



**For Immediate Release**

**Contact:** Michael Burns, City Manager  
City of Lowell, 616.897.8457

## **City of Lowell will hold City Council Meeting both in-person and virtually on Monday April 19, 2021**

As a result of COVID -19 and the current social distancing practices being mandated statewide, the City of Lowell City Council will holding their regular City Council Meeting both in-person at 301 E. Main Street, Lowell, MI 49331 and via teleconferencing on Monday April 19, 2021 at 7:00 P.M.

The City Council will meet via the Zoom Computer Teleconferencing System. The meeting will be held in compliance with the State of Emergency declared in Kent County due to COVID-19 and Public Act 254 of 2020 pertaining to the ability to conduct public meetings remotely.

The Zoom application allows for interactive public participation. The meeting will be available to those via online and/or telephone. To participate in the meeting via Zoom here is the contact information below:

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/9806911106>

**Meeting ID: 980 691 1106**

**One tap mobile**

+13126266799,,9806911106# US (Chicago)

+16465588656,,9806911106# US (New York)

### **Dial by your location**

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

**Meeting ID: 980 691 1106**

You may also provide input or ask questions of the City Council relating to any items of business that will come before them at the meeting by emailing the City Clerk at [sullery@ci.lowell.mi.us](mailto:sullery@ci.lowell.mi.us) who will forward them to the City Council, or by mailing them via regular U.S. Postal service to c/o City Clerk, City of Lowell, 301 E. Main St, Lowell, MI 49331, or by calling 616-897-8457.

Persons with disabilities may attend and participate using any of the above described methods. If you require special accommodations, please email [mburns@ci.lowell.mi.us](mailto:mburns@ci.lowell.mi.us) and we will be happy to accommodate you. If you have any questions or need further assistance, please email [sullery@ci.lowell.mi.us](mailto:sullery@ci.lowell.mi.us). More meeting information, including the meeting agenda, will be available at our website [www.lowellmi.gov](http://www.lowellmi.gov).

**According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.**

**# # #**



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

CITY OF LOWELL  
CITY COUNCIL AGENDA  
MONDAY, APRIL 19, 2021, 7:00 P.M.

**IN PERSON AND VIRTUAL**

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**Meeting ID: 980 691 1106**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the April 19, 2021 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$460,297.98.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. COVID – 19
- b. Showboat
- c. Address Changes
- d. Bond Resolution – Monroe/Washington
- e. Line Shack

5. NEW BUSINESS

- a. Klosner Properties, LLC Easement Acceptance
  - Utility Easement Agreement
  - Resolution 06-21
- b. Arbor Day Proclamation
- c. Part Time Police Officer Letter of Understanding

d. Parks Board Priority Plan 2021-2022

6. BOARD/COMMISSION REPORTS

7. BUDGET REPORT

8. MONTHLY REPORTS

9. MANAGER'S REPORT

10. APPOINTMENTS

11 COUNCIL COMMENTS

12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, April 19, 2021

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the April 5, 2021 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$460,297.98.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. COVID – 19. City Manager Michael Burns will provide an update.
- b. Showboat. City Manager Michael Burns will provide an update.
- c. Address Changes. City Manager Michael Burns will provide an update.
- d. Bond Resolution – Monroe/Washington. City Attorney Jessica Woods will provide additional information.
- e. Line Shack – 115 Riverside Drive – Recommendation to Sell. LL&P General Manager Charlie West provided a memo.

Recommended Motion: LL&P is recommending to City Council to issue a request for proposals for the sale of the property at 115 Riverside Dr. with a minimum bid of the appraised value of the property (\$100,000) and pursuant to the requirements outlined in the City Charter.

5. NEW BUSINESS

- a. Klosner Properties, LLC Easement Acceptance. LL&P General Manager Charlie West provided a memo.

- Utility Easement Agreement
- Resolution 06-21

Recommended Motion: That the Lowell City Council approve the Utility Easement Agreement and Resolution with Klosner Properties, LLC

- b. Arbor Day Proclamation. Mayor DeVore will read the proclamation into record.
- c. Part Time Police Officer Letter of Understanding. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve a Letter of Understanding with the Lowell Police Officers Association pertaining to part-time police officers being added to the bargaining unit.

- d. Parks Board Priority Plan 2021-2022. Public Works Director Daniel Czarnecki provided a memo.

6. BOARD/COMMISSION REPORTS

7. BUDGET REPORT

8. MONTHLY REPORTS

9. MANAGER'S REPORT

10 APPOINTMENTS

11 COUNCIL COMMENTS

12. ADJOURNMENT

**PROCEEDINGS  
OF  
CITY COUNCIL MEETING  
OF THE  
CITY OF LOWELL  
MONDAY, APRIL 5, 2021, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Regular Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Cliff Yankovich, Jim Salzwedel, Marty Chambers, Mayor DeVore and Leah Groves attending virtual from Ohio.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk, Susan Ullery, DPW Director Dan Czarnecki, Chief of Police Chris Hurst and City Attorney Jessica Woods.

**2. CONSENT AGENDA.**

- Approval of the Agenda as amended adding Kent County Youth Fair as item h.
- Approve and place on file the minutes of the March 15, 2021 Regular City Council Meeting.
- Authorize payment of invoices in the amount of \$337,770.20.

IT WAS MOVED BY SALZWEDEL and seconded by YANKOVICH to approve the consent agenda as amended.

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

**3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Perry Beachum who resides at 924 Riverside Drive in Lowell thanked the Coffee with Council attendees and also stated he is in favor of new cannabis stores in the City of Lowell.

City Clerk Sue Ullery read letter via email into record from Todd Schaal stating his disappointment in the address change for the Riverview Flat Condominiums.

Mayor DeVore noted that the City Assessor Jeff Rashid will come to an upcoming meeting to explain the reason for the address change to the Riverview Flat Condominiums.

**4. OLD BUSINESS.**

**a. Michigan Redistricting Commission.**

City Manager Michael Burns introduced Edward Woods III with the Michigan Independent Citizen Redistricting Commission who provided a PowerPoint explaining redistricting.

b. Covid - 19

City Manager Michael Burns stated City Hall will re-open on May 3, 2021. All employees that want the vaccination should have it by then and if all employees are vaccinated before then, we can reopen sooner.

Kent County declared a state of emergency until June 30, 2021. This allows us to do the hybrid zoom/virtual/in-person option. Public meetings can now be 50% of your normal fire capacity. So for us, that means 38 people can now be in the Council Chambers.

Burns then stated the Governor has ended the water shut off moratorium and asked for Councils direction on when to begin late fees and shut offs again.

Mayor DeVore suggested by the end of May as business should be back to normal for most.

Councilmember Salzwedel suggested we put a notice about beginning shut offs and late fees again in the newsletter and also on Facebook.

c. Showboat.

City Manager Michael Burns stated his only update is with the restrooms. Burns went back to the two bidders who are both design build companies asking them if they built the two bathrooms with the ability to add on to later, having the electrical and plumbing in place for the future add-on, what would the bids come in at? So they are working on putting that together right now.

Councilmember Chambers suggested using a mason block wall might be cheaper.

Councilmember Salzwedel stated he has had some other companies ask about bidding. Also stated we are \$40,000 away from the overall goal set. There is one final brick campaign push they are doing and the PSFU Credit Union is going to price match, up to \$70K. June 11, 2021 will be the Gala for the people that donated, then the expo will be June 12, 2021 which will be open to all public.

d. Monroe St and Washington St Update Overview.

DPW Director Dan Czarnecki read his memo and gave an update on the project.

e. Monroe St Design.

Czarnecki reviewed his memo on the design for Monroe St explaining Williams & Works proposal.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that the Lowell City Council



approve the Monroe Street Design Engineering Services, Scope of Services with Williams & Works, as outlined in their letter dated March 31, 2021, in an amount not to exceed \$190,000, and authorize the Mayor to sign the necessary agreements.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

City Attorney Jessica Wood spoke on the bonding of this project (the process of the legal standpoint) and that this will need to be back on the agenda for a future meeting.

f. Sunday Marihuana Retail Operation Time.

City Manager Michael Burns stated since Meds Café opened last spring, it was the belief, mainly dictated by their operation time was that Sunday operating times for adult use marijuana facilities in the City was 10 AM to 6 PM. When Lume's Special Land Use Permit was approved, one of the conditions of approval were that Sunday's operation time was 10 AM to 6 PM.

Lume has made a request to extend the Sunday closing time from 6 PM to 9 PM. They also referenced our ordinance and it states that facilities can operate from 7 AM to 9 PM daily. (Section 28-30 of the ordinance is included in the packet). With the development of a new ordinance this is something that can easily be misunderstood by all involved in dealing with this, so we need to decide if we keep operation time from 7 AM to 9 PM daily or make a special provision for Sunday sales.

It was a general consensus by the Council members to keep the ordinance as it is and adjust Lume's Special Land Use to reflect the same hours.

5. NEW BUSINESS.

a. Fireworks

City Manager Michael Burns read his memo stating the annual request from the Chamber of Commerce to hold their annual Fireworks festival in conjunction with the Riverwalk Festival on Saturday July 10, 2021. Fireworks will be held in the same location at Stoney Lakeside Park and will begin after 10 PM. Permit, mapping and necessary insurance forms have been provided.

IT WAS MOVED BY SALWEDEL and seconded by DEVORE that the Lowell City Council approve the annual Fireworks event in conjunction with the Riverwalk Festival for Saturday July 10, 2021.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers Councilmember Groves and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

Councilmember Groves recommended that we communicate the exact time and date of the fireworks

on our City Website, Newsletter and Facebook page.

b. Patrol Vehicle 836.

City Manager Michael Burns read his memo stating Sergeant Van Solkema has detailed the Patrol Vehicle they need to purchase agreeing himself that the current patrol vehicle needs to be updated as soon as possible. The total purchase is \$50,938.59. Currently, we are projected to be approximately \$200,000 ahead revenue over expenditures on June 30, 2021 and recommends we purchase the necessary parts for the cage upgrades to the new vehicles now with these funds. We would need to amend this year's budget to include this. Burns also recommends ordering the vehicle now and paying for it on July 1, 2021. That way, we can budget the remaining portion into the upcoming fiscal year.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to approve the purchase of a replacement Patrol Vehicle 836 at a cost not to exceed \$50,938.59 in the manner described.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Police Computers.

Burns stated Sergeant VanSolkema has detailed in his memo the computers that need upgrade. With them no longer being able to upgrade Windows 7, this is a definite need. Our Salvage Funds are not general fund dollars and can be used to purchase this equipment.

IT WAS MOVED BY SALZWEDEL and seconded by GROVES that the Lowell City Council approve the purchase of four new Dell Latitude 5420 Rugged Patrol Computers and Docking Stations from Salvage Funds at a cost not to exceed \$13, 678.12.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. Jane Ellen.

DPW Director Dan Czarnnecki read him memo stating for the 2021 construction season, we are planning to resurface Jane Ellen St. from Sibley St to Donna St. Funding for this work will come out of our City of Lowell Street Funds. The main portion of the work consists of removing the existing, worn out pavement, repair any gravel sub base that has failed, and then pave the street back. There will be some drainage work that is necessary along with minimal curb repairs. At this time, we do not anticipate performing any underground work on the water distribution or sanitary sewer collection system, nor any driveway approach replacement.

IT WAS MOVED BY YANKOVICH and seconded by DeVore that the Lowell City Council approve the Jane Ellen Dr. Improvement – 2021 Project bid from CL Trucking LLC, Ionia, Michigan, for a cost of \$236,036. and authorize the Mayor to sign the documents.

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and

Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. N.E. Pump Station. – Roof and Gutter Replacement.

Czarnecki read his memo stating during last fall's routine power washing we discovered the roof shingles and gutters at the N.W. pump station were in need of replacement so we hired Risner's Roofing to install a new steel roof and commercial roof gutters. Today we have a similar situation at our N.E. pump station. The 28-year-old roof shingles and gutters on the Shepard Dr. pump station is in poor condition and in need of replacement. We anticipated these repairs and budgeted \$15,000 for the same 24 gauge standing seam steel roof, commercial gutters and downspouts. Per the City's bid and purchase policy, I attempted to acquire 3 quotes but only received one from Riser's Roofing and their quote meets all specifications and is in under the approved \$15,000.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the metal roof replacement quote provided by Risner's Roofing and Home Improvement at a cost not to exceed \$10,600.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

f. FOIA.

City Attorney Jessica Wood gave a FOIA refresher and went through and explained her handout.

g. Interlocal Agreement for County Designated Assessor.

City Manager Michael Burns read him memo stating the Kent County Equalization Department is responding to a component of Public Act 660 of 2018 (Property Assessing Reform) that requires each county to develop an agreement with local governments to assign an individual to serve as assessor in the case of noncompliance with an audit. We don't expect to need these services bur we are required to have an interlocal agreement (signed by a majority of the assessing districts in the county) in case the need does arise. Kent County identified a qualified Assessing Officer, Laurie Spencer, to serve this role. She will be available to Kent County for a minimum of five years with no retainer fee required. In the highly unlikely event we would be need this service the municipality would be charged \$30 per parcel in 2021 with 5% per year increases through the life of the contract.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that the Lowell City Council approve the Interlocal Agreement for Laurie Spencer to be designated as the County Designated Assessor.

YES: Councilmember Yankovich Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

h. Kent County Youth Fair.

City Manager Michael Burns read his memo recommending we extend the date of the current lease agreement with Kent County Youth Fair to December 31, 2023. No changes to the agreement other than the date. They believe they will need a year to clear the site of their barns.

IT WAS MOVED BY DEVORE and seconded by GROVES for the Lowell City Council to approve the extension of the date of the current lease agreement with Kent County Youth Fair to December 31, 2023.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

There were none.

7. **BUDGET REPORT.**

There was none.

8. **MANAGER'S REPORT.**

City Manager Michael Burns went over a couple items:

- Burns stated he had talked briefly about the American Recovery Plan money; we are still waiting on more information from the treasury on that but we are supposed to receive around \$400,000. It will come in two disbursements', one in May or June and the other in September or October. But waiting for those guidelines and more information.
- He attended a webinar with the treasury about the marihuana income and they did disclose that the amount of income from sales would go down next year, they did not say how much and he has been very conservative with the projection numbers. The reasons are there are more facilities open statewide, the money for the veterans hasn't been spent yet or allocated and the price of marihuana has gone down now that they are able to grow more and it is only coming from within the State of Michigan. The City will put the money we receive into repairing the local streets.
- Lew Bender will be here Monday, April 26, 2021 at 6:00 PM at the Fire Station and at 3:00 PM with the Fire Authority at the Fire Station.
- The Budget meeting will be held on Saturday May 1, 2021 and will be held in the Council Chambers at 10AM.

9. **APPOINTMENTS.**

Jim Myaard from the Airport Board would like to continue serving.

It was a general consensus of the Councilmembers for Jim Myaard to continue serving on the Airport Board.

10. **COUNCIL COMMENTS**

Councilmember Groves stated it was great to meet a lot of Lowell citizens while getting her petition signed.

Councilmember Chambers wanted to thank the DPW and the police officers for their interactions with the community, the social district is going really well and its bringing people to the City and everyone is really enjoying it.

Councilmember Yankovich is really happy with the social district, it seems to be working great. Keep doing a great job.

Councilmember Salzwedel wanted to congratulate the Lowell wrestling team for their State Championship. And thank you to the DPW for fixing the clock tower time.

11. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 8:37 p.m.

