



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

CITY OF LOWELL  
CITY COUNCIL AGENDA  
APRIL 18, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. SWEARING IN CEREMONY FOR SERGEANT LAUREN AND OFFICER CULVER
3. CONSENT AGENDA
  - Approval of the Agenda.
  - Approve and place on file the minutes of the April 4, 2022 Regular meeting.
  - Authorize payment of invoices in the amount of \$239,185.18.

4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

5. OLD BUSINESS

- a. Restrictions of Marijuana Facilities East of the Flat River - Ordinance 22-02

6. NEW BUSINESS

- a. Bowes Road Sanitary Sewer Repairs
- b. Airport Mower

7. BOARD/COMMISSION REPORTS

8. BUDGET REPORTS

9. MONTHLY REPORTS

10. MANAGER'S REPORT

11. APPOINTMENTS

12 COUNCIL COMMENTS

13. CLOSED SESSION

- Discuss Labor Negotiations
- Discuss the Performance Evaluation at the Request of the City Manager

14. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, April 18, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. SWEARING IN CEREMONY FOR SERGEANT LAUREN AND OFFICER CULVER
3. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the April 4, 2022 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$239,185.18.

4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

5. OLD BUSINESS

- a. Restriction of Marijuana Facilities East of the Flat River - Ordinance 22-02. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council follow the recommendations of the Planning Commission and approve Ordinance 22-02 as presented.

6. NEW BUSINESS

- a. Bowes Road Sanitary Sewer Repairs. Memo is provided by Public Works Director Daniel Czarnecki.

Recommended Motion: That the Lowell City Council approve the Bowes Road Sanitary Sewer Repair quote from Plummer's Environmental Services, Inc., Byron Center, as proposed in their quote dated June 23, 2021, for the amount of \$9,900.00.

- b. Airport Mower. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve for the Airport to purchase a new mower from Riverside Motorsports at a cost not to exceed \$6,327.00.

7. BOARD/COMMISSION REPORTS
8. BUDGET REPORTS

9. MONTHLY REPORTS

10. MANAGER'S REPORT

11. APPOINTMENTS

12. COUNCIL COMMENTS

13. CLOSED SESSION

- Discuss Labor Negotiations
- Discuss the Performance Evaluation at the Request of the City Manager

14. ADJOURNMENT

**PROCEEDINGS  
OF  
CITY COUNCIL  
OF THE  
CITY OF LOWELL  
MONDAY, APRIL 04, 2022, 7:45 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:45 p.m. by Mayor DeVore and Clerk Susan Ullery called roll.

Present: Councilmembers Marty Chambers, Councilmember Jim Salzwedel, Councilmember Cliff Yankovich, Leah Groves and Mayor Mike DeVore.

Absent: None.

Also Present: City Manager Michael Burns via phone, Chief of Police Chris Hurst, Clerk Susan Ullery, DPW Director Dan Czarnecki and Lowell Light & Power Charlie West.

**2. APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda as written.
- Approve and place on file the minutes of the March 21, 2022 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$217,561.86.

IT WAS MOVED BY YANKOVICH and seconded by GROVES to approve the consent agenda as written.

YES: Councilmember Chambers, Councilmember Yankovich, Mayor DeVore, Leah Groves and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

**3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Gary Dietzel who resides at 990 N. Washington asked to be put on the next meeting agenda to ask for an extension on their lease, will try to get out after summer. Dietzel also asked for waiver on payment of rent and if the property is going to be demolished, that the City will ask Habitat for Humanity to come to clean up before they demolish.

Christine Barnes, a republican candidate for the 78th District introduced herself and gave a brief explanation of her role as a running candidate.

**4. OLD BUSINESS**

There was no old business.

5. NEW BUSINESS

a. Request to Purchase a New Police Cruiser.

Chief of Police, Chris Hurst read his memo requesting that the Lowell Police Department purchase a new 2022 Ford Police Interceptor Utility All Wheel Drive Hybrid police cruiser.

IT WAS MOVED BY SALZWEDEL and seconded by DEVORE that the Lowell City Council approve the purchase of a 2022 Police Interceptor Utility AWD hybrid from Signature Ford in Owosso, the up-fitting from Great Lakes Up-fitting, and the graphics from B & K Graphics at a cost not to exceed \$54,587.78.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. Water Service – 835 W. Main Street.

DPW Director Dan Czarnecki read his memo requesting installation of a new water service line at 835 Main St, for a cost of \$6,566, a quote from Earthworm Dozing & Excavating to replace the existing water service.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL that the Lowell City Council approve the quote from Earthworm Dozing and Excavating Inc., Lowell, dated March 29, 2022, for the installation of a new water service line at 835 Main St, for a cost of \$6,566.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Groves and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Northwest Station Pump Installation.

DPW Dan Czarnecki read his memo regarding the Northwest Station Pump Installation that was approved back in November 2021. The pumps are now on hand and ready to be installed and they received a quote from Franklin Holwerda Company (FHC) for \$30,000. Included in the FHC pump installation work is the upgrading of the piping and gate valves to isolate each pump.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that the Lowell City Council approve the quote from Franklin Holwerda Company, Wyoming, MI, dated March 21, 2022, to install three (3) new pumps, necessary valves and piping, and painting at the Northwest Pump Station on Gee Dr. for a total cost of \$30,000.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. Lowell Light and Power MERS Defined Benefit Plan Surplus Division Adoption Addendum.

Charlie West of Lowell Light & Power read his memo regarding the MERS Defined Benefit Plan Surplus Division Adoption Addendum.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that the Lowell City Council approve the Defined Benefit Plan Surplus Division Adoption Addendum and Resolution 09-22 as presented.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. Splash Pad Intent Letter.

Mayor DeVore spoke stating the most talked about recreation for the city is a municipal pool. A municipal pool is just not viable option for the City. Lowell Township Supervisor Jerry Hale and DeVore have been working for about two years on a community splash pad ideal. We have been deeded a parcel of property to the west from the Township and we have secured a couple grants. Looking to be building in 2023. We need from Council a consensus that the Township and City of Lowell would split the remaining \$75,000 (\$37,500 each) if the construction of and maintenance of the splash pad is not covered by the grants.

Devore will write the letter if there are no objections.

It was a consensus by all the Councilmembers to let Mayor DeVore write the letter.

6. BOARD/COMMISSION REPORTS.

Councilmember Yankovich stated Historic District money is spent, so they will be asking for another grant request.

7. BUDGET REPORT.

There are no changes.

8. MANAGER'S REPORT.

City Manager Michael Burns reported on the following:

- Congrats to Gordy Lauren who was promoted to Sergeant and Congrats to Aubrey Culver who was promoted to a fulltime police officer position. Will do ceremony at the next meeting.
- Insurance payment for Showboat has been resolved.
- Staying conservative on next year's budget.
- Still working on budget, have not cut anything after all the requests from the staff, so that is good news.
- Marijuana funds were received \$282,000 from state excise tax and have been transferred out of the general fund and transferred into local streets fund. The additional police officer position funding came from the increased pilot through Lowell Light and Power and the application renewal fees for

each of the applicants.

9. **APPOINTMENTS.**

There are no new appointments.

10. **COUNCIL COMMENTS.**

Councilmember Yankovich stated main street in Lowell is looking good. Things happening from one end to the other.

Councilmember Salzwedel commented on the expo, it was busy and went well. Was at the Showboat booth and received some new rentals and a lot of interest.

Councilmember Groves thanked City Manager Burns for how he handled everything this past week.

Councilmember Chambers attended the pancake breakfast, it went well, had a successful year. Congrats to them and good to see the busy expo.

Mayor DeVore thanked Liz and Erica at the Chamber. They did a lot of great work and it was great to see the Expo back. Attended the pancake breakfast as well, it was good. Take the time to check out the new Ripple restaurant, good food and good atmosphere.

11. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn at 7:33 p.m.

DATE:

APPROVED:

---

Mike DeVore, Mayor

---

Sue Ullery, Lowell City Clerk



**CITY COUNCIL  
CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 09-22**

**RESOLUTION TO AUTHORIZE THE CREATION OF A SURPLUS  
DIVISION BY THE BOARD OF LIGHT AND POWER TO REDUCE  
UNFUNDED ACCRUED LIABILITY IN THE DEFINED PENSION PLAN**

Councilmember CHAMBERS supported by Councilmember GROVES moved the adoption of the following resolution:

**WHEREAS**, Lowell Light and Power (“LLP”) is an enterprise fund of the City of Lowell, Michigan, having a Board appointed by the City, and operating under direction of the City Charter and City Council resolution; and

**WHEREAS**, LLP participates with the City of Lowell in a defined benefit and hybrid plan, providing certain benefits to plan members and beneficiaries; and

**WHEREAS**, LLP currently has an unfunded accrued liability (the “UAL”) in the benefit plan which LLP would like to reduce or eliminate by, among other means, using a surplus division, in coordination with the Municipal Employees’ Retirement System (“MERS”); and

**NOW, THEREFORE, BE IT HEREBY RESOLVED:**

1. To facilitate and encourage reduction of said UAL by the LLP, the Board of LLP is authorized and empowered to operate a surplus division, which is hereby created and authorized, for the purpose of reducing the UAL, and in doing so, LLP shall communicate and coordinate with MERS in such effort, and shall keep the City Council informed regarding the same.

2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YES: Councilmembers Chambers, Groves, Mayor DeVore, Councilmembers  
Salzwedel and Yankovich

NO: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

Dated: April 4, 2022

  
Susan Ullery, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on April 4, 2022, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: April 4, 2022

  
Susan Ullery, City Clerk

04/14/2022 02:57 PM  
User: LORI  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 04/02/2022 - 04/14/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/5

Vendor Code	Vendor Name	Invoice	Description	Amount
01513	ADDORIO TECHNOLOGIES, LLC	9023	DPW COMPUTER SERVICES	312.27
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				312.27
10816	AMAZON CAPITAL SERVICES	114-9257604-38954	WTP SUPPLIES	72.22
		116D-67C9-FM7R	WTP R & M	12.99
		13MH-DVJ7-3V7M	NOTARY BOOK & COPY MACHINE STAPLES	123.97
		1PGT-7D6C-P4RP	CITY HALL OFFICE SUPPLIES	15.54
		1XRL-WYCP-GH3V	EQUIP FUND SUPPLIES	42.85
TOTAL FOR: AMAZON CAPITAL SERVICES				267.57
10327	AUTOMATED BUSINESS EQUIPMENT	21931	SERVICE CONTRACT FOLDING MACHINE	900.00
TOTAL FOR: AUTOMATED BUSINESS EQUIPMENT				900.00
10121	BEHRENS LIMITED, LCC	1959	PARK RESTROOM SUPPLIES	382.45
TOTAL FOR: BEHRENS LIMITED, LCC				382.45
00050	BERNARDS ACE HARDWARE	MARCH 2022	ACCOUNT STATEMENT	754.50
TOTAL FOR: BERNARDS ACE HARDWARE				754.50
10686	BETTEN BAKER	145694	2015 GMC ACADIA LPD	231.23
TOTAL FOR: BETTEN BAKER				231.23
10809	BETTEN BAKER	537958	1999 DODGE AM #3 WWTP TRUCK	1,091.52
TOTAL FOR: BETTEN BAKER				1,091.52
10509	CONSUMERS ENERGY	MAR 2022	ACCOUNT STATEMENT	21.65
TOTAL FOR: CONSUMERS ENERGY				21.65
01156	CURTIS CLEANERS	4FF7AA	POLICE DRY CLEANING	106.31
TOTAL FOR: CURTIS CLEANERS				106.31
02035	DIGITAL OFFICE MACHINES, INC.	20014	POLICE COPY MACHINE	83.03
		20015	DPW COPY MACHINE	53.00
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.				136.03
10303	ECO GREEN SUPPLY	28406	SEED MIXTURE	933.98
TOTAL FOR: ECO GREEN SUPPLY				933.98
10487	ENVIRONMENTAL RESOURCE ASSOCIATES	592	WTP CHEMICALS	395.24
TOTAL FOR: ENVIRONMENTAL RESOURCE ASSOCIATES				395.24
10670	FAHEY SCHULTZ BURZYCH RHODES PLC	2330	EMPLOYMENT MATTERS	3,067.50
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC				3,067.50

