



For Immediate Release

Contact: Michael Burns, City Manager
City of Lowell, 616.897.8457

City of Lowell will hold City Council Meeting on Tuesday February 16, 2021

As a result of COVID -19 and the current social distancing practices being mandated statewide, the City of Lowell City Council will holding their regular City Council Meeting via teleconferencing on Tuesday February 16, 2021 at 7:00 P.M.

The City Council will meet via the Zoom Computer Teleconferencing System. The meeting will be held in compliance with Public Act 254 of 2020 pertaining to the ability to conduct public meetings remotely.

The Zoom application allows for interactive public participation. The meeting will be available to those via online and/or telephone. To participate in the meeting via Zoom here is the contact information below:

Join Zoom Meeting

<https://us02web.zoom.us/j/9806911106>

Meeting ID: 980 691 1106

One tap mobile

+13126266799,,9806911106# US (Chicago)

+16465588656,,9806911106# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 980 691 1106

You may also provide input or ask questions of the City Council relating to any items of business that will come before them at the meeting by emailing the City Clerk at sullery@ci.lowell.mi.us who will forward them to the City Council, or by mailing them via regular U.S. Postal service to c/o City Clerk, City of Lowell, 301 E. Main St, Lowell, MI 49331, or by calling 616-897-8457.

Persons with disabilities may attend and participate using any of the above described methods. If you require special accommodations, please email mburns@ci.lowell.mi.us and we will be happy to accommodate you. If you have any questions or need further assistance, please email sullery@ci.lowell.mi.us. More meeting information, including the meeting agenda, will be available at our website www.lowellmi.gov.

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network

(MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

#



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
TUESDAY, FEBRUARY 16 2021, 7:00 P.M.

Join Zoom Meeting

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Find your local number: <https://us02web.zoom.us/j/9806911106>

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Kent Intermediate School District Summer 2021 Property Tax Collection
- Approve and place on file the minutes of the February 1, 2021 Zoning Board of Appeals and Regular City Council meeting.
- Authorize payment of invoices in the amount of \$623,397.85.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. COVID – 19
- b. Showboat
- c. Social District
- d. Fire Cost Recovery Ordinance – 21-02

5. NEW BUSINESS
 - a. Planning Commission – Annual Report
 - b. Fire Authority 2020 Annual Report
 - c. Water Service – 211 Grove Street
 - d. Motor Starter HSP 2 – Water Plant
 - e. Clarifier Gear Drive – Water Plant
6. BOARD/COMMISSION REPORTS
7. BUDGET REPORT
8. MONTHLY REPORTS
9. MANAGER'S REPORT
10. APPOINTMENTS
11. COUNCIL COMMENTS
12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Tuesday, February 16, 2021

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4. OLD BUSINESS

- a. COVID – 19. City Manager Michael Burns will provide an update.
- b. Showboat. City Manager Michael Burns will provide an update.
- c. Social District. City Manager Michael Burns will provide an update.
- d. Fire Cost Recovery Ordinance. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve Ordinance 21-02, which would create a cost recovery ordinance for fire services.

5. NEW BUSINESS

- a. Planning Commission – Annual Report. Planning Commission Chair Bruce Barker and Commissioner Tony Ellis will present their annual report.

- b. Fire Authority 2020 Annual Report. Fire Chief Shannon Witherell will present their annual report.
- c. Water Service – 211 Grove Street. Public Works Director Daniel Czarnecki provided a memo.

Recommended Motion: That the Lowell City Council approve the quote from Lee's Trenching Service, Inc., Byron Center, dated December 4, 2020, for the installation of a new water service line at 211 N. Grove St., for an estimated cost of \$24,500.00.

- d. Motor Starter HSP 2 – Water Plant. Public Works Director Daniel Czarnecki provided a memo.

Recommended Motion: That the Lowell City Council approve the quote from RS Technical Services, Inc., Lowell, MI, dated February 8, 2021, for the installation and all necessary wiring of the Variable Speed Drive on High Service Pump #2, for a cost of \$31,227.60.

- e. Clarifier Gear Drive. Public Works Director Daniel Czarnecki provided a memo.

Recommended Motion: That the Lowell City Council approve the quote from RS Technical Services, Inc. Lowell, MI, dated February 8, 2021, for the installation and all necessary wiring of the water plant clarifier gear drive, for a cost of \$14,934.43.

- 6. BOARD/COMMISSION REPORTS
- 7. BUDGET REPORTS
- 8. MONTHLY REPORTS
- 9. MANAGER'S REPORT
- 10 APPOINTMENTS
- 11 COUNCIL COMMENTS
- 12. ADJOURNMENT

**PROCEEDINGS
OF
ZONING BOARD OF APPEALS MEETING
OF THE
CITY OF LOWELL
MONDAY, FEBRUARY 01, 2021, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Virtual Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Virtually Present and Attending from the City of Lowell: City Councilmembers acting as Zoning Board of Appeals Members: Cliff Yankovich, Jim Salzwedel and Mayor DeVore, Leah Groves, and Chair Marty Chambers.

Absent: None.

Also Virtually Present and Attending from the City of Lowell: City Manager Michael Burns, City Clerk Susan Ullery, DPW Director Dan Cznarecki, City Attorney Jessica Wood, Fire Chief Shannon Witherell, Waste Water Treatment Plant Superintendent Brian VanderMuelen.

2. **APPROVAL OF AGENDA.**

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to approve the agenda.

YES: Boardmembers Groves, DeVore, Salzwedel, Yankovich and Chair Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

There were no comments.

4. **NEW BUSINESS.**

a. **Public Hearing – Variance Application – 2040 W. Main Street.**

Chair Chambers opened the Public Hearing for 2040 W. Main Street.

Barb Brown, the owners' representative for Key Vista, spoke regarding concerns for the noise and if they were considering a sound barrier for the neighborhood houses behind the business.

Williams and Works Planner Andy Moore reviewed the six Zoning Board of Appeals Standards one by one, gave his opinion on each standard.

Representing the applicant, Scott Bell of Lapham Associates explained the building would be used commercially and would contain offices.

Board member Yankovich asked what the hours of operation are and what type of stuff will they be recovering.

IT WAS MOVED BY SALZWEDEL and seconded by DEVORE that the first standard had been met.

YES: 5 NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY YANKOVICH and seconded by DEVORE that the second standard has been met.

YES: 5 NO: None. ABSENT: None. MOTION CARRIED.

Andy Moore with Williams & Works read the third standard and noted that this building is a bit bigger than many other buildings in that same zoning district. The shape is unusual and the setbacks along with the property shape does limit somewhat the placement of the building regardless of its size.

IT WAS MOVED BY SALZWEDEL and seconded by YANKOVICH that the third standard has been met.

YES: 4. NO: 1. (DeVore) ABSENT: None. MOTION CARRIED.

Chair Chambers requested the Fire Department weigh in on the fourth standard.

Fire Chief Shannon Witherall then joined the zoom meeting from the City of Lowell and stated he did not see any major concerns.

IT WAS MOVED BY YANKOVICH and seconded by DEVORE that the fourth standard has been met.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

Andy Moore with Williams & Works read standard five and gave his opinion.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH that the fifth standard has been met.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY YANKOVICH and seconded by SALZWEDEL that the six standard has been met.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that the ZBA approve the variance for 2040 W. Main with the condition that the applicant shall comply with any stipulation of the Lowell Fire Department regarding emergency vehicle access.

YES: Board members Salzweidel, Yankovich, Chair Chambers, Board members Groves and DeVore.
NO: None. ABSENT: None. MOTION CARRIED.

5. **BOARD/COMMISSION REPORTS.**

There were no reports.

6. **COUNCIL COMMENTS**

There were none.

7. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 7:51 p.m.

YES: 5.

NO: NONE.

ABSENT: None.

MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**PROCEEDINGS
OF
CITY COUNCIL MEETING
OF THE
CITY OF LOWELL
MONDAY, FEBRUARY 01, 2021, 7:52 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Virtual Meeting was called to order at 7:52 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Virtually Present and Attending from the City of Lowell: Councilmembers Cliff Yankovich, Marty Chambers, Jim Salzwedel and Mayor DeVore, and Leah Groves.

Absent: None.

Also Virtually Present and Attending from the City of Lowell: City Manager Michael Burns, City Clerk Susan Ullery, DPW Director Dan Cznarecki, City Attorney Jessica Wood and Wastewater Treatment Plant Superintendent and Brian VanderMuelen.

2. CONSENT AGENDA.

- Approval of the Agenda.
- Striking Taxes.
- Approve and place on file the minutes of the January 19, 2021 Regular City Council Meeting.
- Authorize payment of invoices in the amount of \$497,949.19.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve the consent agenda as written.

YES: Councilmembers Chambers, Groves, Mayor DeVore, Councilmembers Salzwedel and Yankovich.
NO: None. ABSENT: None. MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Steve Doyle who resides at 706 Riverside asked questions regarding the Social District fires and the start and end date of the district.

Ashley Dunn who owns Creative Party Bug and resides at 11731 Boulder Drive East, proposed two ideas for greenhouses and igloos in the City of Lowell, inquired about permitting and would like her business to be involved. City Manager Mike Burns will research and get back to her.

4. OLD BUSINESS.

a. Lowell Township Water and Sewer.

City Manager Michael Burns gave an update on the recent discussion with the task force at a meeting on January 14, 2021. Burns stated they are continuing their research and will work with City Attorney Jessica Wood and the Township Attorney, Jeff Sluggett to get an agreement for the valuation of the City properties involved.

b. COVID - 19.

City Manager Michael Burns gave update. Restaurants were allowed to open today at 25% capacity, but indoor gathering requirements are still the same until February 21, 2021. Some employees are getting vaccinations but not as many opportunities for employees to be able to do so as he would like at this time, but working towards that.

c. Showboat.

City Manager Michael Burns stated he has not updated the budget because there were no revenues that came into the City or any bills that went out. Fund raising is still on a good pace as well as getting Wolverine Construction completely paid in full. Construction wise, there are some materials that won't be available until March 29, which will slow the project down and having a mid-April completion date. Bids for the DPW building went out today. Deadline on bids is March 3, 2021. Project was split up in a way to make sure bathrooms get done first and then other portions will be completed based on the revenue that comes in.

Mark Mundt gave update on Showboat Fundraising, \$644,000 has been raised so far and we have \$136,000 to go. Just today, Wolverine, who is finishing the boat, has offered to have a Showboat Grant opportunity by matching a dollar for each dollar donated to the Showboat up to \$5,000.

Mayor DeVore stated the Organizational Committee for the LLC is making some headway. Working on a Mission Statement, utilities, starting to form a rental structure, already have some bookings for the Showboat and are working on trying to expand the LLC to include in the future more community opportunities than just the Showboat.

d. Social District.

City Manager Michael provided an update stating all the paperwork has been submitted to the State and the City has been approved. We are waiting on liquor licenses for the businesses from the LCC, so it will be a wait and see on when they get approved. Informational material will be put on the website and a press release will go out in the next couple days. Final logistics are being put in place with the Fire Department, Police Department and the Department of Public Works for the Social District. A lot of work has been put into this so we are hoping it will be successful.

e. Fire Cost Recovery.

City Manager Michael Burns explained there was a glitch in the Ordinance that was previously presented, it did not include the Home Rule City Act so the City Attorney is working on fixing that and should have it ready by the next meeting for your approval. Also, there is a Fire Authority meeting on February 11, 2021.

5. **NEW BUSINESS.**

a. **Lowell Historical Museum Presentation.**

Lisa Plank provided the museum's annual update and how 2020 affected the museum, what they did to interact with the community and the great response they are continuing to have from it. Plank also provided an outlook for 2021.

b. **Lowell Little League.**

DPW Director Dan Czarnecki read his memo discussing changes in running the City ball fields by making an agreement with Lowell Little League to head the scheduling for use of the fields, and changing the daily use rate.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to approve the Baseball Field Usage Fee 2021, proposal #2 with Lowell Little League at a fee of \$8/field/day, (total \$5,200).

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. **Temporal Control System.**

City Manager Michael Burns read his memo recommending the Lowell City Council upgrade the temporal control system that has been in place since 2003.

IT WAS MOVED BY CHAMBERS and seconded by GROVES to approve the upgrade to the temperature control system with Enertemp at a cost not to exceed \$22,100.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated Dollar General in the historic district, is going to expand their building, update their parking lot, and add a greenspace.

7. **MANAGER'S REPORT.**

City Manager Michael Burns the following items:

- WWRW 92.3 will be airing our zoom meetings again.

- Met with Greg Flick with Edward Jones who is representing the estate of Donna Ford. She is donating \$110,000 to the City that must go for gardening or landscaping. Legal resolutions will be set up for this as well as accounts for the money to be transferred over. Hope to have this all done by the City attorney by the next council meeting.
- Been working hard on the Social District and getting closer to its being ready to open, should be very soon.
- Reached out to Kent County Road Commission, asking them to consider paving Alden Nash from Bowes to Gee. They did ensure me that they will get an engineer out to get an estimate on that.
- In the process of finalizing the estimates for Monroe and Washington so we can put out the 45-day notices for financing through the USDA.
- All the plans for Amity Street have been submitted to the County, they will do the bidding as we are using CDBG Funds.
- We are in the process of final engineering plans for Jane Ellen, and those will go out for bid here shortly.

8. **APPOINTMENTS.**

We have a vacancy for Board of Review.

9. **COUNCIL COMMENTS**

Councilmember Chambers said The Wine about Winter went great once again. All the downtown main street merchants worked together well and a big shout out to the DPW, great job snowplowing.

Councilmember Yankovich spoke with a newer resident of Lowell, Zach DeBore who is interested in running for City Council next time it comes up for election.

Councilmember Salzwedel apologized for his internet messing up on the zoom meeting. Asked that the DPW raise the snowplow a half an inch for Jackson road and his road.

Councilmember Groves was able to tour the waste water treatment plant today. Really looking forward to the social district.

10. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 8:59 p.m.

YES: 5. NO: NONE. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 21-01

**AN ORDINANCE AMENDING SECTION 14-55 “TRANSPORTATION
AND POSSESSION OF ALCOHOLIC BEVERAGES AND
INTOXICATING LIQUORS” OF THE CODE OF ORDINANCES OF THE
CITY OF LOWELL IN ORDER TO PERMIT THE CONSUMPTION OF
ALCOHOL OBTAINED FROM SOCIAL DISTRICT PERMIT HOLDERS
WITHIN DESIGNATED SOCIAL DISTRICT COMMONS AREAS**

Councilmember YANKOVICH supported by Councilmember CHAMBERS moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 14-55 of Chapter 14. Section 14-55 “Transportation and Possession of Alcoholic Beverages and Intoxicating Liquors” of Chapter 14 “Parks and Recreation” within Article III of the Code of Ordinances of the City of Lowell is amended in its entirety to read as follows:

**Sec. 14-55. –Possession of Alcoholic Beverages and Intoxicating Liquors;
Exception for Social Districts.**

Except for areas within designated Commons Areas within Social Districts, as regulated and established by City Council, and as permitted by the Michigan Liquor Control Commission, and Public Act 124 of 2020, no person shall, within any city park, beach, playground or recreation area or other city-owned property, possess or consume beer, wine or other alcoholic beverages or intoxicating liquors which are open or uncapped. No person may transport, possess, or consume beer, wine or other alcoholic beverages or intoxicating liquors which are open or uncapped within a motor vehicle or motorized device in any city park, beach,

playground or recreation area or other city-owned property including Social Districts.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published as provided in Section 2 above.

YEAS: Councilmembers Yankovich, Chambers, Groves, Mayor DeVore and
Councilmember Salzwedel


NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

ORDINANCE DECLARED ADOPTED.

Dated: January 19, 2021


Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on January 19, 2021, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including the full ordinance or a summary of its contents and its effective date, was published in the *Lowell Ledger*, on January 27, 2021. I further certify that the above ordinance was entered into the Ordinance Book of the City on February 5, 2021, and was effective February 5, 2021, ten (10) days after publication.

Dated January 19, 2021


Susan Ullery, City Clerk

02/12/2021 01:36 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 01/30/2021 - 02/12/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/5

Vendor Code	Vendor Name	Invoice	Description	Amount
00015	ALEXANDER CHEMICAL CORP	35158	WTP CHEMICALS	60.00
TOTAL FOR: ALEXANDER CHEMICAL CORP				60.00
REFUND UB	ALEXANDER, REX	02/12/2021	UB refund for account: 1-02883-8	6.22
TOTAL FOR: ALEXANDER, REX				6.22
10875	ALTOFT, JEFF	2/5/2021	REPLACE CK#74736	380.56
TOTAL FOR: ALTOFT, JEFF				380.56
10816	AMAZON CAPITAL SERVICES	19RV-7HYP-M7YQ	W/S DEPT	347.68
		1JHY-1J4Q-QQK9	BAR CODE READER & STAND	40.78
		1X3H-4HMX-LEXV	WATER DEPT R & M	111.53
TOTAL FOR: AMAZON CAPITAL SERVICES				499.99
00045	BARTLETT, SANDY	2/12/2021	MILEAGE & METER READS	767.76
TOTAL FOR: BARTLETT, SANDY				767.76
00050	BERNARDS ACE HARDWARE	1/31/2021	ACCOUNT STATMENT	476.73
TOTAL FOR: BERNARDS ACE HARDWARE				476.73
10822	BLDI ENVIRONMENTAL ENGINEERING	18304	WARE ROAD LANDFILL	41,006.67
TOTAL FOR: BLDI ENVIRONMENTAL ENGINEERING				41,006.67
10532	BROWN, CASEY	12784	REIMBURSEMENT FOR DUMPSTER	350.00
TOTAL FOR: BROWN, CASEY				350.00
10493	COMCAST CABLE	2/6 - 3/5/2021	DPW CABLE	54.99
TOTAL FOR: COMCAST CABLE				54.99
10499	COMPASS MINERALS	753693	DPW BULK SALT	8,520.15
TOTAL FOR: COMPASS MINERALS				8,520.15
10817	COMPRENHENSIVE ENGINEERING PC	204709	SHOWBOAT PROJECT	2,800.00
TOTAL FOR: COMPRENHENSIVE ENGINEERING PC				2,800.00
10509	CONSUMERS ENERGY	JAN 2021	AIRPORT STREET LIGHT	31.82
TOTAL FOR: CONSUMERS ENERGY				31.82
REFUND UB	CULVER, SHIRLEY	02/12/2021	UB refund for account: 1-02482-3	27.22
TOTAL FOR: CULVER, SHIRLEY				27.22
01156	CURTIS CLEANERS	16A4FF	POLICE DRY CLEANING JAN 2021	111.65
TOTAL FOR: CURTIS CLEANERS				111.65

02/12/2021 01:36 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 01/30/2021 - 02/12/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 2/5

