



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MAY 2, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the April 18, 2022 regular and closed session meetings and the annual budget review meeting of April 25, 2022.
- Authorize payment of invoices in the amount of \$383,330.57.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. 7-Yr Street Plan
- b. Lease with Wind Craft
- c. Gary Dietzel and Sandy Bartlett Lease

5. NEW BUSINESS

- a. 2022 Street Improvements
- b. Fireworks
- c. Set Public Hearing for the 2022/23 Annual Budget
- d. Lowell Pride Parking Lot Closure Request
- e. IRA DX c5840i Copier Purchase

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION

- To discuss a legal opinion subject to attorney client privilege

11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council
FROM: Michael Burns, City Manager
RE: Council Agenda for Monday, May 2, 2022

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4. OLD BUSINESS

- a. 7-Yr Street Plan. Memo is provided by Public Works Director Daniel Czarnecki

Recommended Motion: There is no recommended motion.

- b. Lease with Wind Craft. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve Resolution 10-22 to approve a lease agreement with Wind Craft Aviation.

- c. Gary Dietzel and Sandy Bartlett Lease.

5. NEW BUSINESS

- a. 2022 Street Improvements. Memo is provided by Public Works Director Daniel Czarnecki.

Recommended Motion: That the Lowell City Council approve the 2022 Street Improvement Project bid from Youngstrom Contracting, Inc., Ionia, Michigan, for a cost of \$335,344.50, and authorize the Mayor to sign the documents.

- b. Fireworks. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve the annual Fireworks event in conjunction with the Riverwalk Festival for Saturday July 9, 2022.

- c. Set Public Hearing for the 2022/23 Annual Budget.

Recommended Motion: There is no recommended motion.

- d. Lowell Pride Parking Lot Closure Request. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve the closure requested at 216 N. Monroe for Lowell Pride on June 4, 2022 from 9:00 a.m. to 5:00 p.m.

- e. IRA DX c5840i Copier Purchase. Memo is provided by City Treasurer Suzanne Olin.

Recommended Motion: That the Lowell City Council accept the bid from Applied Imaging a preferred vendor for a Canon DXC5840i copy machine and authorize the City Manager to enter into a five-year lease of \$182.00 per month plus maintenance \$239.50.

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10. CLOSED SESSION

- To discuss a legal opinion subject to attorney client privilege

11. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, APRIL 18, 2022, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and Clerk Susan Ullery called roll.

Present: Councilmembers Marty Chambers, Councilmember Jim Salzwedel, Councilmember Cliff Yankovich, Leah Groves and Mayor Mike DeVore.

Absent: None.

Also Present: City Manager Michael Burns, Chief of Police Chris Hurst, Clerk Susan Ullery, DPW Director Dan Czarnecki, Lowell Light & Power Charlie West, Bruce Barker and Airport Manager Casey Brown.

2. SWEARING IN CEREMONY FOR SERGEANT LAUREN AND OFFICER CULVER.

Chief of Police Chris Hurst gave a brief introduction for Sergeant Gordy Lauren and Officer Aubrey Culver. City Clerk Sue Ullery swore them into office and congratulated both of them. Chief Hurst then swore them in with the ultra bond.

3. APPROVAL OF THE CONSENT AGENDA.

Mayor DeVore added agenda item "c" under new business regarding a Proclamation for the 53rd Annual Professional Municipal Clerks Week.

- Approval of the Agenda as modified.
- Approve and place on file the minutes of the April 4, 2022 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$239,185.18.

IT WAS MOVED BY CHAMBERS and seconded by GROVES to approve the consent agenda as Modified.

YES: Councilmember Chambers, Councilmember Yankovich, Mayor DeVore, Leah Groves and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Perry Beachum who resides at 924 Riverside Dr. stated there was a tree down across the trail, contacted the City Manager and it was taken care of by Monday. Also, he likes the newsletter that goes out with the water/sewer bills. There is some confusion with the responsibility in the right-of-way areas, would like some clarification on that by the City.

Greg Canfield who resides at 403 N. Washington Street spoke on the sewer situation from 96 West Main Street to 106 West Main St. as he was not satisfied with the outcome of the previous discussion.

David Bonga who resides at 804 Riverside spoke regarding a crosswalk across Main Street and trying to make it a little more pedestrian safe.

DPW Czarnecki said he spoke to the County and MDOT earlier today about the pedestrian walk and says ordinances can be created for City or a possible pilot program through MDOT. Kent County Road Commission said they do not participate with push button crosswalks.

5. **OLD BUSINESS**

a. Restrictions of Marijuana Facilities East of the Flat River – Ordinance 22-02.

City Manager Michael Burns read his memo stating earlier this year, the City Council discussed the possibility of restricting adult use marijuana commercial facilities in C-3 zoned properties east of the Flat River. At the time, the Council appeared supportive of the idea and asked for the Planning Commission to review again and to come back with any other recommendations pertaining to the zoning ordinance pertaining to marijuana facilities. The council then informed me once this was completed, they would take this under consideration. At the April 11, 2022 Planning Commission, they held their public hearing. With the exception of restricting marijuana facilities east of the Flat River, they didn't see the need for any other changes. Members of the Planning Commission stated that they believe the facilities should not be in these locations because this is a primarily a residential area with only a few commercial facilities. Furthermore, they have done everything they can to prevent these from being in residential areas. Some members stated the facilities are best suited in the commercial and industrial areas on West Main and Bowes Road where they are currently eligible. The Planning Commission then made a recommendation for the City Council to approve an amendment to the zoning ordinance restricting marijuana facilities in C-3 zoned properties east of the Flat River.

Planning Commissioner Bruce Barker who resides at 901 Washington spoke regarding how much time the City, and several departments of the City have spent making sure the marijuana facilities in the City are safe for all the community.

IT WAS MOVED BY CHAMBERS and seconded by SALWEDEL to adopt Ordinance 22-02 as written.

YES: Councilmember Chambers. NO: Councilmembers Salzwedel, Groves, Yankovich and Mayor DeVore. MOTION WAS DENIED.

City Attorney Ron Bultje noted the importance of stating the reasons for not supporting the ordinance.

IT WAS MOVED BY DEVORE and seconded by SALZWEDEL to reject Ordinance 22-02 for the following reasons:

- 1) this area is not any closer to residential neighborhoods as the existing marijuana facilities
- 2) existing marijuana facilities are as closely or more closely regulated than the commercial entities that could be moving there
- 3) it encompasses eliminating the other three or four locations by adopting this ordinance
- 4) there could be a potential entity that brings a plan that would meet all the conditions.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Groves and Mayor

DeVore.

NO: Councilmember Chambers.

ABSENT: None.

MOTION CARRIED.

6. **NEW BUSINESS**

a. **Bowes Road Sanitary Sewer Repairs.**

DPW Director Dan Czarnecki read his memo stating they found large rocks in the sewer while cleaning the sanitary sewer main on Bowes Road. Upon further investigation two damaged area of pipe were found just to the west of Pleasant St. The broken pipe allowed the rocks to enter the sewer pipe. To fix the problem with minimal disturbance to the areas we are looking at a cured-in-place repair. Three companies were contacted and received two quotes back. We have worked with Plummer's Environmental Services on several other project with the City of Lowell with good results.

IT WAS MOVED BY YANKOVICH and seconded by SALZWEDEL that the Lowell City Council approve the Bowes Road Sanitary Sewer Repair quote from Plummer's Environmental Services Inc., Byron Center, as proposed in their quote dated June 23, 2021, for the amount of \$9,900.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. **Airport Mower.**

City Manager Michael Burns read memo stating he received a request from airport manager Casey Brown to replace the worn out zero turn mower with a new Gravely mower from Riverside Motorsports. The cost is \$6,327. The airport fund has capital allocated for this purchase and funding available. There is no need to request funds from the general fund.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS that the Lowell City Council approve for the Airport to purchase a new mower from Riverside Motorsports at a cost not to exceed \$6,327.00.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. **Proclamation – Municipal Clerks.**

Mayor DeVore read into record a Proclamation of the 53rd Annual Professional Municipal Clerks Week for Clerks Susan Ullery and Amy Sue Brown for the week of May 1 through May 7, 2022.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Groves stated Parks and Recreation Commission met and began reviewing the recreation plan, discussed logistics and improvements to the City.

Councilmember Chambers stated the Planning Commission met and discussed an amendment to the marijuana ordinance as well as a review of the Grand Rapids Gravel site plan reapprove.

Councilmember Salzwedel stated Lowell Light and Power met. The ev chargers are now in place. Also, Lowell Light & Power received the APPA Safety Award. Congratulations to Charlie and his staff. A new wood chipper has been purchased and he is excited to see it work. Salzwedel was unable to attend Arbor Board meeting.

Councilmember Yankovich stated Historic District Commission provided funds to King Milling for their restoration. Funds are getting low so the Commission will be asking for another \$100,000. LARA is having minor issues with Grand Rapids Gravel but they are being dealt with.

Mayor Devore stated Fire Authority meeting was cancelled.

8. **BUDGET REPORT.**

City Manager Michael Burns stated nothing significant has come up, but if you look at the amended budget when we made transfer to local streets, it washed itself out with the excess fund balance, shows as expenditures.

9. **MANAGER'S REPORT.**

City Manager Michael Burns reported on the following:

- EV Charging stations are out and running.
- Budget is complete.
- Congrats to Ralph Brecken for his three years of the Michigan Public Service Institute.
- Scott Fosburg, the Parks & Street Supervisor will be retiring on May 20, 2022 at 11:35. Congratulations to him and he will be truly missed.

10. **APPOINTMENTS.**

There are no new appointments.

11. **COUNCIL COMMENTS.**

Councilmember Salzwedel commented on the Showboat open house that was held on Saturday. He noted the insurance has been paid as well as there are 25 events booked this summer. Questions on electric bill for February will be discussed with Mike Burns and Charlie West.

Councilmember Groves congratulated Sergeant Lauren and Officer Culver on their promotions and they are doing a great job.

Councilmember Chambers stated today is the official day for appreciating and thanking Lineman. They

are great people and this year he will again host an appreciation dinner for them. If you see lineman out there, please thank them.

12. **MOTION TO ENTER CLOSED SESSION.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to go into closed session at 8:10pm.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: None

MOTION CARRIED.

13. **MOTION TO COME OUT OF CLOSED SESSION.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to go back into open session at 9:57 p.m..

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None

MOTION CARRIED.

14. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by YANKOVICH to adjourn at 9:58 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

CITY OF LOWELL
KENT COUNTY, MICHIGAN

ORDINANCE NO. 22-02

AN ORDINANCE TO AMEND SECTION 17.04(FF), "ADULT USE MARIHUANA ESTABLISHMENTS" OF APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment of Section 17.04(FF)(5)(b). Section 17.04(FF)(5)(b) of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include a new subsection iv, which reads as follows:

iv. any property located east of the Flat River

Section 2. Publication. After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: _____

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on _____, 2022, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2022. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2022, and was effective _____, 2019, ten (10) days after publication.

