

A. Executive Summary

Completed by theresap@gulfcoastlegal.org on 2/10/2023 1:13 PM

Case Id: 25087

Name: Gulfcoast Legal Services FY 23/24 - 2022/23

Address: *No Address Assigned

A. Executive Summary

PLEASE READ: Before proceeding with the application, please [CLICK HERE](#) to review the Notice of Funding Availability and additional application information.

Once you have reviewed this document, please continue with the application below.

AGENCY INFORMATION

A.1 Agency Name

Gulfcoast Legal Services

A.2 Type of Organization

501(c)3 Nonprofit Corporation

If Other:

A.3 Mailing Address

501 1st Avenue N Suite 420 St. Petersburg, FL 33701

A.4 Contact Person

Theresa Prichard

A.5 Title

CEO

A.6 Telephone

(727) 821-0726

Phone Ext.

271

A.7 Email

theresap@gulfcoastlegal.org

A.8 Unique Entity ID

151880432

A.8. BILLING/INVOICE CONTACT

A.9. Name

Francis Berrios

PROJECT INFORMATION

A.15. Project Title

Gulfcoast Legal Services FY 23/24

A.16. City of Largo Funds Requested

\$32,190.00

A.17. Type of Project:

- Downpayment Program Administration
- HUD-Certified Housing Counseling/Education
- Homeless Shelter Services
- Legal Services
- Non-Homeless Special Needs Services
- Public Facility Capital Project-Improvements
- Public Facility Capital Project-Facility Expansion
- Public Facility Capital Project-Add New Facility
- Other

If Other

A.10. Email

francisb@gulfcoastlegal.org

A.11. Phone

(727) 821-0726

A.12. DATA/REPORTING CONTACT

A.12. Name

Robin Stover

A.13. Email

robins@gulfcoastlegal.org

A.14. Phone

(727) 821-0726

B. Project Information

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Case Id: 25087

Name: Gulfcoast Legal Services FY 23/24 - 2022/23

Address: *No Address Assigned

B. Project Information

Please provide the following information.

B.1 Project Purpose and Description- Describe the project and explain why the project is needed. This description should include the entire project, in addition to portions of the project not requested for funding from the City.

Provide data in support of the request. Examples: Energy improvements will reduce utility costs by X% annually, which allows an estimated \$_____ in operating funds for direct client services; or data shows a waiting list of # of people/deficiency in available space of # capacity to serve Largo residents

Gulfcoast Legal Services (GLS) has provided free civil legal assistance to low/moderate income ["LMI"] residents of the Tampa Bay area for nearly 45 years. GLS focuses on legal matters related to housing, immigration, family law, and financial stability. The proposed project will comprise components of our Financial Stability and Housing Units.

The project helps to prevent and eliminate unfair and illegal housing practices, discrimination/fair housing violations, predatory lending, foreclosure, homeowner repair schemes, substandard housing conditions, and unlawful eviction practices that can lead to homelessness for individuals living in low or moderate-income (LMI) households. These individuals, because of their limited financial means, have traditionally been the most vulnerable and least likely to know about their legal rights.

At least 30 Largo residents will receive legal assistance through the project. GLS housing attorneys will be available to Largo residents who have experienced violations of the Fair Housing Act. GLS will distribute brochures covering basic landlord/tenant and homeowner information, as well as financial rights information, along with GLS contact information throughout the community so that LMI households in need of legal assistance will know where help is available. Additionally, our website is reviewed monthly and updated with legal rights information as needed to remain current. During case intake, every client must complete and sign applications and provide back-up documentation of household income and residency. GLS maintains this information in secured files in the agency's case management system.

Residents of Largo (and the public in general) benefit from educational seminars about their rights when it comes to housing and financial rights. GLS will dedicate time of both a housing attorney and a financial stability attorney for this project. The housing attorney will serve clients with identified violations of fair housing, landlord/tenant, mortgage foreclosure, and related housing laws. The financial stability attorney will serve clients who are victims of financial exploitation that prevent them from retaining or obtaining stable housing.

GLS maintains relationships with local community partners, such as HOPE Villages (formerly RCS Grace House), the Hispanic Opportunity Council, Suncoast Center, CASA, Directions for Living, and others to ensure high needs groups are being reached via marketing and outreach. GLS maintains active and current partnerships with many housing-focused organizations in Pinellas County and receives referrals from them.

