



For Immediate Release

Contact: Michael Burns, City Manager
City of Lowell, 616.897.8457

City of Lowell will hold City Council Meeting on Monday March 1, 2021

As a result of COVID -19 and the current social distancing practices being mandated statewide, the City of Lowell City Council will holding their regular City Council Meeting via teleconferencing on Monday March 1, 2021 at 7:00 P.M.

The City Council will meet via the Zoom Computer Teleconferencing System. The meeting will be held in compliance with Public Act 254 of 2020 pertaining to the ability to conduct public meetings remotely.

The Zoom application allows for interactive public participation. The meeting will be available to those via online and/or telephone. To participate in the meeting via Zoom here is the contact information below:

Join Zoom Meeting

<https://us02web.zoom.us/j/9806911106>

Meeting ID: 980 691 1106

One tap mobile

+13126266799,,9806911106# US (Chicago)

+16465588656,,9806911106# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 980 691 1106

You may also provide input or ask questions of the City Council relating to any items of business that will come before them at the meeting by emailing the City Clerk at sullery@ci.lowell.mi.us who will forward them to the City Council, or by mailing them via regular U.S. Postal service to c/o City Clerk, City of Lowell, 301 E. Main St, Lowell, MI 49331, or by calling 616-897-8457.

Persons with disabilities may attend and participate using any of the above described methods. If you require special accommodations, please email mburns@ci.lowell.mi.us and we will be happy to accommodate you. If you have any questions or need further assistance, please email sullery@ci.lowell.mi.us. More meeting information, including the meeting agenda, will be available at our website www.lowellmi.gov.

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network

(MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

#



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, MARCH 1, 2021, 7:00 P.M. Join Zoom Meeting

<https://us02web.zoom.us/j/9806911106>

Meeting ID: 980 691 1106

One tap mobile

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Meeting ID: 980 691 1106

Find your local number: <https://us02web.zoom.us/j/9806911106>

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the February 16, 2021 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$408,272.71.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. COVID – 19
- b. Showboat
- c. Social District
- d. MERS
- e. Lowell Township MOU

5. NEW BUSINESS

- a. LCTV Endowment Fund Recommendations

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, March 1, 2021

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4. OLD BUSINESS

- a. COVID – 19. City Manager Michael Burns will provide an update.
- b. Showboat. City Manager Michael Burns will provide an update.
- c. Social District. City Manager Michael Burns will provide an update.
- d. MERS. City Manager Michael Burns will provide and update.
- e. Lowell Township MOU. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve PFM to conduct a valuation of the water and wastewater treatment facilities at a cost not to exceed \$40,000. I also recommend the Lowell City Council approve the Cost Sharing Agreement with Lowell Township and to only pay our share of the valuation if we come to an agreement moving forward.

5. NEW BUSINESS

- a. LCTV Endowment Fund Recommendations. City Clerk Susan Ullery provided a memo.

Recommended Motion: LCTV Chair Dennis Kent will provide a recommendation.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL MEETING
OF THE
CITY OF LOWELL
TUESDAY, FEBRUARY 16, 2021, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Virtual Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Virtually present and attending from the City of Lowell: Councilmembers Cliff Yankovich, Jim Salzwedel Leah Groves and Mayor DeVore. Attending from Ludington, Michigan Councilmember Marty Chambers.

Absent: None.

Also virtually present from Lowell, Michigan, City Manager Michael Burns, City Clerk, Susan Ullery, Chief of Police Chris Hurst, DPW Director Dan Cznarecki, Fire Chief Shannon Witherell, and Wastewater Treatment Plant Superintendent Brian VanderMuelen.

2. CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the minutes of the February 1, 2021 Zoning Board of Appeals and Regular City Council Meeting.
- Authorize payment of invoices in the amount of \$623,397.85.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to approve the consent agenda as written.

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

4. OLD BUSINESS.

a. Covid 19.

City Manager Michael Burns stated not much has changed. Still limited to 10 people for indoor gatherings other than restaurants who are able to have 25% capacity. Would like to keep City Hall closed for another month or at least until employees can get vaccinations.

Mayor DeVore asked if Vision is able to meet since it is less than 10 people or not because it is more than two households. Burns will check with Attorney Jessica Wood to be sure.

b. Showboat.

City Manager Michael Burns stated as he mentioned before, construction is delayed because of the second floor ceiling. No changes in the budget and it is on track. Revenue is coming from the Chamber of Commerce but we haven't taken it yet. Burns hasn't met with Mark Mundt yet to see if they had an increase in fund raising in the last two weeks with the added Wolverine contribution. The Showboat group met and they are putting things in place, working on rate structure and maintenance plan. They need to get their bylaws together before they can officially be called a non-profit. Bids for the bathrooms are out and due March 3, 2021. Burns will bring back to the second City Council meeting in March.

Councilmember Salzwedel stated the next fundraising meeting is Thursday, February 18, 2021.

c. Social District.

City Manager Michael Burns said we will be able to open the Social District on Friday, February 19, 2021. Four out of five of the business have been approved and the other should be by the end of this week. DPW will be working on getting things ready this Wednesday and Thursday to be all set to begin the Social District on Friday. There will be two porta johns, one on Monroe and one down by the Riverfront.

d. Fire Cost Recovery Ordinance – 21-02.

City Manager Michael Burns read his memo recommending the City Council approve Ordinance 21-02, which would create a cost recovery ordinance for certain fire and emergency services.

IT WAS MOVED BY YANKOVICH and seconded by GROVES to approve Ordinance 21-02 as written.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

5. NEW BUSINESS.

a. Planning Commission – Annual Report.

Planning Commission Chair Barker thanked Tony Ellis for his work on the annual report. Barker went through the annual report. Barker also thanked Andy Moore with Williams & Works for working with the Planning Commission on updating the City of Lowell's Zoning Ordinance.

Councilmember Salzwedel asked what can City Council do for the Planning Commission.

Barker stated they are in good shape but maybe a public statement, newsletter statement or Facebook post regarding why the number of marihuana facilities are being allowed in the City and anything that addresses public concern regarding marihuana facilities. Perhaps a report on the amount of taxes the City has received from the facilities, a police report showing there is not increased criminal activity, etc. just so the public is informed.

b. Annual Fire Report.

Fire Chief Shannon Witherell gave his 2020 annual report covering all information of what the Fire Authority does as well as the annual report of call statistics. The Fire Authority's website will be up by the end of March. Important to note, smoke detectors are getting installed and requested at a rapid pace. He noted carbon monoxide detectors are only good for 7 years and smoke detectors are only good for 10 years (that is when the sensors begin breaking down and failing). Witherell added knoxbox's are now required for all new construction permits in the City.

Councilmember Salzwedel asked if the City's AED's were up to date. Burns responded stating the old ones in the Police Department have been replaced and City Hall's AED still needs to be replaced.

c. 211 Grove Street – Water Service.

DPW Director Dan Czarnecki read his memo explaining 211 Grove Streets existing water service line needs to be replaced. It has galvanized piping and needs to be replaced with copper pipe per the 2018 Michigan Lead and Copper Rule. Since there is no water main on Grove St, it will need to be connected to the 8-inch water main on Main Street. The new line will be 270 foot in length.

IT WAS MOVED BY YANKOVICH and seconded by DEVORE that City Council approve the quote from Lee's Trenching Service Inc., Byron Center, dated December 4, 2020, for the installation of a new water service line at 211 N Grove St., for an estimated cost of \$24,500.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Groves and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. Motor Starter – HSP 2 – Water Plant.

DPW Director Dan Czarnecki read his memo explaining the Water Plants' three high service pumps operation and their need for replacement. They are 40 years old and may go out around the same time. RS Technical handles the plants electrical services and have provided a quote for new a new high service pump for #2 at the cost of \$31,227.60.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL that the Lowell City Council approve the quote from RS Technical Services, Inc., Lowell, MI, dated February 8, 2021 for the installation and all necessary wiring of the Variable Speed Drive on High Service Pump #2, for a cost of \$31,227.60.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Clarifier Gear Drive - Water Plant.

DPW Director Dan Czarnecki read his memo explaining the Water Plants' Clarifier needs to be replaced. That specific gear box is outdated and now obsolete but a simple gear box can be converted to variable speed with a frequency drive plus additional wiring. RS Technical Services, LLC has provided a quote.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH that the Lowell City Council approve the quote from RS Technical Services, Inc., Lowell, MI, dated February 8, 2021 for the installation and all necessary wiring of the water plant clarifier gear drive, for a cost of \$14,934.43.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. BOARD/COMMISSION REPORTS.

Councilmember Salzwedel stated he will pick up the package for the LCTV Fund and the board will meet the following week for the grants. He also attended the LL&P board meeting, the staff reports were great and a lot of info at the meeting.

Councilmember Groves stated the Parks and Rec Commission will meet February 17, 2021. She also met with the Chamber of Commerce. They discussed the upcoming Expo and are being really creative. The hours will be Saturday 10 a.m. to 3 p.m. this year. Hopefully people to visit the Social District area after the Expo.

Mayor DeVore stated they had Fire Authority meeting, Shannon Witherell spoke on most of that. Historic District will meet on February 23, 2021. Vision met today, discussed community cleanup. Looking to bring a splash pad to Lowell.

Burns stated there are really no changes other than what was approved tonight.

7. MANAGER'S REPORT.

City Manager Michael Burns went over a couple items:

- In the process of getting ready for next budget season, focus on prelim Board of Review evaluations. Positive things we can tell you is we have a 6 Million increase in real estate property.

- May amend the budget for the rest of the money (\$75,000) for the fire truck this year and we will need a new police vehicle for next budget, possibly a hybrid.
- MOU will bring to next meeting.
- MML- redistricting. He will get some information.
- Did investigate the pop up shanties, igloos in Social District for the City. They seem very difficult to accomplish and need to be set up by licensed business owners. Do not seem viable and business owners do not seem interested.