Dated: _____

Susan Ullery
City Clerk

**PROCEEDINGS
OF
CITY COUNCIL BUDGET WORKSESSION MEETING
OF THE
CITY OF LOWELL
MONDAY, APRIL 25, 2022, 5:30 P.M.**

1. **CALL TO ORDER.**

The Special Meeting was called to order at 5:30 p.m. by Mayor DeVore.

Present: Councilmembers Marty Chambers, Cliff Yankovich, Leah Groves and Mayor DeVore.

Absent: Councilmember Jim Salzwedel.

Also Present: City Manager Michael Burns, Public Works Director Dan Czarnecki, Police Chief Chris Hurst, City Treasurer Suzanne Olin, City Clerk Susan Ullery and Lowell Light and Power General Manager Charlie West.

2. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

There was none.

3. **BUDGET WORKSESSION.**

City Manager Mike Burns, Department Heads, and Councilmembers reviewed the upcoming budget.

4. **ADJOURNMENT.**

IT WAS MOVED BY YANKOVICH and seconded by GROVES to adjourn at 8:08 pm.

YES: 4. NO: None. ABSENT: 1. MOTION CARRIED.

Date:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

User: LORI

EXP CHECK RUN DATES 04/15/2022 - 04/29/2022

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
Invoice			
REFUND UB	1250 MAIN ST LLC		
04/22/2022	UB refund for account: 3-04660-2		174.87
TOTAL FOR: 1250 MAIN ST LLC			174.87
01513	ADDORIO TECHNOLOGIES, LLC		
9209	COMPUTER SERVICES		2,293.74
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			2,293.74
00015	ALEXANDER CHEMICAL CORP		
51118	CYLINDER RENTAL		32.00
52226	WTP CHLORINE		58.00
TOTAL FOR: ALEXANDER CHEMICAL CORP			90.00
10816	AMAZON CAPITAL SERVICES		
114-4171131-64634	WTP SUPPLIES		76.00
114-9597362-74474	WTP CORD COVER		12.99
TOTAL FOR: AMAZON CAPITAL SERVICES			88.99
10731	APPLIED IMAGING		
1943611	CITY HALL COPY MACHINE		208.76
TOTAL FOR: APPLIED IMAGING			208.76
10818	AT&T MOBILITY		
4/6/022	FIRST NET PHONE BILL		912.44
TOTAL FOR: AT&T MOBILITY			912.44
00045	BARTLETT, SANDY		
4/26/2022	APRIL METER READS & MILEAGE		772.86
TOTAL FOR: BARTLETT, SANDY			772.86
10477	BROWN, CASEY		
16151	REIMBURSEMENT FOR DUMPSTER - AIRPORT		360.00
TOTAL FOR: BROWN, CASEY			360.00
01916	BS&A SOFTWARE		
140537	TIMESHEET & DELINQ PROPERTY SUPPORT		556.00
TOTAL FOR: BS&A SOFTWARE			556.00
00084	CANFIELD PLUMBING & HEATING IN		
36815650	4 WAY KEYS		12.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN			12.00
10509	CONSUMERS ENERGY		
3/22 - 4/20	AIRPORT STATEMENTS		768.35
APRIL 2022	ACCOUNT STATEMENTS		5,709.31
TOTAL FOR: CONSUMERS ENERGY			6,477.66
00132	D&D TRUCKING ACQUISITION, LLC		
34817	#14 CEMETERY TRUCK R & M		562.10
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC			562.10
10673	FERGUSON WATERWORKS		
0150023	WATER/SEWER METER		794.20
TOTAL FOR: FERGUSON WATERWORKS			794.20
01999	GODWIN'S ADA VILLAGE HARDWARE		
187609	ACCOUNT STATEMENT		478.59
TOTAL FOR: GODWIN'S ADA VILLAGE HARDWARE			478.59

User: LORI

EXP CHECK RUN DATES 04/15/2022 - 04/29/2022

DB: Lowell

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Invoice	Description	Amount
00225	GRAND RAPIDS COMMUNITY COLLEGE	4/1 - 4/15/2022	TAX DISBURSEMENT	106.32
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				106.32
10463	GRAND RAPIDS COMMUNITY FOUNDATION	4/22/2022	REFUND SHIPPING POLICE GRANT LCTV	53.00
TOTAL FOR: GRAND RAPIDS COMMUNITY FOUNDATION				53.00
10866	GRAND VALLEY CONCRETE PRODUCTS	72471	149 S BROADWAY VALVE BOX CONCRETE SUPPORT	845.00
TOTAL FOR: GRAND VALLEY CONCRETE PRODUCTS				845.00
00710	HAROLD ZEIGLER FORD, INC.	232153	#838 POLICE CAR R & M	53.86
		232346	#838 POLICE CAR R & M	161.17
TOTAL FOR: HAROLD ZEIGLER FORD, INC.				215.03
10956	HIGHPOINT COMMUNITY BANK	0415	G.O.L.T. REFUNDING BOND 2021	242,202.50
TOTAL FOR: HIGHPOINT COMMUNITY BANK				242,202.50
02463	HYDROCORP	0066290-IN	CROSS CONNECTION MARCH 2022	1,806.25
TOTAL FOR: HYDROCORP				1,806.25
00300	KENT COUNTY TREASURER	4/1 - 4/15/2022	TAX DISBURSEMENT	377.83
TOTAL FOR: KENT COUNTY TREASURER				377.83
00303	KENT DISTRICT LIBRARY	4/1 - 4/15/2022	TAX DISBURSEMENTS	76.65
TOTAL FOR: KENT DISTRICT LIBRARY				76.65
00302	KENT INTERMEDIATE SCHOOL DIST.	4/1 - 4/15/2022	TAX DISBURSEMENT	338.85
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				338.85
02209	KERKSTRA PORTABLE, INC.	198569	OAKWOOD PORTABLE RESTROOM	150.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				150.00
10231	KING MILLING COMPANY	143034	HDC GRANT FOR 222 W MAIN	37,125.00
TOTAL FOR: KING MILLING COMPANY				37,125.00
01374	LOWELL AREA HISTORICAL MUSEUM	4/1 - 4/15/2022	TAX DISBURSEMENT	14.01
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				14.01
00562	LOWELL AREA SCHOOLS	4/1 - 4/15/22	TAX DISPERSEMENT	818.88
TOTAL FOR: LOWELL AREA SCHOOLS				818.88
00341	LOWELL LIGHT & POWER	4/25/2022	INSURANCE REBATES 9 VEHICLES	3,600.00
TOTAL FOR: LOWELL LIGHT & POWER				3,600.00

Vendor Code	Vendor Name	Invoice	Description	Amount
10521	MACATAWA BANK	4/19/2022	INSTALLMENT PAYMENT SERIES 2015	10,183.69
TOTAL FOR: MACATAWA BANK				10,183.69
00468	NYE UNIFORM COMPANY CO	805934	LPD UNIFORM PINS	80.00
TOTAL FOR: NYE UNIFORM COMPANY CO				80.00
00480	OLIN, SUZANNE	4/27/2022	MILEAGE TO STRIKE TAXES @WYOMING	31.47
TOTAL FOR: OLIN, SUZANNE				31.47
00499	PETTY CASH	4/29/2022	PETTY CASH	73.07
TOTAL FOR: PETTY CASH				73.07
01270	PLUMMERS ENVIRONMENTAL SERVICE INC.	22150242	INSPECTIONS OF SANITARY MAIN	883.20
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE INC.				883.20
10898	POINT BROADBAND	5267-20220416-1	INTERNET SERVICES	319.99
TOTAL FOR: POINT BROADBAND				319.99
00506	POSTMASTER	4/29/2022	WATER/SEWER BILLS POSTAGE	478.55
TOTAL FOR: POSTMASTER				478.55
10133	RED CREEK WASTE SERVICES INC.	04/13/2022	CREEKSIDE PARK TRASH	114.10
		4/13/2022	STONE LAKESIDE PARK TRASH	63.73
TOTAL FOR: RED CREEK WASTE SERVICES INC.				177.83
10651	RIVERSIDE MOTORSPORTS	0163	GRAVELY 2021 MOWER - AIRPORT	5,413.28
TOTAL FOR: RIVERSIDE MOTORSPORTS				5,413.28
10378	RUESINK, KATHIE	388343/388344	CLEANING SERVICES 4/1 - 4/15/22	750.00
TOTAL FOR: RUESINK, KATHIE				750.00
10849	SMART BUSINESS SOURCE	OE-49896-1	LIBRARY/CITY HALL TOWELS	171.84
TOTAL FOR: SMART BUSINESS SOURCE				171.84
10341	STATE OF MICHIGAN	551-576209	LIVE SCANS FEB 2021	86.50
		551-576994	LIVE SCANS MARCH 2021	346.00
		551-586501	LIVE SCANS APRIL 2021	129.75
		551-587614	LIVE SCANS MAY 2021	173.00
TOTAL FOR: STATE OF MICHIGAN				735.25
10583	SUEZ WATER ENVIRONMENTAL SVC INC	20220110	MARCH SURCHARGES	1,714.44
		202245647	WWTP SERVICES APRIL	40,511.25
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC				42,225.69

04/29/2022 10:55 AM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/15/2022 - 04/29/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 4/4

Vendor Code	Vendor Name Invoice	Description	Amount
10069	TRUGREEN 154960857	CREEKSID FIELDS LAWN CARE	560.70
TOTAL FOR: TRUGREEN			560.70
02472	VANVEELEN, BRIAN 4/21/2022	AWWA SPRING MEETING MILEAGE	84.24
TOTAL FOR: VANVEELEN, BRIAN			84.24
00692	WILLIAMS & WORKS INC.		
	93744	WATER RELIABILITY STUDY 2021	309.00
	93793	GEE DR MILL & FILL	644.00
	93811	WASHINGTON ST RESURFACING W/S	398.25
	93818	2022 STREET IMPROVEMENTS (FAITH, ROB JAYNE, JEFF,	221.00
	93961	LOWELL TRAIL PHASE 1 DESIGN	1,674.17
	94005	MONROE ST RESURF W/S IMPROVEMENTS	4,512.18
	94042	WATER RELIABILITY STUDY 2021	1,934.00
	94085	2022 STREET IMPROVEMENTS	3,161.64
	94088	GEE DR TANK & NW BOOSTER	2,266.00
	94092	WASHINGTON ST RESURFACING W/S	2,616.60
	94117	GEE DR MILL & FILL	1,913.40
TOTAL FOR: WILLIAMS & WORKS INC.			19,650.24
TOTAL - ALL VENDORS			383,330.57