YES: 5.                      NO: None.                      ABSENT: None.                      MOTION CARRIED.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Sue Ullery, Lowell City Clerk

EXP CHECK RUN DATES 04/02/2021 - 04/15/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Invoice	Description	Amount
01513	ADDORIO TECHNOLOGIES, LLC	8694	DPW COMPUTER WORK	488.75
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				488.75
00015	ALEXANDER CHEMICAL CORP	37428	WTP CHLORINE	15.50
TOTAL FOR: ALEXANDER CHEMICAL CORP				15.50
00050	BERNARDS ACE HARDWARE	3/31/2021	ACCOUNT STATEMENT	1,465.74
TOTAL FOR: BERNARDS ACE HARDWARE				1,465.74
00084	CANFIELD PLUMBING & HEATING IN	21282865	LIBRARY SERVICE CALL	222.25
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				222.25
10509	CONSUMERS ENERGY	4/7/2021	ACCOUNT STATEMENT	29.70
TOTAL FOR: CONSUMERS ENERGY				29.70
01156	CURTIS CLEANERS	C5D5C5	LPD UNIFORM CLEANING	122.30
TOTAL FOR: CURTIS CLEANERS				122.30
02035	DIGITAL OFFICE MACHINES, INC.	19441	DPW COPY MACHINE	45.51
		19464	LPD COPY MACHINE	88.46
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.				133.97
10670	FAHEY SCHULTZ BURZYCH RHODES PLC	58357	COLLECTIVE BARGAINING	367.50
		58358	PROFESSIONAL SERVICES	2,327.50
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC				2,695.00
10211	FIRE PROS INC.	INV-1811247*	MUSEUM SPRINKLER SYSTEM INSPECTION	162.50
TOTAL FOR: FIRE PROS INC.				162.50
00225	GRAND RAPIDS COMMUNITY COLLEGE	3/16 - 3/31/2021	TAX DISBURSEMENT	43.00
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				43.00
00232	GRAND VALLEY METRO COUNCIL	3442	REGIS DUES APR-SEPT 2021	3,874.52
TOTAL FOR: GRAND VALLEY METRO COUNCIL				3,874.52
00710	HAROLD ZEIGLER FORD, INC.	222483	2010 FORD FUSION R & M	44.58
TOTAL FOR: HAROLD ZEIGLER FORD, INC.				44.58
00248	HOOPER PRINTING	62041	CITY PERMIT DECALS	209.52
TOTAL FOR: HOOPER PRINTING				209.52
02463	HYDROCORP	0061388-IN	CROSS CONNECTION MARCH 2021	937.00
TOTAL FOR: HYDROCORP				937.00

Vendor Code	Vendor Name	Invoice	Description	Amount
00291	KENT COUNTY ROAD COMMISSION	412560	TRAFFIC SIGNAL ELECTRIC	47.33
TOTAL FOR: KENT COUNTY ROAD COMMISSION				47.33
00300	KENT COUNTY TREASURER	3/16 - 3/31	TAX DISBURSEMENT	296.67
		3/16 - 3/31/2021	TAX DISBURSEMENT	94.82
TOTAL FOR: KENT COUNTY TREASURER				391.49
00303	KENT DISTRICT LIBRARY	3/16 - 3/31/21	TAX DISBURSEMENT	88.54
TOTAL FOR: KENT DISTRICT LIBRARY				88.54
00302	KENT INTERMEDIATE SCHOOL DIST.	3/16 - 3/31/2021	TAX DISBURSEMENT	137.03
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				137.03
02209	KERKSTRA PORTABLE, INC.	174377	SOCIAL DISTRICT PORTABLE RESTROOM	500.00
		174378	CEMETERY PORTABLE RESTROOM	95.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				595.00
10181	LOWELL AREA FIRE AUTHORITY	53	SERVICES JAN-MARCH 2021	28,973.12
TOTAL FOR: LOWELL AREA FIRE AUTHORITY				28,973.12
01374	LOWELL AREA HISTORICAL MUSEUM	3/16 - 3/31/21	TAX DISBURSEMENT	5.75
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				5.75
00562	LOWELL AREA SCHOOLS	3/16 - 3/31/2021	TAX DISBURSEMENT	647.37
TOTAL FOR: LOWELL AREA SCHOOLS				647.37
00330	LOWELL LEDGER	3/31/2021	ACCOUNT STATEMENT	883.89
TOTAL FOR: LOWELL LEDGER				883.89
00341	LOWELL LIGHT & POWER	3/31/2021	ELECTRIC STATEMENTS	19,106.81
TOTAL FOR: LOWELL LIGHT & POWER				19,106.81
00426	MODEL COVERALL SERVICE, INC.	3/31/2021	LIBRARY RUGS	259.92
TOTAL FOR: MODEL COVERALL SERVICE, INC.				259.92
01499	NAPA AUTO PARTS	3/31/2021	ACCOUNT STATEMENT	340.84
TOTAL FOR: NAPA AUTO PARTS				340.84
10762	PROFESSIONAL CODE INSPECTIONS OF MI	6626	MARCH PERMITS	10,737.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI				10,737.00
02331	PROGRESSIVE HEATING COOLING, CORP.	2019610	DPW PREVENTIVE MAINTENANCE	112.00
		2019616	LIBRARY SERVICE CALL	173.50
		2019630	QTRLY MAINTENANCE	398.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.				683.50

Vendor Code	Vendor Name	Invoice	Description	Amount
10133	RED CREEK WASTE SERVICES INC.	4/2/2021	TRASH START UP AT PARKS	209.77
TOTAL FOR: RED CREEK WASTE SERVICES INC.				209.77
02484	RHD TIRE INC	0112662	4 LPD GOODYEAR TIRES	556.20
TOTAL FOR: RHD TIRE INC				556.20
10378	RUESINK, KATHIE	745385-745387	CLEANING SERVICES 3/12 - 4/1/2021	1,080.00
TOTAL FOR: RUESINK, KATHIE				1,080.00
10856	SABO PR	4510	ACCOUNT STATEMENT	1,629.50
TOTAL FOR: SABO PR				1,629.50
02575	SELF SERVE LUMBER	4/1/2021	ACCOUNT STATEMENT	641.20
TOTAL FOR: SELF SERVE LUMBER				641.20
10849	SMART BUSINESS SOURCE	OE-35841-1	OFFICE SUPPLIES	389.97
		OE-37662-1	WASTEBASKET/TOWELS	110.66
TOTAL FOR: SMART BUSINESS SOURCE				500.63
10341	STATE OF MICHIGAN	551-573951	SOR REGISTRATION JANUARY 2021	120.00
		551-575656	SOR REGISTRATON FEB 2021	30.00
TOTAL FOR: STATE OF MICHIGAN				150.00
10489	THE BANK OF NEW YORK MELLON TRUST	4/5/2021	CITY BLDG AUTH 2012	254,316.26
TOTAL FOR: THE BANK OF NEW YORK MELLON TRUST				254,316.26
00630	THORNAPPLE RIVER NURSERY, INC.	13405	WOOD CHIPS	595.00
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.				595.00
10543	TRACTOR SUPPLY CREDIT PLAN	3/31/2021	ACCOUNT STATEMENT	550.99
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				550.99
10459	TRANSUNION RISK AND ALTERNATIVE	MARCH 2021	ACCOUNT STATEMENT	209.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE				209.00
10069	TRUGREEN	134965128	WTP LAWN CARE	119.88
TOTAL FOR: TRUGREEN				119.88
02203	VISA	3/28/2021	MERCANTILE VISA STATEMENT	1,164.24
TOTAL FOR: VISA				1,164.24
00692	WILLIAMS & WORKS INC.	91879	PLANNING SERVICES	5,065.00
TOTAL FOR: WILLIAMS & WORKS INC.				5,065.00



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EXP CHECK RUN DATES 04/02/2021 - 04/15/2021  
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Page: 4/4

Vendor Code	Vendor Name Invoice	Description	Amount
10902	WILLIAMSON, TERRY 4/15/2021	AIRPORT REIMBURSEMENTS	82.24
TOTAL FOR: WILLIAMSON, TERRY			82.24
10882	WOLVERINE BUILDING GROUP 6	SHOWBOAT PROJECT	120,086.15
TOTAL FOR: WOLVERINE BUILDING GROUP			120,086.15
TOTAL - ALL VENDORS			460,297.98

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 04/02/2021 - 04/15/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 1/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT	83.91	75573
101-000-223.001	DUE LIB-DELINQ PERS PROP	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	53.09	75575
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	290.36	75580
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT	10.91	75573
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	37.74	75580
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	6.90	75575
Total For Dept 000				482.91	
Dept 172 MANAGER					
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	50.00	75596
Total For Dept 172 MANAGE				50.00	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	SABO PR	ACCOUNT STATEMENT	1,629.50	75602
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	PROFESSIONAL SERVICES	2,327.50	75599
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	COLLECTIVE BARGAINING	367.50	75599
Total For Dept 210 ATTORN				4,324.50	
Dept 215 CLERK					
101-215-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	985.00	75596
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	528.27	75581
Total For Dept 215 CLERK				1,513.27	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	389.97	75590
101-265-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	WASTEBASKET/TOWELS	87.62	75590
101-265-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	63.65	75596
101-265-740.000	OPERATING SUPPLIES	HOOPER PRINTING	CITY PERMIT DECALS	209.52	75601
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 3/12 -	540.00	75559
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,650.11	75582
Total For Dept 265 CITY H				3,940.87	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	385.00	75603
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	CEMETERY PORTABLE RESTROO	95.00	75577
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	148.63	75582
101-276-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	119.12	75562
101-276-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	209.20	75589
Total For Dept 276 CEMETE				956.95	
Dept 301 POLICE DEPARTMENT					
101-301-660.002	SEX OFFENDER FEES	STATE OF MICHIGAN	SOR REGISTRATON FEB 2021	30.00	75591
101-301-660.002	SEX OFFENDER FEES	STATE OF MICHIGAN	SOR REGISTRATION JANUARY	120.00	75591
101-301-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	WASTEBASKET/TOWELS	23.04	75590
101-301-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	26.38	75596
101-301-744.000	UNIFORMS	CURTIS CLEANERS	LPD UNIFORM CLEANING	122.30	75565
101-301-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	LPD COPY MACHINE	88.46	75566
101-301-955.000	MISCELLANEOUS EXPENSE	TRANSUNION RISK AND ALTER	ACCOUNT STATEMENT	209.00	75594
101-301-984.000	EQUIPMENT	VISA	MERCANTILE VISA STATEMENT	39.21	75596
Total For Dept 301 POLICE				658.39	
Dept 336 FIRE					
101-336-985.000	FIRE COMMISSION PAYMENT	LOWELL AREA FIRE AUTHORIT	SERVICES JAN-MARCH 2021	28,973.12	75578
Total For Dept 336 FIRE				28,973.12	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	1,800.00	75604
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	630.00	75604
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	655.00	75604
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	250.00	75604
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	87.00	75604
101-400-801.000	101400801000	WILLIAMS & WORKS INC.	PLANNING SERVICES	375.00	75604

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EXP CHECK RUN DATES 04/02/2021 - 04/15/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 2/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	452.00	75604
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	816.00	75604
Total For Dept 400 PLANNI				5,065.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	45.51	75566
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	352.81	75582
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	994.05	75582
101-441-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	DPW PREVENTIVE MAINTENANC	112.00	75586
Total For Dept 441 DEPART				1,504.37	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	242.07	75582
Total For Dept 747 CHAMBE				242.07	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	11.18	75562
101-751-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	18.95	75589
101-751-744.000	UNIFORMS	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	114.97	75593
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH START UP AT PARKS	209.77	75587
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	626.47	75582
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	433.61	75562
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	163.74	75589
101-751-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	42.08	75593
Total For Dept 751 PARKS				1,620.77	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	152.41	75582
Total For Dept 757 SHOWBO				152.41	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 3/12 -	540.00	75559
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	LIBRARY RUGS	259.92	75583
101-790-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	QTRLY MAINTENANCE	398.00	75586
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,439.46	75582
101-790-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	LIBRARY SERVICE CALL	222.25	75563
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	173.50	75586
Total For Dept 790 LIBRAR				3,033.13	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	FIRE PROS INC.	MUSEUM SPRINKLER SYSTEM I	162.50	75600
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	235.78	75582
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	5.75	75579
Total For Dept 804 MUSEUM				404.03	
Total For Fund 101 GENERA				52,921.79	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
202-474-920.000	PUBLIC UTILITIES	KENT COUNTY ROAD COMMISSI	TRAFFIC SIGNAL ELECTRIC	47.33	75572
Total For Dept 474 TRAFFI				47.33	
Total For Fund 202 MAJOR				47.33	
Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	69.90	75593
Total For Dept 474 TRAFFI				69.90	
Total For Fund 203 LOCAL				69.90	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	210.00	75603
248-463-802.000	CONTRACTUAL	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	43.97	75593

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EXP CHECK RUN DATES 04/02/2021 - 04/15/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 3/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-880.000	COMMUNITY PROMOTION	KERKSTRA PORTABLE, INC.	SOCIAL DISTRICT PORTABLE	500.00	75577
248-463-880.000	COMMUNITY PROMOTION	SELF SERVE LUMBER	ACCOUNT STATEMENT	11.12	75589
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	522.23	75582
Total For Dept 463 MAINT				1,287.32	
Total For Fund 248 DOWNT				1,287.32	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	MARCH PERMITS	10,737.00	75585
Total For Dept 371 BUILDI				10,737.00	
Total For Fund 249 BUILDI				10,737.00	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-955.000	CAPITAL OUTLAY	WOLVERINE BUILDING GROUP	SHOWBOAT PROJECT	120,086.15	75598
Total For Dept 751 PARKS				120,086.15	
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	50.94	75582
Total For Dept 758 DOG PA				50.94	
Total For Fund 260 DESIGN				120,137.09	
Fund 351 GENERAL DEBT SERVICE (NON-VOTED BONDS)					
Dept 906 DEBT SERVICE					
351-906-991.000	PRINCIPAL	THE BANK OF NEW YORK MELL CITY BLDG AUTH 2012		200,000.00	75592
351-906-995.000	INTEREST	THE BANK OF NEW YORK MELL CITY BLDG AUTH 2012		54,316.26	75592
Total For Dept 906 DEBT S				254,316.26	
Total For Fund 351 GENERA				254,316.26	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	WILLIAMSON, TERRY	AIRPORT REIMBURSEMENTS	82.24	75597
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	29.70	75564
581-000-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	589.95	75562
581-000-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	193.81	75589
581-000-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	191.94	75593
Total For Dept 000				1,087.64	
Total For Fund 581 AIRPOR				1,087.64	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,046.13	75582
Total For Dept 000				5,046.13	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	44.06	75593
Total For Dept 551 COLLEC				44.06	
Total For Fund 590 WASTEW				5,090.19	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	ACCOUNT STATEMENT	190.03	75584
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	239.27	75562
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHLORINE	15.50	75561
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN CARE	119.88	75595
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,498.94	75582
591-570-955.000	MISCELLANEOUS EXPENSE	LOWELL LEDGER	ACCOUNT STATEMENT	355.62	75581
Total For Dept 570 TREATM				6,419.24	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	ADDORIO TECHNOLOGIES, LLC	DPW COMPUTER WORK	488.75	75560

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EXP CHECK RUN DATES 04/02/2021 - 04/15/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 4/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	44.38	75589
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION MARCH 20	937.00	75571
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,146.78	75582
591-571-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	25.40	75584
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	72.61	75562
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	44.07	75593
Total For Dept 571 DISTRI				2,758.99	
Total For Fund 591 WATER				9,178.23	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	GRAND VALLEY METRO COUNCI	REGIS DUES APR-SEPT 2021	3,874.52	75569
Total For Dept 000				3,874.52	
Total For Fund 636 DATA P				3,874.52	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	2010 FORD FUSION R & M	44.58	75570
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	125.41	75584
661-895-930.000	REPAIR & MAINTENANCE	RHD TIRE INC	4 LPD GOODYEAR TIRES	556.20	75588
Total For Dept 895 FLEET				726.19	
Total For Fund 661 EQUIPM				726.19	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	149.01	75574
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	28.55	75575
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	319.27	75580
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	147.66	75574
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	137.03	75576
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	43.00	75568
Total For Dept 000				824.52	
Total For Fund 703 CURREN				824.52	

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EXP CHECK RUN DATES 04/02/2021 - 04/15/2021  
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Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	52,921.79
Fund 202	MAJOR STREET FUN	47.33
Fund 203	LOCAL STREET FUN	69.90
Fund 248	DOWNTOWN DEVELOP	1,287.32
Fund 249	BUILDING INSPECT	10,737.00
Fund 260	DESIGNATED CONTR	120,137.09
Fund 351	GENERAL DEBT SER	254,316.26
Fund 581	AIRPORT FUND	1,087.64
Fund 590	WASTEWATER FUND	5,090.19
Fund 591	WATER FUND	9,178.23
Fund 636	DATA PROCESSING	3,874.52
Fund 661	EQUIPMENT FUND	726.19
Fund 703	CURRENT TAX COLL	824.52

460,297.98



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** April 15, 2021  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager  
**RE:** Address changes

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For many years, the City Assessor has changed addresses in accordance to our ordinances and United Postal Service Standards. I have asked our Assessors' Jeff and Deb Rashid to explain in detail their justification for making the address changes to the Riverview Flats condominiums.