Vendor Code	Vendor Name	Invoice	Description	Amount
00148	DICKINSON WRIGHT PLLC	1547912	LOWELL TWP W/S AUTHORITY	11,571.00
TOTAL FOR: DICKINSON WRIGHT PLLC				11,571.00
02035	DIGITAL OFFICE MACHINES, INC.	19334	POLICE DEPT NEW COPY MACHINE	4,000.00
		19381	POLICE COPY MACHINE	74.22
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.				4,074.22
10670	FAHEY SCHULTZ BURZYCH RHODES PLC	57245	ATTORNEY SERVICES	4,400.00
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC				4,400.00
10673	FERGUSON WATERWORKS	0119759-1	WATER METERS	679.55
TOTAL FOR: FERGUSON WATERWORKS				679.55
00225	GRAND RAPIDS COMMUNITY COLLEGE	1/16 - 1/31/2021	TAX DISPURSEMENT	3,095.08
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				3,095.08
01508	GTW	239689	CYLINDER RENTAL JAN 2021	34.96
TOTAL FOR: GTW				34.96
01856	H&H MANAGEMENT	2/11/2021	REFUND ESCROW	2,000.00
TOTAL FOR: H&H MANAGEMENT				2,000.00
00234	HACH COMPANY	12290197	WTP SUPPLIES	705.78
		12302539	WTP SUPPLIES	67.39
TOTAL FOR: HACH COMPANY				773.17
01893	HEARTHSTONE DESIGN STUDIO LLC	6003	SHOWBOAT AUG-DEC 2020 CONSULT	1,530.98
TOTAL FOR: HEARTHSTONE DESIGN STUDIO LLC				1,530.98
10841	HELIX INTERNATIONAL	4136	MICROSOFT EXCHANGE ONLINE	2,338.56
TOTAL FOR: HELIX INTERNATIONAL				2,338.56
00248	HOOPER PRINTING	61664	WINDOW ENVELOPES	485.70
		61677	SOCIAL DISTRICT LOGO ITEMS	582.98
TOTAL FOR: HOOPER PRINTING				1,068.68
02463	HYDROCORP	0060620-IN	CROSS CONNECTION JAN 2021	937.00
TOTAL FOR: HYDROCORP				937.00
00262	IDEXX DISTRIBUTION CORP.	3077835533	WTP SUPPLIES	246.32
		3077835532	WTP SUPPLIES	969.77
TOTAL FOR: IDEXX DISTRIBUTION CORP.				1,216.09
00948	KCCA	2021	KC CLERKS ASSOC MEMBERSHIP	15.00
TOTAL FOR: KCCA				15.00

02/12/2021 01:36 PM
User: LORI
DB: Lowell

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BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 3/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10779	KENT COUNTY DEPT OF PUBLIC WORKS	JAN 2021	SHREDDING	90.00
TOTAL FOR: KENT COUNTY DEPT OF PUBLIC WORKS				90.00
00301	KENT COUNTY HEALTH DEPT	LOWEC2020 Q3	DOG LICENSES	597.20
TOTAL FOR: KENT COUNTY HEALTH DEPT				597.20
00291	KENT COUNTY ROAD COMMISSION	412411	ELECTRIC CHARGES	46.41
TOTAL FOR: KENT COUNTY ROAD COMMISSION				46.41
00300	KENT COUNTY TREASURER	1/16 - 1/31/2021	TAX DISBURSEMENT	47,682.31
TOTAL FOR: KENT COUNTY TREASURER				47,682.31
00303	KENT DISTRICT LIBRARY	1/16 - 1/31/2021	TAX DISBURSEMENT	26,948.54
TOTAL FOR: KENT DISTRICT LIBRARY				26,948.54
00302	KENT INTERMEDIATE SCHOOL DIST.	1/16 - 1/31/2021	TAX DISBURSEMENT	8,134.19
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				8,134.19
02209	KERKSTRA PORTABLE, INC.	171565	PORTABLE RESTROOM - SOCIAL DISTRICT	500.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				500.00
00805	LEE'S TRENCHING SERVICE, INC.	107825	WATER MAIN BREAK 521 ELIZABETH	5,315.00
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				5,315.00
01374	LOWELL AREA HISTORICAL MUSEUM	1/16 - 1/31/2021	TAX DISBURSEMENT	419.92
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				419.92
00562	LOWELL AREA SCHOOLS	1/16 - 1/31/2021	TAX DISBURSEMENT	182,427.55
TOTAL FOR: LOWELL AREA SCHOOLS				182,427.55
00330	LOWELL LEDGER	1/31/2021	ACCOUNT STATEMENT	144.45
TOTAL FOR: LOWELL LEDGER				144.45
00341	LOWELL LIGHT & POWER	1/29/2021	ELECTRIC STATEMENTS DUE 2/20/2021	18,485.83
		2/11/2021	REFUND ESCROW	353.00
		3488	DATA CENTER MAINT & 3 YR SUPPORT	6,971.81
TOTAL FOR: LOWELL LIGHT & POWER				25,810.64
10697	LYNCH, MICHAEL R	2/10/2021	SHOWBOAT EXTRA SERVICES	1,500.00
TOTAL FOR: LYNCH, MICHAEL R				1,500.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
10083	MICHIGAN CAT			
	SD1161393		WWPT GENERATOR	406.91
	SD11711364		WWTP #WW-1 GENERATOR	825.00
	SD11719723		CITY HALL PREVENTIVE MAINT	955.00
	SD11719793		WWTP PREVENTIVE MAINT	1,475.00
TOTAL FOR: MICHIGAN CAT				3,661.91
00426	MODEL COVERALL SERVICE, INC.			
	JAN 2021		ACCOUNT STATEMENT	259.92
TOTAL FOR: MODEL COVERALL SERVICE, INC.				259.92
01499	NAPA AUTO PARTS			
	1/31/2021		ACCOUNT STATEMENT	242.12
TOTAL FOR: NAPA AUTO PARTS				242.12
10714	O'CONNOR'S QUALITY SHOES			
	4252		WORK BOOTS - J PHILLIPS	200.00
TOTAL FOR: O'CONNOR'S QUALITY SHOES				200.00
00499	PETTY CASH			
	2/12/2021		PETTY CASH RECEIPTS	51.15
TOTAL FOR: PETTY CASH				51.15
MISC	PROGRESSIVE AE			
	2/11/2021		REFUND ESCROW	750.00
TOTAL FOR: PROGRESSIVE AE				750.00
02331	PROGRESSIVE HEATING COOLING, CORP.			
	2016172		DPW SERVICE CALL	173.00
	2019164-C		CITY HALL QTRLY MAINT	417.00
	2019415		CITY HALL SERVICE CALL	340.99
	2019457		CITY HALL SERVICE CALL	150.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.				1,080.99
10130	RASHID, JEFFREY			
	02/09/2021		JANUARY ASSESSING EXPENSES	20.16
TOTAL FOR: RASHID, JEFFREY				20.16
00523	RAYNOR OVERHEAD DOOR OF GRAND			
	29701		POLICE GARAGE NORTH DOOR	175.00
TOTAL FOR: RAYNOR OVERHEAD DOOR OF GRAND				175.00
10378	RUESINK, KATHIE			
	745377/745378		CLEANING SERVICES 1/29 - 2/11/2021	690.00
TOTAL FOR: RUESINK, KATHIE				690.00
10856	SABO PR			
	4446		SOCIAL DISTRICT PROJECT	1,769.10
TOTAL FOR: SABO PR				1,769.10
10316	SCENIC EXPRESSIONS LLC			
	2590		AIRPORT SNOW PLOWING	1,755.00
TOTAL FOR: SCENIC EXPRESSIONS LLC				1,755.00
02575	SELF SERVE LUMBER			
	JAN 2021		ACCOUNT STATEMENT	79.91
TOTAL FOR: SELF SERVE LUMBER				79.91

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Vendor Code	Vendor Name	Invoice	Description	Amount
10849	SMART BUSINESS SOURCE	OE-34344-1	OFFICE SUPPLIES	569.05
TOTAL FOR: SMART BUSINESS SOURCE				569.05
00924	STATE OF MICHIGAN	761-10603501	WATER SAMPLES	580.00
TOTAL FOR: STATE OF MICHIGAN				580.00
10543	TRACTOR SUPPLY CREDIT PLAN	1/31/2021	ACCOUNT STATEMENT	663.99
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				663.99
10459	TRANSUNION RISK AND ALTERNATIVE	181229-202101-1	POLICE - JAN 2021	106.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE				106.00
10031	UNITED SIGN CO. L.L.C.	13875	SOCIAL DISTRICT SIGNAGE	459.00
TOTAL FOR: UNITED SIGN CO. L.L.C.				459.00
02203	VISA	1/28/2021	MERCANTILE VISA STATEMENT	1,076.09
TOTAL FOR: VISA				1,076.09
00692	WILLIAMS & WORKS INC.	91588	PLANNING SERVICES	1,348.00
TOTAL FOR: WILLIAMS & WORKS INC.				1,348.00
10882	WOLVERINE BUILDING GROUP	#4	SHOWBOAT PROJECT	218,680.20
TOTAL FOR: WOLVERINE BUILDING GROUP				218,680.20
00707	YMCA	2/11/2021	REFUND ESCROW - LOWELL	505.00
TOTAL FOR: YMCA				505.00
10883	ZPS INVESTMENT LLC	2/11/2021	REFUND ESCROW	231.00
TOTAL FOR: ZPS INVESTMENT LLC				231.00
TOTAL - ALL VENDORS				623,397.85

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Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	NAPA AUTO PARTS	ACCOUNT STATEMENT	104.72	75367
101-000-222.002	DUE TO COUNTY-DOG LICENSE	KENT COUNTY HEALTH DEPT	DOG LICENSES	597.20	75351
101-000-276.000	RECEIPTS REFUNDABLE	H&H MANAGEMENT	REFUND ESCROW	2,000.00	75343
Total For Dept 000				2,701.92	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	300.00	75383
Total For Dept 101 COUNCI				300.00	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	VISA	MERCANTILE VISA STATEMENT	175.00	75383
101-172-801.000	PROFESSIONAL SERVICES	BLDI ENVIRONMENTAL ENGINE	WARE ROAD LANDFILL	41,006.67	75329
Total For Dept 172 MANAGE				41,181.67	
Dept 191 ELECTIONS					
101-191-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH RECEIPTS	9.00	75369
Total For Dept 191 ELECTI				9.00	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	JANUARY ASSESSING EXPENSE	20.16	75372
Total For Dept 209 ASSESS				20.16	
Dept 210 ATTORNEY					
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	ATTORNEY SERVICES	4,400.00	75339
Total For Dept 210 ATTORN				4,400.00	
Dept 215 CLERK					
101-215-730.000	POSTAGE	PETTY CASH	PETTY CASH RECEIPTS	3.85	75369
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	144.45	75360
101-215-955.000	MISCELLANEOUS EXPENSE	KCCA	KC CLERKS ASSOC MEMBERSHI	15.00	75322
Total For Dept 215 CLERK				163.30	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH RECEIPTS	9.45	75369
Total For Dept 253 TREASU				9.45	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	BAR CODE READER & STAND	40.78	75326
101-265-740.000	OPERATING SUPPLIES	KENT COUNTY DEPT OF PUBLI	SHREDDING	90.00	75350
101-265-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATMENT	12.99	75328
101-265-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH RECEIPTS	13.85	75369
101-265-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	132.44	75383
101-265-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	CITY HALL SERVICE CALL	340.99	75371
101-265-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	CITY HALL QTRLY MAINT	417.00	75371
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 1/29 -	360.00	75374
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	2,312.78	75361
101-265-930.000	REPAIR & MAINTENANCE	MICHIGAN CAT	CITY HALL PREVENTIVE MAIN	955.00	75365
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL SERVICE CALL	150.00	75371
101-265-930.000	REPAIR & MAINTENANCE	RAYNOR OVERHEAD DOOR OF G	POLICE GARAGE NORTH DOOR	175.00	75373
Total For Dept 265 CITY H				5,000.83	
Dept 276 CEMETERY					
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	172.32	75361
Total For Dept 276 CEMETE				172.32	
Dept 301 POLICE DEPARTMENT					
101-301-743.000	AMMUNITION	VISA	MERCANTILE VISA STATEMENT	50.83	75383
101-301-744.000	UNIFORMS	CURTIS CLEANERS	POLICE DRY CLEANING JAN 2	111.65	75336
101-301-931.000	R & M POLICE CARS	VISA	MERCANTILE VISA STATEMENT	120.92	75383
101-301-955.000	MISCELLANEOUS EXPENSE	TRANSUNION RISK AND ALTER	POLICE - JAN 2021	106.00	75381
101-301-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH RECEIPTS	15.00	75369
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	26.70	75383
101-301-984.000	EQUIPMENT	VISA	MERCANTILE VISA STATEMENT	270.20	75383

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Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
Total For Dept 301 POLICE				701.30	
Dept 400 PLANNING & ZONING					
101-400-611.000	SITE PLAN REVIEW RETAINER	PROGRESSIVE AE	REFUND ESCROW	750.00	75370
101-400-611.000	SITE PLAN REVIEW RETAINER	ZPS INVESTMENT LLC	REFUND ESCROW	231.00	75387
101-400-611.000	SITE PLAN REVIEW RETAINER	YMCA	REFUND ESCROW - LOWELL	505.00	75386
101-400-611.000	SITE PLAN REVIEW RETAINER	LOWELL LIGHT & POWER	REFUND ESCROW	353.00	75362
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	450.00	75384
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	180.00	75384
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	555.00	75384
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	163.00	75384
Total For Dept 400 PLANNI				3,187.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-744.000	UNIFORMS	O'CONNOR'S QUALITY SHOES	WORK BOOTS - J PHILLIPS	200.00	75368
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	54.99	75331
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	357.81	75361
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	994.05	75361
101-441-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	DPW SERVICE CALL	173.00	75371
Total For Dept 441 DEPART				1,779.85	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	245.84	75361
Total For Dept 747 CHAMBE				245.84	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	6.84	75377
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	14.48	75380
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	391.73	75361
Total For Dept 751 PARKS				413.05	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	190.48	75361
Total For Dept 757 SHOWBO				190.48	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	ACCOUNT STATEMENT	259.92	75366
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 1/29 -	330.00	75374
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	1,205.19	75361
Total For Dept 790 LIBRAR				1,795.11	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	254.50	75361
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	419.92	75358
Total For Dept 804 MUSEUM				674.42	
Total For Fund 101 GENERA				62,945.70	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
202-474-802.000	CONTRACTUAL	KENT COUNTY ROAD COMMISSI	ELECTRIC CHARGES	46.41	75352
Total For Dept 474 TRAFFI				46.41	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	DPW BULK SALT	4,260.07	75332
Total For Dept 478 WINTER				4,260.07	
Total For Fund 202 MAJOR				4,306.48	
Fund 203 LOCAL STREET FUND					
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	DPW BULK SALT	4,260.08	75332
203-478-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	6.84	75377
203-478-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATMENT	16.99	75328

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Fund 203 LOCAL STREET FUND					
Dept 478 WINTER MAINTENANCE					
		Total For Dept 478 WINTER		4,283.91	
		Total For Fund 203 LOCAL		4,283.91	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-880.000	COMMUNITY PROMOTION	SELF SERVE LUMBER	ACCOUNT STATEMENT	66.23	75377
248-463-880.000	COMMUNITY PROMOTION	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	593.54	75380
248-463-880.000	COMMUNITY PROMOTION	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - SOCIA	500.00	75356
248-463-880.000	COMMUNITY PROMOTION	SABO PR	SOCIAL DISTRICT PROJECT	1,769.10	75375
248-463-880.000	COMMUNITY PROMOTION	BERNARDS ACE HARDWARE	ACCOUNT STATMENT	428.93	75328
248-463-880.000	COMMUNITY PROMOTION	HOOPER PRINTING	SOCIAL DISTRICT LOGO ITEM	582.98	75347
248-463-880.000	COMMUNITY PROMOTION	UNITED SIGN CO. L.L.C.	SOCIAL DISTRICT SIGNAGE	459.00	75382
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	822.37	75361
		Total For Dept 463 MAINT		5,222.15	
		Total For Fund 248 DOWNTOWN		5,222.15	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-970.000	CAPITAL OUTLAY	COMPRENHENSIVE ENGINEERIN	SHOWBOAT PROJECT	2,800.00	75333
260-751-970.000	CAPITAL OUTLAY	HEARTHSTONE DESIGN STUDIO	SHOWBOAT AUG-DEC 2020 CON	1,530.98	75345
260-751-970.000	CAPITAL OUTLAY	WOLVERINE BUILDING GROUP	SHOWBOAT PROJECT	218,680.20	75385
260-751-970.000	CAPITAL OUTLAY	LYNCH, MICHAEL R	SHOWBOAT EXTRA SERVICES	1,500.00	75364
		Total For Dept 751 PARKS		224,511.18	
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	59.69	75361
		Total For Dept 758 DOG PA		59.69	
		Total For Fund 260 DESIGN		224,570.87	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	ALTOFT, JEFF	REPLACE CK#74736	380.56	75325
581-000-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	55.97	75380
581-000-802.000	CONTRACTUAL	SCENIC EXPRESSIONS LLC	AIRPORT SNOW PLOWING	1,755.00	75376
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STREET LIGHT	31.82	75334
581-000-930.000	REPAIR & MAINTENANCE	BROWN, CASEY	REIMBURSEMENT FOR DUMPSTE	350.00	75330
		Total For Dept 000		2,573.35	
		Total For Fund 581 AIRPOR		2,573.35	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	5,124.06	75361
590-000-276.000	Sewer Inside 5/8"	ALEXANDER, REX	UB refund for account: 1-	3.06	75324
590-000-276.000	Sewer Inside 5/8"	CULVER, SHIRLEY	UB refund for account: 1-	13.51	75335
		Total For Dept 000		5,140.63	
Dept 550 TREATMENT					
590-550-930.000	REPAIR & MAINTENANCE	MICHIGAN CAT	WWPT GENERATOR	406.91	75365
590-550-930.000	REPAIR & MAINTENANCE	MICHIGAN CAT	WWTP PREVENTIVE MAINT	1,475.00	75365
590-550-930.000	REPAIR & MAINTENANCE	MICHIGAN CAT	WWTP #WW-1 GENERATOR	825.00	75365
		Total For Dept 550 TREATM		2,706.91	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	W/S DEPT	173.84	75326
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	339.78	75340
		Total For Dept 551 COLLEC		513.62	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	MILEAGE & METER READS	354.20	75327
590-552-740.000	OPERATING SUPPLIES	HOOPER PRINTING	WINDOW ENVELOPES	242.85	75347
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE & METER READS	29.68	75327

