

Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331  
616-897-7354



Wednesday, February 10, 2021

## LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY MEETING NOTICE

THURSDAY, February 11, 2021 AT 7:00 P.M.

On Zoom

Join Zoom Meeting

[https://us02web.zoom.us/j/85952129624?pwd=Nm5YRH  
ZBbXlxTFNQVlErbEEzUkMwUT09](https://us02web.zoom.us/j/85952129624?pwd=Nm5YRHZBbXlxTFNQVlErbEEzUkMwUT09)

Meeting ID: 859 5212 9624

Passcode: 094205

One tap mobile

+13126266799

Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331  
616-897-7354



Wednesday, February 10, 2021

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD  
MEETING AGENDA

Thursday, February 11, 2021 7:00 p.m.  
Look Memorial Fire Station

1. ROLL CALL

2. APPROVAL OF THE AGENDA

3. APPROVAL OF THE MINUTES

- A. Approval of the Regular Meeting Minutes from January 14, 2021

4. FINANCIAL REPORTS

5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

6. Guest Speaker

- A. Lance Cory KCEMS

7. OLD BUSINESS

- A. 2021/ 2022 Budget Approval
- B. Cost Recovery Ordinance
- C. Updated Administrative Policy Hand Book

8. NEW BUSINESS

- A. Lou Bender (DeVore)
- C Employee Retirement
- D. 2020 Annual Report
- E. Promotion of Department Firefighters

9. COMMITTEE REPORTS

- A. Capital Appropriations
  - 1. County Truck
  - 2. Chief Truck

**B. Financial**

**10. FIRE CHIEF'S REPORT AND UPDATES**

**11. MEMBER COMMENTS**

**12. DATE FOR NEXT MEETING(S)**

**13. ADJOURNMENT**

# Lowell Area Fire & Emergency Services Authority

## Meeting Minutes

Thursday, January 14<sup>th</sup>, 2021 at 7:00pm.  
Held virtually via the Zoom Platform.

### 1) ROLL CALL:

Board Chair Marks called the meeting to order at 7:00pm.

Members present: Jessica Marks, Carlton Blough, Tim Wittenbach, Kate Dernocoeur, Dave Pasquale, Mike DeVore

Also present: Township Supervisor Jerry Hale, Tim Armstrong, Fire Chief Shannon Witherell, Fire Department Command Staff and families.

### 2) APPROVAL OF THE AGENDA:

IT WAS MOVED BY PASQUALE and seconded by DEVORE to approve the agenda as presented. Yes-Pasquale, Wittenbach, Dernocoeur, Blough, Marks, DeVore. Motion carried.

### 3) APPROVAL OF THE MINUTES:

A) IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the minutes from the November 12<sup>th</sup> regular meeting as presented. Yes-Marks, Blough, Wittenbach, Dernocoeur, Pasquale DeVore. Motion carried.

B) IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the minutes from the November 18<sup>th</sup> special meeting as presented. Yes-Marks, Blough, Wittenbach, Dernocoeur, Pasquale, DeVore. Motion carried.

### 4) FINANCIAL REPORTS:

IT WAS MOVED BY DEVORE and seconded by PASQUALE to accept the Financial Reports from November and December as presented. Yes-DeVore, Pasquale, Marks, Blough, Dernocoeur, Wittenbach. Motion carried.

### 5) PUBLIC COMMENT:

-None. Public Comment was closed.

### 6) OLD BUSINESS:

-None.

### 7) NEW BUSINESS:

A) Elections of 2021 Board Officers:

i) Board Chair: IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to appoint Jessica Marks as Board Chair for 2021. IT WAS

MOVED BY WITTENBACH and seconded by DEVORE to close nominations. With no objections, Jessica Marks was named Board Chair for 2021.

ii) Vice Chair: IT WAS MOVED BY PASQUALE and seconded by BLOUGH to nominate Tim Wittenbach as Vice Chair for 2021. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to close nominations. With no objections, Tim Wittenbach was named Vice Chair for 2021.

iii) Secretary Treasurer: IT WAS MOVED BY WITTENBACH and seconded by PASQUALE to nominate Carl Blough as Secretary Treasurer for 2021. IT WAS MOVED BY DERNOCOEUR and seconded by PASQUALE to close nominations. With no objections, Carl Blough was named Secretary Treasurer for 2021.

