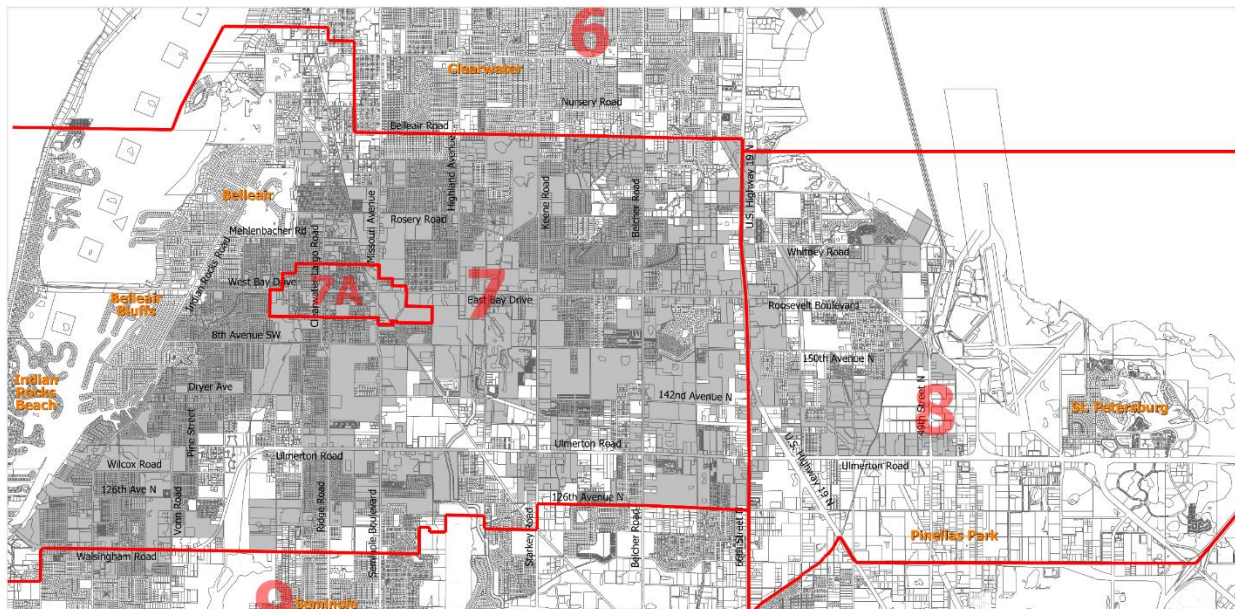
The Transportation Impact Fee Fund is a special revenue fund which accounts for the receipt and expenditure of the City's share of the County-wide Transportation Impact Fee levied on new construction. These funds may only be used to construct new or enhanced transportation facilities. Fund revenues are completely dependent upon levels of construction activity.

This Fund is the sum of four districts (7, 7A, 8 and 9) that represent different geographic areas of Largo. The construction activity within each district funds that district's transportation fund, which subsequently has to be reinvested back into that district in the form of a transportation improvement. The funds collected from construction activity need to be spent within a 10-year window.

Transportation Impact Fee Fund Projections

Effective May 1, 2016, Transportation Impact Fee funds are no longer being collected and have been replaced by the new Multimodal Impact Fees following revisions to the Pinellas County Land Development Code. The remaining balances in the TIF funds have been and will continue to be programmed for projects aligned with their allowed uses until the balances are spent and the fund can be closed.

TIF District Map



TREE FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	0	0	0	637,900	606,400	-
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	0	-
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	0	0	0	226,500	156,500	-
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	0	0	0	226,500	156,500	-
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	0	0	0	0	0	-
Engineering Services	0	0	0	0	336,000	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	0	0	0	0	-
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	258,000	250,000	-
TOTAL EXPENDITURES	0	0	0	258,000	586,000	-
ENDING BALANCE						
Designated/Reserved	0	0	0	0	0	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	0	0	0	606,400	176,900	-
TOTAL ENDING BALANCE	0	0	0	606,400	176,900	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	0	-
Operating	0	0	0	193,000	145,000	-
Capital	0	0	0	65,000	441,000	-
Other	0	0	0	0	0	-
TOTAL	0	0	0	258,000	586,000	-

Tree Impact Fee Fund Analysis

The Tree Impact Fee Fund is a special revenue fund which accounts for the receipt and expenditure of revenues generated through impact fees and permits obtained by property owners for the removal of trees. Ordinance 95-05 governs the collection and use of the funds. The revenue in this fund may only be used for the purchase and installation of trees, as well as the initial necessary watering of newly installed trees in City parks and rights of way.

Tree impact fee revenues were initially accounted for in the Trust Funds section of the budget. The balance is substantial and has been separated into a single display for transparency purposes.

INTERNAL SERVICE FUNDS

FLEET SERVICES FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	714,393	809,121	854,300	902,400	1,081,300	26.57%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	6,635	0	0	70,000	-
User Charges	5,894	0	8,000	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	25,822	26,168	5,000	-19,500	10,000	100.00%
Debt Proceeds	0	0		0	0	-
Interfund Charges/Transfers	2,292,258	2,359,642	2,490,200	2,534,500	2,613,000	4.93%
TOTAL RESOURCES	2,323,974	2,392,445	2,503,200	2,515,000	2,693,000	7.58%
EXPENDITURES						
Administration	0	101	200	200	200	0.00%
Community Development	0	0	0	0	0	-
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	0	125,200	130,200	130,200	135,500	4.07%
Human Resources	0	0	0	0	0	-
Information Technology	3,083	4,999	7,700	7,200	0	-100.00%
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	2,226,163	2,168,873	2,383,500	2,198,500	2,405,200	0.91%
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	2,229,246	2,299,173	2,521,600	2,336,100	2,540,900	0.77%
ENDING BALANCE						
Designated/Reserved	512,475	419,396	629,100	377,500	426,100	-
Fuel Ops Replacement Reserve	0	147,354	0	208,300	289,700	
Unexpended Expenditures	0	0	50,400	0	50,800	-
Available Fund Balance	296,646	335,643	206,800	495,500	517,600	150.29%
TOTAL ENDING BALANCE	809,121	902,393	886,300	1,081,300	1,284,200	-
EXPENDITURES BY CATEGORY						
Personnel	933,187	901,656	1,025,900	883,000	1,045,400	1.90%
Operating	1,177,059	1,272,316	1,365,500	1,322,900	1,360,100	-0.40%
Capital	0	0	0	0	0	-
Other	119,000	125,200	130,200	130,200	135,400	3.99%
TOTAL EXPENDITURES	2,229,246	2,299,172	2,521,600	2,336,100	2,540,900	0.77%

Note: Estimated Beginning Cash Balances are adjusted to reconcile for Depreciation and Capital/Debt Principal

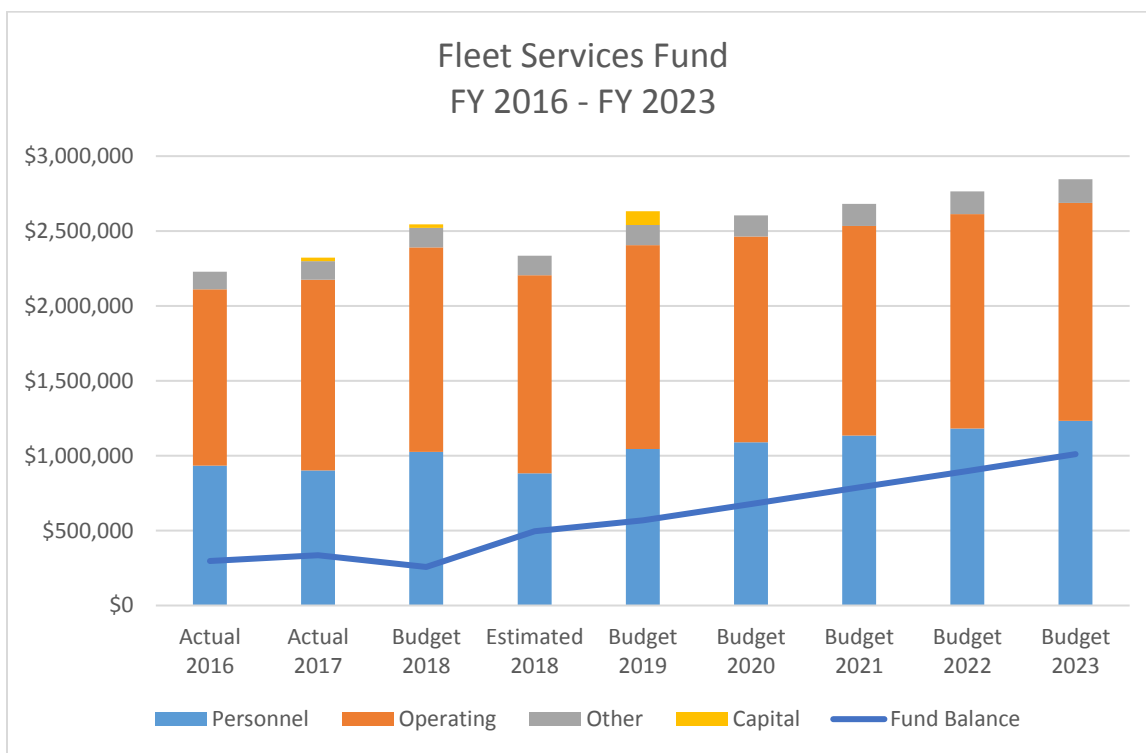
Fleet Services Fund Analysis

The Fleet Services Fund is an internal service fund established to account for the financial activities of the City's central garage facility. This fund is entirely self-supporting by the levying of user charges upon those departments which use its services. In accordance with Generally Accepted Accounting Principles (GAAP), capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life.

The fund provides a full range of fleet services to departments including preventive maintenance, routine repairs and maintenance, and refurbishment of heavy equipment. The Fleet Program also maintains all City emergency power generators.

Fleet Services Fund Projections

The City utilizes a monthly billing methodology which transfers one-twelfth of each department's internal fleet maintenance budget to the Fleet Services Fund each month. Each year, the department's fleet maintenance budgets are re-adjusted based on previous years' actual work performed, which allows for a consistent fund balance for the Fleet Services Fund as well as provides greater predictability for departmental expenditure estimates. Operating expenditures and revenues in the Fleet Services Fund are projected to remain relatively flat for FY 2019, however fund balance is estimated to increase and then grow modestly with the inclusion of a fuel surcharge reserve, which will eventually be used to rebuild the fuel island.



RISK MANAGEMENT FUND

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	4,323,380	4,348,699	4,284,300	4,002,100	3,920,100	-8.50%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	0	-
User Charges	0	0	0	0	0	-
Fines	0	0	0	0	0	-
Miscellaneous	55,129	65,859	40,000	35,000	35,000	-12.50%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	10,196,690	11,435,481	12,147,000	12,474,600	13,829,800	13.85%
TOTAL RESOURCES	10,251,819	11,501,340	12,187,000	12,509,600	13,864,800	13.77%
EXPENDITURES						
Administration	0	704	1,200	1,200	44,100	3575.00%
Community Development	0	0	0	0	0	-
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	0	0	0	0	-
General Operating	11,250	16,402	29,200	29,200	30,000	2.74%
Human Resources	10,215,250	11,830,788	12,286,500	12,561,200	13,825,600	12.53%
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	0	0	0	0	0	-
Police	0	0	0	0	0	-
Public Works	0	0	0	0	0	-
Recreation, Parks & Arts	0	0	0	0	0	-
TOTAL EXPENDITURES	10,226,500	11,847,894	12,316,900	12,591,600	13,899,700	12.85%
ENDING BALANCE						
Designated/Reserved	621,395	698,708	621,400	698,700	698,700	-
Catastrophe Reserve	1,377,000	1,377,000	1,377,000	1,377,000	1,377,000	-
Unexpended Expenditures	0	0	369,500		417,000	-
Available Fund Balance	2,350,304	1,926,437	2,156,000	1,844,400	1,809,500	-16.07%
TOTAL ENDING BALANCE	4,348,699	4,002,145	4,523,900	3,920,100	4,302,200	-
EXPENDITURES BY CATEGORY						
Personnel	379,355	429,865	445,700	426,300	507,700	13.91%
Operating	9,828,045	11,398,729	11,851,200	12,145,300	13,371,200	12.83%
Capital	0	0	0	0	0	-
Other	19,100	19,300	20,000	20,000	20,800	4.00%
TOTAL	10,226,500	11,847,894	12,316,900	12,591,600	13,899,700	12.85%

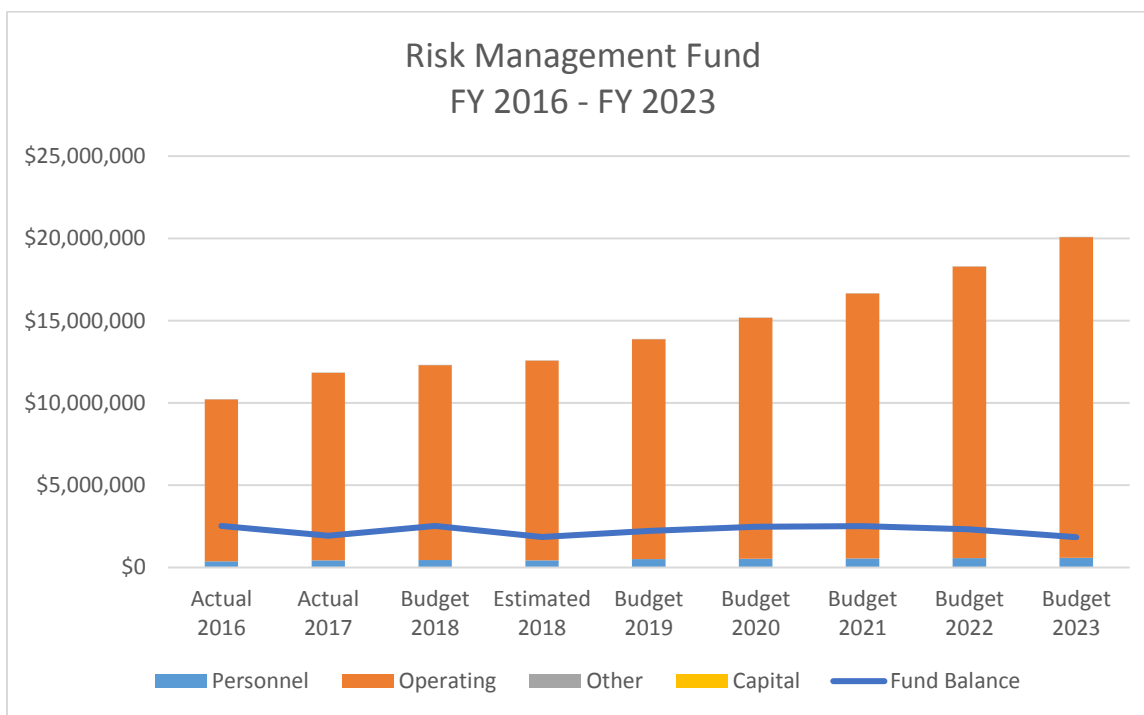
Risk Management Fund Analysis

The Risk Management Fund is an internal service fund established to provide a financing mechanism for the City's self-insurance program, including general liability, workers' compensation, and insured programs. This fund is self-supporting by levying user charges on the operating funds within the City. In accordance with Generally Accepted Accounting Principles (GAAP), capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life. Although the City is predominately self-insured, excess coverage policies have been purchased in order to reduce the City's exposure to catastrophic losses in both of the fund's self-insured programs.

The City purchases liability insurance for EMS medical malpractice, property loss, boiler and machinery, golf cart liability, and liquor. The City also purchases health insurance through a pool of multiple Florida local governments. The City is self-insured for worker's compensation up to \$200,000 when a stop-loss policy purchased by the City is activated. The City also has a \$1M catastrophe reserve in this fund.

Risk Management Fund Projections

The fund balance remains relatively stable as operating costs grow, increasing almost entirely due to health insurance increases. Property and liability insurance and Worker's Compensation charges to departments are remaining flat. A 12% health insurance premium increase is included in the FY 2019 Budget.



TRUST FUNDS

TRUST FUNDS

	ACTUAL FY 2016	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	% CHANGE FROM FY 2018
BEGINNING BALANCE	3,890,528	3,882,858	3,704,200	919,300	962,200	-74.02%
REVENUES						
Property Taxes	0	0	0	0	0	-
Other Taxes	0	0	0	0	0	-
Licenses & Permits	0	0	0	0	0	-
Intergovernmental	0	0	0	0	0	-
User Charges	0	0	0	0	0	-
Fines	114,823	98,662	101,000	96,000	101,000	0.00%
Miscellaneous	364,764	429,630	349,700	169,700	127,900	-63.43%
Debt Proceeds	0	0	0	0	0	-
Interfund Charges/Transfers	0	0	0	0	0	-
TOTAL RESOURCES	479,587	528,292	450,700	265,700	228,900	-49.21%
EXPENDITURES						
Administration	0	0	0	0	0	-
Community Development	0	0	5,000	0	5,000	0.00%
Engineering Services	0	0	0	0	0	-
Environmental Services	0	0	0	0	0	-
Finance	0	0	0	0	0	-
Fire Rescue	0	5,000	1,000	1,000	1,000	0.00%
General Operating	1,320	1,140	11,400	0	0	-100.00%
Human Resources	0	0	0	0	0	-
Information Technology	0	0	0	0	0	-
Legislative	0	0	0	0	0	-
Library	7,011	4,992	15,000	15,000	15,000	0.00%
Police	172,165	203,806	174,800	71,700	145,800	-16.59%
Public Works	44,700	0	0	0	0	-
Recreation, Parks & Arts	262,061	296,319	718,900	135,100	200,900	-72.05%
TOTAL EXPENDITURES	487,257	511,257	926,100	222,800	367,700	-60.30%
ENDING BALANCE						
Designated/Reserved	71,510	69,769	71,500	69,800	69,800	-
Unexpended Expenditures	0	0	0	0	0	-
Available Fund Balance	3,811,348	849,524	3,157,300	892,400	753,600	-76.13%
TOTAL ENDING BALANCE	3,882,858	919,293	3,228,800	962,200	823,400	-
EXPENDITURES BY CATEGORY						
Personnel	0	0	0	0	0	-
Operating	399,416	420,065	517,200	217,800	302,600	-41.49%
Capital	87,841	86,192	397,500	5,000	53,700	-86.49%
Other	0	5,000	11,400	0	11,400	-
TOTAL	487,257	511,257	926,100	222,800	367,700	-60.30%

Note: All of fund balance is available, however, there are restricted uses of these funds.

Trust Funds Analysis

The City maintains several special purpose accounts and funds, commonly referred to as Trust Funds in the City's budget. These accounts and funds are used to record certain restricted revenues, such as, athletic fees, police forfeitures and donations, which are restricted to expenditures for specific purposes (i.e. athletic fees are collected to make improvements to the athletic fields).

These special purpose accounts and funds were originally reported as Trust Funds in the City's Comprehensive Annual Financial Report (CAFR) in accordance with the Governmental Accounting Standards Board's (GASB) financial reporting pronouncements. In accordance with GASB pronouncements, most notably Statement #34, these accounts and funds are reported as Special Revenue Funds rather than as Trust Funds in the City's CAFR. The City still refers to these accounts and funds as Trust Funds for budgeting purposes, even though they no longer meet the formal definition of a Trust Fund for financial reporting purposes.

Budgeted FY 2019 Trust Fund Revenues

Athletic Improvements	\$ 3,500
General Youth Athletics	\$ 3,000
Teen Council Fundraising	\$ 50,000
Youth/Golf Scholarships	\$ 26,000
Central Park Perf. Arts Center	\$ 500
Leisure Incentive	\$ 15,000
Fire Rescue Fund	\$ -
Library Donations	\$ 8,000
Police Training	\$ 16,000
Police Donations/Victims Asst.	\$ 15,200
State/Federal Forfeiture	\$ 85,000
Building Training	\$ 4,000
Other - Interest, Misc. Donations	\$ 2,700
Total	\$ 228,900

GRANT FUNDS

FY 2019 GRANT SUMMARY

Amounts shown are entire awards guaranteed and do not reflect expected revenues in FY 2019

Dept	Grantor	Program	Amount	Fund	Project(s)
CD	United States Dept of Housing and Urban Development	Community Development Block Grant (CDBG)*	\$867,400	CDBG	Housing Rehabilitation; First-time Home Buyer Program; Non-profit Corporation Capital Expenditure; Administration Costs for Housing Division
CD	State of Florida via Florida Housing Finance Corporation	State Housing Initiatives Partnership (SHIP)* Program	\$233,000	SHIP	General Housing assistance programs as one-time disbursement due to State-Federal Foreclosure Settlement
CD	Pinellas County	HOME Investment Partnership* funded by the United States Dept of Housing and Urban Development	\$690,400	HOME	Sold on Largo-Down Payment Assistance Program; Housing Rehabilitation
PD	United States Dept of Justice Office of Justice Programs	2017/2018 JAG Grant	\$54,600	General	2017 JAG Grant
PD	United States Dept of Justice Office of Justice Programs	Bulletproof Vest Partnership	\$14,000	General	Bulletproof Vest and Body Armor Replacements
PD	FDOT	High Visibility Pedestrian Enforcement	\$20,000	General	High Visibility Pedestrian Traffic Safety Enforcement
RPA	Florida Department of Transportation	Highway Beautification Grant Program	\$443,000	General	Beautification of Multiple Medians
RPA	Juvenile Welfare Board	Youth Programming	\$28,000	General	Summer Bridge Wrap Care
RPA	Pinellas County	BP Settlement Funds	\$85,000	General	McGough Trail Improvements
PW	Pinellas County	Pinellas County Municipal Recycling Grant	\$60,000	Solid Waste	General Programmatic Support

Total	\$2,495,400
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* Funding amount includes current entitlement, program income and remaining unspent funds from previous entitlement

Subtotal By Department		Subtotal By Fund	
Community Development (CD)	\$1,790,800	CDBG	\$867,400
Police Department (PD)	\$88,600	General	\$644,600
Public Works (PW)	\$60,000	HOME	\$690,400
Recreation, Parks, & Arts (RPA)	\$556,000	SHIP	\$233,000
		Solid Waste	\$60,000
Total	\$2,495,400	Total	\$2,495,400

Long Range Financial Plan



LONG RANGE FINANCIAL PLAN

The following tables summarize financial projections for all budgeted funds made in preparation of the City of Largo's Capital Improvements Program (CIP) and Long Range Financial Plan. Financial projections made by the City's Office of Management and Budget (OMB) and Finance Department are included for the next five-year period.

All financial projections are based on the best information available at that time and are subject to change. All financial projections are updated twice annually, once while developing the CIP and Long Range Financial Plan and a second time during the annual budget process.

Personnel Growth Assumptions: Personnel growth across all funds is projected to grow at a total of 4%. Approximately half of that growth is due to salary increases, and the other half is due to benefits like health insurance, workers' compensation, and life insurance.

Operating Growth Assumptions: Operating growth projections vary by fund, and range from 1.5% to 4%. Each year these assumptions are analyzed by OMB, and adjusted if necessary. On each fund with regular operating costs, the growth assumption percentage is listed in parentheses next to the operating category - e.g. (3%).

Capital Growth Assumptions: There are two types of capital reported in the capital section of the Long-Range Financial Plan; CIP capital and recurring, non-CIP capital. All CIP capital is directly reported from the CIP section of the budget document. Recurring, non-CIP capital is all capital under 100K. This is projected out based on repair and maintenance schedules, technology replacement schedules, and average annual non-CIP expenditures.

FY 2019 TENTATIVE BUDGET									
GENERAL FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023	
BEGINNING BALANCE	9,141,800	9,794,800	11,496,900	13,882,900	16,411,100	15,844,000	16,022,800	16,951,100	
<u>Revenue</u>									
Property Tax	20,705,141	24,199,000	23,799,000	25,516,000	25,316,000	26,835,000	28,445,000	30,152,000	
Other Taxes	11,937,225	12,139,600	12,357,000	12,619,000	12,821,400	13,027,500	13,237,100	13,450,300	
Licenses & Permits	5,723,838	5,860,100	6,167,000	6,315,000	6,437,000	6,561,400	6,688,300	6,817,800	
Intergovernmental	18,399,019	19,832,400	19,557,300	21,965,600	20,697,000	21,359,500	22,046,500	22,759,000	
User Charges	5,162,010	4,915,200	5,312,000	5,252,500	5,154,800	5,200,200	5,245,400	5,288,600	
Fines	403,111	370,000	376,500	385,000	385,000	385,000	385,000	385,000	
Miscellaneous	3,046,509	3,059,100	2,557,900	2,087,400	2,096,300	2,105,300	2,114,300	2,123,400	
Interfund Charges / Transfers	3,297,864	3,687,000	3,684,000	3,893,000	3,938,000	4,465,000	4,622,100	4,678,200	
Debt Proceeds	0	0	0	0	0	0	0	0	
Total Revenue	68,674,717	74,062,400	73,810,700	78,033,500	76,845,500	79,938,900	82,783,700	85,654,300	
Fund Balance Added (-) / Used (+)	-2,819,859	-1,743,000	-2,386,000	-2,528,200	567,100	-178,800	-928,300	-1,326,700	
TOTAL RESOURCES	65,854,858	72,319,400	71,424,700	75,505,300	77,412,600	79,760,100	81,855,400	84,327,600	
<u>Expenditures</u>									
Personnel	51,774,324	57,009,900	54,875,000	60,209,600	62,684,200	65,119,000	67,960,400	70,371,300	
Operating	12,871,804	16,622,900	15,384,800	17,416,200	16,558,100	16,823,200	16,432,400	17,343,000	
Other	-340,082	-166,200	-166,200	-250,100	-297,600	-387,800	-388,100	-388,300	
Capital	1,548,812	2,260,500	1,331,100	2,103,600	2,371,100	2,227,200	1,977,900	1,253,400	
Budget Reductions	0	0	0	0	0	0	0	0	
Recurring Impact of Reductions	0	0	0	0	0	0	0	0	
Total Expenditures	65,854,858	75,727,100	71,424,700	79,479,300	81,315,800	83,781,600	85,982,600	88,579,400	
Change In Reserves	-464,757	0	0	0	0	0	0	0	
Estimated Unexpended (4.8%)	0	-3,407,700	0	-3,974,000	-3,903,200	-4,021,500	-4,127,200	-4,251,800	
ENDING BUDGETARY FUND BALANCE	11,496,902	11,537,800	13,882,900	16,411,100	15,844,000	16,022,800	16,951,100	18,277,800	
Committed for Next Year's Budget Deficit	-1,700,700	-2,676,100	-1,445,800	-4,470,300	-3,842,700	-3,198,900	-2,925,100	-2,925,100	
UNASSIGNED FUND BALANCE	9,796,202	8,861,700	12,437,100	11,940,800	12,001,300	12,823,900	14,026,000	15,352,700	
Assigned for Vacation Liability	2,348,937	2,256,500	2,348,900	2,348,900	2,348,900	2,348,900	2,348,900	2,348,900	
UNRESTRICTED FUND BALANCE	12,145,139	11,118,200	14,786,000	14,289,700	14,350,200	15,172,800	16,374,900	17,701,600	
Property Tax Rate									
Tax Increase % / Future Revenue % Change	5.3705 6.06% Incr.	5.7413 13.42% Incr.	5.7413 13.42% Incr.	5.7413 6.28% Incr.	TBD -.78% Rev.	TBD 6% Revenue	TBD 6% Revenue	TBD 6% Revenue	
UNRESTRICTED FUND BALANCE	18.4%	14.7%	20.7%	18.0%	17.6%	18.1%	19.0%	20.0%	

FY 2019 TENTATIVE BUDGET GOLF COURSE FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	376,418	485,600	417,900	443,300	437,900	249,500	203,700	143,400
Revenue				3% Rate Incr.			3% Rate Incr.	
Property Tax	0	0	0	0	0	0	0	0
Other taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	0	0	0	1,500	0	0	0	0
User Charges	959,891	988,500	889,100	1,033,000	1,042,300	1,051,700	1,061,300	1,071,000
Fines	0	0	0	0	0	0	0	0
Miscellaneous	17,649	17,700	22,300	4,500	4,500	4,500	4,500	4,500
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	977,540	1,006,200	911,400	1,039,000	1,046,800	1,056,200	1,065,800	1,075,500
TOTAL RESOURCES	1,353,958	1,491,800	1,329,300	1,482,300	1,484,700	1,305,700	1,269,500	1,218,900

Expenditures								
Personnel	428,590	480,100	413,600	519,900	569,200	590,700	613,400	637,900
Operating (1.5%)	633,378	689,100	638,400	749,600	736,200	738,200	740,300	742,500
Other	0	0	0	0	0	0	0	0
Capital	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Expenditures	1,061,968	1,169,200	1,052,000	1,269,500	1,305,400	1,328,900	1,353,700	1,380,400
Estimated Unexpended (3%)	0	35,100	0	38,100	39,200	39,900	40,600	41,400
ENDING BALANCE	291,990	357,700	277,300	250,900	218,500	16,700	-43,600	-120,100
Depreciation	186,159	183,000	186,000	187,000	187,000	187,000	187,000	187,000
Change In Reserves	-7,878	0	0	0	0	0	0	0
Capital	-52,361	-60,000	-20,000	0	-156,000	0	0	-50,200
ENDING CASH BALANCE	417,910	480,700	443,300	437,900	249,500	203,700	143,400	16,700

Note: Capital expenditures are not budgeted, depreciation is included in the Golf Course Fund Budget.

FUND BALANCE %	39%	41%	42%	34%	19%	15%	11%	1%
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FY 2019 TENTATIVE BUDGET SOLID WASTE FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	4,157,210	3,390,400	4,157,200	2,490,300	2,318,500	1,453,900	992,000	1,057,000
Revenue				20% Rate Incr.			10% Rate Incr.	
Property Tax	0	0	0	0	0	0	0	0
Other taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	60,218	60,000	60,000	125,000	60,000	60,000	60,000	60,000
User Charges	11,105,212	11,050,000	11,130,000	13,074,900	13,188,000	13,371,500	14,721,000	14,926,000
Fines	0	0	0	0	0	0	0	0
Miscellaneous	231,689	210,000	233,100	215,100	215,500	215,900	216,300	216,700
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	11,397,119	11,320,000	11,423,100	13,415,000	13,463,500	13,647,400	14,997,300	15,202,700
TOTAL RESOURCES	15,554,329	14,710,400	15,580,300	15,905,300	15,782,000	15,101,300	15,989,300	16,259,700
Expenditures								
Personnel	3,494,904	3,728,500	3,518,800	3,963,800	4,103,600	4,274,800	4,455,300	4,624,600
Operating	7,304,674	7,828,900	7,910,600	7,951,000	8,242,900	8,399,700	8,565,500	8,724,600
Other	888,417	1,005,000	1,010,000	1,200,000	1,210,000	1,230,000	1,350,000	1,355,000
Capital	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Expenditures	11,687,995	12,562,400	12,439,400	13,114,800	13,556,500	13,904,500	14,370,800	14,704,200
Estimated Unexpended (6.25%)	0	785,200	0	819,700	847,300	869,000	898,200	919,000
ENDING BALANCE	3,866,334	2,933,200	3,140,900	3,610,200	3,072,800	2,065,800	2,516,700	2,474,500
Depreciation	1,647,338	1,508,500	1,508,500	1,773,400	1,774,700	1,776,100	1,777,500	1,778,900
Change In Reserves	-275,986	0	0	0	0	0	0	0
Storm Debris Removal Reserve	0	0	0	-500,000	-500,000	-500,000	-250,000	-250,000
Capital	-1,080,475	-2,217,200	-2,159,100	-2,565,100	-2,893,600	-2,349,900	-2,987,200	-1,491,900
ENDING CASH BALANCE	4,157,210	2,224,500	2,490,300	2,318,500	1,453,900	992,000	1,057,000	2,511,500

Note: Capital expenditures are not budgeted, depreciation is included in the Solid Waste Fund Budget.

FUND BALANCE %	36%	18%	20%	18%	11%	7%	7%	17%
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FY 2019 TENTATIVE BUDGET		ACTUAL		BUDGET		ESTIMATED		BUDGET		BUDGET		BUDGET		BUDGET		BUDGET	
WASTEWATER FUND (401/402/405)		FY 2017		FY 2018		FY 2018		FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
BEGINNING BALANCE		39,140,135		40,340,700		46,012,400		38,368,900		20,941,100		15,951,400		12,499,700		9,333,900	
Revenue												25% Rate Incr.					
Property Tax		0		0		0		0		0		0		0		0	
Other taxes		0		0		0		0		0		0		0		0	
Licenses & Permits		0		0		0		0		0		0		0		0	
Intergovernmental		38,032		0		0		46,000		0		0		0		0	
User Charges		23,272,797		23,368,000		23,378,500		23,478,200		23,586,400		28,689,700		28,798,000		28,906,000	
Fines		6,600		5,000		5,000		5,000		5,000		5,000		5,000		5,000	
Miscellaneous		545,030		439,000		869,000		369,000		369,000		369,000		369,000		369,000	
Interfund Charges / Transfers		0		0		0		0		0		0		0		0	
Debt Proceeds		0		0		0		0		0		0		0		0	
Total Revenue		23,862,459		23,812,000		24,252,500		23,898,200		23,960,400		29,063,700		29,172,000		29,280,000	
TOTAL RESOURCES		63,002,594		64,152,700		70,264,900		62,267,100		44,901,500		45,015,100		41,671,700		38,613,900	
<u>Expenditures</u>																	
Personnel		6,392,559		7,031,700		6,448,600		7,458,700		7,761,300		8,080,900		8,418,500		8,376,700	
Operating		12,211,843		13,893,400		13,360,700		15,462,800		15,562,400		15,739,000		16,633,800		18,240,000	
Other		2,619,694		2,385,000		2,091,000		2,710,700		2,688,600		3,110,000		3,394,000		3,361,000	
Capital		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	
Total Expenditures		21,224,096		23,310,100		21,900,300		25,632,200		26,012,300		26,929,900		28,446,300		29,977,700	
Estimated Unexpended (7%)		0		1,631,700		0		1,794,300		1,820,900		1,885,100		1,991,200		2,098,400	
ENDING BALANCE		41,778,498		42,474,300		48,364,600		38,429,200		20,710,100		19,970,300		15,216,600		10,734,600	
Transfer to Fund 402		0		0		0		0		0		0		0		0	
Debt Principal Payments		-742,300		-755,900		-755,900		-4,863,000		-4,701,100		-4,534,300		-4,567,600		-7,544,400	
Capitalized Interest		-405,800		-19,300		-19,300		-616,100		-575,300		-535,200		-501,900		-773,500	
Depreciation		4,656,841		5,384,900		5,471,900		7,484,900		7,485,200		7,485,500		7,845,800		8,986,100	
Capital		-7,150,938		-17,337,200		-14,692,400		-19,493,900		-6,967,500		-9,886,600		-8,659,000		-9,974,100	
Change In Reserves		7,876,146		0		0		0		0		0		0		0	
ENDING CASH BALANCE		46,012,447		29,746,800		38,368,900		20,941,100		15,951,400		12,499,700		9,333,900		1,428,700	
FUND BALANCE %		217%		128%		175%		82%		61%		46%		33%		5%	
RESERVE FOR FUND 405		6,450,550		4,486,300		6,450,600		6,450,600		6,450,600		6,450,600		6,450,600		6,450,600	
TOTAL FUND 401, 402 & 405		49,886,065		6,633,100		44,819,500		27,391,700		22,402,000		18,950,300		15,784,500		7,879,300	

Note: Capital expenditures are not budgeted, depreciation is included in the Wastewater Fund Budget.

FY 2019 TENTATIVE BUDGET WASTEWATER FUND 402	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	0	0	-2,576,932	0	0	0	0	0
<u>Revenue</u>								
Property Tax	0	0	0	0	0	0	0	0
Other taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0	0
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0
Interfund Transfer from Fund 401	0	0	0	0	0	0	0	0
Total Revenue	0	0	0	0	0	0	0	0
TOTAL RESOURCES	0	0	-2,576,932	0	0	0	0	0
<u>Expenditures</u>								
Personnel (4%)	0	0	0	0	0	0	0	0
Operating (3%)	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Capital	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Expenditures	0	0	0	0	0	0	0	0
ENDING BALANCE	0	0	-2,576,932	0	0	0	0	0
Debt Proceeds	20,872,673	0	9,365,977	20,000,000	20,000,000	20,300,000	0	0
Recurring Capital	0	0	0	0	0	0	0	0
Debt Principal Payment	0	0	0	0	0	0	0	0
CIP Capital	-23,449,605	-27,600,000	-6,789,045	-20,000,000	-20,000,000	-20,300,000	0	0
Change In Reserves	0	0	0	0	0	0	0	0
ENDING CASH BALANCE	-2,576,932	-27,600,000	0	0	0	0	0	0

FY 2019 TENTATIVE BUDGET CDBG FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	0	0	0	0	0	0	0	0
<u>Revenue</u>								
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	502,598	853,000	382,000	867,400	867,400	867,400	867,400	867,400
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	292,186	88,000	227,000	250,000	250,000	250,000	250,000	250,000
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	794,784	941,000	609,000	1,117,400	1,117,400	1,117,400	1,117,400	1,117,400
TOTAL RESOURCES	794,784	941,000	609,000	1,117,400	1,117,400	1,117,400	1,117,400	1,117,400
<u>Expenditures</u>								
Personnel	159,822	219,400	67,200	220,300	230,600	240,400	251,500	262,000
Operating	485,853	521,700	374,500	722,400	712,100	702,300	691,200	680,700
Other	135,604	199,900	167,300	174,700	174,700	174,700	174,700	174,700
Capital	13,500	0	0	0	0	0	0	0
Total Expenditures	794,779	941,000	609,000	1,117,400	1,117,400	1,117,400	1,117,400	1,117,400
Change In Reserves	0	0	0	0	0	0	0	0
Estimated Unexpended	0	0	0	0	0	0	0	0
ENDING BALANCE	0	0	0	0	0	0	0	0

FY 2019 TENTATIVE BUDGET COUNTY GAS TAX FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	3,695,800	1,034,800	1,511,000	1,576,000	347,200	1,003,000	1,036,500	821,800
Revenue								
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	1,044,602	1,142,600	1,090,000	1,130,000	1,145,000	1,160,000	1,175,000	1,190,000
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	30,099	20,000	25,000	25,000	25,000	25,000	25,000	25,000
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	1,074,701	1,162,600	1,115,000	1,155,000	1,170,000	1,185,000	1,200,000	1,215,000
TOTAL RESOURCES	4,770,501	2,197,400	2,626,000	2,731,000	1,517,200	2,188,000	2,236,500	2,036,800
Expenditures								
Personnel	0	0	0	0	0	0	0	0
Operating	337,283	595,000	435,000	525,000	445,000	445,000	495,000	445,000
Other	0	0	0	0	0	0	0	0
Capital	991,523	701,000	615,000	2,011,000	102,000	780,000	1,010,000	957,000
Total Expenditures	1,328,806	1,296,000	1,050,000	2,536,000	547,000	1,225,000	1,505,000	1,402,000
Estimated Unexpended (6%)	0	0	0	152,200	32,800	73,500	90,300	84,100
Change In Reserves	-1,930,679	0	0	0	0	0	0	0
ENDING BALANCE	1,511,016	901,400	1,576,000	347,200	1,003,000	1,036,500	821,800	718,900

FY 2019 TENTATIVE BUDGET									
CONSTRUCTION SERVICES FUND									
	ACTUAL	BUDGET	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
BEGINNING BALANCE	3,698,800	3,595,000	3,603,500	4,134,600	4,105,900	3,998,100	3,618,600	3,246,300	
<u>Revenue</u>									
Property Tax	0	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0	0
Licenses & Permits	1,465,794	1,700,000	2,000,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
Intergovernmental	0	0	0	9,300	0	0	0	0	0
User Charges	0	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0	0
Miscellaneous	27,520	40,000	44,000	30,000	30,000	30,000	30,000	30,000	30,000
Interfund Charges / Transfers	0	90,000	90,000	90,000	90,000	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0	0
Total Revenue	1,493,314	1,830,000	2,134,000	1,829,300	1,820,000	1,730,000	1,730,000	1,730,000	
TOTAL RESOURCES	5,192,114	5,425,000	5,737,500	5,963,900	5,925,900	5,728,100	5,348,600	4,976,300	
<u>Expenditures</u>									
Personnel	1,035,022	1,357,900	1,113,900	1,381,500	1,439,600	1,499,600	1,564,800	1,633,100	
Operating	321,409	484,000	288,500	360,300	400,100	390,500	407,700	399,600	
Other	168,600	175,300	175,300	182,300	189,600	197,200	205,100	213,300	
Capital	266,079	24,700	25,200	31,700	0	133,200	35,400	0	
Total Expenditures	1,791,110	2,041,900	1,602,900	1,955,800	2,029,300	2,220,500	2,213,000	2,246,000	
Change In Reserves	202,466	0	0	0	0	0	0	0	
Estimated Unexpended (5%)	0	102,100	0	97,800	101,500	111,000	110,700	112,300	
ENDING BALANCE	3,603,470	3,485,200	4,134,600	4,105,900	3,998,100	3,618,600	3,246,300	2,842,600	
FUND BALANCE %	201%	171%	258%	210%	197%	163%	147%	127%	

FY 2019 TENTATIVE BUDGET									
COM. REDEVELOPMENT AGENCY FUND									
	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023	
BEGINNING BALANCE	1,833,250	1,976,800	2,087,200	2,515,100	985,800	1,704,200	2,380,600	2,985,000	
<u>Revenue</u>									
Property Tax	320,636	394,300	393,100	459,800	482,800	506,900	532,200	558,800	
Other Taxes	0	0	0	0	0	0	0	0	
Licenses & Permits	0	0	0	0	0	0	0	0	
Intergovernmental	321,004	369,000	369,500	432,000	453,300	476,000	499,800	524,800	
User Charges	0	0	0	0	0	0	0	0	
Fines	0	0	0	0	0	0	0	0	
Miscellaneous	69,549	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Interfund Charges / Transfers	0	0	0	0	0	0	0	0	
Debt Proceeds	0	0	0	0	0	0	0	0	
Total Revenue	711,189	778,300	777,600	906,800	951,100	997,900	1,047,000	1,098,600	
TOTAL RESOURCES	2,544,439	2,755,100	2,864,800	3,421,900	1,936,900	2,702,100	3,427,600	4,083,600	
<u>Expenditures</u>									
Personnel	85,729	88,000	85,000	87,800	91,500	154,700	161,100	168,800	
Operating	189,689	264,600	52,200	101,800	98,200	100,100	102,100	104,100	
Other	35,803	47,500	37,500	48,800	50,200	51,600	53,100	54,600	
Capital	146,313	537,000	175,000	2,273,000	0	25,000	140,000	478,000	
Total Expenditures	457,534	937,100	349,700	2,511,400	239,900	331,400	456,300	805,500	
Change In Reserves	274	0	0	0	0	0	0	0	
Estimated Unexpended (3%)	0	28,100	0	75,300	7,200	9,900	13,700	24,200	
ENDING BALANCE	2,087,179	1,846,100	2,515,100	985,800	1,704,200	2,380,600	2,985,000	3,302,300	

FY 2019 TENTATIVE BUDGET HOME FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	0	0	0	0	0	0	0	0
<u>Revenue</u>								
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	443,303	320,000	602,700	690,400	690,400	690,400	690,400	690,400
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	443,303	320,000	602,700	690,400	690,400	690,400	690,400	690,400
TOTAL RESOURCES	443,303	320,000	602,700	690,400	690,400	690,400	690,400	690,400
<u>Expenditures</u>								
Personnel	45,028	48,400	46,600	49,900	51,700	54,200	56,300	59,200
Operating	398,275	271,600	556,100	640,500	638,700	636,200	634,100	631,200
Other	0	0	0	0	0	0	0	0
Capital	0	0	0	0	0	0	0	0
Total Expenditures	443,303	320,000	602,700	690,400	690,400	690,400	690,400	690,400
Change In Reserves	0	0	0	0	0	0	0	0
Estimated Unexpended	0	0	0	0	0	0	0	0
ENDING BALANCE	0	0	0	0	0	0	0	0

FY 2019 TENTATIVE BUDGET HOUSING TRUST FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	-4,400	3,500	3,500	11,400	18,300	25,200	32,100	39,000
<u>Revenue</u>								
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0	0
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	7,887	7,900	7,900	7,900	7,900	7,900	7,900	7,900
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	7,887	7,900	7,900	7,900	7,900	7,900	7,900	7,900
TOTAL RESOURCES	3,487	11,400	11,400	19,300	26,200	33,100	40,000	46,900
<u>Expenditures</u>								
Personnel	0	0	0	1,000	1,000	1,000	1,000	1,000
Operating	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Capital	0	0	0	0	0	0	0	0
Total Expenditures	0	0	0	1,000	1,000	1,000	1,000	1,000
Change In Reserves	0	0	0	0	0	0	0	0
Estimated Unexpended (3%)	0	0	0	0	0	0	0	0
ENDING BALANCE	3,487	11,400	11,400	18,300	25,200	32,100	39,000	45,900

FY 2019 TENTATIVE BUDGET		ACTUAL	BUDGET	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
LOCAL OPTION SALES TAX FUND		FY 2017	FY 2018	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
BEGINNING BALANCE		8,911,600	2,043,100	2,833,000	3,626,300	2,855,600	5,350,200	4,119,300	6,078,300
<u>Revenue</u>									
Property Tax		0	0	0	0	0	0	0	0
Other Taxes		0	0	0	0	0	0	0	0
Licenses & Permits		0	0	0	0	0	0	0	0
Intergovernmental		7,526,749	8,749,600	8,530,000	8,255,500	8,910,000	9,390,000	9,505,000	9,630,000
User Charges		0	0	0	0	0	0	0	0
Fines		0	0	0	0	0	0	0	0
Miscellaneous		233,997	130,000	143,000	140,000	140,000	140,000	140,000	140,000
Interfund Charges / Transfers		0	0	0	0	0	0	0	0
Debt Proceeds		0	0	0	0	0	0	0	0
Total Revenue		7,760,746	8,879,600	8,673,000	8,395,500	9,050,000	9,530,000	9,645,000	9,770,000
TOTAL RESOURCES									
		16,672,346	10,922,700	11,506,000	12,021,800	11,905,600	14,880,200	13,764,300	15,848,300
<u>Expenditures</u>									
Personnel		0	0	0	0	0	0	0	0
Operating		0	0	0	0	0	0	0	0
Other		3,534,866	3,536,500	3,545,000	3,551,700	1,775,800	0	0	0
Capital		6,289,882	5,457,600	4,334,700	5,614,500	4,779,600	10,760,900	7,686,000	8,914,800
Total Expenditures		9,824,748	8,994,100	7,879,700	9,166,200	6,555,400	10,760,900	7,686,000	8,914,800
Change In Reserves		-4,014,634	0	0	0	0	0	0	0
ENDING BALANCE		2,832,964	1,928,600	3,626,300	2,855,600	5,350,200	4,119,300	6,078,300	6,933,500

FY 2019 TENTATIVE BUDGET MULTI-MODAL IMPACT FEE (MIF) FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2019	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	186,755	458,800	344,700	683,300	1,198,900	1,532,500	1,869,100	2,050,200
<u>Revenue</u>								
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0	0
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	157,920	303,500	338,600	515,600	333,600	336,600	339,600	342,600
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	157,920	303,500	338,600	515,600	333,600	336,600	339,600	342,600
TOTAL RESOURCES	344,675	762,300	683,300	1,198,900	1,532,500	1,869,100	2,208,700	2,392,800
<u>Expenditures</u>								
Personnel	0	0	0	0	0	0	0	0
Operating	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Capital	0	0	0	0	0	0	158,500	50,000
Total Expenditures	0	0	0	0	0	0	158,500	50,000
Change In Reserves	0	0	0	0	0	0	0	0
ENDING BALANCE	344,675	762,300	683,300	1,198,900	1,532,500	1,869,100	2,050,200	2,342,800

FY 2019 TENTATIVE PARKLAND IMPACT FEE FUND	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	2,347,200	2,502,700	2,618,700	2,734,700	2,850,700	2,966,700
<u>Revenue</u>						
Property Tax	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0
User Charges	0	0	0	0	0	0
Fines	0	0	0	0	0	0
Miscellaneous	155,500	116,000	116,000	116,000	116,000	116,000
Interfund Charges / Transfers	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0
Total Revenue	155,500	116,000	116,000	116,000	116,000	116,000
TOTAL RESOURCES	2,502,700	2,618,700	2,734,700	2,850,700	2,966,700	3,082,700
<u>Expenditures</u>						
Personnel	0	0	0	0	0	0
Operating	0	0	0	0	0	0
Other	0	0	0	0	0	0
Capital	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
Change In Reserves	0	0	0	0	0	0
ENDING BALANCE	2,502,700	2,618,700	2,734,700	2,850,700	2,966,700	3,082,700

FY 2019 TENTATIVE BUDGET SHIP FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	361,604	361,600	493,000	493,000	493,000	493,000	493,000	493,000
Revenue								
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	527,012	399,000	399,000	233,000	233,000	233,000	233,000	233,000
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	321,265	300,000	650,100	200,000	200,000	200,000	200,000	200,000
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	848,277	699,000	1,049,100	433,000	433,000	433,000	433,000	433,000
TOTAL RESOURCES	1,209,881	1,060,600	1,542,100	926,000	926,000	926,000	926,000	926,000
Expenditures								
Personnel	77,875	67,000	87,200	68,900	71,500	74,600	77,900	81,800
Operating	584,140	609,300	939,200	359,200	356,600	353,500	350,200	346,300
Other	6,950	22,700	22,700	4,900	4,900	4,900	4,900	4,900
Capital	0	0	0	0	0	0	0	0
Total Expenditures	668,965	699,000	1,049,100	433,000	433,000	433,000	433,000	433,000
Change In Reserves	-47,911	0	0	0	0	0	0	0
ENDING BALANCE	493,005	361,600	493,000	493,000	493,000	493,000	493,000	493,000

FY 2019 TENTATIVE BUDGET	ACTUAL	BUDGET	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
STORMWATER FUND	FY 2017	FY 2018	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
BEGINNING BALANCE	3,136,257	1,083,500	2,045,900	2,916,500	935,700	1,785,200	1,803,400	1,009,800
Revenue						20% Rate Incr.		15% Rate Incr.
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	16,150	0	0	62,500	0	0	0	0
User Charges	5,663,687	5,652,900	5,704,800	5,747,500	5,790,500	6,997,600	7,050,000	8,139,800
Fines	0	0	0	0	0	0	0	0
Miscellaneous	127,639	75,000	85,000	105,000	75,000	75,000	75,000	75,000
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	5,807,476	5,727,900	5,789,800	5,915,000	5,865,500	7,072,600	7,125,000	8,214,800
TOTAL RESOURCES	8,943,733	6,811,400	7,835,700	8,831,500	6,801,200	8,857,800	8,928,400	9,224,600
Expenditures								
Personnel	2,100,363	2,327,000	2,232,500	2,642,000	2,747,800	2,863,300	2,988,700	3,117,300
Operating	1,327,861	1,727,300	1,403,600	1,995,200	1,535,600	1,571,700	1,605,300	1,641,300
Other	233,000	242,600	242,600	252,300	262,400	272,900	283,800	295,200
Capital	1,484,639	1,263,700	1,040,500	3,692,900	906,400	2,959,900	3,729,400	4,082,000
Total Expenditures	5,145,863	5,560,600	4,919,200	8,582,400	5,452,200	7,667,800	8,607,200	9,135,800
Change In Reserves	-1,751,949	0	0	0	0	0	0	0
Estimated Unexpended (8%)	0	278,000	0	686,600	436,200	613,400	688,600	730,900
ENDING BALANCE	2,045,921	1,528,800	2,916,500	935,700	1,785,200	1,803,400	1,009,800	819,700
FUND BALANCE %	40%	27%	59%	11%	33%	24%	12%	9%

FY 2019 TENTATIVE BUDGET									
TRANSP. IMPACT FEE (TIF) FUND									
	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023	
BEGINNING BALANCE	3,652,704	1,443,700	1,564,300	1,449,800	1,179,600	996,300	562,800	72,400	
<u>Revenue</u>									
Property Tax	0	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0	0	0
User Charges	0	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0	0
Miscellaneous	28,416	20,000	25,600	19,800	9,900	9,500	9,500	9,500	0
Interfund Charges / Transfers	0	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0	0
Total Revenue	28,416	20,000	25,600	19,800	9,900	9,500	9,500	9,500	0
TOTAL RESOURCES									
	3,681,120	1,463,700	1,589,900	1,469,600	1,189,500	1,005,800	572,300	72,400	
<u>Expenditures</u>									
Personnel	0	0	0	0	0	0	0	0	0
Operating	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
Capital	392,272	231,200	140,100	290,000	193,200	443,000	499,900	499,900	0
Total Expenditures	392,272	231,200	140,100	290,000	193,200	443,000	499,900	499,900	0
Change In Reserves	-1,724,588	0	0	0	0	0	0	0	0
ENDING BALANCE	1,564,260	1,232,500	1,449,800	1,179,600	996,300	562,800	72,400	72,400	

FY 2019 TENTATIVE BUDGET TREE IMPACT FEE FUND	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	637,900	606,400	176,900	188,400	186,900	158,400
<u>Revenue</u>						
Property Tax	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0
User Charges	0	0	0	0	0	0
Fines	0	0	0	0	0	0
Miscellaneous	226,500	156,500	156,500	156,500	156,500	156,500
Interfund Charges / Transfers	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0
Total Revenue	226,500	156,500	156,500	156,500	156,500	156,500
TOTAL RESOURCES	864,400	762,900	333,400	344,900	343,400	314,900
<u>Expenditures</u>						
Personnel	0	0	0	0	0	0
Operating	193,000	145,000	145,000	145,000	145,000	145,000
Other	0	0	0	0	0	0
Capital	65,000	441,000	0	13,000	40,000	59,000
Total Expenditures	258,000	586,000	145,000	158,000	185,000	204,000
Change In Reserves	0	0	0	0	0	0
ENDING BALANCE	606,400	176,900	188,400	186,900	158,400	110,900

FY 2019 TENTATIVE BUDGET FLEET SERVICES FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	296,646	236,400	335,600	495,500	568,400	677,000	788,300	897,700
Revenue								
Property Tax	0	0	0	0	0	0	0	0
Other taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	6,635	0	0	70,000	0	0	0	0
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	26,168	13,000	-19,500	10,000	10,000	10,000	10,000	10,000
Interfund Charges / Transfers	2,359,642	2,490,200	2,534,500	2,613,000	2,692,500	2,774,500	2,858,700	2,945,700
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	2,392,445	2,503,200	2,515,000	2,693,000	2,702,500	2,784,500	2,868,700	2,955,700
TOTAL RESOURCES	2,689,091	2,739,600	2,850,600	3,188,500	3,270,900	3,461,500	3,657,000	3,853,400
Expenditures								
Personnel	901,656	1,025,900	883,000	1,045,400	1,088,800	1,133,900	1,182,000	1,233,000
Operating	1,272,316	1,365,500	1,322,900	1,360,100	1,373,700	1,400,400	1,430,800	1,455,300
Other	125,200	130,200	130,200	135,400	140,800	146,400	152,300	158,400
Capital	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Expenditures	2,299,172	2,521,600	2,336,100	2,540,900	2,603,300	2,680,700	2,765,100	2,846,700
Estimated Unexpended (2%)	0	50,400	0	50,800	52,100	53,600	55,300	56,900
ENDING BALANCE	389,919	268,400	514,500	698,400	719,700	834,400	947,200	1,063,600
Depreciation	35,312	41,900	41,900	41,900	41,900	41,900	41,900	41,900
Fuel Surcharge Reserve	-147,354	-30,000	-60,900	-81,400	-84,600	-88,000	-91,400	-95,000
Change In Reserves	81,218	0	0	0	0	0	0	0
Capital	-23,452	-23,100	0	-90,500	0	0	0	0
ENDING CASH BALANCE	335,643	257,200	495,500	568,400	677,000	788,300	897,700	1,010,500

Note: Capital expenditures are not budgeted, depreciation is included in the Fleet Fund Budget.

FUND BALANCE %	15%	10%	21%	22%	26%	29%	32%	35%
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FY 2019 TENTATIVE BUDGET RISK SERVICES FUND	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	2,350,604	2,286,200	1,926,400	1,844,400	2,226,500	2,476,700	2,513,100	2,311,200
<u>Revenue</u>								
Property Tax	0	0	0	0	0	0	0	0
Other taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0	0
User Charges	0	0	0	0	0	0	0	0
Fines	0	0	0	0	0	0	0	0
Miscellaneous	65,859	40,000	35,000	35,000	35,000	35,000	35,000	35,000
Interfund Charges / Transfers	11,435,481	12,147,000	12,474,600	13,829,800	14,950,000	16,177,400	17,522,500	18,997,200
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	11,501,340	12,187,000	12,509,600	13,864,800	14,985,000	16,212,400	17,557,500	19,032,200
TOTAL RESOURCES	13,851,944	14,473,200	14,436,000	15,709,200	17,211,500	18,689,100	20,070,600	21,343,400

<u>Expenditures</u>								
Personnel	429,865	445,700	426,300	507,700	527,600	549,400	571,500	595,800
Operating	11,398,729	11,851,200	12,145,300	13,371,200	14,641,300	16,104,400	17,713,800	19,484,200
Other	19,300	20,000	20,000	20,800	21,600	22,500	23,400	24,300
Capital	0	0	0	0	0	0	0	0
Total Expenditures	11,847,894	12,316,900	12,591,600	13,899,700	15,190,500	16,676,300	18,308,700	20,104,300
Estimated Unexpended (3%)	0	369,500	0	417,000	455,700	500,300	549,300	603,100
ENDING BALANCE	2,004,050	2,525,800	1,844,400	2,226,500	2,476,700	2,513,100	2,311,200	1,842,200
Depreciation	0	0	0	0	0	0	0	0
Change In Reserves	-77,613	0	0	0	0	0	0	0
Capital	0	0	0	0	0	0	0	0
ENDING CASH BALANCE	1,926,437	2,525,800	1,844,400	2,226,500	2,476,700	2,513,100	2,311,200	1,842,200

Note: Capital expenditures are not budgeted, depreciation is included in the Risk Fund Budget.

FUND BALANCE %	16%	21%	15%	16%	16%	15%	13%	9%
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FY 2019 TENTATIVE BUDGET TRUST FUNDS	ACTUAL FY 2017	BUDGET FY 2018	ESTIMATED FY 2018	BUDGET FY 2019	BUDGET FY 2020	BUDGET FY 2021	BUDGET FY 2022	BUDGET FY 2023
BEGINNING BALANCE	3,811,348	3,632,700	849,500	892,400	753,600	731,300	709,000	686,700
<u>Revenue</u>								
Property Tax	0	0	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0	0
User Charges	0	0	0	0	0	0	0	0
Fines	98,662	101,000	96,000	101,000	101,000	101,000	101,000	101,000
Miscellaneous	429,630	349,700	169,700	127,900	127,900	127,900	127,900	127,900
Interfund Charges / Transfers	0	0	0	0	0	0	0	0
Debt Proceeds	0	0	0	0	0	0	0	0
Total Revenue	528,292	450,700	265,700	228,900	228,900	228,900	228,900	228,900
TOTAL RESOURCES	4,339,640	4,083,400	1,115,200	1,121,300	982,500	960,200	937,900	915,600
<u>Expenditures</u>								
Personnel	0	0	0	0	0	0	0	0
Operating	420,065	517,200	217,800	302,600	234,800	234,800	234,800	234,800
Other	5,000	11,400	0	11,400	11,400	11,400	11,400	11,400
Capital	86,192	397,500	5,000	53,700	5,000	5,000	5,000	5,000
Total Expenditures	511,257	926,100	222,800	367,700	251,200	251,200	251,200	251,200
Change In Reserves	1,741	0	0	0	0	0	0	0
ENDING BALANCE	849,524	3,157,300	892,400	753,600	731,300	709,000	686,700	664,400

City of Largo, Florida

Administration Department

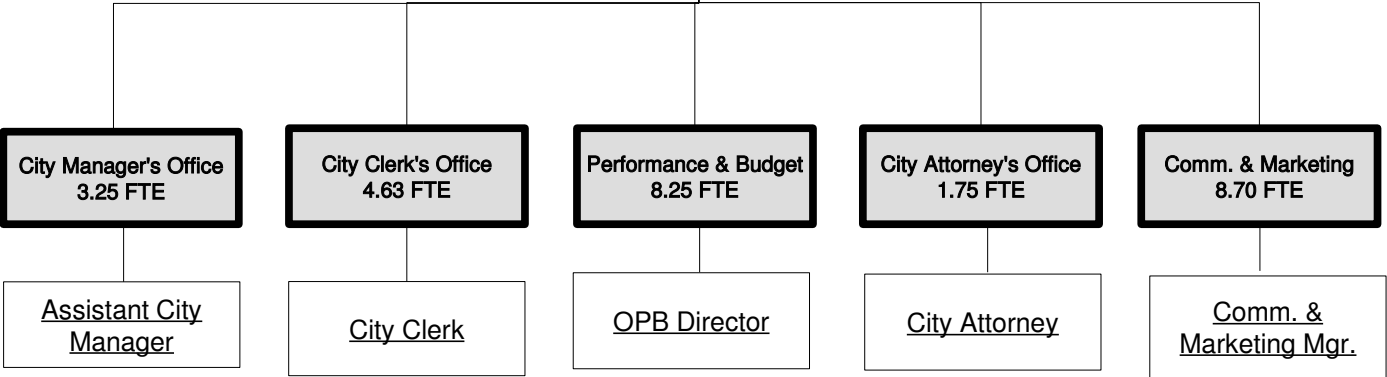


Henry P. Schubert, ICMA-CM
City Manager

Michael J. Staffopoulos, P.E.
Assistant City Manager

ADMINISTRATION
26.58 FTE

City Manager



Administration

Department Summary

The City Manager, through the Administration Department, provides the overall administrative direction for city operations. The City Manager is appointed by the City Commission and is responsible for appointing the department directors and directly supervising the Assistant City Manager, the Police Chief, Fire Chief, Human Resources Director, City Clerk, Performance & Budget Director, and Communications & Marketing Manager. The City Manager's Office, the City Attorney's Office, the City Clerk's Office, the Office of Performance & Budget (OPB), and Communications & Marketing Division make up the Administration Department.

FY 2019 Strategic Initiatives

Over the next fiscal year, the City will continue to grow and change in order to align its operations with the initiatives laid out in the City's Strategic Plan. Although the Administration Department's major role will be assisting all of the City departments with the realignment process, the Department does have major initiatives that will launch in FY 2019. These initiatives will be supported by a reorganization and focus change for the Office of Management & Budget. The Division will be renamed the Performance and Budget Office and refocus its efforts to lead organizational development initiatives by supporting the implementation of citywide business process analysis teams and implementation of an organizational change model known as High Performance Organizations (HPO).



Organizational Development & Process Improvement Training: The Office of Performance & Budget will be conducting Six Sigma and HPO training for management employees to better support process analysis and organizational development over the coming years.



Technical Assistance Panel: The City is seeking support from the Urban Land Institute's Technical Assistance Panel to help with a long-range planning and analysis of the City's Golf Course site. It is anticipated that the Course will need major renovations by FY 2030, along with several other facilities on the southwest part of the City. The Panel will conduct a land use analysis and provide recommendations for optimal use of the Golf Course and other surrounding properties from a strategic perspective, in an effort to ensure long-term fiscal, environmental, and community sustainability.

Administration

Budget Summary

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)					
City Manager's Office	4.50	3.25	3.25	3.25	
Office of Performance & Budget (OPB)	6.25	6.25	7.25	8.25	
City Clerk's Office	4.63	4.63	4.63	4.63	
City Attorney's Office	1.50	1.75	1.75	0.75	
Communications & Marketing	0.00	8.70	8.70	8.70	
Total	16.88	24.58	25.58	25.58	
<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
City Manager's Office	643,772	505,416	522,400	516,900	538,600
OPB	511,757	513,265	639,900	577,300	867,200
City Clerk's Office	346,655	298,250	398,000	392,200	400,600
City Attorney's Office	398,402	409,614	453,000	438,400	463,800
Comm.& Marketing	701	714,530	844,300	778,500	857,200
Total	1,901,287	2,441,075	2,857,600	2,703,300	3,127,400
Expenditures by Category					
Personnel	1,422,920	1,813,771	2,107,500	1,985,200	2,214,600
Operating	428,643	506,663	720,100	688,100	912,800
Capital	49,724	120,641	30,000	30,000	0
Other	0	0	0	0	0
Total	1,901,287	2,441,075	2,857,600	2,703,300	3,127,400
<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	1,805,078	2,223,824	2,633,600	2,516,700	2,798,300
General Fund Total	1,805,078	2,223,824	2,633,600	2,516,700	2,798,300
CDBG Fund					
Fees	0	0	0	0	0
Grants	2,981	2,798	3,300	3,400	0
City Funds	0	0	0	0	0
CDBG Fund Total	2,981	2,798	3,300	3,400	0
Construx. Services Fund					
Fees	2,996	5,801	3,800	3,700	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Construx. Services Fund Total	2,996	5,801	3,800	3,700	0

Administration

Budget Summary

Funding Sources (Cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Fleet Fund					
Fees	0	101	200	200	200
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Fleet Fund Total	0	101	200	200	200
Solid Waste Fund					
Fees	14,101	90,349	104,700	99,000	104,800
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Solid Waste Fund Total	14,101	90,349	104,700	99,000	104,800
Stormwater Fund					
Fees	16,396	47,204	35,800	31,600	66,400
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	16,396	47,204	35,800	31,600	66,400
Risk Fund					
Fees	0	704	1,200	1,200	44,100
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Risk Fund Total	0	704	1,200	1,200	44,100
Wastewater Fund					
Fees	59,735	70,294	75,000	47,500	113,600
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	59,735	70,294	75,000	47,500	113,600

Administration

City Manager's Office

001-512-0510

The City Manager, through the Administration Department, provides the overall administrative direction for the City government. The City Manager is appointed by the City Commission and serves as the chief executive and administrative officer of the City government. The City Manager is responsible for hiring and supervising the Assistant City Manager and Department Directors, and is directly responsible for the Human Resources, Police, and Fire Departments. The Communications & Marketing Manager, City Clerk and Performance & Budget also directly report to the City Manager. The City Charter provides that the City Manager is to implement City policy as established by the City Commission. The City Charter also provides that the Assistant City Manager will perform the duties of the City Manager in the absence or disability of that individual. The Assistant City Manager oversees the Environmental Services, Public Works, Community Development, Recreation, Parks & Arts, Library, Finance, and Information Technology Departments.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	City Manager	1.00	1.00	1.00	1.00
	Assistant City Manager	2.00	1.00	1.00	1.00
	Executive Asst. to the City Mgr	0.00	1.00	1.00	1.00
	Secretary to the City Manager	1.00	0.00	0.00	0.00
	Office Administrator	0.50	0.25	0.25	0.25
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		4.50	3.25	3.25	3.25

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	597,252	478,713	493,500	491,100	512,100
Operating	46,520	26,703	28,900	25,800	26,500
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	643,772	505,416	522,400	516,900	538,600

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	643,772	505,416	522,400	516,900	538,600
General Fund Total	643,772	505,416	522,400	516,900	538,600

Administration

Office of Performance & Budget

001/209/210/211/401/500/601-513-0520

The Office of Performance & Budget (OPB) is responsible for leading organizational change initiatives, including process improvements and performance measurement. OPB is also responsible for preparing the City Budget and Capital Improvement Program (CIP), grant writing and administration, and conducting analysis promoting efficient and effective services. Management Analysts are provided direction from this program promoting cross-departmental information sharing and coordination. This program is also responsible for city-wide purchasing by providing coordination of all City purchasing activity including purchasing contract review, requests for proposals (RFP), bids, contracts, specification development, purchase orders and vendor relations. Working in concert with these functions is the City's Intergovernmental Coordination Program, which includes legislative affairs and grant administration. The Performance & Budget Director oversees Intergovernmental Relations, Procurement, and the Performance & Budget Manager. The OPB Manager directly supervises the Management Analyst team.

MAJOR PROGRAM CHANGES

The Office of Management & Budget (OMB) is being rebranded the Office of Performance & Budget (OPB) in order to recognize its expanding role in leading organizational change through strategic planning, business process improvement, intergovernmental relations, contract review, and more. In FY19 a new Performance & Budget Director position has been created, which is a net-zero FTE impact due to the deletion of a Management Analyst position. The OMB Manager will be re-titled as the Performance & Budget Manager. Additionally, a Contracts & Procurement Administrator will be added to provide improved coordination to the increasing number of purchase orders, bids, and contracts required to provide city services.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Performance & Budget Director	0.00	0.00	0.00	1.00
	OMB Manager	1.00	1.00	1.00	0.00
	Performance & Budget Manager	0.00	0.00	0.00	1.00
	Contracts & Procurement Administrator	0.00	0.00	0.00	1.00
	Intergovernmental Relations Coordinator	0.00	0.00	1.00	1.00
	Management Analyst I, II, III	4.00	4.00	4.00	3.00
	Procurement Analyst	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
	Intern	0.25	0.25	0.25	0.25
Total		6.25	6.25	7.25	8.25

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	432,340	434,580	566,300	513,900	727,400
Operating	29,693	40,780	73,600	63,400	139,800
Capital	49,724	37,905	0	0	0
Other	0	0	0	0	0
Total	511,757	513,265	639,900	577,300	867,200

Administration

Office of Performance & Budget

001/209/210/211/401/500/601-513-0520

Funding Sources

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	416,249	408,526	536,600	498,600	644,300
General Fund Total	416,249	408,526	536,600	498,600	644,300
CDBG Fund					
Fees	0	0	0	0	0
Grants	2,981	2,798	3,300	3,400	0
City Funds	0	0	0	0	0
CDBG Fund Total	2,981	2,798	3,300	3,400	0
Construx. Services Fund					
Fees	2,996	5,801	3,800	3,700	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Construx. Services Fund Total	2,996	5,801	3,800	3,700	0
Fleet Fund					
Fees	0	101	200	200	200
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Fleet Fund Total	0	101	200	200	200
Risk Fund					
Fees	0	704	1,200	1,200	44,100
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Risk Fund Total	0	704	1,200	1,200	44,100
Solid Waste Fund					
Fees	13,400	13,294	14,900	14,000	44,600
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Solid Waste Fund Total	13,400	13,294	14,900	14,000	44,600
Stormwater Fund					
Fees	16,396	22,750	17,000	16,500	43,400
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	16,396	22,750	17,000	16,500	43,400
Wastewater Fund					
Fees	59,735	59,291	62,900	39,700	90,600
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	59,735	59,291	62,900	39,700	90,600

Administration

City Clerk's Office

001-513-0530

The City Clerk's Office is responsible for records management, coordination of City Commission meetings and materials, legal advertising, maintenance of the Code of Ordinances, administration of municipal elections, cemetery lot sales, and recording of legal documents. Other responsibilities of this program include operating the City's switchboard and front desk, mail and package processing, and providing courier service to all City facilities.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	City Clerk	1.00	1.00	1.00	1.00
	Deputy City Clerk	1.00	1.00	1.00	1.00
	Office Specialist	1.00	1.00	1.00	1.00
Part-time	Office Specialist	1.13	1.13	1.13	1.13
	Courier	0.50	0.50	0.50	0.50
Variable/Temporary		0.00	0.00	0.00	0.00
Total		4.63	4.63	4.63	4.63

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	263,598	219,830	286,800	283,800	304,100
Operating	83,057	59,379	111,200	108,400	96,500
Capital	0	19,041	0	0	0
Other	0	0	0	0	0
Total	346,655	298,250	398,000	392,200	400,600

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	346,655	298,250	398,000	392,200	400,600
General Fund Total	346,655	298,250	398,000	392,200	400,600

Administration

City Attorney's Office

001-514-0540

The City Attorney is appointed by the City Manager with the approval of the City Commission. The City Attorney provides primary supervision of the Assistant City Attorney and is responsible for providing general legal advice to the City Commission, City Manager, and all City Departments. The City Attorney is under contract with the City and prepares and reviews ordinances, resolutions, contracts, and legal agreements including annexation agreements, represents the City in legal proceedings, and coordinates the activities of outside legal counsel.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Assistant City Attorney	1.00	1.00	1.00	0.00
	Office Administrator	0.50	0.75	0.75	0.75
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		1.50	1.75	1.75	0.75

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	129,029	162,646	167,500	131,200	53,500
Operating	269,373	246,968	285,500	307,200	410,300
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	398,402	409,614	453,000	438,400	463,800

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	398,402	409,614	453,000	438,400	463,800
General Fund Total	398,402	409,614	453,000	438,400	463,800

Administration

Communications & Marketing

001/210/401/500-513-0560

The main objective of the Communications and Marketing Program is to create and maintain a positive City image, including, but not limited to, monitoring the usage of all identifying marks, logos, seals, and more. Communications and Marketing assists department representatives to create consistent and professional internal and external communications in both print and digital media. The program seeks to raise awareness of city services and programs to residents, businesses, and visitors of the community by way of media and public relations. Support is provided to City Departments in order to increase cost recovery and participation of the business community in city-wide events and programs. Communications and Marketing is also responsible for the administration of the City's website (largo.com) as well as LTV which airs the City Commission meetings. LTV produces and hosts multiple television programs in conjunction with a video bulletin board to highlight services and programs within Largo and the extended community.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time					
	Communications & Marketing Manager	0.00	1.00	1.00	1.00
	Multimedia Supervisor	0.00	1.00	1.00	1.00
	Comm. & Marketing Specialist	0.00	2.00	2.00	2.00
	Community Outreach Coordinator	0.00	1.00	1.00	1.00
	Multimedia Technician	0.00	1.00	1.00	1.00
	Sustainability Coordinator	0.00	1.00	1.00	1.00
	Web & Marketing Specialist	0.00	1.00	1.00	1.00
Part-time					
	Production Assistant	0.00	0.35	0.35	0.35
	Graphics Assistant	0.00	0.35	0.35	0.35
Variable/Temporary					
		0.00	0.00	0.00	0.00
Total		0.00	8.70	8.70	8.70

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	701	518,002	593,400	565,200	617,500
Operating	0	132,833	220,900	183,300	239,700
Capital	0	63,695	30,000	30,000	0
Other	0	0	0	0	0
Total	701	714,530	844,300	778,500	857,200

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	602,018	723,600	670,600	751,000
General Fund Total	0	602,018	723,600	670,600	751,000
Solid Waste Fund					
Fees	701	77,055	89,800	85,000	60,200
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Solid Waste Fund Total	701	77,055	89,800	85,000	60,200

Administration

Communications & Marketing

001/210/401/500-513-0560

Funding Sources (Cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Stormwater Fund					
Fees	0	24,454	18,800	15,100	23,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	0	24,454	18,800	15,100	23,000
Wastewater Fund					
Fees	0	11,003	12,100	7,800	23,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	0	11,003	12,100	7,800	23,000

Administration

Personnel by Department

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Full-time					
City Manager	1.00	1.00	1.00	1.00	0.00
Assistant City Manager	2.00	1.00	1.00	1.00	0.00
Performance & Budget Director	0.00	0.00	0.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00	0.00
City Clerk	1.00	1.00	1.00	1.00	0.00
Performance & Budget Manager	0.00	0.00	0.00	1.00	1.00
OMB Manager	1.00	1.00	1.00	0.00	-1.00
Comm. & Marketing Manager	0.00	1.00	1.00	1.00	0.00
Multimedia Supervisor	0.00	1.00	1.00	1.00	0.00
Deputy City Clerk	1.00	1.00	1.00	1.00	0.00
Contracts & Procurement Admin.	0.00	0.00	0.00	1.00	1.00
Intergovernmental Relations Coord.	0.00	0.00	1.00	1.00	0.00
Management Analyst I, II, III	4.00	4.00	4.00	3.00	-1.00
Community Outreach Coordinator	0.00	1.00	1.00	1.00	0.00
Comm. & Marketing Specialist	0.00	2.00	2.00	2.00	0.00
Web & Marketing Specialist	0.00	1.00	1.00	1.00	0.00
Procurement Analyst	1.00	1.00	1.00	1.00	0.00
Sustainability Coordinator	0.00	1.00	1.00	1.00	0.00
Executive Asst. to the City Mgr.	0.00	1.00	1.00	1.00	0.00
Secretary to the City Manager	1.00	0.00	0.00	0.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Multimedia Technician	0.00	1.00	1.00	1.00	0.00
Office Specialist	1.00	1.00	1.00	1.00	0.00
Part-time					
Production Assistant	0.00	0.35	0.35	0.35	0.00
Graphics Assistant	0.00	0.35	0.35	0.35	0.00
Office Specialist	1.13	1.13	1.13	1.13	0.00
Courier	0.50	0.50	0.50	0.50	0.00
Variable/Temporary					
Intern	0.25	0.25	0.25	0.25	0.00
Total	16.88	24.58	25.58	26.58	1.00

City of Largo, Florida

Community Development Department



Carol L. Stricklin, AICP
Community Development Director

**COMMUNITY DEVELOPMENT
(47.25 FTEs)**

Director

Assistant Director

**ADMINISTRATION
(4.75 FTEs)**

Planning Manager

Economic
Development
Manager

Housing Manager

Building Official

Code
Enforcement
Manager

**PLANNING
DIVISION
(7.45 FTEs)**

**ECONOMIC
DEVELOPMENT
DIVISION
(3.00 FTEs)**

**HOUSING
DIVISION
(4.00 FTEs)**

**BUILDING
DIVISION
(19.60 FTEs)**

**CODE
ENFORCEMENT
DIVISION
(8.45 FTEs)**

Community Development

Department Summary

The Community Development Department provides various services related to the physical and economic development of the City. The Department is responsible for implementation of the citywide Strategic Plan, land use planning, building review, development services, code enforcement, redevelopment planning, annexation, economic development, housing and engineering activities. The Department also provides staff support to the Planning Board, Code Enforcement Board, Community Development Advisory Board, Community Redevelopment Agency, Community Redevelopment Agency Advisory Board and the Affordable Housing Advisory Committee.

FY 2019 Strategic Initiatives

The Community Development Department continues to expand the functionality and efficiency of the permitting and development review system with electronic plan submission and review. In addition, the Department has a number of projects for FY 2019 that will be key to achieving the City's strategic goals of an active downtown, opportunity of business and employment growth, and safe and healthy neighborhoods.



Downtown Initiatives: Community Development is leading or playing a key role in several initiatives, which include: a redesign of Ulmer Park; infrastructure repair and maintenance; the construction of improvements to the Downtown Plaza; and the construction of the West Bay Drive Trailhead project.



US 19/Roosevelt Blvd. Activity Center Plan: Prepare an Activity Center Plan for the area centered on the intersection of Highway 19 and East Bay Drive/Roosevelt Boulevard in conjunction with the Forward Pinellas Gateway Master Plan. The plan will provide a catalyst for economic development to allow mixed use development at concentrated densities and allow the City to develop appropriate standards to reflect the evolving character of the area.



Nuisance Property Abatement: The new Code Enforcement Division, formed in FY 2108, will undertake activities to abate vacant or deteriorated properties that have a blighting effect on the neighborhood.

Community Development

Budget Summary

<u>Personnel</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	
Authorized Positions (FTEs)					
Administration	7.00	6.65	4.75	4.75	
Economic Development	2.50	3.00	3.00	3.00	
Building	22.80	25.05	19.60	19.60	
Code Enforcement	0.00	0.00	8.45	8.45	
Engineering	20.00	20.10	0.00	0.00	
Housing	4.00	4.00	4.00	4.00	
Planning	7.45	7.45	7.45	7.45	
Total	63.75	66.25	47.25	47.25	
<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Division					
Administration	592,115	566,742	555,500	568,600	564,500
Economic Development	547,900	633,723	1,157,500	518,000	2,839,800
Building	2,531,912	2,056,101	1,796,400	1,362,100	1,750,000
Code Enforcement	0	0	735,300	594,900	770,500
Engineering	2,940,725	4,773,433	3,200	0	0
Housing	1,622,308	1,903,719	1,956,700	2,257,400	2,241,800
Planning	444,368	489,320	718,200	721,000	696,100
Total	8,679,328	10,423,038	6,922,800	6,022,000	8,862,700
Expenditures by Category					
Personnel	3,905,905	4,284,364	3,549,200	3,088,600	3,715,600
Operating	2,336,935	2,753,826	2,445,900	2,409,200	2,608,100
Capital	2,100,256	3,238,591	590,100	229,200	2,334,400
Other	336,232	146,257	337,600	295,000	204,600
Total	8,679,328	10,423,038	6,922,800	6,022,000	8,862,700
General Fund					
Fees	335,130	349,354	114,100	134,100	72,445
Grants	0	0	0	0	0
City Funds	1,764,811	1,947,051	2,123,300	1,928,700	2,315,655
General Fund Total	2,099,941	2,296,405	2,237,400	2,062,800	2,388,100
CDBG Fund					
Program Income	48,266	55,000	200,000	227,000	150,000
Grants	549,682	385,618	433,700	52,000	460,900
Carry Over Fund Balance	294,010	351,369	304,000	326,600	506,500
CDBG Fund Total	891,958	791,987	937,700	605,600	1,117,400

Community Development

Budget Summary (Cont.)

