



For Immediate Release

Contact: Michael Burns, City Manager
City of Lowell, 616.897.8457

City of Lowell will hold virtual City Council Meeting on Tuesday January 19, 2021

As a result of COVID -19 and the current social distancing practices being mandated statewide, the City of Lowell City Council will holding their regular City Council Meeting via teleconferencing on Tuesday January 19, 2021 at 7:00 P.M.

The City Council will meet via the Zoom Computer Teleconferencing System. The meeting will be held in compliance with Public Act 254 of 2020 pertaining to the ability to conduct public meetings remotely.

The Zoom application allows for interactive public participation. The meeting will be available to those via online and/or telephone. To participate in the meeting via Zoom here is the contact information below:

Join Zoom Meeting

<https://us02web.zoom.us/j/9806911106>

Meeting ID: 980 691 1106

One tap mobile

+13126266799,,9806911106# US (Chicago)

+16465588656,,9806911106# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 980 691 1106

You may also provide input or ask questions of the City Council relating to any items of business that will come before them at the meeting by emailing the City Clerk at sullery@ci.lowell.mi.us who will forward them to the City Council, or by mailing them via regular U.S. Postal service to c/o City Clerk, City of Lowell, 301 E. Main St, Lowell, MI 49331, or by calling 616-897-8457.

Persons with disabilities may attend and participate using any of the above described methods. If you require special accommodations, please email mburns@ci.lowell.mi.us and we will be happy to accommodate you. If you have any questions or need further assistance, please email sullery@ci.lowell.mi.us. More meeting information, including the meeting agenda, will be available at our website www.lowellmi.gov.

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network

(MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

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301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
TUESDAY, JANUARY 19 2021, 7:00 P.M.

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1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. REVIEW RULES OF PROCEDURE FOR THE LOWELL CITY COUNCIL
3. CONSENT AGENDA
 - Approval of the Agenda.
 - Approve and place on file the minutes of the January 4, 2021 Regular City Council meeting.
 - Authorize payment of invoices in the amount of \$513,200.65.
4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.
5. OLD BUSINESS
 - a. Lowell Township Rate Study Presentation
 - b. COVID – 19
 - c. Showboat
 - d. Social District
 - Resolution 01-21
 - Ordinance 21-01
 - Resolution 02-21

6. NEW BUSINESS
 - a. LL&P Stony Bluff, LLC Easement Acceptance
 - Utility Easement Agreement
 - Resolution 03-21
 - b. LL&P Board Compensation for 2021
 - Resolution 04-21
 - c. Fire Authority Budget
 - d. Cost Recovery Ordinance for Fire Services
7. BOARD/COMMISSION REPORTS
8. BUDGET REPORT
9. MONTHLY REPORTS
10. MANAGER'S REPORT
11. APPOINTMENTS
12. COUNCIL COMMENTS
13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for **TUESDAY**, January 19, 2021

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. REVIEW RULES OF PROCEDURE FOR THE LOWELL CITY COUNCIL
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5. OLD BUSINESS

- a. Lowell Township Rate Study Presentation. City Manager Michael Burns will provide an update.
- b. COVID – 19. City Manager Michael Burns will provide an update.
- c. Showboat. City Manager Michael Burns will provide an update.
- d. Social District.
 - Resolution 01-21
 - Ordinance 21-01
 - Resolution 02-21

Recommended Motion: The Lowell City Council approve Resolution 01-21 to create the Social District, Resolution 02-21 to identify the licensed premises and Ordinance 21-01 to allow alcohol to be possessed and consumed in Riverwalk Park. If they are supported, each action will need to be approved separately.

6. NEW BUSINESS

- a. LL&P Stony Bluff, LLC Easement Acceptance. Memo is provided by LL&P General Manager Charlie West.

Recommended Motion: That the Lowell City Council approve the Utility Easement Agreement with Stony Bluff, LLC and Resolution 03-21.

- b. LL&P Board Compensation for 2021. Memo is provided by LL&P General Manager Charlie West.

Recommended Motion: That the Lowell City Council Resolution 04-21 for the 2021 calendar year the compensation for the Board Members of the Board of Light and Power shall be \$45 per regular or special meeting for a maximum of 20 meetings and a total annual amount not to exceed \$900.

- c. Fire Authority Budget. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council accept the recommendation of the Fire Authority and approve their Fiscal Year 2021-22 budget as presented.

- d. Fire Cost Recovery Ordinance. Memo is provided by City Manager Michael Burns.

There is no recommended motion.

7. BOARD/COMMISSION REPORTS

8. BUDGET REPORT

9. MONTHLY REPORTS

10. MANAGER'S REPORT

11. APPOINTMENTS

12. COUNCIL COMMENTS

13. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL MEETING
OF THE
CITY OF LOWELL
MONDAY, JANUARY 04, 2021, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Cliff Yankovich, Marty Chambers, Jim Salzwedel and Mayor DeVore, and Leah Groves.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Susan Ullery, DPW Director Dan Czarnecki, Chief of Police Chris Hurst, City Attorney Jessica Wood.

It was a general consensus by all City Councilmembers for no changes to the Rules of Procedure as they are written.

2. CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the minutes of the December 21, 2020 Regular City Council Meeting.
- Approve the 2021 Meeting dates.
- Grand Rapids Community College - Collection of Summer Property Taxes for 2021.
- Authorize payment of invoices in the amount of \$185,707,60.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve the consent agenda.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich and Councilmember Chambers, and Leah Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Mark Mundt gave a showboat funding update, stating brick sales are already up to \$65,000 and next month they will apply for the LCTV grant. So far, they have raised \$620,000 so that means they have less than \$160,000 to go.

4. OLD BUSINESS.

a. COVID-19.

City Manager Michael Burns stated COVID 19 is still here. Since our last meeting the Public Act was approved so on-line virtual meetings will be in place until at least March 31, 2021. Still waiting to hear when our essential employees will be able to get the vaccines if they want it. City Hall is still shut down and haven't had any complaints as we are still able to provide services as usual and appointments are made if needed. Some residents who are severely past due on their water/sewer payments who cannot

be shut of due to the pandemic, were sent a letter stating their water/sewer bills would be added to their taxes if they were not paid.

5. **NEW BUSINESS.**

a. **Annual Authorization of Signature for Bank Accounts and Designation of Depository Banks.**

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to approve the Bank signatures as stated.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Groves and Mayor DeVore

NO: None.

ABSENT: None.

MOTION CARRIED.

b. **CDBG Agreement with Kent County.**

City Manager Michael Burns stated since 1993 Kent County has entered into a cooperative agreement with communities in the County that enabled Community Development Block Grant and Home Investment Partnership Program Funds to flow through the County to benefit participating communities. Kent County has been notified by the U.S. Department of Housing & Urban Development that an update is necessary to our existing Urban Cooperative Agreement for the 2021-2023 recertification period. A minor adjustment that basically states that a unit of general local government may not sell, trade or otherwise transfer all or any portion of such funds to a Metropolitan City, Urban County, Unit of General Local Government, Indian Tribe or Insular Area that directly or indirectly receive CDGB Funds in exchange or any funds, credits or non-federal considerations, but must use such funds for activities eligible under Title One of the Housing and Community Development Act of 1974 as amended. Kent County has been operating as a HUD Community Planning and Development Grantee since 1981 providing programs and services to assist residents with low and moderate income throughout the County. Since 1993, Kent County and Local Governments entered into an automatic renewing cooperative agreement to allow the County to conduct CDBG and Home Funded Activities in each local unit. These activities include Public Improvement Projects such as parks, water and sewer improvements and street and sidewalk improvements, economic development programs, public services such as providing senior services or emergency housing payments and transportation services, development of new single and multi-family housing and providing housing rehabilitation funding for residents within local jurisdictions.

IT WAS MOVED BY SALZWEDEL and seconded by YANKOVICH to approve the Cooperative Agreement with Kent County to continue the Community Development Block Grant Program.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore, and Councilmember Salzwedel.

NO: None

ABSENT: None.

MOTION CARRIED.

c. Social District.

City Manager Michael Burns stated at our last meeting the administration was directed to prepare a Resolution for our proposed downtown social district. Since our last meeting, I have spoken with some businesses who could participate, I have also created management rules for the district as are required. We will be asking the Downtown Development Authority to provide financial assistance for the District and we are also looking at dedicating a patrol officer close to full time, to the district as security. We will allow for the entire district to be the commons area. I would like to utilize Monroe Street from where the alley behind Showboat Spirits is toward, to Main and the Riverwalk Area as we can have warming and congregation areas. In the map, I also allowed for Riverside Drive and Broadway to be closed if there is a demand to do so. Resolution 01-21 is to create the social district and then a second resolution will come at a later date once I can confirm all the businesses who would like to participate as they must be identified as part of the social district for their liquor license. We have identified Riverwalk Park to be included in the social district. We will need to modify Ordinance 14-55 to allow for alcoholic beverages to be allowed at Riverwalk Park. We also would need this when the Showboat reopens. The City Attorney has provided Ordinance 21-01 to allow for alcohol to be possessed and consumed at Riverwalk Park

IT WAS MOVED BY YANKOVICH and seconded by GROVES to approve Resolution 01-21 to create the Social District and approve Ordinance 21-01 to allow alcohol to be possessed and consumed at Riverwalk Park.

YES: Councilmember Yankovich, Councilmember Salzwedel, Councilmember Groves, Councilmember Chambers, and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

IT WAS MOVED BY YANKOVICH and seconded by GROVES to change the hours for the social district to 4:00 p.m. to 10:00 p.m. Monday – Thursday. Saturday and Sunday 12:00 p.m. to 10:00 p.m. or 12:00 p.m. to 10:00 p.m. for special events that fall on a weekday.

YES: Councilmember Chambers, Councilmember Groves, Mayor Devore, Councilmember Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. BOARD/COMMISSION REPORTS.

Councilmember Salzwedel reminded everyone the LCTV Board's cutoff date to get your applications in to Susan Ullery at City Hall is February 5, 2021 by 5:00 p.m.

Councilmember Chambers is looking forward to the Planning Commission meeting, to see what the recreational marijuana establishment that wants to move into a strip mall comes back with on their security and ventilation.

7. **MANAGER'S REPORT.**

City Manager Michael Burns went over the following:

- We need cars out of the street for snow, we had plows out and had an issue with people parking in the street over the weekend so Police had to cite some citations.
- Reminder next two "2nd meetings of the month for City Council" are on Tuesday's- so January 19, 2021 and February 16, 2021.
- Also we will be closed on July 5, 2021 so first meeting in July will be Tuesday July 6, 2021.

8. **APPOINTMENTS.**

There is nothing.

9. **COUNCIL COMMENTS**

Councilmember Yankovich received some good news today, he knows someone purchasing one of the Flat River Units and was told he might have occupancy within the next few weeks. So that is great news!

Councilmember Chambers asked everyone to shovel the sidewalks and ask Police Chief Hurst to ask the officers to check around as they are out driving the streets. Also, for everyone to have a good new year and to hopefully get life back to normal.

Councilmember Salzwedel is hoping everyone had a safe and happy holiday and he is looking forward to 2021.

Councilmember Groves hopes everyone has a happy new year and is excited about the new year and being council member.

10. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL to adjourn at 7:29 p.m.

YES: 5.

NO: NONE.

ABSENT: None.

MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
00847	17TH CIRCUIT COURT 642746	FOC BOND - SMITH	970.00
TOTAL FOR: 17TH CIRCUIT COURT			970.00
00015	ALEXANDER CHEMICAL CORP 34049	WTP CHLORINE	60.00
TOTAL FOR: ALEXANDER CHEMICAL CORP			60.00
10816	AMAZON CAPITAL SERVICES 114-6506157-48242	WTP GARDEN REEL	199.00
	13LG-FRK3-GGNL	WATER DEPT SUPPLIES	126.78
	1D4R-HLHW-9T3H	WATER DEPT LED LIGHT	404.14
	1Y49-W71K-X643	WATER DEPT BATTERIES	127.96
TOTAL FOR: AMAZON CAPITAL SERVICES			857.88
10731	APPLIED IMAGING 1655576	CITY HALL COPY MACHINE	389.07
TOTAL FOR: APPLIED IMAGING			389.07
REFUND UB	BALL RENTALS 01/15/2021	UB refund for account: 6-00411-20	15.19
TOTAL FOR: BALL RENTALS			15.19
00050	BERNARDS ACE HARDWARE 12/31/2020	ACCOUNT STATEMENT	170.33
TOTAL FOR: BERNARDS ACE HARDWARE			170.33
10686	BETTEN BAKER 138802	#14 2008 CHEVY SILVERADO R & M	874.04
TOTAL FOR: BETTEN BAKER			874.04
00071	BUKALA, STEVE 1/15/2021	FOP LODGES DUES COLLECTED	78.00
TOTAL FOR: BUKALA, STEVE			78.00
REFUND UB	BURTON, PHILIP 01/15/2021	UB refund for account: 1-04460-10	28.45
TOTAL FOR: BURTON, PHILIP			28.45
10493	COMCAST CABLE 1/6 - 2/5/21	DPW CABLE	44.99
TOTAL FOR: COMCAST CABLE			44.99
10499	COMPASS MINERALS 723812	HIGHWAY SALT	4,250.07
	736653	BULK ROAD SALT	8,357.72
TOTAL FOR: COMPASS MINERALS			12,607.79
10509	CONSUMERS ENERGY 12/1 - 12/30/2020	ACCOUNT STATEMENT	25.53
TOTAL FOR: CONSUMERS ENERGY			25.53
REFUND TAX	CORELOGIC CENTRALIZED REFUND 01/15/2021	2020 Win Tax Refund 41-20-02-226-021	335.63
TOTAL FOR: CORELOGIC CENTRALIZED REFUND			335.63
REFUND TAX	CORELOGIC CENTRALIZED REFUNDS 01/15/2021	2020 Win Tax Refund 41-20-02-258-012	474.72
TOTAL FOR: CORELOGIC CENTRALIZED REFUNDS			474.72

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01156	CURTIS CLEANERS		
9BE0EE		POLICE DRY CLEANING	27.55
TOTAL FOR: CURTIS CLEANERS			27.55
00132	D&D TRUCKING ACQUISITION, LLC		
31903		#17 2001 INTL R & M	1,028.03
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC			1,028.03
10878	DIAZ, JASON		
01/06/2020		MILEAGE TO INCERATOR	22.96
TOTAL FOR: DIAZ, JASON			22.96
02035	DIGITAL OFFICE MACHINES, INC.		
19315		POLICE COPY MACHINE	27.88
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			27.88
10485	ELECTIONSOURCE		
21-251		ANNUAL TABULATOR FEE	300.00
TOTAL FOR: ELECTIONSOURCE			300.00
10419	EXTREME GRAFFIX		
INV-45760		POLICE DRIVER SIDE REPAIR	344.83
TOTAL FOR: EXTREME GRAFFIX			344.83
10670	FAHEY SCHULTZ BURZYCH RHODES PLC		
56716		COLLECTIVE BARGAINING	988.50
56717		EMPLOYMENT MATTERS	19.00
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC			1,007.50
10536	FANDANGLED CUSTOM APPAREL & GIFTS		
2130		DESK BAR - GROVES	79.00
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS			79.00
10673	FERGUSON WATERWORKS		
0118740		METER NW BOOSTER	660.62
TOTAL FOR: FERGUSON WATERWORKS			660.62
10211	FIRE PROS INC.		
INV-1805367		DPW INSPECTIONS	310.95
TOTAL FOR: FIRE PROS INC.			310.95
00225	GRAND RAPIDS COMMUNITY COLLEGE		
12/16 - 12/31/202		TAX DISBURSEMENT	101.81
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			101.81
01508	GTW		
236770		CYLINDER RENTAL DEC 2020	34.96
TOTAL FOR: GTW			34.96
00248	HOOPER PRINTING		
61446		POLICE- BADGE KENNEDY	35.00
TOTAL FOR: HOOPER PRINTING			35.00
02463	HYDROCOP		
0060232-IN		CROSS CONTROL DEC 2020	937.00
TOTAL FOR: HYDROCOP			937.00

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01970	KCI		
211485		POSTAGE FOR ASSESSMENT NOTICES	690.48
TOTAL FOR: KCI			690.48
10779	KENT COUNTY DEPT OF PUBLIC WORKS		
DEC 2020		ACCOUNT STATEMENT	90.00
TOTAL FOR: KENT COUNTY DEPT OF PUBLIC WORKS			90.00
00300	KENT COUNTY TREASURER		
12/16 - 12/31/202		TAX DISBURSEMENT	10,102.96
TOTAL FOR: KENT COUNTY TREASURER			10,102.96
00303	KENT DISTRICT LIBRARY		
12/16 - 12/31/202		TAX DISBURSEMENT	8,063.42
TOTAL FOR: KENT DISTRICT LIBRARY			8,063.42
00302	KENT INTERMEDIATE SCHOOL DIST.		
12/16 - 12/31/202		TAX DISBURSEMENT	324.48
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			324.48
02209	KERKSTRA PORTABLE, INC.		
170530		CEMETERY PORTABLE RESTROOM	90.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			90.00
REFUND TAX	Lereta		
01/15/2021		2020 Win Tax Refund 41-20-03-326-023	3,209.50
01/15/2021		2020 Win Tax Refund 41-20-03-429-011	421.71
TOTAL FOR: Lereta			3,631.21
REFUND TAX	Lereta Tax Payment		
01/15/2021		2020 Win Tax Refund 41-20-02-228-020	466.69
TOTAL FOR: Lereta Tax Payment			466.69
REFUND TAX	Letera LLC		
01/15/2021		2020 Win Tax Refund 41-20-01-178-008	845.58
TOTAL FOR: Letera LLC			845.58
01374	LOWELL AREA HISTORICAL MUSEUM		
12/16 - 12/31/202		TAX DISBURSEMENT	13.60
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			13.60
00562	LOWELL AREA SCHOOLS		
12/16 - 12/31/202		TAX DISBURSEMENT	121,169.52
TOTAL FOR: LOWELL AREA SCHOOLS			121,169.52
10143	LOWELL FIRE & EMERGENCY SERV. AUTH.		
51		JAN-MAR 2021 SERVICES	28,973.12
TOTAL FOR: LOWELL FIRE & EMERGENCY SERV. AUTH.			28,973.12
00330	LOWELL LEDGER		
1/12/2021		SUBSCRIPTION RENEWAL 2021	25.00
12/31/2020		ACCOUNT STATEMENT	240.54
TOTAL FOR: LOWELL LEDGER			265.54
00341	LOWELL LIGHT & POWER		
12/30/2020		ELECTRIC STATEMENTS	18,835.07
3477		DECEMBER 2020 PHONE CHARGES	845.48
TOTAL FOR: LOWELL LIGHT & POWER			19,680.55