After reviewing the Assessors justification for this, I will not be overturning there decision on this matter as I support their decision and justification for this. **I recommend no further action be taken.**

# Memorandum



To: City Council

From: Charlie West

Date: April 16, 2021

Re: LL&P Board Line Shack (115 Riverside Drive) Recommendation to Sell

---

At the April regular Lowell Light and Power Board Meeting, the LL&P Board continued discussions regarding the sale of the property at 115 Riverside Dr, commonly referred to as the Lineshack. The LL&P Board is revisiting this topic after an RFP was issued in 2020, but ultimately did not result in the sale of the property. During the RFP process in 2020, one bid was received for the property in the amount of \$76,000.

At the onset of the renewed conversations about the sale of the Lineshack property, the LL&P Board provided me with guidance to have an appraisal conducted on the property to establish the fair market value. At that time, I engaged Great Lakes Appraisal Company to conduct a fair market value assessment of the property at 115 Riverside Dr.

LL&P staff has received, reviewed, and presented the final appraisal to the LL&P Board. The appraisal utilized a Sales Comparison Approach, which is a method of estimating Market Value by comparing similar properties and then adjusting the price for superior or inferior qualities. The appraisal compared the Lineshack to four properties in West Michigan by evaluating each properties' sale price and then adjusting for market conditions, land to building ratio, parking, and other legal and zoning considerations. It was noted at the LL&P Board Meeting that the appraisal does not make any adjustments to value specifically attributed to the property being located on the river.

The appraisal concluded that the Lineshack has an estimated Market Value of \$100,000. I have provided the City Manager with a copy of the full appraisal and it is available for review.

Due to the fact that LL&P has no operational need for the Lineshack and the property will remain costly to maintain, along with the potential benefits to this community associated with the redevelopment of the property, the LL&P Board has decided to pursue the sale of the property again. As a matter of clarification and a reminder, LL&P cannot own or sell real property, but it is LL&P's responsibility to maintain the Lineshack and if a sale was finalized, LL&P would receive the funds from the sale. The City Charter also includes requirements and limitations associated with the sale of property.

The Lowell Light and Power Board is recommending to City Council to issue a request for proposals for the sale of the property at 115 Riverside Dr with a minimum bid of the appraised value of the property (\$100,000) and pursuant to the requirements outlined in the City Charter.



# Memorandum



To: Lowell City Council  
From: Charlie West  
Date: March 15, 2021  
Re: Klosner Properties, LLC Easement Acceptance

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At the March LL&P Board Meeting, the LL&P Board approved and recommended to the City Council (for final approval) a Utility Easement Agreement with Klosner Properties, LLC. The Agreement, which is included in your packet, will allow LL&P to install electrical infrastructure at 126 S. West Avenue that will serve this property and some of the properties adjacent to this property.

It is the LL&P Board's recommendation for the City Council to approve the Utility Easement Agreement with Klosner Properties, LLC.

## **UTILITY EASEMENT AGREEMENT**

**THIS UTILITY EASEMENT AGREEMENT** (the "Agreement") is entered into as of \_\_\_\_\_, 2021, by **KLOSNER PROPERTIES, LLC**, (the "Grantor"), whose address is 2149 66<sup>th</sup> St., Fennville, MI 49408 and the **CITY OF LOWELL**, a Michigan municipal corporation (the "City"), with offices at 301 E. Main Street, Lowell, Michigan 49331.

### **WITNESSETH:**

**WHEREAS**, the Grantor is the owner of real property in the City is described in the attached Exhibit B (the "Real Property"); and

**WHEREAS**, the City, through its Department of Light and Power ("LL&P") desires to construct, operate, repair, maintain, relocate, alter and replace underground electric and communications infrastructure and related appurtenances which requires an easement within a portion of the Real Property as described and identified in the attached Exhibit A (the "Easement"); and

**WHEREAS**, subject to the terms and conditions of this Agreement the Grantor is willing to grant to the City the Easement.

**NOW, THEREFORE**, the Grantor and the City agree as follows:

1. For and in consideration of One Dollar (\$1.00) the receipt of which is hereby acknowledged, the Grantor does hereby grant the Easement to the City.
2. The Easement shall be for the construction, operation, repair, maintenance, relocation, alteration and replacement of underground electric and communications infrastructure and related appurtenances (the "Improvements").
3. Subject to the following terms and conditions, the City shall have the right to utilize the Easement for the purposes set forth in paragraph 2 above:
  - a. Any and all work shall be performed by the City, or others as authorized by LL&P, so as not to unreasonably interfere with the use of the remainder of the Real Property by the Grantor and, except as otherwise provided in this Agreement, without cost to the Grantor.
  - b. Upon completion of any such work and subject to the continued location of the Improvements, the City through LL&P will restore or cause the restoration of the surface

of the Easement and the Real Property to the same condition as it was prior to such construction, repair, maintenance, reconstruction, alteration or replacement of the Improvements, provided that the Grantor shall be responsible at her costs for any repairs for damage due to any fixed structures constructed within the Easement after the date of this Agreement unless such damage is a result of the negligent acts or omissions of the City, its agents, employees, representatives, contractors or others authorized by LL&P, in which case said restorations shall be made or caused to be made and paid for by the City through LL&P

c. The City shall, through LL&P, at all times provide or cause to provide for the proper safety and maintenance of all equipment and ancillary items within the Easement belonging to the City or others authorized by LL&P.

d. The Improvements located within the Easements shall at all times be kept in compliance by the City with all applicable laws and codes and also the National Electric Safety Code, the Michigan Electric Code or the safety regulations of LL&P or the Michigan Occupational Safety and Health Administration.

e. The Grantor shall not hereafter install any building or structure within the Easement without the prior consent of the City, which approval shall not be unreasonably withheld. If the proposed building or structure by the Grantor would likely interfere with the City's proper use of the Easement, that would be justification for the City to refuse to approve any such building or structure.

4. To the extent permitted by law, the City shall fully indemnify, save, reimburse, and hold harmless the Grantor for, from and against any and all costs, liabilities, and claims, including reasonable attorneys' fees and costs, for damages to real and personal property and injuries and/or death suffered by persons in any manner caused by or arising out of or in any way connected with the negligent acts or negligent failure to act of the City and its employees, agents, contractors or others authorized by LL&P in connection with the Improvements or the negligent presence or actions of the City or its employees, agents, contractors or others authorized by LL&P upon the Easement or the Real Property. Nothing in this easement shall operate to waive the defense of governmental immunity.

5. The Grantor and its successors and assigns retain all other property rights within the Easement provided the exercise of such rights does not limit or impair the City's rights as set forth in this Agreement.

6. The City shall obtain and keep in full force and effect at all times liability insurance to cover its uses and activities within the Easement in an amount of at least \$500,000 per occurrence and in the annual aggregate.

7. The Grantor reserves the right to grant to others additional easement rights within the Easement subject to the approval of the City, which approval shall not be unreasonably withheld. All such additional easements shall be subject to the prior rights of the City as provided in this Agreement and any additional expenses incurred by the City, resulting from such additional

easements, shall be assumed by the beneficiary(ies) of such easement rights causing such extra expense.

**IN WITNESS WHEREOF**, the Grantor and the City have executed this Agreement as of the day and year first written above.

**KLOSNER PROPERTIES, LLC**

By: \_\_\_\_\_  
Bruce Klosner

State of Michigan )  
 ) :ss  
County of Kent )

On this \_\_\_\_ day of \_\_\_\_\_, 2021, before me, a Notary Public in and for said County, personally appeared \_\_\_\_\_, the \_\_\_\_\_ to me known to be the same person who signed, and acknowledge the same to be his free act and deed.

Notary Public, Kent County, Michigan  
My Commission expires: \_\_\_\_\_  
Acting in Kent County, Michigan

By: \_\_\_\_\_  
Michael DeVore, Mayor

State of Michigan )  
 ) :ss  
County of Kent )

Notary Public, Kent County, Michigan  
My Commission expires: \_\_\_\_\_  
Acting in Kent County, Michigan

4

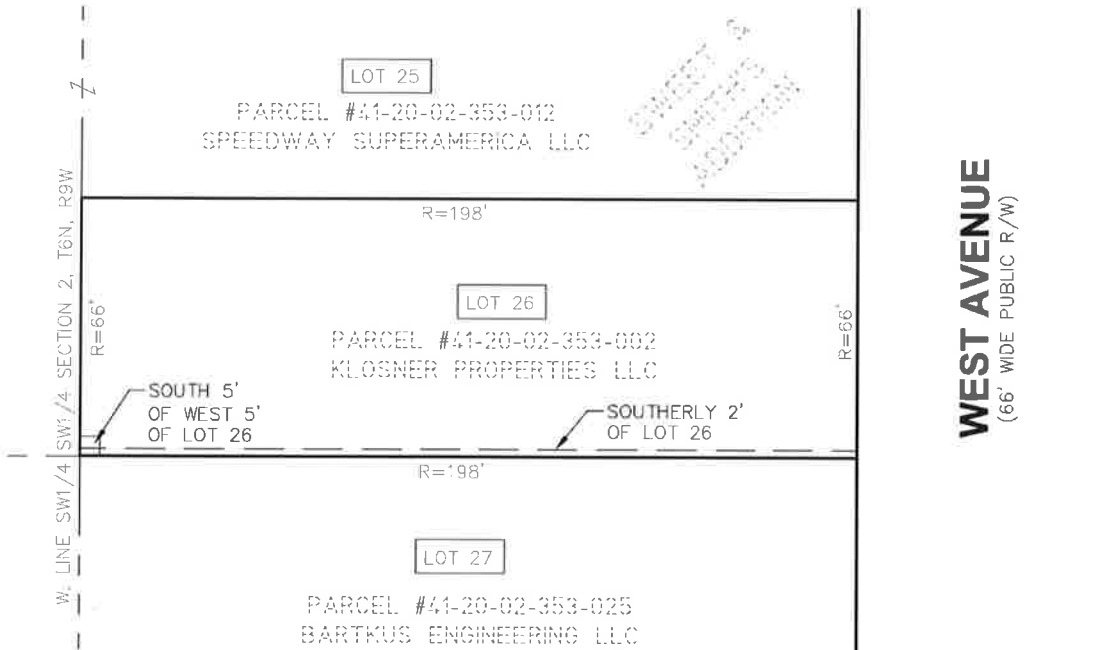
## EXHIBIT A

### Easement

#### UTILITY EASEMENT:

An easement for utility purposes over that part of Lot 26, Sweet & Smith's Addition to the Village (now City) of Lowell, according to the recorded plat thereof, as recorded in Liber 7 of Plats, Page 13, Kent County Records, described as:

The Southerly 2 feet of said Lot 26, AND the South 5 feet of the West 5 feet of said Lot 26.



**EXHIBIT B**  
**Real Property**

PARENT PARCEL DESCRIPTION: (per Warranty Deed, instrument no. 201910240082611)

Lot 26, Sweet & Smith's Addition to the Village (now City) of Lowell, according to the recorded plat thereof, as recorded in Liber 7 of Plats, Page 13, Kent County Records.

**Commonly known as: 126 S. West Avenue SE, Lowell, MI 49331**  
**PPN#: 41-20-02-353-002**

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. \_\_-21**

**RESOLUTION APPROVING AND AUTHORIZING  
EXECUTION OF A UTILITY EASEMENT AGREEMENT  
WITH KLOSNER PROPERTIES LLC**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_,  
moved the adoption of the following resolution:

**WHEREAS**, the City, through its Department of Light and Power (“LL&P”), is installing underground electric and communications infrastructure and related appurtenances at approximately 126 S. West Avenue SE, Lowell, MI 49331 (the “Improvements”); and

**WHEREAS**, it is necessary that the City obtain an easement over a portion of property owned by Klosner Properties, LLC, (the “Grantor”) for the Improvements; and

**WHEREAS**, the Grantor is willing to provide said easement pursuant and subject to the terms and conditions of a Utility Easement Agreement (the “Agreement”) between it and the City; and

**WHEREAS**, the Lowell Board of Light and Power has reviewed and recommended approval of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Agreement in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the Manager of LL&P and as to form by the City Attorney.

2. That the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.



3. That once the Agreement is executed by the Grantor and the City, the City Clerk shall cause the fully executed Agreement to be recorded with the Kent County, Michigan Register of Deeds.

4. That all resolutions or parts of resolutions, to the extent of any conflict herewith, are hereby rescinded.

YEAS: Councilmembers \_\_\_\_\_  
\_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Dated: \_\_\_\_\_  
Susan Ullery, City Clerk

#### **CERTIFICATION**

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on \_\_\_\_\_, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: \_\_\_\_\_  
Susan Ullery, City Clerk



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

## **ARBOR DAY AND WEEK PROCLAMATION**

***Whereas***, in 1872, J Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

***Whereas***, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

***Whereas***, Arbor Day is now observed throughout the nation and the world, and

***Whereas***, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

***Whereas***, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

***Whereas***, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

***Whereas***, trees, wherever they are planted, are a source of joy and spiritual renewal,

***Now, Therefore, Be It Resolved***, that I, Mike DeVore, Mayor of the City of Lowell do hereby proclaim every last Friday in April as Arbor Day in the City Lowell and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

***Further***, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

***Dated*** this 19th day of April in the year 2021.

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Mike DeVore, Mayor  
City of Lowell

# LOWELL CITY ADMINISTRATION

## INTER OFFICE MEMORANDUM



**DATE:** April 15, 2021

**TO:** Mayor Mike DeVore and Lowell City Council

**FROM:** Michael T. Burns, City Manager

**RE:** Letter of Understanding with Police Bargaining Unit

---

One of the issues resulting from the August 29, 2021 shooting involving former police officer Jason Diaz, was that we realized our part-time police officers have no criminal defense protection in the event they are involved in an officer involved shooting or any use of force situation. Our full time officers in the Fraternal Order of Police Bargaining Unit have legal defense protection they pay for as part of their union dues.

As is quite common, our insurance carrier does not provide criminal legal defense for our officers in the event of a shooting. However, in the event of any civil action brought about against them, our insurance carrier would represent them and the City.

Chief Hurst, Sergeant VanSolkema and I have looked into this matter in depth. We have concluded that we need to mandate the part-time officers have legal defense protection as a condition of employment.

There has been discussion on various options they could pursue. After further review, the police union and I agree that part-time officers should be allowed to be included in the collective bargaining agreement. This would allow them to pay dues to the Fraternal Order of Police and have Criminal Defense Protection.

We have crafted out a letter of understanding that recognizes part time police employees as members of the bargaining unit. They have been excluded from most benefits dictated by the collective bargaining agreement. They are not given seniority, healthcare benefits, pension, vacation or sick leave.

The only benefits of the collective bargaining members are:

- They will be eligible for court time payments equivalent to the full-time officers, which they already do.
- Time and a half if they work on a contractually recognized holidays. They do not have this now and I have no issue with this being available to them as they fill in for some holidays.
- Beginning July 1, 2021 the part time wage will increase from \$18.60 to \$20.00 per hour. This rate is in line with our comparable cities who have part time officers. Future increases will be reviewed annually at the discretion of the Chief of Police (this is currently the standard).

In discussion with representatives of the Michigan Fraternal Order of Police, former Officer Diaz's criminal defense is in the range of \$40,000 to \$50,000 of which will be completely paid for by the

legal defense fund as Officer Diaz was a dues paying member to the fund. The legal defense offered to Officer Diaz is only available to FOP bargaining unit members statewide.

Sworn police personnel are not subject to Right to Work laws. If there is a collective bargaining unit for police officers (including part-time officers), employees covered by a collective bargaining agreement must pay dues as a condition of employment.

We have eight part time officers with the Lowell Police Department at the moment.