Vendor Code	Vendor Name	Invoice	Description	Amount
10174	FALLASBURG HISTORICAL SOCIETY	3/27/2022	MISNER HOUSE CLIMATE CONTROL -LCTV	1,958.50
TOTAL FOR: FALLASBURG HISTORICAL SOCIETY				1,958.50
00232	GRAND VALLEY METRO COUNCIL	3763	REGIS DUES	3,899.30
TOTAL FOR: GRAND VALLEY METRO COUNCIL				3,899.30
10918	GREAT LAKES UPFITTING	3293	2022 FORD PIU VEHICLE	11,501.72
TOTAL FOR: GREAT LAKES UPFITTING				11,501.72
01508	GTW	278274	CYLINDER RENTAL	49.45
TOTAL FOR: GTW				49.45
00234	HACH COMPANY	12956722	WTP SUPPLIES	221.60
TOTAL FOR: HACH COMPANY				221.60
00248	HOOPER PRINTING, LLC	64356	ID BADGE - LAUREN	20.00
		64362	ID BADGES - CULVER/VANSOLKEMA	40.00
		64363	BUSINESS CARDS - LPD LAUREN	56.00
		64373	SOCIAL DISTRICT SIGNAGE	267.50
TOTAL FOR: HOOPER PRINTING, LLC				383.50
00291	KENT COUNTY ROAD COMMISSION	413149	SIGNAL LIGHT ELECTRIC CHARGES	94.72
TOTAL FOR: KENT COUNTY ROAD COMMISSION				94.72
00298	KENT COUNTY TREASURER	22040500485	DISPATCH & CORE LEIN SERVICES	19,695.91
TOTAL FOR: KENT COUNTY TREASURER				19,695.91
00300	KENT COUNTY TREASURER	3/16 - 3/31/2022	TAX DISBURSEMENT	138.83
		4/13/2022	TRAILER FEES	297.50
TOTAL FOR: KENT COUNTY TREASURER				436.33
00303	KENT DISTRICT LIBRARY	3/16 - 3/31/2022	TAX DISBURSEMENT	88.13
TOTAL FOR: KENT DISTRICT LIBRARY				88.13
02209	KERKSTRA PORTABLE, INC.	197642	REC PARK PORTABLE RESTROOM	170.00
		197643	CREEKSIDE PARK PORTABLE RESTROOM	170.00
		197644	BURCH FIELD PORTABLE RESTROOM	170.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				510.00
10955	KNOWBE4 INC	INV175851	IT SECURITY TRAINING 2022-2025	1,976.40
TOTAL FOR: KNOWBE4 INC				1,976.40
02168	LITES PLUS, INC.	52351	STREET LIGHTS	1,342.80
TOTAL FOR: LITES PLUS, INC.				1,342.80

User: LORI

EXP CHECK RUN DATES 04/02/2022 - 04/14/2022

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
Invoice			
10181	LOWELL AREA FIRE AUTHORITY		
3/11/2022	LCTV FIRE FIGHTER BODY ARMOR		6,846.00
TOTAL FOR: LOWELL AREA FIRE AUTHORITY			6,846.00
01374	LOWELL AREA HISTORICAL MUSEUM		
3/31/2022	LCTV GRANT BLD HISTORY PROJECT		9,000.00
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			9,000.00
00562	LOWELL AREA SCHOOLS		
3/16 - 3/31/2022	TAX DISBURSEMENT		470.71
TOTAL FOR: LOWELL AREA SCHOOLS			470.71
10143	LOWELL FIRE & EMERGENCY SERV. AUTH.		
65	4TH QTR SERVICES 2022		34,424.65
TOTAL FOR: LOWELL FIRE & EMERGENCY SERV. AUTH.			34,424.65
00330	LOWELL LEDGER		
3/31/2022	ACCOUNT STATEMENT		406.60
TOTAL FOR: LOWELL LEDGER			406.60
10899	LOWELL'S OPEN TABLE		
3/15/2022	LCTV GRANT - TO-GO CONTAINERS		1,500.00
TOTAL FOR: LOWELL'S OPEN TABLE			1,500.00
00426	MODEL COVERALL SERVICE, INC.		
3/31/2022	LIBRARY RUGS STATEMENT		260.72
TOTAL FOR: MODEL COVERALL SERVICE, INC.			260.72
01924	MSC INDUSTRIAL SUPPLY CO INC		
30508204	PLow TRUCK NUTS & BOLTS		88.60
TOTAL FOR: MSC INDUSTRIAL SUPPLY CO INC			88.60
01499	NAPA AUTO PARTS		
3/31/2022	ACCOUNT STATEMENT		201.25
TOTAL FOR: NAPA AUTO PARTS			201.25
01208	NICHOLLS, PAUL		
4/14/2022	AIRPORT SUPPLIES		109.63
TOTAL FOR: NICHOLLS, PAUL			109.63
00468	NYE UNIFORM COMPANY CO		
812350	POLICE UNIFORMS - CULVER		310.50
TOTAL FOR: NYE UNIFORM COMPANY CO			310.50
01270	PLUMMERS ENVIRONMENTAL SERVICE INC.		
22150105	SANITARY SEWER CLEANING		23,669.22
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE INC.			23,669.22
00859	PRINTING SYSTEMS		
4/1/2022	ELECTION SUPPLIES		29.65
TOTAL FOR: PRINTING SYSTEMS			29.65
10762	PROFESSIONAL CODE INSPECTIONS OF MI		
220003	PERMIT FEES		3,976.20
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			3,976.20

Vendor Code	Vendor Name	Invoice	Description	Amount
02331	PROGRESSIVE HEATING COOLING, CORP.	2020526	LIBRARY SERVICE CALL	231.88
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.				231.88
10378	RUESINK, KATHIE	388341/388342	CLEANING 3/18 - 3/31/2022	720.00
TOTAL FOR: RUESINK, KATHIE				720.00
10856	SABO PR	4949	PR MONITORING	3,564.50
TOTAL FOR: SABO PR				3,564.50
02575	SELF SERVE LUMBER	4/1/2022	ACCOUNT STATEMENT	25.64
TOTAL FOR: SELF SERVE LUMBER				25.64
10849	SMART BUSINESS SOURCE	IN-6835	ENDORSEMENT STAMP	40.25
		OE-494341	PRINTER CARTRIDGE	205.86
		OE-49668-1	OFFICE SUPPLIES	22.20
TOTAL FOR: SMART BUSINESS SOURCE				268.31
10341	STATE OF MICHIGAN	551-599484	LIVE SCAN MARCH 2022	389.25
TOTAL FOR: STATE OF MICHIGAN				389.25
10583	SUEZ WATER ENVIRONMENTAL SVC INC	202144348	WWTP DEC 2021 SERVICES	40,511.25
		20220010	SURCHARGES DEC 2021	1,659.69
		202245053	WWTP JAN 2022	40,511.25
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC				82,682.19
10457	THE BANK OF NY MELLON CORP. TRUST	252-2460508	REDEMPTION NOTICE FEE 2012 BOND	100.00
TOTAL FOR: THE BANK OF NY MELLON CORP. TRUST				100.00
10543	TRACTOR SUPPLY CREDIT PLAN	MARCH 2022	ACCOUNT STATEMENT	151.64
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				151.64
10069	TRUGREEN	154987594	WTP LAWN SERVICE	125.87
TOTAL FOR: TRUGREEN				125.87
10860	ULINE	147271803	DDA SUPPLIES	694.05
TOTAL FOR: ULINE				694.05
02198	VANCE OUTDOORS INC	3906570-*IN	LPD WRAP TECHNOLOGIES	10,543.85
TOTAL FOR: VANCE OUTDOORS INC				10,543.85
00666	VERGENNES TOWNSHIP TREASURER	3/14/2022	LCTV HANDICAP ACCESS GRANT	5,800.00
TOTAL FOR: VERGENNES TOWNSHIP TREASURER				5,800.00
02203	VISA	MARCH 2022	MERCANTILE VISA STATEMENT	1,235.66
TOTAL FOR: VISA				1,235.66

04/14/2022 02:57 PM

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL

Page: 5/5

User: LORI

EXP CHECK RUN DATES 04/02/2022 - 04/14/2022

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
10954	YMCA OF GREAT GRAND RAPIDS 3/16/2022	LCTV SUPPLIES	600.00
TOTAL FOR: YMCA OF GREAT GRAND RAPIDS			600.00
TOTAL - ALL VENDORS			239,185.18

04/14/2022 02:57 PM  
User: LORI  
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 04/02/2022 - 04/14/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 1/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-085.000	DUE FROM LIGHT & POWER	AUTOMATED BUSINESS EQUIPM	SERVICE CONTRACT FOLDING	450.00	76982
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	59.50	77002
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	238.00	77002
Total For Dept 000				747.50	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	SABO PR	PR MONITORING	3,564.50	77022
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	12.99	77033
Total For Dept 172 MANAGE				3,577.49	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	PRINTING SYSTEMS	ELECTION SUPPLIES	29.65	77019
Total For Dept 191 ELECTI				29.65	
Dept 209 ASSESSOR					
101-209-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	181.90	77011
Total For Dept 209 ASSESS				181.90	
Dept 210 ATTORNEY					
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	EMPLOYMENT MATTERS	3,067.50	76992
Total For Dept 210 ATTORN				3,067.50	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	ENDORSEMENT STAMP	40.25	77024
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	22.20	77024
101-265-730.000	POSTAGE	VISA	MERCANTILE VISA STATEMENT	38.95	77033
101-265-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	CITY HALL OFFICE SUPPLIES	15.54	76981
101-265-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	54.55	76984
101-265-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	63.97	76984
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING 3/18 - 3/31/2022	360.00	76979
Total For Dept 265 CITY H				595.46	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	209.00	76984
101-276-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	124.96	77028
Total For Dept 276 CEMETE				333.96	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN MARCH 2022	389.25	77025
101-301-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	NOTARY BOOK & COPY MACHIN	18.20	76981
101-301-727.000	OFFICE SUPPLIES	VISA	MERCANTILE VISA STATEMENT	438.83	77033
101-301-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	33.97	76984
101-301-740.000	OPERATING SUPPLIES	HOOPER PRINTING, LLC	BUSINESS CARDS - LPD LAUR	56.00	76998
101-301-744.000	UNIFORMS	CURTIS CLEANERS	POLICE DRY CLEANING	106.31	76988
101-301-744.000	UNIFORMS	HOOPER PRINTING, LLC	ID BADGE - LAUREN	20.00	76998
101-301-744.000	UNIFORMS	HOOPER PRINTING, LLC	ID BADGES - CULVER/VANSOL	40.00	76998
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY CO	POLICE UNIFORMS - CULVER	310.50	77017
101-301-803.000	DISPATCHING SERVICES	KENT COUNTY TREASURER	DISPATCH & CORE LEIN SERV	19,464.50	77000
101-301-803.000	DISPATCHING SERVICES	KENT COUNTY TREASURER	DISPATCH & CORE LEIN SERV	231.41	77000
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	73.67	77033
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	60.00	77033
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	26.54	77033
Total For Dept 301 POLICE				21,269.18	
Dept 336 FIRE					
101-336-985.000	FIRE COMMISSION PAYMENT	LOWELL FIRE & EMERGENCY S	4TH QTR SERVICES 2022	34,424.65	77010
Total For Dept 336 FIRE				34,424.65	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	LOWELL LEDGER	ACCOUNT STATEMENT	74.90	77011
101-400-801.000	PROFESSIONAL SERVICES	LOWELL LEDGER	ACCOUNT STATEMENT	64.20	77011
101-400-801.000	PROFESSIONAL SERVICES	LOWELL LEDGER	ACCOUNT STATEMENT	85.60	77011



User: LORI

EXP CHECK RUN DATES 04/02/2022 - 04/14/2022

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 400 PLANNING & ZONING					
		Total For Dept 400 PLANNI		224.70	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	84.33	76984
101-441-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	4.99	77028
101-441-927.000	REPAIR & MAINT. STREET LI	LITES PLUS, INC.	STREET LIGHTS	1,342.80	77006
		Total For Dept 441 DEPART		1,432.12	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	209.00	76984
101-751-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	SEED MIXTURE	565.44	76990
101-751-740.000	OPERATING SUPPLIES	BEHRENS LIMITED, LLC	PARK RESTROOM SUPPLIES	382.45	76983
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	CREEKSIDE PARK PORTABLE R	170.00	77004
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	BURCH FIELD PORTABLE REST	170.00	77004
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	REC PARK PORTABLE RESTROO	170.00	77004
		Total For Dept 751 PARKS		1,666.89	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	LIBRARY RUGS STATEMENT	260.72	77013
101-790-930.000	REPAIR & MAINTENANCE	RUESINK, KATHIE	CLEANING 3/18 - 3/31/2022	360.00	76979
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	231.88	77021
		Total For Dept 790 LIBRAR		852.60	
		Total For Fund 101 GENERA		68,403.60	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	15.75	77023
		Total For Dept 463 MAINT		15.75	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	KENT COUNTY ROAD COMMISSI	SIGNAL LIGHT ELECTRIC CHA	94.72	76999
		Total For Dept 474 TRAFFI		94.72	
		Total For Fund 202 MAJOR		110.47	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	36.72	76984
248-463-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	SEED MIXTURE	294.99	76990
248-463-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	SEED MIXTURE	73.55	76990
248-463-740.000	OPERATING SUPPLIES	ULINE	DDA SUPPLIES	694.05	77030
248-463-880.000	COMMUNITY PROMOTION	HOOPER PRINTING, LLC	SOCIAL DISTRICT SIGNAGE	267.50	76998
		Total For Dept 463 MAINT		1,366.81	
		Total For Fund 248 DOWNT		1,366.81	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	PERMIT FEES	3,976.20	77020
		Total For Dept 371 BUILDI		3,976.20	
		Total For Fund 249 BUILDI		3,976.20	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 301 POLICE DEPARTMENT					
260-301-981.000	POLICE VEHICLES	GREAT LAKES UPFITTING	2022 FORD PIU VEHICLE	11,501.72	76995
260-301-984.000	EQUIPMENT	VANCE OUTDOORS INC	LPD WRAP TECHNOLOGIES	10,543.85	77031
		Total For Dept 301 POLICE		22,045.57	
		Total For Fund 260 DESIGN		22,045.57	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	NICHOLLS, PAUL	AIRPORT SUPPLIES	109.63	77016
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	21.65	76987