B) Rockford Ambulance Review: Tim Armstrong presented the board with Rockford Ambulance's responses, times and updates for 2020. No motion was necessary.

C) 2021/2022 Budget: Chief Witherell presented the Board with a preliminary budget for the next fiscal year to bring to the municipalities for review. No motion was necessary.

D) Cost Recovery Ordinance: Chief Witherell presented the Board with a preliminary ordinance for cost recovery related to calls. It will go to each municipality for adoption as ordinances. No motion was necessary.

E) Updated Administrative Policy Handbook: Chief Witherell presented the Board with updates to the Administrative Policy Handbook. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to send the policies to the attorney for official review and return to Board for adoption. Yes-Marks, Blough, Wittenbach, Dernocoeur, Pasquale, DeVore. Motion carried.

F) Promotion of Department Officers: Chief Witherell thanked Board members DeVore and Dernocoeur for assisting with the interviews for promotion and presented his recommendations for the vacant officer positions.

i) Firefighters Kevin Jones, Erik Kelley and Chuck Johnson to be promoted to the position of Lieutenant. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to promote Firefighters Jones, Kelley and Johnson to Lieutenant. Yes-DeVore, Marks, Blough, Dernocoeur, Wittenbach, Pasquale. Motion Carried.

ii) Lieutenants Justin Soyka and Sean Donahue to be promoted to the position of Captain. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to promote Lieutenants Soyka and Donahue to Captain. Yes-DeVore, Pasquale, Wittenbach, Dernocoeur, Marks, Blough. Motion carried.

iii) Lieutenant Corwin Velzen to be promoted to the position of Deputy Chief. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to promote Lieutenant Velzen to Deputy Chief. Yes-DeVore, Pasquale, Marks, Blough, Dernocoeur, Wittenbach. Motion carried.

iv) Chief Witherell issued an oath of office to all the newly promoted officers.

**8) COMMITTEE REPORTS:**

**A) CAPITAL APPROPRIATIONS:**

- i) County Truck: IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to have Chief Witherell apply for a FEMA grant to help with funding and applying with a 5% Authority match. Yes-DeVore, Marks, Dernocoeur, Pasquale, Blough, Wittenbach. Motion carried.
- ii) Fire Chief Vehicle: No updated delivery date is available. The vehicle is complete and in Canada waiting to be delivered.

**B) FINANCIAL:**

-None.

**9) FIRE CHIEF REPORT AND UPDATES:**

-Chief Witherell provided the Board with is report. Included were December and year end response numbers, updates on training and new hires.

**10) MEMBER COMMENTS:**

- WITTENBACH thanked Chief Witherell for all the work he has done.
- DEVORE congratulated the newly promoted officers and thanked Chief Witherell for allowing the Board to be involved in the process.

**11) DATE FOR NEXT MEETING:**

-The next regular meeting will take place on Thursday, February 11<sup>th</sup>, 2021 at 7pm. In person or on the Zoom platform to be discussed at a later date pending executive order updates.

**12) ADJOURNMENT:**

-IT WAS MOVED BY DEVORE and seconded by MARKS to adjourn at 8:16pm.  
Yes-Marks, DeVore, Wittenbach, Dernocoeur, Pasquale, Blough. Meeting adjourned.