<u>Funding Sources (Cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Construction Services Fund					
Fees – permits	2,142,396	1,531,537	1,791,400	1,362,100	1,745,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Construction Services Fund Total	2,142,396	1,531,537	1,791,400	1,362,100	1,745,000
 County Gas Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	322,002	1,000,634	0	0	0
County Gas Tax Fund Total	322,002	1,000,634	0	0	0
 CRA- West Bay Drive Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
Ad Valorem	389,960	423,784	902,100	316,100	2,475,100
CRA- West Bay Drive Fund Total	389,960	423,784	902,100	316,100	2,475,100
 HOME Fund					
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
Intergovernmental	125,934	443,055	320,000	602,700	690,400
HOME Fund Total	125,934	443,055	320,000	602,700	690,400
 Housing Trust Fund					
Program Income	0	0	7,000	7,000	1,000
Grants	0	0	0	0	0
Carry Over Fund Balance	0	0	-7,000	-7,000	0
Housing Trust Fund Total	0	0	0	0	1,000
 Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	178,889	480,486	0	0	0
Local Option Sales Tax Fund Total	178,889	480,486	0	0	0

Community Development

Budget Summary (Cont.)

<u>Funding Sources (Cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
SHIP Fund					
Program Income	44,725	51,964	170,000	600,100	290,000
Grants	63,685	257,276	535,000	327,400	349,000
Carry Over Fund Balance	496,006	359,437	-6,000	121,600	-206,000
SHIP Fund Total	604,416	668,677	699,000	1,049,100	433,000
Stormwater Fund					
Utility Fees	948,723	1,664,685	23,500	21,100	3,900
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	948,723	1,664,685	23,500	21,100	3,900
Transportation Impact Fee Fund					
Fees	309,889	392,272	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trans. Impact Fee Fund Total	309,889	392,272	0	0	0
Trust Fund					
State Surcharge Fees	0	0	5,000	0	5,000
Parkland Impact Trust	0	0	0	0	0
Trust Fund Total	0	0	5,000	0	5,000
Wastewater Fund					
Customer Charges	665,220	729,516	6,700	2,500	3,800
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	665,220	729,516	6,700	2,500	3,800
	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Funding By Category					
Fees	4,401,358	4,667,364	1,940,700	1,519,800	1,830,145
Grants	613,367	642,894	968,700	379,400	809,900
City Funds	2,265,702	3,428,171	2,123,300	1,928,700	2,315,655
Program Income	92,991	106,964	377,000	834,100	441,000
Carry Over Fund Balance	790,016	710,806	291,000	441,200	300,500
Ad Valorem	389,960	423,784	902,100	316,100	2,475,100
Intergovernmental	125,934	443,055	320,000	602,700	690,400
Total	8,679,328	10,423,038	6,922,800	6,022,000	8,862,700

Community Development

Administration Division

001/210/401-519-5610

This Community Development Administration program provides direction, supervision, and clerical support to the Department and its collective citizen boards: Planning Board; Code Enforcement Board; and the Community Development Advisory Board (CDAB). The Director supervises the Building, Housing, Economic Development and Engineering Divisions, while the Assistant Director provides support to the Planning & Development Services Division, and provides operational oversight over all divisions. The Assistant Director also assumes acting Director responsibilities in the Director's absence.

MAJOR PROGRAM CHANGES

FY 2019 includes General Fund support for strategic, Citywide housing initiatives. Included in the Administration Division is funding for Housing staff to support nuisance abatement, emergency management, and other necessary City activities that no longer meet the regulatory requirements of the Housing grants funds. Also included in the Community Development Administration program is the City's contribution supporting the Pinellas County Homeless Leadership Board (HLB).

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Director	1.00	1.00	1.00	1.00
	Assistant Director	1.00	1.00	1.00	1.00
	Permitting Services Supervisor	0.20	0.10	0.10	0.10
	Management Analyst I,II,III	0.00	0.00	0.00	0.00
	PDRS Application Administrator	0.15	0.15	0.25	0.25
	Office Administrator	1.00	1.00	1.00	1.00
	Operational Secretary	0.00	0.00	0.00	0.00
	Board Support Specialist	2.00	2.00	0.00	0.00
	Permit Technician	0.65	0.40	0.40	0.40
	Office Specialist	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		7.00	6.65	4.75	4.75

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	467,349	516,538	466,100	495,500	490,200
	Operating	106,808	50,204	89,400	73,100	64,300
	Capital	17,958	0	0	0	0
	Other	0	0	0	0	10,000
Total		592,115	566,742	555,500	568,600	564,500

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees – Business Tax	39,000	39,000	39,100	39,100	27,445
	Grants	0	0	0	0	0
	City Funds	553,115	527,742	489,400	505,900	529,355
General Fund Total		592,115	566,742	528,500	545,000	556,800

Community Development

Administration Division (cont'd)

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Stormwater Fund					
Utility Fees	0	0	23,500	21,100	3,900
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	0	0	23,500	21,100	3,900
Wastewater Fund					
Customer Charges	0	0	3,500	2,500	3,800
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	0	0	3,500	2,500	3,800

Community Development

Economic Development Division

Summary

This Division is responsible for the implementation of annexations, business assistance, business recruitment, the City of Largo's Community Redevelopment Districts, redevelopment initiatives, and all aspects of economic development for the City of Largo. The Division also provides support to the Community Development Agency Advisory Board (CRAAB).

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTE's)				
Full-time	2.00	3.00	3.00	3.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.50	0.00	0.00	0.00
<i>Total</i>	2.50	3.00	3.00	3.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Economic Development	157,940	209,939	255,400	201,900	364,700
Comm. Redevelopment	389,960	423,784	902,100	316,100	2,475,100
	547,900	633,723	1,157,500	518,000	2,839,800

Expenditures by Category					
Personnel	215,342	264,213	301,600	270,000	302,400
Operating	106,767	219,494	303,900	68,000	249,400
Capital	179,983	146,313	537,000	175,000	2,273,000
Other	45,808	3,703	15,000	5,000	15,000
Total	547,900	633,723	1,157,500	518,000	2,839,800

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	157,940	209,939	255,400	201,900	364,700
General Fund Total	157,940	209,939	255,400	201,900	364,700

CRA- W. Bay Drive Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
Ad Valorem	389,960	423,784	902,100	316,100	2,475,100
CRA- W. Bay Drive Fund Total	389,960	423,784	902,100	316,100	2,475,100

Community Development

Economic Development Program

001-519-5660

The Economic Development program will work to create a business friendly environment for the City of Largo, and to provide a vibrant economic environment that supports resident employment and a stable tax base through urban design, planning, and result-based economic development initiatives.

MAJOR PROGRAM CHANGES

The Economic Development program contains operating budget funding in FY 2019 for annexation agreements with properties joining the City of Largo sanitary sewer network as a result of the Lake/Ulmerton expansion project.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Economic Development Manager	0.70	0.70	0.70	0.70
	Planner II	0.50	0.00	0.00	0.00
	Economic Development Coordinator	0.00	1.50	1.50	1.50
Part-Time		0.00	0.00	0.00	0.00
Variable/Temporary					
	Planning Technician	0.50	0.00	0.00	0.00
<i>Total</i>		<i>1.20</i>	<i>2.20</i>	<i>2.20</i>	<i>2.20</i>

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	139,045	178,484	213,600	185,000	214,600
	Operating	18,895	31,455	41,800	16,900	150,100
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		157,940	209,939	255,400	201,900	364,700

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	157,940	209,939	255,400	201,900	364,700
General Fund Total		157,940	209,939	255,400	201,900	364,700

Community Development

Community Redevelopment District Program

215-515-5670

This program establishes the improvements and funding sources for implementing the West Bay Drive Redevelopment Plan. The revenue for the CRA - West Bay Drive Fund, formerly known as the Downtown Tax Increment Finance Fund (DTIF), is generated through the designation of a portion of Pinellas County's annual property tax collections and a matching portion of the City's property tax collections from the properties within the West Bay Drive Community Redevelopment District (CRD). The revenue placed into the Community Redevelopment Agency (CRA) - West Bay Drive Fund must be utilized specifically within the West Bay Drive CRD for public improvements, downtown activities, and property redevelopment.

MAJOR PROGRAM CHANGES

The Community Redevelopment District Program sees significant capital expenditures planned for FY 2019 for the Pinellas Trail trailhead project construction.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Economic Development Manager	0.30	0.30	0.30	0.30
	Program Planner	0.00	0.00	0.00	0.00
	Planner II	0.50	0.00	0.00	0.00
	Economic Development Coordinator	0.00	0.50	0.50	0.50
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
<i>Total</i>		0.80	0.80	0.80	0.80

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	76,297	85,729	88,000	85,000	87,800
	Operating	87,872	188,039	262,100	51,100	99,300
	Capital	179,983	146,313	537,000	175,000	2,273,000
	Other	45,808	3,703	15,000	5,000	15,000
Total		389,960	423,784	902,100	316,100	2,475,100

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
CRA- West Bay Drive Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	Ad Valorem	389,960	423,784	902,100	316,100	2,475,100
CRA- West Bay Drive Fund Total		389,960	423,784	902,100	316,100	2,475,100

<u>MAJOR CAPITAL</u>	<u>FUND</u>	Budget FY 2019
Downtown Multimodal Improvements	CRA – W. Bay Drive	1,838,000
Downtown Plaza Enhancement – Construction	CRA – W. Bay Drive	435,000

Community Development

Building Division

Summary

The Building Division includes the Construction Services program overseeing permitting and development. This Division maintains quality of life in Largo by ensuring compliance with code requirements, including enforcement of the Florida Building Code and through the correction of unsafe building conditions.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)					
Full-time	22.80	25.05	19.60	19.60	
Part-time	0.00	0.00	0.00	0.00	
Variable/Temporary	0.00	0.00	0.00	0.00	
Total	22.80	25.05	19.60	19.60	
<u>Expenditures</u>	Actual FY 2015	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
Expenditures by Program					
Construction Services	2,142,881	1,531,627	1,796,400	1,362,100	1,750,000
Code Enforcement	389,031	524,474	0	0	0
Total	2,531,912	2,056,101	1,796,400	1,362,100	1,750,000
Expenditures by Category					
Personnel	1,169,853	1,361,294	1,315,900	1,058,000	1,381,500
Operating	469,164	363,218	455,800	278,900	336,800
Capital	725,995	331,589	24,700	25,200	31,700
Other	166,900	0	0	0	0
Total	2,531,912	2,056,101	1,796,400	1,362,100	1,750,000
<u>Funding Sources</u>	Actual FY 2015	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
General Fund					
Fees – Code Violation Fines	124,152	174,832	0	0	0
Grants	0	0	0	0	0
City Funds	265,364	349,732	0	0	0
General Fund Total	389,516	524,564	0	0	0
Construction Services Fund					
Fees – permits	2,142,396	1,531,537	1,791,400	1,362,100	1,745,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Construction Services Fund Total	2,142,396	1,531,537	1,791,400	1,362,100	1,745,000
Trust Fund					
State Surcharge Fees	0	0	5,000	0	5,000
Trust Fund Total	0	0	5,000	0	5,000

Community Development

Construction Services Program

209/820-524-5620

The Construction Services Program is guided by state and local laws to provide building permit and inspection services to ensure adherence with adopted codes and standards. The Program provides permitting and inspection services for all building structures governed by the Florida Building Code and is responsible for the collection and processing of Business Tax Receipts.

MAJOR PROGRAM CHANGES

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Building Official	0.80	0.80	0.95	0.95
	Assistant Building Official	0.90	0.90	1.00	1.00
	Plans Examiner	2.00	2.00	3.00	3.00
	Senior Plans Examiner	1.00	1.00	0.00	0.00
	Permitting Services Supervisor	0.80	0.90	0.90	0.90
	Permit Technician	3.35	4.60	4.60	4.60
	Chief Building Inspector	1.00	1.00	1.00	1.00
	Code Enforcement Officer	0.60	0.60	0.60	0.60
	Building Inspector	6.00	6.00	6.00	6.00
	AEC Systems Administrator	0.10	0.00	0.00	0.00
	PDRS Application Administrator	0.55	0.55	0.55	0.55
	Management Analyst	0.00	0.00	0.00	0.00
	Office Specialist	0.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		17.10	19.35	19.60	19.60

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	835,590	980,320	1,315,900	1,058,000	1,381,500
	Operating	425,426	290,815	455,800	278,900	336,800
	Capital	714,965	260,492	24,700	25,200	31,700
	Other	166,900	0	0	0	0
Total		2,142,881	1,531,627	1,796,400	1,362,100	1,750,000

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Construction Services Fund						
	Fees – permits	2,142,396	1,531,537	1,791,400	1,362,100	1,745,000
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Construction Services Fund Total		2,142,396	1,531,537	1,791,400	1,362,100	1,745,000

Community Development

Constructions Services Program (Cont.)

Funding Sources

Trust Fund

State Surcharge Fees	0	0	5,000	0	5,000
Trust Fund Total	0	0	5,000	0	5,000

Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
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General Fund

City Funds	485	90	0	0	0
General Fund Total	485	90	0	0	0

MAJOR OPERATING

Contractual Inspection/Plans Examiner Services

FUND
Construx

**Budget
FY 2019**
80,000

Community Development

Code Enforcement Program

001-524-5664

This program maintains quality of life in Largo by ensuring compliance with the City of Largo's Code of Ordinances and the Comprehensive Development Code. The program works with residents and business owners to bring their properties into compliance with the local codes and also prepares and presents cases before the Code Enforcement Board. This program was developed into a standalone division for FY 2018.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Building Official	0.20	0.20	0.00	0.00
	Assistant Building Official	0.10	0.10	0.00	0.00
	Code Enforcement Manager	0.00	0.00	0.00	0.00
	Code Enforcement Supervisor	1.00	1.00	0.00	0.00
	Chief Code Enforcement Officer	0.00	0.00	0.00	0.00
	Code Enforcement Officer	3.40	3.40	0.00	0.00
	Code Compliance Officer	1.00	1.00	0.00	0.00
	Board Support Specialist	0.00	0.00	0.00	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		5.70	5.70	0.00	0.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
	Personnel	334,263	380,974	0	0	0
	Operating	43,738	72,403	0	0	0
	Capital	11,030	71,097	0	0	0
	Other	0	0	0	0	0
Total		389,031	524,474	0	0	0

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees – Code Violation Fines	124,152	174,832	0	0	0
	Grants	0	0	0	0	0
	City Funds	264,879	349,642	0	0	0
General Fund Total		389,031	524,474	0	0	0

Community Development

Code Enforcement Division

001/209-524-5620/5664

The Code Enforcement Division maintains quality of life in Largo by ensuring compliance with the City of Largo's Code of Ordinances and the Comprehensive Development Code. The program works with residents and business owners to bring their properties into compliance with the local codes and also prepares and presents cases before the Code Enforcement Board.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Building Official	0.00	0.00	0.05	0.05
	Assistant Building Official	0.00	0.00	0.00	0.00
	Code Enforcement Manager	0.00	0.00	1.00	1.00
	Code Enforcement Supervisor	0.00	0.00	0.00	0.00
	Chief Code Enforcement Officer	0.00	0.00	1.00	1.00
	Code Enforcement Officer	0.00	0.00	3.40	3.40
	Code Compliance Officer	0.00	0.00	1.00	1.00
	Board Support Specialist	0.00	0.00	2.00	2.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		0.00	0.00	8.45	8.45

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
	Personnel	0	0	589,800	494,800	623,300
	Operating	0	0	117,100	71,100	117,500
	Capital	0	0	28,400	29,000	29,700
	Other	0	0	0	0	0
Total		0	0	735,300	594,900	770,500

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees – Code Violation Fines	0	0	55,000	60,000	55,000
	Grants	0	0	0	0	0
	City Funds	0	0	680,300	534,900	715,500
General Fund Total		0	0	735,300	594,900	770,500

Construction Services Fund						
	Fees – permits	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Construction Services Fund Total		0	0	0	0	0

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Replacement Pickup Truck	General	29,700

Community Development

Engineering Division

Summary

The mission of the Engineering Division staff is to serve the community and protect the environment through responsive, current, and cost effective engineering solutions supporting the operation, maintenance, and improvement of the City's stormwater, wastewater, and transportation systems. The Engineering Division provides the City and its various departments with engineering design, project management, construction inspection, permit compliance, technical assistance, contract administration, development review, mapping and data storage. The majority of Engineering's resources are spent on, and in support of, CIP projects including stormwater systems, sanitary sewer collection pumping systems, reclaimed distribution and transmission systems, roadways, sidewalks, as well as traffic and pedestrian concerns. This Division also supports the Development Review Process.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)				
Full-time	19.00	19.10	0.00	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	1.00	1.00	0.00	0.00
Total	20.00	20.10	0.00	0.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Engineering Services	516,002	505,839	0	0	0
Trans. Capital Projects	692,621	1,821,649	0	0	0
Stormwater	1,066,882	1,716,429	0	0	0
Environmental Services	665,220	729,516	3,200	0	0
Total	2,940,725	4,773,433	3,200	0	0
Expenditures by Category					
Personnel	1,424,117	1,404,257	0	0	0
Operating	362,578	621,987	3,200	0	0
Capital	1,154,030	2,747,189	0	0	0
Other	0	0	0	0	0
Total	2,940,725	4,773,433	3,200	0	0

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Capital Project Billing	83,320	71,386	0	0	0
City Funds	432,682	434,454	0	0	0
	516,002	505,840	0	0	0
County Gas Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	322,002	1,000,634	0	0	0
County Gas Tax Fund Total	322,002	1,000,634	0	0	0

Community Development

Engineering Division

Summary

Funding Sources (Cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	178,889	480,486	0	0	0
Local Option Sales Tax Fund Total	178,889	480,486	0	0	0
 Stormwater Fund					
Utility Fees	948,723	1,664,685	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	948,723	1,664,685	0	0	0
 Transportation Impact Fee Fund					
Fees	309,889	392,272	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trans. Impact Fee Fund Total	309,889	392,272	0	0	0
 Wastewater Fund					
Customer Charges	665,220	729,516	3,200	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	665,220	729,516	3,200	0	0

Community Development

Engineering Services Program

001-539-5661

This program provides citywide roadway, sidewalk and traffic systems capital improvement planning, design, and construction management, professional engineering review, and regulation and permitting of private development and public right-of-way use. This program also includes response to resident, business owner and City initiated requests for investigation and resolution of problems such as roadway damage and wear, sidewalk installation and repair, and other traffic safety issues.

MAJOR PROGRAM CHANGES

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	City Engineer	0.45	0.45	0.00	0.00
	AEC Systems Administrator	0.30	0.00	0.00	0.00
	Asset Management Data Coordinator	0.00	0.30	0.00	0.00
	GIS Administrator	0.00	0.00	0.00	0.00
	Construction Project Supervisor	0.35	0.35	0.00	0.00
	Engineering Technician (I,II,III)	1.50	1.50	0.00	0.00
	Construction Inspector	1.00	1.00	0.00	0.00
	Chief Construction Inspector	0.30	0.30	0.00	0.00
	Operational Secretary	0.40	0.40	0.00	0.00
	Engineer (I,II,III,IV)	1.85	1.85	0.00	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		6.15	6.15	0.00	0.00

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	466,153	463,820	0	0	0
Operating	49,849	42,019	0	0	0
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	516,002	505,839	0	0	0

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Funding Sources</u>					
General Fund					
Capital Project Billing	83,320	71,386	0	0	0
Grants	0	0	0	0	0
City Funds	432,682	434,453	0	0	0
General Fund Total	516,002	505,839	0	0	0

Community Development

Transportation Projects Program

201/2/3/4/212/360-541-5662/5666/5667/5668

This program accounts for design and construction of transportation projects budgeted within the County Gas Tax Fund, Highland Avenue Fund, Local Option Sales Tax Fund, or Transportation Impact Fee Fund (TIF). Funds for this program are used to improve roadways through resurfacing or reconstruction, upgrade traffic signals at intersections, and other traffic improvements.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	0.00	0.00	0.00	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
<i>Total</i>	0.00	0.00	0.00	0.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	0	0	0	0	0
Operating	0	9,110	0	0	0
Capital	692,621	1,812,539	0	0	0
Other	0	0	0	0	0
Total	692,621	1,821,649	0	0	0

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	60,730	428,742	0	0	0
Local Option Sales Tax Fund	60,730	428,742	0	0	0
County Gas Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	322,002	1,000,634	0	0	0
County Gas Tax Fund	322,002	1,000,634	0	0	0
Trans. Impact Fee Fund					
Fees	309,889	392,272	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trans. Impact Fee Fund Total	309,889	392,272	0	0	0

Community Development

Stormwater Program

210/212/360-538-5663

This program includes management of permit compliance with the City of Largo's Municipal Stormwater Permit and planning, design, and construction management of capital improvements to the City's stormwater systems. This program is responsible for replacing deteriorated stormwater drainage systems located throughout the City utilizing modern materials and adjusting capacities to adequately carry drainage flows.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	City Engineer	0.25	0.25	0.00	0.00
	AEC Systems Administrator	0.30	0.00	0.00	0.00
	Asset Management Data Coordinator	0.00	0.35	0.00	0.00
	GIS Administrator	0.00	0.00	0.00	0.00
	PDRS Application Administrator	0.05	0.05	0.00	0.00
	Construction Project Supervisor	0.20	0.20	0.00	0.00
	Engineering Technician (I,II,III)	1.05	1.05	0.00	0.00
	Construction Inspector	0.80	0.80	0.00	0.00
	Chief Construction Inspector	0.20	0.20	0.00	0.00
	Operational Secretary	0.30	0.30	0.00	0.00
	Stormwater Program Administrator	1.00	1.00	0.00	0.00
	Engineer (I,II,III,IV)	1.60	1.60	0.00	0.00
	Management Analyst	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary					
	Intern	0.50	0.50	0.00	0.00
Total		6.25	6.30	0.00	0.00

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	406,630	425,515	0	0	0
Operating	198,843	356,264	0	0	0
Capital	461,409	934,650	0	0	0
Other	0	0	0	0	0
Total	1,066,882	1,716,429	0	0	0
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	118,159	51,744	0	0	0
Local Option Sales Tax Fund	118,159	51,744	0	0	0
Stormwater Fund					
Utility Fees	948,723	1,664,685	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund	948,723	1,664,685	0	0	0

Community Development

Environmental Services Support Program

401-535-5665

The major purpose of this program is to design and manage capital improvement projects for the City of Largo's Environmental Services Department. The program is responsible for coordinating capital projects with the Environmental Services Department, regulatory agencies, contracted engineering firms, and construction contractors. The Program also assists in development and implementation of the Sanitary Sewer System Capacity Management, Operation, and Maintenance (CMOM) Plan.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	City Engineer	0.30	0.30	0.00	0.00
	Engineer (I,II,III,IV)	3.55	3.55	0.00	0.00
	Construction Project Supervisor	0.45	0.45	0.00	0.00
	Construction Inspector	1.30	1.30	0.00	0.00
	Chief Construction Inspector	0.40	0.40	0.00	0.00
	GIS Administrator	0.00	0.00	0.00	0.00
	AEC Systems Administrator	0.30	0.00	0.00	0.00
	Asset Management Data Coordinator	0.00	0.35	0.00	0.00
	PDRS Application Administrator	0.05	0.05	0.00	0.00
	Engineering Technician (I,II,III)	0.45	0.45	0.00	0.00
	Operational Secretary	0.30	0.30	0.00	0.00
	Management Analyst	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
Part-time					
Variable/Temporary					
	Intern	0.50	0.50	0.00	0.00
Total		7.60	7.65	0.00	0.00

		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>						
Expenditures by Category						
	Personnel	551,334	514,922	0	0	0
	Operating	113,886	214,594	3,200	0	0
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		665,220	729,516	3,200	0	0

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund						
	Customer Charges	665,220	729,516	3,200	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Wastewater Fund Total		665,220	729,516	3,200	0	0

Community Development

Housing Division

Summary

The Housing Division focuses on improving low to moderate income neighborhoods and households through increasing homeownership, maintaining the existing housing, improving neighborhood infrastructure, and providing incentives for the construction of new affordable housing. Many of the projects are directed toward the West Bay Drive and Clearwater/Largo Road Community Redevelopment Districts (and surrounding neighborhoods), as well as other smaller areas of low to moderate income throughout the City. These programs are funded entirely by county, federal and state grants, and the program income is derived from payback of low interest loans and the sale of City-developed properties. The Housing Division provides support to the Affordable Housing Advisory Committee.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)				
Full-time	4.00	4.00	4.00	4.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
Total	4.00	4.00	4.00	4.00

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					

Expenditures by Program					
CDBG	891,958	791,987	937,700	605,600	1,117,400
HOME	125,934	443,055	320,000	602,700	690,400
SHIP	604,416	668,677	699,000	1,049,100	433,000
Housing Trust Fund	0	0	0	0	1,000
Total	1,622,308	1,903,719	1,956,700	2,257,400	2,241,800

Expenditures by Category					
Personnel	278,802	279,640	331,500	197,600	340,100
Operating	1,219,982	1,468,025	1,402,600	1,869,800	1,722,100
Capital	0	13,500	0	0	0
Other	123,524	142,554	222,600	190,000	179,600
Total	1,622,308	1,903,719	1,956,700	2,257,400	2,241,800

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
CDBG Fund					
Program Income	48,266	55,000	200,000	227,000	150,000
Entitlement	549,682	385,618	433,700	52,000	460,900
Carry Over Fund Balance	294,010	351,369	304,000	326,600	506,500
CDBG Fund Total	891,958	791,987	937,700	605,600	1,117,400

Community Development

Housing Division (Cont.)

<u>Funding Sources (Cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
HOME Fund					
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
Intergovernmental	125,934	443,055	320,000	602,700	690,400
HOME Fund Total	125,934	443,055	320,000	602,700	690,400
 Housing Trust Fund					
Program Income	0	0	7,000	7,000	1,000
Entitlement	0	0	0	0	0
Carry Over Fund Balance	0	0	-7,000	-7,000	0
Housing Trust Fund Total	0	0	0	0	1,000
 SHIP Fund					
Program Income	44,725	51,964	170,000	600,100	290,000
Entitlement	63,685	257,276	535,000	327,400	349,000
Carry Over Fund Balance	496,006	359,437	-6,000	121,600	-206,000
SHIP Fund Total	604,416	668,677	699,000	1,049,100	433,000

Community Development

Community Development Block Grant (CDBG) Program

211-554-5681/2/3/4/5/6/7/8/9

The federally funded Community Development Block Grant (CDBG) Program, created by the Housing and Community Development Act of 1974, provides funding for affordable housing, economic development, and infrastructure improvements benefiting low income citizens. The City utilizes its CDBG funds for rental and owner occupied unit rehabilitation, first-time home buyer education classes, non-profit corporation capital expenditure, and administration costs for the City's Housing Division. The projects funded by CDBG are determined in the annual CDBG Action Plan, which is reviewed by the Community Development Advisory Board, and the City Commission before submittal to the U.S. Department of Housing and Urban Development in September each year.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Housing Manager	0.65	0.65	0.65	0.65
	Housing Finance Specialist	0.65	0.65	0.65	0.65
	Housing Construction Specialist	0.60	0.60	0.60	0.60
	Housing Grant Specialist	0.70	0.70	0.70	0.70
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		2.60	2.60	2.60	2.60

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	164,294	157,025	216,100	63,800	220,300
	Operating	604,140	485,858	521,700	374,500	722,400
	Capital	0	13,500	0	0	0
	Other	123,524	135,604	199,900	167,300	174,700
Total		891,958	791,987	937,700	605,600	1,117,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
CDBG Fund						
	Program Income	48,266	55,000	200,000	227,000	150,000
	Entitlement	549,682	385,618	433,700	52,000	460,900
	Carry Over Fund Balance	294,010	351,369	304,000	326,600	506,500
CDBG Fund Total		891,958	791,987	937,700	605,600	1,117,400

Community Development

HOME Investment Partnership Program

214-554-5681/2/4/6

The City of Largo participates with Pinellas County in the Pinellas County Consortium for housing assistance funding under the Federal HOME Investment Partnership Program. HOME funds are used for first-time home buyer assistance through the City's Down Payment Assistance (Sold on Largo) and for the Owner-Occupied Housing Rehabilitation Programs.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Housing Manager	0.15	0.15	0.15	0.15
	Housing Finance Specialist	0.20	0.20	0.20	0.20
	Housing Construction Specialist	0.15	0.15	0.15	0.15
	Housing Grant Specialist	0.10	0.10	0.10	0.10
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		0.60	0.60	0.60	0.60

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	18,264	45,028	48,400	46,600	49,900
	Operating	107,670	398,027	271,600	556,100	640,500
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		125,934	443,055	320,000	602,700	690,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
HOME Fund						
	Program Income	0	0	0	0	0
	Entitlement	0	0	0	0	0
	Intergovernmental	125,934	443,055	320,000	602,700	690,400
HOME Fund Total		125,934	443,055	320,000	602,700	690,400

Community Development

State Housing Initiatives Partnership (SHIP) Program

213-554-5681/2/3/4/5/6/7/8/9

The State Housing Initiatives Partnership Program (SHIP) was created to provide local governments with funds to promote local housing partnerships, to expand production of and preserve affordable housing, and to increase housing related employment (construction jobs). Utilizing these funds, the City provides the following programs for low and moderate income households: Down Payment Assistance (for first-time home buyers), Housing Counseling (mortgage and budgeting classes), Owner-Occupied Housing Rehabilitation/Replacement, Homestead Program (city acquisition, rehabilitation, and resale of homes), Housing Eviction Prevention Program, Rental Deposit Program, and Affordable Housing Development (AHD) incentives for both rental and owner-occupied units.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Housing Manager	0.20	0.20	0.20	0.20
	Housing Finance Specialist	0.15	0.15	0.15	0.15
	Housing Construction Specialist	0.25	0.25	0.25	0.25
	Housing Grant Specialist	0.20	0.20	0.20	0.20
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		0.80	0.80	0.80	0.80

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	96,244	77,587	67,000	87,200	68,900
	Operating	508,172	584,140	609,300	939,200	359,200
	Capital	0	0	0	0	0
	Other	0	6,950	22,700	22,700	4,900
Total		604,416	668,677	699,000	1,049,100	433,000

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
SHIP Fund						
	Program Income	44,725	51,964	170,000	600,100	290,000
	Entitlement	63,685	257,276	535,000	327,400	349,000
	Carry Over Fund Balance*	496,006	359,437	-6,000	121,600	-206,000
SHIP Fund Total		604,416	668,677	699,000	1,049,100	433,000

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Community Development

Housing Trust Fund

216-554-5681/5682

The Board of County Commissioners approved an initial allocation in County general funds to capitalize a Pinellas Countywide Housing Trust Fund (HTF) as part of the FY 2007 Budget. Funding for the HTF ended in FY 2010, and this program is currently limited to program income.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Housing Manager	0.00	0.00	0.00	0.00
	Housing Finance Specialist	0.00	0.00	0.00	0.00
	Housing Construction Specialist	0.00	0.00	0.00	0.00
	Housing Grant Specialist	0.00	0.00	0.00	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	0	0	0	0	1,000
	Operating	0	0	0	0	0
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		0	0	0	0	1,000

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Housing Trust Fund						
	Program Income	0	0	7,000	7,000	1,000
	Entitlement	0	0	0	0	0
	Carry Over Fund Balance	0	0	-7,000	-7,000	0
Housing Trust Fund Total		0	0	0	0	1,000

Community Development

Planning & Development Services Division

Summary

The Planning Division is responsible for performing current and long-range planning activities, research, and technical assistance to other City departments, the City Commission, advisory boards, and the general public. A major responsibility of this division is the review and preparation of reports for new development (site plan and plat review), land use amendments, vacations of easements/rights-of-way, and appeals. The division is responsible for preparing, updating, and monitoring the Comprehensive Plan and Comprehensive Development Code, as well as the preparation of special projects.

Personnel

	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)				
Full-time	7.20	7.20	7.20	7.20
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.25	0.25	0.25	0.25
Total	7.45	7.45	7.45	7.45

Expenditures

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Dev. Review Program	333,750	359,945	469,600	531,400	696,100
Strat. Plan Impl. Program	110,618	129,375	248,600	189,600	0
	444,368	489,320	718,200	721,000	696,100

Expenditures by Category

Personnel	350,442	458,422	544,300	572,700	578,100
Operating	71,636	30,898	73,900	48,300	118,000
Capital	22,290	0	0	0	0
Other	0	0	100,000	100,000	0
Total	444,368	489,320	718,200	721,000	696,100

Funding Sources

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees – Plan Review	88,658	64,136	75,000	95,000	45,000
Grants	0	0	0	0	0
City Funds	355,710	425,184	643,200	626,000	651,100
General Fund	444,368	489,320	718,200	721,000	696,100

Trust Fund

Parkland Impact Fees	0	0	0	0	0
Trust Fund Total	0	0	0	0	0

Community Development

Planning & Development Services Program

001-515-5650

The Planning & Development Services Program's responsibilities entail site plan reviews, administering Comprehensive Development Code and Comprehensive Plan amendments, processing Future Land Use Map (FLUM) requests, providing Planner on Call assistance, and staffing the Planning Board & Community Development Advisory Board (CDAB).

MAJOR PROGRAM CHANGES

The two programs within the Planning Division were consolidated into a single program for FY 2019. The Development Review Program has been renamed Planning & Development Services and incorporates the personnel and budgets previously split between Development Review and Strategic Plan Implementation. Funding is included within this program in FY 2019 for development of a US19/Roosevelt Blvd special area plan.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Principal Planner	0.00	0.00	0.00	1.00
	Planning Manager	0.00	1.00	1.00	1.00
	Planning Technician	1.60	1.60	1.60	2.00
	Planner (I, II, III)	3.60	2.60	2.60	3.00
	PDRS Application Administrator	0.20	0.20	0.20	0.20
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
	Intern	0.00	0.00	0.00	0.25
Total		5.40	5.40	5.40	7.45

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	244,858	333,805	404,600	485,200	578,100
	Operating	66,602	26,140	65,000	46,200	118,000
	Capital	22,290	0	0	0	0
	Other	0	0	0	0	0
Total		333,750	359,945	469,600	531,400	696,100

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees – Plan Review	44,329	32,068	37,500	47,500	45,000
	Grants	0	0	0	0	0
	City Funds	289,421	327,877	432,100	483,900	651,100
General Fund Total		333,750	359,945	469,600	531,400	696,100
Trust Fund						
	Fees – Parkland Impact	12,212	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Trust Fund Total		12,212	0	0	0	0

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
US19/Roosevelt Blvd Special Area Plan	General	70,000

Community Development

Strategic Plan Implementation Program

001-515-5651

The Strategic Plan Implementation Program's duties entail coordinating City efforts designed to implement the City's strategic land management plan, coordinating updates to the Comprehensive Plan, administering Comprehensive Plan amendments, assisting in the annual Capital Improvements Program process, and providing staff support to the Community Development Advisory Board.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Program Planner	0.00	0.00	0.00	0.00
	Planner (I, II, III)	1.40	1.40	1.40	0.00
	Planning Technician	0.40	0.40	0.40	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary					
	Intern	0.25	0.25	0.25	0.00
Total		2.05	2.05	2.05	0.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	105,584	124,617	139,700	87,500	0
	Operating	5,034	4,758	8,900	2,100	0
	Capital	0	0	0	0	0
	Other	0	0	100,000	100,000	0
		110,618	129,375	248,600	189,600	0

<u>Funding Sources</u>		Actual FY 2015	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Budget FY 2018
General Fund						
	Fees – Plan Review	44,329	32,068	37,500	47,500	0
	Grants	0	0	0	0	0
	City Funds	66,289	97,307	211,100	142,100	0
General Fund Total		110,618	129,375	248,600	189,600	0

Community Development

Personnel by Department

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY17 to FY18 Changes</u>
Full-time					
Director	1.00	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	1.00	0.00
Building Official	1.00	1.00	1.00	1.00	0.00
City Engineer	1.00	1.00	0.00	0.00	0.00
Economic Development Manager	1.00	1.00	1.00	1.00	0.00
Housing Manager	1.00	1.00	1.00	1.00	0.00
Management Analyst (I,II, III)	1.00	0.00	0.00	0.00	0.00
AEC Systems Administrator	1.00	0.00	0.00	0.00	0.00
Asset Management Data Coordinator	0.00	1.00	0.00	0.00	0.00
GIS Administrator	1.00	0.00	0.00	0.00	0.00
PDRS Application Administrator	1.00	1.00	1.00	1.00	0.00
Stormwater Program Administrator	1.00	1.00	0.00	0.00	0.00
Assistant Building Official	1.00	1.00	1.00	1.00	0.00
Board Support Specialist	1.00	2.00	2.00	2.00	0.00
Building Inspector	6.00	6.00	6.00	6.00	0.00
Chief Building Inspector	1.00	1.00	1.00	1.00	0.00
Chief Code Enforcement Officer	0.00	0.00	1.00	1.00	0.00
Chief Construction Inspector	0.00	1.00	0.00	0.00	0.00
Code Compliance Officer	1.00	1.00	1.00	1.00	0.00
Code Enforcement Manager	0.00	0.00	1.00	1.00	0.00
Code Enforcement Officer	3.00	4.00	4.00	4.00	0.00
Code Enforcement Supervisor	1.00	1.00	0.00	0.00	0.00
Construction Inspector	4.00	3.00	0.00	0.00	0.00
Construction Project Supervisor	1.00	1.00	0.00	0.00	0.00
Economic Development Coord.	0.00	2.00	2.00	2.00	0.00
Engineer (I,II,III,IV)	7.00	7.00	0.00	0.00	0.00
Engineering Technician (I,II,III)	5.00	3.00	0.00	0.00	0.00
Housing Construction Specialist	1.00	1.00	1.00	1.00	0.00
Housing Finance Specialist	1.00	1.00	1.00	1.00	0.00
Housing Grant Specialist	1.00	1.00	1.00	1.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Office Specialist	1.00	2.00	2.00	2.00	0.00
Operational Secretary	1.00	1.00	0.00	0.00	0.00
Permit Technician	4.00	5.00	5.00	5.00	0.00
Permitting Services Supervisor	1.00	1.00	1.00	1.00	0.00
Planner	0.00	0.00	0.00	0.00	0.00
Planner (I,II,III)	5.00	4.00	4.00	3.00	-1.00
Planning Manager	0.00	1.00	1.00	1.00	0.00
Planning Technician	2.00	2.00	2.00	2.00	0.00
Plans Examiner	2.00	2.00	3.00	3.00	0.00
Principal Planner	0.00	0.00	0.00	1.00	1.00
Program Planner	0.00	0.00	0.00	0.00	0.00
Senior Plans Examiner	0.00	1.00	0.00	0.00	0.00
Part-time	0.00	0.00	0.00	0.00	0.00
Variable/Temporary					
Intern	1.25	1.25	0.25	0.25	0.00
Planning Technician	0.50	0.00	0.00	0.00	0.00
Total	63.75	66.25	47.25	47.25	0.00

Community Development

Grants Programs

For over a decade, the Community Development Department has utilized federal, state and local funding to maintain the housing stock, and encourage home ownership within the community utilizing Community Development Block Grant (CDBG), State Housing Initiatives Partnership (SHIP) grant and the federal HOME grant program in partnership with the Pinellas County Consortium. Two short-term federal programs, the Neighborhood Stabilization Program 2 (NSP-2) and the Energy Efficiency Conservation Block Grant (EECBG) Program were also funded in recent years. The Housing Trust Fund was funded for three years, FY 2007- FY 2009 by Pinellas County.

For FY 2018, federal funding to the CDBG program and HOME program remains relatively constant. The CDBG entitlement remains nearly the same. The HOME program entitlement has decreased slightly, while the funding for SHIP has decreased by approximately 25%. In future years, program income will be the major funding source to help sustain housing activities.

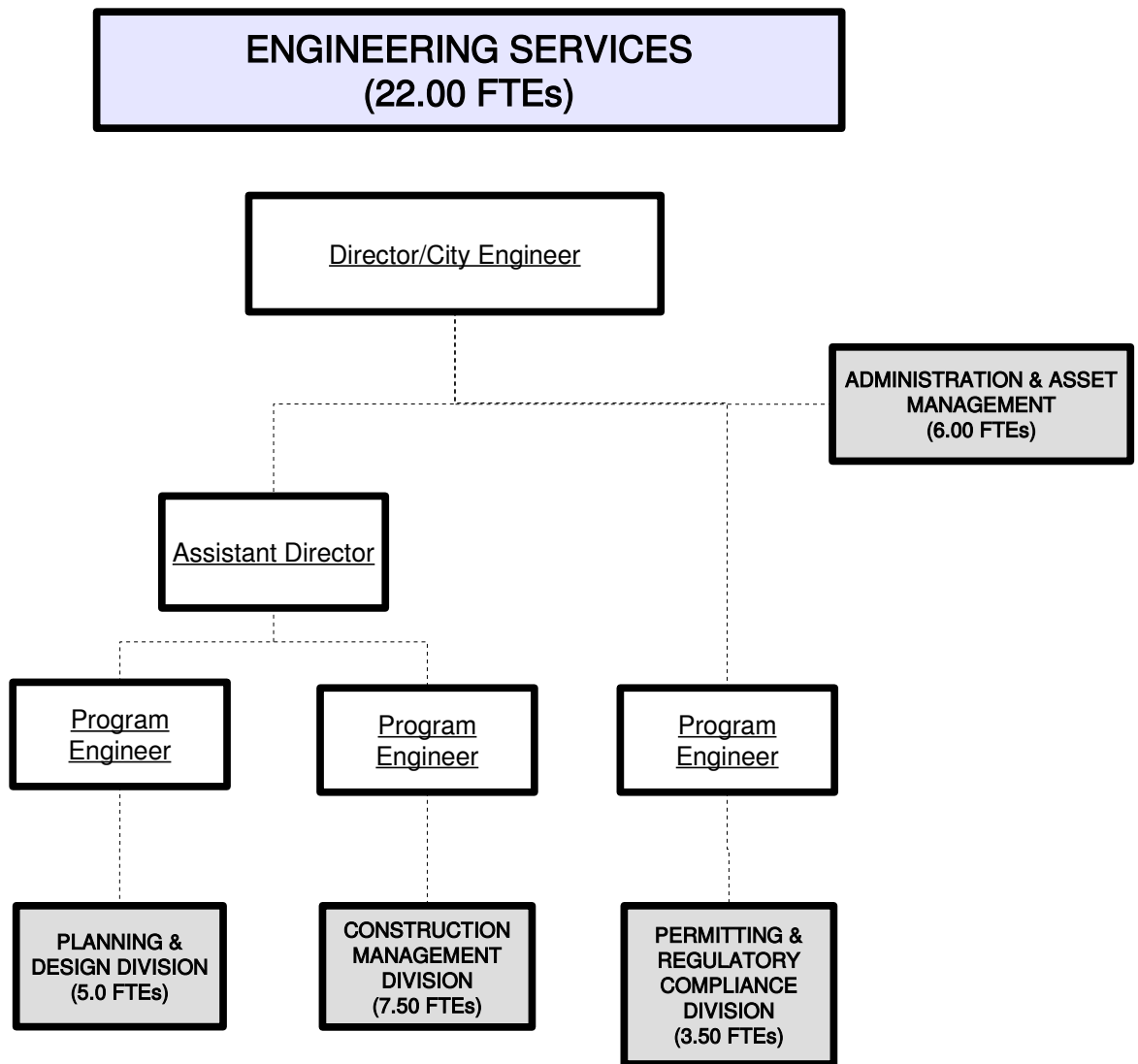
<u>GRANT FUNDED PROJECTS</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
<u>CDBG</u>			
Housing Rehabilitation Program	530,600	500,700	201,400
Sub-recipient Projects	357,500	437,000	628,100
Homestead Program	246,800	0	0
<u>HOME</u>			
Housing Rehabilitation Program	212,300	214,600	373,600
Down Payment Assistance Program	50,000	105,400	234,000
Affordable Housing Development	0	0	0
<u>Housing Trust Fund (HTF)</u>			
Housing Rehabilitation and Replacement Program	0	0	1,000
<u>SHIP</u>			
Owner Occupied/Rental Housing Rehabilitation	489,300	339,000	183,300
Affordable Housing Development	350,000	190,000	114,000
Tenant Assistance Programs	21,000	35,000	0
Down Payment Assistance Program	150,000	135,000	36,000
Total	2,407,500	1,956,700	1,771,400

City of Largo, Florida

Engineering Services Department



Jerald Woloszynski, PE
Engineering Services Director/City Engineer



Engineering Services

Department Summary

The Engineering Services Department's mission is to serve internal and external customers – City departments, residents and businesses – with responsive, current, and cost-effective engineering solutions supporting the operation, maintenance, and improvement of the City's stormwater, wastewater, and transportation systems. The Department provides engineering design, project management, construction inspection, permit compliance, technical assistance, contract administration, and development review for a diverse array of capital projects. Engineering's resources directly support CIP projects including stormwater systems, sanitary sewer collection pumping systems, reclaimed distribution and transmission systems, roadways, sidewalks, as well as traffic and pedestrian safety infrastructure.

FY 2019 Strategic Initiatives

The Engineering Department continues to focus on renewing, maintaining, and enhancing infrastructure through a series of projects. The department has a number of initiatives that will be key in providing public health and safety by investing in quality public infrastructure. The FY 2019 initiatives ensure that the department has the right software to manage and use asset data to continue improving our infrastructure. Initiatives highlighted for FY 2019 include:



Infrastructure Improvement: The Engineering Services Department will perform a citywide pavement condition assessment. The project will obtain a third datum point to determine both trends and current conditions in-order to further develop a pavement maintenance and rehabilitation plan.



Software Evaluation: The Bentley Software is a critical tool in the Engineering department and the current software package will be reevaluated to optimize its use and performance. The department will identify existing and potential new components to use in order to fully utilize modern, advanced technology to help manage the City's asset portfolio and capital planning.



Development of Asset Data: Effective asset management requires current, accurate data on all assets. The Engineering Department will continue their focus on Stormwater Asset Enrollment by Leveraging the ongoing consultant inflow and infiltration work to validate and register stormwater in the Lift Station 2 area.

Engineering Services

Budget Summary

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)				
Administration & Asset Management	0.00	0.00	6.00	6.00
Permitting & Regulatory Compliance	0.00	0.00	3.50	3.50
Planning & Design	0.00	0.00	5.00	5.00
Construction Management	0.00	0.00	7.50	7.50
Capital Projects	0.00	0.00	0.00	0.00
Total	0.00	0.00	22.00	22.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Division					
Admin & Asset Mgmt	0	0	847,700	728,100	900,000
Permitting & Reg. Comp.	0	0	744,100	504,200	470,400
Planning & Design	0	0	941,700	865,100	955,000
Construction Mgmt	0	0	566,500	599,800	577,400
Capital Projects	0	0	3,337,200	1,984,100	8,501,000
Total	0	0	6,437,200	4,681,300	11,403,800

Expenditures by Category					
Personnel	0	0	1,765,600	1,604,000	1,867,600
Operating	0	0	1,370,000	1,078,800	1,365,200
Capital	0	0	3,301,600	1,998,500	8,171,000
Other	0	0	0	0	0
Total	0	0	6,437,200	4,681,300	11,403,800

General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	752,500	753,700	1,066,300
General Fund Total	0	0	752,500	753,700	1,066,300

County Gas Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	801,000	665,000	2,141,000
County Gas Tax Fund Total	0	0	801,000	665,000	2,141,000

Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	1,763,000	700,000	2,444,000
Local Option Sales Tax Fund Total	0	0	1,763,000	700,000	2,444,000

Engineering Services

Budget Summary (Cont.)

<u>Funding Sources (Cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Stormwater Fund					
Utility Fees	0	0	1,479,200	1,297,500	4,196,900
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	0	0	1,479,200	1,297,500	4,196,900
Transportation Impact Fee Fund					
Fees	0	0	231,200	140,100	290,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trans. Impact Fee Fund Total	0	0	231,200	140,100	290,000
Wastewater Fund					
Customer Charges	0	0	1,410,300	1,125,000	1,265,600
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	0	0	1,410,300	1,125,000	1,265,600
	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Funding By Category					
Fees	0	0	1,710,400	1,437,600	4,486,900
Customer Charges	0	0	0	0	1,265,600
City Funds	0	0	3,316,500	2,118,700	5,651,300
Total	0	0	5,026,900	3,556,300	11,403,800

Engineering Services

Administration & Asset Management Division

001/210/401-539-5710

This program provides for the administration of the Engineering Services Department; asset management planning and coordination for the City; and engineering services responsible for major asset portfolios. This program is also responsible for asset management technologies supporting the Department.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Director/City Engineer	0.00	0.00	1.00	1.00
	Assistant Director	0.00	0.00	1.00	1.00
	Asset Management Data Coordinator	0.00	0.00	1.00	1.00
	Office Administrator	0.00	0.00	1.00	1.00
	Senior Engineer	0.00	0.00	2.00	2.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
<i>Total</i>		0.00	0.00	6.00	6.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	0	0	604,800	480,600	638,200
	Operating	0	0	242,900	247,500	261,800
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		0	0	847,700	728,100	900,000

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Capital Project Billing	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	302,600	334,000	292,800
General Fund Total		0	0	302,600	334,000	292,800
Stormwater Fund						
	Utility Fees	0	0	214,900	187,400	203,800
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Stormwater Fund		0	0	214,900	187,400	203,800

Engineering Services

Administration & Asset Management Division (cont'd)

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund					
Customer Charges	0	0	330,200	206,700	403,400
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	0	0	330,200	206,700	403,400

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Bentley Municipal License	General	21,900
Bentley Municipal License	Stormwater	40,000
Bentley Municipal License	Wastewater	40,000

Engineering Services

Permitting & Regulatory Compliance Division

001/210/401-539-5720

The Permitting & Regulatory Compliance Division is new for FY 2018. This Division is responsible for Engineering's development review, stormwater management and water quality compliance efforts.

MAJOR PROGRAM CHANGES

The Permitting & Regulatory Compliance Division is new for FY 2018. The supervising Engineer III previously overseeing activities in this program was re-classified to a Program Engineer that is responsible for managing personnel and projects within the Division.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Engineering Technician (I,II,III)	0.00	0.00	1.00	1.00
	Program Engineer	0.00	0.00	1.00	1.00
	Stormwater Program Administrator	0.00	0.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.50	0.50
Total		0.00	0.00	3.50	3.50

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	0	0	270,900	281,800	279,700
	Operating	0	0	448,500	198,400	190,700
	Capital	0	0	24,700	24,000	0
	Other	0	0	0	0	0
Total		0	0	744,100	504,200	470,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Capital Project Billing	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	76,300	72,300	76,800
General Fund Total		0	0	76,300	72,300	76,800

Stormwater Fund						
	Utility Fees	0	0	309,900	237,600	280,600
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Stormwater Fund		0	0	309,900	237,600	280,600

Wastewater Fund						
	Customer Charges	0	0	357,900	194,300	113,000
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Wastewater Fund Total		0	0	357,900	194,300	113,000

Engineering Services

Planning & Design Division

001/210/401-539-5730

The Planning & Design Division oversees in-house design work for various capital projects managed by the Engineering Services Department. These include design for roadway, stormwater, and sanitary sewer projects that may be conducted in conjunction with Public Works, Environmental Services, Community Development and other City departments.

MAJOR PROGRAM CHANGES

The Planning & Design Division is new for FY 2018. The supervising Engineer III previously overseeing this program was re-classified to a Program Engineer that is responsible for managing personnel and projects within the Division.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Engineering Technician (I,II,III)	0.00	0.00	2.00	2.00
	Engineer (I,II,III,IV)	0.00	0.00	2.00	2.00
	Program Engineer	0.00	0.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
	Intern	0.00	0.00	0.00	0.00
<i>Total</i>		0.00	0.00	5.00	5.00

		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>						
Expenditures by Category						
	Personnel	0	0	383,000	306,600	409,200
	Operating	0	0	558,700	558,500	545,800
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		0	0	941,700	865,100	955,000

Funding Sources

		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Capital Project Billing	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	169,800	114,300	176,900
General Fund Total		0	0	169,800	114,300	176,900
Stormwater Fund						
	Utility Fees	0	0	302,500	252,700	309,100
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Stormwater Fund		0	0	302,500	252,700	309,100

Engineering Services

Planning & Design Division (cont'd)

Funding Sources

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund					
Customer Charges	0	0	469,400	498,100	469,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	0	0	469,400	498,100	469,000

MAJOR OPERATING

	<u>FUND</u>	Budget FY 2019
Stormwater Repair/Maintenance	Stormwater	150,000
Sanitary Sewer Repair/Maintenance	Wastewater	250,000
System Condition Assessments	Wastewater	100,000

Engineering Services

Construction Management Division

001/210/401-539-5740

The major purpose of this program is to design and manage capital improvement projects for the City of Largo's Environmental Services Department. The program is responsible for coordinating capital projects with the Environmental Services Department, regulatory agencies, contracted engineering firms, and construction contractors. The Program also assists in development and implementation of the Sanitary Sewer System Capacity Management, Operation, and Maintenance (CMOM) Plan.

MAJOR PROGRAM CHANGES

The Construction Management Division is new for FY 2018. The supervising Engineer III previously overseeing this program was re-classified to a Program Engineer that is responsible for managing personnel and projects within the Division. An additional Construction Inspector has been added for FY 2018.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Chief Construction Inspector	0.00	0.00	1.00	1.00
	Construction Inspector	0.00	0.00	4.00	4.00
	Construction Project Supervisor	0.00	0.00	1.00	1.00
	Engineer (I,II,III,IV)	0.00	0.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
	Intern	0.00	0.00	0.50	0.50
Total		0.00	0.00	7.50	7.50

		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>						
Expenditures by Category						
	Personnel	0	0	506,900	535,000	540,500
	Operating	0	0	19,900	24,400	36,900
	Capital	0	0	39,700	40,400	0
	Other	0	0	0	0	0
Total		0	0	566,500	599,800	577,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Capital Project Billing	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	203,800	233,100	183,800
General Fund Total		0	0	203,800	233,100	183,800
Stormwater Fund						
	Utility Fees	0	0	109,900	140,800	113,400
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Stormwater Fund		0	0	109,900	140,800	113,400

Engineering Services

Construction Management Division (cont'd)

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund					
Customer Charges	0	0	252,800	225,900	280,200
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	0	0	252,800	225,900	280,200

Engineering Services

Capital Projects

200-8/210/212/401-538/541/542-5762/3/5

This program accounts for design and construction of mobility, stormwater, and wastewater projects budgeted within the County Gas Tax Fund, Transportation Impact Fee, Multimodal Impact Fee, Stormwater Fund, Local Option Sales Tax Fund, and/or Wastewater Fund. Funds for this program are used to improve infrastructure through road resurfacing or reconstruction, upgrade traffic signals at intersections, and other infrastructure improvements associated with the transportation network, wastewater system, and stormwater management system.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	0.00	0.00	0.00	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
<i>Total</i>	0.00	0.00	0.00	0.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	0	0	0	0	0
Operating	0	0	100,000	50,000	330,000
Capital	0	0	3,237,200	1,934,100	8,171,000
Other	0	0	0	0	0
Total	0	0	3,337,200	1,984,100	8,501,000

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
County Gas Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	801,000	665,000	2,141,000
County Gas Tax Fund	0	0	801,000	665,000	2,141,000

Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	1,763,000	700,000	2,444,000
Local Option Sales Tax Fund	0	0	1,763,000	700,000	2,444,000

Trans. Impact Fee Fund					
Fees	0	0	231,200	140,100	290,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trans. Impact Fee Fund Total	0	0	231,200	140,100	290,000

Tree Fund					
Fees	0	0	0	0	336,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trans. Impact Fee Fund Total	0	0	0	0	336,000

Engineering Services

Capital Projects (cont'd)

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Stormwater Fund					
Utility Fees	0	0	542,000	479,000	3,290,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund	0	0	542,000	479,000	3,290,000
Wastewater Fund					
Customer Charges	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	0	0	0	0	0

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Pavement Management Support	CGT	80,000
Road/Sidewalk Repair	CGT	50,000
Sidewalk Expansion	TIF	190,000
<u>MAJOR CAPITAL</u>		
Community Streets – Rosery Rd. NW	CGT	948,000
	LOST	1,990,000
	TIF-7	2,000
	TIF-7A	9,000
	TREE	66,000
	STORM	3,027,000
	WASTE	993,000
Downtown Multimodal Improvements	CGT	663,000
	LOST	54,000
Neighborhood Roadways - 2 nd St. SE/Public Works	CGT	200,000
	LOST	100,000
Medical Arts District Regional Stormwater Pond	STORM	200,000

Engineering Services

Personnel by Department

	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	FY18 to FY19 Changes
Full-time					
Director/City Engineer	0.00	0.00	1.00	1.00	0.00
Assistant Director	0.00	0.00	1.00	1.00	0.00
Asset Management Data Coordinator	0.00	0.00	1.00	1.00	0.00
Stormwater Program Administrator	0.00	0.00	1.00	1.00	0.00
Chief Construction Inspector	0.00	0.00	1.00	1.00	0.00
Construction Inspector	0.00	0.00	4.00	4.00	0.00
Construction Project Supervisor	0.00	0.00	1.00	1.00	0.00
Engineer (I,II,III,IV)	0.00	0.00	2.00	2.00	0.00
Engineering Technician (I,II,III)	0.00	0.00	3.00	3.00	0.00
Office Administrator	0.00	0.00	1.00	1.00	0.00
Program Engineer	0.00	0.00	3.00	3.00	0.00
Senior Engineer	0.00	0.00	2.00	2.00	0.00
Part-time					
Variable/Temporary					
Intern	0.00	0.00	1.00	1.00	0.00
Total	0.00	0.00	22.00	22.00	0.00

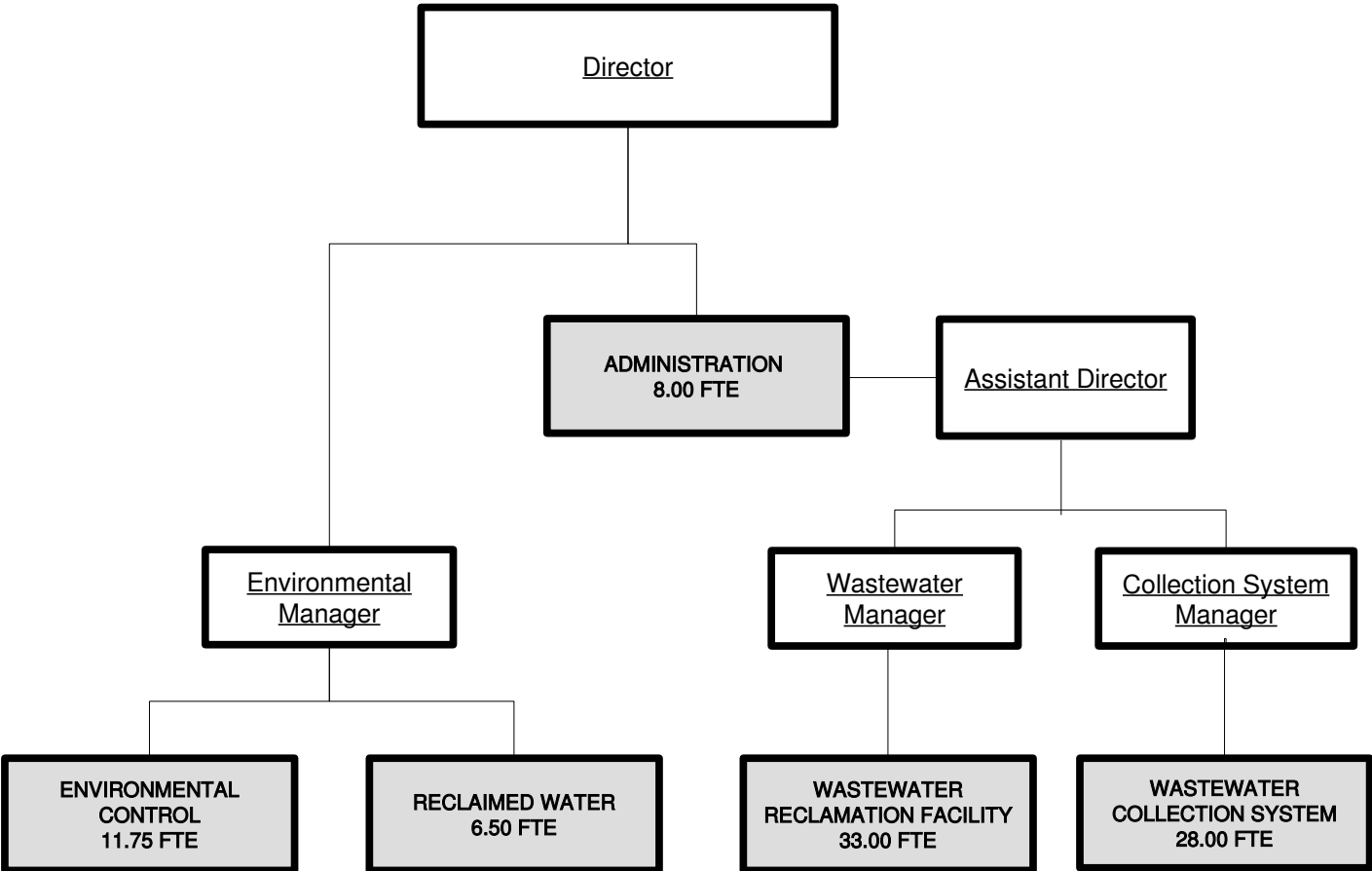
City of Largo, Florida

Environmental Services Department



Irvin Kety, P.G.
Environmental Services Director

ENVIRONMENTAL SERVICES
87.25 FTE



Environmental Services

Department Summary

The mission of the Environmental Services (ES) Department is to ensure a healthy and sustainable environment for the community. The vision for ES is to be recognized as a high performance innovative service organization dedicated to protecting public health and the environment. The Department is responsible for the collection, transmission, treatment of wastewater and the resale of the highly-treated wastewater by-products (reclaimed water and pelletized biosolids). ES is comprised of five programs: Administration, Wastewater Collections, Wastewater Reclamation Facility (WWRF), Environmental Control and Reclaimed Water.

FY 2018 Strategic Initiatives

The primary initiative for ES in FY 2019 is to complete the requirements of the consent order and administrative order with the Florida Department of Environmental Protection (FDEP). This will be achieved by significantly reducing sanitary sewer overflows throughout the wastewater collection system, reducing effluent disinfection byproducts to compliance levels and reducing effluent discharged by products to compliance levels. In August 2006, the City of Largo submitted a Sanitary Sewer Service Improvement Plan to FDEP, including plans for significant upgrades and repairs to the wastewater collection system and the WWRF. The Plan also commits ES to extensive operational and procedural improvements, particularly in terms of asset and concurrency management, in accordance with the Environmental Protection Agency's Capacity, Management, Operation and Maintenance (CMOM) program requirements.



Re-budgeting dollars to Misc. Professional Services: Increasing the dollar amount budgeted in order to coordinate studies into increasing the efficiency and effectiveness of the Wastewater Treatment Plant and Collections System.



Additional Flow Meters: Purchasing, installing and monitoring of additional flow meters to determine inflow and infiltration (I&I) issues. Additionally, flow meters will assist with determining the effectiveness of the I&I abatement projects.

Environmental Services

Budget Summary

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Administration	8.00	7.00	8.00	8.00
Wastewater Collections	28.00	28.00	28.00	28.00
WWRF	33.00	33.00	33.00	33.00
Environmental Control	11.75	11.75	11.75	11.75
Reclaimed Water	6.50	6.50	6.50	6.50
Total	87.25	86.25	87.25	87.25

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Administration	3,529,403	1,418,890	1,769,300	1,258,500	2,088,200
Wastewater Collections	4,066,371	5,843,354	6,361,100	5,972,800	7,613,900
WWRF	6,899,031	7,234,917	7,871,900	7,954,700	8,731,100
Environmental Control	1,136,134	1,181,682	1,330,000	1,191,900	1,291,100
Reclaimed Water	1,797,014	1,686,879	1,920,300	1,853,200	1,890,800
Total	17,427,953	17,365,722	19,252,600	18,231,100	21,615,100

Expenditures by Category					
Personnel	5,293,354	5,559,843	6,045,100	5,693,400	6,314,200
Operating	10,323,740	11,805,879	12,892,500	12,516,700	14,680,900
Capital	N/A*	N/A*	N/A*	N/A*	N/A*
Other	1,810,859	0	315,000	21,000	620,000
Total	17,427,953	17,365,722	19,252,600	18,231,100	21,615,100

*Depreciation of capital is budgeted as an operating expense in the Wastewater Fund, rather than budgeting for capital expenditures.

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund					
Departmental Fees	15,756,295	15,537,250	17,531,600	16,357,100	19,683,970
Biosolids Sludge Sales	92,631	71,473	120,000	151,000	155,530
IPP permits/surcharges	145,988	148,688	146,000	183,000	189,400
Reclaimed Water Fees	1,433,039	1,608,311	1,455,000	1,540,000	1,586,200
Grants	0	0	0	0	0
WW Fund Balance	0	0	0	0	0
Wastewater Fund Total	17,427,953	17,365,722	19,252,600	18,231,100	21,615,100

Environmental Services

Administration Program

401-535-6221

This program includes personnel responsible for the administrative and financial aspects of the Environmental Services Department. Responsibilities of the program include overall policy guidance, budget management, Capital Improvements Program (CIP) project development, revenue forecasting, contract management and performance measurement.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Environmental Services Director	1.00	1.00	1.00	1.00
	Environmental Services Assistant Dir.	1.00	1.00	1.00	1.00
	Inventory Control Coordinator	1.00	1.00	1.00	1.00
	Office Administrator	1.00	1.00	1.00	1.00
	Special Projects Coordinator	1.00	0.00	0.00	0.00
	WAMS Application Administrator	1.00	0.00	0.00	0.00
	Planner/Scheduler	0.00	1.00	1.00	1.00
	Operational Secretary	1.00	1.00	1.00	1.00
	Office Specialist	1.00	1.00	1.00	1.00
	Utility Program Coordinator	0.00	0.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Temporary	Intern	0.00	0.00	0.00	0.00
Total		8.00	7.00	8.00	8.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	660,117	618,495	664,900	570,100	697,700
Operating	1,058,427	800,395	789,400	667,400	770,500
Capital	N/A	N/A	N/A	N/A	N/A
Other	1,810,859	0	315,000	21,000	620,000
Total	3,529,403	1,418,890	1,769,300	1,258,500	2,088,200

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Wastewater Fund					
Departmental Fees	3,529,403	1,418,890	1,769,300	1,258,500	2,088,200
Grants	0	0	0	0	0
WW Fund Balance	0	0	0	0	0
Wastewater Fund Total	3,529,403	1,418,890	1,769,300	1,258,500	2,088,200

Environmental Services

Wastewater Collections Program

401/402-535-6222

The Wastewater Collections program provides maintenance and repair to the wastewater collection system. The Sanitary Sewer District population totals approximately 123,000 and covers a service area of 38 square miles. The wastewater collection system includes 51 lift stations, over 5,400 manholes and 293 miles of gravity piping. The system's gravity lines, force mains and lift stations are maintained via line televising, cleaning and debris removal, point repairs and reconstruction, and electronic instrumentation.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Wastewater Collection System Manager	1.00	1.00	1.00	1.00
	Utilities Supervisor	3.00	3.00	3.00	3.00
	Technical Equipment Operator (TR,I,II,Sr)	8.00	8.00	8.00	8.00
	Wastewater Collection Technician	10.00	10.00	10.00	10.00
	Utilities Mechanic (I,II,Sr)	3.00	3.00	3.00	3.00
	Wastewater Instrument Technician	2.00	2.00	2.00	2.00
	Tradesworker I	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		28.00	28.00	28.00	28.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	1,480,628	1,573,182	1,773,200	1,822,500	1,909,100
Operating	2,585,743	4,270,172	4,587,900	4,150,300	5,704,800
Capital	N/A	N/A	N/A	N/A	N/A
Other	0	0	0	0	0
Total	4,066,371	5,843,354	6,361,100	5,972,800	7,613,900

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Wastewater Fund					
Departmental Fees	4,066,371	5,843,354	6,361,100	5,972,800	7,613,900
Grants	0	0	0	0	0
WW Fund Balance	0	0	0	0	0
Wastewater Fund Total	4,066,371	5,843,354	6,361,100	5,972,800	7,613,900

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>FY 2019</u>
Pump Repairs & Replacements	Wastewater	150,000
Interceptor Cleaning	Wastewater	425,000
Odor & Corrosion Control	Wastewater	500,000

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>FY 2019</u>
Mobile Bypass Pump	Wastewater	65,000
Ford F150 Pickup	Wastewater	28,800
Ford F250 Pickup	Wastewater	60,200
Ford F250 Pickup	Wastewater	24,200
Chevy Colorado Pickup	Wastewater	28,400

Environmental Services

Wastewater Reclamation Facility (WWRF) Program

401/402-535-6223

The Wastewater Reclamation Facility (WWRF) program is responsible for operating on a 24 hour basis. The WWRF receives, treats, disposes and recycles all flows from the wastewater collection system and produces treated effluent for use in the City's reclaimed water system. Highly-treated effluent is discharged into Tampa Bay via the Feather Sound Lake system. Pelletized biosolids are manufactured and sold for fertilizer application.

The WWRF is an advanced wastewater treatment facility which includes nutrient removal. Wastewater enters the facility at the north and south influent pump stations, and circulates through a series of component processes, including: aerobic treatment plants, secondary clarifiers, denitrification filters, sand filters, final effluent chlorination and dechlorination systems, surface and reclaimed water distribution systems, aerobic digesters, and the biosolids pelletizing factory.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Wastewater Manager	1.00	1.00	1.00	1.00
	Utilities Supervisor	2.00	2.00	2.00	2.00
	Treatment Plant Shift Supervisor	4.00	4.00	4.00	4.00
	Treatment Plant Operator	12.00	12.00	12.00	12.00
	Biosolids Operator	4.00	4.00	4.00	4.00
	Wastewater Instrument Technician	3.00	3.00	3.00	3.00
	Utilities Mechanic (I,II,Sr)	5.00	5.00	5.00	5.00
	Grounds Maintenance Worker	2.00	2.00	2.00	2.00
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		33.00	33.00	33.00	33.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	1,977,453	2,114,127	2,292,700	2,111,000	2,405,100
Operating	4,921,578	5,120,790	5,579,200	5,843,700	6,326,000
Capital	N/A	N/A	N/A	N/A	N/A
Other	0	0	0	0	0
Total	6,899,031	7,234,917	7,871,900	7,954,700	8,731,100

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Wastewater Fund					
Biosolids Sludge Sales	92,631	71,473	120,000	151,000	155,530
Departmental Fees	6,806,400	7,163,444	7,751,900	7,803,700	8,575,570
Grants	0	0	0	0	0
WW Fund Balance	0	0	0	0	0
Wastewater Fund Total	6,899,031	7,234,917	7,871,900	7,954,700	8,731,100

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>FY 2019</u>
Sodium Bisulfite	Wastewater	112,000
Sodium Hypochlorite	Wastewater	200,000
Peracetic Acid	Wastewater	331,000

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>FY 2019</u>
Ford F250 Pickup	Wastewater	23,400

Environmental Services

Environmental Control Program

401-535-6224

The Environmental Control program is comprised of four separate functions pertaining to wastewater regulation: Industrial Pretreatment, Privately-Owned Collection and Transmission Systems (POCTS), Commercial Users, and the laboratory.

The laboratory is State-certified and has primary responsibility for the sampling and analytic needs of the WWRF. The Industrial Pretreatment Program (IPP) is responsible for field investigation and sampling of various industrial and commercial discharges to the wastewater collection system. The POCTS program is responsible for the permitting, inspection, and compliance monitoring of private lift stations and privately owned sanitary sewer collection systems connected to the City's sanitary sewer collection system. POCTS personnel verify that all private infrastructure connected to the City's system is maintained in accordance with applicable federal, state, and local regulations. The commercial users program is charged with monitoring facilities with commercial kitchens, oil/water separators, and lint traps in order to protect the City's sanitary sewer collection system and wastewater treatment facility.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Environmental Manager	0.75	0.75	0.75	0.75
	Environmental Compliance Supervisor	1.00	1.00	1.00	1.00
	Environmental Control Supervisor	1.00	1.00	1.00	1.00
	Environmental Specialist (I,II,Sr)	5.00	5.00	5.00	5.00
	Laboratory Technician	3.00	3.00	3.00	3.00
	Operational Secretary	0.75	0.75	0.75	0.75
Part-time		0.00	0.00	0.00	0.00
Temporary	Intern	0.25	0.25	0.25	0.25
Total		11.75	11.75	11.75	11.75

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	823,386	860,725	896,700	792,500	866,000
Operating	312,748	320,957	433,300	399,400	425,100
Capital	N/A	N/A	N/A	N/A	N/A
Other	0	0	0	0	0
Total	1,136,134	1,181,682	1,330,000	1,191,900	1,291,100

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Wastewater Fund					
IPP permits/surcharges	145,988	148,688	146,000	183,000	189,400
Departmental Fees	990,146	1,032,994	1,184,000	1,008,900	1,101,700
Grants	0	0	0	0	0
WW Fund Balance	0	0	0	0	0
	1,136,134	1,181,682	1,330,000	1,191,900	1,291,100

<u>MAJOR OPERATING</u>	<u>Fund</u>	<u>Budget FY 2019</u>
Ford Escape SUV	Wastewater	35,700
Ford Escape SUV	Wastewater	35,700
Annual Lab Contract	Wastewater	50,000

Environmental Services

Reclaimed Water Program

401-535-6225

The Reclaimed Water program manages the supply, maintenance and distribution of reclaimed water to service areas within the Largo Sanitary Sewer District. The Wastewater Reclamation Facility produces high quality wastewater effluent, to be used as an alternate source of water for irrigation and industrial applications. The City's reclaimed water system is an important mechanism for reducing the nitrogen load to Tampa Bay to meet the WWRF nitrogen compliance discharge limitations.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Environmental Manager	0.25	0.25	0.25	0.25
	Utilities Supervisor	1.00	1.00	1.00	1.00
	Utilities Mechanic	1.00	1.00	0.00	0.00
	Reclaimed Distribution Tech (Tr, I, II, Sr.)	4.00	4.00	5.00	5.00
	Operational Secretary	0.25	0.25	0.25	0.25
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		6.50	6.50	6.50	6.50

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	351,770	393,314	417,600	397,300	436,300
Operating	1,445,244	1,293,565	1,502,700	1,455,900	1,454,500
Capital	N/A	N/A	N/A	N/A	N/A
Other	0	0	0	0	0
Total	1,797,014	1,686,879	1,920,300	1,853,200	1,890,800

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Wastewater Fund					
Reclaimed Water Fees	1,433,039	1,608,311	1,455,000	1,540,000	1,586,200
Departmental Fees	363,975	78,568	465,300	313,200	304,600
Grants	0	0	0	0	0
WW Fund Balance	0	0	0	0	0
Wastewater Fund Total	1,797,014	1,686,879	1,920,300	1,853,200	1,890,800

<u>MAJOR CAPITAL</u>	<u>Fund</u>	<u>FY 2019</u>
Ford F250 Pickup	Wastewater	36,500

Environmental Services

Personnel by Department

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Full-time					
Environmental Services Director	1.00	1.00	1.00	1.00	0.00
Environmental Services Assistant Dir.	1.00	1.00	1.00	1.00	0.00
Wastewater Collection System Manager	1.00	1.00	1.00	1.00	0.00
Environmental Manager	1.00	1.00	1.00	1.00	0.00
Wastewater Manager	1.00	1.00	1.00	1.00	0.00
Utilities Supervisor	6.00	6.00	6.00	6.00	0.00
Treatment Plant Shift Supervisor	4.00	4.00	4.00	4.00	0.00
Special Projects Coordinator	1.00	0.00	0.00	0.00	0.00
Treatment Plant Operator (TR,C,B,A)	12.00	12.00	12.00	12.00	0.00
Technical Equipment Operator (TR,I,II,SR)	8.00	8.00	8.00	8.00	0.00
Utilities Mechanic (I,II,Sr)	9.00	8.00	8.00	8.00	0.00
WAMS Application Administrator	1.00	0.00	0.00	0.00	0.00
Planner/Scheduler	0.00	1.00	1.00	1.00	0.00
Reclaimed Distribution Technician (TR,I,II)	4.00	5.00	5.00	5.00	0.00
Wastewater Collection Technician (TR,I,II)	10.00	10.00	10.00	10.00	0.00
Biosolids Operator	4.00	4.00	4.00	4.00	0.00
Wastewater Instrumentation Technician	5.00	5.00	5.00	5.00	0.00
Environmental Specialist (I,II,Sr)	5.00	5.00	5.00	5.00	0.00
Laboratory Technician	3.00	3.00	3.00	3.00	0.00
Office Specialist	1.00	1.00	1.00	1.00	0.00
Grounds Maintenance Worker	2.00	2.00	2.00	2.00	0.00
Environmental Compliance Supervisor	1.00	1.00	1.00	1.00	0.00
Environmental Control Supervisor	1.00	1.00	1.00	1.00	0.00
Inventory Control Coordinator	1.00	1.00	1.00	1.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Operational Secretary	2.00	2.00	2.00	2.00	0.00
Tradesworker 1	1.00	1.00	1.00	1.00	0.00
Utility Program Coordinator	0.00	0.00	1.00	1.00	0.00
Part-time	0.00	0.00	0.00	0.00	0.00
Temporary					
Intern	0.25	0.25	0.25	0.25	0.00
Total	87.25	86.25	87.25	87.25	0.00

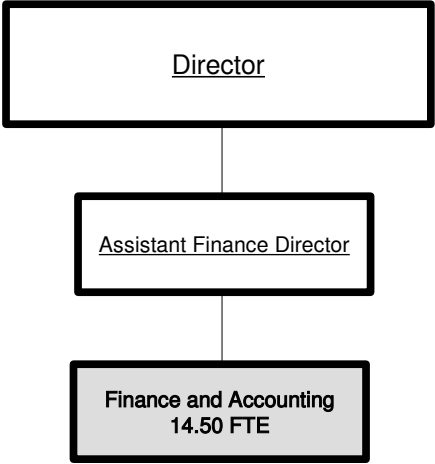
City of Largo, Florida

Finance Department



Kimball R. Adams, CPA
Finance Director

FINANCE
14.50 FTE



Department Summary

The Finance Department maintains the City's official financial records and is responsible for ensuring that all financial transactions are properly identified, authorized, recorded, and reported. City departments are responsible for initiating certain financial transactions and creating certain financial information, which is reviewed, approved, recorded, and reported by the Finance Department.

The Finance Department is primarily an internal service provider to other City departments; however, external services are provided to the public for utility billing services, accounts payable processing, and general financial inquiries. Major department activities include: cash receipts, accounts receivable, utility billing and collection, treasury management, debt management, accounts payable, payroll disbursements, capital asset control, general ledger maintenance, and financial reporting (internal and external).

General disbursements and payroll disbursements are processed with the involvement of the Information Technology Department, Human Resources Department, City Clerk's Office, and department personnel. Major capital assets are monitored by the Finance Department in coordination with departmental representatives. The Finance Department is also responsible for developing and implementing financial management policies and internal accounting controls.

The Finance Department participates in citywide projects such as preparation of the five-year Capital Improvements Program (CIP)/Long Range Financial Plan and the Annual Operating Budget. The Department also provides support to the Finance Advisory Board, Employee Benefits Committee, Risk Management Committee, General Retirement Board, and the Police Officers' and the Firefighters' Pension Board.

FY 2019 Strategic Initiatives

The Finance Department will continue to strive for greater accuracy, efficiency and timeliness of reporting financial information. The FY18 CAFR will be presented to the City Commission one month earlier than in the prior years. The Finance Department will provide a major support role for the City as it concentrates on strategic initiatives related to fiscal sustainability.



Vendor Service Evaluations: The Finance Department will participate in an RFP process for Enterprise Resource Planning Software (ERP) to stay current with trends and technology.



Finance Position Evaluations: The Finance Department will continue to enhance cross-training of staff. The department will reassign staff tasks, roles and responsibilities with the ultimate goal of providing the best customer service as an internal service department and to continue to focus on fiscal sustainability.