04/14/2022 02:57 PM  
User: LORI  
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 04/02/2022 - 04/14/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 3/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 581 AIRPORT FUND					
Dept 000					
		Total For Dept 000		131.28	
		Total For Fund 581 AIRPOR		131.28	
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	SURCHARGES DEC 2021	1,659.69	77026
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP JAN 2022	40,511.25	77026
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP DEC 2021 SERVICES	40,511.25	77026
		Total For Dept 550 TREATM		82,682.19	
Dept 551 COLLECTION					
590-551-802.000	CONTRACTUAL	PLUMMERS ENVIRONMENTAL SE	SANITARY SEWER CLEANING	23,669.22	77018
590-551-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	10.85	77028
		Total For Dept 551 COLLEC		23,680.07	
Dept 553 ADMINISTRATION					
590-553-996.000	PAYING AGENT FEES	THE BANK OF NY MELLON COR	REDEMPTION NOTICE FEE 201	70.00	77027
		Total For Dept 553 ADMINI		70.00	
		Total For Fund 590 WASTEW		106,432.26	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	9.99	76984
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	221.60	76997
591-570-801.000	PROFESSIONAL SERVICES	ENVIRONMENTAL RESOURCE AS	WTP CHEMICALS	395.24	76991
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN SERVICE	125.87	77029
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP R & M	12.99	76981
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP SUPPLIES	72.22	76981
		Total For Dept 570 TREATM		837.91	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	143.50	77033
591-571-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	441.18	77033
591-571-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	9.89	77023
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	37.01	76984
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	15.96	76984
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	10.84	77028
		Total For Dept 571 DISTRI		658.38	
Dept 573 ADMINISTRATION					
591-573-996.000	PAYING AGENT FEES	THE BANK OF NY MELLON COR	REDEMPTION NOTICE FEE 201	30.00	77027
		Total For Dept 573 ADMINI		30.00	
		Total For Fund 591 WATER		1,526.29	
Fund 598 CABLE TV FUND					
Dept 000					
598-000-970.000	CAPITAL OUTLAY	FALLASBURG HISTORICAL SOC	MISNER HOUSE CLIMATE CONT	1,958.50	76993
598-000-970.000	CAPITAL OUTLAY	LOWELL AREA FIRE AUTHORIT	LCTV FIRE FIGHTER BODY AR	6,846.00	77007
598-000-970.000	CAPITAL OUTLAY	LOWELL AREA HISTORICAL MU	LCTV GRANT BLD HISTORY PR	9,000.00	77008
598-000-970.000	CAPITAL OUTLAY	LOWELL'S OPEN TABLE	LCTV GRANT - TO-GO CONTAI	1,500.00	77012
598-000-970.000	CAPITAL OUTLAY	VERGENNES TOWNSHIP TREASU	LCTV HANDICAP ACCESS GRAN	5,800.00	77032
598-000-970.000	CAPITAL OUTLAY	YMCA OF GREAT GRAND RAPID	LCTV SUPPLIES	600.00	77034
		Total For Dept 000		25,704.50	
		Total For Fund 598 CABLE		25,704.50	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	NOTARY BOOK & COPY MACHIN	105.77	76981
636-000-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	PRINTER CARTRIDGE	205.86	77024
636-000-740.000	OPERATING SUPPLIES	KNOWBE4 INC	IT SECURITY TRAINING 2022	1,976.40	77005
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	DPW COMPUTER SERVICES	312.27	76980

04/14/2022 02:57 PM  
User: LORI  
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 04/02/2022 - 04/14/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 4/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	AUTOMATED BUSINESS EQUIPM	SERVICE CONTRACT FOLDING	450.00	76982
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	53.00	76989
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE	83.03	76989
636-000-802.000	CONTRACTUAL	GRAND VALLEY METRO COUNCI	REGIS DUES	3,899.30	76994
Total For Dept 000				7,085.63	
Total For Fund 636 DATA P				7,085.63	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	EQUIP FUND SUPPLIES	42.85	76981
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	2015 GMC ACADIA LPD	231.23	76985
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	201.25	77015
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	1999 DODGE AM #3 WWTP TRU	1,091.52	76986
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL	49.45	76996
661-895-930.000	REPAIR & MAINTENANCE	MSC INDUSTRIAL SUPPLY CO	PLOW TRUCK NUTS & BOLTS	88.60	77014
Total For Dept 895 FLEET				1,704.90	
Total For Fund 661 EQUIPM				1,704.90	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	138.83	77001
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	88.13	77003
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	470.71	77009
Total For Dept 000				697.67	
Total For Fund 703 CURREN				697.67	

04/14/2022 02:57 PM

User: LORI

DB: Lowell

## INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 04/02/2022 - 04/14/2022

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

## Fund Totals:

Fund 101	GENERAL FUND	68,403.60
Fund 202	MAJOR STREET FUN	110.47
Fund 248	DOWNTOWN DEVELOP	1,366.81
Fund 249	BUILDING INSPECT	3,976.20
Fund 260	DESIGNATED CONTR	22,045.57
Fund 581	AIRPORT FUND	131.28
Fund 590	WASTEWATER FUND	106,432.26
Fund 591	WATER FUND	1,526.29
Fund 598	CABLE TV FUND	25,704.50
Fund 636	DATA PROCESSING	7,085.63
Fund 661	EQUIPMENT FUND	1,704.90
Fund 703	CURRENT TAX COLL	697.67

---

239,185.18



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** April 14, 2022

**TO:** Mayor Mike DeVore and Lowell City Council

**FROM:** Michael T. Burns, City Manager *MB*

**RE:** Restriction of Marijuana facilities east of the Flat River

---

Earlier this year, the City Council discussed the possibility of restricting adult use marijuana commercial facilities in C-3 zoned properties east of the Flat River. At the time, the Council appeared supportive of the idea and asked for the Planning Commission to review this again and to come back with any other recommendations pertaining to the zoning ordinance pertaining to marijuana facilities. The council then informed me once this is completed, they would take this under consideration.

At the Monday April 11, 2022 Planning Commission, they held their public hearing. With the exception of restricting marijuana facilities east of the Flat River, they didn't see the need for any other changes. Members of the Planning Commission stated that they believe the facilities should not be in these locations because this is primarily a residential area with only a few commercial facilities. Furthermore, they have done everything they can to prevent these from being in residential areas. Some members stated the facilities are best suited in the commercial and industrial areas on West Main and Bowes Road where they are currently eligible.

The Planning Commission then made a recommendation for the City Council to approve an amendment to the zoning ordinance restricting marijuana facilities in C-3 zoned properties east of the Flat River.

I attached Ordinance 22-02 along with Andy Moore's memo to the Planning Commission on the matter.

**I recommend for the Lowell City Council to follow the recommendations of the Planning Commission and approve Ordinance 22-02 as presented.**

# williams&works

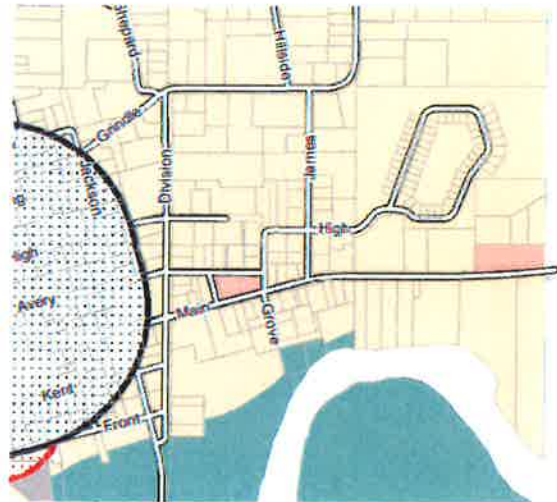
engineers | surveyors | planners

## MEMORANDUM

**To:** City of Lowell Planning Commission  
**Date:** April 6, 2022  
**From:** Andy Moore, AICP  
**RE:** Proposed adult use marihuana zoning amendment

Included with this memorandum is a proposed zoning ordinance amendment that would amend Section 17.03(FF) of the City's Zoning Ordinance related to adult use marihuana establishments. If adopted, the proposed amendment would prohibit the establishment of any adult use marihuana establishment on property located east of the Flat River. This is the exact same amendment that was proposed last year, which was not acted upon by the City Council

As you know, the impetus behind the proposed amendment last year was the closure of a child care facility at the Lowell United Methodist Church. When this facility was in operation, the 1,000' isolation radius required for day care facilities served to prohibit adult use marihuana establishments on two of the three commercial properties located on East Main Street, east of downtown. The closure of the day care means that these parcels would be eligible for adult use marihuana establishments.



The City Council did not act on this proposed amendment in 2021, and in late 2021 applicant had proposed a marihuana facility at 805 and 825 East Main Street, which was rejected by the Planning Commission. Given that these commercially zoned parcels are completely surrounded by single-family residential homes, it is the opinion of staff (and seemingly of the Planning Commission) that these areas would not be suitable locations for adult use marihuana facilities.

A public hearing has been scheduled for the April 11 Planning Commission meeting, and after the public hearing, the Planning Commission may recommend approval of the proposed amendment to the City Council.

As always, feel free to contact me if there are any questions.

c: Jessica Wood, City Attorney

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**ORDINANCE NO.**

**AN ORDINANCE TO AMEND SECTION 17.04(FF), "ADULT USE MARIHUANA  
ESTABLISHMENTS" OF APPENDIX A, "ZONING," OF THE CODE OF  
ORDINANCES OF THE CITY OF LOWELL**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_,  
moved the adoption of the following ordinance:

**THE CITY OF LOWELL ORDAINS:**

**Section 1. Amendment of Section 17.04(FF)(5)(b).** Section 17.04(FF)(5)(b) of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include a new subsection iv, which reads as follows:

iv. any property located east of the Flat River

**Section 2. Publication.** After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

**Section 3. Effective Date.** This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers \_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CERTIFICATION**

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on \_\_\_\_\_, 2022, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on \_\_\_\_\_, 2022. I further certify that the above ordinance was entered into the Ordinance Book of the City on \_\_\_\_\_, 2022, and was effective \_\_\_\_\_, 2019, ten (10) days after publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan Ullery  
City Clerk



# Memorandum



DATE: April 13, 2022

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

PUBLIC WORKS

RE: Bowes Rd. Sanitary Sewer Repairs

---

Cleaning of the 12-inch diameter sanitary sewer main on Bowes Rd. pulled out large rocks and gravel from the pipe. Upon further investigation, two damaged area of pipe were found just to the west of Pleasant St. The broken pipe allowed the rocks to enter the sewer pipe.

This sewer pipe is a main line for our sanitary system, on its way to the wastewater plant. It carries flow from along Bowes Rd., plus flow from the lift station in Lowell Township (from the area surround Meijer). Full failure of this sewer main could cause major problems for our community.

To fix the problem with minimal disturbance to the areas we are looking at a cured-in-place repair. This process places a liner inside the pipe in the two areas of the damage. The liner is hardened and becomes the new interior of the pipe. This process alleviates the need to excavate the road and the follow up street repairs. Because of the continuous amount of flow in this sanitary sewer pipe, we will need to by-pass pump this flow while any repairs are made.

We contacted three companies that specialize in this type of repair and received the following two quotes:

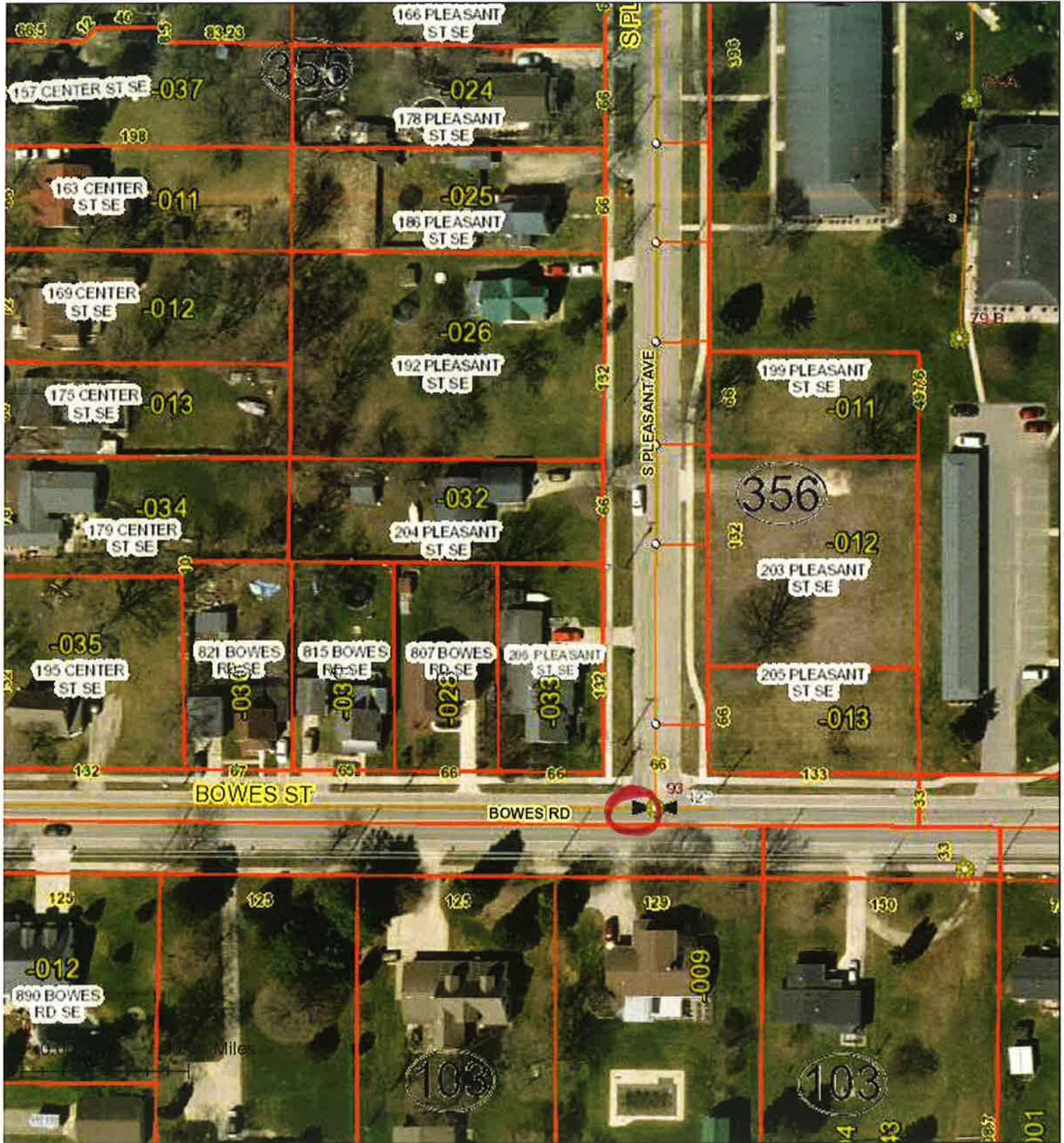
Plummer's Environmental Services Inc., Byron Center	\$ 9,900.00
Elite Pipeline Services, Allendale	\$21,625.00

We have worked with Plummer's Environmental Services on several other project within the City of Lowell and have received good work from them.

