

A. Executive Summary

Completed by pathway.success@yahoo.com on 2/13/2024 11:48 AM

Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

A. Executive Summary

PLEASE READ: Before proceeding with the application, please [CLICK HERE](#) to review the Notice of Funding Availability and additional application information.

Once you have reviewed this document, please continue with the application below.

AGENCY INFORMATION

A.1. Agency Name

Pathway To Success Ministries Inc.

A.2. Type of Organization

501(c)3 Nonprofit Corporation

If Other:

A.3. Mailing Address

1530 S FT HARRISON AVENUE CLEARWATER, FL 33756

A.4. Contact Person

ASHEN KING

A.5. Title

PRESIDENT

A.6. Telephone

(813) 770-7033

Phone Ext.

A.7. Email

pathway.success@yahoo.com

A.8. Unique Entity ID

SDV4SMC8HCF9

BILLING/INVOICE CONTACT

A.9. Name

ASHEN KING

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PROJECT INFORMATION

A.15. Project Title

Pathway To Success Community Project

A.16. City of Largo Funds Requested

\$150,000.00

Public Services (Supportive Services) * must have a minimum of \$10,000 in funding request.
Public Facility Capital Projects-* must have a minimum of \$40,000 in funding request.

A.17. Type of Project:

- Homeless Shelter Services
- Non-Homeless Special Needs Services
- Rental Eviction Prevention Services
- Public Facility Capital Project-Improvements
- Public Facility Capital Project-Facility Expansion
- Public Facility Capital Project-Add New Facility
- Other

If Other

A.10. Email

pathway.success@yahoo.com

A.11. Phone

(813) 770-7033

A.12. DATA/REPORTING CONTACT

A.12. Name

REGINA HEATLY

A.13. Email

thestepingstone568@gmail.com

A.14. Phone

(727) 436-0940

B. Project Information

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Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

B. Project Information

Please provide the following information.

B.1. Project Purpose and Description- Describe the project and explain why the project is needed. This description should include the entire project, in addition to portions of the project not requested for funding from the City.

Provide data in support of the request. Examples: Energy improvements will reduce utility costs by X% annually, which allows an estimated \$_____ in operating funds for direct client services; or data shows a waiting list of # of people/deficiency in available space of # capacity to serve Largo residents

Pathway to Success Community Project (PTS) travels throughout Largo and surrounding areas engaging with individuals living on the streets and in need of housing. Our goal is to provide shelter and food during their trying times through building trust, understanding, and security by assisting with their needs during homelessness. PTS has partnered with Restoration Ministries of Largo Food Pantry once a week every Tuesday to meet and offer assessments in hopes of knowing which families and families with children are without shelter. Pathway to Success Ministries Community project has also partnered with Greene Chapel Church, YMCA of Largo, and has received in kind donations from Pinellas County Sheriff Department to ensure continuation and establishing of community needs and resources! Our community project understands each person's unique situation, including medical history, mental health needs, substance use issues, and any barriers to finding stable housing. From the assessments, PTS has a house with 6 beds in Largo, FL available for transitional or permanent housing. In addition to this property, PTS has additional rooms available for rent in the surrounding areas for the homeless population! Our homes provide safe, immediate shelter to those in need. We ensure offering specialized homes catering to various populations, such as families, youth, and special needs. Our homes offer basic necessities including beds, food, and hygiene products! Each home also has a designated area for caseworker visitation. PTS encourage caseworkers to provide intensive support, helping residents address underlying issues, secure employment, develop life skills, and access healthcare. The issue at hand is about 83% of the homeless population does not have the financial means to pay the monthly amount of \$900.00 per room. This requested amount is necessary to cover the overhead cost of the mortgaged/rental properties. With your assistance, we can make the available properties affordable and cover the overhead cost for up to 10 families monthly! Our goal is providing permanent housing with no strict preconditions such as sobriety or prior treatment compliance. Intensive support services are then wrapped around the individual to address root causes of homelessness!

B.2. Describe the use that will be made of requested funds from the City of Largo. If the funding is being requested for specific staffing positions or specific components of a larger project, please provide these details and explain how this funding request ties in with the entire project.