**Lowell Area Fire and Emergency Services Authority**  
**Statement of Net Position**  
**January 31, 2021**

		<u><b>ASSETS</b></u>
		Unrestricted
<b>Current Assets</b>		
Cash	\$	145,279.76
Due from Lowell Township		-
Due from Vergennes Township		-
Due from City of Lowell		-
TOTAL Current Assets		<u>145,279.76</u>
<b>Fixed Assets</b>		
Furniture and Equipment		1,730.70
TOTAL ASSETS	\$	<u>147,010.46</u>
<b>Current Liabilities</b>		<u><b>LIABILITIES AND NET ASSETS</b></u>
Accounts Payable	\$	-
Accrued Payroll		10,718.17
Payroll liabilities		3,271.39
Long-Term TOTAL Current Liabilities		<u>13,989.56</u>
Net As TOTAL Long-Term liabilities		<u>-</u>
Beginning Net Assets		90,409.64
Increase (Decrease) Net Assets		42,611.26
TOTAL Net Assets		<u>133,020.90</u>
TOTAL LIABILITIES AND NET ASSETS	\$	<u>147,010.46</u>



**Lowell Fire Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the One and Seven Months Ended January 31, 2021**

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
<b>Revenues</b>					
Lowell Township	32,440.38	97,321.14	129,761.52	32,440.38	75.00%
Vergennes Township	28,608.99	85,826.97	114,435.97	28,609.00	75.00%
City of Lowell	28,973.12	86,919.36	115,892.51	28,973.15	75.00%
Sale of Old Off Road Vehicle	-	-	-	-	#DIV/0!
Grants	-	-	-	-	#DIV/0!
Interest and Dividends	7.34	73.22	-	(73.22)	#DIV/0!
Misc. Income	1,000.00	1,002.00	-	(1,002.00)	#DIV/0!
<b>Total Revenues</b>	<b>\$ 91,029.83</b>	<b>\$ 271,142.69</b>	<b>\$ 360,090.00</b>	<b>\$ 88,947.31</b>	<b>75.30%</b>
<b>Expenditures</b>					
Salaries--Permanent	4,769.24	23,769.22	28,000.00	4,230.78	84.89%
Salaries--Temporary	8,529.00	66,659.00	151,700.00	85,041.00	43.94%
Payroll Taxes	1,017.29	6,867.86	13,800.00	6,932.14	49.77%
Worker's Compensation	-	2,818.00	9,950.00	7,132.00	28.32%
Office Supplies	164.63	747.33	1,000.00	#REF!	#REF!
Operating Supplies	2,832.88	25,746.09	34,500.00	8,753.91	74.63%
Fuel	327.65	1,806.22	4,000.00	2,193.78	45.16%
Professional Services					
Legal	-	1,908.00	6,000.00	4,092.00	31.80%
Accounting	500.00	3,522.99	8,000.00	4,477.01	44.04%
Auditing	-	2,840.00	2,750.00	(90.00)	103.27%
Biocare	40.00	5,648.00	7,000.00	1,352.00	80.69%
Kent County Fire Assessment	-	257.75	12,000.00	11,742.25	2.15%
Other	195.00	2,020.00	-	(2,020.00)	#DIV/0!
Communications	-	8,540.00	15,000.00	6,460.00	56.93%
Travel Expenses	-	-	2,000.00	2,000.00	0.00%
Insurance	-	8,172.00	10,000.00	1,828.00	81.72%
Public Utilities	1,551.44	7,631.40	14,000.00	6,368.60	54.51%
Repair and Maintenance--Buildings	190.45	6,816.35	8,890.00	2,073.65	76.67%
Repair and Maintenance--Vehicles	617.47	3,381.94	15,000.00	11,618.06	22.55%
Repair and Maintenance--Other	-	-	-	-	#DIV/0!
Miscellaneous	149.21	870.06	1,500.00	629.94	58.00%
Training	4,000.00	7,734.22	15,000.00	7,265.78	51.56%
Capital Expenses					
Building Upgrades	-	-	-	-	#DIV/0!
Fire & Rescue Vehicle Equipment	-	-	-	-	#DIV/0!
Fire Vehicles	-	40,775.00	-	(40,775.00)	#DIV/0!
<b>TOTAL Expenditures</b>	<b>\$ 24,884.26</b>	<b>\$ 228,531.43</b>	<b>\$ 360,090.00</b>	<b>\$ #REF!</b>	<b>63.47%</b>
<b>INCREASE/DECREASE IN</b>	<b>66,145.57</b>	<b>42,611.26</b>	<b>-</b>	<b>#REF!</b>	