It is my recommendation: **That the Lowell City Council approve the Bowes Road Sanitary Sewer Repair quote from Plummer's Environmental Services, Inc., Byron Center, as proposed in their quote dated June 23, 2021, for the amount of \$9,900.00.**



# Bowes @ Pleasant Sanitary Sewer



© 2013 REGIS All Rights Reserved

This map does not represent a legal document. It is intended to serve as an aid in graphic representation only. Information shown on this map is not warranted for accuracy and should be verified through other means. Any duplication is restricted under copyright laws and the Enhanced Access to Public Records Act, PA 462 of 1996, as amended.

Printed 4/13/2022 10:51:07 AM





Plummer's Environmental Services, Inc.  
10075 Sedroc Industrial Drive Byron Center, MI 49315  
1-800-878-3996  
[www.plummersenv.com](http://www.plummersenv.com)

Contact Name:	Ralph Brecken	Quote #:	Q-C09-98D-AB22
Customer Name:	City of Lowell	Date:	06/23/2021
Customer Address:	301 East Main Street Lowell, MI 49331	Prepared By:	Jeff Root
Office Phone:	(616) 897-8457	Office Phone:	616-877-3930
Mobile Phone:	616-481-9804	Mobile Phone:	(616) 813-0873
Customer Email:	rbrecken@ci.lowell.mi.us	Email:	jroot@plummersenv.com

#### Statement of Work:

We hereby submit a proposal to install multiple cured in place spot repairs on Bowes Rd in the City of Lowell.

Our Cured-In-Place-Pipe restores structural integrity to damaged pipes. The Cured-In-Place-Pipe (CIPP) process eliminates the need for digging by creating a pipe within a pipe with minimal change to the original diameter. Our Cured-In-Place-Pipe spot repairs are manufactured by Source One Environmental and meet the ASTM 1216 specifications for cured in place pipe. We will provide you with a pre and post video of the repair.

To cut out the obstruction, we will provide a crew along with our Schwalm Robotic Cutter to cut the encrustation out of the main. Our Robotic Cutter can mill out concrete or encrustation from a line, cut out protruding obstacles, or clean with specialized brushes or high pressure jetters attached to the head. All while being CCTVed to ensure quality and prevent damage to pipe.

All work performed inside of the manholes will be performed by a confined space certified entry team and will follow all OSHA regulations for a permit-required confined space entry per 1910.146 standards.

Services:				
Description	Est Qty	Price	UOM	Est Amt
1. Cured In Place Spot Repair at 12.5' (Fracture)	1.00	\$3,200.000000	EA	\$3,200.00
2. Cured in Place Spot Repair at 17.5' (Broken Pipe)	1.00	\$3,500.000000	EA	\$3,500.00
Bypass Pumping to install Repair(s)	1.00	\$3,200.000000	EA	\$3,200.00
Sub-Total:				\$9,900.00

#### Summary of Estimated Charges

Category	Est Total
Services	\$9,900.00
Total Estimated Charges	\$9,900.00

#### STANDARD TERMS AND CONDITIONS

In this agreement "you", "your" and the "Customer" refer to the person signing this Contract ("Contract") with Plummer's Environmental Services Inc. ("Company").

1. You agree to purchase the material and services described in this Contract from the Company at the price and according to the terms stated in this Contract.

2. A service charge of 1 1/2% per month (18% per year) will be paid on past due amounts starting thirty (30) days after the invoice date. If Customer desires to pay invoice by credit card, an additional 3% credit card processing fee will be added to Customer's invoice.

3. All material is guaranteed to be as specified. All work to be completed in a good, workmanlike manner according to standard practices and using the standard of care commonly used by environmental professionals and by-product transporters practicing in the State of Michigan. Company's workers are fully covered by Worker's Compensation Insurance. In the event of cancellation of a job in progress by Customer, Customer will reimburse Company for all labor and/or material costs. Company shall have the right to stop work if payments are not made when due. Company shall be held harmless from all liabilities related to the hold up during such period.

4. All terms and conditions in this Contract supersede any other terms and conditions, prior proposals or prior bids. This written Contract constitutes the complete integration of all statements and agreements relating to the Contract and there are no representations or warranties other than those expressly incorporated herein nor is this Contract dependent upon or subject to any conditions or approvals precedent or subsequent not herein stated. No subsequent agreement relating hereto shall be binding upon Customer or Company unless in writing and signed by the party being bound.

5. If Customer requests changes, alteration or deviation from specifications involving extra cost, such work will only be performed upon written change orders, and will become an extra charge over and above the Contract price. Company may, by giving written notice to Customer, terminate this Contract if Customer breaches this Contract and such breach is not cured within a reasonable period (in any event such period not to exceed thirty days) or such breach is not capable of being cured within a reasonable period.

6. The actual completion time is contingent upon access to Customer's facility, labor strikes, material shortages, accidents, weather, acts of God, changes caused by a body of government, and the like. Change orders will affect the time necessary for completion. Company shall not be liable for any damages suffered by Customer as a result of any delay occasioned by these contingencies.

7. EXCEPT AS EXPRESSLY STATED HEREIN, THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, BY OPERATIONS OF LAW OR OTHERWISE, OF THE MATERIALS OR SERVICES FURNISHED UNDER THIS CONTRACT BY COMPANY. COMPANY SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OF FITNESS FOR A PARTICULAR PURPOSE OR ARISING FROM A COURSE OF DEALING OR USAGE OR TRADE. COMPANY SHALL HAVE NO OTHER LIABILITY TO CUSTOMER IN CONNECTION WITH THE MATERIALS OR SERVICES FURNISHED UNDER THIS CONTRACT, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, ANY LIABILITY FOR DIRECT, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES OR ANY INJURY OR DAMAGES TO PERSONS AND PROPERTY.

8. Customer shall maintain at its sole cost and expense insurance policies meeting the minimum insurance levels set forth below and shall provide certificates of such insurance evidencing the limits and expiration dates upon request:

a. Worker's Compensations - In accordance with applicable statutory requirements;

b. Commercial General Liability - not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate.

c. Automobile Liability - not less than \$1,000,000 per occurrence;

All policies of insurance shall name Plummer's Environmental Services, Inc. as an additional insured and will provide Plummer's thirty (30) days prior written notice of cancellation.

9. All Issues concerning the construction, validity, enforcement and interpretation of this Contract shall be governed by and construed in accordance with the laws of the State of Michigan. The parties agree that venue is hereby exclusively established in the County of Kent, State of Michigan for any dispute or claim arising out of this Contract. Company, if it prevails in any action shall be entitled to all reasonable attorneys' fees, costs and other expenses incurred in such action and in any subsequent efforts to collect the amount awarded.

10. Any portion of this Contract found to be not enforceable by a court of competent jurisdiction will not invalidate the remaining portions of this Contract. Any term of this Contract which is found to be ambiguous shall not be construed against the Company. Nothing herein shall exclude any other rights or remedies to which Company is entitled by law or equity.

11. Customer agrees to indemnify and hold Company harmless, and assume any legal liability to defend Company, its agents, employees, officers and members from any claim or action by any third party arising out of the performance of work pursuant to this Contract except those claims or actions arising out of incidents caused by employees or agents of the Company.

12. All the terms and provisions of this Contract shall be binding upon, shall inure to the benefit of, and shall be enforceable by the respective heirs, beneficiaries, personal representatives, successors and assigns of the parties to this Contract. This Contract is for the benefit of the parties, their successors and assigns, and is not for the benefit of any third party.

13. Plummer's Environmental Services is not responsible for any sewer back up on private or commercial properties while cleaning sewer lines due to inadequate ventilation on the owners sewer.

Name:

Ralph Brecken

Signature:



Date:

8/12/2021



April 7, 2022

Quote No: EPS-1963

Ralph Brecken  
City of Lowell  
301 E Main St  
Lowell, MI 49331

Phone: (616) 897-8457  
Cell: N/A  
Fax: N/A  
Email: [lowellwaterdist@ci.lowell.mi.us](mailto:lowellwaterdist@ci.lowell.mi.us)

RE: **SERVICE PROPOSAL**  
**Furnish and Install 12" x 48" FPPR**

Thank you for allowing Elite Pipeline Services (EPS) the opportunity to submit our proposal. We appreciate your consideration and hope you find our submission attractive. We're committed to delivering value-added solutions that emphasize safety, exceptional quality, and a passion for excellence. Our team will work tirelessly to exceed expectations while delivering results that are on time and within budget. We're small enough to listen; big enough to deliver - with the dependability you can rely on.

#### **1.0 SCOPE OF SERVICE:**

- 1.1 Mobilize crew, equipment, and materials to identified project location.
- 1.2 Actively participate in job-related planning, morning briefs, and perform "Take a Minute" huddles before work activity, after breaks/lunch, or events that change or interrupt project sequencing, workflow, employee assignments, hazards, or any event that risks owner, contractor or employee safety.
- 1.3 Inspect all safety procedures influencing EPS' scope and/or others with potential influence on purchaser, owner, and/or participating contractors, including participation in lock-out/tag-out, as appropriate.
- 1.4 Provide all equipment and tools required for identified scope, unless otherwise specified.
- 1.5 Provide confined space/fall retrieval equipment, harnesses, and monitoring. Permitting, testing, and continuous monitoring will be performed and maintained.
- 1.6 Engineer atmospheric conditions suitable for confined space entry via electric or pneumatic ventilation.
- 1.7 Provide skilled labor qualified for the following tasks:
  - 1.7.1 Set up bypass using (2) 12,000-gallon 8 axel tankers pumping from the lift station located at Birmingham SE and Fulton St E using a power pack.
    - 1.7.1.1 The water removed from this location will need to be pumped back into the system downstream of the system we are working in or in another system. The water disposal location will need to be provided by the pipe owners.
  - 1.7.2 Set up traffic control for the repair areas (see traffic control plan).
  - 1.7.3 Clean 12" sanitary sewer between MH located at S. Center St/Bowes Rd > MH located S. Pleasant Ave/Bowes Rd. as required in preparation for fiberglass point repairs.
  - 1.7.4 Furnish and install 12" x 48" fiberglass point repair as required.
    - 1.7.4.1 The city has identified two locations within the segment that require repairs. One location may require overlapping patches depending upon the LF of the damaged area.
  - 1.7.5 Post-installation video of the completed repairs.
  - 1.7.6 NASSCO – PACP Compliant Reporting
  - 1.7.7 Electronically provide videos and reports

- 1.8 Submission of photos, video, and reports, as required.
- 1.9 Cleanup from Elite Pipeline Services activity.
- 1.10 Demobilization

## **2.0 TIMELINE – PROPOSED SCHEDULE OF EVENTS:**

Unless otherwise disclosed and mutually agreeable, services provided under this proposal are based on 10-hour days (Monday thru Friday – no weekends). The scheduling identified below is tentative based on prompt proposal acceptance.

