



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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CITY OF LOWELL
CITY COUNCIL AGENDA
TUESDAY, JANUARY 17, 2023, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the January 3, 2023 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$454,741.91.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Parks and Recreation Plan 2023-2027 – Resolution 02-23
- b. Lowell Township Water Advisory Committee

5. NEW BUSINESS

- a. Sidewalk at 860 Hillside Ct.
- b. Parking Ordinance
- c. Public Safety Cost Recovery Ordinance
- d. Splashpad Cost Sharing Agreement

6. BOARD/COMMISSION REPORTS

7. BUDGET REPORT

8. MONTHLY REPORTS

9. MANAGER'S REPORT

10. APPOINTMENTS

11. COUNCIL COMMENTS

12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Tuesday, January 17, 2023

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4. OLD BUSINESS

- a. Parks and Recreation Plan 2023-2027 – Resolution 02-23. Public Works Director Daniel Czarnecki provided a memo.

Recommended Motion: That the Lowell City Council approve Resolution 02-23, adopting the 2023-2027 5-year Parks and Recreation Plan.

- b. Lowell Township Water Advisory Committee. City Manager Michael Burns provided a memo.

There is no recommended motion.

5. NEW BUSINESS

- a. Sidewalk at 860 Hillside Ct. Memo is provided by Public Works Director Daniel Czarnecki.

Recommended Motion: That the Lowell City Council allow the construction of a new building at 860 Hillside Ct. with the waiver of installation of a new sidewalk at the time of

construction, with the property owner agreeing to install new sidewalk at the property owner's full expense whenever the City determines sidewalks are to be installed at a future date.

- b. Parking Ordinance. City Manager Michael Burns provided a memo.

Recommended Motion: For action after further discussion on this topic.

- c. Public Safety Cost Recovery Ordinance. City Manager Michael Burns provided a memo.

Recommended Motion: For action after further discussion on this topic.

- d. Splashpad Cost Sharing Agreement. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve the cost sharing agreement for Lowell Township splash pad as presented.

6. BOARD/COMMISSION REPORTS

7. BUDGET REPORT

8. MONTHLY REPORT

9. MANAGER'S REPORT

10. APPOINTMENTS

11. COUNCIL COMMENTS

12. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
TUESDAY, JANUARY 03, 2022, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

Mayor DeVore called the Meeting to order at 7:00 p.m. and City Clerk Sue Ullery called roll.

Present: Councilmembers Marty Chambers, Jim Salzwedel, Leah Groves, and Mayor DeVore.

Absent: Councilmember Cliff Yankovich.

Present: City Clerk Sue Ullery, DPW Director Dan Czarnecki, City Manager Michael Burns, Chief of Police Chris Hurst, City Attorney Jessica Wood, LLP Charlie West.

2. EXCUSE OF ABSENCE.

IT WAS MOVED BY SALZWEDEL and seconded by GROVES to excuse the absence of Councilmember Cliff Yankovich.

YES: 4. NO: None. ABSENT: Councilmember Cliff Yankovich. MOTION CARRIED.

3. RULES & PROCEDURES 2023.

City Manager Michael Burns went over the Rules and Procedures for City Council. City Attorney Jessica Wood added that any special meetings need to be posted at City Hall and on the City Website.

IT WAS MOVED BY CHAMBERS and seconded by GROVES to accept the Rules and Procedures for City Council for 2023.

YES: Councilmember Groves, Mayor Devore, Councilmember Chambers, Councilmember and Councilmember Salzwedel.

NO: None. ABSENT: Councilmember Yankovich. MOTION CARRIED.

4. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the minutes of the December 05, 2022 Regular meeting.
- Grand Rapids Community College – Collection of Summer Property Taxes for 2023.
- Lowell Area Schools – Collection of Summer Property Taxes for 2023.
- Authorize payment of invoices for \$353,706.08

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the consent agenda as written.

YES: Mayor Devore, Councilmember Salzwedel, Councilmember Chambers, and Councilmember Groves.

NO: None. ABSENT: Councilmember Yankovich. MOTION CARRIED.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

City Clerk Sue Ullery read into record an email from Bill Schreur who is in support of the Parks and Recreation 5 Year Master Plan currently under consideration.

6. **OLD BUSINESS**

a. Modification of Zoning Ordinance 23-1.

IT WAS MOVED BY GROVES and seconded by CHAMBERS that Lowell City Council approve the modification of Zoning Ordinance 23-1 as written.

YES: Councilmember Salzwedel, Councilmember Chambers, Councilmember Groves, and Mayor DeVore.

NO: None. ABSENT: Councilmember Yankovich. MOTION CARRIED.

7. **NEW BUSINESS**

a. Annual Authorization of Signature for City Bank Accounts and Designation of Depository Banks.

City Manager Michael Burns read his memo.

IT WAS MOVED BY SALZWEDEL and seconded by GROVES that the Lowell City Council approve the annual authorization of Signature for City Bank Accounts and Designation of Depository Banks.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, and Councilmember Salzwedel,

NO: None. ABSENT: Councilmember Yankovich. MOTION CARRIED.

b. Resolution 01-23, Poverty Exemption.

City Manager Michael Burns read his memo.

IT WAS MOVED BY CHAMBERS and seconded by DEVORE that Lowell City Council approve Resolution 01-23 as written.

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, and Councilmember Chambers.

NO: None. ABSENT: Councilmember Yankovich. MOTION CARRIED.

c. 990 N. Washington Property Disposal.

Gary Dietzel who was the previous property renter, spoke and stated he is not in favor of disposing of the remaining property items.

City Attorney Jessica Wood assured City Council that proper procedures pertaining to 990 N Washington were followed.

IT WAS MOVED BY GROVES and seconded by DEVORE that City Council approve the disposal of 990 N. Washington's remaining property items.

YES: Councilmember Groves, Mayor DeVore, and Councilmember Salzwedel.

NO: None. ABSTAINED: Councilmember Chambers. ABSENT: Councilmember Yankovich.
MOTION CARRIED.

d. Future Use for 990 N Washington.

City Manager Michael Burns read his memo, used the Regis maps and gave detailed information for Council to make an informed decision. Burns himself did not want to make a recommendation.

Mayor DeVore asked if we are getting to ahead of ourselves, shouldn't we clean up the property first?

Councilmember Salzwedel and Councilmember Groves agreed.

Kimberly Hale who resides at 709 Lafayette stated it is important to many on this side of town to have transparency and to have a public forum about what is to come of this property.

Bruce Matthews who resides at 326 Riverside read his statement into record representing Lowell Scout Park, is in favor of option 1.

Nancy VanWinkle, President of North Country Trail, read letter into record in favor of this property as part of park property.

Sharon Ellison who resides at 407 N Division stated the reason this property was not included in Scout Park was because the house was there. Intention is then to add then to park land. Also, feels the testing that was done 15 years ago on the land may not be accurate anymore.

Bill Schreur who resides at 538 Flat River Drive read his letter into record, in favor of option 1.

Jason Mason Current leader of Troop 102, read memo and in favor to add the property to Scout Park.

Peter Gufterson who resides at 13 Bailey Drive, also in favor of adding property to Scout Park.

Brenda Schruer who resides at 538 Flat River Drive is also in favor of adding property to Scout Park, option 1.

Peggy Covert who resides at 982 N Washington is also in favor of option 1.

Greg Ball who resides at 316 N Division asked how many acres the park actually is.

City Clerk Sue Ullery then read into record a letter from Jeanne Arehart who resides at 519 N Jefferson who is in favor of option 1.

City Clerk Sue Ullery then read into record an email from April Leikert who is in favor of option 1.

City Clerk Sue Ullery then read into record an email from Robert Krieg asking to honor the 2007 commitment to keep the 4 acres as natural.

City Clerk Sue Ullery then read into record an email from Marylyn McLeod in support of option 1.

City Clerk Sue Ullery then read into record a letter from a member of Lowell in support of option 1.

Peter Wills who resides at 1954 Bella Pines in Lowell, also in favor of option 1 and preserving the cabin.

Mayor DeVore closed the public comments.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to allow the City Manager Michael Burns to proceed with demolition, annexation and cleanup at 990 N Washington.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Chambers and Councilmember Groves.

NO: None. ABSENT: Councilmember Yankovich. MOTION CARRIED.

e. 2024 Lowell Area Fire Department Accepted Budget.

Fire Chief Shannon Withereall presented the Fire Authority Budget and went over highlights of previous year.

Kimberly Hale who resides at 709 Lafayette questioned the liability on take home vehicles.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS that the Lowell City Council approve the 2024 Lowell Area Fire Department Budget as presented and written.

YES: Councilmember Salzwedel, Councilmember Chambers, Councilmember Groves and Mayor DeVore.

NO: None. ABSENT: Councilmember Yankovich. MOTION CARRIED.

8. BOARD/COMMISSION REPORTS.

Councilmember Salzwedel stated the LCTV Fund is due on February 10, 2023 @ 5:00 for those who are looking to apply. We did have a Lowell Light & Power meeting last month, a lot of discussion on rates for 2023 and it is going to be a busy year with some capital projects.

Mayor DeVore stated he has DDA this Thursday and Fire Authority will be next Thursday.

9. CITY MANAGERS REPORT.

City Manager Michael Burns went over the following:

- Happy New Year to everyone.
- Snowstorm from a couple weeks ago, thanks to all at Public Works, they did an excellent job.
- Peter Gabriel will be here to present the audit at the next meeting. Fund Balance, healthy, would like put some of that towards the pension and streets and will present at next meeting.

- Lowell Township did get grant for Splash pad but still gap in funding. City will apply for Grant for the community foundation for this.
- All items for the USDA are in for Monroe Street project, so about ready to go out for bid.

10. APPOINTMENTS.

Mark Mundt would like to continue on Construction Board of Appeals.

Eric Bartkus would like to continue on the DDA.

Jake Davenport would like to continue on the HDC.

11. COUNCIL COMMENTS.

Councilmember Groves hopes everyone had a wonderful holiday. Feels like 990 N Washington should not be developed.

Councilmember Chambers thanked the DPW for all their hard work. Still need to get parking ordinance in place.

12. ADJOURNMENT.

IT WAS MOVED SALZWEDEL and seconded by GROVES to adjourn @ 8:35 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk



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**RULES OF PROCEDURE
FOR THE LOWELL CITY COUNCIL
2023**

A. REGULAR AND SPECIAL MEETINGS

All meetings of the City Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267 as amended, and with these rules.

1. Regular meetings

Regular meetings of the City Council will be held on the first and third Monday of each month beginning at 7 p.m. at the City office unless otherwise rescheduled by resolution of the Council.

2. Special Meetings

A special meeting shall be called by the Clerk upon the written request of the Mayor or any two members of the Council on at least 48 hours' written notice to each member of the Council served personally or left at the Councilmember's usual place of residence. Special meeting notices shall state the purpose of the meeting. No official action shall be transacted at any special meeting of the Council unless the item has been stated in the notice of such meeting.

3. Posting requirements for regular and special meeting

- a. During the second regular meeting of December, the City Council will establish the dates, times and places of the regular bimonthly Council meetings. The listing will be posted in the City offices.
- b. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time and place of the meeting shall be posted at least 18 hours before the meeting at the City office.
- c. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public when two-thirds of the members of the Council determine that delay would be detrimental to the City's efforts in responding to the threat.

4. Minutes of regular and special meetings

The Clerk shall attend the Council meetings and record all the proceedings and resolutions of the Council in accordance with the Open Meetings Act. In the absence of the Clerk, the City Manager may appoint a member of City staff to temporarily perform the Clerk's duties.

Within 8 days of a Council meeting, the draft minutes shall be prepared by the Clerk and shall be placed on the city website for public viewing.

A copy of the minutes of each regular or special Council meeting shall be available for public inspection at the City offices during regular business hours.

5. Work Sessions

Upon the call of the Mayor or the Council and with at least 48 hours notice to the Councilmembers and to the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No votes shall be taken on any matters under discussion nor shall any Councilmember enter into a formal commitment with another member regarding a vote to be taken subsequently.

An agenda shall be prepared at least 48 hours prior to the work session.

Work sessions shall be audio/video recorded in accordance with other provisions of these Rules of Procedure.

B. CONDUCT OF MEETINGS

1. Meetings to be public

All official meetings of the Council shall be open to the public, and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act.

All official meetings of the Council shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

The City Clerk shall record all regular and special City Council meetings by audio device. Upon approval of that meeting's minutes, the audio shall be destroyed except in the absence of a video. The meetings shall be videoed. These will be stored electronically and available to the public for reviewing.

2. Agenda preparation

An agenda for each regular Council meeting shall be prepared by the City Manager with the following order of business:

- a. Call to Order; Pledge of Allegiance, Roll Call
- b. Consent Agenda
- c. Citizen Comments for Items Not on the Agenda
- d. Old Business
- e. New Business
- f. Board/Commission Reports
- g. Monthly Reports (prepared for the second regular meeting of the month)
- h. Appointments to Commissions and Boards
- i. Manager's Report
- j. Council Comments
- k. Executive Session
- l. Adjournment

Any Councilmember shall have the right to request new/additional items to the regular agenda during the Approval of the Agenda item of business.

3. Agenda distribution

Agendas shall be distributed so that Councilmembers receive their agendas by the Friday evening before the Monday meeting. Agendas will be distributed to Councilmember's place of residence.

4. Quorum

A majority of the elected or appointed and serving members of the Council shall constitute a quorum for the transaction of business at all council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date with appropriate public notice.

5. Attendance at council meetings

Election to the City Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the City. Attendance at Council meetings is critical to fulfilling this responsibility.

The Council may excuse absences for cause. Such cause must be communicated with the clerk prior to the meeting. If a Councilmember has more than three unexcused successive absences for regular or special Council meetings, the Council may enact a resolution of reprimand. In the event that the member's absences continue for more than three additional successive regular or special meetings of the Council, the Council may enact a resolution of censure or request the Councilmember's resignation or both.

6. Presiding officer

The presiding officer shall be responsible for enforcing these rules of procedure and for enforcing orderly conduct at meetings. The Mayor is the presiding officer. The Mayor Pro Tem shall preside in the absence of the Mayor. In the absence of the Mayor and Mayor Pro Tem, the member present who has the longest consecutive service on the Council shall preside.

7. Disorderly conduct

The Mayor may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than allotted time or speaking vulgarities. Such person shall be seated until the chair determines whether the person is in order.

If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to speak at the same meeting except by special leave of the Council. If the person shall continue to be disorderly and disrupt the meeting, the chair may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

C. CLOSED MEETINGS

1. Purpose

Closed meetings may be held only for the reasons authorized in the Open Meetings Act, which are the following:

- a. To consider the dismissal, suspension or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent when the named person requests a closed meeting. MCL 15.268 Sec. 8(a)
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing. MCL 15.268 Sec. 8(c)
- c. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. MCL 15.268 Sec. 8(d)
- d. To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the Council. MCL 15.268 Sec. 8(e)
- e. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting. MCL 15.268 Sec. 8(f)
- f. To consider material exempt from discussion or disclosure by state or federal statute. MCL 15.268 Sec. 8(h)

2. Calling closed meetings

At a regular or special meeting, the Councilmembers, elected or appointed and serving, may call a closed session by a two-thirds roll call vote for purposes (c), (d), (e) and (f) above, and by a simple majority for purposes (a) and (b). The roll call vote, the purpose(s) for calling the closed meeting, and the time in which the vote was taken shall be entered into the minutes of the open session during which the vote is taken. In addition, the time in which the Council returned to open session shall be recorded in the open session minutes.

3. Minutes of closed meetings

A separate set of minutes shall be taken by the Clerk or the designated secretary of the Council at the closed session. These minutes will be retained by the Clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Open Meetings Act. These minutes shall be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

D. DISCUSSION AND VOTING

1. Rules of parliamentary procedure

The rules of parliamentary practice as contained in the latest edition of Robert's Rules of Order shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these rules, City ordinances or applicable state statutes. The Mayor may appoint a parliamentarian.

The chair shall preserve order and decorum and may speak to points of order in preference to other Councilmembers. The chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the Councilmembers present.

Any member may appeal to the Council a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, "Shall the decision of the chair be sustained?" If the majority of the members present vote "yes," the ruling of the chair is sustained; otherwise it is overruled.

2. Conduct of discussion

During the Council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone and avoid interjecting a personal note into debate.

No member shall speak more than once on the same question until every member desiring to speak to that question shall have had the opportunity to do so.

The chair, at his or her discretion and subject to the appeal process mentioned in Section D.1., may permit any person to address the Council during its deliberations.

3. Ordinances and resolutions

No ordinance, except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title.

A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes.

4. Roll call

In all roll call votes, the names of members of the Council shall be called in random order as determined by the City Clerk.

5. Duty to vote

Election to a deliberative body carries with it the obligation to vote. Councilmembers present at a Council meeting shall vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A Councilmember who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.

Conflict of interest, as defined by law, shall be the sole reason for a member to abstain from voting. The opinion of the City Attorney shall be binding on the Council with respect to the existence of a conflict of interest. A vote may be tabled, if necessary, to obtain the opinion of the City Attorney.

The right to vote is limited to the members of Council present at the time the vote is taken. Voting by proxy or by telephone is not permitted.

All votes must be held and determined in public; no secret ballots are permitted.

6. Results of voting

In all cases where a vote is taken, the chair shall declare the result.

It shall be in order for any Councilmember voting in the majority to move for a reconsideration of the vote on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

E. CITIZEN COMMENTS

1. General

Each Council meeting agenda shall provide for reserve time for citizen comments as requested.

2. Length of presentation - public hearings and public participation

Members of the public at the meeting shall not speak unless recognized by the chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes during any public hearing or public comment. The Sergeant of Arms shall notify the chair when time has expired.

At the discretion of the chair, the time for speaking may be added or reduced.

3. Person addressing the City Council

Prior to addressing the Council, members of the public may state their name and address and, if appropriate, group affiliation. The Council may in its discretion limit public comments to new information or matters not fully addressed at any previous meeting regarding the agenda item at issue. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

4. Deviation

Either in his/her discretion, or upon the request of a member of the Council, the Mayor may recognize a member of the audience who shall be permitted to address the Council at a time other than audience participation; however, all other rules as provided herein shall apply.

5. Request to speak during citizen comments

Any person who wishes to speak on a subject not on the printed agenda may speak at this time. All rules of conduct still apply.

6. Requests to speak during regular agenda items

Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council.

F. MISCELLANEOUS

1. Adoption and amendment of rules of procedure

These rules of procedure of the Council will be placed on the organizational meeting agenda for review and adoption. A copy of the rules adopted shall be distributed to each Councilmember.

The Council may alter or amend its rules at any time by a vote of a majority of its members after written notice has been given of the proposed alteration or amendment. The notice shall be given at least 48 hours in advance with a written copy of the proposed alteration or amendment provided to each Councilmember.

2. Suspension of rules

The rules of the Council may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present except that Council actions shall conform to state statutes and to the Michigan and the United States Constitutions.

3. Bid awards

Bids will be awarded by the Council during regular or special meetings. A bid award may be made at a special meeting of the Council if that action is announced in the notice of the special meeting.

4. Special committees

Special committees may be established for a specific period of time by the Mayor or by a resolution of the Council which specifies the task of the special committee and the date of its dissolution.

5. Authorization for contacting the City Attorney

The following officials (by title) are authorized to contact the City Attorney regarding municipal matters:

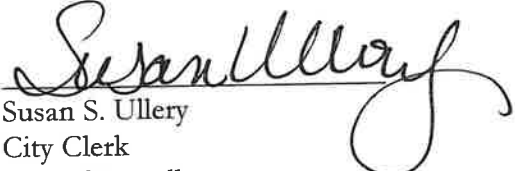
Mayor and City Councilmembers
City Manager
City Department Heads (upon approval of the City Manager)

6. These Rules of Procedure shall apply except as otherwise provided by the City Charter and/or applicable state statutes.

G. CERTIFICATE OF ADOPTION

Certified to be complete and accurate set of Rules of Procedures of the City Council of the City of Lowell, Michigan adopted by resolution of its regular meeting held January 3, 2023.

Adopted: January 3, 2023


Susan S. Ullery
City Clerk
City of Lowell

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 23-01

**AN ORDINANCE TO AMEND CHAPTER 14 "F-1 FLOODPLAIN DISTRICT"
AND TO AMEND CHAPTER 14A "RIVER'S EDGE DISTRICT" OF APPENDIX
A, "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL.**

Councilmember GROVES supported by Councilmember SALZWEDEL moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment of Chapter 14. Chapter 14 "Floodplain Overlay District" of Appendix A, "Zoning," of the Code of Ordinance of the City of Lowell is amended to read in its entirety as follows:

CHAPTER 14. - F-1 FLOODPLAIN OVERLAY DISTRICT Section 14.01. - Purpose.

This district is intended primarily to protect those undeveloped areas of the city which are subject to predictable flooding in the floodplain area so that the reservoir capacity will not be reduced or to impede, retard, accelerate or change the direction of flow or carrying capacity of the river valley or to otherwise increase the possibility of flood. Said regulations, while permitting reasonable use of such properties will help to protect human life, prevent or minimize material and economic losses and reduce the cost to the public in time of emergency through public aid or relief efforts occasioned by the unwise occupancy of such flood areas.

Section 14.02. - Delineation of the flood hazard overlay zone.

- A. The flood hazard area zone shall overlay existing zoning districts delineated on the official City of Lowell Zoning Map. The boundaries of the flood hazard area zone shall coincide with the boundaries of the areas indicated as within the limits of the 100-year flood in the report entitled "The Flood Insurance Study for Kent County, All Jurisdictions" and dated February 23, 2023 and the Flood Insurance Rate Map (FIRM) panel numbers shown on the index panels: 26081CIND1A and 26081CIND2A, effective February 23, 2023. Within the flood hazard, area zone a regulatory floodway shall be designated. The boundaries of the regulatory floodway shall coincide with the floodway boundaries indicated on the FIRM. The study and accompanying maps are adopted by reference, appended, and declared to be part of this ordinance. The term flood hazard area as used in this ordinance shall mean the flood hazard area zone and the term floodway shall mean the designated regulatory floodway.
- B. Where there are disputes as to the location of a flood hazard area zone boundary, the zoning board of appeals shall resolve the dispute.
- C. In addition to other requirements of this ordinance applicable to development in the underlying zoning district, compliance with the requirements of this chapter shall be necessary for all development occurring within the flood hazard area zone.

Section 14.03 - Uses permitted.

- A. Any use permitted in the underlying zoning district, whether by right or by special land use, shall be permitted within the Floodplain Overlay district in accordance with the standards and regulations of the underlying zoning district.
- B. The standards and regulations of this chapter shall also apply to any use proposed in the Floodplain Overlay district. Where there is a conflict between the provisions of this chapter and another applicable section of this ordinance, the more restrictive provisions shall control.

Section 14.04 - Additional standards for development.

- A. Development, including the erection of structures, placement of manufactured homes, filling, grading, mining, dredging, paving, or storage of equipment or materials within the floodplain overlay district shall not occur except in accordance with the requirements of this ordinance and the following standards:
 - 1. The requirements of this chapter shall be met.
 - 2. The requirements of the underlying zoning district and applicable general provisions of this ordinance shall be met;
 - 3. All necessary permits shall have been issued by the appropriate local, state, and federal authorities, including a floodplain permit, or letter of no authority from the Michigan Department of Environment Great Lakes and Energy, under authority of Act 451, of the Public Acts of 1994, as amended..
 - 4. The proposed use and/or structure(s) shall be so designed as not to reduce the water impoundment capacity of the floodplain or significantly change the volume or speed of the flow of water.
 - 5. Utilities, streets, off-street parking, railroads, structures, and buildings for public or recreational uses shall be designed so as not to increase the possibility of flood or be otherwise detrimental to the public health, safety, and welfare.
- B. Specific base flood elevation standards:
 - 1. On the basis of the Flood Insurance Rate Maps (FIRMs), all new construction and substantial improvements shall have the lowest floor, including basements, elevated at least one (1) foot above the flood level;.
 - 2. The most recent flood elevation data received from the Federal Emergency Management Agency (FEMA) shall take precedence over data from other sources.

Section 14.05. - Data submission.

Prior to the issuance of building permit for structures on or adjacent floodplain areas, the city manager shall require the applicant for such permit to submit an approved permit by the Michigan Department of Environment Great Lakes and Energy, topographic data, engineering studies, proposed site plan and/or other similar data needed to determine the possible effects of flooding on a proposed structure and/or the effect of the structure on the flow of water. All such required data shall be prepared by a registered professional civil engineer.

Section 14.06. - City liability.

The City of Lowell shall incur no liability whatsoever by permitting any use of building within the floodplain within the city.

Section 14.07. - General standards for flood hazard reduction.

- A. All new construction and substantial improvements within a flood hazard area, including the placement of prefabricated buildings and manufactured homes, shall:
 - 1. Have the lowest floor, including basement elevated one foot above the base flood elevation.
 - 2. Be designed and anchored to prevent flotation, collapse, or lateral movement of the structure;
 - 3. Be constructed with materials and utility equipment resistance to flood damage; and
 - 4. Be constructed by methods and practices that minimize flood damage.
- B. All new and replacement water supply systems shall minimize or eliminate infiltration of flood waters into the systems.
- C. All new and replacement sanitary sewage systems shall minimize or eliminate infiltration of flood waters into the systems and discharges from systems into flood waters. On-site waste disposal systems shall be located to avoid impairment to the system or contamination from the system during flooding.
- D. All public utilities and facilities shall be designed, constructed and located to minimize or eliminate flood damage.
- E. Adequate drainage shall be provided to reduce exposure to flood hazards.
- F. The zoning enforcement officer or his representative shall review development proposals to determine compliance with the standards of this section.
- G. Land shall not be divided in a manner creating parcels or lots which cannot be used in conformance with the requirements of this chapter.
- H. The flood carrying capacity of any altered or relocated watercourses not subject to state or federal regulations designed to ensure flood carrying capacity shall be maintained.
- I. Available flood hazard data from federal, state, or other sources shall be reasonably utilized in meeting the standards of this chapter. Data furnished by the Federal Insurance Administration shall take precedence over data from other sources.
- J. In the event that the standards of this Chapter conflict with Appendix G of the Michigan Building Code, as amended, Appendix G shall control.

Section 14.08. - Manufactured home standards.

- A. All manufactured homes shall be elevated a minimum of 1 foot above the base flood elevation, anchored to resist flotation, collapse, or lateral movement by meeting the following specifications:
 - 1. Over the top ties shall be provided at each of the four (4) corners of the manufactured home, with two (2) additional ties per side at intermediate locations, except that on manufactured homes less than fifty (50) feet in length one (1) tie per side shall be required.

2. Frame ties shall be provided at each corner of the home with five (5) additional ties per side at intermediate points, except that on manufactured homes less than fifty (50) feet in length four (4) ties per side shall be required.
 3. All components of the anchoring systems shall be capable of carrying a force of four thousand eight hundred (4,800) pounds.
 4. All additions to a manufactured home shall be similarly elevated and anchored.
- B. An evacuation plan indicating alternate vehicular access and escape routes shall be filed with the City of Lowell for manufactured home parks and subdivisions.
- C. Manufactured homes within the 100-year floodplain on the flood insurance rate map shall be located in accordance with the following standards:
1. All manufactured homes shall be placed on stands or lots which are elevated on compacted fill or on pilings so that the lowest floor of the manufactured home will be one (1) foot above the base flood level.
 2. Adequate surface drainage away from all structures and access for a manufactured home hauler shall be provided.
 3. In the instance of elevation on pilings, lots shall be large enough to permit steps, piling foundations shall be placed in stable soil no more than ten (10) feet apart; and reinforcement shall be provided for piers more than six feet above ground level.
 4. In manufactured home parks and subdivisions which exist at the time of the adoption of this chapter is adopted, where repair, reconstruction or improvement of streets, utilities and pads equals or exceeds fifty (50) percent of the value of the streets, utilities, and pads before the repair, the standards of this chapter shall be met.
 5. In the event that the standards of this Chapter conflict with Appendix G of the Michigan Building Code, as amended, Appendix G shall control.

Section 2. Amendment of Chapter 14A. Chapter 14A “Rivers Edge District” of of Appendix A, “Zoning,” of the Code of Ordinance of the City of Lowell is amended to read as follows:

CHAPTER 14A. - RIVER'S EDGE DISTRICT

Section 14A.01. - Purpose.

This district is intended primarily to protect those undeveloped areas in the city that are subject to predictable and regular flooding, and therefore are generally unsuitable for permanent development. These areas are within the 100-year floodplain and are generally adjacent to the Grand River. It is the intent of this district to allow for limited activities and development that does not require the placement of buildings intended for human habitation. It is further the intent of this chapter to discourage development that would reduce reservoir capacity or would otherwise impede, retard, accelerate or change the direction of the flow of water.

Section 14A.02. - Uses permitted.

Land in the River's Edge district may be used for the following purposes as uses permitted by right:

- A. Open space uses such as farms, nurseries, parks, playgrounds, golf courses, nature preserves, horse trails, natural trails, and recreational uses, provided no alteration be made to the existing level of the floodplain or the erection of a structure, which may interfere with the flow of the river or floodplain capacity.
- B. Accessory buildings and uses provided that the standards of section 4.08 be met.

Section 14A.03 - Special land uses.

- A. Removal and processing of topsoil, stone, rock, sand, gravel, lime or other soil or mineral resources.
- B. Adult use marihuana establishments.

Section 14A.04 - District regulations.

Front yard	30 feet
Side yard	20 feet
Rear yard	35 feet
Building height	35 feet or 2½ stories
Minimum lot area	20,000 square feet
Minimum lot width	125 feet

Section 14A.05 - Additional standards for development.

A. Development permitted by sections 14B.02 and 14B.03 above shall only be permitted in accordance with the requirements of this chapter, including all applicable overlay districts, and the following standards:

1. All necessary development permits shall have been issued by appropriate local, state, and federal authorities, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environment, Great Lakes, and Energy under authority of Act 451, of the Public Acts of 1994, as amended. Where a development permit cannot be issued prior to the issuance of zoning compliance permit, a letter from the issuing agency indicating intent to issue contingent only upon proof of zoning compliance may be acceptable.
2. Utilities, streets, off-street parking, structures, and buildings for public or recreational uses and any other proposed uses and/or structure(s) shall be designed as not to reduce the water impoundment capacity of the floodplain, significantly change the volume or speed of the flow of water or be otherwise detrimental to the public health, safety and welfare.

Section 3. Publication. After its adoption, the Deputy City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 4. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers Salzwedel, Yankovich, Chambers, Groves and Mayor DeVore

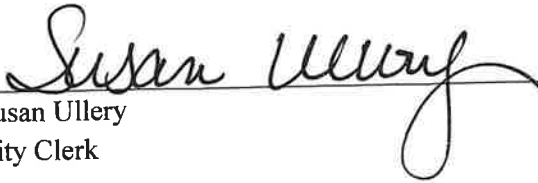
NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

ORDINANCE DECLARED ADOPTED.

Dated: January 3, 2023


Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on January 3, 2023 pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on January 11, 2023. I further certify that the above ordinance was entered into the Ordinance Book of the City on January 21, 2023, and was effective January 21, 2023, ten (10) days after publication.

Dated: January 3, 2023


Susan Ullery
City Clerk

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 01-23

**RESOLUTION TO ADOPT A POVERTY EXEMPTION POLICY AND
GUIDELINES IN ACCORDANCE WITH THE GENERAL PROPERTY
TAX ACT**

Councilmember CHAMBERS supported by Mayor DEVORE moved the adoption of the following resolution:

WHEREAS, Section 7u of the General Property Tax Act, 1893 PA 206, MCL 211.1 *et seq.* (the “GPTA”) permits the City to exempt from taxation, in whole or in part, the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges; and

WHEREAS, Subsection 7u requires that applicants for the poverty exemption must meet certain requirements as set forth in the GPTA and as set forth in the City’s Poverty Exemption Policy and Guidelines in order to be eligible; and

WHEREAS, the City of Lowell has developed its own Poverty Exemption Policy and Guidelines in accordance with the GPTA requirements.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The attached Poverty Exemption Policy and Guidelines are hereby adopted for use in implementation in accordance with Section 7u of the GPTA.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YES: Councilmembers Chambers, Groves, Mayor DeVore and Councilmembers
Salzwedel and Yankovich

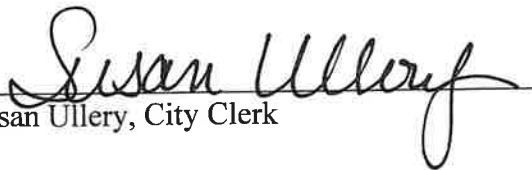
NO: Councilmembers None

ABSTAIN: Councilmembers None.

ABSENT: Councilmembers None.

RESOLUTION DECLARED ADOPTED.