**Lowell Fire Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the One and Seven Months Ended January 31, 2021**

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
<b>NET ASSETS</b>					
Beginning Net Assets		\$ 90,409.64	\$ 90,409.64		
Ending Net Assets		\$ <u>133,020.90</u>	\$ <u>90,409.64</u>		

Date	Name	Memo	Split	Debit	Credit	Balance
01/01/2021	Michigan Association of Fire Chiefs	Membership Renewal	68000 · Operating Supplies		265.00	-265.00
01/04/2021	Grattan Township Fire Dept	Invoice 1022-20	68300 · Training		4,000.00	-4,265.00
01/04/2021	Amazon.com	Order No. 2058617	67202 · R/M Vehicles		12.95	-4,277.95
01/05/2021	Consumers Energy	Service Dates: 11.11.2020 to 12.09.2020	68600 · Public Utilities		502.78	-4,780.73
01/05/2021	Billing EFT Payment	Billing EFT Payment	67002 · Accounting		500.00	-5,280.73
01/07/2021	Direct Deposit	Direct Deposit	1 · Payroll Clearing Account		6,774.79	-12,055.52
01/07/2021	Child Support EFT Payment	Child Support EFT Payment	5 · Garnishment Payable		385.31	-12,440.83
01/08/2021	Village Motorsports	Invoice 5470557	67202 · R/M Vehicles		330.34	-12,771.17
01/08/2021	The UPS Store		64900 · Office Supplies		47.12	-12,818.29
01/11/2021	Federal Electronic Payment	Federal Electronic Payment-026013572108287	3 · Federal 941		3,688.82	-16,507.11
01/13/2021	City of Lowell - Water Bill	2-02210-2 - Service Dates 11.16.20 to 12.15.20	68600 · Public Utilities		581.75	-17,088.86
01/13/2021	Lowell Light and Power	Service Dates 11.23.20 to 12.25.20	68600 · Public Utilities		466.91	-17,555.77
01/13/2021	Spectrum Health	Invoice 680399	67004 · Biocare		40.00	-17,595.77
01/13/2021	5 Alarm	Invoice 203025-1	68000 · Operating Supplies		1,559.96	-19,155.73
01/13/2021	Nye Uniform	Invoice 761387 & Invoice 751087	-SPLIT-		164.49	-19,320.22
01/13/2021	Direct Deposit	Direct Deposit	1 · Payroll Clearing Account		1,942.01	-21,262.23
01/13/2021	State of Michigan	State of Michigan-MI Tax Withheld	4 · State Withholding		1,311.68	-22,573.91
01/14/2021		Deposit	12000 · Undeposited Funds	32,440.38		9,866.47
01/14/2021	Refined Marketer		62300 · Fuel		116.31	9,750.16
01/15/2021	Bernard's Ace Hardware	December 2020 Statement	-SPLIT-		247.64	9,502.52
01/15/2021	Fire Pros Inc.	Invoice INV-1804048	67201 · R/M Building		137.50	9,365.02
01/15/2021	Ronda Auto Centers	December 2020 Statement	67202 · R/M Vehicles		238.52	9,126.50
01/15/2021	Nye Uniform	Invoice 760597	68000 · Operating Supplies		56.45	9,070.05
01/15/2021	Amazon.com	3397858	64900 · Office Supplies		31.56	9,038.49
01/15/2021	Amazon.com	Order No. 9906642	64900 · Office Supplies		85.95	8,952.54
01/15/2021	Federal Electronic Payment	Federal Electronic Payment-FD Tax Withheld	3 · Federal 941	0.00		8,952.54
01/16/2021		Service Charge	64800 · Miscellaneous		6.00	8,946.54
01/22/2021		Deposit	12000 · Undeposited Funds	28,973.12		37,919.66
01/25/2021	Nye Uniform	Invoice 761386 & 763654 & 763656 & 761385 & 761389	-SPLIT-		511.00	37,408.66
01/25/2021	American Floor Mats	Order No. 1234773	67201 · R/M Building		52.95	37,355.71
01/26/2021	Amazon.com	Order No. 9637822	64800 · Miscellaneous		71.29	37,284.42
01/26/2021	Amazon.com	Order No. 9689800	64800 · Miscellaneous		71.92	37,212.50
01/27/2021	Direct Deposit	Direct Deposit	1 · Payroll Clearing Account		1,942.03	35,270.47
01/28/2021	Nye Uniform	Invoices 761588 & 7645505	-SPLIT-		64.00	35,206.47
01/28/2021		Deposit	-SPLIT-	29,608.99		64,815.46
01/28/2021	Refined Marketer		62300 · Fuel		211.34	64,604.12
01/29/2021	Strategic Accounting & Tax Solutions		67000 · Professional Services		195.00	64,409.12
01/31/2021		Interest	Interest Income	7.34		64,416.46