8. APPOINTMENTS.

None.

9. COUNCIL COMMENTS

Councilmember Yankovich thanked the DPW for taking care of all the snowplowing, snow and salt, and keeping the streets and sidewalks clear.

Councilmember Salzwedel said ditto on what Councilmember Yankovich said.

Councilmember Groves stated she is looking forward to the Social District for the businesses and for the residents and hopes everyone stays safe and uses common sense.

Mayor DeVore stated Lew Bender is coming April 26th, there are several other departments that are interested in his services so will try to plan it strategically. Also will reach out the Michigan Municipal League about "Save our City".

10. ADJOURNMENT.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 8:10 p.m.

YES: 5. NO: NONE. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 21-02

AN ORDINANCE ADDING A NEW ARTICLE VI, "FIRE AND EMERGENCY SERVICE CHARGES COST RECOVERY", TO CHAPTER 10 "FIRE PREVENTION AND PROTECTION" SPECIFICALLY SECTIONS 10-74 THROUGH 10-84 AUTHORIZING COST RECOVERY FOR FIRE AND EMERGENCY SERVICE CHARGES

Councilmember YANKOVICH supported by Councilmember GROVES moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Addition of a new Article VI, Section 10-74 through 10-84 in Chapter 10.

Article VI "Fire and Emergency Service Charges Cost Recovery," Section 10-74 through 10-84 of Chapter 10, "Fire Prevention and Protection," of the Code of Ordinances is hereby added to read:

ARTICLE VI. – FIRE AND EMERGENCY SERVICE CHARGES COST RECOVERY

Sec. 10-74. – Purpose.

This article is adopted in order to authorize reimbursement to the City of Lowell fire department relative to certain fire and emergency services rendered either individually or through the Lowell Area Fire and Emergency Services Authority.

Sec. 10-75. Definitions.

Unless the context specifically indicates otherwise, the meaning of the terms used in this article shall be as follows:

Fire department response means coming to the scene of a fire or hazardous materials incident, traffic or vehicular accident, or hazardous condition, or any investigation in connection

with a fire, hazardous materials incident, accident or hazardous condition by the fire department or as a party to the Lowell Area Fire and Emergency Services Authority.

Hazardous condition means any condition creating a concern for the physical welfare of persons in the immediate area of the situation (including downed utility lines or gas leaks not in an occupied structure), requiring a fire department response.

Investigation means gathering of evidence or data in connection with arson investigations, or special investigations required to determine the responsibility of persons for fires, spills, accidents or hazardous conditions. Investigations do not include the normal investigation made to determine cause and origin of a fire as required by the state.

Release means any leaking, spilling, pumping, pouring, emitting, emptying, discharging, injecting, leaching, dumping, or disposing into the environment.

Sec. 10-76 - Charges for services.

In conformance with the Restated Joint Fire and Emergency Services Agreement executed April 4, 2016, as may be amended from time to time, executed pursuant to The Urban Cooperation Act of 1967, MCL 124.501, that reserves the authority to invoice residents and nonresidents for services provided by the City, the fire department shall render charges to persons or properties served by the fire department either individually or as a party to the Lowell Area Fire and Emergency Services Authority for certain specific services for conditions described as follows:

(a) Any fire department response to a fire started by a property owner or person, such as but not limited to, a controlled brush fire or other open burning, which becomes uncontrolled, any fires purposely or knowingly started in any building, dwelling, appurtenant structure, or any other structure, or any motor vehicles when said fire has been started for the specific purpose of

and with the intent of causing damage to or destruction of any such building, dwelling, appurtenant structure, or vehicle.

(b) Any fire department response to an incident caused by a criminal act; i.e., DUI, intentional false alarm, arson, etc.

(c) Any fire department response to a fire in a structure causing a loss, ignited by accidental means shall be subject to cost recovery for damage or destruction to fire department equipment beyond normal wear and tear, and for all expenses incurred and paid to a third party.

(d) Any fire department response requiring containment, abatements or any safety measure in connection with any hazardous or toxic material release. Charges in such case shall be made to the person responsible for the release, whether or not the release occurs on the property of the responsible party.

(e) The responsibility for the release includes releases caused by the person as well as any release from any vehicle, building, or other instrumentality, owned, occupied or utilized by the person, regardless of fault.

(f) Any fire department response to a traffic or vehicular accident, including but not limited to the control of fires or spills, assistance to injured persons or ambulance crews, or extraction of persons from vehicles.

(g) Any fire department response for hazardous conditions.

(h) The cost of copies for fire department reports generated for any person, except for governmental entities.

(i) Any city response to a false alarm due to system malfunction or maintenance issue at a property that is not a single-family or duplex residence in excess of three such alarms in any consecutive 12-month period.

(j) The provision of fire department equipment or personnel for the purpose of providing standby fire, rescue, or emergency medical services necessary to support a nonemergency event/situation hosted by a for-profit organization. When such services are requested by a nonprofit organization, the Lowell city council will act upon a recommendation by the fire chief to charge for services.

(k) Failure to comply with requests made by the fire department to abate hazards as specified in the fire safety codes as adopted by the city. If compliance is not made within three inspection visits over a 30-day period, the fire safety specialist will notify the fire chief, who will charge the person responsible for the property the appropriate fee as provided by resolution.

Sec. 10-77 Exemptions.

The following properties and services shall be exempt from the charges set out in this section:

(a) Fires caused by railroad trains which are the specific statutory responsibility of railroad companies.

(b) Fire service performed outside the jurisdiction of Lowell Area Fire and Emergency Services Authority under a mutual aid contract with an adjoining municipality.

Sec. 10-78 - Responsibility for charges.

Persons responsible for charges include:

- (a) Persons who caused the condition.
- (b) Property owners or occupants of property upon which the conditions exist.
- (c) Owners or lessees of instrumentalities involved in the condition, such as vehicle owners, utility or gas companies.
- (d) Owners of vehicles from which occupants are extricated, owners or renters of premises from which a person or persons are rescued, and owners of vehicles

receiving fire extinguishment or spill abatement shall be deemed as benefiting from the services provided.

(e) Insurers or guarantors for persons responsible or benefited.

(f) Notwithstanding the foregoing, a person who is a resident of the city at the time of an incident shall not be responsible for any charges imposed under section 10-76(e).

Sec. 10-79. - Multiple property protection.

When a particular service rendered by the fire department directly benefits more than one person or property, each person responsible as set forth in Sec 10-78 shall be jointly and severally liable for the payment of the full charge for such service hereinbefore outlined.

Sec. 10-80. - Payment for services.

The Lowell Area Fire and Emergency Services Authority shall bill persons determined to be responsible for the incident charged for, or owners of property, for amounts set forth in the resolution determining charges. All bills rendered for charges shall be paid within 30 days of the mailing of the billing.

Sec. 10-81. - Collection of charges.

The City may proceed in district court by suit to collect any monies remaining unpaid and shall have any and all other remedies provided by law for the collection of said charges.

Sec. 10-82. - Charges to be determined by resolution.

Charges for fire department services enumerated in this article shall be determined by resolution of the City.

Sec. 10-83. - Disbursement of funds.

All funds collected as a result of this article shall be used for the normal operations and maintenance of the fire department and its equipment.

Sec. 10-84. - Other remedies.

The recovery of charges and expenses imposed under this article shall not relieve or limit the liability of any person under any other local ordinance, or state or federal law, rule or regulation. The remedies provided herein shall be in addition to those remedies provided by the hazardous material response cost recovery provisions set out in Article IV of this ordinance, and nothing in this article shall prohibit the city from also proceeding under the hazardous material response cost recovery provisions in Article IV of Chapter 10.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published as provided in Section 2 above.

YEAS: Councilmembers Mayor DeVore, Councilmembers Salzwedel, Yankovich,
Chambers and Groves


NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

ORDINANCE DECLARED ADOPTED.

Dated: February 16, 2021


Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on February 16, 2021, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including the full ordinance or a summary of its contents and its effective date, was published in the *Lowell Ledger*, on March 3, 2021. I further certify that the above ordinance was entered into the Ordinance Book of the City on March 13, 2021, and was effective March 13, 2021, ten (10) days after publication.

Dated February 16, 2021


Susan Ullery
City Clerk

02/26/2021 01:25 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 02/13/2021 - 02/26/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/3

Vendor Code	Vendor Name	Description	Amount
	Invoice		
01513	ADDORIO TECHNOLOGIES, LLC		
	8726	ANTIVIRUS ANNUAL RENEWAL	1,068.12
	8743	SHOWBOAT NETWORK/INTERNET	1,033.75
	8744	COMPUTER SERVICES	2,257.20
	8745	DPW COMPUTER SERVICES	1,834.01
	8746	LPD - COMPUTER SERVICES	507.50
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			6,700.58
00007	ADT SECURITY SYSTEMS, INC.		
	2/13/2021	WTP SECURITY MAR-MAY 2021	126.57
TOTAL FOR: ADT SECURITY SYSTEMS, INC.			126.57
00015	ALEXANDER CHEMICAL CORP		
	35910	WTP CHEMICALS	1,657.61
TOTAL FOR: ALEXANDER CHEMICAL CORP			1,657.61
10816	AMAZON CAPITAL SERVICES		
	16T9-DXMF-JJ3L	WEBCAM FOR ASSESSING	93.48
	1RNY-DTPV-6L6G	WTP SUPPLIES	30.57
TOTAL FOR: AMAZON CAPITAL SERVICES			124.05
10731	APPLIED IMAGING		
	1689012	COPY MACHINE CONTRACT	454.87
TOTAL FOR: APPLIED IMAGING			454.87
10818	AT&T MOBILITY		
	2/6/2021	FIRSTNET PHONE BILL	913.62
TOTAL FOR: AT&T MOBILITY			913.62
REFUND UB	BURTON, PHILIP		
	02/26/2021	UB refund for account: 1-04460-10	28.45
TOTAL FOR: BURTON, PHILIP			28.45
10863	CNA SURETY DIRECT BILL		
	65395428N	NOTARY BOND - OLIN	55.00
TOTAL FOR: CNA SURETY DIRECT BILL			55.00
10509	CONSUMERS ENERGY		
	1/22 - 2/21/21	ACCOUNT STATMENTS- AIRPORT	945.80
	FEBRUARY	ACCOUNT STATEMENTS	6,745.34
TOTAL FOR: CONSUMERS ENERGY			7,691.14
00132	D&D TRUCKING ACQUISITION, LLC		
	32072	2017 LOADER #31 R & M	137.23
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC			137.23
02035	DIGITAL OFFICE MACHINES, INC.		
	19395	DPW COPY MACHINE	33.64
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			33.64
01955	ENVIRONMENTAL DOOR, INC.		
	70312	DPW NORTH DOOR REMOTE	490.00
TOTAL FOR: ENVIRONMENTAL DOOR, INC.			490.00
10761	FANS IN THE STANDS		
	1701	DPW CLOTHING	965.00
TOTAL FOR: FANS IN THE STANDS			965.00