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Vendor Code	Vendor Name	Description	Amount
Invoice			
10251	MAG PLUMBING SERVICE LLC		
2402	WINTERIZED LAWN SPRINKLERS		1,435.00
TOTAL FOR: MAG PLUMBING SERVICE LLC			1,435.00
10741	MICHIGAN CHAMBER OF COMMERCE		
258058	MI STATE & FED LABOR LAW POSTERS		100.50
TOTAL FOR: MICHIGAN CHAMBER OF COMMERCE			100.50
00426	MODEL COVERALL SERVICE, INC.		
12/31/2020	LIBRARY RUGS		194.94
TOTAL FOR: MODEL COVERALL SERVICE, INC.			194.94
10838	MORAN IRON WORKS, INC		
16517	CEMENT BLOCKS		600.00
TOTAL FOR: MORAN IRON WORKS, INC			600.00
01499	NAPA AUTO PARTS		
12/31/2020	ACCOUNT STATEMENT		48.44
TOTAL FOR: NAPA AUTO PARTS			48.44
10892	NO TIME FLAT		
75908	SERVICE CALL		292.00
TOTAL FOR: NO TIME FLAT			292.00
10714	O'CONNOR'S QUALITY SHOES		
3679	WORK BOOTS - FOSBURG/BAKER		438.29
TOTAL FOR: O'CONNOR'S QUALITY SHOES			438.29
01270	PLUMMERS ENVIRONMENTAL SERVICE		
20130896	SANITARY BACK UP - N JEFFERSON		1,330.10
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE			1,330.10
10762	PROFESSIONAL CODE INSPECTIONS OF MI		
6535	PERMITS/INSPECTIONS		3,963.60
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			3,963.60
02331	PROGRESSIVE HEATING COOLING, CORP.		
2019345	CITY HALL SERVICE CALL		390.00
2019364	DPW QTRLY MAINTENANCE		112.00
2019370	LIBRARY QTRLY R & M		398.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			900.00
REFUND UB	R2 REALESTATE LLC		
01/15/2021	UB refund for account: 1-04380-2		10.94
TOTAL FOR: R2 REALESTATE LLC			10.94
02484	RHD TIRE INC		
0093461	POLICE CHIEFS CAR		518.52
TOTAL FOR: RHD TIRE INC			518.52
02539	RONDA AUTO CENTERS		
38508	POLICE CHIEF CAR TIRES		96.00
TOTAL FOR: RONDA AUTO CENTERS			96.00
10378	RUESINK, KATHIE		
12/31/2020	CLEANING 12/22 - 12/31		330.00
745373/745374	CLEANING SERVICES 1/3 - 1/14/21		450.00
TOTAL FOR: RUESINK, KATHIE			780.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
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Vendor Code	Vendor Name	Description	Amount
Invoice			
10856	SABO PR		
4420		MANAGEMENT ISSUES	317.50
TOTAL FOR: SABO PR			317.50
02383	SANISWEEP, INC.		
100502		STREET SWEEPING & LANDFILL EXPENSE	9,980.56
TOTAL FOR: SANISWEEP, INC.			9,980.56
10316	SCENIC EXPRESSIONS LLC		
2586		SNOW PLOWING AIRPORT	585.00
TOTAL FOR: SCENIC EXPRESSIONS LLC			585.00
02575	SELF SERVE LUMBER		
0028255-IN		AIR FILTER - MUSEUM	10.99
0030542-IN		GOGGLE CHEMICAL- DPW	4.59
TOTAL FOR: SELF SERVE LUMBER			15.58
10849	SMART BUSINESS SOURCE		
CP-OE-33628-1-1		PLANNER RETURNED	(18.76)
OE-324299-1		OFFICE SUPPLIES	32.90
OE-33934-1		OFFICE SUPPLIES	43.10
OE-33956-1		OFFICE SUPPLIES	42.24
OE-34610-1		OFFICE SUPPLIES	78.70
TOTAL FOR: SMART BUSINESS SOURCE			178.18
10893	SPIDEY TREE REMOVAL		
846		STUMP GRINDING 430 N JEFF/813 N WASH	475.00
TOTAL FOR: SPIDEY TREE REMOVAL			475.00
10891	TIMBER RIDGE BUILDERS		
000240		LOWELL AIRPORT KISOK	948.13
TOTAL FOR: TIMBER RIDGE BUILDERS			948.13
00633	TIP TOP GRAVEL CO.		
045498		GROUND ASPHALT & SAND DELIVERED	1,386.90
TOTAL FOR: TIP TOP GRAVEL CO.			1,386.90
10543	TRACTOR SUPPLY CREDIT PLAN		
12/30/2020		ACCOUNT STATEMENT	87.99
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			87.99
10459	TRANSUNION RISK AND ALTERNATIVE		
181229-202012-1		POLICE SALVAGE	221.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			221.00
10383	TRI-TOWN CONSERVATION CLUB		
12/22/2020		FIREARMS TRAINING	1,100.00
TOTAL FOR: TRI-TOWN CONSERVATION CLUB			1,100.00
00930	TRUCK & TRAILER SPECIALTIES		
DSO007453		AMBER LITE FOR #16 PLOW TRUCK	108.50
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			108.50
02359	USALCO		
20181920		WTP CHEMICALS	7,540.29
TOTAL FOR: USALCO			7,540.29

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Vendor Code	Vendor Name Invoice	Description	Amount
02203	VISA 12/31/2020	MERCANTILE VISA STATEMENT	3,155.63
TOTAL FOR: VISA			3,155.63
10389	VREDEVELD HAEFNER LLC 5024	SERVICES FOR DECEMBER 2020	464.50
TOTAL FOR: VREDEVELD HAEFNER LLC			464.50
10882	WOLVERINE BUILDING GROUP PYMT 3	SHOWBOAT PROJECT	259,670.70
TOTAL FOR: WOLVERINE BUILDING GROUP			259,670.70
TOTAL - ALL VENDORS			513,200.65

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	17TH CIRCUIT COURT	FOC BOND - SMITH	970.00	75203
101-000-231.015	FRATERNAL ORDER OF POLICE	BUKALA, STEVE	FOP LODGES DUES COLLECTED	78.00	75210
Total For Dept 000				1,048.00	
Dept 101 COUNCIL					
101-101-727.000	OFFICE SUPPLIES	FANDANGLED CUSTOM APPAREL	DESK BAR - GROVES	79.00	75224
Total For Dept 101 COUNCI				79.00	
Dept 172 MANAGER					
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	145.00	75273
Total For Dept 172 MANAGE				145.00	
Dept 191 ELECTIONS					
101-191-955.000	MISCELLANEOUS EXPENSE	ELECTIONSOURCE	ANNUAL TABULATOR FEE	300.00	75221
Total For Dept 191 ELECTI				300.00	
Dept 209 ASSESSOR					
101-209-900.000	PRINTING	KCI	POSTAGE FOR ASSESSMENT NO	690.48	75231
Total For Dept 209 ASSESS				690.48	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	SABO PR	MANAGEMENT ISSUES	317.50	75260
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	COLLECTIVE BARGAINING	988.50	75223
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	EMPLOYMENT MATTERS	19.00	75223
Total For Dept 210 ATTORN				1,325.00	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	240.54	75243
Total For Dept 215 CLERK				240.54	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	SERVICES FOR DECEMBER 202	464.50	75274
101-253-955.000	MISCELLANEOUS EXPENSE	DIAZ, JASON	MILEAGE TO INCERATOR	22.96	75219
Total For Dept 253 TREASU				487.46	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	PLANNER RETURNED	(18.76)	
101-265-727.000	OFFICE SUPPLIES	LOWELL LEDGER	SUBSCRIPTION RENEWAL 2021	25.00	75243
101-265-727.000	OFFICE SUPPLIES	MICHIGAN CHAMBER OF COMME	MI STATE & FED LABOR LAW	33.50	75247
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	78.70	75264
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	43.10	75264
101-265-730.000	POSTAGE	VISA	MERCANTILE VISA STATEMENT	943.75	75273
101-265-740.000	OPERATING SUPPLIES	KENT COUNTY DEPT OF PUBLI	ACCOUNT STATEMENT	90.00	75232
101-265-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	64.45	75208
101-265-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	33.91	75273
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING 12/22 - 12/31	240.00	75201
101-265-802.000	CONTRACTUAL	MAG PLUMBING SERVICE LLC	WINTERIZED LAWN SPRINKLER	50.00	75246
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 1/3 - 1	320.00	75259
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DECEMBER 2020 PHONE CHARG	388.84	75245
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,315.83	75244
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL SERVICE CALL	390.00	75255
Total For Dept 265 CITY H				4,998.32	
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	MAG PLUMBING SERVICE LLC	WINTERIZED LAWN SPRINKLER	150.00	75246
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	CEMETERY PORTABLE RESTROO	90.00	75236
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	144.96	75244
Total For Dept 276 CEMETE				384.96	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	42.24	75264
101-301-727.000	OFFICE SUPPLIES	MICHIGAN CHAMBER OF COMME	MI STATE & FED LABOR LAW	33.50	75247
101-301-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	2.95	75264

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Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	19.96	75208
101-301-744.000	UNIFORMS	CURTIS CLEANERS	POLICE DRY CLEANING	27.55	75217
101-301-744.000	UNIFORMS	HOOPER PRINTING	POLICE- BADGE KENNEDY	35.00	75229
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DECEMBER 2020 PHONE CHARG	90.39	75245
101-301-931.000	R & M POLICE CARS	EXTREME GRAFFIX	POLICE DRIVER SIDE REPAIR	344.83	75222
101-301-958.000	MI CRIMINAL JUSTIS TRAIN.	TRI-TOWN CONSERVATION CLU	FIREARMS TRAINING	1,100.00	75270
101-301-960.000	SALVAGE EXPENSES	TRANSUNION RISK AND ALTER	POLICE SALVAGE	221.00	75269
Total For Dept 301 POLICE				1,917.42	
Dept 336 FIRE					
101-336-985.000	FIRE COMMISSION PAYMENT	LOWELL FIRE & EMERGENCY S	JAN-MAR 2021 SERVICES	28,973.12	75242
Total For Dept 336 FIRE				28,973.12	
Dept 426 EMERGENCY MANAGEMENT					
101-426-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	25.42	75273
Total For Dept 426 EMERGE				25.42	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	MICHIGAN CHAMBER OF COMME	MI STATE & FED LABOR LAW	33.50	75247
101-441-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER DEPT BATTERIES	127.96	75205
101-441-740.000	OPERATING SUPPLIES	MORAN IRON WORKS, INC	CEMENT BLOCKS	300.00	75249
101-441-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	GOGGLE CHEMICAL- DPW	4.59	75263
101-441-802.000	CONTRACTUAL	MAG PLUMBING SERVICE LLC	WINTERIZED LAWN SPRINKLER	200.00	75246
101-441-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	DPW QTRLY MAINTENANCE	112.00	75255
101-441-802.000	CONTRACTUAL	FIRE PROS INC.	DPW INSPECTIONS	310.95	75226
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	44.99	75212
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DECEMBER 2020 PHONE CHARG	27.62	75245
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	363.96	75244
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	969.35	75244
101-441-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	20.00	75273
Total For Dept 441 DEPART				2,514.92	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	270.19	75244
Total For Dept 747 CHAMBE				270.19	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	MORAN IRON WORKS, INC	CEMENT BLOCKS	300.00	75249
101-751-744.000	UNIFORMS	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	87.99	75268
101-751-744.000	UNIFORMS	O'CONNOR'S QUALITY SHOES	WORK BOOTS - FOSBURG/BAKE	266.58	75252
101-751-802.000	CONTRACTUAL	MAG PLUMBING SERVICE LLC	WINTERIZED LAWN SPRINKLER	435.00	75246
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	457.10	75244
101-751-930.000	REPAIR & MAINTENANCE	VISA	MERCANTILE VISA STATEMENT	333.44	75273
Total For Dept 751 PARKS				1,880.11	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	47.44	75244
Total For Dept 757 SHOWBO				47.44	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING 12/22 - 12/31	90.00	75201
101-790-802.000	CONTRACTUAL	MAG PLUMBING SERVICE LLC	WINTERIZED LAWN SPRINKLER	100.00	75246
101-790-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	LIBRARY QTRLY R & M	398.00	75255
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	LIBRARY RUGS	194.94	75248
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 1/3 - 1	130.00	75259
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DECEMBER 2020 PHONE CHARG	112.96	75245
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,161.58	75244
Total For Dept 790 LIBRAR				2,187.48	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	MAG PLUMBING SERVICE LLC	WINTERIZED LAWN SPRINKLER	50.00	75246
101-804-887.000	CONTRIBUTIONS & MAINTENAN	SELF SERVE LUMBER	AIR FILTER - MUSEUM	10.99	75263

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Fund 101 GENERAL FUND					
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	245.38	75244
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	13.60	75240
Total For Dept 804 MUSEUM				319.97	
Total For Fund 101 GENERA				47,834.83	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-744.000	UNIFORMS	O'CONNOR'S QUALITY SHOES	WORK BOOTS - FOSBURG/BAKE	171.71	75252
202-463-802.000	CONTRACTUAL	SANISWEEP, INC.	STREET SWEEPING & LANDFIL	4,990.28	75261
202-463-802.000	CONTRACTUAL	SPIDEY TREE REMOVAL	STUMP GRINDING 430 N JEFF	475.00	75265
Total For Dept 463 MAINTENANCE				5,636.99	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	HIGHWAY SALT	2,125.04	75213
202-478-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	GROUND ASPHALT & SAND DEL	439.83	75267
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	BULK ROAD SALT	4,178.86	75213
Total For Dept 478 WINTER				6,743.73	
Total For Fund 202 MAJOR				12,380.72	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-802.000	CONTRACTUAL	SANISWEEP, INC.	STREET SWEEPING & LANDFIL	4,990.28	75261
Total For Dept 463 MAINTENANCE				4,990.28	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	HIGHWAY SALT	2,125.03	75213
203-478-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	GROUND ASPHALT & SAND DEL	439.83	75267
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	BULK ROAD SALT	4,178.86	75213
Total For Dept 478 WINTER				6,743.72	
Total For Fund 203 LOCAL				11,734.00	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-802.000	CONTRACTUAL	MAG PLUMBING SERVICE LLC	WINTERIZED LAWN SPRINKLER	450.00	75246
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,717.63	75244
Total For Dept 463 MAINTENANCE				2,167.63	
Total For Fund 248 DOWNTOWN				2,167.63	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	PERMITS/INSPECTIONS	3,963.60	75254
Total For Dept 371 BUILDING				3,963.60	
Total For Fund 249 BUILDING				3,963.60	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-970.000	CAPITAL OUTLAY	WOLVERINE BUILDING GROUP	SHOWBOAT PROJECT	259,670.70	75275
Total For Dept 751 PARKS				259,670.70	
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	57.52	75244
Total For Dept 758 DOG PARK				57.52	
Total For Fund 260 DESIGN				259,728.22	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	TIMBER RIDGE BUILDERS	LOWELL AIRPORT KISOK	948.13	75266
581-000-802.000	CONTRACTUAL	SCENIC EXPRESSIONS LLC	SNOW PLOWING AIRPORT	585.00	75262
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	25.53	75214
Total For Dept 000				1,558.66	

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Fund 581 AIRPORT FUND					
		Total For Fund 581 AIRPOR		1,558.66	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,038.94	75244
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	DECEMBER 2020 PHONE CHARG	140.84	75245
590-000-276.000	Sewer Inside 5/8"	BURTON, PHILIP	UB refund for account: 1-	18.59	75211
590-000-276.000	Sewer Inside 5/8"	R2 REALESTATE LLC	UB refund for account: 1-	5.43	75256
		Total For Dept 000		5,203.80	
Dept 551 COLLECTION					
590-551-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER DEPT SUPPLIES	63.39	75205
590-551-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER DEPT LED LIGHT	202.07	75205
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	SANITARY BACK UP - N JEFF	1,330.10	75253
		Total For Dept 551 COLLEC		1,595.56	
		Total For Fund 590 WASTEW		6,799.36	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water	BALL RENTALS	UB refund for account: 6-	15.19	75207
591-000-276.000	Water Inside 5/8"	BURTON, PHILIP	UB refund for account: 1-	9.86	75211
591-000-276.000	Water Inside 5/8"	R2 REALESTATE LLC	UB refund for account: 1-	5.51	75256
		Total For Dept 000		30.56	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	30.96	75208
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHLORINE	60.00	75204
591-570-743.000	CHEMICALS	USALCO	WTP CHEMICALS	7,540.29	75272
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	DECEMBER 2020 PHONE CHARG	84.83	75245
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	4,921.51	75244
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP GARDEN REEL	199.00	75205
		Total For Dept 570 TREATM		12,836.59	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER DEPT SUPPLIES	63.39	75205
591-571-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER DEPT LED LIGHT	202.07	75205
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	13.99	75208
591-571-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	966.78	75273
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONTROL DEC 2020	937.00	75230
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,123.68	75244
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	METER NW BOOSTER	660.62	75225
591-571-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	GROUND ASPHALT & SAND DEL	507.24	75267
		Total For Dept 571 DISTRI		4,474.77	
		Total For Fund 591 WATER		17,341.92	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	29.95	75264
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	CITY HALL COPY MACHINE	389.07	75206
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE	27.88	75220
636-000-986.000	COMPUTER DATA PROCESSING	VISA	MERCANTILE VISA STATEMENT	687.33	75273
		Total For Dept 000		1,134.23	
		Total For Fund 636 DATA P		1,134.23	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-741.000	FUEL	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	40.97	75208
661-895-741.000	FUEL	NAPA AUTO PARTS	ACCOUNT STATEMENT	22.62	75250
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	#14 2008 CHEVY SILVERADO	874.04	75209
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	#17 2001 INTL R & M	1,028.03	75218
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL DEC 2020	34.96	75228
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	25.82	75250

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Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	NO TIME FLAT	SERVICE CALL	292.00	75251
661-895-930.000	REPAIR & MAINTENANCE	RHD TIRE INC	POLICE CHIEFS CAR	518.52	75257
661-895-930.000	REPAIR & MAINTENANCE	RONDA AUTO CENTERS	POLICE CHIEF CAR TIRES	96.00	75258
661-895-930.000	REPAIR & MAINTENANCE	TRUCK & TRAILER SPECIALTI	AMBER LITE FOR #16 PLOW T	108.50	75271
Total For Dept 895 FLEET				3,041.46	
Total For Fund 661 EQUIPM				3,041.46	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	9,753.32	75233
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	8,063.42	75234
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	121,169.52	75241
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	349.64	75233
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	324.48	75235
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	101.81	75227
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2020 Win Tax Refund 41-20	335.63	75215
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2020 Win Tax Refund 41-20	474.72	75216
703-000-275.000	DUE TO TAXPAYERS	Lereta	2020 Win Tax Refund 41-20	3,209.50	75237
703-000-275.000	DUE TO TAXPAYERS	Lereta	2020 Win Tax Refund 41-20	421.71	75237
703-000-275.000	DUE TO TAXPAYERS	Lereta Tax Payment	2020 Win Tax Refund 41-20	466.69	75238
703-000-275.000	DUE TO TAXPAYERS	Letera LLC	2020 Win Tax Refund 41-20	845.58	75239
Total For Dept 000				145,516.02	
Total For Fund 703 CURREN				145,516.02	

01/15/2021 02:52 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 01/01/2021 - 01/15/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<hr/>					
Fund Totals:					
			Fund 101 GENERAL FUND	47,834.83	
			Fund 202 MAJOR STREET FUN	12,380.72	
			Fund 203 LOCAL STREET FUN	11,734.00	
			Fund 248 DOWNTOWN DEVELOP	2,167.63	
			Fund 249 BUILDING INSPECT	3,963.60	
			Fund 260 DESIGNATED CONTR	259,728.22	
			Fund 581 AIRPORT FUND	1,558.66	
			Fund 590 WASTEWATER FUND	6,799.36	
			Fund 591 WATER FUND	17,341.92	
			Fund 636 DATA PROCESSING	1,134.23	
			Fund 661 EQUIPMENT FUND	3,041.46	
			Fund 703 CURRENT TAX COLL	145,516.02	
				<hr/>	
				513,200.65	



City of Lowell

Water/Sewer Feasibility Summary

Mark Beauchamp, CPA, CMA, MBA
President
Utility Financial Solutions
616-393-9722

Revised 1/15/2021 for
January 19, 2021 City Council Meeting

Objective

- Identify rate impacts on City of Lowell water and wastewater rates should Lowell Township construct its own water and sanitary sewer systems
- Identify rate impacts on Lowell Township Users if Lowell Township should construct its own water and sanitary sewer systems



Assumptions

All Options:

- Based on a cash basis revenue requirement
- Assume capital requirements are borrowed
- Assume 30-year bonding and 3.0% interest rate
- All options include the City wastewater Inflow and Infiltration project with respect to capital and reduced flow
- Township projected expense, capital, and growth assumptions acquired from the Moore+Bruggink June 4, 2020 Feasibility Study

City Water System

		City Water Utility			
		Current City System	City only system	City and exclusive area	City and all Township
		2019 Actual	2022 Year 1	2022 Year 1	2022 Year 1
1.	Operation and Maintenance Costs (treatment)	\$ 425,382	\$ 390,122	\$ 427,634	\$ 587,295
2.	Operation and Maintenance Costs (distribution)	287,112	301,647	301,647	301,647
3.	Administrative & Customer Accounts Costs	230,393	242,057	242,057	242,057
4.	Capital costs (est. for treatment and distribution)		1,028,452	1,028,452	3,588,452
5.	City/Utility Bond Issue (treatment)		(900,000)	(900,000)	(900,000)
Township Contribution to capacity increase			-	-	(2,560,000)
6.	City Bonding Costs (Interest) - 30years @ 3.0%	36,788	61,838	61,838	61,838
7.	City Bonding Costs (Principal)	30,000	48,917	48,917	48,917
8.	Township Revenue (under contract) ^[1]	(201,788)	-	(236,010)	(467,478)
Annual City Revenue Requirement		\$ 807,887	\$ 1,173,032	\$ 974,534	\$ 902,728
Projected Annual City Revenue		\$ 1,173,122	\$ 971,906	\$ 971,906	\$ 971,906
City Rate Impact (from current 2020 rate)			21%	0%	-7%
Current City Customer Monthly Charge		\$ 25.71	\$ 25.71	\$ 25.71	\$ 25.71
Current City Commodity Rate (\$/1,000gallons)		\$ 2.51	\$ 2.51	\$ 2.51	\$ 2.51
Current Average Monthly City Bill (Res. Avg. = 9 units)		\$ 48.30	\$ 48.30	\$ 48.30	\$ 48.30
Monthly City Bill at Cost of Service			\$ 58.30	\$ 48.43	\$ 44.86
Avg. City Residential Monthly Bill Change (\$)			\$ 10.00	\$ 0.13	\$ (3.44)