User: LORI

EXP CHECK RUN DATES 04/15/2022 - 04/29/2022

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	PETTY CASH	PETTY CASH	5.00	77073
101-000-084.015	DUE FROM FIRE AUTHORITY	POINT BROADBAND	INTERNET SERVICES	29.49	77047
101-000-085.000	DUE FROM LIGHT & POWER	POINT BROADBAND	INTERNET SERVICES	60.46	77047
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	INSURANCE REBATES 9 VEHIC	3,600.00	77070
Total For Dept 000				3,694.95	
Dept 101 COUNCIL					
101-101-955.000	MISCELLANEOUS EXPENSE	AT&T MOBILITY	FIRST NET PHONE BILL	36.24	77039
Total For Dept 101 COUNCI				36.24	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	45.04	77039
Total For Dept 172 MANAGE				45.04	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	45.04	77039
Total For Dept 215 CLERK				45.04	
Dept 253 TREASURER					
101-253-860.000	TRAVEL EXPENSES	OLIN, SUZANNE	MILEAGE TO STRIKE TAXES @	31.47	77072
101-253-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH	7.19	77073
Total For Dept 253 TREASU				38.66	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	LIBRARY/CITY HALL TOWELS	114.31	77049
101-265-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	41.81	77073
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 4/1 - 4	360.00	77035
101-265-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET SERVICES	44.99	77047
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	1,904.54	77043
101-265-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	4 WAY KEYS	12.00	77042
Total For Dept 265 CITY H				2,477.65	
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	OAKWOOD PORTABLE RESTROOM	150.00	77067
Total For Dept 276 CEMETE				150.00	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCANS MAY 2021	173.00	77077
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCANS APRIL 2021	129.75	77077
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCANS MARCH 2021	346.00	77077
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCANS FEB 2021	86.50	77077
101-301-727.000	OFFICE SUPPLIES	PETTY CASH	PETTY CASH	12.72	77073
101-301-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	6.35	77073
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY CO	LPD UNIFORM PINS	80.00	77071
101-301-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	458.50	77039
101-301-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET SERVICES	44.98	77047
Total For Dept 301 POLICE				1,337.80	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	88.33	77039
101-441-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET SERVICES	29.49	77047
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	447.66	77043
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	619.56	77043
Total For Dept 441 DEPART				1,185.04	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	94.54	77043
Total For Dept 747 CHAMBE				94.54	
Dept 751 PARKS					
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	STONEY LAKESIDE PARK TRAS	63.73	77048
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	CREEKSIDE PARK TRASH	114.10	77048
101-751-802.000	CONTRACTUAL	TRUGREEN	CREEKSIDE FIELDS LAWN CAR	560.70	77079

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EXP CHECK RUN DATES 04/15/2022 - 04/29/2022

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 751 PARKS					
101-751-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	38.24	77039
		Total For Dept 751 PARKS		776.77	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	LIBRARY/CITY HALL TOWELS	57.53	77049
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 4/1 - 4	390.00	77035
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	1,307.79	77043
		Total For Dept 790 LIBRAR		1,755.32	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	524.58	77043
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	14.01	77068
		Total For Dept 804 MUSEUM		538.59	
		Total For Fund 101 GENERA		12,175.64	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST RESURF W/S IMPR	1,504.06	77050
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	GEE DR MILL & FILL	1,913.40	77050
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	GEE DR MILL & FILL	644.00	77081
		Total For Dept 450 CAPITA		4,061.46	
		Total For Fund 202 MAJOR		4,061.46	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	2022 STREET IMPROVEMENTS	3,161.64	77050
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	2022 STREET IMPROVEMENTS	221.00	77081
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON ST RESURFACING	132.75	77081
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON ST RESURFACING	872.20	77081
		Total For Dept 450 CAPITA		4,387.59	
		Total For Fund 203 LOCAL		4,387.59	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	KING MILLING COMPANY	HDC GRANT FOR 222 W MAIN	37,125.00	77045
		Total For Dept 000		37,125.00	
		Total For Fund 238 HISTOR		37,125.00	
Fund 351 GENERAL DEBT SERVICE (NON-VOTED BONDS)					
Dept 906 DEBT SERVICE					
351-906-991.000	PRINCIPAL	HIGHPOINT COMMUNITY BANK	G.O.L.T. REFUNDING BOND 2	215,000.00	77062
351-906-995.000	INTEREST	HIGHPOINT COMMUNITY BANK	G.O.L.T. REFUNDING BOND 2	27,202.50	77062
		Total For Dept 906 DEBT S		242,202.50	
		Total For Fund 351 GENERA		242,202.50	
Fund 407 LOWELL TRAIL PHASE 1					
Dept 450 CAPITAL OUTLAY					
407-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	LOWELL TRAIL PHASE 1 DESI	1,674.17	77050
		Total For Dept 450 CAPITA		1,674.17	
		Total For Fund 407 LOWELL		1,674.17	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-132.000	LAND IMPROVEMENTS	RIVERSIDE MOTORSPORTS	GRAVELY 2021 MOWER - AIRP	5,413.28	77076
581-000-740.000	OPERATING SUPPLIES	BROWN, CASEY	REIMBURSEMENT FOR DUMPSTE	360.00	77040
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STATEMENTS	396.08	77055
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STATEMENTS	266.20	77055
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STATEMENTS	29.51	77055
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STATEMENTS	76.56	77055
581-000-955.000	MISCELLANEOUS EXPENSE	POINT BROADBAND	INTERNET SERVICES	51.60	77047

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 581 AIRPORT FUND					
Dept 000					
		Total For Dept 000		6,593.23	
		Total For Fund 581 AIRPOR		6,593.23	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	POINT BROADBAND	INTERNET SERVICES	29.49	77047
590-000-276.000	Sewer Inside 5/8"	1250 MAIN ST LLC	UB refund for account: 3-	85.90	77036
		Total For Dept 000		115.39	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP SERVICES APRIL	40,511.25	77078
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	MARCH SURCHARGES	1,714.44	77078
		Total For Dept 550 TREATM		42,225.69	
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	81.40	77039
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER/SEWER METER	397.10	77044
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	INSPECTIONS OF SANITARY M	883.20	77074
590-551-930.000	REPAIR & MAINTENANCE	GRAND VALLEY CONCRETE PRO	149 S BROADWAY VALVE BOX	425.00	77060
590-551-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST RESURF W/S IMPR	1,504.06	77050
590-551-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON ST RESURFACING	132.75	77081
590-551-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON ST RESURFACING	872.20	77081
		Total For Dept 551 COLLEC		4,295.71	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	APRIL METER READS & MILEA	353.38	77054
590-552-730.000	POSTAGE	POSTMASTER	WATER/SEWER BILLS POSTAGE	239.27	77075
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	APRIL METER READS & MILEA	33.06	77054
		Total For Dept 552 CUSTOM		625.71	
		Total For Fund 590 WASTEW		47,262.50	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	1250 MAIN ST LLC	UB refund for account: 3-	88.97	77036
		Total For Dept 000		88.97	
Dept 570 TREATMENT					
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	CYLINDER RENTAL	32.00	77037
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHLORINE	58.00	77052
591-570-850.000	COMMUNICATIONS	POINT BROADBAND	INTERNET SERVICES	29.49	77047
591-570-860.000	TRAVEL EXPENSES	VANVEELEN, BRIAN	AWWA SPRING MEETING MILEA	84.24	77080
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	483.46	77043
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP CORD COVER	12.99	77053
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP SUPPLIES	76.00	77053
591-570-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	GEE DR TANK & NW BOOSTER	2,266.00	77081
		Total For Dept 570 TREATM		3,042.18	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION MARCH 20	1,806.25	77063
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	81.41	77039
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL	38.24	77039
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	153.98	77043
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	173.20	77043
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER/SEWER METER	397.10	77044
591-571-930.000	REPAIR & MAINTENANCE	GRAND VALLEY CONCRETE PRO	149 S BROADWAY VALVE BOX	420.00	77060
591-571-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST RESURF W/S IMPR	1,504.06	77050
591-571-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON ST RESURFACING	132.75	77081
591-571-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON ST RESURFACING	872.20	77081
		Total For Dept 571 DISTRI		5,579.19	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	APRIL METER READS & MILEA	353.37	77054

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 572 CUSTOMER ACCOUNTS					
591-572-730.000	POSTAGE	POSTMASTER	WATER/SEWER BILLS POSTAGE	239.28	77075
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	APRIL METER READS & MILEA	33.05	77054
Total For Dept 572 CUSTOM				625.70	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	WATER RELIABILITY STUDY	1,934.00	77050
591-573-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	WATER RELIABILITY STUDY 2	309.00	77081
Total For Dept 573 ADMINI				2,243.00	
Total For Fund 591 WATER				11,579.04	
Fund 598 CABLE TV FUND					
Dept 000					
598-000-970.000	CAPITAL OUTLAY	GRAND RAPIDS COMMUNITY FO	REFUND SHIPPING POLICE GR	53.00	77059
Total For Dept 000				53.00	
Total For Fund 598 CABLE				53.00	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	2,293.74	77051
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	CITY HALL COPY MACHINE	208.76	77038
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	TIMESHEET & DELINQ PROPER	556.00	77041
Total For Dept 000				3,058.50	
Total For Fund 636 DATA P				3,058.50	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	GODWIN'S ADA VILLAGE HARD	ACCOUNT STATEMENT	478.59	77057
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	#838 POLICE CAR R & M	161.17	77061
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	#838 POLICE CAR R & M	53.86	77061
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	#14 CEMETERY TRUCK R & M	562.10	77056
661-895-991.000	PRINCIPAL	MACATAWA BANK	INSTALLMENT PAYMENT SERIE	9,460.00	77046
661-895-995.000	INTEREST PAYABLE	MACATAWA BANK	INSTALLMENT PAYMENT SERIE	723.69	77046
Total For Dept 895 FLEET				11,439.41	
Total For Fund 661 EQUIPM				11,439.41	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	377.83	77064
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENTS	76.65	77065
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISPERSEMENT	818.88	77069
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	338.85	77066
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	106.32	77058
Total For Dept 000				1,718.53	
Total For Fund 703 CURREN				1,718.53	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 04/15/2022 - 04/29/2022

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	12,175.64
Fund 202	MAJOR STREET FUN	4,061.46
Fund 203	LOCAL STREET FUN	4,387.59
Fund 238	HISTORICAL DISTR	37,125.00
Fund 351	GENERAL DEBT SER	242,202.50
Fund 407	LOWELL TRAIL PHA	1,674.17
Fund 581	AIRPORT FUND	6,593.23
Fund 590	WASTEWATER FUND	47,262.50
Fund 591	WATER FUND	11,579.04
Fund 598	CABLE TV FUND	53.00
Fund 636	DATA PROCESSING	3,058.50
Fund 661	EQUIPMENT FUND	11,439.41
Fund 703	CURRENT TAX COLL	1,718.53

383,330.57

Memorandum



DATE: April 28, 2022

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

A handwritten signature in blue ink, appearing to be 'D. Czarnecki', written over the 'FROM' line.

PUBLIC WORKS

RE: 7-Yr Street Plan

The City utilizes a street improvement plan that covers a 7-year time period. We utilize this plan as we put together our yearly street improvement projects. Annually, the City and our engineers meet and review our 7-year street improvement plan, updating the current projects and adding a new 7th year. The plan is updated for changes in funding, scheduling issues, PASER updates, other utility work needs, and for any outside issues out of our control that may come up.