91,029.83   26,613.37   64,416.46

12/29/2020	Direct Deposit			1,940.02	-36,541.16
12/29/2020	Refined Marketer	Direct Deposit		119.11	-36,660.27
12/30/2020	5 Alarm	Invoice 203003-1		1,235.42	-37,895.69
12/30/2020	Fire Pros Inc.	Invoice INV-1806125		164.90	-38,060.59
12/31/2020				8.50	-38,052.09
				<u>182,068.16</u>	<u>56,686.19</u>
					<u>-38,052.09</u>

1 - Payroll Clearing Account  
62300 - Fuel  
68000 - Operating Supplies  
67202 - R/M Vehicles  
Interest Income



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Monday, February 08, 2021

Fire Authority Board:

We responded to 83 total incidents for the month of January, including an aid to Cascade Fire on a house fire, an auto aid to Alto Fire on a barn fire and crash in Lowell TWP with a 40 min extraction time.

We installed 6 smoke detectors in the area.

We repainted the training room.

DOT service has been completed on all trucks as well as annual service on our Rescue tools.

We have officially started eight new firefighters and a ninth one to start in about a month. This brings us to a full roster of 30 members.

The Officers have started a rewrite of our SOG's and the planning of a summer picnic.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.

# Lowell Area Fire Dept.

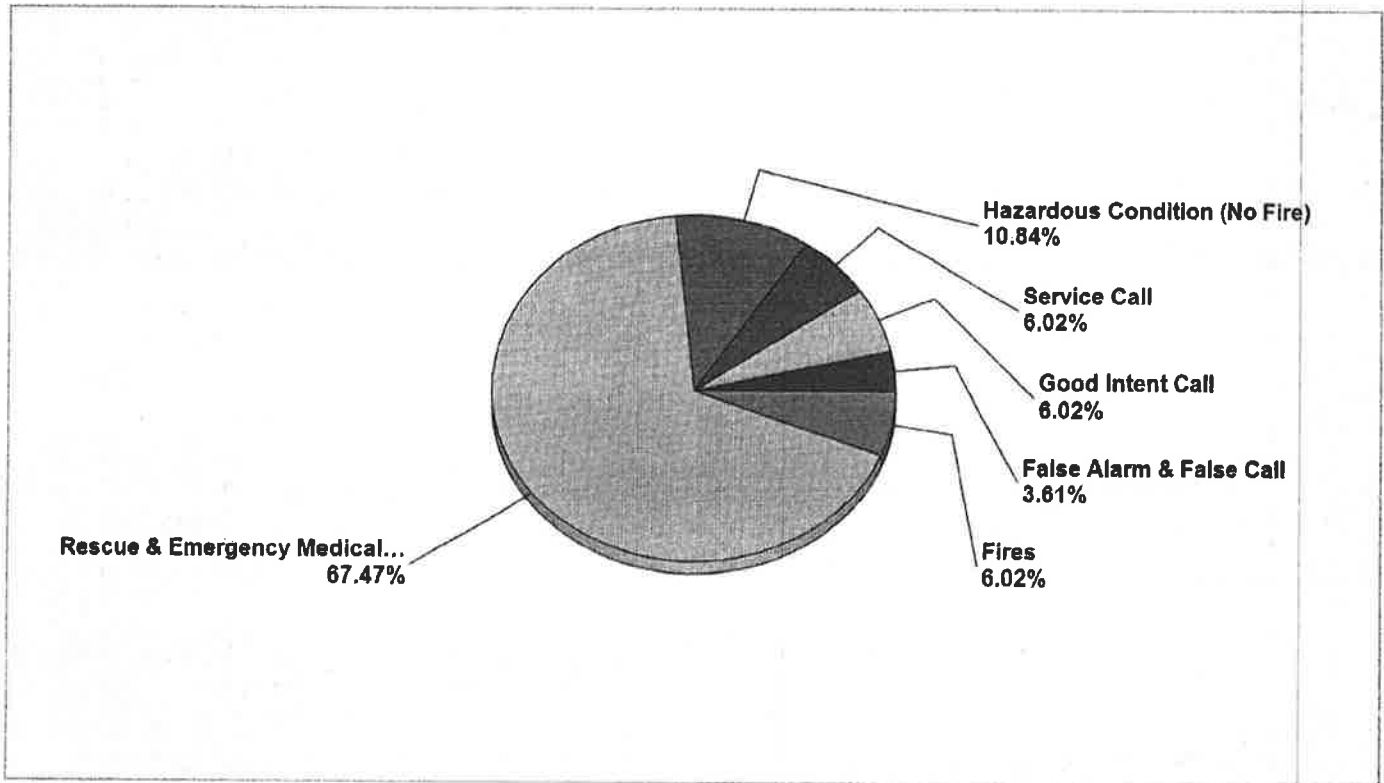
Lowell, MI

This report was generated on 2/8/2021 10:05:53 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 01/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	6.02%
Rescue & Emergency Medical Service	56	67.47%
Hazardous Condition (No Fire)	9	10.84%
Service Call	5	6.02%
Good Intent Call	5	6.02%
False Alarm & False Call	3	3.61%