City Sewer System

		City Wastewater Utility			
		Current City System	City only system	City + current Township	City and all Township
		2019 Actual	2022 Year 1	2022 Year 1	2022 Year 1
1.	Operation and Maintenance Costs (treatment)	\$ 570,692	\$ 558,821	\$ 574,533	\$ 694,537
2.	Operation and Maintenance Costs (distribution)	102,487	107,675	107,675	107,675
3.	Administrative & Customer Accounts Costs	249,415	262,042	262,042	262,042
4.	Capital costs (est. for treatment and distribution)	-	8,791,404	8,791,404	18,361,404
5.	City/Utility Bond Issue (treatment)	-	(7,682,400)	(6,300,000)	(6,300,000)
	City/Utility Bond Issue (I&I project)	-	(1,109,004)	(1,109,004)	(1,109,004)
	Township Contribution to capacity increase	-	-	(1,382,400)	(10,952,400)
6.	City Bonding Costs (Interest) - 30years @ 3.0%	85,838	344,330	302,858	302,858
7.	City Bonding Costs (Principal)	70,000	255,488	226,431	226,431
8.	Township Revenue (under contract) ^[1]	(127,288)	-	(130,223)	(506,819)
	Annual City Revenue Requirement	\$ 951,144	\$ 1,528,357	\$ 1,343,316	\$ 1,086,724
	Projected Annual City Revenue	\$ 1,253,548	\$ 1,124,843	\$ 1,255,067	\$ 1,631,663
	City Rate Impact (from current 2020 rate)		36%	7%	-33%
	Current City Customer Monthly Charge	\$ 24.93	\$ 24.93	\$ 24.93	\$ 24.93
	Current City Commodity Rate (\$/1,000gallons)	\$ 4.12	\$ 4.12	\$ 4.12	\$ 4.12
	Current Average Monthly City Bill (Res. Avg. = 9 units)	\$ 62.01	\$ 62.01	\$ 62.01	\$ 62.01
	Monthly City Bill at Cost of Service		\$ 84.25	\$ 66.37	\$ 41.30
	Avg. City Residential Monthly Bill Change (\$)		\$ 22.24	\$ 4.36	\$ (20.71)

Twp. Water System

Township Water Utility			
	Current Twp. System	Twp. System without City Treatment	Twp. System with City Treatment
	2019 Actual	2022 Year 1	2022 Year 1
1. Operation and Maintenance Costs (treatment) ^[1]		\$ 525,000	\$ -
2. Operation and Maintenance Costs (dist/collection)	\$ 196,682	198,212	198,212
3. Wholesale charges to City for treatment services	201,788	-	467,478
4. Capital costs for treatment		6,290,000	2,560,000
Capital costs for distribution/collection		6,300,000	6,300,000
5. Twp. Bond Issue (projected) - 30years @ 3.0%		(12,590,000)	(8,860,000)
6. Twp. Bonding Costs (Interest)		377,700	265,800
7. Twp. Bonding Costs (Principal)		264,632	186,231
Annual Township Revenue Requirement		\$ 1,365,545	\$ 1,117,721
Projected Annual Township Revenue[2]	524,701	958,592	958,592
Township Rate Impact (from current 2020 rates)		42%	17%
Current Township Customer Charge per REU	\$ 20.00	\$ 20.00	\$ 20.00
Current Township Commodity Rate (\$/1,000gallons)	\$ 4.00	\$ 4.00	\$ 4.00
Current Average Monthly Twp. Bill (Res. Avg. = 1 REU)		\$ 56.00	\$ 56.00
Monthly Township Bill at Cost of Service		\$ 79.77	\$ 65.30
Avg. Twp. Residential Monthly Bill Change (\$)		\$ 23.77	\$ 9.30

Note [1] : General observation that \$350,000 O&M for WWTP is a low end assumption

Note [2] : Township revenue based on current contract and projected growth provided in M+B June 4, 2020 Feasibility Study. If projected growth does not occur rates will increase in order to meet the revenue requirement.

Twp. Sewer System

Township Wastewater Utility			
	Current Twp. System	Twp. System without City Treatment	Twp. System with City Treatment
	2019 Actual	2022 Year 1	2022 Year 1
1. Operation and Maintenance Costs (treatment) ^[1]		\$ 350,000	\$ -
2. Operation and Maintenance Costs (dist/collection)	\$ 9,045	57,874	57,874
3. Wholesale charges to City for treatment services	127,288	-	506,819
4. Capital costs for treatment	-	14,445,000	10,952,400
Capital costs for distribution/collection	27,398	4,567,000	5,217,667
5. Twp. Bond Issue (projected) - 30years @ 3.0%		(19,010,000)	(16,170,000)
6. Twp. Bonding Costs (Interest)		570,300	485,100
7. Twp. Bonding Costs (Principal)		399,576	339,881
Annual Township Revenue Requirement		\$ 1,379,750	\$ 1,389,741
Projected Annual Township Revenue[2]	246,663	408,920	408,920
Township Rate Impact (from current 2020 rates)		237%	240%
Current Township Customer Charge per REU	\$ 21.00	\$ 21.00	\$ 21.00
Current Township Commodity Rate (\$/1,000gallons)		\$ -	\$ -
Current Average Monthly Twp. Bill (Res. Avg. = 1 REU)		\$ 21.00	\$ 21.00
Monthly Township Bill at Cost of Service		\$ 70.86	\$ 71.37
Avg. Twp. Residential Monthly Bill Change (\$)		\$ 49.86	\$ 50.37

Note [1] : General observation that \$350,000 O&M for WWTP is a low end assumption

Note [2] : Township revenue based on current contract and projected growth provided in M+B June 4, 2020 Feasibility Study. If projected growth does not occur rates will increase in order to meet the revenue requirement.

CONTRACT AMOUNT OUTSTANDING

	<i>paid</i>	<i>outstanding</i>	<i>total</i>
<i>Moran</i>	<i>\$ 1,545,741.80</i>	<i>\$ 3,000.00</i>	<i>\$ 1,548,741.80</i>
<i>Comprehensive</i>	<i>\$ 72,991.42</i>	<i>\$ 11,008.58</i>	<i>\$ 84,000.00</i>
<i>Javo</i>	<i>\$ 7,240.00</i>	<i>\$ 71,160.00</i>	<i>\$ 78,400.00</i>
<i>Lynch</i>	<i>\$ 15,724.00</i>	<i>\$ 10,276.00</i>	<i>\$ 26,000.00</i>
<i>Wolverine</i>	<i>\$ 684,234.00</i>	<i>\$ 751,404.00</i>	<i>\$ 1,435,638.00</i>
<i>Hearthstone</i>	<i>\$ 19,961.75</i>	<i>\$ 7,538.25</i>	<i>\$ 27,500.00</i>
<i>Chamberlain</i>	<i>\$ 5,582.24</i>	<i>\$ 23,417.76</i>	<i>\$ 29,000.00</i>
<i>Fence</i>	<i>\$ 4,290.00</i>	<i>\$ 9,360.00</i>	<i>\$ 13,650.00</i>
<i>TOTAL EXP</i>	<i>\$ 2,355,765.21</i>	<i>\$ 887,164.59</i>	<i>\$ 3,242,929.80</i>
<i>DEDUCT</i>		<i>\$ 71,160.00</i>	
<i>OUTSTANDING</i>		<i>\$ 816,004.59</i>	

PLEDGES/CASH ON HAND OUTSIDE CITY

<u>Description</u>		<u>Amount</u>
Pledges	\$	41,500.00
Chamber	\$	128,110.00
PLEDGED (Not on Hand)	\$	41,500.00
MONEY AT CHAMBER or GRCF	\$	128,110.00
PLEDGED/ON HAND OUTSIDE Acct #260	\$	169,610.00

AMOUNT NEEDED TO COMPLETE WOLVERINE

TOTAL OUTSTANDING	\$ 816,004.59
CASH ON HAND IN ACCT 260	\$ 824,961.76
ON HAND OUTSIDE Acct #260	\$ 128,110.00
NEEDED TO COMPLETE	\$ (137,067.17)
 PLEDGED	 \$ 41,500.00



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: January 15, 2020

TO: Mayor Mike DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *mb*

RE: Social District

At our January 4, 2021 City Council meeting, the council took action to create the social district and modify the hours. City Attorney Jessica Wood stated that we could argue that Resolution 01-21 was approved. However, I am making a few modifications to where we will re-present Resolution 01-21.

After further discussion it was determined we did not take into account the Summer Concert Series in regard to the Social District. The area we drew, didn't take into account where so many people congregate for concerts. Quite honestly, this will be difficult to enforce on those days, so it makes more sense to include this to the district.

Our previous map ended the district at the intersection of Main and Hudson. While New Union Brewery abuts the map and this needs to be modified for them to participate in the district. There is some ambiguity with the drawing and to ensure there is no difficulty with the Michigan Liquor Control Commission (LCC) we re-drew the map to include a portion of the sidewalk directly in front of New Union.

At our last City Council meeting modifications were made to the hours of the Social District. We set the times of 4 PM to 10 PM, Monday through Friday and 12 PM to 10 PM, Saturday and Sunday. If you recall, I mirrored the times from other Social Districts in the area. After examining this closer, I would suggest setting the Sunday time from 12 PM to 8 PM.

In addition to Resolution 01-21 which creates the district, we need to approve Resolution 02-21 to designate which licensed premises may participate. I have spoken with owners/representatives of all the licensed premises, most of them are excited and looking forward to this. Others may participate at a later date. I spoke to all of the businesses and informed them I would include all of them for the City Council to approve. If they decide to participate later, they will not be bogged down until a future City Council meeting for approval. The participating premises are:

- New Union Brewery
- Larkins Saloon
- Main Street Barbeque
- Flat River Grill
- Sneakers
- Big Boiler Brewing

At our last meeting we presented Ordinance 21-01, to allow for alcohol to be consumed and possessed in Riverwalk Park. The ordinance modified Section 14-55 of the City Ordinance pertaining to possessing and consuming alcohol. There was support to move forward regarding this. However, the Council never took a formal action on the presented ordinance.

I recommend the Lowell City Council approve Resolution 01-21 to create the Social District, Resolution 02-21 to identify the licensed premises and Ordinance 21-01 to allow alcohol to be possessed and consumed in Riverwalk Park. If they are supported, each action will need to be approved separately.

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 01-21

**A RESOLUTION DESIGNATING A SOCIAL DISTRICT
THAT CONTAINS A COMMONS AREA IN ORDER TO
ALLOW CERTAIN ON-PREMISES LIQUOR LICENSEES
EXPANDED USE OF SHARED AREAS FOR
CONSUMPTION OF ALCOHOL PURSUANT TO PUBLIC
ACT 24 OF 2020**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, the Michigan Liquor Control Code was recently amended by 2020 PA 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees that obtain a social district permit from the Michigan Liquor Control Commission (MLCC) to utilize expanded areas for the consumption of alcohol; and

WHEREAS, if the governing body of a local governmental unit designates a social district that contains a commons area, the governing body must define and clearly mark the commons area with signs, establish local management and maintenance plans including, but not limited to, hours of operation for submittal to the MLCC, and maintain the commons areas in a manner that protects the health and safety of the community; and

WHEREAS, the City Council finds that designating a social district and commons area pursuant to the Act is in the best interests of the businesses within and citizens of the City of Lowell especially in light of COVID-19 restrictions on indoor gatherings and social distancing recommendations;

NOW, THEREFORE, RESOLVED THAT:

1. The City Council hereby designates the social district and commons area as provided on the attached map and authorizes the City Manager or his designee to take all such other actions necessary in order to implement this Resolution and comply with the Act, including the development and implementation of a management and maintenance plan, and adjusting the boundaries of the social district and commons area and management and maintenance plan as necessary, to maintain the public health, safety, and welfare.
2. This social district designation, subject to MLCC approval, shall remain in effect indefinitely from the date of the adoption of this resolution until revoked earlier, modified, or extended thereafter by the City Council or the MLCC in accordance with the Act.
3. The City Clerk is authorized and directed to forward this Resolution and the attached map and management and maintenance plan to the MLCC as required by the Act together

with this Resolution.

4. All resolutions and parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmembers _____

NAY: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED

Dated: _____, 2021

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on _____, 2021, and that public notice of said meeting was given pursuant to Act 267 of the Public Acts of Michigan of 1976, as amended, and applicable Executive Orders of the Governor of the State of Michigan.

Dated: _____, 2021

Susan Ullery
City Clerk

LOWELL AREA REFRESHMENT AREA (SOCIAL DISTRICT AND COMMONS AREA)
MANAGEMENT AND MAINTENANCE PLAN

Operation:

1. The Social District and Commons Area shall be open for use 7 days a week from 4:00 p.m. to 10:00 p.m. Monday through Friday, from 12:00 noon to 10:00 pm on Saturday and from 12:00 noon to 8:00 pm on Sunday. These hours are subject to change in order to accommodate Special Events and as necessary to maintain the public health, safety, and welfare.
2. No tents or lighting or privately owned tables or chairs or heating mechanisms or fire pits of any kind shall be installed within the Social District or Commons Area without City permission in advance.
3. No amplified sound shall be used in the Social District or Commons Area without City permission.
4. Umbrellas may be installed with City permission but shall not be mechanically fastened to street or sidewalk surfaces.
5. Dogs are permitted in the Social District and Commons Area (the City's leash laws still apply, as does the obligation to pick up after your dog).
6. Please clean up after yourself.

Access:

1. Pedestrian access shall be maintained to all buildings in the Social District and Commons Area as required by the City of Lowell.
2. Emergency access shall be maintained to all adjacent properties in the Social District and Commons Area as required by the City of Lowell.

Alcohol:

1. Alcoholic beverages are allowed in the Commons Area only in accordance with a Social District Permit issued by the Michigan Liquor Control Commission (MLCC), any accompanying MLCC regulations, and City of Lowell requirements.
2. ONLY Alcoholic beverages purchased by an adult 21 or over from the licensed premises of a Social District Permit holder may be consumed by an adult 21 or over within the designated Commons Area.
3. NO OUTSIDE ALCOHOL ALLOWED. Alcohol purchased from any place other than the licensed premises of a Social District Permit holder (bar or restaurant) may not

be brought within the Social District or Commons area. You may NOT bring alcohol from home or purchased outside of the Social District into the Social District.

4. Alcoholic beverages consumed in the Commons Area are required to be in designated cups per the requirements of the MLCC and the City of Lowell. NO GLASS CUPS. NOTHING LARGER THAN 16 OUNCES. ALL CUPS MUST BE PROPERLY LABELED WITH COMMONS AREA ID AND LICENSEE INFORMATION.

5. Social District Permit holders are responsible for the sale of alcohol on their licensed premises in accordance with their individual Social District Permits and all MLCC rules and regulations, including but not limited to, confirming the consumer's identification and age, and prohibiting the sale of alcohol to intoxicated parties.

6. During regular patrols, the Lowell Police Department will monitor the Social District and Commons Area as assigned for compliance with MLCC and City of Lowell rules and regulations.

7. City staff and/or contractors may also monitor the Commons Area and report compliance issues to the proper authorities.

Seating, Tables, and Related Furnishings:

1. City staff, the Downtown Development Authority (DDA), and/or contractors will maintain any seating, tables, and related furnishings that have been purchased and deployed by the City or the DDA within the Social District.

2. Seating, tables, and related furnishings that have been provided by individual Social District Permit Holders shall be the sole responsibility of the Social District Permit Holders and must comply with ADA accessibility requirements. Under certain circumstances, Social District Permit holders may use public space for seating, tables, and related furnishings. Interested Social District Permit holders must contact the City of Lowell City Manager for necessary reviews and municipal approvals.

3. Related furnishings are defined as planters, fencing, spatial delineators or other elements that are deployed as part of a seating expansion within the Social District.

Signage:

1. City staff, the Downtown Development Authority (DDA), and/or contractors will provide signage that designates the Commons Area and Commons Area boundaries.

2. Existing City of Lowell sign ordinances are still applicable within Social District and Commons Area.

Trash and Recycling:

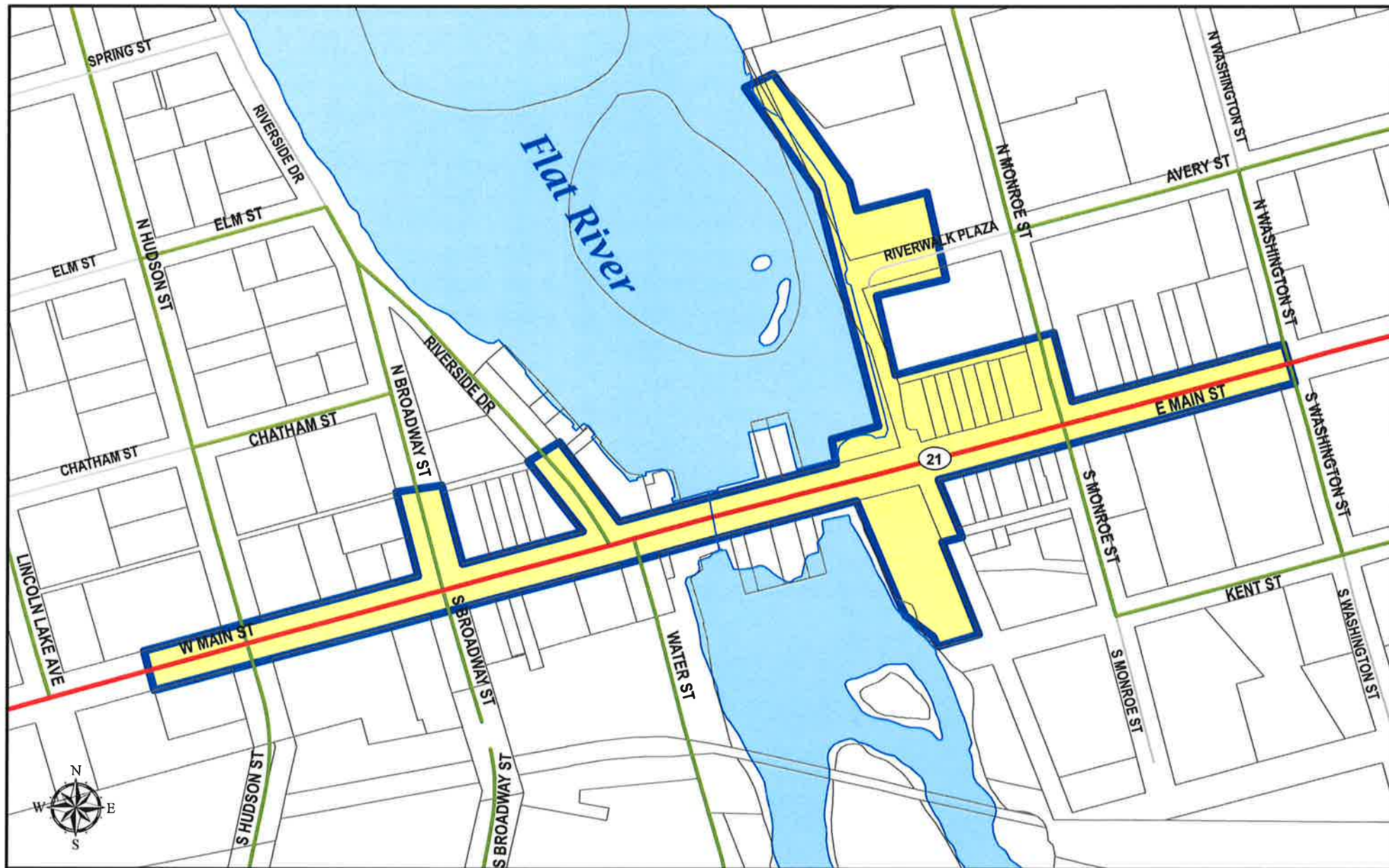
1. City staff, the Downtown Development Authority (DDA), and/or contractors will provide temporary trash cans and/or recycling cans within the Commons Area and at Commons Area boundaries and will maintain these trash cans and/or recycling cans and conduct trash removal operations at these locations for the duration of the Social District and Commons Area operation so long as it is economically feasible to do so.
2. At locations where existing trash cans are already installed, City of Lowell will continue their current maintenance and trash removal operations.