**I recommend the Lowell City Council approve a Letter of Understanding with the Lowell Police Officers Association pertaining to part-time police officers being added to the bargaining unit.**

**Letter of Understanding**  
**Between**  
**City of Lowell**  
**And**  
**Michigan Fraternal Order of Police Labor Council**

This Letter of Understanding is between the City of Lowell (hereafter the "Employer") and the Michigan Fraternal Order of Police Labor Council (hereinafter referred to as the "Union").

**WHEREAS**, the Employer and the Union are parties to a collective bargaining agreement effective until June 30, 2023 (hereafter referred to as the "CBA"); and

**WHEREAS**, the Employer and Union mutually wish to make the part time officers permanently recognized members of the bargaining unit.

**WHEREAS**, the parties have conducted good faith negotiations under the Public Employment Relations Act, being MCL 423.201 *et seq*, and have come to an agreement regarding the disposition of the three effected employees.

**THEREFORE**, the following agreement is entered into by the Employer and the Union:

1. RECOGNITION

Section 1. Collective Bargaining Unit. The Employer agrees to recognize the FOP, as the exclusive collective bargaining representative for the purpose of collective bargaining with respect to wages, hours and other terms and conditions of employment for all of the employees employed by the Employer who are included in the following described unit:

All non-probationary permanent full-time and part-time police officers employed by the City of Lowell, MI, but excluding the Police Chief and all other employees.

2. The part-time rate shall be \$18.60 per hour. On July 1, 2021 the part-time rate shall be \$20.00 per hour and will be reviewed annually at the discretion of the Chief of Police.
  - a. In the event a part time police officer is hired as a full-time Police Officer the officer's rate of pay be moved the next full time officers' rate of pay that is higher than their current rate of pay was a part time Police Officer.
3. Part time Police Officers shall be paid the same as full time members for court appearances.
4. All hours work on a recognized holiday by a part time Police Officer shall be paid at time and one half (1 ½).
5. Part time Police Officers shall have no seniority over full time members.

6. In all other aspects the part time police officer position shall be subject to the terms and conditions of the Collective Bargaining Agreement; expect for the following Sections of the Collective Bargaining Agreement,

1. 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 58, 59, 63, 64, 65

**AGREED.**

THE CITY OF LOWELL

MICHIGAN FRATERNAL ORDER OF  
POLICE LABOR COUNCIL

By: \_\_\_\_\_  
Michael J. DeVore  
Mayor

By: \_\_\_\_\_  
David Willis  
Director Labor Services, FOPLC

BY: \_\_\_\_\_  
Sue Ullery  
City Clerk

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Memorandum



**DATE:** April 15, 2021

**TO:** Michael Burns, City Manager

**FROM:** Daniel Czarnecki, Public Works Director

**PUBLIC WORKS**

**RE:** Parks Board Priority Plan 2021-2022

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During the winter months the Parks and Recreation Board spent time reviewing the current Recreation Master Plan, Chapter 8, Action Plan for each park. They reviewed the items that have already been accomplished. The Board went over the remaining action items and put together a list of improvements the Parks Board would like to make priorities for FY 21-22.

According to City Ordinance (Chapter 14 – Parks and Recreation), the parks and recreation commission shall prepare an annual report for city council on operations of the park system and provide recommendations for capital improvement projects for our park system.

The current board chairperson, Paula Mierendorf, is prepared to discuss the park operations and go over the Park's Board Priority List with City Council at an upcoming meeting.

It should be noted the current Recreation Master Plan expires at the end of 2022 and will need to be updated. We are budgeting to start the updating work in the upcoming fiscal year, with completion of a new Master Plan by the end of 2022.

**PARKS AND RECREATION COMMISSION  
PRIORITY LIST 2021-2022 FISCAL YEAR**

**Creekside Park:**

Add park, City, and destination signage; Priority A; \$5,000

Add parking spaces; Priority B; variable cost.

Crackfill and seal pathway; Priority B; \$3,300

Add paved path from playground sidewalk to pavilion; Priority B; \$50 per foot

**Stoney Lakeside Park:**

Add signage guiding users between Creekside and Stoney Lakeside parks; Priority A; variable cost

Improve ADA accessibility, including foot wash and beach ramp; Priority A; variable cost

**Richards Park:**

Add park, City and destination signage; Priority A; \$5,000

Repair ice rink; Priority A; variable cost.

Add splash pad; Priority B; \$75,000 (Maybe replace ice rink with splash pad?)

Add climbable structure for children (toddlers); Priority B; \$50,000

**Riverwalk Park:**

Improve signage; Priority A; \$5,000

Fence or screen porta-potty (at boat launch); Priority A; \$500

**Recreation Park:**

Add park, City and destination signage; Priority A; \$5,000

**Scout Park:**

Add park, City and destination signage; Priority A; \$5,000 (incl. info on connection to NCT?)

Improve boat and canoe launch; Priority B; variable cost.

Improve river access; Priority C; variable cost.

Add picnic area and trash receptacles; Priority B; \$2,000

(Will try partnering with Boy Scout Troop 102 to accomplish improvements.)

(Items shown above are from current Recreation Master Plan 2018-2022, including estimated costs)



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,094,581.37	1,968,072.28	33,644.34	126,509.09	93.96
STATE	STATE GRANTS	349,050.00	321,987.86	28,077.82	27,062.14	92.25
LICPER	LICENSES AND PERMITS	62,918.00	66,245.66	1,150.00	(3,327.66)	105.29
CHARGES	CHARGES FOR SERVICES	372,183.00	50,865.28	5,944.00	321,317.72	13.67
FED	FEDERAL GRANTS	0.00	130,529.14	0.00	(130,529.14)	100.00
OTHER	OTHER REVENUE	17,100.00	9,268.89	(549.65)	7,831.11	54.20
INT	INTEREST AND RENTS	15,100.00	0.00	0.00	15,100.00	0.00
TRANSIN	TRANSFERS IN	308,632.00	308,632.00	0.00	0.00	100.00
LOCAL	LOCAL CONTRIBUTIONS	14,108.00	19,850.33	0.00	(5,742.33)	140.70
FINES	FINES AND FORFEITURES	6,550.00	4,396.81	165.00	2,153.19	67.13
TOTAL REVENUES		3,240,222.37	2,879,848.25	68,431.51	360,374.12	88.88
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,644.65	11,839.04	64.92	8,805.61	57.35
172	MANAGER	216,291.41	143,803.34	18,003.29	72,488.07	66.49
191	ELECTIONS	12,888.00	8,788.10	72.11	4,099.90	68.19
209	ASSESSOR	59,620.00	41,862.37	5,180.58	17,757.63	70.22
210	ATTORNEY	65,000.00	66,632.74	4,632.99	(1,632.74)	102.51
215	CLERK	144,683.01	100,933.94	13,947.80	43,749.07	69.76
253	TREASURER	242,848.98	183,460.91	10,929.60	59,388.07	75.55
265	CITY HALL	144,514.70	99,025.49	9,907.42	45,489.21	68.52
276	CEMETERY	140,290.28	56,193.11	1,092.92	84,097.17	40.05
294	UNALLOCATED MISCELLANEOUS	7,000.00	48,954.65	0.00	(41,954.65)	699.35
301	POLICE DEPARTMENT	888,863.15	631,696.22	50,651.88	257,166.93	71.07
305	CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
336	FIRE	121,534.51	87,537.46	25.23	33,997.05	72.03
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	55,427.06	48,209.96	7,298.29	7,217.10	86.98
426	EMERGENCY MANAGEMENT	0.00	24,258.26	0.00	(24,258.26)	100.00
441	DEPARTMENT OF PUBLIC WORKS	305,565.85	179,606.12	14,065.64	125,959.73	58.78
442	SIDEWALK	3,944.19	1,414.88	50.05	2,529.31	35.87
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	0.00	(739.27)	0.00	0.00
747	CHAMBER/RIVERWALK	6,500.00	2,863.00	448.47	3,637.00	44.05
751	PARKS	173,003.67	82,226.85	5,257.53	90,776.82	47.53
757	SHOWBOAT	500.00	932.82	181.46	(432.82)	186.56
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	74,342.11	46,220.03	4,664.19	28,122.08	62.17
803	HISTORICAL DISTRICT COMMISSION	0.00	180.00	30.00	(180.00)	100.00
804	MUSEUM	48,658.06	35,134.51	1,326.94	13,523.55	72.21
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	488,632.00	516,633.32	0.00	(28,001.32)	105.73
TOTAL EXPENDITURES		3,225,751.63	2,423,407.12	147,092.04	802,344.51	75.13
TOTAL REVENUES		3,240,222.37	2,879,848.25	68,431.51	360,374.12	88.88
TOTAL EXPENDITURES		3,225,751.63	2,423,407.12	147,092.04	802,344.51	75.13
NET OF REVENUES & EXPENDITURES		14,470.74	456,441.13	(78,660.53)	(441,970.39)	3,154.23

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021	MONTH 03/31/2021		
					BALANCE	USED

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	277,784.00	196,511.37	27,553.67	81,272.63	70.74
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		278,284.00	196,511.37	27,553.67	81,772.63	70.62
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	265,000.00	171,396.91	1,950.75	93,603.09	64.68
463	MAINTENANCE	57,052.13	28,385.78	780.48	28,666.35	49.75
474	TRAFFIC	10,868.32	7,374.73	19.98	3,493.59	67.86
478	WINTER MAINTENANCE	64,916.26	39,852.68	2,312.79	25,063.58	61.39
483	ADMINISTRATION	16,944.00	3,232.56	0.00	13,711.44	19.08
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	83,889.76	0.00	(83,889.76)	100.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		414,780.71	334,132.42	5,064.00	80,648.29	80.56
TOTAL REVENUES		278,284.00	196,511.37	27,553.67	81,772.63	70.62
TOTAL EXPENDITURES		414,780.71	334,132.42	5,064.00	80,648.29	80.56
NET OF REVENUES & EXPENDITURES		(136,496.71)	(137,621.05)	22,489.67	1,124.34	100.82

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	116,029.65	83,203.08	16,296.29	32,826.57	71.71
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TRANSIN	TRANSFERS IN	180,000.00	291,891.08	0.00	(111,891.08)	162.16
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		296,129.65	375,094.16	16,296.29	(78,964.51)	126.67
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	274,500.00	127,949.97	3,722.50	146,550.03	46.61
463	MAINTENANCE	90,148.56	27,430.54	391.92	62,718.02	30.43
474	TRAFFIC	11,804.65	7,536.30	300.60	4,268.35	63.84
478	WINTER MAINTENANCE	88,869.47	48,886.35	5,295.12	39,983.12	55.01
483	ADMINISTRATION	19,662.00	4,150.57	0.00	15,511.43	21.11
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		484,984.68	215,953.73	9,710.14	269,030.95	44.53
TOTAL REVENUES		296,129.65	375,094.16	16,296.29	(78,964.51)	126.67
TOTAL EXPENDITURES		484,984.68	215,953.73	9,710.14	269,030.95	44.53
NET OF REVENUES & EXPENDITURES		(188,855.03)	159,140.43	6,586.15	(347,995.46)	84.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	25,000.00	60,000.00	0.00	(35,000.00)	240.00
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
TOTAL REVENUES		25,050.00	60,000.00	0.00	(34,950.00)	239.52
Expenditures						
000		25,000.00	40,105.00	0.00	(15,105.00)	160.42
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,000.00	40,105.00	0.00	(15,105.00)	160.42
TOTAL REVENUES		25,050.00	60,000.00	0.00	(34,950.00)	239.52
TOTAL EXPENDITURES		25,000.00	40,105.00	0.00	(15,105.00)	160.42
NET OF REVENUES & EXPENDITURES		50.00	19,895.00	0.00	(19,845.00)	39,790.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	600,000.00	706,176.53	0.00	(106,176.53)	117.70
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,500.00	0.00	0.00	2,500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		602,500.00	706,176.53	0.00	(103,676.53)	117.21
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	176,250.00	79,750.31	0.00	96,499.69	45.25
463	MAINTENANCE	113,716.73	66,910.62	8,186.75	46,806.11	58.84
483	ADMINISTRATION	63,273.22	33,038.95	2,963.85	30,234.27	52.22
740	COMMUNITY PROMOTIONS	75,000.00	8,027.00	0.00	66,973.00	10.70
906	DEBT SERVICE	34,263.28	34,263.28	0.00	0.00	100.00
965	TRANSFERS OUT	325,972.00	325,972.00	0.00	0.00	100.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		788,475.23	547,962.16	11,150.60	240,513.07	69.50
TOTAL REVENUES		602,500.00	706,176.53	0.00	(103,676.53)	117.21
TOTAL EXPENDITURES		788,475.23	547,962.16	11,150.60	240,513.07	69.50
NET OF REVENUES & EXPENDITURES		(185,975.23)	158,214.37	(11,150.60)	(344,189.60)	85.07

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	45,000.00	56,719.00	7,317.00	(11,719.00)	126.04
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		45,000.00	56,719.00	7,317.00	(11,719.00)	126.04
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	40,000.00	50,613.30	6,585.30	(10,613.30)	126.53
TOTAL EXPENDITURES		40,000.00	50,613.30	6,585.30	(10,613.30)	126.53
TOTAL REVENUES		45,000.00	56,719.00	7,317.00	(11,719.00)	126.04
TOTAL EXPENDITURES		40,000.00	50,613.30	6,585.30	(10,613.30)	126.53
NET OF REVENUES & EXPENDITURES		5,000.00	6,105.70	731.70	(1,105.70)	122.11

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	500,000.00	0.00	0.00	500,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	5,000.00	825,830.90	146,670.34	(820,830.90)	16,516.6
INT	INTEREST AND RENTS	2,000.00	1,280.00	0.00	720.00	64.00
TRANSIN	TRANSFERS IN	1,000.00	3,860.25	0.00	(2,860.25)	386.03
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		508,000.00	830,971.15	146,670.34	(322,971.15)	163.58
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	3,860.25	0.00	(3,860.25)	100.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
751	PARKS	505,000.00	2,207,630.43	230,914.13	(1,702,630.43)	437.15
758	DOG PARK	1,000.00	598.84	62.25	401.16	59.88
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	2,200.00	0.00	(2,200.00)	100.00
TOTAL EXPENDITURES		506,000.00	2,214,289.52	230,976.38	(1,708,289.52)	437.61
TOTAL REVENUES		508,000.00	830,971.15	146,670.34	(322,971.15)	163.58
TOTAL EXPENDITURES		506,000.00	2,214,289.52	230,976.38	(1,708,289.52)	437.61
NET OF REVENUES & EXPENDITURES		2,000.00	(1,383,318.37)	(84,306.04)	1,385,318.37	69,165.9