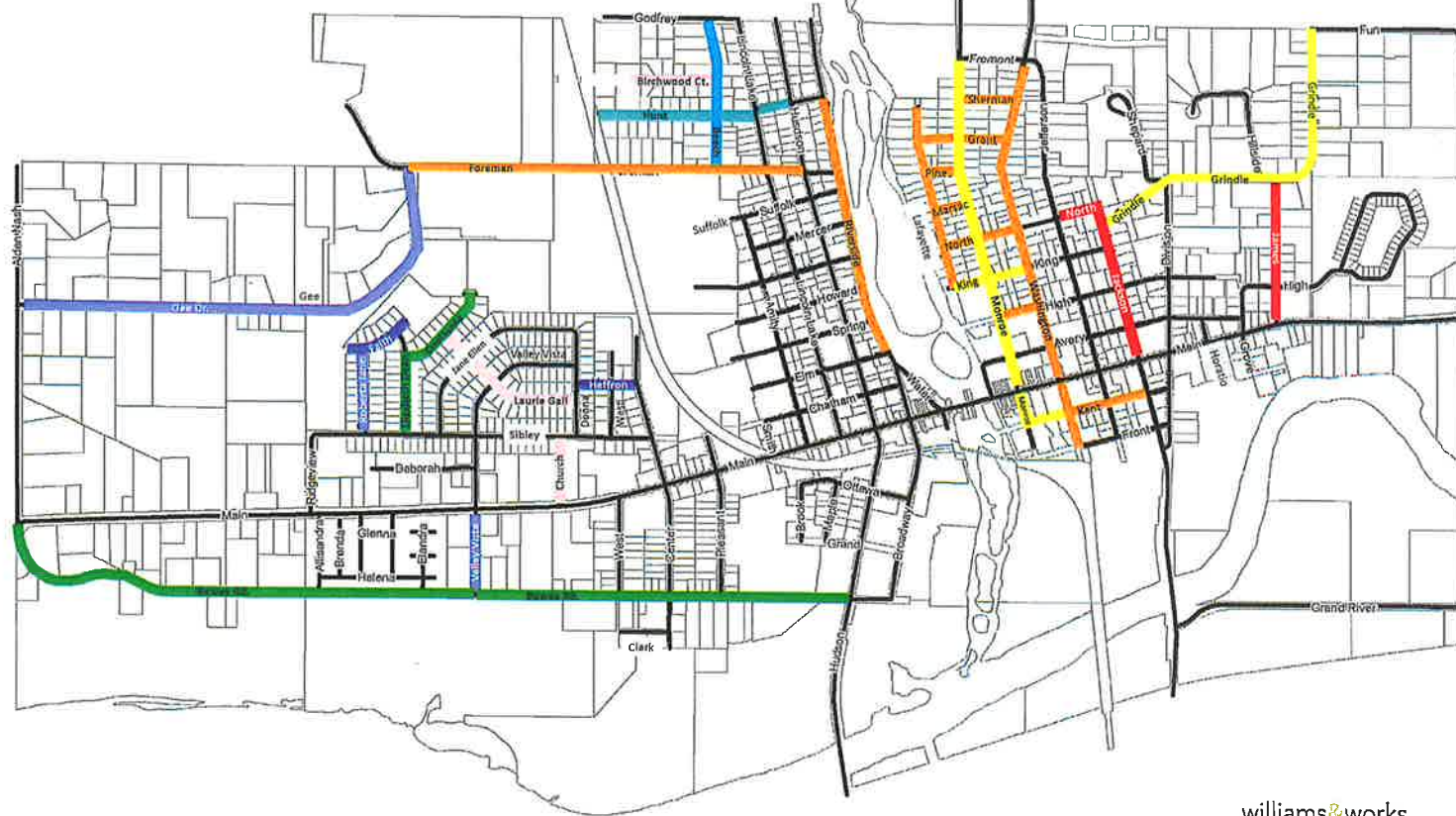
The updated list for 2022-2028 is ready for review and discussion. Dave Austin from Williams & Works will be available at the upcoming City Council meeting to discuss the plan.



City of Lowell, Michigan



2022-2028 Street Improvement Areas



2022	Blue
2023	Yellow
2024	Orange
2025	Red
2026	Light Blue
2027	Pink
2028	Green

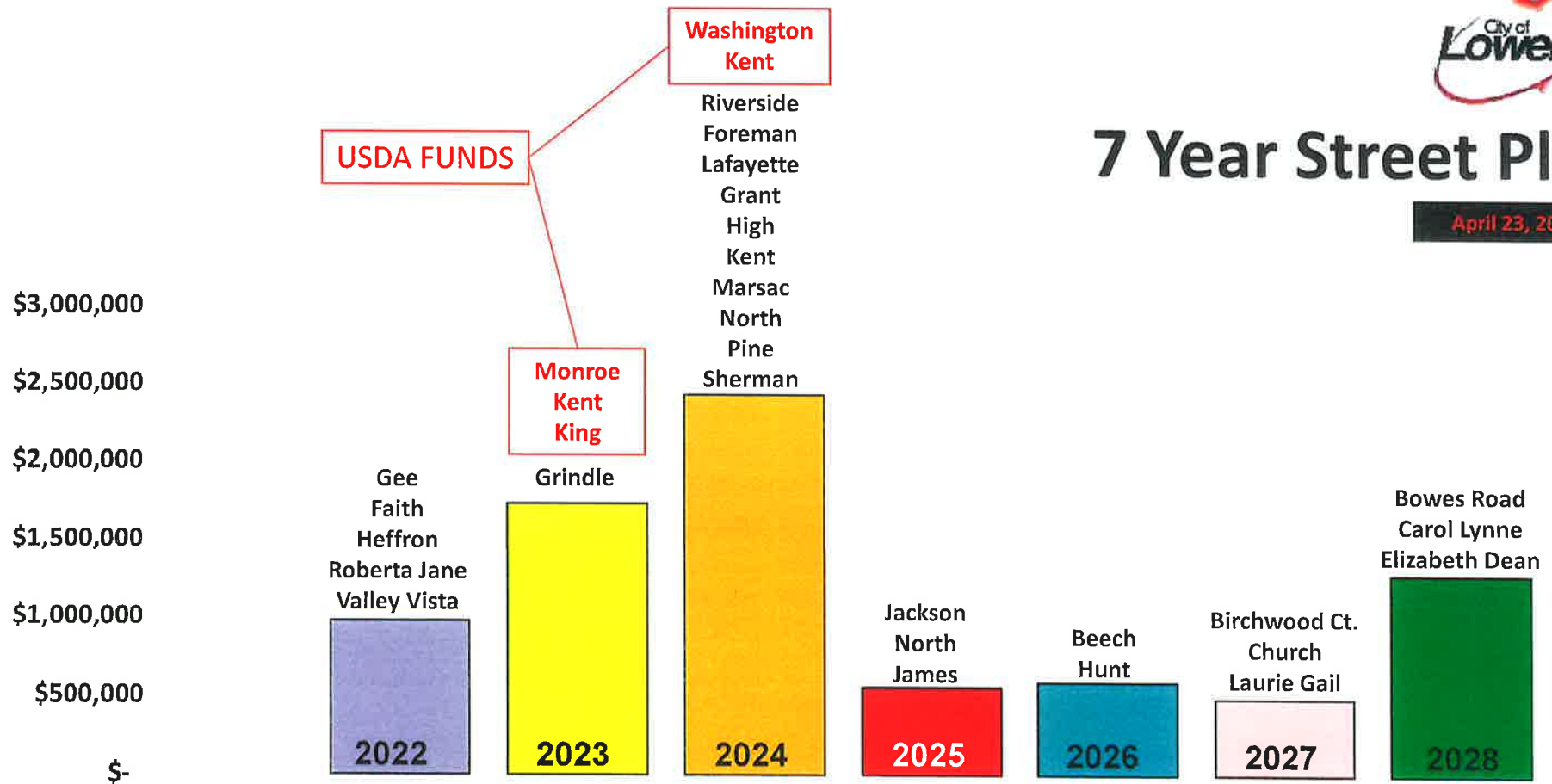
April 23, 2022

williams&works
engineers | surveyors | planners

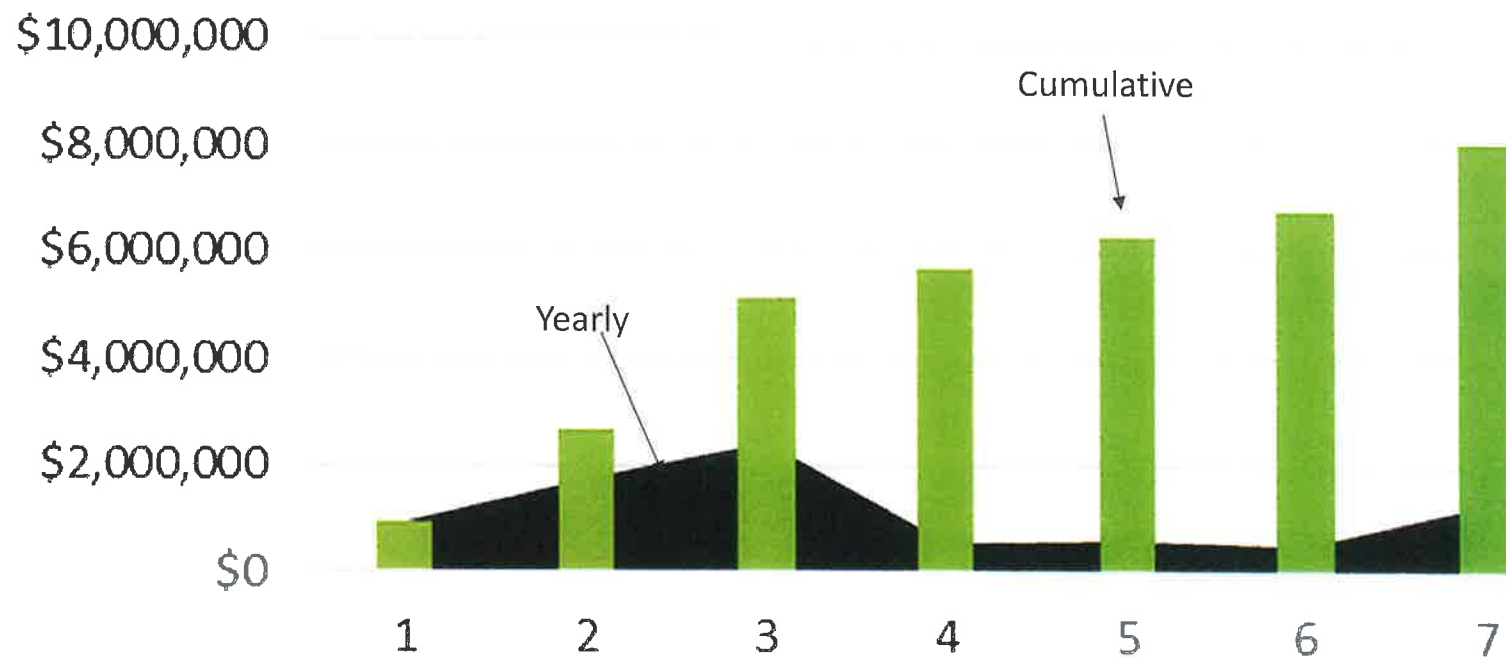


7 Year Street Plan

April 23, 2022



Yearly & Cumulative Expense (2022 Dollars)