02/26/2021 01:25 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 02/13/2021 - 02/26/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 2/3

Vendor Code	Vendor Name	Description	Amount
	Invoice		
10413	GR CENTRAL IRON & STEEL INC		
	114733	STEEL FOR DDA	331.60
	114765	STEEL DDA & EQUIP FUND	235.00
TOTAL FOR: GR CENTRAL IRON & STEEL INC			566.60
00225	GRAND RAPIDS COMMUNITY COLLEGE		
	2/1 - 2/15/2021	TAX DISBURSEMENT	493.18
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			493.18
01970	KCI		
	296744	ASSESSMENT NOTICES	360.97
TOTAL FOR: KCI			360.97
00300	KENT COUNTY TREASURER		
	2/1 - 2/15/2021	TAX DISBURSEMENT	48,767.96
	2/1 - 2/15/21	DELINQUENT TAXES	5.53
	2/22/20221	TRAILER FEES DEC 2020/JAN 2021	1,045.00
TOTAL FOR: KENT COUNTY TREASURER			49,818.49
00303	KENT DISTRICT LIBRARY		
	2/1 - 2/15/2021	TAX DISBURSEMENT	29,924.39
TOTAL FOR: KENT DISTRICT LIBRARY			29,924.39
00302	KENT INTERMEDIATE SCHOOL DIST.		
	2/1 - 2/15/2021	TAX DISBURSEMENT	1,312.84
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			1,312.84
02209	KERKSTRA PORTABLE, INC.		
	172092	CEMETERY PORTABLE RESTROOM	95.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			95.00
10231	KING MILLING COMPANY		
	126056	PARKING LOT W TAX 2021	640.80
TOTAL FOR: KING MILLING COMPANY			640.80
01374	LOWELL AREA HISTORICAL MUSEUM		
	2/1 - 2/15/2021	TAX DISBURSEMENT	51.38
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			51.38
00562	LOWELL AREA SCHOOLS		
	2/1 - 2/15/2021	TAX DISBURSEMENT	210,642.72
	2/25/2021	LOWELL DEBT & BUILDING	12,835.06
TOTAL FOR: LOWELL AREA SCHOOLS			223,477.78
10899	LOWELL'S OPEN TABLE		
	1E5433-0	LOOK GRANT - COMMERCIAL FREEZER	2,000.00
TOTAL FOR: LOWELL'S OPEN TABLE			2,000.00
10697	LYNCH, MICHAEL R		
	2/25/2021	SHOWBOAT ARCHITECTURAL SERVICES	16,000.00
TOTAL FOR: LYNCH, MICHAEL R			16,000.00
10741	MICHIGAN CHAMBER OF COMMERCE		
	46836	LABOR LAW POSTERS	100.50
TOTAL FOR: MICHIGAN CHAMBER OF COMMERCE			100.50
01270	PLUMMERS ENVIRONMENTAL SERVICE INC.		
	21131117	SANITARY SEWER ROOT CLEANING	355.85
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE INC.			355.85

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10898	POINT BROADBAND		
	567-20210214-1	INTERNET INVOICES	309.99
TOTAL FOR: POINT BROADBAND			309.99
00506	POSTMASTER		
	2/24/2021	W/S BILLS FOR MARCH 2021	441.34
TOTAL FOR: POSTMASTER			441.34
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2019513	LIBRARY SERVICE CALL	144.44
	2019514	CITY HALL SERVICE CALL	505.56
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			650.00
REFUND UB	REMAR, SUSAN J		
	02/26/2021	UB refund for account: 3-04028-10	96.70
TOTAL FOR: REMAR, SUSAN J			96.70
10378	RUESINK, KATHIE		
	745379/745381	CLEANING 2/12 - 2/25/2021	720.00
TOTAL FOR: RUESINK, KATHIE			720.00
10849	SMART BUSINESS SOURCE		
	OE-35903-1	OFFICE SUPPLIES	8.04
	OE-36162-1	OFFICE SUPPLIES	257.05
	OE-36162-2	OFFICE SUPPLIES	152.14
	OE-36211-1	OFFICE SUPPLIES	92.14
TOTAL FOR: SMART BUSINESS SOURCE			509.37
10897	STOUT RISIUS ROSS LLC		
	03/19/2021	APPRAISAL	3,000.00
TOTAL FOR: STOUT RISIUS ROSS LLC			3,000.00
10583	SUEZ WATER ENVIRONMENTAL SVC INC		
	20210038	WWTP SURCHARGES JAN 2021	1,567.53
	202142263	WWTP SERVICES FEB 2021	38,490.00
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC			40,057.53
00692	WILLIAMS & WORKS INC.		
	91629	AMITY RESURFACING 2021	4,054.00
	91630	MONROE ST RESURFACING, W/S IMP	2,601.67
	91631	WASHINGTON RESURFACING, W/S IMP	7,095.07
	91633	JANE ELLEN RESURFACING	3,063.50
	91684	LOWELL TWP UTILITY REVIEW	660.00
	91693	WTP STUDY	438.00
TOTAL FOR: WILLIAMS & WORKS INC.			17,912.24
TOTAL - ALL VENDORS			408,272.71

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Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	POINT BROADBAND	INTERNET INVOICES	28.57	75418
101-000-085.000	DUE FROM LIGHT & POWER	POINT BROADBAND	INTERNET INVOICES	58.58	75418
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES DEC 2020/JAN	209.00	75406
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	DELINQUENT TAXES	4.94	75408
101-000-223.001	DUE LIB-DELINQ PERS PROP	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	3.13	75409
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES DEC 2020/JAN	836.00	75406
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	17.17	75414
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	DELINQUENT TAXES	0.59	75408
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	0.37	75409
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	2.06	75414
Total For Dept 000				1,160.41	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	45.32	75395
Total For Dept 172 MANAGE				45.32	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WEBCAM FOR ASSESSING	93.48	75393
101-209-802.000	CONTRACTUAL	STOUT RISIUS ROSS LLC	APPRAISAL	3,000.00	75388
101-209-900.000	PRINTING	KCI	ASSESSMENT NOTICES	360.97	75405
Total For Dept 209 ASSESS				3,454.45	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	45.32	75395
Total For Dept 215 CLERK				45.32	
Dept 253 TREASURER					
101-253-955.000	MISCELLANEOUS EXPENSE	CNA SURETY DIRECT BILL	NOTARY BOND - OLIN	55.00	75397
Total For Dept 253 TREASU				55.00	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	8.04	75422
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	21.99	75422
101-265-740.000	OPERATING SUPPLIES	MICHIGAN CHAMBER OF COMME	LABOR LAW POSTERS	100.50	75416
101-265-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	40.50	75422
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING 2/12 - 2/25/2021	360.00	75421
101-265-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET INVOICES	43.57	75418
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	2,340.02	75398
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL SERVICE CALL	505.56	75419
Total For Dept 265 CITY H				3,420.18	
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	CEMETERY PORTABLE RESTROO	95.00	75411
Total For Dept 276 CEMETE				95.00	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	92.14	75422
101-301-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	494.84	75395
101-301-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET INVOICES	43.57	75418
Total For Dept 301 POLICE				630.55	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	88.59	75395
101-441-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET INVOICES	28.57	75418
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	1,237.45	75398
101-441-930.000	REPAIR & MAINTENANCE	ENVIRONMENTAL DOOR, INC.	DPW NORTH DOOR REMOTE	490.00	75401
Total For Dept 441 DEPART				1,844.61	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	134.25	75398
Total For Dept 747 CHAMBE				134.25	
Dept 751 PARKS					