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE ( NON-VOTED BONDS)						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	308,632.00	308,632.00	0.00	0.00	100.00
TOTAL REVENUES		308,632.00	308,632.00	0.00	0.00	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	308,632.00	54,316.26	0.00	254,315.74	17.60
TOTAL EXPENDITURES		308,632.00	54,316.26	0.00	254,315.74	17.60
TOTAL REVENUES		308,632.00	308,632.00	0.00	0.00	100.00
TOTAL EXPENDITURES		308,632.00	54,316.26	0.00	254,315.74	17.60
NET OF REVENUES & EXPENDITURES		0.00	254,315.74	0.00	(254,315.74)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	15,216.00	21,302.51	2,194.20	(6,086.51)	140.00
OTHER	OTHER REVENUE	0.00	25.00	0.00	(25.00)	100.00
INT	INTEREST AND RENTS	55,100.00	43,820.00	2,680.00	11,280.00	79.53
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		70,316.00	65,147.51	4,874.20	5,168.49	92.65
Expenditures						
000		81,500.00	69,109.29	8,109.13	12,390.71	84.80
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		81,500.00	69,109.29	8,109.13	12,390.71	84.80
TOTAL REVENUES		70,316.00	65,147.51	4,874.20	5,168.49	92.65
TOTAL EXPENDITURES		81,500.00	69,109.29	8,109.13	12,390.71	84.80
NET OF REVENUES & EXPENDITURES		(11,184.00)	(3,961.78)	(3,234.93)	(7,222.22)	35.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,018,339.00	768,279.94	87,301.16	250,059.06	75.44
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	100.00	86.74	0.00	13.26	86.74
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,025,439.00	768,366.68	87,301.16	257,072.32	74.93
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	629,722.88	366,214.28	8,966.48	263,508.60	58.15
551	COLLECTION	414,234.07	90,214.69	8,788.25	324,019.38	21.78
552	CUSTOMER ACCOUNTS	85,040.11	59,707.93	2,930.64	25,332.18	70.21
553	ADMINISTRATION	421,791.50	179,513.89	44,668.50	242,277.61	42.56
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,550,788.56	695,650.79	65,353.87	855,137.77	44.86
TOTAL REVENUES		1,025,439.00	768,366.68	87,301.16	257,072.32	74.93
TOTAL EXPENDITURES		1,550,788.56	695,650.79	65,353.87	855,137.77	44.86
NET OF REVENUES & EXPENDITURES		(525,349.56)	72,715.89	21,947.29	(598,065.45)	13.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,118,692.00	902,412.52	95,733.14	216,279.48	80.67
OTHER	OTHER REVENUE	5,000.00	11,024.38	235.81	(6,024.38)	220.49
INT	INTEREST AND RENTS	17,040.00	4,649.99	500.00	12,390.01	27.29
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,140,732.00	918,086.89	96,468.95	222,645.11	80.48
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	489,737.45	299,814.46	29,902.61	189,922.99	61.22
571	DISTRIBUTION	468,402.66	239,202.12	33,513.88	229,200.54	51.07
572	CUSTOMER ACCOUNTS	90,208.11	61,911.28	2,800.58	28,296.83	68.63
573	ADMINISTRATION	406,437.50	96,033.03	19,691.25	310,404.47	23.63
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,454,785.72	696,960.89	85,908.32	757,824.83	47.91
TOTAL REVENUES		1,140,732.00	918,086.89	96,468.95	222,645.11	80.48
TOTAL EXPENDITURES		1,454,785.72	696,960.89	85,908.32	757,824.83	47.91
NET OF REVENUES & EXPENDITURES		(314,053.72)	221,126.00	10,560.63	(535,179.72)	70.41

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
OTHER	OTHER REVENUE	100,000.00	108,479.10	108,479.10	(8,479.10)	108.48
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		100,000.00	108,479.10	108,479.10	(8,479.10)	108.48
Expenditures						
000		100,000.00	104,479.10	104,479.10	(4,479.10)	104.48
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		100,000.00	104,479.10	104,479.10	(4,479.10)	104.48
TOTAL REVENUES		100,000.00	108,479.10	108,479.10	(8,479.10)	108.48
TOTAL EXPENDITURES		100,000.00	104,479.10	104,479.10	(4,479.10)	104.48
NET OF REVENUES & EXPENDITURES		0.00	4,000.00	4,000.00	(4,000.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	2,792.49	0.00	(2,792.49)	100.00
INT	INTEREST AND RENTS	80,274.00	80,274.00	0.00	0.00	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	83,066.49	0.00	(2,792.49)	103.48
Expenditures						
000		110,800.00	97,426.16	(3,230.56)	13,373.84	87.93
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		110,800.00	97,426.16	(3,230.56)	13,373.84	87.93
TOTAL REVENUES		80,274.00	83,066.49	0.00	(2,792.49)	103.48
TOTAL EXPENDITURES		110,800.00	97,426.16	(3,230.56)	13,373.84	87.93
NET OF REVENUES & EXPENDITURES		(30,526.00)	(14,359.67)	3,230.56	(16,166.33)	47.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	226,325.00	124,788.99	9,349.22	101,536.01	55.14
OTHER	OTHER REVENUE	0.00	1,139.45	1,139.45	(1,139.45)	100.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TRANSIN	TRANSFERS IN	17,340.00	17,340.00	0.00	0.00	100.00
TOTAL REVENUES		243,765.00	143,268.44	10,488.67	100,496.56	58.77
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	320,213.03	147,363.70	44,743.57	172,849.33	46.02
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		320,213.03	147,363.70	44,743.57	172,849.33	46.02
TOTAL REVENUES		243,765.00	143,268.44	10,488.67	100,496.56	58.77
TOTAL EXPENDITURES		320,213.03	147,363.70	44,743.57	172,849.33	46.02
NET OF REVENUES & EXPENDITURES		(76,448.03)	(4,095.26)	(34,254.90)	(72,352.77)	5.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	10,000.00	8,500.00	2,000.00	1,500.00	85.00
INT	INTEREST AND RENTS	2,000.00	0.00	0.00	2,000.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		12,000.00	8,500.00	2,000.00	3,500.00	70.83
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		12,000.00	8,500.00	2,000.00	3,500.00	70.83
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,000.00	8,500.00	2,000.00	3,500.00	70.83



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	4,000.00	58.50	37.29	3,941.50	1.46
TOTAL REVENUES		4,000.00	58.50	37.29	3,941.50	1.46
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	58.50	37.29	3,941.50	1.46
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	58.50	37.29	(58.50)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
OTHER	OTHER REVENUE	40,000.00	16,362.18	0.00	23,637.82	40.91
INT	INTEREST AND RENTS	0.00	(25,842.38)	141.76	25,842.38	100.00
TOTAL REVENUES		40,000.00	(9,480.20)	141.76	49,480.20	(23.70)
Expenditures						
000		40,000.00	2,000.00	0.00	38,000.00	5.00
965	TRANSFERS OUT	0.00	3,860.25	0.00	(3,860.25)	100.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		40,000.00	5,860.25	0.00	34,139.75	14.65
TOTAL REVENUES		40,000.00	(9,480.20)	141.76	49,480.20	23.70
TOTAL EXPENDITURES		40,000.00	5,860.25	0.00	34,139.75	14.65
NET OF REVENUES & EXPENDITURES		0.00	(15,340.45)	141.76	15,340.45	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		200.00	0.00	0.00	200.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	0.00	0.00	50.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	ACTIVITY FOR MONTH 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 737 - OTHER POST EMPLOYEE BENEFITS						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	37,000.00	0.00	0.00	37,000.00	0.00
TOTAL REVENUES		37,000.00	0.00	0.00	37,000.00	0.00
Expenditures						
483	ADMINISTRATION	0.00	27,324.96	5,334.35	(27,324.96)	100.00
TOTAL EXPENDITURES		0.00	27,324.96	5,334.35	(27,324.96)	100.00
TOTAL REVENUES		37,000.00	0.00	0.00	37,000.00	0.00
TOTAL EXPENDITURES		0.00	27,324.96	5,334.35	(27,324.96)	100.00
NET OF REVENUES & EXPENDITURES		37,000.00	(27,324.96)	(5,334.35)	64,324.96	73.85
TOTAL REVENUES - ALL FUNDS		8,057,594.02	7,499,445.87	576,059.94	558,148.15	93.07
TOTAL EXPENDITURES - ALL FUNDS		9,455,711.56	7,724,954.65	721,276.24	1,730,756.91	81.70
NET OF REVENUES & EXPENDITURES		(1,398,117.54)	(225,508.78)	(145,216.30)	(1,172,608.76)	16.13

**Lowell Area Fire and Emergency Services Authority**  
**Statement of Net Position**  
**March 31, 2021**

**ASSETS**

Unrestricted

**Current Assets**

Cash	\$ 45,851.89
Due from Lowell Township	-
Due from Vergennes Township	-
Due from City of Lowell	-
<b>TOTAL Current Assets</b>	<u>45,851.89</u>

**Fixed Assets**

Furniture and Equipment	1,730.70
-------------------------	----------

<b>TOTAL ASSETS</b>	<u><u>\$ 47,582.59</u></u>
---------------------	----------------------------

**Current Liabilities**

**LIABILITIES AND NET ASSETS**

Accounts Payable	\$ -
Accrued Payroll	10,718.17
Payroll liabilities	5,493.46
<b>Long-Term TOTAL Current Liabilities</b>	<u>16,211.63</u>

**Net As TOTAL Long-Term liabilities**

-

Beginning Net Assets	90,409.64
Increase (Decrease) Net Assets	<u>(59,038.68)</u>
<b>TOTAL Net Assets</b>	31,370.96

<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 47,582.59</u></u>
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**Lowell Fire Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the One and Nine Months Ended March 31, 2021**

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
<b>Revenues</b>					
Lowell Township	-	\$ 97,321.14	129,761.52	\$ 32,440.38	75.00%
Vergennes Township	-	85,826.97	114,435.97	28,609.00	75.00%
City of Lowell	-	86,919.36	115,892.51	28,973.15	75.00%
Sale of Old Off Road Vehicle	-	-	-	-	#DIV/0!
Grants	-	-	-	-	#DIV/0!
Interest and Dividends	5.76	87.97	-	(87.97)	#DIV/0!
Misc. Income	15,530.20	16,532.20	-	(16,532.20)	#DIV/0!
<b>Total Revenues</b>	<b>\$ 15,535.96</b>	<b>\$ 286,687.64</b>	<b>\$ 360,090.00</b>	<b>\$ 73,402.36</b>	<b>79.62%</b>
<b>Expenditures</b>					
Salaries--Permanent	4,769.24	33,307.70	\$ 28,000.00	\$ (5,307.70)	118.96%
Salaries--Temporary	13,860.50	93,013.50	151,700.00	58,686.50	61.31%
Payroll Taxes	1,425.17	9,613.71	13,800.00	4,186.29	69.66%
Worker's Compensation	-	5,659.00	9,950.00	4,291.00	56.87%
Office Supplies	137.66	1,101.99	1,000.00	#REF!	#REF!
Operating Supplies	7,091.34	37,939.91	34,500.00	(3,439.91)	109.97%
Fuel	656.40	3,263.88	4,000.00	736.12	81.60%
Professional Services					
Legal	450.00	2,358.00	6,000.00	3,642.00	39.30%
Accounting	500.00	4,527.98	8,000.00	3,472.02	56.60%
Auditing	-	2,840.00	2,750.00	(90.00)	103.27%
Biocare	45.00	5,693.00	7,000.00	1,307.00	81.33%
Kent County Fire Assessment	-	16,105.32	12,000.00	(4,105.32)	134.21%
Other	1,610.00	3,630.00	-	(3,630.00)	#DIV/0!
Communications	1,074.81	10,844.26	15,000.00	4,155.74	72.30%
Travel Expenses	-	-	2,000.00	2,000.00	0.00%
Insurance	-	8,172.00	10,000.00	1,828.00	81.72%
Public Utilities	1,843.57	13,365.09	14,000.00	634.91	95.46%
Repair and Maintenance--Buildings	797.50	7,998.60	8,890.00	891.40	89.97%
Repair and Maintenance--Vehicles	11,518.12	15,234.17	15,000.00	(234.17)	101.56%
Repair and Maintenance--Other	-	-	-	-	#DIV/0!
Miscellaneous	192.00	1,283.97	1,500.00	216.03	85.60%
Training	6,025.00	14,399.22	15,000.00	600.78	95.99%
Capital Expenses					
Building Upgrades	-	100.80	-	(100.80)	#DIV/0!
Fire & Rescue Vehicle Equipment	-	1,701.94	-	(1,701.94)	#DIV/0!
Fire Vehicles	649.32	53,572.28	-	(53,572.28)	#DIV/0!
<b>TOTAL Expenditures</b>	<b>\$ 52,645.63</b>	<b>\$ 345,726.32</b>	<b>\$ 360,090.00</b>	<b>\$ #REF!</b>	<b>96.01%</b>
<b>INCREASE/DECREASE IN NET ASSETS</b>	<b>(37,109.67)</b>	<b>(59,038.68)</b>	<b>-</b>	<b>#REF!</b>	
Beginning Net Assets		\$ 90,409.64	\$ 90,409.64		
Ending Net Assets		\$ 31,370.96	\$ 90,409.64		

Date	Name	Memo	Accr	Split	Debit	Credit	Balance
03/03/2021	Billing EFT Payment	Billing EFT Payment	67002 - Accounting			500.00	-500.00
03/04/2021	Stryker Medical	Invoice 3025162 & Invoice 3260869	-SPLIT-			983.24	-1,483.24
03/04/2021	Bauckham, Sparks, Thall, Seeber & Kaufman	Invoice 5865	67001 - Legal			450.00	-1,933.24
03/04/2021	City of Lowell - Water Bill	Account No 2-02210-2 Service Period 01.16.2021 to 01.16.2022	68600 - Public Utilities			256.99	-2,190.23
03/04/2021	City of Lowell - Water Bill	Account No. 2-02215-1 Service Period 01.16.2021 to 01.16.2022	68600 - Public Utilities			94.76	-2,284.99
03/04/2021	Lowell Light and Power	Invoice 3490 & Account # 5670-001 01.25.2021 to 01.25.2022	-SPLIT-			558.32	-2,843.31
03/04/2021	Red Creek Waste Services Inc.	Invoice 12R00319	68600 - Public Utilities			36.28	-2,879.59
03/04/2021	Hamblin Body Shop & Accessories	Invoice 8054	69003 - Fire Vehicles			649.32	-3,528.91
03/05/2021	Consumers Energy	Due Date 03.05.21	68600 - Public Utilities			831.54	-4,360.45
03/08/2021	Direct Deposit	Direct Deposit	1 - Payroll Clearing Account			11,179.50	-15,539.95
03/08/2021	Child Support EFT Payment	Child Support EFT Payment	5 - Garnishment Payable			536.40	-16,076.35
03/09/2021	Federal Electronic Payment	Federal Electronic Payment-028013573156942	3 - Federal 941			3,645.21	-19,721.56
03/09/2021		Deposit	Other Income		14,980.00		-4,741.56
03/10/2021	Direct Deposit	Direct Deposit	1 - Payroll Clearing Account			1,942.03	-6,683.59
03/11/2021	Refined Marketer		62300 - Fuel			127.39	-6,810.98
03/12/2021	Zoro	Sales Receipt 12194756	68000 - Operating Supplies			194.10	-7,005.08
03/12/2021	Verizon	Account #9965 - 9873999973	61600 - Communications			202.95	-7,208.03
03/12/2021	Bernard's Ace Hardware	February 2021 Statement	67201 - R/M Building			364.40	-7,572.43
03/12/2021	Chrouch Communications Inc	Invoice 11516900 & 11516800	-SPLIT-			825.73	-8,398.16
03/12/2021	Lifesaver CPR	Invoice 03.16.2021	68300 - Training			6,025.00	-14,423.16
03/12/2021	NAPA Auto Parts	February 2021 Statement	67202 - R/M Vehicles			449.51	-14,872.67
03/12/2021	Self Serve Lumber	February 2021 Statement	67201 - R/M Building			120.00	-14,992.67
03/12/2021	R&R Fire Truck Repair	Invoice 59595	67202 - R/M Vehicles			280.83	-15,273.50
03/12/2021	Fire Pros Inc.	Invoice INV-1808792	67201 - R/M Building			126.00	-15,401.50
03/12/2021	J&B Medical Supply	Invoice 7128742	68000 - Operating Supplies			138.91	-15,540.41
03/12/2021	Stryker Medical	Invoice 3317711M	68000 - Operating Supplies			377.00	-15,917.41
03/12/2021	Nye Uniform	Invoices 764175 & 763184 & 764648 & 764659 & 764660	68000 - Operating Supplies			822.58	-16,739.99
03/12/2021	Strategic Accounting & Tax Solutions		67000 - Professional Services			110.00	-16,849.99
03/16/2021		Service Charge	64800 - Miscellaneous			12.00	-16,861.99
03/17/2021	Adobe		64900 - Office Supplies			15.89	-16,877.88
03/19/2021	Cummins Sales & Service	Invoice S3-2211	67202 - R/M Vehicles			10,787.78	-27,665.66
03/19/2021	Brindlee Mountain Fire Apparatus	Invoice 15477	67000 - Professional Services			1,500.00	-29,165.66
03/19/2021	Overhead Door	Invoice 249776	67201 - R/M Building			185.10	-29,350.76
03/19/2021	Forestry Suppliers	Invoice 857337-00	68000 - Operating Supplies			238.74	-29,589.50
03/19/2021	Michigan Fire Service Assoc.	2021 Membership	68000 - Operating Supplies			85.00	-29,674.50
03/19/2021	Cila Laboratory	Certificate Fee 09.05.2021 to 09.04.2023	64800 - Miscellaneous			180.00	-29,854.50
03/22/2021	Allied Fire Sales & Service LLC	Invoice 2074 & 2207	68000 - Operating Supplies			668.07	-30,522.57
03/22/2021		Deposit	Other Income		550.20		-29,972.37



03/23/2021	Med-1 Breton	Invoice - BR-1326589-9156	67004 · Biocare	45.00	-30,017.37
03/23/2021	Comcast Business	Services From 03.23.21 to 04.22.21	68600 · Public Utilities	35.09	-30,052.46
03/23/2021	International Association of Fire Chiefs	Receipt 62300	68000 · Operating Supplies	240.00	-30,292.46
03/23/2021	Amazon.com		64900 · Office Supplies	121.77	-30,414.23
03/24/2021	5 Alarm	Statement 03.23.2021	-SPLIT-	3,343.70	-33,757.93
03/24/2021	Direct Deposit	Direct Deposit	1 · Payroll Clearing Account	1,942.01	-35,699.94
03/25/2021	Refined Marketer		62300 · Fuel	529.01	-36,228.95
03/30/2021	Lowell Light and Power	Invoice 3495 & Invoice 3478	-SPLIT-	76.72	-36,305.67
03/31/2021		Interest	Interest Income	5.76	-36,299.91
				<u>15,535.96</u>	<u>51,835.87</u>
					<u>-36,299.91</u>



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Monday, April 12, 2021

Fire Authority Board:

We responded to 75 total incidents for the month of March. We had 7 brush / fires including an assist to Ada on a large corn field fire. We have responded to 241 total requests for service to date in 2021, an increase of 30 calls over the same time frame in 2020.