Pathway to Success Community Project is requesting assistance for the most part of covering Funding for rental or lease payments for housing units. Each unit of the 10 units available are averaging \$900.00 monthly to the homeless, including utilities. Utilities includes monthly electricity, water, heating, and waste disposal costs. Being that everything is inclusive, there are additional cost for supplies and services for repairs and upkeep of the homeless projects. PTS

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Community project low-income families to rent on the private market, bridging the gap between what they can afford and market-rate rent. There is a critical shortage of housing units that are actually affordable to low- and middle-income households and it's our goal to be the solution. Development often favors higher-priced units, failing to match the needs of the population. People with low incomes struggle to compete in the housing market with renters with higher income or good credit scores. Many are then forced into substandard or overcrowded housing, or risk homelessness and with your help we can reduce this number in the Largo area! In addition, many individuals do not have additional monies for hygiene products, therefore PTS Housing offers hygiene essentials, bedding, cleaning supplies, and other consumables. With your assistance, we can offer these essentials to families and families with children to ensure they are living comfortably at entry!

PTS is looking to add additional assistance with Job training and placement part time staff in 2024. The job description of the individual would be to head up PTS Job program designed to help clients gain employment skills and connect with job opportunities. We are seeking to hire part time for 20 to 25 hours per week at \$15.00 per hour, Monday-Friday. The Job Representative will be required to assist individuals with resume building, GED/High School completion, building strong written and verbal communication skills, coordinating appointments, and keeping records in an organized manner, and building strong relationships with employers and community organizations to open job opportunities for clients. With adding this additional opportunity, PTS will need to purchase additional office supplies and equipment to include Purchase and maintenance of computers, printers, software, phones, office furniture, and general office supplies. With the assistance of the job placement interviews for our non-transportation clients, PTS will assist with getting them to and from appointments. Our vehicle expenses include fuel, maintenance, insurance for vehicles used for transportation or services related to the shelter. The requested funding could very well help in this area! The costs vary greatly depending on the scale of our homeless housing program – number of individuals served, types of housing offered, and the range of supportive services needed based upon each individual. In addition, funds will assist PTS with the cost of liability insurance, property insurance, and other relevant policies. Funds will assist PTS for long term sustainability for ongoing operational and sustainability costs. While overhead costs are necessary for a shelter to run efficiently, we have learned to balance them carefully! Again, the funding will be utilized for the most part of overhead cost and sustainability for our families and families with children in the Largo area! Many of the families in whom we assist were impacted financially, socially and mentally during the pandemic and has not had the opportunities to get back to the norm. Our goal in 2024 to 2025 is to be the help needed to the families, as well as individuals. Rather homeless or low-income, we have positioned ourselves to be available by travel to assist those who meet us at our set locations within the communities once a month to give away hygiene products and food assistance. With your assistance, we will be able to offer 20 plus beds continuously, rather temporarily or permanently. With your assistance, we can together attack poverty alleviation: Funding for job training, food assistance, financial literacy programs, and anti-poverty initiatives at the local level. Your assistance will help economics in the Largo area by assisting with loss, underemployment, and the rising costs of living. PTS Community Project prioritizes getting people into permanent housing as quickly as possible, then supporting them with various services. This has proven successful compared to traditional models that might require sobriety or work as preconditions for getting a home. During your assistance timeframe, we are dedicated to offer emergency assistance during natural disasters, and homelessness conflict resolution zones in Largo! You have our commitment to the demographic and reporting of given funds. We are dedicated to place on our Wall of Fame, the extraordinary funders who have partnered with us to make this happen for the families impacted! We appreciate you!!

B.3. Describe how the project meets one or more of the City of Largo's 2024-2025 priorities:

1) To provide housing, homeless, and special needs services

2) To add, expand or improve public facilities that will provide supportive services to low-and moderate households

Pathway to Success Community project goal is to provide housing, homeless, and the needs of the Largo communities! Our project has partnered and spend time in the community to first understand the needs. We have a excel based spreadsheet identifying the need by conducting assessment of our community, identifying the target

population (families, veterans, youth, those with mental health struggles, etc.), the scale of homelessness, and identifying the gaps in existing services so we can assist in fulfilling the need within the gaps. We have thus, developed a strategic plan to outline program goals, define the services to be offered, and determine the types of housing models best suited for our community. Lastly, we have partnered with homeowners who are willing to sublease to PTS Community project to offer rooms for rent for affordable cost. The sublease agreement is a contract between PTS Community project, in which in turns offers a lease to the homeless population for \$900.00 per month including all utilities. Even with a sublease, PTS Housing remains responsible to the landlord for rent and damages, therefore in most cases a security deposit of \$900.00 or equal to one month rent is required before move in. This has been a challenge for most in the homeless population to afford deposit, as well as first month rent. PTS project is looking to cover the cost in whole for the individuals needing transitional or permanent housing, with your assistance!

