



CITY OF LARGO

Community Development Department
PO Box Largo, FL 33779
Planning Division | 727-587-6749 Ext. 7301
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For Planning Division Use Only
Acceptance Date:
Reviewer:
Project Number:

Transfer of Development Rights Application

A property owner, or authorized agent, desiring to transfer density or intensity from sending zone(s) to receiving zone(s) shall submit a Transfer of Development Rights Application in accordance with Comprehensive Development Code (CDC) Section 4.7.

I. Parcel Information:

- A. Address of Receiving Zone: _____
- B. Address of Sending Zone: _____
- C. Sending Parcel I.D. No(s): _____
- D. Receiving Parcel I.D. No(s): _____
- G. Amount of Density transferred to receiving zone (number of dwelling units): _____
- H. Amount of Intensity transferred to receiving zone (square footage): _____
- I. Remaining development rights on sending zone (dwelling units and square footage): _____

II. Application:

- A. Applicant's Status (Attach Proof of Ownership): Owner (title holder) Agent
- B. Name of Applicant(s)/Contact Person(s): _____
Company (if applicable): _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
- C. Telephone No:(____)_____ Email: _____
- D. Name of owner (title holder): _____
- E. Mailing Address: _____
- F. City: _____ State: _____ Zip Code: _____

III. Additional Information:

A. Is there any existing contract for sale of, or options to purchase the subject property?

Yes No

If "yes," list names of all parties involved: _____

Is the contract/option contingent or absolute? _____

B. Application Checklist:

Please initial next to each item. Incomplete applications will not be accepted.

_____ Application fee of **\$2,400.00**;

_____ A written agreement between property owners, including a notarized letter of authorization (required if applicants are agents for property owner) OR Deed (required if applicants are property owners);

_____ A current certified survey for each property, signed and sealed by a registered surveyor which includes the legal description of subject property that should be consistent with the description found on the certificate of title, all easements, encroachments and other conditions existing on the site;

_____ A narrative outlining the type and number of development rights being transferred, in terms of density or intensity;

_____ Transfer of Development Rights Certificate; the Transfer of Development Rights Certificate shall specify the amount of transferable development rights which are being transferred and the real property from which the rights are transferred, and shall contain any restrictions creating development limitations as provided in the application or as specified by the City Commission;

_____ If applicable, additional information required the by the Development Controls Officer as necessary to determine the number of development rights that qualify for transfer.

I/WE CERTIFY & ACKNOWLEDGE THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY/OUR KNOWLEDGE.

Signature of Applicant: _____

Print Name and Title of Applicant: _____

Please choose the correct notary block below that pertains to your situation, if the incorrect notary block is chosen you will have to have the form re-notarized.

For an individual acting in his or her own right:

STATE OF
COUNTY OF

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ by _____ who is personally known to me or who has produced _____ as identification.

(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

Title

For a corporation:

STATE OF
COUNTY OF

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ by _____ of _____ (name of corporation acknowledging) , a _____ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ as identification.

(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

(Title)

For a limited liability company:

STATE OF
COUNTY OF

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ (date) by _____ (name of member, manager, officer or agent, title of member, manager, officer or agent) , of _____ (name of company acknowledging) , a _____ (state or place of formation) limited liability company, on behalf of the company, who is personally known to me or has produced _____ as identification.

(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

(Title)

For a partnership:

STATE OF
COUNTY OF

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ (date) by _____ (name of acknowledging partner or agent) partner (or agent) on behalf of _____ (name of partnership) , a partnership. He/she is personally known to me or has produced _____ as identification.

(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

(Title)

For an individual acting as principal by an attorney in fact:

STATE OF
COUNTY OF

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ (date) by _____ (name of attorney in fact) as attorney in fact, who is personally known to me or who has produced _____ as identification on behalf _____ of (name of principal) .

(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

(Title)

By any public officer, trustee, or personal representative:

STATE OF
COUNTY OF

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ (date) by _____ (name and title of position) who is personally known to me or who has produced _____ as identification.

(Signature of person taking acknowledgment)

(Name typed, printed or stamped)

(Title)