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In 2021-22 fiscal year, GLS assisted 18 Largo residents with housing issues, the majority of which were landlord/tenant issues. These residents received advice and brief service and/or full legal representation including mediation and/or court appearances. Along with addressing their direct needs, GLS also provides counseling and education to clients about their housing and financial options.

B.2. Describe the use that will be made of requested funds from the City of Largo. If the funding is being requested for specific staffing positions or specific components of a larger project, please provide these details and explain how this funding request ties in with the entire project.

GLS will use CDBG funds to provide legal education and advice as well as full legal representation in housing matters at no cost to CDBG income-eligible residents of Largo. Specifically, GLS will dedicate time of a housing attorney and a financial stability attorney to provide legal advice, counsel, and representation (when advisable) to at least 30 LMI households in Largo that are at risk of experiencing homelessness due to unlawful evictions, foreclosures, or financial exploitation.

The project will also make educational materials widely available to the residents of Largo. CDBG funds will be used to produce educational pieces such as brochures and handbooks for target communities.

B.3 Describe how the project meets one or more of the City of Largo's 2023-2024 priorities:

1) To provide housing, homeless, and special needs services

2) To add, expand or improve public facilities that will provide supportive services to low-and moderate households

The GLS project meets the CDBG priorities of protecting housing and preventing homelessness by keeping LMI households from experiencing homelessness due to unfair evictions, illegal foreclosures, or financial exploitation.

This project supports the priority of preventing homelessness and protecting housing; GLS staff will provide counseling on housing rights and remedies to LMI households at risk of experiencing discrimination or in need of support in creating a path to homeownership. GLS staff will further provide financial counseling to LMI households, which includes budgeting, credit repair and savings strategies, with the objective of preparing renting households to attain and sustain homeownership.

B.4.

Provide information to substantiate the project as an "Eligible Activity" (described in the application instructions). Describe how the project, or the portion of the project funded by CDBG and/or SHIP, principally benefits low- and moderate-income Largo residents or low- and moderate-income areas in Largo (For CDBG clients/households whose annual income is less than or equal to 80% of area median income and for SHIP clients/households whose annual income is less than or equal to 140% of area median income).

The project entirely benefits LMI households in Largo through the provision of legal services to promote housing stability, reduce homelessness, and improve the financial stability of the community.

B.5. Describe the project area and client base that will benefit from this project (e.g. Citywide, countywide, Community Redevelopment District, homeless population, persons with HIV/AIDS, etc.)

The project will serve LMI households in Largo, including persons experiencing or at risk of experiencing homelessness. Priority will be given to the most vulnerable populations such as single parent households, those with disabilities, clients who speak English as a second language, older adults, and survivors of domestic violence.

B.6. Project Area/Clients Served

Submitted projects must provide services and/or benefit City of Largo residents

a) Provide data on the clients/households served by your agency for the same or similar service as the current project will provide.

Clients/Households Served Prior Year	Number of Clients	% Low/Mod Clients
Total Clients Served with the same or similar service from October - September of the prior year:	1,588	53.00 %
Of the Total Clients Served - the number of clients that were from Largo:	48	94.00 %

b) Provide data on clients/households to be served by your agency for the proposed project.

Planned Program Year (Oct 2020-Sept 2021)	Number of Clients	% Low/Mode Clients
Total Estimated Clients/Households to be Served:	1,952	55.00 %
Of the Total Estimated Served - number of Clients/Households from Largo	75	100.00 %

B.7. Client Eligibility:

a) Does this project ONLY serve any of the following groups (check off which group it will serve):

- Abused Children
- Battered Spouses
- Elderly Persons (62+)
- Homeless Persons
- Illiterate Adults
- Persons Living with AIDS
- Migrant Farm Workers
- Severely Disabled Adults
- This project is not limited to any of these groups.

b) If the project is NOT limited to serving one of the above groups, describe your agency's method for collecting demographic and income data from the clients served by this project. For new projects, explain what process will be used to ensure at least 51% of the clients served are below 80% of area median income.

GLS tracks all demographic and income data from clients using the case management application Legal Server. Upon intake, clients are asked to provide proof of income so we can ensure they are eligible for services. From their application, we track their zip code, their age, and several factors that impact vulnerability, including English as a second language speakers, survivors of domestic violence, disability status, etc. All clients served will be LMI individuals.

c) If the project is limited to serving one of the above groups, describe how the demographic data (race/ethnicity) is collected (also required for reporting for CDBG-funded projects).