B.4.

Provide information to substantiate the project as an “Eligible Activity” (described in the application instructions). Describe how the project, or the portion of the project funded by CDBG and/or SHIP, principally benefits low- and moderate-income Largo residents or low- and moderate-income areas in Largo (For CDBG clients/households whose annual income is less than or equal to 80% of area median income and for SHIP clients/households whose annual income is less than or equal to 140% of area median income).

PTS clients are below the area median income. Majority of our clients have minimum to none income and are seeking our services to establish solid employment and income. 95% of individuals who we've assisted falls in the category of low-income: Households earning less than or equal to 80% of the Area Median Income. PTS Community agree and does follow the guidelines of Income Level 1 Person 2 Persons 3 Persons 4 Persons 5 Persons

30% of Median Income	\$18,250	\$20,850	\$23,450	\$26,050	\$28,150
50% of Median Income	\$30,450	\$34,800	\$39,150	\$43,450	\$46,950
80% of Median Income	\$48,650	\$55,600	\$62,550	\$69,500	\$75,100

PTS Community project key function is Affordable housing! We have set in place number of individuals placed in affordable housing, employment rate increases, and a 90 day recording system for each client.

B.5. Describe the project area and client base that will benefit from this project (e.g. Citywide, countywide, Community Redevelopment District, homeless population, persons with HIV/AIDS, etc.)

Pathway To Success Community Project client base includes various populations. Between 65-80% are chronically homeless individuals. Those are individuals who have experienced long-term or repeated episodes of homelessness, often coupled with disabling conditions such as mental illness, substance abuse, or physical health issues. Another project area is families with children. This vulnerable group faces instability and trauma that significantly impacts the physical and psychological well-being of children. Each room is designed with bunk beds to ensure a space if a mother and child or family with children is need of shelter. Lastly, one of the major areas, in which we have partnered with St. Vincent De Paul, Catholic Charities and HEP is for Veterans referrals in need of placement. These are Individuals who have served in the military faced with unique challenges such as PTSD or difficulties readjusting to civilian life, putting them at increased risk of homelessness. Pathway to Success Ministries have received Veteran assistance for our transitional home from Home Depot to ensure a safe environment for veterans who are transitioning into home ownership through the State of Florida Veteran program. We started the Veteran initiative in 2016 and have been active in assisting average 4 to 10 veterans per calendar year. We are looking to expand our Veteran initiative to assist additional in 2024!

B.6. Project Area/Clients Served

Submitted projects must provide services and/or benefit City of Largo residents

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a) Provide data on the clients/households served by your agency for the same or similar service as the current project will provide.

Clients/Households Served Prior Year	Number of Clients	% Low/Mod Clients
Total Clients Served with the same or similar service from October - September of the prior year:	11	100.00%
Of the Total Clients Served - the number of clients that were from Largo:	7	100.00%

b) Provide data on clients/households to be served by your agency for the proposed project.

Planned Program Year (Oct 2024-Sept 2025)	Number of Clients	% Low/Mode Clients
Total Estimated Clients/Households to be Served:	20	100.00%
Of the Total Estimated Served - number of Clients/Households from Largo	20	100.00%

B.7. Client Eligibility:

a) Does this project ONLY serve any of the following groups (check off which group it will serve):

- Abused Children
- Battered Spouses
- Elderly Persons (62+)
- Homeless Persons
- Illiterate Adults
- Persons Living with AIDS
- Migrant Farm Workers
- Severely Disabled Adults
- This project is not limited to any of these groups.

b) If the project is NOT limited to serving one of the above groups, describe your agency’s method for collecting demographic and income data from the clients served by this project. For new projects, explain what process will be used to ensure at least 51% of the clients served are below 80% of area median income.

PTS Community Project has an established Intake Form in which we gather information including Age, Gender Identity, Race/Ethnicity, Veteran Status, Disability Status, and Income Verification. In addition, we collect Pay Stubs/Income Statements and Linkage with Benefits Programs. The initial intake is collected by identifying primary language spoken and Cultural Sensitivity. The client income is calculated based upon the household size and income.

c) If the project is limited to serving one of the above groups, describe how the demographic data (race/ethnicity) is collected (also required for reporting for CDBG-funded projects).