Finance

Budget Summary

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
	Accounting and Finance	12.60	12.60	14.60	14.50	
Total		12.60	12.60	14.60	14.50	
<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program						
	Accounting and Finance	1,169,428	1,227,825	1,466,300	1,363,100	1,458,800
Total		1,169,428	1,227,825	1,466,300	1,363,100	1,458,800
Expenditures by Category						
	Personnel	860,859	918,082	1,100,300	1,043,900	1,100,700
	Operating	308,569	309,743	366,000	319,200	358,100
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		1,169,428	1,227,825	1,466,300	1,363,100	1,458,800
<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	732,109	780,741	898,500	846,500	894,000
General Fund Total		732,109	780,741	898,500	846,500	894,000
Solid Waste Fund						
	Fees	144,816	148,991	232,000	214,500	230,600
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Solid Waste Fund Total		144,816	148,991	232,000	214,500	230,600
Stormwater Fund						
	Fees	107,337	107,597	121,100	110,000	120,600
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Stormwater Fund Total		107,337	107,597	121,100	110,000	120,600
Wastewater Fund						
	Fees	185,166	190,496	214,700	192,100	213,600
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Wastewater Fund Total		185,166	190,496	214,700	192,100	213,600

Finance

Accounting and Finance Program

001/210/401/500-513-1720

The Accounting and Finance program provides centralized accounting and finance services to all City departments and provides utility billing and collection services to citizens and businesses. This program ensures that all accounting transactions are properly identified, authorized, recorded, and reported. Finance has continued to receive the Government Finance Officers Association CAFR award for over 25 years.

MAJOR PROGRAM CHANGES

The Finance Department, based on an evaluation, will delete 0.60 FTE Office Administrator position and add 0.50 FTE Office Specialist position, which will generate savings in salary and benefits. This change will better reflect the type of services required in this department.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)					
Full-time	Director	1.00	1.00	1.00	1.00
	Assistant Director	1.00	1.00	1.00	1.00
	Treasury Manager	0.00	1.00	1.00	1.00
	Office Administrator	0.60	0.60	0.60	0.00
	Management Analyst (I, II, III)	1.00	0.00	0.00	0.00
	Accountant	2.00	2.00	3.00	3.00
	Senior Accounting Clerk	5.00	5.00	6.00	6.00
	Accounting Clerk	2.00	2.00	2.00	2.00
Part-time	Office Assistant	0.00	0.00	0.00	0.50
Temporary		0.00	0.00	0.00	0.00
Total		12.60	12.60	14.60	14.50

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	860,859	918,082	1,100,300	1,043,900	1,100,700
	Operating	308,569	309,743	366,000	319,200	358,100
	Capital	0	0	0	0	0
	Other	0	0	0	0	0
Total		1,169,428	1,227,825	1,466,300	1,363,100	1,458,800

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	732,109	780,741	898,500	846,500	894,000
General Fund Total		732,109	780,741	898,500	846,500	894,000

Finance

Accounting and Finance Program

001/210/401/500-513-1720

Funding Sources (Cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund					
Fees	144,816	148,991	232,000	214,500	230,600
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Solid Waste Fund Total	144,816	148,991	232,000	214,500	230,600
Stormwater Fund					
Fees	107,337	107,597	121,100	110,000	120,600
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	107,337	107,597	121,100	110,000	120,600
Wastewater Fund					
Fees	185,166	190,496	214,700	192,100	213,600
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	185,166	190,496	214,700	192,100	213,600

Finance

Personnel by Department

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Full-time					
Director	1.00	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	1.00	0.00
Treasury Manager	0.00	1.00	1.00	1.00	0.00
Office Administrator*	0.60	0.60	0.60	0.00	-0.60
Management Analyst (I, II, III)	1.00	0.00	0.00	0.00	0.00
Accountant	2.00	2.00	3.00	3.00	0.00
Senior Accounting Clerk	5.00	5.00	6.00	6.00	0.00
Accounting Clerk	2.00	2.00	2.00	2.00	0.00
Part-time					
Office Assistant	0.00	0.00	0.00	0.50	0.50
Temporary	0.00	0.00	0.00	0.00	0.00
Total	12.60	12.60	14.60	14.50	-0.10

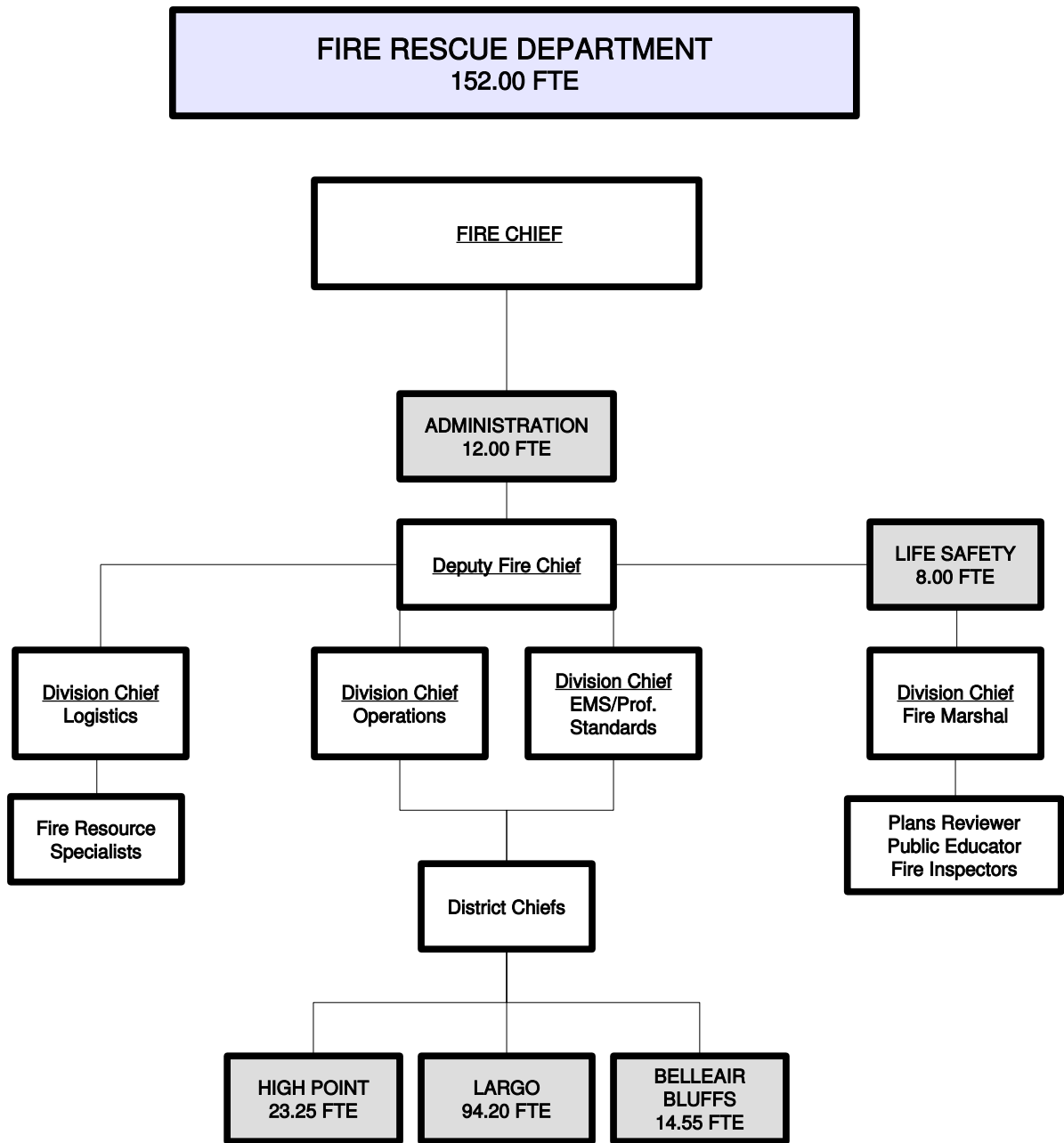
* Office Administrator position was shared with the Largo Public Library.

City of Largo, Florida

Fire Rescue Department



Joseph A. Pennino
Interim Fire Chief



Fire Rescue

Department Summary

The Largo Fire Rescue Department provides fire protection, emergency medical services, hazardous materials response and mitigation, technical rescue operations, fire prevention, community education and information, and disaster planning services. The Department strives to meet the needs of the community by responding to requests for assistance within 7-1/2 minutes at least 90 percent of the time. The Department achieves these goals by: ensuring all personnel are trained and competent in the latest technology, methods and techniques; providing community-based education and awareness in the areas of home, workplace and personal safety; by assertively enforcing fire and life safety codes through building inspections and plan reviews; and maintaining the Department's ability to prepare and respond to the needs of citizens during a crisis. Additionally, the Department is rated as a Class 1 protection agency by the Insurance Services Office.

FY 2019 Strategic Initiatives

In addition to providing regular fire rescue and emergency medical services, the Department is responsible for ensuring the health and safety of the community through effective emergency management. Largo Fire Rescue works diligently to implement emergency mitigation strategies that reduce the impact of hazards and natural disasters on the community.



Public Safety Staffing Plan: The continued implementation of the Public Safety Staffing Plan will see three Firefighter/EMT positions converted to Firefighter/Paramedic positions. These positions will help alleviate Paramedic staffing shortages and overtime issues.

Fire Rescue

Budget Summary

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
Administration		11.00	12.00	12.00	12.00	
Life Safety		8.00	8.00	8.00	8.00	
High Point Emergency Services		16.05	15.90	23.10	23.25	
Belleair Bluffs Emergency Services		13.95	13.95	14.55	14.55	
Largo Emergency Services		96.00	96.15	94.35	94.20	
Total		145.00	146.00	152.00	152.00	
<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program						
Administration	1,533,183	1,642,421	1,701,200	1,483,500	1,638,400	
Life Safety	611,004	776,393	811,300	765,100	894,400	
High Point Services	1,906,537	2,009,668	2,431,300	2,827,100	3,663,600	
Belleair Bluffs Services	2,409,792	1,829,637	1,925,700	1,788,000	1,966,800	
Largo Emergency Svcs.	11,429,799	15,469,545	14,955,200	13,685,400	12,798,100	
Total	17,890,315	21,727,664	21,824,700	20,549,100	20,961,300	
Expenditures by Category						
Personnel	14,343,742	15,533,069	17,326,000	16,552,400	17,550,900	
Operating	1,993,761	1,635,715	2,417,700	2,016,700	2,526,400	
Capital	1,552,812	4,558,880	2,081,000	1,980,000	884,000	
Other	0	0	0	0	0	
Total	17,890,315	21,727,664	21,824,700	20,549,100	20,961,300	

Fire Rescue

Budget Summary (Cont.)

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
State Pension Contribution	555,648	621,215	575,000	575,000	622,000
Contracts for Service					
Belleair Bluffs Fire Supp.	268,642	293,754	308,400	302,500	317,600
Town of Belleair Fire Sp.	487,540	559,594	587,600	575,500	604,300
PC HazMat/Tech Recue	82,542	74,564	112,800	75,000	75,000
Fees					
Fire Inspection Fees	98,138	117,864	82,000	130,800	120,000
Plan Review Fees	172,566	277,063	180,000	210,000	190,000
County – EMS (BB)	415,742	519,638	594,190	593,460	646,790
County – EMS (HP)	415,742	519,638	594,190	593,460	646,790
County – EMS (LA)	3,325,940	4,157,106	4,753,520	4,747,680	5,174,320
County – FIRE (BB)	694,905	614,671	473,550	481,425	583,800
County – FIRE (HP)	1,153,733	932,053	1,025,000	1,056,700	795,300
County – FIRE (LA)	1,290,538	1,141,531	879,450	894,075	1,084,200
Grants					
State Edu. Incentive	55,046	57,253	63,500	54,500	58,000
City Funds	7,428,838	7,335,120	9,548,500	8,278,000	9,193,200
General Fund Total	16,445,562	17,221,064	19,777,700	18,568,100	20,111,300
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	1,444,753	4,501,600	2,046,000	1,980,000	849,000
Local Option Sales Tax Fund Total	1,444,753	4,501,600	2,046,000	1,980,000	849,000
Trust Fund					
Fees	0	0	0	0	0
Grants/Donations	0	5,000	1,000	1,000	1,000
City Funds	0	0	0	0	0
Trust Fund Total	0	5,000	1,000	1,000	1,000

Note: BB is City of Belleair Bluffs, HP is High Point and LA is Largo Fire District.

Fire Rescue

Administration Program

001/212/809-522-3550

The Administration Program includes the Fire Chief, the Deputy Chief, Division Chiefs, Assistant Chiefs, and administrative support staff. The Fire Chief has the primary responsibility of directing, programming, and managing the Fire Rescue Department, and coordination of emergency management for the City. The Fire Chief manages the day-to-day operations of the organization through one Deputy Chief and four Division Chiefs. Administrative activities include long and short-term planning, budget preparation and financial management, and contract management in the areas of fire response and emergency medical services.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Fire Chief	1.00	1.00	1.00	1.00
	Deputy Fire Chief	1.00	1.00	1.00	1.00
	Division Fire Chief	3.00	3.00	3.00	3.00
	Assistant Fire Chief	2.00	3.00	3.00	3.00
	Office Administrator	1.00	1.00	1.00	1.00
	Operational Secretary	1.00	1.00	1.00	1.00
	Fire Resource Specialist	2.00	2.00	2.00	2.00
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		11.00	12.00	12.00	12.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	1,221,837	1,379,452	1,462,800	1,323,300	1,457,100
	Operating	135,396	98,410	167,400	100,200	181,300
	Capital	175,950	164,559	71,000	60,000	0
	Other	0	0	0	0	0
Total		1,533,183	1,642,421	1,701,200	1,483,500	1,638,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	State Edu. Incentive	7,806	8,263	9,300	7,100	4,900
	City Funds	1,349,427	1,469,600	1,620,900	1,415,400	1,632,500
General Fund Total		1,357,233	1,477,862	1,630,200	1,422,500	1,637,400

		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Local Option Sales Tax Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	175,950	164,559	71,000	60,000	0
Local Option Sales Tax Fund Total		175,950	164,559	71,000	60,000	0

Fire Rescue

Administration Program

001/212/809-522-3550

Funding Sources (cont.)

Trust Funds

Fees	0	0	0	0	0
Grants	0	0	0	1,000	1,000
City Funds	0	0	0	0	0
Trust Funds Total	0	0	0	1,000	1,000

Fire Rescue

Life Safety

001/212-522-3540

The Life Safety Program is responsible for performing fire code enforcement, investigation of code violation complaints, construction plans review, fire inspections of existing and newly constructed facilities, fire safety and construction consultations, inspection of fire protection and alarm systems, and maintenance of fire records.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Division Fire Chief	1.00	1.00	1.00	1.00
	Assistant Fire Chief	1.00	1.00	1.00	1.00
	Public Educator – Fire	1.00	1.00	1.00	1.00
	Non-Sworn Fire Inspector	4.00	4.00	4.00	4.00
	Plans Examiner – Fire	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		8.00	8.00	8.00	8.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	535,649	640,342	709,900	686,800	756,600
	Operating	44,303	46,082	66,400	48,300	63,800
	Capital	31,052	89,969	35,000	30,000	74,000
	Other	0	0	0	0	0
Total		611,004	776,393	811,300	765,100	894,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees					
	Fire Inspection Fees	98,138	117,864	82,000	130,800	120,000
	Plan Review Fees	172,566	277,063	180,000	210,000	190,000
	Grants					
	State Edu. Incentive	1,806	1,920	2,100	1,900	2,100
	City Funds	307,441	289,577	512,200	392,400	508,300
General Fund Total		579,952	686,424	776,300	735,100	820,400

Local Option Sales Tax Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	31,052	89,969	35,000	30,000	74,000
Local Option Sales Tax Fund Total		31,052	89,969	35,000	30,000	74,000

<u>Major Capital</u>	<u>FUND</u>	<u>Budget FY 2019</u>
2 Fire Inspector Vehicle Replacements (LA403/404)	LOST	74,000

Fire Rescue

High Point Emergency Services (Fire Station #40)

001/212-522-3560

The High Point Emergency Services Program provides fire suppression, EMS and fire prevention services to the western portion of the unincorporated High Point Fire District under a contract with Pinellas County. High Point operates one fire station with an advanced life support engine staffed with a minimum of four personnel per shift, two of which are firefighter/paramedics. The High Point, Largo, and Belleair Bluffs Emergency Services Programs are fully integrated and use the same procedures and protocols. The High Point District is identified as a separate program for revenue and budgeting purposes, as required by Pinellas County.

MAJOR PROGRAM CHANGES

As part of the Public Safety Staffing Plan three Firefighter/EMT positions are being replaced with three Firefighter/Paramedic positions.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	District Fire Chief	0.90	0.90	0.90	0.90
	Fire Lieutenant	3.15	3.15	3.15	3.15
	Firefighter/Paramedic	5.70	6.00	13.20	13.80
	Firefighter/EMT	6.30	5.85	5.85	5.40
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		16.05	15.90	23.10	23.25

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	1,633,924	1,771,387	1,928,700	2,350,800	2,585,900
	Operating	255,135	213,141	307,600	286,300	297,700
	Capital	17,478	25,140	195,000	190,000	780,000
	Other	0	0	0	0	0
Total		1,906,537	2,009,668	2,431,300	2,827,100	3,663,600

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	State Pension Contribution	111,130	124,243	86,300	86,300	93,300
	Fees:					
	County – EMS	415,742	519,638	594,190	593,460	646,790
	County – Fire	1,153,733	932,053	1,025,000	1,056,700	795,300
	Grants:					
	State Edu. Incentive	5,893	6,152	6,700	7,500	8,000
	City Funds*	220,039	403,842	529,110	893,140	1,345,210
General Fund Total		1,906,537	1,985,928	2,241,300	2,637,100	2,888,600

Fire Rescue

High Point Emergency Services (Fire Station #40)

001/212-522-3560

Funding Sources (Cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	23,740	190,000	190,000	775,000
Local Option Sales Tax Fund Total	0	23,740	190,000	190,000	775,000

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Fire Rescue Vehicle Replacement (E41)	LOST	775,000

*Note: This program includes the cost of operating Fire Station 40, located in the High Point area, but does not include allocation of department overhead and management costs. In some years, revenues received pay for more than direct service, but also department overhead and management.

Fire Rescue

Belleair Bluffs Emergency Services (Fire Station #43)

001/212-522-3565

The Belleair Bluffs Emergency Services Program provides fire suppression and EMS services to the Belleair Bluffs Fire District and the Town of Belleair. The City of Largo operates one fire station out of the Belleair Bluffs Fire District, with an advanced life support engine staffed with a minimum of three personnel per shift, one of which is a Firefighter/Paramedic. The High Point, Largo, and Belleair Bluffs Emergency Services Programs are fully integrated and use the same procedures and protocols. The Belleair Bluffs District is identified as a separate program for revenue and budgeting purposes, as required by Pinellas County.

MAJOR PROGRAM CHANGES

As part of the Public Safety Staffing Plan three Firefighter/EMT positions are being replaced with three Firefighter/Paramedic positions.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	District Fire Chief	0.90	0.90	0.90	0.90
	Fire Lieutenant	3.15	3.15	3.15	3.15
	Firefighter/Paramedic	5.70	6.00	6.60	6.90
	Firefighter/EMT	4.20	3.90	3.90	3.60
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		13.95	13.95	14.55	14.55

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	1,466,200	1,588,279	1,675,500	1,580,500	1,691,800
	Operating	259,627	230,712	245,200	207,500	270,000
	Capital	683,965	10,646	5,000	0	5,000
	Other	0	0	0	0	0
Total		2,409,792	1,829,637	1,925,700	1,788,000	1,966,800

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	State Pension Contribution	111,130	124,243	57,500	57,500	62,200
	Contracts for Service:					
	Belleair Bluffs Contract	268,642	293,754	0	0	0
	Town of Belleair Contract	243,770	279,797	587,600	575,500	604,300
	Fees:					
	County – EMS	415,742	519,638	594,190	593,460	646,790
	County – Fire	694,905	614,671	473,550	481,425	583,800
	Grants:					
	State Edu. Incentive	5,189	5,437	6,000	5,300	5,800
	City Funds*	-13,551	-18,549	206,860	74,815	63,910
General Fund Total		1,725,827	1,818,991	1,925,700	1,788,000	1,966,800

Fire Rescue

Belleair Bluffs Emergency Services (Fire Station #43)

001/212-522-3565

Funding Sources (Cont.)

Local Option Sales Tax Fund

Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	683,965	10,646	0	0	0
Local Option Sales Tax Fund Total	683,965	10,646	0	0	0

*Note: This program includes the cost of operating Fire Station 43, located in the City of Belleair Bluffs, but does not include allocation of department overhead and management costs. In some years, revenues received pay for more than direct service, but also department overhead and management.

Fire Rescue

Largo Emergency Services

001/212-522-3570

The Largo Emergency Services Program encompasses all emergency services related to responding and mitigating fires, emergency medical, and other types of emergencies. The Department's service area includes approximately 30.5 square miles. The Department provides emergency services from six fire stations. In addition, the Department provides specialty services in the area of hazardous materials response, technical rescue services, and tactical paramedics. The Department's response time compliance within 7-1/2 minutes is greater than 98 percent. The Largo Emergency Services Program also includes training and safety activities. This is accomplished through the provision of firefighter continuing training in the areas of basic and advanced firefighting techniques and skills, including classroom and hands-on training, and fire company evolutions.

MAJOR PROGRAM CHANGES

As part of the Public Safety Staffing Plan three Firefighter/EMT positions are being replaced with three Firefighter/Paramedic positions.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	District Fire Chief	4.20	4.20	4.20	4.20
	Fire Lieutenant	14.70	14.70	14.70	14.70
	Firefighter/Paramedic	45.60	48.00	46.20	48.30
	Firefighter/EMT	31.50	29.25	29.25	27.00
		0.00	0.00	0.00	0.00
Part-time		0.00	0.00	0.00	0.00
Temporary		96.00	96.15	94.35	94.20
Total					

		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>						
Expenditures by Category						
	Personnel	9,486,132	10,153,609	11,549,100	10,611,000	11,059,500
	Operating	1,299,300	1,047,370	1,631,100	1,374,400	1,713,600
	Capital	644,367	4,268,566	1,775,000	1,700,000	25,000
	Other	0	0	0	0	0
Total		11,429,799	15,469,545	14,955,200	13,685,400	12,798,100

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	State Pension Funds	333,389	372,729	431,200	431,200	466,500
	Contracts for Service:					
	Town of Belleair Fire	243,770	279,797	0	0	0
	Belleair Bluffs Contract	0	0	308,400	302,500	317,600
	HazMat/Tech Rescue	82,542	74,564	112,800	75,000	75,000
	Fees:					
	County – EMS	3,325,940	4,157,106	4,753,520	4,747,680	5,174,320
	County – Fire	1,290,538	1,141,531	879,450	894,075	1,084,200
	Grants:					
	State Edu. Incentive	34,352	35,482	39,400	32,700	37,200
	City Funds:	5,565,482	5,190,650	6,679,430	5,502,245	5,643,280
General Fund Total		10,876,013	11,251,859	13,204,200	11,985,400	12,798,100

Fire Rescue

Largo Emergency Services

001/212-522-3570

Funding Sources (cont.)

Local Option Sales Tax Fund

Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	553,786	4,212,686	1,750,000	1,700,000	0
Local Option Sales Tax Fund Total	553,786	4,212,686	1,750,000	1,700,000	0

Trust Funds

Fees	0	0	0	0	0
Grants	0	5,000	1,000	0	0
City Funds	0	0	0	0	0
Trust Funds Total	0	5,000	1,000	0	0

MAJOR OPERATING

Fire Station Renovation Program
Mandatory Medical Physicals

FUND

General
General

**Budget
FY 2019**

70,000
50,000

Fire Rescue

Personnel by Department

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Full-time					
Fire Chief	1.00	1.00	1.00	1.00	0.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	0.00
Division Fire Chief	4.00	4.00	4.00	4.00	0.00
District Fire Chief	6.00	6.00	6.00	6.00	0.00
Assistant Fire Chief	3.00	4.00	4.00	4.00	0.00
Fire Lieutenant	21.00	21.00	21.00	21.00	0.00
Firefighter/Paramedic	57.00	60.00	66.00	69.00	3.00
Firefighter/EMT	42.00	39.00	39.00	36.00	-3.00
Public Educator – Fire	1.00	1.00	1.00	1.00	0.00
Plans Examiner – Fire	1.00	1.00	1.00	1.00	0.00
Non-Sworn Fire Inspector	4.00	4.00	4.00	4.00	0.00
Fire Resource Specialist	2.00	2.00	2.00	2.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Operational Secretary	1.00	1.00	1.00	1.00	0.00
Part-time	0.00	0.00	0.00	0.00	0.00
Temporary	0.00	0.00	0.00	0.00	0.00
Total	145.00	146.00	152.00	152.00	0.00

City of Largo, Florida

General Operating Department



General Operating

Department Summary

General Operating accounts for miscellaneous expenses that are not allocated among the operating departments. Such expenses include debt service payments, inter-fund transfers, and Municipal Complex operating costs. Administration of the City Hall Program, Debt Service, and Inter-fund Transfers is provided by the Administration Department.

Budget Summary

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)					
City Hall	0.00	0.00	0.00	0.00	
Debt Service/Transfers	0.00	0.00	0.00	0.00	
Communications & Marketing	6.70	0.00	0.00	0.00	
Total	6.70	0.00	0.00	0.00	
<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
City Hall	720,646	747,797	745,600	1,570,100	786,800
Debt Service/Transfers	3,401,542	6,542,132	7,020,000	7,033,500	7,253,200
Comm. & Marketing	518,172	-26,607	0	0	0
Total	4,640,360	7,263,322	7,765,600	8,603,600	8,040,000
Expenditures by Category					
Personnel	410,866	0	0	0	0
Operating	879,461	708,348	780,200	1,620,700	852,100
Capital	99,241	87,744	61,000	45,000	30,000
Other	3,250,792	6,467,230	6,924,400	6,937,900	7,157,900
Total	4,640,360	7,263,322	7,765,600	8,603,600	8,040,000
<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	937,769	309,846	522,300	1,358,200	553,600
General Fund Total	937,769	309,846	522,300	1,358,200	553,600
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	3,600,021	3,649,310	3,536,500	3,545,000	3,551,700
Local Option Sales Tax Fund Total	3,600,021	3,649,310	3,536,500	3,545,000	3,551,700

General Operating

Funding Sources (Cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Risk Management Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	11,250	16,402	29,200	29,200	30,000
Risk Management Fund Total	11,250	16,402	29,200	29,200	30,000
Trust Funds					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	1,320	0	11,400	0	0
Trust Funds Total	1,320	0	11,400	0	0
Wastewater Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	45,000	1,836,647	2,075,100	2,075,100	2,095,200
Wastewater Fund Total	45,000	1,836,647	2,075,100	2,075,100	2,095,200
Stormwater Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	45,000	235,300	245,400	245,400	254,300
Stormwater Fund Total	45,000	235,300	245,400	245,400	254,300
Solid Waste Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	889,917	1,007,700	1,012,700	1,203,000
Solid Waste Fund Total	0	889,917	1,007,700	1,012,700	1,203,000
Construction Services Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	168,600	175,300	175,300	182,900
Construction Services Fund Total	0	168,600	175,300	175,300	182,900
Community Redevelopment Area Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	32,100	32,500	32,500	33,800
CRA Fund Total	0	32,100	32,500	32,500	33,800
Fleet Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	125,200	130,200	130,200	135,500
Fleet Fund Total	0	125,200	130,200	130,200	135,500

General Operating

City Hall Program

001-519-1010

All costs associated with operating the Municipal Complex are accounted for in this program. This program also includes the cost for postage, General Fund audit expenses, and insurance.

MAJOR PROGRAM CHANGES

Operating expenses estimated in FY 2018 include expenses related to debris removal and management as a result of Hurricane Irma. A budget amendment was approved in October 2017 to accommodate the emergency operations and cost of the storm. FY2019 operation expenses include a major maintenance project to update the windows and envelope of the City Hall building.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)	0.00	0.00	0.00	0.00	
<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	0	0	0	0	0
Operating	655,117	633,353	684,600	1,525,100	756,800
Capital	65,529	114,444	61,000	45,000	30,000
Other	0	0	0	0	0
Total	720,646	747,797	745,600	1,570,100	786,800
<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	653,797	633,353	745,600	1,570,100	786,800
General Fund Total	653,797	633,353	745,600	1,570,100	786,800
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	65,529	114,444	0	0	0
Local Option Sales Tax Fund Total	65,529	114,444	0	0	0
Trust Funds					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	1,320	0	0	0	0
Trust Funds Total	1,320	0	0	0	0

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Update City Hall Windows and other exterior fixtures	General	75,000

General Operating

Debt Service and Inter-fund Transfers Program 001/212/601/401/210/500/209/215/600-519-1030

This program has the General Fund portion of insurance costs, the contra-charge to the Library, debt service, and Inter-Fund transfers. A portion of the personnel, programming, and grounds maintenance associated with the downtown area is charged to the Downtown Tax Increment Financing (DTIF) fund.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)	0.00	0.00	0.00	0.00	
	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	0	0	0	0	0
Operating	150,750	74,902	95,600	95,600	95,300
Capital	0	0	0	0	0
Other	3,250,792	6,467,230	6,924,400	6,937,900	7,157,900
Total	3,401,542	6,542,132	7,020,000	7,033,500	7,253,200
<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0		0	0	0
Grants	0		0	0	0
City Funds*	-234,200	-296,900	-223,300	-211,900	-233,200
General Fund Total	-234,200	-296,900	-223,300	-211,900	-233,200
<i>*Negative Balance due to Library's Contra Charge</i>					
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	3,534,492	3,534,866	3,536,500	3,545,000	3,551,700
Local Option Sales Tax Fund Total	3,534,492	3,534,866	3,536,500	3,545,000	3,551,700
Risk Management Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	11,250	16,402	29,200	29,200	30,000
Risk Management Fund Total	11,250	16,402	29,200	29,200	30,000
Trust Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	11,400	0	0
Trust Fund Total	0	0	11,400	0	0

General Operating

Debt Service and Inter-fund Transfers Program 001/212/601/401/210/500/209/215/600-519-1030

<u>Funding Sources (Cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	45,000	1,836,647	2,075,100	2,075,100	2,095,200
Wastewater Fund Total	45,000	1,836,647	2,075,100	2,075,100	2,095,200
Stormwater Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	45,000	235,300	245,400	245,400	254,300
Stormwater Fund Total	45,000	235,300	245,400	245,400	254,300
Solid Waste Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	889,917	1,007,700	1,012,700	1,203,000
Solid Waste Fund Total	0	889,917	1,007,700	1,012,700	1,203,000
Construction Services Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	168,600	175,300	175,300	182,900
Construction Services Fund Total	0	168,600	175,300	175,300	182,900
Community Redevelopment Area Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	32,100	32,500	32,500	33,800
CRA Fund Total	0	32,100	32,500	32,500	33,800
Fleet Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	125,200	130,200	130,200	135,500
Fleet Fund Total	0	125,200	130,200	130,200	135,500

<u>Debt Service</u>	Budget FY 2019
Local Option Sales Tax Debt Service – Community Center Loan	1,256,700
Local Option Sales Tax Debt Service – Highland Recreation Center Loan	2,295,000

General Operating

Communications and Marketing Program

001-519-1050

Beginning in FY 2017, the Communications and Marketing Program was moved to the Administration Department as a separate division.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time					
	Comm. & Marketing Spvsr.	1.00	0.00	0.00	0.00
	Multimedia Supervisor	1.00	0.00	0.00	0.00
	Comm. & Marketing Specialist	2.00	0.00	0.00	0.00
	Marketing Specialist	0.00	0.00	0.00	0.00
	Multimedia Technician	1.00	0.00	0.00	0.00
	Web & Marketing Specialist	1.00	0.00	0.00	0.00
Part-time	Production Assistant	0.35	0.00	0.00	0.00
	Graphics Assistant	0.35	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		6.70	0.00	0.00	0.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	410,866	0	0	0	0
Operating	73,594	93	0	0	0
Capital	33,712	-26,700	0	0	0
Other	0	0	0	0	0
Total	518,172	-26,607	0	0	0

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	518,172	-26,607	0	0	0
General Fund Total	518,172	-26,607	0	0	0

General Operating

Personnel by Department

Communications and Marketing Program

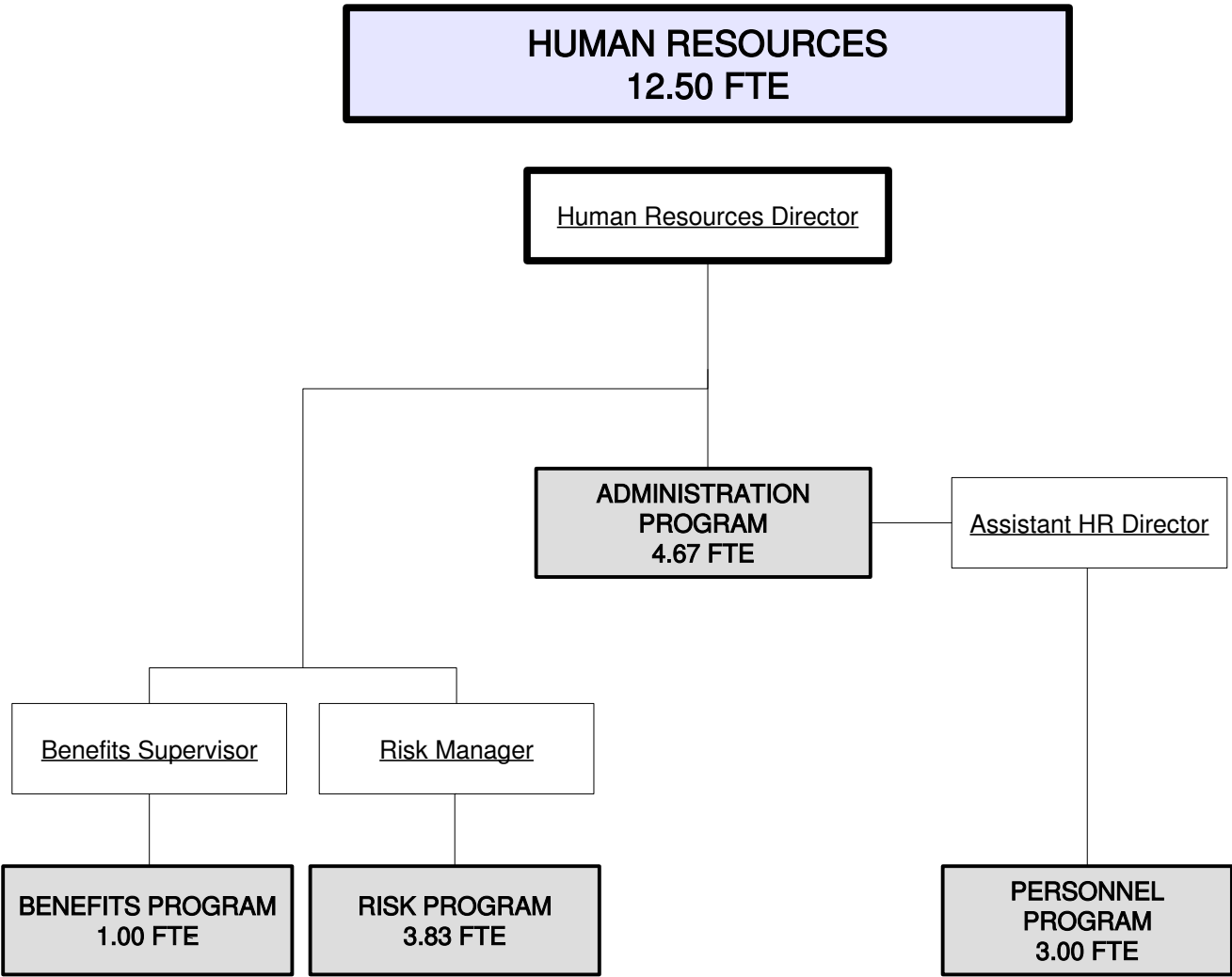
	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	FY18 to FY19 Changes
Full-time					
Comm. & Marketing Spvsr.	1.00	0.00	0.00	0.00	0.00
Multimedia Supervisor	1.00	0.00	0.00	0.00	0.00
Comm. & Marketing Specialist	2.00	0.00	0.00	0.00	0.00
Marketing Specialist	0.00	0.00	0.00	0.00	0.00
Multimedia Technician	1.00	0.00	0.00	0.00	0.00
Web & Marketing Specialist	1.00	0.00	0.00	0.00	0.00
Part-time					
Production Assistant	0.35	0.00	0.00	0.00	0.00
Graphics Assistant	0.35	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00	0.00
Total	6.70	0.00	0.00	0.00	0.00

City of Largo, Florida

Human Resources Department



Susan K. Sinz
Human Resources Director



Human Resources

Department Summary

The Human Resources Department administers City-wide personnel, risk and safety, employee benefits, and organizational development activities. The Department is primarily an internal service provider to other City departments; however, service is also provided to the public for employment openings, general inquiries, and Risk Management. Human Resources is divided into four major functions: Administration, Personnel, Risk and Safety, and Employee Benefits. In addition, administrative support is provided to the Personnel Advisory Board and the General Employees Retirement Board. The Administrative program handles Collective Bargaining and Labor Relations with the CWA (General Employees' Union), PBA (Police Union) and IAFF (Firefighters Union). In addition, Administration provides organizational development, employee recognition programs and overall support and direction to departmental staff and all City departments. The Personnel program supports all departments in the areas of position recruitment and advertisement, testing, screening, classification, compensation administration, and statutory compliance, and is primary in ensuring a uniform application of the City's Code of Conduct. The Risk program provides professional and technical assistance in administering the City's fully-insured and self-insured programs including property and casualty, workers' compensation, and specialty risk insurance, including associated claim payments, and develops and administers the City-wide safety program. The Employee Benefits program provides professional and technical assistance in administering the City's fully-insured group health, dental, and life insurance programming, retirement programming, and directs and implements City-wide employee health and wellness programming.

FY 2019 Strategic Initiatives

In FY 2019 Human Resource's strategic focus will be towards advancing the City as a flexible and resilient organization which delivers superior services. Human Resources will strive to partner with departments as they work to recruit, develop and retain an innovative workforce that is motivated to exceed customer service expectations.



Department Reorganization: For FY 2019, the Human Resources Department will undergo a reorganization that includes a change in service model to a more generalist staff to improve service and operational efficiency.

Human Resources

Budget Summary

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)					
Administration	3.00	3.00	3.00	4.67	
Personnel	3.00	2.50	2.50	3.00	
Risk	3.00	3.50	3.50	3.83	
Benefits	2.00	2.00	2.00	1.00	
Total	11.00	11.00	11.00	12.50	
<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Administration	330,127	347,813	360,200	336,900	481,400
Personnel	219,279	208,345	238,800	208,800	288,800
Risk	2,578,094	3,162,062	2,899,400	2,771,400	3,051,700
Benefits	7,637,155	8,668,726	9,387,100	9,789,800	10,773,900
Total	10,764,655	12,386,946	12,885,500	13,106,900	14,595,800
Expenditures by Category					
Personnel	856,978	926,063	960,100	913,500	1,121,200
Operating	9,888,577	11,460,883	11,925,400	12,193,400	13,474,600
Other	19,100	0	0	0	0
Capital	0	0	0	0	0
Total	10,764,655	12,386,946	12,885,500	13,106,900	14,595,800
<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	549,406	556,158	599,000	545,700	770,200
General Fund Total	549,406	556,158	599,000	545,700	770,200
Risk Management Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	10,215,249	11,830,788	12,286,500	12,561,200	13,825,600
Risk Management Fund Total	10,215,249	11,830,788	12,286,500	12,561,200	13,825,600

Human Resources

Administration Program

001-513-2310

This management program provides administrative and clerical support to the Department's three other programs. The Director supervises the Assistant Human Resources Director, Risk Manager, Benefits Supervisor, and Office Administrator. The Director is a member of the executive management team and is responsible for contributing to the development of Citywide goals, handling all Collective Bargaining and Labor Relations, and the implementation/follow-up of goals and objectives for the Human Resources Department. The Office Administrator supports Executive and Operational Management staff and provides other Citywide and department-wide support such as coordination of city-wide employee recognition programming, maintaining electronic personnel files and dissemination of the weekly employee electronic newsletter.

MAJOR CHANGES

For FY 19, Human Resources is undergoing a reorganization to improve its service delivery to customer departments. As part of the reorganization, HR staff are switching to generalist positions with specific department assignments to act as a single point of contact for all HR services. Consequently, the Risk Technician and Benefits Specialists are being reclassified as HR Generalists and partially funded through the General Fund as they take on personnel assistance duties. A part time Office Specialist is also being added to provide front desk assistance as well. Unrelated to the reorganization, the Human Resources Director is now partially funded out of Risk Fund to reflect the property and liability, Workers Compensation, and benefits duties of the position.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Human Resources Director	1.00	1.00	1.00	0.67
	HR Generalist	0.00	0.00	0.00	1.00
	HR/Benefits Supervisor	0.00	0.00	0.00	0.50
	Assistant Human Resources Director	1.00	1.00	1.00	1.00
	Office Administrator	1.00	1.00	1.00	1.00
Part-time	Office Specialist	0.00	0.00	0.00	0.50
Variable/Temporary		0.00	0.00	0.00	0.00
Total		3.00	3.00	3.00	4.67

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	318,536	332,457	345,400	325,700	444,800
	Operating	11,591	15,356	14,800	11,200	36,600
	Capital	0		0	0	0
	Other	0		0	0	0
Total		330,127	347,813	360,200	336,900	481,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	330,127	347,813	360,200	336,900	481,400
General Fund Total		330,127	347,813	360,200	336,900	481,400

Human Resources

Personnel Program

001-513-2320

This program provides service to other City departments and to the public. This program represents the Human Resources Department's commitment to assist other departments in employee recruitment, selection, appointment, promotion, training, discipline, classification, and compensation. The primary program goals are to provide equal opportunity in recruitment, selection, and retention; effective administration of rules and regulations; ready access to training opportunities; and equitable discipline. Essential to the overall program goals is administration of an equitable classification and compensation program for the City's workforce. The program will continue to focus on employee development through training and career counseling.

MAJOR CHANGES

In this program, the Recruitment and Staffing Specialist is being reclassified as a Sr. HR Generalist and partially funded out of the Risk Fund to reflect the broader duties of the position. Additionally, the HR Analyst is being changed to a Sr. HR Analyst while the Human Resources Assistant is being changed to a HR Analyst. Finally, a Compensation & Classification Analyst is being added to add capacity for pay and position analysis

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Recruitment and Staffing Specialist	1.00	1.00	1.00	0.00
Human Resources Analyst	0.00	1.00	1.00	0.50
Human Resources Technician	1.00	0.00	0.00	0.00
Human Resources Assistant	0.00	0.50	0.50	0.00
Office Specialist	1.00	0.00	0.00	0.00
Compensation & Classification HR Analyst	0.00	0.00	0.00	1.00
Sr. HR Generalist	0.00	0.00	0.00	0.50
Sr. HR Analyst	0.00	0.00	0.00	1.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
Total	3.00	2.50	2.50	3.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	159,086	163,741	169,000	161,500	211,600
Operating	60,193	44,604	69,800	47,300	77,200
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	219,279	208,345	238,800	208,800	288,800

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	219,279	208,345	238,800	208,800	288,800
General Fund Total	219,279	208,345	238,800	208,800	288,800

Human Resources

Risk Program

601-513-2330/31/33

The Risk Program provides professional assistance in the administration of protecting the City's personnel and property. The primary objective is to provide a safe working environment and reduce risk costs, which include the cost of accidental losses, insurance premiums, loss control, and administrative costs. The program administers the City's insurance programs and risk-retention functions, which include workers' compensation, general liability, vehicle liability, physical damage, property, and equipment coverages. Staff coordinates claim handling directly with members of the public through claims administration services. Additional activities include the administration of safety, loss control and related training for all City employees and facilities. The budget totals on this page reflect the combined totals for the following programs: Risk Administration (61-513-2330), Property & Liability (61-513-2331), and Workers' Compensation (61-513-2333).

MAJOR CHANGES

The HR reorganization affects the Risk program by changing the Risk Technician to a Human Resources Generalist and contains part of the funding for the Sr. HR Generalist and Human Resources Director to reflect property & liability, Workers and Compensation, and benefits duties. Finally, the Risk Manager receives a title change to the HR/Risk Manager.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Human Resources Director	0.00	0.00	0.00	0.33
Risk Manager	1.00	1.00	1.00	0.00
HR/Risk Manager	0.00	0.00	0.00	1.00
HR Generalist	0.00	0.00	0.00	0.50
SR. HR Generalist	0.00	0.00	0.00	0.50
HR Analyst	0.00	0.00	0.00	0.50
Risk and Safety Specialist	0.00	0.00	1.00	1.00
Safety and Training Coordinator	1.00	1.00	0.00	0.00
Risk Technician	1.00	1.00	1.00	0.00
Human Resources Assistant	0.00	0.50	0.50	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
Total	3.00	3.50	3.50	3.83

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	233,931	282,591	287,300	279,500	379,600
Operating	2,325,063	2,879,471	2,612,100	2,491,900	2,672,100
Capital	0	0	0	0	0
Other	19,100	0	0	0	0
Total	2,578,094	3,162,062	2,899,400	2,771,400	3,051,700

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Risk Management Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	2,578,094	3,162,062	2,899,400	2,771,400	3,051,700
Risk Management Fund Total	2,578,094	3,162,062	2,899,400	2,771,400	3,051,700

Human Resources

Risk Program (cont'd)

601-513-2330/31/33

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Property Insurance	Risk	600,000
Excess Worker's Comp Insurance	Risk	220,000
TPA Fees	Risk	100,000

Human Resources

Benefits Program

601-513-2340/41/42

The Benefits Program provides professional assistance in the administration of employee and retiree benefits. Benefit programs include health insurance, dental insurance, life insurance, flexible spending accounts, long-term disability plans, voluntary benefits, COBRA continuation, wellness programs, deferred compensation, Police/Fire retirement plan, and administration of the General Employees' Retirement Plan. Staff serves as a liaison between benefit providers and employees to develop and administer benefit programs, resolve complex issues, process timely enrollment and termination of employee benefits, conduct educational programs that promote health and wellness for employees, and contain benefit costs. The budget totals on this page reflect the combined totals for the following programs: Benefits Administration (61-513-2340), Health (61-513-2341), and Wellness (61-513-2342).

MAJOR CHANGES

The Benefits Supervisor is being reclassified as an HR/Benefits Supervisor and being partially funded out of the General Fund to reflect expanded duties. Similarly, the Benefits Specialist is also being reclassified to a HR Generalist to reflect the additional personnel assistance duties of the position.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Benefits Supervisor	1.00	1.00	1.00	0.00
Benefits Specialist	1.00	1.00	1.00	0.00
HR/Benefits Supervisor	0.00	0.00	0.00	0.50
HR Generalist	0.00	0.00	0.00	0.50
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
Total	2.00	2.00	2.00	1.00

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures					
Personnel	145,425	147,274	158,400	146,800	85,200
Operating	7,491,730	8,521,452	9,228,700	9,643,000	10,688,700
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	7,637,155	8,668,726	9,387,100	9,789,800	10,773,900

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Risk Management Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	7,637,155	8,668,726	9,387,100	9,789,800	10,773,900
Risk Management Fund Total	7,637,155	8,668,726	9,387,100	9,789,800	10,773,900

<u>MAJOR OPERATING</u>	<u>FUND</u>	Budget FY 2019
Health Insurance Premiums	Risk	10,560,000

Human Resources

Department Personnel

	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	FY18 to FY19 <u>Changes</u>
Full-time					
Human Resources Director	1.00	1.00	1.00	1.00	0.00
Assist. Human Resources Director	1.00	1.00	1.00	1.00	0.00
Risk Manager	1.00	1.00	1.00	0.00	-1.00
HR/Risk Manager	0.00	0.00	0.00	1.00	1.00
Benefits Supervisor	1.00	1.00	1.00	0.00	-1.00
HR/Benefits Supervisor	0.00	0.00	0.00	1.00	1.00
HR Generalist	0.00	0.00	0.00	2.00	2.00
Benefits Specialist	1.00	1.00	1.00	0.00	-1.00
Recruitment and Staffing Specialist	1.00	1.00	1.00	0.00	-1.00
Sr. HR Generalist	0.00	0.00	0.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	0.00
Sr. HR Analyst	0.00	0.00	0.00	1.00	1.00
Compensation & Classification HR Ar	0.00	0.00	0.00	1.00	1.00
Risk and Safety Specialist	0.00	1.00	1.00	1.00	0.00
Safety and Training Coordinator	1.00	0.00	0.00	0.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Risk Technician	1.00	1.00	1.00	0.00	-1.00
Office Specialist	0.00	0.00	0.00	0.50	0.50
Human Resources Assistant	1.00	1.00	1.00	0.00	-1.00
Part-time	0.00	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00	0.00
Total	11.00	11.00	11.00	12.50	1.50

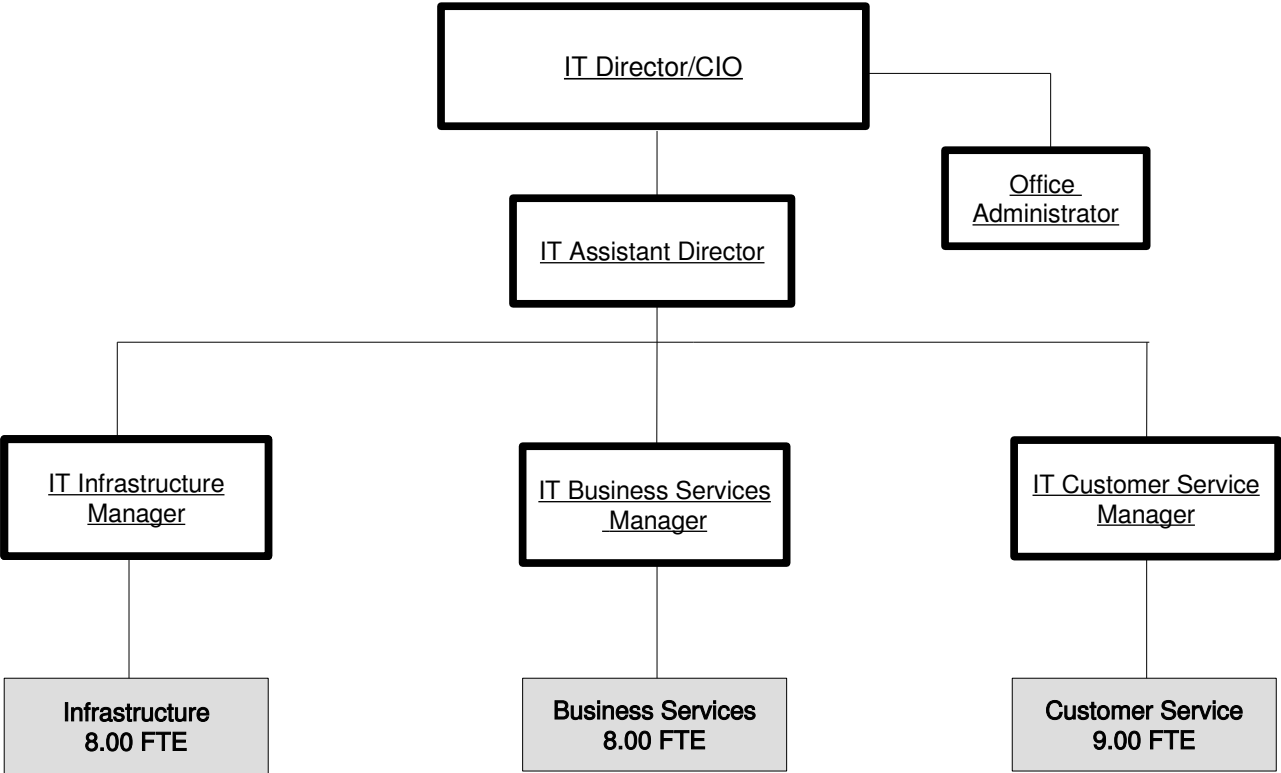
City of Largo, Florida

Information Technology Department



Harold A. Schomaker, Jr. C.G.C.I.O.
Information Technology Director/CIO

INFORMATION TECHNOLOGY
28.00 FTE



Department Summary

The Information Technology (IT) Department provides a variety of business process automation software, technology network infrastructure, business services and customer services to all City Departments. These services include items such as centralized office automation systems for word processing, email, spreadsheets, calendaring, PC support, mobile computing support, computer training, network support, software application support and project management.

IT Department staff analyze, develop, program, test, document, implement, and maintain various computer systems to satisfy the business processing needs of the City. IT staff assist with all software procurement, including departmental needs assessments and product evaluation and implementation. The IT Department also handles the physical building security infrastructure, internal network security and cyber security.

FY 2019 Strategic Initiatives

There were four distinct Strategic Plan technology projects completed this year, resulting in a list of seventeen recommendations for citywide improvements. The comprehensive list represents a combination of a) previously identified efforts currently underway, b) expansion of existing initiatives to an enterprise level, c) further targeted evaluation studies in specific areas, d) improvements to existing business processes, and e) new software solutions. While not every recommendation had a fiscal impact, many if not most were in some way associated with budget itemizations for FY19. Not all of the subsequent technology investments fall within the IT Department's budget, but have been included below for summary purposes:



- Expanded City Issued Smart Phone Deployment
- Citywide Texting Policy & Implementation (data capture)
- Replacement Enterprise Resource Planning (ERP) Software (professional consulting services)
- Citywide Training & Certifications Tracking Software (annual support)
- Standardized Technology Solutions for City Conference Rooms
- Photo Management Software
- Agenda Management Software (annual support)
- Project Management software (annual support)
- Enterprise Service Request and Work Order System (annual support)
- Deployment of Citywide Departmental Business Process Teams

Information Technology

Budget Summary

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
Administration		0.00	3.00	3.00	3.00	
Infrastructure		7.50	7.00	8.00	8.00	
Business Services		7.50	8.00	8.00	8.00	
Customer Service		9.50	9.00	9.00	9.00	
Telecommunications		0.50	0.00	0.00	0.00	
Total		25.00	27.00	28.00	28.00	
<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Division						
Administration	0	320,366	394,000	374,900	429,400	
Infrastructure	1,396,138	1,492,958	2,028,900	1,505,100	1,931,800	
Business Services	802,931	904,260	977,500	853,900	1,035,900	
Customer Service	783,314	703,210	738,300	657,900	800,000	
Telecommunications	421,082	-704	0	0	0	
Total	3,403,465	3,420,090	4,138,700	3,391,800	4,197,100	
Expenditures by Category						
Personnel	1,908,465	2,107,126	2,437,600	2,240,500	2,511,100	
Operating	894,161	1,026,166	1,244,600	1,018,300	1,138,000	
Capital	600,839	286,798	456,500	133,000	548,000	
Other	0	0	0	0	0	
Total	3,403,465	3,420,090	4,138,700	3,391,800	4,197,100	
<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
Fees:	0	0	0	0	0	
Grants:	0	0	0	0	0	
City Funds:	2,574,252	2,975,907	3,679,400	3,014,100	3,659,200	
General Fund Total	2,574,252	2,975,907	3,679,400	3,014,100	3,659,200	
Construction Services Fund						
Fees:	0	85,173	71,700	61,800	27,900	
Grants:	0	0	0	0	0	
City Funds:	0	0	0	0	0	
Construction Services Fund Total	0	85,173	71,700	61,800	27,900	
Fleet Services Fund						
Fees:	0	0	0	0	0	
Grants:	0	0	0	0	0	
City Funds:	3,083	4,999	7,700	7,200	0	
Fleet Services Fund Total	3,083	4,999	7,700	7,200	0	

Information Technology

Budget Summary

<u>Funding Sources (cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Local Option Sales Tax Fund					
Fees:	397,033	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Local Option Sales Tax Fund Total	397,033	0	0	0	0
 Solid Waste Fund					
Fees:	6,552	17,370	18,900	16,400	40,600
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Solid Waste Fund Total	6,552	17,370	18,900	16,400	40,600
 Stormwater Fund					
Fees:	97,232	110,578	85,300	80,300	169,100
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Stormwater Fund Total	97,232	110,578	85,300	80,300	169,100
 Wastewater Fund					
Fees:	325,313	226,063	275,700	212,000	300,300
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Wastewater Fund Total	325,313	226,063	275,700	212,000	300,300

Information Technology

Administration Division

001-513-1950

The Administration Division is responsible for overall Information Technology Department management. The Director and Assistant Director create and implement the strategic technology plan for the entire City, recommend policies, and set an innovative direction for the future. Department-wide costs, (ex: office supplies, research & development, vehicles) are assigned to this division.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
IT Director/CIO	0.00	1.00	1.00	1.00
IT Assistant Director	0.00	1.00	1.00	1.00
Office Administrator	0.00	1.00	1.00	1.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
<i>Total</i>	0.00	3.00	3.00	3.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	0	307,466	342,500	336,600	362,800
Operating	0	12,900	28,000	18,300	43,600
Capital	0	0	23,500	20,000	23,000
Other	0	0	0	0	0
Total	0	320,366	394,000	374,900	429,400

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees:	0	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	0	320,366	394,000	374,900	429,400
General Fund Total	0	320,366	394,000	374,900	429,400

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Replacement IT Vehicles	General	23,000

Information Technology

Infrastructure Division

001/212/401-513-1910

The Infrastructure Division is responsible for the design, implementation, maintenance and life-cycle management of all networks, computer room operations, computer servers (physical and virtual, security (badge, network, and cyber), computer operating systems, wireless infrastructure, voice and data circuits, and enterprise desktop tools. This is the backbone of the City's computing environment.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
IT Director/CIO	0.25	0.00	0.00	0.00
IT Infrastructure Manager	1.00	1.00	1.00	1.00
IT Systems Administrator	3.00	3.00	3.00	3.00
IT Network Administrator	2.00	2.00	3.00	3.00
IT Security Administrator	1.00	1.00	1.00	1.00
Office Administrator	0.25	0.00	0.00	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
Total	7.50	7.00	8.00	8.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	676,628	655,033	763,000	720,400	766,600
Operating	245,258	711,281	832,900	671,700	640,200
Capital	474,252	126,644	433,000	113,000	525,000
Other	0	0	0	0	0
Total	1,396,138	1,492,958	2,028,900	1,505,100	1,931,800

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees:	0	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	998,978	1,492,958	2,019,900	1,490,800	1,922,800
General Fund Total	998,978	1,492,958	2,019,900	1,490,800	1,922,800

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Local Option Sales Tax Fund					
Fees:	397,033	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Local Option Sales Tax Fund Total	397,033	0	0	0	0

Information Technology

Infrastructure Division

001/212/401-513-1910

Funding Sources (cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund					
Fees:	127	0	9,000	14,300	9,000
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Wastewater Fund Total	127	0	9,000	14,300	9,000

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
City Voice Services – Land	General	110,000
City Voice Services – Wireless	General	55,000
Data Circuits	General	63,000

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
New Data Backup Software/Hardware	General	75,000
Server Replacement Program	General	150,000

Information Technology

Business Services Division

001/209/210/401/500-513-1920

The Business Services Division is responsible for analysis, design, project implementation, data management, and development tool maintenance for departmental business applications, business process re-engineering, application integration, robots, and databases. IT staff work directly with other City departmental personnel and/or IT Departmental Technology Specialists to identify appropriate technology to enhance business processes through automation.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
IT Director/CIO	0.25	0.00	0.00	0.00
IT Business Services Manager	0.00	1.00	1.00	1.00
Integration Manager	1.00	0.00	0.00	0.00
Analyst and Database Admin.	2.00	0.00	0.00	0.00
IT Programmer/Analyst	0.00	2.00	0.00	0.00
IT Project Manager	0.00	0.00	1.00	1.00
IT Business Analyst	1.00	1.00	1.00	1.00
IT Enterprise Application Administrator	0.00	1.00	2.00	2.00
IT GIS Administrator	1.00	1.00	1.00	1.00
Office Administrator	0.25	0.00	0.00	0.00
Engineering Technician (I, II, III)	2.00	0.00	0.00	0.00
IT GIS Analyst	0.00	2.00	2.00	2.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
<i>Total</i>	7.50	8.00	8.00	8.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	572,912	520,941	680,000	592,700	693,400
Operating	230,019	223,455	297,500	261,200	342,500
Capital	0	159,864	0	0	0
Other	0	0	0	0	0
Total	802,931	904,260	977,500	853,900	1,035,900

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees:	0	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	450,533	547,028	624,800	566,100	675,800
General Fund Total	450,533	547,028	624,800	566,100	675,800

Information Technology

Business Services Division

001/209/210/401/500-513-1920

Funding Sources (cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Building Fund					
Fees:	0	85,173	71,700	61,800	27,900
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Building Fund Total	0	85,173	71,700	61,800	27,900
Solid Waste Fund					
Fees:	0	6,283	7,400	5,600	7,600
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Solid Waste Fund Total	0	6,283	7,400	5,600	7,600
Stormwater Fund					
Fees:	91,451	100,412	73,800	69,300	136,100
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
	91,451	100,412	73,800	69,300	136,100
Wastewater Fund					
Fees:	260,947	165,364	199,800	151,100	188,500
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Wastewater Fund Total	260,947	165,364	199,800	151,100	188,500
<u>MAJOR OPERATING</u>			<u>FUND</u>		<u>Budget FY 2019</u>
EAM Annual Support			General, Building, Solid Waste,		
ERP Software Replacement			Stormwater, Wastewater		68,000
			General		50,000
GIS Annual Cost			General, Building,		
			Stormwater, Wastewater		65,000

Information Technology

Customer Service Division

001/210/401/500/600-513-1930

The Customer Service Division is responsible for Help Desk operations, all personal computer functions, printer maintenance, user network access, new employee computer training, technology equipment purchases, and inventory of supplies for the IT Department.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
IT Director/CIO	0.25	0.00	0.00	0.00
IT Customer Service Manager	0.00	1.00	1.00	1.00
Technical Support Manager	1.00	0.00	0.00	0.00
IT Technical Specialist	8.00	8.00	8.00	8.00
Office Administrator	0.25	0.00	0.00	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
Total	9.50	9.00	9.00	9.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	605,668	623,686	652,100	590,800	688,300
Operating	152,506	79,234	86,200	67,100	111,700
Capital	25,140	290	0	0	0
Other	0	0	0	0	0
Total	783,314	703,210	738,300	657,900	800,000

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees:	0	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	703,659	616,259	640,700	582,300	631,200
General Fund Total	703,659	616,259	640,700	582,300	631,200

Fleet Services Fund					
Fees:	0	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	3,083	4,999	7,700	7,200	0
Fleet Services Fund Total	3,083	4,999	7,700	7,200	0

Solid Waste Fund					
Fees:	6,552	11,087	11,500	10,800	33,000
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Solid Waste Fund Total	6,552	11,087	11,500	10,800	33,000

Information Technology

Customer Service Division

001/210/401/500/600-513-1930

Funding Sources (cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Stormwater Fund					
Fees:	5,781	10,166	11,500	11,000	33,000
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Stormwater Fund Total	5,781	10,166	11,500	11,000	33,000
 Wastewater Fund					
Fees:	64,239	60,699	66,900	46,600	102,800
Grants:	0	0	0	0	0
City Funds:	0	0	0	0	0
Wastewater Fund Total	64,239	60,699	66,900	46,600	102,800

Information Technology

Telecommunications Program

001-513-1940

The Telecommunications Program was eliminated for the FY 2017 budget. Personnel costs were merged into the IT Administration Division and operating costs were merged into Infrastructure.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
IT Director/CIO	0.25	0.00	0.00	0.00
Office Administrator	0.25	0.00	0.00	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
<i>Total</i>	0.50	0.00	0.00	0.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	53,257	0	0	0	0
Operating	266,378	-704	0	0	0
Capital	101,447	0	0	0	0
Other	0	0	0	0	0
Total	421,082	-704	0	0	0

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees:	0	0	0	0	0
Grants:	0	0	0	0	0
City Funds:	421,082	-704	0	0	0
General Fund Total	421,082	-704	0	0	0

Information Technology

Personnel by Department

	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	FY18 to FY19 Changes
Full-time					
IT Director/CIO	1.00	1.00	1.00	1.00	0.00
IT Assistant Director	0.00	1.00	1.00	1.00	0.00
IT Infrastructure Manager	1.00	1.00	1.00	1.00	0.00
IT Business Services Manager	0.00	1.00	1.00	1.00	0.00
IT Integration Manager	1.00	0.00	0.00	0.00	0.00
IT Customer Service Manager	0.00	1.00	1.00	1.00	0.00
Technical Support Manager	1.00	0.00	0.00	0.00	0.00
IT Systems Administrator	3.00	3.00	3.00	3.00	0.00
Analyst and Database Admin.	2.00	0.00	0.00	0.00	0.00
IT Programmer/Analyst	0.00	2.00	0.00	0.00	0.00
IT Project Manager	0.00	0.00	1.00	1.00	0.00
IT Business Analyst	1.00	1.00	1.00	1.00	0.00
IT Network Administrator	2.00	2.00	3.00	3.00	0.00
IT Security Administrator	1.00	1.00	1.00	1.00	0.00
IT Enterprise Application Admin.	0.00	1.00	2.00	2.00	0.00
IT GIS Administrator	1.00	1.00	1.00	1.00	0.00
IT Technical Specialist (I, II, III)	8.00	8.00	8.00	8.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Engineering Technician (I, II, III)	2.00	0.00	0.00	0.00	0.00
IT GIS Analyst	0.00	2.00	2.00	2.00	0.00
Part-time	0.00	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00	0.00
Total	25.00	27.00	28.00	28.00	0.00

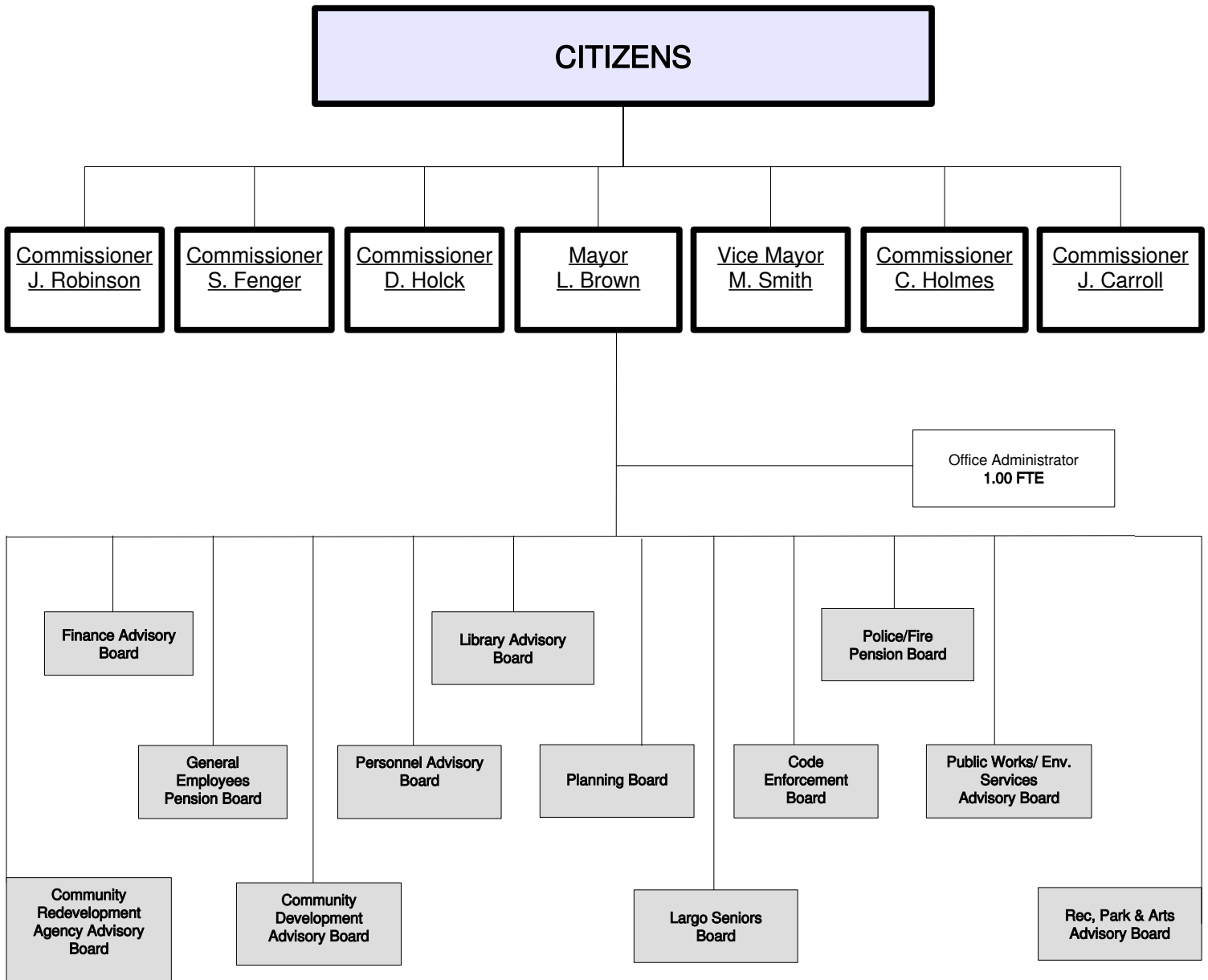
City of Largo, Florida

Legislative Department



Dr. Woody Brown
Mayor

Henry P. Schubert, ICMA-CM
City Manager



Legislative

City Commission Program

001-511-0610

The City Commission is the legislative and policy making body of the City. The Commission consists of the Mayor and six Commissioners who are elected at-large for staggered four-year terms. The Mayor is the presiding officer at City Commission meetings and possesses the same voting powers as a Commissioner.

The City Commission is empowered to establish City policy, to provide for the exercise of all duties and obligations imposed upon the City by City Charter and law, and to secure the general health, safety, and welfare of the City and its citizens. The Commission discusses and adopts all ordinances and resolutions necessary to execute any of the City's powers. The Commission appoints the City Manager and approves the City Manager's appointments of City Attorney, Assistant City Manager, and City Clerk.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Commissioners (Elected)	7.00	7.00	7.00	7.00
Office Administrator	1.00	1.00	1.00	1.00
Part-time	0.00	0.00	0.00	0.00
Temporary	0.00	0.00	0.00	0.00
Total	8.00	8.00	8.00	8.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	264,175	274,690	294,400	282,300	299,800
Operating	40,945	61,321	72,000	72,000	86,400
Capital	0	0	0	0	0
Other	10,000	0	0	0	0
Total	315,120	336,011	366,400	354,300	386,200

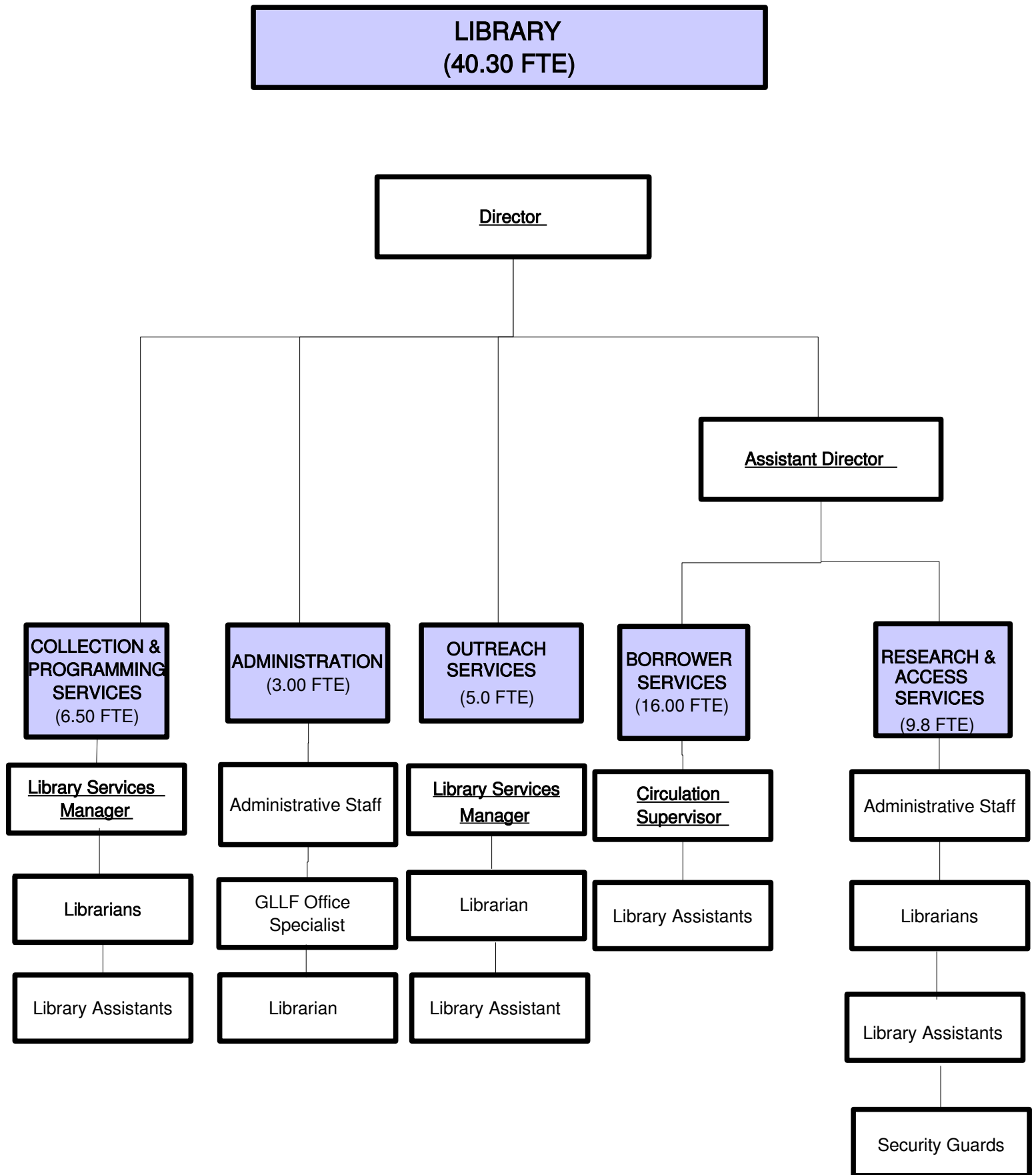
<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	315,120	336,011	366,400	354,300	386,200
General Fund Total	315,120	336,011	366,400	354,300	386,200

City of Largo, Florida

Library Department



Casey B. McPhee
Library Director



Department Summary

The Library enriches lives and builds community through attentive customer service and by providing programs and services that inform and inspire. The Library provides access to a multiple format materials collection, Internet and online resources, meeting spaces, and a collaborative learning environment. The Library's Strategic Plan defines four focus areas, Awareness of Services, Community Engagement, Discovery in Literacy, and Technology Access and Support. Staff will work with patrons to improve literacy, assist in locating and checking out materials, offer instruction in library and technology use, and provide informative and thought provoking programs.

The Library was designed to be the living-room of the community with places to gather, learn and socialize. Children, Teens and Adults can access a variety of programs, services and materials. Three major services stand out among program offerings, Youth literacy, English Language Learning, and Genealogy and Local History. Two library support groups, Friends of the Largo Library and Greater Largo Library Foundation (GLLF) provide advocacy and funding for the library.

FY 2019 Strategic Initiatives

In FY 2019, the Largo Public Library will build on the initiatives undertaken in FY 2018 with the development of outreach services and the acquisition of a Bookmobile. The outreach efforts will continue to focus on underserved residents, enhancing youth services, and cultivating new partnerships that will delivery boundary-spanning results. The Library continues to focus on creativity in service delivery, finding new ways to reach its audience and ensuring a valuable return-on-investment for non-traditional library services and materials.



Bookmobile in the Community: With the acquisition in the Bookmobile in FY 2018, the Outreach program in FY 2019 will continue to focus on reaching underserved residents with resources from the Bookmobile, bring the Largo Public Library to people and places in the community who may not traditionally access library services at the main Library building.



Marketing & Special Events: The Library strives to ensure services are utilized by and valuable to residents and will continue those efforts in FY 2019 by identifying new ways to reach our audience and ensure that new and non-traditional library services are creating a strong return-on-investment for the community.

Library

Budget Summary

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
Administration		3.90	3.90	2.90	3.00	
Outreach Services		0.00	5.00	5.00	5.00	
Collection & Prgming. Svcs.		10.50	7.50	6.50	6.50	
Borrower Services		17.00	16.00	17.00	16.00	
Research & Access Svcs.		10.80	7.80	9.80	9.80	
Total		42.20	40.20	41.20	40.30	
<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program						
Administration	1,194,905	1,243,847	1,534,000	1,007,300	1,284,600	
Outreach Services	0	218,990	383,900	303,400	339,700	
Collection & Prgming. Svcs.	797,783	905,047	846,200	809,400	812,300	
Borrower Services	757,495	786,389	875,400	779,800	880,200	
Research & Access Svcs.	654,673	429,510	555,600	529,600	745,300	
Total	3,404,856	3,583,783	4,195,100	3,429,500	4,062,100	
Expenditures by Category						
Personnel	2,018,425	2,006,565	2,282,800	2,115,600	2,371,000	
Operating	1,078,152	1,061,919	1,276,700	925,300	1,222,500	
Capital	308,279	515,299	635,600	388,600	468,600	
Other	0	0	0	0	0	
Total	3,404,856	3,583,783	4,195,100	3,429,500	4,062,100	
Funding Sources						
		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
Library Fees	34,993	36,553	37,000	35,000	35,000	
Library Fines	65,059	59,157	65,000	60,000	60,000	
Library Sales	2,585	2,404	1,500	2,500	2,500	
Library Room Rental	6,924	7,426	7,000	8,000	7,000	
Grants/Donations						
Pinellas Pub. Lib. Coop.	579,464	645,258	622,000	645,300	622,000	
General Donations	35	2,575	1,200	2,500	1,200	
Grtr. Largo Lib. Found.	95,287	31,282	302,600	72,800	302,600	
Friends of Largo Library	48,112	12,298	50,000	25,000	50,000	
City Funds	2,565,387	2,781,838	3,093,800	2,563,400	2,966,800	
General Fund Total	3,397,846	3,578,791	4,180,100	3,414,500	4,047,100	
Trust Fund						
Fees	0	0	0	0	0	
City Funds	0	0	0	0	0	
Grants/Donations	7,010	4,992	15,000	15,000	15,000	
Trust Fund Total	7,010	4,992	15,000	15,000	15,000	

Library

Administration

001/810/811-571-2510

Library Administration is responsible for the strategic planning and implementation of library services, and oversees department purchasing, management and producing statistical and financial reports. The Director coordinates and supervises three library programs, Administration, Collection and Programming Services, and Research and Access Services. The development and continuity of alternative funding sources, including the Pinellas Public Library Cooperative (PPLC), the Friends of the Largo Library and the Greater Largo Library Foundation (GLLF), are the responsibility of the Director. Both PPLC and the Tampa Bay Library Cooperative (TBLC) require administrative involvement for the development of cooperative inter-library activities which expand residents' access to collections and information.

MAJOR PROGRAM CHANGES

Library Administration personnel changes include a reduction of a shared Office Administrator (.4 FTE) and the increase of a part-time Office Specialist to full-time (additional .5 FTE).

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Library Director	1.00	1.00	1.00	1.00
	Librarian	0.00	1.00	1.00	1.00
	Office Administrator	0.40	0.40	0.40	0.00
	Development Specialist	1.00	1.00	0.00	0.00
	Office Specialist	0.00	0.00	0.50	1.00
	Community Service Aide	0.00	0.00	0.00	0.00
	Library Security Guard	1.00	0.00	0.00	0.00
Part-time	Library Security Guard	0.50	0.00	0.00	0.00
	Library Assistant	0.00	0.50	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		3.90	3.90	2.90	3.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	302,985	269,066	347,400	277,500	275,700
Operating	887,625	827,466	981,600	724,800	923,900
Capital	4,295	147,315	205,000	5,000	85,000
Other	0	0	0	0	0
Total	1,194,905	1,243,847	1,534,000	1,007,300	1,284,600

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
General Fund					
Fees	0	0	0	0	0
Grants/Donations	95,322	33,857	303,800	4,200	54,200
City Funds	1,092,573	1,204,998	1,215,200	988,100	1,215,400
General Fund Total	1,187,895	1,238,855	1,519,000	992,300	1,269,600

Library

Administration

001/810/811-571-2510

Funding Sources (cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Trust Fund					
Fees	0	0	0	0	0
Grants/Donations	7,010	4,992	15,000	15,000	15,000
City Funds	0	0	0	0	0
Trust Fund Total	7,010	4,992	15,000	15,000	15,000

Library

Outreach Services

001-571-2520

Community Outreach Services staff coordinate the English Language Learning (ELL) program and the library's continuing outreach efforts to take library resources beyond the library walls. ELL staff is responsible for tutor training, student support, materials selection, coordinates citizenship classes with local partners and educational support. Outreach staff takes collection, technology resources, and programs to patrons who lack transportation to the library. The targeted service populations are considered underserved, so collection and programs will be tailored to their needs. There will be an emphasis on children and older adult services, but this will not preclude the needs of teens and adults. Partnerships with other organizations will expand the effectiveness of this program.