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Fund 590 WASTEWATER FUND					
Dept 552 CUSTOMER ACCOUNTS					
		Total For Dept 552 CUSTOM		626.73	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LOWELL TWP W/S AUTHORITY	5,785.50	75337
		Total For Dept 553 ADMINI		5,785.50	
		Total For Fund 590 WASTE		14,773.39	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	ALEXANDER, REX	UB refund for account: 1-	3.16	75324
591-000-276.000	Water Inside 5/8"	CULVER, SHIRLEY	UB refund for account: 1-	13.71	75335
		Total For Dept 000		16.87	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	705.78	75344
591-570-740.000	OPERATING SUPPLIES	IDEXX DISTRIBUTION CORP.	WTP SUPPLIES	246.32	75349
591-570-740.000	OPERATING SUPPLIES	IDEXX DISTRIBUTION CORP.	WTP SUPPLIES	969.77	75349
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATMENT	5.83	75328
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	67.39	75344
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	60.00	75323
591-570-801.000	PROFESSIONAL SERVICES	STATE OF MICHIGAN	WATER SAMPLES	580.00	75379
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	5,195.85	75361
		Total For Dept 570 TREATM		7,830.94	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATMENT	11.99	75328
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION JAN 2021	937.00	75348
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS DUE 2	1,159.16	75361
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	W/S DEPT	173.84	75326
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER DEPT R & M	111.53	75326
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	339.77	75340
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	WATER MAIN BREAK 521 ELIZ	5,315.00	75357
		Total For Dept 571 DISTRI		8,048.29	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	MILEAGE & METER READS	354.20	75327
591-572-740.000	OPERATING SUPPLIES	HOOPER PRINTING	WINDOW ENVELOPES	242.85	75347
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE & METER READS	29.68	75327
		Total For Dept 572 CUSTOM		626.73	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LOWELL TWP W/S AUTHORITY	5,785.50	75337
		Total For Dept 573 ADMINI		5,785.50	
		Total For Fund 591 WATER		22,308.33	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	569.05	75378
636-000-802.000	CONTRACTUAL	HELIx INTERNATIONAL	MICROSOFT EXCHANGE ONLINE	2,338.56	75346
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE	74.22	75338
636-000-802.000	CONTRACTUAL	LOWELL LIGHT & POWER	DATA CENTER MAINT & 3 YR	6,971.81	75363
636-000-986.000	COMPUTER DATA PROCESSING	DIGITAL OFFICE MACHINES,	POLICE DEPT NEW COPY MACH	4,000.00	75338
		Total For Dept 000		13,953.64	
		Total For Fund 636 DATA P		13,953.64	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-741.000	FUEL	NAPA AUTO PARTS	ACCOUNT STATEMENT	97.44	75367
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL JAN 2021	34.96	75342
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	39.96	75367
		Total For Dept 895 FLEET		172.36	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 01/30/2021 - 02/12/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 661 EQUIPMENT FUND					
Total For Fund 661 EQUIPM				172.36	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	47,682.31	75353
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	26,948.54	75354
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	182,427.55	75359
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	8,134.19	75355
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	3,095.08	75341
Total For Dept 000				268,287.67	
Total For Fund 703 CURREN				268,287.67	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	62,945.70	
			Fund 202 MAJOR STREET FUN	4,306.48	
			Fund 203 LOCAL STREET FUN	4,283.91	
			Fund 248 DOWNTOWN DEVELOP	5,222.15	
			Fund 260 DESIGNATED CONTR	224,570.87	
			Fund 581 AIRPORT FUND	2,573.35	
			Fund 590 WASTEWATER FUND	14,773.39	
			Fund 591 WATER FUND	22,308.33	
			Fund 636 DATA PROCESSING	13,953.64	
			Fund 661 EQUIPMENT FUND	172.36	
			Fund 703 CURRENT TAX COLL	268,287.67	
				<hr/>	
				623,397.85	



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: February 12, 2021

TO: Mayor Mike DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MS*

RE: Fire Cost Recovery Ordinance

At the January 14, 2021 Fire Authority meeting, the board approved a recommended ordinance for approval by all three municipalities pertaining to cost recovery for certain fire and emergency services.

We presented this at our January 19, 2021 City Council meeting and there was support to consider the ordinance. Since that time, our City Attorney Jessica Wood has codified the ordinance to meet municipal requirements and our ordinance form. The ordinance is attached for review.

I am recommending the Lowell City Council approve Ordinance 21-02, which would create a cost recovery ordinance for fire services.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 21-02

**AN ORDINANCE ADDING A NEW ARTICLE VI, "FIRE AND
EMERGENCY SERVICE CHARGES COST RECOVERY", TO
CHAPTER 10 "FIRE PREVENTION AND PROTECTION"
SPECIFICALLY SECTIONS 10-74 THROUGH 10-84 AUTHORIZING
COST RECOVERY FOR FIRE AND EMERGENCY SERVICE CHARGES**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Addition of a new Article VI, Section 10-74 through 10-84 in Chapter 10.

Article VI "Fire and Emergency Service Charges Cost Recovery," Section 10-74 through 10-84 of Chapter 10, "Fire Prevention and Protection," of the Code of Ordinances is hereby added to read:

ARTICLE VI. – FIRE AND EMERGENCY SERVICE CHARGES COST RECOVERY

Sec. 10-74. – Purpose.

This article is adopted in order to authorize reimbursement to the City of Lowell fire department relative to certain fire and emergency services rendered either individually or through the Lowell Area Fire and Emergency Services Authority.

Sec. 10-75. Definitions.

Unless the context specifically indicates otherwise, the meaning of the terms used in this article shall be as follows:

Fire department response means coming to the scene of a fire or hazardous materials incident, traffic or vehicular accident, or hazardous condition, or any investigation in connection

with a fire, hazardous materials incident, accident or hazardous condition by the fire department or as a party to the Lowell Area Fire and Emergency Services Authority.

Hazardous condition means any condition creating a concern for the physical welfare of persons in the immediate area of the situation (including downed utility lines or gas leaks not in an occupied structure), requiring a fire department response.

Investigation means gathering of evidence or data in connection with arson investigations, or special investigations required to determine the responsibility of persons for fires, spills, accidents or hazardous conditions. Investigations do not include the normal investigation made to determine cause and origin of a fire as required by the state.

Release means any leaking, spilling, pumping, pouring, emitting, emptying, discharging, injecting, leaching, dumping, or disposing into the environment.

Sec. 10-76 - Charges for services.

In conformance with the Restated Joint Fire and Emergency Services Agreement executed April 4, 2016, as may be amended from time to time, executed pursuant to The Urban Cooperation Act of 1967, MCL 124.501, that reserves the authority to invoice residents and nonresidents for services provided by the City, the fire department shall render charges to persons or properties served by the fire department either individually or as a party to the Lowell Area Fire and Emergency Services Authority for certain specific services for conditions described as follows:

(a) Any fire department response to a fire started by a property owner or person, such as but not limited to, a controlled brush fire or other open burning, which becomes uncontrolled, any fires purposely or knowingly started in any building, dwelling, appurtenant structure, or any other structure, or any motor vehicles when said fire has been started for the specific purpose of

and with the intent of causing damage to or destruction of any such building, dwelling, appurtenant structure, or vehicle.

(b) Any fire department response to an incident caused by a criminal act; i.e., DUI, intentional false alarm, arson, etc.

(c) Any fire department response to a fire in a structure causing a loss, ignited by accidental means shall be subject to cost recovery for damage or destruction to fire department equipment beyond normal wear and tear, and for all expenses incurred and paid to a third party.

(d) Any fire department response requiring containment, abatements or any safety measure in connection with any hazardous or toxic material release. Charges in such case shall be made to the person responsible for the release, whether or not the release occurs on the property of the responsible party.

(e) The responsibility for the release includes releases caused by the person as well as any release from any vehicle, building, or other instrumentality, owned, occupied or utilized by the person, regardless of fault.

(f) Any fire department response to a traffic or vehicular accident, including but not limited to the control of fires or spills, assistance to injured persons or ambulance crews, or extraction of persons from vehicles.

(g) Any fire department response for hazardous conditions.

(h) The cost of copies for fire department reports generated for any person, except for governmental entities.

(i) Any city response to a false alarm due to system malfunction or maintenance issue at a property that is not a single-family or duplex residence in excess of three such alarms in any consecutive 12-month period.

(j) The provision of fire department equipment or personnel for the purpose of providing standby fire, rescue, or emergency medical services necessary to support a nonemergency event/situation hosted by a for-profit organization. When such services are requested by a nonprofit organization, the Lowell city council will act upon a recommendation by the fire chief to charge for services.

(k) Failure to comply with requests made by the fire department to abate hazards as specified in the fire safety codes as adopted by the city. If compliance is not made within three inspection visits over a 30-day period, the fire safety specialist will notify the fire chief, who will charge the person responsible for the property the appropriate fee as provided by resolution.

Sec. 10-77 Exemptions.

The following properties and services shall be exempt from the charges set out in this section:

(a) Fires caused by railroad trains which are the specific statutory responsibility of railroad companies.

(b) Fire service performed outside the jurisdiction of Lowell Area Fire and Emergency Services Authority under a mutual aid contract with an adjoining municipality.

Sec. 10-78 - Responsibility for charges.

Persons responsible for charges include:

(a) Persons who caused the condition.

(b) Property owners or occupants of property upon which the conditions exist.

(c) Owners or lessees of instrumentalities involved in the condition, such as vehicle owners, utility or gas companies.

(d) Owners of vehicles from which occupants are extricated, owners or renters of premises from which a person or persons are rescued, and owners of vehicles

receiving fire extinguishment or spill abatement shall be deemed as benefiting from the services provided.

(e) Insurers or guarantors for persons responsible or benefited.

(f) Notwithstanding the foregoing, a person who is a resident of the city at the time of an incident shall not be responsible for any charges imposed under section 10-76(e).

Sec. 10-79. - Multiple property protection.

When a particular service rendered by the fire department directly benefits more than one person or property, each person responsible as set forth in Sec 10-78 shall be jointly and severally liable for the payment of the full charge for such service hereinbefore outlined.

Sec. 10-80. - Payment for services.

The Lowell Area Fire and Emergency Services Authority shall bill persons determined to be responsible for the incident charged for, or owners of property, for amounts set forth in the resolution determining charges. All bills rendered for charges shall be paid within 30 days of the mailing of the billing.

Sec. 10-81. - Collection of charges.

The City may proceed in district court by suit to collect any monies remaining unpaid and shall have any and all other remedies provided by law for the collection of said charges.

Sec. 10-82. - Charges to be determined by resolution.

Charges for fire department services enumerated in this article shall be determined by resolution of the City.

Sec. 10-83. - Disbursement of funds.

All funds collected as a result of this article shall be used for the normal operations and maintenance of the fire department and its equipment.

Sec. 10-84. - Other remedies.

The recovery of charges and expenses imposed under this article shall not relieve or limit the liability of any person under any other local ordinance, or state or federal law, rule or regulation. The remedies provided herein shall be in addition to those remedies provided by the hazardous material response cost recovery provisions set out in Article IV of this ordinance, and nothing in this article shall prohibit the city from also proceeding under the hazardous material response cost recovery provisions in Article IV of Chapter 10.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published as provided in Section 2 above.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2021

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on February 16, 2021, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including the full ordinance or a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2021. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2021, and was effective _____, 2021, ten (10) days after publication.

Dated _____, 2021

Susan Ullery
City Clerk

City of Lowell Planning Commission 2020 Annual Report

This 2020 City of Lowell Planning Commission Annual Report is submitted to the Lowell City Council in accordance with 20th Michigan Planning Enabling Act. The City of Lowell Planning Commission met 10 times during 2020. These meetings consisted of regular meetings and virtual.

Commissioner attendance prepresented a quorum during each regular meeting and public hearings were held in accordance with zoning ordinance requirements when applicable. The activities of the City of Lowell Planning Commission in 2020 are summarized below.

January:

- Bruce Barker was appointed Chair of the Planning Commission
- Dave Cadwallader was appointed Vice Chair of the Planning Commission
- Meds Café Site Plan Review and Special Land Use – 1965 W. Main (approved)
- Held a Public hearing for the Commercial and Industrial Districts. After which, Andy Moore with Williams & Works went through the districts standards and noted the changes pertaining to them.

February:

- Andy Moore with Williams and Works reviewed the proposed changes of Chapter 18 – Site Plan Review. He stated the Commission needs to set a Public Hearing on this chapter before providing a recommendation to the Lowell City Council.

March:

- Public hearing regarding Chapter 18 site plan review
Reviewed the changes made and recommended it to the City Council for adoption.
- Lowell Area Middle School –Exempt from Zoning. (Andy Moore with William & Works stated the Middle School is undergoing some serious renovations and the plans were reviewed. The law says the school has a statutory exemption from zoning)

April:

- The Planning commission did not meet due to Covid

May:

- Airbnb Update – 2179 Gee Drive – Was denied the request for 8 cars parking and stayed at the prior number of 6.
- Riverview Flats – Revised Plans to better serve the city and are to present some structural changes in June.
- Public Hearing – Rair Special Land Use – 2264 W. Main (Seed to sale grow facility) Was approved with following conditions:
 1. Prior to issuance of any City permits, the applicant shall have paid all application, permit, reimbursable escrow, and other fees related to the request.
 2. The applicant shall comply with any requirements from the City's Department of Public Works, City Engineer, Lowell Area Fire Department, City Police Department, or other City officials.
 3. The proposed special land use shall comply with all applicable federal, state, and local requirements, and copies of all applicable permits shall be submitted to the City.
 4. The applicant shall continually comply with applicable ordinances, codes, and requirements of the City of Lowell.
 5. The applicant shall submit all missing site plan items of Section 18.04 B, 17.04 FF(3), and 17.04 FF(4), as listed above, unless specifically waived by the Zoning Enforcement Officer.
 6. The applicant shall receive licensing as a marihuana microbusiness through the State of Michigan and submit a copy of this license to the City.
 7. Landscaping shall comply with Section 4.26 and Section 19.03 E of the Zoning Ordinance, unless specifically modified by the Planning Commission.
 8. Any additional exterior lighting shall comply with the lighting standards of Section 4.24 and 19.03 C of the

Zoning Ordinance.

9. Signage shall comply with Chapter 20 of the Zoning Ordinance.

10. The applicant shall submit a copy of a provisional license issued by the City of Lowell pursuant to Chapter 28 of the City of Lowell cod of ordinances. The facility shall not open until appropriate operating licenses have been obtained from the City of Lowell and the State of Michigan.

11. All landscaping, buffers, and/or greenbelts shall be continuously maintained to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property.

12. The applicant shall receive approval from and comply with any stipulations of Lowell Light and Power regarding electricity demand at the marihuana microbusiness.

13. The security plan shall address the items outlined in our confidential memo dated November 5, 2020, and any other items identified by the City's law enforcement personnel.

14. The applicant shall maintain odors so any odor generated inside the establishment is not detected outside the building. Doors and windows shall remain closed, except for the minimum time necessary for ingress/egress From the building.

15. The applicant shall maintain all air scrubbing and filtration systems in working order and they must be in sue at all times. Filters must be changed per manufacturers' recommendation to ensure optimal performance.

16. All waste receptacles containing marihuana products shall be secure and locked at all times. The applicant shall indicate the locations of indoor waste receptacles on the building floor plan.

17. All rooms associated with the growing and processing of marihuana products shall be subject to inspection and approval by the Fire Department to ensure compliance with applicable fire codes.

18. Any fuel, fertilizer, pesticide, fungicide, rodenticide, herbicide, or other substance toxic to wildlife, children, or pets shall be stored in a secured and locked area, be in compliance with State pesticide laws and regulations, and be subject to inspection and approval by the Fire Department to ensure compliance with applicable fire codes.

19. The marihuana establishment shall not also sell alcoholic beverages or tobacco products.

20. The marihuana establishment shall comply at all times and in all circumstances with the MRTA and applicable Rules of Adult Use Marihuana Establishments, as amended, promulgated by LARA.

21. All necessary building, electrical, plumbing, and mechanical permits shall be obtained for any portion of the structure which contains electrical wiring, lighting, and/or watering devices that support the cultivation, growing, and/or harvesting of marihuana.

22. In the event of any conflict, the terms of this ordinance are preempted and the controlling authority shall be the statutory regulations set forth by the MRTMA or the adopted Rules of Adult Use Marihuana Establishments, as amended, promulgated by LARA.

- Public Hearing – Lume Special Land Use – 1425 W. Main (A cannabis business) Was approved with the 20 above conditions.

June

- Public Hearing – Rare Special Land Use – 2264 W. Main. (Marijuana Grow Facility)
- Airbnb Update – 2179 Gee Drive – Was reviewed and ratified, but cars allotted was kept at 6.
- RIVERVIEW FLATS – Site plan AMENDMENT (to add more parking, more landscaping, and keep the drive internal) Phase two is close to being ready to present.

July

- Ada Lowell self storage - 2075 Bowes Rd. – site plan re-approval. It has been over a year since anything was done at the property. Terms and standards were reviewed and approved for renewal.
- RIVERVIEW FLATS – Site plan review – PUD plan and Rezoning - Flood Plane Overlay Standards (It was approved and Recommended to be sent to the City Council)
- Public Hearing – Joyology - Special Land Use – 2399 W. Main (A cannabis business) Was approved with the 20+ above conditions.
- Public Hearing – Five Lakes Farm, LLC - Special Land Use – 2335 W. Main (A cannabis grow and process Facility) Two Phase project in all. The Council stated the below four stipulations and reviewed the above 20+ standards. All have been met.
 1. Removal of a nonconforming storage building
 2. Removal of the east curb cut
 3. Privacy fence to be put up on east property line

4. Loading areas be illustrated on the Site plan

August (no meeting)

September

- Site Plan Review – 126 S. West Street (A marihuana growing establishment and dispensary (microbusiness))
The plans were reviewed and needed further information. This site plan was tabled until further information can be provided. By general consensus, the Commissioners agreed.
- Discussion of the Joint Planning Commission was going to take place the end of October with Lowell and Vergennes Townships.

October

- Site Plan Review – 126 S. West Street (A marihuana growing establishment and dispensary (microbusiness))
The site plan as presented with the nine conditions as listed below was approved.

1. Prior to issuance of any City permits, the applicant shall have paid all application, permit, reimbursable escrow, and other fees related to the request.

2. The applicant shall comply with any requirements from the City's Department of Public Works, City Engineer, Light and Power, or other City officials.

3. The proposed special land use shall comply with all applicable federal, state, and local requirements, and copies of all applicable permits shall be submitted to the City.

4. The applicant shall continually comply with applicable ordinances, codes, and requirements of the City of Lowell.

5. The applicant shall submit an updated site plan containing all site plan items required in Section 18.04 B and identified as missing above unless specifically waived by the zoning enforcement officer.

6. Site landscaping shall comply with the applicable standards of Section 4.26 of the Zoning Ordinance unless specifically modified by the Planning Commission including 6 box elders as well as a fence.

7. Any exterior lighting shall comply with the lighting standards of Section 4.24 and 19.03 C of the Zoning Ordinance.

8. The proposed building shall not be occupied by an use except for those permitted by right in the C-3 General Business district unless special land use approval is received at a future date. A certificate of occupancy for the building shall not be granted until a zoning compliance of special use permit is obtained from the city.

9. The applicant will have to design storm water management facilities and have approval by the City.

- Site Plan Review – Special Land Use – Grand Rapids Gravel – Public Hearing (They are looking at having a gravel mining operation there for approximately 10 years with an end result of creating a 22 to 24 acre lake that will be surrounded by condos or single family homes.)
 1. The Commission reviewed the Site Development Requirements at length and discussed various ideas.
 2. Moore stated the applicant should provide another site plan at a later meeting showing points mentioned tonight.
 3. The Commission went on to review the Site Plan Review Standard and Special Land Use Review Standards. (The Planning Commission agreed to review the remainder at the next meeting.)