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Fund 101 GENERAL FUND					
Dept 751 PARKS					
101-751-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	38.24	75395
Total For Dept 751 PARKS				38.24	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING 2/12 - 2/25/2021	360.00	75421
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	1,253.36	75398
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOL	LIBRARY SERVICE CALL	144.44	75419
Total For Dept 790 LIBRAR				1,757.80	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	761.76	75398
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	51.38	75413
Total For Dept 804 MUSEUM				813.14	
Total For Fund 101 GENERA				13,494.27	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST RESURFACING, W/	2,601.67	75424
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON RESURFACING, W	7,095.07	75424
Total For Dept 450 CAPITA				9,696.74	
Total For Fund 202 MAJOR				9,696.74	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	AMITY RESURFACING 2021	4,054.00	75424
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	JANE ELLEN RESURFACING	3,063.50	75424
Total For Dept 450 CAPITA				7,117.50	
Total For Fund 203 LOCAL				7,117.50	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-880.000	COMMUNITY PROMOTION	GR CENTRAL IRON & STEEL I	STEEL DDA & EQUIP FUND	94.00	75403
248-463-880.000	COMMUNITY PROMOTION	GR CENTRAL IRON & STEEL I	STEEL FOR DDA	331.60	75403
248-463-955.000	MISCELLANEOUS EXPENSE	KING MILLING COMPANY	PARKING LOT W TAX 2021	640.80	75412
Total For Dept 463 MAINTEN				1,066.40	
Total For Fund 248 DOWNTOW				1,066.40	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-970.000	CAPITAL OUTLAY	ADDORIO TECHNOLOGIES, LLC	SHOWBOAT NETWORK/INTERNET	1,033.75	75390
260-751-970.000	CAPITAL OUTLAY	LYNCH, MICHAEL R	SHOWBOAT ARCHITECTURAL SE	16,000.00	75415
Total For Dept 751 PARKS				17,033.75	
Total For Fund 260 DESIGN				17,033.75	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATMENTS- AIRPOR	945.80	75398
581-000-955.000	MISCELLANEOUS EXPENSE	POINT BROADBAND	INTERNET INVOICES	49.99	75418
Total For Dept 000				995.79	
Total For Fund 581 AIRPOR				995.79	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	POINT BROADBAND	INTERNET INVOICES	28.57	75418
590-000-276.000	Sewer Inside 5/8"	REMAR, SUSAN J	UB refund for account: 3-	50.81	75420
Total For Dept 000				79.38	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP SERVICES FEB 2021	38,490.00	75423
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP SURCHARGES JAN 2021	1,567.53	75423
590-550-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	38.24	75395

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Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
		Total For Dept 550 TREATM		40,095.77	
Dept 551 COLLECTION					
590-551-744.000	UNIFORMS	FANS IN THE STANDS	DPW CLOTHING	447.00	75402
590-551-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	81.53	75395
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	SANITARY SEWER ROOT CLEAN	355.85	75417
		Total For Dept 551 COLLEC		884.38	
Dept 552 CUSTOMER ACCOUNTS					
590-552-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	97.28	75422
590-552-730.000	POSTAGE	POSTMASTER	W/S BILLS FOR MARCH 2021	220.67	75389
		Total For Dept 552 CUSTOM		317.95	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	LOWELL TWP UTILITY REVIEW	330.00	75424
		Total For Dept 553 ADMINI		330.00	
		Total For Fund 590 WASTE		41,707.48	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water	BURTON, PHILIP	UB refund for account: 1-	28.45	75396
591-000-276.000	Water Inside 5/8"	REMAR, SUSAN J	UB refund for account: 3-	45.89	75420
		Total For Dept 000		74.34	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES	30.57	75393
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	1,657.61	75392
591-570-744.000	UNIFORMS	FANS IN THE STANDS	DPW CLOTHING	71.00	75402
591-570-802.000	CONTRACTUAL	ADT SECURITY SYSTEMS, INC	WTP SECURITY MAR-MAY 2021	126.57	75391
591-570-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET INVOICES	28.57	75418
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	571.54	75398
		Total For Dept 570 TREATM		2,485.86	
Dept 571 DISTRIBUTION					
591-571-744.000	UNIFORMS	FANS IN THE STANDS	DPW CLOTHING	447.00	75402
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRSTNET PHONE BILL	81.54	75395
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	446.96	75398
		Total For Dept 571 DISTRI		975.50	
Dept 572 CUSTOMER ACCOUNTS					
591-572-730.000	POSTAGE	POSTMASTER	W/S BILLS FOR MARCH 2021	220.67	75389
		Total For Dept 572 CUSTOM		220.67	
Dept 573 ADMINISTRATION					
591-573-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	97.28	75422
591-573-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	WTP STUDY	438.00	75424
591-573-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	LOWELL TWP UTILITY REVIEW	330.00	75424
		Total For Dept 573 ADMINI		865.28	
		Total For Fund 591 WATER		4,621.65	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	152.14	75422
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	LPD - COMPUTER SERVICES	507.50	75390
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	2,257.20	75390
636-000-801.000	PROFESSIONAL SERVICES	APPLIED IMAGING	COPY MACHINE CONTRACT	454.87	75394
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	DPW COMPUTER SERVICES	1,834.01	75390
636-000-802.000	CONTRACTUAL	ADDORIO TECHNOLOGIES, LLC	ANTIVIRUS ANNUAL RENEWAL	1,068.12	75390
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	33.64	75400
		Total For Dept 000		6,307.48	
		Total For Fund 636 DATA P		6,307.48	
Fund 661 EQUIPMENT FUND					

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Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION, 2017	LOADER #31 R & M	137.23	75399
661-895-930.000	REPAIR & MAINTENANCE	GR CENTRAL IRON & STEEL I	STEEL DDA & EQUIP FUND	141.00	75403
Total For Dept 895 FLEET				278.23	
Total For Fund 661 EQUIPM				278.23	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	47,353.36	75407
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	29,920.89	75409
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	210,623.49	75414
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,414.60	75407
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	1,312.84	75410
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	493.18	75404
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	LOWELL AREA SCHOOLS	LOWELL DEBT & BUILDING	12,835.06	75414
Total For Dept 000				303,953.42	
Total For Fund 703 CURREN				303,953.42	
Fund 715 LOOK FUND					
Dept 000					
715-000-880.000	COMMUNITY PROMOTION	LOWELL'S OPEN TABLE	LOOK GRANT - COMMERCIAL F	2,000.00	1421
Total For Dept 000				2,000.00	
Total For Fund 715 LOOK F				2,000.00	

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Fund Totals:

Fund 101	GENERAL FUND	13,494.27
Fund 202	MAJOR STREET FUN	9,696.74
Fund 203	LOCAL STREET FUN	7,117.50
Fund 248	DOWNTOWN DEVELOP	1,066.40
Fund 260	DESIGNATED CONTR	17,033.75
Fund 581	AIRPORT FUND	995.79
Fund 590	WASTEWATER FUND	41,707.48
Fund 591	WATER FUND	4,621.65
Fund 636	DATA PROCESSING	6,307.48
Fund 661	EQUIPMENT FUND	278.23
Fund 703	CURRENT TAX COLL	303,953.42
Fund 715	LOOK FUND	2,000.00

408,272.71

CONTRACT AMOUNT OUTSTANDING

	<i>paid</i>	<i>outstanding</i>	<i>total</i>
<i>Moran</i>	<i>\$ 1,545,741.80</i>	<i>\$ 3,000.00</i>	<i>\$ 1,548,741.80</i>
<i>Comprehensive</i>	<i>\$ 75,791.42</i>	<i>\$ 8,208.58</i>	<i>\$ 84,000.00</i>
<i>Javo</i>	<i>\$ 7,240.00</i>	<i>\$ 71,160.00</i>	<i>\$ 78,400.00</i>
<i>Lynch</i>	<i>\$ 17,224.00</i>	<i>\$ 8,776.00</i>	<i>\$ 26,000.00</i>
<i>Wolverine</i>	<i>\$ 902,914.20</i>	<i>\$ 532,723.80</i>	<i>\$ 1,435,638.00</i>
<i>Hearthstone</i>	<i>\$ 21,492.73</i>	<i>\$ 6,007.27</i>	<i>\$ 27,500.00</i>
<i>Chamberlain</i>	<i>\$ 5,582.24</i>	<i>\$ 23,417.76</i>	<i>\$ 29,000.00</i>
<i>Fence</i>	<i>\$ 4,290.00</i>	<i>\$ 9,360.00</i>	<i>\$ 13,650.00</i>
<i>TOTAL EXP</i>	<i>\$ 2,580,276.39</i>	<i>\$ 662,653.41</i>	<i>\$ 3,242,929.80</i>
<i>DEDUCT</i>		<i>\$ 71,160.00</i>	
<i>OUTSTANDING</i>		<i>\$ 591,493.41</i>	

PLEDGES/CASH ON HAND OUTSIDE CITY

<u>Description</u>		<u>Amount</u>
Pledges	\$	41,500.00
Chamber	\$	128,110.00
PLEDGED (Not on Hand)	\$	41,500.00
MONEY AT CHAMBER or GRCF	\$	128,110.00
PLEDGED/ON HAND OUTSIDE Acct #260	\$	169,610.00

AMOUNT NEEDED TO COMPLETE WOLVERINE

TOTAL OUTSTANDING	\$ 591,493.41
CASH ON HAND IN ACCT 260	\$ 600,450.58
ON HAND OUTSIDE Acct #260	\$ 128,110.00
NEEDED TO COMPLETE	\$ (137,067.17)
 PLEDGED	 \$ 41,500.00



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: February 25, 2021

TO: Mayor Mike DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Lowell Township Valuation Agreement

At the January 19, 2021 City Council meeting we discussed a proposal from PFM Financial Advisors to conduct a valuation of the water and wastewater treatment facilities. The proposal was for the City to contract with PFM to complete such task. The total project cost was not to exceed \$40,000.

If you recall this proposal was presented to Council in 2019 whereby the developer Sid Jansma, Lowell Township and the City of Lowell each pay a third of the costs. City Council had no issues with the valuation being completed as long as the City did not pay for it.

In our recent facilitation, it was mentioned whether the valuation could be conducted again. I reminded them of the City Council's concerns. It was then asked if the City would pay for their share of the cost if we came to some sort of an arrangement regarding a future agreement. I informed them that I did not think it was an unreasonable request and I would present it to the City Council.

After presenting this to the City Council, I was directed to have the City Attorney work with Lowell Township's Attorney to develop a cost sharing agreement.

Attached is an agreement between the City and Township, which would allow the City to contract the valuation but not have to pay for a third of the cost of the valuation unless a future agreement for water and sewer between the City and Township is created.

I recommend the Lowell City Council approve PFM to conduct a valuation of the water and wastewater treatment facilities at a cost not to exceed \$40,000. I also recommend the Lowell City Council approve the Cost Sharing Agreement with Lowell Township and to only pay our share of the valuation if we come to an agreement moving forward.