MAJOR PROGRAM CHANGES

One Library Services Manager position (1.00 FTE) was deleted and a Community Outreach Coordinator (1.00 FTE) was added for FY 2019.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Library Services Manager	0.00	1.00	1.00	0.00
	Community Outreach Coordinator	0.00	0.00	0.00	1.00
	Librarian	0.00	1.00	1.00	1.00
	Library Assistant II	0.00	1.00	1.00	1.00
	Librarian Assistant	0.00	1.00	1.00	1.00
Part-time	Library Assistant	0.00	1.00	1.00	1.00
Temporary		0.00	0.00	0.00	0.00
Total		0.00	5.00	5.00	5.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	0	209,796	268,300	296,900	276,700
Operating	0	9,194	65,600	6,500	63,000
Capital	0	0	50,000	0	0
Other	0	0	0	0	0
Total	0	218,990	383,900	303,400	339,700

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
General Fund					
Fees	0	0	0	0	0
Grants/Donations	0	0	0	0	100,000
City Funds	0	0	383,900	303,400	239,700
General Fund Total	0	0	383,900	303,400	339,700

Library

Collection & Programming Services

001-571-2530

Collection and Programming Services staff coordinates publicity and marketing projects for all library services, including website maintenance, library services to children and teens, and collection development, acquisitions, cataloging and processing of library materials. Librarians and Library Assistants are responsible for providing the services outlined in the Library's Strategic Plan as they pertain to children, teens and families. Staff assist with customer inquiries, reader's advisory assistance, reading readiness programs and the maintenance of the collection in this area. Programming services staff coordinate services for children and teen.

Children's Services: Staff provide reading readiness educational programming promoting children's literature for pre-school and school aged children. The Children's Services staff present weekly pre-school programs throughout the year, as well as a major summer reading program.

Teen Services: Customer service in this area is designed for ages 14–18. The Teen Room is a special area for study, school group projects and recreational reading. Staff provide assistance in using resources, plan and implement specialized programs, and are responsible for this area's collection development.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Library Services Manager	1.00	1.00	1.00	1.00
	Library Services Coordinator	1.00	0.00	0.00	0.00
	Librarian	2.00	2.00	1.00	1.00
	Library Assistant II	0.00	1.00	1.00	1.00
	Library Assistant	4.00	3.00	3.00	3.00
Part-time	Library Assistant	2.50	0.50	0.50	0.50
Temporary		0.00	0.00	0.00	0.00
Total		10.50	7.50	6.50	6.50

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	452,607	476,846	402,300	378,300	367,900
Operating	41,192	60,217	63,300	47,500	60,800
Capital	303,984	367,984	380,600	383,600	383,600
Other	0	0	0	0	0
Total	797,783	905,047	846,200	809,400	812,300

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Library Room Rental*	6,924	7,426	7,000	8,000	7,000
Grants/Donations	48,112	12,298	50,000	50,000	50,000
City Funds	742,747	885,323	789,200	751,400	755,300
General Fund Total	797,783	905,047	846,200	809,400	812,300

Library

Borrower Services

001-571-2540

Borrower Services is supervised by the Circulation Supervisor and overseen by the Assistant Library Director. The Circulation Supervisor manages the staff responsible for inter-library loan, patron requests for titles, and the check-out, check-in, and the use of library equipment and services. Approximately 3,000 items are processed by staff in this area daily. Staff are responsible for customer service in public areas, the telephone answer center, and the drive-thru.

Other responsibilities include overdues processing, answering questions about library resources, programs and services, assisting patrons with basic computer tasks and software usage, and in using self checkout, the computer catalog, and copiers. Staff collect and report fines and fees for late, lost and damaged materials, and coordinate retrievals of overdues.

MAJOR PROGRAM CHANGES

The Circulation Supervisor position was reclassified to Borrower Services Manager for FY 2019.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Circulation Supervisor	1.00	1.00	1.00	0.00
	Borrower Services Manager	0.00	0.00	0.00	1.00
	Library Assistant	10.00	10.00	10.00	10.00
	Library Assistant II	2.00	1.00	2.00	1.00
Part-time	Library Assistant	4.00	4.00	4.00	4.00
	Library Aide	0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		17.00	16.00	17.00	16.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	693,300	729,724	795,100	725,800	803,000
Operating	64,195	56,665	80,300	54,000	77,200
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	757,495	786,389	875,400	779,800	880,200

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
General Fund					
Fees					
Library Room Rental*	65,059	59,157	65,000	60,000	60,000
Grants/Donations	0	0	0	0	0
City Funds	446,427	727,232	810,400	719,800	820,200
General Fund Total	511,486	786,389	875,400	779,800	880,200

Library

Research & Access Services

001-571-2550

Research and Access Services and Borrower Services are supervised by the Assistant Library Director. Staff in Research and Access Services provide customer service and ensure that online resources and information are available in appropriate formats. Service delivery is offered via telephone, in person, and through online and virtual transactions. Librarians are responsible for providing services outlined in the Library's Strategic Plan as they pertain to adults and families. Staff provide requested general and individualized reference service, and oversee the integrated Library computer system. Staff also gather and report library usage statistics.

MAJOR PROGRAM CHANGES

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time					
	Assistant Director	1.00	1.00	1.00	1.00
	Operational Secretary	1.00	1.00	1.00	1.00
	Librarian	3.00	1.00	2.00	2.00
	Inter Library Loan Specialist	2.00	0.00	0.00	0.00
	Library Assistant II	2.00	3.00	4.00	4.00
	Security Guard	0.00	1.00	1.00	1.00
Part-time					
	Librarian	1.30	0.30	0.30	0.30
	Security Guard	0.50	0.50	0.50	0.50
Temporary					
		0.00	0.00	0.00	0.00
Total		10.80	7.80	9.80	9.80

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
	Personnel	569,533	321,133	469,700	647,700
	Operating	85,140	108,377	85,900	97,600
	Capital	0	0	0	0
	Other	0	0	0	0
Total		654,673	429,510	555,600	745,300

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
General Fund					
	Fees				
	Library Fees	34,993	36,553	37,000	35,000
	Library Sales	2,585	2,404	1,500	2,500
	Grants/Donations	0	0	0	0
	City Funds	617,095	390,553	517,100	707,800
General Fund		654,673	429,510	555,600	745,300

Library

Personnel by Department

Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	FY18 to FY19 Changes
Full-time					
Director	1.00	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	1.00	0.00
Borrower Services Manager	0.00	0.00	0.00	1.00	1.00
Office Administrator	0.40	0.40	0.40	0.00	-0.40
Development Specialist	1.00	1.00	0.00	0.00	0.00
Librarian	5.00	5.00	5.00	5.00	0.00
Library Services Manager	1.00	2.00	2.00	1.00	-1.00
Library Services Coordinator	1.00	0.00	0.00	0.00	0.00
Circulation Supervisor	1.00	1.00	1.00	0.00	-1.00
Library Outreach Coordinator	0.00	0.00	0.00	1.00	1.00
Inter Library Loan Specialist	2.00	0.00	0.00	0.00	0.00
Library Assistant	16.00	14.00	14.00	14.00	0.00
Library Assistant II	2.00	7.00	7.00	7.00	0.00
Operational Secretary	1.00	1.00	1.00	1.00	0.00
Community Service Aide	0.00	0.00	0.00	0.00	0.00
Library Security Guard	1.00	1.00	1.00	1.00	0.00
Office Specialist	0.00	0.00	0.00	1.00	1.00
Part-Time					
Librarian	1.30	0.30	0.30	0.30	0.00
Library Assistant	6.50	6.00	5.50	5.50	0.00
Library Assistant II	0.00	0.00	0.00	0.00	0.00
Library Aide	0.00	0.00	0.00	0.00	0.00
Library Security Guard	0.50	0.50	0.50	0.50	0.00
Office Specialist	0.00	0.00	0.50	0.00	-0.50
Total	41.70	41.20	40.20	40.30	0.10

Library

Grants and Donations

Pinellas Public Library Cooperative (PPLC) funding fluctuates. It is determined by the audited per capita expenditures for library operations and circulation usage statistics for non-residents.

The Development Specialist previously supported by reimbursement from the Greater Largo Library Foundation (GLLF) is no longer included in the Library budget.

GLLF sponsors library programs, enhanced services, and supports staff initiatives as outlined in the Library Strategic Plan objectives. In FY 2018, GLLF will fund the purchase of the Bookmobile and associated start-up and operating costs related to materials and maintenance.

The Friends of Largo Library also support the library by funding programs, services and initiatives not in the Library's budget. The Friends fund equipment updates, the Largo Turns a Page community wide reading event, children's programs and reading incentives.

<u>Grant Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Pinellas Public Library Cooperative	579,464	645,258	622,000	626,000	626,000
General Donations	35	2,575	1,200	4,200	4,200
Greater Largo Library Foundation	95,287	31,282	302,600	0	50,000
Friends of Largo Library	48,112	12,298	50,000	50,000	50,000
Total	722,898	691,413	975,800	680,200	730,200

In-Kind Donations*

Furniture / Fixtures / Equipment	0	0	0	0	0
Library Materials	0	0	0	0	0
Guest Speakers	0	0	0	0	0
Other	0	0	0	0	0
In-Kind Donations Total	0	0	0	0	0

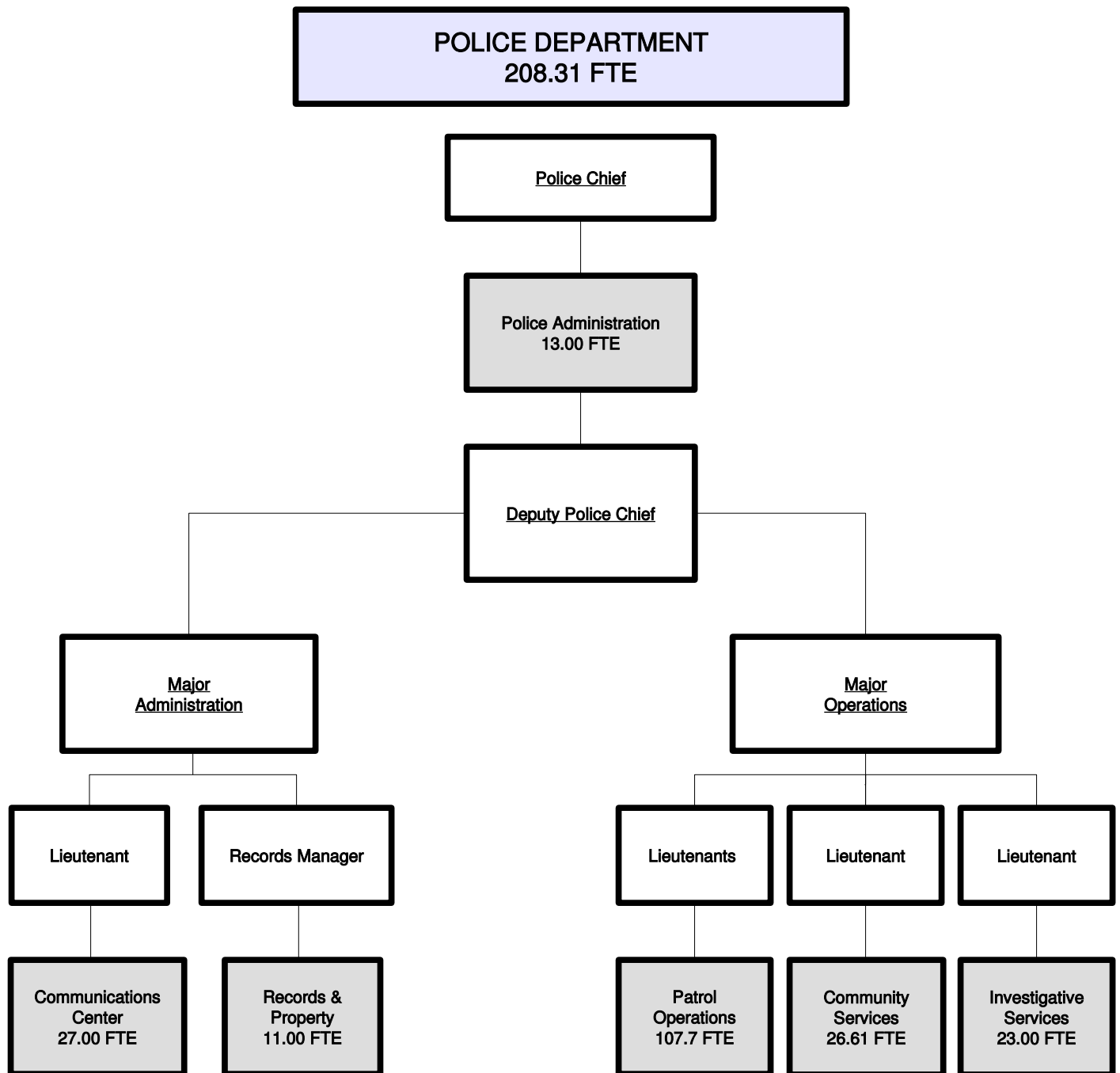
*Not included towards general revenues or expenditures.

City of Largo, Florida

Police Department



Jeffrey K. Undestad
Police Chief



Police Department

Department Summary

The Police Department's mission is to improve the quality of life by joining the community in solving problems, reducing both crime and the fear of crime. It is the Police Department's responsibility to provide the community with a sense of security, safety, and confidence in the Department. The Department's major emphasis is on responding to routine and emergency calls for service, providing traffic safety activities, proactively searching for and stopping crimes in progress, and promoting community policing and problem-oriented policing initiatives.

FY 2019 Department-wide Initiatives

The primary focus of the Police Department for FY 2019 is the fulfillment of the City's Public Health and safety initiatives. Officers strive every day to provide responsive, high-quality public safety services that meet the community's needs using proactive tools and methods.



Crime Trend Analysis: The Department will continue to analyze patrol and specialty units to ensure that new alternative crime trends are adequately addressed. With the three additional officers budgeted for 2019 the Department evaluated the need to provide resources to citizens in crisis. The need resulted in the creation a Mental Health Liaison Officer that will partner with Directions for Living. The remaining two officers will be assigned to the Problem Oriented Policing Unit to address special concerns from the community.



Social Media: Through the new Largo Police App and other social media the Department will increase public awareness related to crime trends/statistics and other public safety information.



Succession Planning: The Department leadership will develop a succession planning methodology to ensure adequate staffing is available for planned retirements. The departments Records Manager will be retiring late in 2018. Staff has partnered with OMB to evaluate Division needs and potential efficiencies.

Police Department

Budget Summary

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
Police Administration		10.50	12.50	13.00	13.00	
Office of Community Services		23.11	26.11	25.11	25.11	
Patrol Operations		106.70	104.70	104.70	107.70	
Investigative Services Section		23.00	23.00	23.00	23.00	
Records, Property and Evidence		11.00	11.00	11.00	11.00	
Communications Center		26.50	26.50	27.00	27.00	
Total		200.81	203.81	203.81	206.81	
<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program						
Police Administration	1,902,218	2,006,570	2,168,100	2,154,900	2,439,500	
Office of Community Svc.	1,564,105	1,716,018	1,770,900	2,037,700	2,117,100	
Patrol Operations	13,338,639	13,841,500	14,337,300	14,120,800	15,844,400	
Investigative Services	2,422,050	2,495,009	2,871,200	2,780,200	3,221,300	
Records and Property	620,108	645,502	705,600	645,500	696,400	
Communications Center	1,835,324	2,073,908	2,758,900	2,491,800	2,614,900	
Total	21,682,444	22,778,507	24,612,000	24,230,900	26,933,600	
Expenditures by Category						
Personnel	17,736,175	19,037,394	20,154,200	19,950,900	22,342,000	
Operating	2,408,298	2,461,998	2,667,700	2,765,300	2,517,200	
Capital	1,537,971	1,275,116	1,790,100	1,514,700	2,035,500	
Other	0	4,000	0	0	38,900	
Total	21,682,444	22,778,507	24,612,000	24,230,900	26,933,600	
<u>Funding Sources</u>						
		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
State Pension Contrib.	612,474	626,715	612,500	612,500	627,000	
Fees	460,380	519,873	463,500	613,800	521,100	
Grants/Donations	30,439	8,199	34,000	28,000	14,000	
City Funds	19,040,775	20,226,562	21,783,800	21,390,200	23,925,200	
General Fund Total	20,144,068	21,381,349	22,893,800	22,644,500	25,087,300	
Local Option Sales Tax Fund						
Fees	0	0	0	0	0	
Grants	0	0	0	0	0	
City Funds	1,366,211	1,193,353	1,508,600	1,514,700	1,700,500	
Local Option Sales Tax Fund Total	1,366,211	1,193,353	1,508,600	1,514,700	1,700,500	
Trust Fund						
State / Federal Forfeiture	119,986	119,371	106,800	0	76,900	
Grants/Donations	52,180	84,434	79,400	71,700	68,900	
City Funds	0	0	23,400	0	0	
Trust Fund Total	172,165	203,805	209,600	71,700	145,800	

Police Department

Police Administration

001/212/812/813-521-3911

The Police Chief and command staff are responsible for the overall administration of police services to the community. This program provides leadership to guide the organization toward accomplishing its mission and long term goals. Responsibilities include developing strategic educational enforcement and operational plans and policies to address crime and traffic safety; selecting and promoting highly qualified employees to ensure quality services and leadership are in place for the future; ensuring that good order, discipline and the public's trust are safeguarded; and creating an organizational climate which promotes teamwork and prudent risk taking.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Police Chief	1.00	1.00	1.00	1.00
	Deputy Police Chief	1.00	1.00	1.00	1.00
	Police Major	2.00	2.00	2.00	2.00
	Police Lieutenant	0.50	0.50	1.00	1.00
	Police Sergeant	1.00	1.00	1.00	1.00
	Police Officer	1.00	3.00	3.00	3.00
	Office Administrator	1.00	1.00	1.00	1.00
	Operational Secretary	1.00	1.00	1.00	1.00
	Office Specialist	1.00	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		10.50	12.50	13.00	13.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	1,322,202	1,482,131	1,759,400	1,762,100	1,886,300
Operating	580,016	492,497	384,000	362,000	480,100
Capital	0	27,942	24,700	30,800	45,600
Other	0	4,000	0	0	27,500
Total	1,902,218	2,006,570	2,168,100	2,154,900	2,439,500

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
General Fund					
Fees: Reimbursable OT	234,081	290,578	225,000	375,000	275,000
Grants	0	0	0	0	0
City Funds	1,623,450	1,647,357	1,889,100	1,708,200	2,062,000
General Fund Total	1,857,531	1,937,935	2,114,100	2,083,200	2,337,000

Local Option Sales Tax					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	24,700	30,800	33,600
Local Option Sales Tax Fund Total	0	0	24,700	30,800	33,600

Police Department

Police Administration

001/212/812/813-521-3911

Funding Sources (Cont.)

Trust Funds

Fees	0	0	0	0	0
Grant: Education Trust	44,687	68,635	54,000	48,300	10,000
Grant: Donations	0	0	0	23,400	58,900
Trust Funds Total	44,687	68,635	54,000	71,700	68,900

MAJOR OPERATING

Ammo & Weapons

FUND
General

Budget
FY 2019
64,500

MAJOR CAPITAL

Police Department Vehicle Replacements

FUND
LOST

Budget
FY 2019
33,600

Police Department

Office of Community Services

001-521-3912

The Office of Community Services serves as a direct liaison to the community. Community Services is responsible for coordinating the Department's neighborhood crime watch program, senior services, and the volunteer and chaplaincy programs. The Problem Oriented Policing (POP) Program resides in Community Services. POP is an investigative unit designed to resolve long term, patterned problems that are not as easily addressed by uniformed officers. The School Resource Officers are also a part of this program.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Police Lieutenant	1.00	1.00	0.00	0.00
	Police Sergeant	2.00	2.00	2.00	2.00
	Police Officer	9.00	12.00	12.00	12.00
	Police Services Coordinator	1.00	1.00	0.00	0.00
	Civilian Support Supervisor	0.00	0.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable	School Crossing Guard	10.11	10.11	10.11	10.11
Total		23.11	26.11	25.11	25.11

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	1,541,624	1,686,698	1,737,400	2,015,100	2,081,300
Operating	22,481	29,320	33,500	22,600	35,800
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	1,564,105	1,716,018	1,770,900	2,037,700	2,117,100

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees – SROs	219,436	224,483	233,500	231,800	241,100
Grants	0	0	0	0	0
City Funds	1,344,669	1,491,535	1,537,400	1,805,900	1,876,000
General Fund Total	1,564,105	1,716,018	1,770,900	2,037,700	2,117,100

Police Department

Patrol Operations

001/212/814-521-3932

Uniformed Patrol Officers are the first responders providing public safety and police services to the community. Uniformed officers are the most visible representatives of the Police Department. Officers respond to calls for service and emergency situations. Calls for service include reports of thefts, criminal mischief, disorderly subjects or juvenile problems. Emergency calls include armed robbery, aggravated battery, suicidal subjects, domestic battery, and homicides. Patrol Operations is responsible for proactively enforcing traffic laws and patrolling assigned areas to provide a visible presence and observe potential criminal activity.

MAJOR PROGRAM CHANGES

Three Police Officers are being added in FY19 as part of the Public Safety Staffing Plan.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Police Lieutenant	3.00	3.00	3.00	3.00
	Police Sergeant	13.00	13.00	13.00	13.00
	Police Officer	90.00	88.00	88.00	91.00
Part-time	Service Worker	0.70	0.70	0.70	0.70
Temporary	School Crossing Guard Coord.	0.00	0.00	0.00	0.00
	School Crossing Guard	0.00	0.00	0.00	0.00
Total		106.70	104.70	104.70	107.70

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	10,722,010	11,358,876	11,710,400	11,537,000	13,002,300
Operating	1,175,078	1,259,569	1,321,400	1,289,800	1,353,700
Capital	1,441,551	1,223,056	1,305,500	1,294,000	1,488,400
Other	0	0	0	0	0
Total	13,338,639	13,841,500	14,337,300	14,120,800	15,844,400

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
General Fund					
State Pension Contrib.	612,474	626,715	612,500	612,500	627,000
Fees – Police Services	6,862	4,812	5,000	7,000	5,000
Grants – Bulletproof Vest	4,329	8,199	6,000	0	14,000
City Funds	11,341,596	11,932,101	12,388,300	12,183,900	13,712,000
General Fund Total	11,965,261	12,571,827	13,011,800	12,803,400	14,358,000

Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	1,366,211	1,193,353	1,294,000	1,294,000	1,462,400
Local Option Sales Tax Fund Total	1,366,211	1,193,353	1,294,000	1,294,000	1,462,400

Trust Fund					
Federal Forfeiture Fund	0	60,910	11,500	0	24,000
Grants/Donations	7,167	15,410	20,000	23,400	0
City Funds	0	0	0	0	0
Trust Fund Total	7,167	76,320	31,500	23,400	24,000

Police Department

Patrol Operations

001/212/814-521-3932

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Uniforms	General	53,700
 <u>MAJOR CAPITAL</u>	 <u>FUND</u>	 <u>Budget FY 2019</u>
Public Safety Staffing Plan	LOST	127,400
Police Department Vehicle Replacements	LOST	1,335,000

Police Department

Investigative Services

001/212/815-521-3942

Investigative Services conducts follow-up investigations of major crimes such as homicide, sexual battery, robbery, grand theft, burglary, economic crimes and Internet predators. Investigators are on call to respond to major crimes or to assist patrol officers. Investigative Services is also responsible for the Special Operations Unit, which includes proactive investigations in the area of narcotics and vice related activities. Other areas of responsibility include uniform crime reporting, crime analysis, domestic violence intervention and assistance, and the coordination of the Department's Tactical Team.

<u>Personnel</u>	<u>Authorized Positions (FTEs)</u>	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>
Full-time	Police Lieutenant	1.00	1.00	1.00	1.00
	Police Sergeant	3.00	3.00	3.00	3.00
	Police Officer	16.00	16.00	16.00	16.00
	Victim Advocate	2.00	2.00	2.00	2.00
	Crime Analyst (Unfunded)	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		23.00	23.00	23.00	23.00

<u>Expenditures</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Expenditures by Category					
Personnel	2,171,828	2,277,688	2,443,700	2,438,400	2,787,900
Operating	164,317	193,203	217,600	151,900	154,500
Capital	85,905	24,118	209,900	189,900	267,500
Other	0	0	0	0	11400
Total	2,422,050	2,495,009	2,871,200	2,780,200	3,221,300

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
General Fund					
Fees	0	0	0	0	0
Grant – JAG	26,110	0	28,000	28,000	0
City Funds	2,275,629	2,436,159	2,552,600	2,562,300	2,963,900
General Fund Total	2,301,739	2,436,159	2,580,600	2,590,300	2,963,900

Local Option Sales Tax					
Fees	0	0	0	0	0
Grant	0	0	0	0	0
City Funds	0	0	189,900	189,900	204,500
Local Option Sales Tax Total	0	0	189,900	189,900	204,500

Trust Fund					
Forfeiture Funds	119,986	58,460	95,300	0	52,900
Grants/Donations	325	390	5,400	0	0
City Funds	0	0	0	0	0
Trust Fund Total	120,311	58,850	100,700	0	52,900

Police Department

Investigative Services

001/212/815-521-3942

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Vehicle Replacements	LOST	204,500

Police Department

Records, Property and Evidence

001-521-3962

The Records, Property and Evidence program is responsible for storing all of the Department's police reports, property and evidence, archiving police records and microfilming in accordance with the State of Florida's public records law and accreditation standards. This program also coordinates the Department's court liaison function and is the central repository for all property and evidence received by Department personnel. Since court orders are required for the destruction of drugs and firearms, Property and Evidence ensures items are purged in accordance with State Statutes.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Records & Property Manager	1.00	1.00	1.00	1.00
	Property & Evidence Specialist	2.00	2.00	2.00	2.00
	Office Specialist	7.00	7.00	7.00	7.00
Part-time	Office Specialist	0.50	0.50	0.50	0.50
	Property & Evidence Specialist	0.50	0.50	0.50	0.50
Temporary		0.00	0.00	0.00	0.00
Total		11.00	11.00	11.00	11.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	566,850	586,589	623,000	581,600	639,200
Operating	53,258	58,913	82,600	63,900	57,200
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	620,108	645,502	705,600	645,500	696,400

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	620,108	645,502	705,600	645,500	696,400
General Fund Total	620,108	645,502	705,600	645,500	696,400

Police Department

Communications Center

001-521-3963

The Communications Center provides twenty-four hour emergency communication services. The Communications Center receives emergency calls for service, dispatches police officers to routine and emergency situations, and routes other calls for service to the appropriate areas. The Communications Center conducts state and local computer inquiries for wanted persons, vehicle registration, driver license checks, and criminal history information. The Telecommunicators are responsible for maintaining Florida Criminal Information Certifications and validating entries made in response to stolen property and missing persons.

<u>Personnel</u>	Authorized Positions (FTEs)	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Police Lieutenant	0.50	0.50	1.00	1.00
	Emergency Communications Supervisor	4.00	4.00	4.00	4.00
	Telecommunicator	22.00	22.00	22.00	22.00
Part-time		0.00	0.00	0.00	0.00
Temporary		0.00	0.00	0.00	0.00
Total		26.50	26.50	27.00	27.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	1,411,661	1,645,412	1,880,300	1,616,700	1,945,000
Operating	413,148	428,496	628,600	875,100	435,900
Capital	10,515	0	250,000	0	234,000
Other	0	0	0	0	0
Total	1,835,324	2,073,908	2,758,900	2,491,800	2,614,900

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grant	0	0	0	0	0
City Funds	1,835,324	2,073,908	2,758,900	2,491,800	2,614,900
General Fund Total	1,835,324	2,073,908	2,758,900	2,491,800	2,614,900

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
CAD/RMS/Mobile Support	General	211,500
Wireless Air Cards	General	69,000

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Police Portable Radio Replacements	General	220,000

Police Department

Personnel by Department

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Full-time					
Police Chief	1.00	1.00	1.00	1.00	0.00
Deputy Police Chief	1.00	1.00	1.00	1.00	0.00
Police Major	2.00	2.00	2.00	2.00	0.00
Police Lieutenant	6.00	6.00	6.00	6.00	0.00
Police Sergeant	19.00	19.00	19.00	19.00	0.00
Police Officer	116.00	119.00	119.00	122.00	3.00
Emergency Communications Supervisor	4.00	4.00	4.00	4.00	0.00
Records & Property Manager	1.00	1.00	1.00	1.00	0.00
Crime Analyst (Unfunded)	1.00	1.00	1.00	1.00	0.00
Victim Advocate	2.00	2.00	2.00	2.00	0.00
Telecommunicator	22.00	22.00	22.00	22.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Operational Secretary	1.00	1.00	1.00	1.00	0.00
Accounting Clerk	1.00	1.00	1.00	1.00	0.00
Office Specialist	8.00	8.00	8.00	8.00	0.00
Property & Evidence Specialist	2.00	2.00	2.00	2.00	0.00
Police Services Coordinator	1.00	1.00	0.00	0.00	0.00
Civilian Support Supervisor	0.00	0.00	1.00	1.00	0.00
Part-time					
Office Specialist	0.50	0.50	0.50	0.50	0.00
Property & Evidence Specialist	0.50	0.50	0.50	0.50	0.00
Service Worker	0.70	0.70	0.70	0.70	0.00
Variable/Temporary					
School Crossing Guard Coord.	0.00	0.00	0.00	0.00	0.00
School Crossing Guard	10.11	10.11	10.11	10.11	0.00
Total	200.81	203.81	203.81	206.81	3.00

City of Largo, Florida

Public Works Department



Brian R. Usher
Public Works Director

**PUBLIC WORKS
144.83 FTE**

Public Works Director

Assistant Director/
Facilities Manager

**ADMINISTRATION
2.93 FTE**

Fleet
Manager

Streets & Stormwater
Manager

Solid Waste
Manager

**FLEET
MANAGEMENT
14.00 FTE**

**STREETS &
STORMWATER
36.20 FTE**

**SOLID WASTE
57.20 FTE**

**FACILITIES
MANAGEMENT
34.50 FTE**

Public Works

Department Summary

The Public Works Department is comprised of the following five divisions: Public Works Administration, Facilities Management, Fleet Management, Streets and Drainage, and Solid Waste. The ongoing challenge of the Public Works Department is to identify the maintenance needs of the community and all City departments and to effectively respond to these needs with consideration for environmental protection.

FY 2019 Strategic Initiatives

In FY 19, the Public Works department continues to focus on infrastructure investment and adapting to changes in Solid Waste. The department continues to maintain to all City facilities and vehicles and assists with stormwater and road maintenance. Additionally, changes in recycling led the department to adapt to new financial realities including paying disposal fees for recycling.



Effective Building Management: The Facilities Management Division staff will continue to coordinate the ongoing maintenance and construction activities associated with the City's facilities and buildings. Notable projects include the City Hall building envelope repairs, replace pressure washers and wash rack at the Solid Waste Starkey Road Facility, and construction of the Environmental Services Operations building.



Adapt to Changes in Recycling: The department will continue to manage the fall out of the recycling ban implemented by China, including the first solid waste rate increase since 2007. Additionally, the department will pay recycling disposal fees for the first time.

Public Works

Budget Summary

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
Administration		2.80	2.80	2.80	2.93	
Facilities Management		33.50	33.50	34.50	34.50	
Fleet Management		14.00	14.00	14.00	14.00	
Streets and Stormwater		36.94	36.27	36.27	36.20	
Solid Waste		55.26	56.26	56.26	57.20	
Total		142.50	142.83	143.83	144.83	
<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Division						
Administration	249,864	250,184	265,900	256,000	346,200	
Facilities Management	2,796,473	2,834,866	3,118,800	2,877,400	3,342,900	
Fleet Management	2,222,248	2,163,169	2,378,500	2,193,500	2,400,200	
Streets and Stormwater	4,430,343	4,247,414	5,318,500	4,794,600	5,503,400	
Solid Waste	10,407,017	10,533,099	11,186,600	11,092,200	11,523,300	
Total	20,105,945	20,028,732	22,268,300	21,213,700	23,116,000	
Expenditures by Category						
Personnel	8,028,693	8,315,344	9,017,800	8,380,000	9,570,300	
Operating	10,065,823	11,104,600	12,347,400	12,090,100	12,679,500	
Capital	853,751	608,788	903,100	743,600	866,200	
Other	1,157,678	0	0	0	0	
Total	20,105,945	20,028,732	22,268,300	21,213,700	23,116,000	
Funding Sources						
		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
Fees	0	0	0	0	0	
Grants	0	0	0	0	0	
City Funds	4,180,460	3,986,260	4,682,900	4,378,800	4,971,300	
General Fund Total	4,180,460	3,986,260	4,682,900	4,378,800	4,971,300	
Solid Waste Fund						
Fees	10,168,160	10,181,389	10,919,100	10,816,800	11,405,800	
Grants	60,092	60,218	60,000	60,000	60,000	
Sale of Recyclables	183,079	299,762	220,000	220,000	70,000	
City Funds	0	0	0	0	0	
Solid Waste Fund Total	10,411,331	10,541,369	11,199,100	11,096,800	11,535,800	
Stormwater Fund						
Fees	2,981,151	2,980,498	3,570,300	3,133,300	3,771,200	
Grants	0	0	0	0	0	
City Funds	0	0	0	0	0	
Stormwater Fund Total	2,981,151	2,980,498	3,570,300	3,133,300	3,771,200	

Public Works

Budget Summary (Cont.)

<u>Funding Sources (Cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Fleet Services Fund					
Fees	2,226,163	2,168,872	2,383,500	2,198,500	2,405,200
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Fleet Services Fund Total	2,226,163	2,168,872	2,383,500	2,198,500	2,405,200
County Gas Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	218,114	328,173	395,000	385,000	395,000
County Gas Tax Fund Total	218,114	328,173	395,000	385,000	395,000
Wastewater Fund					
Fees	19,992	16,913	25,000	15,000	25,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	19,992	16,913	25,000	15,000	25,000
Golf Course Fund					
Fees	5,447	4,997	10,000	5,200	10,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Golf Course Fund Total	5,447	4,997	10,000	5,200	10,000
Community Redevelopment Agency (CRA) Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	18,587	1,650	2,500	1,100	2,500
CRA Fund Total	18,587	1,650	2,500	1,100	2,500
Trust Funds					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	44,700	0	0	0	0
Trust Funds Total	44,700	0	0	0	0

Public Works

Administration Program

001-539-6011

This program is responsible for the supervision of the Public Works Administration, Facilities Management, Solid Waste, Fleet Management, and Streets and Drainage Divisions of the Public Works Department. Primary program functions include: operational planning, organizing, and directing of the various divisions, preparing the departmental budget, capital improvement program, annual reports, strategic plan, and coordination of operations with other city departments and the public.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Public Works Director	0.60	0.60	0.60	0.60
	Office Administrator	1.00	1.00	1.00	1.00
	Office Specialist	1.00	1.00	1.00	1.00
Part-time					
Variable/Temporary					
	Intern	0.20	0.20	0.20	0.33
Total		2.80	2.80	2.80	2.93

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	199,593	207,684	212,700	211,400	258,400
	Operating	49,755	42,500	53,200	44,600	87,800
	Capital	516	0	0	0	0
	Other	0	0	0	0	0
Total		249,864	250,184	265,900	256,000	346,200

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	249,864	250,184	265,900	256,000	346,200
General Fund Total		249,864	250,184	265,900	256,000	346,200

<u>MAJOR OPERATING</u>	<u>FUND</u>	Budget FY 2019
Public Works Complex Reconstruction Study	General	20,000

Public Works

Facilities Management Division

Summary

This Division provides internal services for all departments of the City and includes the Custodial, Facilities Maintenance, and Construction Project Management programs. The Facilities Manager has the responsibility for major project management, supervision, and general maintenance.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)				
Custodial	19.90	19.90	19.90	19.90
Facilities Maintenance	10.80	10.80	11.80	11.80
Construction Project Mgmt.	2.80	2.80	2.80	2.80
Total	33.50	33.50	34.50	34.50

Authorized Positions (FTEs)				
Full-time	29.00	29.00	30.00	31.00
Part-time	4.50	4.50	4.50	3.50
Variable/Temporary	0.00	0.00	0.00	0.00
Total	33.50	33.50	34.50	34.50

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Custodial	1,058,331	1,102,066	1,132,100	1,024,100	1,303,200
Facilities Maintenance	1,479,895	1,450,296	1,654,100	1,525,900	1,705,800
Construction Proj. Mgmt.	258,247	282,504	332,600	327,400	333,900
Total	2,796,473	2,834,866	3,118,800	2,877,400	3,342,900

Expenditures by Category					
Personnel	1,833,281	1,937,840	2,056,700	1,940,800	2,161,100
Operating	831,994	850,146	965,500	840,000	1,024,700
Capital	131,198	46,880	96,600	96,600	157,100
Other	0	0	0	0	0
Total	2,796,473	2,834,866	3,118,800	2,877,400	3,342,900

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	2,699,518	2,797,333	3,063,800	2,846,500	3,287,900
General Fund Total	2,699,518	2,797,333	3,063,800	2,846,500	3,287,900

Solid Waste Fund					
Fees	4,314	8,270	12,500	4,600	12,500
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Solid Waste Fund Total	4,314	8,270	12,500	4,600	12,500

Public Works

Facilities Management Division (Cont.)

Summary

<u>Funding Sources (Cont.)</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Wastewater Fund					
Fees	19,992	16,913	25,000	15,000	25,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	19,992	16,913	25,000	15,000	25,000
Golf Course Fund					
Fees	5,447	4,997	10,000	5,200	10,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Golf Course Fund Total	5,447	4,997	10,000	5,200	10,000
CRA – West Bay Drive Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	18,587	1,650	2,500	1,100	2,500
CRA Fund Total	18,587	1,650	2,500	1,100	2,500
Fleet Services Fund					
Fees	3,915	5,703	5,000	5,000	5,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Fleet Services Fund Fund Total	3,915	5,703	5,000	5,000	5,000
Trust Funds					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	44,700	0	0	0	0
Trust Funds Total	44,700	0	0	0	0

Public Works

Custodial Program

001-519-6044

This program provides for the cleaning of all city facilities which includes shampooing carpets, waxing floors, sanitizing restrooms, cleaning windows, trash removal, recycling collection, vacuuming, dusting, pest control, night security, and assisting departmental staff in function set-ups and take-downs.

MAJOR PROGRAM CHANGES

This propose budget sees two part time Custodians converted to one full-time Custodian. Staff finds a high level of turnover among the part time Custodians. By changing two part time to one full time, staff aims to reduce turnover and the time needed for recruitment and training of new staff.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Assistant PW Director/Facilities Mgr	0.20	0.20	0.20	0.00
	Facilities Manager	0.00	0.00	0.00	0.20
	Facility Management Specialist	0.20	0.20	0.20	0.20
	Custodial Supervisor	1.00	1.00	1.00	1.00
	Custodial Foreman	1.00	1.00	1.00	1.00
	Custodian	13.00	13.00	13.00	14.00
Part-time	Custodian	4.50	4.50	4.50	3.50
Variable/Temporary		0.00	0.00	0.00	0.00
Total		19.90	19.90	19.90	19.90

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	904,807	941,011	986,100	866,000	1,072,700
	Operating	131,983	140,497	136,000	148,100	162,200
	Capital	21,541	20,558	10,000	10,000	68,300
	Other	0	0	0	0	
Total		1,058,331	1,102,066	1,132,100	1,024,100	1,303,200

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	1,058,331	1,102,066	1,132,100	1,024,100	1,303,200
General Fund Total		1,058,331	1,102,066	1,132,100	1,024,100	1,303,200

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
60-44-05 Cargo Van	General	29,600
60-44-06 Cargo Van	General	28,600

Public Works

Facilities Maintenance Program

(001,215, 401, 500, 540, & 600)-519-6045

This program oversees the repair of existing facilities, renovations, building equipment replacement, and ensures all city facilities are properly maintained. Personnel provide a variety of services such as carpentry, masonry, electrical work, painting, air conditioning repair and maintenance, and moving furniture.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Assistant PW Director/Facilities Mgr	0.40	0.40	0.40	0.00
	Facilities Manager	0.00	0.00	0.00	0.40
	Facility Management Specialist	0.40	0.40	0.40	0.40
	HVAC Trades Foreman	1.00	0.00	0.00	0.00
	Facilities Maintenance Supervisor	0.00	1.00	1.00	1.00
	Facility Maintenance Coordinator	2.00	2.00	3.00	3.00
	Tradesworker I	0.00	0.00	0.00	0.00
	Tradesworker II	7.00	7.00	7.00	7.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		10.80	10.80	11.80	11.80

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	716,411	779,210	849,700	839,700	871,200
	Operating	653,827	644,764	742,400	624,200	745,800
	Capital	109,657	26,322	62,000	62,000	88,800
Total		1,479,895	1,450,296	1,654,100	1,525,900	1,705,800

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	1,427,640	1,412,763	1,599,100	1,495,000	1,650,800
General Fund Total		1,427,640	1,412,763	1,599,100	1,495,000	1,650,800
Solid Waste Fund						
	Fees	4,314	8,270	12,500	4,600	12,500
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Solid Waste Fund Total		4,314	8,270	12,500	4,600	12,500

Public Works

Facilities Maintenance Program (Cont.)

(001,215, 401, 500, 540, & 600)-519-6045

Funding Sources (Cont.)

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Golf Course Fund					
Fees	5,447	4997	10,000	5,200	10,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Golf Course Fund Total	5,447	4,997	10,000	5,200	10,000
CRA – West Bay Drive Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	18,587	1,650	2,500	1,100	2,500
CRA Fund Total	18,587	1,650	2,500	1,100	2,500
Wastewater Fund					
Fees	19,992	16,913	25,000	15,000	25,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Wastewater Fund Total	19,992	16,913	25,000	15,000	25,000
Fleet Services Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	3,915	5703	5,000	5,000	5000
Fleet Services Fund Total	3,915	5,703	5,000	5,000	5,000
Trust Funds					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	44700	0	0	0	0
Trust Funds Total	44,700	0	0	0	0

MAJOR OPERATING

UPS Maintenance

FUND

General

**Budget
FY 2019**

52,000

MAJOR CAPITAL

60-45-24 Cargo Van

General

29,600

60-45-25 Cargo Van

General

29,600

60-45-26 Cargo Van

General

29,600

Public Works

Construction Project Management Program

001-519-6048

This program provides project management for major construction projects for City Facilities. Staff in this program also provides space analysis, moderate design work, and building construction expertise to various other City departments. Major design and construction contracts are managed by the staff in this program. All project billings, grant management, and project tracking are also handled by the Construction Project Management staff.

MAJOR PROGRAM CHANGES

The Construction Project Technician and Construction Project Supervisor change to Construction Project Supervisors to more evenly distribute the workload between the two positions.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Assistant PW Director/Facilities Mgr	0.40	0.40	0.40	0.00
	Facilities Manager	0.00	0.00	0.00	0.40
	Facility Management Specialist	0.40	0.40	0.40	0.40
	Construction Project Coordinator	0.00	0.00	0.00	2.00
	Facility Construx Project Spvrs.	1.00	1.00	1.00	0.00
	Construction Project Technician	1.00	1.00	1.00	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		2.80	2.80	2.80	2.80

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	212,063	217,619	220,900	235,100	217,200
	Operating	46,184	64,885	87,100	67,700	116,700
	Capital	0	0	24,600	24,600	0
Total		258,247	282,504	332,600	327,400	333,900

<u>Funding Sources</u>		Actual FY 2016	Estimated FY 2017	Budget FY 2017	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	258,247	282,504	332,600	327,400	333,900
General Fund Total		258,247	282,504	332,600	327,400	333,900

Public Works

Fleet Management Division

Summary

This Division provides vehicle and equipment repair and maintenance for all City departments through two operational programs: Fleet Services and Auto Parts and Stores. This Division also has a program to track the inventory, sale, and purchasing of parts and supplies.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)				
Goods Sold	N/A	N/A	N/A	N/A
Fleet Services	11.50	11.50	11.50	11.50
Auto Parts and Stores	2.50	2.50	2.50	2.50
Total	14.00	14.00	14.00	14.00

Authorized Positions (FTEs)				
Full-time	14.00	14.00	14.00	14.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary	0.00	0.00	0.00	0.00
Total	14.00	14.00	14.00	14.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Goods Sold	818,998	790,274	850,000	820,000	850,000
Fleet Services	1,238,240	1,250,954	1,344,900	1,217,100	1,364,000
Auto Parts and Stores	165,010	121,941	183,600	156,400	186,200
Total	2,222,248	2,163,169	2,378,500	2,193,500	2,400,200

Expenditures by Category					
Personnel	930,104	896,657	1,018,200	875,800	1,045,400
Operating	1,173,144	1,266,512	1,360,300	1,317,700	1,354,800
Capital	N/A*	N/A*	N/A*	N/A*	N/A*
Other	119,000	0	0	0	0
Total	2,222,248	2,163,169	2,378,500	2,193,500	2,400,200

Funding Sources

Fleet Services Fund					
Fees	2,222,248	2,163,169	2,378,500	2,193,500	2,400,200
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Fleet Services Fund Total	2,222,248	2,163,169	2,378,500	2,193,500	2,400,200

*Depreciation of capital is budgeted as an operating expense in the Fleet Services Fund, rather than budgeting for capital expenditures.

Public Works

Cost of Goods Sold Program

600-590-6042

This Fleet Management program is used for the inventory, purchasing, and selling of parts and other materials needed to provide Fleet Maintenance.

<u>Personnel</u>	Budget FY 2016	Budget 2017	Budget 2018	Budget 2019
Full-time	N/A	N/A	N/A	N/A
Part-time	N/A	N/A	N/A	N/A
Variable/Temporary	N/A	N/A	N/A	N/A
Total	N/A	N/A	N/A	N/A

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	0	0	0	0	0
Operating	818,998	790,274	850,000	820,000	850,000
Capital	N/A	N/A	N/A	N/A	N/A
Other	0	0	0	0	0
Total	818,998	790,274	850,000	820,000	850,000

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Fleet Services Fund					
Fees	818,998	790,274	850,000	820,000	850,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Fleet Services Fund Total	818,998	790,274	850,000	820,000	850,000

Public Works

Fleet Services Program

600-590-6043

The Fleet Management program provides maintenance services and repairs for all city equipment including generators, light and heavy vehicles, and construction equipment. Fleet Services includes preventative and corrective maintenance. Staff recommends the replacement of existing vehicles, and reviews additional vehicle requests by departments and divisions to ensure their suitability to the type of work being performed. Fleet Services is an Internal Service Fund and all costs are charged back to the user departments for services rendered.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Fleet Manager	0.50	0.50	0.50	0.50
	Lead Mechanic	2.00	2.00	2.00	2.00
	Mechanic (I, II, Master)	9.00	9.00	9.00	9.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		11.50	11.50	11.50	11.50

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	787,156	796,347	861,700	744,100	882,300
	Operating	332,084	454,607	483,200	473,000	481,700
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	119,000	0	0		
Total		1,238,240	1,250,954	1,344,900	1,217,100	1,364,000

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Fleet Services Fund						
	Fees	1,238,240	1,250,954	1,344,900	1,217,100	1,364,000
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Fleet Services Fund Total		1,238,240	1,250,954	1,344,900	1,217,100	1,364,000

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
60-43-03 F350	Fleet	90,000

Public Works

Automotive Parts and Stores Program

600-590-6047

Within the Parts and Stores program, all costs are charged back to the user departments for services rendered. The program provides major support for the Fleet Services program and has the responsibility for ordering, receiving part supplies, processing work orders, inventory control, and processing invoices.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Fleet Manager	0.50	0.50	0.50	0.50
	Accounting Clerk	1.00	1.00	1.00	1.00
	Fleet Inventory Specialist	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		2.50	2.50	2.50	2.50

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	142,948	100,310	156,500	131,700	163,100
	Operating	22,062	21,631	27,100	24,700	23,100
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	0	0	0	0	
Total		165,010	121,941	183,600	156,400	186,200

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Fleet Services Fund						
	Fees	165,010	121,941	183,600	156,400	186,200
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Fleet Services Fund Total		165,010	121,941	183,600	156,400	186,200

Public Works

Streets and Stormwater Division

Summary

This Division provides street and stormwater maintenance for the City's existing public infrastructure. The Streets and Stormwater Division also provides support to special projects for other City departments. The Streets and Stormwater Division also performs traffic and regulatory sign installation and maintenance of city street signs.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
	Street Maintenance	8.30	8.30	8.30	8.30	
	Stormwater Maintenance	28.64	27.97	27.97	27.90	
Total		36.94	36.27	36.27	36.20	
Authorized Positions (FTEs)						
	Full-time	36.20	36.20	36.20	36.20	
	Part-time	0.00	0.00	0.00	0.00	
	Variable/Temporary	0.74	0.07	0.07	0.00	
Total		36.94	36.27	36.27	36.20	
<u>Expenditures</u>						
		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program						
	Street Maintenance	1,449,192	1,266,916	1,748,200	1,661,300	1,732,200
	Stormwater Maintenance	2,981,151	2,980,498	3,570,300	3,133,300	3,771,200
Total		4,430,343	4,247,414	5,318,500	4,794,600	5,503,400
Expenditures by Category						
	Personnel	1,936,273	1,924,713	2,221,200	2,042,100	2,381,900
	Operating	1,595,233	1,760,793	2,290,800	2,105,500	2,412,400
	Capital	722,037	561,908	806,500	647,000	709,100
	Other	176,800	0	0	0	0
Total		4,430,343	4,247,414	5,318,500	4,794,600	5,503,400
<u>Funding Sources</u>						
		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	1,231,078	938,743	1,353,200	1,276,300	1,337,200
General Fund Total		1,231,078	938,743	1,353,200	1,276,300	1,337,200
Stormwater Fund						
	Fees	2,981,151	2,980,498	3,570,300	3,133,300	3,771,200
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Stormwater Fund Total		2,981,151	2,980,498	3,570,300	3,133,300	3,771,200

Public Works

Streets and Stormwater Division (Cont.)

Summary

<u>Funding Sources cont.</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
County Gas Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	218,114	328,173	395,000	385,000	395,000
County Gas Tax Fund Total	218,114	328,173	395,000	385,000	395,000

Public Works

Street Maintenance Program

(001,200)-541-6065

This program provides regular right-of-way maintenance of roadways, curbs, valley gutters, medians, alleys, sidewalks, and parkway areas. Services in this program include repairing potholes, roadway repairs due to underground utility failures, the repair, replacement, or relocation of sidewalks, repair of brick roadways, and the sweeping of all City streets and State roads covered under annual agreements. This program also maintains and replaces street name, regulatory, and informational signs and contractual services for traffic signals and street lights.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Streets and Stormwater Manager	0.40	0.40	0.40	0.40
	Operational Secretary	0.40	0.40	0.40	0.40
	Streets and Stormwater Tech.	6.50	5.50	5.50	5.50
	Streets & Stormwater Maintenance Coordinator	1.00	1.00	1.00	1.00
	Sign/Traffic Technician	0.00	1.00	1.00	1.00
	Part-time	0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		8.30	8.30	8.30	8.30

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	373,081	375,819	517,600	433,600	515,500
	Operating	830,812	884,757	1,113,600	1,110,700	1,110,500
	Capital	245,299	6,340	117,000	117,000	106,200
	Other	0	0	0	0	0
Total		1,449,192	1,266,916	1,748,200	1,661,300	1,732,200

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	1,231,078	938,743	1,353,200	1,276,300	1,337,200
General Fund Total		1,231,078	938,743	1,353,200	1,276,300	1,337,200
County Gas Tax Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	218,114	328,173	395,000	385,000	395,000
County Gas Tax Fund Total		218,114	328,173	395,000	385,000	395,000

Public Works

Street Maintenance Program (Cont.)

(001,200)-541-6065

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
60-65-35 F750	General	106,200

Public Works

Stormwater Maintenance Program

210-538-6066

This program provides storm drainage maintenance including the slope mowing of drainage ditches and access roads along ditches, maintaining the water flow within major drainage channels, removing debris and silt buildup, and chemically treating ditches and waterways to control aquatic growth. This program also provides maintenance to the storm drainage pipes and structures, and replaces failed subsurface drains and underground drainage systems. In addition, this program provides routine maintenance of in-line stormwater treatment system units and retrofits catch basins with media filter systems as part of the City's National Pollution Discharge Elimination System Permit (NPDES).

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Public Works Director	0.20	0.20	0.20	0.20
	Streets and Stormwater Manager	0.60	0.60	0.60	0.60
	Operational Secretary	0.60	0.60	0.60	0.60
	Assit. Streets & Stormwater Mgr	1.00	1.00	1.00	1.00
	Streets and Stormwater Foreman	1.00	1.00	0.00	0.00
	Streets and Stormwater Sup.	2.00	2.00	3.00	3.00
	Streets and Stormwater Tech.	19.50	20.50	20.50	20.50
	Streets and Stormwater Tech. (unfunded)	0.00	1.00	1.00	1.00
	Tradesworker II	1.00	0.00	0.00	0.00
	Spray Technician	1.00	0.00	0.00	0.00
	Stormwater Maintenance Coord.	1.00	0.00	0.00	0.00
	Streets and Stormwater Maintenance Coordinator	0.00	1.00	1.00	1.00
Part-time					
Variable/Temporary					
	Intern	0.07	0.07	0.07	0.00
	Seasonal worker	0.67	0.00	0.00	0.00
Total		28.64	27.97	27.97	27.90

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	1,563,192	1,548,894	1,703,600	1,608,500	1,866,400
	Operating	764,421	876,036	1,177,200	994,800	1,301,900
	Capital	476,738	555,568	689,500	530,000	602,900
	Other	176,800	0	0	0	0
Total		2,981,151	2,980,498	3,570,300	3,133,300	3,771,200

Public Works

Stormwater Maintenance Program (Cont.)

210-538-6066

<u>Funding Sources</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Budget FY 2019</u>
Stormwater Fund					
Fees	2,981,151	2,980,498	3,570,300	3,133,300	3,771,200
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Stormwater Fund Total	2,981,151	2,980,498	3,570,300	3,133,300	3,771,200

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Channel Cleaning/ Mowing Contract	Stormwater	102,000
Additional Stormwater Pipe Lining	Stormwater	200,000
Public Works Complex Reconstruction Study	Stormwater	16,000
 <u>MAJOR CAPITAL</u>		
60-66-86 F750	Stormwater	101,200
60-66-97 Tractor	Stormwater	207,300
60-66-64 Airboat	Stormwater	68,400
60-66-71 Backhoe	Stormwater	28,400
60-66-60 F650	Stormwater	97,600

Public Works

Solid Waste Division

Summary

This Division provides commercial and bulk solid waste collection, roll-off collection services, residential automated curbside services including recycling of appropriate materials, claw truck, and yard waste support services. This Division is an enterprise fund funded by user fees from the residents and businesses receiving Solid Waste services.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)					
Administrative Services	5.76	6.76	5.76	5.70	
Frontload Collection	13.00	13.00	13.00	13.00	
Roll-off Collection	6.50	6.50	6.50	6.50	
Residential Curbside Service	12.00	12.00	12.00	12.00	
Residential Support Service	11.00	11.00	11.00	11.00	
Recycling	7.00	7.00	8.00	9.00	
Total	55.26	56.26	56.26	57.20	
Authorized Positions (FTEs)					
Full-time	55.20	56.20	56.20	57.20	
Part-time	0.00	0.00	0.00	0.00	
Variable/Temporary	0.06	0.06	0.06	0.00	
Total	55.26	56.26	56.26	57.20	
	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Administrative Services	1,484,545	826,766	876,400	838,800	839,200
Frontload Collection	2,759,067	2,939,316	3,168,200	3,286,300	3,174,400
Roll-off Collection	1,611,513	1,679,548	1,842,800	1,735,000	2,012,100
Residential Curbside	2,467,927	2,786,962	2,850,600	2,946,900	2,487,800
Residential Support	1,173,416	1,262,821	1,317,100	1,250,500	1,434,300
Recycling	910,549	1,037,686	1,131,500	1,034,700	1,575,500
Total	10,407,017	10,533,099	11,186,600	11,092,200	11,523,300
Expenditures by Category					
Personnel	3,129,442	3,348,450	3,509,000	3,309,900	3,723,500
Operating	6,415,697	7,184,649	7,677,600	7,782,300	7,799,800
Capital	N/A*	N/A*	N/A*	N/A*	N/A*
Other	861,878	0	0	0	0
Total	10,407,017	10,533,099	11,186,600	11,092,200	11,523,300
	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund					
Fees	10,163,846	10,173,119	10,906,600	10,812,200	11,393,300
Grants	60,092	60,218	60,000	60,000	60,000
Sale of Recyclables	183,079	299,762	220,000	220,000	70,000
City Funds	0	0	0	0	0
Total	10,407,017	10,533,099	11,186,600	11,092,200	11,523,300

*Depreciation of capital is budgeted as an operating expense in the Solid Waste Fund, rather than budgeting for capital expenditures.

Public Works

Administrative Services Program

500-534-6031

This program identifies the administrative functions of the Solid Waste Management Division. The major components of this program are accounting for administrative and overhead costs including Pinellas County billing services, audit fees, depreciation, administrative charges paid to the General Fund, and personnel expenses.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Public Works Director	0.20	0.20	0.20	0.20
	Solid Waste Manager	1.00	1.00	1.00	1.00
	Assistant Solid Waste Manager	0.50	0.50	0.50	0.50
	Operational Secretary	1.00	1.00	0.00	0.00
	Office Specialist	3.00	3.00	3.00	3.00
	Solid Waste Code Enforcement Officer	0.00	1.00	1.00	1.00
Part-time					
Variable/Temporary					
	Intern	0.06	0.06	0.06	0.00
Total		5.76	6.76	5.76	5.70

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	412,443	474,122	394,100	365,000	414,700
	Operating	210,224	352,644	482,300	473,800	424,500
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	861,878	0	0		
Total		1,484,545	826,766	876,400	838,800	839,200

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund						
	Fees	1,484,545	826,766	876,400	838,800	839,200
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Solid Waste Fund Total		1,484,545	826,766	876,400	838,800	839,200

<u>MAJOR OPERATING</u>	<u>FUND</u>	Budget FY 2019
WM Logistics Software	Solid Waste	61,600
Public Works Complex Reconstruction Study	Solid Waste	44,000

<u>MAJOR CAPITAL</u>		
60-31-07 SUV	Solid Waste	35,500

Public Works

Frontload Collection Program

500-534-6033

This program utilizes front-loading refuse trucks to provide bulk container collection and the collection of recyclables at commercial and multi-family locations. This program is also responsible for maintaining, repairing, and refurbishing front-load, roll-off, recycling drop-off containers and residential curbside automated containers.

MAJOR PROGRAM CHANGES

A Solid Waste Worker changes to a Tradesworker 1 in FY 2019 as the Solid Waste Worker position no longer fits the needs of the program, but it requires additional help with container maintenance, and cart maintenance, delivery, and servicing.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Solid Waste Supervisor	1.00	1.00	1.00	1.00
	Tradesworker I	1.00	1.00	1.00	2.00
	Solid Waste Driver (I, II, & III)	9.00	9.00	10.00	10.00
	Solid Waste Worker	2.00	2.00	1.00	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		13.00	13.00	13.00	13.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	777,958	828,537	863,500	851,100	892,500
	Operating	1,981,109	2,110,779	2,304,700	2,435,200	2,281,900
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	0	0	0	0	0
Total		2,759,067	2,939,316	3,168,200	3,286,300	3,174,400

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund						
	Fees	2,759,067	2,939,316	3,168,200	3,286,300	3,174,400
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Solid Waste Fund Total		2,759,067	2,939,316	3,168,200	3,286,300	3,174,400

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
60-33-34 Ford F250	Solid Waste	93,500
60-33-42 Frontloader	Solid Waste	317,900
60-33-38 Frontloader	Solid Waste	317,900
60-33-39 Frontloader	Solid Waste	317,900
60-33-41 Frontloader	Solid Waste	317,900

Public Works

Roll-Off Collection Program

500-534-6034

This program utilizes roll-off refuse trucks and containers to provide roll-off bulk trash collection services to high volume businesses and contractors. This program also transports recycled material by hauling curbside recyclables and drop-off recyclables to appropriate vendors for sale.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Assistant Solid Waste Manager	0.50	0.50	0.50	0.50
	Tradesworker II	1.00	1.00	1.00	1.00
	Solid Waste Driver (I, II, & III)	5.00	5.00	5.00	5.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		6.50	6.50	6.50	6.50

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	347,388	367,391	442,600	354,800	535,400
	Operating	1,264,125	1,312,157	1,400,200	1,380,200	1,476,700
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	0	0	0	0	0
Total		1,611,513	1,679,548	1,842,800	1,735,000	2,012,100

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund						
	Fees	1,611,513	1,679,548	1,842,800	1,735,000	2,012,100
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Solid Waste Fund Total		1,611,513	1,679,548	1,842,800	1,735,000	2,012,100

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
60-34-12 Roll Off Truck	Solid Waste	226,600

Public Works

Residential Automated Curbside Service Program

500-534-6036

This program provides twice weekly automated residential curbside collection of refuse including once-a-week collection of household recyclables. Curbside service is provided to all single-family and duplex homes, small apartment complexes, and several mobile home parks and smaller businesses.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Solid Waste Supervisor	1.00	1.00	1.00	1.00
	Solid Waste Driver (I, II, & III)	10.00	10.00	10.00	10.00
	Solid Waste Service Specialist	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		12.00	12.00	12.00	12.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	667,372	740,222	730,500	728,700	751,800
	Operating	1,800,555	2,046,740	2,120,100	2,218,200	1,736,000
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	0	0	0	0	0
Total		2,467,927	2,786,962	2,850,600	2,946,900	2,487,800

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund						
	Fees	2,467,927	2,786,962	2,850,600	2,946,900	2,487,800
	Grants	0	0	0	0	0
	City Funds	0	0	0	0	0
Solid Waste Fund Total		2,467,927	2,786,962	2,850,600	2,946,900	2,487,800

<u>MAJOR CAPITAL</u>	<u>FUND</u>	Budget FY 2019
60-36-38 Ford F350	Solid Waste	43,000

Public Works

Residential Bulk Curbside Service Program

500-534-6037

This program provides once-a-week collection of containerized and bulk yard waste for recycling. This program also provides once-a-week collection of Class 3 debris, which is mixed trash from residential homes and commercial businesses.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Solid Waste Supervisor	1.00	1.00	1.00	1.00
	Solid Waste Driver (I, II, & III)	7.00	7.00	10.00	10.00
	Solid Waste Worker	3.00	3.00	0.00	0.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		11.00	11.00	11.00	11.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	560,053	558,777	621,400	579,600	674,200
	Operating	613,363	704,044	695,700	670,900	760,100
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	0	0	0	0	0
Total		1,173,416	1,262,821	1,317,100	1,250,500	1,434,300

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund						
	Fees	1,173,416	1,262,821	1,317,100	1,250,500	1,434,300
	Grants	0	0	0	0	0
	Sale of Recyclables	N/A	N/A	N/A	N/A	N/A
	City Funds	0	0	0	0	0
Solid Waste Fund Total		1,173,416	1,262,821	1,317,100	1,250,500	1,434,300

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
60-37-21 Pickup Truck	Solid Waste	28,400

Public Works

Recycling Program

500-534-6038

This program directs the curbside recycling program and the drop-off recycling centers provided by the City of Largo. It also involves marketing to residents regarding the importance of recycling in order to increase education and participation

MAJOR PROGRAM CHANGES

The program includes disposal fees, a dollar amount to process solid waste, for the first time. A Chinese government trade policy change barred most recyclables from entering the country. This change caused the processing facility used by the City to not renew the profit sharing agreement with the City of Largo when the current contract expires in February 2019. Consequently, payment of processing fees will begin at this time. Additionally, the program gains a Solid Waste Supervisor position to allow the Assistant Solid Waste Manager to focus on planning and projects for the Division.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	Recycling Coordinator	1.00	0.00	0.00	0.00
	Solid Waste Supervisor	0.00	0.00	0.00	1.00
	Solid Waste Driver (I, II, & III)	5.00	6.00	7.00	7.00
	Solid Waste Service Specialist	1.00	1.00	1.00	1.00
Part-time		0.00	0.00	0.00	0.00
Variable/Temporary		0.00	0.00	0.00	0.00
Total		7.00	7.00	8.00	9.00

<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category						
	Personnel	364,228	379,401	456,900	430,700	454,900
	Operating	546,321	658,285	674,600	604,000	1,120,600
	Capital	N/A	N/A	N/A	N/A	N/A
	Other	0	0	0	0	0
Total		910,549	1,037,686	1,131,500	1,034,700	1,575,500

<u>Funding Sources</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Solid Waste Fund						
	Fees	667,378	677,706	851,500	754,700	1,445,500
	Sale of Recyclables	183,079	299,762	220,000	220,000	70,000
	Grants	60,092	60,218	60,000	60,000	60,000
	City Funds	0	0	0	0	0
Solid Waste Fund Total		910,549	1,037,686	1,131,500	1,034,700	1,575,500

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
60-38-10 Roll Off Truck	Solid Waste	226,600

Public Works

Personnel by Department

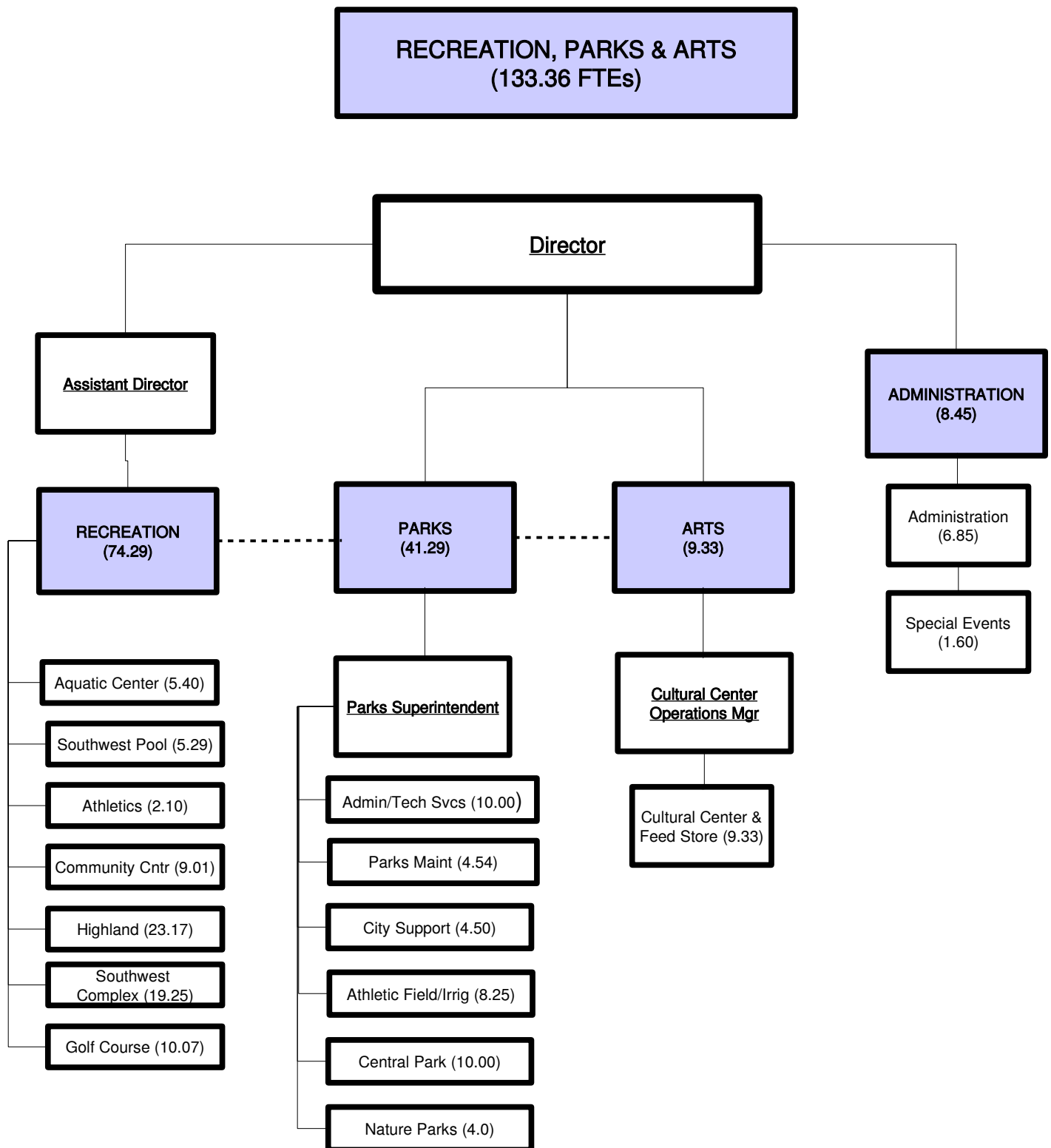
	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Full-time					
Public Works Director	1.00	1.00	1.00	1.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Assistant PW Director/Facilities Mgr	1.00	1.00	1.00	0.00	-1.00
Facilities Manager	0.00	0.00	0.00	1.00	1.00
Facilities Maintenance Supervisor	0.00	1.00	1.00	1.00	0.00
Custodial Supervisor	1.00	1.00	1.00	1.00	0.00
HVAC Trades Foreman	1.00	0.00	0.00	0.00	0.00
Custodial Foreman	1.00	1.00	1.00	1.00	0.00
Facility Construction Project Supervisor	1.00	1.00	1.00	0.00	-1.00
Construction Project Technician	1.00	1.00	1.00	0.00	-1.00
Construction Project Coordinator	0.00	0.00	0.00	2.00	2.00
Facility Maintenance Coordinator	2.00	2.00	3.00	3.00	0.00
Operational Secretary	2.00	2.00	1.00	1.00	0.00
Facility Management Specialist	1.00	1.00	1.00	1.00	0.00
Office Specialist	4.00	4.00	4.00	4.00	0.00
Custodian	13.00	13.00	13.00	14.00	1.00
Tradesworker II	8.00	8.00	8.00	8.00	0.00
Tradesworker I	2.00	1.00	1.00	2.00	1.00
Fleet Inventory Specialist	1.00	1.00	1.00	1.00	0.00
Fleet Manager	1.00	1.00	1.00	1.00	0.00
Accounting Clerk	1.00	1.00	1.00	1.00	0.00
Fleet Services Supervisor	1.00	1.00	1.00	1.00	0.00
Lead Mechanic	1.00	1.00	1.00	1.00	0.00
Fleet Technician (I & II)	9.00	9.00	9.00	9.00	0.00
Streets and Stormwater Manager	1.00	1.00	1.00	1.00	0.00
Assist. Streets & Stormwater Manger	1.00	1.00	1.00	1.00	0.00
Streets & Stormwater Supervisor	2.00	2.00	3.00	3.00	0.00
Streets & Stormwater Foreman	1.00	1.00	0.00	0.00	0.00
Stormwater Maintenance Coordinator	1.00	0.00	0.00	0.00	0.00
Streets & Stormwater Maintenance Coordinator	0.00	2.00	2.00	2.00	0.00
Sign/Traffic Technician	1.00	1.00	1.00	1.00	0.00
Streets & Stormwater Technician (TR,I,II,SR) (1 Unfunded)	26.00	27.00	27.00	27.00	0.00
Code Enforcement Officer	0.00	1.00	1.00	1.00	0.00
Recycling Coordinator	1.00	0.00	0.00	0.00	0.00
Solid Waste Driver (I, II, & III)	36.00	37.00	42.00	42.00	0.00
Solid Waste Manager	1.00	1.00	1.00	1.00	0.00
Solid Waste Supervisor	3.00	3.00	3.00	4.00	1.00
Assistant Solid Waste Manager	1.00	1.00	1.00	1.00	0.00
Solid Waste Worker	5.00	5.00	1.00	0.00	-1.00
Solid Waste Service Specialist	2.00	2.00	2.00	2.00	0.00
Spray Technician	1.00	0.00	0.00	0.00	0.00
Part-time					0.00
Custodian	4.50	4.50	4.50	3.50	-1.00
Variable/Temporary					0.00
Seasonal Stormwater Technician	0.67	0.00	0.00	0.00	0.00
Administrative Intern	0.33	0.33	0.33	0.33	0.00
Total	142.5	142.83	143.83	144.83	1.00

City of Largo, Florida

Recreation, Parks, & Arts Department



Joan M. Byrne
Recreation, Parks, & Arts Director



Recreation, Parks, and Arts

Department Summary

The Recreation, Parks and Arts Department provides diversified leisure and cultural programs and facilities, park maintenance and landscape beautification services for the Largo community. The Department mission is to create memorable experiences and build a stronger community through its programs and services. The overall Department philosophy focuses on four core areas: health and wellness, emphasizing facilities and programs that support an active lifestyle; community building, emphasizing events and public spaces that build social connectivity; economic development, emphasizing programs and amenities that bring tourists as well as area residents to Largo; and environmental sustainability, emphasizing beautification, expansion and protection of green spaces. The Department has been nationally accredited since 1999 by the Commission on Accreditation of Park and Recreation Agencies and was the first municipality in Florida and the 22nd agency in the nation to achieve accredited status.

FY 2019 Strategic Initiatives

In FY 2019, the Department will be evaluated for its 20th year of national accreditation. This requires a thorough assessment of all of its policies, processes and procedures for quality assurance, efficiency and effectiveness. In addition to this periodic evaluation by an outside agency, the Department will continue its internal evaluation and commitment to responsive programming that engages the entire community and instills pride, landscaping that promotes sustainability and walkability, and facilities that are attractive and innovative and promote Largo as a destination.



Provide safe, high quality after school child care at the two main recreation centers.



Present diverse entertainment and event programming, both indoor and outdoor, that invites the community to come together and celebrate the benefits of living in Largo.



Recruit additional volunteers of all ages to partner with the Department to create community pride and engagement.



Renovate landscaping beds and eradicate exotic plant species at selected park sites to promote beautification and sustainability efforts.



Focus on facilities, programs and initiatives that promote a healthy lifestyle.

Recreation, Parks and Arts

Budget Summary

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)					
Administration	6.69	7.84	8.34	8.45	
Recreation	72.04	72.56	72.73	74.29	
Parks	34.10	41.23	41.23	41.29	
Cultural Arts	8.25	8.25	8.25	9.33	
Total	121.08	129.88	130.55	133.36	
Authorized Positions (FTEs)					
Full-time	66.00	74.00	86.00	87.00	
Part-time	33.49	34.24	22.91	23.91	
Variable/Temporary	21.59	21.64	21.64	22.45	
Total	121.08	129.88	130.55	133.36	
	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures					
Expenditures by Division					
Administration	1,113,613	1,050,154	1,308,200	1,269,800	1,449,800
Recreation	5,656,921	5,594,959	6,721,400	6,021,400	7,308,700
Parks	3,753,126	3,644,451	5,263,600	4,179,700	5,377,600
Cultural Arts	1,203,480	975,291	1,157,200	1,075,800	1,277,700
Total	11,727,140	11,264,855	14,450,400	12,546,700	15,413,800
Expenditures by Category					
Personnel	5,622,400	6,150,611	6,788,900	6,347,400	7,177,500
Operating	5,417,131	4,602,937	6,615,800	5,508,800	7,041,100
Capital	683,292	489,889	1,024,200	669,000	1,173,700
Other	21,500	21,418	21,500	21,500	21,500
Total	11,744,323	11,264,855	14,450,400	12,546,700	15,413,800

Recreation, Parks and Arts

Budget Summary (Cont.)

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	966,789	884,160	957,000	921,000	1,009,000
Admission	579,534	538,852	560,700	539,100	558,000
Day Camps	777,347	1,091,903	1,030,000	1,110,000	1,137,000
Membership Fees	177,170	181,947	187,500	190,000	190,000
Non-Resident Surcharge	68,073	96,905	79,500	83,700	83,700
Sponsorship/Donations	60,400	71,382	71,500	72,800	71,200
Goods Sold	190,830	197,561	185,700	194,100	203,000
Surcharge	188,978	171,521	181,000	195,300	189,500
Facility Rental	372,892	421,766	390,500	400,500	415,000
Other Fees (Parking)	22,127	26,352	25,000	22,000	22,000
Lot Mowing	587	240	500	0	500
Tennis Admission	32,915	26,568	30,000	15,000	18,000
Eight O'Clock Theatre	46,025	54,116	55,000	55,000	55,000
Performance Revenue	263,765	275,610	265,000	275,000	265,000
Instructional Classes	35,517	39,768	35,000	39,000	37,000
DOT Mowing	-2,995	0	0	0	0
Grants	165,869	48,185	902,000	398,000	556,000
Inter-fund Transfer	32,700	32,700	32,700	32,700	32,700
City Funds	6,497,062	5,752,028	7,443,700	6,423,600	8,239,800
General Fund Total	10,475,585	9,911,564	12,432,300	10,966,800	13,082,400
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	140,000	140,000	621,000
Local Option Sales Tax Fund Total	0	0	140,000	140,000	621,000
Golf Course Fund					
Fees					
Greens Fees	486,885	591,721	590,000	600,000	590,000
Cart Rental	247,428	269,712	290,000	200,000	202,000
Pro Shop Sales	25,884	14,709	25,000	15,000	20,000
Concession Rental	12,000	12,900	13,200	13,200	0
Cafe Operations	0	0	0	0	144,000
Footgolf	40,630	28,491	31,500	15,000	20,500
Misc. Revenues	50,687	55,213	52,500	59,600	57,000
Interest	4,270	6,629	4,000	4,000	4,000
Gain/Loss Market & Property	-372	-1,835	0	0	0
General Fund Transfer	0	0	0	0	0
Fund Balance	139,264	79,431	153,000	140,000	222,000
Golf Course Fund Total	1,006,676	1,056,971	1,159,200	1,046,800	1,259,500
Trust Funds					
Fees	262,062	296,320	718,900	393,100	450,900
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	262,062	296,320	718,900	393,100	450,900
Department Revenue, General Fund	3,978,523	4,159,536	4,988,600	4,543,200	4,842,600
Cost Recovery Rate*, General Fund	38%	42%	40%	41%	37%

*Costs include General Fund operating expenditures within the Recreation, Parks and Arts Department (excluding CIP projects).

Recreation, Parks and Arts

Administration Division

Summary

The Administration Division is comprised of two programs: Administration and Special Events. Administration serves as a support function as well as overall management of the Department. The Special Events Program coordinates and manages citywide special events.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Authorized Positions (FTEs)				
Administration	5.25	6.35	6.85	6.85
Special Events	1.44	1.49	1.49	1.60
Total	6.69	7.84	8.34	8.45

Authorized Positions (FTEs)				
Full-time	6.44	7.54	7.54	7.35
Part-time	0.00	0.00	0.50	0.50
Variable/Temporary	0.25	0.30	0.30	0.60
Total	6.69	7.84	8.34	8.45

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program					
Administration	911,390	876,520	1,107,400	1,039,100	1,174,200
Special Events	202,223	173,634	200,800	230,700	275,600
Total	1,113,613	1,050,154	1,308,200	1,269,800	1,449,800

Expenditures by Category					
Personnel	587,581	685,930	744,400	738,600	828,000
Operating	501,281	364,224	563,800	531,200	621,800
Capital	24,751	0	0	0	0
Other	0	0	0	0	0
Total	1,113,613	1,050,154	1,308,200	1,269,800	1,449,800

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated 2018	Budget 2019
General Fund					
Fees					
Admissions	28,293	29,909	27,000	21,000	25,000
Sponsorship/Donations	11,500	16,900	16,000	19,000	16,000
Goods Sold	0	0	0	600	7,000
Other Fees (Parking)	22,127	26,352	25,000	22,000	22,000
Facility Rental	11,938	24,743	15,000	21,000	20,000
Grants	735	0	0	0	0
City Funds	921,609	869,016	1,082,800	1,054,700	1,192,400
General Fund Total	996,202	966,920	1,165,800	1,138,300	1,282,400

Trust Fund					
Fees	117,411	83,234	142,400	131,500	167,400
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Fund Total	117,411	83,234	142,400	131,500	167,400

Recreation, Parks and Arts

Administration Program

805/001-572-4580

The Administration Program provides overall direction, coordination, planning, organization, and implementation of recreation, cultural/performing arts, golf course leisure programs, and park facilities. The program is responsible for the supervision and coordination of finances, revenues, and evaluation of personnel. Administration coordinates the Recreation, Parks and Arts Advisory Board, employee recognition programs, department training, and new employee orientation as well as facilitates major capital construction projects and Department long-range planning.