PTS Community Project has an established Intake Form in which we gather information including Age, Gender Identity, Race/Ethnicity, Veteran Status, Disability Status, and Income Verification. All of the information is charted into our Shepherd base data base for accurate collected data.

B.8. Project/Program Outcomes

Describe the expected performance outcomes from the proposed project and any relevant performance measures or outcome data related to prior experience by the agency for the same or similar project/program (e.g. 50% of clients moved from shelter to permanent housing and it is anticipated that the proposed project will enable the agency to increase this outcome to 60% moved into permanent housing). *For homeless programs, the City will also pull data from PHMIS to review past outcomes.*

PTS Community Project Homeless project goal is reducing the number of nights people spend on the street. The need is greater than we all can imagine; however, our goal is to reach as many individuals as possible. We understand that unfortunately at times the recurring and maintaining housing due to the high cost of rent has been in abundance of the homeless population. We believe a small-scale project will have different outcome possibilities than a large program serving hundreds of people. PTS have the ability to assist on a more personal basis when assisting a smaller number of individuals. Our ultimate goal is to increase housing stability in the Largo community in the low-income areas, being that there are many housing changes being made now and in near future. With PTS project including job assistance, we are also improving employment rates amongst the Largo low-income residents which will lead to more permanent housing! We are anticipating by adding the job assistance program, this project will increase us to 75% of solid permanent housing amongst our clients! We're expecting the minimum of 15 out of the 20 plus individuals served to benefit from our program to permanent housing! Our goal between 2024 and 2025 is to reduce unsheltered homelessness by 20% in the Largo area by PTS partnering with established agencies!

B.9. Relocation

a) Will any residents be permanently displaced as part of this project?

No

If yes, explain

b) Residential Projects (*Applicants for residential projects only complete this section*)

i. Do/ will residents pay rent?

Yes

ii. If yes, how much and how are rents determined?

Rental amounts will be based on each individual income. However, if no income is provided PTS goal is to seek employment if applicable and in the meantime no rent is required. If a client is unable to secure employment, due to handicap or disabled it does not disqualify.

iii. Will residents receive rental subsidy/housing assistance?

No

iv. If residents will not pay rent, state the reason:

Rental amounts will be based on each individual income. However, if no income is provided PTS goal is to seek employment if applicable and in the meantime no rent is required. If a client is unable to secure employment, due to handicap or disabled it does not disqualify.

v. List the residential facilities and addresses of facilities presently operated by your agency

Fulton Home Care Services Property location 2308 Fulton Way

Largo FL. 33774

Gainey Properties-1120 Lasalle Street Clearwater FL 33755

1044 N Madison Avenue Clearwater FL 33755

B.10. Specific Site Location

a) Has the project site(s) been selected

Yes

b) If yes, provide the address. For educational classes/seminars, please list the location(s) where the classes will be held:

Facility Name	Street Address	City	State	Zip
Pathway To Success Ministries	1530 S Ft Harrison Suite D	Clearwater	FL	33756

B.11. Project Administration

a) Project Manager Name

Ashen King

Title

President

B.12. Project-Specific Sections: Please complete the sections below that are applicable to your project.

DOWNPAYMENT ASSISTANCE ADMINISTRATION PROJECTS ONLY:

a) Describe your agency's experience with administering a downpayment assistance program. Include information regarding the agency's experience with completing Residential Income Certifications and underwriting.

b) Is your agency a HUD-Certified Housing Counseling agency? *Please attach HUD-certification in the Documents section of the application.*

No

c) Is your agency able to offer bi-lingual services for processing downpayment assistance?

Yes

d) Does your agency also provide HUD-certified homebuyer education and counseling services?

No

e) Is your agency located in the City of Largo, within close proximity to Largo, or has the ability to meet clients at a local location for accessibility to services?

Yes

f) The City utilizes an online software for its housing programs:

Would your agency be willing to utilize the web-based housing software if provided access?

Yes

g) Does the agency have the capability to securely upload documents into the software (scanner, etc.)?