Review:

1. The Management and Maintenance Plan shall be included in any future Social District reviews conducted by the City of Lowell.
2. The City Manager shall be included in any review and consulted on any revisions to the Social District and Management and Maintenance Plan.
3. Additional Commons Areas may be considered at a future date by City Council.
4. The City of Lowell reserves the right to close the Social District and/or Commons Area.

Social Distancing and COVID-19 Response:

1. All users of the Social District and the Commons Area shall follow all applicable State of Michigan social distancing and mask guidance and requirements.
2. All users of the Social District and Commons Area shall use them at their own risk.



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Legend

- Social District Boundary
- Social District Commons Area

City of Lowell Downtown Social District

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 21-01

AN ORDINANCE AMENDING SECTION 14-55 “TRANSPORTATION AND POSSESSION OF ALCOHOLIC BEVERAGES AND INTOXICATING LIQUORS” OF ARTICLE III, CHAPTER 14 “PARKS AND RECREATION” OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL IN ORDER TO PERMIT THE CONSUMPTION OF ALCOHOL OBTAINED FROM SOCIAL DISTRICT PERMIT HOLDERS WITHIN DESIGNATED AREAS AND IN DESIGNATED AREAS DURING PERMITTED SPECIAL EVENTS

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 14-55 of Chapter 14. Section 14-55 “Transportation and Possession of Alcoholic Beverages and Intoxicating Liquors” of Chapter 14 “Parks and Recreation” within Article III of the Code of Ordinances of the City of Lowell is amended in its entirety to read as follows:

**Sec. 14-55. –Possession of Alcoholic Beverages and Intoxicating Liquors;
Exception for Social Districts and Permitted Special Events.**

Except for areas within designated Commons Areas within Social Districts, as regulated and established by City Council, and as permitted by the Michigan Liquor Control Commission, and Public Act 124 of 2020, and except for Special Events for which required permits are obtained, held within designated areas, no person shall, within any city park, beach, playground or recreation area or other city-owned property, possess or consume beer, wine or other alcoholic beverages or intoxicating liquors which are open or uncapped. No person may transport,

possess, or consume beer, wine or other alcoholic beverages or intoxicating liquors which are open or uncapped within a motor vehicle or motorized device in any city park, beach, playground or recreation area or other city-owned property including Social Districts.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published as provided in Section 2 above.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2021

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on January 19, 2021, pursuant to notice given in compliance with Act

267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including the full ordinance or a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2021. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2021, and was effective _____, 2020, ten (10) days after publication.

Dated _____, 2021

Susan Ullery
City Clerk

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 02-21

**A RESOLUTION APPROVING AND RECOMMENDING
MICHIGAN LIQUOR CONTROL COMMISSION
CONSIDERATION AND APPROVAL OF CERTAIN
LICENSEES FOR SOCIAL DISTRICT PERMITS
PURSUANT TO PUBLIC ACT 24 OF 2020**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, the Michigan Liquor Control Code was recently amended by 2020 PA 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees that obtain a social district permit from the Michigan Liquor Control Commission (MLCC) to utilize expanded areas for the consumption of alcohol; and

WHEREAS, the City Council designated a social district that contains a commons area, and shall define and clearly mark the commons area with signs, establish local management and maintenance plans including, but not limited to, hours of operation for submittal to the MLCC, and maintain the commons areas in a manner that protects the health and safety of the community; and

WHEREAS, the City Council found that designating a social district and commons area pursuant to the Act is in the best interests of the citizens of the City of Rockford especially in light of COVID-19 restrictions on indoor gatherings and social distancing recommendations; and

WHEREAS, the City Council must approve licensee applications for social district permits prior to such applications being sent to the MLCC for consideration and issuance; and

WHEREAS, several licensees are contiguous to the designated commons area and are otherwise eligible for consideration for a social district permit.

NOW, THEREFORE, RESOLVED THAT:

1. The City Council hereby finds that any applications for social district permits from the licensees set forth on the attachment hereto are recommended by this body for approval by the MLCC.
2. The licensed premises of the aforementioned licensees are contiguous to the commons area as designated by this City Council pursuant to MCL 436.1551.
3. All resolutions and parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmembers _____

NAY: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED

Dated: _____, 2021

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on _____, 2021, and that public notice of said meeting was given pursuant to Act 267 of the Public Acts of Michigan of 1976, as amended, and applicable Executive Orders of the Governor of the State of Michigan.

Dated: _____, 2021

Susan Ullery
City Clerk

Business Id	Licensee	DBA	Address	City	State	Zip Code
	C.W. Pals Inc.	Larkins	301-303-315 W. Mains Street	Lowell	Michigan	49331
	Union Estates	New Union Brewery	400 W. Main Street	Lowell	Michigan	49331
	BT Brothers	Sneakers	211 E. Main Street	Lowell	Michigan	49331
	Big Boiler Brewing LLC	Big Boiler Brewing LLC	318 E. Main Street	Lowell	Michigan	49331
	Main Street BBQ	Main Street BBQ	210 E. Main Street	Lowell	Michigan	49331
	Bergin Building Management Co., LLC	Flat River Bistro	201 E. Main Street	Lowell	Michigan	49331

Memorandum



To: Lowell City Council
From: Charlie West
Date: January 12, 2021
Re: Stony Bluff, LLC Easement Acceptance

At the December LL&P Board Meeting, the LL&P Board approved and recommended to the City Council (for final approval) a Utility Easement Agreement with Stony Bluff, LLC. The Agreement, which is included in your packet, will allow LL&P to install electrical infrastructure on Stony Bluff, LLC's property. The easement will allow LL&P to serve phase 4 of the Stony Bluff development.

It is the LL&P Board's recommendation for the City Council to approve the Utility Easement Agreement with Stony Bluff, LLC.

UTILITY EASEMENT AGREEMENT

THIS UTILITY EASEMENT AGREEMENT (the "Agreement") is entered into as of _____, 2020, by **STONY BLUFF, L.L.C.**, (the "Grantor"), whose address is 1730 3 Mile Rd. NE, Grand Rapids, MI 49505 and the **CITY OF LOWELL**, a Michigan municipal corporation (the "City"), with offices at 301 E. Main Street, Lowell, Michigan 49331.

WITNESSETH:

WHEREAS, the Grantor is the owner of real property in the City is described in the attached Exhibit B (the "Real Property"); and

WHEREAS, the City, through its Department of Light and Power ("LL&P") desires to construct, operate, repair, maintain, relocate, alter and replace underground electric and communications infrastructure and related appurtenances which requires an easement within a portion of the Real Property as described and identified in the attached Exhibit A (the "Easement"); and

WHEREAS, subject to the terms and conditions of this Agreement the Grantor is willing to grant to the City the Easement.

NOW, THEREFORE, the Grantor and the City agree as follows:

1. For and in consideration of One Dollar (\$1.00) the receipt of which is hereby acknowledged, the Grantor does hereby grant the Easement to the City.
2. The Easement shall be for the construction, operation, repair, maintenance, relocation, alteration and replacement of underground electric and communications infrastructure and related appurtenances (the "Improvements").
3. Subject to the following terms and conditions, the City shall have the right to utilize the Easement for the purposes set forth in paragraph 2 above:
 - a. Any and all work shall be performed by the City, or others as authorized by LL&P, so as not to unreasonably interfere with the use of the remainder of the Real Property by the Grantor and, except as otherwise provided in this Agreement, without cost to the Grantor.
 - b. Upon completion of any such work and subject to the continued location of the Improvements, the City through LL&P will restore or cause the restoration of the surface

of the Easement and the Real Property to the same condition as it was prior to such construction, repair, maintenance, reconstruction, alteration or replacement of the Improvements, provided that the Grantor shall be responsible at their costs for any repairs for damage due to any fixed structures constructed within the Easement after the date of this Agreement unless such damage is a result of the negligent acts or omissions of the City, its agents, employees, representatives, contractors or others authorized by LL&P, in which case said restorations shall be made or caused to be made and paid for by the City through LL&P

c. The City shall, through LL&P, at all times provide or cause to provide for the proper safety and maintenance of all equipment and ancillary items within the Easement belonging to the City or others authorized by LL&P.

d. The Improvements located within the Easements shall at all times be kept in compliance by the City with all applicable laws and codes and also the National Electric Safety Code, the Michigan Electric Code or the safety regulations of LL&P or the Michigan Occupational Safety and Health Administration.

e. The Grantor shall not hereafter install any building or structure within the Easement without the prior consent of the City, which approval shall not be unreasonably withheld. If the proposed building or structure by the Grantor would likely interfere with the City's proper use of the Easement, that would be justification for the City to refuse to approve any such building or structure.

4. To the extent permitted by law, the City shall fully indemnify, save, reimburse, and hold harmless the Grantor for, from and against any and all costs, liabilities, and claims, including reasonable attorneys' fees and costs, for damages to real and personal property and injuries and/or death suffered by persons in any manner caused by or arising out of or in any way connected with the negligent acts or negligent failure to act of the City and its employees, agents, contractors or others authorized by LL&P in connection with the Improvements or the negligent presence or actions of the City or its employees, agents, contractors or others authorized by LL&P upon the Easement or the Real Property. Nothing in this easement shall operate to waive the defense of governmental immunity.

5. The Grantor and its successors and assigns retain all other property rights within the Easement provided the exercise of such rights does not limit or impair the City's rights as set forth in this Agreement.

6. The City shall obtain and keep in full force and effect at all times liability insurance to cover its uses and activities within the Easement in an amount of at least \$500,000 per occurrence and in the annual aggregate.

7. The Grantor reserves the right to grant to others additional easement rights within the Easement subject to the approval of the City, which approval shall not be unreasonably withheld. All such additional easements shall be subject to the prior rights of the City as provided in this Agreement and any additional expenses incurred by the City, resulting from such additional

By: Michael DeVore, Mayor

Attest: _____
Susan Ullery, City Clerk

On this ____ day of _____, 2020, before me, a Notary Public in and for said County, personally appeared Michael DeVore and Susan Ullery, the Mayor and City Clerk, respectively, of the City of Lowell, to me known to be the same persons who signed and acknowledge the same to be their free act and deed.

Prepared by:
Jessica L. Wood
Dickinson Wright PLLC
200 Ottawa Avenue, N.W., Suite 1000
Grand Rapids, Michigan 49503

EXHIBIT A

Easement

EXHIBIT A

Description of Easement:

The North 10 feet of the South 25 feet of Lot 53, Stony Bluff No. 3, as recorded in Instrument No. 202008030067639, part of the NE fractional 1/4 and NW fractional 1/4, Section 4, T6N, R9W, Lowell Township, Kent County Michigan.

Also, part of the NW fractional 1/4, Section 4, T6N, R9W, Lowell Township, Kent County Michigan, described as a 10.00 foot wide strip of land, the centerline of which begins at a point on the West line of Lot 53, Stony Bluff No. 3, which is N01°09'26"E 20.37 feet from the Southwest corner of said Lot 53; thence N77°56'19"W 15.73 feet; thence N43°22'12"W 208.36 feet; thence S90°00'00"W 137.04 feet to the Easterly right of way line of Proposed Kimber Woods Drive and the place of ending of the centerline of said 10.00 foot wide strip of land.

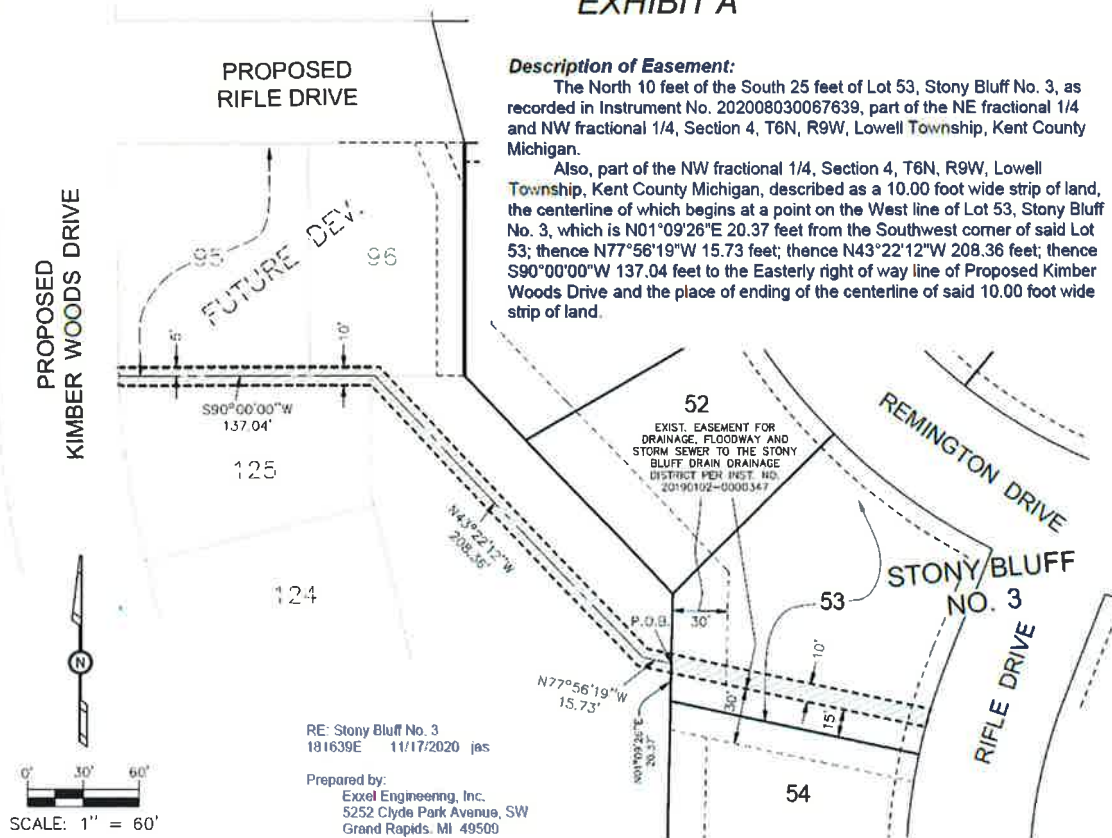


EXHIBIT B
Real Property

A portion of currently undeveloped Stony Bluff No. 3, as recorded in Instrument No. 202008030067639, part of the NE fractional $\frac{1}{4}$ and NW fractional $\frac{1}{4}$, Section 4, T6N, R9W, Lowell Township, Kent County Michigan.

PPN and address as of date of this instrument which may change based on further development: 41-20-04-200-035; 11736 Foreman St. SE, Lowell, MI 49331

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 03-21

**RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A UTILITY EASEMENT AGREEMENT
WITH STONY BLUFF L.L.C.**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, the City, through its Department of Light and Power (“LL&P”), is installing underground electric and communications infrastructure and related appurtenances at approximately 11736 Foreman St. SE, Lowell, MI 49331 (the “Improvements”); and

WHEREAS, it is necessary that the City obtain an easement over a portion of property owned by Stony Bluff L.L.C., (the “Grantor”) for the Improvements; and

WHEREAS, the Grantor is willing to provide said easement pursuant and subject to the terms and conditions of a Utility Easement Agreement (the “Agreement”) between it and the City; and

WHEREAS, the Lowell Board of Light and Power has reviewed and recommended approval of the Agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Agreement in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the Manager of LL&P and as to form by the City Attorney.

2. That the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.

3. That once the Agreement is executed by the Grantor and the City, the City Clerk shall cause the fully executed Agreement to be recorded with the Kent County, Michigan Register of Deeds.

4. That all resolutions or parts of resolutions, to the extent of any conflict herewith, are hereby rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: _____

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on _____, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: _____

Susan Ullery, City Clerk

Memorandum



To: Mike Burns, City Manager
From: Charlie West, General Manager
Date: January 12, 2021
Re: LL&P Board Compensation for 2021

Section 16.1 of Chapter 16 of the City Charter requires the City Council to set, each year, the compensation for the Board Members of the Board of Light and Power. In 2020, the compensation was set at \$45 per regular or special meeting with a maximum of 20 meetings that could be paid – which equates to a total annual amount not to exceed \$900. Going forward into 2021, I see no reason to deviate from 2020's compensation structure.

Recommendation: For the 2021 calendar year the compensation for the Board Members of the Board of Light and Power shall be \$45 per regular or special meeting for a maximum of 20 meetings and a total annual amount not to exceed \$900.

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 04-21

**RESOLUTION SETTING COMPENSATION OF BOARDMEMBERS OF
THE CITY OF LOWELL BOARD OF LIGHT AND POWER**

Mayor _____ supported by Councilmember _____ moved the adoption of the following resolution:

WHEREAS, Section 16.1 of Chapter 16 of the City Charter requires the City Council to set each year the compensation for Boardmembers of the City's Board of Light and Power; and

WHEREAS, the City Council has determined to set such compensation for the 2021 calendar year.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That for the 2021 calendar year the compensation for the Boardmembers of the City's Board of Light and Power shall be \$45 per regular or special meeting for a maximum of 20 meetings and a total annual amount of not to exceed \$900.

2. That all resolutions or parts of resolutions to the extent they are in conflict with this resolution are hereby rescinded.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: January 19, 2021

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on January 19, 2021, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: January 19, 2021

Susan Ullery, City Clerk

LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM



DATE: January 15, 2021

TO: Mayor Mike DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Fire Authority Budget

At the January 14, 2021 Fire Authority meeting, the board approved a recommended budget for all three municipalities need to approve. The budget is attached and incorporates all revenues and expenditures projected for the upcoming fiscal year.

This year, the City contributes approximately \$118,000 for services by the Fire Department. In the upcoming year we will see a significant increase in the payment. This is due to proposed purchase of the County Fire Truck. This raises the City's share to \$262,229.80.

I should mention, if you didn't include the City's share for the fire truck, the recommended payment by the City of Lowell is \$135,200.70. This increase from last year is to incorporate the increased cost for the full-time Fire Chief position.

I recommend the Lowell City Council accept the recommendation of the Fire Authority and approve their Fiscal Year 2021-22 budget as presented.

FIRE BUDGET 21-22

	<u>Budget</u>
Salaries - Permanent chief	\$ 69,440.00
Salaries - Part time	\$ 31,200.00
Salaries - Temporary	\$ 131,000.00
Social Security	\$ 17,550.00
Workers Compensation	\$ 12,800.00
 PERSONAL SERVICES	 \$ 261,990.00
 Office Supplies	 \$ 1,000.00
Operating Supplies	\$ 33,270.00
Fuel	\$ 4,500.00
Building Maint & Supplies	\$ 8,900.00
 SUPPLIES	 \$ 47,670.00
 Communications	 \$ 13,717.00
Travel Expenses	\$ 2,000.00
Insurance	\$ 11,000.00
Public Utilities	\$ 14,000.00
Repair & Maintenance	
R&M Vehicles	\$ 11,475.00
R&M Other	\$ 5,230.00
Hydrant Rentals	
Public Education	\$ 1,500.00
Training	\$ 15,000.00
Contingency Civil Defense	\$ -
 OTHER SERVICES & CHARGES	 \$ 73,922.00
 Fire & Rescue Vehicles	
Equipment	\$ -
 CAPITAL EXPENDITURES	 \$400,000
 TOTAL	 \$ 783,582.00

Budget

Professional Services

\$ 42,150.00

GRAND TOTAL

\$ 825,732.00

SEV = 40%

Amount

Lowell Township	\$ 253,612,700.00	40%	0.16 \$ 132,964.33
Vergennes	\$ 243,370,700.00	39%	0.15 \$ 127,594.64
City	\$ 133,008,500.00	21%	0.08 \$ 69,733.83
TOTAL	\$ 629,991,900.00	100%	

POPULATION = 20%

Lowell Township	5949	41.6%	0.08 \$ 68,760.91
Vergennes	4189	29.3%	0.06 \$ 48,418.13
City	4150	29.0%	0.06 \$ 47,967.35
TOTAL	14288	100%	

NUMBER OF RUNS = 40%

Lowell Township	282	34.9%	0.14 \$ 115,132.97
Vergennes	173	21.4%	0.09 \$ 70,631.22
City	354	43.8%	0.18 \$ 144,528.62
TOTAL	809	100%	

GRAND TOTAL OWING

Lowell Township	\$ 316,858.21	\$ 79,214.55
Vergennes	\$ 246,643.99	\$ 61,661.00
City	135 200.79 \$ 262,229.80	\$ 65,557.45
	\$ 825,732.00	



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: January 15, 2021

TO: Mayor Mike DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Fire Cost Recovery Ordinance

At the January 14, 2021 Fire Authority meeting, the board approved a recommended ordinance for approval by all three municipalities pertaining to cost recovery for certain fire and emergency services.