MAJOR PROGRAM CHANGES

Personnel changes in FY 2019 include the reclassification of the Management Analyst III position to a Recreation Business Manager position.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Director	1.00	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00	1.00
Management Analyst (I, II, III)	1.00	1.00	1.00	0.00
Recreation Business Manager	0.00	0.00	0.00	1.00
Recreation Program Planner	0.00	0.60	0.60	0.60
Aquatics Supervisor	0.00	0.50	0.00	0.00
Recreation Program Supervisor	0.00	0.00	0.50	0.50
Office Administrator	1.00	1.00	1.00	1.00
Recreation System Specialist	1.00	1.00	1.00	1.00
Recreation Office Coordinator	0.25	0.25	0.25	0.25
Part-time				
Recreation System Specialist	0.00	0.00	0.50	0.50
Variable/Temporary	0.00	0.00	0.00	0.00
Total	5.25	6.35	6.85	6.85

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	505,135	609,041	657,200	648,500	735,300
Operating	406,255	267,479	450,200	390,600	438,900
Capital	0	0	0	0	0
Other	0	0	0	0	0
Total	911,390	876,520	1,107,400	1,039,100	1,174,200

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	793,979	793,286	965,000	944,100	1,056,800
General Fund Total	793,979	793,286	965,000	944,100	1,056,800
Trust Fund					
Fees	117,411	83,234	142,400	95,000	117,400
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Fund Total	117,411	83,234	142,400	95,000	117,400

Recreation, Parks and Arts

Special Events Program

816/001-572-4595

The Special Events Program is responsible for all City-sponsored community special events. The current annual special events include Halloween Spooktacular, Veteran's Day, Holiday Stroll, Family Extravaganza with Playing Unplugged and Touch-A-Truck, Memorial Day, and the 4th of July. This program also coordinates co-sponsored events, large event rentals in Largo Central Park and Ulmer Park. In addition, this program assists with the planning and implementation of other city-wide events.

MAJOR PROGRAM CHANGES

The Leisure Incentive Trust Fund expenditures will now be reflected in this program instead of Administration as the expenses currently budgeted are events related. Personnel changes include the addition of Special Events Assistant FTE's, through a re-allocation of variable and temporary classification FTE's throughout the Department, and the return of .19 FTE Recreation Leader I that is no longer split between this program and Highland Recreation Complex.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Special Events Coordinator	1.00	1.00	1.00	1.00
Recreation Leader I	0.19	0.19	0.19	0.00
Part-time	0.00	0.00	0.00	0.00
Variable/Temporary				
Special Events Assistant	0.00	0.30	0.30	0.60
Seasonal Worker	0.25	0.00	0.00	0.00
Total	1.44	1.49	1.49	1.60

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	82,446	76,889	87,200	90,100	92,700
Operating	95,026	96,745	113,600	140,600	182,900
Capital	24,751	0	0	0	0
Total	202,223	173,634	200,800	230,700	275,600

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Admissions	28,293	29,909	27,000	21,000	25,000
Sponsorship/Donations	11,500	16,900	16,000	19,000	16,000
Goods Sold	0	0	0	600	7,000
Facility Rental	11,938	24,743	15,000	21,000	20,000
Other Fees (Parking)	22,127	26,352	25,000	22,000	22,000
Grants	735	0	0	0	0
City Funds	127,630	75,730	117,800	110,600	135,600
General Fund Total	202,223	173,634	200,800	194,200	225,600

Trust Fund					
Fees	0	0	0	36,500	50,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Fund Total	0	0	0	36,500	50,000

Recreation, Parks and Arts

Recreation Division

Summary

The Recreation Division operates, programs, and maintains four major recreation facilities, which include an Olympic-sized pool with a dive tower, a family aquatic center, a skate park, tennis courts, a variety of athletic fields, a street hockey court, and the Largo Golf Course.

The Highland Family Aquatic Center contains an activity pool with several play features as well as a three-lane lap pool featuring a large corkscrew slide and a plunge slide. The Southwest pool includes an Olympic-sized pool and platform diving tower. The Athletics Program administers leagues, tournaments, clinics and sports camps. The Community Center is a multi-purpose facility with several program rooms, and a ballroom with a commercial kitchen. The Highland and Southwest Recreation Complexes are multi-purpose facilities located on parkland. Each facility contains a gymnasium, weight room, locker rooms, game room, and program rooms. The outside areas include tennis courts, exercise and jogging courses, basketball courts, athletic fields, picnic shelters, and playgrounds. The clay tennis complex is located at Southwest, the City's three story indoor playground and Exer-play active game room are located at Highland, and the City's skate park is at the Bayhead Complex. The Golf Course is an executive golf course and is operated as an Enterprise Fund.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)					
Highland Family Aquatic Center	6.03	5.73	5.73	5.40	
Southwest Pool	5.16	4.96	4.96	5.29	
Athletics	3.10	2.10	2.10	2.10	
Community Center	8.93	8.93	8.93	9.01	
Highland Complex	20.91	23.23	23.43	23.17	
Southwest Complex & Tennis Center	19.09	18.79	18.76	19.25	
Golf Course	8.82	8.82	8.82	10.07	
Total	72.04	72.56	72.73	74.29	
Authorized Positions (FTEs)					
Full-time	26.31	26.21	38.21	38.40	
Part-time	26.33	26.95	15.12	16.12	
Variable/Temporary	19.40	19.40	19.40	19.77	
Total	72.04	72.56	72.73	74.29	
	Actual	Actual	Budget	Estimated	Budget
<u>Expenditures</u>	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
Expenditures by Program					
Highland Aquatic Center	336,360	334,228	386,800	343,900	407,900
Southwest Pool	315,115	292,762	357,200	340,800	407,900
Athletics	357,185	342,697	387,600	327,500	514,500
Community Center	1,130,017	1,037,246	1,158,000	1,071,800	1,292,100
Highland Complex	1,373,030	1,445,624	1,652,000	1,470,000	1,737,800
Southwest Complex	1,138,538	1,085,431	1,620,600	1,420,600	1,689,000
Golf Course	1,006,676	1,056,971	1,159,200	1,046,800	1,259,500
Total	5,656,921	5,594,959	6,721,400	6,021,400	7,308,700

Recreation, Parks and Arts

Recreation Division (Cont.)

Summary

Expenditures by Category	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Personnel	2,896,903	2,974,854	3,355,400	3,076,400	3,498,100
Operating	2,591,129	2,607,583	3,075,800	2,773,000	3,468,100
Capital	186,072	12,522	290,200	172,000	342,500
Other	0	0	0	0	0
Total	5,674,104	5,594,959	6,721,400	6,021,400	7,308,700

Funding Sources

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	964,276	880,188	955,000	913,000	1,004,000
Admission	549,396	506,191	531,000	515,000	530,000
Day Camps	773,052	1,067,760	1,010,000	1,090,000	1,117,000
Membership Fees	177,170	181,947	187,500	190,000	190,000
Non-Resident Surcharge	65,484	92,216	76,000	79,500	79,500
Sponsorship/Donations	14,079	11,722	15,000	8,500	12,200
Goods Sold	101,185	84,580	92,700	89,500	91,000
Surcharge	63,753	39,726	61,000	68,300	64,500
Facility Rental	137,438	162,601	149,500	157,000	157,000
Tennis Admission	32,915	26,568	30,000	15,000	18,000
Grants	28,720	30,185	28,000	28,000	28,000
City Funds	1,742,777	1,453,539	2,413,000	1,817,200	2,533,500
General Fund Total	4,650,245	4,537,223	5,548,700	4,971,000	5,824,700

Local Option Sales Tax Fund

Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	206,000
Local Option Sales Tax Fund Total	0	0	0	0	206,000

Golf Course Fund

Fees					
Greens Fees	486,885	591,721	590,000	600,000	590,000
Cart Rental	247,428	269,712	290,000	200,000	202,000
Pro Shop Sales	25,884	14,709	25,000	15,000	20,000
Concession Rental	12,000	12,900	13,200	13,200	0
Cafe Operation	0	0	0	0	144,000
Footgolf	40,630	28,491	31,500	15,000	20,500
Misc. Revenues	50,687	55,213	52,500	59,600	57,000
Interest	4,270	6,629	4,000	4,000	4,000
Gain/Loss Market & Property	-372	-1,835	0	0	0
General Fund transfer	0	0	0	0	0
Fund Balance	139,264	79,431	153,000	140,000	222,000
Golf Course Fund Total	1,006,676	1,056,971	1,159,200	1,046,800	1,259,500

Trust Funds

Fees	17,183	765	13,500	3,600	18,500
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	17,183	765	13,500	3,600	18,500

Recreation, Parks and Arts

Highland Family Aquatic Center Program

001-572-4510

The Highland Family Aquatic Center includes an activity pool with zero-depth entry and several play features such as a triple slide, spray features, and a water playground. Also at the facility is a three-lane lap pool with a large corkscrew slide and a plunge slide. Programming consists of youth swimming lessons, recreational aquatic activity for youth groups, water aerobics, and City and private day camp use. Also, special aquatic events and group rentals are available. The facility is generally open from May through September/October of each year.

MAJOR PROGRAM CHANGES

Major operating expenditures includes the installation of a chemical controller unit and the repair of the deck surface. Personnel changes include the allocation of the Office Assistant position to be 100% at Southwest Pool, removing the portion allocated to Highland Family Aquatic Center.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Aquatics Supervisor	0.60	0.50	0.00	0.00
Recreation Program Supervisor	0.00	0.00	0.50	0.50
Assistant Aquatics Supervisor	0.20	0.00	0.00	0.00
Aquatics Facility Coordinator	0.50	0.50	0.50	0.50
Part-time				
Lifeguard	0.40	0.40	0.40	0.40
Office Assistant	0.33	0.33	0.33	0.00
Variable/Temporary				
Snack Bar Operator	0.25	0.25	0.25	0.25
Snack Bar Attendant	0.50	0.50	0.50	0.50
Temporary Worker/Lifeguard	3.25	3.25	3.25	3.25
Total	6.03	5.73	5.73	5.40

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	208,406	231,970	232,000	220,600	218,800
Operating	127,824	102,258	154,800	123,300	189,100
Capital	130	0	0	0	0
Other	0	0	0	0	0
Total	336,360	334,228	386,800	343,900	407,900

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	22,065	18,634	21,000	20,000	21,000
Admission	111,641	112,395	115,000	115,000	116,000
Non-Resident Surcharge	11,964	10,472	12,000	10,000	12,000
Sponsorship/Donations	1,050	800	1,000	1,000	2,500
Goods Sold	46,921	45,222	50,000	50,000	50,000
Facility Rental	42,010	49,877	44,000	47,000	46,000
Grants	0	15,612	0	0	0
City Funds	100,709	81,216	143,800	100,900	160,400
General Fund Total	336,360	334,228	386,800	343,900	407,900

Recreation, Parks and Arts

Southwest Pool Program

001-572-4520

The Southwest Pool is a multi-purpose year-round Olympic-sized pool, 50 meters long by 25 yards wide, with depths ranging from 4 to 17 feet and a capacity of 780,000 gallons. It also boasts a 5, 7, and 10 meter platform diving tower and concrete springboard diving towers with two boards each at the 1- and 3-meter heights. Programming consists of recreational swimming for the general public; youth instructional swim lessons; age-group masters teams in swimming, diving and synchronized swimming; three high school swimming and diving teams; exercise classes; fitness lap swimming; rentals; and special events. The facility is also used for the following training: American Red Cross Certification Training in Cardiopulmonary Resuscitation, First Aid, Automated External Defibrillation, Water Safety, Lifeguarding and Jr. Lifeguarding. Major college swimming and diving programs utilize the facility in December and January.

MAJOR PROGRAM CHANGES

Major personnel changes include the allocation of the Office Assistant position to 100% in this program and no longer shared with Highland Family Aquatic Center. Capital projects include the replacement of the chemical control system, sand filtration system and a pool pump.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Aquatics Supervisor	0.40	0.00	0.00	0.00
Recreation Program Supervisor	0.00	0.00	1.00	1.00
Assistant Aquatics Supervisor	0.80	1.00	0.00	0.00
Aquatics Facility Coordinator	0.50	0.50	0.50	0.50
Part-time				
Lifeguard	0.47	0.47	0.47	0.47
Office Assistant	0.22	0.22	0.22	0.55
Variable/Temporary				
Temporary Worker/Lifeguard	2.77	2.77	2.77	2.77
Total	5.16	4.96	4.96	5.29

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	200,142	167,224	213,500	206,100	225,900
Operating	114,973	125,538	138,700	134,700	144,000
Capital	0	0	5,000	0	38,000
Other	0	0	0	0	0
Total	315,115	292,762	357,200	340,800	407,900

Recreation, Parks and Arts

Southwest Pool Program (cont.)

001-572-4520

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	29,130	25,697	29,000	27,000	28,000
Admission	34,855	32,979	36,000	32,000	34,000
Surcharge (Aqua Teams)	30,979	31,469	31,000	40,000	35,000
Membership Fees	1,102	95	0	6,000	6,000
Non-Resident Surcharge	614	2,772	1,500	3,000	2,000
Sponsorship/Donations	2,750	2,700	2,000	1,000	1,000
Goods Sold	62	0	200	0	0
Facility Rental	13,744	16,341	12,000	16,000	14,000
City Funds	201,879	180,709	245,500	215,800	287,900
General Fund Total	315,115	292,762	357,200	340,800	407,900
Trust Funds					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	0	0	0	0	0

Recreation, Parks and Arts

Athletics Program

001-572-4530

The Athletics Program administers leagues, tournaments, clinics, and sports camps for teens and youth. Adult activities include a multitude of sports ranging from football to volleyball. There are three youth programs coordinated by this program: Greater Largo Little League, Largo United Soccer Club, and West Pinellas Little League. These organizations provide team sports to over 2,000 youths with the assistance of over 200 coaches and volunteers. This program also includes the Bayhead Center operation, which offers a multi-purpose field, basketball courts, sand volleyball courts, Action Skate Park, and a park surrounding the drainage ponds.

MAJOR PROGRAM CHANGES

Major operating expenditures include funds for a feasibility study of the Bayhead Complex site to determine future needs and fence replacement at Bayhead. Major capital projects include replacement of the vehicle.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Recreation Program Manager	0.75	0.25	0.25	0.25
Golf Development Supervisor	0.25	0.00	0.00	0.00
Athletics Program Specialist	1.00	0.75	0.75	0.75
Part-time				
Office Specialist	0.50	0.50	0.50	0.50
Variable/Temporary				
Athletics Assistant	0.00	0.60	0.60	0.60
Seasonal Worker	0.60	0.00	0.00	0.00
Total	3.10	2.10	2.10	2.10

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	162,130	74,849	85,300	86,400	92,000
Operating	176,279	267,848	245,100	206,100	397,000
Capital	18,776	0	57,200	35,000	25,500
Other	0	0	0	0	0
Total	357,185	342,697	387,600	327,500	514,500

Recreation, Parks and Arts

Athletics Program (cont.)

001-572-4530

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	100,925	92,214	120,000	106,000	115,000
Surcharge (Leagues)	28,853	7,804	29,000	28,000	29,000
Membership Fees	5,560	2,899	5,500	7,000	6,000
Non-Resident Surcharge	2,425	1,983	2,500	500	500
Sponsorship/Donations	1,800	1,400	2,000	2,000	2,500
Goods Sold	1,779	2,316	2,000	3,000	3,000
Facility Rental	13,754	31,201	16,500	18,000	20,000
City Funds	184,906	202,115	196,600	159,400	320,000
General Fund Total	340,002	341,932	374,100	323,900	496,000
Trust Funds					
Fees	17,183	765	13,500	3,600	18,500
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	17,183	765	13,500	3,600	18,500

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Feasibility Study of Bayhead	General	70,000
Fencing Replacement, Bayhead	General	65,000
 <u>MAJOR CAPITAL</u>		
Truck Replacement (45-30-04)	General	25,500

Recreation, Parks and Arts

Community Center Program

001-572-4540

The Community Center is located on 8.5 acres of parkland with a variety of community gardens. It includes a ballroom, a commercial kitchen, fitness room, art studio, lounge, and six program rooms. The Community Center Program offers a variety of leisure services for all ages, with an emphasis on senior adult programs to include fitness, recreational games and activities, trips, and enrichment programs. The Community Center is also available for rentals and hosts youth instructional dance classes and dance rehearsals. The facility is also home to the Department's volunteer program which allows people to donate their skills, talent, and time to the City in a variety of settings.

MAJOR PROGRAM CHANGES

Major operating changes include funds for a trips program in contractual services, the trip is a revenue generating program and the revenue is also reflected in Funding Sources to offset the cost increase. Major personnel changes includes reallocation of Temporary Worker FTE's from other programs to add .08 FTE into this program.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Recreation Program Manager	1.00	1.00	1.00	1.00
Recreation Program Supervisor	1.00	1.00	1.00	1.00
Seniors Program Specialist	1.00	1.00	1.00	1.00
Recreation Leader I	1.00	1.00	1.00	1.00
Recreation Office Coordinator	1.75	1.75	1.75	1.75
Part-time				
Recreation Leader I	2.00	2.00	2.00	2.00
Variable/Temporary				
Bus Driver	0.55	0.55	0.55	0.55
Temporary Worker/Summer Camp	0.63	0.63	0.63	0.71
Total	8.93	8.93	8.93	9.01

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	439,155	447,072	475,200	452,500	492,200
Operating	569,565	590,174	682,800	619,300	799,900
Capital	121,297	0	0	0	0
Other	0	0	0	0	0
Total	1,130,017	1,037,246	1,158,000	1,071,800	1,292,100

Recreation, Parks and Arts

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	426,331	406,547	410,000	415,000	500,000
Day Camps	36,609	58,665	50,000	50,000	52,000
Admission	208,905	208,725	190,000	220,000	220,000
Membership Fees	33,511	30,003	35,000	36,000	35,000
Surcharge (ticket handling)	3,921	453	1,000	300	500
Non-Resident Surcharge	6,650	14,627	10,000	9,000	10,000
Sponsorship/Donations	8,354	6,538	8,000	2,500	5,000
Goods Sold	31,296	26,500	30,000	24,000	26,000
Facility Rental	22,267	15,478	25,000	20,000	20,000
Grants	0	0	0	0	0
City Funds	352,173	269,710	399,000	295,000	423,600
General Fund Total	1,130,017	1,037,246	1,158,000	1,071,800	1,292,100

Recreation, Parks and Arts

Highland Complex Program

001-572-4570

The Highland Recreation Complex was reconstructed in FY 2013 and includes a three-story indoor playground, a wood floor gymnasium, a multi-purpose gymnasium, a preschool, a walking track, a state-of-the art fitness center, party rooms, two program rooms, a concession area, and an exer-play room with active electronic games. The outdoor space at Highland includes a preschool playground, two other playgrounds (one located in the park and one near the tennis center), a multi-purpose athletic field, outdoor basketball courts, a tennis center, a baseball field, an outdoor fitness zone with fitness equipment, a lake, picnic areas, and trails throughout the grounds. The facility hosts instructional classes, rentals, and provides meeting space for local clubs, organizations, churches, and neighborhood associations. Programming emphasis is on fitness and wellness for adults, childcare, introductory sports, arts and hobbies for youth and adults.

MAJOR PROGRAM CHANGES

Capital purchases in FY 2019 include a purchase of a 15-passenger van to facilitate the onsite after school program. Personnel changes include upgrading one Recreation Leader I position to a Recreation Leader II. This position coordinates all of the parties and rentals at Highland and the Highland Family Aquatic Center, therefore there is more responsibility associated with it. The second personnel change is the re-allocation of Recreation Leader I to 100% in this program. it is no longer shared with special events. Finally, Temporary Worker FTE's are re-allocated to other programs.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Recreation Program Manager	1.00	1.00	1.00	1.00
Recreation Program Supervisor	1.00	2.00	2.00	2.00
Recreation Program Planner	0.50	0.20	0.20	0.20
Childrens Program Supervisor	1.00	1.00	1.00	1.00
Recreation Leader II	0.00	0.00	0.00	1.00
Recreation Leader I	1.00	2.81	7.81	7.00
Recreation Office Coordinator	1.00	1.00	1.00	1.00
Part-Time				
Recreation Leader I	9.11	8.92	4.12	4.12
Variable/Temporary				
Kid Zone Attendant	1.50	0.00	0.00	0.00
Party Attendant	0.00	1.65	1.65	1.65
Exerplay Attendant	0.30	0.00	0.00	0.00
Fitness Attendant	0.30	0.00	0.00	0.00
Gymnasium Attendant	0.30	0.00	0.00	0.00
Facility Attendant	0.00	0.90	0.90	0.90
Party Host	0.15	0.00	0.00	0.00
Temporary Worker/Summer Camp	3.75	3.75	3.75	3.30
Total	20.91	23.23	23.43	23.17

<u>Expenditures</u>	Actual FY 2016	Budget FY 2017	Estimated FY 2018	Budget FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	817,034	976,370	1,015,400	970,600	1,057,900
Operating	537,130	469,254	636,600	499,400	649,900
Capital	18,866	0	0	0	30,000
Other	0	0	0	0	0
Total	1,373,030	1,445,624	1,652,000	1,470,000	1,737,800

Recreation, Parks and Arts

Highland Complex Program (Cont.)

001-572-4570

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	199,189	197,591	200,000	215,000	210,000
Day Camps	410,732	564,044	555,000	540,000	515,000
Admission	145,842	111,966	145,000	103,000	115,000
Membership Fees	82,887	103,014	92,000	108,000	110,000
Non-Resident Surcharge	17,091	23,883	20,000	22,000	20,000
Sponsorship/Donations	0	20	0	1,800	1,000
Goods Sold	20,205	8,546	9,000	9,500	9,000
Facility Rental	33,822	37,510	40,000	45,000	45,000
Grants	20,481	14,573	20,000	20,000	20,000
City Funds	442,781	384,477	571,000	405,700	692,800
General Fund Total	1,373,030	1,445,624	1,652,000	1,470,000	1,737,800

Recreation, Parks and Arts

Southwest Complex and Tennis Center Program

212/001-572-4590

The Southwest Complex is a multi-purpose facility and park with a gymnasium, fitness room, locker rooms, meeting/program rooms, and teen/lounge room. The outside area includes eight clay tennis courts, a jogging trail, softball field, multi-purpose field, baseball field, basketball courts, and a playground. The facility hosts instructional classes, rentals, and provides meeting space for local clubs, organizations, churches, and neighborhood associations. Programming emphasis is on fitness and wellness for adults and seniors, childcare, introductory sports, arts, and hobbies for both youth and adults.

MAJOR PROGRAM CHANGES

Major operating changes include the repairs to the air conditioning system and personnel changes include the reallocation of Temporary Worker FTE's to other programs. Capital projects include the replacement of the playground. Major capital purchases include an additional 15-passenger van for the on-site after school program.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Recreation Program Manager	1.00	1.00	1.00	1.00
Recreation Program Supervisor	1.00	1.00	1.00	1.00
Recreation Program Planner	0.50	0.20	0.20	0.20
Childrens Program Supervisor	1.00	1.00	1.00	1.00
Recreation Office Coordinator	1.00	1.00	1.00	1.00
Recreation Leader I	0.81	0.00	7.00	7.00
Part-time				
Recreation Leader I	9.85	10.66	3.63	4.63
Variable/Temporary				
Temporary Worker/Summer Camp	3.93	3.93	3.93	3.42
Total	19.09	18.79	18.76	19.25

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	679,538	648,779	853,900	726,600	891,400
Operating	431,997	424,130	538,700	557,000	548,600
Capital	27,003	12,522	228,000	137,000	249,000
Other	0	0	0	0	0
Total	1,138,538	1,085,431	1,620,600	1,420,600	1,689,000

Recreation, Parks and Arts

Southwest Complex and Tennis Center Program (Cont.)

001-572-4590

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	186,636	139,505	175,000	130,000	130,000
Day Camps	325,711	445,051	405,000	500,000	550,000
Admission	48,153	40,126	45,000	45,000	45,000
Membership Fees	54,110	45,936	55,000	33,000	33,000
Non-Resident Surcharge	26,740	38,479	30,000	35,000	35,000
Sponsorship/Donations	125	264	2,000	200	200
Goods Sold	922	1,996	1,500	3,000	3,000
Facility Rental	11,841	12,194	12,000	11,000	12,000
Tennis Court Fees	32,915	26,568	30,000	15,000	18,000
Grants	8,239	0	8,000	8,000	8,000
City Funds	443,146	335,312	857,100	640,400	648,800
General Fund Total	1,138,538	1,085,431	1,620,600	1,420,600	1,483,000
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	206,000
Local Option Sales Tax Fund Total	0	0	0	0	206,000

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Repair Air Conditioning Units	General	50,000
 <u>MAJOR CAPITAL</u>		
Additional 15-Passenger Van	General	32,000
Playground Replacement, CIP	LOST	206,000

Recreation, Parks and Arts

Golf Course Program

540-572-4591

The Largo Golf Course is an 18-hole, Par 62 executive course located on 46 acres in southwest Largo. The clubhouse includes a pro-shop which offers golf attire and equipment, and a snack area operated by a private concessionaire. The Golf Course Fund is an Enterprise Fund which is intended to be supported by user fees. This fund had received General Fund subsidies to assist in operating expenditures in the past. However, no General Fund subsidies have been received since FY 2011.

MAJOR PROGRAM CHANGES

In FY 2019, replacing the fairway mower is planned. Also in FY 2019, the proposed budget includes changing the operation of the cafe from a private concessionaire to an in-house operation, this includes operating costs to renovate the space, purchase equipment and inventory, and additional personnel.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Recreation Program Manager	0.25	0.75	0.75	0.75
Supervisor of Golf Development	0.75	0.00	0.00	0.00
Greens Superintendent	1.00	1.00	1.00	1.00
Athletics Specialist	0.00	0.25	0.25	0.25
Grounds Maintenance Worker	1.00	1.00	1.00	1.00
Horticulture Technician	1.00	1.00	1.00	1.00
Grounds Equipment Mechanic	0.75	0.75	0.75	0.75
Part-time				
Pro Shop Clerk	2.45	2.45	2.45	2.45
Grounds Maintenance Worker	1.00	1.00	1.00	1.00
Variable/Temporary				
Snack Bar Operator	0.00	0.00	0.00	1.00
Snack Bar Attendant	0.00	0.00	0.00	0.25
Temporary Worker	0.62	0.62	0.62	0.62
Total	8.82	8.82	8.82	10.07

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	390,498	428,590	480,100	413,600	519,900
Operating	616,178	628,381	679,100	633,200	739,600
Capital	N/A*	N/A*	N/A*	N/A*	N/A*
Other	0	0	0	0	0
Total	1,006,676	1,056,971	1,159,200	1,046,800	1,259,500

Recreation, Parks and Arts

Golf Course Program (Cont.)

540-572-4591

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Golf Course Fund					
Fees					
Greens Fees	486,885	591,721	590,000	600,000	590,000
Cart Rental	247,428	269,712	290,000	200,000	202,000
Pro Shop Sales	25,884	14,709	25,000	15,000	20,000
Concession Rental	12,000	12,900	13,200	13,200	0
Cafe Operation	0	0	0	0	144,000
Footgolf	40,630	28,491	31,500	15,000	20,500
Misc. Revenues	50,687	55,213	52,500	59,600	57,000
Interest	4,270	6,629	4,000	4,000	4,000
Gain/Loss Market & Property	-372	-1,835	0	0	0
General Fund transfer	0	0	0	0	0
Fund Balance	139,264	79,431	153,000	140,000	222,000
Golf Course Fund Total	1,006,676	1,056,971	1,159,200	1,046,800	1,259,500

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Renovations, equipment and inventory for Cafe start-up	Golf	71,600
 <u>MAJOR CAPITAL*</u>		
Fairway Mower Replacement	Golf	56,000

**Capital purchases are not budgeted in the Enterprise Funds.*

Recreation, Parks and Arts

Parks Division

Summary

The Parks Division includes six programs. The Parks Administration and Technical Services Program provides administrative support for the Division and includes all the technical crews such as arborists and trades workers. The Parks Maintenance Program maintains all City parks with the exception of Largo Central Park and the nature parks. The City Support Program maintains the outdoor areas of all City facilities, roadways, and medians. The Athletic Field and Irrigation Maintenance Program is responsible for the maintenance of all the athletic fields and irrigation systems throughout the City. The Largo Central Park Program encompasses the maintenance and operation of the Largo Central Park proper, Largo Central Park Nature Preserve, and the undeveloped mid-section of the park, as well as the maintenance of the Library grounds. The final program is Nature Parks, which includes the maintenance and operation of the George C. McGough Nature Park and Largo Narrows Nature Center, and Bonner Park. The Division supports Largo's designation as a Tree City, USA by providing the following tree-related services: planting, trimming, and maintenance according to national Tree City standards, as well as coordinating an Arbor Day tree giveaway program and an adopt-a-tree program.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Authorized Positions (FTEs)						
	Parks Administration & Tech Services	10.00	10.00	10.00	10.00	
	Parks Maintenance	2.04	4.54	4.54	4.54	
	City Support	1.94	4.94	4.94	4.50	
	Athletic Field & Irrigation Maint	8.25	8.25	8.25	8.25	
	Largo Central Park	9.37	9.50	9.50	10.00	
	Nature Parks	2.50	4.00	4.00	4.00	
Total		34.10	41.23	41.23	41.29	
Authorized Positions (FTEs)						
	Full-time	28.25	35.25	35.25	36.25	
	Part-time	4.51	4.64	4.64	4.14	
	Variable/Temporary	1.34	1.34	1.34	0.90	
Total		34.10	41.23	41.23	41.29	
<u>Expenditures</u>		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Program						
	Parks Admin & Tech Svcs	1,080,941	1,040,089	1,650,400	1,353,200	1,339,300
	Parks Maintenance	435,017	416,699	584,000	565,800	479,400
	City Support	388,565	385,827	1,121,800	521,800	1,028,100
	Athletic Field & Irrig. Maint	689,232	690,280	680,100	647,400	691,300
	Largo Central Park	976,229	877,627	925,100	886,200	1,495,400
	Nature Parks	183,142	233,929	302,200	205,300	344,100
Total		3,753,126	3,644,451	5,263,600	4,179,700	5,377,600
Expenditures by Category						
	Personnel	1,726,007	2,038,163	2,199,900	2,070,600	2,288,000
	Operating	1,573,144	1,115,346	2,308,200	1,590,600	2,266,900
	Capital	432,475	469,524	734,000	497,000	801,200
	Other	21,500	21,418	21,500	21,500	21,500
Total		3,753,126	3,644,451	5,263,600	4,179,700	5,377,600

Recreation, Parks and Arts

Parks Division (Cont.)

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Program Fees	2,513	3,972	2,000	8,000	5,000
Day Camps	4,295	24,143	20,000	20,000	20,000
Admission	1,845	2,752	2,700	3,100	3,000
Non-resident Surcharge	471	2,180	1,500	2,000	2,000
Goods Sold	11,196	19,411	16,000	22,000	22,000
Sponsorship/Donations	5,334	10,615	10,500	15,300	13,000
Facility Rental	49,948	41,706	46,000	42,500	43,000
Lot Mowing	587	240	500	0	500
DOT Mowing	-2,995	0	0	0	0
Grants	136,414	18,000	874,000	370,000	528,000
Inter-fund Transfer	32,700	32,700	32,700	32,700	32,700
City Funds	3,383,350	3,335,234	3,569,700	3,266,100	4,043,400
General Fund Total	3,625,658	3,490,953	4,575,600	3,781,700	4,712,600
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	140,000	140,000	415,000
Local Option Sales Tax Fund Total	0	0	140,000	140,000	415,000
Trust Funds					
Fees	127,468	153,498	548,000	258,000	250,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	127,468	153,498	548,000	258,000	250,000

0

Recreation, Parks and Arts

Parks Administration and Technical Services

218/001-572-4550

This program is responsible for providing administrative support for the Division to include supervision, training, purchasing, and payroll input. The specialized technical services utilized throughout the City are also housed in this program and include: tree trimming, trades work, playground inspections, horticultural services, and hardscape inspection and repair. All expenditures from the Tree Trust Fund are also budgeted in this program.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Full-time					
Parks Superintendent	1.00	1.00	1.00	1.00	
Assistant Parks Superintendent	1.00	1.00	1.00	1.00	
Operational Secretary	1.00	1.00	1.00	1.00	
Parks Foreman	2.00	2.00	2.00	2.00	
Arborist (I, II)	4.00	4.00	4.00	4.00	
Tradesworker II	1.00	1.00	1.00	1.00	
Part-time					
Variable/Temporary					
Total	10.00	10.00	10.00	10.00	
<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	585,333	632,147	655,000	628,800	654,200
Operating	330,102	187,165	476,600	459,400	402,100
Capital	165,506	220,777	518,800	265,000	283,000
Other	0	0	0	0	0
Total	1,080,941	1,040,089	1,650,400	1,353,200	1,339,300
<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees	0	0	0	0	0
Grants	17,550	18,000	0	0	0
City Funds	935,923	868,591	1,104,400	1,095,200	1,089,300
General Fund Total	953,473	886,591	1,104,400	1,095,200	1,089,300
Trust Funds					
Fees	127,468	153,498	546,000	258,000	250,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	127,468	153,498	546,000	258,000	250,000
<u>MAJOR OPERATING</u>			<u>FUND</u>		Budget FY 2019
Fencing Replacement			General		65,000
<u>MAJOR CAPITAL</u>					
Backhoe Loader Replacement, CIP			General		178,000
Landscape Entrance to Largo Central Park			Tree Impact		75,000
Downtown Multi-modal Improvements			Tree Impact		30,000

Recreation, Parks and Arts

Park Maintenance Program

212/001-572-4551

This program is responsible for the grounds maintenance of the City's 11 parks as well as the common areas of the three athletic complexes and four recreation centers. Grounds maintenance includes mowing, edging, blowing, weeding, trash removal, event assistance, and chemical applications of pesticides, herbicides and fertilizer.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Full-time						
	Parks Contract Supervisor	0.50	0.50	0.00	0.00	
	Parks Supervisor	0.00	0.00	0.50	0.50	
	Spray Technician	0.50	0.50	0.50	0.50	
	Grounds Maintenance Worker	0.00	3.00	3.00	3.00	
Part-time						
	Grounds Maintenance Worker	1.04	0.54	0.54	0.54	
Variable/Temporary						
Total		2.04	4.54	4.54	4.54	
		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>						
Expenditures by Category						
	Personnel	87,288	160,750	197,300	200,100	225,900
	Operating	272,093	207,360	235,700	214,700	243,500
	Capital	75,636	48,589	151,000	151,000	10,000
	Other	0	0	0	0	0
Total		435,017	416,699	584,000	565,800	479,400
<u>Funding Sources</u>						
General Fund						
	Fees	0	0	0	0	0
	Grants	19,000	0	0	50,000	0
	City Funds	416,017	416,699	444,000	375,800	479,400
General Fund Total		435,017	416,699	444,000	425,800	479,400
Local Option Sales Tax Fund						
	Fees	0	0	0	0	0
	Grants	0	0	0	0	0
	City Funds	0	0	140,000	140,000	0
Local Option Sales Tax Fund Total		0	0	140,000	140,000	0

Recreation, Parks and Arts

City Support Program

001-572-4552

The City Support Program provides maintenance to City facilities including the Municipal Complex, City Cemetery, and fire stations. Staff manages the contractual services provided for the maintenance of City ponds, the Starkey Road Recycling Center, and properties purchased to reduce repetitive loss from flooding. The program is also responsible for managing the contractual landscape maintenance of eleven miles of city roadways and median.

MAJOR PROGRAM CHANGES

Major personnel changes in FY 2019 include merging two part-time FTE's to make one Full-time Grounds Maintenance position for Largo Central Park. This involves the re-allocation of the Variable Grounds Maintenance Worker position from this program. In FY 2018, several Florida Department of Transportation funded projects were initiated to beautify and rehabilitate landscaped medians along FDOT roadways within the City. The Ulmerton Road median beautification project is re-budgeted into FY 2019.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time	0			
Parks Contract Supervisor	0.50	0.50	0.00	0.00
Parks Supervisor	0.00	0.00	0.50	0.50
Spray Technician	0.50	0.50	0.50	0.50
Grounds Maintenance Worker	0.00	3.00	3.00	3.00
Part-time				
Grounds Maintenance Worker	0.50	0.50	0.50	0.50
Variable/Temporary				
Grounds Maintenance Worker	0.44	0.44	0.44	0.00
Total	1.94	4.94	4.94	4.50

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	87,543	175,102	230,500	185,700	193,900
Operating	286,022	150,685	879,300	324,100	825,600
Capital	15,000	60,040	12,000	12,000	8,600
Other	0	0	0	0	0
Total	388,565	385,827	1,121,800	521,800	1,028,100

Funding Sources

General Fund

Fees					
Lot Mowing	587	240	500	0	500
DOT Mowing	-2,995	0	0	0	0
Sponsorship/Donation	0	0	2,000	2,300	2,000
Rental	467	0	0	0	0
Grants	99,864	0	789,000	320,000	443,000
Inter-fund Transfer	32,700	32,700	32,700	32,700	32,700
City Funds	257,942	352,887	297,600	166,800	549,900
General Fund Total	388,565	385,827	1,121,800	521,800	1,028,100

Recreation, Parks and Arts

Athletic Field And Irrigation Maintenance

001-572-4553

This program is responsible for maintaining 15 athletic fields and 63 irrigation systems. The small engine shop maintains over 600 pieces of equipment (35HP or less) through a bi-monthly preventative maintenance program and repairs equipment for the Departments of Recreation, Parks and Arts, Fire, Police, Public Works, and Environmental Services.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Parks Supervisor	1.00	1.00	1.00	1.00
Horticulture Technician	1.00	1.00	1.00	1.00
Grounds Equipment Mechanic	1.25	1.25	1.25	1.25
Irrigation Technician	2.00	2.00	2.00	2.00
Grounds Maintenance Worker	3.00	3.00	3.00	3.00
Part-time				
Variable/Temporary				
Total	8.25	8.25	8.25	8.25

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>					
Expenditures by Category					
Personnel	462,742	477,836	503,100	478,900	512,500
Operating	154,750	141,878	136,800	129,500	153,300
Capital	71,740	70,566	40,200	39,000	25,500
Other	0	0	0	0	0
Total	689,232	690,280	680,100	647,400	691,300

Funding Sources

General Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	689,232	690,280	680,100	647,400	691,300
General Fund Total	689,232	690,280	680,100	647,400	691,300

<u>MAJOR CAPITAL</u>	<u>FUND</u>	<u>Budget FY 2019</u>
Truck Replacement (45-53-12)	General	25,500

Recreation, Parks and Arts

Largo Central Park Program

212/001-572-4593

Largo Central Park encompasses a total of 180 acres comprised of an active park on the west, a nature preserve on the east, and an undeveloped mid-section. The active area of the park is 32 acres on the west side of Central Park Drive and includes: A Military Court of Honor, an ADA compliant and wheelchair accessible playground, two fountains, eight shelters, miniature railroad, over one mile of walkways, landscaped beds, trees, a large open field for activities and festivals, and a restroom building. The west side of the park provides space for rentals of all sizes and community events. The Largo Central Park Nature Preserve is located on 33 acres accessed from Highland Avenue and includes: one mile of bicycle/walking trail, parking, restrooms, an educational kiosk, an observation tower, boardwalks through a maple swamp, and an alum water treatment pond with surrounding boardwalk. The Library is also located in Largo Central Park on over 30 acres just east of Central Park Drive. The personnel in this program also provide the grounds maintenance surrounding the Library.

MAJOR PROGRAM CHANGES

Major operating projects include the replacement of the pond liner at the court of honor pond, updating landscaping in the park, and various asphalt and concrete repairs. Personnel changes include the combination of two part-time, .50 FTE in this program and .44 FTE from City Support to make one full-time Grounds Maintenance Worker position. Capital projects include the renovations of two of the parking lots.

<u>Personnel</u>		Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	
Full-time						
	Parks Supervisor	1.00	1.00	1.00	1.00	
	Horticulture Technician	2.00	2.00	2.00	2.00	
	Spray Technician	1.00	1.00	1.00	1.00	
	Grounds Maintenance Worker	3.00	4.00	4.00	5.00	
Part-time						
	Grounds Maintenance Worker	1.87	1.00	1.00	0.50	
	Office Assistant	0.50	0.50	0.50	0.50	
Variable/Temporary						
Total		9.37	9.50	9.50	10.00	
		Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Expenditures</u>						
Expenditures by Category						
	Personnel	440,033	465,311	470,800	444,300	553,300
	Operating	458,906	352,720	420,800	390,400	468,500
	Capital	55,790	38,178	12,000	30,000	452,100
	Other	21,500	21,418	21,500	21,500	21,500
Total		976,229	877,627	925,100	886,200	1,495,400

Recreation, Parks and Arts

	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
<u>Funding Sources</u>					
General Fund					
Fees					
Sponsorship/Donation	1,419	1,054	1,000	1,000	1,000
Facility Rental	43,200	35,280	40,000	35,500	36,000
Grants	0	0	0	0	0
City Funds	931,610	841,293	884,100	849,700	1,043,400
General Fund Total	976,229	877,627	925,100	886,200	1,080,400
Local Option Sales Tax Fund					
Fees	0	0	0	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	415,000
Local Option Sales Tax Fund Total	0	0	0	0	415,000
 <u>MAJOR CAPITAL</u>					
Truck Replacement (45-93-05)			<u>FUND</u>		<u>Budget</u>
Parking Lot Resurfacing			General		<u>FY 2019</u>
			LOST		26,100
					415,000

Recreation, Parks and Arts

Nature Parks Program

001-572-4594

The Nature Parks Program provides maintenance for the George C. McGough Nature Park and Bonner Park. These sites encompass 56 acres, two playground areas, boardwalks, two piers, restroom facilities, picnic shelters, walking trails, and a 3,000 square foot nature center. Programming consists of a summer nature camp at the Largo Narrows Environmental Education Center as well as environmental education programs at McGough, Largo Central Park Nature Preserve, and local schools.

MAJOR PROGRAM CHANGES

Major capital projects include the installation of automated gates at McGough and Bonner nature parks. The renovations to the trails project at McGough Nature Park has been re-budgeted. This project is funded by the Deep Horizon oil spill grant through Pinellas County.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Nature Program Supervisor	1.00	1.00	1.00	1.00
Part-time				
Recreation Leader I	0.60	0.60	0.60	0.60
Grounds Maintenance Worker	0.00	0.50	0.50	0.50
Office Assistant	0.00	1.00	1.00	1.00
Variable/Temporary				
Temporary Worker/Summer Camp	0.90	0.90	0.90	0.90
Total	2.50	4.00	4.00	4.00

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	63,068	127,017	143,200	132,800	148,200
Operating	71,271	75,538	159,000	72,500	173,900
Capital	48,803	31,374	0	0	22,000
Other	0	0	0	0	0
Total	183,142	233,929	302,200	205,300	344,100
<u>Funding Sources</u>	Actual	Actual	Budget	Estimated	Budget
	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019

General Fund					
Fees					
Program Fees	2,513	3,972	2,000	8,000	5,000
Day Camps	4,295	24,143	20,000	20,000	20,000
Admission	1,845	2,752	2,700	3,100	3,000
Non-resident Surcharge	471	2,180	1,500	2,000	2,000
Goods Sold	11,196	19,411	16,000	22,000	22,000
Sponsorship/Donations	3,915	9,561	7,500	12,000	10,000
Facility Rental	6,281	6,426	6,000	7,000	7,000
Grants	0	0	85,000	0	85,000
City Funds	152,626	165,484	159,500	131,200	190,100
General Fund Total	183,142	233,929	300,200	205,300	344,100
Trust Funds					
Fees	0	0	2,000	0	0
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	0	0	2,000	0	0

Recreation, Parks and Arts

Central Park Performing Arts Center Program

808/001-573-4560

The Central Park Performing Arts Center (CPPAC) is a 24,000 square foot building housing the Tonne Playhouse, a 333-seat theater with a retractable seating system that can convert the room into a multi-purpose banquet room. The playhouse features a 40-foot by 70-foot stage, professional sound/lighting equipment, an orchestra pit, a scenery workshop, a catering area, a concession area, and dressing rooms. The facility also has a 6,700 square foot banquet hall, the Parkview Room, which can be divided into multiple rooms for a variety of uses. The Historic Largo Feed Store is located across the parking lot from the Center and serves as a multi-purpose community facility used for business meetings, rental space for a variety of functions, and houses small performances. CPPAC provides the community with a wide variety of performing arts programs, a home for resident performing groups, and cultural arts educational opportunities. Educational programs include a summer theater camp, instructional programs, and partnerships with area schools to present the Children's Series. In FY 2017, to commemorate the 20th anniversary of the facility, the center underwent a re-branding effort and a name change that is more aligned with the mission of the facility.

MAJOR PROGRAM CHANGES

Major personnel changes include the addition of Variable Special Events Assistant FTE's that are re-allocated from other programs and the addition of .50 FTE Event Assistant position to facilitate the private rentals at the facility. Operating supplies include one time purchases of items necessary to operate the facility as a family shelter when the City activates emergency operations.

<u>Personnel</u>	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019
Full-time				
Cultural Center Operations Manager	1.00	1.00	1.00	1.00
Artistic Supervisor	1.00	1.00	1.00	1.00
Technical Operations Supervisor	1.00	1.00	1.00	1.00
Box Office Supervisor	0.00	1.00	1.00	1.00
Box Office Coordinator	1.00	0.00	0.00	0.00
Recreation Office Coordinator	1.00	1.00	1.00	1.00
Part-time				
Event Assistant	2.15	2.15	2.15	2.65
Technical Assistant	0.50	0.50	0.50	0.50
Variable/Temporary				
Special Events Assistant	0.00	0.60	0.60	1.18
Seasonal Worker	0.60	0.00	0.00	0.00
Total	8.25	8.25	8.25	9.33

<u>Expenditures</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Expenditures by Category					
Personnel	411,909	451,664	489,200	461,800	563,400
Operating	751,577	515,784	668,000	614,000	684,300
Capital	39,994	7,843	0	0	30,000
Other	0	0	0	0	0
Total	1,203,480	975,291	1,157,200	1,075,800	1,277,700

Recreation, Parks and Arts

Cultural Center (Cont.)

001-573-4560

<u>Funding Sources</u>	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
General Fund					
Fees					
Eight O'Clock Theatre	46,025	54,116	55,000	55,000	55,000
Performance Revenue	263,765	275,610	265,000	275,000	265,000
Instructional Classes	35,517	39,768	35,000	39,000	37,000
Facility Rental	173,568	192,716	180,000	180,000	195,000
Sponsorship/Donations	29,487	32,145	30,000	30,000	30,000
Non-resident Surcharge	2,118	2,509	2,000	2,200	2,200
Goods Sold	78,449	93,570	77,000	82,000	83,000
Surcharge (Tkt. Hndlg.)	125,225	131,795	120,000	127,000	125,000
Grants	0	0	0	0	0
City Funds	449,326	94,239	378,200	285,600	470,500
General Fund Total	1,203,480	916,468	1,142,200	1,075,800	1,262,700
Trust Funds					
Fees	0	58,823	15,000	0	15,000
Grants	0	0	0	0	0
City Funds	0	0	0	0	0
Trust Funds Total	0	58,823	15,000	0	15,000
 MAJOR CAPITAL			FUND		Budget FY 2019
Van Replacement (45-60-04)			General		30,000

Recreation, Parks and Arts

Personnel by Department

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Full-time					
Director	1.00	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	1.00	0.00
Parks Superintendent	1.00	1.00	1.00	1.00	0.00
Recreation Program Manager	4.00	4.00	4.00	4.00	0.00
Management Analyst (I, II, III)	1.00	1.00	1.00	0.00	-1.00
Recreation Business Manager	0.00	0.00	0.00	1.00	1.00
Assistant Parks Superintendent	1.00	1.00	1.00	1.00	0.00
Greens Superintendent	1.00	1.00	1.00	1.00	0.00
Parks Foreman	2.00	2.00	2.00	2.00	0.00
Parks Supervisor	2.00	2.00	3.00	3.00	0.00
Parks Contract Supervisor	1.00	1.00	0.00	0.00	0.00
Aquatics Supervisor	1.00	1.00	0.00	0.00	0.00
Cultural Center Operations Manager	1.00	1.00	1.00	1.00	0.00
Recreation Program Supervisor	3.20	4.00	6.00	6.00	0.00
Supervisor of Golf Development	1.00	0.00	0.00	0.00	0.00
Assistant Aquatics Supervisor	0.80	1.00	0.00	0.00	0.00
Special Events Coordinator	1.00	1.00	1.00	1.00	0.00
Recreation Program Planner	1.00	1.00	1.00	1.00	0.00
Artistic Supervisor	1.00	1.00	1.00	1.00	0.00
Technical Operations Supervisor	1.00	1.00	1.00	1.00	0.00
Box Office Supervisor	0.00	1.00	1.00	1.00	0.00
Box Office Coordinator	1.00	0.00	0.00	0.00	0.00
Office Administrator	1.00	1.00	1.00	1.00	0.00
Operational Secretary	1.00	1.00	1.00	1.00	0.00
Recreation System Specialist	1.00	1.00	1.00	1.00	0.00
Recreation Office Coordinator	5.00	5.00	5.00	5.00	0.00
Nature Program Supervisor	1.00	1.00	1.00	1.00	0.00
Children's Program Supervisor	2.00	2.00	2.00	2.00	0.00
Seniors Program Specialist	1.00	1.00	1.00	1.00	0.00
Athletics Program Specialist	1.00	1.00	1.00	1.00	0.00
Recreation Leader II	0.00	0.00	0.00	1.00	1.00
Recreation Leader I	3.00	4.00	16.00	15.00	-1.00
Horticulture Technician	4.00	4.00	4.00	4.00	0.00
Irrigation Technician	2.00	2.00	2.00	2.00	0.00
Spray Technician	2.00	2.00	2.00	2.00	0.00
Aquatics Facility Coordinator	1.00	1.00	1.00	1.00	0.00
Tradesworker II	1.00	1.00	1.00	1.00	0.00
Grounds Equipment Mechanic	2.00	2.00	2.00	2.00	0.00
Arborist (I, II)	4.00	4.00	4.00	4.00	0.00
Grounds Maintenance Worker	7.00	14.00	14.00	15.00	1.00
Total Full-Time	66.00	74.00	86.00	87.00	1.00

Recreation, Parks and Arts

Personnel by Department (Cont.)

	<u>Budget FY 2016</u>	<u>Budget FY 2017</u>	<u>Budget FY 2018</u>	<u>Budget FY 2019</u>	<u>FY18 to FY19 Changes</u>
Part-time					
Recreation Leader I	21.56	22.18	10.35	11.35	1.00
Recreation System Specialist	0.00	0.00	0.50	0.50	0.00
Lifeguard	0.87	0.87	0.87	0.87	0.00
Office Assistant	1.05	2.05	2.05	2.05	0.00
Office Specialist	0.50	0.50	0.50	0.50	0.00
Technical Assistant	0.50	0.50	0.50	0.50	0.00
Pro Shop Clerk	2.45	2.45	2.45	2.45	0.00
Event Assistant	2.15	2.15	2.15	2.65	0.50
Grounds Maintenance Worker	4.41	3.54	3.54	3.04	-0.50
Total Part-Time	33.49	34.24	22.91	23.91	1.00
Variable/Temporary					
Snack Bar Operator	0.25	0.25	0.25	1.25	1.00
Snack Bar Attendant	0.50	0.50	0.50	0.75	0.25
Facility Attendant	0.00	0.90	0.90	0.90	0.00
Party Attendant	0.00	1.65	1.65	1.65	0.00
Kid Zone Attendant	1.50	0.00	0.00	0.00	0.00
Exerplay Attendant	0.30	0.00	0.00	0.00	0.00
Fitness Attendant	0.30	0.00	0.00	0.00	0.00
Gymnasium Attendant	0.30	0.00	0.00	0.00	0.00
Party Host	0.15	0.00	0.00	0.00	0.00
Event Assistant	0.00	0.90	0.90	1.78	0.88
Athletics Assistant	0.00	0.60	0.60	0.60	0.00
Bus Driver	0.55	0.55	0.55	0.55	0.00
Temporary Worker/Summer Camp	9.21	9.21	9.21	8.33	-0.88
Temporary Worker/Lifeguard	6.02	6.02	6.02	6.02	0.00
Grounds Maintenance Worker	0.44	0.44	0.44	0.00	-0.44
Seasonal Worker	2.07	0.62	0.62	0.62	0.00
Total Variable/Temporary	21.59	21.64	21.64	22.45	0.81
Total	121.08	129.88	130.55	133.36	2.81

Recreation, Parks and Arts

Grants

The department constantly looks for means to generate alternative funding sources for projects and programs. Grant funds are an opportunity to support a variety of park development projects, recreation programs, provide scholarships for youth to participate in department programs, and to support the cultural arts programs.

Grant Fund Sources	Actual FY 2016	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Budget FY 2019
Urban Forestry ¹	17,550	8,000	0	0	0
FDOT Hwy Beautification ²	99,864	0	789,000	320,000	443,000
FRDAP ³	0	0	100,000	50,000	0
Juvenile Welfare Board ⁴	28,720	14,573	28,000	28,000	28,000
Pinellas County Health Dept. ⁵	19,735	25,612	0	0	0
Pinellas County ⁶	0	0	85,000	0	85,000
Total	165,869	48,185	1,002,000	398,000	556,000

¹ The Urban and Community Forestry Grant program is provided through the State of Florida and has assisted the City in various tree planting and trimming projects. In FY 2013, the funding was used to update the tree inventory and purchase new tree management software. In FY 2016, additional funding was received for completing the update the urban forest master plan.

² The Florida Department of Transportation Highway Beautification Grant program provides funding to landscape medians. The City utilized this program in the past several years to landscape East Bay Drive, Seminole Boulevard and Walsingham Road. FY 2016 funding was received to update the landscaping along Seminole Boulevard and in FY 2018 the funds are awarded for the beautification of the intersection of US Hwy 19 and East Bay Drive, Ulmerton Road and to rehabilitate other medians throughout the City.

³ FRDAP is the Florida Recreation Development Assistance Program provided through the Department of Environmental Protection. This grant program is utilized for part development and outdoor recreation facilities. In FY 2017, a \$50,000 grant was awarded for the installation of solar lights and picnic area around the lake at Highland Recreation Complex and renovations to the baseball field. The project is anticipated to be complete in FY 2018. The grant did not require a match from the City.

⁴ The Juvenile Welfare Board (JWB) is a taxing authority in Pinellas County that funds a variety of programs benefiting youth in this county. The City is receiving funding from JWB for an after school extended learning program called Promise Time. The program was initiated in the 2013-2014 school year as a pilot, and has continued. Funding is also received for three years for the Summer bridge wrap care and the majority of this funding is accounted for in the Highland Recreation Complex Day Camps revenue.

⁵ Over the past seven years, the City partnered with the Pinellas County Health Department to promote a variety of health related initiatives from participating in studies, promoting healthy activities, and the purchase and installation of educational material in City parks. In FY 2016 and FY 2017 funding was received to install additional outdoor fitness zones and to purchase electronic menu boards for the concession at the Highland Family Aquatic Center.

⁶ The City received \$85,000 from Pinellas County's Deepwater Horizon settlement for the oil spill that affected the Gulf of Mexico and neighboring communities. The funds will used to renovate the trails at McGough Nature Park.

- COMPENSATION ADMINISTRATION - FY 2019 - PAY PLAN

NON-REPRESENTED EMPLOYEES

Management Philosophy:

The basis of any compensation program is the management philosophy between the employer and the employees. It is the City's position that the following issues must be addressed with respect to pay:

- The educational requirements and requisite knowledge, skills, and abilities required for each position;
- Supervisory responsibility, scope of authority, and demonstrated technology skills;
- The ability to attract, retain, and motivate quality staff in order to achieve organizational Mission, Vision, and Values;
- The availability of qualified applicants for recruitment, often times based on economic conditions found in the labor market;
- External comparative market/public sector compensation and internal equity and consistency;
- The financial incentive programs that are appropriate for reinforcing organizational goals.

Internal Pay Equity:

An internally equitable compensation system compensates employees according to differences in the knowledge, skills, abilities, level of responsibility, impact of work, public contact, supervisory responsibility, scope of authority, and work environment required to perform different jobs in the organization. Occasionally, changed job requirements and reassignments enhance the job duties and responsibilities that make the current incumbent's salary not adequately reflect required duties and responsibilities and it is necessary to address the situation. In these types of circumstances, Human Resources (HR) may recommend an equity adjustment to fairly compensate employees in relationship to the internal and external value of the positions, as approved by the City Manager.

The FY 2019 Proposed Budget includes a compensation philosophy to be utilized when HR recommends a Professional Technical, Operational Management, and/or Executive Management job title to be increased in pay grade, the incumbents in these classifications will receive a one time 2% pay adjustment for each range adjustment made in the pay plan. If the employee is not at the minimum of the range, the employee will be brought to the minimum, and then given a 2% pay adjustment so the employee is not at the minimum where new hires begin.

External Pay Equity:

The FY 2019 Proposed Budget includes 3.00% of total wages for non-represented and approximately 4.00% of total wages for IAFF employees' pay increases. The allocation of this amount will potentially vary based on tenure, and percentage through the pay range. Collective bargaining agreements outline the compensation and annual pay raises for CWA, IAFF-Supervisory, PBA, and PBA-Supervisory employees.

Based on external market conditions, in FY 2019 it is recommended that the non-represented pay ranges increase 2% on the pay range minimum and pay range maximum. Employees that reside at the current maximum of the pay range, and receive a 'meets standards' or better performance evaluation will progress 2% to the new maximum of the range. Employees who are less than 3% below the maximum for their position will have their wage rate increased to the new maximum. There will be no lump sum payments over the maximum for employees when the pay ranges move.

Retirement Contribution

A 1% increase in the employer's retirement contribution (6% total employer contribution) to the 401(a) Defined Contribution Plan will be made for each non-represented and CWA employee, effective the first pay period of FY 2019.

Performance Evaluation:

The most important purpose of a performance evaluation is to indicate, specifically and honestly, how the employee is performing and what the employee can do to continue being a productive, invaluable, and successful member of the organization. The performance evaluation serves as a useful tool for career development by serving as a tool for discussion with the employee of the following:

- recognize the employee's performance;
- to review strengths, areas requiring improvement, and areas for professional development;
- to provide performance feedback, to include citing specific examples;
- to identify specific and measurable goals for the upcoming review period;
- to serve as a record of accomplishments for future career opportunities.

Personal Insurance Credits:

The Personal Insurance Credits (PICs) program is a cafeteria type, flexible benefit program where employees are provided a certain number of points (1 point equals 1 dollar) to purchase benefits from a menu of options. This allows employees the option to select benefits based on individual needs, allows the City to cap benefit costs incurred, and provides for equity among employees. The number of credits for non-represented employees for FY 2019 are calculated on a formula, which includes many factors, but is largely impacted by the cost for single CORE health insurance coverage. The PIC credits are adjusted not only for health insurance premium increases, but also for other benefit allowances (dental, life, and 3 Personal Option Days) included in the formula.

The credits are adjusted by the health insurance premium charge for CORE single coverage. A portion of the premium for the base health insurance plan for dual and family coverage is also added to the number of credits when the employee selects dual or family coverage. Employees who waive* health insurance coverage will receive credits in an amount equal to base coverage as allocated in FY 2012. Only those employees who select group health insurance through the City will receive the increased credits for dual and family coverage. The number of Personal Insurance Credits for each employee group beginning fiscal year 2015 are displayed in the following table:

	Prof/Tech		Op. Mgmt.		Exec. Mgmt.		City Comm.		+ Dual	+Family
	Base	Waive	Base	Waive	Base	Waive	Base	Waive		
FY 2015	10,072	9,208	11,963	10,907	13,838	12,543	7,931	7,150	3,107	7,060
FY 2016	10,458	9,208	12,314	10,907	14,267	12,543	8,175	7,150	3,302	7,502
FY 2017	11,254	9,208	13,179	10,907	15,138	12,543	8,927	7,150	3,622	8,242
FY 2018	11,706	9,208	13,699	10,907	15,691	12,543	9,347	7,150	3,818	8,675
FY 2019	13,208	9,208	15,613	10,907	17,882	12,543	10,532	7,150	4,276	9,717

**Applicable when an employee elects to waive health insurance through the City of Largo. To waive insurance an employee must prove coverage through another group plan. Another group plan is defined as a spouse's employer's group health insurance plan, a current or previous employer's group health insurance plan, Medicare, or military coverage. Personal insurance credits run on a fiscal year.*

Vehicle Usage:

Employees who are required to regularly drive a personal vehicle in the performance of regular work assignments or City-related business may be eligible, at the discretion of the City Manager, for a bi-weekly car allowance up to a maximum of \$200. Employees who use personal vehicles on an incidental basis may be eligible for mileage reimbursement at the current IRS allowable rate, with Department Director approval.

VARIABLE/TEMPORARY EMPLOYEES

In an effort to recognize the changing economy and to provide the ability to manage seasonal and peak work times, a 'Variable' pay group was established. Classifications in this group have one position control number for a pool of employees who work throughout the year on an as-needed basis and may be continuous or carried on throughout the year. These employees work less than 1040 hours in the fiscal year. Variable employees are eligible for longevity recognition, service awards, gift cards, 457 contributions, flu shots, health fair participation and merit increases as provided to non-represented staff, with the exception of any pay over the maximum pay range (not eligible for lump sum). Variable employees are ineligible for group health benefits, leave time and retirement.

The 'Temporary' pay group differs in that these employees are hired for a specific period of time with an established start date and end date. Employees in this group also work less than 1040 hours in the fiscal year. Temporary classifications are not benefit eligible, but may participate in the health fair, flu shots, and 457 contributions. This group may include one position control number for a pool of employees who work throughout the year, or may be assigned to one position.

REPRESENTED EMPLOYEES

Compensation, terms and conditions of employment are established for represented City employees through contracts with separate unions. The five bargaining units are as follows:

- a. Communications Workers of America (CWA) – general employees, including vocational and clerical.
- b. International Association of Fire Fighters (IAFF) – Firefighter/EMTs, Firefighter/Paramedics, and Fire Lieutenants.
- c. Police Benevolent Association (PBA) – Police Officers and Police Sergeants.
- d. International Association of Fire Fighters Supervisory Unit (IAFF)- District Chiefs and Assistant Chiefs
- e. Police Benevolent Association Supervisory Unit (PBA) – Police Lieutenants

The bargaining units exist pursuant to State Statutes and regulations of the Florida Public Employee Relations Commission (PERC).

Current Contract Terms

IAFF – October 7, 2018 – September 30, 2021

CWA – October 1, 2016 – September 30, 2019

IAFF Supervisory – June 6, 2017 – September 30, 2019

PBA – October 1, 2017 – September 30, 2020

PBA Supervisory – January 2, 2018 – September 30, 2020

**PAY PLAN
EFFECTIVE OCTOBER 1, 2018**

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>ELECTED OFFICIALS</u>			
		(Biweekly)	(Annual)
Mayor	LEG	899.78	23,394.28
Commissioner	LEG	599.90	15,597.40
<u>EXECUTIVE MANAGEMENT</u>			
City Manager	EM	Contract	
<u>Range A</u>		47.10	65.92
Assistant City Manager	EM	97,968.00	137,113.60
Fire Chief	EM		
Police Chief	EM		
<u>Range B</u>		44.86	62.79
Community Development Director	EM	93,308.80	130,603.20
Engineering Services Director	EM		
Environmental Services Director	EM		
Finance Director	EM		
Human Resources Director	EM		
IT Director/CIO	EM		
Library Director	EM		
Performance & Budget Director	EM		
Public Works Director	EM		
Recreation, Parks & Arts Director	EM		
PROFESSIONAL TECHNICAL (PT) and <u>OPERATIONAL MANAGEMENT (OM)</u>			
<u>Range I</u>		12.89	19.34
		26,811.20	40,227.20
<u>Range II</u>		13.49	20.27
		28,059.20	42,161.60
<u>Range III</u>		14.20	21.31
Library Assistant II	PT	29,536.00	44,324.80
Operational Secretary	PT		
<u>Range IV</u>		14.94	22.36
Box Office Supervisor	PT	31,075.20	46,508.80
<u>Range V</u>		15.66	23.49
Facility Management Specialist	PT	32,572.80	48,859.20
Human Resources Assistant	PT		

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>Range VI</u>		16.45	24.67
Fire Resource Specialist	PT	34,216.00	51,313.60
Senior Accounting Clerk	PT		
<u>Range VII</u>		17.27	25.92
Nature Program Supervisor	PT	35,921.60	53,913.60
Office Administrator	PT		
<u>Range VIII</u>		18.12	27.17
Children's Program Supervisor	PT	37,689.60	56,513.60
Custodial Foreman	PT		
Librarian	PT		
Parks Foreman	PT		
Planning Technician	PT		
Solid Waste Foreman	PT		
<u>Range IX</u>		19.04	28.52
Crime Analyst	PT	39,603.20	59,321.60
Civilian Support Supervisor	PT		
Library Outreach Liaison	PT		
Technical Operations Supervisor	PT		
<u>Range X</u>		19.98	29.99
Communications & Marketing Specialist	PT	41,558.40	62,379.20
Executive Assistant to the City Manager	PT		
Housing Construction Specialist	PT		
Housing Finance Specialist	PT		
Human Resources Analyst	PT		
Lead Mechanic	PT		
Library Services Coordinator	PT		
Non-Sworn Fire Inspector	PT		
Procurement Analyst	PT		
Public Educator – Fire	PT		
Sustainability Coordinator	PT		
Victim Advocate	PT		
Web & Marketing Specialist	PT		
<u>Range XI</u>		20.97	31.46
Emergency Communications Supervisor	PT	43,617.60	65,436.80
Fleet Services Supervisor	PT		
IT GIS Analyst	PT		
IT Technical Specialist	PT		
Parks Supervisor	PT		
Permitting Services Supervisor	PT		
Planner I	PT		
Special Events Coordinator	PT		

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>Range XII</u>		22.06	33.04
Accountant	PT	45,884.80	68,723.20
Artistic Supervisor	PT		
Chief Building Inspector	PT		
Compensation & Classification Analyst	PT		
Custodial Supervisor	PT		
Facilities Maintenance Supervisor	PT		
Housing Grants Specialist	PT		
HR Analyst, Senior	PT		
HR Generalist	PT		
Management Analyst I	PT		
Multimedia Supervisor	PT		
Planner-Scheduler	PT		
Plans Examiner	PT		
Plans Examiner – Fire	PT		
Recreation Program Planner	PT		
Recreation Program Supervisor	PT		
Risk & Safety Specialist	PT		
Solid Waste Supervisor	PT		
Streets & Stormwater Supervisor	PT		
Treatment Plant Shift Supervisor	PT		
Utilities Program Coordinator	PT		
Utilities Supervisor	PT		
<u>Range XIII</u>		23.13	34.69
Assistant Parks Superintendent	PT	48,110.40	72,155.20
Construction Project Supervisor	PT		
Engineer I	PT		
Greens Superintendent	PT		
Records & Property Manager	OM		
<u>Range XIV</u>		24.29	36.42
Asset Management Data Coordinator	PT	50,523.20	75,753.60
Assistant Streets & Stormwater Manager	PT		
Assistant Solid Waste Manager	PT		
Chief Building Inspector	PT		
Chief Construction Inspector	PT		
Community Outreach Coordinator	PT		
Contracts & Procurement Administrator	PT		
Performing Arts Center Manager	OM		
Deputy City Clerk	PT		
Economic Development Coordinator	PT		
Environmental Compliance Supervisor	PT		
Environmental Control Supervisor	PT		
HR Generalist, Senior	PT		
Intergovernmental Relations Coordinator	PT		
IT GIS Administrator	PT		
IT Network Administrator	PT		
Management Analyst II	PT		
Planner II	PT		
Recreation Program Manager	OM		
Stormwater Program Administrator	PT		

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>Range XV</u>		25.50	38.26
Borrower Services Manager	OM	53,040.00	79,580.80
Communications & Marketing Manager	OM		
Engineer II	PT		
Golf Course Manager	OM		
IT Business Analyst	PT		
IT Enterprise Application Administrator	PT		
Library Services Manager	OM		
Plans Examiner, Sr.	PT		
Principal Planner	PT		
<u>Range XVI</u>		26.78	40.15
Environmental Manager	OM	55,702.40	83,512.00
Housing Manager	OM		
HR & Benefits Supervisor	PT		
IT Project Manager	PT		
IT Security Administrator	PT		
IT Systems Administrator	PT		
Management Analyst III	PT		
<u>Range XVII</u>		28.11	42.16
Assistant Building Official	PT	58,468.80	87,692.80
Code Enforcement Manager	OM		
Parks Superintendent	OM		
Recreation Business Manager	OM		
Treasury Manager	OM		
Wastewater Collection System Manager	OM		
<u>Range XVIII</u>		29.57	44.28
Assistant Library Director	OM	61,505.60	92,102.40
Facilities Manager	OM		
Fleet Manager	OM		
IT Customer Service Manager	OM		
Program Engineer	OM		
Senior Engineer	PT		
Solid Waste Manager	OM		
Streets & Stormwater Manager	OM		
Wastewater Manager	OM		
<u>Range XIX (A)</u>		31.01	46.51
Building Official	OM	64,500.80	96,740.80
Economic Development Manager	OM		
IT Business Services Manager	OM		
IT Infrastructure Manager	OM		
Planning Manager	OM		
<u>Range XIX (B)</u>		37.58	52.61
Division Fire Chief	OM	78,166.40	109,428.80
Police Major	OM		

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
Range XX		32.56	48.82
Asst. Engineering Services Director	OM	67,724.80	101,545.60
Asst. Environmental Services Director	OM		
Asst. Human Resources Director	OM		
Asst. Recreation, Parks & Arts Director	OM		
Performance & Budget Manager	OM		
City Clerk	OM		
IT Assistant Director	OM		
Risk Manager	OM		
Range XXI (A)		34.18	51.29
Assistant City Attorney	OM	71,094.40	106,683.20
Asst. Community Development Director	OM		
Assistant Finance Director	OM		
Range XXI (B)		41.04	57.47
Deputy Fire Chief	OM	85,363.20	119,537.60
Deputy Police Chief	OM		

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>VARIABLE / TEMPORARY</u>			
<u>Range 1</u>			
Intern – High School Student	Temporary	8.25	
<u>Range 2</u>			
Party Attendant	Variable	9.00	11.25
Snack Bar Attendant	Variable		
<u>Range 3</u>			
Athletics Assistant	Variable	10.00	12.50
Events Assistant – Variable	Variable		
Facility Attendant	Variable		
Intern – Undergraduate Student	Temporary		
Lifeguard – Variable	Variable		
Snack Bar Operator	Variable		
Summer Camp Leader	Temporary		
Temporary Worker	Temporary		
<u>Range 4</u>			
School Crossing Guard	Variable	12.25	15.31
Bus Driver	Variable		
<u>Range 5</u>			
Intern – Graduate Student	Temporary	12.50	
<u>Range 6</u>			
Temporary / Non-Budgeted Employee	Temporary	Range Determined Based on Existing Position Placement In Pay Plan	

Note: Any position in a Regular (Represented, Professional/Technical or Operational Manager) and Non-Budgeted Temporary Position can be classified in the Variable or Temporary Category upon organizational need to complete special projects/assignments as approved by City Administration.

Reserve School Resource Officer (SRO)

Range 1

Reserve School Resource Officer (SRO)	SRO	22.60
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CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>COMMUNICATIONS WORKERS OF AMERICA (CWA)</u>			
<u>Range 11</u>		12.24	17.89
Courier	CWA	25,459.20	37,211.20
Custodian	CWA		
Event Assistant	CWA		
Grounds Maintenance Worker	CWA		
Library Security Guard	CWA		
Lifeguard	CWA		
Office Assistant	CWA		
Pro Shop Clerk	CWA		
Recreation Leader I	CWA		
Service Worker	CWA		
<u>Range 12</u>		12.89	18.77
Library Assistant	CWA	26,811.20	39,041.60
Office Specialist	CWA		
Solid Waste Service Specialist	CWA		
<u>Range 13</u>		13.54	19.71
Accounting Clerk	CWA	28,163.20	40,996.80
Box Office Coordinator	CWA		
Bus Driver	CWA		
Recreation Office Coordinator	CWA		
Reclaimed Distribution Tech. Trainee	CWA		
Streets & Stormwater Technician Trainee	CWA		
Technical Equipment Operator Trainee	CWA		
Wastewater Collection Tech. Trainee	CWA		
<u>Range 14</u>		14.21	20.71
Production Assistant	CWA	29,556.80	43,076.80
Recreation Leader II	CWA		
Technical Assistant	CWA		
<u>Range 15</u>		14.92	21.75
Arborist I	CWA	31,033.60	45,240.00
Business Tax Technician	CWA		
Fleet Inventory Specialist	CWA		
Irrigation Technician	CWA		
Permit Technician	CWA		
Property & Evidence Specialist	CWA		
Reclaimed Distribution Technician I	CWA		
Streets & Stormwater Technician I	CWA		
Technical Equipment Operator I	CWA		
Tradesworker I	CWA		
Treatment Plant Operator Trainee	CWA		
Wastewater Collection Technician I	CWA		

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>Range 16</u>		15.67	22.84
Arborist II	CWA	32,593.60	47,507.20
Athletics Program Specialist	CWA		
Horticulture Technician	CWA		
Nature Program Specialist	CWA		
Recreation System Specialist	CWA		
Seniors Program Specialist	CWA		
Solid Waste Driver I	CWA		
Spray Technician	CWA		
<u>Range 17</u>		16.45	23.96
Board Support Specialist	CWA	34,216.00	49,836.80
Graphics Assistant	CWA		
Reclaimed Distribution Technician II	CWA		
Solid Waste Driver II	CWA		
Streets & Stormwater Technician II	CWA		
Technical Equipment Operator II	CWA		
Wastewater Collection Technician II	CWA		
<u>Range 18</u>		17.29	25.15
Biosolids Operator	CWA	35,963.20	52,312.00
Fleet Technician I	CWA		
Grounds Equipment Mechanic	CWA		
Inventory Control Coordinator	CWA		
Laboratory Technician	CWA		
Multimedia Technician	CWA		
Reclaimed Distribution Technician, Sr.	CWA		
Solid Waste Driver III	CWA		
Streets & Stormwater Technician, Sr.	CWA		
Technical Equipment Operator, Sr.	CWA		
Telecommunicator	CWA		
Tradesworker II	CWA		
Traffic Sign & Marking Technician	CWA		
Treatment Plant Operator C	CWA		
Utilities Mechanic I	CWA		
Wastewater Collection Technician, Sr.	CWA		
<u>Range 19</u>		18.15	26.42
Code Enforcement Officer	CWA	37,752.00	54,953.60
Engineering Technician I	CWA		
Environmental Specialist I	CWA		
<u>Range 20</u>		19.05	27.73
Aquatics Facility Coordinator	CWA	39,624.00	57,678.40
Code Compliance Officer	CWA		
Construction Inspector	CWA		
Engineering Technician II	CWA		
Facility Maintenance Coordinator	CWA		
Fleet Technician II	CWA		
Streets & Stormwater Maint. Coordinator	CWA		
Treatment Plant Operator B	CWA		
Utilities Mechanic II	CWA		

CLASSIFICATION	GROUP	MINIMUM	MAXIMUM
<u>Range 21</u>		19.99	29.12
Construction Project Coordinator	CWA	41,579.20	60,569.60
Engineering Technician III	CWA		
Environmental Specialist II	CWA		
Treatment Plant Operator A	CWA		
Wastewater Instrumentation Technician	CWA		
Utilities Mechanic, III	CWA		
<u>Range 22</u>		20.99	30.59
Building Inspector	CWA	43,659.20	63,627.20
<u>Range 23</u>		22.04	32.12
Environmental Specialist, Sr.	CWA	45,843.20	66,809.60

POLICE BENEVOLENT ASSOCIATION (PBA)

<u>Range 1</u>		22.60	34.40
Police Officer	PBA	47,008.00	71,552.00
<u>Range 2</u>			
Police Sergeant	PBA	35.10	41.96
		73,008.00	87,276.80

POLICE BENEVOLENT ASSOCIATION (PBA) - SUPERVISORY UNIT

Police Cadet	Non-Union	18.60	
		36,688.00	
Police Lieutenant	PBA	41.69	49.27
		86,715.20	102,481.60

INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF)

Firefighter / EMT	Draw*:	1,662.03	2,493.63
	IAFF	43,173.42	64,775.30
Firefighter / Paramedic	Draw*	1,909.59	2,869.14
	IAFF	49,604.07	74,529.73
Fire Lieutenant	Draw*	2,593.72	3,042.35
	IAFF	67,375.08	79,029.10

*draw based on 2616 hours annually (draws require detailed calculation)

INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF) – SUPERVISORY UNIT

Assistant Fire Chief (2080 Hours Annually)	IAFA	35.89	47.71
		74,651.20	99,236.80
District Fire Chief (*2616 hours annually)	Draw*	2,871.20	3,816.80
	IAFA	74,651.20	99,236.80

City of Largo, Florida

FY 2019 – FY 2023 Capital Improvements Program



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FY 2019-2023 CAPITAL IMPROVEMENTS PROGRAM

The City Charter requires the City Manager to prepare and submit a Capital Improvements Program (CIP) to the City Commission by April 1 of each year, for the five-year period beginning the subsequent fiscal year. The City Commission is required to adopt a proposed CIP by June 1.

The budget includes CIP projects for the five-year period of FY 2019 – FY 2023 totaling \$162,330,300 of which \$58,188,300 is planned for FY 2019.

In accordance with Generally Accepted Accounting Principles, capital items are budgeted as current expenditures in the governmental funds. In the enterprise and internal service funds, capital items are listed for informational purposes only and are not included in the expenditure accounts. Instead, depreciation is budgeted as an operating expense. This accounting method spreads the cost of the capital asset over the life of the item rather than accounting for it in the first year it is acquired.

The CIP document neither appropriates funds nor authorizes projects; it is a multi-year planning document for significant capital projects, defined as those costing at least \$100,000 in total and a life of at least three years. Some of the projected project expenditures on the following pages show costs less than \$100,000, however the project total spanning multiple years totals \$100,000 or more. Since 1997, the City has also included major maintenance projects and computer software purchases in the CIP due to their operational and financial significance, even though from an accounting perspective, they are not capital expenditures.

In many cases, the most important component of a capital spending decision is not the initial acquisition cost, but the operating impact on the annual budget over the useful life of the asset. Each project in the FY 2019 – FY 2023 CIP includes a funding table outlines that all project-specific recurring costs originating within the five-year period.

In order to determine the availability of sufficient funds, the CIP process begins with the formulation of detailed revenue, expenditure, and fund balance projections for all City funds for the five-year period. These projections are developed jointly by the Office of Management and Budget (OMB) and Finance Department, with input from all other departments. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. All fund projections, including projected revenues, planned expenditures and capital projects, are available in the Financial Data section of the budget document.

The following projects do not represent all capital expenditures, only the CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

Table 1: FY 2019 - FY 2023 CIP Project Changes Since Proposed CIP

Project Name	Description of Change	Fund	FY 2019 Impact	Total CIP Impact
Enterprise Telephone System Replacement	Re-budget phone system replacement	General	\$300,000	\$300,000
Downtown Multimodal Improvements	Re-budget downtown multimodal (trailhead)	Stormwater	\$63,000	\$63,000
Downtown Multimodal Improvements	Re-budget downtown multimodal (trailhead)	WBD-CRA	\$432,000	\$432,000
Downtown Multimodal Improvements	Re-budget downtown multimodal (trailhead)	LOST	\$300,000	\$300,000
Downtown Multimodal Improvements	Re-budget downtown multimodal (trailhead)	Tree	\$270,000	\$270,000
Downtown Multimodal Improvements	Increase segment 1 construction funding	CGT	\$200,000	\$200,000
Downtown Multimodal Improvements	Increase segment 1 construction funding	WBD-CRA	\$300,000	\$300,000
Downtown Multimodal Improvements	Increase segment 1 design year-end estimate	CGT	\$0	\$0
New Sideloaders	Rebudgeted sideloader	Solid Waste	\$318,000	\$318,000
Biosolids Facility Improvements	Biosolids mechanical improvements	Wastewater	\$680,000	\$680,000
WWRF Biological Treatment Systems	Update to project cost	Wastewater	\$20,000,000	\$20,000,000
Collection System SCADA Replacement	Upgrading the lift station SCADA system	Wastewater	\$300,000	\$300,000
Operations Center Reconstruction	Re-budget construction dollars	Wastewater	\$1,250,000	\$1,250,000
Total Net Impact			\$24,413,000	\$24,413,000

Note: All changes in the table above are denoted as italicized in the subsequent CIP Project Summaries.