Yes

HOUSING COUNSELING/EDUCATION SERVICES ONLY:

a) Is your agency a HUD-Certified Housing Counseling Agency? *Upload a copy of the HUD certification in the Documents section of the application*

No

b) Are the staff that will be providing the housing counseling and/or education HUD-certified? *Upload a copy of the HUD Certification in the Documents section of the application.*

No

c) Select which types of classes/counseling services for which your agency is requesting funding (select all that apply):

- Financial Fitness/Budgeting *(required for the City's downpayment programs)*
- Homebuyer Education Class *(required for the City's downpayment programs)*
- Homebuyer Housing Counseling (one-on-one) *(required for the City's downpayment programs)*
- Rental Counseling: Provide housing counseling for delinquent renters and/or tenants facing eviction.
- Foreclosure Prevention Counseling

d) Does your agency have all HUD requirements for the provision of homeownership counseling incorporated into its homebuyer education/housing counseling curriculum? (Deadline for compliance was January 14, 2017)

No

e) Describe the key components, format, and client follow-up used by your agency for the homebuyer education and/or housing counseling services requested in this application (describe each service separately if applying for more than one service):

HOMELESS SHELTER SERVICES ONLY

All homeless services applications should be focused on rapidly moving people into permanent housing (Housing First) and then wrapping supportive services around clients to help them successfully remain in permanent housing. Applications should also demonstrate how your agency has reduced barriers to access its services/programs.

a) Complete the Pinellas Homeless Leadership Board's [Housing First Survey](#) and upload it to the **F. Required Documents** section of this application.

b) Does your agency currently participate in the countywide Coordinated Entry System and enter client data into

Pinellas Homeless Management Information System (PHMIS)?

Yes

c) Describe what steps, programs and/or methods will be used to prevent homelessness from recurring.

PTS Community project is designed to first address the root cause of homelessness to prevent recurrence. Our services include but are not limited to; Job Skills Training and Placement: Vocational programs to enhance employability, career counseling, and support in finding sustainable jobs. We also offer Financial Literacy: Workshops on budgeting, debt management, and strategies to improve financial stability for the long term. One of our offered opportunities is in Mental Health and Substance Use Treatment: Accessible, affordable, and trauma-informed services to address underlying causes of chronic homelessness. Lastly, PTS promotes Housing stability through mandatory applicable case management in turn offers Intensive support to help recently housed individuals navigate the challenges of independent living, avoiding potential setbacks!

d) Using program data from PHMIS, provide data below on your agency's outcomes from the past PHMIS reporting year for the following:

- Total number of unduplicated clients served and time period of data
- Average VI-SPDAT score of clients served
- % of clients that exited to permanent housing/supportive housing
- % of clients housed that returned to homelessness in 6 months (recidivism rate)
- Average length in program
- % of clients who gained income (earned or unearned) during the time they were enrolled in this program

Total number of unduplicated clients served and time period of data-11 clients on average-0 duplicated

40%- clients that exited to permanent housing/supportive housing

60% returned to homelessness

7 months transitional housing

30% gained income with assistance of PTS referral based employment

e) How will the funding requested to Largo be used to support maintaining/improving these outcomes?

PTS is looking to add additional assistance with Job training and placement part time staff in 2024. The job description of the individual would be to head up PTS Job program designed to help clients gain employment skills and connect with job opportunities. We are seeking to hire part time for 20 to 25 hours per week at \$15.00 per hour, Monday-Friday. The Job Representative will be required to assist individuals with resume building, GED/High School completion, building strong written and verbal communication skills, coordinating appointments, and keeping records in an organized manner, and building strong relationships with employers and community organizations to open job opportunities for clients. With adding this additional opportunity, PTS will need to purchase additional office supplies and equipment to include Purchase and maintenance of computers, printers, software, phones, office furniture, and general office supplies. With the assistance of the job placement interviews for our non-transportation clients, PTS will assist with getting them to and from appointments. Our vehicle expenses include fuel, maintenance, insurance for vehicles used for transportation or services related to the shelter. The requested funding could very well help in this area! The costs vary greatly depending on the scale of our homeless housing program – number of individuals served, types of housing offered, and the range of supportive services needed based upon each individual. In addition, funds will assist PTS with the cost of liability insurance, property insurance, and other relevant policies. Funds will assist PTS for long term sustainability for ongoing operational and sustainability costs. Funds will assist PTS for long term sustainability for ongoing operational and sustainability costs. While overhead costs are necessary for a shelter to run efficiently, we have learned to balance them carefully! Again, the funding will be utilized for the most part of overhead cost and sustainability for our families and families with children in the Largo area! Many of the families in whom we assist were impacted financially, socially and mentally during the pandemic and has not had the