N/A

B.8. Project/Program Outcomes

Describe the expected performance outcomes from the proposed project and any relevant performance measures or outcome data related to prior experience by the agency for the same or similar project/program (e.g. 50% of clients moved from shelter to permanent housing and it is anticipated that the proposed project will enable the agency to increase this outcome to 60% moved into permanent housing). *For homeless programs, the City will also pull data from PHMIS to review past outcomes.*

GLS utilizes a quality of services measurement. Case outcomes are utilized as program outcomes rather than number of clients seen by an attorney. GLS proposes the following program outcomes:

- GLS will provide 30 low- to moderate-income Largo residents with legal advice and counsel.
- Of the 30 residents receiving legal counsel, at least 30% will receive brief or extended services (additional services beyond simple advice to full representation).
- Of the approximately 10 clients receiving brief or extended service, 70% will have their case resolved with a positive outcome such as:
 - Prevented Eviction from Private Housing
 - Prevented Tenant Eviction in Foreclosure Action
 - Avoided Foreclosure or Other Loss of Home
 - Stopped Abusive or Illegal Debt Collection Practices
 - Overcame Predatory Lending Practices

GLS tracks these outcomes and more in Legal Server. These measurable outcomes provide a more comprehensive analysis of the quality of services received by clients and emerging trends in the community at large.

B.9. Relocation

a) Will any residents be permanently displaced as part of this project?

No

If yes, explain

b) Residential Projects (*Applicants for residential projects only complete this section*)

i. Do/ will residents pay rent?

No

ii. If yes, how much and how are rents determined?

iii. Will residents receive rental subsidy/housing assistance?

No

iv. If residents will not pay rent, state the reason:

v. List the residential facilities and addresses of facilities presently operated by your agency

B.10. Specific Site Location

a) Has the project site(s) been selected

Yes

b) If yes, provide the address. For educational classes/seminars, please list the location(s) where the classes will be held:

Facility Name	Street Address	City	State	Zip
Gulfcoast Legal Services	501 1st Avenue North Suite 420	St. Petersburg	FL	33701

B.12. Project Administration

a) Project Manager Name

Robin Stover

Title

Deputy Director - Housing

B.13. Project-Specific Sections: Please complete the sections below that are applicable to your project.

DOWNPAYMENT ASSISTANCE ADMINISTRATION PROJECTS ONLY:

a) Describe your agency's experience with administering a downpayment assistance program. Include information regarding the agency's experience with completing Residential Income Certifications and underwriting.

b) Is your agency a HUD-Certified Housing Counseling agency? *Please attach HUD-certification in the Documents section of the application.*

No

c) Is your agency able to offer bi-lingual services for processing downpayment assistance?

No

d) Does your agency also provide HUD-certified homebuyer education and counseling services?

No

e) Is your agency located in the City of Largo, within close proximity to Largo, or has the ability to meet clients at a local location for accessibility to services?

No

f) The City utilizes an online software for its housing programs:

Would your agency be willing to utilize the web-based housing software if provided access?

No

g) Does the agency have the capability to securely upload documents into the software (scanner, etc.)?

No

HOUSING COUNSELING/EDUCATION SERVICES ONLY:

a) Is your agency a HUD-Certified Housing Counseling Agency? *Upload a copy of the HUD certification in the Documents section of the application*

No

b) Are the staff that will be providing the housing counseling and/or education HUD-certified? *Upload a copy of the HUD Certification in the Documents section of the application.*

No

c) Select which types of classes/counseling services for which your agency is requesting funding (select all that apply):

- Financial Fitness/Budgeting *(required for the City's downpayment programs)*
- Homebuyer Education Class *(required for the City's downpayment programs)*
- Homebuyer Housing Counseling (one-on-one) *(required for the City's downpayment programs)*
- Rental Counseling: Provide housing counseling for delinquent renters and/or tenants facing eviction.
- Foreclosure Prevention Counseling

d) Does your agency have all HUD requirements for the provision of homeownership counseling incorporated into its homebuyer education/housing counseling curriculum? (Deadline for compliance was January 14, 2017)

No

e) Describe the key components, format, and client follow-up used by your agency for the homebuyer education and/or housing counseling services requested in this application (describe each service separately if applying for more than one service):

HOMELESS SHELTER SERVICES ONLY

All homeless services applications should be focused on rapidly moving people into permanent housing (Housing First) and then wrapping supportive services around clients to help them successfully remain in permanent housing. Applications should also demonstrate how your agency has reduced barriers to access its services/programs.

a) Complete the Pinellas Homeless Leadership Board's [Housing First Survey](#) and upload it to the **F. Required Documents** section of this application.

b) Does your agency currently participate in the countywide Coordinated Entry System and enter client data into Pinellas Homeless Management Information System (PHMIS)?

