

LCTV ENDOWMENT FUND BOARD  
WEDNESDAY, DECEMBER 7, 2022  
5:30 P.M.

**1. CALL TO ORDER; ROLL CALL**

The meeting was called to order at 5:30 p.m. by Chair Dennis Kent.

Present:	City of Lowell	Dennis Kent Jim Salzwedel Amanda Schrauben Mark Mundt
	Lowell Charter Township	Bill Thompson Sue Summonds
	Vergennes Township	Tim Wittenbach

**2. ELECTON OF OFFICERS**

IT WAS MOVED BY SALZWEDEL and seconded by WITTENBACH to nominate Dennis Kent as Chair, Bill Thompson as Vice Chair and Mark Mundt as Recording Secretary.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

**3. APPROVAL OF THE AGENDA**

IT WAS MOVED BY THOMPSON and seconded by SIMMONDS to approve the agenda as submitted.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

**4. APPROVAL OF THE MINUTES**

IT WAS MOVED BY SALZWEDEL and seconded by SCHRAUBEN to approve the minutes of the February 16, 2022 meeting as written.

YES 7. NO: 0. ABSENT: 0. MOTION CARRIED.

**5. PUBLIC COMMENTS**

There were no public comments.

**6. REVIEW OF MEMBERS**

CITY:		
	Jim Salzwedel	- until term on City Council expires
	Mark Mundt	- term expiring 12/31/25
	Dennis Kent	- term expiring 12/31/23
	Amanda Schrauben	- term expiring 12/31/24
LOWELL CHARTER TOWNSHIP		
	William C. Thompson	- until term on Township Board expires
	Sue Simmonds	- term expiring 11/30/23
VERGENNES TOWNSHIP		
	Tim Wittenbach	- until term on Township Board expires

7. **OLD BUSINESS**

- a. Listing of 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021 and 2022 grant awards.

Thompson asked if funds have been requested for the skate park. Ullery stated not all progress reports have not been turned in yet, but will be provided at the next meeting. It was suggested that Ullery consult with City Treasurer Suzanne Olin before each organizational meeting in December from here on out and provide a report.

Salzwedel noted the museum has yet to complete the steps to their front door. He also stated Craig Fonger indicated the climate control project at the Misner House has been completed.

By general consensus, the board agreed to update the application and add "any unused funds for the project, as described, must be returned to the City". This statement is to be placed on the first page of the application after "purpose of grant".

8. **NEW BUSINESS**

- a. Review amount of grant funds available for awards.

There is approximately \$113,276.98 available for spending.

- b. Discuss application process, timeline, and lessons from last year.

The application will be available at Lowell and Vergennes Townships, Lowell City Hall, Englehardt Public Library, Lowell Area Schools Administration Building and online on the City and Townships websites. It was also noted this would be advertised twice in both the Lowell Ledger and the Buyer's Guide and in the newsletter.

It was determined to have the due date on the application be February 10, 2023 at 5:00 p.m. The applications shall be available to the committee on February 17, 2023 by noon.

- c. Review Grant Application. Any necessary revisions?

A few minor changes were also made on the application as noted above.

- d. Schedule Future Meetings.

A meeting was scheduled for February 23, 2023 at 5:30 p.m. and the second meeting is TBD.


9. **BOARD MEMBER COMMENTS**

None

10. **ADJOURNMENT.**

Meeting was adjourned at 6:01 p.m.

  
Dennis J. Kent  
Chair

  
Mark Mundt  
Recording Secretary