Mayor DeVore as our representative can better explain this proposed ordinance the Fire Authority is seeking to have instituted. The ordinance attached is the Plainfield Township Ordinance for cost recovery. I sent this to City Attorney Jessica Wood for review.

If the City Council is supportive of this ordinance, we will codify this ordinance into our code of ordinances and present for approval at the first meeting in February.

FIRE AND EMERGENCY SERVICE CHARGES

Sec.2-211 -Purpose.

This division is adopted to provide reimbursement to the Fire Authority relative to certain fire and emergency services rendered by the Lowell Area Fire and Emergency Services Authority.

Sec 2-212-Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Fire department response means coming to the scene of a fire or hazardous materials incident, traffic or vehicular accident, or hazardous condition, or any investigation in connection with a fire, hazardous materials incident, accident or hazardous condition.

Hazardous condition means any condition creating a concern for the physical welfare of persons in the immediate area of the situation (including downed utility lines or gas leaks not in an occupied structure), requiring a fire department response.

Investigation means gathering of evidence or data in connection with arson investigations, or special investigations required to determine the responsibility of persons for fires, spills, accidents or hazardous conditions.

Investigations do not include the normal investigation made to determine cause and origin of a fire as required by the state.

Release means any leaking, spilling, pumping, pouring, emitting, emptying, discharging, injecting, leaching, dumping, or disposing into the environment.

Sec. 2-213 - Charges for services.

Pursuant to the authority granted by Public Act No. 33 of 1951 (MCL 41.801 et seq.) the Fire Authority shall render charges to persons or properties served by the Lowell Area Fire and Emergency Services Authority for certain specific services for conditions described as follows:

- (1) Any fire department response to a fire started by a property owner or person, such as but not limited to, a controlled brush fire or other open burning, which becomes uncontrolled, any fires purposely or knowingly started in any building, dwelling, appurtenant structure, or any other structure, or any motor vehicles when said fire has been started for the specific purpose of and with the intent of causing damage to or destruction of any such building, dwelling, appurtenant structure, or vehicle.
- (2) Any fire department response to an incident caused by a criminal act; i.e., DUI, intentional false alarm, arson, etc.
- (3) Any fire department response to a fire in a structure causing a loss, ignited by accidental means shall be subject to cost recovery for damage or destruction to fire department equipment beyond normal wear and tear, and for all expenses incurred and paid to a third party.
- (4) Any fire department response requiring containment, abatements or any safety measure in connection with any hazardous or toxic material release. Charges in such case shall be made to the person responsible for the release, whether or not the release occurs on the property of the responsible party.
- (5) The responsibility for the release includes releases caused by the person as well as any release from any vehicle, building, or other instrumentality, owned, occupied or utilized by the person, regardless of fault.

- (6) Any fire department response to a traffic or vehicular accident, including but not limited to the control of fires or spills, assistance to injured persons or ambulance crews, or extraction of persons from vehicles.
- (7) Any fire department response for hazardous conditions.
- (8) The cost of copies for fire department reports generated for any person, except for governmental entities.
- (9) Any township response to a false alarm due to system malfunction or maintenance issue at a property that is not a single-family or duplex residence in excess of three such alarms in any consecutive 12-month period.
- (10) The provision of fire department equipment or personnel for the purpose of providing standby fire, rescue, or emergency medical services necessary to support a nonemergency event/situation hosted by a for-profit organization. When such services are requested by a nonprofit organization, the township board will act upon a recommendation by the fire chief to charge for services.
- (11) Failure to comply with requests made by the fire department to abate hazards as specified in the fire safety codes as adopted by the township. If compliance is not made within three inspection visits over a 30-day period, the fire safety specialist will notify the fire chief, who will charge the person responsible for the property the appropriate fee as provided by resolution.

Sec. 2-214 - Exemptions.

The following properties and services shall be exempt from the charges set out in this section:

- (1) Fires caused by railroad trains which are the specific statutory responsibility of railroad companies.
- (2) Fire service performed outside the jurisdiction of Lowell Area Fire and Emergency Services Authority under a mutual aid contract with an adjoining municipality.

Sec. 2-215 - Responsibility for charges.

Persons responsible for charges include:

- (1) Persons who caused the condition.
- (2) Property owners or occupants of property upon which the conditions exist.
- (3) Owners or lessees of instrumentalities involved in the condition, such as vehicle owners, utility or gas companies.
- (4) Owners of vehicles from which occupants are extricated, owners or renters of premises from which a person or persons are rescued, and owners of vehicles receiving fire extinguishment or spill abatement shall be deemed as benefiting from the services provided.
- (5) Insurers or guarantors for persons responsible or benefited.
- (6) Notwithstanding the foregoing, a person who is a resident of the township at the time of an incident shall not be responsible for any charges imposed under section 2-213(5).

(Ord. No.)

Sec. 2-216. - Multiple property protection.

When a particular service rendered by the Lowell Area Fire and Emergency Services Authority directly benefits more than one person or property, each person responsible as set forth in section 2-215 shall be jointly and severally liable for the payment of the full charge for such service hereinbefore outlined. The interpretation and application of the payment for service within this section is hereby delegated to the Lowell Area Fire and Emergency Services Authority Fire Chief subject only to appeal, within the time limits for payment, to the Lowell Area Fire and Emergency Services Authority

(Ord. No.)

Sec. 2-217. - Payment for services.

The Lowell Area Fire and Emergency Services Authority shall bill persons determined to be responsible for the incident charged for, or owners of property, for amounts set forth in the resolution determining charges. All bills rendered for charges shall be paid within 30 days of the mailing of the billing.

(Ord. No.)

Sec. 2-218. - Collection of charges.

The Lowell Area Fire and Emergency Services Authority may proceed in district court by suit to collect any monies remaining unpaid and shall have any and all other remedies provided by law for the collection of said charges.

(Ord. No.)

Sec. 2-219. - Charges to be determined by resolution.

Charges for fire department services enumerated in this division shall be determined by resolution of the Lowell Area Fire and Emergency Services Authority board.

(Ord. No.)

Sec. 2-2100. - Disbursement of funds.

All funds collected as a result of this division shall be used for the normal operations and maintenance of the fire department and its equipment.

(Ord. No.)

Sec. 2-2101. - Other remedies.

The recovery of charges and expenses imposed under this division shall not relieve or limit the liability of any person under any other local ordinance, or state or federal law, rule or regulation. The remedies provided herein shall be in addition to those remedies provided by the hazardous material expense recovery provisions set out in division 3 of this article, and nothing in this division shall prohibit the township from also proceeding under the hazardous material expense recovery provisions in division 3 of this article.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL

Application for Board or Commission Appointment

Name: Maureen Pawloski

Address: 604 Lafayette St

Telephone Numbers: Home 616-897-9845 Cell

Email: rmpawl@msn.com

Board or Commission Position Desired: Board of Review

Please give a brief resume of your qualifications for the desired position (you may attach additional information):

I do have both a bachelors and masters degree in nursing. I have lived in the Lowell Area since 1973, first in Vergennes Township and then in 2011 moved to the City of Lowell. I have owned 1 home in Lowell Township from 1973 - 1078, 1 home in Vergennes Township from 1978-2011 and most currently in the City of Lowell from 2011 - present, I retired and feel that I would like to donate some of my time to the City I love. I am currently a volunteer on the Lowell Showboat Committee. I have 5 children who all graduated from Lowell High School and now grandchildren who have either graduated or are currently in the Lowell School System.

Signature Maureen Pawloski 

Please return application to:

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,095,381.37	1,826,428.82	41,297.84	268,952.55	87.16
STATE	STATE GRANTS	348,250.00	153,115.54	74,888.00	195,134.46	43.97
LICPER	LICENSES AND PERMITS	42,918.00	35,128.35	4,854.00	7,789.65	81.85
CHARGES	CHARGES FOR SERVICES	370,683.00	34,247.56	2,445.75	336,435.44	9.24
INT	INTEREST AND RENTS	15,100.00	0.00	0.00	15,100.00	0.00
OTHER	OTHER REVENUE	17,100.00	8,690.34	200.00	8,409.66	50.82
TRANSIN	TRANSFERS IN	308,632.00	0.00	0.00	308,632.00	0.00
FINES	FINES AND FORFEITURES	6,550.00	1,434.00	50.00	5,116.00	21.89
LOCAL	LOCAL CONTRIBUTIONS	14,108.00	11,947.45	3,750.00	2,160.55	84.69
TOTAL REVENUES		3,218,722.37	2,070,992.06	127,485.59	1,147,730.31	64.34
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,644.65	11,395.12	7,815.42	9,249.53	55.20
172	MANAGER	216,291.41	57,273.74	8,353.32	159,017.67	26.48
191	ELECTIONS	12,888.00	8,406.99	1,861.82	4,481.01	65.23
209	ASSESSOR	59,620.00	23,042.98	4,262.11	36,577.02	38.65
210	ATTORNEY	65,000.00	56,274.75	36,893.00	8,725.25	86.58
215	CLERK	139,683.01	55,917.79	7,655.20	83,765.22	40.03
253	TREASURER	232,848.98	129,661.17	17,464.26	103,187.81	55.68
265	CITY HALL	139,223.54	68,551.10	10,232.93	70,672.44	49.24
276	CEMETERY	137,863.96	50,994.20	4,661.05	86,869.76	36.99
294	UNALLOCATED MISCELLANEOUS	7,000.00	3,288.00	250.00	3,712.00	46.97
301	POLICE DEPARTMENT	873,572.11	382,754.35	53,541.84	490,817.76	43.81
305	CODE ENFORCEMENT	0.00	12,239.88	0.00	(12,239.88)	100.00
336	FIRE	121,534.51	59,226.24	0.00	62,308.27	48.73
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	55,427.06	26,142.84	3,760.36	29,284.22	47.17
426	EMERGENCY MANAGEMENT	0.00	24,136.96	1,518.13	(24,136.96)	100.00
441	DEPARTMENT OF PUBLIC WORKS	299,276.91	117,253.43	15,390.53	182,023.48	39.18
442	SIDEWALK	3,895.66	727.41	32.36	3,168.25	18.67
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	739.27	0.00	(739.27)	100.00
747	CHAMBER/RIVERWALK	6,500.00	1,550.19	409.97	4,949.81	23.85
751	PARKS	171,693.46	64,829.31	3,312.08	106,864.15	37.76
757	SHOWBOAT	500.00	513.44	49.12	(13.44)	102.69
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	0.00	100.00
790	LIBRARY	73,711.27	32,433.24	5,081.90	41,278.03	44.00
803	HISTORICAL DISTRICT COMMISSION	0.00	150.00	0.00	(150.00)	100.00
804	MUSEUM	48,561.01	30,171.21	992.20	18,389.80	62.13
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	488,632.00	0.00	0.00	488,632.00	0.00
TOTAL EXPENDITURES		3,179,367.54	1,222,673.61	188,537.60	1,956,693.93	38.46
TOTAL REVENUES		3,218,722.37	2,070,992.06	127,485.59	1,147,730.31	64.34
TOTAL EXPENDITURES		3,179,367.54	1,222,673.61	188,537.60	1,956,693.93	38.46
NET OF REVENUES & EXPENDITURES		39,354.83	848,318.45	(61,052.01)	(808,963.62)	2,155.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
OTHER	OTHER REVENUE	277,784.00	118,096.05	26,396.74	159,687.95	42.51
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		278,284.00	118,096.05	26,396.74	160,187.95	42.44
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	265,000.00	144,297.87	12,038.93	120,702.13	54.45
463	MAINTENANCE	56,809.50	20,745.56	419.59	36,063.94	36.52
474	TRAFFIC	10,819.79	3,960.63	866.54	6,859.16	36.61
478	WINTER MAINTENANCE	64,355.22	6,857.14	2,000.49	57,498.08	10.66
483	ADMINISTRATION	16,944.00	3,232.56	142.06	13,711.44	19.08
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		413,928.51	179,093.76	15,467.61	234,834.75	43.27
TOTAL REVENUES		278,284.00	118,096.05	26,396.74	160,187.95	42.44
TOTAL EXPENDITURES		413,928.51	179,093.76	15,467.61	234,834.75	43.27
NET OF REVENUES & EXPENDITURES		(135,644.51)	(60,997.71)	10,929.13	(74,646.80)	44.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
OTHER	OTHER REVENUE	116,029.65	47,513.50	12,997.80	68,516.15	40.95
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		296,129.65	47,513.50	12,997.80	248,616.15	16.04
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	274,500.00	113,851.39	1,939.70	160,648.61	41.48
463	MAINTENANCE	89,275.08	20,574.06	1,317.79	68,701.02	23.05
474	TRAFFIC	11,707.60	6,142.93	878.42	5,564.67	52.47
478	WINTER MAINTENANCE	88,065.80	9,333.33	3,016.68	78,732.47	10.60
483	ADMINISTRATION	19,662.00	4,150.57	142.07	15,511.43	21.11
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		483,210.48	154,052.28	7,294.66	329,158.20	31.88
TOTAL REVENUES		296,129.65	47,513.50	12,997.80	248,616.15	16.04
TOTAL EXPENDITURES		483,210.48	154,052.28	7,294.66	329,158.20	31.88
NET OF REVENUES & EXPENDITURES		(187,080.83)	(106,538.78)	5,703.14	(80,542.05)	56.95

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
OTHER	OTHER REVENUE	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,050.00	0.00	0.00	25,050.00	0.00
Expenditures						
000		25,000.00	40,105.00	0.00	(15,105.00)	160.42
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,000.00	40,105.00	0.00	(15,105.00)	160.42
TOTAL REVENUES		25,050.00	0.00	0.00	25,050.00	0.00
TOTAL EXPENDITURES		25,000.00	40,105.00	0.00	(15,105.00)	160.42
NET OF REVENUES & EXPENDITURES		50.00	(40,105.00)	0.00	40,155.00	80,210.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	600,000.00	566,300.00	21,000.00	33,700.00	94.38
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,500.00	0.00	0.00	2,500.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		602,500.00	566,300.00	21,000.00	36,200.00	93.99
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	176,250.00	72,235.19	0.00	104,014.81	40.98
463	MAINTENANCE	113,716.73	35,735.03	4,506.09	77,981.70	31.42
483	ADMINISTRATION	63,273.22	22,001.15	2,963.86	41,272.07	34.77
740	COMMUNITY PROMOTIONS	75,000.00	8,027.00	3,350.00	66,973.00	10.70
906	DEBT SERVICE	34,263.28	34,263.28	0.00	0.00	100.00
965	TRANSFERS OUT	325,972.00	0.00	0.00	325,972.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		788,475.23	172,261.65	10,819.95	616,213.58	21.85
TOTAL REVENUES		602,500.00	566,300.00	21,000.00	36,200.00	93.99
TOTAL EXPENDITURES		788,475.23	172,261.65	10,819.95	616,213.58	21.85
NET OF REVENUES & EXPENDITURES		(185,975.23)	394,038.35	10,180.05	(580,013.58)	211.88

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	45,000.00	42,097.00	4,492.00	2,903.00	93.55
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		45,000.00	42,097.00	4,492.00	2,903.00	93.55
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	40,000.00	33,489.90	4,042.80	6,510.10	83.72
TOTAL EXPENDITURES		40,000.00	33,489.90	4,042.80	6,510.10	83.72
TOTAL REVENUES		45,000.00	42,097.00	4,492.00	2,903.00	93.55
TOTAL EXPENDITURES		40,000.00	33,489.90	4,042.80	6,510.10	83.72
NET OF REVENUES & EXPENDITURES		5,000.00	8,607.10	449.20	(3,607.10)	172.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	500,000.00	0.00	0.00	500,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,000.00	1,280.00	0.00	720.00	64.00
OTHER	OTHER REVENUE	5,000.00	679,060.56	637,960.56	(674,060.56)	13,581.2
TRANSIN	TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		508,000.00	680,340.56	637,960.56	(172,340.56)	133.93
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	3,860.25	3,860.25	(3,860.25)	100.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
751	PARKS	505,000.00	1,475,500.67	504,773.79	(970,500.67)	292.18
758	DOG PARK	1,000.00	419.38	54.16	580.62	41.94
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	2,200.00	0.00	(2,200.00)	100.00
TOTAL EXPENDITURES		506,000.00	1,481,980.30	508,688.20	(975,980.30)	292.88
TOTAL REVENUES		508,000.00	680,340.56	637,960.56	(172,340.56)	133.93
TOTAL EXPENDITURES		506,000.00	1,481,980.30	508,688.20	(975,980.30)	292.88
NET OF REVENUES & EXPENDITURES		2,000.00	(801,639.74)	129,272.36	803,639.74	40,081.9

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	15,216.00	12,655.66	2,238.48	2,560.34	83.17
INT	INTEREST AND RENTS	55,100.00	17,660.00	3,700.00	37,440.00	32.05
OTHER	OTHER REVENUE	0.00	25.00	0.00	(25.00)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		70,316.00	30,340.66	5,938.48	39,975.34	43.15
Expenditures						
000		81,500.00	41,967.56	10,340.13	39,532.44	51.49
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		81,500.00	41,967.56	10,340.13	39,532.44	51.49
TOTAL REVENUES		70,316.00	30,340.66	5,938.48	39,975.34	43.15
TOTAL EXPENDITURES		81,500.00	41,967.56	10,340.13	39,532.44	51.49
NET OF REVENUES & EXPENDITURES		(11,184.00)	(11,626.90)	(4,401.65)	442.90	103.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,018,339.00	505,463.32	80,297.65	512,875.68	49.64
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
OTHER	OTHER REVENUE	100.00	86.74	12.50	13.26	86.74
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,025,439.00	505,550.06	80,310.15	519,888.94	49.30
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	629,722.88	275,091.74	39,665.96	354,631.14	43.68
551	COLLECTION	413,016.90	58,857.23	14,865.35	354,159.67	14.25
552	CUSTOMER ACCOUNTS	85,040.11	49,444.88	4,383.52	35,595.23	58.14
553	ADMINISTRATION	421,791.50	128,729.89	8,120.00	293,061.61	30.52
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,549,571.39	512,123.74	67,034.83	1,037,447.65	33.05
TOTAL REVENUES		1,025,439.00	505,550.06	80,310.15	519,888.94	49.30
TOTAL EXPENDITURES		1,549,571.39	512,123.74	67,034.83	1,037,447.65	33.05
NET OF REVENUES & EXPENDITURES		(524,132.39)	(6,573.68)	13,275.32	(517,558.71)	1.25

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,118,692.00	622,466.17	91,481.45	496,225.83	55.64
INT	INTEREST AND RENTS	17,040.00	3,149.99	500.00	13,890.01	18.49
OTHER	OTHER REVENUE	5,000.00	9,689.78	148.05	(4,689.78)	193.80
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,140,732.00	635,305.94	92,129.50	505,426.06	55.69
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	487,139.53	204,214.57	25,872.87	282,924.96	41.92
571	DISTRIBUTION	464,117.80	156,591.57	29,787.56	307,526.23	33.74
572	CUSTOMER ACCOUNTS	90,208.11	51,875.35	4,323.36	38,332.76	57.51
573	ADMINISTRATION	406,437.50	69,691.00	7,121.50	336,746.50	17.15
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,447,902.94	482,372.49	67,105.29	965,530.45	33.32
TOTAL REVENUES		1,140,732.00	635,305.94	92,129.50	505,426.06	55.69
TOTAL EXPENDITURES		1,447,902.94	482,372.49	67,105.29	965,530.45	33.32
NET OF REVENUES & EXPENDITURES		(307,170.94)	152,933.45	25,024.21	(460,104.39)	49.79

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	80,274.00	80,274.00	0.00	0.00	100.00
OTHER	OTHER REVENUE	0.00	2,403.42	0.00	(2,403.42)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	82,677.42	0.00	(2,403.42)	102.99
Expenditures						
000		110,800.00	81,697.73	5,339.34	29,102.27	73.73
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		110,800.00	81,697.73	5,339.34	29,102.27	73.73
TOTAL REVENUES		80,274.00	82,677.42	0.00	(2,403.42)	102.99
TOTAL EXPENDITURES		110,800.00	81,697.73	5,339.34	29,102.27	73.73
NET OF REVENUES & EXPENDITURES		(30,526.00)	979.69	(5,339.34)	(31,505.69)	3.21

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	226,325.00	70,881.34	9,990.21	155,443.66	31.32
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	17,340.00	0.00	0.00	17,340.00	0.00
TOTAL REVENUES		243,765.00	70,881.34	9,990.21	172,883.66	29.08
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	319,816.90	83,104.94	10,888.06	236,711.96	25.99
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		319,816.90	83,104.94	10,888.06	236,711.96	25.99
TOTAL REVENUES		243,765.00	70,881.34	9,990.21	172,883.66	29.08
TOTAL EXPENDITURES		319,816.90	83,104.94	10,888.06	236,711.96	25.99
NET OF REVENUES & EXPENDITURES		(76,051.90)	(12,223.60)	(897.85)	(63,828.30)	16.07

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	10,000.00	6,500.00	1,500.00	3,500.00	65.00
INT	INTEREST AND RENTS	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL REVENUES		12,000.00	6,500.00	1,500.00	5,500.00	54.17
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		12,000.00	6,500.00	1,500.00	5,500.00	54.17
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,000.00	6,500.00	1,500.00	5,500.00	54.17

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	4,000.00	175.45	393.12	3,824.55	4.39
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		4,000.00	175.45	393.12	3,824.55	4.39
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	175.45	393.12	3,824.55	4.39
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	175.45	393.12	(175.45)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	(26,022.73)	(26,671.46)	26,022.73	100.00
OTHER	OTHER REVENUE	40,000.00	16,362.18	0.00	23,637.82	40.91
TOTAL REVENUES		40,000.00	(9,660.55)	(26,671.46)	49,660.55	(24.15)
Expenditures						
000		40,000.00	0.00	0.00	40,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		40,000.00	0.00	0.00	40,000.00	0.00
TOTAL REVENUES		40,000.00	(9,660.55)	(26,671.46)	49,660.55	24.15
TOTAL EXPENDITURES		40,000.00	0.00	0.00	40,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(9,660.55)	(26,671.46)	9,660.55	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		200.00	0.00	0.00	200.00	0.00

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DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 12/31/2020

Page: 17/18

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	0.00	0.00	50.00	0.00
TOTAL REVENUES - ALL FUNDS		7,590,462.02	4,847,109.49	993,922.69	2,743,352.53	63.86
TOTAL EXPENDITURES - ALL FUNDS		8,989,572.99	4,484,922.96	895,558.47	4,504,650.03	49.89
NET OF REVENUES & EXPENDITURES		(1,399,110.97)	362,186.53	98,364.22	(1,761,297.50)	25.89

Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

December 2020





January 14, 2021

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the December Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 34.06million gallons of wastewater were treated, up slightly from 28.41 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

The old cover for Digester #3 was removed and a new aluminum geodesic cover was installed. Below are a couple of pictures of the last plank of the old cover being removed and the new cover being installed.





INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic December surcharges were \$23.76 for the month. No operational problems were experienced at the plant from this discharge.

The Litehouse December surcharges were \$2,534.65. Four fines were assessed for exceeding the upper limits for BOD & FOG. No operational problems were experienced at the plant from this discharge.

MAINTENANCE COST REPORT

Date	Vendor	Cost
12/1	Ace Hardware (1)	\$ 14.83
12/17	RS Technical (2)	798.99
12/18	Accurate Safety (3)	68.30
12/22	Franklin Holwerda (4)	405.00
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 19-20)*		\$ 12,014.93*
Maintenance Allowance Spent YTD		\$ 5,275.42
Balance of Maintenance Allowance		\$ 6,739.51

*The maintenance spending for FY 19-20 was under the annual allotment by \$14.93. That amount will be added to the beginning balance on July 1st. That makes the beginning balance \$12,014.93 (\$12,000+14.93).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Replaced outdoor outlet cover (1)
- Conducted annual chlorinator service (2)
- Conducted testing on electrical safety gloves (3)
- Repaired stainless steel band on drum thickener (4)

PROJECTS FOR THE FUTURE

- Continue miscellaneous painting projects
- Conduct annual hoist inspections
- Conduct annual fire extinguisher inspections

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ

A handwritten signature in blue ink, appearing to read "B. Vander Meulen".

Brian Vander Meulen
Project Manager

DECEMBER EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 4 mg/l, 84% under the NPDES limit of 25 mg/l. The worst 7-day average was 4 mg/l, 90% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 5.4 mg/l, 82% under the NPDES limit of 30 mg/l. The worst 7-day average was 7.1 mg/l, 84% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.29 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 98%; a minimum of 85% is required. The average removal rate for Suspended Solids was 95%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 98 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 157 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 38 ug/l; the limit is 38 ug/l. The monthly average was 28 ug/l.

Appendix A



Plant Influent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R4607 4/74
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. Month Year
410049 December 2020

Superintendent's Signature
Brian Vander Meulen, Supt.

WEATHER			FLOW		RAW SEWAGE QUALITY												
D A Y P N S F	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS	NH3-N		Mercury	
	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	LBS	ng/l	
1	17	0.00	1.02	1.50													1
2	27	0.00	1.06	1.50	58	7.5	195	1724	106	937	2.1	18.6	98	11.6	102.5		2
3	27	0.00	1.04	1.50													3
4	278	0.00	0.97	1.30	54	7.3	239	1933	124	1003		120					4
5	27	0.00	0.98	1.40													5
6	27	0.00	1.02	1.60													6
7	27	0.00	1.01	1.30	59	7.4	150	1264	78	657		76					7
8	27	0.00	1.00	1.40													8
9	27	0.00	0.99	1.40	58	7.5	235	1940	158	1305	3.7	30.5	144	14.5	119.7		9
10	27	0.00	1.00	1.30													10
11	247	1.10	1.01	1.40	58	7.4	219	1845	84	708		82					11
12	347	0.81	1.21	1.80													12
13	37	0.00	1.28	1.60													13
14	27	0.00	1.20	1.60	57	7.5	158	1581	66	661		62					14
15	27	0.00	1.24	1.60													15
16	257	0.00	1.18	1.50	55	7.6	125	1230	90	886	1.5	14.8	80	10.3	101.4		16
17	27	0.00	1.20	1.50													17
18	27	0.00	1.14	1.50	55	7.4	161	1531	132	1255		126					18
19	346	0.02	1.14	1.60													19
20	27	0.00	1.21	1.50													20
21	347	0.00	1.19	1.60	56	7.5	131	1300	92	913		86					21
22	37	0.00	1.16	1.50	57	7.4	130	1258	96	929	1.5	14.5	94	10.6	102.5		22
23	34578	0.22	1.14	1.50	57	7.3	245	2329	154	1464		150					23
24	3457	0.02	1.05	1.40													24
25	378	0.00	1.01	1.40													25
26	378	0.00	1.10	1.60													26
27	347	0.04	1.12	1.50													27
28	27	0.00	1.11	1.60	57	7.4	145	1342	84	778		82					28
29	357	0.50	1.12	1.50	54	7.5	148	1382	98	915	2.9	27.1	96	11.5	107.4		29
30	347	0.04	1.09	1.40	55	7.5	178	1618	102	927		84					30
31	378	0.00	1.07	1.60													31
TL	XXXX	2.75	34.06	XXXX	XXXX	XXXX	XXXX	49330	XXXX	29532	XXXX	654	XXXX	XXXX	3308.3	XXXX	TL
ME	XXXX	XXXX	1.10	XXXX	56	7.4	176	1591	105	953	2.3	21.1	99	11.7	106.7	XXXX	ME
MAX	XXXX	1.10	1.28	1.80	59	7.6	245	2329	158	1464	3.7	30.5	150	14.5	119.7	XXXX	MAX
MIN	XXXX	XXXX	0.97	1.30	54	7.3	125	1230	66	657	1.5	14.5	62	10.3	101.4	XXXX	MIN

Activated Sludge Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

- PM Code
1. Coventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No. Month Year
410049 December 2020

Superintendent's Signature
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	33.8											0.0	4	1	
2		32.5	28.2	0.08	2208	1821	21	1.05	6.1	95	0.38	0.31	107.5		2	
3		33.1											24.5		3	
4		35.5	25.0	0.09	2092	1727	19	1.10	5.4	91	0.29	0.24	0.0		4	
5		35.2											0.0		5	
6		33.8											0.0		6	
7		34.1	46.7	0.05	2563	2124	31	0.83	6.4	121	0.37	0.30	0.0		7	
8		34.5											34.8		8	
9		34.8	21.0	0.09	2285	1904	31	0.74	4.9	136	0.38	0.31	26.3		9	
10		34.5											0.0		10	
11		34.1	43.0	0.07	2543	2113	39	0.65	5.0	153	0.41	0.33	0.0		11	
12		28.5											0.0		12	
13		26.9											0.0		13	
14		28.7	46.3	0.06	2555	2158	20	1.28	5.8	78	0.57	0.47	20.2		14	
15		27.8											0.0		15	
16		29.2	35.4	0.05	2616	2143	20	1.31	7.0	76	0.42	0.34	0.0		16	
17		28.7											85.7		17	
18		30.2	24.1	0.06	2529	2091	19	1.33	7.0	75	0.38	0.31	24.0		18	
19		30.2											0.0		19	
20		28.5											0.0		20	
21		29.0	32.9	0.05	2509	2068	20	1.25	4.6	80	0.43	0.35	112.6		21	
22		29.7	27.9	0.06	2164	1791	16	1.35	6.7	74	0.40	0.33	30.3		22	
23		30.2	16.3	0.12	1994	1643	17	1.17	5.7	85	0.32	0.26	18.2		23	
24		32.8											0.0		24	
25		34.1											0.0		25	
26		31.3											0.0		26	
27		30.8											0.0		27	
28		31.0	33.0	0.06	2144	1762	23	0.93	6.9	107	0.34	0.28	0.0		28	
29		30.8	29.2	0.06	2229	1843	25	0.89	7.3	112	0.32	0.26	0.0		29	
30		31.6	30.1	0.07	2332	1914	24	0.97	6.9	103	0.33	0.27	0.0		30	
31		32.2											0.0		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	484.1	XXXX	TL	
ME	192	31.6	31.4	0.07	2340	1936	23	1.06	6.1	99	0.38	0.31	15.6	XXXX	ME	
MAX	XXXX	35.5	46.7	0.12	2616	2158	39	1.35	7.3	153	0.57	0.47	112.6	XXXX	MAX	
MIN	XXXX	26.9	16.3	0.05	1994	1643	16	0.65	4.6	74	0.29	0.24	XXXX	XXXX	MIN	

Remarks:

4833-5034
R4609 4/74

Final Effluent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049
Month December
Year 2020
Sampling Point Code 001

Superintendent's Signature
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

DAY PN SF	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	DAY PN SF
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	LBS.	ug/l	ng/l	
1	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	1
2	3	27	98	5.6	50	95	0.30	2.65	86	4.8	7.5	10.6	164	0.08	0.71	36		2
3																		3
4	4	32	98	5.2	42	96				4.4	7.5	10.6	109			24		4
5																		5
6																		6
7	5	42	97	4.8	40	94				4.4	7.5	10.4	56			34		7
8																		8
9	4	33	98	8.4	69	95	0.27	2.23	93	4.8	7.5	10.3	62	0.14	1.16	38		9
10																		10
11	4	34	98	5.6	47	93				5.2	7.5	10.1	240			13		11
12																		12
13																		13
14	5	50	97	7.2	72	89				6.8	7.5	10.6	200			36		14
15																		15
16	4	39	97	4.8	47	95	0.29	2.85	81	3.6	7.5	10.1	80	0.04	0.39	36		16
17																		17
18	3	29	98	4.8	46	96				4.4	7.4	11.1	72			35		18
19																		19
20																		20
21	5	50	96	6.4	64	93				4.4	7.4	10.7	37			32		21
22	2	19	98	2.8	27	97	0.24	2.32	84	2.4	7.5	10.8	96	0.12	1.16	10		22
23	3	29	99	3.6	34	98				3.2	7.4	10.5	91			26		23
24																		24
25																		25
26																		26
27																		27
28	5	46	97	3.2	30	96				2.8	7.5	11.1	74			32		28
29	4	37	97	6.0	56	94	0.33	3.08	89	5.6	7.4	11.2	240	0.20	1.87	1		29
30	4	36	98	7.2	65	93				4.8	7.5	10.7	72			37		30
31																		31
TL	XXXX	1114	XXXX	XXXX	1527	XXXX	XXXX	81.5	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	32.77	XXXX	XXXX	TL
ME	4	36	98	5.4	49	95	0.29	2.63	86	4.4	7.5	10.6	98	0.12	1.06	28	XXXX	ME
WA	4	41	97	7.1	63	92	XXXX	XXXX	XXXX	5.6	7.5	10.3	157	0.20	1.87	36	XXXX	WA
MAX	5	50	99	8.4	72	98	0.33	3.08	93	6.8	7.5	11.2	240	0.20	1.87	38	XXXX	MAX
MIN	2	19	96	2.8	27	89	0.24	2.23	81	2.4	7.4	10.1	37	0.04	0.39	1	XXXX	MIN

Remarks: Fecal Coli for December 29 are actually "Greater Than"
Cl2 Residuals for December 29 are actually "Less Than"

Miscellaneous Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. Month Year
410049 December 2020

Superintendent's Signature
Brian Vander Meulen, Supt.

D A Y P N S F	Grit	Aux Fuel	Power Consumption	Chemicals Applied		
		Nat. Gas		CL2	FeCL2	
	CF	CF	KWH	LBS	GAL	
		2	3			
1	1	18	1.6	8	20	
2	1	17	1.8	9	20	
3	1	18	1.6	5	20	
4	1	13	1.6	8	20	
5	1	9	1.4	10	20	
6	1	16	1.6	5	20	
7	1	25	1.6	4	20	
8	1	18	1.6	5	20	
9	1	19	1.6	5	20	
10	1	15	1.6	8	20	
11	1	12	1.4	12	15	
12	1	9	1.6	4	25	
13	1	15	1.8	6	20	
14	1	29	1.6	10	20	
15	1	24	1.6	5	20	
16	1	16	1.6	7	20	
17	1	30	1.8	6	20	
18	1	20	1.6	6	20	
19	1	9	1.6	6	20	
20	1	15	1.6	8	20	
21	1	24	1.8	7	20	
22	1	18	1.8	5	15	
23	1	25	1.6	7	20	
24	1	26	1.4	3	20	
25	1	24	1.6	10	20	
26	1	16	1.6	10	15	
27	1	19	1.6	5	20	
28	1	29	1.6	5	20	
29	1	23	1.6	5	20	
30	1	24	1.6	5	15	
31	1	20	1.4	10	20	
TL	31	595	49.8	209	605	0
ME	1	19	1.6	7	20	0
MAX	1	30	1.8	12	25	0
MIN	1	9	1.4	3	15	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	184	0	0	0
Shift Operator	1	1	204	0	0	0
Total	2	1	388	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

MI0020311
 PERMIT NUMBER

001 A
 DISCHARGE NUMBER

MINOR
 (SUBR GC)
 F-FINAL
 001 MUN.WASTE#20--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD

FROM YEAR MO DAY TO YEAR MO DAY
 2020 12 01 2020 12 31

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE	
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS				
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.10	1.28	(03)	*****	*****	*****		-	7/7	RECORD FLOW	
50050 1 0 0	PERMIT	REPORT	REPORT		*****	*****	*****	****		WEEKDAYS	RECORD FLOW	
EFFLUENT GROSS VALUE	REQUIREMENT	MONTHLY AVG	DAILY MAX	MGD				****				
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	49	63	(26)	*****	5.4	7.1	(19)	0	3/7	24 HR COMP	
00530 B 0 0	PERMIT	360	530		*****	30	45			WEEKDAYS	24 HR COMP	
PRIOR TO DISINFECT	REQUIREMENT	MONTHLY AVG	7 DAY AVG	lbs/day		MONTHLY AVG	7 DAY AVG	mg/L				
BOD, CARBONACEOUS	SAMPLE MEASUREMENT	36	41	(26)	*****	4	4	(19)	0	3/7	24 HR COMP	
05 DAY, 20C	PERMIT	300	470		*****	25	40			WEEKDAYS	24 HR COMP	
80082 B 0 0	REQUIREMENT	MONTHLY AVG	7 DAY AVG	lbs/day		MONTHLY AVG	7 DAY AVG	mg/L				
PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	1.87	(26)	*****	*****	0.20	(19)	0	1/7	24 HR COMP	
NITROGEN, AMMONIA TOTAL (AS N)	PERMIT	*****	REPORT		*****	*****	REPORT			WEEKLY	24 HR COMP	
00610 B 1 0	REQUIREMENT		DAILY MAX	lbs/day			DAILY MAX	mg/L				
PRIOR TO DISINFECT	SAMPLE MEASUREMENT	2.6	3.1	(26)	*****	0.29	0.33	(19)	0	1/7	24 HR COMP	
PHOSPHORUS, TOTAL (AS P)	PERMIT	12	REPORT		*****	1.0	REPORT			WEEKLY	24 HR COMP	
00665 B 0 0	REQUIREMENT	MONTHLY AVG	DAILY MAX	lbs/day		MONTHLY AVG	DAILY MAX	mg/L				
PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	*****		*****	*****	38	(19)	0	3/7	GRAB	
CHLORINE, TOTAL RESIDUAL	PERMIT	*****	*****	*****	*****	*****	38			WEEKDAYS	GRAB	
50060 P 0 0	REQUIREMENT			*****			DAILY MAX	ug/l				
SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*G		*****	*****	*G		0	1/90	GRAB	
MERCURY, TOTAL	PERMIT	*****	Report		*****	*****	Report			QUARTERLY	GRAB	
71900 B 0 0	REQUIREMENT		Max Monthly Avg	lbs/day			Max Monthly Avg	ng/L				
PRIOR TO DISINFECT												
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				PHONE NUMBER		DATE				
						(616)	897-8135	2021	1	10		
TYPED OR PRINTED						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN. WASTEH2O--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2020	12	01	2020	12	31

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000006		*****	*****	0.61		0	1/90	CALCTD
71900 X 0 0 PRIOR TO DISINFECT	PERMIT REQUIREMENT	*****	0.000024 12-Mo Rolling Avg	lbs/day	*****	*****	2.0 12-Mo Rolling Avg	ng/L		QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****		*****	98	157	(19)	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	*****	200 MONTHLY AVG	400 7 DAY AVG	mg/L		DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		98	*****	96	(23)	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		95	*****	89	(23)	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****		7.4	*****	7.5	(12)	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	****	6.5 DAILY MINIMUM	*****	9.0 DAILY MAX	S.U.		WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****		10.1	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	****	3.0 DAILY MINIMUM	*****	*****	mg/L		WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616)	897-8135	2021	1	10	
TYPED OR PRINTED	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					AREA CODE	NUMBER	YEAR	MO	DAY	

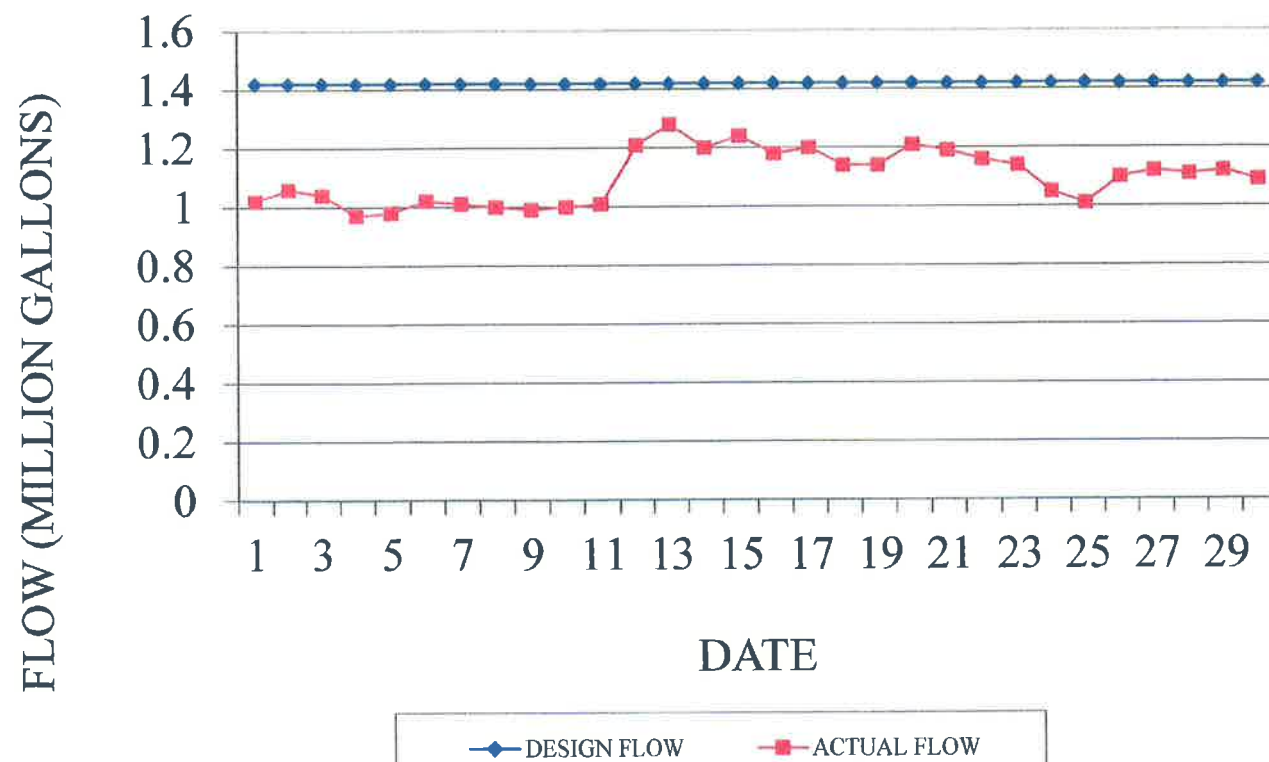
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