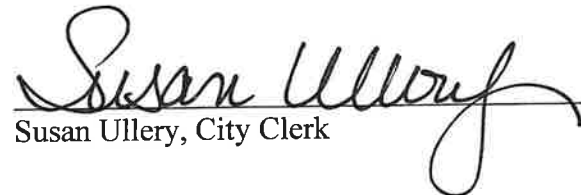
Dated: January 3, 2023


Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on January 3, 2023, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: January 3, 2023


Susan Ullery, City Clerk

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Vendor Code	Vendor Name	Invoice	Description	Amount
10550	63RD DISTRICT COURT	01/05/23	BOND - JACALYN ARCHER	328.00
TOTAL FOR: 63RD DISTRICT COURT				328.00
01513	ADDORIO TECHNOLOGIES, LLC			
	9488		COMPUTER SERVICES - DPW	531.25
	9489		COMPUTER SERVICES	1,062.50
	9490		COMPUTER SERVICES - LPD	156.25
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				1,750.00
00015	ALEXANDER CHEMICAL CORP	62930	WTP CHLORINE	60.00
TOTAL FOR: ALEXANDER CHEMICAL CORP				60.00
10816	AMAZON CAPITAL SERVICES			
	14QJ-PTFQ-QC6K		WTP EQUIPMENT	41.58
	19FK-F36Y-4R6L		EQUF FUND R & M	153.31
	19GK-PP3K-43QC		CITY SUPPLIES	41.47
	1JFM-P6KM-R9GP		WTP SUPPLIES	29.99
	1K6Q-6GW6-KN71		DPW / WTP EQUIPMENT	268.28
	1MWC-GJV4-QKWN		#5 JOHN DEERE GATOR R&M	879.34
	1X9H-4PPQ-W7TR		DPW SUPPLIES	123.46
	1YR1-WKNJ-4RWR		WTP SUPPLIES	89.92
TOTAL FOR: AMAZON CAPITAL SERVICES				1,627.35
10985	APPLIED INNOVATION	2121571	DEC. SERVICE CONTRACT COPIER	250.35
TOTAL FOR: APPLIED INNOVATION				250.35
00050	BERNARDS ACE HARDWARE	12/31/22	DEC STATEMENT	903.80
TOTAL FOR: BERNARDS ACE HARDWARE				903.80
10690	BGR INVESTMENTS LLC	12/30/2022	101 W MAIN EXTERIOR FACADE - GRANT DUE	25,000.00
TOTAL FOR: BGR INVESTMENTS LLC				25,000.00
10822	BLDI ENVIRONMENTAL ENGINEERING	20464	504 FRONT STREET	1,800.00
TOTAL FOR: BLDI ENVIRONMENTAL ENGINEERING				1,800.00
REFUND UB	CANFIELD, GREG	01/13/2023	UB REFUND FOR ACCOUNT: 4-00520-1 - FROM	107.64
TOTAL FOR: CANFIELD, GREG				107.64
MISC	CHAMERS, MIKE	6/14/2021	REFUND FOR SPECIAL EVENT PERMIT FROM 2021	25.00
TOTAL FOR: CHAMERS, MIKE				25.00
00101	CHROUCH COMMUNICATIONS, INC.	12099300	FCC LINCENSING FOR RENEWAL OF CALL SIGN	145.00
TOTAL FOR: CHROUCH COMMUNICATIONS, INC.				145.00
10581	CINTAS CORPORATION	9206368679	WATERBREAKER COUNTERTOP COOLER AGMT	45.54
TOTAL FOR: CINTAS CORPORATION				45.54

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Vendor Code	Vendor Name	Description	Amount
01343	CL TRUCKING & EXCAVATING		
	22384	WTP ROAD WORK	980.00
TOTAL FOR: CL TRUCKING & EXCAVATING			980.00
10493	COMCAST CABLE		
	01/06 - 2/05/23	CABLE TV	67.69
TOTAL FOR: COMCAST CABLE			67.69
10509	CONSUMERS ENERGY		
	201185760111	ACCOUTN STATEMENT - 11/21 - 12/20/22	30.12
	205368244764	ACCOUNT STATEMENT - AIRPORT 11/21 - 12/20-22	94.92
	206258055795	DEC ACCOUNT STATEMENT 12/01 - 12/31/22	24.60
	206524834935	ACCOUNT STATEMENT 11/21 - 12/20/22	446.85
	206880632825	ACCOUNT STATEMENT -AIRPORT 11/21 - 12/20/23	369.53
TOTAL FOR: CONSUMERS ENERGY			966.02
REFUND TAX	CORELOGIC CENRALIZED REUNDS		
	01/13/2023	2022 Win Tax Refund 41-20-03-410-008	596.34
TOTAL FOR: CORELOGIC CENRALIZED REUNDS			596.34
REFUND TAX	CORELOGIC CENTRALIZED REFUNDS		
	01/13/2023	2022 Win Tax Refund 41-20-02-355-037	246.04
	01/13/2023	2022 Win Tax Refund 41-20-02-257-008	491.19
	01/13/2023	2022 Win Tax Refund 41-20-01-178-004	920.77
	01/13/2023	2022 Win Tax Refund 41-20-02-101-060	1,802.62
	01/13/2023	2022 Win Tax Refund 41-20-02-181-005	326.72
	01/13/2023	2022 Win Tax Refund 41-20-01-101-050	1,330.71
TOTAL FOR: CORELOGIC CENTRALIZED REFUNDS			5,118.05
01156	CURTIS CLEANERS		
	2A7A18	POLICE DRY CLEANING	45.79
TOTAL FOR: CURTIS CLEANERS			45.79
00132	D&D TRUCKING ACQUISITION, LLC		
	36300	#16 PLOW TRUCK	1,910.37
	36395	#9-1 V- BLADE R&M	109.62
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC			2,019.99
00148	DICKINSON WRIGHT PLLC		
	1755399	GENERAL MATTERS/W&S	2,534.00
	1755400	WARE ROAD LANDFILL	203.50
	1755401	GENERAL MUNICIPAL	14,781.50
	1755402	FLOOD PLAIN ORDINANCE	240.50
	1755403	LOWELL V DIETZEL/BARTLETT	555.00
	1761394	LEGAL SERVICES AGREEMENT	536.50
	1761395	WARE ROAD LANDFILL	37.00
	1761396	GENERAL MUNICIPAL	5,743.44
	1761397	FLOOD PLAIN ORDINANCE	55.50
	1761398	LOWELL V DIETZEL/BARTLETT	1,535.98
TOTAL FOR: DICKINSON WRIGHT PLLC			26,222.92
10965	ELITE AUTO BODY INC		
	01/05/23	CHIEF STAFF CAR R&M	98.28
TOTAL FOR: ELITE AUTO BODY INC			98.28
REFUND TAX	ELZINGA PATRICIA		
	01/13/2023	2022 Sum Tax Refund 41-20-02-262-002	1,338.58
	01/13/2023	2022 Win Tax Refund 41-20-02-262-002	1,338.57
TOTAL FOR: ELZINGA PATRICIA			2,677.15

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Vendor Code	Vendor Name	Invoice	Description	Amount
10673	FERGUSON WATERWORKS	0156101	METER PARTS	1,584.32
TOTAL FOR: FERGUSON WATERWORKS				1,584.32
10211	FIRE PROS INC.	INV-1859750	WTP FIRE EXTINGUISHER INSPECTION	99.75
		INV-1860096	CITY HALL FIRE EXTINGUISHER INSPECTION	110.25
		INV-1860097	AIRPORT FIRE EXTINGUISHER INSPECTION	94.50
		INV-1860099	DPW FIRE EXTINGUISHER INSPECTION	905.00
		INV-1860102	POLICE FIRE EXTINGUISHER INSPECTION	359.50
		INV-1860111	CHAMBER FIRE EXTINGUISHER INSPECTION	217.00
		INV-1860124	MUSEUM FIRE EXTINGUISHER INSPECTION	217.00
		INV-1860133	LIBRARY FIRE EXTINGUISHER INSPECTION	94.50
TOTAL FOR: FIRE PROS INC.				2,097.50
10966	GFL ENVIRONMENTAL	KR0000052161	DEC. TRASH DPW	236.14
		KR0000052162	DEC. TRAH & RECYCLE LIBRARY	52.16
		KR0000052163	DEC. TRASH AIRPORT	67.04
		KR0000057285	DEC. TRASH STONEY LAKE	62.51
		KR0000052160	DEC TRASH OAKWOOD CEMETRY	132.64
TOTAL FOR: GFL ENVIRONMENTAL				550.49
10413	GR CENTRAL IRON & STEEL INC	12/08/22	INVENTORY STEEL	131.88
TOTAL FOR: GR CENTRAL IRON & STEEL INC				131.88
02295	GRAYMONT WESTERN LIME INC.	197597	WTP QUICKLIME	9,764.60
TOTAL FOR: GRAYMONT WESTERN LIME INC.				9,764.60
01508	GTW	301343	CYLINDER RENTAL DEC 2022	49.45
TOTAL FOR: GTW				49.45
00248	HOOPER PRINTING, LLC	65944	POLICE ID BADGES - BRYAN RADER	24.00
TOTAL FOR: HOOPER PRINTING, LLC				24.00
02463	HYDROCORP	0070231-IN	CROSS CONNECTON DEC 2022	1,806.25
TOTAL FOR: HYDROCORP				1,806.25
10424	KCTA	1/1/2023	2023 MEMBERSHIP - OLIN/VELTKAMP	50.00
TOTAL FOR: KCTA				50.00
10462	KENT COUNTY CHIEFS OF POLICE ASSOC.	2023	2023 MEMBERSHIP DUES	25.00
TOTAL FOR: KENT COUNTY CHIEFS OF POLICE ASSOC.				25.00
00291	KENT COUNTY ROAD COMMISSION	413446	ELECTRIC SIGNAL CHARGES NOV 2022	47.06
		413650	LOWELL LIGHT & POWER	54.75
TOTAL FOR: KENT COUNTY ROAD COMMISSION				101.81

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Vendor Code	Vendor Name	Invoice	Description	Amount
00300	KENT COUNTY TREASURER			
	01/13/2023		TRAILER FEES - SEPT / DEC	966.00
	1-13-23		TRAILER FEES COUNTY SEPT / DEC	241.50
	12/1 - 12/15/2022		TAX DISBURSEMENT	11,236.47
TOTAL FOR: KENT COUNTY TREASURER				12,443.97
00303	KENT DISTRICT LIBRARY			
	12/1 - 12/15/22		TAX DISBURSEMENT	18,645.49
TOTAL FOR: KENT DISTRICT LIBRARY				18,645.49
02209	KERKSTRA PORTABLE, INC.			
	216496		OAKWOOD CEMETERY	150.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				150.00
10296	LAKESHORE SCALE INC.			
	27583		SCALE INSPECTON WTP	305.00
TOTAL FOR: LAKESHORE SCALE INC.				305.00
00562	LOWELL AREA SCHOOLS			
	12/1 - 12/15/22		TAX DISBURSEMENT	139,863.76
TOTAL FOR: LOWELL AREA SCHOOLS				139,863.76
10143	LOWELL FIRE & EMERGENCY SERV. AUTH.			
	01/01/2023		3RD QTR JAN - MARCH 2023 SERVICES	42,414.00
TOTAL FOR: LOWELL FIRE & EMERGENCY SERV. AUTH.				42,414.00
00330	LOWELL LEDGER			
	12/31/22		ACCOUNT STATEMENT	335.42
TOTAL FOR: LOWELL LEDGER				335.42
00341	LOWELL LIGHT & POWER			
	11/26-12/26/22		ELECTRIC BILL	21,899.75
	3634		AUG KORE HI COM/ DICKINSON INVOICES	2,072.25
	3669		DICKINSON/KORE HI/IPC INVOICES	5,784.52
TOTAL FOR: LOWELL LIGHT & POWER				29,756.52
10311	MI ASSOC OF MAYORS			
	12/16/2022		2023 MEMBERSHIP DUES	95.00
TOTAL FOR: MI ASSOC OF MAYORS				95.00
10083	MICHIGAN CAT			
	SD14300087		WTP R&M	955.00
	SD14326819		GENERATOR ANNUAL SERVICE	859.00
TOTAL FOR: MICHIGAN CAT				1,814.00
00414	MICHIGAN MUNICIPAL LEAGUE			
	25497		CDL DRIVER FEES - MEMBER	400.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE				400.00
00426	MODEL COVERALL SERVICE, INC.			
	12/31/22		LIBRARY RUGS - DEC	338.40
TOTAL FOR: MODEL COVERALL SERVICE, INC.				338.40
01499	NAPA AUTO PARTS			
	12/31/22		ACCOUNT STATEMENT	1,847.84
TOTAL FOR: NAPA AUTO PARTS				1,847.84

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Vendor Code	Vendor Name	Description	Amount
Invoice			
REFUND UB	PLACE MANAGEMENT LLC		
01/13/2023	UB refund for account: 1-03102-4		67.98
TOTAL FOR: PLACE MANAGEMENT LLC			67.98
00506	POSTMASTER		
01/03/23	POSTAGE FOR W/S BILLS		504.97
TOTAL FOR: POSTMASTER			504.97
10762	PROFESSIONAL CODE INSPECTIONS OF MI		
120022	DEC PERMIT FEES		2,284.20
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			2,284.20
02331	PROGRESSIVE HEATING COOLING, CORP.		
2021	SERVICE CITY HALL BOILER		1,118.08
2021212	SERVICE WASTE WATER		100.00
2021291	SERVICE BOILER CITY HALL		347.00
2021293	SERVICE BOILER		1,423.01
2021314	SERVICE PUMP REPLACEMENT - CITY HALL		3,640.12
2021318	SERVICE LIBRARY		612.86
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			7,241.07
10996	PTSOLUTIONS		
1679456	WATER DEPT SUPPLIES		509.60
1697429	WATER DEPT SUPPLIES		189.41
TOTAL FOR: PTSOLUTIONS			699.01
00827	RS TECHNICAL SERVICES, INC.		
22729	WTP PUMP STATION		22,800.00
TOTAL FOR: RS TECHNICAL SERVICES, INC.			22,800.00
10378	RUESINK, KATHIE		
01/01/23	CLEANING SERVICES 12/16/22 - 1/1/23		690.00
047794	CLEANING SERVICES 1/03 - 1/12/23		570.00
TOTAL FOR: RUESINK, KATHIE			1,260.00
10885	RUSH PARTS		
1958	37-8 SKIDSTEER BROOM		436.50
TOTAL FOR: RUSH PARTS			436.50
02383	SANISWEEP, INC.		
107358	TRUNKLINE M-21 SWEEPING		1,100.00
TOTAL FOR: SANISWEEP, INC.			1,100.00
02575	SELF SERVE LUMBER		
1/1/2023	JAN STATEMENT		235.30
TOTAL FOR: SELF SERVE LUMBER			235.30
10849	SMART BUSINESS SOURCE		
OE-59529-1	OFFICE SUPPLIES		14.37
OE-59982-1	OFFICE SUPPLIES - KLEENEX		171.84
OE-60026-1	OFFICE SUPPLIES - CUPS		88.90
OE-60245-1	OFFICE SUPPLIES - TONER, RIBBON		579.31
TOTAL FOR: SMART BUSINESS SOURCE			854.42
10106	STANDARD ELECTRIC COMPANY		
14081590-00	TOOLS FOR SERVICE #21		618.00
TOTAL FOR: STANDARD ELECTRIC COMPANY			618.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
10341	STATE OF MICHIGAN	551-609309	LIVE SCANS DEC 2022	302.75
TOTAL FOR: STATE OF MICHIGAN				302.75
10543	TRACTOR SUPPLY CREDIT PLAN	12/09/22	DEC STATEMENT	313.64
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				313.64
10459	TRANSUNION RISK AND ALTERNATIVE	181229-202212-1	POLICE DEPT - DEC	223.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE				223.00
10860	ULINE	15764568	DPW RAGS & HAT & GLASSES	605.82
TOTAL FOR: ULINE				605.82
10969	VEOLIA WATER NORTH AMERICA	20220378	WWTP SURCHARGES NOV 2022	884.94
		202247107	WWTP OOPERATIONS DEC 2022	44,090.88
TOTAL FOR: VEOLIA WATER NORTH AMERICA				44,975.82
00666	VERGENNES TOWNSHIP TREASURER	12/01/2022	TAXES 41-16-35-426-052 (990 N WASHINGTON)	1,018.67
TOTAL FOR: VERGENNES TOWNSHIP TREASURER				1,018.67
02324	VERMEER MIDWEST	086069	BAGHOUSE FILTERS	882.99
TOTAL FOR: VERMEER MIDWEST				882.99
02203	VISA	1/12/23	JANUARY MERCANTILE VISA STATEMENT	5,509.73
TOTAL FOR: VISA				5,509.73
10389	VREDEVELD HAEFNER LLC	5805	YEAR END 12/31/22 AUDIT	12,100.00
		5825	PROFESSIONAL SERVICES - DEC 2022	1,925.00
TOTAL FOR: VREDEVELD HAEFNER LLC				14,025.00
02432	WEST MICHIGAN INTERNATIONAL	R101033556:01	#17 PLOW TRUCK R&M	1,997.29
TOTAL FOR: WEST MICHIGAN INTERNATIONAL				1,997.29
00692	WILLIAMS & WORKS INC.	208070	LOWELL TWP ZOOM & ITA'S TO EGLE	310.00
		95443	GEE DR MILL & FILL	9,086.14
		95578	PROFESSIONAL SERVICES	1,960.00
TOTAL FOR: WILLIAMS & WORKS INC.				11,356.14
TOTAL - ALL VENDORS				454,741.91

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND - JACALYN ARCHER	328.00	78092
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES COUNTY SEPT	241.50	78130
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES - SEPT / DEC	966.00	78129
101-000-451.000	BUSINESS LIC & APPLICATIO	CHAMERS, MIKE	REFUND FOR SPECIAL EVENT	25.00	78091
Total For Dept 000				1,560.50	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	BLDI ENVIRONMENTAL ENGINE	504 FRONT STREET	1,800.00	78098
101-172-955.000	MISCELLANEOUS EXPENSE	MI ASSOC OF MAYORS	2023 MEMBERSHIP DUES	95.00	78082
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	JANUARY MERCANTILE VISA S	1,001.80	78153
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	JANUARY MERCANTILE VISA S	19.99	78153
Total For Dept 172 MANAGE				2,916.79	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MUNICIPAL	5,743.44	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	FLOOD PLAIN ORDINANCE	55.50	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LOWELL V DIETZEL/BARTLETT	1,535.98	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MUNICIPAL	13,542.00	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	FLOOD PLAIN ORDINANCE	240.50	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LOWELL V DIETZEL/BARTLETT	555.00	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	WARE ROAD LANDFILL	203.50	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	WARE ROAD LANDFILL	37.00	78114
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MATTERS/W&S	185.00	78114
101-210-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	LOWELL TWP ZOOM & ITA'S	310.00	78156
Total For Dept 210 ATTORN				22,407.92	
Dept 215 CLERK					
101-215-864.000	CONFERENCES & CONVENTIONS	VISA	JANUARY MERCANTILE VISA S	810.28	78153
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	335.42	78133
Total For Dept 215 CLERK				1,145.70	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	PROFESSIONAL SERVICES - D	175.00	78154
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	YEAR END 12/31/22 AUDIT	12,100.00	78154
101-253-955.000	MISCELLANEOUS EXPENSE	KCTA	2023 MEMBERSHIP - OLIN/VE	50.00	78126
Total For Dept 253 TREASU				12,325.00	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	CITY SUPPLIES	41.47	78095
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	14.37	78147
101-265-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	DEC STATEMENT	91.48	78097
101-265-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES - KLEENEX	114.56	78147
101-265-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES - CUPS	88.90	78147
101-265-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES - TONER,	367.05	78147
101-265-802.000	CONTRACTUAL	FIRE PROS INC.	POLICE FIRE EXTINGUISHER	359.50	78074
101-265-802.000	CONTRACTUAL	FIRE PROS INC.	CITY HALL FIRE EXTINGUISH	110.25	78074
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 12/16/2	360.00	78084
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 1/03 -	300.00	78144
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DICKINSON/KORE HI/IPC INV	3,197.21	78080
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	2,294.58	78081
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	SERVICE CITY HALL BOILER	1,118.08	78141
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	SERVICE BOILER CITY HALL	347.00	78141
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	SERVICE BOILER	1,423.01	78141
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	SERVICE PUMP REPLACEMENT	3,640.12	78141
Total For Dept 265 CITY H				13,867.58	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	JAN STATEMENT	48.68	78146
101-276-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	JAN STATEMENT	120.85	78146
101-276-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	DEC TRASH OAKWOOD CEMETRY	132.64	78120

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Fund 101 GENERAL FUND					
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	OAKWOOD CEMETERY	150.00	78131
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	187.95	78081
Total For Dept 276 CEMETE				640.12	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCANS DEC 2022	302.75	78149
101-301-740.000	OPERATING SUPPLIES	CINTAS CORPORATION	WATERBREAKER COUNTERTOP C	45.54	78101
101-301-740.000	OPERATING SUPPLIES	VISA	JANUARY MERCANTILE VISA S	32.27	78153
101-301-744.000	UNIFORMS	CURTIS CLEANERS	POLICE DRY CLEANING	45.79	78112
101-301-744.000	UNIFORMS	HOOVER PRINTING, LLC	POLICE ID BADGES - BRYAN	24.00	78124
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DICKINSON/KORE HI/IPC INV	79.64	78080
101-301-931.000	R & M POLICE CARS	ELITE AUTO BODY INC	CHIEF STAFF CAR R&M	98.28	78116
101-301-955.000	MISCELLANEOUS EXPENSE	KENT COUNTY CHIEFS OF POL	2023 MEMBERSHIP DUES	25.00	78127
101-301-955.000	MISCELLANEOUS EXPENSE	TRANSUNION RISK AND ALTER	POLICE DEPT - DEC	223.00	78151
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	JANUARY MERCANTILE VISA S	125.00	78153
Total For Dept 301 POLICE				1,001.27	
Dept 336 FIRE					
101-336-985.000	FIRE COMMISSION PAYMENT	LOWELL FIRE & EMERGENCY S	3RD QTR JAN - MARCH 2023	42,414.00	78090
Total For Dept 336 FIRE				42,414.00	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	1,440.00	78156
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	520.00	78156
Total For Dept 400 PLANNI				1,960.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	DEC STATEMENT	135.97	78097
101-441-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	DEC STATEMENT	7.56	78150
101-441-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	DPW SUPPLIES	123.46	78095
101-441-740.000	OPERATING SUPPLIES	ULINE	DPW RAGS & HAT & GLASSES	605.82	78152
101-441-802.000	CONTRACTUAL	FIRE PROS INC.	DPW FIRE EXTINGUISHER INS	905.00	78074
101-441-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	DEC. TRASH DPW	236.14	78120
101-441-802.000	CONTRACTUAL	MICHIGAN MUNICIPAL LEAGUE	CDL DRIVER FEES - MEMBER	400.00	78136
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DICKINSON/KORE HI/IPC INV	390.59	78080
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE TV	67.69	78103
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	642.11	78081
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC BILL	1,053.60	78081
101-441-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	DPW / WTP EQUIPMENT	194.46	78095
101-441-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	45.15	78138
101-441-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	47.25	78138
Total For Dept 441 DEPART				4,854.80	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	361.57	78081
101-747-930.000	REPAIR & MAINTENANCE	FIRE PROS INC.	CHAMBER FIRE EXTINGUISHER	217.00	78074
101-747-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	DEC STATEMENT	39.96	78097
Total For Dept 747 CHAMBE				618.53	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	DEC STATEMENT	104.95	78097
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	DEC STATEMENT	213.11	78150
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	387.76	78081
Total For Dept 751 PARKS				705.82	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES - KLEENEX	57.28	78147
101-790-802.000	CONTRACTUAL	FIRE PROS INC.	LIBRARY FIRE EXTINGUISHER	94.50	78074
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 12/16/2	330.00	78084
101-790-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	DEC. TRAH & RECYCLE LIBRA	52.16	78120
101-790-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	DEC. TRASH STONEY LAKE	62.51	78120

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Fund 101 GENERAL FUND					
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	LIBRARY RUGS - DEC	338.40	78137
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 1/03 -	270.00	78144
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	1,313.92	78081
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	SERVICE LIBRARY	612.86	78141
Total For Dept 790 LIBRAR				3,131.63	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	FIRE PROS INC.	MUSUEM FIRE EXTINGUISHER	217.00	78074
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	261.14	78081
Total For Dept 804 MUSEUM				478.14	
Total For Fund 101 GENERA				110,027.80	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	GEE DR MILL & FILL	9,086.14	78089
Total For Dept 450 CAPITA				9,086.14	
Dept 463 MAINTENANCE					
202-463-802.000	CONTRACTUAL	SANISWEEP, INC.	TRUNKLINE M-21 SWEEPING	1,100.00	78085
202-463-930.000	REPAIR & MAINTENANCE	VISA	JANUARY MERCANTILE VISA S	100.00	78153
Total For Dept 463 MAINTEN				1,200.00	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	KENT COUNTY ROAD COMMISSI	ELECTRIC SIGNAL CHARGES N	47.06	78076
202-474-740.000	OPERATING SUPPLIES	KENT COUNTY ROAD COMMISSI	LOWELL LIGHT & POWER	54.75	78128
Total For Dept 474 TRAFFI				101.81	
Total For Fund 202 MAJOR				10,387.95	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	BGR INVESTMENTS LLC	101 W MAIN EXTERIOR FACAD	25,000.00	78073
Total For Dept 000				25,000.00	
Total For Fund 238 HISTOR				25,000.00	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	DEC STATEMENT	194.53	78097
248-463-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	JAN STATEMENT	65.77	78146
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	1,625.10	78081
Total For Dept 463 MAINTEN				1,885.40	
Total For Fund 248 DOWNTOWN				1,885.40	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	DEC PERMIT FEES	2,284.20	78140
Total For Dept 371 BUILDI				2,284.20	
Total For Fund 249 BUILDI				2,284.20	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	59.72	78081
Total For Dept 758 DOG PA				59.72	
Total For Fund 260 DESIGN				59.72	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-802.000	CONTRACTUAL	FIRE PROS INC.	AIRPORT FIRE EXTINGUISHER	94.50	78074
581-000-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	DEC. TRASH AIRPORT	67.04	78120
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DEC ACCOUNT STATEMENT 12/	24.60	78104
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT -AIRPOR	369.53	78104
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT - AIRPO	94.92	78104

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Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUTN STATEMENT - 11/21	30.12	78104
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT 11/21 -	446.85	78104
Total For Dept 000				1,127.56	
Total For Fund 581 AIRPOR				1,127.56	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM VEOLIA	LOWELL LIGHT & POWER	DICKINSON/KORE HI/IPC INV	33.18	78080
590-000-043.000	DUE FROM VEOLIA	LOWELL LIGHT & POWER	ELECTRIC BILL	7,049.58	78081
Total For Dept 000				7,082.76	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	VEOLIA WATER NORTH AMERIC	WWTP OOPERATIONS DEC 2022	44,090.88	78086
590-550-802.000	CONTRACTUAL	VEOLIA WATER NORTH AMERIC	WWTP SURCHARGES NOV 2022	884.94	78086
590-550-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	SERVICE WASTE WATER	100.00	78141
Total For Dept 550 TREATM				45,075.82	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	CL TRUCKING & EXCAVATING	WTP ROAD WORK	980.00	78102
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	METER PARTS	792.16	78119
590-551-930.000	REPAIR & MAINTENANCE	STANDARD ELECTRIC COMPANY	TOOLS FOR SERVICE #21	309.00	78148
Total For Dept 551 COLLEC				2,081.16	
Dept 552 CUSTOMER ACCOUNTS					
590-552-730.000	POSTAGE	POSTMASTER	POSTAGE FOR W/S BILLS	252.48	78071
Total For Dept 552 CUSTOM				252.48	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MUNICIPAL	259.00	78114
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES AGREEMENT	268.25	78114
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MATTERS/W&S	1,174.50	78114
590-553-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	PROFESSIONAL SERVICES - D	875.00	78154
Total For Dept 553 ADMINI				2,576.75	
Total For Fund 590 WASTEW				57,068.97	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water	CANFIELD, GREG	UB REFUND FOR ACCOUNT: 4-	107.64	78099
591-000-276.000	Water	PLACE MANAGEMENT LLC	UB refund for account: 1-	67.98	78139
Total For Dept 000				175.62	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES	89.92	78072
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	DEC STATEMENT	197.30	78097
591-570-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	DEC STATEMENT	29.99	78150
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHLORINE	60.00	78094
591-570-743.000	CHEMICALS	GRAYMONT WESTERN LIME INC	WTP QUICKLIME	9,764.60	78122
591-570-801.000	PROFESSIONAL SERVICES	CHROUCH COMMUNICATIONS, I	FCC LINCENSING FOR RENEWA	145.00	78100
591-570-801.000	PROFESSIONAL SERVICES	LAKESHORE SCALE INC.	SCALE INSPECTON WTP	305.00	78132
591-570-802.000	CONTRACTUAL	FIRE PROS INC.	WTP FIRE EXTINGUISHER INS	99.75	78074
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DICKINSON/KORE HI/IPC INV	133.64	78080
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	5,174.27	78081
Total For Dept 570 TREATM				15,999.47	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	PTSOLUTIONS	WATER DEPT SUPPLIES	189.41	78083
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTON DEC 2022	1,806.25	78125
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	1,334.30	78081
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	DEC STATEMENT	69.47	78097
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP SUPPLIES	29.99	78095
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	METER PARTS	792.16	78119

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	18.67	78138
591-571-930.000	REPAIR & MAINTENANCE	STANDARD ELECTRIC COMPANY	TOOLS FOR SERVICE #21	309.00	78148
591-571-930.000	REPAIR & MAINTENANCE	VISA	JANUARY MERCANTILE VISA S	100.00	78153
591-571-955.000	MISCELLANEOUS EXPENSE	VERGENNES TOWNSHIP TREASU	TAXES 41-16-35-426-052 (9	1,018.67	78087
591-571-970.000	CAPITAL OUTLAY	RS TECHNICAL SERVICES, IN	WTP PUMP STATION	22,800.00	78143
Total For Dept 571 DISTRI				28,467.92	
Dept 572 CUSTOMER ACCOUNTS					
591-572-730.000	POSTAGE	POSTMASTER	POSTAGE FOR W/S BILLS	252.49	78071
Total For Dept 572 CUSTOM				252.49	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MUNICIPAL	259.00	78114
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MUNICIPAL	721.50	78114
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES AGREEMENT	268.25	78114
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MATTERS/W&S	1,174.50	78114
591-573-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	PROFESSIONAL SERVICES - D	875.00	78154
Total For Dept 573 ADMINI				3,298.25	
Total For Fund 591 WATER				48,193.75	
Fund 597 ELECTRIC CHARGING STATION FUND					
Dept 463 MAINTENANCE					
597-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	154.15	78081
Total For Dept 463 MAINTEN				154.15	
Total For Fund 597 ELECT				154.15	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES - TONER,	212.26	78147
636-000-801.000	PROFESSIONAL SERVICES	LOWELL LIGHT & POWER	DICKINSON/KORE HI/IPC INV	92.50	78080
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	1,062.50	78093
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES - LPD	156.25	78093
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES - DPW	531.25	78093
636-000-801.000	PROFESSIONAL SERVICES	LOWELL LIGHT & POWER	AUG KORE HI COM/ DICKINSON	2,072.25	78134
636-000-802.000	CONTRACTUAL	LOWELL LIGHT & POWER	DICKINSON/KORE HI/IPC INV	1,857.76	78080
636-000-802.000	CONTRACTUAL	APPLIED INNOVATION	DEC. SERVICE CONTRACT COP	250.35	78096
636-000-802.000	CONTRACTUAL	VISA	JANUARY MERCANTILE VISA S	915.46	78153
636-000-984.000	POLICE/FIRE-RESCUE EQUIPM	VISA	JANUARY MERCANTILE VISA S	2,404.93	78153
Total For Dept 000				9,555.51	
Total For Fund 636 DATA P				9,555.51	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	DEC STATEMENT	49.99	78150
661-895-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	EQUF FUND R & M	153.31	78072
661-895-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	#5 JOHN DEERE GATOR R&M	879.34	78072
661-895-930.000	REPAIR & MAINTENANCE	VERMEER MIDWEST	BAGHOUSE FILTERS	882.99	78088
661-895-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	DEC STATEMENT	70.14	78097
661-895-930.000	REPAIR & MAINTENANCE	GR CENTRAL IRON & STEEL I	INVENTORY STEEL	131.88	78121
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	DEC STATEMENT	12.99	78150
661-895-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP EQUIPMENT	41.58	78095
661-895-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	DPW / WTP EQUIPMENT	73.82	78095
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION, #9-1 V-	BLADE R&M	109.62	78113
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION, #16	PLOW TRUCK	1,910.37	78113
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL DEC 2022	49.45	78123
661-895-930.000	REPAIR & MAINTENANCE	MICHIGAN CAT	WTP R&M	955.00	78135
661-895-930.000	REPAIR & MAINTENANCE	MICHIGAN CAT	GENERATOR ANNUAL SERVICE	859.00	78135
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	1,736.77	78138
661-895-930.000	REPAIR & MAINTENANCE	PTSOLUTIONS	WATER DEPT SUPPLIES	509.60	78142

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Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	RUSH PARTS	37-8 SKIDSTEER BROOM	436.50	78145
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATIONAL	#17 PLOW TRUCK R&M	1,997.29	78155
Total For Dept 895 FLEET				10,859.64	
Total For Fund 661 EQUIPM				10,859.64	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	11,236.47	78077
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	18,645.49	78078
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	139,863.76	78079
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENRALIZED REUN	2022 Win Tax Refund 41-20	596.34	78105
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2022 Win Tax Refund 41-20	1,330.71	78106
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2022 Win Tax Refund 41-20	246.04	78107
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2022 Win Tax Refund 41-20	920.77	78108
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2022 Win Tax Refund 41-20	1,802.62	78109
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2022 Win Tax Refund 41-20	326.72	78110
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2022 Win Tax Refund 41-20	491.19	78111
703-000-275.000	DUE TO TAXPAYERS	ELZINGA PATRICIA	2022 Sum Tax Refund 41-20	1,338.58	78117
703-000-275.000	DUE TO TAXPAYERS	ELZINGA PATRICIA	2022 Win Tax Refund 41-20	1,338.57	78118
Total For Dept 000				178,137.26	
Total For Fund 703 CURREN				178,137.26	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	110,027.80	
			Fund 202 MAJOR STREET FUN	10,387.95	
			Fund 238 HISTORICAL DISTR	25,000.00	
			Fund 248 DOWNTOWN DEVELOP	1,885.40	
			Fund 249 BUILDING INSPECT	2,284.20	
			Fund 260 DESIGNATED CONTR	59.72	
			Fund 581 AIRPORT FUND	1,127.56	
			Fund 590 WASTEWATER FUND	57,068.97	
			Fund 591 WATER FUND	48,193.75	
			Fund 597 ELECTRIC CHARGI	154.15	
			Fund 636 DATA PROCESSING	9,555.51	
			Fund 661 EQUIPMENT FUND	10,859.64	
			Fund 703 CURRENT TAX COLL	178,137.26	
				<hr/>	
				454,741.91	

Memorandum



PUBLIC WORKS

DATE: January 13, 2023

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: NEW Park and Recreation Plan 2023-2027

With the review period for the draft 5-year Recreation Master Plan completed, City Council is asked to hold a final Public Hearing on the document. Attached is the document plus the comments received during the review period.