November

- Grand Rapids Gravel – 2014 Bowes – Continued review of Site Plan Review and Special Land Use.
 1. Hydro geological engineer Dan Waylen was also present to answer and questions or concerns per Commission's request.
 2. Discussions of the concerns of such a development near the City's well and other smaller wells further north were addressed and answered
 3. The Site Plan is set to be looked over and final approval next month.
- New Union Brewery Site Plan Amendment – 400 and 420 W. Main.- (Expand the existing area to include a 36x40 foot outdoor seating area with a concrete patio and roof.) This was reviewed and approved with the following conditions.
 - 1. No demolition or earthwork shall be undertaken on the site until a building permit has been issued consistent with this site plan approval.**
 - 2. Prior to issuance of any City permits, the applicant shall have paid all application, permit, reimbursable**

escrow, and other fees related to the request.

3. The applicant and the site shall at all times comply with local standards and ordinances.

4. The applicant shall receive approval to combine the parcels at 400 and 420 West Main Street (PPN 41-20-02-346-002 and 41-20-02-346-001), along with half of the old right of way between 420 and 508 West Main Street.

5. Any proposed lighting must be reviewed and approved by the Zoning Enforcement Officer prior to construction/placement of such lighting.

6. Parking shall be sufficient to accommodate the capacity of the brewery and outdoor seating area once Covid19 restrictions are no longer in effect. If the Zoning Enforcement Officer or another agent of the City determines that the parking is insufficient, the applicant shall be required to construct the deferred parking area. Prior to the construction of such deferred parking, the applicant shall provide an easement or other written agreement, in a form acceptable to the City, which authorized construction and use of the deferred parking area for the facility. A permit shall be required for the construction of the deferred parking lot, and all standards of Chapter 19 shall apply.

7. Applicant shall submit a revised site plan showing a plan for parking to scale and showing the number of spaces and how it will be arranged.

- King Milling Site Plan Amendment – 222 W. Main and 115 S. Broadway.(Construction of a covered walkway between two buildings and exterior building modifications.) This was reviewed and approved with the following conditions.
 1. No demolition or earthwork shall be undertaken on the site until a building permit has been issued consistent with this site plan approval.
 2. Prior to issuance of any City permits, the applicant shall have paid all application, permit, reimbursable escrow, and other fees related to the request.
 3. The applicant and the site shall at all times comply with all other applicable ordinances, codes, and requirements of the City of Lowell.
 4. The applicant shall submit any additional site plan items as required in Section 18.04 B of the zoning Ordinance and determined necessary by the Zoning Enforcement Officer.
 5. The applicant shall comply with the outdoor lighting requirements of Section 4.24 of the Zoning Ordinance.
 6. The applicant shall update the site plan to show there is a 13.5' clearance.
- Public Hearing – Premier Botanics Special Land Use – 1450 W. Main.(A marijuana microbusiness) Was approved with the 20+ above conditions plus a six-foot privacy fence be provided on the west and south property line and that the fence on the west property lot would extended.

December

- Grand Rapids Gravel – 2014 Bowes – Continued review of Site Plan Review and Special Land Use. It was reviewed and approved with the 22 below listed condtions.
 1. Prior to issuance of any City permits, the applicant shall have paid all application, permit, reimbursable escrow, and other fees related to the request.
 2. The applicant shall continually comply with applicable ordinances, codes, and requirements of the City of Lowell.
 3. The proposed special land use shall comply with all applicable federal, state, and local requirements, and copies of all applicable permits shall be submitted to the City.
 4. The applicant shall comply with any stipulations from the City Engineer, Lowell Area Fire Department, or other City officials.
 5. The applicant shall receive approval and comply with any stipulations from the Lowell Area Fire Department regarding emergency vehicle access.
 6. The applicant shall receive a driveway permit from the City of Lowell.
 7. All structures and buildings shall comply with the setback requirements of the Industrial and River's Edge districts. No machinery shall be erected or maintained within 50 feet of any property or street right-of-way. Further, no cut or excavation shall be made closer than 50 feet to any street right-of-way line or property line.
 8. All necessary development permits shall have been issued by appropriate local, state, and federal authorities, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Natural Resources under authority of Act 451, of the Public Acts of 1994, as amended. Where a development permit cannot be issued prior to the issuance of a zoning compliance permit, a letter from the issuing agency indicating intent to issue contingent only upon proof of zoning compliance may be acceptable.
 9. Dust shall be controlled on the subject property through the use of water, dust palliative, and the ongoing maintenance of the paved access drive. Dust control shall comply with the air quality requirements of the

Michigan Department of Environment, Great Lakes, and Energy (EGLE) or subsequent department. Any debris tracked on Bowes Road from the site shall be removed as soon as practicable.

10. The applicant shall maintain existing trees along the property boundaries to function as a buffer between uses.

11. Hours of operation (including loading) shall be between 7:00 AM and 5:00 PM Monday through Friday (excluding federal holidays) and 7:00 AM and 2:00 on Saturdays (excluding federal holidays). The mine shall not operate outside of these hours, or on Sundays or federal holidays.

12. The applicant shall designate an area for fuel and lubricant storage on the site plan and submit measures for safety and preventative for final Zoning Enforcement Officer approval.

13. Fencing shall be located along property boundaries as shown on the November 4, 2020 site plan and be at least six feet in height. Fencing shall be placed no closer than 50 feet to the top or bottom of any slope.

14. The applicant shall establish a 20-foot-wide easement for a non-motorized trail in the location shown on the site plan. The establishment of such easement shall occur at a time agreeable to the and shall be approved by the City prior to being recorded by the Kent County Register of Deeds.

15. The applicant shall place appropriate "Keep Out / Danger" signs around the premises, not more than 150 feet apart.

16. Stockpile height shall not exceed 45 feet.

17. The proposed berm shall be between 5 and 7 feet tall. Slopes of the berm shall not exceed 1:3.

18. Natural screening in the form of rolling topography, vegetation, and tree lines shall be preserved as much as possible to maintain the general character of the City, public rights-of-way, and neighboring properties.

19. Noise on the site shall not exceed sixty (60) decibels at any property line.

20. The applicant shall submit a written annual report to the Planning Commission, which shall include a summary of progress on the site, the amount of material removed, any complaints received and their resolution, any updates to the project schedule, and other items deemed necessary by the planning commission.

21. The applicant shall submit a performance bond in the form of a letter of credit, a certified check, a cash bond, or an insurance policy with the City of Lowell named as an insured party in the amount of \$200,000. The bond shall be released when all conditions stipulated in the Special Land Use permit have been met and the mining and restoration activities (excluding future residential development as illustrated on the end use plan) are complete. The guarantee shall be reviewed annually and adjusted accordingly based on market conditions at the time and the amount of mining remaining to be completed.

22. The applicant shall deposit with the City Treasurer the sum of \$5,000 to serve as a monitoring/enforcement escrow account. This sum will be kept by the City in a separate, interest-bearing account. All expenses incurred by the City of Lowell in the monitoring the subject gravel/sand extraction operation and enforcing the provisions of this special land use permit and the City of Lowell Zoning Ordinance with respect to the same (including legal and administrative expenses) may be paid by the City from the monies in this account. If the balance in this escrow account falls below ½ the above amount, the City Clerk shall notify the applicant of this fact and the applicant shall within 14 days of the date of the notice, deposit the sum necessary to restore the escrow account to its original balance. If at the conclusion of reclamation of the subject property there remains any money in the escrow account, it shall be returned to the applicant.

- Public Hearing – River City Cannabis- Special Land Use – 2163 West Main (A small craft style cannabis business) The Planning commission asked the applicant to provide more air handling information and tabled this until next months meeting.
- Site Plan Review – Culligan Water - 2531 W. Main (Demolition and New building construction) The Planning Commission approved the site plan and standards A-F were met for Denker Culligan Water.

Respectfully submitted,

Tony Ellis, Member City of Lowell Planning Commission

Lowell Area Fire Department



2020 Year End Review

CORE VALUES:

Service:

We protect and serve our entire community with a commitment to performance excellence.

Professionalism:

We are dedicated to serving at the highest level of excellence, in a manner showing commitment and respect to our mission. A commitment to excellence, possessing a positive attitude, and having pride in your work while conforming to a high standard of conduct.

Honor/Pride:

The enormous commitment necessary to perform the Department's task requires excellence of character. We inspire each other through pride in our department, which is a belief that every action reflects on all the members of the department, both past and present. We take pride in ourselves as individuals, our members as a team, our department as a family, and our citizens as a community.

Integrity:

We are committed to honesty and ethical behavior and we will make decisions based on moral standards regardless of personal belief or benefit. We will work hard every day to maintain the highest professional standards and to earn public trust through our actions.

Family:

We are a fire department family. We are committed and accountable to each other because our lives depend on it. We value each member in our organization. We respect those who came before us and will strive to make the organization better for those who follow.

Fire Department

3 A Note From Chief Shannon Witherell

4 Governing Body

5 Personnel Changes

6 2020 Achievements

7 Department Organization

8,9 Personnel Leadership and Roster

10 Facilities Information

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Fire Prevention

17 Fire Prevention & Community Risk Reduction

Emergency Medical Services

18 CPR and First Aid Training

19 Thank You



A Note from Chief Shannon Witherell

The Lowell Area Fire Department is pleased to submit to you the 2020 annual report. In this annual report you will find general information on the station, vehicles, response statistics and reports from our staff on programs they are responsible for. 2020 was a unique year for LAFD.

We responded to 819 emergency calls for service that included fires, motor vehicle accidents, HAZMATs, medicals, rescues, alarms, etc.

The Lowell Area Fire Department provides fire, EMS, rescue services and community education programs in 60 square miles for three municipalities including Lowell Township, Vergennes Township, and the City of Lowell as well as a mutual aid partnership with our surrounding townships.

This past year was filled with many victories and triumphs, such as lives saved, goals accomplished and awards received.

We look forward to 2021 with high expectations of improving our department and keeping our citizens safe. Our entire team is truly honored to serve our great communities!

Respectfully,

Shannon L. Witherell

Shannon L. Witherell

2021 GOALS

- Improved efficiency with new software Programs
- Increased paid-on call membership
- Develop a part-time program
- Conclude the Engine 3 replacement Spec and award a bid

Governing Body

The Lowell Area Fire Department is governed by the Lowell Area Fire and Emergency Services Authority Board. This board is made up of a elected member from Lowell Township, Vergennes Township and the City of Lowell, as well as a citizen from each of the three municipalities.

The Board meets once per month on the 2nd Thursday at 7:00pm at the Lowell Area Fire Station. The Board is responsible for the direct management of the Fire Chief as well as approving and overseeing the annual budget for the Fire Department .

In 2020, the Board elected a new Chair person, Jessica Marks of Lowell Township. With long time member and chair , Jim Herb vacating his seat, Vergennes Township added Kate Dernocoeur as new member. The other Board Members are; Vice Chair Tim Wittenbach of Vergennes Township, Treasure Carlton Blough of Lowell Township, Mike DeVore of the City of Lowell, and David Pasquale of the City of Lowell.



In 2020, the Board received a comprehensive report from the McGrath Consulting Group. This report was a year long project looking at all aspects of the Fire Department, from equipment and staffing needs to call response data. The Board has began working with the Department and Chief Witherell to implement some of the reconditions of the report.



Personnel Changes



In September Chief van Overbeek retired after 31 years of service.



In October Firefighter Kem Charron resigned his position with the department after 7 years of service.



In January Probationary member Matt Harrison joined the department.

Matt is a recent graduate of Lowell High School.



In September Probationary member Brenda Herron joined the department. Brenda is a EMT. She and her husband Carl are residents of Vergennes TWP.

Honorable Mentions



Firefighter Jim Oswald 2020
Firefighter of the Year and life
savings award.



Probationary Firefighter Jordan Lambert
2020 Rookie of the Year



Lieutenant Erik Kelley life saving award

2020 Achievements

In 2020, several members were enrolled in several different classes, including officer development, EMS, and professional education, with the goal of providing the best possible customer service to those who call on us.

Probationary Firefighters Ashely Putney, Donald Shaffer, and Matthew Harrison successfully completed their Medical First Responder Training from Life EMS, which was hosted by Courtland Fire Department.

Firefighters Erik Kelley and Kevin Jones are enrolled in the Fire Officer I & II program hosted by Walker Fire Department, scheduled to conclude in March 2021. Firefighters Charles Putney, Ashely Putney, James Oswald, and Nigel Hefty are enrolled in the EMT course hosted by the Grattan Fire Department, scheduled to conclude in April of 2021.

Probationary Firefighters Brenda Herron and Matt Harrison are enrolled in Firefighter I & II scheduled to conclude in April of 2021.

Department Organization

Shannon Witherell

Fire Chief

Cory Velzen

Deputy Chief

Sean Donahue

Captain

Justin Soyka

Captain

Kevin Jones

Lieutenant

Bob Hults

Lieutenant

Charles Johnson

Lieutenant

Erik Kelley

Lieutenant

Firefighters

Tim Hill

Brenda Herron

Nicole Witherell

Dustin Hendryx

James Bolan

Ashley Putney

Charles Putney

Nigel Hefty

Donald Shaffer

Jordan Lambert

Zachery Jahnke

James Oswald

Vision Statement

The Lowell Area Fire Department will set the standard of excellence by honoring tradition, professionalism, customer service, and public education; We will also create leaders through training, education and strong ethical values.

MISSION STATEMENT

We are committed to providing fire suppression, medical services, and other emergency and non-emergency activities to the residents of the greater Lowell Area.

We accomplish this mission through training, dedication, and education to the protection of our membership and the community.

Personnel Leadership



Chief Shannon Witherell
1998



Deputy Chief Corwin Velzen
2009



Captain Justin Soyka
2006



Captain Sean Donahue
2008



Lt Kevin Jones
2017



Lt Robert Hults
2008



Lt Charles Johnson
2009



Lt Erik Kelley
2013

Personnel Roster



Tim Hill



Brenda Herron



Nicole Witherell



Dustin Hendryx



James Bolan



Ashely Putney



Chuck Putney



Nigel Hefty



Don Shaffer



Jordan Lambert



Matt Harrison



Zack Jahnke



Jim Oswald

Facility Report

In spring of 2020, our staff focused on repairs to our outdoor lawn sprinkler system as well as landscaping updates. In the Fall we updated the inside of our facility including a complete makeover of the Chief's office consisting of new paint, ceiling tiles, and flooring. We also began repainting the interior walls in the front portion of the building, starting with the hallway and EMS supply room. In addition, we updated the truck bay area, offices, and bathrooms to LED light to help save on energy costs.

It is our intention to have the training room and bathrooms repainted in early 2021.

We performed our filter service on the exhaust filter system in the truck bay area. This is a service that is required every three years and costs approximately \$3000.00.

In 2021, we would like to begin updating the training room and kitchen, as well as flooring in the front portion of the building.





Captain Justin Soyka
Equipment Officer

2021 Equipment Goals

- Complete the County truck purchase.
- Evaluations of replacement rescue tools
- Improved record keeping through Emergency Reporting System

Equipment Report

In 2020, our team began working with the Kent County Purchasing Department on the replacement specifications for the Engine 3 Replacement. It is our intention to award a bid on this project in early 2021, with a delivery of the new truck in 2022. A Lowell Area Community Fund grant has been applied for to assist with the purchase of this truck.

In June, we received a donation to purchase a Zodiac Rescue boat from a local business and a donation of a new outboard boat motor from the Lowell Police Department. The new boat was placed into service after training was concluded.

In November, the Fire Authority Board approved the purchase of a new Chief Command truck. This truck will also serve as a medical response unit and will be well equip with equipment for firefighting and incident command.

We replaced rear tires on our Brush 7. Throughout the year, we also repaired several miscellaneous items, as needed.

Keeping our fleet ready to go is a top priority. While we can ignore and sometimes prolong repairs on our personal vehicles, that is not an option with emergency vehicles. We are fortunate to work with local companies that assist us in keeping our fleet on the road.

As part of our weekly activities, we check the trucks and the equipment that is carried on them. All trucks are checked at a minimum of once a month, with most being inspected weekly. These checks are then documented in Emergency Reporting Systems for tracking.

In addition to the vehicles, we also have to maintain and test other equipment per NFPA standards. Our hoses and ladders must be tested every year.

This year, all the ladders passed their testing. Our hose testing produced five lengths of hose that failed. They usually fail due to leaks in the jacket or around the couplings. We have roughly 6,715feet of hose that we test and 123 feet of ground ladders.

2020 Response Report

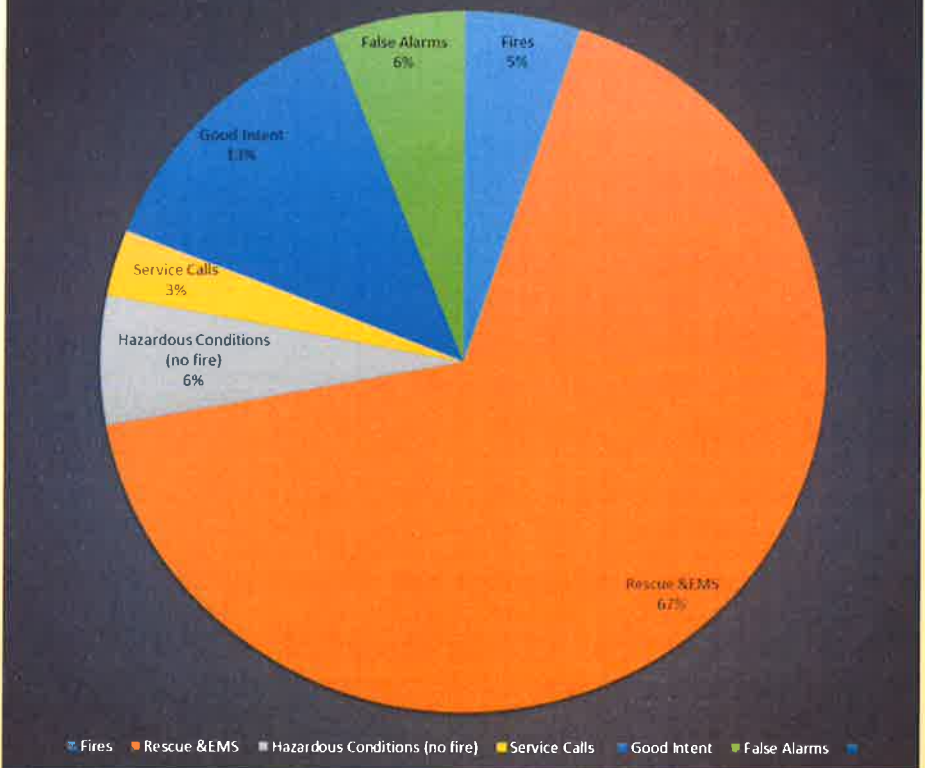
2020 was a very unique year for incident tracking to say the least. Compared to 2019, we saw a 7% increase in requests for EMS services and 10 additional Fires. However, we ended the year with a 8% overall decrease in calls, ending 2020 with 819 requests for service. We also noted a decrease of trauma calls by 17% and a 69% decrease in Hazardous Condition (No Fire) calls.

The stay-at-home order that occurred early in the COVID-19 pandemic aided in the reduction of trauma-related call, and the lack of storms in 2020 directly related to the reduction in Hazardous Condition (No Fire) calls.

Also notable, apparatus response time in the months of October—December 2020 during the 8:00 am to 4:00 pm time frame were reduced by over 3 minutes, compared to the same time frame in 2019.