## **3.0 PRICING:**

Item	Description	Qty	U/M	Unit Price	Amount
3.1	Mobilization/Demobilization of Crew, Equipment, and Materials	1	EA	\$1,775.00	\$1,775.00
3.2	Traffic Control	1	EA	\$2,995.00	\$2,995.00
3.3	Bypass Pumping	13	HR	\$695.00	\$9,035.00
3.4	Furnish, and Install 8" x 48" Fiberglass Point Patch Repair	3	EA	\$2,900.00	\$8,700.00

**PROPOSAL TOTAL: \$21,625.00**

### **Notes:**

- A drop location that does not require traffic control is required for the tankers to drop off the water load removed from the lift station. This location needs to be close as possible to the lift station.
- As previously discussed, 2 locations have been identified for the point repairs but due to unknowns of the current conditions a third repair was quoted just in case an overlap is needed or further repairs are required.
- If all three repairs are installed a 13-hour work is possible.
- Access to a local fire hydrant will be required (See Responsibility of Others 4.7)
- This price only includes light cleaning to the repair point and the repair point area. Light cleaning is defined as 3 passes with no root cutting, mineral deposit removal, or protruding lateral removal. If these items are required, they will be completed at the T&M rate identified in Section 5.0 Extra Work.
- This price is for flushing any debris downstream. If debris removal is required a local dumpsite must be provided and all costs (disposal costs and T&M) will be billed at costs.
- Jobsite Address:  
890 Bowes Rd  
Lowell, MI 49331

## **4.0 RESPONSIBILITY OF OTHERS:**

- 4.1 Access to include but is not limited to, opening and closing ingress/egress openings, plus vehicle and equipment roadway and staging.
- 4.2 All required pipeline shutdowns and isolations, including lock-out/tag-out.
- 4.3 Removal of all required valves/spools, as required.
- 4.4 Dewatering – normal draining of system, unless otherwise identified in 1.0 SCOPE OF SERVICE.

- 4.5 By-Pass Pumping, if required to continue flow around the worksite. Method to be approved to ensure safe man-entry or to ensure a successful NASSCO-PACP evaluation, as applicable.
- 4.6 Excavation (if required for any reason including access), unless otherwise identified in 1.0 SCOPE OF SERVICE.
- 4.7 Provide an adequate water supply (i.e. fire hydrant, water truck, etc.) for the Combo Unit (EPS equipment carries 2.5" NH Couplings. If the hookup requires something other than this please notify EPS prior to arrival).
- 4.8 It is our expectation that all material/debris generated from EPS activity will be delivered to a designated site provided by others. If alternative disposal is required, others shall be responsible for providing and managing all sampling, testing, collection, handling, storage, transportation, and disposal. Others to provide a convenient location near to the project area to enable EPS to offload and temporary storage pending re-handling by others.
- 4.9 Provide all traffic control services including signage, flagging, pilot car, etc., and public safety for all items and phases of the project (if required).
- 4.10 Provide all QA/QC services, beyond EPS internal controls, if required.
- 4.11 Project oversight and influence for scope planning, coordination, and execution.
- 4.12 Safety oversight or rescue team, in excess of EPS standard crew assignment, as applicable.
- 4.13 Provide electrical needs, as disclosed and requested, in excess of EPS-provided equipment.

#### **5.0 EXTRA WORK – TIME AND MATERIAL RATES:**

If requested and mutually agreed upon, EPS can provide services beyond our intended scope at the following T&M rates. Rates also apply in case of standby or delays not the fault of EPS.

<b>Classification</b>	<b>REG</b>	<b>OT (Exceeding 8hrs/day)</b>
Crew Rate	\$450.00	\$450.00
Combo Unit	\$225.00	\$337.00
Grout Unit	\$250.00	\$375.00

#### **6.0 GENERAL CONDITIONS:**

- 6.1 This proposal DOES NOT include sales or use taxes. All applicable taxes shall be added to pricing unless provided a tax-exempt statement from the buyer.
- 6.2 This proposal will expire in ninety (90) days without a signed contractual agreement. Furthermore, this proposal shall become an *Exhibit* or *Attachment* to any contractual agreement. After the expiration of this proposal, pricing is deemed invalid, or subject to adjustment.
- 6.3 All equipment retained due to contamination, if applicable, will be charged to the "buyer" at an agreed-upon replacement value.
- 6.4 Payment shall be made within thirty (30) days after the date of invoice submitted by EPS. "Paid when Paid" terms are not accepted without disclosure and written authorization from EPS.
- 6.5 This proposal is based on Elite Pipeline Service's standard wages. Pricing is subject to change if prevailing wage requirements apply to this work.

## **7.0 CLOSING:**

We hope you find our submission attractive and thank you for the opportunity. If you have any questions or desire to proceed with service, please give me a call to coordinate scheduling. We look forward to a safe and successful project!

Regards,



John Compton  
Project Manager  
Elite Pipeline Services


Cell: (616) 644-5507  
E-Mail: [jcompton@elitepipeline.com](mailto:jcompton@elitepipeline.com)  
[www.elitepipeline.com](http://www.elitepipeline.com)





**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**



**DATE:** April 14, 2022  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager   
**RE:** Airport Mower

---

I have received a request from Casey Brown, Manager of the Lowell Airport to replace their worn out zero turn mower with a new Gravely mower from Riverside Motorsports. The cost is \$6,327. The airport fund has capital allocated for this purchase and funding available. There is no need to request funds from the general fund.

Mr. Brown will be in attendance to answer any questions.

**I recommend the Lowell City Council approve for the Airport to purchase a new mower from Riverside Motorsports at a cost not to exceed \$6,327.**

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,206,594.96	2,039,256.19	46,644.56	167,338.77	92.42
STATE	STATE GRANTS	633,516.00	522,870.17	282,267.20	110,645.83	82.53
LICPER	LICENSES AND PERMITS	102,918.00	72,083.14	125.00	30,834.86	70.04
CHARGES	CHARGES FOR SERVICES	357,083.00	47,075.91	13,249.61	310,007.09	13.18
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	11,150.00	31,507.39	25.00	(20,357.39)	282.58
INT	INTEREST AND RENTS	15,000.00	0.00	0.00	15,000.00	0.00
TRANSIN	TRANSFERS IN	312,632.00	293,518.76	0.00	19,113.24	93.89
LOCAL	LOCAL CONTRIBUTIONS	12,108.00	9,942.45	0.00	2,165.55	82.11
FINES	FINES AND FORFEITURES	4,200.00	7,067.75	1,209.00	(2,867.75)	168.28
TOTAL REVENUES		3,655,201.96	3,023,321.76	343,520.37	631,880.20	82.71
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,752.00	19,193.92	731.15	1,558.08	92.49
172	MANAGER	168,825.74	149,737.16	9,174.48	19,088.58	88.69
191	ELECTIONS	5,701.00	4,617.75	196.79	1,083.25	81.00
209	ASSESSOR	59,620.00	38,292.36	4,842.17	21,327.64	64.23
210	ATTORNEY	75,000.00	55,864.61	15,226.61	19,135.39	74.49
215	CLERK	152,085.98	112,068.14	8,522.37	40,017.84	73.69
253	TREASURER	276,626.18	214,837.17	11,288.86	61,789.01	77.66
265	CITY HALL	138,053.89	126,660.62	20,405.97	11,393.27	91.75
276	CEMETERY	123,448.09	99,308.57	7,157.07	24,139.52	80.45
294	UNALLOCATED MISCELLANEOUS	12,000.00	66,960.00	0.00	(54,960.00)	558.00
301	POLICE DEPARTMENT	1,000,392.33	661,355.03	62,256.76	339,037.30	66.11
305	CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
336	FIRE	129,000.00	106,042.96	78.94	22,957.04	82.20
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	51,873.07	51,170.06	5,363.40	703.01	98.64
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	317,639.01	178,548.73	23,715.98	139,090.28	56.21
442	SIDEWALK	4,152.16	2,922.62	450.68	1,229.54	70.39
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	5,500.00	4,402.76	702.85	1,097.24	80.05
751	PARKS	230,008.10	179,493.34	7,989.83	50,514.76	78.04
757	SHOWBOAT	10,615.00	0.00	0.00	10,615.00	0.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	82,886.10	67,548.37	7,764.87	15,337.73	81.50
803	HISTORICAL DISTRICT COMMISSION	0.00	0.00	0.00	0.00	0.00
804	MUSEUM	52,699.69	40,167.22	2,995.76	12,532.47	76.22
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	737,632.00	448,905.38	423,905.38	288,726.62	60.86
TOTAL EXPENDITURES		3,659,510.34	2,633,096.77	612,769.92	1,026,413.57	71.95
TOTAL REVENUES		3,655,201.96	3,023,321.76	343,520.37	631,880.20	82.71
TOTAL EXPENDITURES		3,659,510.34	2,633,096.77	612,769.92	1,026,413.57	71.95
NET OF REVENUES & EXPENDITURES		(4,308.38)	390,224.99	(269,249.55)	(394,533.37)	9,057.35

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2022	MONTH 03/31/2022	BALANCE	USED

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	63,333.33	0.00	0.00	63,333.33	0.00
OTHER	OTHER REVENUE	355,325.00	231,293.25	32,101.68	124,031.75	65.09
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		418,658.33	231,293.25	32,101.68	187,365.08	55.25
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	7,500.00	24,926.30	4,180.51	(17,426.30)	332.35
463	MAINTENANCE	41,440.22	20,456.02	191.45	20,984.20	49.36
474	TRAFFIC	12,471.85	4,823.93	373.95	7,647.92	38.68
478	WINTER MAINTENANCE	61,714.19	59,028.47	6,455.28	2,685.72	95.65
483	ADMINISTRATION	17,444.00	2,897.00	0.00	14,547.00	16.61
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	341,662.50	0.00	0.00	341,662.50	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		482,232.76	112,131.72	11,201.19	370,101.04	23.25
TOTAL REVENUES		418,658.33	231,293.25	32,101.68	187,365.08	55.25
TOTAL EXPENDITURES		482,232.76	112,131.72	11,201.19	370,101.04	23.25
NET OF REVENUES & EXPENDITURES		(63,574.43)	119,161.53	20,900.49	(182,735.96)	187.44

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	250,000.00	0.00	0.00	250,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	137,721.00	90,443.35	16,679.62	47,277.65	65.67
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	611,662.50	423,905.38	423,905.38	187,757.12	69.30
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		999,383.50	514,348.73	440,585.00	485,034.77	51.47
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	1,043,333.33	368,760.36	14,145.23	674,572.97	35.34
463	MAINTENANCE	91,963.79	50,524.23	678.02	41,439.56	54.94
474	TRAFFIC	13,071.34	7,250.98	964.66	5,820.36	55.47
478	WINTER MAINTENANCE	86,160.61	63,339.85	6,003.35	22,820.76	73.51
483	ADMINISTRATION	20,162.00	3,612.50	0.00	16,549.50	17.92
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,254,691.07	493,487.92	21,791.26	761,203.15	39.33
TOTAL REVENUES		999,383.50	514,348.73	440,585.00	485,034.77	51.47
TOTAL EXPENDITURES		1,254,691.07	493,487.92	21,791.26	761,203.15	39.33
NET OF REVENUES & EXPENDITURES		(255,307.57)	20,860.81	418,793.74	(276,168.38)	8.17

04/12/2022 08:13 AM  
User: SUE  
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
PERIOD ENDING 03/31/2022

Page: 5/23

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
336	FIRE	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	25,000.00	0.00	0.00	25,000.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
Expenditures						
000		25,000.00	18,709.00	0.00	6,291.00	74.84
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,000.00	18,709.00	0.00	6,291.00	74.84
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		25,000.00	18,709.00	0.00	6,291.00	74.84
NET OF REVENUES & EXPENDITURES		0.00	(18,709.00)	0.00	18,709.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	755,000.00	786,226.38	103,585.93	(31,226.38)	104.14
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,500.00	0.00	0.00	2,500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		757,500.00	786,226.38	103,585.93	(28,726.38)	103.79
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	270,000.00	156,115.19	0.00	113,884.81	57.82
463	MAINTENANCE	164,738.25	83,600.48	6,317.71	81,137.77	50.75
483	ADMINISTRATION	65,130.34	36,935.76	3,056.23	28,194.58	56.71
740	COMMUNITY PROMOTIONS	65,000.00	13,582.00	0.00	51,418.00	20.90
906	DEBT SERVICE	34,263.28	34,752.54	0.00	(489.26)	101.43
965	TRANSFERS OUT	496,632.00	293,518.76	0.00	203,113.24	59.10
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,095,763.87	618,504.73	9,373.94	477,259.14	56.45
TOTAL REVENUES		757,500.00	786,226.38	103,585.93	(28,726.38)	103.79
TOTAL EXPENDITURES		1,095,763.87	618,504.73	9,373.94	477,259.14	56.45
NET OF REVENUES & EXPENDITURES		(338,263.87)	167,721.65	94,211.99	(505,985.52)	49.58



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	75,000.00	90,710.00	3,691.00	(15,710.00)	120.95
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		75,000.00	90,710.00	3,691.00	(15,710.00)	120.95
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	65,000.00	79,684.20	3,321.90	(14,684.20)	122.59
TOTAL EXPENDITURES		65,000.00	79,684.20	3,321.90	(14,684.20)	122.59
TOTAL REVENUES		75,000.00	90,710.00	3,691.00	(15,710.00)	120.95
TOTAL EXPENDITURES		65,000.00	79,684.20	3,321.90	(14,684.20)	122.59
NET OF REVENUES & EXPENDITURES		10,000.00	11,025.80	369.10	(1,025.80)	110.26