At the conclusion of the Public Hearing, City Council may approve Resolution 02-23, adopting the 2023-2027, 5-Year Parks and Recreation Plan. Once approved, the entire document, along with the necessary background information will be delivered to the Michigan Department of Natural Resources (MDNR) no later than February 1, 2023, for their approval.

It is my recommendation: **That the Lowell City Council approve Resolution 02-23, adopting the 2023-2027 5-year Parks and Recreation Plan.**

Bruce E. Matthews
326 Riverside Dr.
Lowell, MI. 49331


December 6, 2022

Sue Ullery, City Clerk
301 E. Main St.
Lowell, MI 49331

VIA E-Mail: sullery@ci.lowell.mi.us

Re: Approval of Draft City of Lowell Parks and Recreation Plan 2023-2027

I write in support of the City Council's approval of the new 2023-27 Parks and Recreation Plan (Plan) as submitted by the Parks and Recreation Commission (Commission). As a citizen of Lowell I was privileged to observe and participate in the development of the Plan, and was impressed with the process and effort generated by the members of the Commission as well as Director of Public Works Dan Czarnecki. The City of Lowell is being served well by their efforts.

Clearly the City of Lowell is blessed by the diversity and uniqueness of our parks, and associated recreational opportunities. Equally clear from the public input in the Plan's development is the high value Lowell's citizens place on these opportunities. The quality of life offered by our Parks is understood and taken seriously, as is protecting them, maintaining them and marketing them—all included in the proposed Plan.

Of particular interest to me and the members of the Lowell Scout Park Association is the premium placed on protecting natural areas and the quiet recreational opportunities derived from them. Although the Plan addresses this somewhat, in moving forward we urge the City and the Commission to pay close attention to the expressed desire from the citizens for diligence in protecting natural areas and associated quiet recreational opportunities.

The quality and diversity of our parks is an important indicator of the quality of life sought by the residents of the City of Lowell. I thank the Commission for their efforts and urge the City Council to approve the Plan.

Bruce E. Matthews

Dan Czarnecki

From: Sue Ullery
Sent: Friday, January 13, 2023 11:25 AM
To: Dan Czarnecki
Subject: FW: Lowell Parks and Recreation 5 Year Master Plan

From: Sue Ullery
Sent: Tuesday, December 6, 2022 10:41 AM
To: DeOliveira, Tanya <DeOliveira@williams-works.com>
Subject: FW: Lowell Parks and Recreation 5 Year Master Plan

Good morning Tanya,

I received our first public comment. See below.

I will have your attached resolution on our January 3, 2023 meeting.

Sue

From: Bill Schreur <billschreur@gmail.com>
Sent: Tuesday, December 6, 2022 10:02 AM
To: Sue Ullery <sullery@ci.lowell.mi.us>
Subject: Lowell Parks and Recreation 5 Year Master Plan

Bill Schreur
538 Flat River Dr.
Lowell, MI 49331

December 6, 2022

Sue Ullery, City Clerk
301 E. Main St.
Lowell, MI 49331
sullery@ci.lowell.mi.us

To the Lowell City Council and whom it may concern:

As a Lowell neighbor and avid outdoor enthusiast, I would like to express my support for the Parks and Recreation 5 Year Master Plan currently under your consideration. Of particular importance is the included draft language to preserve unique natural areas in Lowell's land inventory. The Parks and Recreation Committee saw the importance of preserving these areas, as once they are compromised, they will be permanently lost for future generations.

As an active member of the Lowell Scout Park Association, we ask that you not only embrace the new language, but apply its meaning by adding the remaining 4 (plus or minus) acres of unprotected road and river

frontage in Scout Park, to Scout Park. This was the intent of the Lowell City Council when the park was created back in 2007. There appears to be an ongoing conflict with the City Council between the importance of adding to the City's tax base vs issues affecting the overall quality of life for its residents. The City of Lowell is nearly wall to wall with houses and businesses as is, and the tax revenue generated from development of these few acres will not make any noticeable impact for the residents. Development however, would ruin the unique natural character of the Park as it currently stands. There is no park or land in the City's inventory which can compare to this parcel of land, abutting the Flat River, State Game Area as well as hosting a unique portion of The North Country Trail. The recent community survey reflects this fact. Any consideration by the City Council to deviate from the will of its residents should not be done without the clear support of the people they serve.

Moving forward, it is our hope that the City Council will keep all of these important facts in their proper perspective, and maintain the City as a unique setting for its residents to enjoy as well as a destination point for travelers and outdoor enthusiasts supporting Lowell businesses.

Thank you,

Bill Schreur

City of Lowell Parks and Recreation Commission

**Lowell, Michigan
Resolution # 02-23**

At a regular meeting of the City of Lowell City Council held on January 3, 2023, the following Resolution was offered for adoption by City Council Member _____ and was seconded by City Council Member _____:

A RESOLUTION ADOPTING THE 2023-2027 FIVE-YEAR PARKS AND RECREATION PLAN

WHEREAS, the City of Lowell has engaged in the process to develop a new Five-Year Recreation Plan, which describes pertinent features, recreation facilities, policies, and desired implementation to improve recreational offerings in the community during the period between 2023 and 2027; and

WHEREAS, the City of Lowell facilitated public input via a community survey in June 2022 and three focus groups comprised of community members in September 2022 prior to the development of the Plan, enabling citizens and stakeholders to express opinions and needs, ask questions, offer advice, and discuss all aspects of parks and recreation; and

WHEREAS, the City of Lowell has prepared the Five-Year Recreation Plan in accordance with the most recent guidelines developed by the Michigan Department of Natural Resources for the benefit of the entire community and to meet the recreation needs of residents as expressed during the public input session; and

WHEREAS, a notice was published indicating that the Plan was available on the City's website and offered for a period of at least 30 days for public comment and review; and

WHEREAS, a public hearing was held on the Five-Year Recreation Plan on today's date to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Plan.

NOW, THEREFORE BE IT RESOLVED, the City of Lowell City Council hereby adopts the Five-Year Recreation Plan as a guideline for improving recreation for the residents and visitors of the community.

Yeas: _____

Nays: _____

Absent: _____

RESOLUTION DECLARED ADOPTED.

Respectfully submitted,

Dated: January 3, 2023

By: _____
Susan Ullery, City Clerk

CERTIFICATION

I, Susan Ullery, City of Lowell City Clerk, hereby certify that the foregoing is a true and original copy of the resolution adopted by the City of Lowell City Council at a Regular Meeting held on January 3, 2023 at 7:00 PM.

XXXXXX

City of Lowell Clerk

CITY OF LOWELL

PARKS AND RECREATION PLAN 2023-2027

DRAFT 1/5/23



ACKNOWLEDGMENTS

CITY OF LOWELL CITY COUNCIL

Jim Salzwedel
Leah Groves
Mike DeVore
Cliff Yankovich
Marty Chambers

LOWELL PARKS AND RECREATION COMMISSION

Casey Butler
Susan Pomper
Paula Mierendorf
Theresa Mundt
Leah Groves

Prepared with assistance from

williams&works

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CHAPTER 2. Community Description	2
CHAPTER 3. Administrative Structure	3
CHAPTER 4. Parks & Recreation Inventory	4
CHAPTER 5. Planning & Public Input Process	5
CHAPTER 6. Goals & Objectives	6
CHAPTER 7. Action Program	7
APPENDIX. Community Engagement Report	

The background of the slide features a close-up photograph of green leaves, likely from a maple tree, with sunlight filtering through them. A large, solid red diagonal shape overlays the left and center portions of the image, creating a modern, geometric design.

CHAPTER 1.

INTRODUCTION & PURPOSE OF PLAN



The City of Lowell Parks and Recreation Plan is the result of a community-based effort that will contribute to the enhancement and vitality of Lowell. With members of the public providing valuable feedback through the community survey, a series of three focus groups with local stakeholders, and leadership provided by the Lowell Parks and Recreation Commission, the plan has set forth a vision that will continue to help the City.

This is a five-year plan that reflects the desires of the City of Lowell community. The Lowell Parks and Recreation Commission, which is charged with providing direction and leadership with matters concerning parks and recreation in the City, provided project direction as the project steering committee. Three main ideas emerged during the community engagement process: 1) Continued parks maintenance, 2) Enhanced City park wayfinding, and 3) Investments to create accessible recreational spaces. These ideas resonated with the Parks and Recreation Commission members and became the formal framework used to consider, develop, and establish the Parks and Recreation Goals and Action Plan.

The completion of the Parks and Recreation Plan also establishes the five-year eligibility for recreation grants administered through the Michigan Department of Natural Resources. Therefore, this plan is intended to meet the requirements and provisions set forth by the Michigan Department of Natural Resources for the development of community parks, recreation, open space, and greenway plans.

The City of Lowell is excited to have an updated plan that reflects the community's needs and desires. The Plan will direct the future development of parks and recreation facilities, amenities, and services over the next five years and beyond. By coming together, the community has worked hard to determine how best to continue to use its resources to support the parks and recreational amenities.



CHAPTER 2.

COMMUNITY DESCRIPTION

LOCATION

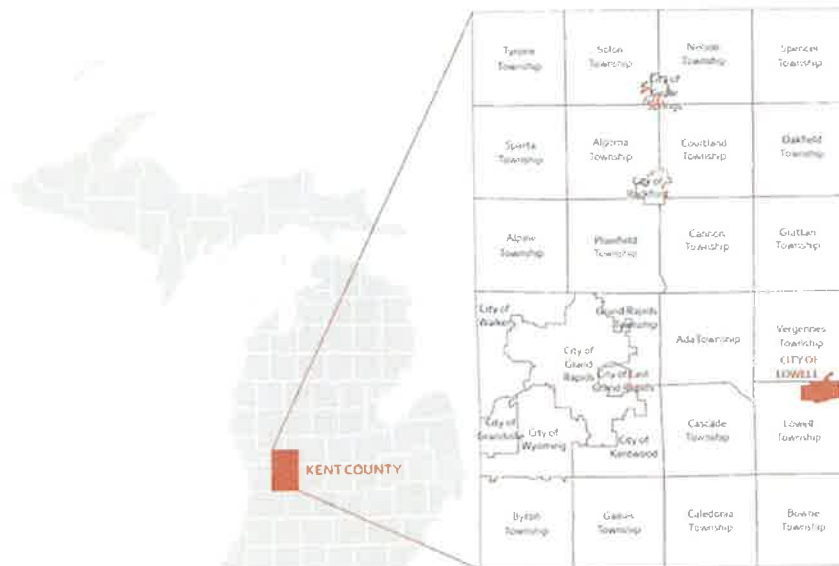
The City of Lowell is located on the southeastern border of Kent County, about 15 miles east of the City of Grand Rapids, the nearest metropolitan area. Though the community is still considered rural, the suburbanization of the West Michigan community is affecting the growth and development of Lowell. The City is bisected by state highway M-21 and 5 miles north of the I-96 interstate highway. Several trails run through and to the community. There is also an airport located just north of the City.

Much of the population in the City live north of M-21 due to the extensive Grand River floodplain and poor soils on the south side of the highway. New residential development is found primarily on the edges of the east and west City boundaries.



BRIEF HISTORY

The area that surrounds the confluence of the Flat and Grand Rivers has been occupied by people for hundreds of years. Before the French and British came here in the 1600s and 1700s, Michigan was home to several tribes. In Lowell, the Odawa/Ottawa was a part of the larger Anishinaabe, or "original people," that shared a common language, customs, and beliefs. In the first decades of the 19th century, the village was led by Wabiwindego and Keewaycooshcum, and later by Cobmoosa, all great Odawa leaders. The Odawa remained at their village on the Flat River until 1858, when they moved to a reservation at Manistee, Michigan. The modern City of Lowell was founded in 1831 by Daniel Marsac as a trading post with this existing Odawa village, built on the south bank of the Grand River. In 1847, he purchased land on the north side of the river and platted it as "Dansville". In 1851, a post office was established there named "Lowell" after the township. The community was replatted in 1854 and renamed after the post office. It was incorporated as a village in 1861.





TOPOGRAPHY

The City has a striking topography that is shaped by the two rivers flowing through its municipal boundaries. The winding Flat River has ebbed and flowed over time, shaping the area along and near its banks. The heart of the downtown, which happens to be near the Flat River, is flatter, along with much of the western portion of the City. The eastern side of the community has steeper slopes and is more hilly. Areas along the Grand River are also flat and don't contain much change in topography.

HYDROLOGY

The Grand River and Flat River heavily influence the City of Lowell. The Flat River cuts through the middle of the City, running north to south, and emptying into the Grand River. The Grand River runs along the City's southern edge. The rivers were each formed during the last glacial period.

FLOOD WATERS

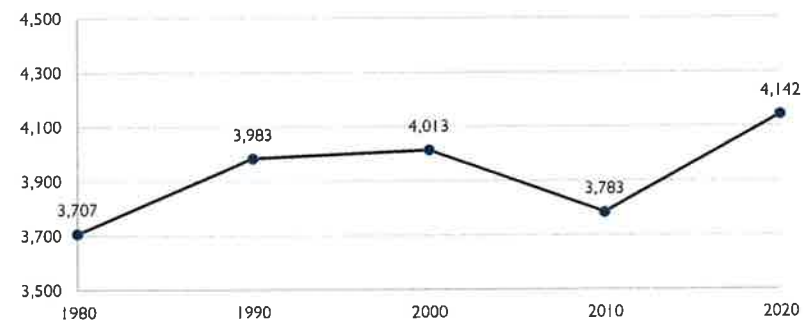
The areas along the Grand River within the City of Lowell are prone to seasonal flooding, especially in the springtime. The developed neighborhoods and the portions of downtown Lowell that lie along the Flat River do not frequently flood. A common area that does flood is near the convergences of the Flat and Grand Rivers.

VEGETATION

There are a few prime woodlands due to the sandy soil composition in the area. Where woodlands can be found, they contain hardwoods including ash, elm, maple, and willows in lowland areas and beech and oak trees in highland areas. Many tree stands are also located along the banks of the Flat and Grand Rivers and within a few isolated pockets in the City. Much of the land is developed and urbanized.

DEMOGRAPHIC INFORMATION

The following are population and housing trends in the City of Lowell that may influence the recreation needs and desires of the community.



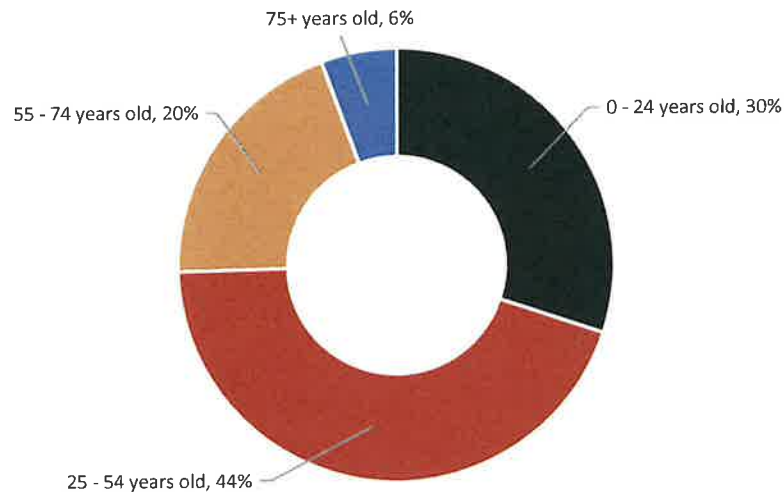


Figure 1 & 2 City of Lowell Population Characteristics 1980 - 2020
Source: US Census

Population. The total population for the City of Lowell for the 2020 census is 4,237 people. It has remained fairly stable in the last twenty years, fluctuating by less than 500 people in the last 50 years. There has been a general increasing population trend, which follows the increase in population that has occurred in many west Michigan communities.

In 2020, the median age of residents in the City was 36.8 years, as compared to 36 years in Kent County and 39.8 in Michigan. The City of Lowell's population ranges in age. The circle graph above provides a breakdown of the age demographics for the community. Middle-aged people comprise a large proportion of the City's population. Young people under 18 years old make up a quarter of the population. People aged 65 to 74 years of age comprise 8.6% of the population, and people over 75 years of age comprise 5.6% of the population.

Race & Ethnicity. Lowell has historically been a primarily white community. According to the 2020 US Census, of the 4,142 residents, 93% identified as White (3,726) and 1% (43) identified as Black or African American. There were 56 residents who identified as Some Other Race, 21 residents who identified as Asian, and 18 residents who identified as American Indian and Alaska Native. 190 residents identified as Latino as their primary ethnicity.

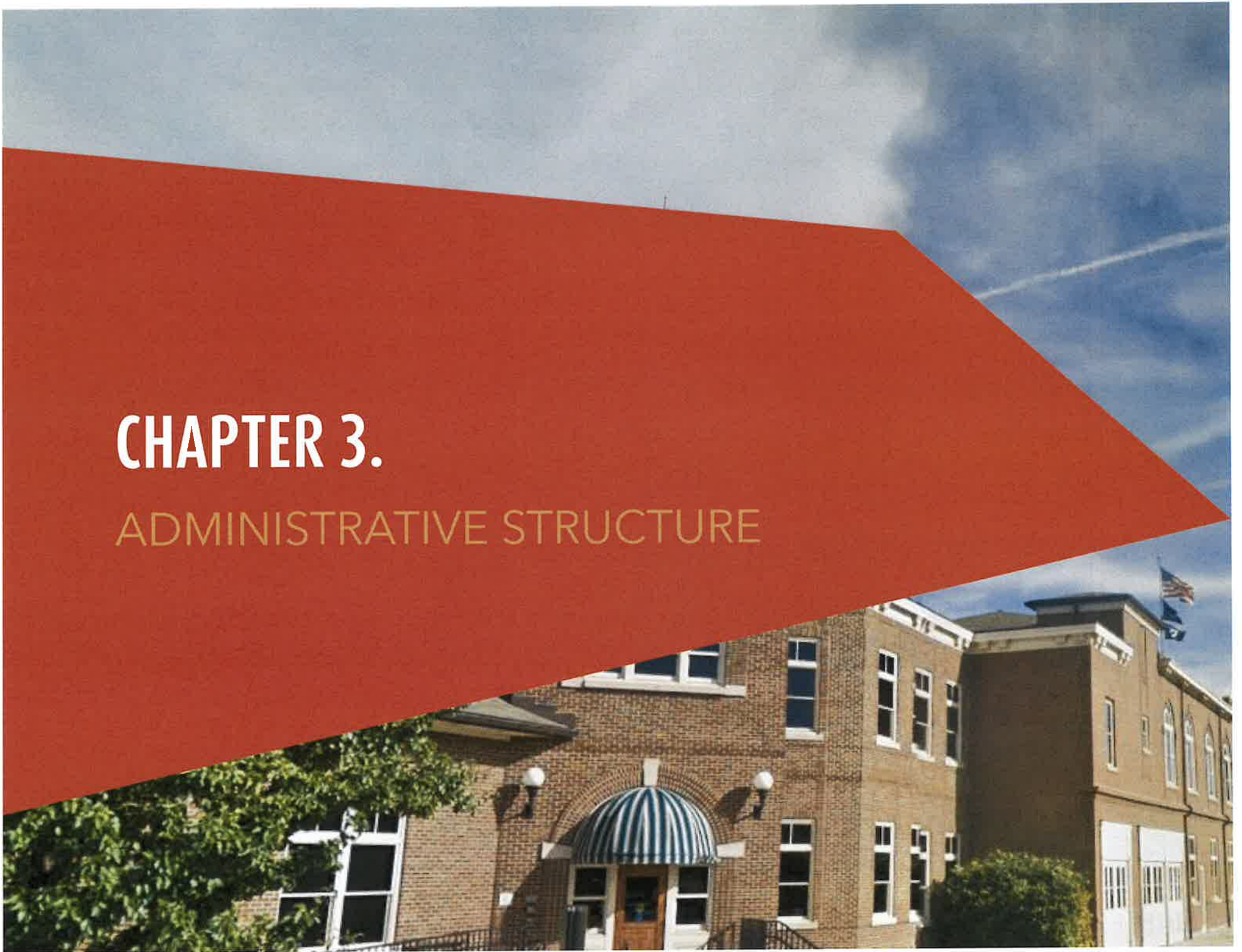
Household Data. The median household income for the City was \$64,492, as compared to in \$72,021 in Kent County and \$63,498 for the state of Michigan. The median home value for City residents was \$162,100. The average household size within the City of Lowell is 2.53 people according to the 2020 US Census, as compared with 2.5 people found from the 2010 US Census.

Labor Force. In the City of Lowell, 97% of the civilian labor force is employed. The median household income is \$64,492. The average commute to work time was 23 minutes for City residents, 82.6% of people commuted alone. About 6.4% of people carpooled to work, while 4.7% of residents worked at home. Employment status from 1980 - 2020 is listed below.

Employment	1980	1990	2000	2010	2020
Total Labor Force	1,746	1,939	2,027	1,926	2,059
Employed	1,621	1,865	1,938	1,744	1,996
Unemployed	125	74	89	182	63
Unemployment Rate	7.2	3.8	4.39	9.4	3.1
Employment Rate	92.8	96.2	95.6	90.6	96.9

CHAPTER 3.

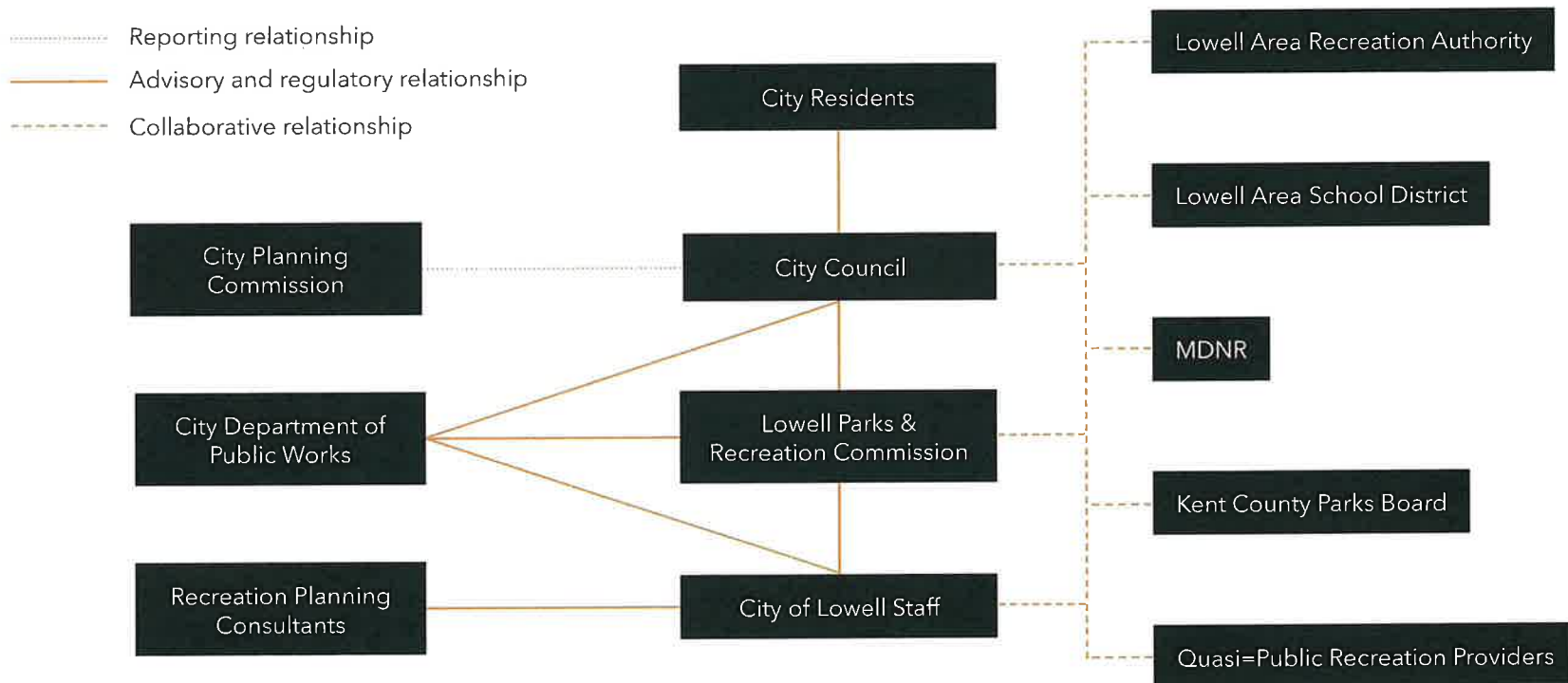
ADMINISTRATIVE STRUCTURE



CITY ORGANIZATION STRUCTURE

The City Council is comprised of 5 members, including the Mayor. The residents elect members of the City Council, which provides the direction for City staff and represents the City's residents. Daily City tasks are performed by the City Manager, Clerk, Treasurer, and a number of City staff in the following departments: Public Works, Police, Community Development, Parks and Recreation, Fire Area Fire Department, and Human Resources.

The daily operations and maintenance of the City's parks are handled by the Department of Public Works, in addition to other tasks including the operations and maintenance of the water and sanitary sewer systems, sidewalks, city streets, and the City of Lowell cemetery. The department director provides leadership, but the department staff also takes a lot of pride and ownership while working in the parks. There are 176 total acres of parkland that the City oversees. The organizational chart below shows the relationship between the various groups involved in recreation





CITY PARKS & RECREATION COMMISSION

Lowell has a volunteer Parks and Recreation Commission comprised of five total members. Four members are appointed by the City Council and the fifth member is a City Council member. The Commission is responsible for providing planning and direction of the City's parks and reports directly to the City Council. The Commission works with the City Planning Commission to ensure that the goals of both commissions are aligned and to determine where recreation activities should occur. The City Council received recommendations from the Parks and Recreation Commission. The Parks and Recreation Commission also works with the Michigan Department of Natural Resources to help create meaningful plans and fund improvements.



CITY PARKS & RECREATION BUDGET

For the FY 2022 - 2023 budget, a total of \$247,793 has been budgeted for administrative and operating expenses for City Parks. Approximately \$5,000 of the budget has been set aside for signs. The primary source of the fund is the City's general fund, and some local sports organizations through user fees. Other "Friends of" groups can also be contacted to potentially provide additional funding or "in-kind" donations.

There are some other funds that the City Parks have available for use in FY 2022 and 2023. In addition to the General Fund, the City expects to receive \$3,500 in Park User Fees and \$1,500 from the Kent County Youth Fair. Park user fees are revenue generated from the City renting ball fields and the pavilion at Creekside Park. The Kent County Youth Fair has an agreement to pay the City for the almost exclusive use of Recreation Park. There is also \$9,920 from the Lee Fund, a local endowment for park improvements, that the City has available.

City of Lowell FY 2022-2023 Park Budget

Administration	\$81,743.99
Operations/Maintenance	\$100,050.00
Capital Outlay	\$66,000.00
TOTAL	\$247,793.99
Lee Fund Available	\$9,920.00
Park User Fees (expected)	\$3,500.00
Kent County Youth Fair contribution (expected)*	\$1,000.00

*The Kent County Youth Fair is expected to end the exclusive-use agreement with the City by the end of 2022.



CHAPTER 4.

RECREATION INVENTORY

This chapter provides an overview of the parks and recreation facilities and programs available in the City and an accessibility assessment.

ACCESSIBILITY

Per the Michigan Department of Natural Resources guidelines, an assessment of the accessibility of each park to people with disabilities is required in this recreation plan. This assessment considers the accessibility of the park facilities and the access routes to them. The accessibility grading system is based on compliance with the Americans with Disabilities Act (ADA) through a five-point system as defined in Table 4.1.

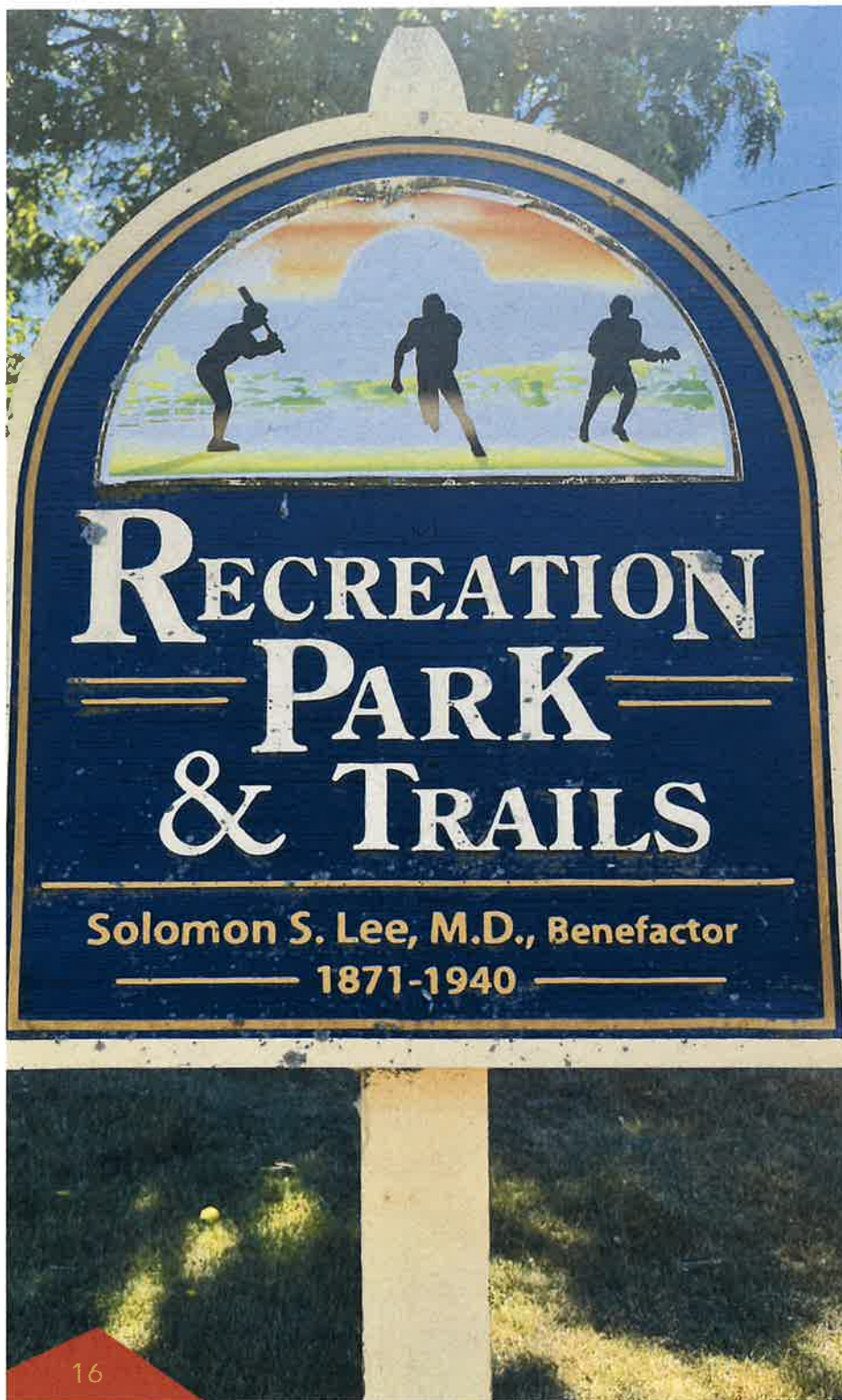
Table 4.1 MDNR Grading System for Accessibility

ACCESSIBILITY GRADE	DEFINITION
1	None of the facilities/park areas meet accessibility guidelines
2	Some of the facilities/park areas meet accessibility guidelines
3	Most of the facilities/park areas meet accessibility guidelines
4	The entire park meets accessibility guidelines
5	The entire park was developed/renovated using the principles of universal design



OPERATIONS AND MAINTENANCE

The City's Department of Public Works maintains the City of Lowell park system. Additional staff is added in the summer to help with the parks. The City does grounds maintenance, equipment repair, care of athletic fields, and other related activities. Other support is provided by quasi-public sports organizations and area church groups.