We are currently out of stock for CO and Smoke alarms.

The web site work is moving forward and should be up any day.

Lt Jones and Lt Kelley have successfully completed and pass their Company Officer I & II academy. These classes started back in November and have been a mash up of online and in person classes.

Firefighters Chuck Putney, Ashely Putney, and Nigel Hefty have passed their NR-EMT class and NR Test, Firefighter Jim Oswald has passed the NR-EMT class and is on to the NR testing.

The nearly \$11,000.00 repair to Engine 5 has been completed and it is back in Service.  
Engine 3 is still out being evaluated for repairs and were are waiting on the insurance company and the county to make the next move.

We had a big month in training with 278 hours logged, including a prescribed burn on Flat River Dr.

Staff evaluations have been completed and the Lieutenants are currently going over them with their team members.

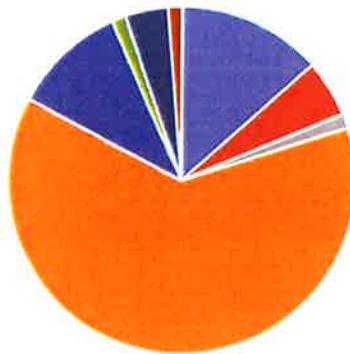
Three members have started the EMT program with an expected completion date of mid-September.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.

March 2021 Breakdown By Call Type



- Fires
- Motor vehicle accident with injuries
- Motor vehicle accident with no injuries.
- Rescue & Emergency Medical Service
- Hazardous Condition (No Fire)
- Service Call
- Good Intent Call
- False Alarm & False Call

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL	
Fires	10	13%	
Motor vehicle accident with injuries	4	5%	
Motor vehicle accident with no injuries.	1	1%	
Rescue & Emergency Medical Service	47	63%	
Hazardous Condition (No Fire)	8	11%	
Service Call	1	1%	
Good Intent Call	3	4%	
False Alarm & False Call	1	1%	
TOTAL	75	100%	

## Lowell Area Fire Dept.

Lowell, MI

This report was generated on 4/2/2021 1:10:39 PM



### Incident Count with Man-Hours per Zone for Date Range

Start Date: 03/01/2021 | End Date: 03/31/2021

ZONE	INCIDENT COUNT	MAN-HOURS
Ada - Ada Township	1	19:37
City of Lowell - City	29	38:04
Lowell Township - Lowell Township	30	37:21
Vergennes Township - Vergennes Township	15	53:03
<b>TOTAL</b>	<b>75</b>	<b>148:05</b>

emergencyreporting.com

Doc Id: 1306

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the report.

Page 1 of 1

# Lowell Area Fire Dept.

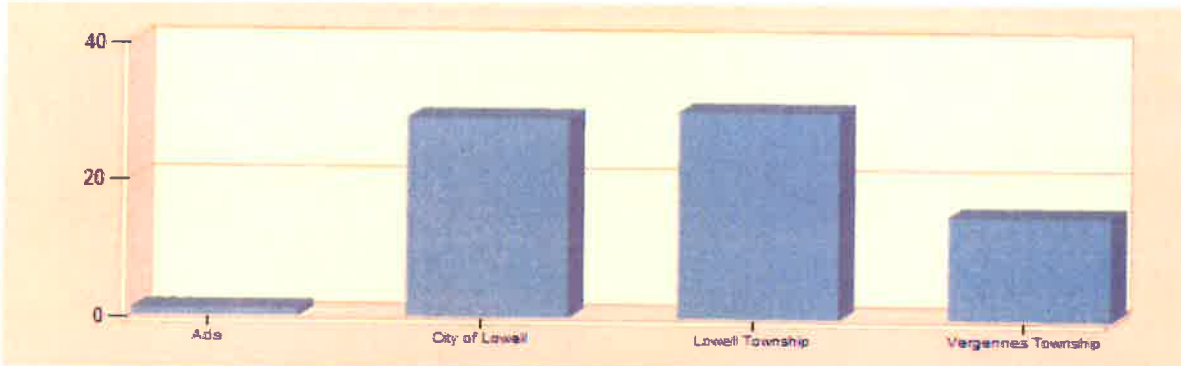
Lowell, MI

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## Incident Type Count per Zone for Date Range

Start Date: 03/01/2021 | End Date: 03/31/2021



ZONES	INCIDENT TYPE	COUNT
<b>Ada - Ada Township</b>		
	142 - Brush or brush-and-grass mixture fire	1
	<i>Total Incidents for Ada - Ada Township:</i>	<i>1</i>
<b>City of Lowell - City</b>		
	131 - Passenger vehicle fire	1
	154 - Dumpster or other outside trash receptacle fire	1
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	19
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	413 - Oil or other combustible liquid spill	1
	444 - Power line down	2
	550 - Public service assistance, other	1
	<i>Total Incidents for City of Lowell - City :</i>	<i>29</i>
<b>Lowell Township - Lowell Township</b>		
	113 - Cooking fire, confined to container	1
	142 - Brush or brush-and-grass mixture fire	1
	321 - EMS call, excluding vehicle accident with injury	21

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

322 - Motor vehicle accident with injuries	2
424 - Carbon monoxide incident	1
451 - Biological hazard, confirmed or suspected	1
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	1
743 - Smoke detector activation, no fire - unintentional	1
<i>Total Incidents for Lowell Township - Lowell Township:</i>	<i>30</i>
<b>Vergennes Township - Vergennes Township</b>	
140 - Natural vegetation fire, other	1
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	3
321 - EMS call, excluding vehicle accident with injury	5
322 - Motor vehicle accident with injuries	1
444 - Power line down	3
611 - Dispatched & cancelled en route	1
<i>Total Incidents for Vergennes Township - Vergennes Township:</i>	<i>15</i>
<b>Total Count for all Zone:</b>	<b>75</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

# Lowell Area Fire Dept.

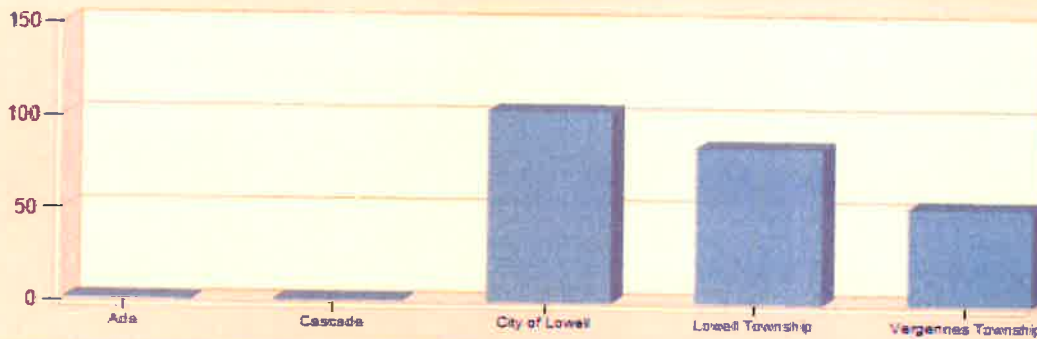
Lowell, MI

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## Incident Type Count per Zone for Date Range

Start Date: 01/01/2021 | End Date: 03/31/2021



ZONES	INCIDENT TYPE	COUNT
<b>Ada - Ada Township</b>		
	142 - Brush or brush-and-grass mixture fire	1
	Total Incidents for Ada - Ada Township:	1
<b>Cascade - Cascade TOWNSHIP</b>		
	111 - Building fire	1
	Total Incidents for Cascade - Cascade TOWNSHIP:	1
<b>City of Lowell - City</b>		
	113 - Cooking fire, confined to container	1
	131 - Passenger vehicle fire	2
	154 - Dumpster or other outside trash receptacle fire	2
	311 - Medical assist, assist EMS crew	5
	321 - EMS call, excluding vehicle accident with injury	60
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries	2
	331 - Lock-in (if lock out, use 511)	1
	412 - Gas leak (natural gas or LPG)	2
	413 - Oil or other combustible liquid spill	1
	424 - Carbon monoxide incident	3

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



444 - Power line down	6
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	1
554 - Assist invalid	1
611 - Dispatched & cancelled en route	6
622 - No incident found on arrival at dispatch address	1
700 - False alarm or false call, other	1
711 - Municipal alarm system, malicious false alarm	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1
<i>Total Incidents for City of Lowell - City :</i>	<b>103</b>
<b>Lowell Township - Lowell Township</b>	
111 - Building fire	1
113 - Cooking fire, confined to container	1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	53
322 - Motor vehicle accident with injuries	6
324 - Motor vehicle accident with no injuries.	1
352 - Extrication of victim(s) from vehicle	1
400 - Hazardous condition, other	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	1
424 - Carbon monoxide incident	2
451 - Biological hazard, confirmed or suspected	1
500 - Service Call, other	1
554 - Assist invalid	2
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	4
651 - Smoke scare, odor of smoke	2
731 - Sprinkler activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
<i>Total Incidents for Lowell Township - Lowell Township:</i>	<b>84</b>
<b>Vergennes Township - Vergennes Township</b>	
140 - Natural vegetation fire, other	1
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	3
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	30

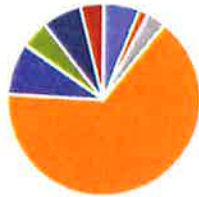
Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
331 - Lock-in (if lock out , use 511 )	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	3
511 - Lock-out	1
551 - Assist police or other governmental agency	1
554 - Assist invalid	3
611 - Dispatched & cancelled en route	3
733 - Smoke detector activation due to malfunction	1
<i>Total Incidents for Vergennes Township - Vergennes Township:</i>	<i>52</i>
<b>Total Count for all Zone:</b>	<b>241</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

Q1 2021 Breakdown By Call Type



- Fires
- Motor vehicle accident with injuries
- Motor vehicle accident with injuries
- Rescue & Emergency Medical Service
- Hazardous Condition (No Fire)
- Service Call
- Good Intent Call
- False Alarm & False Call

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	6%
Motor vehicle accident with injuries	4	2%
Motor vehicle accident with injuries	8	3%
Rescue & Emergency Medical Service	165	68%
Hazardous Condition (No Fire)	22	9%
Service Call	12	5%
Good Intent Call	17	7%
False Alarm & False Call	10	4%
TOTAL	241	100%

# Dept. of Public Works, City of Lowell

217 S. Hudson

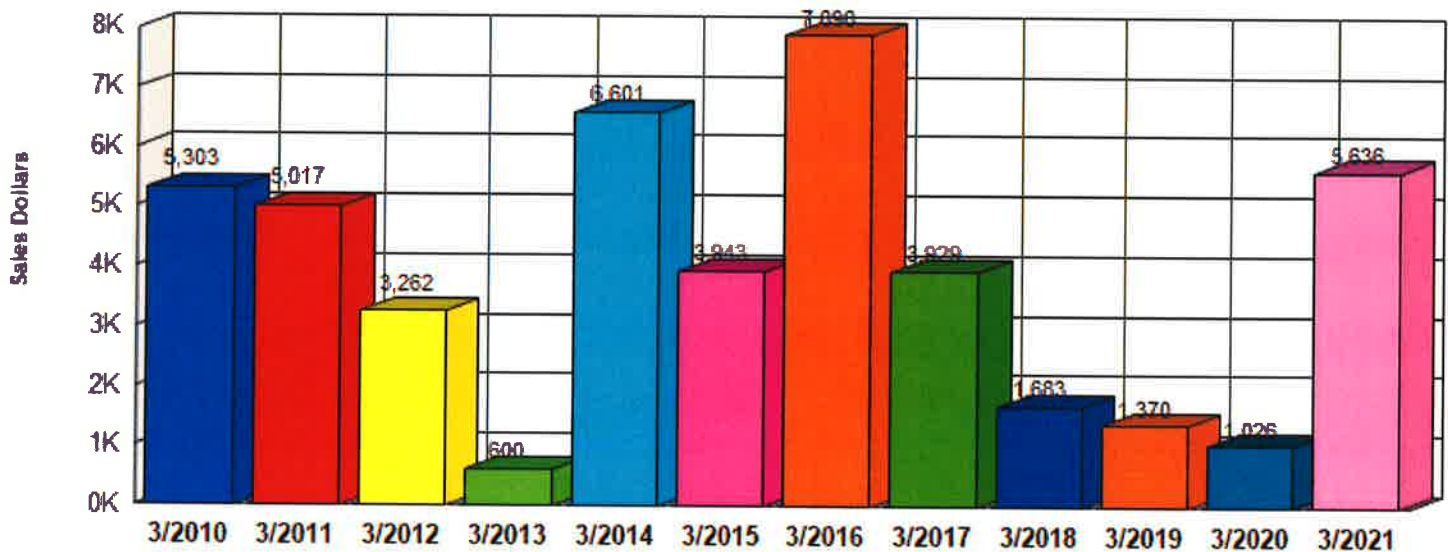
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

## Sales By Selected Month For The Month Of March

Report Date: 03/31/2021

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
3/2010	252.52	21	5,302.82	140.86	2,958.00	106.61	2,238.77
3/2011	358.33	14	5,016.64	145.59	2,038.20	206.83	2,895.58
3/2012	233.02	14	3,262.22	160.71	2,250.00	64.96	909.47
3/2013	120.05	5	600.23	54.00	270.00	63.35	316.73
3/2014	825.11	8	6,600.91	433.13	3,465.00	381.21	3,049.66
3/2015	328.57	12	3,942.84	152.39	1,828.62	168.69	2,024.29
3/2016	987.19	8	7,897.50	423.41	3,387.28	557.80	4,462.37
3/2017	280.68	14	3,929.46	190.64	2,669.00	82.86	1,160.01
3/2018	152.98	11	1,682.83	117.55	1,293.00	29.56	325.18
3/2019	274.09	5	1,370.43	265.89	1,329.45	0.00	0.00
3/2020	513.24	2	1,026.47	501.41	1,002.82	0.00	0.00
3/2021	626.20	9	5,635.79	603.64	5,432.77	14.40	129.58
<b>Totals:</b>		<b>123</b>	<b>46,268.14</b>		<b>\$27,924.14</b>		<b>\$17,511.64</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**Dept. of Public Works, City of Lowell**