COST SHARING AGREEMENT

THIS COST SHARING AGREEMENT (Agreement) made this ____ day of _____, 2021, between the City of Lowell, a Michigan home rule city ("City"), Lowell Charter Township, a Michigan charter township ("Township"), and _____, a _____ ("Developer").

RECITALS

A. The Developer owns approximately ____ acres of property designated for non-residential uses in the Township ("Property"). To facilitate the Property's development, the Developer is investigating means by which sufficient and reliable water and sewer services could be made available.

B. Currently, portions of the Township receive public water and sewer services from the City pursuant to contract. The relevant contracts are scheduled to expire and in anticipation of that fact the City and Township have begun meeting to discuss various matters pertaining to the continuation of public water and sewer services.

C. The Township desires to assume an active role in the future administration and governance of the utilities. In order to explore the possibility of an equitable sharing of financial and administrative commitments with regard to the utilities, the City and Township desire to retain a professional consultant which could assess the value of the utilities as they exist. All of the parties are supportive of this preliminary undertaking as it may expedite the City and Township's ability to determine how best utilities might be administered and paid for, how to best prepare for long-term growth and development in the Township, and how utilities might best be extended to the Property.

D. With input from the City and Township, the Developer has obtained a proposal from PFM, a _____ ("PFM") to provide utility valuation services for the City's public water and sanitary sewer systems ("Project"). The scope of the Project is described in PFM's proposal, with addendum, a copy of which is attached and marked as "Exhibit A," and which is incorporated herein as if fully set forth.

E. The parties desire to enter into this Agreement to set forth their mutual understandings with regard to payment by the Developer for the services to be provided by PFM

and how those costs may be shared in the future if and when the City and Township mutually agree to long-term ownership and administrative arrangements for the utilities.

AGREEMENT

NOW, THEREFORE, in consideration of their respective covenants, the sufficiency of which is acknowledged, the parties agree as follows:

1. The Recitals set forth above are accurate and are to be deemed an integral part of this Agreement.
2. Following the execution of this Agreement by the parties, the City will proceed to contract with PFM for the Project. Any such contract shall be consistent with the terms of the PFM proposal, as amended, attached as Exhibit A to this Agreement. It is recognized and agreed that the City shall be designated the "Owner" (or comparable term) under any such contract. Without otherwise limiting its scope, the contract shall: (A) make express that valuation of the sanitary sewer system will include an analysis of the present condition of system and (B) expressly identify the components of the systems that will be evaluated (e.g., WWTP, trunk lines, etc.). Not less than three (3) business days prior to its execution by the City, the contract shall be submitted to the Developer and Township for comment (if any).
3. Invoices from PFM to the City shall be forwarded to the Developer or its designee for review and payment to PFM on the City's behalf within three (3) business days of receipt of the invoice by the City. Absent a dispute as to identified charges or for other reason permitted under the terms of the contract, the Developer shall promptly pay the invoice to PFM within twenty-one (21) days of receiving the invoice from the City.
4. The Draft Valuation Results referenced in the proposal shall be provided to Mr. Warren Creamer, Managing Director of Robert W. Baird & Co. Mr. Creamer will review the Draft Valuation Results and is hereby authorized on behalf of the City and Township to work with PFM to finalize the formatting and presentation of the Final Valuation Results to the parties. The Final Valuation Results and any accompanying report shall be presented to the City and Township in such manner as directed by each community (e.g., public meeting format, written report only, etc.).
5. If, following receipt of the Final Valuation Results and any accompanying report, the

City and Township are able to negotiate a mutually acceptable agreement by which public water and/or sewer will be supplied to the Property, then the City and Township will each remit to the Developer one-third (1/3) of PFM's fees and costs in an amount not to exceed _____ to the Developer (without interest) within 30 days of execution of such agreement by the City and the Township.

6. The parties represent and affirm that the individuals signing below are authorized to execute this Agreement on their behalf and that all actions required by law to effectuate and approve this Agreement have been taken.
7. The parties will fully cooperate with PFM in terms of providing access to properties, documentation and records, etc. in order to facilitate PFM's ability to complete the Project in an expeditious manner.
8. This Agreement, together with any exhibits, which are incorporated by reference into this Agreement, shall constitute the entire agreement between the parties with respect to the Project. Any prior understanding, representation or negotiation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.
9. Any modification or supplement of this Agreement or additional obligation assumed by any party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party or its authorized representative.
10. The failure of any party to insist on the performance of any of the terms and conditions of this Agreement shall not be construed as thereafter waiving such terms and conditions or releasing the other party from compliance with this Agreement, which shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
11. The rights and obligations of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation or other entity without the other party's consent.
12. This Agreement may be executed in duplicate but constitutes only one contract.
13. This Agreement shall not confer any rights or remedies upon any person or entity other than the parties and their permitted assigns and nothing contained herein shall be deemed or

construed by the parties, nor by any third-party, as creating the relationship of principal and agent, or a partnership or joint venture between the parties here too.

14. Nothing herein shall be deemed or construed as a waiver of the City or Township's entitlement to rely on a defense of governmental immunity to the full extent otherwise authorized and permitted by law.

IN WITNESS WHEREOF, the parties have executed this agreement as of the day and year above first written

CITY OF LOWELL, a Michigan home rule city

By _____
_____, _____

Attest _____
_____, _____

LOWELL CHARTER TOWNSHIP, a Michigan
charter township

By _____
_____, _____

Attest _____
_____, _____

_____, a _____

By _____

Its _____



CITY OF LOWELL, MICHIGAN

**PFM Proposal to Provide Utility Valuation
Services for the City of Lowell's Sanitary Sewer System &
Water System**

January 22, 2021



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- I. Cover Letter
- II. Firm Profile
- III. Utility System Valuation Experience
- IV. Project Scope Options
- V. Qualifications of Personnel



City of Lowell, MI
301 E. Main St.
Lowell, MI 49331

Dear Project Manager,

Public Financial Management and PFM Financial Advisors LLC (collectively "PFM") greatly appreciates the opportunity to submit this proposal to provide the City of Lowell, Michigan (the "City") with a valuation of its sanitary sewer and water systems.

We firmly believe that you will find our direct experience with similar engagements to be distinctive and compelling. Our team has extensive recent experience performing utility system valuations sanitary sewer and water systems, having successfully performed over 30 similar valuations since 2013. Additionally, PFM is an industry recognized leader in advising the public sector on the sale and acquisition of utility systems, helping guide our clients through the process from beginning to end.

In addition to our direct experience with valuations of utility systems, PFM is also the number one ranked independent financial advisor in the nation and has been for over 20 years.

PFM was founded on the mission of serving as an independent financial advisor to the public sector, and this continues to be our mission today. We enter every engagement with a focus on the priorities and needs of our client. It's with this focus that we will serve the City with on this very important engagement.

We look forward to meeting you and discussing in greater detail. Please feel free to contact us at any time with questions.

Sincerely,

Scott Shearer
Managing Director

Ben Kapenstein
Senior Managing Consultant

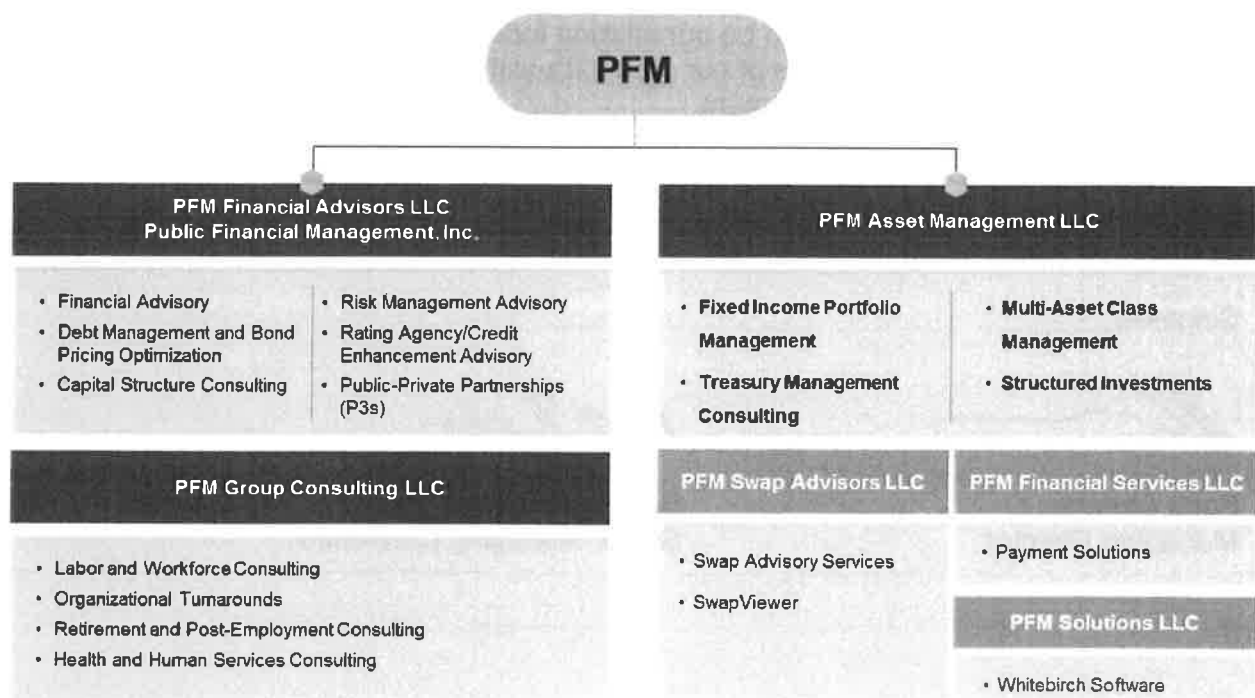


II. FIRM PROFILE

Headquartered in Pennsylvania, Public Financial Management, Inc. ("PFM, Inc.") was founded more than 40 years ago with the mission of providing superior independent financial advice to state and local governments, governmental agencies, and authorities when they bring their debt to the market, undertake capital planning and budgeting, as well as analyze the financial and operational environment in which they reside. The firm has grown from five professionals in one office in 1975 to more than 600 professionals across the country.