opportunities to get back to the norm. Our goal in 2024 to 2025 is to be the help needed to the families, as well as individuals. Rather homeless or low-income, we have positioned ourselves to be available by travel to assist those who meet us at our set locations within the communities once a month to give away hygiene products and food assistance. With your assistance, we will be able to offer 20 plus beds continuously, rather temporarily or permanently. With your assistance, we can together attack poverty alleviation: Funding for job training, food assistance, financial literacy programs, and anti-poverty initiatives at the local level. Your assistance will help economics in the Largo area by assisting with loss, underemployment, and the rising costs of living. Pathway To Success Community Project client base includes various populations. Between 65-80% are chronically homeless individuals. Those are individuals who have experienced long-term or repeated episodes of homelessness, often coupled with disabling conditions such as mental illness, substance abuse, or physical health issues. Another project area is families with children. This vulnerable group faces instability and trauma that significantly impacts the physical and psychological well-being of children. PTS Community Project prioritizes getting people into permanent housing as quickly as possible, then supporting them with various services. Our project has partnered and spend time in the community to first understand the needs. Our goal is providing permanent housing with no strict preconditions such as sobriety or prior treatment compliance. Intensive support services are then wrapped around the individual to address root causes of homelessness! We have a excel based spreadsheet identifying the need by conducting assessment of our community, identifying the target population (families, veterans, youth, those with mental health struggles, etc.), the scale of homelessness, and identifying the gaps in existing services so we can assist in fulfilling the need within the gaps. We have thus, developed a strategic plan to outline program goals, define the services to be offered, and determine the types of housing models best suited for our community. Our goal is providing permanent housing with no strict preconditions such as sobriety or prior treatment compliance. Intensive support services are then wrapped around the individual to address root causes of homelessness! Our priority is to serve clients in the Largo community being low-income areas are facing challenges at this time with the redevelopment of the community. We are open to serving newer arrivals, however our goal is to serve the individuals who have been long term residents in Largo, FL. PTS Community Project Homeless project goal is reducing the number of nights people spend on the street. The need is greater than we all can imagine; however, our goal is to reach as many individuals as possible. We understand that unfortunately at times the recurring and maintaining housing due to the high cost of rent has been in abundance of the homeless population. We believe a small-scale project will have different outcome possibilities than a large program serving hundreds of people.

f) Do your agency have priorities established to serve Pinellas County homeless residents or limitations on serving newer arrivals from outside the County?

Our priority is to serve clients in the Largo community being low-income areas are facing challenges at this time with the redevelopment of the community. We are open to serving newer arrivals, however our goal is to serve the individuals who have been long term residents in Largo, FL.

CAPITAL IMPROVEMENTS PROJECTS ONLY

a) Provide a summary of the services provided/to be provided at this facility. Explain if the proposed improvements are limited to a certain service or all services provided at the facility.

b) Explain how the facility and programs based at the facility are geographically accessible to Largo residents. Include any accommodations made to improve accessibility, such as virtual options or in-home services as well.

c) Describe how the project meets the City's CDBG Goal: SUPPORTIVE SERVICES – Capital Improvements: Add, expand or improve public facilities that (will) provide supportive services predominantly to low- and moderate-income clientele/households/areas that will help Largo residents physically, mentally and economically thrive in Largo. Projects that improve energy efficiency to enable service providers to more effectively use their operating funds toward client services, and/or projects that harden such facilities to improve disaster resiliency would also be supported. Projects that add/expand of emergency shelter services for families with minor children experiencing literal homelessness would also be supported.

d) Disaster Hardening/Energy Efficiency

Does the project include any disaster hardening components or energy efficiency improvements? Please click all that apply below and explain.

- Disaster Hardening
- Energy Efficiency Improvements
- N/A- No Hardening or Energy Components Included in Project Scope

e) Is the facility to be improved, expanded, or added located in Largo City Limits? Check the Property Appraiser website for the Tax Code. Tax Code is "LA" for Largo).

Yes the Property is in City Limits (Tax code "LA")

Please Explain

f) Capital projects located in a Special Flood Hazard Area will not be funded under this funding cycle. Is the property located in a Special Flood Hazard Area? (Without Base Flood Elevation: Flood Zone A, V or A99; with Base Flood Elevation: Zone AE, AO, AH, VE, AR or in a Regulatory Floodway)?

g) Are there any known environmental hazards on the project area (ex. located in a Brownfield, located near to a landfill)?