217 S. Hudson

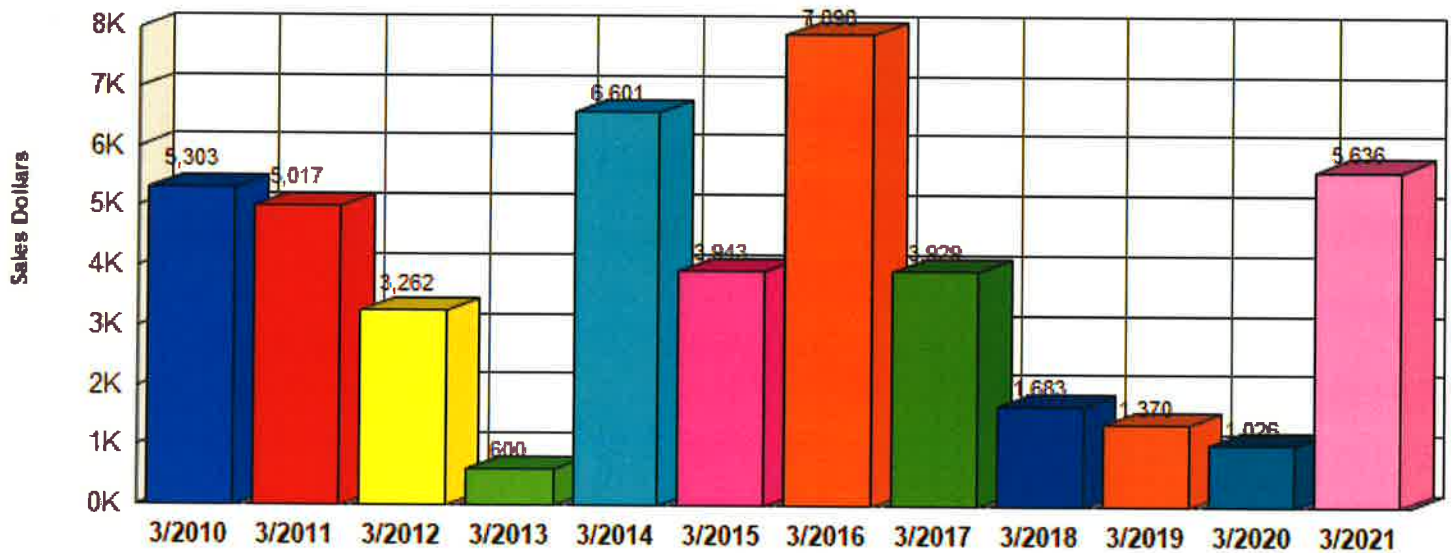
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

**Sales By Selected Month For The Month Of March**

Report Date: 03/31/2021

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
3/2010	252.52	21	5,302.82	140.86	2,958.00	106.61	2,238.77
3/2011	358.33	14	5,016.64	145.59	2,038.20	206.83	2,895.58
3/2012	233.02	14	3,262.22	160.71	2,250.00	64.96	909.47
3/2013	120.05	5	600.23	54.00	270.00	63.35	316.73
3/2014	825.11	8	6,600.91	433.13	3,465.00	381.21	3,049.66
3/2015	328.57	12	3,942.84	152.39	1,828.62	168.69	2,024.29
3/2016	987.19	8	7,897.50	423.41	3,387.28	557.80	4,462.37
3/2017	280.68	14	3,929.46	190.64	2,669.00	82.86	1,160.01
3/2018	152.98	11	1,682.83	117.55	1,293.00	29.56	325.18
3/2019	274.09	5	1,370.43	265.89	1,329.45	0.00	0.00
3/2020	513.24	2	1,026.47	501.41	1,002.82	0.00	0.00
3/2021	626.20	9	5,635.79	603.64	5,432.77	14.40	129.58
<b>Totals:</b>		<b>123</b>	<b>46,268.14</b>		<b>\$27,924.14</b>		<b>\$17,511.64</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

**Posted Totals by Invoice Number**

Report Date: 03/31/2021

Period From: 03/01/2021 To: 03/31/2021

Invoice Number	Date	Name	Tax	Total	Balance Due
001650	03/09/2021	Equipment	0.00	224.08	157.50
001652	03/10/2021	WWT Plant	0.00	1,429.01	
001654	03/11/2021	Equipment	0.00	3,063.10	157.50
001655	03/19/2021	Equipment	0.00	124.16	157.50
001656	03/22/2021	Police	0.00	0.00	1,293.79
001657	03/26/2021	Equipment	0.00	64.71	157.50
001658	03/29/2021	Equipment	0.00	187.48	157.50
001659	03/08/2021	Equipment	0.00	416.80	157.50
001660	03/16/2021	Police	0.00	126.45	1,293.79
<b>Grand Totals:</b>			<b>0.00</b>	<b>5,635.79</b>	<b>3,532.58</b>
<b>Number of Invoices:</b>		<b>9</b>	<b>* - Indicates a Counter Sale</b>		
<b>Averages:</b>				<b>\$626.20</b>	<b>392.51</b>

CITY OF LOWELL  
REPORT FOR : MARCH  
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 18.35509 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE  
MONTH OF: MARCH TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION  
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 291.17 HOURS, WHICH RESULTED IN  
316.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 136.24

ELECTRICAL COST PER MILLION GALLONS: \$ 288.70

TOTAL COST PER MILLION GALLONS: \$ 424.95

---

WATER PRODUCTION

DAILY AVERAGE: 0.592 MILLION GALLONS

DAILY MAXIMUM: 0.711 MILLION GALLONS

DAILY MINIMUM: 0.514 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 9.3925 HOURS PER DAY.

**LOWELL POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
CALENDAR YEAR 2021**

[illegible]

**MONTHLY COMPARISON TOTALS  
FOR THE YEARS 2020 AND 2021**

ACTIVITY	MARCH	2020 YEAR-TO-DATE	MARCH	2021 YEAR-TO-DATE
Total Arrests	10	35	7	40
Alcohol (MIP/Open Intox)	0	2	0	0
Drug Law Violations	0	0	0	0
Drunk Driving	1	4	0	2
Suspended License	2	6	2	8
Warrant Arrest	4	10	2	15
Other Arrests	3	13	3	15
Assault	0	5	1	5
Assault (Verbal)	3	10	8	19
Assault (Domestic)	5	9	2	2
Assist from Other Agency	6	28	3	11
Assist to Other Agency	18	52	15	41
Assist to Citizen	15	58	48	156
Breaking & Entering	0	1	5	5
Disorderly Conduct	1	8	0	2
Dog Complaints	5	12	0	3
Larceny	2	8	2	11
Malicious Destruction	2	4	7	8
Motorist Assist	3	18	4	14
Ordinance Violations	6	22	2	5
Accident Total	5	22	11	28
{Property Damage}	5	19	7	23
{Personal Injury}	0	3	4	5
Citations Issued	15	100	12	59
Traffic Stops: Warned	55	265	48	140
# of Traffic Stops Made	62	339	59	187
TOTAL COMPLAINTS	143	512	221	545



**LOWELL P.D. ASSISTING OTHER AGENCIES  
MARCH 2021**

21-333	3/2/2021	ASSIST CPS	CPS	ASSISTED	CITY OF LOWELL
21-340	3/4/2021	OWI	KENT COUNTY	BACK-UP	VERGENNES TWP
21-360	3/6/2021	ALARM	KENT COUNTY	BACK-UP	VERGENNES TWP
21-361	3/6/2021	ALARM	KENT COUNTY	BACK-UP	VERGENNES TWP
21-363	3/7/2021	ALARM	KENT COUNTY	BACK-UP	VERGENNES TWP
21-415	3/13/2021	ALARM	KENT COUNTY	BACK-UP	LOWELL TWP
21-443	3/18/2021	RUNAWAY	KENT COUNTY	ASSISTED	CITY OF LOWELL
21-445	3/18/2021	FIRE	LOWELL FIRE	ASSISTED	CITY OF LOWELL
21-458	3/19/2021	DOMESTIC	KENT COUNTY	BACK-UP	CITY OF LOWELL
21-464	3/19/2021	RECKLESS DRIVER	KENT COUNTY	ASSISTED	LOWELL TWP
21-469	3/20/2021	DOMESTIC	KENT COUNTY	BACK-UP	LOWELL TWP
20-491	3/23/2021	CSC	IONIA COUNTY	ASSISTED	CITY OF LOWELL
21-521	3/27/2021	ALARM	KENT COUNTY	BACK-UP	VERGENNES TWP
21-544	3/31/2021	MEDICAL	LOWELL FIRE	ASSISTED	CITY OF LOWELL
21-545	3/31/2021	PURSUIT	IONIA COUNTY	ASSISTED	CITY OF LOWELL

**AGENCIES ASSISTING LOWELL P.D.  
MARCH 2021**

<b>21-325</b>	<b>3/1/2021</b>	<b>SUSPICIOUS</b>	<b>KENT COUNTY</b>	<b>ASSISTED</b>
<b>21-358</b>	<b>3/6/2021</b>	<b>OWI</b>	<b>KENT COUNTY</b>	<b>BACK-UP</b>
<b>21-512</b>	<b>3/26/2021</b>	<b>VERBAL DOMESTIC</b>	<b>KENT COUNTY</b>	<b>BACK-UP</b>

# Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

March 2021





April 15, 2021

Mr. Mike Burns  
City Manager  
City of Lowell  
301 East Main Street  
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the March Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 37.76 million gallons of wastewater were treated, up from 30.72 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

#### INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic March surcharges were \$38.28 for the month. No operational problems were experienced at the plant from this discharge.

The Litehouse February surcharges were \$4,509.64, included in this was 7 fines for exceeding the upper limit for BOD and FOG. March surcharges were \$4,871.36, included in this was 17 fines for exceeding the upper limit for BOD and FOG. Conversations have been had to address these overages, process changes are being implemented. No operational problems were experienced at the plant from this discharge.

#### MAINTENANCE COST REPORT

Date	Vendor	Cost
3/1	Ace Hardware (1)	\$ 115.13
3/2	Bearings Direct (2)	109.54
3/3	Arctic Inc. (3)	1,120.67
3/5	FixAll Electric (4)	142.76
3/9	Grainger (5)	15.95
3/10	Grainger (6)	23.93
3/11	IMC Direct (7)	178.10
3/11	All Fuses (8)	99.00

Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 19-20)*	\$ 12,014.93*
Maintenance Allowance Spent YTD	\$ 9,540.07
Balance of Maintenance Allowance	\$ 2,474.86

\*The maintenance spending for FY 19-20 was under the annual allotment by \$14.93. That amount will be added to the beginning balance on July 1<sup>st</sup>. That makes the beginning balance \$12,014.93 (\$12,000+14.93).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Painted thickener room floor (1)
- Replaced RDT roller bearings (2)
- Replaced timer, circuit board and fusible link on rooftop heater (3)
- Replaced fan motor on stairway unit heater (4)
- Replaced RDT idler sprocket bearing (5)
- Replaced RDT idler sprocket (6)
- Replaced motor starter for chlorine scum pump (7)
- Replaced fuses for chlorine scum pump (8)

#### PROJECTS FOR THE FUTURE

- Continue miscellaneous painting projects
- Reseed lawn from Digester #3 project
- Replace landscaping woodchips around plant

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ



Brian Vander Meulen  
Project Manager

### MARCH EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 6 mg/l, 76% under the NPDES limit of 25 mg/l. The worst 7-day average was 8 mg/l, 80% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 8.8 mg/l, 71% under the NPDES limit of 30 mg/l. The worst 7-day average was 14.5 mg/l, 67% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.33 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 98%; a minimum of 85% is required. The average removal rate for Suspended Solids was 92%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 20 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 49 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 35 ug/l; the limit is 38 ug/l. The monthly average was 19 ug/l.

## Appendix A



State of Michigan  
Department of Environmental Quality

# Plant Influent Sheet

Lowell, Michigan

R4607 4/74  
4833-6040

## Weather Code

- |                  |                 |
|------------------|-----------------|
| 1. Clear         | 6. Warm         |
| 2. Partly Cloudy | 7. Cold         |
| 3. Cloudy        | 8. Windy        |
| 4. Rain          | 9. Melting Snow |
| 5. Snow          |                 |

Plant No. 410049  
Month March  
Year 2021

Superintendent's Signature Brian Vander Meulen, Supt.

WEATHER			FLOW		RAW SEWAGE QUALITY											D A Y P N S F
Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS	NH3-N		Mercury	
						mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	LBS	ng/l	
0033	0045	50050	50051	00011	00400	00310	85001	00530	85002	00665	85004	00535	00610	00610	71900	
1	178	0.00	1.20	52	7.2	253	2532	84	841			82			*G	1
2	17	0.00	1.29													2
3	27	0.00	1.27	50	7.4	212	2245	138	1462	2.8	29.7	116	10.6	112.3		3
4	27	0.00	1.30													4
5	278	0.00	1.19	51	7.4	234	2322	86	854			84				5
6	178	0.00	1.26													6
7	17	0.00	1.35													7
8	17	0.00	1.23	51	7.2	363	3724	124	1272			112				8
9	16	0.00	1.28													9
10	246	0.05	1.26	51	7.5	155	1629	112	1177	1.9	20.0	98	9.3	97.7		10
11	278	0.00	1.26													11
12	278	0.00	1.27	50	7.4	246	2606	112	1186			100				12
13	16	0.00	1.20													13
14	16	0.00	1.20													14
15	27	0.00	1.21	51	7.6	118	1191	80	807			78				15
16	27	0.00	1.24													16
17	347	0.02	1.15	52	7.5	249	2388	142	1362	2.8	26.9	120	9.6	92.1		17
18	27	0.00	1.26													18
19	26	0.00	1.15	52	7.5	271	2599	152	1458			146				19
20	16	0.00	1.14													20
21	16	0.00	1.17													21
22	26	0.00	1.13	53	7.4	190	1791	86	810			76				22
23	246	0.08	1.16													23
24	26	0.00	1.11	54	7.4	208	1926	112	1037	1.8	16.7	92	10.9	100.9		24
25	347	1.30	1.20													25
26	28	0.00	1.13	54	7.4	209	1970	142	1338			136				26
27	248	0.02	1.22													27
28	378	0.00	1.25													28
29	26	0.00	1.27													29
30	268	0.00	1.19	54	7.3	174	1727	88	873			82				30
31	357	0.00	1.22	54	7.5	266	2706	140	1424	2.6	26.5	138	10.7	108.9		31
TL	XXXX	1.47	37.76	XXXX	XXXX	XXXX	69429	XXXX	35211	XXXX	741	XXXX	XXXX	3173.4751	XXXX	TL
ME	XXXX	XXXX	1.22	XXXX	52	7.4	225	114	1136	2.4	23.9	104	10.2	102.4	XXXX	ME
MAX	XXXX	1.30	1.35	54	7.6	363	3724	152	1462	2.8	29.7	146	10.9	112.3	XXXX	MAX
MIN	XXXX	XXXX	1.11	50	7.2	118	1191	80	807	1.8	16.7	76	9.3	92.1	XXXX	MIN



# Activated Sludge Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

- PM Code  
1. Coventional  
2. Step Feed  
3. Complete Mix  
4. Extended Aeration  
5. Contact Stabilization  
6. Other

Plant No. 410049  
Month March  
Year 2021

Superintendent's Signature  
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	28.7	51.9	0.07	3644	3001	59	0.62	5.3	162	0.58	0.48	77.6	4	1	
2		26.7											75.0		2	
3		27.1	24.7	0.08	3020	2457	39	0.77	6.4	129	0.46	0.37	24.1		3	
4		26.5											0.0		4	
5		29.0	51.6	0.06	3674	3107	49	0.75	4.8	133	0.48	0.39	0.0		5	
6		27.4											0.0		6	
7		25.5											0.0		7	
8		28.0	34.1	0.11	3617	2953	65	0.56	4.9	180	0.56	0.46	0.0		8	
9		26.9											12.1		9	
10		27.4	35.6	0.05	3502	2,852	58	0.60	4.8	166	0.56	0.46	0.0		10	
11		27.4											21.1		11	
12		27.1	34.6	0.08	3427	2784	50	0.69	5.4	146	0.55	0.45	0.0		12	
13		28.7											0.0		13	
14		28.7											0.0		14	
15		28.5	54.1	0.03	3644	2962	53	0.69	5.1	145	0.62	0.50	0.0		15	
16		27.8											0.0		16	
17		30.0	33.6	0.06	3823	3115	54	0.71	5.1	141	0.61	0.49	82.7		17	
18		27.4											25.3		18	
19		30.0	27.3	0.08	3329	2734	39	0.85	5.8	117	0.52	0.43	0.0		19	
20		30.2											0.0		20	
21		29.5											0.0		21	
22		30.5	56.0	0.05	3788	3075	42	0.90	4.1	111	0.59	0.48	0.0		22	
23		29.7											24.6		23	
24		31.0	47.4	0.05	4102	3352	50	0.82	2.9	122	0.67	0.54	0.0		24	
25		28.7											97.9		25	
26		30.5	33.5	0.05	3738	3063	47	0.80	3.7	126	0.66	0.54	23.1		26	
27		28.2											0.0		27	
28		27.6											0.0		28	
29		27.1											30.1		29	
30		29.0	49.5	0.05	3613	2984	52	0.69	3.9	144	0.54	0.44	21.2		30	
31		28.2	28.8	0.08	3421	2801	40	0.86	5.5	117	0.61	0.50	26.9		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	541.7	XXXX	TL	
ME	192	28.4	40.2	0.06	3596	2946	50	0.74	4.8	138	0.57	0.47	17.5	XXXX	ME	
MAX	XXXX	31.0	56.0	0.11	4102	3352	65	0.90	6.4	180	0.67	0.54	97.9	XXXX	MAX	
MIN	XXXX	25.5	24.7	0.03	3020	2457	39	0.56	2.9	111	0.46	0.37	XXXX	XXXX	MIN	

Remarks:

4833-5034  
R4609 4/74

# Final Effluent Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049  
Month March  
Year 2021  
Sampling Point Code 001

Superintendent's Signature \_\_\_\_\_  
Brian Vander Meulen, Supt.