CITY PARKS

Recreation Park

This 30-acre park is located along the northwest corner of the confluence of the Flat River and the Grand River. The park parallels Hudson Street and includes the City's Lowell Waste Water Treatment Plant. The park has been home to the Kent County Youth Fair for decades. The County is expected to end its relationship with the City and park space this year, opening up the grounds to an alternative recreation future. The site has also been home to the high school football field and includes bleachers and a scoreboard. Other facilities in the park include baseball and softball fields with lights, fire rings, rustic camping facilities, and a boat launch on the Grand River.

The softball field is located at the north end of the park and directly abuts the King Milling facility. It is the only softball facility with lights in the community, and also has dugouts and covered bleachers. There is a restroom that serves the football and softball areas as well as a small concession stand.

The City owns two buildings on the site that are currently not being used as recreational facilities. The King Memorial Building was once the location of an outdoor pool and is currently leased to the Kent County Youth Agricultural Association. The Foreman Building is currently used as a storage facility for the City's Department of Public Works.

The City of Lowell leases a large portion of the Recreation Park area to the Kent County Youth Fair which is a major attraction. The fair organization owns several exhibit and livestock buildings on the property which also includes a horse arena. The heaviest use of the fairgrounds has occurred annually in July/August when the Kent County Youth fair has been held here for a week. However, the use of the park grounds is likely to significantly

change, as the Kent County Youth Fair is planning on ending its lease of the property with the City this year. In addition to the fair, there are other numerous, yet smaller events that take place at the fairgrounds throughout the spring and summer including horse shows, rodeos, and music concerts.

Considering the variety of facilities available at this park, parking facilities are sometimes inadequate. A portion of the areas for parking are paved, but the majority occur in grassed areas.

Recreation Park contains a substantial amount of open space along the Grand and Flat Rivers. Some of this area is devoted to rally-type, travel-trailer camping during the Youth Fair and other events. There are no defined campsites and limited facilities are available for this activity. Much discussion has occurred regarding the development of a modern campground in the park.

In 2019 the City undertook the Lowell Recreation Park Engagement Summary and Design Plan. Through this community engagement project, a concept for a future Recreation Park was developed. Conceptual site plan elements include tent and RV camping, a tree-top bridge crossing, a boardwalk along the river, a boat and kayak launch, gardens that act as a dual-use for storm water retention, and more. More information on the process and result can be found in the plan.

Accessibility Score: 1





Creekside Park

Upgrades over the years have made this a popular park. Located on the west side of the City on Gee Drive, it is accessible from Foreman Street and Alden Nash Rd. The park includes three little league baseball fields, one softball field, one large and two small soccer fields, a beach volleyball court, two horseshoe pits, and a community garden. The centerpiece of the park is a large wooden play structure that was built with volunteer labor from throughout the community in 1994. In addition, the park features a large picnic shelter, restrooms, and a concession stand. A paved and partially-lit pathway connects the park to Cherry Creek Elementary and the Valley Vista subdivision.

This park serves as a community-wide facility used for organized soccer, baseball, and softball programs, as well as for many other family leisure pursuits.

Accessibility Grade: 2



Richards Park

Between Elm and Spring streets, this 1.6-acre park is located in a neighborhood one block from the Flat River. The park contains a play lot, playground, large slide, half basketball court, benches, a small boat launch, and a path. A concrete pad is flooded in the winter for ice skating and provides a smooth surface for summer roller skating. Parking is available on the adjacent streets.

Accessibility Score: 2

Stoney Lakeside Park

Located along the Grand River on South Bowes Road, the park includes a 27-acre lake. The lake affords opportunities for swimming, fishing, and boating. Other facilities include a beach, a small boat launch, a skateboard park, restrooms, a playground, a parking lot, picnic tables, picnic pavilions, grills, two horseshoe pits, and a 31,000-square-foot fenced dog park.

Accessibility Score: 1



McMahon Park

Located off of Shepard Boulevard SE, the 0.25-acre park is a wooded lot in a residential neighborhood. Amenities include benches and a sledding hill.

Accessibility Score: 1



Scout Park

Located at the north end of Washington Street next to the Flat River, the 27-acre park has been a dedicated meeting place for local Boy Scout troops for years. Park facilities include the Boy Scout Cabin that was constructed in the 1950s, an open hill area used for sledding in the winter, and unimproved access to the Flat River. The North Country National Scenic Trail route also passes through the property.

Accessibility Score: 1



Riverwalk Park/Showboat Area

The area has a boat launch and an ADA-accessible canoe/kayak launch for the Flat River. A new bathroom building was completed in 2021. Benches and picnic tables can be found along the riverfront and the lawn near the Englehardt Library which serves as a festival venue. This area is now formally considered a City park. This constantly evolving, popular downtown amenity has helped shape the identity of Lowell for over 20 years.

Accessibility Grade: 4

OTHER CITY OF LOWELL PROPERTIES

Upper Bridge Property, Moose Property, and Rogers Property

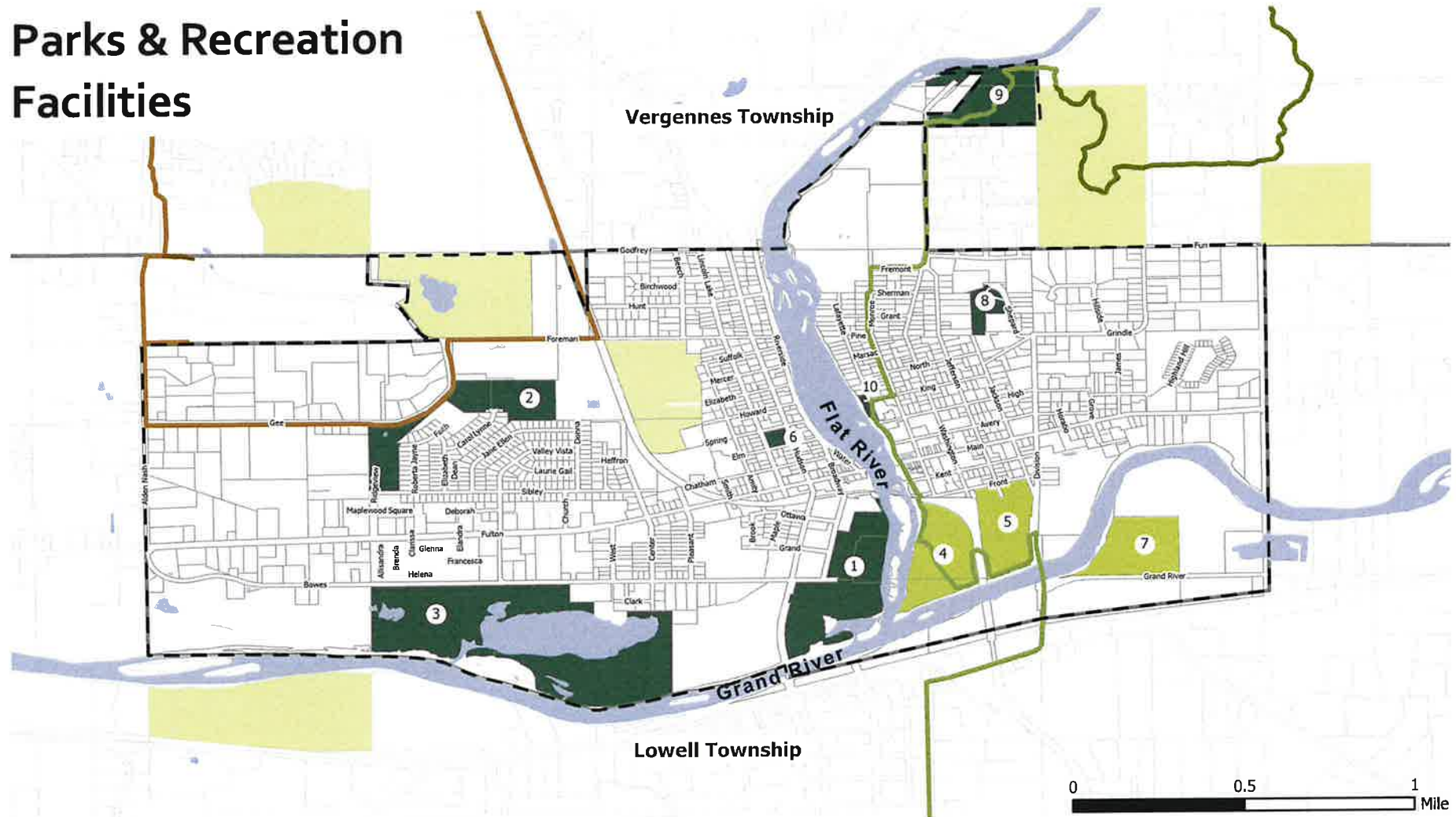
Three pieces of property comprise a single location for a future potential city park. Located on the south side of the Grand River, the 20-acre, vacant Upper Bridge Property is just east of the bridge. The Moose and Rogers properties are two parcels that comprise a total of about 33 acres. Located on the east side of the Flat River, both properties are wooded. The North Country National Scenic Trail passes through the Moose and Roger properties. All properties lie within the floodplain. Donated to the City for park use, there are no current plans for the properties. These properties, owned by the City, are not formally designated as parks at this time.

OTHER PARKS AND RECREATION PUBLIC/QUASI-PUBLIC FACILITIES

Lowell Area Recreation Authority & Lowell Area Trailway (LARA)

In the late 1990s, the City of Lowell, Lowell Township, and Vergennes Township began receiving feedback from residents indicating a strong desire for recreational trails. In 1997 the Lowell Area Community Fund was established with the gift of \$12.7 million from Lowell resident Harold J. Englehardt. Several community meetings were held to determine how the funds should be spent. One of the important themes that emerged was a strong desire for trails. A legal framework was developed

Parks & Recreation Facilities



Legend

- City Park
- City Park-like Property
- Other Property
- Existing Non-Motorized Trails
- North Country National Scenic Trail
- City of Lowell

1. Recreation Park
2. Creekside Park
3. Stoney Lakeside Park
4. Rogers Property
5. Moose Property
6. Richards Park

7. Upper Bridge Property
8. McMahon Park
9. Scout Park
10. Lowell Riverwalk



and adopted in November 2004 by the City of Lowell, Lowell Township, and Vergennes Township to create LARA, making the organization an officially recognized and empowered entity.

The LARA volunteer group was formed in 2004 to research ways to better the recreation opportunities for Lowell area residents. The group is led by the LARA Board which consists of an elected official from Vergennes Township, Lowell Charter Township, and the City of Lowell. There are also 3 representatives from each municipality and one jointly appointed representative. The goal of the cooperative effort is to provide an equal voice in the LARA recreation planning efforts among the three communities.

The focus of LARA has been the planning, design, and construction of trails to serve the community. Phase 1 of the system was realized in 2011 with the installation of a 3.2-mile trail connecting the Flat River Valley Rail Trail to the Wittenbach/Wege Agriscience & Environmental Education Center. In 2018, construction was completed on the trail connecting Alden Nash Rd. from Gee Dr. to W. Main Street (M-21) to the Lowell Township North Park. In 2014 and 2015, LARA worked with the MDNR to identify alternative routes to connect the Fred Meijer Rail Trail system through the Lowell community. In 2022, LARA is working with MDOT using a Transportation Alternative Program (TAP) grant to complete a connection from Lowell Township Park and an existing part of the LARA trail network to Hudson Street, with future hopes of connecting across the Grand River via a pedestrian bridge to the Fred Meijer Grand River Valley Trail along Grand River Avenue and abandoned rail corridor.

Fred Meijer River Valley Rail Trail

Located in central Michigan, the Fred Meijer River Valley Rail Trails are a system of inactive rail corridors being redeveloped

as trails. There is also an effort to explore developing water trails on adjacent rivers along the area. The “pedal and paddle” network is a great opportunity to develop a variety of recreational experiences. The Fred Meijer Midwest Michigan Rail Trail Network connects Gratiot, Montcalm, Ionia, Kent, Clinton, and Shiawassee counties. The cities of Greenville and Lowell serve as “Trail Hubs” where various segments of local and national trails will intersect. When completed, the Network will serve the communities of Owosso, Ovid, St. Johns, Fowler, Pewamo, Muir, Ionia, Saranac, Lowell, Belding, Greenville, Stanton, Edmore, and Alma, as well as the greater Grand Rapids, Lansing, and Saginaw regions.

The City of Lowell is located in the center of the 125-mile regional rail trail system. The rail corridor is abandoned and contiguous except for the approximate 2.5-mile gap through the City of Lowell, where the rail will remain active to serve King Milling, Michigan Wire, and other potential industries. The LARA trail system also connects to the regional trail system.

Grand River Riverfront Park

Located adjacent to the Grand River, the 80-acre Lowell Charter Township park has one developed recreation area designed to serve the Township’s residents. Located on the south bank of the Grand River across from the City’s Stoney Lakeside Park, the facility provides a broad range of field sports and natural area amenities for organized and casual use. The park is handicapped accessible and has a playground, soccer fields, picnic area, concession stand, bridge river crossing, natural areas, a lacrosse field, benches, a gazebo, wetlands education area, fishing area/dock, trails, accessible frontage along the Grand River, canoe/kayak launch, restrooms, paved walkways, and parking.

Fallasburg Park

Located about 4 miles north of Lowell, this is a 458-acre Kent County Park along the Flat River. The park contains one of the State's few remaining covered bridges. Facilities include picnic areas, softball diamonds, frisbee golf, and playground equipment. Hiking and cross-country ski trails are found throughout the park, including the designated route for the North Country National Scenic Trail.

Saranac-Lowell State Game Area

The 1,800-acre non-contiguous land area is located northeast of Lowell in Kent and Ionia counties where hiking, bird watching, hunting, canoeing/kayaking, and other recreational activities are allowed.

Ionia Recreation Area

Located 8 miles east of the City, this is the nearest state park to Lowell. The park offers fishing, camping, swimming, equestrian, and other recreational opportunities.

North Country National Scenic Trail

The North Country National Scenic Trail is a premier footpath that stretches for about 4,800 miles from North Dakota to Vermont. Providing ample opportunities to hike in a variety of natural and built environments, through cities, villages, woodlands, and wetlands, the trail is a destination sought out by aspiring, recreational, and professional hikers. Passing through Michigan, the trail goes through the Saranac-Lowell State Game Area and the City of Lowell. A portion of the Michigan Iron Belle Trail hiking route follows a portion of the

North Country National Scenic Trail. The national headquarters for the North Country National Scenic Trail is located in downtown Lowell, near the geographic center of the trail. The City is also an official Trail Town.

Senior Neighbors Center

This facility is a converted home located on the west side of Hudson Street, across from Recreation Park. The building can accommodate 40 people and serves as the activity center for the Senior Neighbors organization. Activities within the center include lectures, arts and crafts programs, daily meals, and other group programs. Large events like dances or special programs such as exercise classes are held elsewhere. The Center also sponsors regular outings and similar activities for the senior population in the area.

Churches

St. Mary's Church, one block west of Richards Park, and First United Methodist Church, at Avery and Jackson, contain small areas with playground equipment used for church programs and are generally available to the neighborhood. Wesleyan Church contains a half basketball court, play equipment, and picnic tables with shelter.

Flat River Banks and Islands below the Main Street Dam

The City owns the land but it remains undeveloped. This is a popular access point for fishing along the Flat River. Access limitations, flooding, and extensive poison ivy are some of the challenges that would need to be addressed before

developing a formal program for recreational activity, however, the open space is of value to the community. The islands have the potential of providing access between Recreation Park and the Rogers property via a future bridge.

Flat River Banks above Main Street

In April 2010, the west bank of the Flat River between Elm Street and Main Street was studied to determine the options available to stabilize the bank against erosion.

Cooper Wildlife Area

Located off of Foreman Road, the area is northwest of the city limits and is connected to the LARA trail. The land was donated to the Lowell Educational Foundation in 2002. The area includes a hardwood forest populated by deer, turkeys, and other wildlife. Donated for educational purposes, the area is underused due to a lack of defined access and programs.

Kent County Bike Routes

Though there are no designated bicycle routes within the City's boundaries, several Kent County trails are located on roads outside the city limits. A trail runs between the City of Lowell and Fallasburg Park on Lincoln Lake Avenue. There is a wide-shoulder along 7 ½ miles of Grand River Avenue in Lowell Township from Alden Nash to Buttrick Avenue which can be used by people who bike or walk.

LOWELL AREA SCHOOL RECREATION FACILITIES

Lowell High School

The school lies outside City limits but provides indoor and outdoor facilities available to Lowell residents for a fee. Classrooms are used for adult recreation programs and the gymnasium is available for basketball and volleyball. The football stadium, track, softball and baseball fields, 8 tennis courts, and a soccer field are restricted to school use.

Unity High School

A former elementary school, this building is located on High Street and houses the Unity High School alternative education program. Its outdoor facilities include an open grassy play area, benches, and modern playground equipment. A multi-purpose room is located within the building.

Lowell Middle School

This site is 7.3 acres and is located on Foreman Road. The site includes 6 tennis courts, a baseball diamond, a softball diamond, 6 outdoor half-court basketball courts, parking facilities, and a gymnasium.

Bushnell Elementary School

The elementary school contains a gymnasium, a large outdoor play area, and an open asphalt area with two basketball hoops.

Cherry Creek Elementary School

The large elementary school occupies several outdoor facilities including 6 half-court basketball courts, a softball field, and a high school baseball field. A 1,200-seat gymnasium, multi-purpose room, and classrooms are available for community use. The property also has approximately 20 acres of protected wetland and a 2-acre pond encircled by a footpath that are used by the school for nature study and by the local residents for fishing and walking. Wildlife is abundant in the area including waterfowl, reptiles, and amphibians. The property also connects to the LARA trail system.

Wittenbach/Wege Agriscience and Environmental Education Center

The Wittenbach Center adjoins the Wege Foundation Natural Area for a combined 141 acres of natural area. The area serves as an outdoor classroom for Lowell Area Schools and the greater Lowell community. The trail system is open year-round to the public during daylight hours for hiking. A community garden provides residents the opportunity to rent a garden plot from March through November.

RECREATION PROGRAMS AND EVENTS

There are many recreation programs and events available in the City. A summer concert series has been a popular event, drawing several hundred people on Thursday nights to the downtown Riverwalk area, home of the historic Showboat. Lowell's school district provides an adult education program in its facilities. Facilities are also available to the public on a fee basis for a variety of leisure recreation activities. The

Senior Neighbors is another active organization responsible for programming events for the senior population in the community, including a variety of leisure and support programs.

Lowell Area Schools (LAS) is the organization primarily responsible for programming in the area. Working in cooperation with the City and the YMCA, LAS schedules league play and organized team use of the many fields (excluding Burch Field) and schedules activities at the school facilities for youth basketball, open use of the gyms, adult leagues, gymnastics, and similar kinds of programs.

WATERWAY INVENTORY

Lowell is located at the confluence of the Flat River and the Grand River and has a variety of river access points within its boundaries that are used as recreational amenities.

Unimproved Water Access Locations

These locations allow access to local waterways, but without significant infrastructure. They have designated access points for carry-down boats, canoes, and kayaks. Local parks that have this kind of facility include Stoney Lakeside Park, Recreation Park, Scout Park, the Moose property, the Rogers property, and the Upper Bridge property.

Improved Water Access Locations

These locations have formal launching facilities and are designated water access points for carry-down boats, canoes, and kayaks. The Lowell Riverwalk has this type of facility that includes an ADA-accessible canoe/kayak launch.

Unimproved Boating Access Site

Recreation Park and Stoney Lakeside Park both have a boat launch with a concrete launch pad that are for water crafts.

Boating Access Site

The Lowell Riverwalk contains a formal boat launch with a ramp and supporting infrastructure.



PREVIOUS MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANTS

The following is a list of past DNR grants that have been awarded to the City of Lowell.



Project No.: BF89-119

Project Year: 1989

Project Title: Bowes Road/Lake Park Improvements

Project Status: Grant Closed

Grant Amount: \$47,000

Scope Elements & Description: Excavate and fill beach, pave parking lot, picnic tables/grills, shelter/restrooms. This project is to develop Bowes Road/Lake Park including beach development, picnic area, shelter, restrooms and parking.

Project No.: TF11-066

Project Year: 2011

Project Title: Flat River Amphitheater Park Extension

Project Status: Grant Closed

Grant Amount: \$300,000

Scope Elements & Description: Boat dock, concrete walkways, decking, demolition, earthwork, electrical, irrigation, kayak/canoe launch, landscaping, MNRTF sign, permit fees, shoreline stabilization. Development to include replacing existing concrete amphitheater with a new greenspace park located on the Flat River. Project also includes kayak/canoe launch, boat dock, walkways, and observation/fishing area.

Project No.: TF21-0056

Project Year: Will be constructed in 2023

Project Title: River Valley Rail-Trail - Lowell Connector

Project Status: Under Design

Grant Amount: \$300,000 MDNR TF (Total project cost = \$1,432,000; MDOT TAP grant = \$707,000 Elements: 2.1 miles 10 ft. paved non-motorized trail, signage, benches



CHAPTER 5.

PLANNING & PUBLIC INPUT PROCESS



PLANNING METHODS

The City of Lowell Parks and Recreation Plan was initiated to provide direction for future City parks and recreation projects, administration, and ongoing operation and maintenance. The timetable for review and approval began with a kickoff meeting with the Parks and Recreation Commission (the project steering committee) and ended with the local support of the Plan in early 2023. Community input was gathered by working with members of the City's Parks and Recreation Commission, facilitating three unique focus group meetings, and by the public completing the community survey.

Numerous tools can be used to determine the recreational needs of a community. One way to assess a community's needs is to compare metrics or data. Another way is to use a systems planning approach to identify local issues, priorities, and levels of service that can be determined via community input to inform the planning process. Both of these methods are employed in the City of Lowell Parks and Recreation Plan.

COMPARISON TO PARK METRICS

One method of evaluating needs is to compare the City's facilities with those of other communities using some standardized measure. This approach was used as a first step to identify any "glaring" recreational deficiencies that may exist in Lowell. The recreation classification system and facility development standards developed by the National Recreation and Park Association has data on different types of parks, their desired site characteristics, size, and service area. The following tables provide a comparison with recreation development standards and classifications systems to help inform the planning process:



Mini-Park	
Use	Specialized facilities that serve a concentrated or limited population or specific groups such as tots or senior citizens.
Service Area	Less than ¼ mile radius
Desirable Size	1 acre or less
Acres per 1,000 Population	0.25 to 0.5 acres per 1,000 population
Desirable Site Characteristics	Within neighborhoods and near apartment complexes, townhouse development, or housing for the elderly.
Mini-Park in the City of Lowell	McMahon Park

Neighborhood Park / Playground	
Use	Area for intense recreational activities such as field games, court games, crafts, playground apparatus area, skating, picnicking, wading pools, etc.
Service Area	¼ to ½-mile radius to serve a population of up to 5,000 (a neighborhood)
Desirable Size	15+ acres
Acres per 1,000 Population	1 to 2 acres per 1,000 population
Desirable Site Characteristics	Suited for intense development. Easily accessible to neighborhood population geographically centered with safe walking and bike access. May be developed as a school park facility.
Neighborhood Park in the City of Lowell	Creekside Park



Community Park	
Use	Area of diverse environmental quality. May include areas suited for intense recreational facilities, such as athletic complexes, large swimming pools. May be an area of natural quality for outdoor recreation, such as walking, viewing, sitting, picnicking. May be any combination of the above, depending upon site suitability and community need.
Service Area	Several neighborhoods. 1-to-2-mile radius.
Desirable Size	25+ acres
Acres per 1,000 Population	5 to 8 acres per 1,000 population
Desirable Site Characteristics	May include natural features such as water bodies and areas suited for intense development. Easily accessible to neighborhood served
Community Park in the City of Lowell	Stoney Lakeside Park



Regional Park Preserve	
Use	Area of natural quality for nature-oriented outdoor recreation such as viewing and studying nature, wildlife habitat, conservation, swimming, picnicking, hiking, fishing, boating, camping, and trail uses. May include active play areas. Generally, 80% of the land is reserved for conservation and natural resource management with less than 20% used for recreation development.
Service Area	Several communities. 1 hour driving time.
Desirable Size	1,000+ acres; sufficient area to encompass the resource to be preserved and managed.
Acres per 1,000 Population	Variable
Desirable Site Characteristics	Diverse or unique natural resources such as lakes, streams, marshes, flora, fauna, and topography.
Regional Park Preserves near City of Lowell	Saranac-Lowell State Game Area

SYSTEMS PLANNING

When using the systems planning approach to parks and recreation development, using the results of the public engagement can be used to guide the development of recommendations. A series of three focus groups were held to further explore the three themes of (1) the passive use of recreation spaces, (2) exploring the relationship with the local sports programs, and (3) creating accessible recreation spaces and programs. A community survey was also conducted during the fall of 2022. The results of the public engagement activities are found in the Appendix. Based on the results of these efforts, the following highlighted issues and results were used to guide the development of the goals, objectives, and action plan.

- Respondents indicated that parks, trails, and open spaces were very important to their household's quality of life.
- Respondents indicated that the top three benefits of parks and recreation in the Township were to provide opportunities to enjoy nature/outdoors, protect the natural environment and wildlife, and improve health and wellness.
- Maintaining the existing parks was the most important way to continue to provide park and recreation facilities for respondents.
- Survey results showed that community members frequently visit City parks, including Creekside Park and the Riverwalk, demonstrating that the community enjoys and values the parks.
- Residents appreciate the variety of park and recreation amenities offered by the City, and investments should be made in those spaces based on feedback from the community survey and focus group conversations.

- Consider seeking partnership opportunities with local sports programs that will balance the growing desire for polished sports amenities and the City's limited resources.
- The following are the common themes that emerged from the focus groups:
 - » Many of the recreation facilities in the City are outdated
 - » Better marketing is needed for park locations and amenities within the parks
 - » Trails are popular among residents
- The need for more accessible recreational spaces and places was identified in the results of the community survey and confirmed through dialogue with focus group members.
- Creating stronger, better connections and access to water (rivers, lakes, pool, splash pad, etc) was talked about during the focus groups and supported by the results of the community survey.

PARKS AND RECREATION ANALYSIS

Considering the results of the standardized park metrics analysis, along with the systems planning approach that included the results of the community engagement tasks provides a great resource in developing a list of needs for the City of Lowell Parks and Recreation system. With the focus being on supporting the maintenance and long-term, sustainable investment in the facilities, this will provide an important way to continue to meet the recreational needs of the community.

PUBLIC MEETING AND PLAN ADOPTION

Following the preparation of the Plan, citizens were provided an adequate opportunity (at least 30 days) to review and comment on the Plan before the official recommendation by the Lowell Parks and Recreation Commission and adoption by the City of Lowell City Council.

A draft of the Plan was submitted to the Lowell Parks and Recreation Commission and City staff for their review and comments. A notice was published in the local newspaper (_____) on _____, notifying the public of the availability of the plan to provide them the opportunity to review and comment. The plan was available for public review at City Hall and the City's website. Suggestions received to improve the plan were incorporated into the document, which was then revised and finalized.

The City of Lowell City Council adopted the plan on _____.

A photograph of a park scene with a large red geometric overlay on the left side. The overlay is a large, dark red shape that tapers to the right, partially covering the text and the background image. The background image shows a grassy park area with a playground in the distance, a bench in the foreground, and several large trees. The sky is blue and clear.

CHAPTER 6.

GOALS & OBJECTIVES



Considering community input and the existing conditions of the City of Lowell, the following goals and objectives were developed to form the foundation of the Plan. The goals are intended to help the community aspire to accomplish big ideas, and are considered attainable through long-term, focused efforts. The objective statements are more specific and may be regarded as milestones to achieving the goal.

The goals and objectives were developed to address the recreation needs and deficiencies. They are intended to be the official policy of the City of Lowell on recreation matters. Goals and objectives help to provide direction to identify appropriate projects and programs.

GOAL 1. The City of Lowell parks and recreation system will contain accessible, well-maintained, and plentiful parklands that are responsive to the needs of its citizens.

OBJECTIVES

- A. Create a Parks and Recreation Capital Improvement and Deferred Maintenance Plan that will be used to identify the cost, resources needed, and priority level to systematically address park and recreation maintenance needs for City facilities and programs.
- B. Develop a prioritized list that provides guidance to update outdated recreation facilities and spaces.
- C. Update the recreation plan at least every five years to ensure that the City is in good standing to receive DNR park and recreation grants.
- D. Seek public input when making major changes to City park and recreation spaces.
- E. Consider developing a volunteer, "Friends of the City of Lowell Parks" group to support the City's efforts to maintain and support the parks.



GOAL 2. Provide places and spaces where people of all ages and abilities can recreate for health, wellness, and fun.

OBJECTIVES

- A. Look for opportunities that balance the preservation of unique natural recreation spaces while allowing people access and unique experiences in a variety of ways across the City's park system.
- B. Seek opportunities to develop accessible spaces when redeveloping, updating, or creating park and recreation areas.
- C. Continue to cultivate a diverse array of recreational spaces that allow citizens to move and play.
- D. Find pragmatic ways to partner with local sports leagues and programs that allow the mutually beneficial development of sports that grows Lowell's character.

GOAL 3. Ensure that the City's parks and local trails are identifiable and have a strong sense of connection.

OBJECTIVES

- A. Develop and implement a wayfinding system for the City's parks.
- B. Develop a marketing strategy to provide a better sense of connection and available amenities to residents and visitors.
- C. Provide an updated City Parks and Recreation website that is easy to maintain for city staff yet provides up-to-date information on each park-like location, general amenities, and hours of operation.



GOAL 4. Invest in and maintain access to the local rivers and lakes that allows for a variety of recreational opportunities.

OBJECTIVES

- A. Support the development and maintenance of accessible watercraft launch sites and public swimming areas.
- B. Support ways to develop a canoe/kayak business for the community.
- C. Promote educational opportunities and programs that allow all members of the community to participate safely in water-related recreational activities.

GOAL 5. Consider designating undeveloped natural areas within the City for future park areas.

OBJECTIVES

- A. Develop a set of criteria or rationale that can be used to identify and prioritize potential areas that could become formal City parks.
- B. Consider the purpose of each new formal park, its intrinsic value, and how it can contribute to the uniqueness of the City's park system.
- C. Pragmatically consider the cost and maintenance needs that will be placed on City resources.



CHAPTER 7.

ACTION PROGRAM



The City of Lowell is looking to continue to develop the park and recreation facilities. A series of action plans were developed to help City staff and officials track the ways that the priorities in each park could be implemented. The action plans are developed for all City parks based on input from the community, the Parks and Recreation Commission, and City staff. The action plans are organized by park, relate to specific plan goals, and have a priority level based on their level of importance and ability to be implemented along with cost information. There is also an action plan for actions that should be considered for all City parks. Action plans were not developed for the Upper Bridge Property/Moose and Rogers Properties as they are not official City parks.

COST ESTIMATES AND SOURCE

The table also includes cost opinions. The actual costs for improvements can vary significantly based on a variety of factors. The source of the funds for implementing a project could be the City's Parks budget, grants from the DNR, other grant programs, or any kind of donation from "Friends" or other non-profit organizations.

ALL CITY OF LOWELL PARKS

Task	Relates to Goal(s)
Destination and wayfinding signage	3
Marketing of parks/amenities, online information, update regularly	1,2,3
Park improvements to include materials and equipment for people with special needs	1,2
ADA and Seniors' accessibility opportunities	1,2
Pavement repairs of walkways and parking areas (crack fill, seal, overlay, etc.)	1,2
Replace/add picnic tables and charcoal grills	1
Upgrade drinking fountains to include bottle-filling stations	1

RECREATION PARK ACTION PLAN

Task	Relates to Goal(s)	Priority	Cost Opinion
Implement Engagement Summary Design plan	1,2,3,4	Med	\$5,000,000
Replace lighting at Burch Field (football field)	1,2	Med	\$15,000/light
Replace lighting at baseball field	1,2	Med	\$15,000/light
Replace baseball field dugouts/backstop	1,2	Med	\$10,000
Pave baseball field parking lot	1,2	Med	\$50,000
Improve boat launch facility	1,2,4	Med	\$20,000
Replace/re-establish track around Burch Field	1,2	Low	\$35,000
Grand River Water Trail	1,3,4,5	Low	\$30,000
Restrooms for water trail/launch facility	1,2,4	Low	\$200,000
Connect islands and Moose/Roger property	1,2,3,4,5	Low	\$1,000,000

CREEKSIDE PARK ACTION PLAN

Task	Relates to Goal(s)	Priority	Cost Opinion
Rehabilitate/replace Creekside Kingdom	1,2	High	\$100,000
Add pathway from the play area to pavilion	1,2,3	High	\$50 per foot +/-
Insulate/re-side/add-on to concession/bathroom building	1	Med	\$75,000
Add Pickleball/tennis courts	1,2	Med	\$75,000 each
Replace footbridge over creek	1,2,4	Med	\$20,000
Electrical improvements to pavilions	1	Med	\$10,000
Additional baseball fields (2)	1,2	Low	\$50,000
Add lights to athletic fields	1	Low	\$15,000/light
Re-establish skate rink under large pavilion	1,2	Low	\$20,000
Increase parking	1,2	Low	\$15,000

RICHARDS PARK ACTION PLAN

Task	Relates to Goal(s)	Priority	Cost Opinion
Replace fall safety material beneath the playground structure	1,2	High	\$10,000
Add irrigation system	1	High	\$20,000
Improve landscaping/flowers	1	High	\$10,000
Restrooms/storage building	1,2	Med	\$200,000
Add picnic shelter/pavilion	1,2	Med	\$25,000
Repair/replace ice rink		Med	\$20,000
Add climbing structure for young children		Med	\$50,000
Add splash pad		Low	\$75,000

STONE LAKESIDE PARK ACTION PLAN

Task	Relates to Goal(s)	Priority	Cost Opinion
New/updated existing informational signs (2)	1,3	High	\$6,000
Add Park lighting	1	High	\$15,000/light
Improve ADA accessibility (ramps to beach, foot wash/shower)	1,2,4	Med	\$50,000
Replace/rejuvenate beach sand	1,4	Med	\$10,000
Sidewalk access from Bowes Road into Park	1,2	Med	\$50 per foot +/-
Level sand volleyball area	1	Low	\$5,000
Add basketball court	1,2	Low	\$30,000

SCOUT PARK ACTION PLAN

Task	Relates to Goal(s)	Priority	Cost Opinion
Formalize parking area	1,3	Med	\$50,000
Improve entrance into park (gate/signage/landscaping, etc.)	1,3	Med	\$10,000
Add boat/canoe/kayak launch	1,4	Med	\$100,000
Improve existing trails through Park and along water	1,2,4	Med	\$25,000
Add picnic area/shelter/picnic tables/grills	1,2	Med	\$15,000
Add mountain biking/cross-country ski trails	1,2	Low	\$15,000

RIVERWALK PARK/SHOWBOAT AREA ACTION PLAN

Task	Relates to Goal(s)	Priority	Cost Opinion
Reconstruct/rehab Riverwalk path area (Main St. to High St.)	1,2,4	High	\$1,000,000
Extend Riverwalk south of Main St.	1,2,4	Med	\$1,000,000
Upgrade all irrigation systems	1	Med	\$25,000
Fence/screen boat launch porta potty	1	Med	\$1,000
Add irrigation to planters (include light poles)	1	Low	\$50,000
Install river fountains	1	Low	\$50,000
New pavilion north of library	1,2	Low	\$25,000

ADDITIONAL RECREATION IMPROVEMENTS

The Veteran's Memorial located at 202 East Main also requires occasional maintenance. Future repairs would include replacing flag poles and repairing or replacing park lighting.