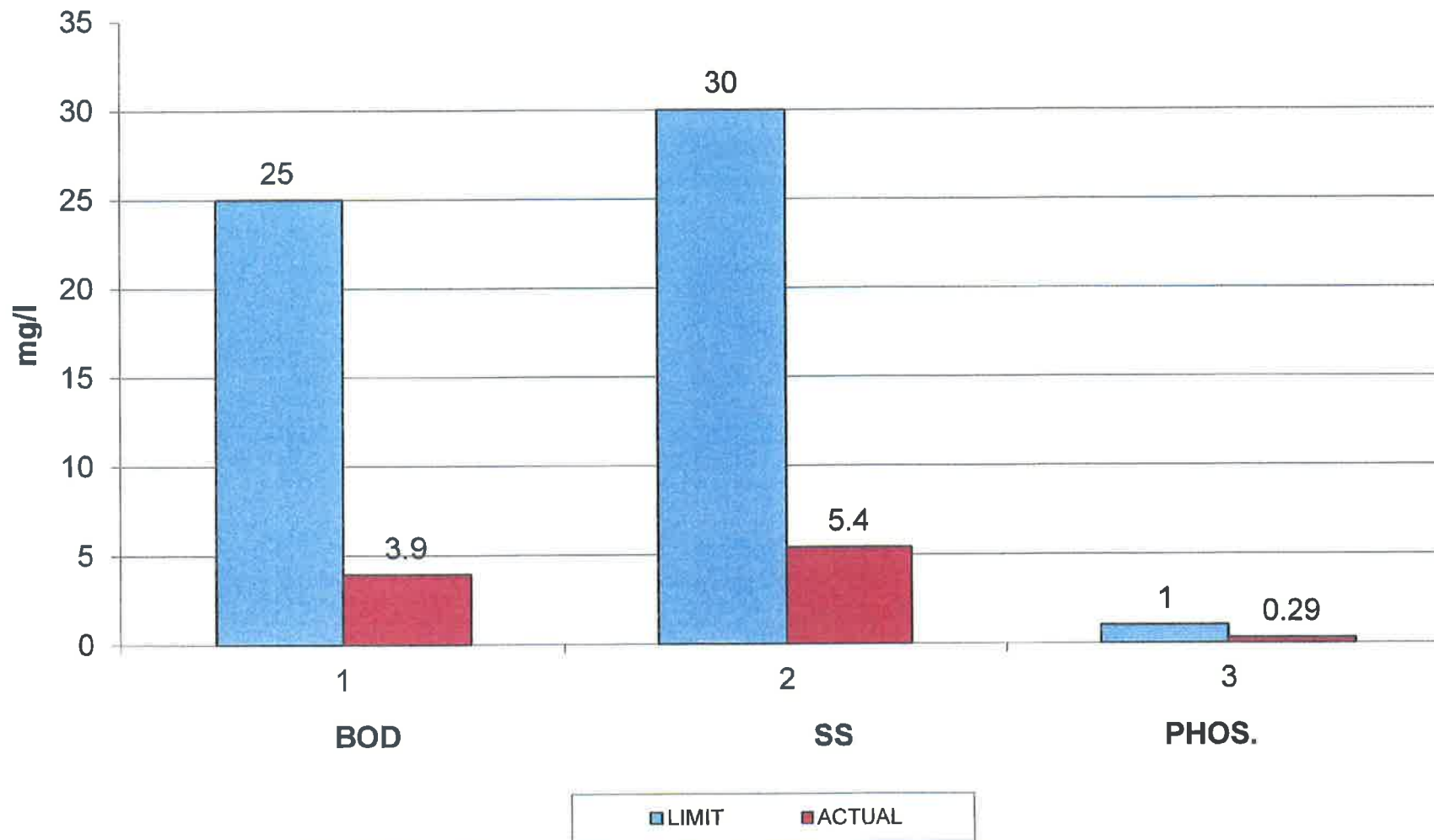
Appendix B



DESIGN FLOW vs ACTUAL FLOW



EFFLUENT LIMIT vs ACTUAL



Annual Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

Calendar Year 2020





January 14, 2021

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the 2020 Annual Summary Report for the City's Wastewater Treatment Plant. Plant performance has been very good. All NPDES permit limits were met for the entire year.

HIGHLIGHTS

Several noteworthy events occurred in 2020. In July we celebrated the 31st anniversary of Suez running the plant, as well as it being my 10th year at the plant. The beginning of July also started a new 5 year contract between Suez and the City.

As we know Covid-19 has affected every one, luckily having a small staff here at the plant reduced our exposure. There were some staffing adjustments early in the spring including myself working from home. The plant was closed to the public for a good portion of the year, as we don't have much contact with the public it didn't really affect us here.

Late in November the lid covering Digester #3 was removed and a new aluminum geodesic dome was installed. With a change in design and material from the original cover it is anticipated the new cover will have a life expectancy of 50+ years.

Flooding affected plant flows again early this year. The May 21 reading of the river gauge was 17.23 feet, slightly more than the "minor flood" stage. Luckily a boat was not required to access the plant this time. The cities front end loader had enough clearance to make it through the water. Even with spring flooding, overall flows were down this year compared to 2019.

PLANT PERFORMANCE

Approximately 480 million gallons of wastewater was treated. This is down from last year's total of 557 million gallons. The average daily flow was 1.31 million gallons. This is also down from last year's average daily flow of 1.53 million gallons. As you can see in the chart of the daily flows there were a few spikes over the course of the spring, but flows leveled out considerably the second half of the year. Some operation problems were experienced from the flooding in May, nothing that caused a violation of our discharge permit. Appendix A contains a graph showing the daily flows for the year. Another graph showing the average daily flows from 1990 through 2020 is also included in the appendix.

Contained within the 480 million gallons of wastewater was 582,991 pounds of organic material. The treatment process removed 96.8% of this material, up from 96.2% the previous year. This is an excellent removal rate and is far above what is required in the discharge permit.



This year over 4.20 million gallons of Waste Activated Sludge were thickened down to a volume of approximately 682,000 gallons of biosolids using the Rotating Drum Thickener. These biosolids were applied to local agricultural fields as outlined in our Biosolids Management Plan. Biosolids applied to farmland act as both a nutrient source for the crops and as a soil conditioner. The farmers participating in this program see a great benefit from these biosolids. As a result, our list of participating sites grew again this past year.

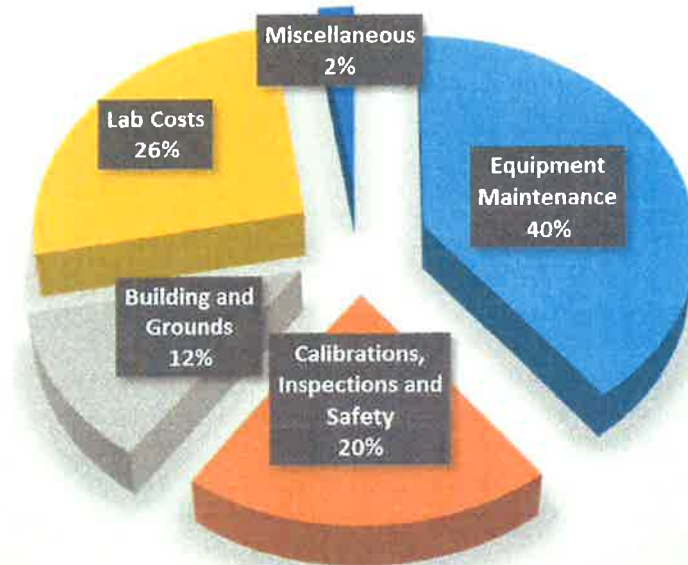
MAINTENANCE BUDGET

Maintenance activities paid for directly by Suez and costing more than \$1500 were as follows:

- Building & Grounds – Includes building paint and painting supplies, new grit room and exterior LED light bulbs, lawn fertilizer and weed-killer, landscape supplies around sign, replacing furnace filters, etc.
- Lab – Includes a new pH probe, new circuit board for the influent sampler, circulation fan for BOD incubator, misc. thermometers, etc.
- Equipment Maintenance- Includes aerator and blower belts, misc. motor bearings, rotor aerator timers, stainless steel welding repair on the RDT, troubleshooting on the generator and lift station pump, etc.
- Calibrations, Inspections and Safety- Includes annual calibrations of the flow meters, lab balances and chlorinators, safety inspections on the hoists, arc flash gloves and fire extinguishers.
- Miscellaneous Costs (<\$300)- Includes parts for various minor maintenance activities including; plumbing fittings, filters, lubricants, spare parts, new tools, electrical parts, and fasteners, etc.

Almost \$3,000 worth of maintenance items were purchased from local businesses including: Bernard's Ace Hardware, Self-Serve Lumber, Tractor Supply, RS Technical, Autozone, Meijer, Tip Top Gravel and Showboat Automotive.

2020 MAINTENANCE COSTS



CITY BUDGET ITEMS

Maintenance related expenses paid for directly from the City's wastewater budget were as follows: stationary generator fuel injector and fuel pump replacement, equipment grease and oil, thickened sludge pump rebuild, rotor aerator bearing replacement, Bowes Rd. lift station pump replacement, annual lift station preventative maintenance, and annual generator preventative maintenance.

STAFF UPDATE

Cody Chambers has been working at the plant for almost 3 years now. He handles all laboratory analysis duties as well as is our site safety coordinator. His experience at the plant continues to increase and he has a good understanding of how to operate the process.

Sjana Gordon continues as our part time/weekend employee. As such she does lab work, equipment checks, meter readings and housekeeping activities.

INDUSTRIAL PRETREATMENT PROGRAM

For 2020 the only permitted industrial users were Fullers Septic and Litehouse Inc. Fullers Septic was issued a discharge permit in 2012 for their onsite septic waste treatment system. The treatment system came online in 2013 and has been operating very well ever since. In December they were issued a new 5 year discharge permit that will begin in January of 2021. They were in compliance



with their discharge permit for 2020 and no operational problems were experienced at the plant as a result of their discharge.

In September 2018 Litehouse Inc. was issued a permit to discharge wastewater to the City wastewater plant. In May 2019 they began discharging their pretreated water to the City. In December they were issued a new 5 year discharge permit that will begin in January 2021. For 2020 they were assessed 28 fines for exceeding discharge permit limits. July and August saw the highest number of fines with 19. In September their discharge permit was modified to include testing for fats, oils, & grease (FOG). Since then only 2 fines have been assessed for FOG. A few operational problems were experienced from their discharge in July and August, nothing that caused violations of our NPDES permit. Overall their discharge has not negatively affected our plant.

REGULATORY

Inspections by Environment Great Lakes & Energy last year included the annual audit of our Industrial Pretreatment Program, Residuals Management Program, and an operational inspection. No significant issues were detected during these inspections.

A new NPDES permit was issued that went into effect on October 1, 2020. Submission of the application took place in April 2019, as you can see by the extended amount of time between application and issuance it is a long process. Overall, there were very few changes to the discharge parameters. Mercury limits were decreased slightly and a requirement for annual PFOS & PFOA testing was added.

MERCURY MONITORING

Monitoring influent and effluent Mercury continued this past year. Per the NPDES permit this is done quarterly. Analysis still indicates that we have very low levels (parts per trillion) of mercury entering and leaving the plant. Effluent levels are well within the limit in the permit.

For 2020, testing for Mercury in the collection system continued as well. Unfortunately this did not produce any revelations. In 2008 we began using a different analytical technique on the collection system samples. This technique allows us to look for mercury at much lower concentrations than the old technique. Although we can see the presence of mercury in the collection system, finding a consistent source of such small quantities is quite difficult.

COMMUNITY INVOLVEMENT

Community involvement is a very important part of the Suez philosophy. We sponsored a hole, co-sponsored lunch, and hosted a team for the Chamber of Commerce Golf Outing. We competed and participated in the Souper Thursday event through the Chamber. Unfortunately due to many community events being canceled this year we were unable to sponsor things like the concert series and have a booth at the community expo.

We continued our memberships with the Chamber of Commerce where I am still an Ambassador. Cody has continued our involvement with the Lowell Rotary Club and has maintained his position on the Rotary Board.



CONCLUSION

Suez and I have now operated the Lowell Wastewater Plant for over 10 years. The facility continues to be one of which we can all be proud. Operating and maintaining the plant continues to challenge and reward plant staff on a daily basis. Cooperation between other City departments and ours continues to be the norm. Combined, this is the type of work environment that makes us all look forward to coming to work every day.

The purpose of this report was to give a brief overview of the operation and maintenance of the City's Wastewater Treatment Plant. If you or any of the Council members would like additional information about any items contained in this report do not hesitate to contact me at your convenience.

Respectfully Submitted,

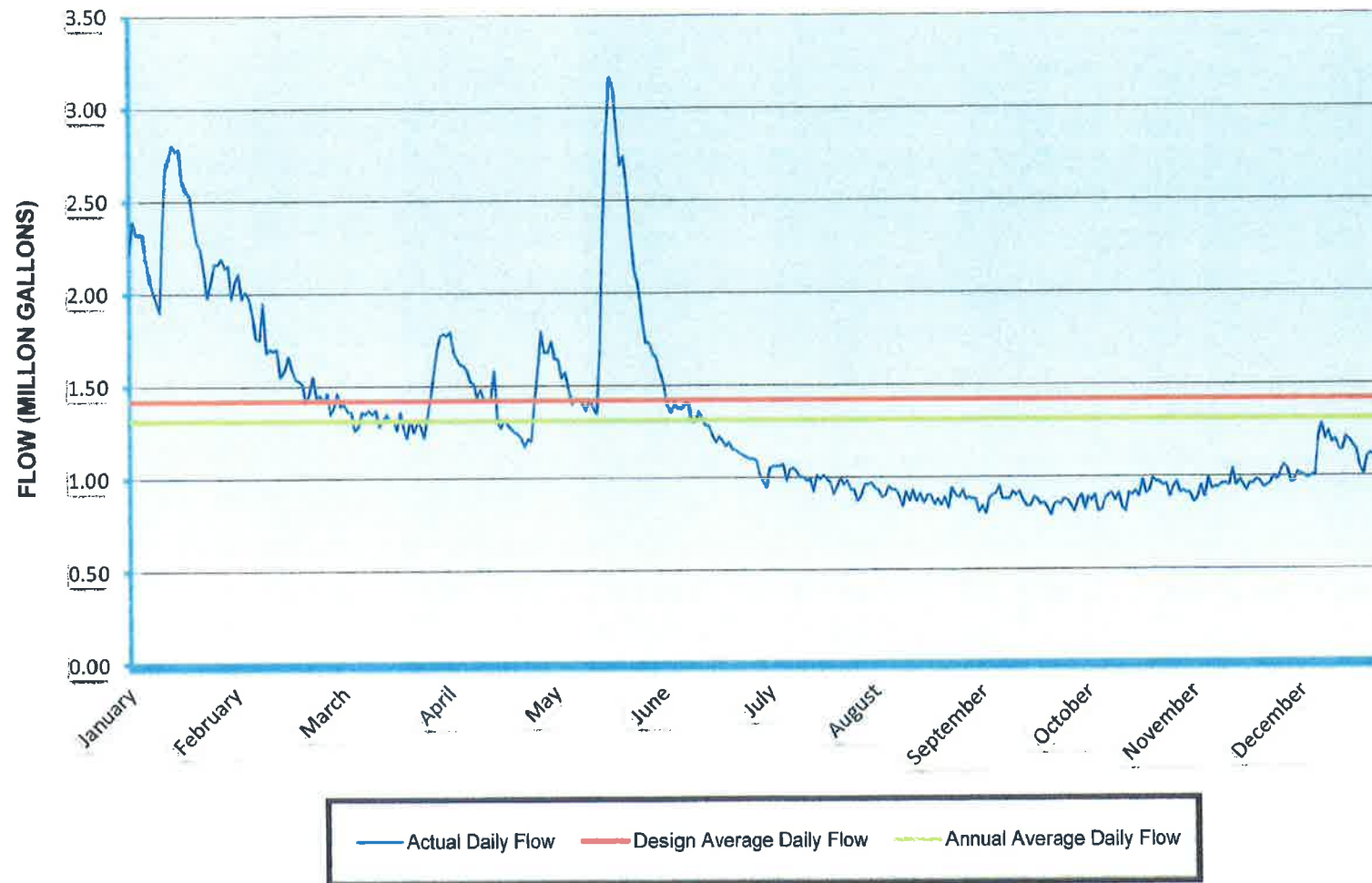
A handwritten signature in blue ink, appearing to read 'B. Vander Meulen', written in a cursive style.

Brian Vander Meulen
Plant Manager

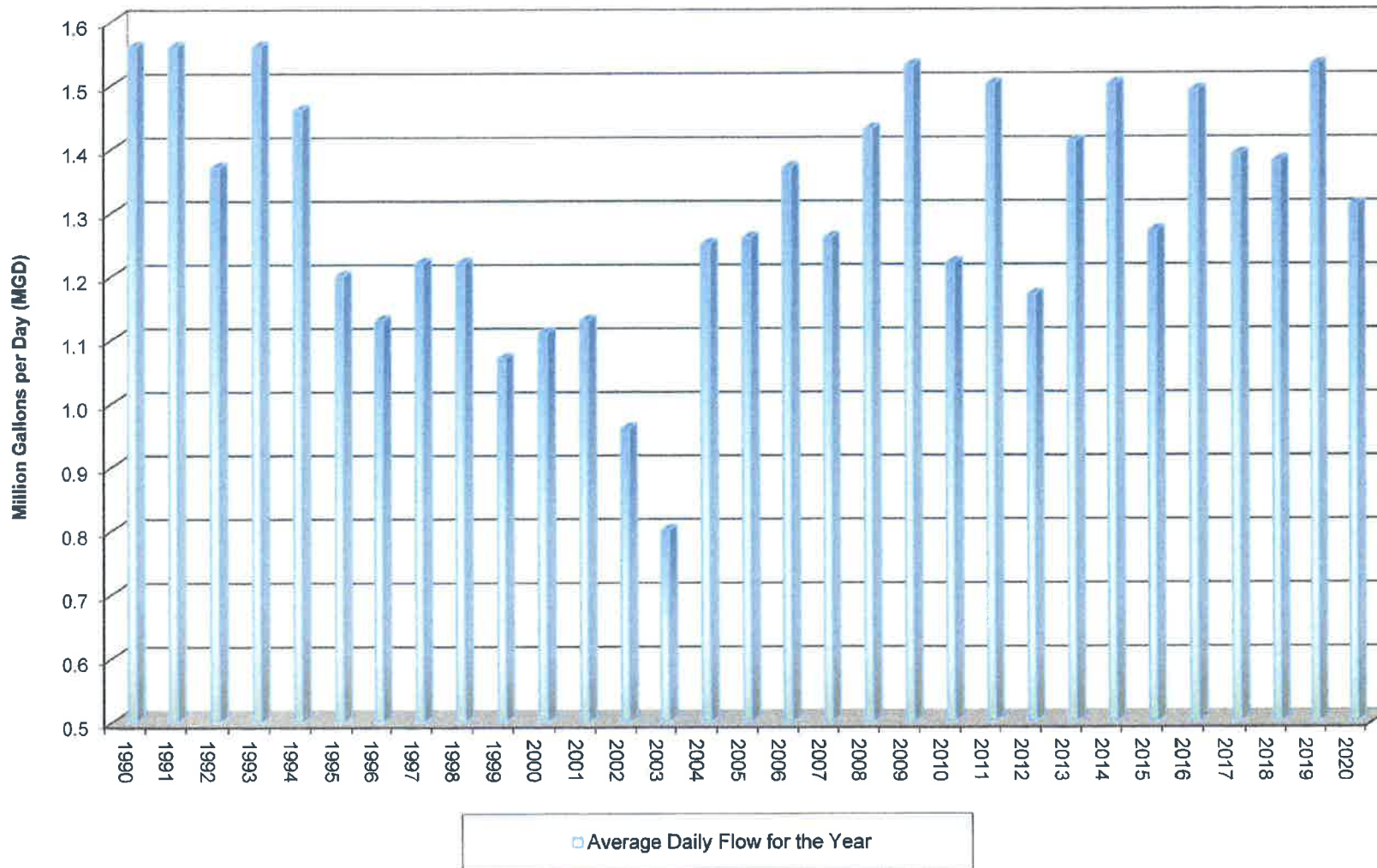
Appendix A



2020 DAILY FLOWS



HISTORIC PLANT FLOWS (1990-2020)



CITY OF LOWELL
REPORT FOR : DECEMBER
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 17.49148 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: DECEMBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 274.7 HOURS, WHICH RESULTED IN
300.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 135.38

ELECTRICAL COST PER MILLION GALLONS: \$ 295.28

TOTAL COST PER MILLION GALLONS: \$ 430.65

WATER PRODUCTION

DAILY AVERAGE: 0.564 MILLION GALLONS

DAILY MAXIMUM: 0.712 MILLION GALLONS

DAILY MINIMUM: 0.398 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 8.8613 HOURS PER DAY.