No Known Environmental Hazards on Project Site

h) The agency must confirm with the jurisdiction that the property is located in that the proposed facility use is allowable. **Written confirmation (email or letter/zoning letter) must be uploaded in the Required Document section of the application.**

C. Timeline

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C. Timeline

Please provide the following information.

C.1 Project Timeline

Provide an implementation schedule. Include all project phases. (In order to ensure that project costs are reimbursable, or are eligible for direct payment, no costs that the agency plans to bill to Largo CDBG should be incurred until the formal agreement has been made based on the City's grant award).

Please review the Application Instructions regarding timeline for more guidance.

Phase	Beginning Date	Ending Date
Program/Services	08/01/2024	09/30/2025
Obtain Full Project Funding	10/01/2024	09/30/2025
Design/Scope of Work	M/d/yyyy	M/d/yyyy
Project Bid	M/d/yyyy	M/d/yyyy
Permitting	M/d/yyyy	M/d/yyyy
Construction	M/d/yyyy	M/d/yyyy

D. Budget & Funding

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Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

D. Budget & Funding

Please provide the following information.

Public Services (Supportive Services) * must have a minimum of \$10,000 in funding request.

Public Facility Capital Projects-* must have a minimum of \$40,000 in funding request.

D.1. Project Budget

a) Include costs associated with this project (City Funds and Other Funding Sources)

Project Budget Line Item	Largo CDBG Funding	Other Funding Sources	Total Budget
	\$150,000.00	\$225,000.00	\$175,000.00
Grand Total	\$150,000.00	\$225,000.00	\$175,000.00

b) Will this project generate program income?

Yes

c) Select what basis for payment is being requested:

Fee-for-Service:

Please List Each Activity and Associated Fee for Service (or hourly fee per client)

Fee-for-Service	Service Name
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D.2. Funding Sources

a) List all funding sources to be used for the project. If other grant funds have/will be applied for, but the final allocation has not been determined, put these amounts in the "Funds Requested" column.

Funding Source(s)	Funds Requested	Funds Allocated
	\$150,000.00	\$4,500.00
	\$150,000.00	\$4,500.00

b) If the grant request is not fully funded, will the project still be viable, even if on a smaller scale? (Please explain)

Yes

Explain:

c) Project costs are reimbursed by the City on a monthly/quarterly basis. For public services, project costs are reimbursed by the City on a monthly or quarterly basis. For public facilities projects, project costs are typically reimbursed at the end of the project or up to 3 reimbursements for larger projects. Does the agency have the financial capacity to pay for the portion of the cost funded by City grant during the project and be reimbursed on a monthly/quarterly basis for public services?

Yes

d) Please indicate the frequency your agency will be remitting invoices. If awarded funding, public services reporting will be set up on the same schedule (e.g. monthly invoices will have monthly reporting). Reporting for public facilities will be quarterly.

Public Services-Monthly Invoicing

D.3. Audit Requirements

a) Does your agency's current year budget, or next year's anticipated budget, include \$750,000 or more in federal funding revenue? *If yes, a single or program-specific audit must be conducted at the end of your agency's fiscal year.*

No

b) Does your agency's current year budget, or next year's anticipated budget, include \$500,000 or more in state funding revenue? *If your agency is awarded SHIP funding and the answer to this question is "Yes", a single or program-specific audit must be conducted at the end of your agency's fiscal year.*

E. Agency Information

Completed by pathway.success@yahoo.com on 2/13/2024 4:35 PM

Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

E. Agency Information

Please provide a brief summary (no more than 1-2 paragraphs on each of the following topics regarding the agency).

E.1. Background/Program Experience (1-2 paragraphs only)

Include the length of time the agency has been in operation, the date of incorporation, the purpose of the agency, and the type of corporation. Describe the type of services provided, the agency's capabilities, the number of clients served, and license to operate (if appropriate).

Pathway to Success Ministries has been in the community since 2016 serving low income families and Veterans alike

E.2. Personnel/Staff Capacity(1-2 paragraphs only)

a) Briefly describe the agency's existing staff positions and qualifications, its capacity to carry out this project.

PTS has volunteers from established agencies including Restoration Ministries of Largo, Pinellas County Sheriff Department, Greene Chapel Church and various non profit organizations.

b) Does the agency have a personal policy manual?