<b>TOTAL</b>	<b>83</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
111 - Building fire	2	2.41%
113 - Cooking fire, confined to container	1	1.2%
131 - Passenger vehicle fire	1	1.2%
154 - Dumpster or other outside trash receptacle fire	1	1.2%
311 - Medical assist, assist EMS crew	4	4.82%
321 - EMS call, excluding vehicle accident with injury	44	53.01%
322 - Motor vehicle accident with injuries	3	3.61%
324 - Motor vehicle accident with no injuries.	2	2.41%
331 - Lock-in (if lock out , use 511 )	2	2.41%
352 - Extrication of victim(s) from vehicle	1	1.2%
411 - Gasoline or other flammable liquid spill	1	1.2%
412 - Gas leak (natural gas or LPG)	2	2.41%
424 - Carbon monoxide incident	4	4.82%
444 - Power line down	2	2.41%
551 - Assist police or other governmental agency	2	2.41%
554 - Assist invalid	3	3.61%
600 - Good intent call, other	1	1.2%
611 - Dispatched & cancelled en route	4	4.82%
731 - Sprinkler activation due to malfunction	1	1.2%
733 - Smoke detector activation due to malfunction	1	1.2%
743 - Smoke detector activation, no fire - unintentional	1	1.2%
<b>TOTAL INCIDENTS:</b>	<b>83</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 2/8/2021 10:06:21 AM



## Incident Count with Man-Hours per Zone for Date Range

Start Date: 01/01/2021 | End Date: 01/31/2021

ZONE	INCIDENT COUNT	MAN-HOURS
Cascade - Cascade TOWNSHIP	1	2:21
City of Lowell - City	36	39:58
Lowell Township - Lowell Township	29	54:18
Vergennes Township - Vergennes Township	17	28:36
TOTAL	83	125:13

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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# Lowell Area Fire Dept.