2020 Call Types

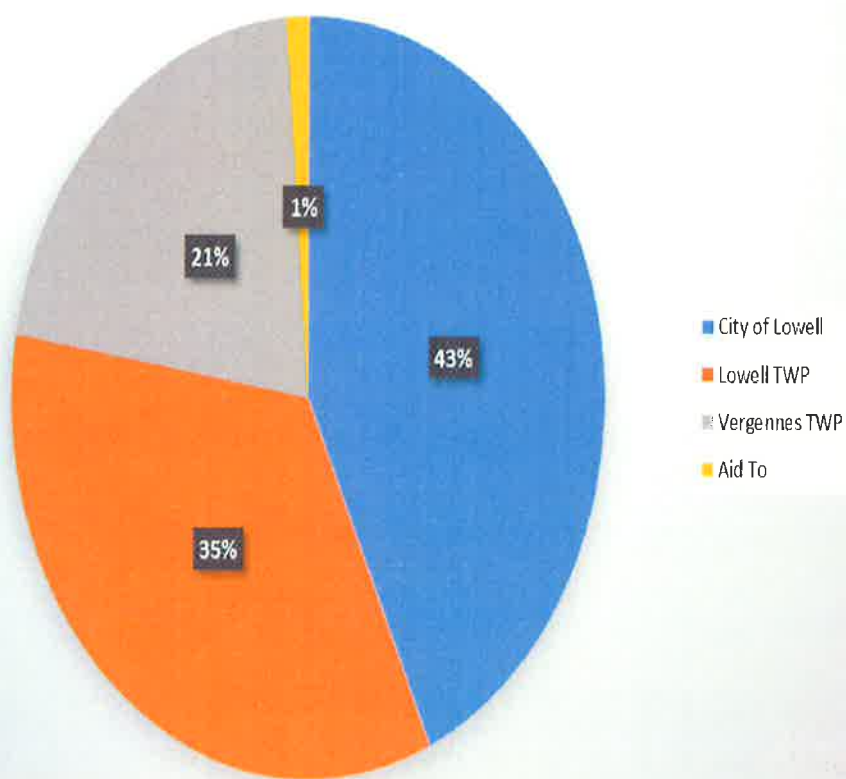




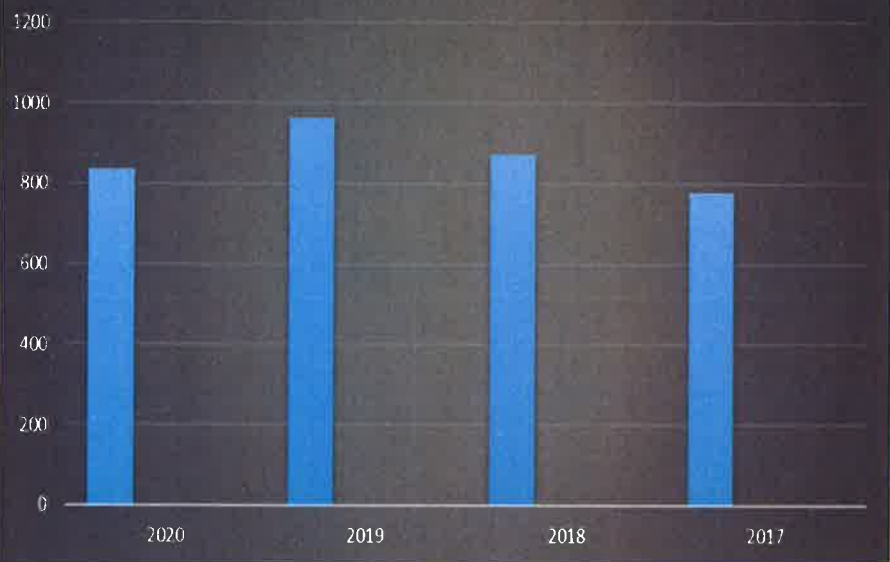
In 2020, the City of Lowell had the calls 354 for service , down from 407 in 2019; Lowell Township had 282 calls , down from 315 in 2019; and Vergennes Township 173 requests for service, down from 228 in 2019.

In 2020, we were requested to provide aid to outside communities on 10 incidents and received aid on 11 call.

Calls By Zone



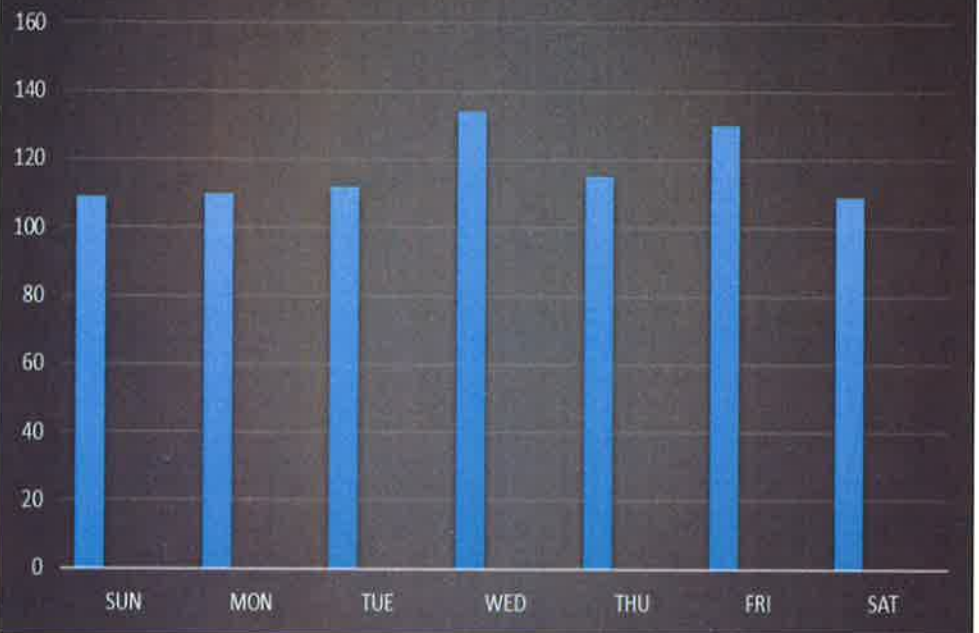
Calls over the years



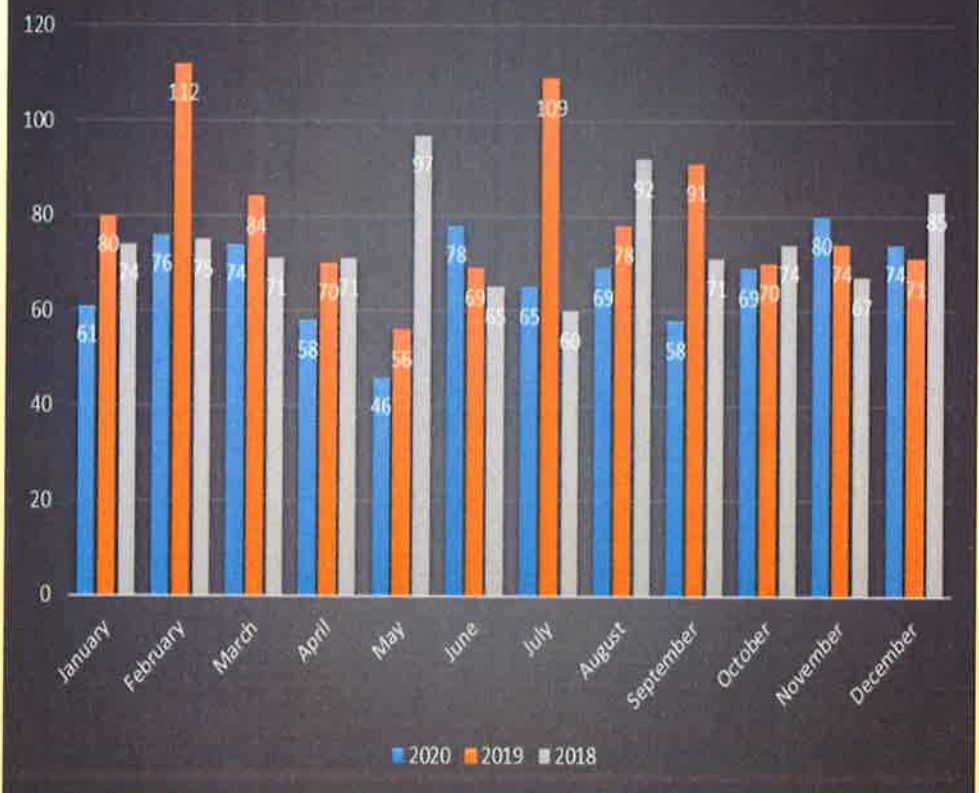
Man Hours By Zone



Calls By Day



Calls by Month





Deputy Chief Cory Velzen
Sr. Training Officer

2021 Training Goals

- 50% of the staff to EMT
- All Officers to obtain Instructor I
- Training Center
- All new members trained FF II and EMT



Training Report

Training for Lowell Area Fire Department during 2020 has been anything but normal. While COVID 19 presented many challenges on call response it also had its effects on training as well. Lowell Area Fire Department members overcame and adapted to the new requirements and challenges presented to them. Some of the challenges required smaller group learning, distanced training, and switching to a virtual format of instruction.

Training the department on an annual basis is always an active and ever changing challenge. The mission of the training department is to meet all required training during a year, while building on current skillsets through repetition and enhanced drill designs.

Highlights for the year are listed below:

Medical –

- CPR/AED license renewal; All personal received a new certificate good for two years
- Pediatric medical/trauma treatment
- Cardiac and airway management
- COVID treatment and PPE protocol changes
- Stroke and Diabetic emergencies
- AED equipment in service

Fire –

- Hose Streams and Water supply
- Vehicle extrication with J&K towing donations for vehicles
- Hazmat operations techniques
- Mutual Aid tender shuttle fill and water flow operations
- New boat in service and operations
- Fire Extinguisher and Water can operations
- New county radio training operations (in service 2021)





Captain Sean Donahue
Fire Prevention Officer

2021 Fire Prevention Goals

*Install 180 Smoke Detectors and 120 CO Alarms

Fire Prevention Training, including adding an Inspector I

Be back in the class rooms for Fire Prevention week

Increased fire inspections.

Continuing to hold a Trunk or Treat as well as a Community Open House

Fire Prevention & Community Risk Reduction

2020 was a challenging year for our Fire Prevention Team. We needed to focus on community safety, while staying connected to our community. Class room visits for Fire Prevention week were replaced with a Fire Truck drive -by and coloring books being dropped off to teachers to send home with their students. Station tours were replaced with nearly 50 drive -by birthday parties. Our annual fire station Open House was replaced with a drive -through Trunk or Treat event, where we handed out nearly 26,000 pieces of candy, and our favorite parade of the year— the Lowell Santa Claus Parade- became a drive -through event. Our staff also donated over 100 new unwrapped toys to Toys for Tots in our first year taking part in this great event.

Due to state issued COVID restrictions our inspections department was only able to focus on complaint driven inspections and plan reviews. We were able to perform new building inspections at Maple Ridge Manner, Med's Café, and LUME. We had a part in plan review for One Ethanol, Enwork, New Union Brewing, and several others.

In 2020, we were pleased to partner with MISAFE and WOTV4 to bring no cost Smoke and CO Detectors to our residents. In 2020 we installed 90 smoke detectors and 60 CO Alarms in private homes throughout the area.



CPR and First Aid Report

2021 CPR Goal

Offer community CPR training

Purchase two additional CR2 AED

Work with other originations to
replace their Hart Start units

Over the past several years, our staff has provided CPR training for Lowell Police, Department of Public Works, and staff at City hall. We are looking to expand these offerings in 2021

In February of 2020, we partnered with U of M Metro Health to host a community Stop the Bleed class. Several members of the community attended to learn the importance of bleeding control during a trauma .

Due to a recall, we began to replace our current Hart Start AEDs with new Life Pack CR2 AEDs. These units are Wi-Fi, and they communicate service needs as well as use history information automatically. We also purchased a training unit, which will allow us to offer training for these units.



Thank You

Our staff is excited to see what 2021 brings to the Lowell Area Fire Department. We look forward to continuing to serve this great community we are all proud to call home.

On behalf of the Command staff and members of the Lowell Area Fire Department, thank you for taking the time to read our 2020 Annual Report.



Lowell Area Fire Department

315 S. Hudson
Lowell, MI 49331

616.897.7354 ph

Memorandum



DATE: February 10, 2021

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

PUBLIC WORKS

RE: Water Service – 211 Grove St.

The house at 211 Grove St. has undergone a rehabilitation and is in the process of being sold. During the fall a question came up on the water service and having it replaced. Upon review we found many issues with the existing service, all which brings about the need to replace it.

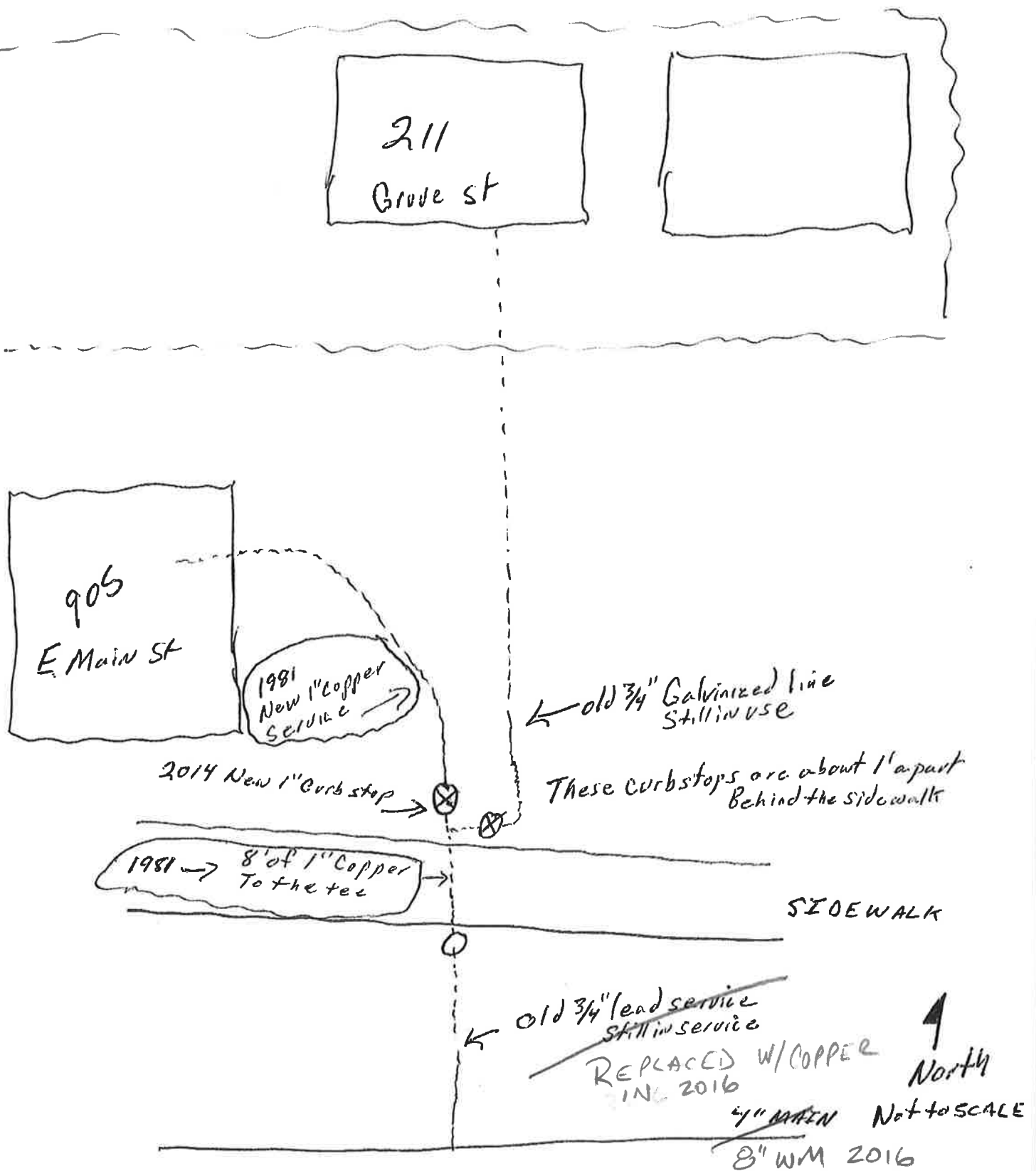
The existing water service is known to be galvanized pipe. It is also known at one time this galvanized pipe was connected to the watermain by use of a lead pipe. The 2018 Michigan Lead and Copper Rule requires the City to replace any galvanized water services that are, or were at one time, connected to a lead pipe. We are required to replace the line from the watermain to 18-inches inside the building or the first inside valve, whichever comes first. To make this water service line replacement more challenging, the current service line is connected to the service line for 905 E. Main St and runs through the back property at 905 E. Main St., and then to the house. A new service line in the street right-of-way, with a new tap on the watermain is needed. (The service line to 905 E. Main was replaced in the 1980's with all copper pipe and the lead connection to the watermain was removed when the 4-inch watermain was replaced in 2016.)

The City is proposing replacing the water service with copper pipe. Because there is no watermain on Grove St., the service line will still need to be connected to the 8-inch watermain on Main St. The water service will run in the greenbelt to the property and then run into the house. The new line will be about 270-ft in length.

We received a quote to have the service installed from Lee's Trenching Service, Inc. The work is expensive because of the need to enter M-21 to tap the watermain and then working around the storm sewer and sanitary sewer lines in this area as they install the new water service line a long distance. The Utility Department contacted other underground contractors for but have not received another quote.

It is my recommendation: **That the Lowell City Council approve the quote from Lee's Trenching Service, Inc., Byron Center, dated December 4, 2020, for the installation of a new water service line at 211 N. Grove St., for an estimated cost of \$24,500.00.**

Water Service Info - 211 N. Grove St.
- 905 E Main St.
RIR-2-20-2014



RIR-2-20-2014

Lee's Trenching Service, Inc.

December 4, 2020

City of Lowell

Attn: Ralph

Re: 211 N Grove

P R O P O S A L

Install new 1" water service tap, install 24" meter pit (city supplied), install 270' of 1" copper water service to house, street repair, curb & sidewalk, abandon water service at corp, traffic control

Total Cost

\$24,500.00

** Add \$2500.00 if Avery St tap needs to be replaced

Thank you for the opportunity to quote you. Please let us know if you have any questions.

Dave Van Kley

Lee's Trenching Service, Inc. 1201 76th St. SW, Byron Center, MI 49315
Phone: (616)878-0077 Fax: (616) 878-0840 Email: leestrenching@att.net



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Memorandum



DATE: February 10, 2021

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

PUBLIC WORKS

RE: Motor Starter HSP 2 – Water Plant

Each of the three High Service Pumps (HSP) at the water plant operate through an individual motor starter and switch gear. These items are original to the water plant. Recently, HSP #2 started having issue with its motor starter not operating correctly. It has been a random problem. There is concern if the motor starter or switch gear fails we could be scrambling to make repairs. If this were to happen during times of high water system demands, we could have distribution issues. Also, with all three units being approximately 40 years old, there is concern of each of them failing around the same time. This is an item we did not anticipate for the current fiscal year.