Yes

c) Does the agency have an Affirmative Action Plan?

Yes

d) Does the agency have a Grievance procedure?

Yes

E.3. Financial Capacity (1-2 paragraphs only)

Attach a copy of the agency's current operating budget, including revenues and expenditures. Identify commitments for ongoing funding. Describe the agency's fiscal management, including financial reporting, record keeping, accounting systems, payment procedures and audit requirements.

We currently have a CPA to calculate all incoming and outgoing revenue. Please see attached fiscal year budget.

E.4. Monitoring (1-2 paragraphs only)

Briefly describe how you will monitor progress in implementing the program. Describe how funding and related project costs will be tracked separately in the agency and how the agency will ensure that expenses are not paid from duplicate sources. Describe who will be responsible for monitoring progress.

Funding will be monitored on a weekly basis as well as monthly basis amongst the Board of Directors. We also have Shepherd Base which is a data system to calculate various areas of impact including background, ethnicity, and income measures.

E.5. Insurance/Bonding/Worker's Compensation (1-2 paragraphs only)

State whether or not the agency has liability insurance coverage, in what amount, and with what insuring agency.

Printed By: Sheera Greene on 2/15/2024

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State whether the agency pays all payroll taxes and worker's compensation as required by Federal and state laws. State whether or not the agency has fidelity bind coverage for principle staff who handle the agency's accounts, in what amount and with what insuring agency.

PTS currently has a million dollar general liability insurance coverage for community outreach and housing purposes.

F. Required Documents

Completed by pathway.success@yahoo.com on 2/13/2024 4:42 PM

Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

F. Required Documents

Please provide the following information.

Documentation

Organizational Chart *Required

pathway sunbiz.html

Board Resolution Authorizing Submittal of Funding Request *Required

board resolution.pdf

Current Year Operating Budget *Required

Budget .pdf

Most Recent Annual Independent Auditor's Report *Required

Housing_First_Checklist_FINAL.pdf

List of Board of Directors *Required

pathway sunbiz.html

HUD Certificate - HUD-Approved Housing Counselors (if applicable)

**No files uploaded

Housing First Checklist (if applicable)

**No files uploaded

HUD Certificate - HUD-Approved Housing Counseling Agency (if applicable),

***No files uploaded*

Informational pamphlets about the agency (Optional)

***No files uploaded*

501(c)3 Letter/Non-Profit Letter (if applicable)

Pathway Determination Letter.pdf

Other Documents

***No files uploaded*

Submit

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Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

Submit

I certify that I have been authorized by the applicant's governing body to submit this application and that the information contained herein is true and correct to the best of my knowledge.

Authorized Name and Title

Ashen King

Telephone

(813) 770-7033

Authorized Signature

Ashen King

Electronically signed by pathway.success@yahoo.com on 2/13/2024 4:41 PM

IDIS Set Up

No data saved

Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

IDIS Set Up

Please provide the following information.

Activity Name

National Objective

Activity Number

National Objective Citation

Activity Description

HUD Matrix Code

Activity Type

HUD Matrix Citation

Service Area

Method Used for Determining LMI

Action Plan Project

Accomplishment Type

Completion Deadline

Eligibility Determination

Funds Requested

\$0.00

Eligibility Comments/Conditions

Funds Prop./Awarded

\$0.00

Housing Manager Signature

***Not signed*

Funding Source(s)

Approval Date

Is this project subject to Davis Bacon Act?

Is this project subject to Section 3?

Is this project subject to BABA Act?

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Explanation of BABA Act Determination Documentation:

BABA Act Documentation

Subrecipient Award

No data saved

Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

Subrecipient Award

Please provide the following information.

Award Letter

Award Letter

***No files uploaded*

Subrecipient Agreement

Subrecipient Agreement

***No files uploaded*

Purchase Order

Purchase Order

***No files uploaded*

Purchase Order Number

Changer Order PO (if applicable)

LURA/Equity Sharing

No data saved

Case Id: 25290

Name: Pathway To Success Community Project -

Address: 1530 S FT HARRISON AVENUE, CLEARWATER, FL

LURA/Equity Sharing

Please provide the following information.

L.1 LURA/Equity Sharing Start Date

L.2 LURA/Equity Sharing End Date

L.3 LURA Comments/Notes

Documentation

Land Use Restriction Agreement

***No files uploaded*