No

c) Describe what steps, programs and/or methods will be used to prevent homelessness from recurring.

d) Using program data from PHMIS, provide data below on your agency's outcomes from the past PHMIS reporting year for the following:

- Total number of unduplicated clients served and time period of data
- Average VI-SPDAT score of clients served
- % of clients that exited to permanent housing/supportive housing
- % of clients housed that returned to homelessness in 6 months (recidivism rate)
- Average length in program
- % of clients who gained income (earned or unearned) during the time they were enrolled in this program

e) How will the funding requested to Largo be used to support maintaining/improving these outcomes?

f) Do your agency have priorities established to serve Pinellas County homeless residents or limitations on serving newer arrivals from outside the County?

CAPITAL IMPROVEMENTS PROJECTS ONLY

a) Provide a summary of the services provided/to be provided at this facility. Explain if the proposed improvements are limited to a certain service or all services provided at the facility.

b) Explain how the facility and programs based at the facility are geographically accessible to Largo residents. Include any accommodations made to improve accessibility, such as virtual options or in-home services as well.

c) Describe how the project meets the City's CDBG Goal: SUPPORTIVE SERVICES – Capital Improvements: Add, expand or improve public facilities that (will) provide supportive services predominantly to low- and moderate-income clientele/households/areas that will help Largo residents physically, mentally and economically thrive in Largo. Projects that improve energy efficiency to enable service providers to more effectively use their operating funds toward client services, and/or projects that harden such facilities to improve disaster resiliency would also be supported.

d) Disaster Hardening/Energy Efficiency

Does the project include any disaster hardening components or energy efficiency improvements? Please click all that apply below and explain.

Disaster Hardening

Energy Efficiency Improvements

N/A- No Hardening or Energy Components Included in Project Scope

e) Is the facility to be improved, expanded, or added located in Largo City Limits? Check the Property Appraiser website for the Tax Code. Tax Code is "LA" for Largo).

Please Explain

f) Capital projects located in a Special Flood Hazard Area will not be funded under this funding cycle. Is the property located in a Special Flood Hazard Area? (Without Base Flood Elevation: Flood Zone A, V or A99; with Base Flood Elevation: Zone AE, AO, AH, VE, AR or in a Regulatory Floodway)?

g) Are there any known environmental hazards on the project area (ex. located in a Brownfield, located near to a landfill)?

h) The agency must confirm with the jurisdiction that the property is located in that the proposed facility use is allowable. **Written confirmation (email or letter/zoning letter) must be uploaded in the Required Document section of the application.**

C. Timeline

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C. Timeline

Please provide the following information.

C.1 Project Timeline

Provide an implementation schedule. Include all project phases. (In order to ensure that project costs are reimbursable, or are eligible for direct payment, no costs that the agency plans to bill to Largo CDBG should be incurred until the formal agreement has been made based on the City's grant award).

Please review the Application Instructions regarding timeline for more guidance.

Phase	Beginning Date	Ending Date
Program/Services	10/01/2023	09/30/2024
Obtain Full Project Funding	M/d/yyyy	M/d/yyyy
Design/Scope of Work	M/d/yyyy	M/d/yyyy
Project Bid	M/d/yyyy	M/d/yyyy
Permitting	M/d/yyyy	M/d/yyyy
Construction	M/d/yyyy	M/d/yyyy

D. Budget & Funding

Case Id: 25087

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Address: *No Address Assigned

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D. Budget & Funding

Please provide the following information.

D.1. Project Budget

a) Include costs associated with this project (City Funds and Other Funding Sources)

Project Budget Line Item	Largo CDBG Funding	Other Funding Sources	Total Budget
Staff salaries	\$18,851.00	\$0.00	\$18,851.00
Staff benefits	\$4,713.00	\$0.00	\$4,713.00
Space and occupancy	\$986.00	\$0.00	\$986.00
IT Management	\$997.00	\$0.00	\$997.00
Accounting, Audit, and Legal	\$700.00	\$0.00	\$700.00
Travel	\$98.00	\$0.00	\$98.00
Telephone	\$127.00	\$0.00	\$127.00
Insurance	\$571.00	\$0.00	\$571.00
Advertising	\$221.00	\$0.00	\$221.00
Postage and Printing	\$167.00	\$0.00	\$167.00
Office supplies	\$94.00	\$0.00	\$94.00
Dues and Fees	\$97.00	\$0.00	\$97.00
Client Litigation	\$78.00	\$0.00	\$78.00
Indirect costs	\$4,487.00	\$0.00	\$4,487.00
Grand Total	\$32,187.00	\$0.00	\$32,187.00

b) Will this project generate program income?