City of Largo, Florida
FY 2019 – 2023 Capital Improvement Program
Project Evaluation and Criteria Scoring

Public Health and Safety

Does the project eliminate or prevent a health, environmental, or safety hazard?

- 5 Project completely eliminates or prevents a significant health, environmental, or safety hazard for most City residents.
- 4 Project completely eliminates or prevents a significant health, environmental, or safety hazard for some city residents (an individual street, neighborhood).
- 3 Project partially addresses or mitigates a health, environmental, or safety hazard for most City residents.
- 2 Project partially addresses or mitigates a health, environmental, or safety hazard for some City residents (an individual street, neighborhood).
- 1 Project eliminates a minor health, environmental, or safety hazard for some City residents.
- 0 Project does not eliminate or prevent a health, environmental, or safety hazard.

Infrastructure Investment and Protection

How does the project protect and preserve the City's infrastructure?

- 5 The project improves and / or protects the City's existing infrastructure which has passed the end of its useful life.
- 4 The project improves and/or protects the City's existing infrastructure which is approaching the end of its useful life.
- 3 The project maintains the City's existing infrastructure.
- 2 This project improves, but also adds to, the City's overall existing infrastructure (expansion).
- 1 Project expands but does not improve overall City infrastructure.
- 0 The project does not protect, preserve, or improve the City's infrastructure.

Regulatory Requirements

Is the project being driven due to current or future regulatory requirements?

- 5 The project is *required* due to *immediate* regulatory requirements or mandates
- 4 This project will *partially contribute* to meeting *immediate* regulatory requirements.
- 3 This project will be *required* for *future* regulatory requirements.
- 2 This project will *partially contribute* to meeting *future* regulatory requirements
- 1 This project *may* help address *future* regulatory compliance.
- 0 The project will *not contribute* to meeting any regulatory requirements or mandates

Strategic Plan Goals

Does the project help meet the goals of the City's Strategic Plan? (Specifically document in the notes section of the project which goals the project ties to (e.g. S2.3))

- 5 Project ties to 10 or more Strategic Plan Goals
- 3 Project ties to 7 – 9 Strategic Plan Goals
- 2 Project ties to 4 – 6 Strategic Plan Goals
- 1 Project ties to 1 – 3 Strategic Plan Goals
- 0 Project ties to no Strategic Plan Goals

Project Coordination

Is the project linked to other existing or proposed projects managed by the City or an external agency?

- 5 The project *requires* partnership with an *existing, funded* project being managed by or in conjunction with an external agency. Project will not proceed without Largo participation.
- 4 This project *requires* partnership with a *proposed, unfunded* project managed by or in conjunction with an external agency. Project will not proceed without Largo participation.
- 3 The project is linked to an *existing, funded* project being managed by the *City*.
- 2 The project is linked to a *proposed, unfunded* project being managed by the *City*.
- 1 The project is linked to a *proposed, unfunded* project being managed by an *external agency*.
- 0 The project is *not linked* to any other existing or proposed projects

Economic Development

Does the project help stimulate (re)development of properties within the City?

- 5 The project involves public/private partnership and *direct, guaranteed* private investment (ex: involves contract/agreement with developer).
- 4 The project involves public/private partnership and is based on developer discussions/recommendations.
- 3 The project involves primarily City effort and *could* stimulate private investment.
- 2 The project involves primarily City effort and supports requests from *existing* businesses.
- 1 The project involves primarily City effort and will generally support existing businesses.
- 0 The project will not encourage increased economic (re)development within the City

Future Budget Impact

What impact will the project have on the City's budget in future years?

- 5 The project will decrease the City's operating budget in future years.
- 4 The project will have no net impact on the City's operating budget in future years.
- 3 The project will lead to further capital projects in the future.
- 2 The project will increase the City's operating budget in future years through minor O&M costs.
- 1 The project will increase the City's operating budget due to significant O&M costs.
- 0 The project will increase the City's operating budget due to O&M costs and added FTEs.

Quality of Life

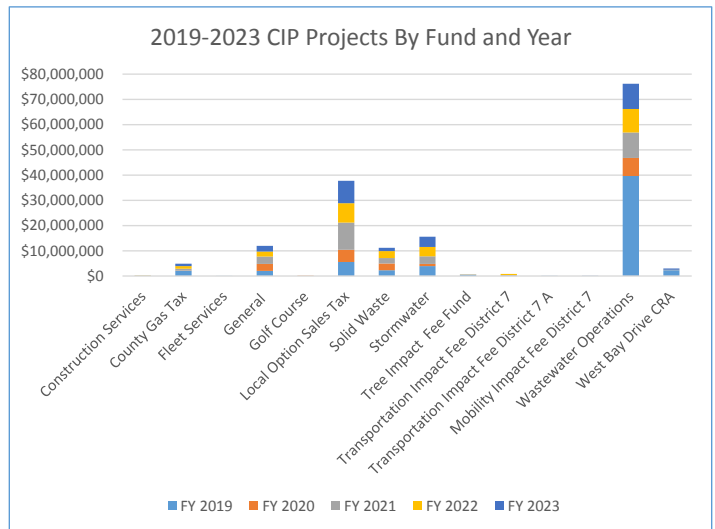
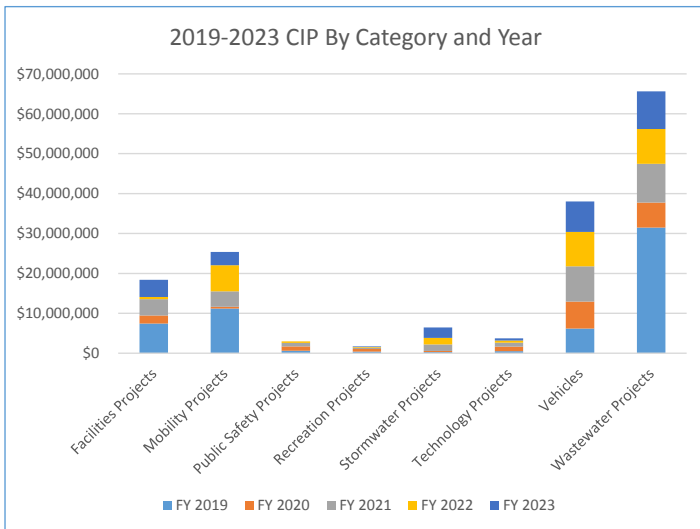
Does the project improve the quality of life for Largo residents?

- 5 The project will provide significant or city-wide improvements to quality of life in Largo.
- 4 The project will provide significant improvement to quality of life in a neighborhood.
- 3 The project will provide general improvements to quality of life in Largo.
- 2 The project will provide general improvement to quality of life in a neighborhood.
- 1 The project *may* improve quality of life in Largo.
- 0 The project will provide no improvements to quality of life in Largo.

FY 2019-2023 PROJECT SUMMARY

Summary by Project Type	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Facilities Projects	\$7,460,000	\$1,998,000	\$4,060,300	\$562,000	\$4,337,600	\$18,417,900
Mobility Projects	\$11,193,000	\$427,000	\$3,914,000	\$6,495,000	\$3,358,000	\$25,387,000
Public Safety Projects	\$645,200	\$1,068,000	\$845,700	\$419,200	\$0	\$2,978,100
Recreation Projects	\$406,000	\$648,000	\$324,000	\$194,000	\$115,000	\$1,687,000
Stormwater Projects	\$300,000	\$250,000	\$1,650,000	\$1,650,000	\$2,591,000	\$6,441,000
Technology Projects	\$500,000	\$1,165,000	\$975,000	\$535,000	\$550,000	\$3,725,000
Vehicles	\$6,204,200	\$6,745,600	\$8,835,500	\$8,599,200	\$7,670,200	\$38,054,700
Wastewater Projects	\$31,479,900	\$6,299,900	\$9,699,900	\$8,729,900	\$9,430,000	\$65,639,600
TOTAL	\$58,188,300	\$18,601,500	\$30,304,400	\$27,184,300	\$28,051,800	\$162,330,300

Summary by Fund	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Construction Services	\$31,700	\$0	\$133,200	\$35,400	\$0	\$200,300
County Gas Tax	\$2,011,000	\$102,000	\$780,000	\$1,010,000	\$957,000	\$4,860,000
Fleet Services	\$90,500	\$0	\$0	\$0	\$0	\$90,500
General	\$1,998,700	\$2,773,500	\$2,989,200	\$1,986,400	\$2,245,000	\$11,992,800
Golf Course	\$0	\$156,000	\$0	\$0	\$0	\$156,000
Local Option Sales Tax	\$5,614,500	\$4,779,600	\$10,760,900	\$7,686,000	\$8,914,800	\$37,755,800
Solid Waste	\$2,287,200	\$2,693,600	\$2,149,900	\$2,787,200	\$1,291,900	\$11,209,800
Stormwater	\$3,908,900	\$906,400	\$2,959,900	\$3,729,400	\$4,082,000	\$15,586,600
Tree Impact Fee Fund	\$366,000	\$0	\$13,000	\$40,000	\$59,000	\$478,000
Transportation Impact Fee District 7	\$2,000	\$23,000	\$348,000	\$431,000	\$0	\$804,000
Transportation Impact Fee District 7 A	\$9,000	\$0	\$0	\$0	\$0	\$9,000
Mobility Impact Fee District 7	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Wastewater Operations	\$39,595,800	\$7,167,400	\$10,086,500	\$9,338,900	\$9,974,100	\$76,162,700
West Bay Drive CRA	\$2,273,000	\$0	\$83,800	\$140,000	\$478,000	\$2,974,800
TOTAL	\$58,188,300	\$18,601,500	\$30,304,400	\$27,184,300	\$28,051,800	\$162,330,300



Capital Projects Summary | Fund Category

Project Name	Rank	2019	2020	2021	2022	2023
401 - (401) Wastewater Operations Fund						
101 - Enterprise Resource Planning Software Replacement	8	\$0	\$200,000	\$0	\$0	\$0
103 - Lift Station 10 Sanitary Sewer Service Area Inflow and Infiltration Abatement	26	\$0	\$0	\$0	\$199,900	\$3,400,000
109 - Lift Station 19 And LS 2 Sub Basin 4 Sanitary Sewer Service Areas Inflow and Infiltration Abatement	26	\$0	\$0	\$199,900	\$4,900,000	\$0
110 - Lift Station 3 Sanitary Sewer Service Area Inflow and Infiltration Abatement	26	\$0	\$0	\$0	\$0	\$200,000
113 - WWRf Effluent Pipeline Capacity Increase and Extension	18	\$0	\$0	\$0	\$480,000	\$5,400,000
118 - Community Streets - Rosery Rd NE(2) (PC04/PC10)	19	\$0	\$0	\$28,000	\$0	\$0
13 - WWRf - Biosolids Building Hardening	20	\$1,600,000	\$0	\$0	\$0	\$0
136 - Engineering Services Vehicles		\$0	\$0	\$0	\$37,400	\$31,300
14 - WWRf - Operations Center Reconstruction	29	\$5,250,000	\$0	\$0	\$0	\$0
145 - WWRf - Ultra Filtration Reverse Osmosis Nitrogen Reduction Treatment Facility	21	\$0	\$0	\$0	\$0	\$430,000
172 - WWRf Lift Station(s) Flood Plain Mitigation	24	\$200,000	\$400,000	\$0	\$3,150,000	\$0
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$993,000	\$0	\$0	\$0	\$0
21 - Community Streets - 20th St NW (PC05)	19	\$0	\$1,000	\$3,000	\$0	\$0
28 - Neighborhood Roadways - Stratford Dr (TR72)	19	\$0	\$27,000	\$134,000	\$0	\$0
60 - Computer Server Replacement	21	\$0	\$15,000	\$0	\$30,000	\$0
70 - Environmental Services Vehicles		\$272,900	\$624,500	\$221,600	\$541,600	\$512,800
75 - WWRf Master Plan Improvements - Biosolids Drying Facility	22	\$0	\$0	\$4,000,000	\$0	\$0
98 - Lift Station 2 Sanitary Sewer Service Area Inflow and Infiltration Abatement	26	\$5,799,900	\$5,899,900	\$5,500,000	\$0	\$0
99 - Sanitary Sewer Overflow Prevention Projects 1, 2, 3 and 4	26	\$4,500,000	\$0	\$0	\$0	\$0
117 - Collection System SCADA Replacement		\$300,000	\$0	\$0	\$0	\$0
74 - WWRf - Biological Treatment Systems		\$20,000,000	\$0	\$0	\$0	\$0
76 - WWRf Biosolids Facility Improvements (Mechanical)		\$680,000	\$0	\$0	\$0	\$0
Total: 401 - (401) Wastewater Operations Fund		\$39,595,800	\$7,167,400	\$10,086,500	\$9,338,900	\$9,974,100
500 - (500) Solid Waste Fund						
101 - Enterprise Resource Planning Software Replacement	8	\$0	\$200,000	\$0	\$0	\$0
5 - Public Works Complex Reconstruction	19	\$44,000	\$0	\$0	\$0	\$0
65 - Public Works Vehicles		\$2,243,200	\$2,493,600	\$2,149,900	\$2,787,200	\$1,291,900
Total: 500 - (500) Solid Waste Fund		\$2,287,200	\$2,693,600	\$2,149,900	\$2,787,200	\$1,291,900
540 - (540) Golf Course Fund						
11 - Parking Lot Resurfacing, Multiple Sites	18	\$0	\$156,000	\$0	\$0	\$0
Total: 540 - (540) Golf Course Fund		\$0	\$156,000	\$0	\$0	\$0
600 - (600) Fleet Services						
65 - Public Works Vehicles		\$90,500	\$0	\$0	\$0	\$0
Total: 600 - (600) Fleet Services		\$90,500	\$0	\$0	\$0	\$0
001 - (001) General Fund						
101 - Enterprise Resource Planning Software Replacement	8	\$50,000	\$400,000	\$400,000	\$400,000	\$400,000
11 - Parking Lot Resurfacing, Multiple Sites	18	\$45,000	\$217,000	\$242,000	\$62,000	\$91,000
139 - Data Network Switch Replacement	17	\$0	\$0	\$350,000	\$0	\$0
143 - Library Chiller Replacement	23	\$0	\$0	\$0	\$0	\$400,000
144 - Elevator Rennovations	27	\$0	\$0	\$68,300	\$0	\$346,600
22 - Downtown Multimodal Improvements	16	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
38 - Police Portable Radio Replacements	24	\$220,000	\$220,000	\$220,000	\$0	\$0
39 - Public Safety Staffing Plan	21	\$297,800	\$258,000	\$308,100	\$278,800	\$0
40 - Self Contained Breathing Apparatus (SCBA) Replacement	18	\$0	\$590,000	\$0	\$0	\$0
42 - Fencing Replacement, Multi-facility	14	\$130,000	\$150,000	\$150,000	\$80,000	\$115,000

Capital Projects Summary | Fund Category

Project Name	Rank	2019	2020	2021	2022	2023
43 - Playground Replacement	18	\$0	\$0	\$11,000	\$114,000	\$0
45 - Bayhead Complex and Action Park Reconstruction	22	\$70,000	\$0	\$0	\$0	\$0
5 - Public Works Complex Reconstruction	19	\$20,000	\$0	\$0	\$0	\$0
60 - Computer Server Replacement	21	\$150,000	\$350,000	\$160,000	\$105,000	\$150,000
65 - Public Works Vehicles		\$253,100	\$245,400	\$365,600	\$731,300	\$246,700
66 - RPA Vehicles		\$285,100	\$106,100	\$273,300	\$156,300	\$340,700
68 - IT Vehicles		\$23,000	\$0	\$0	\$0	\$27,900
69 - Community Development Vehicles		\$29,700	\$0	\$31,900	\$0	\$68,100
73 - Bookmobile	11	\$50,000	\$52,000	\$54,000	\$54,000	\$54,000
9 - Fire Station Renovation Program	14	\$70,000	\$180,000	\$250,000	\$0	\$0
96 - Firefighter Escape Device Replacement	22	\$0	\$0	\$100,000	\$0	\$0
115 - Enterprise Telephone System Replacement		\$300,000	\$0	\$0	\$0	\$0
Total: 001 - (001) General Fund		\$1,998,700	\$2,773,500	\$2,989,200	\$1,986,400	\$2,245,000
212 - (212) Local Option Sales Tax (LOST) Fund						
10 - Largo Municipal Complex Chiller & Boiler Replacements	13	\$0	\$945,000	\$0	\$0	\$0
104 - McKay Creek Regional Watershed Management	24	\$0	\$0	\$1,400,000	\$1,400,000	\$1,400,000
11 - Parking Lot Resurfacing, Multiple Sites	18	\$415,000	\$0	\$0	\$0	\$0
111 - Neighborhood Roadways - 2nd St SE/Public Works (TR07B)	12	\$100,000	\$0	\$0	\$0	\$0
118 - Community Streets - Rosery Rd NE(2) (PC04/PC10)	19	\$0	\$0	\$124,000	\$0	\$0
173 - Annual Pavement Rehabilitation Program	12	\$0	\$0	\$500,000	\$500,000	\$500,000
188 - Venetian Gardens Drainage Improvements	24	\$0	\$0	\$0	\$0	\$205,000
19 - Community Streets - Gladys St (PC03)	19	\$0	\$0	\$0	\$717,000	\$0
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$1,990,000	\$0	\$0	\$0	\$0
22 - Downtown Multimodal Improvements	16	\$354,000	\$0	\$0	\$0	\$0
27 - Neighborhood Roadways- 127th Ave N (TR03)	19	\$0	\$0	\$0	\$654,000	\$0
28 - Neighborhood Roadways - Stratford Dr (TR72)	19	\$0	\$23,000	\$120,000	\$0	\$0
29 - Neighborhood Roadways - Valencia Dr S (TR02)	19	\$0	\$0	\$75,000	\$384,000	\$0
3 - Fire Station Reconstruction Program	24	\$0	\$500,000	\$3,500,000	\$500,000	\$3,500,000
30 - Neighborhood Roadways - 16th St NW (TR26)	19	\$0	\$0	\$39,000	\$197,000	\$0
39 - Public Safety Staffing Plan	21	\$127,400	\$0	\$133,800	\$140,400	\$0
43 - Playground Replacement	18	\$206,000	\$498,000	\$163,000	\$0	\$0
71 - Fire Rescue Vehicles		\$849,000	\$1,175,000	\$2,990,000	\$1,858,000	\$1,657,000
72 - Police Vehicles		\$1,573,100	\$1,638,600	\$1,716,100	\$1,335,600	\$1,652,800
Total: 212 - (212) Local Option Sales Tax (LOST) Fund		\$5,614,500	\$4,779,600	\$10,760,900	\$7,686,000	\$8,914,800
200 - (200) County Gas Tax (CGT) Fund						
111 - Neighborhood Roadways - 2nd St SE/Public Works (TR07B)	12	\$200,000	\$0	\$0	\$0	\$0
118 - Community Streets - Rosery Rd NE(2) (PC04/PC10)	19	\$0	\$0	\$132,000	\$0	\$0
126 - Neighborhood Roadways - Regina Dr. (TR14)	19	\$0	\$0	\$0	\$111,000	\$0
127 - Neighborhood Roadways - 112th Ave (TR81)	19	\$0	\$0	\$0	\$115,000	\$589,000
188 - Venetian Gardens Drainage Improvements	24	\$0	\$0	\$0	\$0	\$368,000
19 - Community Streets - Gladys St (PC03)	19	\$0	\$0	\$0	\$106,000	\$0
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$948,000	\$0	\$0	\$0	\$0
21 - Community Streets - 20th St NW (PC05)	19	\$0	\$49,000	\$257,000	\$0	\$0
22 - Downtown Multimodal Improvements	16	\$863,000	\$0	\$0	\$0	\$0
27 - Neighborhood Roadways- 127th Ave N (TR03)	19	\$0	\$0	\$0	\$71,000	\$0

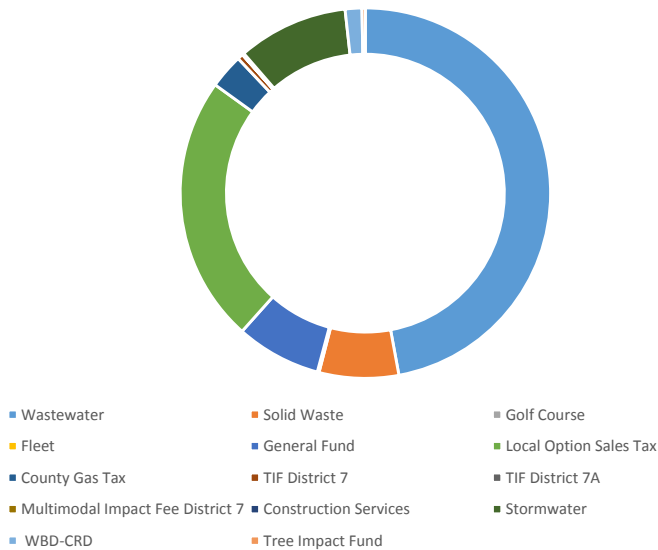
Capital Projects Summary | Fund Category

Project Name	Rank	2019	2020	2021	2022	2023
28 - Neighborhood Roadways - Stratford Dr (TR72)	19	\$0	\$53,000	\$274,000	\$0	\$0
29 - Neighborhood Roadways - Valencia Dr S (TR02)	19	\$0	\$0	\$12,000	\$65,000	\$0
30 - Neighborhood Roadways - 16th St NW (TR26)	19	\$0	\$0	\$105,000	\$542,000	\$0
Total: 200 - (200) County Gas Tax (CGT) Fund		\$2,011,000	\$102,000	\$780,000	\$1,010,000	\$957,000
201 - (201) Transportation Impact Fee (TIF) District 7						
118 - Community Streets - Rosery Rd NE(2) (PC04/PC10)	19	\$0	\$0	\$226,000	\$0	\$0
126 - Neighborhood Roadways - Regina Dr. (TR14)	19	\$0	\$0	\$0	\$15,000	\$0
19 - Community Streets - Gladys St (PC03)	19	\$0	\$0	\$0	\$416,000	\$0
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$2,000	\$0	\$0	\$0	\$0
21 - Community Streets - 20th St NW (PC05)	19	\$0	\$19,000	\$99,000	\$0	\$0
28 - Neighborhood Roadways - Stratford Dr (TR72)	19	\$0	\$4,000	\$23,000	\$0	\$0
Total: 201 - (201) Transportation Impact Fee (TIF) District 7		\$2,000	\$23,000	\$348,000	\$431,000	\$0
202 - (202) Transportation Impact Fee District (TIF) 7A						
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$9,000	\$0	\$0	\$0	\$0
Total: 202 - (202) Transportation Impact Fee District (TIF) 7A		\$9,000	\$0	\$0	\$0	\$0
205 - (205) Multimodal Impact Fee District 7						
133 - 142nd Ave N/16th Ave SW Multimodal Connector	15	\$0	\$0	\$0	\$0	\$50,000
Total: 205 - (205) Multimodal Impact Fee District 7		\$0	\$0	\$0	\$0	\$50,000
209 - (209) Construction Services Fund						
60 - Computer Server Replacement	21	\$0	\$0	\$65,000	\$0	\$0
69 - Community Development Vehicles		\$31,700	\$0	\$68,200	\$35,400	\$0
Total: 209 - (209) Construction Services Fund		\$31,700	\$0	\$133,200	\$35,400	\$0
210 - (210) Stormwater Fund						
118 - Community Streets - Rosery Rd NE(2) (PC04/PC10)	19	\$0	\$0	\$352,000	\$0	\$0
126 - Neighborhood Roadways - Regina Dr. (TR14)	19	\$0	\$0	\$0	\$33,000	\$0
127 - Neighborhood Roadways - 112th Ave (TR81)	19	\$0	\$0	\$0	\$325,000	\$1,677,000
136 - Engineering Services Vehicles		\$0	\$0	\$0	\$0	\$31,300
148 - Medical Arts District Regional Stormwater Pond	20	\$200,000	\$0	\$0	\$0	\$0
186 - Annual Stormwater Pipe Replacement Program		\$100,000	\$250,000	\$250,000	\$250,000	\$250,000
188 - Venetian Gardens Drainage Improvements	24	\$0	\$0	\$0	\$0	\$368,000
19 - Community Streets - Gladys St (PC03)	19	\$0	\$0	\$0	\$265,000	\$0
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$3,027,000	\$0	\$0	\$0	\$0
21 - Community Streets - 20th St NW (PC05)	19	\$0	\$82,000	\$431,000	\$0	\$0
27 - Neighborhood Roadways- 127th Ave N (TR03)	19	\$0	\$0	\$0	\$1,190,000	\$0
28 - Neighborhood Roadways - Stratford Dr (TR72)	19	\$0	\$164,000	\$845,000	\$0	\$0
29 - Neighborhood Roadways - Valencia Dr S (TR02)	19	\$0	\$0	\$17,000	\$88,000	\$0
30 - Neighborhood Roadways - 16th St NW (TR26)	19	\$0	\$0	\$100,000	\$516,000	\$0
5 - Public Works Complex Reconstruction	19	\$16,000	\$0	\$0	\$0	\$0
65 - Public Works Vehicles		\$502,900	\$410,400	\$964,900	\$1,062,400	\$1,755,700
22 - Downtown Multimodal Improvements	16	\$63,000	\$0	\$0	\$0	\$0

Capital Projects Summary | Fund Category

Project Name	Rank	2019	2020	2021	2022	2023
Total: 210 - (210) Stormwater Fund		\$3,908,900	\$906,400	\$2,959,900	\$3,729,400	\$4,082,000
215 - (215) West Bay Drive Community Redevelopment District (WBD-CRD) Fund						
33 - Downtown Plaza Enhancement	15	\$435,000	\$0	\$0	\$0	\$0
39 - Public Safety Staffing Plan	21	\$0	\$0	\$83,800	\$0	\$0
22 - Downtown Multimodal Improvements	16	\$1,838,000				
Total: 215 - (215) West Bay Drive Community Redevelopment District (WBD-CRD) Fund		\$2,273,000	\$0	\$83,800	\$0	\$0
218 - (218) Tree Impact Fee Fund						
19 - Community Streets - Gladys St (PC03)	19	\$0	\$0	\$0	\$40,000	\$0
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$66,000	\$0	\$0	\$0	\$0
21 - Community Streets - 20th St NW (PC05)	19	\$0	\$0	\$13,000	\$0	\$0
22 - Downtown Multimodal Improvements	16	\$300,000	\$0	\$0	\$0	\$59,000
Total: 218 - (218) Tree Impact Fee Fund		\$366,000	\$0	\$13,000	\$40,000	\$59,000
Total Expense		\$58,188,300	\$18,601,500	\$30,304,400	\$27,044,300	\$27,573,800

CIP Projects by Fund 2019-2023



Fund	5 Year Total
Wastewater	\$76,162,700
Solid Waste	\$11,209,800
Golf Course	\$156,000
Fleet	\$90,500
General Fund	\$11,992,800
Local Option Sales Tax	\$37,755,800
County Gas Tax	\$4,860,000
TIF District 7	\$804,000
TIF District 7A	\$9,000
Multimodal	
Impact Fee District	\$50,000
Construction	\$200,300
Stormwater	\$15,586,600
WBD-CRD	\$2,356,800
Tree Impact Fund	\$478,000
All Funds Total	\$161,712,300

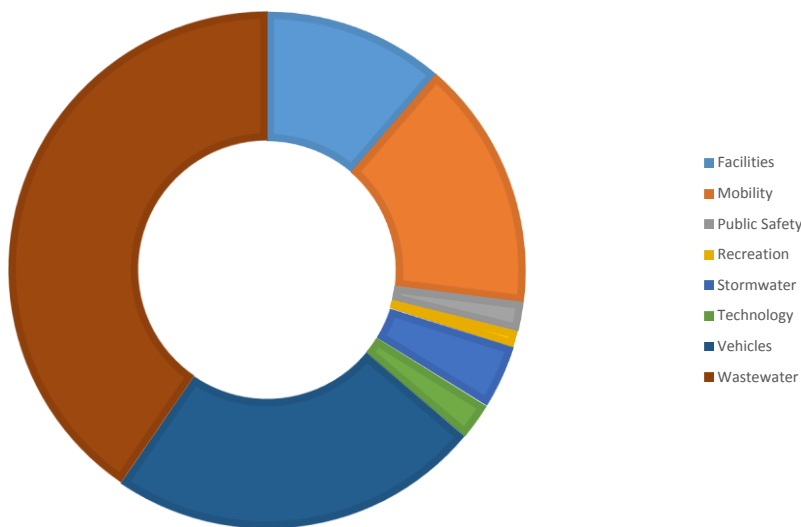
Capital Projects Summary | Project Category

Project Name	Rank	2019	2020	2021	2022	2023
Facilities Projects						
10 - Largo Municipal Complex Chiller & Boiler Replacements	13	\$0	\$945,000	\$0	\$0	\$0
11 - Parking Lot Resurfacing, Multiple Sites	18	\$460,000	\$373,000	\$242,000	\$62,000	\$91,000
13 - WWRF - Biosolids Building Hardening	20	\$1,600,000	\$0	\$0	\$0	\$0
14 - WWRF - Operations Center Reconstruction	29	\$5,250,000	\$0	\$0	\$0	\$0
143 - Library Chiller Replacement	23	\$0	\$0	\$0	\$0	\$400,000
144 - Elevator Rennovations	27	\$0	\$0	\$68,300	\$0	\$346,600
3 - Fire Station Reconstruction Program	24	\$0	\$500,000	\$3,500,000	\$500,000	\$3,500,000
5 - Public Works Complex Reconstruction	19	\$80,000	\$0	\$0	\$0	\$0
9 - Fire Station Renovation Program	14	\$70,000	\$180,000	\$250,000	\$0	\$0
Total: Facilities Projects		\$7,460,000	\$1,998,000	\$4,060,300	\$562,000	\$4,337,600
Mobility Projects						
111 - Neighborhood Roadways - 2nd St SE/Public Works (TR07B)	12	\$300,000	\$0	\$0	\$0	\$0
118 - Community Streets - Rosery Rd NE(2) (PC04/PC10)	19	\$0	\$0	\$862,000	\$0	\$0
126 - Neighborhood Roadways - Regina Dr. (TR14)	19	\$0	\$0	\$0	\$159,000	\$0
127 - Neighborhood Roadways - 112th Ave (TR81)	19	\$0	\$0	\$0	\$440,000	\$2,266,000
133 - 142nd Ave N/16th Ave SW Multimodal Connector	15	\$0	\$0	\$0	\$0	\$50,000
173 - Annual Pavement Rehabilitation Program	12	\$0	\$0	\$500,000	\$500,000	\$500,000
19 - Community Streets - Gladys St (PC03)	19	\$0	\$0	\$0	\$1,544,000	\$0
20 - Community Streets - Rosery Rd NW (1) (PC02)	19	\$7,035,000	\$0	\$0	\$0	\$0
21 - Community Streets - 20th St NW (PC05)	19	\$0	\$151,000	\$803,000	\$0	\$0
22 - Downtown Multimodal Improvements	16	\$3,423,000	\$5,000	\$5,000	\$145,000	\$542,000
27 - Neighborhood Roadways- 127th Ave N (TR03)	19	\$0	\$0	\$0	\$1,915,000	\$0
28 - Neighborhood Roadways - Stratford Dr (TR72)	19	\$0	\$271,000	\$1,396,000	\$0	\$0
29 - Neighborhood Roadways - Valencia Dr S (TR02)	19	\$0	\$0	\$104,000	\$537,000	\$0
30 - Neighborhood Roadways - 16th St NW (TR26)	19	\$0	\$0	\$244,000	\$1,255,000	\$0
33 - Downtown Plaza Enhancement	15	\$435,000	\$0	\$0	\$0	\$0
Total: Mobility Projects		\$11,193,000	\$427,000	\$3,914,000	\$6,495,000	\$3,358,000
Public Safety Projects						
38 - Police Portable Radio Replacements	24	\$220,000	\$220,000	\$220,000	\$0	\$0
39 - Public Safety Staffing Plan	21	\$425,200	\$258,000	\$525,700	\$419,200	\$0
40 - Self Contained Breathing Apparatus (SCBA) Replacement	18	\$0	\$590,000	\$0	\$0	\$0
96 - Firefighter Escape Device Replacement	22	\$0	\$0	\$100,000	\$0	\$0
Total: Public Safety Projects		\$645,200	\$1,068,000	\$845,700	\$419,200	\$0
Recreation Projects						
42 - Fencing Replacement, Multi-facility	14	\$130,000	\$150,000	\$150,000	\$80,000	\$115,000
43 - Playground Replacement	18	\$206,000	\$498,000	\$174,000	\$114,000	\$0
45 - Bayhead Complex and Action Park Reconstruction	22	\$70,000	\$0	\$0	\$0	\$0
Total: Recreation Projects		\$406,000	\$648,000	\$324,000	\$194,000	\$115,000
Stormwater Projects						
104 - McKay Creek Regional Watershed Management	24	\$0	\$0	\$1,400,000	\$1,400,000	\$1,400,000
148 - Medical Arts District Regional Stormwater Pond	20	\$200,000	\$0	\$0	\$0	\$0
186 - Annual Stormwater Pipe Replacement Program		\$100,000	\$250,000	\$250,000	\$250,000	\$250,000
188 - Venetian Gardens Drainage Improvements	24	\$0	\$0	\$0	\$0	\$941,000
Total: Stormwater Projects		\$300,000	\$250,000	\$1,650,000	\$1,650,000	\$2,591,000
Technology Projects						
101 - Enterprise Resource Planning Software Replacement	8	\$50,000	\$800,000	\$400,000	\$400,000	\$400,000
139 - Data Network Switch Replacement	17	\$0	\$0	\$350,000	\$0	\$0
60 - Computer Server Replacement	21	\$150,000	\$365,000	\$225,000	\$135,000	\$150,000

Capital Projects Summary | Project Category

Project Name	Rank	2019	2020	2021	2022	2023
115 - Enterprise Telephone System Replacement		\$300,000	\$0	\$0	\$0	\$0
Total: Technology Projects		\$500,000	\$1,165,000	\$975,000	\$535,000	\$550,000
Vehicles						
136 - Engineering Services Vehicles		\$0	\$0	\$0	\$37,400	\$62,600
65 - Public Works Vehicles		\$3,089,700	\$3,149,400	\$3,480,400	\$4,580,900	\$3,294,300
66 - RPA Vehicles		\$285,100	\$106,100	\$273,300	\$156,300	\$340,700
68 - IT Vehicles		\$23,000	\$0	\$0	\$0	\$27,900
69 - Community Development Vehicles		\$61,400	\$0	\$100,100	\$35,400	\$68,100
70 - Environmental Services Vehicles		\$272,900	\$624,500	\$221,600	\$541,600	\$512,800
71 - Fire Rescue Vehicles		\$849,000	\$1,175,000	\$2,990,000	\$1,858,000	\$1,657,000
72 - Police Vehicles		\$1,573,100	\$1,638,600	\$1,716,100	\$1,335,600	\$1,652,800
73 - Bookmobile	11	\$50,000	\$52,000	\$54,000	\$54,000	\$54,000
Total: Vehicles		\$6,204,200	\$6,745,600	\$8,835,500	\$8,599,200	\$7,670,200
Wastewater Projects						
103 - Lift Station 10 Sanitary Sewer Service Area Inflow and Infiltration Abatement	26	\$0	\$0	\$0	\$199,900	\$3,400,000
109 - Lift Station 19 And LS 2 Sub Basin 4 Sanitary Sewer Service Areas Inflow and Infiltration Abatement	26	\$0	\$0	\$199,900	\$4,900,000	\$0
110 - Lift Station 3 Sanitary Sewer Service Area Inflow and Infiltration Abatement	26	\$0	\$0	\$0	\$0	\$200,000
113 - WWRf Effluent Pipeline Capacity Increase and Extension	18	\$0	\$0	\$0	\$480,000	\$5,400,000
145 - WWRf - Ultra Filtration Reverse Osmosis Nitrogen Reduction Treatment Facility	21	\$0	\$0	\$0	\$0	\$430,000
172 - WWRf Lift Station(s) Flood Plain Mitigation	24	\$200,000	\$400,000	\$0	\$3,150,000	\$0
75 - WWRf Master Plan Improvements - Biosolids Drying Facility	22	\$0	\$0	\$4,000,000	\$0	\$0
98 - Lift Station 2 Sanitary Sewer Service Area Inflow and Infiltration Abatement	26	\$5,799,900	\$5,899,900	\$5,500,000	\$0	\$0
99 - Sanitary Sewer Overflow Prevention Projects 1, 2, 3 and 4	26	\$4,500,000	\$0	\$0	\$0	\$0
76 - WWRf - Biosolids Facility Improvements (Mechanical)		\$680,000	\$0	\$0	\$0	\$0
74 - WWRf - Biological Treatment Systems		\$20,000,000	\$0	\$0	\$0	\$0
117 - Collection System SCADA Replacement		\$300,000	\$0	\$0	\$0	\$0
Total: Wastewater Projects		\$31,479,900	\$6,299,900	\$9,699,900	\$8,729,900	\$9,430,000
Total Expense		\$58,188,300	\$18,601,500	\$30,304,400	\$27,184,300	\$28,051,800

2019-2023 CIP SPENDING BY CATEGORY



Project Category	5 Year Total
Facilities	\$18,417,900
Mobility	\$25,387,000
Public Safety	\$2,978,100
Recreation	\$1,687,000
Stormwater	\$6,441,000
Technology	\$3,725,000
Vehicles	\$38,054,700
Wastewater	\$65,639,600
All Projects	\$162,330,300

FY 2019 - FY 2023 CIP Unfunded Projects

Project Type	Project Title	Project Status	Cost Estimate	Project Rank Value
Facilities Projects	City Hall Reconstruction	Unfunded	\$20,000,000	24.00
Facilities Projects	Southwest Recreation Outdoor Restroom Replacement and Reconstruction of North Parking	Unfunded	\$500,000	20.00
Facilities Projects	Central Park Railroad Building	Unfunded	\$400,000	13.00
Facilities Projects	Highland Recreation Center Generator	Unfunded	\$250,000	17.00
Facilities Projects	Downtown Parking Garage & Transfer Station	Unfunded	\$8,500,000	12.00
Facilities Projects	Additional Restroom At Largo Central Park	Unfunded	\$250,000	12.00
Facilities Projects	Central Park Performing Arts Center Maintenance	Unfunded	\$650,000	15.00
Facilities Projects	City Logistics Warehouse Construction	Unfunded	\$3,000,000	19.00
Facilities Projects	Parks Division Site Re-Design and Reconstruction	Unfunded	\$3,200,000	21.00
Mobility Projects	Community Streets – Bay Vista Dr. (PC15)	Unfunded	\$2,131,000	19.00
Mobility Projects	Community Streets – Cambridge Dr (SL21)	Unfunded	\$930,000	19.00
Mobility Projects	Community Streets – 4th Avenue NW (SL29)	Unfunded	\$733,000	19.00
Mobility Projects	Community Streets – 109th Street (SL25)	Unfunded	\$651,000	19.00
Mobility Projects	Community Streets – 1st St NW (SL01)	Unfunded	\$813,000	19.00
Mobility Projects	Community Streets – East Rosery Rd (SL02)	Unfunded	\$1,472,000	19.00
Mobility Projects	Community Streets – Tall Pines Dr (SL06)	Unfunded	\$1,392,000	19.00
Mobility Projects	Neighborhood Streets – Valencia Dr (TR02)	Unfunded	\$1,617,000	19.00
Mobility Projects	Neighborhood Streets – Pocahontas Dr (TR16)	Unfunded	\$3,117,000	19.00
Mobility Projects	Neighborhood Streets – Huntington Dr (TR18)	Unfunded	\$3,684,000	19.00
Mobility Projects	Neighborhood Streets – Oakdale Lane (TR19)	Unfunded	\$2,097,000	19.00
Mobility Projects	Neighborhood Streets – Shore Drive (TR43)	Unfunded	\$4,307,000	19.00
Mobility Projects	Neighborhood Streets – Willowbrook Drive (TR76)	Unfunded	\$4,356,000	19.00
Mobility Projects	Neighborhood Streets – 133rd Avenue North (TR90)	Unfunded	\$1,606,000	19.00
Mobility Projects	Neighborhood Streets – 36th Street (TR80)	Unfunded	\$753,000	19.00
Mobility Projects	Neighborhood Streets – Duncan Drive (TR85)	Unfunded	\$725,000	19.00
Mobility Projects	Neighborhood Streets – 114th Street North (TR86)	Unfunded	\$908,000	19.00
Mobility Projects	Neighborhood Streets – Lake Alison Drive (TR89)	Unfunded	\$1,803,000	19.00
Mobility Projects	Neighborhood Streets – 12th Avenue SW (TR92)	Unfunded	\$1,264,000	19.00
Mobility Projects	Neighborhood Streets – Croft Drive (TR101)	Unfunded	\$838,000	19.00
Mobility Projects	CRD Neighborhood Streets - 10th St NW Extension	Unfunded	\$295,000	19.00
Mobility Projects	Downtown Community Streets - 4th St NW	Unfunded	\$1,100,000	22.00
Mobility Projects	Major Corridor Traffic Safety Analysis	Unfunded	\$1,410,000	11.00
Mobility Projects	Unpaved Roads & Alleys	Unfunded	\$2,970,000	18.00
Mobility Projects	Urban Trails - Belleair Road Corridor	Unfunded	\$2,000,000	19.00
Public Safety Projects	Emergency Operations Improvements	Unfunded	\$0	
Public Safety Projects	Communication Center Additional Consoles	Unfunded	\$116,000	13.00
Recreation Projects	Lake Villa Park Boardwalk	Unfunded	\$250,000	16.00
Recreation Projects	Largo Central Park Playground Replacement	Unfunded	\$1,000,000	15.00

FY 2019 - FY 2023 CIP Unfunded Projects

Project Type	Project Title	Project Status	Cost Estimate	Project Rank Value
Recreation Projects	Design for the Mid-Section of Largo Central Park	Unfunded	\$150,000	19.00
Recreation Projects	Duke Energy Trail Gateway	Unfunded	\$1,100,000	21.00
Recreation Projects	Paddling Launches throughout the City	Unfunded	\$250,000	21.00
Recreation Projects	Synthetic Turf for Football Field	Unfunded	\$600,000	15.00
Recreation Projects	Central Park Entrance Sign, Landscaping and Art Sculpture	Unfunded	\$225,000	19.00
Recreation Projects	Central Park Trail Connection	Unfunded	\$280,000	16.00
Recreation Projects	Parkland Acquisition	Unfunded	\$2,000,000	16.00
Recreation Projects	Southwest Aquatic Center Construction	Unfunded	\$9,200,000	25.00
Stormwater Projects	Allen's Creek Regional Watershed Management	Unfunded	\$740,000	24
Stormwater Projects	Long Branch Creek Regional Watershed Management	Unfunded	\$5,250,000	24
Stormwater Projects	Starkey Rd Basin Regional Watershed Management	Unfunded	\$1,600,000	24
Stormwater Projects	Clearwater Largo Rd Regional Watershed Management	Unfunded	\$350,000	24
Stormwater Projects	Starkey Road Basin- Channel 10 Ditch Outfall Improvement	Unfunded	\$600,000	24
Stormwater Projects	McKay Creek Basin- 20th Ave SW & 10th Street SW Outfall Improvement	Unfunded	\$275,000	24
Stormwater Projects	Allen's Creek Basin- Deville Drive Outfall Improvement	Unfunded	\$210,000	24
Stormwater Projects	Long Branch Creek Basin- Whitney Road Stormwater Infrastructure Improvements	Unfunded	\$815,000	24
Stormwater Projects	Long Branch Creek Basin - Drainage Improvements at 2981 Whitney Rd.	Unfunded	\$600,000	24
Stormwater Projects	Long Branch Creek Basin - Dodge Street Retention Pond	Unfunded	\$905,000	24
Stormwater Projects	Long Branch Creek Basin - Bunting Way Retention Pond Expansion	Unfunded	\$217,000	24
Stormwater Projects	Long Branch Creek Basin- East Bay and Bedford Circle Retention Pond Expansion	Unfunded	\$355,000	24
Stormwater Projects	Long Branch Creek Basin- Regional Pond East Bay and US19	Unfunded	\$4,750,000	24
Stormwater Projects	Leisure Acres Drainage Improvements	Unfunded	\$1,250,000	24
Stormwater Projects	Granada Court Storm Drain Rehabilitation	Unfunded	\$2,000,000	24
Stormwater Projects	Alcove Creek Stormwater Retrofit	Unfunded	\$1,662,000	24
Stormwater Projects	Suncoast Hospital Canal Stormwater Retrofit	Unfunded	\$3,715,000	24
Stormwater Projects	Allen's Creek Stormwater Retrofit (Kent Place)	Unfunded	\$3,280,000	24
Stormwater Projects	58th Street Ditch Drainage Improvements	Unfunded	\$930,000	24
Stormwater Projects	Betty Lane Drainage Improvements	Unfunded	\$760,000	24
Stormwater Projects	Church Creek Drainage Improvements Phase II and III	Unfunded	\$2,525,000	24
Stormwater Projects	Stormwater Retrofit - Heather Hills (115th St N)	Unfunded	\$550,000	12
Technology Projects	Fiber Optic Data Network Reconfiguration	Unfunded	\$450,000	15.00

FY 2019 - FY 2023 CIP Unfunded Projects

Project Type	Project Title	Project Status	Cost Estimate	Project Rank Value
Wastewater Projects	Sanitary Sewer System Engineering Evaluation (SSSEE)	Unfunded	\$530,000	22.00
Wastewater Projects	WWRF - Effluent Disposal Alternative Analysis	Unfunded	\$17,100,000	26.00

FY 2019-2023 Project Operating Impacts Summary

Projects	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
12 - Regular Salaries & Wages	356,600	319,100	430,300	344,700	0
39 - Public Safety Staffing Plan	297,800	258,000	366,900	278,800	0
63 - Enterprise Asset/Work Management System	58,800	61,100	63,400	65,900	0
15 - Special Pay	900	900	900	900	0
63 - Enterprise Asset/Work Management System	900	900	900	900	0
21 - FICA Taxes	4,800	4,900	5,000	5,100	0
63 - Enterprise Asset/Work Management System	4,800	4,900	5,000	5,100	0
22 - Retirement	3,100	3,200	3,300	3,400	0
63 - Enterprise Asset/Work Management System	3,100	3,200	3,300	3,400	0
23 - Life & Health Insurance	14,400	14,900	15,400	16,000	0
63 - Enterprise Asset/Work Management System	14,400	14,900	15,400	16,000	0
31 - Professional Services	479,900	199,900	199,900	679,900	0
103 - Lift Station 10 Sanitary Sewer Service Area Inflow and Infiltration Abatement	0	0	0	199,900	0
109 - Lift Station 19 And LS 2 Sub Basin 4 Sanitary Sewer Service Areas Inflow and Infiltration Abatement	0	0	199,900	0	0
110 - Lift Station 3 Sanitary Sewer Service Area Inflow and Infiltration Abatement	0	0	0	0	0
113 - WWRF Effluent Pipeline Capacity Increase and Extension	0	0	0	480,000	0
56 - Citywide Stormwater Program Update	0	0	0	0	0
98 - Lift Station 2 Sanitary Sewer Service Area Inflow and Infiltration Abatement	199,900	199,900	0	0	0
99 - Sanitary Sewer Overflow Prevention Projects 1, 2, 3 and 4	0	0	0	0	0
148 - Medical Arts District Regional Stormwater Pond	200,000	0	0	0	0
5 - Public Works Complex Reconstruction	80,000	0	0	0	0
34 - Contractual Services	120,000	0	0	0	0
101 - Enterprise Resource Planning Software Replacement	50,000	0	0	0	0
45 - Bayhead Complex and Action Park Reconstruction	70,000	0	0	0	0
36 - Technology Support Contracts	69,800	71,400	73,100	76,100	0
63 - Enterprise Asset/Work Management System	69,800	71,400	73,100	76,100	0
40 - Travel & Training	2,000	2,000	2,000	2,000	0

FY 2019-2023 Project Operating Impacts Summary

Projects	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
63 - Enterprise Asset/Work Management System	2,000	2,000	2,000	2,000	0
46 - Repair & Maintenance	777,600	1,080,700	1,405,100	841,900	1,584,600
11 - Parking Lot Resurfacing, Multiple Sites	45,000	217,000	242,000	62,000	91,000
12 - Police Building Repair and Maintenance	0	0	0	0	0
22 - Downtown Multimodal Improvements	5,000	5,000	5,000	5,000	5,000
42 - Fencing Replacement, Multi-facility	130,000	150,000	150,000	80,000	115,000
63 - Enterprise Asset/Work Management System	2,600	2,700	2,800	2,900	0
73 - Bookmobile	25,000	26,000	27,000	27,000	27,000
9 - Fire Station Renovation Program	70,000	180,000	250,000	0	0
143 - Library Chiller Replacement	0	0	0	0	400,000
144 - Elevator Rennovations	0	0	68,300	0	346,600
149 - Trail System Repairs and Improvements	0	0	60,000	65,000	0
171 - Annual Road Maintenance Program	500,000	500,000	500,000	500,000	500,000
187 - Annual Underdrain Replacement Program	0	0	100,000	100,000	100,000
52 - Operating Supplies	25,000	86,000	87,000	87,000	27,000
61 - Desktop Device Replacement - Citywide	0	60,000	60,000	60,000	0
73 - Bookmobile	25,000	26,000	27,000	27,000	27,000
53 - Electronics Under \$5,000	3,700	3,800	3,900	4,000	0
63 - Enterprise Asset/Work Management System	3,700	3,800	3,900	4,000	0
Grand Total	1,857,800	1,786,800	2,225,900	2,061,000	1,611,600

DEBT SCHEDULE

The following is a listing of all outstanding debt obligations of the City. All debt is pledged to be repaid from non-property tax revenue such as sales tax, utility tax, sewer user charges, etc. The City does not have any general obligation debt which would entail voter approval of a property tax pledge for repayment.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not established a debt limit policy. The City has developed a Debt Policy that defines the guidelines for debt issuance.

		Fund	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023 & Beyond	Total
1)	2011 Chase Sewer Loan Refinancing Loan Interest Rate: 2.08% Payoff: FY 2020	Principal Interest	405,000 395,700 9,300	202,400 200,900 1,500	0 0 0	0 0 0	0 0 0	607,400 596,600 10,800
2)	2012 Community Center Loan Interest Rate: 3.44% Payoff: FY 2020	Principal Interest	1,256,700 1,209,200 47,500	628,300 620,300 8,000	0 0 0	0 0 0	0 0 0	1,885,000 1,829,500 55,500
3)	2012 Highland Recreation Complex Loan Interest Rate: 2.08% & 2.09% (two separate loans) Payoff: FY 2020	Principal Interest	2,293,700 2,240,900 52,800	1,146,900 1,138,100 8,800	0 0 0	0 0 0	0 0 0	3,440,600 3,379,000 61,600
4)	2017 State Revolving Loan Interest Rate: 0.73% Payoff: FY 2036	Principal Interest	5,069,650 4,468,550 601,100	5,069,600 4,501,300 568,300	5,069,500 4,534,300 535,200	5,069,500 4,567,600 501,900	68,438,800 65,048,300 3,390,500	88,717,050 83,120,050 5,597,000
	2019 State Revolving Loan* Interest Rate: 0.50% Payoff: FY 2041	Principal Interest	0 0 0	0 0 0	0 0 0	3,248,300 2,943,200 305,100	8,717,800 5,806,800 2,911,000	11,966,100 8,750,000 3,216,100

*Note: this is an estimate until project completion in 2021.

DEBT SCHEDULE

The following is a listing of all outstanding debt obligations of the City. All debt is pledged to be repaid from non-property tax revenue such as sales tax, utility tax, sewer user charges, etc. The City does not have any general obligation debt which would entail voter approval of a property tax pledge for repayment.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

1) 2011 Chase Sewer Loan Refinancing Debt

The original borrowing was done in November 2001, through the Florida League of Cities loan pool, to make improvements to the Wastewater Reclamation Facility. In FY 2012 this loan was refinanced through J.P. Morgan Chase Bank to save on interest costs and better position the City for an upcoming bond issue for major improvements to the Wastewater Treatment System. The loan is collateralized by sewer net revenues. This loan will be paid off in FY 2020.

2) 2010 Community Center Debt

Borrowing began in March of 2010 through T.D. Bank. Payments are due quarterly beginning in January, 2011 through October 2019, with an interest at 3.44 percent. The loan is collateralized by proceeds from the Local Option Sales Tax. This loan will be paid off in FY 2020.

3) 2012 Highland Recreation Complex Debt

Borrowing began in December of 2011 through J.P Morgan Chase Bank. Payments are due quarterly beginning in April, 2012 through January 2020, with an interest of 1.71 percent on the first \$10 million, and 1.72% on the \$7 million. The loan is collateralized by proceeds from the Local Option Sales Tax. This loan will be paid off in FY 2020.

4) 2017 State Sewer Revolving Loan

The borrowing was done in 2017 through the State of Florida's Sewer Revolving Loan Program to make improvements to the Wastewater Collection and Treatment System. Payments are due semi-annually through October 14, 2035, including interest at 0.73 percent. The loan is collateralized by sewer net revenues.

5) 2019 State Sewer Revolving Loan

The borrowing will begin in 2019 through the State of Florida's Sewer Revolving Loan Program to make improvements to the Wastewater Biological Treatment System. Payments are estimated to begin in FY 2022, six months after project completion. The estimated interest rate is 0.5% with a repayment term of 20 years. Dollar amounts included in this schedule are estimates only.



**City of Largo, Florida
FY2019 – FY2023 CIP**

Facilities Projects

WWRF - BIOSOLIDS BUILDING HARDENING

Project Number: 13

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	35
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	20

Project Description:

The Biosolids building is a large industrial, pre-engineered metal building. It houses most of the operating components used to convert wastewater solids into a Class AA Biosolid product, used for fertilization. Due to the essential nature of the facility and the potential for the facility to sustain significant damage during a hurricane, The city commissioned a study to evaluate the structural performance of the building under the effects of a Category 3 hurricane. Based on the results of the contracted, the scope for this project will include either 1) structural modifications to the existing building, including roofing work, wall work, all structural bracing and hardening, replacement of doors, windows, louvers (framed openings), fans, and painting or 2) replacement of the entire building.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Project will ensure operations continue during and after a storm event.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$1,600,000	-	-	-	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	\$1,600,000	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$1,600,000	-	-	-	-

WWRF - OPERATIONS CENTER RECONSTRUCTION

Project Number: 14

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	50 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	29

Project Description:

The existing WWRF control building and laboratory, both of which are approximately 40 years of age, are not hurricane survivable. As these structures are essential to treatment plant operations, the Department would like to construct a new facility so that staff could continue to operate the plant during and after a storm event. This would entail design and construction of a new two-story building overlooking the processing equipment, which would be hardened for hurricane surviveability. It would contain the main control room for SCADA workstations, a server room, a full laboratory for permit required lab analysis, storage for chemicals & supplies, a bunk/lounge area, a records room, and a variety of other needs to be determined during the decision process.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Ensures continuity of operations during and after a storm event.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$5,250,000	-	-	-	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	\$5,250,000	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$5,250,000	-	-	-	-

FIRE STATION RENOVATION PROGRAM

Project Number: 9

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	40 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	14

Project Description:

The City of Largo operates six fire stations: 38, 39, 40, 41, 42 and 43. The stations require major repair and upgrades to remain operational. Consequently, the City began implementing Facilities Management Division and consultant recommendations for repair and maintenance to the various fire stations. Concurrently, the City also began reconstruction of the fire stations due to age and condition. City of Largo Facilities Management Division, working with a contractor, completed reconstruction of Fire Station 43 in FY 2017 with Fire Station 38 scheduled for replacement in FY 2021 and Fire Station 39 in FY 2023.

Project Scope:

Fire Station 39: Roof replacement
 Fire Station 40: Major roof repair
 Fire Station 41: Restroom and HVAC replacement

Revisions from Previous Year:

Due the scheduled Fire Station replacements, City staff reduced the scope of the project to the roof replacement of Fire Station 39, roof rehabilitation of Fire Station 40, and restroom/HVAC replacement at Fire Station 41.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$70,000	\$180,000	\$250,000	-	-
Subtotal Total By Fund					
(001) General Fund	\$70,000	\$180,000	\$250,000	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	\$70,000	\$180,000	\$250,000	-	-

FIRE STATION RECONSTRUCTION PROGRAM

Project Number: 3

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	40-50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24

Project Description:

Fire Station 39: This building has exceeded its useful life and currently is in need of a roof replacement and internal renovations. The building has no separate living quarters and has inadequate storage space for the needs of the department. This project is intended to work in coordination with the county project to rebuild Rainbow Village. The current building is 5,300 square feet and was constructed in 1979. Estimated Cost - \$4,000,000

Fire Station 38: This is the newest of the three proposed stations, however, it still has many of the same issues. The roof and HVAC systems will need replacing, the building will need to be brought up to ADA and NFPA standards and living quarters will need redesign and reconfiguration. This building has gone through many changes due to personnel additions and changes over the last ten years. The current building is 6,500 square feet and was constructed in 1986. Estimated Cost - \$4,000,000

Fire Station 42: In addition to issues regarding access and the age of the facility, this building has undergone multiple roof replacements, renovations, and updates throughout its life. It is recommended that a new building be constructed with better access for apparatus and better separation of living quarters for firefighters. The current building is 5,300 square feet and was constructed in 1978. Estimated Cost - \$4,000,000

Revisions from Previous Year:

With renewal of the Penny for Pinellas, the Fire station replacement schedule was updated to include funding for the reconstruction of Fire Station 38 beginning in FY 20 and Fire Station 39 in FY 23. Fire station 38 will be replaced first in order to coordinate Station 39' reconstruction with Pinellas County's future redevelopment project for Rainbow Village.

Beyond 5 Years:

Design for Fire Station 42 will enter the CIP in FY 2024, and Construction will enter in FY 2025.

Level of Service Change Due to Project:

N/A

FIRE STATION RECONSTRUCTION PROGRAM

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	\$500,000	\$3,500,000	\$500,000	\$3,500,000
Subtotal Total By Fund					
(212) Local Option Sales Tax (LOST) Fund	-	\$500,000	\$3,500,000	\$500,000	\$3,500,000
Subtotal Total By Exp. Type					
Capital Expenditures	-	\$500,000	\$3,500,000	\$500,000	\$3,500,000

PARKING LOT RESURFACING, MULTIPLE SITES

Project Number: 11

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Parks Administration	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	18

Project Description:

This project is a multi-year maintenance project to resurface parking lots at various City facilities. The projects involve complete resurfacing, sealing and striping.

Revisions from Previous Year:

Updated the project timeline, added Starkey Recycling Center, Largo Central Park Nature Preserve, Southwest reclaimed tank building parking lot, and West Bay/2nd St. parking lot.

Beyond 5 Years:

Parking lots will require ongoing preventive repair and maintenance.

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$460,000	\$373,000	\$242,000	\$62,000	\$91,000
Subtotal Total By Fund					
(001) General Fund	\$45,000	\$217,000	\$242,000	\$62,000	\$91,000
(212) Local Option Sales Tax (LOST) Fund	\$415,000	-	-	-	-
(540) Golf Course Fund	-	\$156,000	-	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	\$45,000	\$217,000	\$242,000	\$62,000	\$91,000
Capital Expenditures	\$415,000	\$156,000	-	-	-

ELEVATOR RENOVATIONS

Project Number: 144

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	City Hall	Estimated Useful Life:	10 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	New
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	27

Project Description:

Elevators at City Hall, the Police building, EOC, Highland Recreation Center, and Largo Public Library require renovations. The issues include water accumulation in the bottom of an elevator, slow speed of the elevators, inability to access elevators during a power outage, and buttons not properly lighting up. This project aims to repair the issues at these buildings over the next five years to ensure proper functioning of the elevators.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Improved and more reliable elevator service for visitors to City facilities.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$68,300	-	\$346,600
Subtotal Total By Fund					
(001) General Fund	-	-	\$68,300	-	\$346,600
Subtotal Total By Exp. Type					
Operating Expenditures	-	-	\$68,300	-	\$346,600

LIBRARY CHILLER REPLACEMENT

Project Number: 143

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	New
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	23

Project Description:

The Library utilizes two water cooled chillers to provide chilled water to the various air conditioning systems being operated in the building. These chillers are the original chillers from the time of construction (2005). The Facilities Management HVAC Crew maintains these chillers and they have experienced recurring problems. Both chillers need to be replaced to reduce ongoing maintenance. The replacements are expected to last 20 years.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Project will reduce annual maintenance for the Library Chillers.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	-	\$400,000
Subtotal Total By Fund					
(001) General Fund	-	-	-	-	\$400,000
Subtotal Total By Exp. Type					
Operating Expenditures	-	-	-	-	\$400,000

LARGO MUNICIPAL COMPLEX CHILLER & BOILER REPLACEMENTS

Project Number: 10

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	City Hall	Estimated Useful Life:	20 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	13

Project Description:

The City Hall and Police Department complexes utilize two water-cooled chillers to provide chilled water to the various air conditioning systems being operated in those buildings. The chillers are housed in Building 4 and have been operational since the City occupied the complex in 2000. The Facilities Management HVAC Crew maintains these chillers and at this point has fully rebuilt one of them. It is expected a rebuild will need to occur within the next 12 months for the other. Replacement of the boiler is also included in this project. Chillers usually have a 15-20 year life cycle. This project would replace both chiller units with a useful life of 20 years.

Revisions from Previous Year:

Moved the project funding into one year (FY 2020); the funding was previously split between three years (FY 2019, FY 2020, FY 2021).

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Project would reduce annual required maintenance for the Chillers & Boiler, and reduce chronic HVAC issues within the two facilities.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	\$945,000	-	-	-
Subtotal Total By Fund					
(212) Local Option Sales Tax (LOST) Fund	-	\$945,000	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	\$945,000	-	-	-

PUBLIC WORKS COMPLEX RECONSTRUCTION

Project Number: 5

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	40-50 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

Due to the complex being built on a former closed landfill, the soil underneath the complex is giving way to considerable damage to both the pavement used around the building and the buildings themselves. The Administration building is showing settling in both the facilities workshop and the fleet central stores area. While currently not a structural issue, the settling may be one in the near future. The building does not currently meet some ADA requirements for facilities of this nature and size, and the building has had multiple issues with water intrusion over the past ten years.

Public Works administrative and management functions can be coordinated more efficiently in a single facility. This project scope and cost is based upon engineering estimates and a space needs analysis conducted in 2013. Unfunded costs include the environmental remediation, the moving of the fuel island, the consolidation of the divisions into one building, and associated vehicle storage areas. Total square footage of existing buildings is 44,528 feet. Public Works Administration and Fleet building were constructed in 1976 and the Solid Waste facility was constructed in 1990.

This estimate is based upon current square footage on the current site with full replacement.

Revisions from Previous Year:

A preliminary engineering study is funded for FY 19.

Beyond 5 Years:

Current Estimated unfunded design and construction cost is \$18,000,000.

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$80,000	-	-	-	-
Subtotal Total By Fund					
(001) General Fund	\$20,000	-	-	-	-
(210) Stormwater Fund	\$16,000	-	-	-	-
(500) Solid Waste Fund	\$44,000	-	-	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	\$80,000	-	-	-	-

CITY HALL RECONSTRUCTION

Project Number: 1

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	City Manager's Office	Estimated Useful Life:	40-50 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$20,000,000

Project Description:

The current city hall building is 57,740 square feet and was constructed in 1973 (44 years). The building currently experiences a number of issues: it is not rated for hurricane winds and is in a flood plain; the electrical and plumbing systems are original to the building and repeatedly need repair; the HVAC system is original to the building, is not energy efficient, and many of the components are no longer manufactured (planned replacement FY 2020 to keep facility operational). Additionally, the City is outgrowing the current configuration of the building.

The estimate would construct a new building with the same square footage of the current City Hall and does not include land acquisition or design costs at this time. (Note: the same square footage estimate is used because the current building has large areas of non-functional space that could be re-purposed with a different design.) Policy direction is needed to determine the needs for inside a new City Hall building. Depending on the location and design of a new facility, opportunities may exist for public-private partnerships that could help spur economic development.

Staff will begin conducting research on public-private partnership opportunities for a future City Hall reconstruction project.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

SOUTHWEST RECREATION OUTDOOR RESTROOM REPLACEMENT AND RECONSTRUCTION OF NORTH PARKING LOT

Project Number: 100

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Southwest Recreation Complex	Estimated Useful Life:	40
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	20
		Cost Estimate (unfunded):	\$500,000

Project Description:

This project involves the replacement of the outdoor restroom in the park at the Southwest Recreation Complex as well as resurfacing of the parking lot in the northern section of the property, including converting the existing shell portion of the parking lot into asphalt. The outdoor restroom at the Southwest Recreation Complex is over 30 years old and in need of major renovations. Most recently, as a result of Hurricane Irma, the roof was damaged and in need of replacement. This project includes the purchase and installation of an outdoor restroom to replace the existing restroom. The restroom is designed to serve the park patrons, softball players, little league, playground and the outdoor basketball users; however, the restroom is situated closer to the pool and far from the little league field and basketball courts. Since the existing facility is not located within a safe lighted distance to the users, staff recommends that a prefabricated restroom facility be installed closer to the park amenities most used in the evenings. The project includes the cost of installing a new restroom, including a storage area for the Parks Division. The project also includes renovations to the adjacent parking lot on the north side of the complex.

Cost Estimates:

Restroom Relocation, including sewer and new building - \$300,000

Parking Lot Reconstruction - \$150,000

Parks Storage (either as part of the new restroom or renovating existing building) - \$50,000

Revisions from Previous Year:

N/A

Beyond 5 Years:

Facility and parking lot will require ongoing preventive maintenance. However, this is not an additional facility and current maintenance would transfer.

Level of Service Change Due to Project:

N/A

CENTRAL PARK RAILROAD BUILDING

Project Number: 128

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Largo Central Park	Estimated Useful Life:	30 years
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Cultivate and Support a Vibrant Intergenerational Community That Attracts Residents & Businesses	Project Score:	13
		Cost Estimate (unfunded):	\$400,000

Project Description:

The Largo Central Railroad is a volunteer hobby group. They provide monthly miniature train rides in Largo Central Park to the general public, making them a very popular attraction in the area drawing over 4,000 people to the park the first full weekend of every month. They also offer their services to families for birthday parties and during special events. The railroad group also maintains the train tracks in the park, and have been instrumental in the development of Largo Central Park.

Currently, the group stores their trains and maintenance supplies in metal buildings on site. They have approached the City about replacing the existing buildings, which have reached their expected life expectancy. Staff recommends replacing all the buildings with one fabricated structure that allows for storage, maintenance space, an office for the club, and an educational classroom to allow them to continue and expand their educational programs on the history of railroads and trains.

This is an excellent public/private partnership between the City and the Largo Central Railroad organization. Grant funding through the Florida Recreation Development Assistance Program or similar program is recommended for this pursuit to assist in funding this project. Grant funding can support up to 50% of the cost of the project. The railroad organization has already initiated fundraising activity and anticipates raising as much as \$50,000 to offset the city's portion of the project funding.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

DOWNTOWN PARKING GARAGE & TRANSFER STATION

Project Number: 146

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	West Bay Drive Redevelopment Agency	Estimated Useful Life:	50 years
Strategic Focus Area:		Project Status:	Unfunded
Strategic Plan Initiative:	Develop an Active & Interconnected Downtown	Project Score:	12
		Cost Estimate (unfunded):	\$8,500,000

Project Description:

The West Bay Drive Community Redevelopment District (WBD-CRD) Plan identified the need for a parking garage that would provide public parking spaces within the district in a central location. This project is focused on bringing a transit transfer station and a parking garage to the core downtown area that encompasses West Bay Drive with an eastern boundary being Central Park Drive, the western boundary being the western boundary of the Medical Arts District, and north and south boundaries will be approximately one mile in either direction. The project would include the design and construction of a parking garage that can accommodate a transfer station.

The WBD-CRD Plan proposed the creation of Parking Trust Fund wherein developers would pay into the fund in lieu of providing on site parking. This project could be built in conjunction with a private development and/or funded by the WBD-CRD Parking Trust Fund.

Staff will begin the initial phases of research and planning for the Parking Trust Fund during FY 2019.

Revisions from Previous Year:

N/A

Beyond 5 Years:

Ongoing maintenance and operations costs.

Level of Service Change Due to Project:

Provides additional parking to support continued downtown redevelopment. The provision of a transit transfer station would increase mobility options in accordance with the Downtown Multimodal Plan.

CENTRAL PARK PERFORMING ARTS CENTER MAINTENANCE

Project Number: 16

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Largo Cultural Center	Estimated Useful Life:	25 Years
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	15
		Cost Estimate (unfunded):	\$650,000

Project Description:

This project is a multi-year maintenance project of the Central Park Performing Arts Center. The first phase was initiated in FY 2015, with roof replacement and exterior wall and roof maintenance. The second phase in FY 2016 involved the replacement of the ceiling in the Parkview room, renovation of the restrooms, lighting replacement in the playhouse, and lobby improvements that include wall covering as well as carpet replacement. The next phase is recommended to occur within five years and include the painting of the Tonne playhouse and raising the ceiling in the lobby and adding two chandeliers. The Suncoast Performing Arts Foundation pledged to fund up to \$50,000 to offset project cost. Also in this phase is the replacement of the retractable seating system, which is 20 years old and has reached its useful life expectancy, and the replacement of the flooring in the Tonne playhouse.

Revisions from Previous Year:

The customer name needs to be changed to reflect new facility name. The cost estimate is also updated to include the seating chamber and Tonne Playhouse flooring replacements.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Improvements provide an updated Central Park Performing Arts Center facility for patrons.

HIGHLAND RECREATION CENTER GENERATOR

Project Number: 142

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	City Hall	Estimated Useful Life:	
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Ensure the Health, Safety, and Economic Viability of the Community Through Effective Emergency Management	Project Score:	17
		Cost Estimate (unfunded):	\$250,000

Project Description:

After Hurricane Irma it became clear that a secondary employee/family shelter is needed. The Highland Recreation Center is well suited to serve as a shelter, but does not currently have a generator on site. During construction, the contractor set aside space for emergency power equipment, so this budget amount is for the purchase and installation of a generator. The City submitted an appropriations request with the Florida State Legislature for this project, and will also pursue grant funds if an annual state appropriation is not awarded.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Provide a survivable shelter for employees/families with improved facilities.

ADDITIONAL RESTROOM AT LARGO CENTRAL PARK

Project Number: 15

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Largo Central Park	Estimated Useful Life:	40 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	12
		Cost Estimate (unfunded):	\$250,000

Project Description:

Largo Central Park proper is a 33 acre, active park used by the community for a variety of special events throughout the year. Over one million visitors utilize the park to attend special events, have family gatherings, and enjoy the playground. The one restroom building has proven to be insufficient for the average use of the park, especially during the winter event season. Staff recommends adding a second restroom across the park from the current facility. This additional restroom would eliminate or reduce the amount of port-a-lets utilized during events and provide needed services to park patrons.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

CITY LOGISTICS WAREHOUSE CONSTRUCTION

Project Number: 2

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	City Manager's Office	Estimated Useful Life:	40-50 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$3,000,000

Project Description:

The City of Largo's Operational Departments have a number of storage area deficiencies. The Public Works Department needs storage for emergency supplies, the Fire Rescue and Police Departments needs storage for backup apparatus and equipment, and the Parks and Arts Divisions need storage for supplies as well. The City discussed building a warehouse facility to provide space for these departments near the fire training tower in the south public works storage yard.

This building would be similar in size and scope as the new ES Warehouse recently constructed. There would be 10,000 square feet of storage space, a small office area, and the building would be wind rated for emergency use. There is the potential to coordinate this project in conjunction with the Public Works Complex Reconstruction project.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

PARKS DIVISION SITE RE-DESIGN AND RECONSTRUCTION

Project Number: 4

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Parks Administration	Estimated Useful Life:	40-50 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	21
		Cost Estimate (unfunded):	\$3,200,000

Project Description:

The City's Facilities Management Division performed a space needs and HVAC Analysis on the current Parks Division building. There are issues with the age of the structure, and proper ventilation of the plumbing. Staff found mold issues and other health hazards which were remediated as reported. The building itself does not meet the current needs of the Parks Division and access as well as storage space needs to be improved. This project includes the demolition of the existing building, parking lot, and the reorganization of the site to provide better storage, management, and coordination for the Parks Division. The associated cost is based upon a like-for-like replacement of the existing building, storage areas, equipment shelter and parking lot. The current building's square footage is 7,434 and was constructed in 1976.

Revisions from Previous Year:

Funding to conduct a site analysis for the Public Works complex was added to FY 2019. this analysis will include determining the feasibility of moving the parks administration building to the PW complex to reduce multiple building construction projects.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A



**City of Largo, Florida
FY2019 – FY2023 CIP**

Mobility Projects

DOWNTOWN MULTIMODAL IMPROVEMENTS

Project Number: 22

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	30 Years
Strategic Focus Area:	Community Pride	Project Status:	Funded
Strategic Plan Initiative:	Develop an Active & Interconnected Downtown	Project Score:	16

Project Description:

The City's Downtown Largo Multimodal Plan (Plan) is a vision for the future that shifts focus from the automobile to mobility through walking, biking, or taking transit by completing the network of sidewalks and bicycle facilities. To achieve this vision, the Plan identifies projects to improve the bicycle and pedestrian network and make using transit more convenient and safer, encouraging alternatives to vehicle travel within the study area. The Plan also serves as a platform to develop and program multimodal improvements using a phased approach over time.

This project will include multimodal transportation and gateway improvements, as well as repair and rehabilitation of existing transportation infrastructure to West Bay Drive, between 20th Street and Missouri Avenue, within the City's West Bay Drive Downtown Redevelopment District. The existing transportation facilities do not meet level of service goals for bicycle and pedestrian activities, as the roadway lacks bicycle facilities, has inadequate roadway crossings, and other safety concerns. The corridor also lacks gateway monument signs and way-finding amenities. Improvements to this section of West Bay Drive were ranked among the highest priority projects in the Downtown Largo Multimodal Plan due to a high number of crashes, large vehicular, pedestrian and bicycle traffic, proximity to the Pinellas Trail and bus transit, as well as community requests.

In addition to transportation and gateway improvements, this project includes critical repairs and rehabilitation of existing roadway pavement, sidewalks, and curb ramps. Construction of this project is broken into segments to align with the year that the pavement surface is due for preservation or rehabilitation according to the City's Pavement Management Program.

Segment 1 - Clearwater-Largo Rd to Missouri Ave (Design FY18 / Construction FY19)

-PA01 is in the Largo Downtown Community Redevelopment District (residential/office general future land use) and consists of 0.52 miles of scheduled pavement improvements. Segment 1 area includes West Bay Drive, a Community Street, from Missouri Avenue to Clearwater Largo Road. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of 1.5 inch mill and overlay with sections of full depth patches. Multimodal and ADA improvements include replacing damaged sidewalk, ADA ramps, and constructing up to 2 mid-block crossings. This project includes design (FY18) with inspection services and construction(FY19).

Segment 2 - 20th Street to Clearwater-Largo Rd (Design FY22 / Construction FY23)

- This section of the road is owned by Pinellas County. The county is currently (FY18) evaluating the corridor to address the pavement condition and multi-modal deficiencies. The improvements being considered include retrofitting the roadway with bike facilities, streetscaping, and mid-block intersection improvements including high emphasis crosswalks, warning signs, and pedestrian refuges; and signalized intersection safety modifications including high emphasis crosswalks, curb radius and pedestrian ramp modification, pedestrian refuges, and warning signs.

DOWNTOWN MULTIMODAL IMPROVEMENTS

Revisions from Previous Year:

The project description and cost estimate have been updated to reflect more comprehensive improvements for the corridor and Pinellas County's schedule.

Beyond 5 Years:

This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Improvements to the pavement and sidewalk infrastructure will preserve or restore level of service and comply with Americans with Disabilities Act (ADA) standards. Investments in pedestrian and bicycle improvements will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Providing gateway treatment for downtown will support redevelopment efforts in the West Bay Drive corridor.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$3,423,000	\$5,000	\$5,000	\$145,000	\$542,000
Subtotal Total By Fund					
(001) General Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
(200) County Gas Tax (CGT) Fund	\$863,000	-	-	-	-
(210) Stormwater Fund	\$63,000	-	-	-	-
(212) Local Option Sales Tax (LOST) Fund	\$354,000	-	-	-	-
(215) West Bay Drive Community Redevelopment District (WBD-CRD) Fund	\$1,838,000	-	-	\$140,000	\$478,000
(218) Tree Impact Fee Fund	\$300,000	-	-	-	\$59,000
Subtotal Total By Exp. Type					
Operating Expenditures	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Capital Expenditures	\$3,418,000	-	-	\$140,000	\$537,000

NEIGHBORHOOD ROADWAYS - REGINA DR (TR14)

Project Number: 126

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic. Consolidating multiple infrastructure improvements into a single project minimizes construction impacts on the community and reduces overall costs.

Paving group TR14 consists of 1.18 miles of scheduled pavement improvements. The project scope includes sidewalk repairs, sewer/stormwater infrastructure improvements, and water quality improvements.

Revisions from Previous Year:

Construction costs are planned for FY 2024.

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

The pavement improvements will extend or restore the service life of the City's roadways and increase driver safety and comfort. Drainage improvements will address current flooding and water quality standards. Sidewalk repairs will improve pedestrian safety and mobility.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	\$159,000	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	-	\$111,000	-
(201) Transportation Impact Fee (TIF) District 7	-	-	-	\$15,000	-
(210) Stormwater Fund	-	-	-	\$33,000	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	-	\$159,000	-

DOWNTOWN PLAZA ENHANCEMENT

Project Number: 33

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	West Bay Drive Redevelopment Agency	Estimated Useful Life:	30 Years
Strategic Focus Area:	Community Pride	Project Status:	Funded
Strategic Plan Initiative:	Develop an Active & Interconnected Downtown	Project Score:	15

Project Description:

This project includes design and construction of plaza improvements including a signature design element not yet identified on the triangular parcel at the Southwest corner of West Bay Drive and Missouri Avenue. The project scope involves landscape and hardscape improvements aligned with those planned for the gateway improvements at the Pinellas Trail, as well as the West Bay Drive - CRD gateway signage and landscaping treatments outlined in the WBD-CRD plan.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Enhancements to the downtown plaza property will contribute an identifiable sense of place for the West Bay Drive district.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$435,000	-	-	-	-
Subtotal Total By Fund					
(215) West Bay Drive Community Redevelopment District (WBD-CRD) Fund	\$435,000	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$435,000	-	-	-	-

COMMUNITY STREETS - 20TH ST NW (PC05)

Project Number: 21

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement, sidewalk, and underground stormwater and wastewater facilities. Consolidating multiple infrastructure improvements into single projects will minimize construction impacts on the community and reduce overall costs.

Paving group PC05 consists of 0.44 miles of scheduled pavement improvements. The project scope includes pedestrian, bicycle, sidewalk, stormwater infrastructure and water quality improvements.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The City faces ongoing costs for repair and maintenance to preserve and maximize the life of the asset.

Level of Service Change Due to Project:

Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Improvements to the pavement, stormwater and wastewater infrastructure will preserve or restore level of service.

COMMUNITY STREETS - 20TH ST NW (PC05)

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	\$151,000	\$803,000	-	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	\$49,000	\$257,000	-	-
(201) Transportation Impact Fee (TIF) District 7	-	\$19,000	\$99,000	-	-
(210) Stormwater Fund	-	\$82,000	\$431,000	-	-
(218) Tree Impact Fee Fund	-	-	\$13,000	-	-
(401) Wastewater Operations Fund	-	\$1,000	\$3,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	\$151,000	\$803,000	-	-

COMMUNITY STREETS - GLADYS ST (PC03)

Project Number: 19

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement, sidewalk, and underground stormwater and wastewater facilities. Consolidating multiple infrastructure improvements into single projects will minimize construction impacts on the community and reduce overall costs.

Paving group PC03 consists of 0.96 miles of scheduled pavement improvements. The project scope includes pedestrian, bicycle, sidewalk, sewer, stormwater infrastructure and water quality improvements. Pavement improvement scope consists of major rehabilitation and reconstruction. The overall project scope was reduced due to funding constraints but will remain on schedule. Multimodal improvements will be added in a second phase.

Revisions from Previous Year:

N/A

Beyond 5 Years:

This mobility asset requires repair and maintenance to preserve and maximize its service life.

Level of Service Change Due to Project:

The pavement improvements will extend or restore the service life of the City's roadways and increase driver safety and comfort. Drainage improvements will address current flooding and water quality standards. Sidewalk repairs will improve pedestrian safety and mobility.

