



Community Development Department  
PO Box Largo, FL 33779  
Planning Division | 727-587-6749 Ext. 7301  
askplanner@largo.com

For Planning Division Use Only
Acceptance Date:
Reviewer:
Application Fee:
Project Number:

## Level IV, Development Agreement Application

A property owner, or authorized agent, desiring to enter into a DA with the City shall submit a letter of inquiry to the Development Controls Officer (DCO) stating the proposed terms of the DA. Upon notification by the DCO that the terms of the letter of inquiry have merit, the applicant shall submit this application. No application will be accepted until the DCO has provided notification of merit.

### I. Project:

- A. Project Name: \_\_\_\_\_
- B. Project Description: \_\_\_\_\_
- C. Address of Subject Property: \_\_\_\_\_
- D. Parcel I.D. No (s): \_\_\_\_\_
- E. Existing use(s) of property: \_\_\_\_\_

### II. Application:

- A. Applicant's Status (Attach Proof of Ownership):  Owner (title holder)  Agent
- B. Name of Applicant(s)/Contact Person(s): \_\_\_\_\_  
Company (if applicable): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone No:(\_\_\_\_)\_\_\_\_\_ Email: \_\_\_\_\_

C. Name of owner (title holder): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**III. Additional Information:**

A. Is there any existing contract for sale of, or options to purchase the subject property?

Yes  No

If "yes," list names of all parties involved: \_\_\_\_\_

Is the contract/option contingent or absolute? \_\_\_\_\_

B. Application Checklist:

Please initial next to each item. Incomplete applications will not be accepted.

\_\_\_\_\_ Application Fee of **\$2,400.00**;

\_\_\_\_\_ Notarized letter of authorization (required if applicant is agent for property owner) OR Deed (required if applicant is property owner);

\_\_\_\_\_ A current certified survey signed and sealed by a registered surveyor which includes the legal description of subject property that should be consistent with the description found on the certificate of title, all easements, encroachments and other conditions existing on the site;

\_\_\_\_\_ The development uses desired to be permitted on the land, including population densities and building intensities and heights; and

\_\_\_\_\_ A letter requesting the DA approval, including the proposed terms and conditions and a statement of consistency with the provisions of this Section.

**I/WE CERTIFY & ACKNOWLEDGE THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY/OUR KNOWLEDGE.**

Signature of Applicant: \_\_\_\_\_

Print Name and Title of Applicant: \_\_\_\_\_

**Please choose the correct notary block below that pertains to your situation, if the incorrect notary block is chosen you will have to have the form re-notarized.**

**For an individual acting in his or her own right:**

STATE OF  
COUNTY OF

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ by \_\_\_\_\_ who is personally known to me or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

\_\_\_\_\_  
Title

**For a corporation:**

STATE OF  
COUNTY OF

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ by \_\_\_\_\_ of \_\_\_\_\_ (name of corporation acknowledging) , a \_\_\_\_\_ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

\_\_\_\_\_  
(Title)

**For a limited liability company:**

STATE OF  
COUNTY OF

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ (date) by \_\_\_\_\_ (name of member, manager, officer or agent, title of member, manager, officer or agent) , of \_\_\_\_\_ (name of company acknowledging) , a \_\_\_\_\_ (state or place of formation) limited liability company, on behalf of the company, who is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

\_\_\_\_\_  
(Title)

**For a partnership:**

STATE OF  
COUNTY OF

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ (date) by \_\_\_\_\_ (name of acknowledging partner or agent) partner (or agent) on behalf of \_\_\_\_\_ (name of partnership) , a partnership. He/she is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

\_\_\_\_\_  
(Title)

**For an individual acting as principal by an attorney in fact:**

STATE OF  
COUNTY OF

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ (date) by \_\_\_\_\_  
(name of attorney in fact) as attorney in fact, who is personally known to me or who has produced \_\_\_\_\_ as identification on behalf \_\_\_\_\_ of (name of principal) .

\_\_\_\_\_  
(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

\_\_\_\_\_  
(Title)

**By any public officer, trustee, or personal representative:**

STATE OF  
COUNTY OF

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ (date) by \_\_\_\_\_  
(name and title of position) who is personally known to me or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

\_\_\_\_\_  
(Title)