



# INDOOR Summer Arts & Crafts Bazaar at The Largo Community Center

## Registration Information

**Date:** Saturday July 13, 2024  
**Time:** 10a – 3p  
**Location:** Largo Community Center Park  
400 Alternate Keene Road  
Largo FL 33771  
(727)518-3131

This event is open to artists and crafters of all ages and abilities. Send application for review.

Payment will be accepted after final approval. We accept cash or credit card.

We reserve the right to limit the number of vendors with similar items. Too many of the same thing sold will decrease everyone's sales.

### Event information:

- Tables are \$20 per space.
- Each vendor will be supplied with one, 8' table and two chairs unless payment is made for multiple tables.
- Set up may begin at 7:30a. Vendors can unload in the circle drive and immediately move vehicle before setting up their booth.
- The event ends at 3p. **No** early tear down allowed.
- All items must be *original, handmade* items or prints of original work. No imports, wholesale or resale items will be allowed. Homemade baked goods or food items are permitted for sale.
- Vendors are responsible for collecting and paying all taxes on items sold.

Largo Recreation, Parks & Arts  
Largo Community Center  
400 Alt. Keene Road Largo FL 33771  
Joan Kozma: Coordinator  
(727)518-3131



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## Registration Form

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Email: \_\_\_\_\_

Description of art or craft: \_\_\_\_\_

Only items listed will be available to sell if approved.

**Table fee:** \$20 per table & 2 chairs (*I will reach out to you for payment when approved. Cash or Credit Card*)

Number of tables requested: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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# Largo Community Center 2024 Summer Arts & Crafts Bazaar Operations Agreement

(Must be signed, dated, and submitted with reservation form)

The operations agreement is put in place to remind exhibitors of our basic rules for operation during City of Largo events. After reading each item, please initial to indicate that you have read and agree. These are not optional. All must be initialed. ***Incomplete applications will not be honored.***

***I understand and will adhere to all operating rules and procedures including those listed below.***

\_\_\_\_\_ My booth will be open for business from 10a to 3p on the day of the event. **No early tear downs.**

\_\_\_\_\_ I understand that each vendor space is one 8' table and 2 chairs and will be reserved when my signed registration form, operations agreement and vendor fee are received by the Largo Community Center and approved.

\_\_\_\_\_ I will pick up/clean up around my table space before leaving the event.

\_\_\_\_\_ I will ensure that others working my exhibit during the run of the show are familiar with the operations and rules and will adhere to the Largo Community Center rules.

\_\_\_\_\_ I understand fees paid help the Largo Community Center in the overall production of the event. If I need to withdraw from the event, I will do so in writing no less than 30 business days prior to the event. I understand within 30 business days of the event, no refunds are available.

\_\_\_\_\_ I agree to cooperate with the City of Largo and to comply with all rules, regulations and policies set for the by the City of Largo relative to the sale and distribution of items by a vendor.

\_\_\_\_\_ I forever discharge and release the City of Largo and all other cosponsoring organizations from any and all manner of actions, suit, damages or claims whatsoever arising from any loss or damage to the property of the undersigned while participating as a vendor at a City of Largo event.

*If you would like to help advertise for this event by handing out fliers (provided by Community Center), or posting on social media, making signs etc. please provide email address below:*

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***Agreement: I have read and understand the policies of this event. I agree to follow these guidelines and to communicate them to my staff, volunteers, vendors and others associated with my table. I have been given the opportunity to ask questions regarding the application of the guidelines. I understand that I will be liable for damages to the Largo Community Center resulting from my failure to comply with these guidelines.***

\_\_\_\_\_ Date \_\_\_\_\_

Print Name

Signature