April 23, 2022

<u>YEAR</u>	<u>PROJECT</u>	<u>Eng. Estimate</u>	<u>CITY COST</u>
2021-22	JANE ELLEN *AWARDED	\$ 294,000.00	
2021-22	AMITY (50% FUNDED BY CDBG AND 20% DDA) *AWARDED	\$ 361,832.00	
2021-22	VALLEY VISTA (DDA)	\$ 244,625.00	
2021-22	HEFFRON, FAITH, ROBERTA JEAN	\$ 198,975.00	
2022-23	HEFFRON, FAITH, ROBERTA JEAN	\$ 198,975.00	
2022-23	GRINDLE (Division to James & Reagan Property to Fun St.)	\$ 400,000.00	
2022-23	GEE DRIVE RESURFACING (CITY ONLY PAYS 20%)	\$ 450,000.00	\$ 90,000.00
2023-24	GRINDLE (Division to James & Reagan Property to Fun St.)	\$ 65,438.00	
2023-24	MONROE/WASHINGTON CROSSOVERS	\$ 215,722.00	
2024-25	LAFAYETTE/MONROE CROSSOVERS LAFAYETTE	\$ 855,251.00	
2024-25	KENT STREET WASHINGTON TO JACKSON (MAJOR)	\$ 149,686.00	
2024-25	FOREMAN RESURFACING (CITY ONLY PAYS 20%) MAJOR	\$ 389,055.00	\$ 77,811.00
2024-25	RIVERSIDE ELM TO HUNT (WILL SEEK CDBG FUNDING FOR 50%)	\$ 352,653.00	\$ 176,326.00
2025-26	Jackson Street	\$ 338,480.00	
2025-26	North	\$ 88,944.00	
2025-26	JAMES	\$ 276,301.00	
2026-27	BEECH STREET	\$ 341,425.00	
2026-27	HUNT Hudson to cul de sac	\$ 422,715.00	
2027-28	LAURIE GAIL	\$ 354,243.00	
2027-28	CHURCH	\$ 157,155.00	
2027-28	BIRCHWOOD CT	\$ 137,833.00	
2028-29	BOWES ROAD (SEEK TIP FUNDING) MAJOR STREET	\$ 1,235,246.00	\$ 247,049.20
2028-29	CAROL LYNNE	\$ 270,668.00	
2028-29	ELIZABETH DEAN	\$ 245,458.00	
	TOTAL NON USDA FUNDING	\$ 8,044,680.00	
2022-23	*MONROE INFRASTRUCTURE PROJECT*	\$ 3,840,000.00	
2023-24	*WASHINGTON INFRASTRUCTURE PROJECT*	\$ 3,510,000.00	

* Monroe & Washington water and sewer project funded by USDA

Local Street Fund
Budget

	Fiscal year 2021-2022		Fiscal year 2022-2023		Fiscal year 2023-2024		Fiscal year 2024-2025		Fiscal year 2025-2026		Fiscal year 2026-2027		Fiscal year 2027-2028		Fiscal year 2028-2029	
Beginning Balance:	\$	551,364.29	\$	595,332.92	\$	515,623.66	\$	900,086.50	\$	433,658.31	\$	308,293.78	\$	136,085.73	\$	92,728.42
REVENUE:																
Act 51	\$	134,721.00	\$	145,565.00	\$	152,216.00	\$	156,782.48	\$	161,485.95	\$	166,330.53	\$	171,320.45	\$	176,460.06
General Fund Transfer	\$	423,905.00	\$	400,000.00	\$	412,000.00	\$	424,360.00	\$	437,090.80	\$	450,203.52	\$	463,709.63	\$	477,620.92
Major Street Transfer	\$	245,412.50	\$	242,255.00	\$	251,195.50	\$	203,207.46	\$	205,239.53	\$	207,291.92	\$	209,364.84	\$	150,000.00
USDA					\$	63,333.00										
Misc.	\$	3,000.00	\$	5,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00
Total:	\$	1,358,402.79	\$	1,388,152.92	\$	1,397,368.16	\$	1,687,436.44	\$	1,240,474.60	\$	1,135,119.76	\$	983,480.66	\$	899,809.40
EXPENDITURES:																
Capital Outlay & Prof. Services	\$	553,590.13	\$	662,308.00	\$	281,157.00	\$	1,031,577.00	\$	703,725.00	\$	764,140.00	\$	649,231.00	\$	516,146.00
Maintenance	\$	89,963.79	\$	89,792.37	\$	92,486.14	\$	95,260.73	\$	98,118.55	\$	101,062.10	\$	104,093.97	\$	107,216.79
Traffic	\$	13,193.34	\$	13,559.28	\$	13,966.06	\$	14,385.04	\$	14,816.59	\$	15,261.09	\$	15,718.92	\$	16,190.49
Winter Maintenance	\$	86,160.61	\$	86,707.61	\$	89,308.84	\$	91,988.10	\$	94,747.75	\$	97,590.18	\$	100,517.88	\$	103,533.42
Administration	\$	20,162.00	\$	20,162.00	\$	20,363.62	\$	20,567.26	\$	20,772.93	\$	20,980.66	\$	21,190.46	\$	21,402.37
Debt Service			\$	-			\$	-								
Transfer			\$	-			\$	-								
Total:	\$	763,069.87	\$	872,529.26	\$	497,281.66	\$	1,253,778.13	\$	932,180.81	\$	999,034.03	\$	890,752.24	\$	764,489.07
Estimated Ending Balance:	\$	595,332.92	\$	515,623.66	\$	900,086.50	\$	433,658.31	\$	308,293.78	\$	136,085.73	\$	92,728.42	\$	135,320.34

Major Street Fund Budget																
	Fiscal year 2021-2022		Fiscal year 2022-2023		Fiscal year 2023-2024		Fiscal year 2024-2025		Fiscal year 2025-2026		Fiscal year 2026-2027		Fiscal year 2027-2028		Fiscal year 2028-2029	
Beginning Balance:	\$	385,383.94	\$	316,094.36	\$	268,974.68	\$	258,047.31	\$	74,848.58	\$	109,267.54	\$	141,198.72	\$	170,530.06
REVENUE:																
Act 51	\$	364,925.00	\$	393,510.00	\$	402,391.00	\$	406,414.91	\$	410,479.06	\$	414,583.85	\$	418,729.69	\$	422,916.99
USDA Reimbursement			\$	63,333.33												
General Fund Transfer																
Total:	\$	750,308.94	\$	772,937.69	\$	671,365.68	\$	664,462.22	\$	485,327.64	\$	523,851.39	\$	559,928.41	\$	593,447.04
EXPENDITURES:																
Capital Outlay & Prof. Services	\$	51,500.00	\$	111,250.00	\$	7,500.00	\$	227,497.00	\$	7,500.00	\$	7,500.00	\$	7,500.00	\$	247,049.20
Maintenance	\$	41,418.05	\$	51,915.92	\$	53,473.40	\$	55,077.60	\$	56,729.93	\$	58,431.83	\$	60,184.78	\$	61,990.32
Traffic	\$	11,256.39	\$	11,564.03	\$	11,910.95	\$	12,268.28	\$	12,636.33	\$	13,015.42	\$	13,405.88	\$	13,808.06
Winter Maintenance	\$	67,183.64	\$	69,534.06	\$	71,620.08	\$	73,768.68	\$	75,981.74	\$	78,261.20	\$	80,609.03	\$	83,027.30
Administration	\$	17,444.00	\$	17,444.00	\$	17,618.44	\$	17,794.62	\$	17,972.57	\$	18,152.30	\$	18,333.82	\$	18,517.16
Debt Service																
Transfer	\$	245,412.50	\$	242,255.00	\$	251,195.50	\$	203,207.46	\$	205,239.53	\$	207,291.92	\$	209,364.84	\$	150,000.00
Total:	\$	434,214.58	\$	503,963.01	\$	413,318.37	\$	589,613.64	\$	376,060.10	\$	382,652.66	\$	389,398.36	\$	574,392.04
Estimated Ending Balance:	\$	316,094.36	\$	268,974.68	\$	258,047.31	\$	74,848.58	\$	109,267.54	\$	141,198.72	\$	170,530.06	\$	19,055.00

LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM



DATE: January 13, 2022
TO: Mayor Mike DeVore and Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: Lease with Wind Craft

In March 2019, the City entered into a lease agreement with Wind Craft Aviation to lease airport space to assist with his project of personalized aircrafts.

At the time, we entered into a one-year lease with Wind Craft for use of Hanger 3 at the Airport where they were paying \$1,000 per month. Due to COVID we haven't renewed the lease but Wind Craft has continued to pay \$1,000 per month for the space.

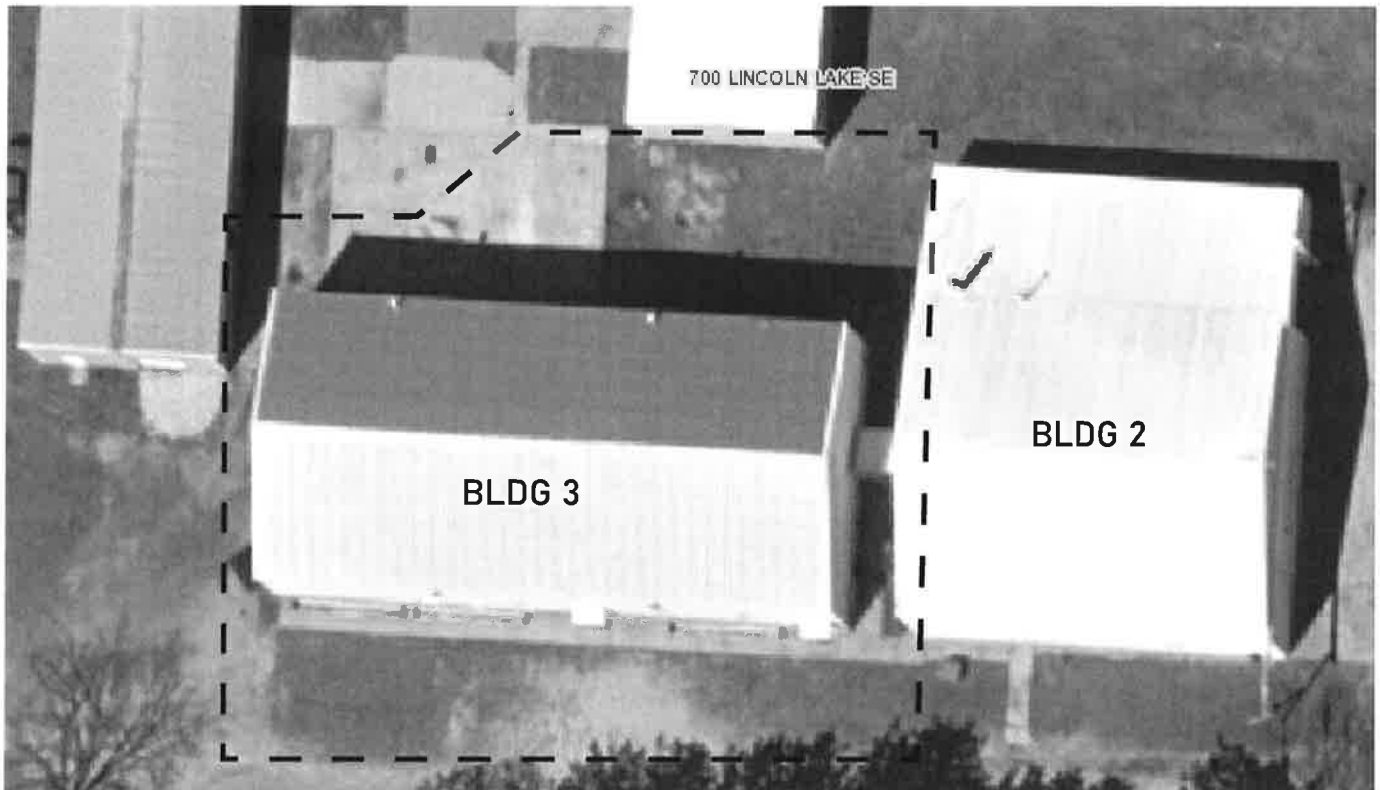
Airport Manager Casey Brown has been working with Wind Craft to renew the lease where they would like to enter into a 10-year lease for the same terms they had previously. The only modification to the lease is some additional usage to Hanger #3 which is attached.