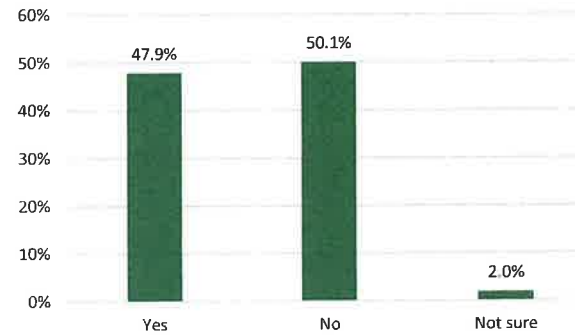


APPENDIX

COMMUNITY ENGAGEMENT REPORT

City of Lowell Parks & Recreation Plan Community Survey Report July 2022

1. Do you live in the City of Lowell?

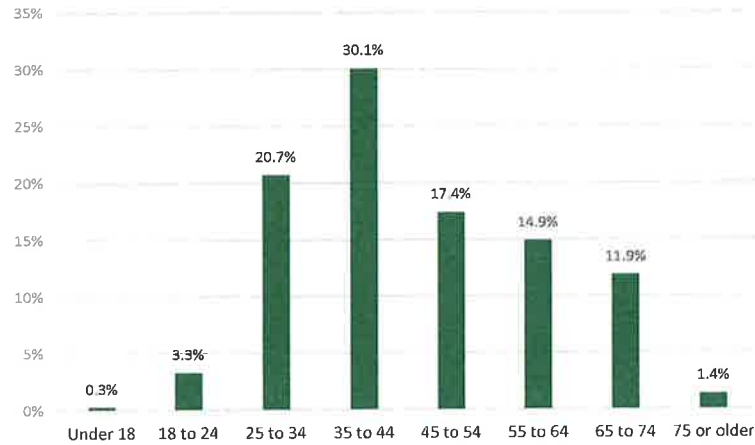


If you do not live in the City of Lowell, please indicate where you live. Answers in Table below.

Location	Number of Respondents
Lowell Township	79
Vergennes Township	55
Grattan Township	9
Ada	8
Alto	7
Boston Township	6
City of Lowell	4
Clarksville	2
Belding	2
Saranac	2
Keene Township	1
Stanwood	1
Wyoming	1
Texas	1
Cedar Springs	1
Cascade Township	1
Sparta	1
Orleans	1
Illinois	1
Rural	1
Eastgate	1
Ohio	1

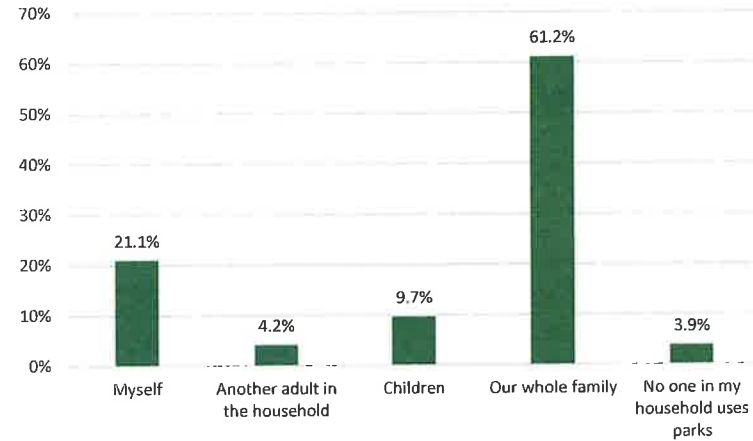
Answered	359
Skipped	4

2. What is your age?



Answer Choices	Responses	
Under 18	0.28%	1
18 to 24	3.31%	12
25 to 34	20.72%	75
35 to 44	30.11%	109
45 to 54	17.40%	63
55 to 64	14.92%	54
65 to 74	11.88%	43
75 or older	1.38%	5
	Answered	362
	Skipped	1

3. Who in your household is the most active user of parks?

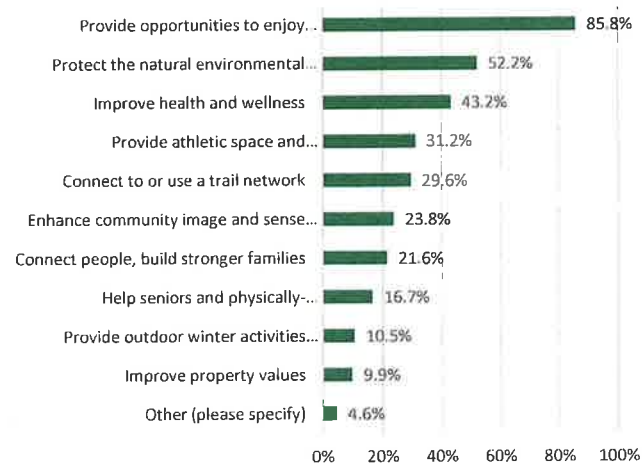


Answer Choices	Responses	
Myself	21.05%	76
Another adult in the household	4.16%	15
Children	9.70%	35
Our whole family	61.22%	221
No one in my household uses parks	3.88%	14
	Answered	361
	Skipped	2

4. How important are parks, trails, open space, and natural areas to you and/or your household's quality of life?

Answer Choices	Responses	
Very important (3)	77.64%	250
Somewhat important (2)	21.12%	68
Not important (1)	0.93%	3
No opinion (0)	0.31%	1
	Total	322
	Weighted Average	2.76
	Answered	322
	Skipped	41

5. Which of the following benefits of parks and recreation are most important to you? (Please select your top three).



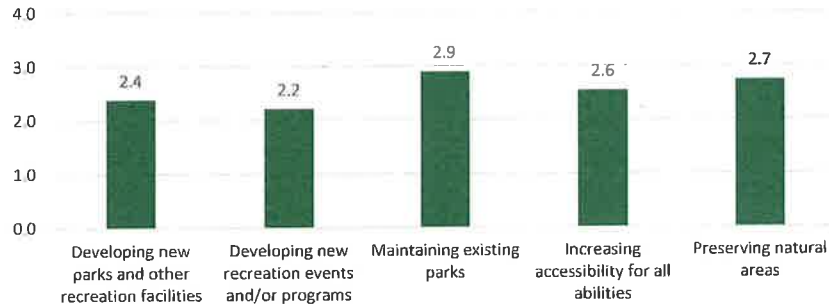
Other (please specify):

- Safe, modern playground/space for children
- Wide-open spaces are important
- Hunting and fishing
- Dog park
- Spend active time with my dogs
- Water play area in the summer through splash pad
- Fishing docks and locations

- Safety in All Parks
- Safe place for kids to play, more importantly we need accessibility playgrounds for our youth in wheel chairs
- Children areas
- Just to have someplace free to go. Life is so expensive
- More fields (baseball-football)
- Hunting and Camping
- Safe walking trails
- Leave it as is, natural. It is fine the way it is.

Answer Choices	Responses	
Provide opportunities to enjoy nature/outdoors	85.80%	278
Protect the natural environment and wildlife	52.16%	169
Improve health and wellness	43.21%	140
Provide athletic space and opportunities	31.17%	101
Connect to or use a trail network	29.63%	96
Enhance community image and sense of place	23.77%	77
Connect people, build stronger families	21.60%	70
Help seniors and physically-challenged people remain active	16.67%	54
Provide outdoor winter activities (snowmobiling, cross country skiing, etc.)	10.49%	34
Improve property values	9.88%	32
Other (please specify)	4.63%	15
	Answered	324
	Skipped	39

6. How important are the following in improving the park and recreation facilities in the City of Lowell?

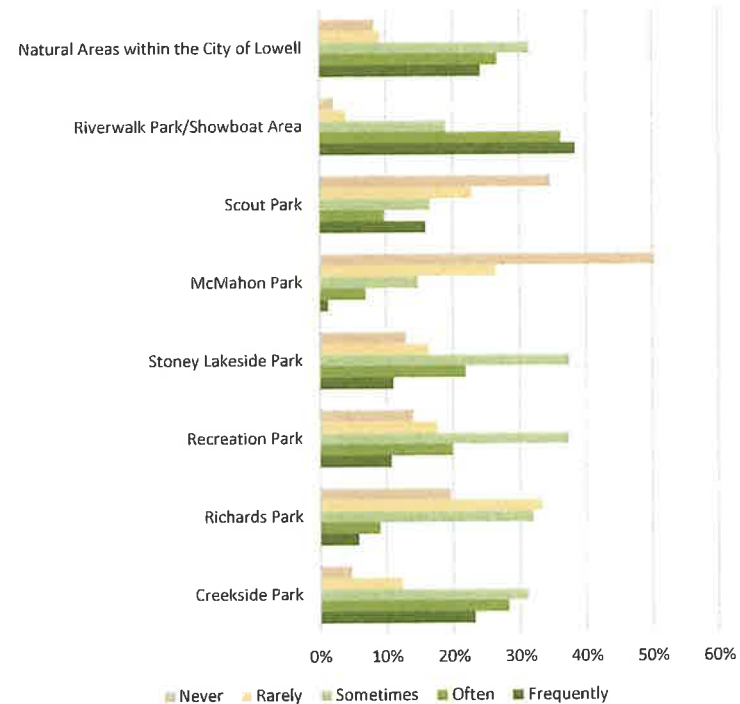


Other (please specify):

- Building a Splash Pad
- Community pool
- Security
- More camping availability
- Preservation of our N Country Trail System, Scout Park, etc.
- Accessibility is not necessary at ALL parks. We have a nice variety of parks and the purposes should not all be the same.
- Do not develop scout park.

Answer Choices	Very Important (3)		Somewhat Important (2)		Not Important (1)		No Opinion (0)		Total	Weighted Average
Developing new parks and other recreation facilities	50.5%	161	39.5%	126	8.5%	27	1.6%	5	319	2.4
Developing new recreation events and/or programs	39.3%	125	45.3%	144	13.2%	42	2.2%	7	318	2.2
Maintaining existing parks	90.7%	293	8.7%	28	0.6%	2	0.0%	0	323	2.9
Increasing accessibility for all abilities	67.5%	216	24.1%	77	4.4%	14	4.1%	13	320	2.6
Preserving natural areas	79.8%	257	16.2%	52	2.5%	8	1.6%	5	322	2.7
							Answered		323	
							Skipped		40	

7. How frequently do you visit the following City of Lowell parks/areas?

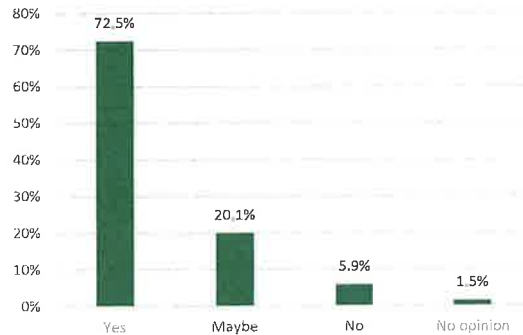


Other (please specify):

- Grand river pickle ball courts and walkway
- Wittenbach Agriscience Center
- Rogers and Moose Properties (North Country Trail)
- Please build a neighborhood park in Eastgate, Lowell Township
- Creekside kingdom
- Grand River Park
- Trailhead and Riverwalk often
- Creekside Kingdom
- Honesty don't know where Scout and McMahon are
- Grand River Riverfront Park
- Riverfront frequently
- Dog park

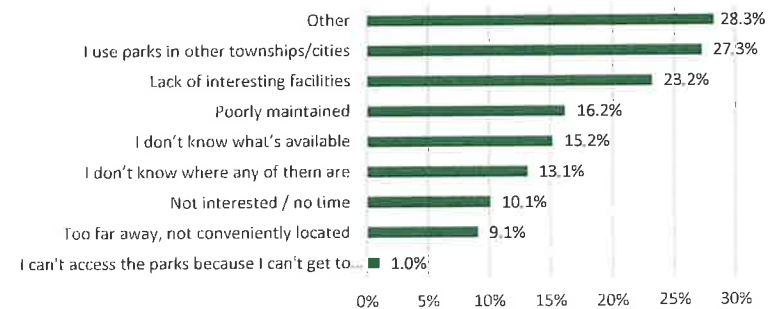
Answered	321
Skipped	42

8. Would you or anyone in your household benefit from the addition of parks, trails, and/or recreation facilities?



Answer Choices	Responses	
Yes	72.53%	235
Maybe	20.06%	65
No	5.86%	19
No opinion	1.54%	5
Answered		324
Skipped		39

9. If you do not currently use the parks in the City of Lowell, what is the reason? (Please select all that apply).

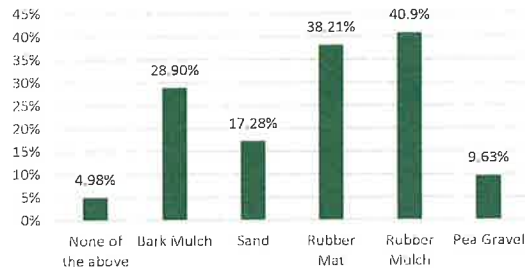


Other (please specify):

- Mostly because of people. For most of the summer, on weekends there is some, kind of something going on at the river walk, and it takes up all the close parking at the Riverwalk. Open alcohol is also a drawback, it's just a matter of time before it becomes a problem!
- Outdated equipment/play sets
- I have a nice yard
- I would use Riverwalk more and invite my running group but the bathrooms are locked.
- We use the Bridge Park, but mostly go to other parks. Nobody uses City of Lowell Parks. We tried when we first moved here but... I'd say three Library Park and Richards Park were most often used.
- Not sure where they all are
- My wife and I use the NCT from Lowell Scout Park to Fallasburg quite frequently
- Lack of stimulating play equipment for children/no play equipment for children
- Need Pool
- Mosquitos get bad in the summer
- I live in the country on acreage, I have plenty of land to enjoy
- Restroom availability
- Never heard of McMahon Park, some of the others are more for playgrounds I like the walking paths at grand river park in the twp.
- Never heard of three of the parks and maintenance upkeep
- No restrooms
- Busy working
- We walk the Bridge Park daily
- Now live in Ohio
- We enjoy walking the trails at Wege Center on Vergennes and the trails at the NE corner of Alden Nash and Foreman...
- Mobility problems
- Lack of restrooms

Answered	99
Skipped	264

10. What kind of ground covering are you or your household interested in for play structures/playgrounds?

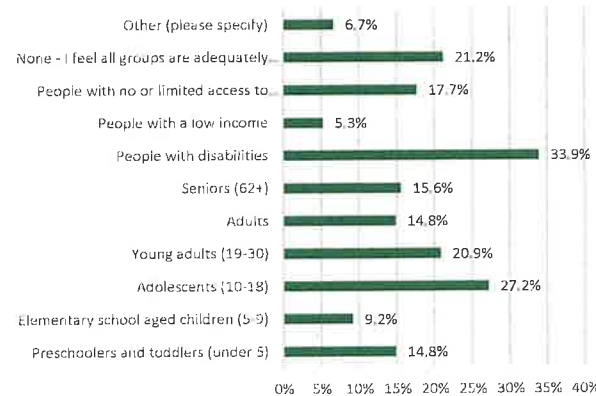


Answered	33
Skipped	330

11. Please list any other types of ground coverings that you or your household might be interested in for play structures/playgrounds?

- Natural surfaces such as grass!
- Pool
- Grass (if maintained)
- Instead of more play structures, I prefer green space
- Natural grass
- Clover. Yes, really. And no need to mow.
- Recycled rubber
- Please build a splash pad
- Grass
- Something that is easy to maintain lasts a long time and is not toxic for kids.
- I would look into which was most earth friendly and cost effective.
- Pea gravel at Creekside makes it very hard for kids to play with sandals or Crocs, and so they take them off, and get slivers from the equipment
- would love a splash pad
- I have no opinion on this
- Grass
- Grass
- Moss
- doesn't apply to me
- Not sure
- No preference. I think a variety is good
- All research points to bark mulch being the best for impact and reduction of concussion.
- grass
- turf
- I just really hate stones. No more stones
- Fiber mulch. Design for kids
- Splash pad! Would be so fantastic to have for the hot summers in the city.
- My daughter is in a wheel chair. Appreciate the harder surface she needs but also understand the softer surfaces for others.
- Types of ground cover can vary by Park and by the amount of use each one receives. We don't need to have the most expensive type at all of the parks.
- Rubber mat is best for inclusive play area, for wheelchairs
- Natural white clover.
- Grass

12. Which groups do you feel are under-served by current recreation services and amenities? Please check all that apply.



Answered	283
Skipped	80

Other (please specify):

- Almost everything has a child-theme or demographic
- Hunters and fishermen
- Walking trails at parks need more benches
- There isn't much access to playgrounds for people living just west and north of Meijer. I see big plans for a trail south of town. Why? What use does it serve other than recreation? I people walking the sidewalk near Meijer (since it's the ONLY grocery store in town and they're in direct sun. They're exposed. Why can't we have trails that serve a purpose? Why are low-income residents of Eastgate overlooked, too?
- Dogs
- I am not informed enough to make a choice
- Athletes. Our softball and baseball facilities are terrible compared to neighboring communities.
- I don't feel I know enough to answer this
- I'm not super familiar with all of the parks
- I don't know
- Unsure
- Depends on park
- locked restrooms are an issue
- No comment
- Not sure, so no opinion
- I do not have an opinion or don't have enough information to form one
- What on earth are #'s 14 and 15 talking about?
- Those desiring water access to area rivers

Response Choice	Responses
Very inadequately	7.3% 21
Inadequately	32.1% 92
Somewhat adequately	40.1% 115
Adequately	18.1% 52
Very adequately	2.4% 7
Answered	287
Skipped	76

Answer Choices	Responses
Very adequately	8.3% 24
Adequately	36.6% 106
Somewhat adequately	37.9% 110
Inadequately	14.1% 41
Very inadequately	3.1% 9
Answered	290
Skipped	73

Bar chart showing the distribution of responses for Question 1: "Do you think the current system is working?". The Y-axis represents the percentage of responses, ranging from 0% to 60%. The X-axis lists the answer choices: Yes, Maybe, No, and No opinion. The data is as follows:

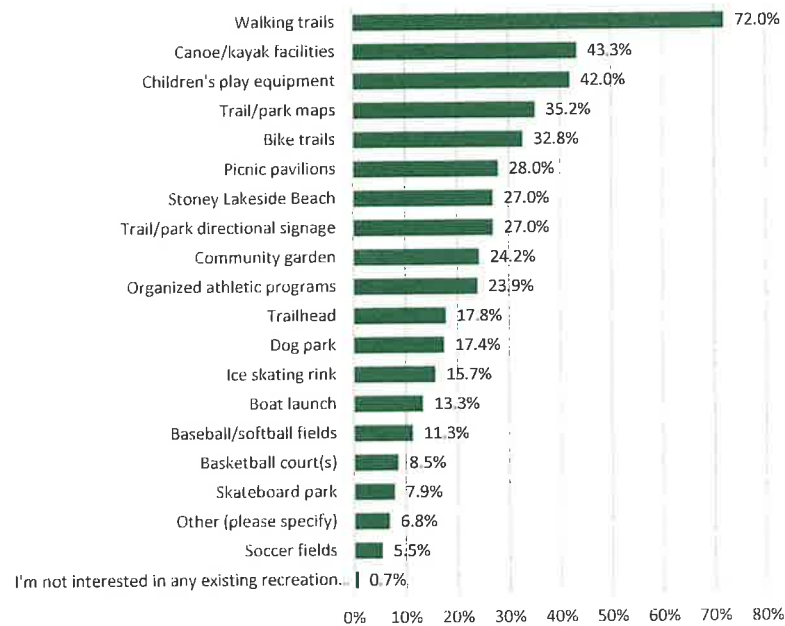
Answer Choices	Responses	Count
Yes	56.8%	167
Maybe	31.6%	93
No	5.8%	17
No opinion	5.8%	17
Answered		294
Skipped		69

Trail Type	Percentage
Non-paved, natural surface trails (gravel, dirt, etc.)	1.9
Paved, multi-use paths for biking, walking, rolling, strollers (asphalt)	2.3
Trails that connect to a regional trail system	2.2
Water trails (canoe/kayak)	2.0

Others (please specify):

- Aren't rivers natural "blue trails" already?
- water trails for family coming from nearby towns
- Knowing put in and take out spots and quesses at the time on the river would be helpful
- Waterpark, Pool
- I think we have plenty with the trails we have and Wittenbach/Wege center. and riverfront park
- Backpacking Trails
- Sidewalks - I thought people were supposed to fix their sidewalks (like I did!), or the city was going to do the repairs and add the cost to their taxes. MANY trip hazards all over town, not so good for us Senior Citizens. Falls are not good and broken parts take a very long time to mend.
- What is a water trail? This survey is confusing in many ways.

17. What EXISTING parks and recreation amenities, facilities, and services are you most interested in? (Please select your TOP five).

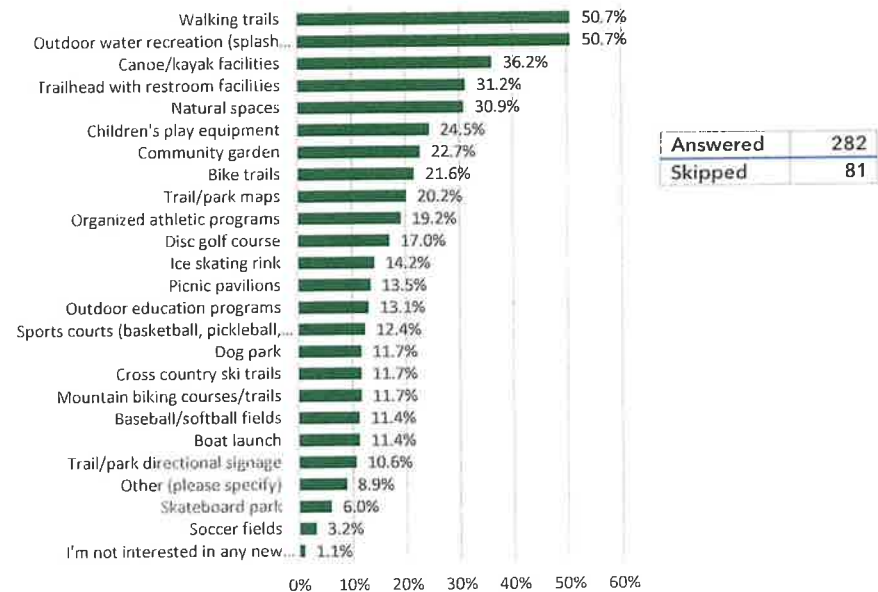


Others (please specify):

- Splash pad
- Fishing spots around Lowell
- Tennis courts
- Pool
- Public fishing
- Splash pad
- Parks on the East side of town
- Planet fitness
- Pool
- Year-round bathroom/porta-potty
- Treated Water park/pool
- Riverwalk/showboat
- Hunting Access
- The Boy Scout Park
- Scout Park
- Preserve ALL of the 27 ACRES of Scout Park--No "limited" development.
- Fallasburg Park
- McMahon Park tree work. To get a view
- Splash pad or public pool
- Volleyball

Answered	293
Skipped	70

18. What EXISTING parks and recreation amenities, facilities, and services are you most interested in? (Please select your TOP five).



Answered	282
Skipped	81

Others (please specify):

- Camping
- Some camping at Recreation Park when KCYF leaves
- Pool/community center
- Designated hunting/fishing locations
- Scout Park should remain natural.
- Pool and snow shoeing
- Splash pad
- Pool
- Pool
- Community swimming pool
- Pool, please
- Additional Park benches
- Splash pad
- Pool
- Splash pad
- Would be nice to have a public track like the high schools. I stop going when sports start.
- splash pad
- Hunting land
- Campground
- Development of any kind near or around Scout Park would degrade the character the scouts and others have enjoyed for so many years.
- Splash pad
- Splash pad
- Community pool
- Splash pad
- A Community Pool!!!

19. Please use the space below to provide additional comments regarding parks and recreation in the City of Lowell.

Comments:

- Grateful for everything that is offered between the City and Township.
- While I feel that access to all of Lowell is impacted by the very poor conditions of our streets, and now our water has been limited to every other day outside use age, and our power grid is also heavily overtaxed, in the summer. These things need to be addressed before anymore parks are built.
- I live near the rail- trail that runs from Lowell northward. Since it was resurfaced a couple years ago, it's been wonderful to see people enjoying it more than before. It would be even better if it was paved the entire way. I would love to see that happen!
- Make sure restrooms are available for little kids. Otherwise, we aren't able to stay and enjoy all the amenities you're creating for us to use.
- "A splash pad would be wonderful, and
- With a actual garden, with benches, paths, water fixtures. Something beautiful to walk to and sit around. "
- My daughter and I run a youth dog training/performance program associated with KCYF. We hope to utilize an emptied barn as a covered agility/training arena for our kids. We have a grant to pay for fencing.
- Na
- I think recreation park should be cleared of outdated buildings and an indoor/outdoor pool constructed.
- Development of the North Country National Scenic Trail. Remove existing road walk, develop trailhead(s), increase signage and awareness. Increase collaboration with the Association and National Park Service.
- Please have city staff open & lock the bathrooms at the Riverwalk.
- Overall, very pleased with the parks in Lowell. We make use of them regularly and our grand kids love them.
- "Please don't add to flooding by installing rubber in playgrounds. Rainwater needs to soak into the ground
- "
- Please consider expanding the farmer's market. It'd be nice to have another way to get groceries than Meijer
- The East side of town needs attention, a dog park, pickle ball courts, small picnic pavilions (like Saranac have)
- Please put a kayak dock or launch in Fallasburg
- Need an affordable gym option like planet fitness.
- "There is a park for everyone in this little town, and we love it!"
- My household would really benefit from some skateboarding activities/lessons at the skate park.
- Although probably expensive, but a splash pad or mini water adventure plot would also be great for everybody!
- Keep up the awesome work!"
- A splash pad would be an incredible addition to the city of Lowell!
- Scout Park needs to remain a natural park. Our Scouts use this area regularly. It benefits them most if it remains as is. Scouting is important to our boys and a top reason we chose Lowell as our home.
- **There are no water play areas. Lots of places in parks are overgrown full of bugs or dirty/ polluted. I would rather see fewer parks that are well maintained than lots of parks poorly maintained. Common areas need security cameras and regular police patrol with high rates of drug use and vandalism in the area.**
- We need a pool in Lowell!
- Lowell needs a community indoor/outdoor pool
- Please include a citizen's group when making decisions about what to do with the fairgrounds.
- We really need a pool in this community.
- Would like to see more programming like fitness classes for adults, hiking, yoga in the park etc.
- Our area lacks a public pool.
- Hi! My husband and I recently move into Lowell; therefore, we haven't visited all the parks yet. We are excited to see the rest of the parks in the following weeks/months.
- Pool and splash pad pleeeeeeease
- Need to be better monitored.
- Stoney Lake boat launch needs deepens badly. Can barely get a row boat off the trailer.
- We love the playgrounds around Lowell; however, we need something that is accessible for our younger children in wheelchairs. There are so many ways to include them in play if we have the right equipment
- The city needs better connection to the biking trails in town. The city traffic downtown limits biking inside city limits, so I think the future outlook and accessing these trails is important.
- All this town has asked for is a community pool and yet there is nothing. Swimming is a much safer sport, yet the high school with all that ground space did not install. The YMCA moved to an area that could not support it. Give the people what they STILL want.
- I wish the dog leash ordinance was enforced more at the local parks. It is the reason I do not go to Scout Park and I have frequent issues with loose dogs at Recreation Park.
- Thanks for everything you do for Lowell & the community! *Pleeeeeeease* don't develop a community center at Creekside Park that would relocate ball fields, playgrounds, parking, etc. to be any closer to the Valley Vista subdivision property lines separated by the city fence... Please! Prettiest of pleases. BeGGiNg yOu.
- I'm hoping the city does the splash pad at Grand River Park
- I think using our natural spaces more effectively for outdoor/conservation opportunities and education would help the community a lot
- Lowell has some wonderful parks that really make the community a great place to live. The parks are well maintained for the most part.
- "We need to upgrade the little league fields as well as the football field.
- Let's make something our community can be proud of. "

- Family and athletic centered activities, maintenance
- Baseball field and availability is lacking
- Beyond sports, it would be nice to see programming focused on the environment that utilizes the space. Also, don't start sports programming before the restrooms are open or make sure there are more port o potties that are cleaned regularly.
- My boys play baseball and we need more fields / improved fields. Rec field lights need to be fixed. More basketball courts would be great too! Plenty for the little kids to do- not enough for young teens.
- "I believe that Lowell needs to provide more athletic facilities for youth sports of all kinds.
- Over the years city facilities in Lowell have been deteriorating badly. The city does nothing but Mower the grass. Local organizations that rent these facilities for athletic events can't afford to pay for upgrades on property there renting. The prices that these organizations pay should go towards upgrades ever year.
- This year along the city has lost 3 baseball softball fields.
- "
- Our family is NOT interested in any development at Scout Park!!!
- There is an awesome sliding hill at Scout Park. It could use some brush clearing before the upcoming season.
- Sports is covered through the schools. That should be a low priority.
- Do NOT allow development or any change to Scout Park!! There are plenty of other areas where the city can grow the tax base.
- We certainly do not need to add to the skate park-it is not used enough as it is, and adding a million-dollar budget to it to bring in out of town skaters will not help add to the fiscal town dollars.
- Great place to be active outdoors, but with city population increasing noticeably. We definitely need more natural areas for hiking and backpacking. Also, would love to see more acres in the Lowell state recreation land for hunting and camping.
- Scout Park is the most beautiful, would love to see enhancements here
- Although I do not currently live in Lowell, I grew up loving the parks, particularly Creekside Park, the Scout Park, and Fallasburg Park. When we come to visit my family, we continue to use these parks, and now my son is able to enjoy them as well. I look forward to seeing these parks preserved and maintained even as new parks are built into the community. Thank you!
- I would like to see the Boy Scout Park as a designated natural area that includes all the property the city owns. I would not like to see any of the property sold for housing once the old house is torn down. It should be added to the park as intended when the rest of the property was added to the park system as a natural area. Maybe add some simple kayak landing facility there.
- The red pine section of the NCT by the Scout Cabin is my favorite part of the NCT in Lowell. It is easily accessible and level for people with disabilities. I would hate to see this section be removed or developed.
- I really appreciate the connection to the NCT through the city and on north off Washington St.

- DAILY i use the North Country Trail system near the Scout Park. I would be devastated if this area were to be developed. It would truly be a crime against nature. I've spoken to so many people who use that trail that have said it's one of the most beautiful sections in Michigan. It would be a shame to lose it. I also frequently use the kayak ramp in the river downtown. I think it should be left in the water well into the fall as I know for one, I kayak right up until the snow flies. It should also be installed earlier than it normally is. I enjoy my kayak as soon as the weather is mild and it's dangerous to try to launch a kayak from the boat launch as it gets extremely slippery to walk on.
- A splash pad is what we are MOST interested in and feel our cities toddlers could benefit immediately. It would be a great addition to our parks as the young children are underrepresented. Thank you!
- Love my city, love seeing any improvements.
- Preserve scout park
- Scout Park needs to stay available to the scout Troup and the community.
- Keep Scout Park available for use by the scouts and all residents of the area. Adding a disc golf course in town would be great!
- Please turn the people and dog drinking fountains back on.
- Your partnership with the Scouts is unique and probably a significant factor in the continued success of Troop 102 and even Cub Scouting in the area. Please ensure that property remains available for scouting use for future generations. The values being taught to the boys and girls of the area through the scouting program are essential for success in life, and they simply aren't being taught in school. Help keep scouting strong in Lowell.
- I love all of these potential future ideas. But part of being in nature is having the ability to explore areas that aren't just a paved trail or facility. Scout Park is a perfect example. It has some trails, but also has open areas, small wooded areas, a river and more. Developing this area more would be a mistake and a disservice to the Scouts who already do so much for our community.
- As someone that has seen the benefit of the boy scout program in my son and his friends (kids that are active and outdoorsy but are not interested in most sports) I feel very strongly that the scout cabin needs to be a resource that is preserved. The activities enjoyed by the scouts provide a very unique and important asset for the community. Development of other parks and recreation activities are also important, but not at the cost of diminishing the value of the natural atmosphere that the scout cabin provides for those young men. Adding a trailhead with restroom or a kayak/canoe access point or some north country trail maps/signage would be a nice addition to that location but please don't develop that property with anything that takes away from the natural environment to enjoy campouts and outdoor activities in a quiet and safe environment.
- The Scouts have worked very hard to maintain their area. The cabin and surrounding property are heavily used by the scouts for training and need to remain as it is. This troop has produced the highest number of Eagle Scouts and that is thanks to the facilities they have.
- My kids go to Scout Park. Amazing opportunity for both boys and girls.