In response to regulatory changes, as of June 2016, the registered public financial advisory services historically offered through PFM, Inc. are now offered through a new operating company, PFM Financial Advisors LLC ("PFMFA"). PFMFA is a full-service Financial Advisor with the ability to provide advice on all of our clients' needs including those beyond any services typically required of a bond transaction. Over time, all financial advisory services will be assigned to PFMFA as contracts are renewed. The financial advisory services provided by PFMFA will be provided by the same registered personnel of PFM, Inc. PFM's Financial Advisory business consists of both PFMFA and PFM, Inc. PFM's Financial Advisory business serves only as an Independent Financial Advisor, never as an underwriter.

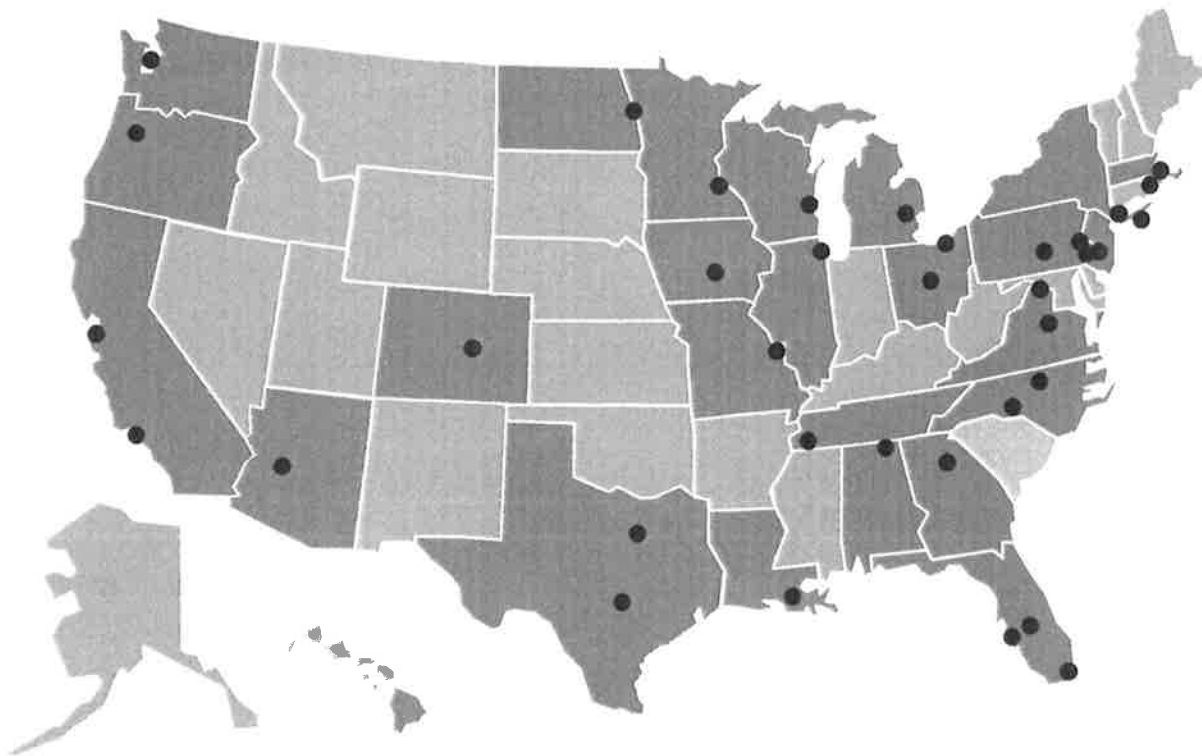
Depending upon needs, our clients can have access to our primary business activities shown below:





As part of the PFM group of companies, our national presence includes 37 offices, over 600 employees, and 197 registered municipal advisors across the U.S. Our size is a strength. Our large and diverse client base means that we see trends in the marketplace as they are developing. It also means that unlike smaller financial advisors, a single transaction is not a significant component of our overall business. We believe this allows us to be more objective in our advice and recommendations.

We have ranked as the nation's #1 financial advisor in terms of dollar volume and number of transactions for 20 consecutive years according to Ipreo.





III. Utility System Valuation Experience

In conjunction with PFM's traditional financial advisory business, PFM has also become a market leader in the world of utility system valuation and monetization. Since 2013, PFM has performed over 30 utility system valuations for clients of varying sizes as shown below in Exhibit A.

Exhibit A – PFM's Utility Valuation Experience

Engagement Timeframe	Client	Valuation Performed by PFM	Outcome after Valuation
July 2016	City of McKeesport MA	Yes	Sold Sewer System
November 2016	Limerick Twp.	Yes	Sold Sewer System
December 2016	Marysville Borough	Yes	Kept Ownership of System
March 2017	Borough of West Conshohocken	Yes	Sold Sewer System
May 2017	Boyertown Borough	Yes	Kept Ownership of System
July 2017	Monroe Twp.	Yes	Kept Ownership of System
August 2017	Lower Gwynedd Twp.	Yes	Kept Ownership of System
December 2017	West Vincent Twp.	Yes	Sold Sewer System
January 2018	Derry Twp.	Yes	Kept Ownership of System
December 2018	Tredyffrin Twp. (Valley Creek Only)	Yes	Sold Sewer System
2018	Cheltenham Twp.	Yes	Sold Sewer System
2019	East Norriton Twp.	Yes	Pending Sale of Sewer System
2019	Plymouth Twp.	Yes	Kept Ownership of System
2019	Upper Merion Twp.	Yes	Kept Ownership of System
2019	Warminster Twp.	Yes	Potential Water & Sewer Sale
2019	Easttown Twp.	Yes	Kept Ownership of System
Current	Norristown	Yes	Potential Sewer Sale
Current	Valley Twp.	Yes	Pending Water & Sewer Sale
Current	Royersford Borough	Yes	Pending Sale of Sewer System



Current	Lower Makefield Township	Yes	Pending Sewer Sale
Current	City of Clairton	Yes	Potential Sewer Sale
Current	Borough of Conshohocken	Yes	Potential Sewer Sale
Current	Pocono Jackson Joint Water Authority	Yes	Potential Sewer Sale
Current	DELCORA	Yes	Pending Sewer Sale
Current	East Caln Township	Yes	Potential Sewer Sale
Current	Jenkintown Borough	Yes	Potential Sewer Sale
Current	Willistown Township	Yes	Pending Sewer Sale
Current	East Whiteland Township	Yes	Pending Sewer Sale
Current	City of Wilkes Barre	Yes	Potential Sewer Sale
Current	Brentwood Borough	Yes	Pending Sewer Sale
Current	City of Beaver Falls	Yes	Potential Sewer Sale

IV. Project Scope

PFM Financial Advisors LLC ("PFM") understands that at this time, the City is interested in obtaining a full valuation of its sanitary sewer system and a high-level limited-scope valuation of its water system. Therefore, PFM is proposing to perform two separate tasks for this engagement.

Task #1:

Full Valuation of the City's Sanitary Sewer System

- Detailed valuation of sanitary sewer assets
- Use of Income, Cost, & Market Approaches (if info available)
- Results presented in a written report

Task #2:

Limited-Scope Valuation of the City's Water System

- Limited-Scope valuation of water assets
- Focus on the Income Approach to Valuation
- Results presented in Microsoft PowerPoint



Task #1: Full Valuation of the City's Sanitary Sewer System

PFM will perform a detailed analysis to determine the approximate value of the City's sanitary sewer system. PFM will perform a full utility system valuation using the income, cost, and market approaches to asset valuation.

In consultation with the City, PFM will:

- Review documents, financial reports and data associated with any of the system operations or assets
- Oversee the engagement of sub consultants (if necessary). PFM may partner with a utility engineer
- Define an approximate value for the City's sanitary sewer assets
- Provide a written report to the City. Additionally, PFM will make itself available to present the results of the study to the City and other interested parties (if desired)

Process for Determining the Value of the City's Sanitary Sewer Assets

The valuation will employ three approaches to arrive at a value for the utility system. The approaches, which are used widely within the industry, are as follows:

- Income Approach
- Cost Approach
- Market Approach

The *income approach* will calculate the net income available over a reasonable period of time or over the future life expectancies of the assets. This approach utilizes the systems revenues, expenses, and capital requirements to determine the present value of the income stream. There are numerous variables that impact the results of this method including, but not limited to, projected rate increases, the speed and size of capital projects, and the expected future size of the work force. Differing from the limited-scope valuation, for this analysis, PFM will work with the City to study and stress test the assumptions used in the model.

The *cost approach* will utilize the book value of the fixed capital assets of the utility system. The book value represents the original costs of the fixed capital assets depreciated to the date of the study utilizing life expectancies for utility assets. PFM will not be performing an original cost study for the purpose of this project. This approach relies on asset data that will need to be provided by the City. If the information needed to complete this analysis is not available, PFM will work with the City to develop an acceptable alternative.



The *market approach* studies comparable sales of similar utility systems. It is unlikely that information for an exact comparable sale will be available for this project, however, PFM will extrapolate values from market information that can be used to compare and derive a value under this approach. This is not unusual since there are no two utility systems alike in operating requirements and capital investment per customer.

PFM will utilize available data for all three methods to develop an indicated value under each approach, as appropriate. The team will then weight the results of the analysis to arrive at an approximate value for the system.

Important Note: In the absence of certain data, the project team will use alternative approaches, in concert with the City, to produce a reliable valuation.

Task #2: Limited-Scope Valuation of the City's Water System

PFM will perform an analysis to determine an estimated range of values for the City's water system. The project scope is limited in that PFM will not be performing a full utility system valuation. Instead, PFM will utilize readily available data to arrive at a reasonable range of values that a willing buyer may offer to acquire the utility assets in a market transaction.