I recommend the Lowell City Council approve Resolution 10-22 to approve a lease agreement with Wind Craft Aviation.



Lowell Airport - Wind Craft Aviation INC Lease Agreement - Appendix A

Last Updated: 2Nov21



Building 3 lease area marked with black dashed line

- Includes easement around structures for maintenance
- Allows unrestricted access in/out of adjacent T-Hangars

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "Lease") is made and executed as of January 17, 2021 (the "Effective Date"), between the **CITY OF LOWELL**, a Michigan municipal corporation, 301 East Main Street, Lowell, Michigan 49331 (the "City") and **WIND CRAFT AVIATION, Inc.**, a Delaware Corporation, 11517 Peck Lake Road, Lowell, Michigan 49331 (the "Wind Craft").

Section 1. Leased Premises. The City owns the Lowell Airport (the "Airport") including Building 3 (the "Building") at the Airport and a certain parking area south of the Building and a concrete pad north of the Building as depicted on the attached Exhibit A (the "Leased Premises"). The City hereby leases the Leased Premises to Wind Craft. Wind Craft has inspected the Leased Premises prior to occupancy and by executing this Lease, Wind Craft shall be deemed to have accepted the Leased Premises in their then current condition, on an "AS-IS, WHERE-IS" basis and to have acknowledged that the Leased Premises are in the condition and of the nature required by this Lease.

Section 2. Used Leased Premises. Wind Craft shall occupy the Leased Premises for use as an office and to conduct aviation related services and programs (the "Designated Use") and shall be permitted to make such physical improvements to the Leased Premises (either interior or exterior) in connection with such Designated Use (the "Improvements") as are preapproved by the Manager of the Airport. Any request to make Improvements shall be made in writing by Wind Craft to the Manager of the Airport and the Manager of the Airport shall approve, approve with modifications and/or conditions or disapprove in writing to Wind Craft. In connection with the Designated Use, Wind Craft and persons authorized by it shall have access to the Leased Premises through existing roadways in the Airport.

Section 3. Term of Lease. The term of this Lease shall be for a period of 10 years from the Effective Date (the "Term"). For the absence of doubt, this Lease will expire at midnight on January 17, 2032.

Section 4. Rent. Wind Craft shall pay the City rent for the Leased Premises of \$1,000 per month payable in advance on the first business day of each calendar month during the Term.

Section 5. Taxes and Special Assessments. The Leased Premises is not currently subject to *ad valorem* property taxes or special assessments. Should the Leased Premises become subject to either during the Term, Wind Craft shall be responsible for such taxes and assessments.

Section 6. Insurance and Indemnity. Wind Craft shall maintain during the Term of this Lease a comprehensive general liability insurance policy covering the Leased Premises covering bodily injury and property damages in the amount of \$1,000,000 per occurrence and \$2,000,000 in the annual aggregate. Any such policy shall add the City as an additional insured and shall provide that it shall not be subject to non-renewal or cancellation without not less than 30 days' prior written notice to the City. Wind Craft shall provide the City with written evidence of such insurance.

Wind Craft shall indemnify the City and its officers, councilmembers, employees and agents (the "Indemnified Parties") and hold the Indemnified Parties harmless from any liability or claim for damages which may be assessed against the Indemnified Parties by reason of any accident or casualty occurring in, on, or about the Leased Premises except for any liability or claim for damages which arise from the negligence of the Indemnified Parties. The provisions of this paragraph shall survive the Term or termination of this Lease.

City's Obligation to Carry Insurance. City shall maintain, at its own expense, from the date this Lease is executed through the expiration of the Lease term, insurance (either through policies or a program of self-insurance), as follows, which insurance shall cover City and Wind Craft as their interests may appear:

- (i) All risk property insurance covering the full replacement value of Premises; and
- (ii) Commercial general liability insurance covering Premises with limits equal to that required of Wind Craft in this Section.

Section 7. Utilities. Wind Craft shall timely pay for its pro rata share of any and all utilities serving the Building.

Section 8. Maintenance of Leased Premises; Repair and Replacement. Wind Craft, at its expense, shall keep and maintain the interior of the Leased Premises and every part thereof including the heating and air conditioning equipment ("HVAC") and keep the exterior grounds around the Building neat and clean, to the reasonable satisfaction of the City. The City shall be responsible for the maintenance of the exterior of the Building including the parking areas, walks and drives, and the removal of snow therefrom and for major repairs related to the Leased Premises including repair and/or replacement of the Building roof and other required major repairs, including the HVAC, to the Leased Premises.

Section 9. Termination. If Wind Craft shall default and fail to perform any of its obligations in this Lease and shall fail to have such default cured within 15 days of receiving written notice from the City, the City shall be entitled to terminate this Lease.

In the event City fails to perform any of its covenants and agreements as set forth in this Lease for a period of thirty (30) days after written notice from Wind Craft, City shall be considered in default under this Lease and Wind Craft may take reasonable actions to cure such default. In the event Wind Craft takes such actions to cure City's default all such costs and expenses incurred by Wind Craft in curing such default will be immediately due and payable from City and, if not so paid may be set off against any rent and other payments to become due from Wind Craft under this Lease. The rights set forth in this Section, including Wind Craft's right to terminate this lease in the event of City's default, shall be in addition to any other remedies available to Wind Craft.

Section 10. Improvements. At the end of the Term of this Lease or upon early termination, any Improvements to Leased Premises, except Wind Craft's trade fixtures, and as hereinafter provided, shall thereafter belong to the City. Any Improvements which may be removed without damaging the Leased Premises shall belong to Wind Craft provided they are removed by Wind Craft, at its expense, within 15 days of the end of the Term of this Lease or earlier termination date. If not removed within such period, said Improvements shall belong to the

City. Any damages to the Leased Premises resulting from removal of Improvements shall be repaired at Wind Craft's expense.

Section 11. Signage. Any signage, either temporary or permanent, on the exterior of the Leased Premises shall be preapproved by the Manager of the Airport.

Section 12. Assignment. Wind Craft shall not assign this Lease or sublease all or any part of the Leased Premises without the prior written approval of the City.

Section 13. Notices. All notices required or permitted under this Lease shall be in writing and deemed given upon personal delivery or 2 business days after being mailed postage prepaid in the United States mail to the party to be notified at the address set forth in the first paragraph of this Lease or such other address as the party shall have indicated by notice to the other party.

Section 14. Governing Law. This Lease shall be governed by the laws of the State of Michigan. If any provisions of this Lease or portions of this Lease, or their application to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease shall not be affected and each provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

Section 15. No Partnership. Nothing contained in this Lease shall be deemed or construed by the parties, nor by any third party, as creating the relationship of principal and agent or of partnership or by joint venture between the parties hereto, it being understood and agreed that no provision of this Lease, nor any acts of the parties under this Lease, shall be deemed to create any relationship between the parties other than the relationship of the City, as landlord, and Wind Craft, as tenant.

Section 16. Waiver. The failure of the City or Wind Craft to insist upon the strict performance of any of the terms, covenants or conditions of this Lease shall not be deemed a waiver of any subsequent breach or default in the terms, covenants and conditions in this Lease.

Section 17. Quiet Enjoyment. The City covenants and agrees with Wind Craft that upon Wind Craft's paying the rent and observing and performing all the terms, covenants and conditions on Wind Craft's part to be performed and observed, Wind Craft may peaceably and quietly hold, occupy, possess and enjoy the Leased Premises for the full term of this Lease.

Section 18. Entire Agreement; Amendment. This Lease contains all of the terms and conditions of the agreement of the parties concerning the Leased Premises. This Lease may be amended only by a written agreement signed by both the City and Wind Craft.

IN WITNESS WHEREOF, the City and Wind Craft have executed this Lease.

CITY OF LOWELL

By: _____

Michael DeVore, Mayor

Attest: _____
Susan Ullery, City Clerk

WIND CRAFT AVIATION, Inc.

By: _____
Alexander Taylor, President

EXHIBIT A

BUILDING AND LEASED PREMISES

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 10-22

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A
LEASE AGREEMENT WITH WIND CRAFT AVIATION, LLC RELATED
TO THE LOWELL AIRPORT**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following resolution:

WHEREAS, the City owns and operates the Lowell Airport (the “Airport”); and

WHEREAS, Wind Craft Aviation, LLC (“Wind Craft”) has requested to lease from the City Building 3 and related parking and an adjacent concrete pad (the “Leased Premises”); and

WHEREAS, the City is willing to lease the Leased Premises to Wind Craft subject to the terms and conditions of a lease agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Lease Agreement (the “Lease”) in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the City Manager and as to form by the City Attorney.

2. That the Mayor and the City Clerk are authorized and directed to execute the approved Lease for and on behalf of the City.

3. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are, hereby rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: _____, 2022

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell, at a regular meeting held on _____, 2022, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: _____, 2022

Susan Ullery, City Clerk

Memorandum



DATE: April 28, 2022

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

PUBLIC WORKS

RE: 2022 Street Improvements

For the 2022 construction season we are planning to resurface Roberta Jayne Dr. from Sibley St. to Faith Dr., Faith Dr., Heffron St. from Donna Dr. to West St., and Valley Vista Dr. from Main St. to Bowes Rd. Funding for this work will come out of our City of Lowell Street Funds and from the DDA.

The main portion of the work consists of removing the existing, worn out pavement, repair any gravel subbase that has failed, and then pave the street back. There will be some drainage work that is necessary along with curb repairs, and new curb installed on Heffron St. At this time, we do not anticipate performing any underground utility work on the water distribution or sanitary sewer collection system, nor any driveway approach replacement.