No

c) Select what basis for payment is being requested:

Fee-for-Service:

Please List Each Activity and Associated Fee for Service (or hourly fee per client)

Fee-for-Service	Service Name
\$96.00	per case hour

D.2. Funding Sources

a) List all funding sources to be used for the project. If other grant funds have/will be applied for, but the final

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allocation has not been determined, put these amounts in the "Funds Requested" column.

Funding Source(s)	Funds Requested	Funds Allocated
Largo CDBG Funding	\$32,187.00	\$0.00
	\$32,187.00	\$0.00

b) If the grant request is not fully funded, will the project still be viable, even if on a smaller scale? (Please explain)

Yes

Explain:

If the project is not fully funded, we can still provide services at a reduced number of case hours/clients.

c) Project costs are reimbursed by the City on a monthly/quarterly basis. For public services, project costs are reimbursed by the City on a monthly or quarterly basis. For public facilities projects, project costs are typically reimbursed at the end of the project or up to 3 reimbursements for larger projects. Does the agency have the financial capacity to pay for the portion of the cost funded by City grant during the project and be reimbursed on a monthly/quarterly basis for public services?

Yes

d) Please indicate the frequency your agency will be remitting invoices. If awarded funding, public services reporting will be set up on the same schedule (e.g. monthly invoices will have monthly reporting). Reporting for public facilities will be quarterly.

Public Services-Monthly Invoicing

D.3. Audit Requirements

a) Does your agency's current year budget, or next year's anticipated budget, include \$750,000 or more in federal funding revenue? *If yes, a single or program-specific audit must be conducted at the end of your agency's fiscal year.*

Yes

b) Does your agency's current year budget, or next year's anticipated budget, include \$500,000 or more in state funding revenue? *If your agency is awarded SHIP funding and the answer to this question is "Yes", a single or program-specific audit must be conducted at the end of your agency's fiscal year.*

E. Agency Information

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Case Id: 25087

Name: Gulfcoast Legal Services FY 23/24 - 2022/23

Address: *No Address Assigned

E. Agency Information

Please provide a brief summary (no more than 1-2 paragraphs on each of the following topics regarding the agency).

E.1. Background/Program Experience (1-2 paragraphs only)

Include the length of time the agency has been in operation, the date of incorporation, the purpose of the agency, and the type of corporation. Describe the type of services provided, the agency's capabilities, the number of clients served, and license to operate (if appropriate).

GLS has provided civil legal assistance to clients who cannot afford legal help since 1978. We champion justice by enhancing access to the legal system, especially for those whose race, ethnicity, income, age, disability, gender, or sexual orientation pose obstacles. We strive to provide exceptional advocacy, vigorous representation, and effective legal education for the communities we serve. Our services include but are not limited to assistance in:

- Housing (discrimination, eviction, foreclosure)
- Financial Stability (public benefits, credit/tax issues, fraud, wills)
- Immigration and Human Rights (human trafficking, u-visas, t-visas, VAWA self-petitions)
- Family Advocacy/Domestic Violence (parental rights, dissolution of marriage, injunctions for protection)

E.2. Personnel/Staff Capacity(1-2 paragraphs only)

a) Briefly describe the agency's existing staff positions and qualifications, its capacity to carry out this project.

GLS currently employs 49 staff members, including attorneys in good standing with the Florida Bar, licensed paralegals, and victim advocates. Additionally, GLS relies on the support of 50 volunteers to provide additional legal support at no-cost to clients seeking assistance. The Housing Deputy Director has years of experience and is highly respected in her field and as a mentor to law students. Our Financial Stability Deputy Director has over 25 years' experience as a practicing lawyer and has been with GLS for over four years in both the Housing and Financial Stability Units. The project attorneys are assisted by experienced and passionate paralegals, one of whom has worked in the housing unit for nearly twenty years and is Spanish-speaking bilingual.

GLS has an Advocacy Manual, which provides staff with clear expectations regarding their customer service, organization priorities, and standards of practice and behavior. In addition, other standards are placed in our Collective Bargaining Agreement, which is reviewed every four years, and helps staff maintain high internal standards of operating. Our CEO, who joined GLS in September 2022, is an attorney with over fifteen years' experience working in non-profit legal services.

b) Does the agency have a personal policy manual?