R 4610 4/74  
4833-5468

DAY PN SF	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	DAY PN SF
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	/100ml	mg/l	LBS.	ug/l	ng/l	
1	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	1
2	4	40	98	8.5	85	90				8.0	7.2	11.3	8			33	*G	2
3	3	32	99	4.5	48	97	0.23	2.44	92	2.0	7.2	11.9	108	0.05	0.53	22		3
4																		4
5	3	30	99	1.6	16	98				1.2	7.3	12.7	41			16		5
6																		6
7																		7
8	6	62	98	7.5	77	94				7.0	7.2	11.1	26			31		8
9																		9
10	3	32	98	5.0	53	96	0.18	1.89	91	4.0	7.4	11.1	74	0.07	0.74	13		10
11																		11
12	7	74	97	12.0	127	89				11.0	7.3	11.2	14			21		12
13																		13
14																		14
15	9	91	92	11.0	111	86				10.0	7.3	11.2	32			35		15
16																		16
17	7	67	97	16.0	153	89	0.49	4.70	83	11.0	7.3	11.4	54	0.09	0.86	3		17
18																		18
19	7	67	97	10.0	96	93				9.0	7.3	11.1	1			32		19
20																		20
21																		21
22	7	66	96	10.0	94	88				9.0	7.3	11.1	8			29		22
23																		23
24	5	46	98	11.0	102	90	0.46	4.26	74	6.0	7.3	10.6	12	0.53	4.91	2		24
25																		25
26	8	75	96	18.0	170	87				17.0	7.3	10.0	15			10		26
27																		27
28																		28
29																		29
30	4	40	98	4.0	40	95				3.2	7.4	10.7	31			11		30
31	5	51	98	4.0	41	97	0.29	2.95	89	3.6	7.4	10.4	31	0.10	1.02	9		31
TL	XXXX	1710	XXXX	XXXX	2683	XXXX	XXXX	100.7	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	49.92	XXXX	XXXX	TL
ME	6	55	98	8.8	87	92	0.33	3.25	86	7.3	7.3	11.1	20	0.17	1.61	19	XXXX	ME
WA	8	77	96	14.5	136	88	XXXX	XXXX	XXXX	11.5	7.4	10.3	49	0.53	4.91	24	XXXX	WA
MAX	9	91	99	18.0	170	98	0.49	4.70	92	17.0	7.4	12.7	108	0.53	4.91	35	XXXX	MAX
MIN	3	30	92	1.6	16	86	0.18	1.89	74	1.2	7.2	10.0	1	0.05	0.53	2	XXXX	MIN

Remarks: Fecal Coli for March are actually "Greater Than"  
Cl2 Residuals for March are actually "Less Than"

# Miscellaneous Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

R 4607 4/74  
4833-6040

Plant No. Month Year  
410049 March 2021

Superintendent's Signature  
Brian Vander Meulen, Supt.

D A Y P N S F	Grit	Aux Fuel	Power Consumption	Chemicals Applied		
	CF	Nat. Gas CF	KWH	CL2 LBS	FeCL2 GAL	
		2	3			
1	1	33	1.6	10	20	
2	1	24	1.8	10	20	
3	1	22	1.6	10	20	
4	1	21	1.8	12	20	
5	1	17	1.4	10	20	
6	1	12	1.6	10	20	
7	1	16	1.6	10	25	
8	1	21	1.6	9	20	
9	1	6	1.6	10	20	
10	1	3	1.6	10	25	
11	1	9	1.6	10	20	
12	1	11	1.6	10	25	
13	1	11	1.6	10	25	
14	1	11	1.6	10	15	
15	1	23	1.6	10	25	
16	1	15	1.6	10	20	
17	1	13	1.6	10	20	
18	1	18	1.8	10	20	
19	1	12	1.6	14	20	
20	1	8	1.4	9	20	
21	1	10	1.6	10	25	
22	1	9	1.4	7	20	
23	1	4	1.8	5	25	
24	1	3	1.4	10	20	
25	1	10	2.0	5	20	
26	1	5	1.4	5	20	
27	1	2	1.6	10	20	
28	1	12	1.6	8	20	
29	1	13	1.8	9	20	
30	1	5	1.6	5	15	
31	1	11	1.6	8	25	
TL	31	390	50.0	286	650	0
ME	1	13	1.6	9	21	0
MAX	1	33	2.0	14	25	0
MIN	1	2	1.4	5	15	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	184	0	0	0
Shift Operator	1	1	204	0	0	0
Total	2	1	388	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

## NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

## DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN.WASTE#20--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	FROM	TO	DAY
2021	3	1			31

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT	1.22	1.35	(03)	*****	*****	*****		-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	87	136	(26)	*****	8.8	14.5	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	55	77	(26)	*****	6	8	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	4.91	(26)	*****	*****	0.53	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*****	REPORT DAILY MAX	lbs/day	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	3.2	4.7	(26)	*****	0.33	0.49	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*****	*****	*****	*****	35	(19)	0	3/7	GRAB
	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	38 DAILY MAX	ug/l		WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 POST DISINFECT	SAMPLE MEASUREMENT	*****	*G		*****	*****	*G		0	1/90	GRAB
	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616) 897-8135		2021 4 10			
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT				AREA CODE		NUMBER YEAR MO DAY			

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

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Page 1 of 2

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

## NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

## DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN. WASTE H2O--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD							
YEAR	MO	DAY	FROM	TO	YEAR	MO	DAY
2021	3	1			2021	3	31

\*\*\* NO DISCHARGE ☐ \*\*\*  
 NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000006		*****	*****	0.67		0	1/90	CALCTD
71900 X 0 0	PERMIT REQUIREMENT	*****	0.000024		*****	*****	2.0			QUARTERLY	CALCTD
POST DISINFECT			12-Mo Rolling Avg	lbs/day			12-Mo Rolling Avg	ng/L			
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****		*****	20	49		0	3/7	GRAB
74055 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	*****	200	400			DAILY	GRAB
SEE COMMENTS BELOW				*****		MONTHLY AVG	7 DAY AVG	mg/L			
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		98	*****	92		0	1/30	CALCTD
81010 K 0 0	PERMIT REQUIREMENT	*****	*****	*****	85	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
PERCENT REMOVAL				*****							
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		92	*****	86		0	1/30	CALCTD
81011 K 0 0	PERMIT REQUIREMENT	*****	*****	*****	85	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
PERCENT REMOVAL				*****							
pH	SAMPLE MEASUREMENT	*****	*****		7.2	*****	7.4		0	3/7	GRAB
00400 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	6.5	*****	9.0			WEEKDAYS	GRAB
SEE COMMENTS BELOW				*****							
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****		10.0	*****	*****		0	3/7	GRAB
00300 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	3.0	*****	*****			WEEKDAYS	GRAB
SEE COMMENTS BELOW				*****							
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE		
							(616)	897-8135	2021	4	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

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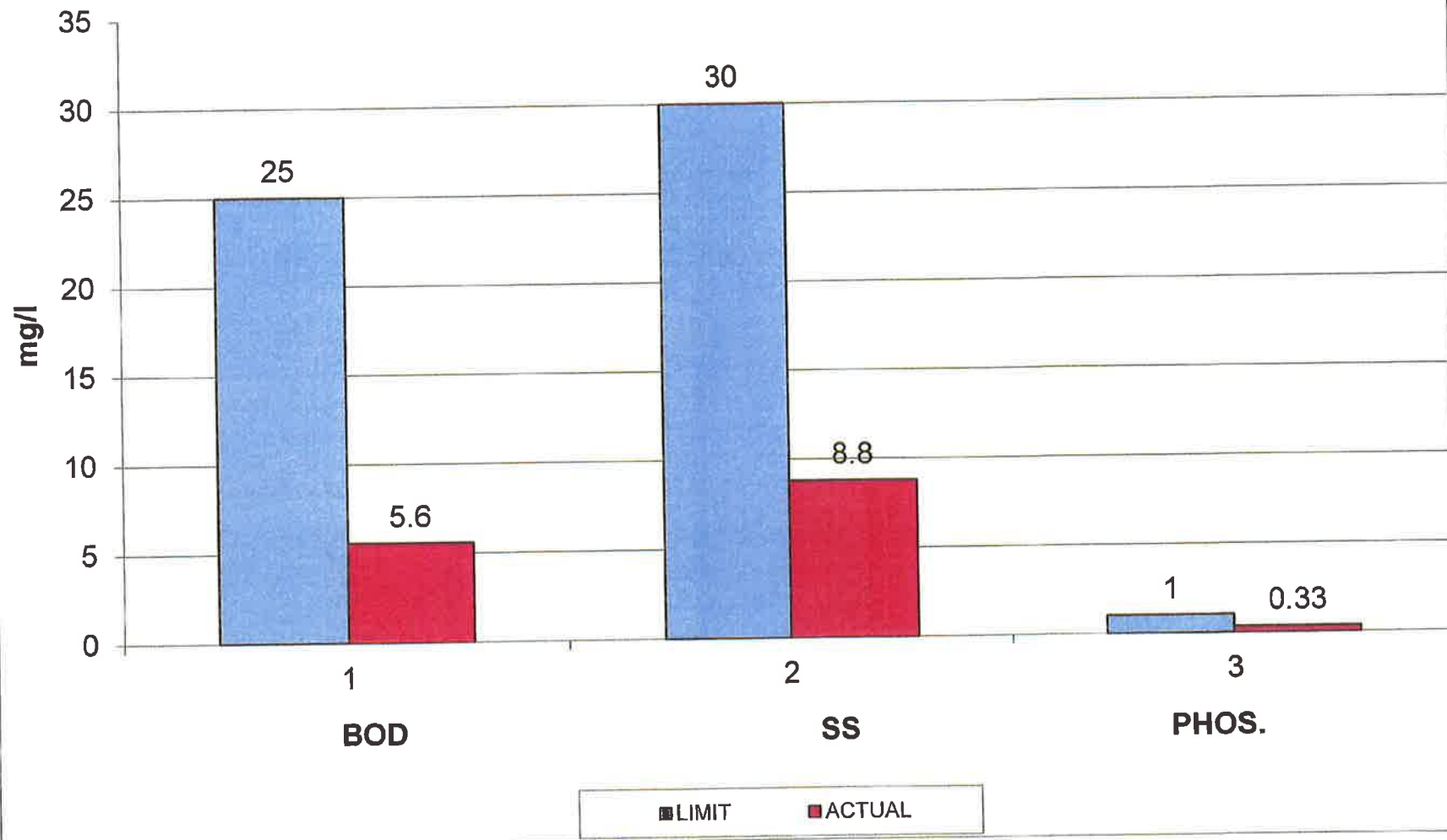
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Page 2 of 2

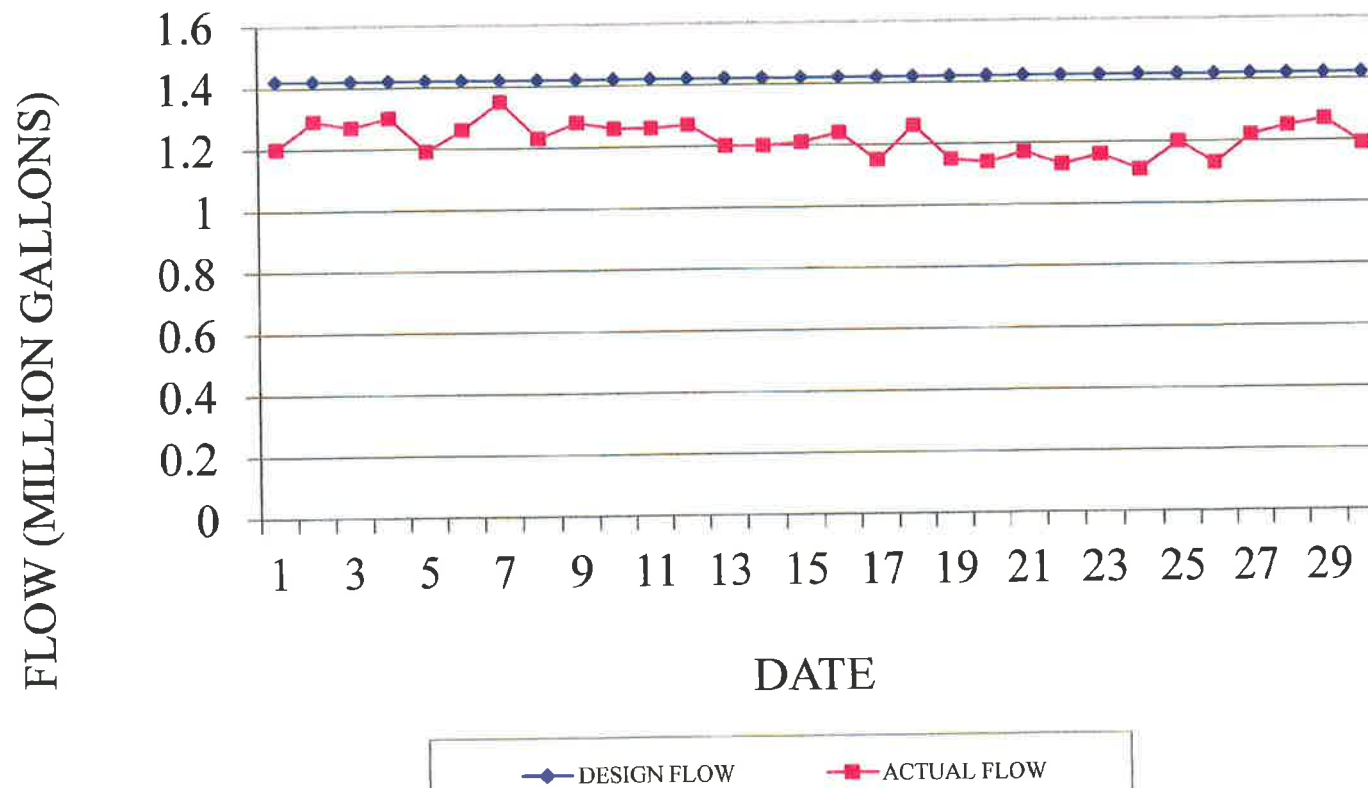
## Appendix B



## EFFLUENT LIMIT vs ACTUAL



## DESIGN FLOW vs ACTUAL FLOW







## APPOINTMENTS

	Expires
Airport Board Vacancy (Jeff Altoft – Currently Serving)	01/01/2021
Arbor Board Vacancy (Melissa Spino – Resigned) Vacancy (Ashley Dunn – Resigned)	06/30/2020
Board of Review Vacancy (alternate)	01/01/2023
Construction Board of Appeals Vacancy	01/01/2021
Local Officers Compensation Commission Vacancy (Roger LaWarre – Currently Serving)	06/30/2020
Lowell Area Fire and Emergency Services Authority Vacancy (Dave Pasquale – Currently Serving)	01/01/2020