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	0.00	219,165.02	0.00	(219,165.02)	100.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	150,000.00	116,497.46	0.00	33,502.54	77.66
INT	INTEREST AND RENTS	1,000.00	1,400.00	0.00	(400.00)	140.00
TRANSIN	TRANSFERS IN	0.00	(7,480.67)	0.00	7,480.67	100.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		151,000.00	329,581.81	0.00	(178,581.81)	218.27
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	55,845.78	0.00	(55,845.78)	100.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	0.00	76,566.60	0.00	(76,566.60)	100.00
751	PARKS	150,000.00	141,261.20	382.50	8,738.80	94.17
758	DOG PARK	1,000.00	1,864.82	53.98	(864.82)	186.48
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	0.00	1,000.00	0.00	(1,000.00)	100.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		151,000.00	276,538.40	436.48	(125,538.40)	183.14
TOTAL REVENUES		151,000.00	329,581.81	0.00	(178,581.81)	218.27
TOTAL EXPENDITURES		151,000.00	276,538.40	436.48	(125,538.40)	183.14
NET OF REVENUES & EXPENDITURES		0.00	53,043.41	(436.48)	(53,043.41)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE ( NON-VOTED BONDS)						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	312,632.00	0.00	0.00	312,632.00	0.00
TOTAL REVENUES		312,632.00	0.00	0.00	312,632.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	312,632.00	51,936.26	0.00	260,695.74	16.61
TOTAL EXPENDITURES		312,632.00	51,936.26	0.00	260,695.74	16.61
TOTAL REVENUES		312,632.00	0.00	0.00	312,632.00	0.00
TOTAL EXPENDITURES		312,632.00	51,936.26	0.00	260,695.74	16.61
NET OF REVENUES & EXPENDITURES		0.00	(51,936.26)	0.00	51,936.26	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 402 - FIRE CAPITAL FUND						
Revenues						
TRANSIN	TRANSFERS IN	150,000.00	0.00	0.00	150,000.00	0.00
TOTAL REVENUES		150,000.00	0.00	0.00	150,000.00	0.00
Expenditures						
336	FIRE	125,000.00	0.00	0.00	125,000.00	0.00
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
TOTAL REVENUES		150,000.00	0.00	0.00	150,000.00	0.00
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	24,936.00	21,405.11	1,997.24	3,530.89	85.84
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	52,100.00	47,040.00	2,290.00	5,060.00	90.29
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		77,036.00	68,445.11	4,287.24	8,590.89	88.85
Expenditures						
000		78,000.00	55,126.83	7,752.95	22,873.17	70.68
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		78,000.00	55,126.83	7,752.95	22,873.17	70.68
TOTAL REVENUES		77,036.00	68,445.11	4,287.24	8,590.89	88.85
TOTAL EXPENDITURES		78,000.00	55,126.83	7,752.95	22,873.17	70.68
NET OF REVENUES & EXPENDITURES		(964.00)	13,318.28	(3,465.71)	(14,282.28)	1,381.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	131,000.00	0.00	0.00	131,000.00	0.00
CHARGES	CHARGES FOR SERVICES	1,101,418.07	805,284.08	85,990.03	296,133.99	73.11
FED	FEDERAL GRANTS	63,333.00	0.00	0.00	63,333.00	0.00
OTHER	OTHER REVENUE	100.00	1,489.32	0.00	(1,389.32)	1,489.32
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,302,851.07	806,773.40	85,990.03	496,077.67	61.92
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	599,665.00	357,867.47	70,434.54	241,797.53	59.68
551	COLLECTION	432,592.18	180,223.03	43,372.39	252,369.15	41.66
552	CUSTOMER ACCOUNTS	74,281.26	60,706.71	2,806.99	13,574.55	81.73
553	ADMINISTRATION	388,791.50	160,935.12	40,988.25	227,856.38	41.39
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,495,329.94	759,732.33	157,602.17	735,597.61	50.81
TOTAL REVENUES		1,302,851.07	806,773.40	85,990.03	496,077.67	61.92
TOTAL EXPENDITURES		1,495,329.94	759,732.33	157,602.17	735,597.61	50.81
NET OF REVENUES & EXPENDITURES		(192,478.87)	47,041.07	(71,612.14)	(239,519.94)	24.44

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,203,918.38	955,843.97	92,527.73	248,074.41	79.39
OTHER	OTHER REVENUE	68,333.33	2,093.84	379.42	66,239.49	3.06
INT	INTEREST AND RENTS	8,040.00	4,680.00	520.00	3,360.00	58.21
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,280,291.71	962,617.81	93,427.15	317,673.90	75.19
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	(2,997.75)	0.00	0.00
570	TREATMENT	765,945.83	314,203.31	28,213.09	451,742.52	41.02
571	DISTRIBUTION	428,999.87	336,843.14	36,338.82	92,156.73	78.52
572	CUSTOMER ACCOUNTS	80,959.87	65,598.27	2,807.02	15,361.60	81.03
573	ADMINISTRATION	374,437.50	102,957.34	19,666.00	271,480.16	27.50
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,650,343.07	819,602.06	84,027.18	830,741.01	49.66
TOTAL REVENUES		1,280,291.71	962,617.81	93,427.15	317,673.90	75.19
TOTAL EXPENDITURES		1,650,343.07	819,602.06	84,027.18	830,741.01	49.66
NET OF REVENUES & EXPENDITURES		(370,051.36)	143,015.75	9,399.97	(513,067.11)	38.65

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
OTHER	OTHER REVENUE	109,000.00	0.00	0.00	109,000.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		109,000.00	0.00	0.00	109,000.00	0.00
Expenditures						
000		105,000.00	0.00	0.00	105,000.00	0.00
906	DEBT SERVICE	4,000.00	0.00	0.00	4,000.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		109,000.00	0.00	0.00	109,000.00	0.00
TOTAL REVENUES		109,000.00	0.00	0.00	109,000.00	0.00
TOTAL EXPENDITURES		109,000.00	0.00	0.00	109,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
OTHER	OTHER REVENUE	2,000.00	1,529.05	0.00	470.95	76.45
INT	INTEREST AND RENTS	120,406.00	120,406.00	0.00	0.00	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		122,406.00	121,935.05	0.00	470.95	99.62
Expenditures						
000		144,298.94	75,698.32	3,929.46	68,600.62	52.46
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		144,298.94	75,698.32	3,929.46	68,600.62	52.46
TOTAL REVENUES		122,406.00	121,935.05	0.00	470.95	99.62
TOTAL EXPENDITURES		144,298.94	75,698.32	3,929.46	68,600.62	52.46
NET OF REVENUES & EXPENDITURES		(21,892.94)	46,236.73	(3,929.46)	(68,129.67)	211.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	231,375.00	196,593.54	17,064.50	34,781.46	84.97
OTHER	OTHER REVENUE	0.00	2,390.02	0.00	(2,390.02)	100.00
INT	INTEREST AND RENTS	816.48	0.00	0.00	816.48	0.00
TRANSIN	TRANSFERS IN	25,000.00	25,000.00	0.00	0.00	100.00
TOTAL REVENUES		257,191.48	223,983.56	17,064.50	33,207.92	87.09
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	371,582.95	156,774.97	18,863.58	214,807.98	42.19
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		371,582.95	156,774.97	18,863.58	214,807.98	42.19
TOTAL REVENUES		257,191.48	223,983.56	17,064.50	33,207.92	87.09
TOTAL EXPENDITURES		371,582.95	156,774.97	18,863.58	214,807.98	42.19
NET OF REVENUES & EXPENDITURES		(114,391.47)	67,208.59	(1,799.08)	(181,600.06)	58.75

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	6,500.00	6,350.00	2,100.00	150.00	97.69
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		7,500.00	6,350.00	2,100.00	1,150.00	84.67
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		7,500.00	6,350.00	2,100.00	1,150.00	84.67
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		7,500.00	6,350.00	2,100.00	1,150.00	84.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	4,000.00	(31.70)	0.00	4,031.70	(0.79)
TOTAL REVENUES		4,000.00	(31.70)	0.00	4,031.70	(0.79)
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	(31.70)	0.00	4,031.70	0.79
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(31.70)	0.00	31.70	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
OTHER	OTHER REVENUE	45,000.00	19,000.00	0.00	26,000.00	42.22
INT	INTEREST AND RENTS	0.00	210.43	0.00	(210.43)	100.00
TOTAL REVENUES		45,000.00	19,210.43	0.00	25,789.57	42.69
Expenditures						
000		45,000.00	24,500.00	0.00	20,500.00	54.44
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		45,000.00	24,500.00	0.00	20,500.00	54.44
TOTAL REVENUES		45,000.00	19,210.43	0.00	25,789.57	42.69
TOTAL EXPENDITURES		45,000.00	24,500.00	0.00	20,500.00	54.44
NET OF REVENUES & EXPENDITURES		0.00	(5,289.57)	0.00	5,289.57	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
000		100.00	0.00	0.00	100.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	250.00	0.00	0.00	250.00	0.00
TOTAL REVENUES		250.00	0.00	0.00	250.00	0.00
Expenditures						
000		250.00	0.00	0.00	250.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		250.00	0.00	0.00	250.00	0.00
TOTAL REVENUES		250.00	0.00	0.00	250.00	0.00
TOTAL EXPENDITURES		250.00	0.00	0.00	250.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		9,750,002.05	7,184,765.59	1,126,352.90	2,565,236.46	73.69
TOTAL EXPENDITURES - ALL FUNDS		11,068,734.94	6,175,523.51	931,070.03	4,893,211.43	55.79
NET OF REVENUES & EXPENDITURES		(1,318,732.89)	1,009,242.08	195,282.87	(2,327,974.97)	76.53



## Offense Count Report

## Report Criteria:

Start Offense	End Offense
01000	99303
<b>MARCH 2022</b>	
03/01/2022-03/31/2022	

Offense	Description	MARCH 2022
11005	SEXUAL PENETRATION OBJECT CSC1	1
11008	SEXUAL CONTACT FORCIBLE CSC4	1
13001	NONAGGRAVATED ASSAULT	3
22001	BURGLARY - FORCED ENTRY	1
23003	LARCENY - THEFT FROM BUILDING	3
23007	LARCENY - OTHER	1
24001	MOTOR VEHICLE THEFT	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	1
29000	DAMAGE TO PROPERTY	2
30002	RETAIL FRAUD - THEFT	1
38003	FAMILY - OTHER	1
50000	OBSTRUCTING JUSTICE	3
53001	DISORDERLY CONDUCT	2
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	1
54003	DRIVING LAW VIOLATIONS	5
73000	MISCELLANEOUS CRIMINAL OFFENSE	1
79000	Domestic Situations, Non-Criminal	3
93001	PROPERTY DAMAGE ACCIDENT/PI	6
93006	Traffic Policing	2
94003	FALSE ALARM -PERSON/BUSINESS CAUSED	5
98002	Salvage/VIN/Vehicle Inspections/Abandoned Vehicles	18
98003	Ordinance -All Others	7
98003C	Fences	1
98006	Civil Matter/Dispute	4
98007	Suspicious Situations	20
98008	Lost/Found Property	2
98009	Drug Overdose	1
99005	911 Hangup/Disconnect	1
99008	General Assists	14
99008A	Motorist Assists	5
99008B	Fingerprints	14
99008C	Pistol Permits/Sales Records	48
99019	Assist -All Others	4
99019A	Assist KCSD	22
99019B	Assist Lowell Fire Department	2
99019C	Assist Medical	5
99019D	Assist MSP	2
99019E	Assist CPS	1
99069	Stand By As A Peace Officer	2
99101	PROPERTY/BUILDING CHECK	2
99104	ROAD KILL PERMIT ISSUED	2

Totals:	221
---------	-----

## Offense Count Report

Page: 1

## Report Criteria:

**Start Offense**      **End Offense**

99505      99505

**MARCH 2022**

03/01/2022-03/31/2022

Offense	Description	MARCH 2022
99505	TRAFFIC STOP	107
Totals:		107

CITY OF LOWELL  
REPORT FOR : MARCH  
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 15.00297 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE  
MONTH OF: MARCH TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION  
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 236.97 HOURS, WHICH RESULTED IN  
271.75 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 135.63

ELECTRICAL COST PER MILLION GALLONS: \$ 321.22

TOTAL COST PER MILLION GALLONS: \$ 456.84

---

WATER PRODUCTION

DAILY AVERAGE: 0.484 MILLION GALLONS

DAILY MAXIMUM: 0.557 MILLION GALLONS

DAILY MINIMUM: 0.395 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 7.6441 HOURS PER DAY.