For the limited-scope valuation, PFM will analyze and value the utility system using primarily the income approach to asset valuation. This approach will calculate the net income available over a reasonable period of time or over the future life expectancies of the assets. This approach utilizes the system's revenues, expenses, and capital requirements to determine the present value of the income stream. There are numerous variables that impact the results of this method including, but not limited to, projected rate increases, the speed and size of capital projects, and the expected future size of the work force. As this option is limited-scope, PFM will use information that is readily available from the City and also make standardized assumptions for use in the model. If the full valuation of the City's water system is undertaken at a later time, these assumptions may need to be studied in more detail with input provided from the City. If desired, PFM can provide a separate proposal for these services in the future.



Financial Compensation for Services

For the services described in this proposal, PFM proposes the following hourly rates:

Personnel Class	Hourly Rate
Managing Director/Director	\$250
Senior Managing Consultant	\$225
Senior Analyst/Analyst	\$175

PFM proposes a combined maximum capped fee of \$40,000.

In addition to fees for services, PFM proposes to be reimbursed for reasonable expenses (if such expenses are required to complete the project) such as travel, lodging, food, and miscellaneous charges as required to complete the work described.

Tentative Schedule of Events

Tentative Date	Event/Task
February 15, 2021 or later	-City engages PFM to perform valuations
February 16, 2021 or later	-Introductory Call with City -PFM sends data request to City
February 17 – March 5, 2021 or later	-City gathers data and submits to PFM
March 5, 2021 or later	-Catch-up call to discuss information received
March 5 – April 2, 2021 or later	-PFM performs valuations
April 5, 2021 or later	-PFM presents DRAFT valuation results to City administration
April 16, 2021 or later	-PFM presents final valuation results to City and other interested parties

Potential Next Steps After Valuation

PFM understands that after the valuation stage of the City's process, a sale of the sanitary sewer system and/or water system may be contemplated. PFM regularly advises its public sector clients on the sale of utility assets and would be interested and excited to help the City through that process. If the City is interested in retaining PFM after the valuation, a new proposal can be prepared.



V. QUALIFICATIONS OF PERSONNEL

Name/Title	Years Experience	Specialty	Office Location	Email
City's Core Valuation Team				
Scott Shearer Managing Director	22	Utility Finance	Harrisburg	shearers@pfm.com
John Frey Director	22	Utility Finance	Harrisburg	freyj@pfm.com
Ben Kapenstein Senior Managing Consultant	8	Utility Finance (day-to-day contact)	Harrisburg	kapensteinb@pfm.com
Garrett Moore Senior Analyst	4	Analytical Support	Harrisburg	mooreg@pfm.com
Support Team				
Brandy McLendon, Managing Associate	11	Project Support	Harrisburg	mclendonb@pfm.com
Erica Schmidt Senior Associate	4	Project Support	Harrisburg	schmidte@pfm.com

Scott Shearer, Managing Director

Scott joined PFM in 1998. In his tenure at PFM, he has worked on more than 1,500 transactions for local governments and other issuers primarily in Pennsylvania. He oversees approximately 250 clients comprised of municipal authorities, industrial development authorities, school districts, cities, counties, townships, and the Commonwealth. He is a member of the firm's national utility and Public-Private Partnership (P3) clusters. His expertise includes the asset valuation and monetization as well as the structuring of both tax-exempt and taxable fixed-rate bond issues, variable-rate bond pool financings, bank loans, and interest rate swap derivatives. In this capacity, he assists local governments in the areas of capital planning, financial analysis, refinancing opportunities, debt structuring analysis, budget forecasting, credit rating agency relations, investor relations, and identifying and executing monetization opportunities.



With a focus on utilities, Scott led the first of its kind procurement process for the concession lease successfully completed in Allentown in August 2013 for its water



and wastewater systems. Since then, Scott is active in many other engagements that involve valuing utility assets and implementing asset monetizations for utility and parking systems.

John Frey, Director

John joined PFM in 1998 in the firm's Harrisburg office. His financial advisory experience includes tax-exempt and taxable bond issues, bank loans, variable rate financings, and interest rate swaps. He assists local governments on capital planning, financial analysis, conducting the competitive and negotiated bond sale process, refunding analyses, debt restructurings and evaluating asset monetization opportunities.



During his career at PFM, John has gained experience working with a variety of public entities including school districts, townships, boroughs, counties and municipal authorities. These include Chambersburg Area School District, North Penn Water Authority and The County of Franklin. John has also worked on several complex State level financings, including Unemployment Compensation Bonds, Certificates of Participation, PHEAA student loan revenue bonds, and the State Public School Building Authority's \$687 Million financing of Qualified School Construction Bonds and Qualified Zone Academy Bonds issued for the benefit of 47 school districts.



Ben Kapenstein, Senior Managing Consultant

Ben joined PFM in 2012 where he first worked in asset management as a member of the Local Government Pool Accounting Team. Ben transitioned to the Harrisburg financial advisory team where he specializes in providing independent financial advisory services regarding municipal finance and the capital markets to a broad base of local, state and regional government clients.



Ben specializes in helping clients understand how different initiatives affect the big picture. Helping clients gain this understanding allows them to find ways to make operations more efficient.

Ben is a member of the Public Private Partnership ("P3") group where he helps clients value their utility assets and, if desired, monetize those assets.

Ben is a graduate of Pennsylvania State University where he received his bachelor's degree in Accounting. Ben is a Registered Municipal Advisor Representative (Series 50).

Garrett Moore, Senior Analyst

Garrett Moore joined PFM in 2016 as a member of the East Financial Advisory Pool, servicing PFM's offices in the East. In 2018, Garrett joined the Harrisburg financial advisory team as a Senior Analyst. Garrett works primarily providing technical and quantitative support for various Pennsylvania local government clients. His present duties include structuring, sizing, and pricing new money and refunding municipal bond issues, assessing municipal issuer's outstanding debt and performing analysis of refunding opportunities.

Garrett is a graduate of Franklin & Marshall College where he received his bachelor's degree in Finance and Economics. Garrett is a Registered Municipal Advisor Representative (Series 50).



ABOUT PFM

PFM is the marketing name for a group of affiliated companies providing a range of services. All services are provided through separate agreements with each company. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation.

Investment advisory services are provided by PFM Asset Management LLC which is registered with the Securities and Exchange Commission ("SEC") under the Investment Advisers Act of 1940. Financial advisory services are provided by PFM Financial Advisors LLC and Public Financial Management, Inc. Both are registered municipal advisors with the SEC and the Municipal Securities Rulemaking Board ("MSRB") under the Dodd-Frank Act of 2010. Swap advisory services are provided by PFM Swap Advisors LLC which is registered as a municipal advisor with both the MSRB and SEC under the Dodd-Frank Act of 2010, and as a commodity trading advisor with the Commodity Futures Trading Commission. Additional applicable regulatory information is available upon request.

Consulting services are provided through PFM Group Consulting LLC. Institutional purchasing card services are provided through PFM Financial Services LLC. PFM's financial modeling platform for strategic forecasting is provided through PFM Solutions LLC.

For more information regarding PFM's services or entities, please visit www.pfm.com.

PFM FINANCIAL ADVISORS LLC

AGREEMENT FOR FINANCIAL ADVISOR SERVICES

This agreement, made and entered into this _____ day of _____, 2021, by and between the City of Lowell, Michigan (hereinafter called the "Client") and PFM Financial Advisors LLC, (hereinafter called the "Financial Advisor" or "PFM") sets forth the terms and conditions under which the Financial Advisor shall provide services.

WHEREAS, Client is desirous of obtaining the financial advisory services of an advisor to assist in 1) performing a valuation analysis to determine the approximate value of the City of Lowell, Michigan's sanitary sewer system and 2) performing a limited-scope valuation analysis to determine the approximate value of the City of Lowell, Michigan's water system.

WHEREAS, PFM is capable of providing the necessary financial advisory services.

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, Client and PFM agree as follows:

I. SCOPE OF SERVICES

PFM shall provide financial advisory services including but not limited to the items set forth in the attached Proposal to Provide Utility Valuation Services.

II. WORK SCHEDULE

The services of the Financial Advisor are to commence as soon as practicable after the execution of this Agreement and a request by the Client for such service.

III. FINANCIAL ADVISORY COMPENSATION

For the services described, PFM's professional fees and expenses shall be paid as follows:

PFM shall apply hourly rates as listed below. Services will be billed at the conclusion engagement.

Personnel Class	Hourly Rate
Managing Director/Director	\$250
Senior Managing Consultant	\$225
Senior Analyst/Analyst	\$175

The Financial Advisory compensation for this Agreement will have a maximum cap of \$40,000.

If the client decides to pursue a sale after the initial analysis, PFM will provide additional fee arrangements.

Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including: travel, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing, data processing and computer time which are incurred by PFM.

IV. TERMS AND TERMINATION

This agreement shall remain in effect unless canceled in writing by either party upon thirty (30) days written notice to the other party.

V. NON-ASSIGNABILITY

PFM shall not assign any interest in this Agreement or subcontract any of the work performed under the Agreement without the prior written consent of the Client.

VI. INFORMATION TO BE FURNISHED TO THE FINANCIAL ADVISOR

All information, data, reports, and records in the possession of the Client necessary for carrying out the work to be performed under this Agreement shall be furnished to the Financial Advisor and the Client shall cooperate with the Financial Advisor in all reasonable ways.

VII. NOTICES

All notices given under this Agreement shall be in writing, sent by registered United States mail, with return receipt requested, addressed to the

party for whom it is intended, at the designated below. The parties designate the following as the respective places for giving notice, to-wit:

CITY OF LOWELL, MICHIGAN

301 E. Main Street

Lowell, MI 49331

Attention: *Michael Burns, City Manager*

PFM FINANCIAL ADVISORS LLC

213 Market Street

Harrisburg, PA 17101

Attention: Scott Shearer, Managing Director

VIII. TITLE TRANSFER

All materials prepared by PFM pursuant exclusively to this Agreement shall be the property of the Client. Upon termination of this Agreement, Financial Advisor shall deliver to the Client copies of any and all material pertaining to this Agreement.