Yes

c) Does the agency have an Affirmative Action Plan?

Yes

d) Does the agency have a Grievance procedure?

Yes

E.3. Financial Capacity (1-2 paragraphs only)

Attach a copy of the agency's current operating budget, including revenues and expenditures. Identify commitments for ongoing funding. Describe the agency's fiscal management, including financial reporting, record keeping, accounting systems, payment procedures and audit requirements.

GLS has strong internal controls in place, positive cash flow, no late bills, and sufficient revenue to cover its costs, as reflected in the agency's balanced annual budget. GLS has exceeded the threshold for an A-133 single audit for the past three years and has had no findings on any recent audits. Currently, GLS has commitments for ongoing funding from the Attorney General's Office for crime victim services and close to a dozen other long-term funding relationships. GLS uses Financial Edge software for records keeping and reporting. Our accounting manual guides payment procedures, audit requirements, and role responsibilities for fiscal staff, which includes a full-time CFO, HR and accounts payable manager, and contract CPA.

E.4. Monitoring (1-2 paragraphs only)

Briefly describe how you will monitor progress in implementing the program. Describe how funding and related project costs will be tracked separately in the agency and how the agency will ensure that expenses are not paid from duplicate sources. Describe who will be responsible for monitoring progress.

GLS monitors grant expenditures monthly and minimizes the time between transfer of grant funds and funds expenditure. The organization generates monthly financial reports that are reviewed by the Board of Directors. The organization's CFO and CEO monitor all agency expenditures. Two billing managers review timekeeping for accuracy and compliance. Payroll and accounts payable are handled by the fiscal and human resources manager. This separation of duties ensures that competing deadlines are minimized and reduces the margin for error. Largo CDBG cases, time, and expenses are tracked separately in the case management system and in the accounting system. Cases are assigned a funding code (like Largo CDBG) when opened in the system. As time is added to cases, staff choose the funding code that best suits the activity. All payroll and other direct expenses are coded to project numbers in the accounting system that are associated with one funding source. This project tracking ensures no duplication of billing for various funding sources. The CFO is responsible for monitoring progress and the separate project tracking systems. She, in turn, regularly communicates project progress to relevant staff in order to keep the project moving.

E.5. Insurance/Bonding/Worker's Compensation (1-2 paragraphs only)

State whether or not the agency has liability insurance coverage, in what amount, and with what insuring agency. State whether the agency pays all payroll taxes and worker's compensation as required by Federal and state laws. State whether or not the agency has fidelity bond coverage for principle staff who handle the agency's accounts, in what amount and with what insuring agency.

GLS has lawyers professional liability insurance coverage as well as a string of complementary coverages including property insurance, general liability insurance, crime bond insurance, and unemployment insurance. GLS pays all payroll taxes and worker's comp as required by Federal and state laws through ADP, our payroll processing provider.

F. Required Documents

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F. Required Documents

Please provide the following information.

Documentation

Organizational Chart *Required

Org Chart 10-11-2022.pdf

Board Resolution Authorizing Submittal of Funding Request *Required

A4 Authorization to Apply for Grants 2018-01-29.pdf

Current Year Operating Budget *Required

2022-23 budget - BOD Final approved 10.21.2022 single year.pdf

Most Recent Annual Independent Auditor's Report *Required

Gulfcoast Legal Services 9-30-21 FS Audit-Final (1).pdf

List of Board of Directors *Required

2023 - 2025 GLS Board Terms (1).pdf

HUD Certificate - HUD-Approved Housing Counselors (if applicable)

**No files uploaded

Housing First Checklist (if applicable)

**No files uploaded

HUD Certificate - HUD-Approved Housing Counseling Agency (if applicable),

***No files uploaded*

Informational pamphlets about the agency (Optional)

***No files uploaded*

501(c)3 Letter/Non-Profit Letter (if applicable)

IRS_501c3_determination_ltr-GLS.pdf

Other Documents

***No files uploaded*

Submit

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Submit

I certify that I have been authorized by the applicant's governing body to submit this application and that the information contained herein is true and correct to the best of my knowledge.

Authorized Name and Title

Theresa Prichard, CEO

Telephone

(727) 821-0726

Authorized Signature

Theresa Prichard

Electronically signed by theresap@gulfcoastlegal.org on 2/10/2023 1:11 PM