The current configuration of motor starter and switch gear is no longer available. RS Technical, who has been handling the electrical portion of the water plant for many years has provided us with a quote to upgrade the equipment for HSP #2 to a Variable Frequency Drive (VFD) unit. This would allow for an energy savings to be realized by enabling the plant to match flows of this high service pump with the flow of the incoming water. Presently, HSP's operate at one flow which requires the pump to be turned off and on in order to keep the levels in the plant and the system even. The greatest energy used by a motor is when it is initially turned on, so the less times the unit cycles on/off the more energy savings can be realized. Also, a single frequency pump operates at the top of the operating range of the pump. Utilizing a VFD allows for the pump to operate at a lower range of the motor and saves energy as well.

RS Technical has provided us with a quote to perform the installation of the VFD for HSP #2. They have included the cost for the VFD, electrical installation, and SCADA connections at an amount of \$31,227.60. The largest portion of this cost is for upgrading the necessary electrical wiring.

This is not a budgeted item. However, we feel there is a need to upgrade at least one HSP at this time to avoid potential problems during times of high demand. We would be sure to budget for future upgrades to the remaining two HSP's in the upcoming fiscal year. One bright part to this work is a rebate of \$3,750 available from Lowell Light and Power for upgrading the electrical unit.

It is my recommendation: **That the Lowell City Council approve the quote from RS Technical Services, Inc., Lowell, MI, dated February 8, 2021, for the installation and all necessary wiring of the Variable Speed Drive on High Service Pump #2, for a cost of \$31,227.60.**

Brian VanVeelen-Superintendent
City of Lowell Water Treatment
1596 Bowes Rd.

To repair old motor starter and switch gear for high service pump #2 at the Water Plant.

Old motor starter and switch gear is obsolete and no longer available.

RS Technical Services, Inc. The Variable Frequency Drive	\$6,040.59
Electrical Installation	\$19,800.00
Configuring VFD & connecting to SCADA	\$5,387.01
Rebate form Lowell Light & Power \$75.00/HP	-\$3,750.00 CITY RECEIVED REBATE
Total	\$27,477.60

RS TECHNICAL COST = \$31,227.60

Memorandum



PUBLIC WORKS

DATE: February 10, 2021

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Clarifier Gear Drive – Water Plant

The clarifier at the water plant turns by way of a motor driven variable speed gear drive. This gear box is original to the water plant. Over the past year this turning mechanism has been emitting loud noises that are not typical for its use. Because of this, the gear box was budgeted for replacement in the current fiscal year.

Water Treatment staff has been trying to find a replacement gear box for the clarifier. Unfortunately, the same type of unit is obsolete and no longer available. A simple gear box and motor is available, however, it does not have a variable speed for operations. Further investigation has found a simple gear box can be converted into a variable speed with a frequency drive plus additional wiring. The new drive would also be wired into the water plant SCADA system.

RS Technical, the company who handles our SCADA and previous VFD wiring has provided us with a quote to perform the installation of the gear box and necessary wiring for its operation. The City would provide to them the gear box and motor. RS Technical has given us a cost of \$14,934.43 to perform the installation.

This is a budgeted item, however, the overall cost is \$6,369.62 higher than we had anticipated. There is a rebate of \$375 available from Lowell Light and Power for upgrading the electric motor.

It is my recommendation: **That the Lowell City Council approve the quote from RS Technical Services, Inc., Lowell, MI, dated February 8, 2021, for the installation and all necessary wiring of the water plant clarifier gear drive, for a cost of \$14,934.43.**

Brian VanVeelen-Superintendent
City of Lowell Water Treatment
1596 Bowes Rd.

To replace Clarifier Gear Drive at the Water Plant.

The old unit is obsolete and no longer available.

Motion Industries:	the gear box and 5HP motor	\$1,810.19	CITY PURCHASE
RS Technical Services, Inc.	The Variable Frequency Drive	\$2,144.00	
	Electrical Installation	\$6,000.00	
	Configuring VFD & Connecting to SCADA	\$6,790.43	
	Rebate form Lowell Light & Power \$75.00/HP	-\$375.00	CITY RECEIVE REBATE
	Total	\$16,369.62	

R.S. TECHNICAL COST = \$14,934.43

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,095,381.37	1,866,185.81	39,756.99	229,195.56	89.06
STATE	STATE GRANTS	348,250.00	153,115.54	0.00	195,134.46	43.97
LICPER	LICENSES AND PERMITS	42,918.00	35,203.35	75.00	7,714.65	82.02
CHARGES	CHARGES FOR SERVICES	370,683.00	37,287.56	3,040.00	333,395.44	10.06
INT	INTEREST AND RENTS	15,100.00	0.00	0.00	15,100.00	0.00
OTHER	OTHER REVENUE	17,100.00	9,441.52	751.18	7,658.48	55.21
TRANSIN	TRANSFERS IN	308,632.00	0.00	0.00	308,632.00	0.00
FINES	FINES AND FORFEITURES	6,550.00	3,413.76	1,979.76	3,136.24	52.12
LOCAL	LOCAL CONTRIBUTIONS	14,108.00	11,947.45	0.00	2,160.55	84.69
TOTAL REVENUES		3,218,722.37	2,116,594.99	45,602.93	1,102,127.38	65.76
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,644.65	11,474.12	79.00	9,170.53	55.58
172	MANAGER	216,291.41	76,839.62	12,090.81	139,451.79	35.53
191	ELECTIONS	12,888.00	8,706.99	300.00	4,181.01	67.56
209	ASSESSOR	59,620.00	29,452.04	6,409.06	30,167.96	49.40
210	ATTORNEY	65,000.00	57,599.75	1,325.00	7,400.25	88.62
215	CLERK	139,683.01	79,182.53	10,860.94	60,500.48	56.69
253	TREASURER	232,848.98	161,583.74	16,084.67	71,265.24	69.39
265	CITY HALL	139,223.54	78,487.53	9,634.11	60,736.01	56.38
276	CEMETERY	137,863.96	53,162.61	1,877.45	84,701.35	38.56
294	UNALLOCATED MISCELLANEOUS	7,000.00	48,954.65	0.00	(41,954.65)	699.35
301	POLICE DEPARTMENT	873,572.11	502,147.47	76,791.02	371,424.64	57.48
305	CODE ENFORCEMENT	0.00	12,239.88	0.00	(12,239.88)	100.00
336	FIRE	121,534.51	87,346.58	29,031.34	34,187.93	71.87
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	55,427.06	37,688.35	8,637.34	17,738.71	68.00
426	EMERGENCY MANAGEMENT	0.00	24,258.26	121.30	(24,258.26)	100.00
441	DEPARTMENT OF PUBLIC WORKS	299,276.91	150,338.44	20,543.63	148,938.47	50.23
442	SIDEWALK	3,895.66	1,124.96	296.78	2,770.70	28.88
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	739.27	0.00	(739.27)	100.00
747	CHAMBER/RIVERWALK	6,500.00	1,983.80	433.61	4,516.20	30.52
751	PARKS	171,693.46	74,199.45	5,770.36	97,494.01	43.22
757	SHOWBOAT	500.00	560.88	47.44	(60.88)	112.18
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	73,711.27	36,924.98	4,390.97	36,786.29	50.09
803	HISTORICAL DISTRICT COMMISSION	0.00	150.00	0.00	(150.00)	100.00
804	MUSEUM	48,561.01	31,819.10	1,647.89	16,741.91	65.52
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	488,632.00	0.00	0.00	488,632.00	0.00
TOTAL EXPENDITURES		3,179,367.54	1,571,965.00	206,372.72	1,607,402.54	49.44
TOTAL REVENUES		3,218,722.37	2,116,594.99	45,602.93	1,102,127.38	65.76
TOTAL EXPENDITURES		3,179,367.54	1,571,965.00	206,372.72	1,607,402.54	49.44
NET OF REVENUES & EXPENDITURES		39,354.83	544,629.99	(160,769.79)	(505,275.16)	1,383.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
OTHER	OTHER REVENUE	277,784.00	141,889.73	23,793.68	135,894.27	51.08
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		278,284.00	141,889.73	23,793.68	136,394.27	50.99
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	265,000.00	159,749.42	15,451.55	105,250.58	60.28
463	MAINTENANCE	56,809.50	27,525.84	6,727.96	29,283.66	48.45
474	TRAFFIC	10,819.79	7,283.61	3,305.54	3,536.18	67.32
478	WINTER MAINTENANCE	64,355.22	20,200.39	13,072.00	44,154.83	31.39
483	ADMINISTRATION	16,944.00	3,232.56	0.00	13,711.44	19.08
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		413,928.51	217,991.82	38,557.05	195,936.69	52.66
TOTAL REVENUES		278,284.00	141,889.73	23,793.68	136,394.27	50.99
TOTAL EXPENDITURES		413,928.51	217,991.82	38,557.05	195,936.69	52.66
NET OF REVENUES & EXPENDITURES		(135,644.51)	(76,102.09)	(14,763.37)	(59,542.42)	56.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
OTHER	OTHER REVENUE	116,029.65	56,585.97	9,072.47	59,443.68	48.77
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		296,129.65	56,585.97	9,072.47	239,543.68	19.11
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	274,500.00	124,625.09	10,773.70	149,874.91	45.40
463	MAINTENANCE	89,275.08	26,419.29	5,583.64	62,855.79	29.59
474	TRAFFIC	11,707.60	7,163.27	950.58	4,544.33	61.18
478	WINTER MAINTENANCE	88,065.80	26,244.33	16,569.99	61,821.47	29.80
483	ADMINISTRATION	19,662.00	4,150.57	0.00	15,511.43	21.11
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		483,210.48	188,602.55	33,877.91	294,607.93	39.03
TOTAL REVENUES		296,129.65	56,585.97	9,072.47	239,543.68	19.11
TOTAL EXPENDITURES		483,210.48	188,602.55	33,877.91	294,607.93	39.03
NET OF REVENUES & EXPENDITURES		(187,080.83)	(132,016.58)	(24,805.44)	(55,064.25)	70.57

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
OTHER	OTHER REVENUE	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,050.00	0.00	0.00	25,050.00	0.00
Expenditures						
000		25,000.00	40,105.00	0.00	(15,105.00)	160.42
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,000.00	40,105.00	0.00	(15,105.00)	160.42
TOTAL REVENUES		25,050.00	0.00	0.00	25,050.00	0.00
TOTAL EXPENDITURES		25,000.00	40,105.00	0.00	(15,105.00)	160.42
NET OF REVENUES & EXPENDITURES		50.00	(40,105.00)	0.00	40,155.00	80,210.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	600,000.00	619,800.00	53,500.00	(19,800.00)	103.30
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,500.00	0.00	0.00	2,500.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		602,500.00	619,800.00	53,500.00	(17,300.00)	102.87
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	176,250.00	72,235.19	0.00	104,014.81	40.98
463	MAINTENANCE	113,716.73	43,272.62	7,398.08	70,444.11	38.05
483	ADMINISTRATION	63,273.22	27,111.24	4,338.46	36,161.98	42.85
740	COMMUNITY PROMOTIONS	75,000.00	8,027.00	0.00	66,973.00	10.70
906	DEBT SERVICE	34,263.28	34,263.28	0.00	0.00	100.00
965	TRANSFERS OUT	325,972.00	0.00	0.00	325,972.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		788,475.23	184,909.33	11,736.54	603,565.90	23.45
TOTAL REVENUES		602,500.00	619,800.00	53,500.00	(17,300.00)	102.87
TOTAL EXPENDITURES		788,475.23	184,909.33	11,736.54	603,565.90	23.45
NET OF REVENUES & EXPENDITURES		(185,975.23)	434,890.67	41,763.46	(620,865.90)	233.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	45,000.00	49,402.00	7,305.00	(4,402.00)	109.78
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		45,000.00	49,402.00	7,305.00	(4,402.00)	109.78
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	40,000.00	44,028.00	10,538.10	(4,028.00)	110.07
TOTAL EXPENDITURES		40,000.00	44,028.00	10,538.10	(4,028.00)	110.07
TOTAL REVENUES		45,000.00	49,402.00	7,305.00	(4,402.00)	109.78
TOTAL EXPENDITURES		40,000.00	44,028.00	10,538.10	(4,028.00)	110.07
NET OF REVENUES & EXPENDITURES		5,000.00	5,374.00	(3,233.10)	(374.00)	107.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	500,000.00	0.00	0.00	500,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,000.00	1,280.00	0.00	720.00	64.00
OTHER	OTHER REVENUE	5,000.00	679,160.56	100.00	(674,160.56)	13,583.2
TRANSIN	TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		508,000.00	680,440.56	100.00	(172,440.56)	133.94
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	3,860.25	0.00	(3,860.25)	100.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
751	PARKS	505,000.00	1,735,171.37	259,670.70	(1,230,171.37)	343.60
758	DOG PARK	1,000.00	476.90	57.52	523.10	47.69
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	2,200.00	0.00	(2,200.00)	100.00
TOTAL EXPENDITURES		506,000.00	1,741,708.52	259,728.22	(1,235,708.52)	344.21
TOTAL REVENUES		508,000.00	680,440.56	100.00	(172,440.56)	133.94
TOTAL EXPENDITURES		506,000.00	1,741,708.52	259,728.22	(1,235,708.52)	344.21
NET OF REVENUES & EXPENDITURES		2,000.00	(1,061,267.96)	(259,628.22)	1,063,267.96	53,063.4

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	15,216.00	18,330.23	5,674.57	(3,114.23)	120.47
INT	INTEREST AND RENTS	55,100.00	28,376.00	10,716.00	26,724.00	51.50
OTHER	OTHER REVENUE	0.00	25.00	0.00	(25.00)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		70,316.00	46,731.23	16,390.57	23,584.77	66.46
Expenditures						
000		81,500.00	57,759.51	15,791.95	23,740.49	70.87
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		81,500.00	57,759.51	15,791.95	23,740.49	70.87
TOTAL REVENUES		70,316.00	46,731.23	16,390.57	23,584.77	66.46
TOTAL EXPENDITURES		81,500.00	57,759.51	15,791.95	23,740.49	70.87
NET OF REVENUES & EXPENDITURES		(11,184.00)	(11,028.28)	598.62	(155.72)	98.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,018,339.00	601,663.98	87,667.59	416,675.02	59.08
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
OTHER	OTHER REVENUE	100.00	86.74	0.00	13.26	86.74
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,025,439.00	601,750.72	87,667.59	423,688.28	58.68
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	629,722.88	314,880.04	39,507.44	314,842.84	50.00
551	COLLECTION	413,016.90	74,401.45	14,912.02	338,615.45	18.01
552	CUSTOMER ACCOUNTS	85,040.11	53,823.21	3,542.91	31,216.90	63.29
553	ADMINISTRATION	421,791.50	128,729.89	0.00	293,061.61	30.52
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,549,571.39	571,834.59	57,962.37	977,736.80	36.90
TOTAL REVENUES		1,025,439.00	601,750.72	87,667.59	423,688.28	58.68
TOTAL EXPENDITURES		1,549,571.39	571,834.59	57,962.37	977,736.80	36.90
NET OF REVENUES & EXPENDITURES		(524,132.39)	29,916.13	29,705.22	(554,048.52)	5.71

PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,118,692.00	717,515.84	95,049.67	401,176.16	64.14
INT	INTEREST AND RENTS	17,040.00	3,649.99	500.00	13,390.01	21.42
OTHER	OTHER REVENUE	5,000.00	10,395.07	705.29	(5,395.07)	207.90
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,140,732.00	731,560.90	96,254.96	409,171.10	64.13
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	487,139.53	245,745.63	37,560.06	241,393.90	50.45
571	DISTRIBUTION	464,117.80	185,691.24	26,166.36	278,426.56	40.01
572	CUSTOMER ACCOUNTS	90,208.11	56,253.77	3,543.00	33,954.34	62.36
573	ADMINISTRATION	406,437.50	69,691.00	0.00	336,746.50	17.15
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,447,902.94	557,381.64	67,269.42	890,521.30	38.50
TOTAL REVENUES		1,140,732.00	731,560.90	96,254.96	409,171.10	64.13
TOTAL EXPENDITURES		1,447,902.94	557,381.64	67,269.42	890,521.30	38.50
NET OF REVENUES & EXPENDITURES		(307,170.94)	174,179.26	28,985.54	(481,350.20)	56.70

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	80,274.00	80,274.00	0.00	0.00	100.00
OTHER	OTHER REVENUE	0.00	2,403.42	0.00	(2,403.42)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	82,677.42	0.00	(2,403.42)	102.99
Expenditures						
000		110,800.00	84,784.67	3,086.94	26,015.33	76.52
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		110,800.00	84,784.67	3,086.94	26,015.33	76.52
TOTAL REVENUES		80,274.00	82,677.42	0.00	(2,403.42)	102.99
TOTAL EXPENDITURES		110,800.00	84,784.67	3,086.94	26,015.33	76.52
NET OF REVENUES & EXPENDITURES		(30,526.00)	(2,107.25)	(3,086.94)	(28,418.75)	6.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	226,325.00	91,246.41	18,128.52	135,078.59	40.32
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	17,340.00	0.00	0.00	17,340.00	0.00
TOTAL REVENUES		243,765.00	91,246.41	18,128.52	152,518.59	37.43
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	319,816.90	94,354.98	10,971.64	225,461.92	29.50
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		319,816.90	94,354.98	10,971.64	225,461.92	29.50
TOTAL REVENUES		243,765.00	91,246.41	18,128.52	152,518.59	37.43
TOTAL EXPENDITURES		319,816.90	94,354.98	10,971.64	225,461.92	29.50
NET OF REVENUES & EXPENDITURES		(76,051.90)	(3,108.57)	7,156.88	(72,943.33)	4.09

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	10,000.00	6,500.00	0.00	3,500.00	65.00
INT	INTEREST AND RENTS	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL REVENUES		12,000.00	6,500.00	0.00	5,500.00	54.17
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		12,000.00	6,500.00	0.00	5,500.00	54.17
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,000.00	6,500.00	0.00	5,500.00	54.17

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	4,000.00	244.69	69.24	3,755.31	6.12
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		4,000.00	244.69	69.24	3,755.31	6.12
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	244.69	69.24	3,755.31	6.12
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	244.69	69.24	(244.69)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	(25,612.39)	243.30	25,612.39	100.00
OTHER	OTHER REVENUE	40,000.00	16,362.18	0.00	23,637.82	40.91
TOTAL REVENUES		40,000.00	(9,250.21)	243.30	49,250.21	(23.13)
Expenditures						
000		40,000.00	0.00	0.00	40,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		40,000.00	0.00	0.00	40,000.00	0.00
TOTAL REVENUES		40,000.00	(9,250.21)	243.30	49,250.21	23.13
TOTAL EXPENDITURES		40,000.00	0.00	0.00	40,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(9,250.21)	243.30	9,250.21	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		200.00	0.00	0.00	200.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021	ACTIVITY FOR MONTH 01/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	0.00	0.00	50.00	0.00
TOTAL REVENUES - ALL FUNDS		7,590,462.02	5,216,174.41	358,128.26	2,374,287.61	68.72
TOTAL EXPENDITURES - ALL FUNDS		8,989,572.99	5,355,425.61	715,892.86	3,634,147.38	59.57
NET OF REVENUES & EXPENDITURES		(1,399,110.97)	(139,251.20)	(357,764.60)	(1,259,859.77)	9.95