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

**Next Place to Be****1767****INVOICE****WWT Plant**

Print Date: 04/11/2022

**Work Completed: 04/11/2022**

1999 Dodge - Pickup R2500

5.9L, V8 (360CI) VIN(Z)

Lic # : 033 X 401 - MI

Odometer In : 79,182

Unit # : 3

Odometer Out :

Cust ID : 18

VIN # : 1B7KC23Z9 XJ565762

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			15.00	Diagnose and repair steering gear box leak.		1,200.67
				Invoice 537958, Betten Baker Chrysler 3-21-2022		
				Replace steering gear and pitman arm.		
[ Technicians : ]						

Org. Estimate	\$ 1,215.67	Revisions	\$ 0.00	Current Estimate	\$ 1,215.67	Additional Cost	Revised Estimate
---------------	-------------	-----------	---------	------------------	-------------	-----------------	------------------

<b>Labor:</b>	<b>0.00</b>
<b>Parts:</b>	<b>15.00</b>
<b>Sublet:</b>	<b>1,200.67</b>
<b>Sub:</b>	<b>1,215.67</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>\$1,215.67</b>
<b>Bal Due:</b>	<b>\$0.00</b>

[ Payments - Cash - \$1,215.67 ]

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

**Next Place to Be****1768****INVOICE**

Police

Print Date: 04/11/2022

**Work Completed: 04/11/2022**

2015 GMC - Acadia Denali

3.6L, V6 (217CI) VIN(D), 4-Wheel ABS

Lic # : - MI

Odometer In : 50,000

Unit # : 833

Odometer Out :

Cust ID : 2

VIN # : 1GKKVTKD4 FJ303902

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			12.72	Diagnose bad battery. Replace as needed Invoice 145694, Betten Baker GMC 2-1-2022		254.35
[ Technicians : ]						

Org. Estimate \$ 267.07

Revisions \$ 0.00

Current Estimate \$ 267.07

Additional Cost

Revised Estimate

<b>Labor:</b>	<b>0.00</b>
<b>Parts:</b>	<b>12.72</b>
<b>Sublet:</b>	<b>254.35</b>
<b>Sub:</b>	<b>267.07</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>\$267.07</b>
<b>Bal Due:</b>	<b>\$0.00</b>

[ Payments - Cash - \$267.07 ]

**Dept. of Public Works, City of Lowell**

217 S. Hudson

**1769**

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

**Next Place to Be****INVOICE****Police**

Print Date: 04/13/2022

**Work Completed: 04/13/2022**

2015 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(R), 6 speed Automatic 6F55, 4-Wheel

Lic # : 002 X 978 - MI

Odometer In : 94,037

Unit # : 838

Odometer Out :

Cust ID : 2

VIN # : 1FM5K8AR4 FGA57275

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			2.96	LOF		59.25

Invoice 232153, Harold Zeigler Ford 3-28-2022

[ Technicians : ]

Org. Estimate \$ 62.21

Revisions \$ 0.00

Current Estimate \$ 62.21

Additional Cost

Revised Estimate

<b>Labor:</b>	<b>0.00</b>
<b>Parts:</b>	<b>2.96</b>
<b>Sublet:</b>	<b>59.25</b>
<b>Sub:</b>	<b>62.21</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>\$62.21</b>
<b>Bal Due:</b>	<b>\$0.00</b>

[ Payments - Cash - \$62.21 ]

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

**Posted Totals by Invoice Number**

Report Date: 04/14/2022

Period From: 03/01/2022 To: 03/31/2022

Invoice Number	Date	Name	Tax	Total	Balance Due
001758	03/07/2022	Equipment	0.00	491.36	
001759	03/14/2022	Equipment	0.00	6,907.17	
001760	03/02/2022	Equipment	0.00	2,398.74	
001761	03/02/2022	Equipment	0.00	1,816.48	
001762	03/11/2022	Equipment	0.00	35.90	
001763	03/03/2022	Water Distribution	0.00	118.68	
001764	03/24/2022	Equipment	0.00	513.47	
001765	03/22/2022	Equipment	0.00	116.21	
001766	03/22/2022	Equipment	0.00	0.00	
001767	03/22/2022	WWT Plant	0.00	1,215.67	
001769	03/28/2022	Police	0.00	62.21	
<b>Grand Totals:</b>			<b>0.00</b>	<b>13,675.89</b>	<b>0.00</b>
<b>Number of Invoices:</b>		<b>11</b>	<b>* - Indicates a Counter Sale</b>		
<b>Averages:</b>				<b>\$1,243.26</b>	<b>0.00</b>

# Dept. of Public Works, City of Lowell

217 S. Hudson

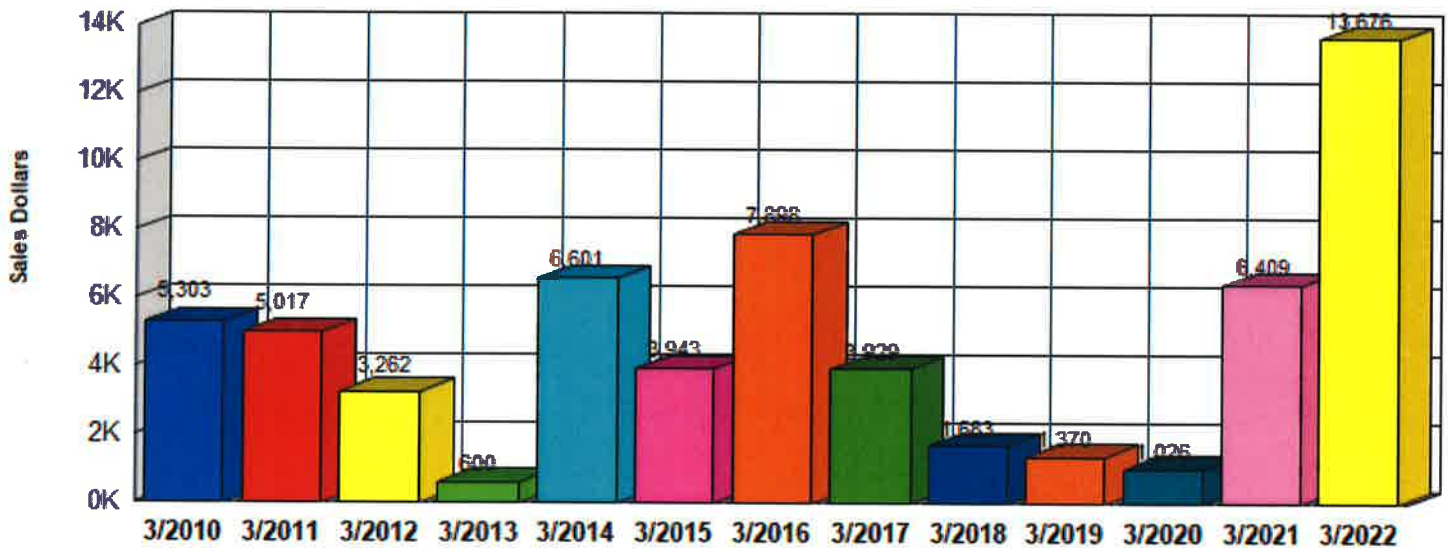
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

## Sales By Selected Month For The Month Of March

Report Date: 04/14/2022

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
3/2010	252.52	21	5,302.82	140.86	2,958.00	106.61	2,238.77
3/2011	358.33	14	5,016.64	145.59	2,038.20	206.83	2,895.58
3/2012	233.02	14	3,262.22	160.71	2,250.00	64.96	909.47
3/2013	120.05	5	600.23	54.00	270.00	63.35	316.73
3/2014	825.11	8	6,600.91	433.13	3,465.00	381.21	3,049.66
3/2015	328.57	12	3,942.84	152.39	1,828.62	168.69	2,024.29
3/2016	987.19	8	7,897.50	423.41	3,387.28	557.80	4,462.37
3/2017	280.68	14	3,929.46	190.64	2,669.00	82.86	1,160.01
3/2018	152.98	11	1,682.83	117.55	1,293.00	29.56	325.18
3/2019	274.09	5	1,370.43	265.89	1,329.45	0.00	0.00
3/2020	513.24	2	1,026.47	501.41	1,002.82	0.00	0.00
3/2021	457.82	14	6,409.45	441.12	6,175.70	9.26	129.58
3/2022	1,243.26	11	13,675.89	1,214.49	13,359.35	19.28	212.05
<b>Totals:</b>		<b>139</b>	<b>60,717.69</b>		<b>\$42,026.42</b>		<b>\$17,723.69</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat



# **Monthly Operating Report**

for the . . .

**Contract Operation**

of the . . .



**Wastewater Treatment Plant**

**March 2022**





April 14, 2022

Mr. Mike Burns  
City Manager  
City of Lowell  
301 East Main Street  
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the March Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 47.18 million gallons of wastewater were treated, up from 38.95 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

The broken rotor has been reassembled and is awaiting reinstallation by Northwest Kent Mechanical. Unfortunately due to seasonal weight restrictions by the Kent County Road Commission the installation will not happen until early April.



#### INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic March surcharges were \$12.54 for the month. No operational problems were experienced at the plant from this discharge.

The Litehouse March surcharges were \$3,566.35 for the month. Within that was 1 fine for exceeding the limit for BOD. No operational problems were experienced at the plant from this discharge.

On March 4, EGLE representatives were on-site for a review of our Industrial Pretreatment Program. The findings were administrative issues that need to be addressed with Litehouse and Fullers Septic.

#### MAINTENANCE COST REPORT

Date	Vendor	Cost
3/1	Ace Hardware (1)	\$115.43
3/7	Lakeside Equipment (2)	412.00
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 20-21)*		\$ 11,971.61*
Maintenance Allowance Spent YTD		\$ 8,056.38
Balance of Maintenance Allowance		\$ 3,915.23

\*The maintenance spending for FY 20-21 was over the annual allotment by \$28.39. That amount will be subtracted from the beginning balance on July 1<sup>st</sup>. That makes the beginning balance \$11,971.61 (\$12,000-28.39).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Replaced garage GFCI (1)
- Replaced door gasket on scum pump control panel (1)
- Replaced fasteners on torque tube stub shafts (2)

#### PROJECTS FOR THE FUTURE

- Replace rotor pillow block bolts
- Replace fasteners on rotor cover inspection covers
- Replace ferrous feed pump head

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ



Brian Vander Meulen  
Project Manager

### MARCH EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 3 mg/l, 88% under the NPDES limit of 25 mg/l. The worst 7-day average was 4 mg/l, 90% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 4.6 mg/l, 85% under the NPDES limit of 30 mg/l. The worst 7-day average was 7.7 mg/l, 83% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.48 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 98%; a minimum of 85% is required. The average removal rate for Suspended Solids was 95%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 45 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 67 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 37 ug/l; the limit is 38 ug/l. The monthly average was 25 ug/l.

## Appendix A

=====

# Plant Influent Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

R4607 4/74  
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. Month Year  
410049 March 2022

Superintendent's Signature  
Brian Vander Meulen, Supt.

WEATHER			FLOW		RAW SEWAGE QUALITY												
D A Y P N S F	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS	NH3-N		Mercury	D A Y P N S F
	0033	0045	50050	50051	00011	00400	00310	85001	00530	85002	00665	85004	00535	00610	00610	71900	
1	27	0.00	1.74	3.60													1
2	37	0.00	1.69	3.70	52	7.5	138	1945	122	1720	1.9	26.8	110	7.0	98.7		2
3	27	0.00	1.58	2.00													3
4	278	0.00	1.51	2.00	54	7.5	144	1813	102	1285			100				4
5	2468	0.00	1.51	2.00													5
6	357	0.30	1.55	2.00													6
7	3457	0.14	1.48	2.00	51	7.4	122	1506	98	1210			78				7
8	27	0.00	1.40	2.00													8
9	26	0.00	1.50	2.00	51	7.4	95	1188	80	1001	2.0	25.0	70	8.4	105.1		9
10	357	0.06	1.48	2.00													10
11	358	0.02	1.37	1.90	51	7.5	142	1622	96	1097			94				11
12	258	0.01	1.37	1.90													12
13	278	0.00	1.45	1.90													13
14	27	0.00	1.37	1.70	51	7.3	72	823	60	686			58				14
15	247	0.00	1.38	1.80													15
16	26	0.00	1.36	1.90	50	7.5	197	2234	146	1656	2.6	29.5	128	9.0	102.1		16
17	16	0.00	1.36	1.80													17
18	248	0.36	1.25	1.80	51	7.4	143	1491	102	1063			82				18
19	347	0.07	1.33	1.80													19
20	16	0.00	1.37	1.80													20
21	27	0.00	1.32	1.70	51	7.4	55	605	56	616			54				21
22	247	0.30	1.35	1.80													22
23	347	0.51	1.43	2.20	51	7.4	141	1682	116	1383	2.5	29.8	108	9.9	118.1		23
24	347	0.22	1.55	2.00													24
25	2457	0.11	1.52	2.00	51	7.4	76	963	76	963			70				25
26	357	0.02	1.75	2.10													26
27	27	0.00	1.73	2.20													27
28	27	0.00	1.77	2.20	51	7.4	105	1550	60	886			56				28
29	247	0.16	1.77	2.20													29
30	348	1.33	1.89	2.50	51	7.4	138	2175	132	2081	2.1	33.1	116	6.7	105.6		30
31	3478	0.00	2.05	2.40													31
TL	XXXX	3.61	47.18	XXXX	XXXX	XXXX	XXXX	46736	XXXX	37310	XXXX	894	XXXX	XXXX	3282.9	XXXX	TL
ME	XXXX	XXXX	1.52	XXXX	51	7.4	121	1508	96	1204	2.2	28.8	86	8.2	105.9	XXXX	ME
MAX	XXXX	1.33	2.05	3.70	54	7.5	197	2234	146	2081	2.6	33.1	128	9.9	118.1	XXXX	MAX
MIN	XXXX	XXXX	1.25	1.70	50	7.3	55	605	56	616	1.9	25.0	54	6.7	98.7	XXXX	MIN

# Activated Sludge Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

PM Code  
1. Coventional  
2. Step Feed  
3. Complete Mix  
4. Extended Aeration  
5. Contact Stabilization  
6. Other