IX. FINANCIAL ADVISOR'S REPRESENTATIVES

The Client has the right for any reason to request PFM to replace any member of the advisory staff. Should the Client make such a request, PFM shall promptly suggest a substitute for approval by the Client.

X. INSURANCE

PFM shall maintain insurance coverage with policy limits not less than as stated in Exhibit A.

XI. INDEPENDENT CONTRACTOR

The Financial Advisor, its employees, officers and representatives at all times shall be independent contractors and shall not be deemed to be employees, agents, partners, servants and/or joint venturers of Client by virtue of this Agreement or any actions or services rendered under this Agreement.

XII. ENTIRE AGREEMENT

This Agreement represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by both parties.

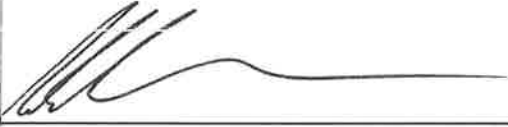
IN WITNESS THEREOF, the Client and Financial Advisor have executed this Agreement as of the day and year herein above written.

ATTEST: **CITY OF LOWELL, MICHIGAN**

By: _____
(Witness) Name, Title

DATE: _____

ATTEST: **PFM FINANCIAL ADVISORS LLC**

BY:  _____
(Witness)

DATE: 1/22/2021

EXHIBIT A



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER New York-Crystal 32 Old Slip New York NY 10005	CONTACT NAME: Brian Rozynski	FAX (A/C, No): 212-504-1899	
	PHONE (A/C, No, Ext): 212-504-1882	E-MAIL ADDRESS: brian.rozynski@alliant.com	
INSURED PFM I, LLC 1735 Market Street, 43rd Floor Philadelphia PA 19103	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Greenwich Insurance Company		22322
	INSURER B: Arch Insurance Company		11150
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 1951602487**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A B	Information Security & Privacy (Cyber) Liability			MTP9031542 06 NPL0059333-05	11/30/2020 11/30/2020	11/30/2021 11/30/2021	Limit of Liability: \$10,000,000 in the aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of coverage only.

CERTIFICATE HOLDER**CANCELLATION**

PFM Financial Advisors LLC
1735 Market Street, 43rd Floor
Philadelphia PA 19103

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER New York-Crystal 32 Old Slip 29th Fl New York NY 10005	CONTACT NAME: Brian Rozynski PHONE (A/C, No, Ext): 212-504-1882 FAX (A/C, No): 212-504-1899 E-MAIL ADDRESS: brian.rozynski@alliant.com
INSURED PFM Financial Advisors LLC 1735 Market Street 43rd Floor Philadelphia PA 19103	INSURER(S) AFFORDING COVERAGE INSURER A : Federal Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 20281
License#: BR-800584 PUBLFIN-01	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Financial Institution Bond			81470605	11/30/2020	11/30/2021	Limit of Liability: \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of coverage only.

CERTIFICATE HOLDER**CANCELLATION**

To Whom It May Concern

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/23/2020

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PRODUCER New York-Crystal 32 Old Slip New York NY 10005	CONTACT NAME: Brian Rozynski	FAX (A/C, No): 212-504-1899	
	PHONE (A/C, No, Ext): 212-504-1882	E-MAIL ADDRESS: brian.rozynski@alliant.com	
INSURED PFM Financial Advisors LLC 1735 Market Street 43rd Floor Philadelphia PA 19103	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Endurance American Insurance C		10641
	INSURER B : Various		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A B	Professional Liability			MAN30000866502 Various	11/30/2020 11/30/2020	11/30/2021 11/30/2021	Limit of Liability: \$40,000,000 Aggregate Limit

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Coverage only.

THE PROFESSIONAL LIABILITY POLICY IS NON-CANCELABLE BY THE INSURER EXCEPT FOR NON-PAYMENT OF PREMIUM.

CERTIFICATE HOLDER**CANCELLATION****EVIDENCE OF COVERAGE**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

11/16/2020

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PRODUCER Conner Strong & Buckelew PO Box 99106 Camden, NJ 08101		CONTACT NAME: PHONE (A/C, No, Ext): 877 861-3220 FAX (A/C, No): E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Great Northern Insurance Company	20303
INSURED PFM Financial Advisors LLC 1735 Market Street 43rd Floor Philadelphia, PA 19103-2770		INSURER B : Federal Insurance Company	20281
		INSURER C : Vigilant Insurance Company	20397
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			35363950	11/30/2020	11/30/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$INCL IN \$GENERAL AGGR.
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			73248555	11/30/2020	11/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			79774080	11/30/2020	11/30/2021	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	71739979	01/01/2021	01/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION****EVIDENCE OF COVERAGE**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

W. Michael Trapani

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LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: February 26, 2021
TO: Mike Burns, City Manager
FROM: Susan Ullery, City Clerk *SU*
RE: LCTV Endowment Fund
Recommendations

The LCTV Endowment Board met on February 25, 2021 to discuss the applications received for grant opportunities.

LCTV Chair Dennis Kent will present the recommendations.

LCTV ENDOWMENT FUND BOARD
TUESDAY, FEBRUARY 25, 2021
7:00 P.M.

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:06 p.m. by Chair Dennis Kent.

Present:	City of Lowell	Dennis Kent Mark Mundt Jim Salzwedel Jeff Dickerman
	Lowell Charter Township	Bill Thompson Sue Simmonds
	Vergennes Township	Tim Wittenbach

Absent: None.

Also Present: City Clerk Susan Ullery

2. APPROVAL OF AGENDA

IT WAS MOVED BY THOMPSON and seconded by SALZWEDEL to approve the agenda as written.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

3. APPROVAL OF THE MINUTES

IT WAS MOVED BY THOMPSON and seconded by SIMMONDS to approve the minutes of the December 3, 2020 meeting as corrected.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

4. PUBLIC COMMENTS

No public comments.

5. OLD BUSINESS

a. Progress Reports – Comments.

The Boardmembers reviewed the progress reports.

Chair Kent commented that it appears the Grand Rapids Amateur Astro. Assoc. and The Barn for Equine Learning spent less than what was granted. It is important to have a policy on this

IT WAS MOVED BY KENT and seconded by THOMPSON to recommend to Council that a policy be created noting any unused funds should go back to the City for future grants.

Boardmember Mundt suggested the motion be modified stating any unused funds will be handled through the City Manager and City Treasurer.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

Boardmembers were all impressed with the progress reports and the detail provided.

b. History of Grants.

Boardmember Salzwedel noted the board has been providing grants now for 13 years.

Chair Kent commented on the article in the Lowell Ledger. He noted the amount available for grants was incorrect. He attempted to reach the reporter who indicated the LCTV Endowment Fund had 2 million dollars available to provide in grants. This happens to be the market value of investments. It was noted the ending grantmaking balance is \$108,772.43. Boardmember Thompson stated he spoke with Tim McAllister from the Ledger, who indicated he would follow up on this error.

6. NEW BUSINESS

a. Financial Statement from Grand Rapids Foundation.

The Financial Statement from the Grand Rapids Foundation was reviewed and there is approximately \$108,772.43 available for grants.

b. Review of 2021 grant applications – Possible Final Recommendations to City Council.

The board reviewed the grants and indicated two applicants do not meet the guidelines established for receiving grants. This includes Flat River Outreach Ministries request for a marketing project and Lowell Women's Club for a student scholarship fund. All members agreed.

After reviewing and discussing the grant applications, the board agreed to fund the requests as follows:

Applicant	Description	Rec. Amt.
City of Lowell	LTV Fund Administration Expenses.....	\$4,000.00
Greater Lowell Chamber Foun.	Lowell Showboat VI.....	\$50,000.00
Kent County Youth Fair	KCYF Still Exhibit Displays.....	\$7,488.60
Lowell Area Arts Council	Technology Upgrades.....	\$2,200.00
Lowells Open Table	Open Table Outside	\$5,790.50
The Barn for Equine Learning	Indoor Riding Arena.....	\$17,000.00
Vergennes Township	69 Lincoln Lake Addn/Remodel.....	\$22,000.00

IT WAS MOVED BY THOMPSON and seconded by MUNDT to recommend the City Council approve \$108,479.10 in grants as noted above.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

c. Determine if an additional meeting is necessary for final recommendations to City Council.

By general consensus, the board agreed an additional meeting was not necessary.

d. Schedule 2020/2021 Meetings.

By general consensus, the board agreed to meet on December 2, 2021 at 7:00 p.m. Further meetings will be established.

7. **ADJOURNMENT**

IT WAS MOVED BY THOMPSON and seconded by MUNDT to adjourn at 8:21 p.m.

Dennis J. Kent
Chair

Mark Mundt
Recording Secretary

APPOINTMENTS

	Expires
Airport Board	
Vacancy (Jeff Altoft – Currently Serving)	01/01/2021
Vacancy (Jim Myaard – Currently Serving)	01/01/2021
Arbor Board	
Vacancy (Melissa Spino – Currently Serving)	06/30/2020
Board of Review	
Vacancy (alternate)	01/01/2023
Construction Board of Appeals	
Vacancy	01/01/2021
Downtown Development Authority	
Vacancy (Dr. James Reagan – Currently Serving)	01/01/2021
Vacancy (Brian Doyle – Currently Serving)	01/01/2021
Vacancy (open)	
Local Officers Compensation Commission	
Vacancy (Roger LaWarre – Currently Serving)	06/30/2020
Lowell Area Fire and Emergency Services Authority	
Vacancy (Dave Pasquale – Currently Serving)	01/01/2020