Bid specifications were developed and posted at the construction clearinghouse websites. The City opened bids for the construction on April 26, 2022. We receive 6 bid proposals. The bids ranged from a low of \$341,818.50 to a high of \$499,956.00. The engineers estimate for the project was \$461,000.

The two low bids are:

Youngstrom Contracting, Inc., Ionia	\$335,344.50
CL Trucking LLC, Ionia	\$415,202.50

Youngstrom Contracting has not previously performed construction work in the City of Lowell. I contacted the Village of Saranac where Youngstrom Contracting performed a similar project recently. According to their Public Works Supervisor, Youngstrom Contracting performed their project well, paying attention to the details of the project.

The project is slated to begin July 1st, with completion in about 60 days.

It is my recommendation: **That the Lowell City Council approve the 2022 Street Improvement Project bid from Youngstrom Contracting, Inc., Ionia, Michigan, for a cost of \$335,344.50, and authorize the Mayor to sign the documents.**

williams&works

engineers | surveyors | planners

April 26, 2022

Mr. Dan Czarnecki
Public Works Director
City of Lowell
301 E. Main Street
Lowell, MI 49331-1798

RE: 2022 Street Improvement - Bid Summary

Dear Mr. Czarnecki:

On April 26, 2022, the City received bids for the 2022 Street Improvement project which includes resurfacing Faith Dr, Roberta-Jayne Dr, Heffron St, and Valley Vista Dr. A total of 6 bids were received and the results of the reviewed bid amounts are presented below. A detailed tabulation of all the bids is attached.

Bidder	As Read	As Corrected	
Youngstrom Contracting	\$341,818.50	\$335,344.50	*Math Error
CL Trucking & Excavating	\$415,202.50		
Kamminga & Roodvoets	\$420,522.00		
Nagel Construction	\$425,768.50	\$425,268.50	*Math Error
C&D Hughes	\$488,074.25		
Wyoming Excavators	\$499,956.00		

The Engineer's estimate for the project was \$461,000.

Using the low bidder unit prices, the construction amount assigned to the Valley Vista portion of the project to be funded by the DDA is \$105,000.

The low bidder Youngstrom Contracting has not performed work for the City of Lowell in the past 20 years. However, they have performed similar work in Ingham County, the City of Ionia, City of St. Johns, and Village of Saranac. Williams & Works has requested references from Youngstrom Contracting and will provide those when received.

The second low bidder, CL Trucking & Excavating, proposed they would have work completed prior to school starting back up in August 2022. CL Trucking &

Mr. Dan Czarnecki
City of Lowell
April 26, 2022
Page 2 of 2

Excavating has performed several projects in Lowell including N. Jefferson and Grove & High Street.

The third low bidder, Kamminga & Roodvoets proposed 60 days of work and to complete the project by September 2, 2022. Kamminga & Roodvoets has experience working on projects in Lowell.

Please feel free to contact us should you have any questions regarding this bid summary.

Respectfully,

Williams & Works

Katie Mendez, E.I.T.


attach.

cc: Michael Burns – City of Lowell

Brandan Mieras – Williams & Works

Lowell 222006 - 2022 Street Improvement
April 26, 2022

As-Bid

Item	Description	Units	Quantity	Youngstrom Contracting Inc		CL Trucking & Excavating		Kamminga & Roodvoets	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization (Maximum \$15,000)	LSUM	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
2	Maintaining Traffic (Max \$5,000)	LSUM	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	Erosion and Sedimentation Control	LSUM	1	\$1,500.00	\$1,500.00	\$4,500.00	\$4,500.00	\$6,750.00	\$6,750.00
4	Concrete Driveway and Sidewalk, Rem	Syd	51	\$10.00	\$510.00	\$12.00	\$612.00	\$11.50	\$586.50
5	Curb and Gutter, Rem	Ft	684	\$7.00	\$4,788.00	\$6.00	\$4,104.00	\$6.50	\$4,446.00
6	Pavt, Rem	Syd	8100	\$4.00	\$32,400.00	\$2.75	\$22,275.00	\$6.95	\$56,295.00
7	Conc Curb and Gutter	Ft	984	\$23.00	\$22,632.00	\$28.00	\$27,552.00	\$27.50	\$27,060.00
8	Gutter Pan	Ft	50	\$23.00	\$1,150.00	\$28.00	\$1,400.00	\$28.00	\$1,400.00
9	Storm Sewer, 12 inch	Ft	62	\$50.00	\$3,100.00	\$60.00	\$3,720.00	\$75.00	\$4,650.00
10	Dr Structure, Catch basin, 48 inch Dia	Ea	2	\$1,200.00	\$2,400.00	\$2,750.00	\$5,500.00	\$2,400.00	\$4,800.00
11	Dr Structure, Storm, 48 inch Dia	Ea	1	\$1,200.00	\$1,200.00	\$2,750.00	\$2,750.00	\$2,950.00	\$2,950.00
12	Connect to Existing Storm Sewer, 12 inch	Ea	1	\$500.00	\$500.00	\$500.00	\$500.00	\$750.00	\$750.00
13	Machine Grading	Sta	24.2	\$250.00	\$6,050.00	\$1,880.00	\$45,496.00	\$250.00	\$6,050.00
14	Agg Base 6 inch	Syd	8100	\$8.00	\$64,800.00	\$10.50	\$85,050.00	\$10.00	\$81,000.00
15	Dr. Structure cover, Adj	Ea	27	\$400.00	\$10,800.00	\$500.00	\$13,500.00	\$465.00	\$12,555.00
16	Dr. Structure Cover	LBS	5250	\$1.75	\$9,187.50	\$1.75	\$9,187.50	\$3.25	\$17,062.50
17	Gate Box, Adj	Ea	1	\$300.00	\$300.00	\$350.00	\$350.00	\$445.00	\$445.00
18	HMA, LVSP	Ton	1715	\$85.00	\$145,775.00	\$91.00	\$156,065.00	\$95.00	\$162,925.00
19	Sidewalk, Conc, 4 inch	Sft	83	\$5.00	\$415.00	\$9.00	\$747.00	\$5.00	\$415.00
20	Sidewalk Ramp, 6 inch	Sft	416	\$7.00	\$2,912.00	\$9.00	\$3,744.00	\$7.00	\$2,912.00
21	Detectable Warning Surface	Ft	34	\$50.00	\$1,700.00	\$50.00	\$1,700.00	\$55.00	\$1,870.00
22	Curb Ramp Opening, Conc	Ft	75	\$23.00	\$1,725.00	\$38.00	\$2,850.00	\$28.00	\$2,100.00
23	Slope Restoration	LSUM	1	\$1,500.00	\$1,500.00	\$3,600.00	\$3,600.00	\$3,500.00	\$3,500.00
Total Base Bid				Total Base	\$335,344.50	Total Base	\$415,202.50	Total Base	\$420,522.00
						Project to be completed prior to school starting back up in August		60 calendar days, complete by Sep 2, 2022	
				As Read	\$ 341,818.50	As Read	\$415,202.50	As Read	\$420,522.00
					\$ 6,474.00		\$0.00		\$0.00
				Concrete HMA Paving Restoration	Youngstrom	Concrete HMA Paving Restoration	L&O Superior/Rieth CLTE	Concrete HMA Paving Restoration	Rieth-Riley

Lowell 222006 - 2022 Street Improvement
April 26, 2022

As-Bid

Item	Description	Units	Quantity	Nagel Construction		C&D Hughes		Wyoming Excavators	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization (Maximum \$15,000)	LSUM	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
2	Maintaining Traffic (Max \$5,000)	LSUM	1	\$500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	Erosion and Sedimentation Control	LSUM	1	\$9,500.00	\$9,500.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
4	Concrete Driveway and Sidewalk, Rem	Syd	51	\$12.00	\$612.00	\$30.00	\$1,530.00	\$13.00	\$663.00
5	Curb and Gutter, Rem	Ft	684	\$12.00	\$8,208.00	\$15.00	\$10,260.00	\$13.00	\$8,892.00
6	Pavt, Rem	Syd	8100	\$2.00	\$16,200.00	\$6.00	\$48,600.00	\$2.00	\$16,200.00
7	Conc Curb and Gutter	Ft	984	\$22.50	\$22,140.00	\$35.00	\$34,440.00	\$23.00	\$22,632.00
8	Gutter Pan	Ft	50	\$22.50	\$1,125.00	\$35.00	\$1,750.00	\$23.00	\$1,150.00
9	Storm Sewer, 12 inch	Ft	62	\$75.00	\$4,650.00	\$150.00	\$9,300.00	\$120.00	\$7,440.00
10	Dr Structure, Catch basin, 48 inch Dia	Ea	2	\$1,850.00	\$3,700.00	\$2,000.00	\$4,000.00	\$4,000.00	\$8,000.00
11	Dr Structure, Storm, 48 inch Dia	Ea	1	\$3,300.00	\$3,300.00	\$2,000.00	\$2,000.00	\$4,600.00	\$4,600.00
12	Connect to Existing Storm Sewer, 12 inch	Ea	1	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$950.00	\$950.00
13	Machine Grading	Sta	24.2	\$1,810.00	\$43,802.00	\$2,800.00	\$67,760.00	\$4,150.00	\$100,430.00
14	Agg Base 6 inch	Syd	8100	\$13.00	\$105,300.00	\$11.00	\$89,100.00	\$15.00	\$121,500.00
15	Dr. Structure cover, Adj	Ea	27	\$450.00	\$12,150.00	\$600.00	\$16,200.00	\$570.00	\$15,390.00
16	Dr. Structure Cover	LBS	5250	\$3.50	\$18,375.00	\$3.50	\$18,375.00	\$4.00	\$21,000.00
17	Gate Box, Adj	Ea	1	\$450.00	\$450.00	\$600.00	\$600.00	\$570.00	\$570.00
18	HMA, LVSP	Ton	1715	\$85.00	\$145,775.00	\$80.95	\$138,829.25	\$81.00	\$138,915.00
19	Sidewalk, Conc, 4 inch	Sft	83	\$6.00	\$498.00	\$15.00	\$1,245.00	\$6.00	\$498.00
20	Sidewalk Ramp, 6 inch	Sft	416	\$6.00	\$2,496.00	\$15.00	\$6,240.00	\$6.00	\$2,496.00
21	Detectable Warning Surface	Ft	34	\$50.00	\$1,700.00	\$80.00	\$2,720.00	\$50.00	\$1,700.00
22	Curb Ramp Opening, Conc	Ft	75	\$22.50	\$1,687.50	\$35.00	\$2,625.00	\$23.00	\$1,725.00
23	Slope Restoration	LSUM	1	\$2,400.00	\$2,400.00	\$10,000.00	\$10,000.00	\$3,705.00	\$3,705.00
Total Base Bid				Total Base	\$425,268.50	Total Base	\$488,074.25	Total Base	\$499,956.00
				As Read	\$425,768.50 -\$500.00	As Read	\$488,074.25 \$0.00	As Read	\$499,956.00 \$0.00
				Concrete L&O HMA Paving Rieth-Riley Restoration Nagel		Concrete HMA Paving Rieth-Riley Restoration NERC		Concrete L&O HMA Paving Rieth-Riley Restoration Wyoming EX	



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: April 28, 2022
TO: Mayor Mike DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: Fireworks

Attached is our annual request from the Chamber of Commerce to hold our annual Riverwalk Laurels' of Kent Fireworks in conjunction with the Riverwalk Festival on Saturday July 9, 2022. Fireworks will be held in the same location at Stoney Lakeside Park and will begin after 10 PM.