COMMUNITY STREETS - GLADYS ST (PC03)

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	\$1,544,000	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	-	\$106,000	-
(201) Transportation Impact Fee (TIF) District 7	-	-	-	\$416,000	-
(210) Stormwater Fund	-	-	-	\$265,000	-
(212) Local Option Sales Tax (LOST) Fund	-	-	-	\$717,000	-
(218) Tree Impact Fee Fund	-	-	-	\$40,000	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	-	\$1,544,000	-

COMMUNITY STREETS - ROSERY RD NW (1) (PC02)

Project Number: 20

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement, sidewalk, and underground stormwater and wastewater facilities. Consolidating multiple infrastructure improvements into single projects will minimize construction impacts on the community and reduce overall costs.

Paving group PC02 consists of 0.97 miles of scheduled pavement improvements. The project scope includes pedestrian, bicycle, sidewalk, urban trail, stormwater infrastructure improvements. Stormwater improvements are a primary driver of this project. The scope of pavement work involves rehabilitation.

Revisions from Previous Year:

Update cost estimate based on Trotter Road project.

Beyond 5 Years:

The City faces ongoing costs for repair and maintenance to preserve and maximize the life of the asset.

Level of Service Change Due to Project:

Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Improvements to the pavement, stormwater and wastewater infrastructure will preserve or restore level of service.

COMMUNITY STREETS - ROSERY RD NW (1) (PC02)

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$7,035,000	-	-	-	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	\$948,000	-	-	-	-
(201) Transportation Impact Fee (TIF) District 7	\$2,000	-	-	-	-
(202) Transportation Impact Fee District (TIF) 7A	\$9,000	-	-	-	-
(210) Stormwater Fund	\$3,027,000	-	-	-	-
(212) Local Option Sales Tax (LOST) Fund	\$1,990,000	-	-	-	-
(218) Tree Impact Fee Fund	\$66,000	-	-	-	-
(401) Wastewater Operations Fund	\$993,000	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$7,035,000	-	-	-	-

NEIGHBORHOOD ROADWAYS - 16TH ST NW (TR26)

Project Number: 30

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic. Consolidating multiple infrastructure improvements into a single project minimizes construction impacts on the community and reduces overall costs.

Paving group TR26 consists of 0.83 miles of scheduled pavement improvements. The project scope includes sidewalk repair, stormwater infrastructure and water quality improvements.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The City faces ongoing costs for repair and maintenance to preserve and maximize the life of the asset.

Level of Service Change Due to Project:

The pavement improvements will extend or restore the service life of the City's roadways and increase driver safety and comfort. Drainage improvements will address current flooding and water quality standards. Sidewalk repairs will improve pedestrian safety and mobility.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$244,000	\$1,255,000	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	\$105,000	\$542,000	-
(210) Stormwater Fund	-	-	\$100,000	\$516,000	-
(212) Local Option Sales Tax (LOST) Fund	-	-	\$39,000	\$197,000	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$244,000	\$1,255,000	-

NEIGHBORHOOD ROADWAYS - VALENCIA DR S (TR02)

Project Number: 29

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic. Consolidating multiple infrastructure improvements into a single project minimizes construction impacts on the community and reduces overall costs.

Paving group TR02 consists of 0.68 miles of scheduled pavement improvements. The project scope includes stormwater infrastructure and water quality improvements. Pavement is the primary driver of this project, with pavement work consisting of major rehabilitation/reconstruction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

This mobility asset requires repair and maintenance funds to preserve and maximize its service life.

Level of Service Change Due to Project:

The pavement improvements will extend or restore the service life of the City's roadways and increase driver safety and comfort. Drainage improvements will address current flooding and water quality standards. Sidewalk repairs will improve pedestrian safety and mobility.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$104,000	\$537,000	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	\$12,000	\$65,000	-
(210) Stormwater Fund	-	-	\$17,000	\$88,000	-
(212) Local Option Sales Tax (LOST) Fund	-	-	\$75,000	\$384,000	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$104,000	\$537,000	-

NEIGHBORHOOD ROADWAYS - 127TH AVE N (TR03)

Project Number: 27

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic. Consolidating multiple infrastructure improvements into a single project minimizes construction impacts on the community and reduces overall costs.

Paving group TR03 consists of 1.27 miles of scheduled pavement improvements. The project scope includes sidewalk repair, underdrain, stormwater infrastructure and water quality improvements. Stormwater improvements are the primary driver of the project. Pavement work consists of major rehabilitation/reconstruction.

Revisions from Previous Year:

Construction moved from FY18 to FY22.

Beyond 5 Years:

This mobility asset will require repair and maintenance funding to preserve and maximize its service life.

Level of Service Change Due to Project:

The pavement improvements will extend or restore the service life of the City's roadways and increase driver safety and comfort. Drainage improvements will address current flooding and water quality standards. Sidewalk repairs will improve pedestrian safety and mobility.

NEIGHBORHOOD ROADWAYS - 127TH AVE N (TR03)

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	\$1,915,000	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	-	\$71,000	-
(210) Stormwater Fund	-	-	-	\$1,190,000	-
(212) Local Option Sales Tax (LOST) Fund	-	-	-	\$654,000	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	-	\$1,915,000	-

NEIGHBORHOOD ROADWAYS - STRATFORD DR (TR72)

Project Number: 28

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic. Consolidating multiple infrastructure improvements into a single project minimizes construction impacts on the community and reduces overall costs.

Paving group TR72 consists of 1.12 miles of scheduled pavement improvements. The project scope includes sidewalk repair, underdrain, stormwater infrastructure and water quality improvements. Stormwater improvements are the primary driver of this project, with pavement improvement consisting of minor rehabilitation and preventive maintenance.

Revisions from Previous Year:

N/A

Beyond 5 Years:

This mobility asset requires repair and maintenance funding to preserve and maximize its service life.

Level of Service Change Due to Project:

The pavement improvements will extend or restore the service life of the City's roadways and increase driver safety and comfort. Drainage improvements will address current flooding and water quality standards. Sidewalk repairs will improve pedestrian safety and mobility.

NEIGHBORHOOD ROADWAYS - STRATFORD DR (TR72)

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	\$271,000	\$1,396,000	-	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	\$53,000	\$274,000	-	-
(201) Transportation Impact Fee (TIF) District 7	-	\$4,000	\$23,000	-	-
(210) Stormwater Fund	-	\$164,000	\$845,000	-	-
(212) Local Option Sales Tax (LOST) Fund	-	\$23,000	\$120,000	-	-
(401) Wastewater Operations Fund	-	\$27,000	\$134,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	\$271,000	\$1,396,000	-	-

NEIGHBORHOOD ROADWAYS - 112TH AVE (TR81)

Project Number: 127

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic. Consolidating multiple infrastructure improvements into a single project minimizes construction impacts on the community and reduces overall costs.

Paving group TR81 consists of 1.43 miles of scheduled pavement improvements. The project scope includes sidewalk repair, underdrain, stormwater infrastructure and water quality improvements. Stormwater improvements are the primary driver of this project, with pavement improvement consisting of minor rehabilitation and preventive maintenance.

Revisions from Previous Year:

Construction costs were programmed for FY 2023.

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

The pavement improvements will extend or restore the service life of the City's roadways and increase driver safety and comfort. Drainage improvements will address current flooding and water quality standards. Sidewalk repairs will improve pedestrian safety and mobility.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	\$440,000	\$2,266,000
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	-	\$115,000	\$589,000
(210) Stormwater Fund	-	-	-	\$325,000	\$1,677,000
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	-	\$440,000	\$2,266,000

ANNUAL PAVEMENT REHABILITATION PROGRAM

Project Number: 173

Project Manager:	Streets & Stormwater Maintenance	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	12

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

The project scope includes pavement rehabilitation treatments (mill & overlay) along various roadways throughout the City to help prolong the life of good and satisfactory pavement. ADA improvements will be evaluated and included with this project. This project includes construction.

Revisions from Previous Year:

NA

Beyond 5 Years:

\$500K Annually. This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$500,000	\$500,000	\$500,000
Subtotal Total By Fund					
(212) Local Option Sales Tax (LOST) Fund	-	-	\$500,000	\$500,000	\$500,000
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$500,000	\$500,000	\$500,000

NEIGHBORHOOD ROADWAYS - 2ND ST SE/PUBLIC WORKS (TR07B)

Project Number: 111

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	12

Project Description:

The City of Largo's Pavement Management Program includes the policies, practices and resources used to provide the community with over 280 lane miles of safe roadway driving surfaces. The City's roadway pavement surfaces are a vital community asset with a total replacement value of over \$50 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

This project will restore the roadway into the Public Works Complex and Largo Middle School, which consists of approximately 0.06 miles of scheduled pavement improvements. The project scope includes pavement, pedestrian and drainage improvements. Pavement improvement scope consists of full reconstruction. ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

This project will change from unfunded to funded for FY19 due to the condition of the road.

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

This project will restore the roadway into the Public Works Complex and the Largo Middle School to ensure continuous safe access for public works vehicles and school buses. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Drainage improvements will address current flooding and water quality standards.

NEIGHBORHOOD ROADWAYS - 2ND ST SE/PUBLIC WORKS (TR07B)

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$300,000	-	-	-	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	\$200,000	-	-	-	-
(212) Local Option Sales Tax (LOST) Fund	\$100,000	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$300,000	-	-	-	-

142ND AVE N/16TH AVE SW MULTIMODAL CONNECTOR

Project Number: 133

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Build a Community of Safe & Healthy Neighborhoods	Project Score:	15

Project Description:

This multi-phase project entails the development of a 4-mile Community Street and connector trail between the Pinellas Trail and 62nd St North along 142nd Avenue North/16th Avenue SE to allow local traffic to travel east/west without having to drive along the major transportation corridors in the City. It may include the construction of a new 142nd Avenue connection between Belcher Road and Seminole Boulevard and a continuous multi-use trail throughout the project limits to achieve the goals outlined in the City's Strategic Plan of developing multimodal network improvements that provides interconnected transportation options to residents as well as connecting the the existing Pinellas Trail on the West and the proposed Duke Energy Trail on the East side of US Hwy 19.

Improvements along this corridor were also ranked highest among multimodal projects in the City of Largo's Moving Largo multimodal plan. Currently, 142nd Avenue is unpaved between Lake Avenue and Belcher Rd. Traffic signal modification at Belcher Road and construction of a new traffic signal at Starkey Road will be incorporated in this proposal. This project will require a Joint Project Agreement between the City of Largo and Pinellas County to identify cost sharing for construction and ongoing maintenance. The Plan will detail right-of-way acquisition needs and the location and identification of existing utilities. Cost estimates, including consultant design fees, will be identified in the Plan as well. The conceptual planning process will include a series of meetings with affected residents to obtain input on design. This road project is included in the Pinellas County Long Range Transportation Plan Cost Feasibility Plan Project schedule.

Phase I consists of the construction of 1 mile of new roadway with a multi-use trail between Starkey Rd and Belcher Rd, including a traffic signal modification at Belcher Rd and construction of a new traffic signal at Starkey Rd. Design is proposed for 2023. Phase II consists of 1.5 miles of multi-modal roadway improvements, including a multi-use trail and a pedestrian bridge crossing US 19, from Belcher Rd to 62nd St N. Phase III consists of 1.5 miles of multi-modal roadway improvements, including a multi-use trail and a railroad crossing from Starkey Rd to the Pinellas Trail.

Revisions from Previous Year:

This project combines the previously unfunded 142nd Ave N/16th Ave SW Extension and Largo Connector Trail projects in the CIP. Due to the complex nature and possible impacts on adjacent neighborhoods, \$50,000 for a feasibility analysis as been added to FY 2023 to determine which parts of the project could proceed first.

Beyond 5 Years:

This project would require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project would provide a new east-west community street connection with multimodal improvements.

142ND AVE N/16TH AVE SW MULTIMODAL CONNECTOR

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	-	\$50,000
Subtotal Total By Fund					
(205) Multimodal Impact Fee District 7	-	-	-	-	\$50,000
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	-	-	\$50,000

COMMUNITY STREETS - ROSERY RD NE(2) (PC04/PC10)

Project Number: 118

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	25 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement, sidewalk, and underground stormwater and wastewater facilities. Consolidating multiple infrastructure improvements into single projects will minimize construction impacts on the community and reduce overall costs.

Paving groups PC04 and PC10 consists of 0.83 miles of scheduled pavement improvements. The project scope includes pedestrian, bicycle, sidewalk, urban trail, stormwater infrastructure improvements. Stormwater and multi-modal improvements are a primary driver of this project. The scope of pavement work involves preventative maintenance and rehabilitation.

Revisions from Previous Year:

Design was shifted from FY22 to FY21 to align with FDOT/ Forward Pinellas grant cycle. Cost estimate was updated.

Beyond 5 Years:

The construction phase of this project is planned for FY2024.

Level of Service Change Due to Project:

Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Improvements to the pavement, stormwater and wastewater infrastructure will preserve or restore level of service.

COMMUNITY STREETS - ROSERY RD NE(2) (PC04/PC10)

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$862,000	-	-
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	\$132,000	-	-
(201) Transportation Impact Fee (TIF) District 7	-	-	\$226,000	-	-
(210) Stormwater Fund	-	-	\$352,000	-	-
(212) Local Option Sales Tax (LOST) Fund	-	-	\$124,000	-	-
(218) Tree Impact Fee Fund	-	-	-	-	-
(401) Wastewater Operations Fund	-	-	\$28,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$862,000	-	-

COMMUNITY STREETS – 1ST ST NW (SL01)

Project Number: 154

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$813,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group SL01 is located in the West Bay Drive CRD connects the West Bay Drive mixed use commercial corridor to the Woodrow Park and residential neighborhood to the north. The adjacent land uses have a high potential for redevelopment. SL01 consists of 0.27 miles of scheduled pavement improvements. The SL01 area includes 1st St NW from West Bay Drive to 4th Ave NW. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of full reconstruction. ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$813,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of the roadway per the City's Multi-Modal plan and improve bicyclist safety and mobility.

COMMUNITY STREETS – 4TH AVENUE NW (SL29)

Project Number: 152

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$733,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group SL29 is a mixed use commercial, neighborhood residential and institutional land uses, and connects to Largo High School and transit stops on Clearwater Largo Road and Missouri Avenue. SL29 consists of 0.48 miles of scheduled pavement improvements. The SL29 area includes 4th Ave NW from the Pinellas Trail to Missouri Avenue. The segment west of the CSX Railroad is a Community Street. The roadway segment west of Clearwater-Largo Road was recently constructed with a separate project and is not included with this project. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements (including a CSX pedestrian crossing). Pavement improvement scope consists of both minor rehabilitation and full reconstruction. Multimodal and ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$733,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps along 4th Ave NW west of the CSX Railroad per the City's Multi-Modal plan and improve bicyclist safety and mobility. This project will include coordination with CSX to evaluate and construct a pedestrian crossing over the existing CSX crossing.

DOWNTOWN COMMUNITY STREETS - 4TH ST NW

Project Number: 32

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Develop an Active & Interconnected Downtown	Project Score:	22
		Cost Estimate (unfunded):	\$1,100,000

Project Description:

The Downtown Largo Multimodal Plan (DLMMP) is a vision for the future that shifts focus from the automobile to mobility through walking, biking, or taking transit by completing the network of sidewalks and bicycle facilities. To achieve this vision, the DLMMP identifies projects to improve the bicycle and pedestrian network and make taking transit more convenient and safer, encouraging alternatives to vehicle travel within the study area. The Plan also serves as a platform to develop and program multimodal improvements using a phased approach over time.

Multimodal improvements to the 4th Street NW Corridor were ranked among the highest priorities in the DLMMP. This project includes upgrading substandard sidewalk sections and filling sidewalk gaps, creating a shared bike lane along the corridor, and upgrading intersection treatments to improve safety for bicyclists and pedestrians from West Bay Drive to Rosery Road. The existing brick portion of the roadway will be re-built in brick. A feasibility analysis is also planned to determine whether a multi-use path (bicycle and pedestrian use only) could be constructed along the corridor from 8th Avenue NW to Rosery Road.

Revisions from Previous Year:

N/A

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

Roadway improvements and multimodal improvements to this area will improve transportation options, support pedestrian and bicycle safety, and provide greater connectivity in the downtown area for residents and visitors to walk, bike, or drive to nearby amenities.

CRD NEIGHBORHOOD STREETS - 10TH ST NW EXTENSION

Project Number: 31

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Develop an Active & Interconnected Downtown	Project Score:	19
		Cost Estimate (unfunded):	\$295,000

Project Description:

This project is part of a public-private partnership related to the construction of the Bayside Court apartment complex off of Clearwater-Largo Road, within the City's Clearwater-Largo Road Community Redevelopment District. The project would extend the northern portion of 10th Street NW from Braginton Street to Hudson Street. As part of Bayside Court, the developer will reconstruct Hudson Street to an urban section including sidewalk, drainage, asphalt pavement and streetscape improvements. Connecting 10th Street NW to this improved section of roadway will provide residents in the surrounding neighborhoods with direct bicycle and pedestrian access to Hudson Street, and beyond to the Clearwater-Largo Road corridor. The extension of this road will fill an existing gap in the downtown grid network and will create an important neighborhood connection to downtown amenities and services. This project is unfunded pending the purchase of a previously vacated right-of-way.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project will require ongoing pavement and infrastructure maintenance and will expand the City's inventory of roadway.

Level of Service Change Due to Project:

The project will provide improved multimodal connections to residents in that neighborhood and provide a more connected street network.

NEIGHBORHOOD STREETS – 12TH AVENUE SW (TR92)

Project Number: 169

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$1,264,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR92 consists of 1.63 miles of scheduled pavement improvements. The TR92 area includes the area bounded by Trotter Road to the east, Pine Street to the west, Terrace Avenue to the north, and Sunny Breeze Avenue to the south, excluding Maple Street between Sunny Breeze Avenue and Wilson Avenue. The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of minor rehabilitation. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,264,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

NEIGHBORHOOD STREETS – 36TH STREET (TR80)

Project Number: 165

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$753,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR80 consists of 0.66 miles of scheduled pavement improvements. The TR80 area includes 36th Street (between 4th Avenue SE and 7th Avenue), Dahlia Place, Gardenia Place, and the portions of 6th Avenue, 34th Street and 7th Avenue near the southern limit of 36th Street. The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of minor rehabilitation and full reconstruction of the two cul-de-sacs in the project area. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$753,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

COMMUNITY STREETS – 109TH STREET (SL25)

Project Number: 153

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$651,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group SL25 consists of 0.45 miles of scheduled pavement improvements. The SL25 area includes 130th Avenue (from 113th Street to 109th Street) and 109th Street (from 130th Avenue to 126th Ave N). The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of minor rehabilitation. Multimodal and ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$651,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of the roadway per the City's Multi-Modal plan and improve bicyclist safety and mobility.

NEIGHBORHOOD STREETS – 114TH STREET NORTH (TR86)

Project Number: 167

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$908,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group TR86 consists of 0.98 miles of scheduled pavement improvements. The TR86 area is the area bounded by Ridge Road to the west, 113th Street to east, 133rd Avenue to the north (including 133rd Avenue) and 126th Avenue to the south (including 126th Avenue). Both 130th Avenue North and 126th Avenue North are Community Streets. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of minor rehabilitation. Multimodal and ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$908,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

NEIGHBORHOOD STREETS – 114TH STREET NORTH (TR86)

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of the roadway along both 130th Avenue N and 126th Avenue N per the City's Multi-Modal plan and improve bicyclist safety and mobility.

NEIGHBORHOOD STREETS – 133RD AVENUE NORTH (TR90)

Project Number: 164

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$1,606,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR90 consists of 0.76 miles of scheduled pavement improvements. The TR90 area includes 12th Avenue SW, 131st Place N, 133rd Avenue N, Tall Pines Drive (between Ulmerton Road and 133rd Avenue N) and Fountain Way. The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of minor rehabilitation and full reconstruction. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,606,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

COMMUNITY STREETS – BAY VISTA DR. (PC15)

Project Number: 150

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$2,131,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group PC15 is a Business Park (residential/office general future land use) and consists of 1.48 miles of scheduled pavement improvements. The PC15 area includes Bay Vista Drive, a Community Street, Rio Vista Drive, Lake Vista Drive and Tech Data Drive. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of minor rehabilitation. Multimodal and ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$2,131,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of the roadway along Bay Vista Drive per the City's Multi-Modal plan and improve bicyclist safety and mobility.

COMMUNITY STREETS – CAMBRIDGE DR (SL21)

Project Number: 151

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$930,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group SL21 is a Residential Low single family neighborhood and consists of 0.68 miles of scheduled pavement improvements. The SL21 area includes Chesterfield Drive (from Betty Lane to Cambridge Drive) and Cambridge Drive (from Chesterfield Drive to Suffolk Drive). The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of minor rehabilitation. Multimodal and ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$930,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of the roadway per the City's Multi-Modal plan and improve bicyclist safety and mobility.

NEIGHBORHOOD STREETS – CROFT DRIVE (TR101)

Project Number: 170

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$838,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR101 consists of 1.28 miles of scheduled pavement improvements. The TR101 area includes 136th Lane, 136th Street, Twig Terrace, Oak Street and Croft Drive (N,S and E). The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of minor rehabilitation. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$838,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

NEIGHBORHOOD STREETS – DUNCAN DRIVE (TR85)

Project Number: 166

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$725,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR85 consists of 1.01 miles of scheduled pavement improvements. The TR85 area is the area bounded by West Bay Drive to the south, Duncan Drive to the north (including Duncan Drive east of Temple Lane), West Mineola Drive to the west and 20th Street to the east (including 20th Street). The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of minor rehabilitation. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$725,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

COMMUNITY STREETS – EAST ROSERY RD (SL02)

Project Number: 155

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$1,472,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group SL02 is located within a residential low density neighborhood, and Eagle Lake County Park is located at the western terminus. SL02 consists of 0.48 miles of scheduled pavement improvements. The SL02 area includes East Rosery Road from Keene Road to Roberta Street. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of full reconstruction. Multimodal and ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,472,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of East Rosery Road per the City's Multi-Modal plan and improve bicyclist safety and mobility.

NEIGHBORHOOD STREETS – HUNTINGTON DR (TR18)

Project Number: 160

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$3,684,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group TR18 consists of 1.31 miles of scheduled pavement improvements. The TR18 area includes the area bounded by East Bay Drive to the south, Keene Park Drive to the north, Huntington Drive W to the west (project area includes this roadway) and Seacrest Drive to the east, excluding Fulton Street. The TR18 area also includes 36th St SE between East Bay Drive and Azalea Place. Huntington Drive W & N are Community Streets. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of full reconstruction. Multimodal and ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$3,684,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

NEIGHBORHOOD STREETS – HUNTINGTON DR (TR18)

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of the roadway along Huntington Drive W & N per the City's Multi-Modal plan and improve bicyclist safety and mobility.

NEIGHBORHOOD STREETS – LAKE ALISON DRIVE (TR89)

Project Number: 168

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$1,803,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR89 consists of 0.95 miles of scheduled pavement improvements. The TR89 area includes the area within the Lake Alison subdivision, located north of Donegan Road and east of 3rd Street SE. The project scope includes pavement, pedestrian and drainage improvements. Pavement improvement scope consists of minor rehabilitation. ADA improvements will be evaluated and completed with this project. Drainage improvements include improvements to the area's underdrain system. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,803,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

Drainage improvements will address current flooding and water quality standards. Drainage improvements will address current flooding and water quality standards. Replacement of the identified underdrain will meet two objectives: prevent deterioration and voids, and protect the road by lowering the water table and keep the road sub-base dry. Each of the improvements is expected to provide a savings of maintenance costs and staff time. Time saved repairing these systems will be redirected to maintain other aging drainage systems throughout the City.

NEIGHBORHOOD STREETS – OAKDALE LANE (TR19)

Project Number: 161

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$2,097,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR19 consists of 0.86 miles of scheduled pavement improvements. The TR19 area includes Palmcrest Lane, Oakdale Lane N, E & S, and Cove Lane. The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of full reconstruction. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$2,097,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

NEIGHBORHOOD STREETS – OAKDALE LANE (TR19)

Project Number: 161

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$2,097,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR19 consists of 0.86 miles of scheduled pavement improvements. The TR19 area includes Palmcrest Lane, Oakdale Lane N, E & S, and Cove Lane. The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of full reconstruction. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$2,097,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

NEIGHBORHOOD STREETS – POCAHONTAS DR (TR16)

Project Number: 159

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$3,117,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR16 consists of 1.50 miles of scheduled pavement improvements. The TR16 area includes Pocahontas Drive, Georgianna Street, Isabelle Street and the following roadway segments west of Gladys Street: Hillsdale Avenue, 19th Place SW, 20th Avenue SW, 21st Avenue SW and 21st Place SW. The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists primarily of full reconstruction and minor rehabilitation of two roadways. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$3,117,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

NEIGHBORHOOD STREETS – SHORE DRIVE (TR43)

Project Number: 162

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$4,307,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR43 consists of 1.76 miles of scheduled pavement improvements. The TR43 area includes Shore Drive, Lake Hill Lane, Hillcrest Drive, East Lake Drive, Seacrest Drive (north of Keene Park Drive), East Park Drive, Keene Lake Drive and Keene Park Drive east of Seacrest Drive. The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists primarily of full reconstruction with the scope of Lake Hill Lane consisting of minor rehabilitation. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$4,307,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

COMMUNITY STREETS – TALL PINES DR (SL06)

Project Number: 156

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$1,392,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. In addition to improving transportation, this project includes critical repairs and rehabilitation of existing infrastructure including pavement and sidewalk.

Paving group SL06 land uses include commercial, office, light industrial and residential and connects Ulmerton Rd to the planned future 142nd St/ 16 Ave SE Community Street and Trail. SL06 consists of 0.40 miles of scheduled pavement improvements. The SL06 area includes Tall Pines Drive from Ulmerton Road to Whispering Drive S. The project scope includes pavement, pedestrian, and bicycle infrastructure improvements. Pavement improvement scope consists of full reconstruction. Multimodal and ADA improvements will be evaluated and included with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,392,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Investments in pedestrian and bicycle improvements along these roadways will not only serve to expand transportation options for residents of the City, but also will serve to reduce the number of bicycle and pedestrian-related accidents that occur along these streets. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Additionally, multi-modal improvements will fill in sidewalk gaps on both sides of Tall Pines Drive per the City's Multi-Modal plan and improve bicyclist safety and mobility.

UNPAVED ROADS & ALLEYS

Project Number: 35

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	18
		Cost Estimate (unfunded):	\$2,970,000

Project Description:

In FY 2001, the City initiated a program to re-construct roads where only unpaved roads exist within City of Largo right-of-way (ROW). Priority for improvement is based on the number of homes serviced and project cost. The City will work in cooperation with the Southwest Florida Water Management District (SWFWMD), to implement the use of pervious pavement where water quality improvements can be achieved within challenging and limited Right-of-Way. A complete citywide inventory of all unpaved alleys will be completed in FY 2017, and proposed schedule will reflect the current 5 year paving plan.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

URBAN TRAILS - BELLEAIR ROAD CORRIDOR

Project Number: 36

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Transportation Projects (ESD)	Estimated Useful Life:	N/A
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$2,000,000

Project Description:

This project would create an Urban Trail along Belleair Road from Keene Road east to the Duke Energy Trail (formally known as the Progress Energy Trail). The project would be dependent upon partnership with Pinellas County and the City of Clearwater. The project will develop a major east-west trail corridor providing connectivity between Eagle Lake Park, the Duke Energy Trail, US Highway 19 and Datsko Park.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

This project will expand bicycle and pedestrian mobility options for residents and further the City's progress in achieving multimodal transportation goals laid out in the Strategic Plan and Urban Trails Master Plan.

NEIGHBORHOOD STREETS – VALENCIA DR (TR02)

Project Number: 158

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$1,617,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR02 consists of 0.68 miles of scheduled pavement improvements. The TR02 area includes Valencia Drive (inclusive of Valencia Drive N, S, E & W) and Madrid Drive. The project scope includes pavement, pedestrian and drainage improvements. Pavement improvement scope consists of full reconstruction. ADA improvements will be evaluated and completed with this project. The drainage infrastructure will be evaluated and required improvements will be addressed. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,617,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility. Drainage improvements will address current flooding and water quality standards.

NEIGHBORHOOD STREETS – WILLOWBROOK DRIVE (TR76)

Project Number: 163

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	20 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$4,356,000

Project Description:

The City's roadway pavement surfaces (280 lane miles) are a vital community asset with a total replacement value of over \$60 million. The City utilizes comprehensive asset management strategies to preserve and rehabilitate pavement surfaces. The focus of comprehensive asset management is to optimize the life cycle costs (purchase, operation, maintenance, replacement and disposal) of the capital assets while achieving the desired level of service. The scope of these projects may include pavement improvements, repairs to sidewalk, ADA curb ramps, stormwater and wastewater infrastructure, and traffic and safety improvements to address speeding, parking, volume, and cut-through traffic.

Paving group TR76 consists of 1.84 miles of scheduled pavement improvements. The TR76 area includes all the streets intersecting and including Willowbrook Drive to the east of Belcher Road (including Willowbrook Drive, Riverside Drive, Scarsdale Drive, Glencove Court, Armonk Drive, Ashbury Drive, Kingston Court, Larchmont Way and Westbury Avenue). The project scope includes pavement and pedestrian improvements. Pavement improvement scope consists of full reconstruction. ADA improvements will be evaluated and completed with this project. This project includes design with inspection services and construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$4,356,000 and includes design (15%), construction, and construction administration (5%). This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort. Sidewalk repairs will meet current ADA standards and will improve pedestrian safety and mobility.

MAJOR CORRIDOR TRAFFIC SAFETY ANALYSIS

Project Number: 34

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Street Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	11
		Cost Estimate (unfunded):	\$1,410,000

Project Description:

The City of Largo Community Street Network consists of over 90 miles of interconnected streets, sidewalks, trails and unimproved rights-of-way within central Pinellas County. The City has two goals for the Community Street Network: improving community streets to provide safe and efficient routes from neighborhoods to local destinations; and accommodating growth by improving mobility for all users, especially pedestrians and bicyclists, within constrained rights-of-way that cannot be expanded to accommodate additional automobiles. This includes promoting use of transit, and addressing deficient bicycle and pedestrian accommodations along community streets. The existing transportation facilities on the City's Community Streets do not meet level of service goals for bicycle and pedestrian activities, due to a lack of bicycle facilities, gaps or obstacles along existing sidewalks, inadequate roadway crossings, or other safety hazards. According to an analysis of Citywide bicycle and pedestrian crash data between 2004 and 2009, the streets within the network are among the roadways most in need of safety improvements within Pinellas County.

Analysis of the crash data identified five locations with high crash concentrations requiring further study and application of safety countermeasures: Clearwater-Largo Road, North of West Bay Drive; East and West Bay Drive; Seminole Boulevard/Missouri Avenue; Ulmerton Road, Belcher Road to US 19; Walsingham Road at Indian Rocks Road.

These roadways are within the City of Largo Municipal boundaries but are under the jurisdiction of the FDOT and/or Pinellas County. This project includes coordination with FDOT and Pinellas County to implement safety countermeasures to reduce the incidence of crashes and improve safety for bicyclists and pedestrians on these roadways. Efforts will include pursuit of grant funds to implement the recommended actions from the City's Multimodal Plan. These actions include corridor lighting and pedestrian/bicyclist movement studies, public awareness and enforcement campaigns, and intersection assessment and improvement projects.

Revisions from Previous Year:

N/A

Beyond 5 Years:

Project cost is estimated at \$1,410,000.

Level of Service Change Due to Project:

N/A



City of Largo, Florida
FY2019 – FY2023 CIP

Public Safety Projects

POLICE PORTABLE RADIO REPLACEMENTS

Project Number: 38

Project Manager:	Police Major	Additional FTEs:	0.00
Project Customer:	Communications Center	Estimated Useful Life:	10 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Ensure the Health, Safety, and Economic Viability of the Community Through Effective Emergency Management	Project Score:	24

Project Description:

In FY 2008, the Largo Police Department (LPD) replaced all of its portable radios. Since then, those radios have been maintained through an annual service contract, and also upgraded by the manufacturer to be compatible with the new P25 digital communications standards. In FY 2018 those radios will be up to 10 years old and will need to be replaced.

LPD currently deploys 232 radios. The cost estimates for this project were based on \$3,683.17 per radio (235 radios), a price from a vendor quote. The costs are split between four fiscal years to help smooth out the large capital cost.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$220,000	\$220,000	\$220,000	-	-
Subtotal Total By Fund					
(001) General Fund	\$220,000	\$220,000	\$220,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$220,000	\$220,000	\$220,000	-	-

PUBLIC SAFETY STAFFING PLAN

Project Number: 39

Project Manager:	City Manager	Additional FTEs:	16.00
Project Customer:	City Commission	Estimated Useful Life:	Various
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Build a Community of Safe & Healthy Neighborhoods	Project Score:	21

Project Description:

During the FY 2016 budget process the City Commission approved a five-year Public Safety Staffing Plan (FY 2016 – FY 2020) that addresses staffing needs in the Code Enforcement Division of Community Development, Police, and Fire Rescue Departments. For the remainder of the plan 16 additional FTEs are scheduled to be added: 9 Police Officers, 6 Firefighter/Paramedic/Lieutenant positions, and 1 Code Enforcement Officer. Police Officers will help address community policing issues and general patrol of the city that is increasing in size due to annexation.

Revisions from Previous Year:

The additional Code Enforcement Officer and associated vehicle schedule for FY 2019 has been pushed to FY 2021 pending the approval from Pinellas County for the creation of the Clearwater-Largo Road Community Redevelopment Agency (CRA) and Tax Increment Funding.

Beyond 5 Years:

The primary cost in this Plan is personnel, which will continue as long as the positions remain funded in the annual budget. Police vehicles are on a five-year replacement cycle, and code enforcement vehicles are on a seven-year replacement cycle.

Level of Service Change Due to Project:

-Code Enforcement: One additional Code Enforcement Officer scheduled for FY 2021 to be dedicated to the CRAs (Previously added: One Code Enforcement Officer in FY 2016).

-Fire Rescue: Three additional Firefighter/Paramedic positions in FY 2018 will be added to help alleviate staffing shortages and overtime issues. Three additional Firefighter/Paramedic positions in FY 2020 will be used for staffing shortages and reducing overtime (Previously added: Three additional Firefighter/Paramedic positions and one full-time Public Educator in FY 2016).

-Police: Three additional Police Officers in FY 2019, FY 2021, and FY 2022. Additional officers will be used to increase regular patrol, add a second Problem Oriented Policing unit to focus on Community Policing issues, and add a Parks Liaison Officer (Previously added: Three additional Police Officers and one unfunded Police Officer funded in FY 2016).

PUBLIC SAFETY STAFFING PLAN

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$425,200	\$258,000	\$525,700	\$419,200	-
Subtotal Total By Fund					
(001) General Fund	\$297,800	\$258,000	\$308,100	\$278,800	-
(212) Local Option Sales Tax (LOST) Fund	\$127,400	-	\$133,800	\$140,400	-
(215) West Bay Drive Community Redevelopment District (WBD-CRD) Fund	-	-	\$83,800	-	-
Subtotal Total By Exp. Type					
Personnel	\$297,800	\$258,000	\$366,900	\$278,800	-
Capital Expenditures	\$127,400	-	\$158,800	\$140,400	-

SELF CONTAINED BREATHING APPARATUS (SCBA) REPLACEMENT

Project Number: 40

Project Manager:	Division Chief	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	10-15
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Ensure the Health, Safety, and Economic Viability of the Community Through Effective Emergency Management	Project Score:	18

Project Description:

This project involves the replacement of self contained breathing apparatus (SCBA), which protects firefighters from respiratory contact with products of combustion, superheated gases, toxic products, or other hazardous contaminants. The existing SCBA equipment was purchased in FY 2010. In FY 2020 the equipment will be 10 years old and in need of replacement.

Revisions from Previous Year:

None

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

No service level changes are anticipated.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	\$590,000	-	-	-
Subtotal Total By Fund					
(001) General Fund	-	\$590,000	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	\$590,000	-	-	-

FIREFIGHTER ESCAPE DEVICE REPLACEMENT

Project Number: 96

Project Manager:	Division Chief	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	5 years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Ensure the Health, Safety, and Economic Viability of the Community Through Effective Emergency Management	Project Score:	22

Project Description:

This project involves the replacement of approximately 150 firefighter escape devices, which enables firefighters to escape from upper floors during a rapid fire event, should the need arise. The existing firefighter escape equipment was purchased in FY 2016. In FY 2021 the equipment will be 5 years old and in need of replacement in accordance with the National Fire Protection Association (NFPA) standards.

Revisions from Previous Year:

None

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

No service level changes are anticipated.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$100,000	-	-
Subtotal Total By Fund					
(001) General Fund	-	-	\$100,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$100,000	-	-

COMMUNICATION CENTER ADDITIONAL CONSOLES

Project Number: 41

Project Manager:	Police Major	Additional FTEs:	0.00
Project Customer:	Communications Center	Estimated Useful Life:	15 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Ensure the Health, Safety, and Economic Viability of the Community Through Effective Emergency Management	Project Score:	13
		Cost Estimate (unfunded):	\$116,000

Project Description:

The Homeland Security Act of 2002 called for the development of the first National Emergency Communications Plan (NECP), involving stakeholders from the private sector and all levels of government. The NECP is a long-term program designed to improve the ability of emergency responders to continue communicating in the event of natural or man-made disasters, and to attain interoperable communications nationwide. In accordance with the Department of Management Services Law Enforcement Communications Plan and Florida's Statewide Communication Interoperability Plan, which align local communications investments with the NECP, Pinellas County is implementing a technology upgrade project to convert its 800 MHz communications equipment to Motorola's P25 digital system.

The County has purchased the first six Largo dispatch center consoles. In FY 2013, the City purchased the microwave connection equipment required to directly interface with Pinellas County. The City will need to purchase an additional 7th console to be operating the Communications Center at maximum capacity during declared emergency situations. The Largo Police Department recommends a total of 8 consoles be available to allow for system redundancies and minimize downtime.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A



City of Largo, Florida
FY2019 – FY2023 CIP

Recreation Projects

FENCING REPLACEMENT, MULTI-FACILITY

Project Number: 42

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Athletics	Estimated Useful Life:	15-20 years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	14

Project Description:

Many of the facilities for the Recreation, Parks and Arts are fenced, especially the athletic fields. The majority of this fencing has reached or is approaching its life expectancy and many have been repaired. Since the capital outlay is large over the next five years, a Capital Improvements Plan has been developed to program the needed maintenance and fence replacement. Each site is evaluated and a time line for replacement created.

Revisions from Previous Year:

The condition of fencing throughout the Recreation, Parks and Arts inventory was evaluated and an update of funding and order of when each fence needs replacement has been provided in the Change Request.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$130,000	\$150,000	\$150,000	\$80,000	\$115,000
Subtotal Total By Fund					
(001) General Fund	\$130,000	\$150,000	\$150,000	\$80,000	\$115,000
Subtotal Total By Exp. Type					
Operating Expenditures	\$130,000	\$150,000	\$150,000	\$80,000	\$115,000

PLAYGROUND REPLACEMENT

Project Number: 43

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Parks Maintenance	Estimated Useful Life:	15-20 years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	18

Project Description:

The city parks system contains playgrounds at 11 sites ranging in size from the largest in Central Park to the smallest at McMullen Park (one Swing set). All playgrounds were evaluated to be placed in a long-range replacement program. The playgrounds were evaluated on cost, age, use, condition, location, parts availability, relevance of play events, and other factors. Depending on these factors, playgrounds were placed in the appropriate year for replacement. The total anticipated replacement value of the playground system is over \$2,400,000 over a 10 ten year period. This does include mulch and/or required safety surfacing. Where possible and feasible, playgrounds that receive low usage are being scaled down to just the smaller, more popular components of a playground (Swings, Merry-go-rounds and other action features). This project is ongoing, each playground is evaluated annually to determine repair and replacement needs.

Locations scheduled for replacement include: Southwest (2019), Highland (2020), Datsko (2021), McMullen (2021), Southwest Rocks/Net (2022), Highland VPK (2022).

Revisions from Previous Year:

Replacement schedule and costs were re-evaluated and updated.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$206,000	\$498,000	\$174,000	\$114,000	-
Subtotal Total By Fund					
(001) General Fund	-	-	\$11,000	\$114,000	-
(212) Local Option Sales Tax (LOST) Fund	\$206,000	\$498,000	\$163,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$206,000	\$498,000	\$174,000	\$114,000	-

BAYHEAD COMPLEX AND ACTION PARK RECONSTRUCTION

Project Number: 45

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Athletics	Estimated Useful Life:	40 years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	22

Project Description:

The building at the Bayhead Complex is over 50 years old and has reached its life expectancy. The building is currently used for a summer camp location, and the restrooms are used for various programs and rentals associated with the outdoor amenities. It has also been used as a rental venue for a variety of functions. Staff feels that there is value to maintaining a small building at this site. It is a very heavily used complex between the basketball courts, volleyball courts, skate park, and park areas. Due to the condition of the existing building, staff recommends developing a plan for replacement. Staff proposes replacing with a similar sized facility that includes a small office area, concession, classroom and restrooms that would have access from the inside of the building as well as from the outside of the building. The reconstruction of the basketball courts and parking lot are also included in this project.

Revisions from Previous Year:

Project funding was added for FY 2019 for a site master plan and feasibility study to determine what type of improvements are permitted under the existing development code and with the current environmental conditions.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$70,000	-	-	-	-
Subtotal Total By Fund					
(001) General Fund	\$70,000	-	-	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	\$70,000	-	-	-	-

DESIGN FOR THE MID-SECTION OF LARGO CENTRAL PARK

Project Number: 46

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Largo Central Park	Estimated Useful Life:	
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$150,000

Project Description:

This project is a follow up to the clean up of lot 14, the former landfill area. In total Central Park is 170 acres. Central park proper is 33 acres and the Nature Preserve is 35 acres. The balance of the park's 100 acres is the midsection which includes the oak forest just behind the library, a maple swamp to the North and lot 14 to the South. Once cleaned up, use of the area needs to be planned as access to this area is one of the highest requests that staff receives from residents and focus group members. The site needs to be master planned for use and access. Public input will be sought once the process begins. The proposed project is to develop a design or master plan for the site.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Design of a project will not change service levels, but an eventual project that results from design will increase access to park and recreation areas for residents and visitors.

CENTRAL PARK ENTRANCE SIGN, LANDSCAPING AND ART SCULPTURE

Project Number: 50

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Largo Central Park	Estimated Useful Life:	20 years
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	19
		Cost Estimate (unfunded):	\$225,000

Project Description:

In FY 2016, parking lot one was redesigned and the roadway into it was reconstructed creating a large green space at the corner of East Bay Drive and Central Park Drive. Largo Central Park does not have any signs that designate it from that direction, which is the main entry way into the park. Staff recommends creating an entry way into the Cultural District that includes Largo Central Park, the Performing Arts Center and the Library. This project is combined with the demolition and reconstruction of the art sculpture in the parking lot to the south of the performing arts center. The entrance should make a statement about Largo and staff recommends utilizing public art as part of the project. The project includes signage, a public art display and surrounding landscaping.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

CENTRAL PARK TRAIL CONNECTION

Project Number: 51

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Largo Central Park	Estimated Useful Life:	N/A
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	16
		Cost Estimate (unfunded):	\$280,000

Project Description:

This project consists of two phases: The first is to connect the Nature Preserve to the residents in the Country Club Drive area; the second is connecting the Largo Central Park Nature Preserve to Largo Central Park proper. Staff will pursue grant funding to assist with this project.

The Nature Preserve is almost completely surrounded by water and only accessible to the public by East Bay Drive. The first phase of the project provides pedestrian access to the residents of Country Club Drive. The connection of the Nature Preserve to the Country Club Drive area at the northeast corner of the park involves reusing two portions of the Nature Preserve floating dock to span the country club canal as well as creating approximately 300 feet of sidewalk along a tee of the East Bay Country Club Golf Course. This will require an easement from the golf course. This project was discussed in the past, and the owners of the golf course were agreeable to providing the easement. The second phase of the project consists of creating a two trail connector and boardwalk system through the mid-section of Largo Central Park along the north border of the Library. This will connect users of Central Park to the Nature Preserve without having to travel and enter along East Bay Drive or without going through the former landfill area.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

DUKE ENERGY TRAIL GATEWAY

Project Number: 47

Project Manager:	Recreation, Parks, and Arts Director	Additional FTEs:	0.00
Project Customer:	Parks Administration	Estimated Useful Life:	N/A
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Cultivate and Support a Vibrant Intergenerational Community That Attracts Residents & Businesses	Project Score:	21
		Cost Estimate (unfunded):	\$1,100,000

Project Description:

This project is to purchase land for the future development of a trail head along the Duke Energy Trail. The current plans for the Duke Energy Trail indicate that it will run through the eastern portion of the City as it is developed. In order to provide Largo citizens access to the trail, staff will be seeking grant opportunities and alternative funding sources for the land acquisition and future development of the property. A potential site has been identified that will provide a great opportunity for community partnership with the Pinellas County School Board, Duke Energy and the City to create a trail loop as well as multi-purpose athletic fields along the trail.

Estimated cost of land purchase is \$1,100,000

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

LAKE VILLA PARK BOARDWALK

Project Number: 129

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Parks Administration	Estimated Useful Life:	15-20 years
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	16
		Cost Estimate (unfunded):	\$250,000

Project Description:

Lake Villa Park is located in the Clearwater/Largo Road Community Redevelopment Area. Staff recommends utilizing the park as a way to enhance the CRA by making the park more visible from Clearwater/Largo Road. The project involves construction of a boardwalk along the southern part of the lake and wrapping it west toward the roadway as well as installation of a picnic shelter near the western edge.

Currently, the only park amenity is a playground and only accessible through the small neighborhood streets. The project expands the use of the park by adding a boardwalk and picnic area. This park is tucked in a neighborhood, hiding undesirable and unsafe activity by vagrants and youth. The project will also enhance visibility of the park from a more heavily traveled roadway, which opens the park with the goal of reducing undesirable activity and making it safer for the neighborhood to use.

The project has the potential of receiving a variety of grant funding including Florida Recreation Development Assistance Program.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

LARGO CENTRAL PARK PLAYGROUND REPLACEMENT

Project Number: 134

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Parks Administration	Estimated Useful Life:	15 years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Build a Community of Safe & Healthy Neighborhoods	Project Score:	15
		Cost Estimate (unfunded):	\$1,000,000

Project Description:

In 2020, the playground at Largo Central Park will be 10 years old, the average life expectancy of playgrounds is 15 years. However, this playground is a very popular regional facility that is heavily used. The park logs approximately one million visitors annually and the park and playground serve a focal point to the City. The project includes replacement of the playground and synthetic turf surfacing.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

PADDLING LAUNCHES THROUGHOUT THE CITY

Project Number: 48

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Parks Administration	Estimated Useful Life:	20 years
Strategic Focus Area:	Community Pride	Project Status:	Unfunded
Strategic Plan Initiative:	Cultivate and Support a Vibrant Intergenerational Community That Attracts Residents & Businesses	Project Score:	21
		Cost Estimate (unfunded):	\$250,000

Project Description:

The City has an opportunity to create a blue-ways system that the general public can utilize and enjoy. Staff recommends creating a plan for and installing paddle launches where the general public can access the City's ponds, lakes, and creeks for kayaks, canoes and paddle boats. Examples include Sunshine Park, Lake Villa Park and Allen's Creek. Sunshine Park currently requires the reconstruction of the retaining wall in order to mitigate erosion. Staff recommends utilizing this opportunity to install the first paddling launch area. Grant opportunities are available for such projects, and staff intends on submitting applications as they become available.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

PARKLAND ACQUISITION

Project Number: 52

Project Manager:	Recreation, Parks, and Arts Director	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	16
		Cost Estimate (unfunded):	\$2,000,000

Project Description:

This project is established to purchase land throughout the City of Largo's planning service area for recreation services, primarily in the eastern portion of the City. The first step in preparedness is to acquire the property on which to build. Funds must be designated in the planning process for the purchase of property, however development does not have to occur immediately. Based on estimates of property costs and appraisals, staff anticipates an average of \$2 to \$4 million per property purchase will be needed for land acquisition and associated costs, including demolition and clearing of property. Actual costs will vary based on the size and condition of the property. Grant funds can also be pursued to assist in the acquisition of land. Staff recommends identifying funds for property acquisition by creating a reserve fund that provides for the fund balance to rollover to the following year. Trust funds and grants could be utilized as opportunities arise.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

SOUTHWEST AQUATIC CENTER CONSTRUCTION

Project Number: 54

Project Manager:	Facilities Manager	Additional FTEs:	0.00
Project Customer:	Southwest Pool Aquatics	Estimated Useful Life:	30 years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Cultivate and Support a Vibrant Intergenerational Community That Attracts Residents & Businesses	Project Score:	25
		Cost Estimate (unfunded):	\$9,200,000

Project Description:

In FY 2014, an evaluation of the Southwest Pool, including current amenities and usage as well as future needs was completed. Using the recommendations from this study, staff will need to plan for the future use of the facility. It is anticipated that the pool will be in need of re-surfacing within the next five years. This will be a major capital project and the cost of the maintenance project versus cost to completely renovate the facility and add other features similar to those at the Highland Family Aquatic Center will need to be evaluated and considered. In December 2014, the consultant completed the evaluation of the pool and presented to the City Commission some options to consider for the use of the facility. The City Commission directed staff to develop a CIP based on the option to create a facility that includes play features and revenue generating amenities similar to the Highland Family Aquatic Center, while maintaining a smaller competitive swimming facility. The project also includes the reconstruction of the bathhouse and parking lot improvements.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

SYNTHETIC TURF FOR FOOTBALL FIELD

Project Number: 49

Project Manager:	Parks Superintendent	Additional FTEs:	0.00
Project Customer:	Athletics	Estimated Useful Life:	15 years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	15
		Cost Estimate (unfunded):	\$600,000

Project Description:

The City's football field located at the Largo Sports Complex is heavily used during its limited season. The limited use arises out of the need for annual replacement of the turf due to wear and tear from use, as well as the need to rest the turf as part of regular maintenance. Staff recommends installing synthetic turf on the field. While there is a large capital outlay for the turf, annual repair and maintenance will be reduced by eliminating the need for annual turf replacement, and the annual chemical applications estimated at \$4,000.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A



City of Largo, Florida

FY2017 – FY2021 CIP

Stormwater Projects

MCKAY CREEK REGIONAL WATERSHED MANAGEMENT

Project Number: 104

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24

Project Description:

Pinellas County, in cooperation with the Southwest Florida Water Management District (SWFWMD or District), has identified the implementation of a Watershed Management Program (WMP) as one of its Comprehensive Watershed Management initiatives. A WMP provides the methodology to evaluate the capacity of a watershed to protect, enhance and restore water quality and natural systems, while achieving flood protection. The City of Largo entered into a Cooperative Agreement with Pinellas County in 2012 to conduct the McKay Creek Watershed Management Plan (Plan).

The Plan addresses water quality in the impaired McKay Creek drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants which flow into South Clearwater Harbor. The McKay Creek watershed encompasses 8.8 square miles (5,652 acres) in west-central Pinellas County. It spans across several jurisdictions and approximately 50 percent of the basin is within the City of Largo limits. Land uses within the basin are predominantly high density residential and urban open space, and over 90 percent of the watershed is urbanized. The basin is bordered by Indian Rocks Road to the west, 113th Street/ Ridge Road to the east, Mehlenbacher Road to the north, and St. Petersburg's jurisdiction to the south.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the McKay Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible, it included components within these BMPs to improve water quality.

Significant flooding occurs along Church Creek, McKay Creek, and elsewhere within the watershed. Low relief, high runoff potential, and under-sized storm sewer facilities contribute to the flooding problems. Twelve projects were identified and are effective at providing reduced flood stages. Some of the projects provide large regional benefits, and some provide flood relief for individual neighborhoods; therefore, in any given year improvements can be made based on the amount of funding available. Nine out of the twelve BMPs identified are within the City of Largo jurisdiction. A list of the BMP projects within Largo jurisdiction is located below.

- Taylor Lake Drawdown
- Walsingham Reservoir Drawdown
- 125th Street North Culvert Replacement
- 20th Ave. SW Neighborhood Flood Improvement Project (Separate Unfunded CIP Project No 123)
- 10th St. SW Neighborhood Flood Improvement Project (Separate Unfunded CIP Project No 123)
- Indian Rocks Road Drainage Improvements
- Pond at West Bay Drive Near Velma Drive
- 126th Ave. N Neighborhood Drainage Improvements
- McKay Creek Canal Widening Upstream of Walsingham Reservoir

MCKAY CREEK REGIONAL WATERSHED MANAGEMENT

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed.

Beyond 5 Years:

This project has several proposed Best Management Practices identified. In any given year improvements can be made based on the amount of funding available. The completion of this project is estimated beyond 5 years. Total five year cost is \$5.625M. Remaining unfunded cost is \$2.825M.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, improve maintenance and operation access.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$1,400,000	\$1,400,000	\$1,400,000
Subtotal Total By Fund					
(212) Local Option Sales Tax (LOST) Fund	-	-	\$1,400,000	\$1,400,000	\$1,400,000
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$1,400,000	\$1,400,000	\$1,400,000

VENETIAN GARDENS DRAINAGE IMPROVEMENTS

Project Number: 188

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24

Project Description:

The purpose of this project is to replace the failed orangeburg underdrain within the Venetian Gardens subdivision. This area lies within the Allen's Creek drainage basin to the west of Belcher Road and just north of Allen's Creek on the roadways of Watroak Drive, Waterside Drive and Watergate Court. Requests have been made by residents to fix the saturated soil behind the curb, as well as the areas of standing water which breeds mosquitoes and roadway base failure associated with the failure of the roadway underdrain. This project has included the replacement of all the existing underdrain, adding new 6 inch PVC underdrain to the areas in need, and the replacement of settled curb, damaged driveways and repair of roadway base where needed. Staff will evaluate and rehabilitate the entire pavement surface as needed within the Venetian Gardens subdivision.

Revisions from Previous Year:

N/A

Beyond 5 Years:

This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

Replacement of the identified stormwater pipes will meet two objectives: prevent deterioration and voids, which may cause injury, and ensure the proper conveyance of stormwater flow, to prevent localized flooding. Subsurface drainage systems will be constructed in areas with high groundwater tables, which will mitigate deterioration and result in fewer repairs to the roadways. Each of the improvements is expected to provide a savings of maintenance costs and staff time. Time saved repairing these systems will be redirected to maintain other aging drainage systems throughout the City.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	-	\$941,000
Subtotal Total By Fund					
(200) County Gas Tax (CGT) Fund	-	-	-	-	\$368,000
(210) Stormwater Fund	-	-	-	-	\$368,000
(212) Local Option Sales Tax (LOST) Fund	-	-	-	-	\$205,000
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	-	-	\$941,000

MEDICAL ARTS DISTRICT REGIONAL STORMWATER POND

Project Number: 148

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	West Bay Drive Redevelopment Agency	Estimated Useful Life:	N/A
Strategic Focus Area:		Project Status:	New
Strategic Plan Initiative:	Develop an Active & Interconnected Downtown	Project Score:	20

Project Description:

The first phase of this project includes a feasibility study to determine a location for a regional stormwater pond system for the Medical Arts District in the West Bay Drive Community Redevelopment District (WBD-CRD). A regional stormwater pond would allow property owners in the Medical Arts District to redevelop property without the need to accommodate stormwater from projects on the redevelopment site. Additional benefits include components to improve multimodal connectivity, trails, water quality treatment, and flood mitigation. If the project proves feasible, design and construction could move forward for funding in FY 2024. The project could include funding involving a public-private partnership (P3) for the design, construction, and maintenance phases.

The cost estimate of \$200,000 represents the potential cost of the feasibility study and does not include property acquisition, design, or construction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project is intended to mitigate the risk of damage due to flooding, enhance water quality in the McKay Creek basin, and provide off-site stormwater retention to the Medical Arts District, increasing the development potential for properties within the district.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$200,000	-	-	-	-
Subtotal Total By Fund					
(210) Stormwater Fund	\$200,000	-	-	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	\$200,000	-	-	-	-

ANNUAL STORMWATER PIPE REPLACEMENT PROGRAM

Project Number: 186

Project Manager:	Streets & Stormwater Maintenance	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	New
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	

Project Description:

The purpose of the Annual Stormwater Pipe Replacement Program is to replace deteriorating stormwater infrastructure. There is undersized or structurally failing storm pipes, corrugated metal pipe (CMP) and Reinforced Concrete Pipe (RCP) beneath the right-of-way throughout the City, causing localized flooding, erosion, and roadway failure. This project calls for surveying the existing roads and pipe inverts, bypass pumping, excavation of the existing roadways, replacement of failing stormwater inlets and replacement of the existing stormwater infrastructure.

Revisions from Previous Year:

N/A

Beyond 5 Years:

\$500K Annually. This asset will require ongoing maintenance throughout its expected service life.

Level of Service Change Due to Project:

Replacement of the identified stormwater pipes will meet two objectives: prevent deterioration and voids, and ensure the proper conveyance and treatment of stormwater flow to prevent localized flooding and roadway failure. The improvements are expected to provide a savings of maintenance costs and staff time. Time saved repairing these systems will be redirected to maintain other aging drainage systems throughout the City.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000
Subtotal Total By Fund					
(210) Stormwater Fund	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000
Subtotal Total By Exp. Type					
Capital Expenditures	\$100,000	\$250,000	\$250,000	\$250,000	\$250,000

58TH STREET DITCH DRAINAGE IMPROVEMENTS

Project Number: 184

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$930,000

Project Description:

The City of Largo has jurisdictional control of the 58th Street North right-of-way between Roosevelt Boulevard and Whitney Road. Streets and Drainage Staff have determined that the existing drainage ditches that lie west of the roadway have steep and unstable banks with portions having experienced significant erosion, which would make maintenance activities difficult and hazardous.

This project will consist of the evaluation, redesign and reconstruction of the drainage ditches that lie on the west side of 58th Street North between Roosevelt Boulevard and Whitney Road, in order to restore and stabilize the ditches and allow for proper and safe operation and maintenance.

Revisions from Previous Year:

NA

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$930,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

Improvements will allow for reduced scope of maintenance activities currently required in some sections of the ditch. This will allow maintenance to be carried out in delinquent areas where conditions are currently unsafe.

ALCOVE CREEK STORMWATER RETROFIT

Project Number: 181

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$1,662,000

Project Description:

This project will reconstruct an upland cut conveyance ditch within the McKay Creek Watershed to improve water quality and maintain conveyance capacity. The project limits for the reconstruction of the ditch are from Edna Street NW south towards West Bay Drive. The ditch converts to an existing 60 inch CMP at the West Bay Oaks Mobile Home and RV Park. The general purpose scope of the project is to stabilize the channel for access and maintenance and to prevent further erosion. No work is proposed to the existing 60inch CMP. Required actions include clearing vegetation, importing fill, and regrading the channel to slopes that are acceptable for future maintenance. Easement acquisitions will be necessary along the channel for construction and continued maintenance.

Revisions from Previous Year:

This is a new unfunded project in the current CIP. The project was identified in the past but was removed in FY 2015.

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,662,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

The project will prevent property flooding and damage, improve maintenance and operation access, reduce sediment pollution and improve stormwater treatment.

ALLEN'S CREEK REGIONAL WATERSHED MANAGEMENT

Project Number: 105

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$740,000

Project Description:

Pinellas County, in cooperation with the Southwest Florida Water Management District (SWFWMD or District), has identified the implementation of a Watershed Management Program (WMP) as one of its Comprehensive Watershed Management initiatives. A WMP provides the methodology to evaluate the capacity of a watershed to protect, enhance and restore water quality and natural systems, while achieving flood protection. The City of Largo entered into a Cooperative Agreement with Pinellas County and the City of Clearwater in 2012 to conduct the Allen's Creek Watershed Management Plan (Plan).

The Plan addresses water quality in the Allen's Creek drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants which flow into Old Tampa Bay. The Basin is located south central Pinellas County and is distributed throughout the jurisdictions of Unincorporated County and the cities of Largo and Clearwater. In general, the drainage basin is bordered by Drew Street to the north, East Bay Drive to the South, Lake Avenue to the west, and Old Tampa Bay to the east.

The Allen's Creek Basin covers an area of approximately 7.7 square miles (5,600 acres), and is an impaired waterbody with a total maximum daily load for nutrients and dissolved oxygen as designated by the FDEP(62-303 F.A.C.). Land use in the Allen's Creek watershed encompasses a variety of land cover types. The primary land use throughout the watershed is residential, comprising approximately 70% of the project area. The remaining portion of the watershed is comprised mainly of commercial, industrial, institutional and natural land uses.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Allen's Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

Significant flooding occurs along Allen's Creek, and elsewhere within the watershed. Low relief, high runoff potential, and under-sized storm sewer facilities contribute to the flooding problems. Seven projects were identified and are effective at providing reduced flood stages. Some of the projects provide large regional benefits, and some provide flood relief for individual neighborhoods; therefore, in any given year improvements can be made based on the amount of funding available. Two out of the seven BMPs identified are within the City of Largo jurisdiction. A list of the BMP projects within Largo's jurisdiction is located below.

- Belleair Road/St. Paul's Drive
- Deville Drive (Separate Unfunded CIP Project No 124)

ALLEN'S CREEK REGIONAL WATERSHED MANAGEMENT

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed.

Beyond 5 Years:

This project has several proposed Best Management Practices identified. In any given year improvements can be made based on the amount of funding available. The completion of this project is estimated beyond 5 years.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, and improve maintenance and operation access.

ALLEN'S CREEK STORMWATER RETROFIT (KENT PLACE)

Project Number: 183

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$3,280,000

Project Description:

The purpose of this project is to make improvements to the drainage ditch that runs along the south side of Kent Place, from Belcher Road east to Parliament Way. The ditch has experienced significant erosion, resulting in unstable and steep banks making maintenance activities difficult and hazardous. The improvements will restore and stabilize the ditch to improve on its conveyance and capacity while allowing for proper operation and maintenance.

Revisions from Previous Year:

NA

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$3,280,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

Improvements will allow for reduced scope of maintenance activities currently required in some sections of the ditch. This will allow maintenance to be carried out in delinquent areas where conditions are currently unsafe.

ALLEN'S CREEK BASIN- DEVILLE DRIVE OUTFALL IMPROVEMENT

Project Number: 124

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$210,000

Project Description:

The Allen's Creek Watershed Management Plan (Plan), completed in 2012, addresses water quality in the McKay Creek drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants which flow into Old Tampa Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Allen's Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

The Deville Neighborhood is located north of East Bay Drive, and southeast of McMullen Road. The project area is a residential area that experiences roadway and structure flooding. Water within this residential area flows north and east along the streets, where it is then collected by stormwater inlets at the intersection of Deville Drive North and Deville Drive East. The water is then piped north to the existing channel via a 36-inch pipe towards McMullen Road. Flooding in this residential area can be greatly reduced by installing a parallel 48-inch pipe to the existing outfall. This alternative is predicted to eliminate road flooding, but further evaluation would need to be completed to ensure that the issue is fully addressed.

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed. This project is part of the Allens's Creek Watershed BMP list.

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, and improve maintenance and operation access.

BETTY LANE DRAINAGE IMPROVEMENTS

Project Number: 185

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$760,000

Project Description:

This project is located along Betty Lane from Rosery Road to Belleair Road, where nuisance flooding occurs after typical Florida afternoon thunderstorms. These relatively small events indicate a larger problem throughout the neighborhood. A number of the houses in the area have a finish floor elevation below that of the road and are experiencing flooding of streets, driveways and front yards, even after a low intensity rainfall event. This flooding is the result of insufficient drainage facilities along the roadway. This project will include construction of roadside swales and additional inlets and piping to convey runoff to existing drainage structures on Rosery Road and the West side of Betty Lane.

Revisions from Previous Year:

NA

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$760,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will relieve flooding of driveways and front yards within the neighborhood.

CLEARWATER LARGO RD REGIONAL WATERSHED MANAGEMENT

Project Number: 108

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$350,000

Project Description:

The Clearwater-Largo Road Drainage District Study, completed in 2013, developed strategies for mitigating the stormwater impacts associated with water quantity and water quality of existing development, and potential redevelopment within the West Bay Drive Community Redevelopment District and Clearwater Largo Road Community Redevelopment District. In general, the study area is bordered on the east by 4th Street NE, on the north by Belleair Road, on the west by the Pinellas Trail, and extends south of 8th Avenue SW.

The Best Management Practice (BMP) identified in the Clearwater-Largo Road Drainage District Study developed alternatives to address areas that experience significant roadway and property flooding during seasonal summer rains, and compliance with NPDES regulations. The Clearwater-Largo Road study area is a heavily developed, urban environment with aged drainage facilities. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

Five projects were identified and are effective at providing reduced flood stages and water quality. Some of the projects provide large regional benefits, and some provide flood relief for individual neighborhoods; therefore, in any given year improvements can be made based on the amount of funding available. A list of the BMP projects within Largo jurisdiction is located below.

- Clearwater-Largo Road between 2nd Avenue NW and Mehlenbacher Road (Funded CIP Project FY2017)
- Clearwater-Largo Road between Mehlenbacher Road and New Jersey Street
- 13 th Ave NW and Pinellas Trail
- Stemma Rd and 4 th Street NW,
- Wet detention treatment area - Water Quality Pond

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed.

Beyond 5 Years:

This project has several proposed Best Management Practices identified. In any given year improvements can be made based on the amount of funding available. The completion of this project is estimated beyond 5 years.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, and improve maintenance and operation access.

CHURCH CREEK DRAINAGE IMPROVEMENTS PHASE II AND III

Project Number: 55

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Drainage Capital Projects	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$2,525,000

Project Description:

The Church Creek drainage basin is located in southwest Largo. Its general boundaries are Walsingham Road on the south, Vonn Road on the east, Indian Rocks Road on the west, and Wilcox Road on the north. The current drainage system is in poor condition and does not have the necessary capacity. Phase I of the Church Creek Drainage Improvement Project was completed in 2008 and also included the preliminary design for Phases II and III. Phase I included the replacement of an existing concrete lined channel with a closed concrete box culvert, which runs between residential homes from Croft Drive North and Twigg Terrace. Phases II and III were deferred due to a lack of an easement on private property. An easement is expected to be in place by the end of fiscal year 2017 and will be leveraged in Phase III. Phase II will convey the stormwater coming out of the Phase I box into a new concrete box culvert along Twigg Terrace, discharging it into Church Creek. This work also includes the replacement and relocation of the sanitary gravity line along Twigg Terrace. Phase III will convey excess flow during large storm events through upgraded stormwater infrastructure replacing corrugated metal pipe (CMP) and an open unlined channel with reinforced concrete pipe (RCP) and discharging it further downstream in Church Creek.

Revisions from Previous Year:

Preliminary design was done in FY 2018. Construction costs were broken out by phases and revised to reflect proposed construction costs in FY 2024 and 2025. The project will re-enter the CIP during those planning years.

Beyond 5 Years:

Phase II construction estimate is \$1,750,000 in FY 2024 and Phase III construction estimate is \$775,000 in FY 2025.

Level of Service Change Due to Project:

This project will prevent property flooding and damage, improve maintenance and operational access, and reduce sediment pollution.

GRANADA COURT STORM DRAIN REHABILITATION

Project Number: 180

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$2,000,000

Project Description:

This purpose of this project is to replace the failed underdrain of the subdivision, and replace curb inlets that have reached the end of their service life. This project is located in the Allen's Creek watershed and the TR 74 pavement area consisting of Granada Court, Buena Vista Drive, Oro Court, El De Oro Drive, Park Circle, and Siesta Court. Storm drainage from this area makes its way from this subdivision through the Kent Place storm system and into Allen's Creek to the north. Requests have been received from residents of soil being pulled into the storm pipe and inlets. Temporary repairs have been made with the intent to perform permanent repairs at a later date. The City is also having issues with the underdrain failing that is underneath the roadway instead of behind the curb. This project includes the replacement of failed orangeburg underdrain located under the roadway, the replacement of deteriorated storm sewer inlets near the intersection of Buena Vista Drive and Granada Court, replacement of failing storm sewer pipe at this same location and roadway reconstruction.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$2,000,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will enhance water quality by eliminating soil intrusion into the storm water system, improve maintenance by eliminating drainage issues associated with failed underdrain and storm inlets, and relocating the failed underdrain to its correct position behind the curb and out from under the pavement.

The pavement improvements will extend or restore the service life of the City's roadway and increase driver safety and comfort.

LEISURE ACRES DRAINAGE IMPROVEMENTS

Project Number: 179

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$1,250,000

Project Description:

The purpose of this project is to fix the roadway underdrain and stormwater outfall for the neighborhood. This project will fix the existing underdrain located along Rosery Road, Harmony Drive and Idle Drive NE. The storm water and underdrain flows to the open ditch that is on the west side of Eagle Lake Park, where it flows south to McMullen Road and eventually Allen's Creek to the west. Requests have been received from residents regarding the roadway flooding and the standing water located in the curb. The curb and roadway are settling due to the failed roadway underdrain that does not currently work. This project will replace a portion of the underdrain that is restricting flow, and will regrade the existing ditch located within Eagle Lake Park to achieve the necessary slope to keep water moving in the ditch.

Revisions from Previous Year:

N/A

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$1,250,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

Replacement of the identified stormwater pipes will meet two objectives: prevent deterioration and voids, which may cause injury, and ensure the proper conveyance of stormwater flow to prevent localized flooding. Subsurface drainage systems will be constructed in areas with high groundwater tables, which will mitigate deterioration and result in fewer repairs to the roadways. Each of the improvements is expected to provide a savings of maintenance costs and staff time. Time saved repairing these systems will be redirected to maintain other aging drainage systems throughout the City.

LONG BRANCH CREEK REGIONAL WATERSHED MANAGEMENT

Project Number: 106

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$5,250,000

Project Description:

Pinellas County, in cooperation with the Southwest Florida Water Management District (SWFWMD or District), has identified the implementation of a Watershed Management Program (WMP) as one of its Comprehensive Watershed Management initiatives. A WMP provides the methodology to evaluate the capacity of a watershed to protect, enhance and restore water quality and natural systems, while achieving flood protection. The City of Largo entered into a Cooperative Agreement with Pinellas County in 2010 to conduct the Long Branch Creek Watershed Management Plan (Plan).

The Long Branch Creek watershed originates west of Belcher Road and aligns in a southwest-to-northeast direction ultimately discharging into Old Tampa Bay. The Plan addresses water quality in the impaired Long Branch Creek drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants. The Long Branch Creek watershed encompasses 2.8 square miles (1,800 acres) in central Pinellas County. The drainage basin is located in a highly urbanized area of Pinellas County, with approximately 75% of the basin consisting of residential and commercial land use. The basin is mostly within the City of Largo limits, and is bordered by Haines Bayshore Road to the north, 142nd Street to the South, Belcher Road to the west, and Upper Tampa Bay to the east.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Long Branch Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality. Each BMP was evaluated for its ability to remove the watershed target pollutant which include nutrients, fecal coliform, and suspended solids.

Eight projects were identified and are effective at providing reduced flood stages and water quality. Some of the projects provide large regional benefits, and some provide flood relief for individual neighborhoods; therefore, in any given year improvements can be made based on the amount of funding available. A total of eight BMPs were identified within the City of Largo's jurisdiction. Three out of the eight BMPs identified are not feasible or on unavailable private property. A list of the feasible BMP projects within Largo jurisdiction is located below.

- Swann Lake Expansion and Channel improvements
- Whitney Road Treatment Ponds (Separate Unfunded CIP Project No 125)
- Dodge Street Retention Pond
- Bunting Way Retention Pond Expansion
- East Bay and Bedford Circle Retention Pond Expansion

LONG BRANCH CREEK REGIONAL WATERSHED MANAGEMENT

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed.

Beyond 5 Years:

This project has several proposed Best Management Practices identified. In any given year improvements can be made based on the amount of funding available. The completion of this project is estimated beyond 5 years.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, and improve maintenance and operation access.

LONG BRANCH CREEK BASIN - BUNTING WAY RETENTION POND EXPANSION

Project Number: 176

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$217,000

Project Description:

The Long Branch Creek Watershed Management Plan, completed in 2012, addresses water quality in the Long Branch Creek drainage basin and identifies best management practices (BMPs) designed to reduce the amount of pollutants which flow into Old Tampa Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Long Branch Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

This BMP is proposed as an opportunity to construct an off-line water quality facility and provide for increased stormwater runoff storage in the upper reaches of the drainage system and adjacent to an existing older housing development. The proposed BMP would expand the pond and also provide for water quality treatment where none is currently being provided prior to stormwater runoff entering Long Branch Creek due to these homes being constructed prior to current or stormwater regulations. Discharge will be regulated by a control structure to provide water quality treatment and provide a level of stormwater flood protection downstream of the proposed BMP and will benefit the Long Branch Creek system in this area. As mentioned in BMP 5 by adding a small internal treatment system such as the "Suntree" along the internal residential streets prior to entering the expanded pond will enhance the overall treatment train and provide help with the reduction of sediment in the pond.

Revisions from Previous Year:

The previous "Long Branch Creek Regional Watershed Management" project was subdivided into individual projects for each watershed. This project is part of the Long Branch Creek Watershed BMP list.

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$217,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will provide water quality improvement and improved flood protection along Long Branch Creek.

LONG BRANCH CREEK BASIN - DODGE STREET RETENTION POND

Project Number: 175

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$905,000

Project Description:

The Long Branch Creek Watershed Management Plan, completed in 2012, addresses water quality in the Long Branch Creek drainage basin and identifies best management practices (BMPs) designed to reduce the amount of pollutants which flow into Old Tampa Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Long Branch Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

One such proposed BMP is the expansion of a privately owned pond in the upper reaches of the drainage system. The pond, located north of Carmax at 2550 Roosevelt Blvd, would be excavated to provide additional storage. Discharge will be regulated by a control structure to provide water quality treatment opportunity and will meet Southwest Florida Water Management District environmental resource permitting criteria for the 25 year storm event. Lower flood levels downstream of the proposed BMP will benefit the Long Branch Creek system in this area. By adding a small internal treatment system such as the "Suntree" along the internal side street prior to entering the expanded pond, this combination will help with the reduction sediment.

The City would need to procure an easement or acquire a portion of the Carmax parcel to expand the pond.

Revisions from Previous Year:

The previous "Long Branch Creek Regional Watershed Management" project was subdivided into individual projects for each watershed. This project is part of the Long Branch Creek Watershed BMP list.

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$905,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will provide water quality improvement and improved flood protection along Long Branch Creek.

LONG BRANCH CREEK BASIN- REGIONAL POND EAST BAY AND US19

Project Number: 178

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$4,750,000

Project Description:

The Long Branch Creek Watershed Management Plan, completed in 2012, addresses water quality in the Long Branch Creek drainage basin and identifies best management practices (BMPs) designed to reduce the amount of pollutants which flow into Old Tampa Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Long Branch Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

This BMP involves the construction a regional stormwater retention facility that would provide needed stormwater runoff storage capacity that would reduce the hydraulic grade line upstream and downstream of the proposed facility. Additionally, it would simplify the existing drainage system and pattern from the surrounding commercial and residential area that would enhance the overall system capacity and reduced maintenance issues.

This project would require an evaluation of potential sites and property acquisition prior to construction. Project may require coordination with Pinellas County.

Revisions from Previous Year:

The previous "Long Branch Creek Regional Watershed Management" project was subdivided into individual projects for each watershed. This project is part of the Long Branch Creek Watershed BMP list.

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$4,750,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will provide water quality improvement and improved flood protection along Long Branch Creek.

LONG BRANCH CREEK BASIN- EAST BAY AND BEDFORD CIRCLE RETENTION POND EXPANSION

Project Number: 177

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$355,000

Project Description:

The Long Branch Creek Watershed Management Plan, completed in 2012, addresses water quality in the Long Branch Creek drainage basin and identifies best management practices (BMPs) designed to reduce the amount of pollutants which flow into Old Tampa Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Long Branch Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

This proposed BMP would expand a smaller existing pond and would discharge into the existing culvert and ditch system that ultimately reaches Long Branch Creek. Discharge will be regulated by a control structure to regulate water quality treatment and stormwater runoff discharge into the downstream system. Adding a small internal treatment system such as the "Suntree" along the internal residential streets prior to entering the expanded pond will enhance the overall treatment train and provide help with the reduction of sediment in the pond.

Revisions from Previous Year:

The previous "Long Branch Creek Regional Watershed Management" project was subdivided into individual projects for each watershed. This project is part of the Long Branch Creek Watershed BMP list.

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$355,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will provide water quality improvement and improved flood protection along Long Branch Creek.

LONG BRANCH CREEK BASIN- WHITNEY ROAD STORMWATER INFRASTRUCTURE IMPROVEMENTS

Project Number: 125

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$815,000

Project Description:

The Long Branch Creek Watershed Management Plan (Plan), completed in 2010, addresses water quality in the McKay Creek drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants which flow into Old Tampa Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Long Branch Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

High levels of target pollutants such as nutrients, fecal coliform, and suspended solids were identified in the ditched along Whitney Road near Wolford Road, which outfalls into Long Branch Creek. The ditch alongside Whitney Road consists of a relatively deep earthen channel which runs the entire length of Whitney Road and directs roadway runoff, along with adjacent watershed runoff, to the point of inflow into the Long Branch Creek. Evidence of fecal coliform bacteria was observed at this site even under low flow conditions, suggesting a non-runoff related inflow of bacteria into the drainage system.

The most appropriate method of reducing fecal coliform bacteria at this location would be to evaluate and identify the sources of the fecal coliform bacteria within the watershed. If the specific sources cannot be identified, it may be appropriate to construct a treatment system to attenuate some of the fecal coliform bacteria prior to entering Long Branch Creek.

A vacant pie-shaped parcel is located immediately north of the drainage canal and appears to be a potential location for a small wet detention or infiltration type treatment process. A second parcel owned by Pinellas County is located east of Long Branch Creek and north of Whitney Road. This parcel is currently the site of a small stormwater treatment pond which could be substantially enhanced to perhaps provide treatment for the Whitney Road drainage system as well. The existing channel piping could be extended initially into a small treatment pond associated with the development on the south side of Whitney Road. After migrating through this treatment area, the discharge from Whitney Road would then be directed into an enlarged and reconfigured pond on the north side of the roadway in the parcel currently owned by Pinellas County. This additional detention time and opportunity for biological uptake and degradation of the fecal coliform bacteria has the potential to reduce fecal coliform loading to Long Branch Creek. Constructing a series of berms or check-dams in the existing roadside drainage system along Whitney Road would add to the load reduction.

Revisions from Previous Year:

The previous "Long Branch Creek Regional Watershed Management" project was subdivided into individual projects for each watershed. This project is part of the Long Branch Creek Watershed BMP list.

LONG BRANCH CREEK BASIN- WHITNEY ROAD STORMWATER INFRASTRUCTURE IMPROVEMENTS

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$815,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, and improve maintenance and operation access.

LONG BRANCH CREEK BASIN - DRAINAGE IMPROVEMENTS AT 2981 WHITNEY RD.

Project Number: 174

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$600,000

Project Description:

The Long Branch Creek Watershed Management Plan, completed in 2012, addresses water quality in the Long Branch Creek drainage basin and identifies Best Management Practices (BMPs) designed to reduce the amount of pollutants which flow into Old Tampa Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Long Branch Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

The results of monitoring for the Watershed Management Plan indicated substantially elevated concentrations of both total phosphorous and fecal coliform bacteria in a main tributary of the creek located south of Whitney Rd. east of Long Branch Ln. One of the most significant features in this area is a horse farm located at 2981 Whitney Rd, which houses horse stables and a riding area. Existing drainage patterns in the area result in surface runoff discharging from east to west and ultimately entering the main channel from this parcel. Because residential areas draining to the parcel are on sanitary sewer and do not appear to be contributing significant nutrient loading, the horse stables and riding area appear to be the most logical source of the elevated nutrients and fecal coliform bacteria observed at monitoring sites.

To reduce loading of these pollutants of concern to Long Branch Creek, this project proposes that drainage improvements including a berm and swale system be constructed on the property. A shallow berm system would be constructed around the perimeter to intercept runoff and allow water to infiltrate through the soil rather than discharging directly to the creek. A discharge control structure with outfall pipe would also provide some level of treatment prior to discharge.

Easements would be required to construct this project, which would create a lowered stormwater storage area.

Revisions from Previous Year:

The previous "Long Branch Creek Regional Watershed Management" project was subdivided into individual projects for each watershed. This project is part of the Long Branch Creek Watershed BMP list.

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$600,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

This project will provide water quality improvement and improved flood protection along Long Branch Creek.