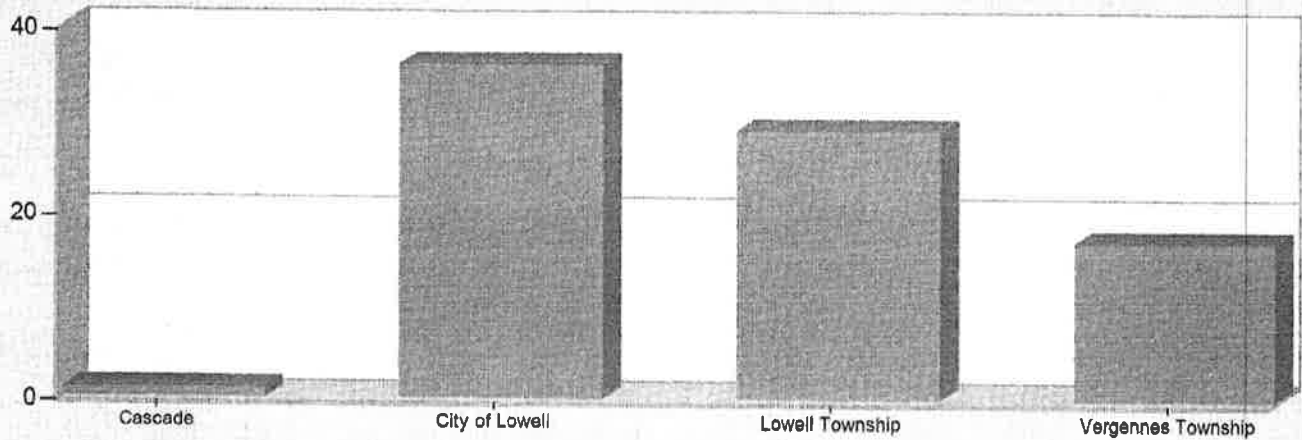
Lowell, MI

This report was generated on 2/8/2021 10:07:23 AM



## Incident Type Count per Zone for Date Range

Start Date: 01/01/2021 | End Date: 01/31/2021



ZONES	INCIDENT TYPE	COUNT
<b>Cascade - Cascade TOWNSHIP</b>		
	111 - Building fire	1
	<i>Total Incidents for Cascade - Cascade TOWNSHIP:</i>	
		1
<b>City of Lowell - City</b>		
	113 - Cooking fire, confined to container	1
	131 - Passenger vehicle fire	1
	154 - Dumpster or other outside trash receptacle fire	1
	311 - Medical assist, assist EMS crew	3
	321 - EMS call, excluding vehicle accident with injury	18
	324 - Motor vehicle accident with no injuries.	1
	331 - Lock-in (if lock out , use 511 )	1
	412 - Gas leak (natural gas or LPG)	1
	424 - Carbon monoxide incident	3
	444 - Power line down	2
	551 - Assist police or other governmental agency	1
	611 - Dispatched & cancelled en route	3
	<i>Total Incidents for City of Lowell - City :</i>	
		36
<b>Lowell Township - Lowell Township</b>		
	111 - Building fire	1
	321 - EMS call, excluding vehicle accident with injury	16
	322 - Motor vehicle accident with injuries	3

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	324 - Motor vehicle accident with no injuries.	1
	352 - Extrication of victim(s) from vehicle	1
	411 - Gasoline or other flammable liquid spill	1
	412 - Gas leak (natural gas or LPG)	1
	424 - Carbon monoxide incident	1
	600 - Good intent call, other	1
	611 - Dispatched & cancelled en route	1
	731 - Sprinkler activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Lowell Township - Lowell Township</i>	29
<b>Vergennes Township - Vergennes Township</b>		
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	10
	331 - Lock-in (if lock out , use 511 )	1
	551 - Assist police or other governmental agency	1
	554 - Assist invalid	3
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for Vergennes Township - Vergennes Township</i>	17
<b>Total Count for all Zone:</b>		<b>83</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