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
315 S. Hudson St. Lowell, MI 49331
616-897-7354

Wednesday, January 06, 2021

Fire Authority Board:

We responded to 85 total incidents for the month of December, including an aid to Cascade Fire on a house fire, a car fire in Lowell TWP, and an outdoor wood boiler fire in Vergennes Township.

We ended 2020 with 819 calls for service, down 145 calls for service from 2019

We have partnered Toys for Tots and donated four large boxes of new toys.

We have stated some suspension work on the UTV as well as repairs on the UTV trailer. We are doing this now to insure that it will be ready to go in the spring.

We held a recognition night via Zoom in December. We recognized Probationary Firefighter Jordan Lambert as our Rookie of the Year. Firefighter Erik Kelley and Firefighter James Oswald were presented with Life Saving Award. Firefighter James Oswald was named Firefighter of the Year.

We have submitted the Starter spec for the new Engine, with plans to go out to bid in the coming months.

Interviews have been concluded for seven new firefighters, they are all in back ground checks now.

The Officers have started gathering information for the 2020 Year-end review, I plan to present that report at the February Board meeting.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.

Lowell Area Fire Dept.

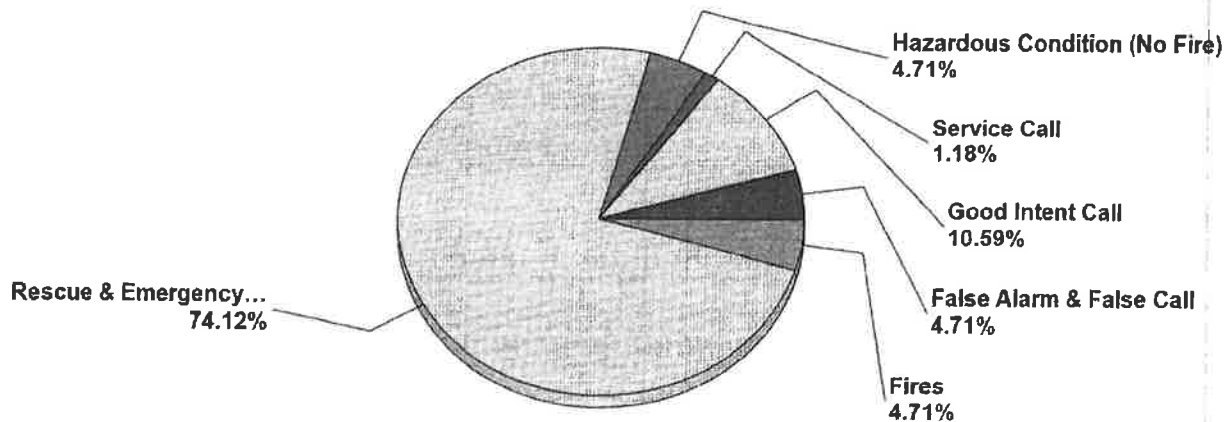
Lowell, MI

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2020 | End Date: 12/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	4.71%
Rescue & Emergency Medical Service	63	74.12%
Hazardous Condition (No Fire)	4	4.71%
Service Call	1	1.18%
Good Intent Call	9	10.59%
False Alarm & False Call	4	4.71%
TOTAL	85	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.18%
113 - Cooking fire, confined to container	1	1.18%
130 - Mobile property (vehicle) fire, other	1	1.18%
162 - Outside equipment fire	1	1.18%
321 - EMS call, excluding vehicle accident with injury	57	67.06%
322 - Motor vehicle accident with injuries	3	3.53%
324 - Motor vehicle accident with no injuries.	3	3.53%
411 - Gasoline or other flammable liquid spill	1	1.18%
424 - Carbon monoxide incident	1	1.18%
444 - Power line down	2	2.35%
510 - Person in distress, other	1	1.18%
611 - Dispatched & cancelled en route	5	5.88%
622 - No incident found on arrival at dispatch address	4	4.71%
711 - Municipal alarm system, malicious false alarm	1	1.18%
743 - Smoke detector activation, no fire - unintentional	1	1.18%
745 - Alarm system activation, no fire - unintentional	2	2.35%
TOTAL INCIDENTS:	85	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Lowell Area Fire Dept.

Lowell, MI

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Incident Count with Man-Hours per Zone for Date Range

Start Date: 12/01/2020 | End Date: 12/31/2020

ZONE	INCIDENT COUNT	MAN-HOURS
Cascade - Cascade TOWNSHIP	1	0:32
City of Lowell - City	31	33:20
Lowell Township - Lowell Township	36	37:15
Vergennes Township - Vergennes Township	17	35:43
TOTAL	85	106:50

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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Lowell Area Fire Dept.

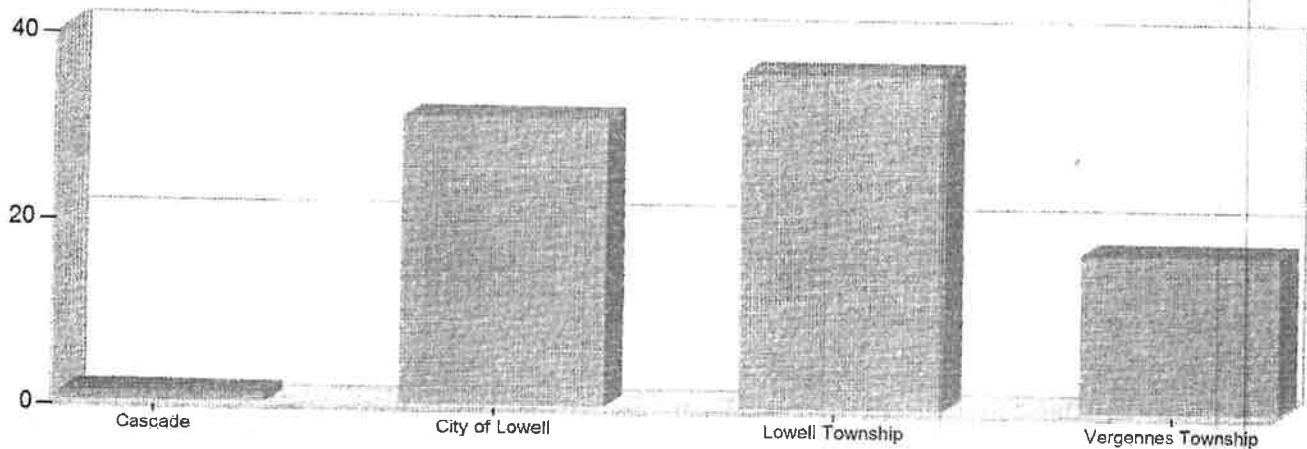
Lowell, MI

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Incident Type Count per Zone for Date Range

Start Date: 12/01/2020 | End Date: 12/31/2020



ZONES	INCIDENT TYPE	COUNT
Cascade - Cascade TOWNSHIP		
	111 - Building fire	1
	<i>Total Incidents for Cascade - Cascade TOWNSHIP:</i>	1
City of Lowell - City		
	113 - Cooking fire, confined to container	1
	321 - EMS call, excluding vehicle accident with injury	22
	324 - Motor vehicle accident with no injuries.	1
	411 - Gasoline or other flammable liquid spill	1
	444 - Power line down	1
	611 - Dispatched & cancelled en route	1
	622 - No incident found on arrival at dispatch address	2
	711 - Municipal alarm system, malicious false alarm	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for City of Lowell - City</i>	31
Lowell Township - Lowell Township		
	130 - Mobile property (vehicle) fire, other	1
	321 - EMS call, excluding vehicle accident with injury	26
	322 - Motor vehicle accident with injuries	2
	444 - Power line down	1
	611 - Dispatched & cancelled en route	3
	622 - No incident found on arrival at dispatch address	2

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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Doc Id: 1404
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Lowell Township - Lowell Township</i>	36
Vergennes Township - Vergennes Township		
	162 - Outside equipment fire	1
	321 - EMS call, excluding vehicle accident with injury	9
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	2
	424 - Carbon monoxide incident	1
	510 - Person in distress, other	1
	611 - Dispatched & cancelled en route	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for Vergennes Township - Vergennes Township</i>	17
Total Count for all Zone:		85

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Dept. of Public Works, City of Lowell

217 S. Hudson

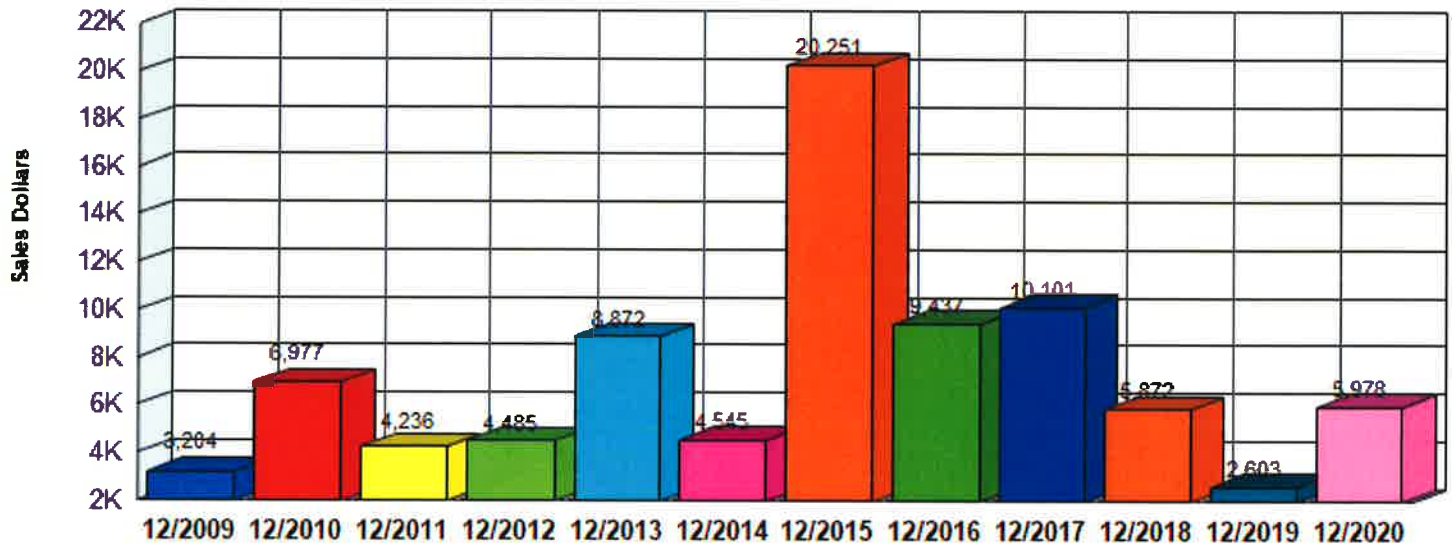
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of December

Report Date: 01/05/2021

<u>Month & Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
12/2009	145.66	22	3,204.48	76.23	1,677.00	65.62	1,443.63
12/2010	387.63	18	6,977.42	232.50	4,185.00	149.30	2,687.42
12/2011	282.43	15	4,236.39	132.49	1,987.31	143.76	2,156.38
12/2012	345.00	13	4,485.00	259.62	3,375.00	79.56	1,034.25
12/2013	443.60	20	8,871.91	253.38	5,067.58	180.89	3,617.70
12/2014	413.14	11	4,544.53	306.87	3,375.56	98.44	1,082.87
12/2015	880.49	23	20,251.25	262.04	6,027.00	611.90	14,073.65
12/2016	725.96	13	9,437.43	271.22	3,525.82	446.05	5,798.64
12/2017	439.16	23	10,100.77	282.78	6,504.00	148.31	3,411.07
12/2018	419.46	14	5,872.48	282.79	3,959.10	128.41	1,797.73
12/2019	433.84	6	2,603.06	423.41	2,540.44	0.00	0.00
12/2020	426.97	14	5,977.57	406.09	5,685.23	11.67	163.31
Totals:		192	86,562.29		\$47,909.04		\$37,266.65



Note: Labor and Part columns do not include Shop Supplies or Hazmat

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2020**

Complaint Book Total	203	369	512	628	752	944	1136	1374	1547	1740	1902	2049	
Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Total Arrests	12	13	10	0	7	5	7	6	7	12	8	4	91
Alcohol (MIP/Open Intox)	2	0	0	0	0	1	0	0	0	4	1	0	8
Drug Law Violations	0	0	0	0	0	0	0	1	0	1	0	0	2
Drunk Driving	1	2	1	0	2	2	0	1	0	1	1	0	11
Suspended License	0	4	2	0	2	0	3	1	1	1	0	0	14
Warrant Arrest	4	2	4	0	2	1	3	0	5	3	1	2	27
Other Arrests	5	5	3	0	1	1	1	3	1	2	5	2	29
Assault	5	0	0	0	1	0	0	0	0	5	0	2	13
Assault (Civil/Verbal)	2	5	3	6	1	4	11	8	5	3	4	4	56
Assault (Domestic)	4	0	5	1	4	4	1	0	0	1	0	0	20
Assist from Other Agency	13	9	6	2	13	13	1	4	4	3	5	3	76
Assist to Other Agency	14	20	18	17	26	17	24	18	14	17	13	14	212
Assist to Citizen	17	26	15	11	14	26	28	61	59	57	61	44	419
Breaking & Entering	1	0	0	1	1	2	0	0	1	3	0	0	9
Disorderly Conduct	3	4	1	6	1	1	4	1	0	1	4	0	26
Dog/Animal	5	2	5	0	3	1	2	3	0	2	0	0	23
Larceny	4	2	2	5	4	6	3	9	4	6	2	7	54
Malicious Destruction	0	2	2	1	0	0	3	0	0	1	0	1	10
Motorist Assist	9	6	3	2	5	7	2	7	10	8	2	6	67
Ordinance Violations	10	6	6	4	2	9	3	0	2	3	1	1	47
Accident Total	8	9	5	6	4	3	7	11	9	6	4	12	84
{Property Damage}	8	6	5	6	4	2	6	7	9	6	4	12	75
{Personal Injury}	0	3	0	0	0	1	1	4	0	0	0	0	9
Citations Issued	38	47	15	0	30	6	25	12	31	25	17	9	255
Traffic Stops: Warned	109	101	55	4	9	36	95	56	59	60	42	61	687
Total # of Traffic Stops	147	130	62	2	38	40	130	72	89	85	57	69	921

**MONTHLY COMPARISON TOTALS
DECEMBER 2019 AND 2020**

ACTIVITY	DECEMBER	2019 YEAR-TO-DATE	DECEMBER	2020 YEAR-TO-DATE
Total Arrests	28	238	4	91
Alcohol (MIP/Open Intox)	1	24	0	8
Drug Law Violations	2	9	0	2
Drunk Driving	2	9	0	11
Suspended License	5	21	0	14
Warrant Arrest	11	86	2	27
Other Arrests	7	73	2	29
Assault	0	17	2	13
Assault (Verbal)	3	47	4	56
Assault (Domestic)	1	20	0	20
Assist from Other Agency	13	119	3	76
Assist to Other Agency	21	193	14	212
Assist to Citizen	15	354	44	419
Breaking & Entering	1	15	0	9
Disorderly Conduct	4	52	0	26
Dog Complaints	1	41	0	23
Larceny	1	88	7	54
Malicious Destruction	4	26	1	10
Motorist Assist	11	106	6	67
Ordinance Violations	3	54	1	47
Accident Total	7	127	12	84
{Property Damage}	7	116	12	75
{Personal Injury}	0	11	0	9
Citations Issued	50	390	9	255
Traffic Stops: Warned	102	1130	61	687
# of Traffic Stops Made	150	1429	69	921
TOTAL COMPLAINTS	192	2280	147	2049

**AGENCIES ASSISTING LOWELL P.D
DECEMBER 2020**

20-1937	12/8/2020	SUSPICIOUS	KENT COUNTY	BACK UP
20-1938	12/8/2020	SUSPICIOUS	KENT COUNTY	BACK UP
20-1941	12/9/2020	DOMESTIC ASSAULT	KENT COUNTY	BACK UP
20-1941	12/9/2020	STOLEN VEHICLE	KENT COUNTY	BACK UP
20-2013	12/23/2020	DISORDERLY	KENT COUNTY	BACK UP

**ASSIST TO OTHER AGENCIES
DECEMBER 2020**

20-1909	12/2/2020	MEDICAL	LOWELL FIRE	ASSISTED
20-1911	12/2/2020	MEDICAL	ROCKFORD AMB	ASSISTED
20-1932	12/7/2020	ALARM	KENT COUNTY	BACK UP
20-1934	12/8/2020	SUSPICIOUS	KENT COUNTY	ASSISTED
20-1950	12/11/2020	MEDICAL	LOWELL FIRE	ASSISTED
20-1956	12/12/2020	RETAIL FRAUD	KENT COUNTY	ASSISTED
20-1963	12/14/2020	OVERDOSE	KENT COUNTY	ASSISTED
20-1973	12/15/2020	PI ACCIDENT	KENT COUNTY	ASSISTED
20-1978	12/16/2020	ACCIDENT	KENT COUNTY	ASSISTED
20-1982	12/17/2020	ALARM	KENT COUNTY	BACK UP
20-1988	12/17/2020	SUSPICIOUS	KENT COUNTY	ASSISTED
20-2011	12/22/2020	DOMESTIC	KENT COUNTY	BACK UP
20-2012	12/23/2020	OWI	KENT COUNTY	BACK UP
20-2024	12/26/2020	WARRANT ATTEMPT	KENT COUNTY	ASSISTED
20-2045	12/30/2020	ALARM	KENT COUNTY	BACK UP

APPOINTMENTS

	Expires
Airport Board	
Vacancy (Jeff Altoft – Currently Serving)	01/01/2021
Vacancy (Jim Myaard – Currently Serving)	01/01/2021
Arbor Board	
Vacancy (Melissa Spino – Currently Serving)	06/30/2020
Board of Review	
Vacancy (Martin McPhee – Currently Serving)	01/01/2021
Vacancy (Leah Vredenburg – Currently Serving)	01/01/2021
Vacancy (Jim Hodges – Currently Serving)	01/01/2021
Vacancy (open - alternate)	01/01/2021
Construction Board of Appeals	
Vacancy	01/01/2021
Downtown Development Authority	
Vacancy (Dr. James Reagan – Currently Serving)	01/01/2021
Vacancy (Brian Doyle – Currently Serving)	01/01/2021
Vacancy (open)	
Local Officers Compensation Commission	
Vacancy (Roger LaWarre – Currently Serving)	06/30/2020
Lowell Area Fire and Emergency Services Authority	
Vacancy (Dave Pasquale – Currently Serving)	01/01/2020