- I would love more than anything for our city to get some sort of fountain or splash pad for kids to play in. My child is not a fan of the beach but loves water and being able to play with other kids.
- Fix the Sidewalks! They are Urban Trails for everyone but often more by children and seniors.
- The current skatepark is SEVERELY lacking. Only 3 main obstacles: the quarter pipe is too narrow; the middle section does not have adequate run up; the ramp is too narrow and the metal at bottom is not flush with the ground. Additionally, the ENTIRE skatepark's foundation is slanted northeast. We need to invest in this park and consult with ACTUAL skateboarders.
- Would love to have community gardens, splash pads for kids.
- Please leave scout park alone. The city provides no support to this area other than the city. Scouts maintain the lawn and fields, pick up the trash left behind. Deal with vandalism to the property and building. People think because the sign is there this is a public hang out spot. Please preserve this area for what it is and what it was intended for.
- We appreciate all the good work that's done to keep our city clean and the parks maintained. There are a lot of trees and bushes that encroach on the city sidewalks and it would be nice if they could be maintained also. Either tell the owners to do it or charge them and do it yourself. Same for the wintertime - we want our city to be walkable not only in the summer. Some people never shovel and we do ours regularly to make it safe for the kids walking to school and for us to enjoy walking on. The attitude that someone needs to call and complain before enforcement happens is not what the city's job is. Please enforce the ordinances on the books.
- Development of any kind near or around Scout Park would degrade the character of the (over) 27 acres the scouts and others have enjoyed for so many years. It is inconceivable that certain members of city government would even be considering "limited" development. More light needs to be shed on the history of this property.
- Creating and maintaining outdoor spaces is important. Keeping these spaces clean and litter free is important too. provide drinking fountains and refilling water bottle stations to reduce waste and reduce litter. Educate and encourage visitors to be a part of a litter free community and beautification at existing parks and any new park. Clean up after yourself but also clean up after others. Pick up one item of litter a day. Have recycling bins composting bins and trash bin
- We need a splash pad
- Use dispensary money to update Creekside to composite wood play structure and add basketball hoops. Also, would love to see a multi-sport complex added to Lowell, making our city a destination spot for traveling athletic tournaments
- Get a pool, please
- Please, no swimming pool.
- Trails linking to regional system would be amazing!
- The parks need updated trash cans and benches they look rough. After traveling with the sports teams, I think Lowell can do better making the sport areas-soccer baseball etc. better.

- We have wonderful park resources and potential with existing parks. We need to ensure adequate use as well as protection of the resources currently owned by the city.
- Updates and new things should only be done if we have the budget
- A pool would be fantastic! Everyone would become a member and it would raise our home's value. Plus, teenagers need a place to hang out in Lowell. We need a community center with a coffee/ pizza/ soda shop. Or putt putt! Tear down that gross Rollaway building. Put something cool there. Thanks!
- Very important to have restrooms available

KEY FINDINGS:

- Nearly half of the survey respondents reported living in the City of Lowell. Participants that reported not living within the City were largely from Lowell Township and Vergennes Township.
- A majority of respondents were between 25 to 44 years old.
- A majority of the participants responded that their whole family are active users of the parks in the City. Only a small percent of people responded that they do not use any of the parks.
- About 98.7% of the participants believed that parks, trails, open space, and natural areas are either important or very important to their household's quality of life.
- The top three benefits of parks and recreation that were most important to the participants were reported to be:
 - Providing opportunities to enjoy nature and outdoors
 - Protecting the natural environment and wildlife
 - Improving health and wellness
- The participants listed maintaining existing parks, preserving natural areas, and increasing accessibility for all abilities as the most important in improving the park and recreation facilities in the city of Lowell.
- The top three most visited parks were: Riverwalk Park/Showboat Area, Creekside Park, and Natural Areas within the city. The top three least visited park were: McMahon Park, Scout Park, and Richards Park.
- A majority of the respondents believed that they will benefit from an addition of parks, trails, and/or recreation facilities.
- The top three reasons as to why the participants did not currently use the park in the city were: they use the parks in other townships and cities, lack of interesting facilities, and poorly maintained amenities. Other reasons that the participants listed were the lack of restrooms, lack of/outdated play equipment, and mobility issues.
- Rubber mat or rubber mulch were the prime choices of ground covering for structures/playgrounds. Other responses also listed maintained natural grass as another option. Respondents also noted that rubber mat allows for children with disabilities to access the playground.
- People with disabilities and adolescents (10-18) were the top two groups that the participants felt were underserved by the current recreation services and amenities.
- A little more than half of the participants reported that they feel that the community is inadequately served by area programming (camps, sports leagues, outdoor education). The participants also listed that their household is somewhat adequately or adequately by the non-motorized infrastructure (sidewalks, bike lanes, etc.)
- More than 50% of the participants reported having interest in the development of water trails/blue ways and related facilities along the Flat River and/or Grand River in the City.
- Paved, multi-use paths for biking, walking, rolling, strollers (asphalt) were listed as the top priority if more trails are planned to be developed in the City followed by trails that connect to a regional trail system.
- Walking trails, canoe/kayak facilities, children's play equipment, trail/park maps, and bike trails were listed as the top five existing parks/facilities and services that the participants found most interesting.
- Walking rails, outdoor water recreation (splash pad, fountains), canoe/kayak facilities, trailhead with restroom facilities, and natural spaces were listed as the top five parks and recreation amenities, facilities, and services that the participants would like to see in the future. Participants also specifically mentioned a pool, hunting/fishing locations, campground as other amenities that could potentially be added to the City's parks and recreation areas.

City of Lowell Parks and Recreation Plan

Focus Group Summary

September 2022

Summary

Three focus groups were held in September 2022 to provide further community input and refined conversations regarding the City of Lowell Parks and Recreation Plan. The following is a summary of these three, individual meetings.

Focus Groups

1. Sports
2. Passive Recreation
3. Creating Accessible Recreation Spaces and Programs

Sports Focus Group Summary

Attendees: Tyson Hoffman, YMCA Soccer; Mike Minier, Lowell Little League; Keith Butler, Lowell Lacrosse; Jeff Phillips, DPW Supervisor; Dan Cznarecki, DPW Tanya DeOliveira, Williams & Works

- There are many activities for groups that use the parks. There will be need for **more facilities** in the near future due to growth and popular programs. (Good problem to have)
- **Average number of participants** for kid sport leagues:
 - YMCA Soccer 150 (8-10 kids per team)
 - Lacrosse 160 (K-8th grade)
 - Football 450
 - Little League BB 380
- **Strengths** regarding City's Parks and Recreation
 - Have adequate number of parks to meet resident's needs
 - **City staff** are willing to **work with residents** to address concerns, needs
- **Weakness** regarding City's Parks and Recreation
 - **Outdated facilities**
 - Other local communities have better facilities, especially for sports (Pinery Park)
 - Some locations lack parking
 - Bathrooms outdated
 - Concession at Burch Field needs work – would be used if updated
- **YMCA** would like to have **more sports programs for adults** – more as a social activity, and less focused on competition.
- Communication could be improved between City staff & Sports Directors
- City staff want to hear what needs to be improved, maintenance needs so that these can be addressed – in short term or long term. (Develop a priority list?)

- Desire for **indoor facility/community center**
 - Running
 - Gym space for sports camps
 - Fields for indoor play
 - Pool
- Need **better marketing** of recreation activities, park locations
- One word/statement to describe City of Lowell Parks and Recreation:
 - "They [The City] want to improve."
 - "Lowell does really well for a city of its size."
 - "Growing"

Passive Recreation Focus Group Summary

Attendees: Wendie Preiss (WP), Flat River Outreach Ministries; Kurt Lardie (KL), Englehardt Library; Theresa Mundt (TM), Rotary & Parks Board; Bruce Matthews (BM), Resident; Bill Schreur (BS), River Edge B&B; Brenda Schreur (BrS), River Edge B&B; Amanda Rogers (AR), LARA & Rogers Neighborhood Reality; Dan Cznarecki, DPW Tanya DeOliveira, Williams & Works

- City **parks have a diversity of programs and spaces** - more than just playgrounds and sports
- Kent County Needs Assessment showed that residents appreciate the trails.
- Each park:
 - Has its own opportunities
 - Many have water features/access
 - Spread out across community
- **Strengths** regarding City's Parks and Recreation
 - Parks should be protected for what they have and offer
 - Scout Park is unique - adjacent to Flat River, adjacent to State Game area
 - Diversity of parks
 - Appreciation of trails
- **Weakness** regarding City's Parks and Recreation
 - **Better marketing** to let community know park amenities. Mapping of each park with general information, distance to other parks, available amenities
 - **Better signage**
 - **Transportation** to parks
 - Need water stations for runners
 - Maintenance ("adopt-a-park" program)
 - Lack of park coordinator, City grant writer

- Could develop **relationship with a university** for Parks and Recreation **assistance** with research, grants, interns, etc.
- Events could be held to fund raise for City's Parks and Recreation program
- One word to describe City of Lowell Parks and Recreation:
 - "Equitable"
 - "Life-sustaining"
 - "Under-marketed"

Creating Accessible Recreation Spaces and Programs Focus Group Summary

Attendees: Shannon Hanley (SH); Tara Bieneman (TB), Senior Center & Schneider Manor; Theresa Mundt (TM), Rotary & Park Board; Casey Butler (CB), Parks Board; Dan Cznarecki, DPW Tanya DeOliveira, Williams & Works

- Great number of park space for community the size of the City of Lowell
- **Trails are popular** among residents.
- **Strengths** regarding City's Parks and Recreation
 - **Seniors enjoy** Riverwalk, outdoor concerts, Christmas Parade, walking along and to shops and restaurants downtown, pickleball (would like more)
- **Weakness** regarding City's Parks and Recreation
 - **Seniors lack space for activities.**
 - Need a Senior Center - looking for a new location
 - Larger facility with more rooms and more spaces for activities is needed
 - Can't reserve Riverwalk until beginning of each calendar year - makes event planning tough.
 - Some parks are not known by residents. **Better marketing is needed**, along with more information on parks' amenities.
 - Desire for pavement to be taken care of, no tripping hazards, and wheelchair accessibility
- Prefer **variety of accessible amenities across park system** instead of one accessible park.
 - Include sensory and developmental accessible amenities - not just based on mobility.
 - Cool to see an accessible single park
 - Accessible pads for wheelchair use
 - Toys on the playground with braille signage, sensory development elements, etc.
 - Maybe difficult to serve everyone with just one park
 - Many amenities across park system may be easier to achieve.

- Desire to for **more recreation** near and on **river area**.
 - Better space/better programing,
 - Canoe rental
 - Bike rental
- Planting no-mow/low-mow plants/grass to reduce mowing
- Ground cover preferred was rubberized materials.
- One word to describe City of Lowell Parks and Recreation
 - "Undiscovered"
 - "Opportunity"
 - "**Accessible but could be enhanced**"



CITY OF LOWELL

PARKS AND RECREATION PLAN 2023-2027



LOWELL CITY COUNCIL

MEMORANDUM

DATE: January 12, 2023

TO: Mayor DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Lowell Township Water Advisory Committee

The Joint Water Advisory Committee met on Monday December 5, 2022 for our continuation on the water plant expansion. The meeting was relatively short. The Township inquired on if the City would be interested in the township buying in and forming a water authority. We discussed that the Council is not necessarily opposed from our understanding. However, representation would need to be based on percentage of flow or units and the City would not be interested in less than 50 percent representation in the authority. The Township has mentioned several times regarding giving the City money to buy in to create the authority. To this date, the township has never provided an amount they would provide to the city for a buy in.

The city has also expressed that we are only addressing the needs for the exclusive service area which is primarily the area east of Parnell, south of Foreman, west of Alden Nash (except the residential area in Vergennes Township on the east of the street) and along Fulton.

We were asked to discuss this with the City Council to see if this is of interest.

Memorandum



PUBLIC WORKS

DATE: January 12, 2023

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Sidewalk at 860 Hillside Ct.

New home construction is set to take place at 860 Hillside Ct. in the near future. City ordinance requires all new residential construction to include new sidewalk construction on the property (Ord Sec 19-26). Currently, there are no other public sidewalks constructed on Hillside Ct. There is only one lot on the entire length of Grindle Dr. where public sidewalk has been constructed (806 Grindle Dr.). The nearest continuous sidewalk that is connected to our sidewalk system can be found on N. Jackson St. at Grindle Dr. and at James St. at High St..

It would be my recommendation to allow the construction of a new building at 860 Hillside Ct. with the waiver of installation of a new sidewalk at the time of construction, with the property owner agreeing to install new sidewalk at the property owner's full expense whenever the City determines sidewalks are to be installed at a future date.



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: January 12, 2023

TO: Mayor DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Parking Ordinance

City Administration was directed to prepare a modification to our parking ordinance pertaining to overnight parking. As you are aware, from November 1 to April 1 overnight parking is prohibited unless a permit is issued by the Chief of Police. However, there is nothing in the ordinance restricting this in the municipal parking lots in the Downtown District.

Attached is Ordinance 23-02, which will restrict overnight parking in our parking lots during the same time frame. The Chief of Police will issue permits to residents and lodging businesses to allow parking in the municipal lots. There is technically a \$25 fee for each permit issued for on-street parking permits. However, to Chief Hurst and my knowledge, the City has never levied this fee for on street parking. Unless something unforeseen occurs, we would continue the same practice for the parking lots.

Also included in the ordinance is the restriction of parking between 2 am to 6 am year round on Main Street annually as directed by the City Council. In this instance, no permits will be granted for overnight parking.

I will make a recommendation for action after further discussion on this topic.

~~Sec. 21-67. — Parking prohibited on city streets between 2:00 a.m. and 6:00 a.m.; exception.~~

No vehicle shall be parked, except as provided herein, on any city street, city lot, or city parking structure within the city between the hours of 2:00 a.m. and 6:00 a.m. annually from November 1 through March 31. The chief of police is hereby authorized to establish a parking permit system which system shall set forth a procedure by which a person may apply for a permit to park on city streets between the hours of 2:00 a.m. and 6:00 a.m. annually from November 1 through March 31 when as determined solely by the chief of police to be absolutely necessary. The fee for such permit shall be established from time to time by the city council.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 23 - 02

**AN ORDINANCE TO PROTECT THE PUBLIC HEALTH,
SAFETY, AND GENERAL WELFARE OF PERSONS AND
PROPERTY WITHIN CITY OF LOWELL, MICHIGAN,
THROUGH THE ADOPTION OF CERTAIN MOTOR
VEHICLE PROHIBITIONS.**

Councilmember _____, supported by Councilmember _____, moved
the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS AS FOLLOWS:

Section 1. Amendment and Restatement of Section 21-67 to Division 1 of Article IV.

Section 21-67 to Division 1, "Generally," to Article IV, "Stopping, Standing and Parking," of Chapter 21, "Traffic and Motor Vehicles," of the Code of Ordinances of the City of Lowell is amended and restated in its entirety as follows:

**Sec. 21-67. - Parking prohibited on city streets, lots and parking
structures between 2:00 a.m. and 6:00 a.m.; exception.**

No vehicle shall be parked, except as provided herein, on any city street, lot or parking structure within the city between the hours of 2:00 a.m. and 6:00 a.m. annually from November 1 through March 31. The chief of police is hereby authorized to establish a parking permit system which system shall set forth a procedure by which a person may apply for a permit to park on city streets between the hours of 2:00 a.m. and 6:00 a.m. annually from November 1 through March 31 when as determined solely by the chief of police to be absolutely necessary. The fee for such permit shall be established from time to time by the city council.

Section 2. Addition of Section 21-70, Section 21-71, and Section 21-72 to Division 1 of

Article IV. Section 21-70, Section 21-71, and Section 21-72 are added to Division 1, "Generally," to Article IV, "Stopping, Standing and Parking," of Chapter 21, "Traffic and Motor Vehicles," of the Code of Ordinances of the City of Lowell to read as follows:

Sec. 21-70. - Parking prohibited on Main Street between 2:00 a.m. and 6:00 a.m.

No vehicle shall be parked on Main Street between the hours of 2:00 a.m. and 6:00 a.m.

Sec. 21-71. - Abandoned vehicles.

Continuous parking of a vehicle on any public roadway in one (1) place for a period of forty-eight (48) hours is hereby prohibited, and such vehicle may be impounded. All abandoned vehicles found on the street or highway or any other place, whether public or private, may be impounded. For purposes of this Section, a vehicle is deemed an abandoned vehicle when:

- (a) It has remained on a public street or highway or other place open to travel by the public for a period of forty-eight (48) hours or more;
- (b) It has remained on private property for a period of forty-eight (48) hours or more without the consent of the owner or lessee of the property, or for a period of forty-eight (48) hours or more after the consent has been revoked; or
- (c) It has remained in a garage for more than fifteen (15) days without a contract of service, storage or repair by the registered owner.

Sec. 21-72. - Unattended vehicles.

No person shall leave upon any street, alley or other public property any vehicle with the engine running unless the vehicle is attended by a competent person.

Section 3. Repeal. All ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Publication. After its adoption, the City Clerk shall publish this Ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 5. Effective Date. This Ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: _____

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on _____, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2023. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2023, and was effective _____, 2023, ten (10) days after publication.

Dated: _____, 2023

Susan Ullery
City Clerk

4889-1590-7912 v2 [60857-994]



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: January 12, 2023

TO: Mayor DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Public Safety Cost Recovery Ordinance

City Administration is presenting modifications to the current cost recovery ordinance. The City has had some unique incidents whereby we need to reevaluate the need to issue cost recovery for issues facing our Police and Fire Departments.

Attached is Ordinance 23-03 for your review. City Attorney John Weiss will walk you through the ordinance modifications. You may want to make additional changes prior to adoption.

I will make a recommendation for action after further discussion on this topic.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 23 - 03

**AN ORDINANCE TO PROTECT THE PUBLIC HEALTH,
SAFETY, AND GENERAL WELFARE OF PERSONS AND
PROPERTY WITHIN CITY OF LOWELL, MICHIGAN,
THROUGH THE ASSESSMENT AND RECOVERY OF THE
EXPENSES INCURRED IN PROVIDING EMERGENCY
ASSISTANCE FOR POLICE AND FIRE SERVICES.**

Councilmember _____, supported by Councilmember _____, moved
the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS AS FOLLOWS:

Section 1. Addition of Article __ to Chapter __. Article __, “Emergency Service Cost Recovery,” is added to Chapter __, “___,” of the Code of Ordinances of the City of Lowell to read as follows:

ARTICLE __

EMERGENCY SERVICE COST RECOVERY

Sec. __-1 Title.

This Ordinance shall be known as the “Emergency Service Cost Recovery Ordinance.”

Sec. __-2 Purpose and Intent.

Costs for emergency police and fire services are normal and budgeted public expenditures by the City in order to service residents, taxpayers, and the public at large. However, the City Council finds certain kinds of Emergency Responses to primarily benefit identifiable persons or property owners, or are necessitated by certain kinds of unlawful or improper conduct. Thus, the City Council finds that such costs should be charged to the Responsible Parties, as provided in this Article, in order to avoid imposition of an economic hardship on the City.

Sec. __-3 Definitions.

Unless the context specifically indicates otherwise, the meaning of the words, terms, and phrases used in this article shall be as follows:

Assessable Costs means the actual costs incurred by the City, and by any other governmental or intergovernmental entity providing services at the request or

direction of the City's Police or Fire Department, as the result of an Emergency Response. Such costs shall include, without limitation:

- (a) All labor costs for City personnel (including wages, salaries, fringe benefits, and reimbursable expenses);
- (b) All costs for materials, supplies, resources and equipment utilized or damaged in connection with an Emergency Response;
- (c) All costs for repair or replacement of publically-owned equipment, property, buildings, facilities, and infrastructure damaged or destroyed in connection with the Emergency Response;
- (d) All costs for cleaning up, boarding, inspecting, testing, abating, mitigating and/or restoring at the site of the Emergency Response;
- (e) All costs of labor and services for which the City had to contract in connection with or as a direct or indirect result of an Emergency Response;
- (f) All costs for investigation, enforcement and prosecution in connection with an Emergency Response;
- (g) All costs associated with a False Alarm and any liabilities resulting therefrom after; and
- (h) Any other cost incurred by the City in connection with an Emergency Response.

Call means any request for service requiring the dispatch of the Police or Fire Department's assets and/or personnel.

City means the City of Lowell, Michigan.

Emergency Response means a response by the Police or Fire Department, or other responders on behalf of the City to an emergency incident, or to a call for assistance.

False Alarm means any call device, whether automated or manual, that is designed to request or summon emergency assistance or emergency service personnel, including, but not limited to, fire, emergency medical, and public safety personnel, which device is activated, intentionally or otherwise, in the absence of an actual need for emergency assistance. The determination that there was no actual need for emergency assistance shall be made by the most senior emergency service person responding to a False Alarm. A False Alarm shall not be deemed to have occurred if caused by an act of God.

Fire Department means the Lowell Area Fire Department, a formed Fire Authority created by the City of Lowell, Lowell Charter Township, and Vergennes Township.

Police Department means the Lowell Police Department.

Responsible Party means any individual, firm, corporation, association, partnership, commercial entity, consortium, joint venture, or any other legal entity

responsible in whole or part for causing the need for emergency service or a call for assistance, or any person receiving emergency services, or any owner, tenant, occupant, or party in control of the real or personal property from which, or related to which, there is an Emergency Response and service provided.

Sec. __-4 Assessment of Cost.

- (a) The City may recover all Assessable Costs in connection with an Emergency Response from any or all responsible parties jointly and severally.
- (b) The City Treasurer or his or her designee shall determine the total Assessable Costs and shall determine whether to assess any, all or part of such costs against any of the responsible parties. In making such determination, the City Treasurer shall consider the following:
 - (i) The total Assessable Costs;
 - (ii) The risk the Emergency Response imposed on the City, its residents, and their property;
 - (iii) Whether there was any injury or damage to persons or property;
 - (iv) Whether the Emergency Response required an unusual or extraordinary use of City personnel, equipment, or resources;
 - (v) Whether the emergency required evacuation; and
 - (vi) Whether there was any damage to the environment as a result of the situation.
- (c) After consideration of the factors in subsection (b) immediately above, the City Treasurer may allocate Assessable Costs among and between responsible parties including allocating all or some of such costs jointly and severally against more than one (1) Responsible Party regardless of whether a Responsible Party has other legal liability therefor or is legally at fault.
- (d) If the City Treasurer determines not to assess all or a part of Assessable Costs against any Responsible Party, such determination shall not in any way limit or extinguish the liability of the Responsible Party to other parties.

Sec. __-5 Invoice; Procedure to Recovery.

After determining to assess Assessable Costs against a Responsible Party, the City Treasurer shall mail an itemized invoice to the Responsible Party at its last known address. Such invoice shall be due and payable within thirty (30) days of the date of mailing and any amounts unpaid after such date shall bear a late payment fee equal to one (1) percent per month or fraction thereof that the amount due and any previously imposed late payment fees remain unpaid. If a Responsible Party shall appeal any Assessable Costs pursuant to Section __-6 hereof, such costs, if upheld, shall be due and payable thirty (30) days from the date of determination of the appeal and any late payment fees shall apply thereafter.

Sec. __-6 Appealing Assessable Costs.

Any Responsible Party who receives an invoice for Assessable Costs shall be given an opportunity to appear before the City Council to request a modification of Assessable Costs. A Responsible Party who desires to appear before the City Council shall file a written request to appear before the City Council with the City Clerk within fourteen (14) calendar days of the date of the invoice assessing Assessable Costs. Upon receipt of such request the City Clerk will place the Responsible Party on the agenda of the next regularly scheduled City Council meeting, which meeting shall be at least fourteen (14) calendar days after the date on which the Responsible Party files the request to appear. Any filed request to appear shall specifically identify and explain all reasons why the Responsible Party believes the assessed costs should be modified. Any reason, basis, or argument for modification of Assessable Costs not set forth in the request to appear shall be deemed waived by the Responsible Party. Failure to timely file a written request to appear shall constitute a waiver of the Responsible Party's right to appear before the City Council and shall further constitute the Responsible Party's agreement to pay the Assessable Costs. After a Responsible Party has been an opportunity to appear before it, the City Council shall promptly determine whether to confirm, modify, or void the payment of Assessable Costs.

Sec. __-7 Failure to Pay.

Assessable Costs assessed against a Responsible Party not paid when due, including late payment fees, shall constitute a lien upon the real property of the Responsible Party in the City upon which or related to which the emergency service occurred. Such lien shall be of the same character and effect as the lien created by City Charter for City real property taxes and shall include accrued interest and penalties. The City Treasurer shall, prior to March 1 of each year, certify to the City Assessor the fact that such Assessable Costs are delinquent and unpaid. The City Assessor shall then enter the delinquent amount of the next general ad valorem tax roll as a charge against the affected property, and the lien thereon shall be enforced in the same manner as provided and allowed by law for delinquent and unpaid real property taxes.

Sec. __-8 Other Remedies.

In addition to the remedy set forth in section __-7 above, the City shall be entitled to pursue any other remedy or may institute any appropriate action or proceeding in a court of competent jurisdiction as permitted by law to collect Assessable Costs from a Responsible Party.

Sec. __-9 No Limitation on Liability.

The recovery of Assessable Costs pursuant hereto does not limit the liability of a Responsible Party under other applicable, local, state or federal law.

Sec. __-10 Severability.

Should any provision or part of this article be declared by a court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of any other provision or part which shall remain in full force and effect.

Section 2. Repeal. All ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Section 3. Publication. After its adoption, the City Clerk shall publish this Ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 4. Effective Date. This Ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: _____

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on _____, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2023. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2023, and was effective _____, 2023, ten (10) days after publication.

Dated: _____, 2023

Susan Ullery
City Clerk



LOWELL CITY COUNCIL

MEMORANDUM

DATE: January 12, 2023

TO: Mayor DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Splashpad Cost Sharing Agreement

For the past few years, the City and Lowell Township have been working towards the possibility of having a splash pad we both contributed towards. Originally, the plan was to place a splashpad on the property we sold the township adjacent to the Riverfront Park. Unfortunately, the electric easement on the property did not allow this to happen.

The Township then had property deeded to them from Impact Church for the splashpad. They anticipate the total project costs at approximately \$450,000. The Township received a DNR Passport Grant and private donations. There is approximately a \$100,000 gap where they have asked the city to submit a grant request to the Lowell Area Community Foundation along with possibly securing a portion from other options and/or general fund expenditures.

Once constructed, they have requested the city to contribute the equal amount for operational and maintenance costs.

This is a joint partnership and is significantly less than if we were to do this ourselves. The city has desired a splashpad for years. While I haven't received a projection for annual operational and maintenance costs, I don't believe it would be a significant strain to the general fund and would be less if we did this on our own. It is also in a central location between the City and Township where our residents can enjoy it.

I am recommending the Lowell City Council to approve the cost sharing agreement for Lowell Township splash pad as presented.

COST SHARING AGREEMENT

THIS COST SHARING AGREEMENT ("Agreement") made this 17th day of January, 2023, between the City of Lowell, a Michigan home rule city ("City") and Lowell Charter Township, a Michigan charter township ("Township").

RECITALS

A. The Township owns property generally located at 11998 Fulton Street, SE, Lowell, Michigan, which is designated and used as a public park ("Property"). The Township recently applied for and has been awarded a "Passport Grant" from the State of Michigan to be used toward the construction and installation of a splash pad on the Property. The estimated useful life of the splash pad is approximately 25 years. The scope of the installation and construction of the splash pad is detailed further on attached Exhibit A, which is incorporated by reference ("Project")

B. In addition to the Passport Grant, the Township has arranged to receive additional funding for the Project from private and non-governmental sources. It is anticipated that a small portion of the overall costs for the Project will need to be funded by local government sources. In addition, a local church has partnered with the Township by granting the Township certain real property interests necessary to the eventual completion of the Project.

C. The Township and City have been in discussions to share in the remaining costs associated with the Project, including the on-going operational and maintenance expenses, conditioned on the right of City residents to use the Property and splash pad on the same terms as Township residents.

D. The Township has committed and is in the process of obtaining bids for the Project and will be responsible to award a contract for the Project.

E. The parties desire to enter into this Agreement to set forth their mutual understandings with regard to the sharing of costs and expenses associated with the Project's initial construction, as well as the on-going costs to operate and maintain the same.

AGREEMENT

NOW, THEREFORE, in consideration of their mutual promises, the sufficiency of which is acknowledged, the parties agree as follows:

1. The Recitals set forth above are accurate and are to be deemed an integral part of this Agreement.
2. Following the execution of this Agreement by the parties, the Township will proceed to contract for the Project in an amount not to exceed of \$450,000. Any such contract shall be consistent with the scope of the Project as detailed on attached Exhibit A. It is recognized and agreed that the Township will be designated as the “Owner” (or comparable term) under any such contract and the City shall no responsibility for the contract except as expressly set forth herein.
3. The City and Township shall be responsible for a portion of the costs and expenses for the construction of the Project in an amount not exceed \$50,000 in the aggregate (“Local Costs”). The Local Costs shall be shared equally between the City and Township, with the Township being responsible for the administration of payments and any associated invoicing.
4. Invoices for the Project which are the responsibility of the City under the terms of Section 3, above, shall be forwarded by the Township for the City’s review and payment to the Township within ten (10) business days of receipt of the invoice by the Township. Absent a dispute as to identified charges, the City shall promptly pay the invoice to the Township within twenty-one (21) days of receiving the same.
5. It is agreed by the parties that during the term of this Agreement or any renewals or extension of the same, that the City’s residents and taxpayers shall be entitled and permitted to utilize and enjoy the splash pad and the Property on the same terms as Township residents and taxpayers.
6. Following the Project’s completion, the Township and City shall share equally in the ongoing operation and maintenance costs of the splash pad including, without limitation, repairs to the same, insurance for the same, maintenance, and operational costs such as water fees. The Township shall pay all such costs and then invoice the City in a manner and subject to the time restrictions set forth above in Section 4.
7. This Agreement shall become effective on the date set forth above and shall terminate twenty-five (25) years from that effective date. The Agreement may be renewed or extended at the end date upon the mutual agreement of the parties. Absent such renewal or extension, at the

termination of the Agreement the Project and all title, rights and interests to the same shall be conveyed to and become the sole property and responsibility of the Township without further action of the parties. The City shall receive no compensation for the conveyance of the splash pad to the Township as set forth herein.

8. The parties represent and affirm that the individuals signing below are authorized to execute this Agreement on their behalf and that all actions required by law to effectuate and approve this Agreement have been taken.

9. This Agreement, together with any exhibits, which are incorporated by reference into this Agreement, shall constitute the entire agreement between the parties with respect to the Project. Any prior understanding, representation or negotiation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

10. Any modification or supplement of this Agreement or additional obligation assumed by any party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party or its authorized representative.

11. The failure of any party to insist on the performance of any of the terms and conditions of this Agreement shall not be construed as thereafter waiving such terms and conditions or releasing the other parties from compliance with this Agreement, which shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

12. The rights and obligations of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation or other entity without the other parties' consent.

13. This Agreement may be executed in duplicate but constitutes only one contract.

14. This Agreement shall not confer any rights or remedies upon any person or entity other than the parties and their permitted assigns and nothing contained herein shall be deemed or construed by the parties, nor by any third-party, as creating the relationship of principal and agent, or a partnership or joint venture between the parties here too.