Plant No. 410049  
Month March  
Year 2022

Superintendent's Signature  
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	19.8											0.0	4	1	
2		20.4	22.6	0.06	3238	2604	20	1.62	4.2	62	0.64	0.51	0.0		2	
3		21.8											20.2		3	
4		22.8	30.7	0.06	3291	2651	20	1.65	2.5	61	0.67	0.54	0.0		4	
5		22.8											0.0		5	
6		22.2											0.0		6	
7		23.3	35.5	0.04	3584	2856	22	1.63	3.6	61	0.69	0.55	0.0		7	
8		24.6											24.6		8	
9		23.0	37.4	0.04	3127	2427	21	1.49	5.9	67	0.64	0.50	22.4		9	
10		23.3											0.0		10	
11		25.2	41.2	0.05	3773	2997	25	1.51	4.7	66	0.69	0.55	24.4		11	
12		25.2											0.0		12	
13		23.8											0.0		13	
14		25.2	62.0	0.02	3551	2813	24	1.48	5.2	68	0.61	0.49	0.0		14	
15		25.0											26.8		15	
16		25.3	23.8	0.07	3295	2616	21	1.57	5.6	64	0.54	0.43	22.4		16	
17		25.3											25.7		17	
18		27.6	37.1	0.05	3291	2617	20	1.65	4.0	61	0.57	0.45	20.0		18	
19		25.9											0.0		19	
20		25.2											0.0		20	
21		26.1	63.6	0.02	3273	2608	21	1.56	5.4	64	0.52	0.41	27.7		21	
22		25.5											25.9		22	
23		24.1	25.9	0.06	2994	2380	20	1.50	5.6	67	0.49	0.39	23.2		23	
24		22.2											0.0		24	
25		22.7	41.8	0.03	3364	2703	21	1.60	5.7	62	0.68	0.54	27.2		25	
26		19.7											0.0		26	
27		19.9											0.0		27	
28		19.5	54.1	0.04	4002	3225	30	1.33	4.7	75	0.65	0.53	88.7		28	
29		19.5											22.4		29	
30		18.2	16.3	0.08	2839	2286	20	1.42	6.6	70	0.63	0.50	0.0		30	
31		16.8											0.0		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	401.6	XXXX	TL	
ME	192	23.0	37.8	0.05	3356	2676	22	1.54	4.9	65	0.62	0.49	13.0	XXXX	ME	
MAX	XXXX	27.6	63.6	0.08	4002	3225	30	1.65	6.6	75	0.69	0.55	88.7	XXXX	MAX	
MIN	XXXX	16.8	16.3	0.02	2839	2286	20	1.33	2.5	61	0.49	0.39	XXXX	XXXX	MIN	

Remarks:

4833-5034  
R4609 4/74

Final Effluent Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049  
Month March  
Year 2022  
Sampling Point Code 001

Superintendent's Signature \_\_\_\_\_  
Brian Vander Meulen, Supt.

R 4610 4/74  
4833-5468

DAY PN SF	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	DAY PN SF
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	LBS.	ug/l	ng/l	
1	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	1
2	2	28	99	4.8	68	96	0.38	5.36	80	4.0	7.2	10.7	102	0.06	0.85	11	*G	2
3																		3
4	4	50	97	5.2	65	95				4.8	7.3	11.0	117			21		4
5																		5
6																		6
7	6	74	95	13.0	160	87				10.0	7.3	11.4	22			24		7
8																		8
9	3	38	97	3.6	45	96	0.62	7.76	69	3.2	7.1	11.1	37	0.06	0.75	37		9
10																		10
11	3	34	98	3.4	39	96				3.2	7.3	11.0	33			19		11
12																		12
13																		13
14	2	23	97	4.0	46	93				3.8	7.2	11.3	22			37		14
15																		15
16	3	34	98	4.0	45	97	0.55	6.24	79	3.6	7.5	10.9	25	0.05	0.57	30		16
17																		17
18	3	31	98	2.6	27	97				2.0	7.3	10.7	112			13		18
19																		19
20																		20
21	3	33	95	3.2	35	94				3.0	7.3	10.8	20			23		21
22																		22
23	2	24	99	4.8	57	96	0.53	6.32	79	4.4	7.3	10.6	132	0.05	0.60	14		23
24																		24
25	3	38	96	4.4	56	94				3.8	7.4	10.4	42			32		25
26																		26
27																		27
28	2	30	98	2.4	35	96				2.0	7.1	10.4	41			28		28
29																		29
30	3	47	98	4.2	66	97	0.31	4.89	85	2.4	7.2	10.5	33	0.07	1.10	36		30
31																		31
TL	XXXX	1155	XXXX	XXXX	1778	XXXX	XXXX	189.5	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	23.95	XXXX	XXXX	TL
ME	3	37	98	4.6	57	95	0.48	6.11	78	3.9	7.3	10.8	45	0.06	0.77	25	XXXX	ME
WA	4	54	96	7.7	98	92	XXXX	XXXX	XXXX	6.3	7.4	10.4	67	0.07	1.10	32	XXXX	WA
MAX	6	74	99	13.0	160	97	0.62	7.76	85	10.0	7.5	11.4	132	0.07	1.10	37	XXXX	MAX
MIN	2	23	95	2.4	27	87	0.31	4.89	69	2.0	7.1	10.4	20	0.05	0.57	11	XXXX	MIN

Remarks: Fecal Coli for March are actually "Greater Than"  
Cl2 Residuals for March are actually "Less Than"



# Miscellaneous Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

R 4607 4/74  
4833-6040

Plant No. 410049  
Month March  
Year 2022

Superintendent's Signature  
Brian Vander Meulen, Supt.

Grit		Aux Fuel	Power Consumption	Chemicals Applied		
D		Nat. Gas		CL2	FeCL2	
A	CF	CF	KWH	LBS	GAL	
Y						
PN						
SF		2	3			
1	1	21	1.8	10	30	
2	1	21	2.0	10	25	
3	1	21	1.8	7	25	
4	1	16	1.8	10	30	
5	1	3	1.8	10	30	
6	1	13	1.8	12	30	
7	1	21	1.8	10	35	
8	1	17	1.8	10	25	
9	1	21	2.0	11	50	
10	1	20	1.8	12	30	
11	1	21	1.8	9	30	
12	1	22	1.6	10	30	
13	1	20	1.8	14	25	
14	1	18	1.8	10	30	
15	1	15	1.8	7	25	
16	1	10	1.8	10	25	
17	1	4	1.8	10	25	
18	1	6	1.6	10	30	
19	1	7	1.8	10	20	
20	1	7	1.8	5	30	
21	1	8	1.6	7	20	
22	1	16	2.0	8	25	
23	1	14	1.8	10	25	
24	1	13	1.6	10	30	
25	1	14	1.8	10	25	
26	1	15	1.8	10	30	
27	1	21	1.8	10	35	
28	1	28	2.0	10	35	
29	1	22	2.0	10	30	
30	1	16	1.8	10	25	
31	1	15	1.8	10	25	
TL	31	486	56.0	302	885	0
ME	1	16	1.8	10	29	0
MAX	1	28	2.0	14	50	0
MIN	1	3	1.6	5	20	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	184	0	0	0
Shift Operator	1	1	200	0	0	0
Total	2	1	384	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)**
**DISCHARGE MONITORING REPORT (DMR)**

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN.WASTE H20--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2022	3	1	2022	3	31

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT	1.52	2.05	(03)	*****	*****	*****		-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	57	98	(26)	*****	4.6	7.7	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	37	54	(26)	*****	3	4	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	1.10	(26)	*****	*****	0.07	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*****	REPORT DAILY MAX	lbs/day	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	6.1	7.8	(26)	*****	0.48	0.62	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*****	*****	*****	*****	37	(19)	0	3/7	GRAB
	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	38 DAILY MAX	ug/l		WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 POST DISINFECT	SAMPLE MEASUREMENT	*****	*G		*****	*****	*G		0	1/90	GRAB
	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	PHONE NUMBER		DATE		
		(616)	897-8135	2022	4	10
TYPED OR PRINTED	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

## NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

## DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN. WASTE20--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
FROM 2022	3	1	TO 2022	3	31

 \*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000002		*****	*****	0.22		0	1/90	CALCTD
71900 X 0 0	PERMIT REQUIREMENT	*****	0.000024		*****	*****	2.0			QUARTERLY	CALCTD
POST DISINFECT			12-Mo Rolling Avg	lbs/day			12-Mo Rolling Avg	ng/L			
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****		*****	45	67	(19)	0	3/7	GRAB
74055 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	*****	200	400			DAILY	GRAB
SEE COMMENTS BELOW						MONTHLY AVG	7 DAY AVG	mg/L			
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		98	*****	95	(23)	0	1/30	CALCTD
81010 K 0 0	PERMIT REQUIREMENT	*****	*****	*****	85	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
PERCENT REMOVAL					MIN % REMOVAL						
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		95	*****	87	(23)	0	1/30	CALCTD
81011 K 0 0	PERMIT REQUIREMENT	*****	*****	*****	85	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
PERCENT REMOVAL					MIN % REMOVAL						
pH	SAMPLE MEASUREMENT	*****	*****		7.1	*****	7.5	(12)	0	3/7	GRAB
00400 P 0 0	PERMIT REQUIREMENT	*****	*****	****	6.5	*****	9.0			WEEKDAYS	GRAB
SEE COMMENTS BELOW				****	DAILY MINIMUM		DAILY MAX	S.U.			
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****		10.4	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0	PERMIT REQUIREMENT	*****	*****	****	3.0	*****	*****			WEEKDAYS	GRAB
SEE COMMENTS BELOW				****	DAILY MINIMUM			mg/L			
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616)	897-8135	2022	4	10	
TYPED OR PRINTED						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR	MO

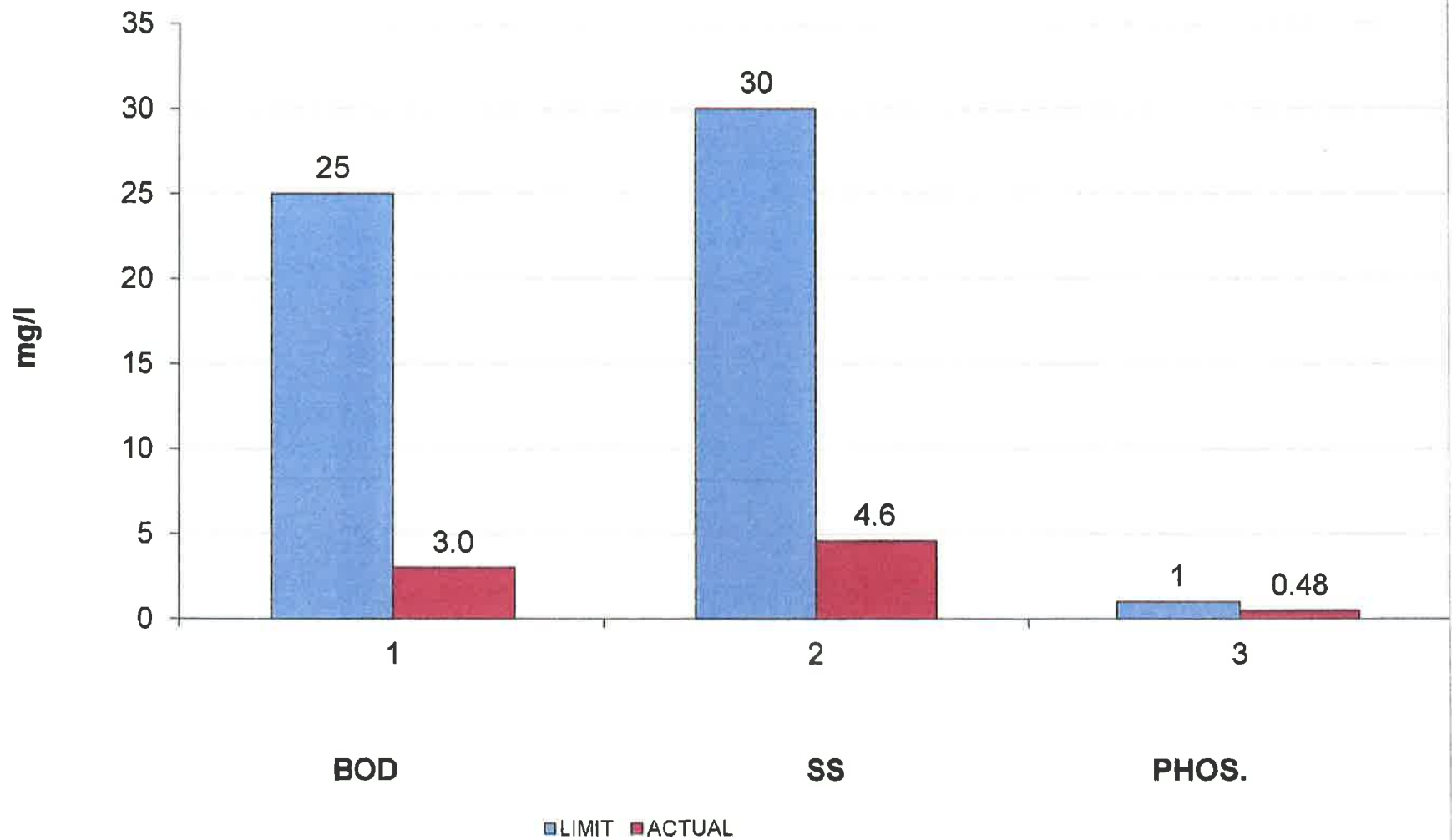
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

## Appendix B



## EFFLUENT LIMIT vs ACTUAL



## DESIGN FLOW vs ACTUAL FLOW