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2021**

[illegible]

**MONTHLY COMPARISON TOTALS
JANUARY 2020 AND 2021**

ACTIVITY	JANUARY	2020 YEAR-TO-DATE	JANUARY	2021 YEAR-TO-DATE
Total Arrests	12	12	16	16
Alcohol (MIP/Open Intox)	2	2	0	0
Drug Law Violations	0	0	0	0
Drunk Driving	1	1	2	2
Suspended License	0	0	4	4
Warrant Arrest	4	4	3	3
Other Arrests	5	5	7	7
Assault	5	5	2	2
Assault (Verbal)	2	2	6	6
Assault (Domestic)	4	4	0	0
Assist from Other Agency	13	13	6	6
Assist to Other Agency	14	14	11	11
Assist to Citizen	17	17	58	58
Breaking & Entering	1	1	0	0
Disorderly Conduct	3	3	2	2
Dog Complaints	5	5	1	1
Larceny	4	4	4	4
Malicious Destruction	0	0	0	0
Motorist Assist	9	9	3	3
Ordinance Violations	10	10	1	1
Accident Total	8	8	9	9
{Property Damage}	8	8	8	8
{Personal Injury}	0	0	1	1
Citations Issued	38	38	23	23
Traffic Stops: Warned	109	109	55	55
# of Traffic Stops Made	147	147	74	74
TOTAL COMPLAINTS	203	203	171	171

**LOWELL P.D. ASSISTING OTHER AGENCIES
JANUARY 2021**

21-19	1/6/2021	PERSONAL INJURY ACCIDENT	KENT COUNTY	ASSISTED	LOWELL
21-42	1/9/2021	ASSIST MEDICAL	ROCKFORD AMBULANCE	ASSISTED	LOWELL
21-53	1/11/2021	PERSONAL INJURY ACCIDENT	KENT COUNTY	ASSISTED	GRATTAN
21-80	1/15/2021	ASSIST CPS	CPS	ASSISTED	CITY OF LOWELL
21-85	1/16/2021	MEDICAL	KENT COUNTY	ASSISTED	VERGENNES
21-109	1/20/2021	ASSIST CPS	CPS	ASSISTED	CITY OF LOWELL
21-115	1/21/2021	PD ACCIDENT	KENT COUNTY	ASSISTED	LOWELL
21-148	1/27/2021	WARRANT ARREST	KC PROBATION	ASSISTED	CITY OF LOWELL
21-150	1/27/2021	WELFARE CHECK	MSP	ASSISTED	CITY OF LOWELL
21-166	1/29/2021	AUTO FIRE	LOWELL FIRE	ASSISTED	CITY OF LOWELL
21-170	1/31/2021	SUSPICIOUS	KENT COUNTY	ASSISTED	VERGENNES

**AGENCIES ASSISTING LOWELL P.D.
JANUARY 2021**

21-44	1/10/2021	DOMESTIC	KENT COUNTY	BACK UP
21-60	1/12/2021	DOMESTIC	KENT COUNTY	BACK UP
21-62	1/12/2021	WARRANT ARREST	KENT COUNTY	ASSISTED
21-73	1/14/2021	SUSPICIOUS	KENT COUNTY	BACK UP
21-108	1/20/2021	PDA	KENT COUNTY	ASSISTED
21-161	1/28/2021	WARRANT ARREST	KENT COUNTY	ASSISTED

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 02/01/2021

Period From: 01/01/2021 To: 01/31/2021

Invoice Number	Date	Name	Tax	Total	Balance Due
001632	01/04/2021	Police	0.00	0.00	1,293.79
001636	01/06/2021	Equipment	0.00	336.20	157.50
001637	01/13/2021	Police	0.00	313.74	1,293.79
001638	01/13/2021	Police	0.00	57.08	1,293.79
001639	01/04/2021	Equipment	0.00	291.50	157.50
001640	01/25/2021	Police	0.00	51.49	1,293.79
001641	01/06/2021	Equipment	0.00	301.58	157.50
Grand Totals:			0.00	1,351.59	5,647.66
Number of Invoices:		7	* - Indicates a Counter Sale		
Averages:				\$193.08	806.81

Dept. of Public Works, City of Lowell

217 S. Hudson

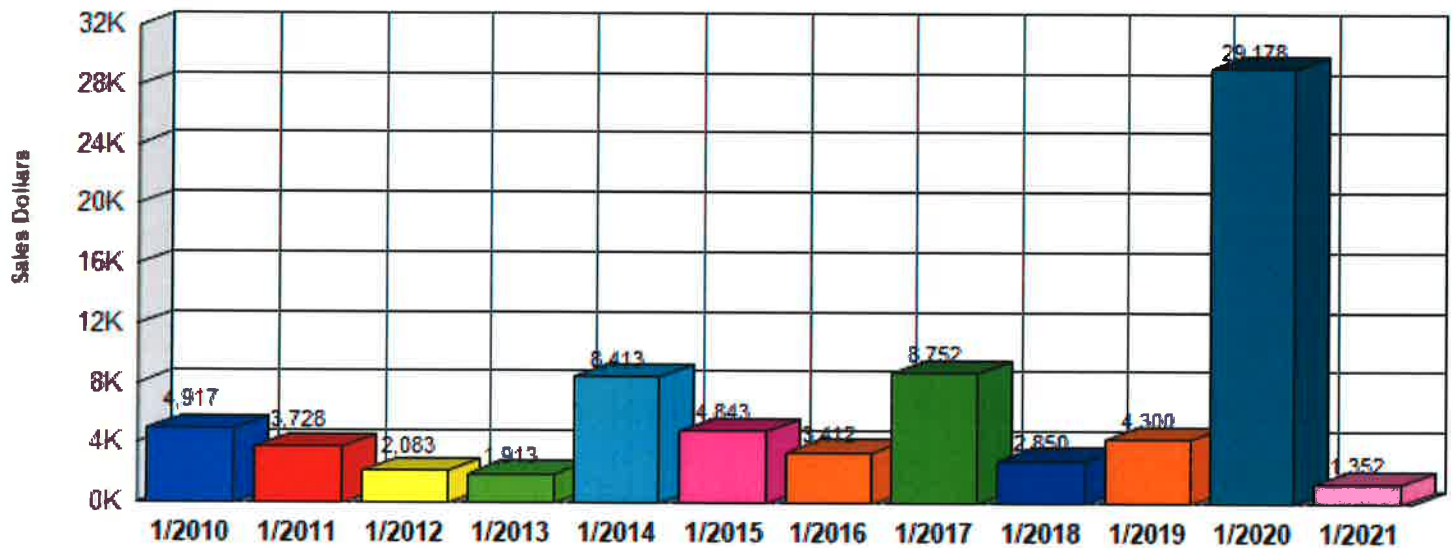
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of January

Report Date: 02/01/2021

<u>Month & Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
1/2010	702.47	7	4,917.29	475.71	3,330.00	202.97	1,420.79
1/2011	248.54	15	3,728.08	151.60	2,274.00	91.66	1,374.88
1/2012	189.40	11	2,083.35	121.91	1,341.00	62.21	684.30
1/2013	273.29	7	1,913.05	159.57	1,117.00	106.17	743.20
1/2014	467.38	18	8,412.76	356.40	6,415.19	102.09	1,837.67
1/2015	440.29	11	4,843.23	276.64	3,043.00	157.15	1,728.68
1/2016	682.38	5	3,411.92	378.00	1,890.00	295.68	1,478.42
1/2017	486.20	18	8,751.67	359.03	6,462.50	119.39	2,149.04
1/2018	203.59	14	2,850.25	108.43	1,518.00	90.28	1,263.85
1/2019	477.72	9	4,299.50	441.29	3,971.58	28.69	258.22
1/2020	1,823.64	16	29,178.24	1,787.27	28,596.39	24.74	395.85
1/2021	193.08	7	1,351.59	165.80	1,160.62	19.14	134.00
Totals:		138	75,740.93		\$61,119.28		\$13,468.90



Note: Labor and Part columns do not include Shop Supplies or Hazmat

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 02/01/2021

Period From: 01/01/2021 To: 01/31/2021

Invoice Number	Date	Name	Tax	Total	Balance Due
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001641	01/06/2021	Equipment	0.00	301.58	157.50
Grand Totals:			0.00	1,351.59	5,647.66
Number of Invoices:		7	* - Indicates a Counter Sale		
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Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

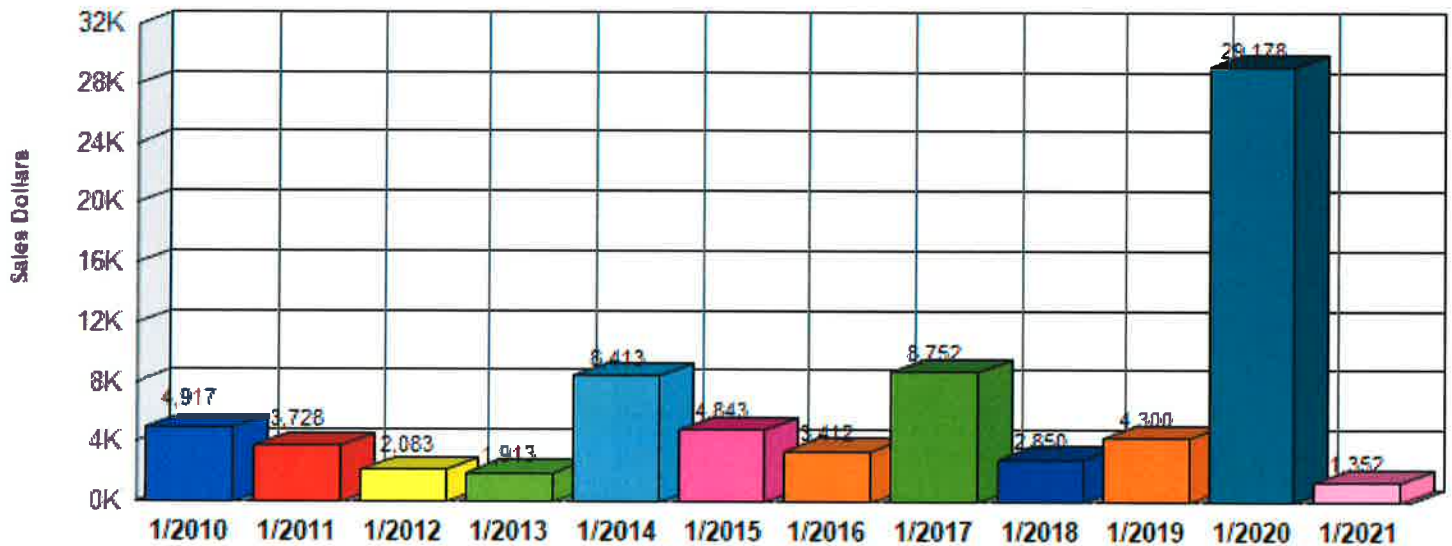
Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of January

Report Date: 02/01/2021

<u>Month & Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
1/2010	702.47	7	4,917.29	475.71	3,330.00	202.97	1,420.79
1/2011	248.54	15	3,728.08	151.60	2,274.00	91.66	1,374.88
1/2012	189.40	11	2,083.35	121.91	1,341.00	62.21	684.30
1/2013	273.29	7	1,913.05	159.57	1,117.00	106.17	743.20
1/2014	467.38	18	8,412.76	356.40	6,415.19	102.09	1,837.67
1/2015	440.29	11	4,843.23	276.64	3,043.00	157.15	1,728.68
1/2016	682.38	5	3,411.92	378.00	1,890.00	295.68	1,478.42
1/2017	486.20	18	8,751.67	359.03	6,462.50	119.39	2,149.04
1/2018	203.59	14	2,850.25	108.43	1,518.00	90.28	1,263.85
1/2019	477.72	9	4,299.50	441.29	3,971.58	28.69	258.22
1/2020	1,823.64	16	29,178.24	1,787.27	28,596.39	24.74	395.85
1/2021	193.08	7	1,351.59	165.80	1,160.62	19.14	134.00

Totals:		138	75,740.93		\$61,119.28		\$13,468.90
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Note: Labor and Part columns do not include Shop Supplies or Hazmat

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1632****INVOICE****Police**

Work Completed Date : 01/04/2021

Print Date : 01/05/2021

2010 Ford - Fusion Hybrid

2.5L, In-Line4 (152CI) VIN(3), 0 speed Automatic CVT

Lic # : - MI

Odometer In : 72,289

Unit # : 841

Odometer Out :

Cust ID : 2

VIN # : 3FADP0L38 AR142672

Part Description	/ Number	Qty	Sale	Ext	Labor Description	Hours	Extended
------------------	----------	-----	------	-----	-------------------	-------	----------

					Harold Zeigler Ford; LOF and repair loos under vehicle sheild.		n/c
--	--	--	--	--	---	--	-----

Invoice 222483, Harold Zeigler Ford 1-4-2020

[Technicians :]

Org. Estimate \$ 0.00

Revisions \$ 0.00

Current Estimate \$ 0.00

Additional Cost

Revised Estimate

Labor: 0.00**Parts: 0.00****Sub: 0.00****Tax: 0.00****Total: \$0.00****Bal Due: \$0.00**

[Payments -]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1637****INVOICE****Police**

Print Date : 01/19/2021

2015 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(R), 6 speed Automatic 6F55, 4-Wheel

Lic # : 002 X 978 - MI

Odometer In : 80,165

Unit # : 838

Odometer Out :

Cust ID : 2

VIN # : 1FM5K8AR4 FGA57275

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			14.94	Harold Zeigler Ford; LOF, replace left outer tierod end and perform front end alignment. Invoice 222713, Harold Zeigler Ford 1-13-2021		298.80
[Technicians :]						

Org. Estimate	\$ 313.74	Revisions	\$ 0.00	Current Estimate	\$ 313.74	Additional Cost	Revised Estimate
---------------	-----------	-----------	---------	------------------	-----------	-----------------	------------------

Labor:	0.00
Parts:	14.94
Sublet:	298.80
Sub:	313.74
Tax:	0.00
Total:	\$313.74
Bal Due:	\$0.00

[Payments - Cash - \$313.74]

Dept. of Public Works, City of Lowell

217 S. Hudson

1638

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**INVOICE****Police**

Print Date : 01/19/2021

2017 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(R), 6 speed Automatic 6F55, 4-Wheel

Lic # : 002 X 979 - MI

Odometer In : 41,419

Unit # : 839

Odometer Out :

Cust ID : 2

VIN # : 1FM5K8AR7 HGA63347

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			2.72	Betten Baker; LOF, rotate tires Invoice 139237, Betten Baker 1-13-2021		54.36
[Technicians :]						

Org. Estimate \$ 57.08

Revisions \$ 0.00

Current Estimate \$ 57.08

Additional Cost

Revised Estimate

Labor:	0.00
Parts:	2.72
Sublet:	54.36
Sub:	57.08
Tax:	0.00
Total:	\$57.08
Bal Due:	\$0.00

[Payments - Cash - \$57.08]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1640****INVOICE****Police**

Print Date : 01/28/2021

2014 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(M), 6 speed Automatic 6F55, 4-Wheel

Lic # : 002 X 980 - MI

Odometer In : 89,797

Unit # : 836

Odometer Out :

Cust ID : 2

VIN # : 1FM5K8AR7 EGB27544

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			2.45	Harold Zeigler Ford; LOF and tried to determine cause of rough startup. Could not replicate problem. Invoice 222938, Harlod Zeigler Ford 1-25-2021		49.04
[Technicians :]						

Org. Estimate \$ 51.49

Revisions \$ 0.00

Current Estimate \$ 51.49

Additional Cost

Revised Estimate

Labor:	0.00
Parts:	2.45
Sublet:	49.04
Sub:	51.49
Tax:	0.00
Total:	\$51.49
Bal Due:	\$0.00

[Payments - Cash - \$51.49]

CITY OF LOWELL
REPORT FOR : JANUARY
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 18.00061 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JANUARY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 285.32 HOURS, WHICH RESULTED IN
335 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 136.37

ELECTRICAL COST PER MILLION GALLONS: \$ 316.79

TOTAL COST PER MILLION GALLONS: \$ 453.16

WATER PRODUCTION

DAILY AVERAGE: 0.581 MILLION GALLONS

DAILY MAXIMUM: 0.645 MILLION GALLONS

DAILY MINIMUM: 0.432 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 9.2038 HOURS PER DAY.

Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

January 2021





February 11, 2021

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the January Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 34.64 million gallons of wastewater were treated, up slightly from 34.06 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic January surcharges were \$12.54 for the month. No operational problems were experienced at the plant from this discharge.

The Litehouse January surcharges were not received at the time of this report. No operational problems were experienced at the plant from this discharge.

MAINTENANCE COST REPORT

Date	Vendor	Cost
1/1	Grainger (1)	\$ 188.89
1/5	Ace Hardware (2)	47.72
1/13	Star Crane & Hoist (3)	358.80
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 19-20)*		\$ 12,014.93*
Maintenance Allowance Spent YTD		\$ 5,870.83
Balance of Maintenance Allowance		\$ 6,144.10

*The maintenance spending for FY 19-20 was under the annual allotment by \$14.93. That amount will be added to the beginning balance on July 1st. That makes the beginning balance \$12,014.93 (\$12,000+\$14.93).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Replaced sink vacuum breaks & valve stems (1)
- Replaced Digester #3 air piping (2)
- Conducted annual hoist inspections (3)

PROJECTS FOR THE FUTURE

- Continue miscellaneous painting projects
- Repair rooftop heater fan timer & fire damper fuseable link
- Replace battery on portable generator
- Replace chemical room light bulbs
- Finish utility trailer rehabilitation

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ

A handwritten signature in blue ink, appearing to read "B. Vander Meulen".

Brian Vander Meulen
Project Manager

JANUARY EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 5 mg/l, 80% under the NPDES limit of 25 mg/l. The worst 7-day average was 7 mg/l, 83% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 6.3 mg/l, 79% under the NPDES limit of 30 mg/l. The worst 7-day average was 9.9 mg/l, 78% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.34 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 97%; a minimum of 85% is required. The average removal rate for Suspended Solids was 95%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 57 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 155 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 35 ug/l; the limit is 38 ug/l. The monthly average was 17 ug/l.

Appendix A



State of Michigan
Department of Environmental Quality

Plant Influent Sheet

Lowell, Michigan

R4607 4/74
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. 410049
Month January
Year 2021

Superintendent's Signature
Brian Vander Meulen, Supt.

