

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD

MEETING MINUTES

Monday, April 8, 2019. 3:30pm. At the
Look Memorial Fire Station.

1. ROLL CALL

Board Chair Jim Herb called the meeting to order at 3:30 p.m.

Members Present: Jim Herb, Carlton Blough, Tim Wittenbach, Susan Reister, David Pasquale

Members Absent: Mike DeVore.

Also present: Peter Letzmann, Chief van Overbeek, Lt. Corey Velzen, and Jerry Hale.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY BLOUGH and seconded by REISTER to approve the agenda as presented.

Yes-Herb, Pasquale, Wittenbach, Blough, Reister. Absent: DeVore Motion carried.

3. APPROVAL OF THE MINUTES

A. No minutes of the February 11, 2019 received.

4. FINANCIAL REPORTS

A. IT WAS MOVED BY BLOUGH and seconded by REISTER to approve Financial Reports as presented. Yes-Herb, Blough, Pasquale, Reister, Wittenbach. Absent: DeVore Motion carried.

The Board decided to defer payment on the Kent County Fire Assessment until May.

5. PUBLIC COMMENT

None. Public comment was received.

6. OLD BUSINESS

A. Chief VanOverbeek stated that the new fire truck was received as of April 1. Minor adjustments have been made.

B. Regarding full time staffing, presentations by the department have been made to the three government units (Vergennes and Lowell Township and City of Lowell).

C. Department Survey Status: Reister presented survey results. Six or 22 surveys were returned. Though a limited number had been given, the returns were positive. Much time was given for submission.

7. NEW BUSINESS

A. New truck status and Payment Schedule. Discussion was held regarding a Class A pumper scheduled for 2022.

B. Budget. It was noted that Lowell Township approved the budget. Wittenbach said the budget will be considered at Vergennes Township next meeting. It was mentioned that Cal Brinks, County Purchaser, would be helpful if a truck purchase is considered.

C. Grants – A FEMA grant application was submitted. No others were.

8. COMMITTEE REPORTS

A. Capital Appropriations

B. Financial

9. FIRE CHIEF REPORT AND UPDATES

Chief van Overbeek provided the Board with his report. An update was given on securing new windows for the Fire Station.

A quote request from Home Depot was not given. Voss Glass gave \$4,775. Another quote will be provided.

10. MEMBER COMMENTS. None.

11. DATE FOR NEXT MEETING

The next meeting is scheduled for May 13th, 2019 at 3:30pm. If necessary, a meeting for June 10th would involve a session with Cal Brinks.

12. ADJOURNMENT

IT WAS MOVED BY PASQUALE and seconded by WITTENBACH to adjourn at 4:37pm. Yes- Herb, Blough, Pasquale, Reister, Wittenbach. Meeting adjourned.

Respectfully submitted,

Jim Herb, Chairman

Dave Pasquale, Acting Recording Secretary