IN WITNESS WHEREOF, the parties have executed this agreement as of the day and year above first written

CITY OF LOWELL, a Michigan home rule city

By _____
_____, _____

Attest _____
_____, _____

LOWELL CHARTER TOWNSHIP, a Michigan
charter township

By _____
_____, _____

Attest _____
_____, _____

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,441,418.30	2,010,712.18	36,916.90	430,706.12	82.36
STATE	STATE GRANTS	678,525.00	187,193.24	90,578.00	491,331.76	27.59
LICPER	LICENSES AND PERMITS	102,158.00	41,829.81	235.00	60,328.19	40.95
CHARGES	CHARGES FOR SERVICES	358,183.00	16,164.96	2,961.00	342,018.04	4.51
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	11,400.00	7,853.01	8.21	3,546.99	68.89
INT	INTEREST AND RENTS	1,500.00	0.00	0.00	1,500.00	0.00
TRANSIN	TRANSFERS IN	291,737.00	0.00	0.00	291,737.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	12,611.00	7,523.38	0.00	5,087.62	59.66
FINES	FINES AND FORFEITURES	4,700.00	2,510.05	440.00	2,189.95	53.41
UNCLASSIFIED	Unclassified	0.00	10,398.50	0.00	(10,398.50)	100.00
TOTAL REVENUES		3,902,232.30	2,284,185.13	131,139.11	1,618,047.17	58.54
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,775.00	16,409.96	9,791.33	4,365.04	78.99
172	MANAGER	255,745.64	89,926.88	11,297.80	165,818.76	35.16
191	ELECTIONS	10,543.00	7,465.00	1,269.90	3,078.00	70.81
209	ASSESSOR	70,994.00	29,932.60	6,969.32	41,061.40	42.16
210	ATTORNEY	80,000.00	7,765.15	417.65	72,234.85	9.71
215	CLERK	170,230.35	68,814.13	12,379.76	101,416.22	40.42
253	TREASURER	302,203.51	108,294.05	23,312.55	193,909.46	35.83
265	CITY HALL	174,022.46	106,859.15	56,955.34	67,163.31	61.41
276	CEMETERY	127,051.58	71,548.88	13,378.91	55,502.70	56.31
294	UNALLOCATED MISCELLANEOUS	12,000.00	155,516.00	0.00	(143,516.00)	1,295.97
301	POLICE DEPARTMENT	1,006,211.46	438,015.64	89,075.00	568,195.82	43.53
305	CODE ENFORCEMENT	25,891.20	0.00	0.00	25,891.20	0.00
336	FIRE	173,290.54	85,288.18	460.18	88,002.36	49.22
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	50,400.89	26,691.31	5,734.16	23,709.58	52.96
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	311,792.00	125,078.38	28,113.25	186,713.62	40.12
442	SIDEWALK	18,449.50	520.39	413.32	17,929.11	2.82
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	8,000.00	2,846.41	1,058.57	5,153.59	35.58
751	PARKS	247,793.99	165,032.43	53,658.07	82,761.56	66.60
757	SHOWBOAT	10,615.00	0.00	0.00	10,615.00	0.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	96,723.05	39,858.58	7,609.01	56,864.47	41.21
803	HISTORICAL DISTRICT COMMISSION	0.00	0.00	0.00	0.00	0.00
804	MUSEUM	55,268.31	31,234.80	2,417.93	24,033.51	56.51
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	666,737.00	0.00	0.00	666,737.00	0.00
TOTAL EXPENDITURES		3,899,738.48	1,582,097.92	324,312.05	2,317,640.56	40.57
TOTAL REVENUES		3,902,232.30	2,284,185.13	131,139.11	1,618,047.17	58.54
TOTAL EXPENDITURES		3,899,738.48	1,582,097.92	324,312.05	2,317,640.56	40.57

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
Fund 101 - GENERAL FUND						
NET OF REVENUES & EXPENDITURES		2,493.82	702,087.21	(193,172.94)	(699,593.39)	28,153.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	63,333.33	0.00	0.00	63,333.33	0.00
OTHER	OTHER REVENUE	393,510.00	129,835.97	28,637.35	263,674.03	32.99
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		456,843.33	129,835.97	28,637.35	327,007.36	28.42
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	111,250.00	14,675.30	11,028.20	96,574.70	13.19
463	MAINTENANCE	51,915.92	32,142.00	6,184.05	19,773.92	61.91
474	TRAFFIC	11,564.03	3,184.89	316.46	8,379.14	27.54
478	WINTER MAINTENANCE	69,534.06	24,909.22	16,755.77	44,624.84	35.82
483	ADMINISTRATION	17,444.00	583.50	0.00	16,860.50	3.34
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	242,255.00	0.00	0.00	242,255.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		503,963.01	75,494.91	34,284.48	428,468.10	14.98
TOTAL REVENUES		456,843.33	129,835.97	28,637.35	327,007.36	28.42
TOTAL EXPENDITURES		503,963.01	75,494.91	34,284.48	428,468.10	14.98
NET OF REVENUES & EXPENDITURES		(47,119.68)	54,341.06	(5,647.13)	(101,460.74)	115.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	66,333.00	0.00	0.00	66,333.00	0.00
OTHER	OTHER REVENUE	150,565.00	48,615.29	10,832.95	101,949.71	32.29
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TRANSIN	TRANSFERS IN	592,255.00	0.00	0.00	592,255.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		809,253.00	48,615.29	10,832.95	760,637.71	6.01
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	613,975.00	355,874.45	5,796.31	258,100.55	57.96
463	MAINTENANCE	89,792.37	39,430.86	6,659.47	50,361.51	43.91
474	TRAFFIC	13,559.28	4,119.99	508.89	9,439.29	30.39
478	WINTER MAINTENANCE	86,707.61	27,172.39	18,977.36	59,535.22	31.34
483	ADMINISTRATION	20,162.00	583.50	0.00	19,578.50	2.89
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		824,196.26	427,181.19	31,942.03	397,015.07	51.83
TOTAL REVENUES		809,253.00	48,615.29	10,832.95	760,637.71	6.01
TOTAL EXPENDITURES		824,196.26	427,181.19	31,942.03	397,015.07	51.83
NET OF REVENUES & EXPENDITURES		(14,943.26)	(378,565.90)	(21,109.08)	363,622.64	2,533.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
Expenditures						
000		50,000.00	37,375.00	25,000.00	12,625.00	74.75
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	37,375.00	25,000.00	12,625.00	74.75
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	37,375.00	25,000.00	12,625.00	74.75
NET OF REVENUES & EXPENDITURES		0.00	(37,375.00)	(25,000.00)	37,375.00	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	799,328.00	677,270.00	0.00	122,058.00	84.73
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	1,664.90	0.00	(1,664.90)	100.00
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		799,828.00	678,934.90	0.00	120,893.10	84.89
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	262,500.00	202,076.85	115,251.00	60,423.15	76.98
463	MAINTENANCE	132,422.79	54,258.13	13,561.45	78,164.66	40.97
483	ADMINISTRATION	77,314.43	28,807.59	5,531.55	48,506.84	37.26
740	COMMUNITY PROMOTIONS	75,000.00	73,091.00	11,059.00	1,909.00	97.45
906	DEBT SERVICE	102,400.00	101,319.93	0.00	1,080.07	98.95
965	TRANSFERS OUT	291,737.00	0.00	0.00	291,737.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		941,374.22	459,553.50	145,403.00	481,820.72	48.82
TOTAL REVENUES		799,828.00	678,934.90	0.00	120,893.10	84.89
TOTAL EXPENDITURES		941,374.22	459,553.50	145,403.00	481,820.72	48.82
NET OF REVENUES & EXPENDITURES		(141,546.22)	219,381.40	(145,403.00)	(360,927.62)	154.99

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 12/31/2022

OBJ: LOWELL

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	90,000.00	36,726.00	23,658.00	53,274.00	40.81
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		90,000.00	36,726.00	23,658.00	53,274.00	40.81
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	90,000.00	29,832.30	21,292.20	60,167.70	33.15
TOTAL EXPENDITURES		90,000.00	29,832.30	21,292.20	60,167.70	33.15
TOTAL REVENUES		90,000.00	36,726.00	23,658.00	53,274.00	40.81
TOTAL EXPENDITURES		90,000.00	29,832.30	21,292.20	60,167.70	33.15
NET OF REVENUES & EXPENDITURES		0.00	6,893.70	2,365.80	(6,893.70)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	218,286.50	0.00	0.00	218,286.50	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	500.00	2,380.00	0.00	(1,880.00)	476.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		218,786.50	2,380.00	0.00	216,406.50	1.09
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	0.00	0.00	0.00	0.00	0.00
751	PARKS	0.00	0.00	0.00	0.00	0.00
758	DOG PARK	1,950.00	908.62	169.16	1,041.38	46.60
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	0.00	468.90	0.00	(468.90)	100.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,950.00	1,377.52	169.16	572.48	70.64
TOTAL REVENUES		218,786.50	2,380.00	0.00	216,406.50	1.09
TOTAL EXPENDITURES		1,950.00	1,377.52	169.16	572.48	70.64
NET OF REVENUES & EXPENDITURES		216,836.50	1,002.48	(169.16)	215,834.02	0.46

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	292,000.00	0.00	0.00	292,000.00	0.00
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	292,357.00	23,116.95	0.00	269,240.05	7.91
TOTAL EXPENDITURES		292,357.00	23,116.95	0.00	269,240.05	7.91
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
TOTAL EXPENDITURES		292,357.00	23,116.95	0.00	269,240.05	7.91
NET OF REVENUES & EXPENDITURES		(357.00)	(23,116.95)	0.00	22,759.95	6,475.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
Fund 402 - FIRE CAPITAL FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES		100,000.00	0.00	0.00	100,000.00	0.00
Expenditures						
336	FIRE	157,000.00	0.00	0.00	157,000.00	0.00
TOTAL EXPENDITURES		157,000.00	0.00	0.00	157,000.00	0.00
TOTAL REVENUES		100,000.00	0.00	0.00	100,000.00	0.00
TOTAL EXPENDITURES		157,000.00	0.00	0.00	157,000.00	0.00
NET OF REVENUES & EXPENDITURES		(57,000.00)	0.00	0.00	(57,000.00)	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
	CHARGES FOR SERVICES	25,376.00	14,901.26	776.04	10,474.74	58.72
	OTHER	0.00	0.00	0.00	0.00	0.00
	INT	52,000.00	14,360.00	4,400.00	37,640.00	27.62
	TRANSIN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		77,376.00	29,261.26	5,176.04	48,114.74	37.82
Expenditures						
	000	106,500.00	38,156.20	7,181.49	68,343.80	35.83
	999 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		106,500.00	38,156.20	7,181.49	68,343.80	35.83
TOTAL REVENUES		77,376.00	29,261.26	5,176.04	48,114.74	37.82
TOTAL EXPENDITURES		106,500.00	38,156.20	7,181.49	68,343.80	35.83
NET OF REVENUES & EXPENDITURES		(29,124.00)	(8,894.94)	(2,005.45)	(20,229.06)	30.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,215,542.02	447,629.34	(658.01)	767,912.68	36.83
FED	FEDERAL GRANTS	63,333.00	0.00	0.00	63,333.00	0.00
OTHER	OTHER REVENUE	1,500.00	37.50	0.00	1,462.50	2.50
INT	INTEREST AND RENTS	1,400.00	0.00	0.00	1,400.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,281,775.02	447,666.84	(658.01)	834,108.18	34.93
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	589,717.10	300,191.55	115,436.93	289,525.55	50.90
551	COLLECTION	284,214.22	80,093.18	9,845.34	204,121.04	28.18
552	CUSTOMER ACCOUNTS	89,844.52	25,916.48	6,159.80	63,928.04	28.85
553	ADMINISTRATION	394,091.50	110,368.75	250.00	283,722.75	28.01
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,357,867.34	516,569.96	131,692.07	841,297.38	38.04
TOTAL REVENUES		1,281,775.02	447,666.84	(658.01)	834,108.18	34.93
TOTAL EXPENDITURES		1,357,867.34	516,569.96	131,692.07	841,297.38	38.04
NET OF REVENUES & EXPENDITURES		(76,092.32)	(68,903.12)	(132,350.08)	(7,189.20)	90.55

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,396,725.18	558,617.05	145.51	838,108.13	39.99
OTHER	OTHER REVENUE	68,333.33	6,033.87	544.50	62,299.46	8.83
INT	INTEREST AND RENTS	3,000.00	1,560.00	0.00	1,440.00	52.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,468,058.51	566,210.92	690.01	901,847.59	38.57
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	585,234.23	243,721.52	51,676.02	341,512.71	41.65
571	DISTRIBUTION	399,112.45	263,249.02	26,406.80	135,863.43	65.96
572	CUSTOMER ACCOUNTS	95,328.52	25,848.89	6,160.30	69,479.63	27.12
573	ADMINISTRATION	384,737.50	47,732.50	470.00	337,005.00	12.41
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,464,412.70	580,551.93	84,713.12	883,860.77	39.64
TOTAL REVENUES		1,468,058.51	566,210.92	690.01	901,847.59	38.57
TOTAL EXPENDITURES		1,464,412.70	580,551.93	84,713.12	883,860.77	39.64
NET OF REVENUES & EXPENDITURES		3,645.81	(14,341.01)	(84,023.11)	17,986.82	393.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
Fund 597 - ELECTRIC CHARGING STATION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	663.88	129.44	(663.88)	100.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	663.88	129.44	(663.88)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
463	MAINTENANCE	0.00	1,135.06	304.53	(1,135.06)	100.00
TOTAL EXPENDITURES		0.00	1,135.06	304.53	(1,135.06)	100.00
TOTAL REVENUES		0.00	663.88	129.44	(663.88)	100.00
TOTAL EXPENDITURES		0.00	1,135.06	304.53	(1,135.06)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(471.18)	(175.09)	471.18	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
	OTHER REVENUE	108,000.00	0.00	0.00	108,000.00	0.00
OTHER	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
INT						
TOTAL REVENUES		108,000.00	0.00	0.00	108,000.00	0.00
Expenditures						
000		104,000.00	8,830.00	0.00	95,170.00	8.49
906	DEBT SERVICE	4,000.00	0.00	0.00	4,000.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		108,000.00	8,830.00	0.00	99,170.00	8.18
TOTAL REVENUES		108,000.00	0.00	0.00	108,000.00	0.00
TOTAL EXPENDITURES		108,000.00	8,830.00	0.00	99,170.00	8.18
NET OF REVENUES & EXPENDITURES		0.00	(8,830.00)	0.00	8,830.00	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
OTHER	OTHER REVENUE	2,000.00	1,107.21	0.00	892.79	55.36
INT	INTEREST AND RENTS	120,456.00	0.00	0.00	120,456.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		122,456.00	1,107.21	0.00	121,348.79	0.90
Expenditures						
000		170,000.00	44,987.38	12,951.21	125,012.62	26.46
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		170,000.00	44,987.38	12,951.21	125,012.62	26.46
TOTAL REVENUES		122,456.00	1,107.21	0.00	121,348.79	0.90
TOTAL EXPENDITURES		170,000.00	44,987.38	12,951.21	125,012.62	26.46
NET OF REVENUES & EXPENDITURES		(47,544.00)	(43,880.17)	(12,951.21)	(3,663.83)	92.29

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
	CHARGES FOR SERVICES	233,400.00	132,310.72	36,210.97	101,089.28	56.69
	OTHER	100.00	8,258.59	0.00	(8,158.59)	8,258.59
	INT	50.00	0.00	0.00	50.00	0.00
	TRANSIN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		233,550.00	140,569.31	36,210.97	92,980.69	60.19
Expenditures						
	000	0.00	0.00	0.00	0.00	0.00
	895	457,157.64	112,054.55	21,968.72	345,103.09	24.51
	965	0.00	0.00	0.00	0.00	0.00
	999	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		457,157.64	112,054.55	21,968.72	345,103.09	24.51
TOTAL REVENUES		233,550.00	140,569.31	36,210.97	92,980.69	60.19
TOTAL EXPENDITURES		457,157.64	112,054.55	21,968.72	345,103.09	24.51
NET OF REVENUES & EXPENDITURES		(223,607.64)	28,514.76	14,242.25	(252,122.40)	12.75

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	6,500.00	3,575.00	275.00	2,925.00	55.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,500.00	3,575.00	275.00	2,925.00	55.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,500.00	3,575.00	275.00	2,925.00	55.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		6,500.00	3,575.00	275.00	2,925.00	55.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
Fund 714 - LEE FUND						
Revenues						
	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER	INTEREST AND RENTS	2,700.00	224.76	0.00	2,475.24	8.32
INT						
TOTAL REVENUES		2,700.00	224.76	0.00	2,475.24	8.32
Expenditures						
000		2,700.00	0.00	0.00	2,700.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
TOTAL REVENUES		2,700.00	224.76	0.00	2,475.24	8.32
TOTAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	224.76	0.00	(224.76)	100.00

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Fund 715 - LOOK FUND						
Revenues						
OTHER	OTHER REVENUE	45,000.00	0.00	0.00	45,000.00	0.00
INT	INTEREST AND RENTS	0.00	437.49	0.00	(437.49)	100.00
TOTAL REVENUES		45,000.00	437.49	0.00	44,562.51	0.97
Expenditures						
000		45,000.00	3,195.74	0.00	41,804.26	7.10
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		45,000.00	3,195.74	0.00	41,804.26	7.10
TOTAL REVENUES		45,000.00	437.49	0.00	44,562.51	0.97
TOTAL EXPENDITURES		45,000.00	3,195.74	0.00	41,804.26	7.10
NET OF REVENUES & EXPENDITURES		0.00	(2,758.25)	0.00	2,758.25	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
000		100.00	0.00	0.00	100.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
Fund 717 - PENSION TRUST FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
Fund 718 - CARR FUND II						
Revenues						
	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER						
INT	INTEREST AND RENTS	75.00	0.00	0.00	75.00	0.00
TOTAL REVENUES		75.00	0.00	0.00	75.00	0.00
Expenditures						
000		75.00	0.00	0.00	75.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		75.00	0.00	0.00	75.00	0.00
TOTAL REVENUES		75.00	0.00	0.00	75.00	0.00
TOTAL EXPENDITURES		75.00	0.00	0.00	75.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 12/31/2022

Page: 24/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022	ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 737 - OTHER POST EMPLOYEE BENEFITS						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	80,991.93	0.00	0.00	80,991.93	0.00
TOTAL REVENUES		80,991.93	0.00	0.00	80,991.93	0.00
Expenditures						
483	ADMINISTRATION	80,991.93	23,391.88	2,516.79	57,600.05	28.88
TOTAL EXPENDITURES		80,991.93	23,391.88	2,516.79	57,600.05	28.88
TOTAL REVENUES		80,991.93	0.00	0.00	80,991.93	0.00
TOTAL EXPENDITURES		80,991.93	23,391.88	2,516.79	57,600.05	28.88
NET OF REVENUES & EXPENDITURES		0.00	(23,391.88)	(2,516.79)	23,391.88	100.00
TOTAL REVENUES - ALL FUNDS		10,145,525.59	4,370,393.96	236,090.86	5,775,131.63	43.08
TOTAL EXPENDITURES - ALL FUNDS		10,553,383.58	3,964,901.99	843,730.85	6,588,481.59	37.57
NET OF REVENUES & EXPENDITURES		(407,857.99)	405,491.97	(607,639.99)	(813,349.96)	99.42

CITY OF LOWELL
REPORT FOR : DECEMBER
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.60719 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: DECEMBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 230.32 HOURS, WHICH RESULTED IN
377.95 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 133.84

ELECTRICAL COST PER MILLION GALLONS: \$ 328.61

TOTAL COST PER MILLION GALLONS: \$ 462.45

WATER PRODUCTION

DAILY AVERAGE: 0.471 MILLION GALLONS

DAILY MAXIMUM: 0.553 MILLION GALLONS

DAILY MINIMUM: 0.343 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 7.4296 HOURS PER DAY.

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

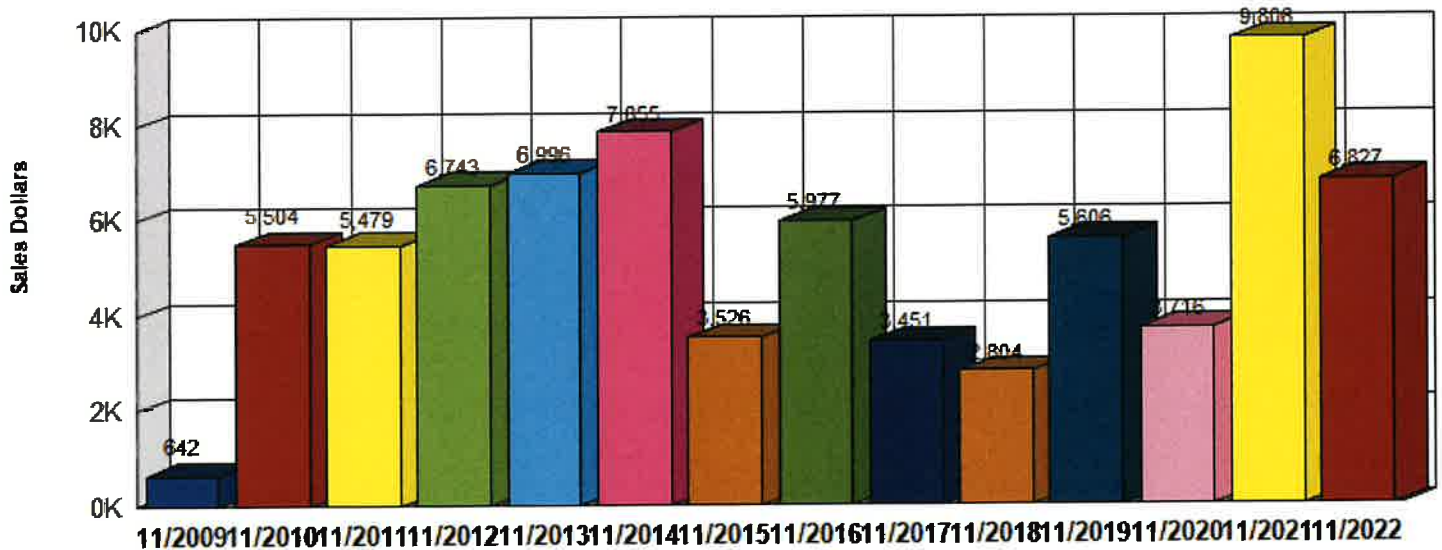
Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of November

Report Date: 12/12/2022

<u>Month & Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
11/2009	107.00	6	642.01	85.00	510.00	17.75	106.51
11/2010	458.64	12	5,503.66	296.50	3,558.00	157.19	1,886.26
11/2011	608.82	9	5,479.36	238.11	2,142.95	363.80	3,274.16
11/2012	259.36	26	6,743.29	139.85	3,636.00	113.04	2,938.99
11/2013	636.00	11	6,995.98	345.94	3,805.29	281.25	3,093.79
11/2014	714.06	11	7,854.61	417.27	4,590.00	286.83	3,155.11
11/2015	503.72	7	3,526.05	394.29	2,760.00	103.01	721.05
11/2016	398.43	15	5,976.52	152.20	2,283.00	240.38	3,605.77
11/2017	287.61	12	3,451.34	185.50	2,226.00	96.02	1,152.29
11/2018	934.82	3	2,804.46	355.00	1,065.00	569.32	1,707.96
11/2019	373.71	15	5,605.58	320.22	4,803.34	44.46	666.92
11/2020	309.66	12	3,715.92	298.76	3,585.09	1.31	15.71
11/2021	1,089.59	9	9,806.30	1,032.75	9,294.72	44.14	397.24
11/2022	853.43	8	6,827.45	562.71	4,501.64	279.10	2,232.81

Totals:		156	74,932.53		\$48,761.03		\$24,954.57
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Note: Labor and Part columns do not include Shop Supplies or Hazmat

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 12/12/2022

Period From: 11/01/2022 To: 11/30/2022

Invoice Number	Date	Name	Tax	Total	Balance Due
001839	11/29/2022	Equipment	0.00	31.86	
001840	11/23/2022	Equipment	0.00	493.49	-47.85
001841	11/15/2022	Equipment	0.00	1,245.00	
001842	11/28/2022	Equipment	0.00	541.00	
001843	11/21/2022	Equipment	0.00	1,864.52	
001844	11/21/2022	Equipment	0.00	208.50	
001845	11/30/2022	Equipment	0.00	415.93	
001846	11/30/2022	Equipment	0.00	2,027.15	
Grand Totals:			0.00	6,827.45	-47.85
Number of Invoices:		8	* - Indicates a Counter Sale		
Averages:				\$853.43	-5.98

CITY OF LOWELL
REPORT FOR : NOVEMBER
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.04972 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: NOVEMBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 170.43 HOURS, WHICH RESULTED IN
387.2 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 106.76

ELECTRICAL COST PER MILLION GALLONS: \$ 136.09

TOTAL COST PER MILLION GALLONS: \$ 242.84

WATER PRODUCTION

DAILY AVERAGE: 0.468 MILLION GALLONS

DAILY MAXIMUM: 0.589 MILLION GALLONS

DAILY MINIMUM: 0.315 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 5.4978 HOURS PER DAY.

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
PDA/PI Accidents	11	11	6	11	19	9	7	15	12	10	13		124
Non-Traffic Accidents	0	0	0	0	0	0	2	4	2	1	2		11
Parking Viol./Impounds	3	4	0	2	4	1	2	1	3	2	4		26
Traffic Policing	3	2	2	1	0	1	4	1	2	0	2		18
Open Doors/Windows	0	0	0	0	0	0	1	2	1	0	0		4
Alarms	11	9	5	15	9	13	9	13	10	17	5		116
Salvages	24	18	19	16	21	9	20	17	5	3	0		152
Animal Issues	1	2	0	0	0	4	4	2	3	2	2		20
Zoning Violations	1	0	0	0	0	1	0	0	0	0	0		2
Ordinance Violations	3	0	8	5	6	12	11	10	1	4	1		61
Civil Matters	3	4	4	5	5	9	7	6	11	6	2		62
Suspicious Situations	15	18	20	21	30	19	27	32	27	20	14		243
Lost/Found Property	1	2	2	3	3	7	5	5	6	4	3		41
CCH/Local Records Checks	0	1	0	0	2	0	0	0	0	0	1		4
Suicidal Subjects	1	1	0	1	2	5	2	1	2	1	0		16
DOA - Natural	0	0	0	0	1	0	0	0	1	0	0		2
Missing Persons	0	1	0	0	0	3	2	0	2	0	1		9
Drug Overdose	0	0	2	0	0	0	1	0	0	0	0		3
911 Hangups	0	0	1	1	0	1	1	1	1	0	0		6
Community Involvement	0	0	0	0	0	0	0	1	0	0	0		1
General Assists	23	13	14	14	21	18	20	13	19	8	11		174
Motorist Assists	10	10	5	6	7	4	3	2	5	9	4		65
Fingerprints	5	20	14	9	18	19	15	44	19	15	11		189
Pistol Permits and Sales	36	25	48	55	27	25	20	31	27	32	24		350
Assist to Other Depts.	27	35	36	39	27	30	44	37	43	34	40		392
Standby PO	3	3	2	3	7	4	10	7	6	3	3		51
Property/Building Checks	0	0	2	0	0	0	0	0	0	0	1		3
Directed Patrol	0	0	0	0	0	1	0	0	0	0	0		1
Road Kill Permits	0	0	2	1	0	1	0	0	0	1	1		6
Broadcasts	0	0	0	5	6	1	4	2	4	0	2		24
TOTALS	200	208	218	243	253	235	273	274	247	204	183		2538
Traffic Stops	110	104	107	102	101	92	62	69	164	73	59		1043
Citations Issued	17	14	18	10	16	14	16	16	48	6	7		182
Warnings	93	90	93	92	85	78	46	61	138	67	53		896

Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

December 2022





January 12, 2023

Mr. Michael Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Veolia I am pleased to submit the December Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 31.71 million gallons of wastewater were treated, up from 28.26 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic December surcharges were \$13.86. No operational problems were experienced at the plant from this discharge.

The Litehouse November surcharges were \$1,743.48 and within that were 2 fines for exceeding the upper limit for BOD & FOG. Their December surcharges were not received at the time of this report. No operational problems were experienced at the plant from this discharge.

MAINTENANCE COST REPORT

Date	Vendor	Cost
12/1	Ace Hardware (1)	\$59.32
12/2	Kennedy Industries (2)	\$572.00
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 21-22)*		\$ 12,022.99*
Maintenance Allowance Spent YTD		\$ 4,186.26
Balance of Maintenance Allowance		\$ 7,836.73

*The maintenance spending for FY 21-22 was under the annual allotment by \$22.99. That amount will be added to the beginning balance on July 1st. That makes the

beginning balance \$12,022.99 (\$12,000+22.99).

In addition to preventive maintenance the following corrective maintenance activities occurred:

- Replaced grease can and digester #3 vent pipe pvc (1)
- Replaced mix-flush valve on pump #2 at Valley Vista lift station (2)

PROJECTS FOR THE FUTURE

- Misc. painting projects
- Replace space heater for lab
- Repair drum on RDT
- Conduct annual fire extinguisher inspection
- Conduct annual chlorinator service

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

VEOLIA

A handwritten signature in black ink, appearing to read "B. Vander Meulen", is written over the printed name.

Brian Vander Meulen
Project Manager

DECEMBER EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 3 mg/l, 88% under the NPDES limit of 25 mg/l. The worst 7-day average was 4 mg/l, 90% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 5.0 mg/l, 83% under the NPDES limit of 30 mg/l. The worst 7-day average was 6.4 mg/l, 84% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.13 mg/l, the limit is 1.0 mg/l.

The average removal rate for CBOD was 98%; a minimum of 85% is required. The average removal rate for Suspended Solids was 96%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 62 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 102 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 38 ug/l; the limit is 38 ug/l. The monthly average was 22 ug/l.

Appendix A

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State of Michigan
Department of Environmental Quality

Plant Influent Sheet

Lowell, Michigan

R4607 4/74
4833-6040

Plant No. Month Year
410049 December 2022

Superintendent's Signature
Brian Vander Meulen, Supt.

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

WEATHER			FLOW		RAW SEWAGE QUALITY												DAY PN SF
D A Y PN SF	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	CBOD		SS		Total-P		VSS mg/l	NH3-N		Mercury ng/l	
	0033	0045	50050	50051	00011	00400	00310	85001	00530	85002	00665	85004	00535	00610	00610	71900	
1	27	0.00	1.02	1.40													1
2	348	0.15	1.06	1.40	58	7.5	111	981	108	955			106				2
3	27	0.00	1.03	1.40													3
4	27	0.00	1.11	1.50													4
5	247	0.00	1.06	1.50	57	7.4	189	1671	96	849			94				5
6	247	0.00	1.05	1.40													6
7	27	0.00	1.04	1.50	57	7.2	209	1813	166	1440	3.3	28.6	148	13.7	118.8		7
8	27	0.00	1.08	1.60													8
9	257	0.03	0.93	1.50	57	7.4	230	1784	130	1008			124				9
10	2578	0.00	1.00	1.40													10
11	27	0.00	0.98	1.30													11
12	27	0.00	0.99	1.40	56	7.2	107	883	98	809			96				12
13	27	0.00	1.03	1.40													13
14	347	0.47	0.97	1.30	57	7.3	107	866	138	1116	2.6	21.0	126	12.5	101.1		14
15	357	0.00	1.03	1.40													15
16	3578	0.14	0.98	1.30	57	7.1	146	1193	122	997			118				16
17	357	0.18	1.01	1.20													17
18	357	0.00	1.03	1.20													18
19	27	0.00	1.05	1.50	56	7.4	52	455	96	841			94				19
20	27	0.00	1.05	1.40													20
21	27	0.00	1.02	1.60	56	7.3	171	1455	112	953	2.0	17.0	110	11.1	94.4		21
22	3578	0.30	1.01	1.70													22
23	3578	0.16	0.95	1.40	56	7.3	237	1878	160	1268			140				23
24	3578	0.07	0.98	1.30													24
25	3578	0.05	0.95	1.20													25
26	27	0.00	1.03	1.40													26
27	27	0.00	0.99	1.40	55	7.6	71	586	72	594			68				27
28	279	0.00	1.05	1.60	55	7.4	161	1410	242	2119	3.6	31.5	220	14.4	126.1		28
29	3479	0.02	1.07	1.60													29
30	26	0.00	1.04	1.60	54	7.2	174	1509	138	1197			134				30
31	34	0.15	1.12	1.70													31
TL	XXXX	1.72	31.71	XXXX	XXXX	XXXX	XXXX	39309	XXXX	33733	XXXX	761	XXXX	XXXX	3413.7	XXXX	TL
ME	XXXX	XXXX	1.02	XXXX	56	7.3	151	1268	129	1088	2.9	24.5	121	12.9	110.1	XXXX	ME
MAX	XXXX	0.47	1.12	1.70	58	7.6	237	1878	242	2119	3.6	31.5	220	14.4	126.1	XXXX	MAX
MIN	XXXX	XXXX	0.93	1.20	54	7.1	52	455	72	594	2.0	17.0	68	11.1	94.4	XXXX	MIN

State of Michigan
Department of Environmental Quality

Activated Sludge Sheet

Lowell, Michigan

PM Code
1. Coventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No. Month Year
410049 December 2022

Superintendent's Signature
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	33.8											0.0	4	1	
2		32.5	27.5	0.05	2194	1769	13	1.69	7.7	59	0.61	0.48	29.0		2	
3		33.5											0.0		3	
4		31.0											0.0		4	
5		32.5	33.8	0.07	2395	1932	15	1.60	7.4	63	0.56	0.45	0.0		5	
6		32.8											22.4		6	
7		33.1	18.3	0.09	2202	1772	15	1.47	7.3	68	0.41	0.33	0.0		7	
8		31.9											9.5		8	
9		37.1	26.1	0.08	2200	1789	15	1.47	7.5	68	0.46	0.37	17.4		9	
10		34.5											0.0		10	
11		35.2											0.0		11	
12		34.8	34.9	0.04	2356	1913	15	1.57	7.2	64	0.54	0.43	0.0		12	
13		33.5											22.8		13	
14		35.5	24.7	0.04	2302	1962	16	1.44	6.4	70	0.59	0.48	0.0		14	
15		33.5											16.4		15	
16		35.2	26.3	0.06	2188	1799	15	1.46	7.1	69	0.50	0.41	0.0		16	
17		34.1											0.0		17	
18		33.5											0.0		18	
19		32.8	31.7	0.02	2225	1835	17	1.31	8.2	76	0.54	0.44	0.0		19	
20		32.8											18.6		20	
21		33.8	33.8	0.05	2687	2212	20	1.34	8.1	74	0.54	0.44	0.0		21	
22		34.1											18.2		22	
23		36.3	24.1	0.07	2549	2093	25	1.02	8.4	98	0.39	0.32	0.0		23	
24		35.2											0.0		24	
25		36.3											0.0		25	
26		33.5											0.0		26	
27		34.8	55.6	0.02	2762	2269	29	0.95	9.0	105	0.54	0.45	0.0		27	
28		32.8	13.8	0.06	2434	1979	23	1.06	8.2	94	0.52	0.43	21.6		28	
29		32.2											0.0		29	
30		33.1	23.9	0.06	2386	1982	24	0.99	7.1	101	0.44	0.36	17.4		30	
31		30.8											0.0		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	193.3	XXXX	TL	
ME	192	33.8	28.8	0.05	2375	1947	19	1.34	7.7	78	0.51	0.41	6.2	XXXX	ME	
MAX	XXXX	37.1	55.6	0.09	2762	2269	29	1.69	9.0	105	0.61	0.48	29.0	XXXX	MAX	
MIN	XXXX	30.8	13.8	0.02	2188	1769	13	0.95	6.4	59	0.39	0.32	XXXX	XXXX	MIN	

Remarks:

4833-5034
R4609 4/74

State of Michigan
Department of Environmental Quality

Final Effluent Sheet

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049 Month December Year 2022 Sampling Point Code 001

Superintendent's Signature
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

D A Y P N S F	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	D A Y P N S F
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	LBS.	ug/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	
1																	*Ci	1
2	3	27	97	2.8	25	97				2.4	7.6	10.9	28			30		2
3																		3
4										4.0	7.6	11.0	188			12		4
5	3	27	98	4.4	39	95												5
6										5.2	7.7	10.8	102	0.13	1.13	38		6
7	5	43	98	5.6	49	97	0.14	1.21	96									7
8										1.6	7.7	10.7	56			30		8
9	3	23	99	2.4	19	98												9
10																		10
11										5.6	7.6	10.7	35			36		11
12	3	25	97	7.2	59	93												12
13										3.6	7.5	10.6	35	0.07	0.57	35		13
14	3	24	97	4.8	39	97	0.12	0.97	95									14
15										4.0	7.5	10.4	112			25		15
16	2	16	99	4.4	36	96												16
17																		17
18										5.6	7.6	10.9	35			24		18
19	2	18	96	6.0	53	94												19
20										5.2	7.5	11.1	150	0.06	0.51	3		20
21	3	26	98	5.6	48	95	0.12	1.02	94									21
22										5.6	7.6	10.8	43			34		22
23	3	24	99	7.2	57	96												23
24																		24
25																		25
26										1.2	7.7	11.0	80			1		26
27	2	17	97	1.6	13	98				6.4	7.5	10.7	62	0.09	0.79	4		27
28	4	35	98	7.6	67	97	0.14	1.23	96									28
29										4.8	7.6	10.4	41			11		29
30	2	17	99	5.2	45	96												30
31																		31
TL	XXXX	765	XXXX	XXXX	1305	XXXX	XXXX	34.3	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	23.19	XXXX	XXXX	TL
ME	3	25	98	5.0	42	96	0.13	1.11	95	4.2	7.6	10.8	62	0.09	0.75	22	XXXX	ME
WA	4	32	97	6.4	52	95	XXXX	XXXX	XXXX	5.5	7.7	10.6	102	0.13	1.13	35	XXXX	WA
MAX	5	43	99	7.6	67	98	0.14	1.23	96	6.4	7.7	11.1	188	0.13	1.13	38	XXXX	MAX
MIN	2	16	96	1.6	13	93	0.12	0.97	94	1.2	7.5	10.4	28	0.06	0.51	1	XXXX	MIN

Remarks: Fecal Coli for December are actually "Greater Than"
Cl2 Residuals for December 27 are actually "Less Than"

State of Michigan
Department of Environmental Quality

Miscellaneous Sheet

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. 410049 Month December Year 2022

Superintendent's Signature
Brian Vander Meulen, Supt.