Permit, mapping and necessary insurance forms have been provided. **I recommend the Lowell City Council approve the annual Fireworks event in conjunction with the Riverwalk Festival for Saturday July 9, 2022.**

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

DATE PERMIT(S) EXPIRE:

☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks

☒ Public Display ☐ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

AGE OF APPLICANT 18 YEARS OR OLDER
☒ YES ☐ NO

ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER
299 Wilson Rd. New Castle, PA 16101

TELEPHONE NUMBER
616.427.0377

AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER
X YES ☐ NO

WHERE
Michigan

AGE OF ASSISTANT 18 YEARS OR OLDER
☒ YES ☐ NO

AGE OF OTHER ASSISTANT 18 YEARS OR OLDER
☒ YES ☐ NO

TIME OF PROPOSED DISPLAY
10:15 pm

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary, delivered on date of display

NAME OF BONDING CORPORATION OR INSURANCE COMPANY
Britton-Gallagher & Associates

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY

One Cleveland Center, Floor 30; 1375 East 9th Street, Cleveland, OH 44114

KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)

Aerial display shells ranging in size from 2 inches to 6 inches in diameter

Michael Faller

DATE _____

April 20, 2022

Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

Authority: 1988 PA 358	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
Compliance: Voluntary	
Penalty: Permit will not be issued	

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

☒ PUBLIC DISPLAY

☐ AGRICULTURAL PEST CONTROL

Issued To Pyrotechnico Fireworks, Inc.		Age (18 or over) Yes
Address 4369 E Summit Woods Dr NE, Rockford, MI 49341		
Name of Organization, Group, Firm, or Corporation Lowell Area Chamber of Commerce		
Address 113 Riverwalk, Lowell MI 49331		
Number and Types of Fireworks Approximately 750 aerial display shells ranging in size from 2 inches to 6 inches in diameter.		
Exact Location of Display Stoney Lakeside Park, 1200 Bowes Rd, Lowell MI 49331		
City, Village, Township Lowell	Date July 9, 2022	Time 10:15 pm
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Amount \$5,000,000.00

Issued by action of: ☐ Council ☐ Commission ☐ Board of the

☐ City ☐ Village ☐ Township of _____
(Name of City, Village, Township)

on the _____ day of _____,

(Signature and Title of Council/Commission/Board Representative)

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16.
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Applied Risk Services, Inc. 10825 Old Mill Rd Omaha, NE 68154 (877) 234-4420	CONTACT NAME: PHONE (A/C, No, Ext): (877) 234-4420 FAX (A/C, No): (877) 234-4421 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #																					
INSURED Pyrotecnico 299 Wilson Rd New Castle, PA 16101 CTL 1273 1694302	<table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Continental Indemnity Co.</td><td>28258</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Continental Indemnity Co.	28258	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below	N/A	82-872096-04-24	06/07/2021	06/07/2022	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach Acord 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Lowell Area Chamber of Commerce
113 Riverwalk Plaza
Lowell, MI 49331

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

0023702



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114		CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL: info@brittongallagher.com ADDRESS: info@brittongallagher.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Everest Indemnity Insurance Co.	
		INSURER B: Arch Speciality Ins Co	
		INSURER C: Everest Denali Insurance Company	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 775020133 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		SI8ML00891-221	1/14/2022	1/14/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00141-221	1/14/2022	1/14/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UXP1035252-02	1/14/2022	1/14/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: July 9, 2022

LOCATION: Stoney Lakeside Park, Lowell, MI

ADDITIONAL INSURED: Lowell Area Chamber of Commerce; Liz Baker: City of Lowell, MI; The Laurels of Kent

CERTIFICATE HOLDER

CANCELLATION

Lowell Area Chamber of Commerce
 113 Riverwalk Plaza
 Lowell MI 49331

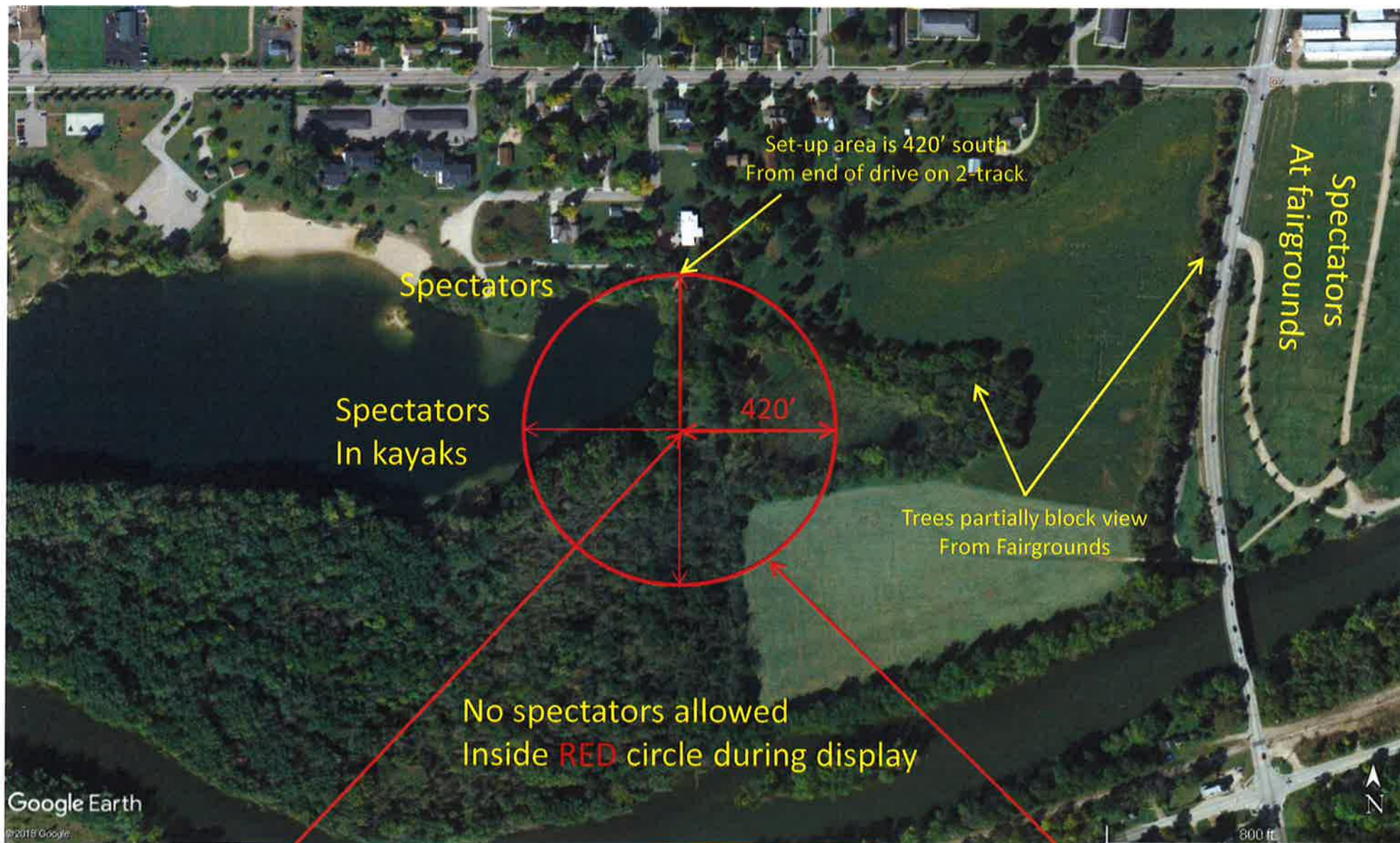
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Stoney Lakeside Park
1200 Bowes Street SE, Lowell, MI

Pyrotecnico Fireworks Inc.
6/30/2021 Michael Falk



Launch Location

Setup area: 40' X 40'

Radius from setup area: 420'

**CITY OF LOWELL
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Lowell City Council will hold a public hearing on Monday, May 16, 2022 at 7:00 p.m. in the Lowell City Hall Council Chambers on the second floor of the City Hall, 301 E. Main Street in the City of Lowell to receive public comment, verbally or in writing, on the proposed 2022-2023 City Budget and the proposed 2022-2023 Millage Rates. The proposed budget provides for general fund expenditures of \$3,899,738.48. The proposed millage rates are 15.70 mills for City operations and .2259 extra voted millage for museum operations.

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT
THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

A copy of the proposed 2022-2023 Budget is available for review and inspection during normal business hours at the Lowell City Hall and is also available on the City's web site at www.lowell.mi.gov

Interested persons may submit written comments to the City Clerk prior to the hearing or may appear and speak in person at the hearing. Persons with special needs, as defined in the Americans with Disabilities Act, should contact the City Clerk at (616) 897-8457 or the Michigan Relay Center TDD 1-800-649-3777 for accommodations.

Add City
Logo

Susan Ullery
City Clerk



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: April 28, 2022

TO: Mayor Mike DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Lowell Pride Parking Lot Closure Request

The second annual Lowell Pride will be held on Saturday June 4, 2022 on the Lowell Riverwalk. We have received a request from Board President Nicole Lintemuth requesting a closure of the north portion of the Oklahoma property, 216 N. Monroe on this date from 9:00 AM to 5:00 PM. This is the area where the parking spaces are (or the panhandle portion of the property.)

There will still be access to the boat launch as a result of this. Nicole will be available for any questions. I have attached a sketch of what is proposed. **I recommend the Lowell City Council approve the closure requested at 216 N. Monroe for Lowell Pride on June 4, 2022 from 9:00 AM to 5:00 PM.**

TITLE



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Printed 4/19/2022 11:44:02 AM



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: April 27, 2022
TO: Michael T. Burns *MTB*
FROM: Suzanne M. Olin
RE: IRA DX c5840i Copier Purchase

Our current Canon C5250 copier was purchased in December 2012 from Applied Imaging (formerly Hasselbrink Clark) a preferred vendor of the City of Lowell. After a recent breakdown and repair of our current copier, the City was informed this was only a temporary fix as parts are no longer available. The monthly expense of our current Canon IRA C5250 copier is approximately \$435.04. The proposed IRA DX C5840i has a monthly lease rate of \$182.00. Using our same monthly average of copies, the monthly maintenance expense on the new unit would be \$239.50. The combined monthly expense of our new unit (\$182.00 plus \$239.50) comes out to \$421.50. This would be \$11.53 per month less than the maintenance on our current copier.

The new copier will have an increased scanning speed over our current copier of approximately 270 images per minute. The proposed lease and maintenance agreement will include parts, labor, drums, and toner.

Recommended Motion: That the Lowell City Council accept the bid from Applied Imaging a preferred vendor for a Canon DXC5840i copy machine and authorize the City Manager to enter into a five-year lease of \$182.00 per month plus maintenance \$239.50.