MCKAY CREEK BASIN- 20TH AVE SW & 10TH STREET SW OUTFALL IMPROVEMENT

Project Number: 123

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$275,000

Project Description:

The McKay Creek Watershed Management Plan (Plan), completed in 2012, addresses water quality in the McKay Creek drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants which flow into South Clearwater Harbor.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the McKay Creek Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

Structure and roadway flooding occur in several neighborhoods, located on the east side of Taylor Lake near the Pinellas Trail due to its undersized outlets. Currently large flows are discharged overland causing flooding from this neighborhood. This project is a combination of two BMPs identified in the study. The scope of this project include up-sizing the outfall pipes at the 20th Avenue SW neighborhood and the 10th Street SW neighborhood, which ultimately discharge into the Pinellas Trail conveyance system. In addition, storm structures will need to be added and pipe lines increased to reduce the neighborhood flooding.

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed. This project is part of the McKay Creek Watershed BMP list.

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, and improve maintenance and operation access.

STARKEY RD BASIN REGIONAL WATERSHED MANAGEMENT

Project Number: 107

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$1,600,000

Project Description:

Pinellas County, in cooperation with the Southwest Florida Water Management District (SWFWMD or District), has identified the implementation of a Watershed Management Program (WMP) as one of its Comprehensive Watershed Management initiatives. A WMP provides the methodology to evaluate the capacity of a watershed to protect, enhance and restore water quality and natural systems, while achieving flood protection. The City of Largo entered into a Cooperative Agreement with Pinellas County in 2012 to conduct the Starkey Road Basin Watershed Management Plan (Plan).

The Plan addresses water quality in the Starkey drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants which flow into Boca Ciega Bay. The Starkey Road Basin is located in central Pinellas County, and is distributed within the unincorporated Pinellas County, the City of Pinellas Park, the City of Largo, City of Clearwater and the City of Seminole. It is generally bordered on the east by Belcher Road, on the north by Belleair Road, on the west by Ridge Road and Lake Seminole, and extends south of Park Boulevard.

The Starkey Road Basin covers an area of approximately 12 square miles (7,400 acres) and is an impaired waterbody for Dissolved Oxygen, Nutrients due to Chlorophyll, and fecal coliform based on FDEP (62-303 F.A.C.). Approximately 89 percent of the basin is comprised of urban land uses. It is highly urbanized and dominated by residential (54 percent) and industrial (12 percent) land uses.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Starkey Road Basin Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

The main conveyance feature in the Starkey Road Basin is the Lake Seminole Bypass Canal which ultimately discharges to Long Bayou. Significant flooding occurs throughout the watershed. Low relief, high runoff potential, and under-sized storm sewer facilities contribute to the flooding problems. Seventeen flood prone areas were identified within the City of Largo's limits. Causes of flooding vary by location and include under-designed secondary drainage components (both public and private), adverse tailwater conditions created by primary conveyance system flood stages (open channels, storm pipes and ponds), lack of formal drainage facilities in some older developments, and overgrowth/siltation of collector ditch/swale systems. Ten out of the seventeen BMPs identified are not feasible or on private property. A list of the feasible BMP projects within Largo jurisdiction is located below.

- Culvert Upgrade at 2nd Ave NE
- Culvert Upgrade at Starkey Road on Channel 10 near East Bay Oaks MHP (Separate Unfunded CIP Project No 122)

STARKEY RD BASIN REGIONAL WATERSHED MANAGEMENT

- Culvert Upgrade at Lake Palms Drive On Channel 10 (Separate Unfunded CIP Project No 122)
- Dahlia Place and Gardenia Place Outfall Improvements (Separate Unfunded CIP Project No 122)
- Culvert Upgrade for Wetland Outfall To Fulton Drive
- Culvert Upgrade on Channel 1 at New Haven Drive and Donegan Road
- Culvert Upgrade at Channel 9 at Starkey Road and Tall Pines Drive

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed.

Beyond 5 Years:

This project has several proposed Best Management Practices identified. In any given year improvements can be made based on the amount of funding available. The completion of this project is estimated beyond 5 years.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, improve maintenance and operation access.

STARKEY ROAD BASIN- CHANNEL 10 DITCH OUTFALL IMPROVEMENT

Project Number: 122

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$600,000

Project Description:

The Starkey Road Basin Watershed Management Plan (Plan), completed in 2012, addresses water quality in the Starkey drainage basin and identifies Best Management Practices (BMP) designed to reduce the amount of pollutants which flow into Boca Ciega Bay.

The study included a BMP analysis to find projects that provide flood control and water quality benefits within the Starkey Road Basin Watershed. Selection of appropriate BMPs is a function of several factors, including target pollutants, watershed size, land availability, construction costs, and routine maintenance. Given the widespread flooding within the watershed, most alternatives were identified to address flooding. Where possible it included components within these BMPs to improve water quality.

This BMP project is a combination of three individual BMPs identified in the study. It proposes upgrading the culvert at Starkey Road on Channel 10 near the East Bay Oaks Mobile Home Community and at Lake Palms Drive on Channel 10. The additional culverts will increase conveyance during major storm events that cause significant road flooding of long duration between Starkey Road and Belcher Road and south of East Bay Drive. In combination of upgrading the two culverts, the study recommends regrading the south-flowing tributary ditch west of Dahlia Place and Gardenia Place to expand the bottom width and recreate a positive ditch bottom gradient. This area discharged stormwater to a south flowing tributary ditch of Starkey Channel 10 which flows west to Channel 1. The Channel 10 tributary ditch is overgrown and undersized to provide adequate conveyance. New inlet/collection structures between the Dahlia Place and Gardenia Place cul- de- sac roadway are also proposed to fully convey roadway runoff through the collector system without overflow down driveways. The study provides a general evaluation of the drainage issues, but further evaluation would be required to fully address the drainage issues.

Revisions from Previous Year:

The previous "Regional Watershed Management Planning" project was subdivided into individual projects for each watershed. This project is part of the Starkey Road Watershed BMP list.

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

This project will prevent flooding and damage, enhance water quality, and improve maintenance and operation access.

STORMWATER RETROFIT - HEATHER HILLS (115TH ST N)

Project Number: 58

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	N/A
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	12
		Cost Estimate (unfunded):	\$550,000

Project Description:

The purpose of this project is to make improvements to the linear retention ditch within the Heather Hills Subdivision behind several residential properties near 115th Street North. The ditch lies within the McKay Creek drainage basin between the Pinellas Trail and Ridge Road and is connected to a retention pond that outfalls into the Pinellas Trail stormwater conveyance system.

A request to pipe the open system has been made by several residents due to various concerns. In accordance with Southwest Florida Water Management District (SWFWMD), any modification to an existing system requires a permit. SWFWMD regulations require evaluation of impacts to the existing system and potential adverse impacts to the surrounding systems of any modification to the existing conveyance and storage system. Staff has evaluated three alternatives and the costs versus benefits of these improvements to the community. Per Commission's direction, approximately 500 linear feet of 24 inch RCP pipe will be installed in the existing ditch and a shallow swale will be constructed above the proposed pipe. In order to capture some of the existing overland flow, ditch bottom inlets will be placed 100 feet on center the entire length of the swale and connecting to the new pipe. Modification of the existing outfall pond will need to be made to offset the impacts of piping and filling in the existing ditch. In order to offset the impact, an 8 ft tall retaining wall will need to be constructed along the perimeter of the pond to increase the storage capacity. Operations and maintenance costs would remain the same as the swales and inlets would require similar maintenance efforts as the existing ditch.

The City Commission has requested that these improvements be reevaluated during the Citywide Stormwater Assessment. The Stormwater Assessment is currently underway in FY17. Upon completion of the assessment, staff will prioritize the improvements.

Revisions from Previous Year:

N/A

Beyond 5 Years:

This project will require ongoing preventive maintenance.

Level of Service Change Due to Project:

N/A

SUNCOAST HOSPITAL CANAL STORMWATER RETROFIT

Project Number: 182

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Stormwater Maintenance	Estimated Useful Life:	50 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24
		Cost Estimate (unfunded):	\$3,715,000

Project Description:

The purpose of this project is to make improvements to the drainage channel running along the south side of Largo Medical Center Indian Rocks (formerly Suncoast Hospital) from Indian Rocks Road to Pocahontas Drive, and behind several residential properties along Pocahontas Drive. The ditch lies within the McKay Creek drainage basin and drains the general area bounded by Dryer Avenue, Trotter Road, Wilcox Road and Indian Rocks Road. It flows into a County maintained channel west of Indian Rocks Road, which discharges directly into the intracoastal waterway. The ditch has experienced bank erosion and trash dumping, resulting in steep banks and restricting maintenance efforts. The project has been divided into two geographic segments and consists of three phases: evaluation, design and construction. Easement acquisition will be required.

Segment 1, the ditch located behind the residential properties along Pocahontas Drive, is heavily overgrown with vegetation and trees. The constricted flow of stormwater through the ditch has caused erosion and creates minor flooding for some of the adjacent properties. Improvements are also required along Pocahontas Drive, including installation of stormwater inlets and replacement of curb and gutter.

Segment 2, from Indian Rocks road to the hospital's internal bridge toward the east, has vegetation and concrete rubble. This trash prevents maintenance and clearing of the ditch. The concrete rubble and debris need to be removed so proper maintenance can occur on the ditch. The ditch will be regraded and stabilized where necessary.

Revisions from Previous Year:

This is a new unfunded project in the current CIP. The project was identified in the past but was removed in FY2015.

Beyond 5 Years:

The project is unfunded, but the forecast cost estimate for FY 2024 is \$3,715,000 and includes design (15%), construction, and construction administration (5%). This project will require ongoing preventative maintenance.

Level of Service Change Due to Project:

The project will prevent property flooding and damage, improve maintenance and operation access, reduce sediment pollution and improve stormwater treatment.



**City of Largo, Florida
FY2019 – FY2023 CIP**

Technology Projects

COMPUTER SERVER REPLACEMENT

Project Number: 60

Project Manager:	IT Infrastructure Manager	Additional FTEs:	0.00
Project Customer:	Infrastructure	Estimated Useful Life:	5 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	21

Project Description:

The City operates, on average, 70 main production computer servers. The computer servers that have reached the end of their useful life are scheduled for replacement annually. The City's main production servers have an average useful life of approximately 5-6 years; however, increased user demand and/or enhanced software capabilities may accelerate replacement requirements, even though a server remains functional. If a computer server being replaced is reliable, the server is reassigned to less demanding production work, becomes a testing server for non-production work, or is retired.

This CIP project considers server replacements for all current production servers regardless of location or department being served. The increase in FY 2020 is due to the Police servers as well as other servers which were deferred during the recession. Other costs associated with server replacement include installation, training, and all associated licenses and fees. This project will continue in perpetuity following the same replacement schedule beyond the 5th year of the CIP.

Revisions from Previous Year:

Cost estimates are updated annually based on market prices.

Beyond 5 Years:

This project will continue in perpetuity following the replacement schedule beyond the 5th year of the CIP. The costs will continue to be updated on an annual basis according to market conditions.

Level of Service Change Due to Project:

Each server replacement is anticipated to provide increased performance, increased reliability, and minimize maintenance costs.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$150,000	\$365,000	\$225,000	\$135,000	\$150,000
Subtotal Total By Fund					
(001) General Fund	\$150,000	\$350,000	\$160,000	\$105,000	\$150,000
(209) Construction Services Fund	-	-	\$65,000	-	-
(401) Wastewater Operations Fund	-	\$15,000	-	\$30,000	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$150,000	\$365,000	\$225,000	\$135,000	\$150,000

DATA NETWORK SWITCH REPLACEMENT

Project Number: 139

Project Manager:	IT Infrastructure Manager	Additional FTEs:	0.00
Project Customer:	Infrastructure	Estimated Useful Life:	7 Years
Strategic Focus Area:	Sustainability	Project Status:	New
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	17

Project Description:

This project includes the replacement of all network switches on the main City data and voice network and the Library Patron network. Switches are the connecting points for the City's wired and wireless network infrastructure, as well as for Voice over IP (VOIP) phone service. There are currently 95 peripheral (end point) switches that route digital traffic throughout the City and Library networks. There is a larger core switch at the Data Center that serves as a main connecting point which is newer and not due for replacement at this time.

New software applications and new security techniques make use of functionality that are not available in older switches. Additionally, the switches are nearing the end of useful life and product support options. The new switches will improve digital traffic flow, increasing the capability of the existing fiber and improve security features for monitoring perimeter and network security.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$350,000	-	-
Subtotal Total By Fund					
(001) General Fund	-	-	\$350,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$350,000	-	-

ENTERPRISE RESOURCE PLANNING SOFTWARE REPLACEMENT

Project Number: 101

Project Manager:	IT Project Manager	Additional FTEs:	0.00
Project Customer:	City Manager's Office	Estimated Useful Life:	15 Years
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Advance a Flexible and Resilient Organization That Delivers Superior City Services	Project Score:	8

Project Description:

The City has utilized the current enterprise-wide resource tracking software for over 25 years. The software is the City's system of record for employee data, payroll, finance (accounts receivable, accounts payable, solid waste billing), and purchasing; however, many if not most of these modules function as independent applications with minimal integration. Additionally, the current software lacks many modern features allowing for automation of processes and reporting of critical financial and human resources data. As a result, the City has outgrown its current software. Project implementation also presents the opportunity for both standardization and automation of core business processes, with the ultimate goal of integrating these numerous functions within a single, comprehensive application.

Anticipated efficiency gains with a new ERP system will be realized through the elimination of multiple points of data entry which enables reuse of data across the enterprise, in addition to the inclusion of modern reporting features that will reduce staff time associated with manually compiling data from various sources.

System Requirements:

Accounts Payable
Bank Reconciliation
Budgeting/Position Control
Cash Receipts
Fiscal Transparency
Fixed Assets
General Ledger
Human Capital Management (HRIS, Time & Attendance, Recruitment, Performance Management)
Benefits Administration
Risk Management
Inventory Management
Master Addressing
Misc. Billing
Accounts Receivable
Payroll
Benefits Administration
Projects & Grants
Purchasing
Time & Attendance
Treasury Management
Utility Billing
Vendor Management

Project Scope:

ENTERPRISE RESOURCE PLANNING SOFTWARE REPLACEMENT

Project Management
 Software Installation Consulting
 Hardware Design
 Data Conversion
 Report Development
 Integration and Interface Development
 Software Modifications
 Implementation & Training Services
 Change Management
 Knowledge Transfer to Staff
 System Documentation Development
 Operational Redesign Assistance
 On-Going Support & Maintenance Services

Revisions from Previous Year:

The project has been approved to move forward by the City Manager and City Commission. Staff will begin the initial stages of project preparation during FY 2018. \$50,000 is allocated for FY 2019 to support staff with professional services for the RFP development and review stage of the project. Acquisition will occur in FY 2020 with an estimated cost of \$1.5 million. The project budget includes splitting the cost 60% General Fund, and 20% Wastewater and 20% Solid Waste. The recurring software support costs and any anticipated debt service costs are factored into the general fund portion of the budget and extended beyond FY 2020. Due to funding constraints in the General Fund, short-term debt or a payment plan with a vendor may be utilized to acquire this software.

Beyond 5 Years:

Annual software support will be an ongoing expenditure.

Level of Service Change Due to Project:

Elimination of multiple points of data entry, process automation, modern reporting features that will reduce staff time manually compiling data.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$50,000	\$800,000	\$400,000	\$400,000	\$400,000
Subtotal Total By Fund					
(001) General Fund	\$50,000	\$400,000	\$400,000	\$400,000	\$400,000
(401) Wastewater Operations Fund	-	\$200,000	-	-	-
(500) Solid Waste Fund	-	\$200,000	-	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	\$50,000	-	-	-	-
Capital Expenditures	-	\$800,000	\$400,000	\$400,000	\$400,000

FIBER OPTIC DATA NETWORK RECONFIGURATION

Project Number: 64

Project Manager:	IT Infrastructure Manager	Additional FTEs:	0.00
Project Customer:	Infrastructure	Estimated Useful Life:	20 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	15
		Cost Estimate (unfunded):	\$450,000

Project Description:

This project is a multi-phase approach to implementing a survivable fiber optic network communications infrastructure for the City. The purpose of this project is to have a functioning Synchronous Optical Network, or SONET Ring. A SONET Ring is known as a “self healing ring” where two or more transmission paths between network switches are used to digitally cross-connect data transmission points. If there is a break in one line, another line will still be functioning. This is being done in order to create redundant fiber optic connections between key City buildings and ensure sites remain connected to the Data Center in the event of network hardware failure or failure of the fiber optic cabling. The City has identified key buildings, including PD, EOC, the Community Center, and the Streets and Drainage building that will be included in this redundant network.

The implementation of this fiber ring consists of three phases, each with multiple steps. This plan is based on current conditions. Future decisions for building design/placement, regulatory issues, technology and industry best practices may affect its implementation. It may be necessary to change this outlined scope in whole or in part in order to complete all phases described herein.

Phase 1 – Survivable Fiber Remediation: The primary goal of this phase is to eliminate City Hall as a potential point of network failure by relocating the primary network node to the EOC for connectivity. This Phase was completed in FY 2015.

Phase 2 – Hut Bypass: This phase of the project will remove the existing data hut currently located in Largo Central Park and reroute the fiber connections directly to location of the Data Center. This phase will be completed in FY 2016.

Phase 3 – SONET Ring installation: This phase will include the installation of additional fiber infrastructure and the connection of key City facilities (Data Center to Community Center and Community Center to Public Works) in a way that they have two paths to remain connected to the Data Center. The run from the Data Center to Community Center portion will be completed in FY 2016. The Community Center to Public Works portion of this phase, which will complete the Ring, is currently unfunded.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

ENTERPRISE TELEPHONE SYSTEM

Project Number: 115

Project Manager:	IT Infrastructure Manager	Additional FTEs:	1.00
Project Customer:	City Manager's Office	Estimated Useful Life:	10 years
Strategic Focus Area:	Sustainability	Project Status:	In Progress
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	18

Project Description:

The City's current telephone system consists of two components: 1) The switch that channels incoming data to the required output port, and 2) the voicemail system. The voicemail system reached end of life (no longer vendor supported) in 2016, and the switch will reach end of life September, 2018. This project will not solve the issue that there are several remote City buildings (e.g. SW Recreation Center, Golf Course, fire stations) that are not integrated into the City's telephone system, therefore lacking many of the available features. The proposed project costs include the additional personnel (1 FTE) and those personnel costs will be included in the operating budget for the associated fiscal years.

Revisions from Previous Year:

N/A

Beyond 5 Years:

There will be recurring licensing and maintenance costs.

Level of Service Change Due to Project:

This project addresses the opportunity for replacement with a Unified Communications & Collaboration strategy. Subsequent benefits include a foundation for maintaining parity in the technology and communications environment, while also providing modern enhanced communications methodologies for City staff. The new system will integrate real-time, enterprise, communication services such as instant messaging (chat), voice (including IP telephony), mobility features (including extension mobility and single number reach), audio, web & video conferencing, and desktop sharing.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$300,000	-	-	-	-
Subtotal Total By Fund					
(001) General Fund	\$300,000	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$300,000	-	-	-	-



City of Largo, Florida

FY2017 – FY2021 CIP

Vehicles

BOOKMOBILE

Project Number: 73

Project Manager:	Library Director	Additional FTEs:	0.00
Project Customer:	Administration	Estimated Useful Life:	15 Years
Strategic Focus Area:	Community Pride	Project Status:	Funded
Strategic Plan Initiative:	Cultivate and Support a Vibrant Intergenerational Community That Attracts Residents & Businesses	Project Score:	11

Project Description:

The Greater Largo Library Foundation (GLLF) is currently fund-raising for a bookmobile program to include funding a vehicle, computers and library materials. Total funds will support the vehicle for at least 5 years. Continuous fundraising will help supplement annual costs through the GLLF endorsement. No additional FTEs are required. Existing Library staff will be re-allocated to the bookmobile. Acquisition and operation of the bookmobile is contingent upon successful fundraising by the GLLF.

Revisions from Previous Year:

Reduced estimated capital cost to \$200,000 based on revised vehicle scope and specifications. Project scope no longer includes a shelter for the vehicle. First-year startup materials and operating cost revised from FY 2018-2022 proposed CIP.

Beyond 5 Years:

Ongoing operating costs entail fuel, maintenance, and additional library materials.

Level of Service Change Due to Project:

Library materials and services will be expanded to parts of the community that cannot currently reach the Library facility.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$50,000	\$52,000	\$54,000	\$54,000	\$54,000
Subtotal Total By Fund					
(001) General Fund	\$50,000	\$52,000	\$54,000	\$54,000	\$54,000
Subtotal Total By Exp. Type					
Operating Expenditures	\$50,000	\$52,000	\$54,000	\$54,000	\$54,000

FY 2019-2023 Vehicle Replacement Schedule

Summary By Department

Department	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Community Development	\$61,400	\$0	\$100,100	\$35,400	\$68,100	\$265,000
Environmental Services	\$272,900	\$624,500	\$221,600	\$541,600	\$512,800	\$2,173,400
Fire Rescue	\$849,000	\$1,175,000	\$2,990,000	\$1,858,000	\$1,657,000	\$8,529,000
Information Technology	\$23,000	\$0	\$0	\$0	\$27,900	\$50,900
Police	\$1,573,100	\$1,638,600	\$1,716,100	\$1,335,600	\$1,652,800	\$7,916,200
Public Works	\$2,771,700	\$3,149,400	\$3,480,400	\$4,580,900	\$3,294,300	\$17,276,700
Recreation, Parks, and Arts	\$285,100	\$106,100	\$273,300	\$156,300	\$340,700	\$1,161,500
Engineering Services	\$0	\$0	\$0	\$37,400	\$62,600	\$100,000
TOTAL	\$5,836,200	\$6,693,600	\$8,781,500	\$8,507,800	\$7,553,600	\$37,472,700

Summary by Fund

Fund	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Construction Services	\$31,700	\$0	\$68,200	\$35,400	\$0	\$135,300
Fleet Services	\$90,500	\$0	\$0	\$0	\$0	\$90,500
General	\$590,900	\$351,500	\$670,800	\$887,600	\$683,400	\$3,184,200
Local Option Sales Tax	\$2,422,100	\$2,813,600	\$4,706,100	\$3,193,600	\$3,309,800	\$16,445,200
Solid Waste	\$1,925,200	\$2,493,600	\$2,149,900	\$2,787,200	\$1,291,900	\$10,647,800
Stormwater	\$502,900	\$410,400	\$964,900	\$1,062,400	\$1,787,000	\$4,727,600
Wastewater	\$272,900	\$624,500	\$221,600	\$579,000	\$544,100	\$2,242,100
Total	\$5,836,200	\$6,693,600	\$8,781,500	\$8,545,200	\$7,616,200	\$37,472,700

FY 2019-2023 Vehicle Replacement Schedule

Recreation, Parks, and Arts Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
001 - (001) General Fund	45-30-05	\$0	\$0	\$0	\$0	\$28,700
001 - (001) General Fund	45-40-05	\$0	\$24,100	\$0	\$0	\$0
001 - (001) General Fund	45-50-11	\$0	\$0	\$67,500	\$0	\$0
001 - (001) General Fund	45-92-44	\$178,000	\$0	\$0	\$0	\$0
001 - (001) General Fund	45-92-60	\$0	\$0	\$83,400	\$0	\$0
001 - (001) General Fund	45-92-61	\$0	\$0	\$66,600	\$0	\$0
001 - (001) General Fund	45-53-15	\$0	\$0	\$0	\$0	\$73,700
001 - (001) General Fund	45-53-16	\$0	\$0	\$0	\$0	\$30,800
001 - (001) General Fund	45-70-03	\$0	\$0	\$0	\$0	\$25,100
001 - (001) General Fund	45-90-03	\$0	\$0	\$0	\$0	\$27,500
001 - (001) General Fund	45-91-07	\$0	\$0	\$0	\$0	\$50,200
001 - (001) General Fund	45-30-04	\$25,500	\$0	\$0	\$0	\$0
001 - (001) General Fund	45-51-08	\$0	\$0	\$27,300	\$0	\$0
001 - (001) General Fund	45-51-09	\$0	\$0	\$28,500	\$0	\$0
001 - (001) General Fund	45-51-11	\$0	\$0	\$0	\$86,900	\$0
001 - (001) General Fund	45-53-14	\$0	\$0	\$0	\$69,400	\$0
001 - (001) General Fund	45-50-13	\$0	\$0	\$0	\$0	\$36,500
001 - (001) General Fund	45-50-15	\$0	\$0	\$0	\$0	\$68,200
001 - (001) General Fund	45-93-05	\$26,100	\$0	\$0	\$0	\$0
001 - (001) General Fund	45-94-04	\$0	\$24,400	\$0	\$0	\$0
001 - (001) General Fund	45-52-07	\$0	\$31,600	\$0	\$0	\$0
001 - (001) General Fund	45-53-12	\$0	\$0	\$0	\$0	\$0
001 - (001) General Fund	45-53-13	\$0	\$26,000	\$0	\$0	\$0
001 - (001) General Fund	45-60-04	\$30,000	\$0	\$0	\$0	\$0
Total		\$259,600	\$106,100	\$273,300	\$156,300	\$340,700

Information Technology Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
001 - (001) General Fund	19-30-04	\$23,000	\$0	\$0	\$0	\$0
001 - (001) General Fund	19-30-05	\$0	\$0	\$0	\$0	\$27,900
Total		\$23,000	\$0	\$0	\$0	\$27,900

FY 2019-2023 Vehicle Replacement Schedule

Community Development Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
001 - (001) General Fund	56-20-21	\$29,700	\$0	\$0	\$0	\$0
001 - (001) General Fund	56-20-22	\$0	\$0	\$31,900	\$0	\$0
209 - (209) Construction Services Fund	56-20-23	\$31,700	\$0	\$0	\$0	\$0
209 - (209) Construction Services Fund	56-20-24	\$0	\$0	\$34,100	\$0	\$0
209 - (209) Construction Services Fund	56-20-25	\$0	\$0	\$34,100	\$0	\$0
209 - (209) Construction Services Fund	56-20-26	\$0	\$0	\$0	\$35,400	\$0
001 - (001) General Fund	56-50-04	\$0	\$0	\$0	\$0	\$31,300
001 - (001) General Fund	56-64-04	\$0	\$0	\$0	\$0	\$36,800
Total		\$61,400	\$0	\$100,100	\$35,400	\$68,100

Engineering Services Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
210 - (210) Stormwater Fund	56-63-09	\$0	\$0	\$0	\$0	\$31,300
401 - (401) Wastewater Operations Fund	56-65-02	\$0	\$0	\$0	\$37,400	\$0
401 - (401) Wastewater Operations Fund	56-65-03	\$0	\$0	\$0	\$0	\$31,300
Total		\$0	\$0	\$0	\$37,400	\$62,600

FY 2019-2023 Vehicle Replacement Schedule

Environmental Services Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
401 - (401) Wastewater Operations Fund	62-22-01	\$0	\$491,500	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-04	\$0	\$0	\$0	\$541,600	\$0
401 - (401) Wastewater Operations Fund	62-22-81	\$28,800	\$0	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-82	\$0	\$43,600	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-24-09	\$0	\$32,900	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-24-10	\$35,700	\$0	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-14	\$0	\$0	\$0	\$0	\$344,900
401 - (401) Wastewater Operations Fund	62-24-11	\$0	\$0	\$0	\$0	\$34,000
401 - (401) Wastewater Operations Fund	62-25-16	\$0	\$0	\$0	\$0	\$58,500
401 - (401) Wastewater Operations Fund	62-23-10	\$23,400	\$0	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-84	\$24,200	\$0	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-85	\$60,200	\$0	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-23-13	\$35,700	\$0	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-21-05	\$0	\$0	\$0	\$0	\$33,100
401 - (401) Wastewater Operations Fund	62-22-03	\$0	\$0	\$0	\$0	\$42,300
401 - (401) Wastewater Operations Fund	62-25-14	\$36,500	\$0	\$0	\$0	\$0

FY 2019-2023 Vehicle Replacement Schedule

Environmental Services Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
401 - (401) Wastewater Operations Fund	62-22-86	\$0	\$56,500	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-94	\$28,400	\$0	\$0	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-95	\$0	\$0	\$48,300	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-96	\$0	\$0	\$115,200	\$0	\$0
401 - (401) Wastewater Operations Fund	62-22-97	\$0	\$0	\$58,100	\$0	\$0
Total		\$272,900	\$624,500	\$221,600	\$541,600	\$512,800

FY 2019-2023 Vehicle Replacement Schedule

Fire Rescue Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
212 - (212) Local Option Sales Tax (LOST) Fund	35-177	\$775,000	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-186	\$0	\$270,000	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-188	\$0	\$815,000	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-189	\$0	\$0	\$1,700,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-192	\$0	\$0	\$850,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-193	\$0	\$0	\$280,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-211	\$0	\$0	\$0	\$0	\$305,000
212 - (212) Local Option Sales Tax (LOST) Fund	35-215	\$0	\$0	\$0	\$0	\$44,000
212 - (212) Local Option Sales Tax (LOST) Fund	35-216	\$0	\$0	\$0	\$0	\$80,000
212 - (212) Local Option Sales Tax (LOST) Fund	35-217	\$0	\$0	\$0	\$0	\$80,000
212 - (212) Local Option Sales Tax (LOST) Fund	35-218	\$0	\$0	\$0	\$0	\$80,000
212 - (212) Local Option Sales Tax (LOST) Fund	35-231	\$0	\$0	\$0	\$0	\$128,000
212 - (212) Local Option Sales Tax (LOST) Fund	35-206	\$0	\$0	\$75,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-207	\$0	\$0	\$0	\$78,000	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-208	\$0	\$0	\$40,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-209	\$0	\$0	\$0	\$790,000	\$0

FY 2019-2023 Vehicle Replacement Schedule

Fire Rescue Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
212 - (212) Local Option Sales Tax (LOST) Fund	35-195	\$0	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-205	\$0	\$0	\$0	\$0	\$940,000
212 - (212) Local Option Sales Tax (LOST) Fund	35-197	\$37,000	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-198	\$37,000	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-200	\$0	\$90,000	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-202	\$0	\$0	\$0	\$900,000	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-203	\$0	\$0	\$45,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	35-204	\$0	\$0	\$0	\$90,000	\$0
Total		\$849,000	\$1,175,000	\$2,990,000	\$1,858,000	\$1,657,000

FY 2019-2023 Vehicle Replacement Schedule

Police Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
212 - (212) Local Option Sales Tax (LOST) Fund	Patrol Cruiser	\$1,282,000	\$1,480,600	\$1,626,100	\$1,335,600	\$1,558,000
212 - (212) Local Option Sales Tax (LOST) Fund	39-562	\$0	\$0	\$50,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-587	\$0	\$0	\$40,000	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-642	\$36,300	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-653	\$0	\$39,500	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-654	\$0	\$39,500	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-639	\$33,600	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-640	\$36,300	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-641	\$36,300	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-370	\$0	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-681	\$0	\$0	\$0	\$0	\$52,000
212 - (212) Local Option Sales Tax (LOST) Fund	39-752	\$0	\$0	\$0	\$0	\$42,800
212 - (212) Local Option Sales Tax (LOST) Fund	39-655	\$0	\$39,500	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-656	\$0	\$39,500	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-682	\$53,000	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-636	\$31,000	\$0	\$0	\$0	\$0

FY 2019-2023 Vehicle Replacement Schedule

Police Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
212 - (212) Local Option Sales Tax (LOST) Fund	39-637	\$31,000	\$0	\$0	\$0	\$0
212 - (212) Local Option Sales Tax (LOST) Fund	39-638	\$33,600	\$0	\$0	\$0	\$0
Total		\$1,573,100	\$1,638,600	\$1,716,100	\$1,335,600	\$1,652,800

FY 2019-2023 Vehicle Replacement Schedule

Public Works Vehicles

Fund	Vehicle	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
001 - (001) General Fund	60-44-07	\$0	\$0	\$0	\$0	\$27,500
001 - (001) General Fund	60-45-35	\$0	\$0	\$0	\$0	\$191,700
001 - (001) General Fund	60-45-37	\$0	\$0	\$0	\$0	\$27,500
001 - (001) General Fund	60-11-04	\$0	\$0	\$33,100	\$0	\$0
001 - (001) General Fund	60-45-34	\$0	\$0	\$0	\$32,900	\$0
001 - (001) General Fund	60-45-36	\$0	\$0	\$0	\$34,800	\$0
001 - (001) General Fund	60-65-29	\$0	\$0	\$151,200	\$0	\$0
001 - (001) General Fund	60-65-34	\$0	\$0	\$0	\$210,500	\$0
001 - (001) General Fund	60-65-41	\$0	\$0	\$0	\$181,600	\$0
001 - (001) General Fund	60-65-42	\$0	\$0	\$0	\$271,500	\$0
001 - (001) General Fund	60-45-28	\$0	\$23,800	\$0	\$0	\$0
001 - (001) General Fund	60-44-05	\$29,600	\$0	\$0	\$0	\$0
001 - (001) General Fund	60-44-06	\$28,500	\$0	\$0	\$0	\$0
001 - (001) General Fund	60-65-31	\$0	\$158,700	\$0	\$0	\$0
001 - (001) General Fund	60-65-32	\$0	\$28,600	\$0	\$0	\$0
001 - (001) General Fund	60-65-33	\$0	\$34,300	\$0	\$0	\$0
001 - (001) General Fund	60-45-24	\$29,600	\$0	\$0	\$0	\$0
001 - (001) General Fund	60-45-25	\$29,600	\$0	\$0	\$0	\$0
001 - (001) General Fund	60-45-26	\$29,600	\$0	\$0	\$0	\$0
001 - (001) General Fund	60-65-35	\$106,200	\$0	\$0	\$0	\$0
001 - (001) General Fund	60-65-39	\$0	\$0	\$69,800	\$0	\$0
001 - (001) General Fund	60-65-40	\$0	\$0	\$111,500	\$0	\$0
210 - (210) Stormwater Fund	60-66-83	\$0	\$0	\$33,100	\$0	\$0
210 - (210) Stormwater Fund	60-66-84	\$0	\$0	\$54,900	\$0	\$0
210 - (210) Stormwater Fund	60-66-86	\$0	\$0	\$0	\$0	\$0
210 - (210) Stormwater Fund	60-66-97	\$0	\$0	\$0	\$0	\$0
210 - (210) Stormwater Fund	60-66-95	\$0	\$0	\$0	\$0	\$343,000

FY 2019-2023 Vehicle Replacement Schedule

Public Works Vehicles

210 - (210) Stormwater Fund	60-66-98	\$0	\$0	\$0	\$0	\$0	\$166,000
210 - (210) Stormwater Fund	60-66-99	\$0	\$0	\$0	\$0	\$0	\$366,900
210 - (210) Stormwater Fund	60-66-10	\$0	\$0	\$0	\$0	\$0	\$32,100
210 - (210) Stormwater Fund	60-66-08	\$0	\$0	\$0	\$0	\$321,400	\$0
210 - (210) Stormwater Fund	60-66-14	\$0	\$0	\$0	\$0	\$209,500	\$0
210 - (210) Stormwater Fund	60-66-15	\$0	\$0	\$0	\$0	\$132,600	\$0
210 - (210) Stormwater Fund	60-66-77	\$0	\$0	\$0	\$0	\$210,500	\$0
210 - (210) Stormwater Fund	60-66-88	\$0	\$0	\$0	\$0	\$0	\$253,400
210 - (210) Stormwater Fund	60-66-89	\$0	\$0	\$0	\$0	\$104,700	\$0
210 - (210) Stormwater Fund	60-66-90	\$0	\$0	\$0	\$0	\$83,700	\$0
210 - (210) Stormwater Fund	60-66-91	\$0	\$0	\$0	\$0	\$0	\$594,300
210 - (210) Stormwater Fund	60-66-96	\$0	\$0	\$0	\$199,400	\$0	\$0
210 - (210) Stormwater Fund	60-66-73	\$0	\$0	\$0	\$224,400	\$0	\$0
210 - (210) Stormwater Fund	60-66-33	\$0	\$298,900	\$0	\$0	\$0	\$0
210 - (210) Stormwater Fund	60-66-60	\$97,600	\$0	\$0	\$0	\$0	\$0
210 - (210) Stormwater Fund	60-66-74	\$0	\$0	\$224,400	\$0	\$0	\$0

FY 2019-2023 Vehicle Replacement Schedule

Public Works Vehicles

210 - (210) Stormwater Fund	60-66-78	\$0	\$111,500	\$0	\$0	\$0
210 - (210) Stormwater Fund	60-66-81	\$0	\$0	\$29,900	\$0	\$0
210 - (210) Stormwater Fund	60-66-64	\$68,400	\$0	\$0	\$0	\$0
210 - (210) Stormwater Fund	60-66-71	\$28,400	\$0	\$0	\$0	\$0
210 - (210) Stormwater Fund	60-66-72	\$0	\$0	\$198,800	\$0	\$0
500 - (500) Solid Waste Fund	60-31-07	\$35,500	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-33-34	\$93,500	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-36-56	\$0	\$0	\$0	\$0	\$412,300
500 - (500) Solid Waste Fund	60-36-57	\$0	\$0	\$0	\$0	\$412,300
500 - (500) Solid Waste Fund	50-36-46	\$0	\$0	\$0	\$0	\$55,000
500 - (500) Solid Waste Fund	60-36-55	\$0	\$0	\$0	\$0	\$412,300
500 - (500) Solid Waste Fund	60-36-51	\$0	\$0	\$0	\$392,700	\$0
500 - (500) Solid Waste Fund	60-36-52	\$0	\$0	\$0	\$392,700	\$0
500 - (500) Solid Waste Fund	60-36-53	\$0	\$0	\$0	\$392,700	\$0
500 - (500) Solid Waste Fund	60-36-54	\$0	\$0	\$0	\$392,700	\$0
500 - (500) Solid Waste Fund	60-37-28	\$0	\$0	\$0	\$365,000	\$0

FY 2019-2023 Vehicle Replacement Schedule

Public Works Vehicles

500 - (500) Solid Waste Fund	60-37-29	\$0	\$0	\$0	\$189,600	\$0
500 - (500) Solid Waste Fund	60-33-39	\$317,900	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-33-40	\$0	\$163,300	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-33-41	\$317,900	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-31-08	\$0	\$0	\$0	\$31,500	\$0
500 - (500) Solid Waste Fund	60-33-44	\$0	\$0	\$0	\$368,000	\$0
500 - (500) Solid Waste Fund	60-34-16	\$0	\$0	\$0	\$262,300	\$0
500 - (500) Solid Waste Fund	60-33-42	\$317,900	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-33-43	\$0	\$333,800	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-34-12	\$226,600	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-34-13	\$0	\$237,900	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-34-14	\$0	\$0	\$249,800	\$0	\$0
500 - (500) Solid Waste Fund	60-33-38	\$317,900	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-37-27	\$0	\$0	\$180,600	\$0	\$0
500 - (500) Solid Waste Fund	60-36-47	\$0	\$0	\$374,000	\$0	\$0
500 - (500) Solid Waste Fund	60-36-48	\$0	\$0	\$374,000	\$0	\$0

FY 2019-2023 Vehicle Replacement Schedule

Public Works Vehicles

500 - (500) Solid Waste Fund	60-36-49	\$0	\$0	\$374,000	\$0	\$0
500 - (500) Solid Waste Fund	60-34-15	\$0	\$0	\$249,800	\$0	\$0
500 - (500) Solid Waste Fund	60-36-38	\$43,000	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-38-11	\$0	\$356,200	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-38-12	\$0	\$356,200	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-38-13	\$0	\$356,200	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-38-14	\$0	\$333,800	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-37-21	\$28,400	\$0	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-37-26	\$0	\$0	\$347,700	\$0	\$0
500 - (500) Solid Waste Fund	60-38-15	\$0	\$356,200	\$0	\$0	\$0
500 - (500) Solid Waste Fund	60-38-10	\$226,600	\$0	\$0	\$0	\$0
600 - (600) Fleet Services	60-43-03	\$90,500	\$0	\$0	\$0	\$0
Total		\$2,463,200	\$3,149,400	\$3,480,400	\$4,580,900	\$3,294,300



City of Largo, Florida
FY2019 – FY2023 CIP

Wastewater Projects

WWRF MASTER PLAN IMPROVEMENTS - BIOLOGICAL TREATMENT SYSTEMS

Project Number: 74

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	10-30 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	In Progress
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	28

Project Description:

The City's Wastewater Reclamation Facility (WWRF) Master Plan encompasses a number of major wastewater infrastructure improvement projects intended to provide protection from sanitary sewer overflows, accommodate population growth, comply with effluent limitations, and replace deteriorated and antiquated infrastructure. The following key driving forces were considered in development of the scope and schedule for proposed capital improvements presented in the WWRF Master Plan:

*Need to make improvements to comply with WWRF effluent limits for discharge to Tampa Bay in accordance with the FDEP Administrative Order, which addresses nitrogen limits.

*Need to replace critical infrastructure, due to age and condition, to prevent infrastructure failures and to improve reliability, safety and overall facility performance and efficiency. Design for this project has been included in the FY 2016 budget at \$2.2 million.

Revisions from Previous Year:

Additional requirements were added in FY 2017. This includes additional plant electrical system replacement and relocation. It also includes project administrative costs for managing loan requirements, a 0.3 percent stipend for the unsuccessfully shortlisted Design Build teams, two years of RPR services and one FTE to manage Davis Bacon and American Iron and Steel (AIS) requirements.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$20,000,000	\$20,000,000	\$20,300,000	-	-
Subtotal Total By Fund					
(402) Wastewater Capital Projects Fund	\$20,000,000	\$20,000,000	\$20,300,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$20,000,000	\$20,000,000	\$20,300,000	-	-

WWRF - BIOSOLIDS FACILITY IMPROVEMENTS (MECHANICAL)

Project Number: 76

Project Manager:	Wastewater Manager	Additional FTEs:	0.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	20-30 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	20

Project Description:

This project is for major operating improvements to the various components of the Biosolids facility which are nearing their projected year for rehabilitation. In FY 2010, consultants assessed the condition of several integral components and determine appropriate replacement schedules for the following units: Belt and Screw Conveyors, Crushers, Belt Filter Presses, Polymer System, Settling Chambers, Screeners, Product Silos, Product Recycle Bins and Pugmills. The consultant analysis completed in FY 2011 includes recommendations summarized below for major operating improvements.

Revisions from Previous Year:

Some improvements completed in FY17. Remainder of project construction moved to FY18.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$680,000	-	-	-	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	\$680,000	-	-	-	-
(41) Wastewater Operations Fund	-	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$680,000	-	-	-	-

LIFT STATION 2 SANITARY SEWER SERVICE AREA INFLOW AND INFILTRATION ABATEMENT

Project Number: 98

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	25
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	26

Project Description:

The City's goal is to reduce the total volume of wastewater received at the Wastewater Reclamation Facility (WWRF) during periods of significant wet weather. While the WWRF has capacity to treat the additional wastewater volumes generated during significant rainfall events, there are several lift station sanitary sewer service areas which have had recorded Sanitary Sewer Overflows (SSOs) during wet weather events of lengthy durations.

The Lift Station 2 sanitary sewer service area is one of the wastewater collection systems that has experienced Sanitary Sewer Overflows (SSO's) during past heavy storm events. As such, the City plans to implement improvements to the wastewater collection system in this service area to mitigate the problematic SSOs. Due to the size of this basin, the scope of this work cannot be completed in wet season 2018. Rather than delay actual I&I abatement improvements until after the wet season 2020, this project will be broken into four preliminary engineering analysis phases and subsequently four phases to implement the construction of the I&I abatement improvements. An engineering consultant will implement a preliminary engineering analysis that involves identification of storm water inflow and groundwater infiltration (I/I) sources, provides recommendations for I/I abatement projects, assists in I/I abatement, and documents I/I flow reduction.

The following sequence is planned for the three phases:

FY 2018 Phase 1a: Complete

FY 2019 Phase 1b: Construction of I&I Abatement Improvements

FY 2019 Phase 2a: Consulting services will be comprised of the following tasks:

- Task 1 – Project Management and Administration
- Task 2 – Storm Water Inflow Source Identification (Smoke/Dye Testing)
- Task 3 – Storm Water Inflow Abatement Design (Preparation of Bid Documents)
- Task 4 – Wastewater Flow Monitoring (I/I Analysis)
- Task 5 – Infiltration Source Identification (MH Inspections/Night Flow Isolations/CCTV)
- Task 6 – Infiltration Abatement Design (Preparation of Bid Documents)

FY 2020 Phase 2b: Construction of I&I Abatement Improvements

FY 2020 Phase 3a: Consulting services will be comprised of the following tasks:

- Task 1 – Project Management and Administration
- Task 2 – Storm Water Inflow Source Identification (Smoke/Dye Testing)
- Task 3 – Storm Water Inflow Abatement Design (Preparation of Bid Documents)
- Task 4 – Wastewater Flow Monitoring (I/I Analysis)
- Task 5 – Infiltration Source Identification (MH Inspections/Night Flow Isolations/CCTV)

LIFT STATION 2 SANITARY SEWER SERVICE AREA INFLOW AND INFILTRATION ABATEMENT

Task 6 – Infiltration Abatement Design (Preparation of Bid Documents)

FY 2021 Phase 3b: Construction of I&I Abatement Improvements

FY 2021 Phase 4a: To be combined and budgeted with LS 19 I&I preliminary engineering analysis

FY 2021 Phase 4b: To be combined and budgeted with LS 19 Construction of I&I Abatement Improvements

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

No change in Level of Service

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$5,799,900	\$5,899,900	\$5,500,000	-	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	\$5,799,900	\$5,899,900	\$5,500,000	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	\$199,900	\$199,900	-	-	-
Capital Expenditures	\$5,600,000	\$5,700,000	\$5,500,000	-	-

SANITARY SEWER OVERFLOW PREVENTION PROJECTS 1, 2, 3 AND 4

Project Number: 99

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	50
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	26

Project Description:

This project includes consultant design efforts and implements construction improvements to the sanitary sewer conveyance system for four (4) areas around Wilcox Road, West Bay Drive/Clearwater Largo Road, 8th Avenue/20th Street SW and Del Robles/Rosery Road. These areas were identified in the FY 2017 engineering evaluation of the four (4) areas that experienced Sanitary Sewer Overflows (SSOs) during heavy rain events. This project is intended to reduce SSOs caused by deficiencies identified in the study.

2018 Phase 1: Construction of sanitary sewer improvements to two (2) areas around Wilcox Road and West Bay Drive/Clearwater Largo Road.

2018 Phase 2: Design of sanitary sewer improvements to two (2) areas around 8th Avenue/20th Street SW and Del Robles/Rosery Road.

2019 Phase 3: Construction of sanitary sewer improvements to two (2) areas around 8th Avenue/20th Street SW and Del Robles/Rosery Road.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Reduction in sanitary sewer overflows in the wastewater treatment system.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$4,500,000	-	-	-	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	\$4,500,000	-	-	-	-
Subtotal Total By Exp. Type					
Operating Expenditures	-	-	-	-	-
Capital Expenditures	\$4,500,000	-	-	-	-

LIFT STATION 10 SANITARY SEWER SERVICE AREA INFLOW AND INFILTRATION ABATEMENT

Project Number: 103

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	25
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	26

Project Description:

The City's goal is to reduce the total volume of wastewater received at the Wastewater Reclamation Facility (WWRF) during periods of significant wet weather. While the WWRF has capacity to treat the additional wastewater volumes generated during significant rainfall events, there are several lift station sanitary sewer service areas which have had recorded Sanitary Sewer Overflows (SSOs) during wet weather events of lengthy durations.

The Lift Station 10 sanitary sewer service area is one of the wastewater collection systems that has experienced Sanitary Sewer Overflows (SSO's) during past heavy storm events. As such, the City plans to implement improvements to the wastewater collection system in this service area to mitigate the problematic SSOs. During Phase 1 an engineering consultant will implement a preliminary engineering analysis that involves identification of storm water inflow and groundwater infiltration (I/I) sources, provides recommendations for I/I abatement projects, assists in I/I abatement, and documents I/I flow reduction. During Phase 2 I/I abatement improvements will take place.

The following sequence is planned for the two phases:

FY 2022 Phase 1: Consulting services will be comprised of the following tasks:

- Task 1 – Project Management and Administration
- Task 2 – Storm Water Inflow Source Identification (Smoke/Dye Testing)
- Task 3 – Storm Water Inflow Abatement Design (Preparation of Bid Documents)
- Task 4 – Wastewater Flow Monitoring (I/I Analysis)
- Task 5 – Infiltration Source Identification (MH Inspections/Night Flow Isolations/CCTV)
- Task 6 – Infiltration Abatement Design (Preparation of Bid Documents)

FY 2023 Phase 2: Construction of Lift Station 10 Sanitary Sewer Service Area I&I Abatement Improvements

Revisions from Previous Year:

Phase 2 Construction costs added in FY 2023.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Reduction in I/I to mitigate sanitary sewer overflows in the wastewater system.

LIFT STATION 10 SANITARY SEWER SERVICE AREA INFLOW AND INFILTRATION ABATEMENT

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	\$199,900	\$3,400,000
Subtotal Total By Fund					
(401) Wastewater Operations Fund	-	-	-	\$199,900	\$3,400,000
Subtotal Total By Exp. Type					
Operating Expenditures	-	-	-	\$199,900	-
Capital Expenditures	-	-	-	-	\$3,400,000

LIFT STATION 19 AND LS 2 SUB BASIN 4 SANITARY SEWER SERVICE AREAS INFLOW AND INFILTRATION ABATEMENT

Project Number: 109

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	25
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	26

Project Description:

The City's goal is to reduce the total volume of wastewater received at the Wastewater Reclamation Facility (WWRF) during periods of significant wet weather. While the WWRF has capacity to treat the additional wastewater volumes generated during significant rainfall events, there are several lift station sanitary sewer service areas which have had recorded Sanitary Sewer Overflows (SSOs) during wet weather events of lengthy durations.

The Lift Stations 19 and 2 (sub-basin 4) sanitary sewer service areas are two of the wastewater collection systems that experienced Sanitary Sewer Overflows (SSO's) during past heavy storm events. As such, the City plans to implement improvements to the wastewater collection system in these service areas to mitigate the problematic SSOs. In FY 2021, an engineering consultant will implement a preliminary engineering analysis that involves identification of storm water inflow and groundwater infiltration (I/I) sources, provides recommendations for I/I abatement projects, assists in I/I abatement, and documents I/I flow reduction. In FY 2022, I/I abatement improvements will take place.

The following sequence is planned for the two phases:

FY 2021: Consulting services will be comprised of the following tasks:

- Task 1 – Project Management and Administration
- Task 2 – Storm Water Inflow Source Identification (Smoke/Dye Testing)
- Task 3 – Storm Water Inflow Abatement Design (Preparation of Bid Documents)
- Task 4 – Wastewater Flow Monitoring (I/I Analysis)
- Task 5 – Infiltration Source Identification (MH Inspections/Night Flow Isolations/CCTV)
- Task 6 – Infiltration Abatement Design (Preparation of Bid Documents)

FY 2022: Construction of I&I Abatement Improvements

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Reduction in I/I to mitigate sanitary sewer overflows in the wastewater system.

LIFT STATION 19 AND LS 2 SUB BASIN 4 SANITARY SEWER SERVICE AREAS INFLOW AND INFILTRATION ABATEMENT

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$199,900	\$4,900,000	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	-	-	\$199,900	\$4,900,000	-
Subtotal Total By Exp. Type					
Operating Expenditures	-	-	\$199,900	-	-
Capital Expenditures	-	-	-	\$4,900,000	-

LIFT STATION 3 SANITARY SEWER SERVICE AREA INFLOW AND INFILTRATION ABATEMENT

Project Number: 110

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	25
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	26

Project Description:

The City's goal is to reduce the total volume of wastewater received at the Wastewater Reclamation Facility (WWRF) during periods of significant wet weather. While the WWRF has capacity to treat the additional wastewater volumes generated during significant rainfall events, there are several lift station sanitary sewer service areas which have had recorded Sanitary Sewer Overflows (SSOs) during wet weather events of lengthy duration.

The Lift Station 3 (and former LS6) sanitary sewer service area is one of the wastewater collection systems that has experienced Sanitary Sewer Overflows (SSO's) during past heavy storm events. As such, the City plans to implement improvements to the wastewater collection system in this service area to mitigate the problematic SSOs. During Phase 1 an engineering consultant will implement a preliminary engineering analysis that involves identification of storm water inflow and groundwater infiltration (I/I) sources, provides recommendations for I/I abatement projects, assists in I/I abatement, and documents I/I flow reduction. During Phase 2 I/I abatement improvements will take place.

The following sequence is planned for the two phases:

FY 2023 Phase 1: Consulting services will be comprised of the following tasks:

- Task 1 – Project Management and Administration
- Task 2 – Storm Water Inflow Source Identification (Smoke/Dye Testing)
- Task 3 – Storm Water Inflow Abatement Design (Preparation of Bid Documents)
- Task 4 – Wastewater Flow Monitoring (I/I Analysis)
- Task 5 – Infiltration Source Identification (MH Inspections/Night Flow Isolations/CCTV)
- Task 6 – Infiltration Abatement Design (Preparation of Bid Documents)

Unfunded Phase 2: Construction of I&I Abatement Improvements

Revisions from Previous Year:

Phase 1 evaluation costs (\$200,000) shifted into FY 2023.

Beyond 5 Years:

Phase 2 is recommended for FY 2024

Level of Service Change Due to Project:

Reduction in I/I to mitigate sanitary sewer overflows in the wastewater system.

LIFT STATION 3 SANITARY SEWER SERVICE AREA INFLOW AND INFILTRATION ABATEMENT

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	-	\$200,000
Subtotal Total By Fund					
(401) Wastewater Operations Fund	-	-	-	-	\$200,000
Subtotal Total By Exp. Type					
Operating Expenditures	-	-	-	-	-
Capital Expenditures	-	-	-	-	\$200,000

COLLECTION SYSTEM SCADA REPLACEMENT

Project Number: 117

Project Manager:	Ww Collect System Mgr	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	N/A
Strategic Focus Area:	Sustainability	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	21

Project Description:

Upgrading the lift station SCADA system by replacing the Dataflow telemetry system with Wonderware telemetry system for monitoring of all city owned wastewater lift stations. Wonderware would allow for improved and additional data collection with the Wet Weather project. Currently, the Wastewater Reclamation Facility (WWRF) already utilizes Wonderware, this transition will provide for uniform SCADA systems across the Environmental Services Department.

Revisions from Previous Year:

N/A

Beyond 5 Years:

Environmental Services currently pays for yearly maintenance and support for Wonderware for use by the WWRF and Dataflow for the Collection System. Elimination of Dataflow would save the department money.

Level of Service Change Due to Project:

Creating uniform systems across Environmental Services Department would allow for both Collections and WWRF to monitor the SCADA system. Wonderware would allow for improved and additional flow monitoring data which would increase the efficiency of data reporting.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$300,000	-	-	-	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	\$300,000	-	-	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$300,000	-	-	-	-

WWRF EFFLUENT PIPELINE CAPACITY INCREASE AND EXTENSION

Project Number: 113

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	50 years
Strategic Focus Area:	Public Health and Safety	Project Status:	Funded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	18

Project Description:

Project scope increases the size of the effluent pipeline to the Feather Sound discharge, from the WWRF to the St. Petersburg-Clearwater Airport. Some sections of the pipeline are associated with the FDOT Gateway Expressway and are being recapitalized to a 42" diameter as a standalone project.

This project includes a FY 2022 consultant design and FY 2023 construction (with inspection services) of the planned improvements to increase the size of the Wastewater Reclamation Facility (WWRF) effluent discharge pipeline from 30 to 42 inches as recommended in the Preliminary Design Report (Greeley and Hansen 2013). Specifically this report recommended pump size and configuration improvements that were included in the effluent pump station completed as part of the WWRF Disinfection and Effluent Pumping Project in FY 2018. The report also recommend improving the effluent discharge pipeline from 30 inches to 42 inches for the portion of the pipeline west of the St. Petersburg-Clearwater Airport.

The effluent pipeline consists of approximately 15,500 linear feet of discharge pipe from the City's WWRF to the Feather Sound storm water pond system which ultimately discharges to Old Tampa Bay. The FY 2018 configuration of the outfall pipe consisted of approximately 8,050 feet of 30 inch ductile iron pipe west of the airport. The FDOT Gateway Expressway project expected to conclude by the end of FY 2022 will improve 5,200 linear feet of the effluent pipeline to a 42 inch diameter and also replace the equivalent length of the parallel 20 inch diameter reclaimed water pipeline.

The net remaining 2,850 linear feet of the effluent discharge pipeline and the parallel 20 inch reclaimed water pipeline is the focus of this project, which falls on both sides of the FDOT improved section. 1,650 linear feet is between the WWRF and the FDOT improved section and the remaining 1,150 linear feet is on the other side connecting to the 36 inch section by the airport runway.

Improvements to the effluent pipeline should be in place to meet year 2024 flow demands so that the effluent pump station equipment will continue to function within its design parameters until the end of its useful service life (approximately year 2035). This pipe diameter increase is also intended to meet the WWRF 2035 estimated peak flow as well.

FY 2021 - Review any additional means and methods for disposal of effluent or reclaimed water and provide Administration an update.

FY 2022 - Survey and Design for the remainder of the pipeline is included in this project

FY 2023 - Construction will begin and continue into FY 2024

WWRF EFFLUENT PIPELINE CAPACITY INCREASE AND EXTENSION

Revisions from Previous Year:

Administration was provided a technical justification for the project in FY 2018 and agreed to proceed with design in FY 2022. Subsequently, the cost for the preliminary engineering study in FY 2021 was eliminated. Costs for both the FY 2022 design and the FY 2023 construction were revised.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

Higher volumes of effluent discharge can be sent to Feather Sound.

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	\$480,000	\$5,400,000
Subtotal Total By Fund					
(401) Wastewater Operations Fund	-	-	-	\$480,000	\$5,400,000
Subtotal Total By Exp. Type					
Operating Expenditures	-	-	-	\$480,000	-
Capital Expenditures	-	-	-	-	\$5,400,000

WWRF MASTER PLAN IMPROVEMENTS - BIOSOLIDS DRYING FACILITY

Project Number: 75

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	30 Years
Strategic Focus Area:	Public Health and Safety	Project Status:	In Progress
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	22

Project Description:

The City's Wastewater Reclamation Facility Master Plan encompasses a number of major wastewater infrastructure improvement projects intended to provide protection from sanitary sewer overflows, accommodate population growth, comply with effluent limitations, and replace deteriorated and antiquated infrastructure. The following key driving forces were considered in development of the scope and schedule for proposed capital improvements presented in the WWRF Master Plan:

*Need to increase WWRF's capacity to handle projected flow increases necessary to meet FDEP Consent Order requirements to provide protection from sanitary sewer overflows within the collection system, and to accommodate future population growth;

*Need make improvements to comply with WWRF effluent limits for discharge to Tampa Bay in accordance with the FDEP Consent Order, which addresses disinfection by-product limits, and the FDEP Administrative Order, which addresses nitrogen limits.

*Need to replace critical infrastructure, due to age and condition, to prevent infrastructure failures and to improve reliability, safety and overall facility performance and efficiency. This project is for major capital improvements to the biosolids drying facility of the WWRF. The Master Plan includes the general project scope.

Revisions from Previous Year:

Project was previously scheduled for FY 2017 and has been rebudgeted to FY 2018. The design phase will remain in FY 2018, however the construction phase has been deferred to FY 2021 to avoid construction conflicts with Facilities CIP construction projects.

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	\$4,000,000	-	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	-	-	\$4,000,000	-	-
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	\$4,000,000	-	-

WWRF - ULTRA FILTRATION REVERSE OSMOSIS NITROGEN REDUCTION TREATMENT FACILITY

Project Number: 145

Project Manager:	City Engineer	Additional FTEs:	1.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	25
Strategic Focus Area:	Public Health and Safety	Project Status:	New
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	21

Project Description:

This project includes a Design Build consultant developed Design Criteria Package (DCP) completed in FY 2023 along with inspection services to support the Design Build (DB) construction of an ultra-filtration/reverse osmosis (UF/RO) side-stream treatment facility at the Wastewater Reclamation Facility (WWRF) in FY 2024. It is intended to reduce additional nitrogen concentrations in the effluent beyond the reductions achieved by the Biological Treatment Improvements project constructed in FY 2019 – FY 2020.

The WWRF effluent Total Nitrogen (TN) five year average was 25.4 tons through November 2017; which far exceeded the required 19.0 ton limit. The type of nitrogen compounds that may remain in the effluent even after the biological treatment improvements are in place could require an alternative treatment method such as membrane treatment to further remove nitrogen content. Side-stream treatment of a portion of the WWRF's effluent; which is then blended back into the discharge to Feather Sound will enhance the City's ability to reliably meet permit limits. This methodology was evaluated and conceptual site layouts and cost estimates were provided to demonstrate the costs and benefits of this option. It was found that a 300,000 gallon per day (gpd) membrane treatment system would reduce nitrogen concentrations in the WWRF effluent by 0.8 to 1 ton per year.

An ultra-filtration/reverse osmosis (UF/RO) side-stream treatment facility system would give the City a process that is not impacted by wet weather, raw sewage nutrient load, or treatment process problems giving the City a robust and flexible means to control TN concentrations and more reliably meet TN load limits.

Revisions from Previous Year:

N/A

Beyond 5 Years:

FY 2024 funding would include \$2,900,000 for Design Build (DB) construction, \$18,000 for DB stipends and \$375,000 for construction inspection services.

Level of Service Change Due to Project:

Level of service would meet the requirements of the FDEP Administrative Order.

WWRF - ULTRA FILTRATION REVERSE OSMOSIS NITROGEN REDUCTION TREATMENT FACILITY

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	-	-	-	-	\$430,000
Subtotal Total By Fund					
(401) Wastewater Operations Fund	-	-	-	-	\$430,000
Subtotal Total By Exp. Type					
Capital Expenditures	-	-	-	-	\$430,000

WWRF LIFT STATION(S) FLOOD PLAIN MITIGATION

Project Number: 172

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	30
Strategic Focus Area:	Public Health and Safety	Project Status:	New
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	24

Project Description:

A number of the Wastewater Reclamation Facility (WWRF) sanitary sewer lift stations are in the flood plain. Continuity of operations of these lift stations is at risk during high rain and/or flooding events. This project includes a consultant Preliminary Engineering Basis of Design in FY 2019 and a consultant design in FY 2020 to raise critical infrastructure above the flood plain at Lift Stations 19, 26, 41, 47. Included in the Preliminary Engineering phase will be a task to determine the feasibility to add emergency power generation to each site if space is available. Construction and construction inspection services are scheduled for FY 2022. The cost estimate for the construction phase will be updated subsequent to the completion of the design.

Mitigation of flood plain risk not only ensures continuity of lift station operations, it also reduces risk of sanitary sewer overflows.

Revisions from Previous Year:

N/A

Beyond 5 Years:

N/A

Level of Service Change Due to Project:

N/A

Funding Breakdown:

Fund	2019	2020	2021	2022	2023
Project Total	\$200,000	\$400,000	-	\$3,150,000	-
Subtotal Total By Fund					
(401) Wastewater Operations Fund	\$200,000	\$400,000	-	\$3,150,000	-
Subtotal Total By Exp. Type					
Capital Expenditures	\$200,000	\$400,000	-	\$3,150,000	-

WWRF - EFFLUENT DISPOSAL ALTERNATIVE ANALYSIS

Project Number: 77

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Treatment Plant	Estimated Useful Life:	30 Years
Strategic Focus Area:	Sustainability	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	26
		Cost Estimate (unfunded):	\$17,100,000

Project Description:

The Wastewater Reclamation Facility (WWRF) currently discharges treated effluent to Tampa Bay through Feather Sound. This is the only existing discharge method other than reclaimed water. The WWRF has no backup discharge system in the event of an emergency, such as a failure in the effluent discharge system to Feather Sound or if there is danger of high flows backing up to nearby homes. Environmental Services requests a feasibility study to determine alternatives for effluent discharge, including primary, secondary, and emergency discharge. Design and construction costs will be contingent on results of the feasibility study in coordination with the Florida Department of Environmental Protection.

Preliminary Engineering of the project occurred in FY 2018. The consultant study (Arcadis December 2017) listed three alternative discharge locations. This included a discharge to Tampa Bay south of the Feather Sound pond system, a discharge west of the WWRF to Taylor Lake and a discharge to Cross Bayou Canal adjacent to the WWRF. Further coordination with the Florida Department of Environmental Protection will be necessary prior to proceeding with design and construction.

Revisions from Previous Year:

Feasibility analysis was completed during FY 2018. The unfunded cost represents the highest cost discharge point. Analysis on the best option will continue by staff and the project will remain unfunded until a discharge point is selected.

Beyond 5 Years:

Final design and construction will likely take place in FY 2024 – FY 2026. Cost estimates for design and construction will be refined subsequent to the selection of the preferred alternative and coordination with the Florida Department of Environmental Protection.

Level of Service Change Due to Project:

This project would provide an additional discharge point for treated effluent in the event of emergency, rather than creating backups or overflows at the WWRF or in the collection system.

SANITARY SEWER SYSTEM ENGINEERING EVALUATION (SSSEE)

Project Number: 138

Project Manager:	City Engineer	Additional FTEs:	0.00
Project Customer:	Wastewater Collection System	Estimated Useful Life:	N/A
Strategic Focus Area:	Public Health and Safety	Project Status:	Unfunded
Strategic Plan Initiative:	Invest in Quality Public Infrastructure	Project Score:	22
		Cost Estimate (unfunded):	\$530,000

Project Description:

The Sanitary Sewer System Engineering Evaluation (SSSEE) is intended to assist the City achieve a number of objectives which include:

- * Pro-actively make sanitary sewer system improvements, resulting in the prevention of system failures and overflows;
- * Meet current and future anticipated regulatory requirements;
- * Provide sewer capacity in a timely fashion to accommodate system expansion and redevelopment;
- * Maintain level of service standards that are desired and acceptable to the community.

The tasks required to obtain these objectives are as follows:

Task 1: Project Administration.

Task 2: Update the hydraulic model with previously completed projects and model the current sanitary sewer conveyance system.

Task 3: Evaluate City wide flow monitoring data to gauge the success of previous I & I mitigation efforts and compare with previous 2007 flow monitoring. Make recommendations for any future corrective actions.

Task 4: Evaluate the WWRF's ability to meet both current and anticipated regulatory requirements.

Task 5: Review the Wastewater Asset Management Plan and recommend any updates related to revised regulations or Best Management Practices.

Task 6: Determine if previous or planned CIP projects will meet WWRF demand and capacity for 2035.

Task 7: Forecast WWRF 2045 demand and capacity and recommend alternatives to meet the demand.

Task 8: Perform a cost-benefit analysis to compare alternatives and provide a basis of design for the final 2045 solution.

Task 9: Provide a final SSSEE report and presentation.

Revisions from Previous Year:

N/A

SANITARY SEWER SYSTEM ENGINEERING EVALUATION (SSSEE)

Beyond 5 Years:

This engineering evaluation is recommended for FY 2025 and is estimated at \$530,000. It is intended to follow the completion of the WWRf Biological Treatment Improvements Project and the completion of Inflow and Infiltration mitigation efforts.

Level of Service Change Due to Project:

N/A

GLOSSARY

The following definitions of terms and acronyms are provided to aid in understanding the terminology employed in the text of the budget and other financial documents.

Account Number:

A system of numbering used to categorize or group accounting transactions into common areas, such as salaries, rent, and utilities expenses. Account numbers are the numerical equivalent of descriptive terms. For example, the number .12 represents the account number for regular salaries.

Accounting Procedures:

All processes which identify, record, classify, and summarize financial information to produce financial records.

Accounting System:

The total structure of records and procedures which identify, record, classify, summarize, and report information on the financial position and results of operations of a government.

Accrual Basis:

The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax:

A tax levied on the assessed value of real property. This tax is also known as property tax.

Amendment One:

Constitutional Amendment that passed in January 2008 through a state-wide referendum that reformed property tax. The amendment provided several changes to the property owner such as revisions to the taxable value by increasing the amount of the homestead exemption and made credit earned for the homestead exemption transferable to another home. The amendment also restricts local government from increasing property tax revenue to no more than the state income growth per capita.

Amortization:

Amortization is the process of decreasing, or accounting for, an amount over a period (e.g. loan repayment schedules).

Appraise:

To make an estimate of value, particularly of the value of property. If the property is valued for purposes of taxation, the less-inclusive term "assess" is substituted for this term.

Appropriation:

An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation:

A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment:

(1) The process of making the official valuation of property for purposes of taxation. (2) The valuation placed upon property as a result of this process.

Assigned Fund Balance:

Assigned Fund Balance describes the portion of fund balance that reflects a government's intended use of resources, as established at the highest level of decision making.

Available (Unassigned) Fund Balance:

This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget:

A budget in which planned funds available equal planned expenditures.

Bond:

A written promise to repay a specified sum of borrowed money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter typically runs for a longer period of time.

Budget:

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budgetary Control:

The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budget Reduction:

A Budget Reduction is a method of aligning expenditures with expected revenues.

Capital:

Any item with an expected life of more than one year and a value of more than \$10,000, such as automobiles, trucks, furniture, buildings, land, etc.

Capital Improvement Program: (CIP):

A multi-year capital expenditure plan for the acquisition of significant infrastructure and equipment. It sets forth each project or other contemplated purchase and specifies the full resources estimated to be available to finance the projected expenditures.

Committed Fund Balance:

Committed Fund Balance describes the portion of fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making (normally the governing body) and that remain binding unless removed in the same manner.

Communications Workers of America (CWA):

CWA, the largest telecommunications union in the world, represents over 700,000 men and women in both private and public sectors. CWA is also the City of Largo's largest labor union.

Community Development Advisory Board (CDAB):

The CDAB advises and makes recommendations to the City Commission concerning policy matters relating to the Community Development Department. The CDAB also reviews the Community Development Department's annual budget and Capital Improvement Plan projects and makes recommendations to the Commission.

Community Development Block Grant (CDBG)

CDBG is a federal housing assistance program that provides loans for the purchase and rehabilitation of housing for first-time home buyers. The loans are repaid when the property is sold, which provides a perpetual pool of funds to be used for this purpose.

Community Redevelopment Agency (CRA):

The CRA is the governing body over the City's Community Redevelopment District.

Community Redevelopment District (CRD):

A CRD is a specially designated area targeted for revitalization. The City of Largo has two CRDs: the West Bay Drive Community Redevelopment District and the Clearwater-Largo Road Corridor Community Redevelopment District.

Comprehensive Development Code (CDC):

The Largo CDC contains performance standards for new site development projects that are intended to protect the health, safety, and welfare of the citizens of Largo by ensuring that neighbors and adjacent properties are protected from potential negative impacts related to the development and use of land. The CDC serves as the blueprint that guides and controls land development within the City as required by its Charter, and in conformance with the Local Government Comprehensive Planning and Land Development Regulation Act of 1985, as amended.

Comprehensive Development Plan:

Plan outlining the development plan and land use within the City.

Consumer Price Index (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

Cost Allocation:

A method used to charge Enterprise, Internal Service, and Special Revenue Funds for attributable costs.

Debt Service:

The payment of principal and interest on borrowed funds, such as bonds.

Deficit:

An excess of liabilities and reserves of a fund over its assets.

Depreciation:

The decrease in value of physical assets due to use and the passage of time.

Distinguished Budget Presentation Program:

A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents in accordance with national professional standards and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Employee Assistance Program (EAP):

The City of Largo has an EAP for employees and their dependents to provide professional assistance for personal problems affecting job performance or personal well-being.

Encumbrance:

An amount of money committed for the payment of goods and services ordered or contracted for but not yet received or paid for.

Enterprise Fund:

A self-supporting fund designed to account for activities supported by user charges; examples are the Solid Waste or Wastewater funds.

Entitlement:

The amount of payment to which a state or local government is entitled for a program or other purpose as determined by the federal government pursuant to an allocation formula contained in applicable statutes.

Family Medical Leave Act (FMLA):

The FMLA entitles eligible employees of covered employers to take unpaid, job-protected leave for specified family and medical reasons with continuation of group health insurance coverage under the same terms and conditions as if the employee had not taken leave. Eligible employees are entitled to:

- Twelve work weeks of leave in a 12-month period for:
 - the birth of a child and to care for the newborn child within one year of birth;
 - the placement with the employee of a child for adoption or foster care and to care for the newly placed child within one year of placement;
 - to care for the employee's spouse, child, or parent who has a serious health condition;
 - a serious health condition that makes the employee unable to perform the essential functions of his or her job;
 - any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a covered military member on "covered active duty;" **or**
- Twenty-six work weeks of leave during a single 12-month period to care for a covered service-member with a serious injury or illness if the eligible employee is the service-member's spouse, son, daughter, parent, or next of kin (military caregiver leave).

Fiduciary Fund:

Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities (i.e. retirement funds).

Fiscal Year:

A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. For the City, the fiscal year begins on October 1 and ends on September 30.

Fixed Assets:

Assets of a long-term character which are not intended to be sold for profit, but which are to be used in an organization's normal course of business, such as land, buildings, improvements other than buildings, machinery, and equipment.

Franchise:

The right granted by a government through a contract permitting private utilities the use of public property, such as city streets, for wires, cables, pipes, and other facilities to deliver their services.

Full-Time Equivalent (FTE):

FTE is a method of measuring hours worked in a typical 40-hour work week, and can be defined as the number of total hours worked divided by the maximum number of compensable hours in a work year. For example, if the work year is defined as 2,080 hours, then one worker occupying a paid full-time job all year would equal one FTE. Two employees working 1,040 hours each would equal one FTE.

Full-Time Position:

A position which qualifies for full City benefits, usually required to work 40 hours per week. However, full-time fire personnel work 50 hours per week and all part-time personnel working in excess of 30 hours per week are granted benefits as full-time employees.

Fund:

A set of interrelated accounts to record assets, liabilities, equity, revenues, and expenditures associated with a specific purpose. Each fund is an independent financial entity.

Fund Balance:

The fund equity (excess of assets over liabilities) of governmental funds and trust funds.

Fund Type:

In governmental accounting, all funds are classified into eight generic fund types; General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust.

GAAP:

Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund:

The fund containing revenues such as property taxes not designated by law for a special purpose. Some of the departments that are part of the General Fund include Fire Rescue, Police, Public Works, City Administration, and Recreation, Parks and Arts.

General Obligation Bonds:

Bonds for the payment of which the full faith and credit of the issuing government are pledged.

Geographic Information System (GIS):

A GIS software application provides a computerized graphical display of land and the infrastructure in place on that land. The data contained in the GIS system becomes the source data for all other City applications.

Governmental Fund:

Governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds. Revenues and expenditures in these funds are recognized when they become available, depreciation is not recorded, and the measurement focus in these funds is on source and use of resources.

Grants:

Transfers of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

Greater Largo Library Foundation (GLLF):

The Greater Largo Library Foundation, Inc. is a non-profit organization that cultivates funding resources and advocates for the Library to enhance innovative library services for the community's educational and social enrichment.

Homestead Exemption:

Pursuant to the Florida State Constitution, the first \$25,000 of assessed value of a home which the owner occupies as principal residence is exempt from the property tax, as well as the third \$25,000 of assessed value.

Housing Trust Fund (HTF):

The HTF was established in 2007 with a partnership between the City of Largo and Pinellas County for the promotion of affordable housing for a three-year period.

Intergovernmental Revenues:

Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

International Association of Fire Fighters (IAFF):

The International Association of Fire Fighters (IAFF) is a labor union representing professional firefighters in the United States and Canada, and represents Largo's Firefighters, Fire Lieutenants, and Assistant/District Chiefs.

Leadership in Energy and Environmental Design (LEED):

LEED is an internationally recognized green building certification system, providing third-party verification that a building or community was designed and built using strategies intended to improve performance in energy savings, water efficiency, CO₂ emissions reduction, improved indoor environmental quality, and stewardship of resources and sensitivity to their impacts.

Lease-Purchase Agreements:

Contractual agreements which are termed "leases", but which in substance amount to installment purchase contracts.

Levy:

(Verb) To impose taxes, special assessments or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

Liabilities:

Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Maximum Millage Rate:

The highest allowed millage rate that can be levied by a local government as designated by Florida law. This rate takes in to account inflation, new construction, and annexation.

Millage:

The tax rate on real property. One mill equals \$1 of tax per \$1,000 of assessed property value.

Modified Accrual Basis:

The accrual basis of accounting adopted to the governmental fund type. It is a modified version of the full accrual basis of accounting that, in general, measures financial flow (tax and spend) of an organization, rather than capital accumulation (profit or loss).

Nonspendable Fund Balance:

Nonspendable Fund Balance represents assets in a governmental fund that may be inherently nonspendable from the vantage point of the current reporting period. These assets can be represent the following types: assets that will never convert to cash (inventories, supplies); assets that will not convert to cash soon enough to affect the current period (foreclosure properties, long-term loan receivables); and/or, resources that must be maintained intact pursuant to legal or contractual requirements (endowments).

Operating Budget:

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of an annual operating budget is usually required by law.

Operating Costs:

Outlays for such current period items as expendable supplies, contractual services, and utilities.

Ordinance:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

Other Costs:

Refers to costs which are not personnel, operating, or capital in nature, such as debt service and transfers between funds.

Police Benevolent Association (PBA):

PBA is a labor union representing Largo's Police Officers, Police Sergeants, and Police Lieutenants.

Pay-As-You-Go Basis:

A term used to describe the financial policy of a government which finances all of its capital outlays from current revenues rather than by borrowing.

Part-Time Position:

Part-time employees work less than 40 hours per week and are not entitled to full-time employee benefits unless they work a minimum of 30 hours per week.

Personnel Costs:

Refers to all costs directly associated with employees, including salaries and fringe benefits.

Program:

A program is a distinct, clearly identifiable activity, function, cost center, or organizational unit which is budgeted as a sub-unit of a department. A departmental budget utilizes the separate program budgets as its basic component.

Property Tax:

A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

Purchase Order:

A document which authorizes the delivery of specified merchandise or the rendering of certain services, establishes their cost, and creates a commitment on both the provider and receiver of the product or service.

Reclassification:

The moving of an existing position from one personnel classification (title) to another based on a study by the Human Resources Department that the person is performing the duties of a classification other than that in which the employee is currently placed.

Reserve:

(1) An account used to earmark a portion of fund balance to indicate that it has been set aside for a particular purpose; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution:

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Restricted Fund Balance:

Restricted Fund Balance describes the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions (e.g. creditors, grantors, laws, regulations, constitutional provisions).

Retained Earnings:

An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds:

Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund or a specified revenue source other than the property tax.

Revenues:

An increase in the assets of a fund income which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or internal service funds.

Rolled-Back Millage Rate:

Under Florida law, as property values change each year by the property appraiser due to inflation, the City property tax rate is reduced or increased so that the property tax revenue remains the same as the prior year. Annexations or New Construction is not included in the calculation, therefore resulting in a credit for the City. However, annexation and new construction will be included in the calculation from then forward. All property tax rate changes, including maintenance of the current rate, are calculated using the rolled-back rate as the base.

Rolled-Back Millage Rate (Adjusted):

The Florida State Legislature has mandated that each year the millage rate a local government can levy with a simple majority vote will be based on the Rolled-Back Millage Rate (above) adjusted by the percentage increase in median income in the State of Florida. This rate is developed by the State.

Special Assessment:

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund

A fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specified purposes. Examples of special revenue funds in the City of Largo are the Local Option Sales Tax Fund or the Construction Services Fund.

Surplus:

An excess of the assets of a fund over its liabilities and reserved equity.

State Housing Initiatives Partnership (SHIP):

SHIP Program funding channels a portion of documentary stamp taxes on deeds directly to local governments for the development and maintenance of affordable housing.

Tax Base:

The total taxable value of all property within the jurisdiction of the government levying the property tax.

Tax Payer Bill of Rights (TABOR):

TABOR is legislation aimed at limiting the growth of government by requiring, among other things, that increases in overall tax and user fee revenue be tied to inflation and population increases unless larger increases are approved by referendum.

Tax Rate Limit:

The maximum rate at which a government may levy a tax. The limit may apply to specific taxes, or to total taxes imposed for all purposes by a government. Limits are established by city charter or state statutes or constitution.

Tax Roll:

The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined.

Taxable Value:

The assessed value of property minus the homestead exemption and any other exemptions which may be applicable.

Temporary Position:

A temporary position is filled for a specified period of time, is not permanent in nature, and does not qualify for regular City benefits.

Trust Funds:

Funds used to account for assets held by a government in a trustee capacity for a specific purpose.

Unassigned Fund Balance:

In the General Fund, the Unassigned Fund Balance represents the net resources a government has in excess of what can be properly be classified in one of the four other categories of fund balance (Nonspendable, Restricted, Committed, Assigned).

User Charges:

The payment of a fee for direct receipt of a public service by the party benefiting from the service.