Grit		Aux Fuel	Power Consumption	Chemicals Applied		
D	CF	Nat. Gas	KWH	CL2	FeCL2	
Y		CF		LBS	GAL	
PN						
SF						
1	1	16	2.4	5	30	
2	1	8	2.4	8	30	
3	1	7	2.4	4	30	
4	1	12	2.6	5	25	
5	1	20	2.2	5	30	
6	1	10	2.4	5	25	
7	1	11	2.2	8	25	
8	1	13	2.4	9	25	
9	1	14	2.4	3	25	
10	1	7	2.2	10	25	
11	1	12	2.4	8	25	
12	1	19	2.0	7	20	
13	1	18	2.2	7	25	
14	1	16	2.0	8	25	
15	1	17	2.2	10	20	
16	1	16	2.0	10	20	
17	1	16	2.0	5	20	
18	1	24	2.2	5	20	
19	1	25	2.2	10	20	
20	1	26	2.2	5	20	
21	1	24	1.8	5	20	
22	1	28	2.0	8	20	
23	1	46	2.0	6	25	
24	1	35	2.0	4	15	
25	1	35	1.8	5	25	
26	1	31	2.0	6	20	
27	1	28	2.0	4	20	
28	1	19	2.0	7	20	
29	1	11	2.0	8	25	
30	1	9	1.8	5	5	
31	1	10	1.8	9	15	
TL	30	583	66.2	204	695	0
ME	1	19	2.1	7	22	0
MAX	1	46	2.6	10	30	0
MIN	1	7	1.8	3	5	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	176	0	0	0
Shift Operator	1	1	194	0	0	0
Total	2	1	370	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN.WASTE H20--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD							
YEAR	MO	DAY	FROM	TO	YEAR	MO	DAY
2022	12	1			2022	12	31

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT	1.02	1.12	(03)	*****	*****	*****		-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	42	52	(26)	*****	5.0	6.4	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	25	32	(26)	*****	3	4	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	1.13	(26)	*****	*****	0.13	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*****	REPORT DAILY MAX	lbs/day	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	1.1	1.2	(26)	*****	0.13	0.14	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*****		*****	*****	38	(19)	0	3/7	GRAB
	PERMIT REQUIREMENT	*****	*****	****	*****	*****	38 DAILY MAX	ug/l		WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 POST DISINFECT	SAMPLE MEASUREMENT	*****	*G		*****	*****	*G		0	1/90	GRAB
	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	PHONE NUMBER		DATE		
		(616)	897-8135	2023	1	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR MO DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

EPA Form 3320-1 (Rev 3/99) Previous editions may be used.

This is an electronic copy.

Page 1 of 2

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR CG)
 F-FINAL
 001 MUN. WASTE H2O--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2022	12	1	2022	12	31
FROM			TO		

*** NO DISCHARGE ☐ ***
 NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000003		*****	*****	0.39		0	1/90	CALCTD
71900 X 0 0	PERMIT REQUIREMENT	*****	0.000024		*****	*****	2.0			QUARTERLY	CALCTD
POST DISINFECT			12-Mo Rolling Avg	lbs/day			12-Mo Rolling Avg	ng/L			
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****		*****	62	102	(19)	0	3/7	GRAB
74055 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	*****	200	400			DAILY	GRAB
SEE COMMENTS BELOW				*****		MONTHLY AVG	7 DAY AVG	mg/L			
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		98	*****	96	(23)	0	1/30	CALCTD
81010 K 0 0	PERMIT REQUIREMENT	*****	*****	*****	85	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
PERCENT REMOVAL				*****	MIN % REMOVAL						
SOLIDS, SUSPENDED	SAMPLE MEASUREMENT	*****	*****		96	*****	93	(23)	0	1/30	CALCTD
PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
81011 K 0 0				*****	MIN % REMOVAL						
PERCENT REMOVAL											
pH	SAMPLE MEASUREMENT	*****	*****		7.5	*****	7.7	(12)	0	3/7	GRAB
00400 P 0 0	PERMIT REQUIREMENT	*****	*****	****	6.5	*****	9.0			WEEKDAYS	GRAB
SEE COMMENTS BELOW				****	DAILY MINIMUM		DAILY MAX	S.U.			
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****		10.4	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0	PERMIT REQUIREMENT	*****	*****	****	3.0	*****	*****			WEEKDAYS	GRAB
SEE COMMENTS BELOW				****	DAILY MINIMUM			mg/L			
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616) 897-8135		2023 1 10			
TYPED OR PRINTED						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE		NUMBER YEAR MO DAY	

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

EPA Form 3320-1 (Rev 3/99) Previous editions may be used.

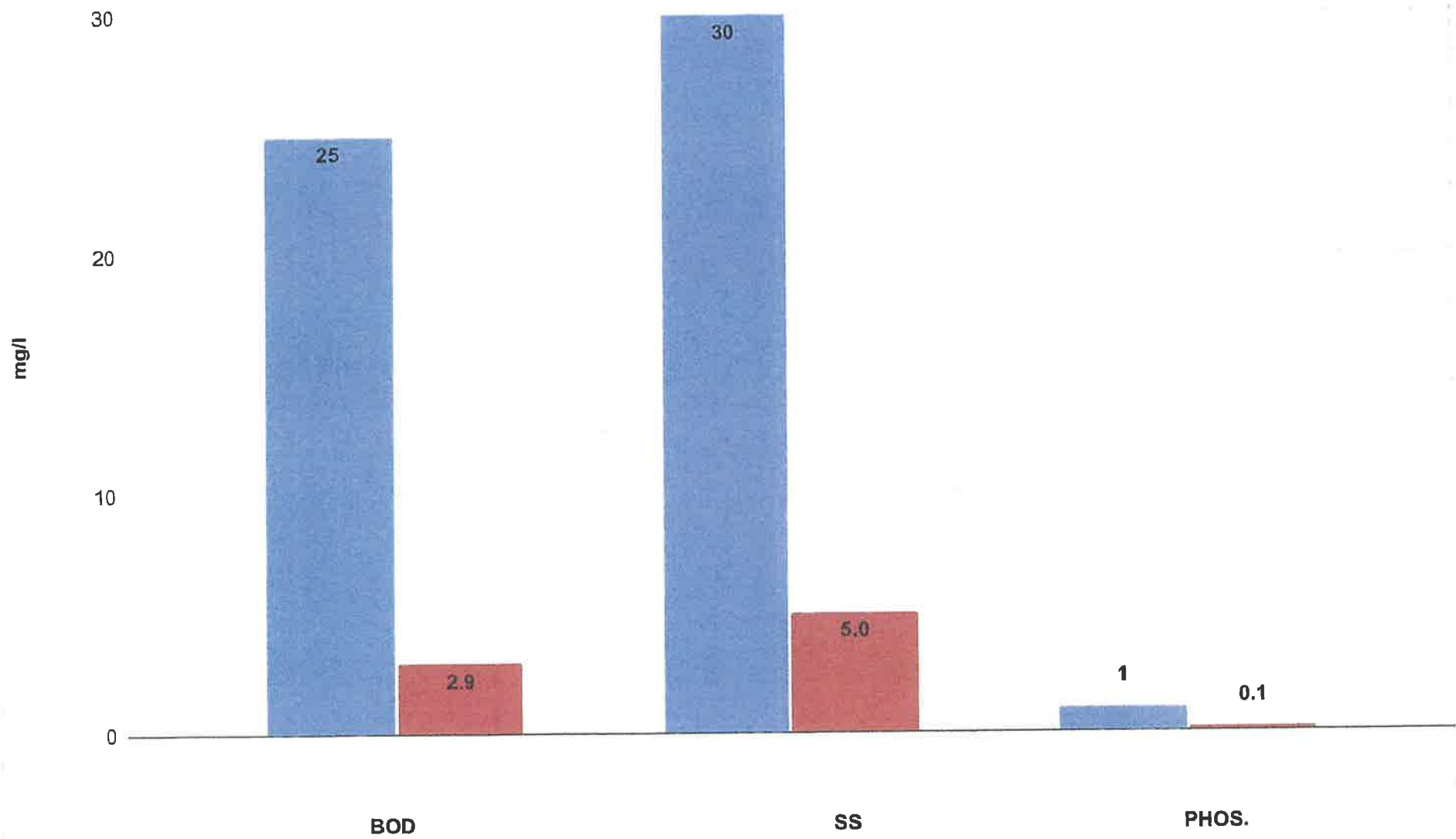
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Page 2 of 2

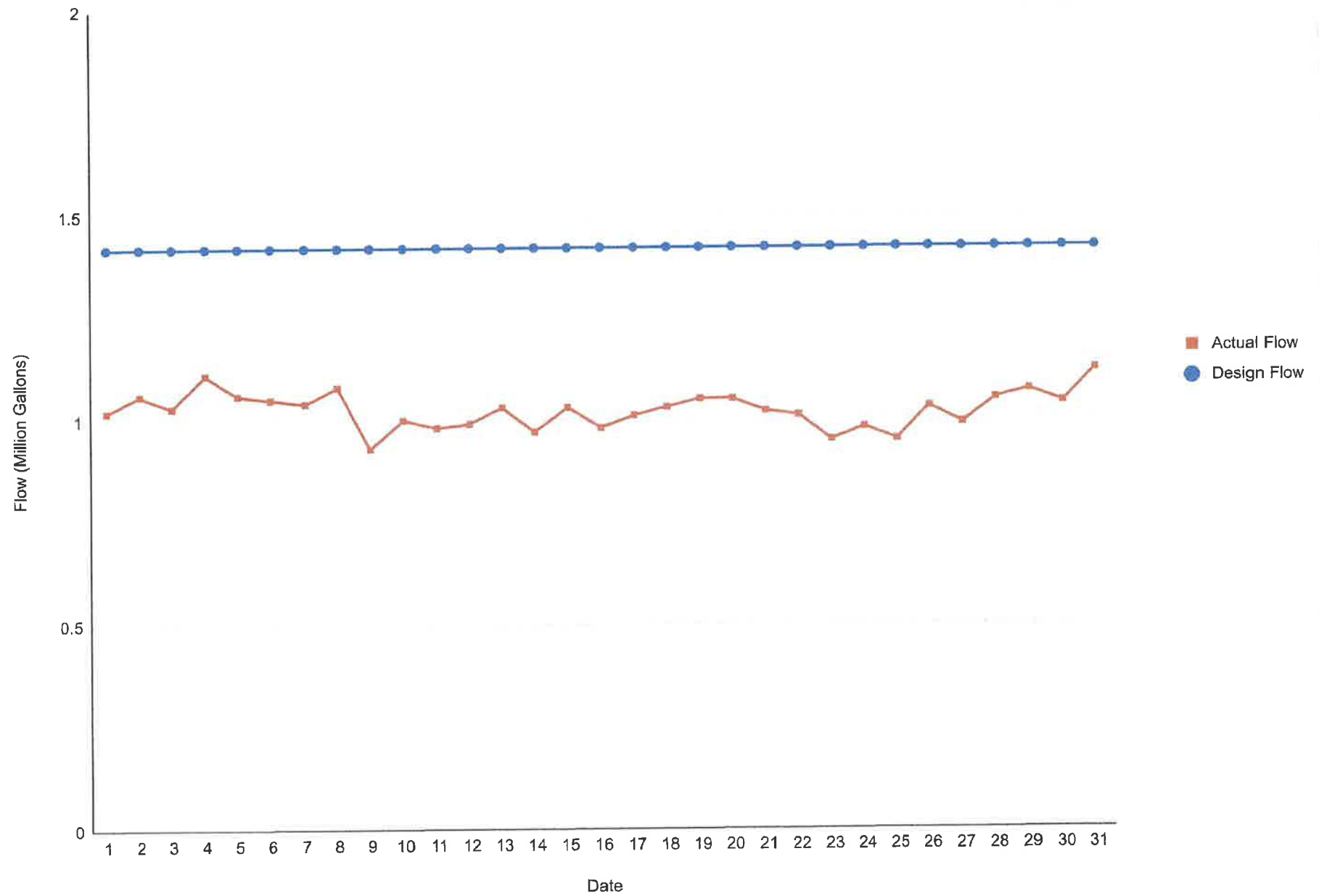
Appendix B



EFFLUENT LIMIT vs ACTUAL



Flow Chart



Annual Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

Calendar Year 2022





January 12, 2023

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Veolia I am pleased to submit the 2022 Annual Summary Report for the City's Wastewater Treatment Plant. Plant performance has been very good. All NPDES permit limits were met for the entire year.

HIGHLIGHTS

Several noteworthy events occurred in 2022. In March the acquisition of Suez by Veolia was completed. That merger brings with it the expertise and support of approximately 10,000 employees nation-wide. In July we celebrated the 33rd anniversary of Veolia running the plant, as well as it being my 12th year at the plant.

In May I passed my final exam for wastewater licensing. I now hold a class "A" wastewater license issued by the State of Michigan - EGLE(Environment, Great Lakes, & Energy). This is the highest license that EGLE offers for wastewater treatment.

Mid-April finally saw the installation of the repaired aeration rotor that broke in December of 2021. This was a lengthy process, but overall was an uneventful repair.

PLANT PERFORMANCE

Just over 430 million gallons of wastewater were treated at the plant this year. This is up from last year's total of 396 million gallons. The average daily flow was 1.18 million gallons. This is also up from last year's average daily flow of 1.09 million gallons. As you can see in the chart of the daily flows we had a typically wet spring with flows above plant design. As May rolled around flows settled down to be below the annual average for the remainder of the year. Appendix A contains the graph showing daily flows for the year. Another graph showing the average daily flows from 1990 through 2021 is also included in the appendix.

Contained within the 397 million gallons of wastewater was 609,433 pounds of organic material. The treatment process removed 98.0% of this material, down slightly from 98.2% the previous year. This is an excellent removal rate and is far above what is required in the discharge permit.

This year approximately 3.4 million gallons of Waste Activated Sludge were thickened down to a volume of approximately 850,000 gallons of biosolids using the Rotating Drum Thickener. These biosolids were applied to local agricultural fields as outlined in our Residuals Management Plan. Biosolids applied to farmland act as both a nutrient source for the crops and as a soil conditioner.



The farmers participating in this program see a great benefit from these biosolids. As a result, our list of participating sites grew again this past year.

MAINTENANCE BUDGET

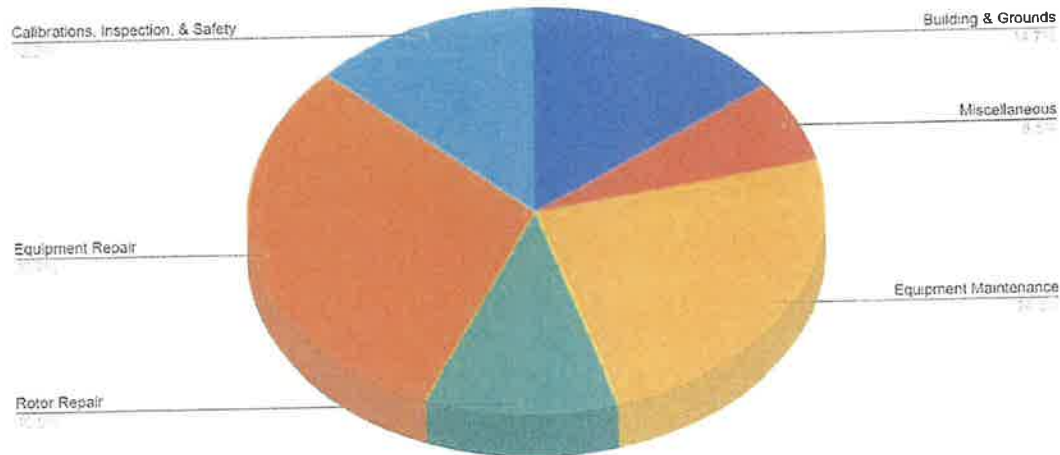
Maintenance activities paid for directly by Veolia and costing more than \$500 were as follows:

- Building & Grounds - Includes building paint and painting supplies, lawn fertilizer and weed-killer, furnace filters, cutting torch tank refills, misc. GFCI replacements, etc.
- Rotor Repair - Includes items like stub shaft fasteners, gear box bolts, gear box seals, gaskets, and bearing bolts.
- Equipment Maintenance - Includes equipment belts, air filters, batteries, supplies for annual mower maintenance, etc.
- Calibrations, Inspections and Safety - Includes annual calibrations of the flow meters, lab balances and chlorinators, safety inspections on the hoists, arc flash gloves and fire extinguishers.
- Equipment Repair - Includes motor starters, cord grips, blower seals, Valley Vista lift station LCD screen and mix-flush valve rebuild, truck fuel pump, etc.
- Miscellaneous – Includes lab equipment, grease can liners, misc. pvc pipe & fittings, etc.

Almost \$2,700 worth of maintenance items were purchased from local businesses including: Bernard's Ace Hardware, Self-Serve Lumber, Tractor Supply, RS Technical, Autozone, NAPA, Betten Baker and O'Reilly.



2022 MAINTENANCE COSTS



CITY BUDGET ITEMS

Maintenance related expenses paid for directly from the City's wastewater budget were as follows: replaced chlorine scum pump cord & seals, replaced rotor torque tube & 2 bearings, replaced steering gearbox on plant truck, replaced Bowes Rd. lift station auto-dialer, replaced both grit blowers, replaced turnbuckles & scraper fasteners on both clarifiers, repaired influent chart recorder, replaced cord and seals on Main lift station pump #1, and annual generator preventative maintenance.

STAFF UPDATE

Cody Chambers has been working at the plant for almost 5 years now. He handles all laboratory analysis duties, is our site safety coordinator, and most every other task at the plant. His experience at the plant continues to increase and he has a good understanding of how to operate the process.

Sjana Gordon continues as our part time/weekend employee. As such she does lab work, equipment checks, meter readings and housekeeping activities.

INDUSTRIAL PRETREATMENT PROGRAM

For 2022 the only permitted industrial users were Fullers Septic and Litehouse Inc. Fullers Septic was issued a discharge permit in 2012 for their onsite septic waste treatment system. The treatment system came online in 2013 and has been operating very well ever since. They maintain a 5 year



discharge permit that will run through 2025. They were in compliance with their discharge permit for 2022 and no operational problems were experienced at the plant as a result of their discharge.

In September 2018 Litehouse Inc. was issued a permit to discharge wastewater to the City wastewater plant. In May 2019 they began discharging their pretreated water to the City. They also maintain a 5 year discharge permit that will run through December 2025. For 2022 they were assessed 23 fines for exceeding discharge permit limits, this is a significant reduction from last year. A few operational problems are typically experienced throughout the year from their discharge, they are always helpful in rectifying the situations. Nothing in their discharge has caused violations of our NPDES permit.

REGULATORY

Inspections by Environment Great Lakes & Energy (EGLE) last year included the annual audit of our Industrial Pretreatment Program(IPP), and an NPDES Compliance Sampling Inspection. Both visits were fairly extensive. The IPP inspection involved a number of clerical issues that needed to be resolved. The Compliance Sampling Inspection involved a tour of the facility, as well as splitting samples with EGLE staff. This is typical for EGLE to do a couple years prior to an NPDES permit renewal. No significant issues were detected during these inspections.

As PFAS is still an emerging pollutant of concern we have continued conducting samples of our influent, effluent, and biosolids. To date there have been no results of concern.

MERCURY MONITORING

Monitoring influent and effluent Mercury continued this past year. Per the NPDES permit this is done quarterly. Analysis still indicates that we have very low levels (parts per trillion) of mercury entering and leaving the plant. Effluent levels are well within the limit in the permit.

For 2022, testing for Mercury in the collection system continued as well. Unfortunately this did not produce any revelations. Although we can see the presence of mercury in the collection system, finding a consistent source of such small quantities is quite difficult. We continue to sample different locations around town to monitor for potentially new sources.

COMMUNITY INVOLVEMENT

Community involvement is a very important part of the Veolia philosophy. We sponsored a hole, co-sponsored lunch, and hosted a team for the Chamber of Commerce Golf Outing again this year. Community Expo booth, Concert Series sponsor, Souper Thursday, Pub Poker Run, and Rotary street clean-up volunteers to name a few. As Cody was a Lowell Little League coach this spring we also sponsored his team.

We continued our memberships with the Chamber of Commerce where I am still an Ambassador. Cody has continued our involvement with the Lowell Rotary Club and has maintained his position on the Rotary Board.



CONCLUSION

Veolia and I have now operated the Lowell Wastewater Plant for over 12 years. The facility continues to be one of which we can all be proud. Operating and maintaining the plant continues to challenge and reward staff on a daily basis. Cooperation between other City departments and ours continues to be the norm. Combined, this is the type of work environment that makes us all look forward to coming to work every day.

The purpose of this report was to give a brief overview of the operation and maintenance of the City's Wastewater Treatment Plant. If you or any of the Council members would like additional information about any items contained in this report do not hesitate to contact me at your convenience.

Respectfully Submitted,

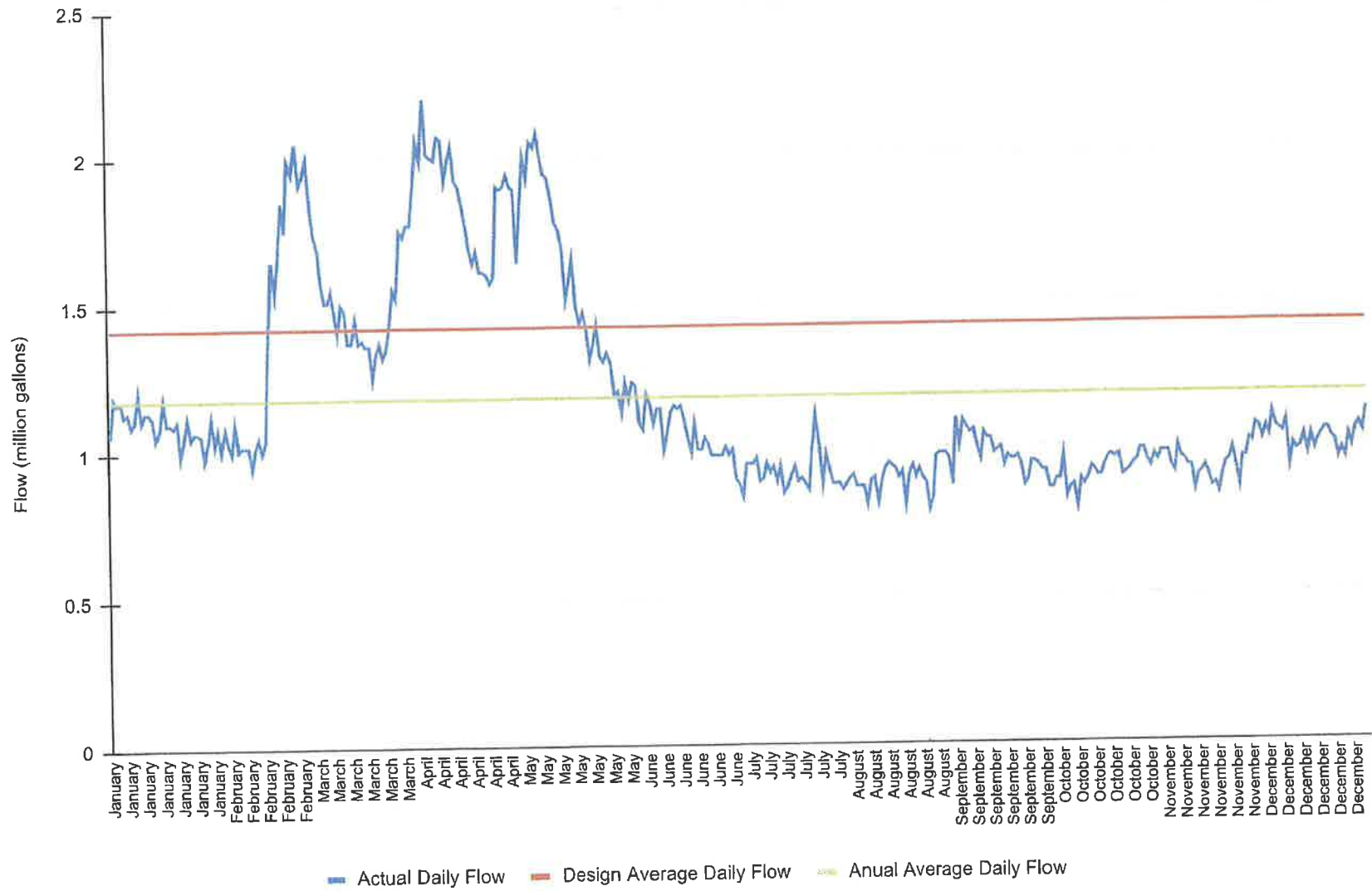
A handwritten signature in blue ink, appearing to read 'B. Vander Meulen'.

Brian Vander Meulen
Plant Manager

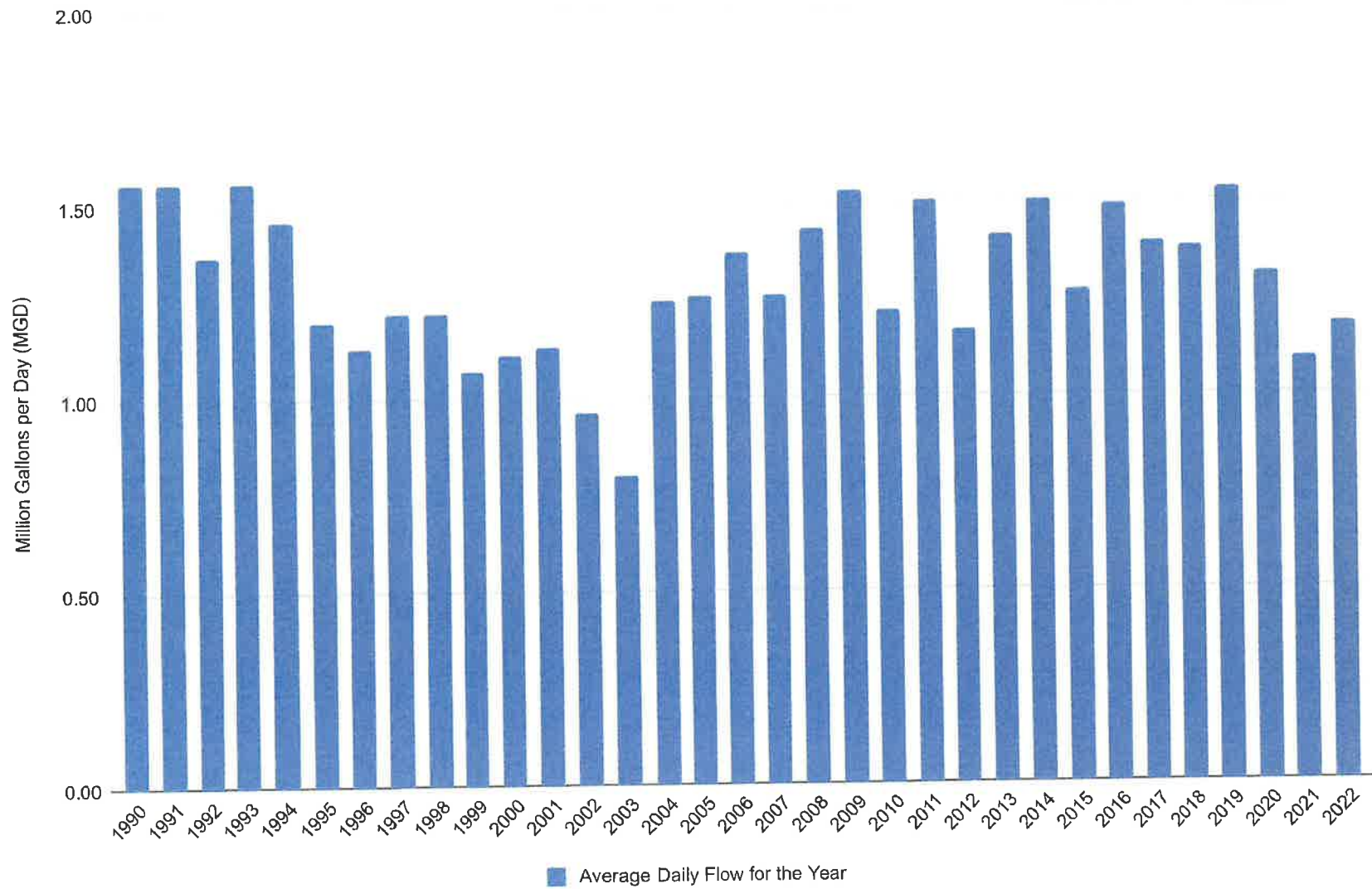
Appendix A



2022 Daily Flows



HISTORIC PLANT FLOWS (1990-2022)



APPOINTMENTS

	Expires
Airport Board	
Vacancy (Paul Nicholls – Currently Serving)	01/01/2023
Vacancy (Jeff Ostrander – Currently Serving)	01/01/2023
Vacancy (Tom Grimm – Currently Serving)	01/01/2023
Board of Review	
Vacancy (Maureen Pawloski – Currently Serving)	01/01/2023
Vacancy (Leah Vredenburg – Currently Serving)	01/01/2023
Vacancy (Jim Hodges – Currently Serving)	01/01/2023
Construction Board of Appeals	
Vacancy (Greg Canfield – Currently Serving)	01/01/2023
Downtown Development Authority	
Vacancy (Rick Seese – Currently Serving)	01/01/2023
Downtown Historic District Commission	
Vacancy (Ardis Barber – Currently Serving)	01/01/2023
Look Memorial Fund Committee	
Vacancy (Leah Vredenburg – Resigned)	
Note: new member must be Congregational Church rep.	
Parks and Recreation Commission	
Vacancy (Paula Mierendorf – Currently Serving)	01/01/2023