WEATHER			FLOW		RAW SEWAGE QUALITY												
D A Y P N S F	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS	NH3-N		Mercury	
	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	LBS	ng/l	
1	34578	0.50	1.06	1.40													1
2	3457	0.05	1.07	1.60													2
3	357	0.00	1.12	1.60													3
4	37	0.00	1.08	1.60	53	7.4	106	955	78	703		76					4
5	37	0.00	1.10	1.40													5
6	27	0.00	1.11	1.50	55	7.4	221	2046	148	1370	3.3	30.5	136	12.5	115.7	3.3	6
7	27	0.00	1.09	1.50													7
8	26	0.00	1.05	1.60	54	7.4	218	1909	156	1366		150					8
9	27	0.00	1.09	1.60													9
10	27	0.00	1.18	1.60													10
11	278	0.00	1.10	1.50	55	7.5	138	1266	88	807		86					11
12	27	0.00	1.15	1.60													12
13	247	0.03	1.11	1.50	55	7.6	313	2898	272	2518	2.9	26.8	202	13.7	126.8		13
14	2457	0.10	1.14	1.50													14
15	2457	0.10	1.03	1.50	55	7.5	319	2740	222	1907		204					15
16	3457	0.03	1.13	1.70													16
17	257	0.09	1.20	1.60													17
18	257	0.00	1.14	1.60	53	7.6	100	951	90	856		88					18
19	357	0.06	1.15	1.50													19
20	27	0.00	1.14	1.50	52	7.6	134	1274	122	1160	3.0	28.5	114	12.5	118.8		20
21	2578	0.00	1.18	1.50													21
22	3578	0.00	1.07	1.50	53	7.6	123	1098	108	964		106					22
23	278	0.00	1.14	1.60													23
24	257	0.04	1.20	1.60													24
25	357	0.19	1.12	1.50	52	7.4	106	990	86	803		84					25
26	257	0.05	1.14	1.50													26
27	257	0.00	1.12	1.50	61	7.7	146	1364	114	1065	3.0	28.0	104	12.3	114.9		27
28	27	0.00	1.10	1.50													28
29	278	0.00	1.06	1.60	51	7.5	171	1512	110	972		106					29
30	2578	0.19	1.10	1.60													30
31	257	0.02	1.17	1.80													31
TL	XXXX	1.45	34.64	XXXX	XXXX	XXXX	XXXX	49087	XXXX	37435	XXXX	883	XXXX	XXXX	3691.1756	XXXX	TL
ME	XXXX	XXXX	1.12	XXXX	54	7.5	175	1583	133	1208	3.1	28.5	121	12.8	119.1	XXXX	ME
MAX	XXXX	0.50	1.20	1.80	61	7.7	319	2898	272	2518	3.3	30.5	204	13.7	126.8	XXXX	MAX
MIN	XXXX	XXXX	1.03	1.40	51	7.4	100	951	78	703	2.9	26.8	76	12.3	114.9	XXXX	MIN

Activated Sludge Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

- PM Code
1. Coventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No. Month Year
410049 January 2021

Superintendent's Signature
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	32.5											0.0	4	1	
2		32.2											0.0		2	
3		30.8											0.0		3	
4		31.9	39.3	0.04	2306	1905	30	0.77	4.8	130	0.38	0.32	32.0		4	
5		31.3											26.1		5	
6		31.0	19.2	0.10	2192	1785	28	0.78	6.4	128	0.31	0.25	0.0		6	
7		31.6											0.0		7	
8		32.8	22.2	0.08	2527	2070	36	0.70	5.2	142	0.39	0.32	29.1		8	
9		31.6											0.0		9	
10		29.2											0.0		10	
11		31.3	40.1	0.05	2703	2195	40	0.68	6.0	148	0.41	0.34	104.3		11	
12		30.0											26.4		12	
13		31.0	11.0	0.13	2316	1870	23	1.01	6.4	99	0.33	0.26	0.0		13	
14		30.2											0.0		14	
15		33.5	15.8	0.11	2521	2059	28	0.90	4.7	111	0.40	0.33	0.0		15	
16		30.5											30.3		16	
17		28.7											0.0		17	
18		30.2	39.2	0.03	2801	2281	19	1.47	6.8	68	0.53	0.43	0.0		18	
19		30.0											0.0		19	
20		30.2	27.5	0.05	2661	2162	18	1.48	7.9	68	0.39	0.31	28.4		20	
21		29.2											0.0		21	
22		32.2	34.3	0.04	2758	2241	19	1.45	7.5	69	0.36	0.29	0.0		22	
23		30.2											0.0		23	
24		28.7											0.0		24	
25		30.8	36.3	0.04	2437	1980	20	1.22	6.2	82	0.50	0.41	27.6		25	
26		30.2											0.0		26	
27		30.8	32.8	0.05	2918	2359	23	1.27	5.4	79	0.45	0.36	0.0		27	
28		31.3											107.3		28	
29		32.5	36.2	0.05	2942	2380	25	1.18	8.2	85	0.48	0.39	26.3		29	
30		31.3											0.0		30	
31		29.5											0.0		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	437.8	XXXX	TL	
ME	192	30.9	29.5	0.06	2590	2107	26	1.08	6.3	101	0.41	0.33	14.1	XXXX	ME	
MAX	XXXX	33.5	40.1	0.13	2942	2380	40	1.48	8.2	148	0.53	0.43	107.3	XXXX	MAX	
MIN	XXXX	28.7	11.0	0.03	2192	1785	18	0.68	4.7	68	0.31	0.25	XXXX	XXXX	MIN	

Remarks:

4833-5034
R4609 4/74

Final Effluent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049
Month January
Year 2021
Sampling Point Code 001

Superintendent's Signature
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

D A Y P N S F	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	D A Y P N S F
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	LBS.	ug/l	ng/l	
1	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	1
2																		2
3																		3
4	6	54	94	6.0	54	92				5.6	7.4	10.6	18			2		4
5																		5
6	3	28	99	3.6	33	98	0.34	3.15	90	3.2	7.2	10.8	86	0.17	1.57	1	0.57	6
7																		7
8	4	35	98	6.8	60	96				6.4	7.3	10.7	240			5		8
9																		9
10																		10
11	5	46	96	5.2	48	94				4.8	7.4	10.8	172			1		11
12																		12
13	11	102	96	13.6	126	95	0.34	3.15	88	6.0	7.3	10.6	91	0.13	1.20	35		13
14																		14
15	4	34	99	6.4	55	97				5.2	7.3	10.3	240			8		15
16																		16
17																		17
18	6	57	94	9.6	91	89				9.2	7.4	10.4	120			32		18
19																		19
20	4	38	97	5.6	53	95	0.37	3.52	88	5.2	7.5	10.9	52	0.09	0.86	14		20
21																		21
22	3	27	98	4.8	43	96				4.4	7.5	10.9	15			32		22
23																		23
24																		24
25	3	28	97	5.2	49	94				4.8	7.5	10.9	20			25		25
26																		26
27	3	28	98	4.4	41	96	0.30	2.80	90	4.0	7.6	11.3	30	0.11	1.03	14		27
28																		28
29	3	27	98	4.8	42	96				4.4	7.5	11.3	15			34		29
30																		30
31																		31
TL	XXXX	1300	XXXX	XXXX	1795	XXXX	XXXX	97.8	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	36.12	XXXX	XXXX	TL
ME	5	42	97	6.3	58	95	0.34	3.15	89	5.3	7.4	10.8	57	0.13	1.17	17	XXXX	ME
WA	7	64	96	9.9	91	93	XXXX	XXXX	XXXX	6.8	7.5	10.4	155	0.17	1.57	26	XXXX	WA
MAX	11	102	99	13.6	126	98	0.37	3.52	90	9.2	7.6	11.3	240	0.17	1.57	35	XXXX	MAX
MIN	3	27	94	3.6	33	89	0.30	2.80	88	3.2	7.2	10.3	15	0.09	0.86	1	XXXX	MIN

Remarks: Fecal Coli for January 8,15 are actually "Greater Than"
Cl2 Residuals for January 6,11 are actually "Less Than"

Miscellaneous Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. 410049
Month January
Year 2021

Superintendent's Signature
Brian Vander Meulen, Supt.

Grit		Aux Fuel	Power Consumption	Chemicals Applied		
D	CF	Nat. Gas		CL2	FeCL2	
A		CF	KWH	LBS	GAL	
Y						
PN		2	3			
SF						
1	1	16	1.6	5	15	
2	1	8	1.6	5	20	
3	1	12	1.6	5	20	
4	1	31	1.6	7	20	
5	1	24	1.6	8	20	
6	1	17	1.6	5	15	
7	1	25	1.6	8	20	
8	1	28	1.6	7	20	
9	1	20	1.6	17	15	
10	1	23	1.8	8	15	
11	1	37	1.8	7	20	
12	1	30	1.6	10	15	
13	1	23	1.6	8	20	
14	1	18	1.6	9	15	
15	1	18	1.6	8	20	
16	1	13	1.6	10	20	
17	1	19	1.6	9	20	
18	1	31	1.6	5	20	
19	1	30	1.6	7	20	
20	1	37	1.6	8	20	
21	1	25	1.8	8	20	
22	1	25	1.4	4	20	
23	1	15	1.6	8	20	
24	1	23	1.8	12	10	
25	1	29	1.6	8	30	
26	1	27	1.8	10	20	
27	1	28	1.6	10	20	
28	1	29	1.8	8	25	
29	1	23	1.6	12	20	
30	1	17	1.6	10	20	
31	1	23	1.8	5	25	
TL	31	724	50.8	251	600	0
ME	1	23	1.6	8	19	0
MAX	1	37	1.8	17	30	0
MIN	1	8	1.4	4	10	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	168	0	0	0
Shift Operator	1	1	188	0	0	0
Total	2	1	356	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN.WASTE20--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD						
YEAR	MO	DAY		YEAR	MO	DAY
FROM 2021	1	1	TO	2021	1	31

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.12	1.20	(03)	*****	*****	*****		-	7/7	RECORD FLOW
50050 1 0 0	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
EFFLUENT GROSS VALUE											
SOLIDS, TOTAL	SAMPLE MEASUREMENT	58	91	(26)	*****	6.3	9.9	(19)	0	3/7	24 HR COMP
00530 B 0 0	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
PRIOR TO DISINFECT											
BOD, CARBONACEOUS	SAMPLE MEASUREMENT	42	64	(26)	*****	5	7	(19)	0	3/7	24 HR COMP
05 DAY, 20C	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
80082 B 0 0											
PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	1.57	(26)	*****	*****	0.17	(19)	0	1/7	24 HR COMP
NITROGEN, AMMONIA	PERMIT REQUIREMENT	*****	REPORT DAILY MAX	lbs/day	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
TOTAL (AS N)											
00610 B 1 0											
PRIOR TO DISINFECT	SAMPLE MEASUREMENT	3.2	3.5	(26)	*****	0.34	0.37	(19)	0	1/7	24 HR COMP
PHOSPHORUS, TOTAL	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
(AS P)											
00665 B 0 0											
PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	*****	*****	*****	*****	35	(19)	0	3/7	GRAB
CHLORINE, TOTAL	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	38 DAILY MAX	ug/l		WEEKDAYS	GRAB
RESIDUAL											
50060 P 0 0											
SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	0.000005		*****	*****	0.57		0	1/90	GRAB
MERCURY, TOTAL	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB
71900 B 0 0											
POST DISINFECT											
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE		
							(616)	897-8135	2021	2	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN. WASTE H2O--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
FROM 2021	1	1	TO 2021	1	31

*** NO DISCHARGE ☐ ***

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000006	lbs/day	*****	*****	0.63		0	1/90	CALCTD
71900 X 0 0 POST DISINFECT	PERMIT REQUIREMENT	*****	0.000024 12-Mo Rolling Avg		*****	*****	2.0 12-Mo Rolling Avg	ng/L		QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****	***** *****	*****	57	155	(19)	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		*****	200 MONTHLY AVG	400 7 DAY AVG	mg/L		DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	***** *****	97	*****	94	(23)	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	***** *****	95	*****	89	(23)	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****	***** *****	7.2	*****	7.6	(12)	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		6.5 DAILY MINIMUM	*****	9.0 DAILY MAX	S.U.		WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****	***** *****	10.3	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		3.0 DAILY MINIMUM	*****	*****	mg/L		WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616) 897-8135	2021	2	10		
TYPED OR PRINTED						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA CODE	NUMBER	YEAR	MO	DAY

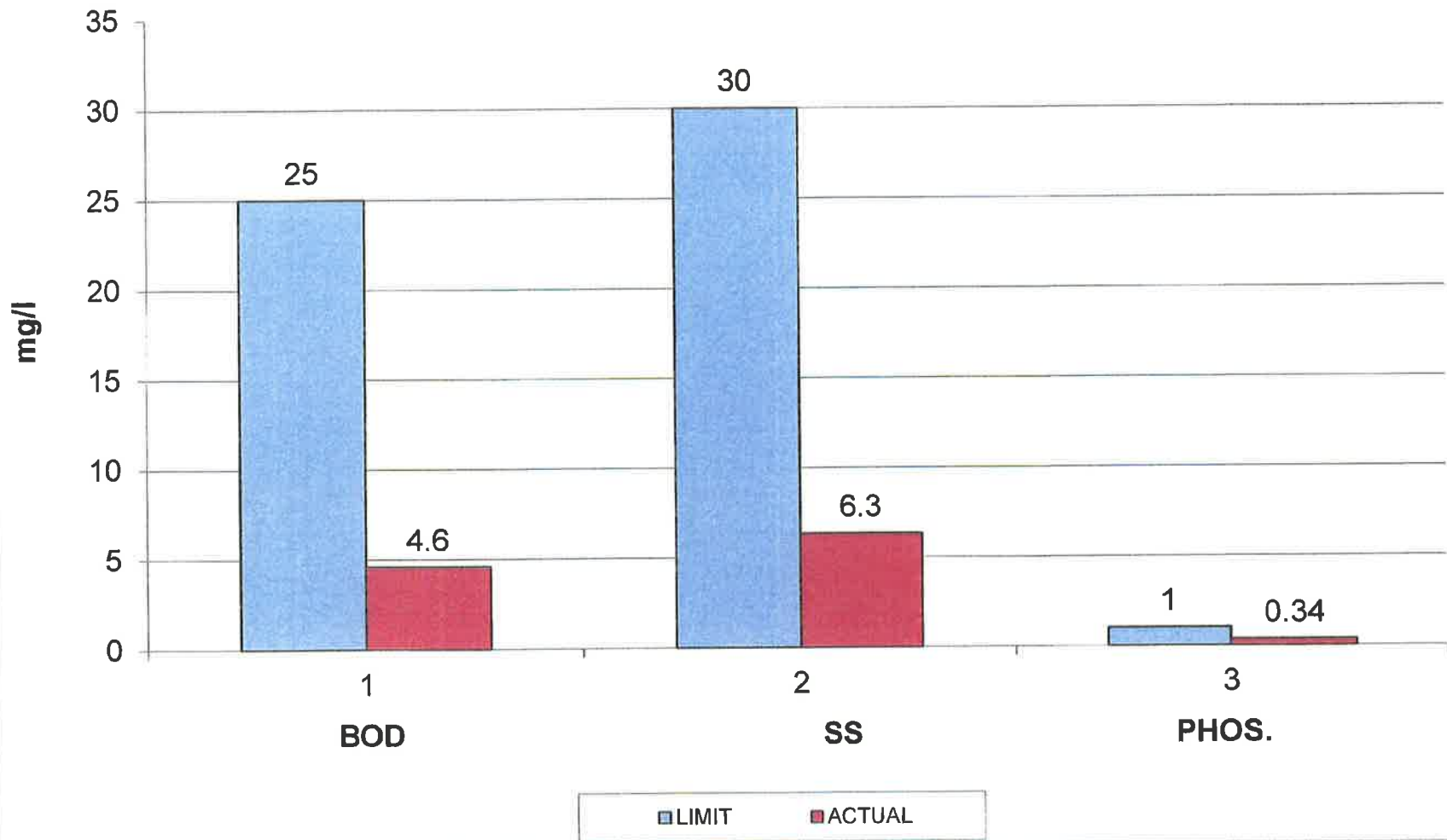
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

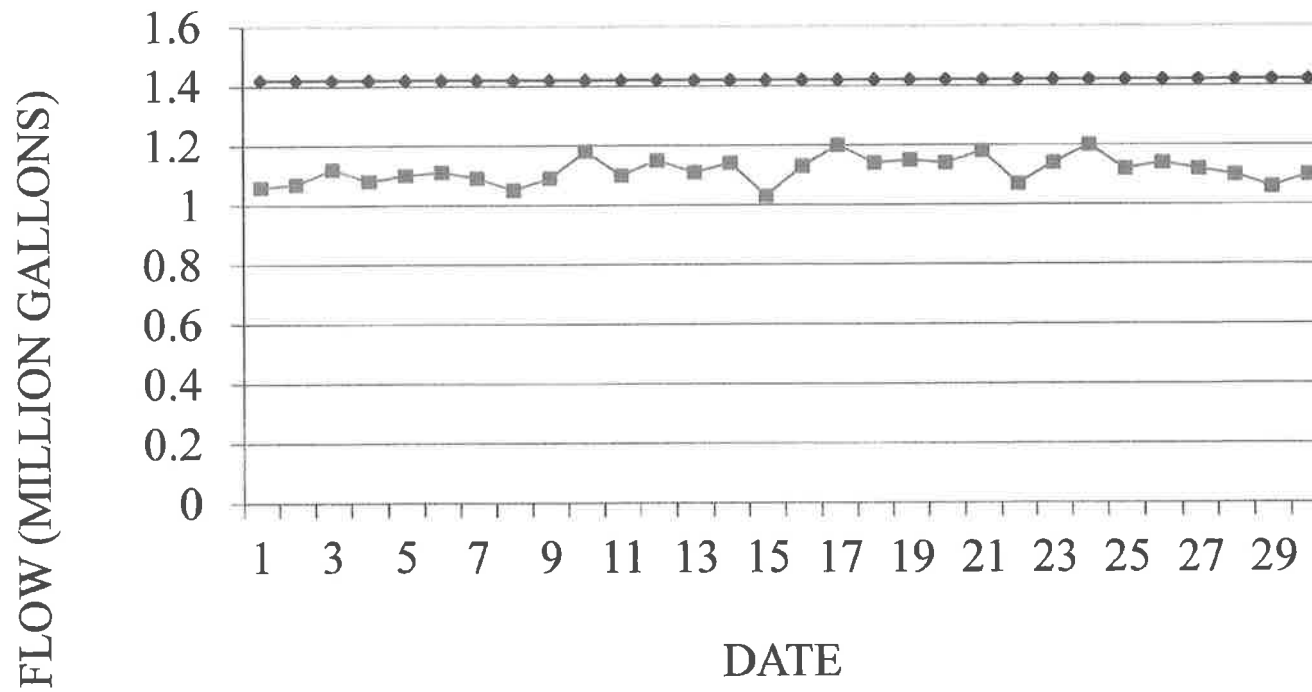
Appendix B



EFFLUENT LIMIT vs ACTUAL



DESIGN FLOW vs ACTUAL FLOW



—◆— DESIGN FLOW

—■— ACTUAL FLOW

APPOINTMENTS

	Expires
Airport Board	
Vacancy (Jeff Altoft – Currently Serving)	01/01/2021
Vacancy (Jim Myaard – Currently Serving)	01/01/2021
Arbor Board	
Vacancy (Melissa Spino – Currently Serving)	06/30/2020
Board of Review	
Vacancy (alternate)	01/01/2023
Construction Board of Appeals	
Vacancy	01/01/2021
Downtown Development Authority	
Vacancy (Dr. James Reagan – Currently Serving)	01/01/2021
Vacancy (Brian Doyle – Currently Serving)	01/01/2021
Vacancy (open)	
Local Officers Compensation Commission	
Vacancy (Roger LaWarre – Currently Serving)	06/30/2020
Lowell Area Fire and Emergency Services Authority	
Vacancy (Dave Pasquale – Currently Serving)	01/01/2020