



**For Immediate Release**

**Contact:** Michael Burns, City Manager  
City of Lowell, 616.897.8457

## **City of Lowell will hold City Council Meeting both in-person and virtually on Monday May 3, 2021**

As a result of COVID -19 and the current social distancing practices being mandated statewide, the City of Lowell City Council will holding their regular City Council Meeting both in-person at 301 E. Main Street, Lowell, MI 49331 and via teleconferencing on Monday May 3, 2021 at 7:00 P.M.

The City Council will meet via the Zoom Computer Teleconferencing System. The meeting will be held in compliance with the State of Emergency declared in Kent County due to COVID-19 and Public Act 254 of 2020 pertaining to the ability to conduct public meetings remotely.

The Zoom application allows for interactive public participation. The meeting will be available to those via online and/or telephone. To participate in the meeting via Zoom here is the contact information below:

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/9806911106>

**Meeting ID: 980 691 1106**

**One tap mobile**

**+13126266799,,9806911106# US (Chicago)**

**+16465588656,,9806911106# US (New York)**

### **Dial by your location**

**+1 312 626 6799 US (Chicago)**

**+1 646 558 8656 US (New York)**

**+1 301 715 8592 US (Washington D.C)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 9128 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

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You may also provide input or ask questions of the City Council relating to any items of business that will come before them at the meeting by emailing the City Clerk at [sullery@ci.lowell.mi.us](mailto:sullery@ci.lowell.mi.us) who will forward them to the City Council, or by mailing them via regular U.S. Postal service to c/o City Clerk, City of Lowell, 301 E. Main St, Lowell, MI 49331, or by calling 616-897-8457.

Persons with disabilities may attend and participate using any of the above described methods. If you require special accommodations, please email [mburns@ci.lowell.mi.us](mailto:mburns@ci.lowell.mi.us) and we will be happy to accommodate you. If you have any questions or need further assistance, please email [sullery@ci.lowell.mi.us](mailto:sullery@ci.lowell.mi.us). More meeting information, including the meeting agenda, will be available at our website [www.lowellmi.gov](http://www.lowellmi.gov).

**According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.**

**# # #**



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

CITY OF LOWELL  
CITY COUNCIL AGENDA  
MONDAY, MAY 3, 2021, 7:00 P.M.

**IN PERSON AND VIRTUAL**

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**Meeting ID: 980 691 1106**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the April 19, 2021 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$127,478.93.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. COVID – 19
- b. Showboat
- c. Downtown Traffic Control

5. NEW BUSINESS

- a. Ordinance – 21-03 Special Land Use Light Industrial District
- b. Detective Bureau Vehicle
- c. Memorial Day Events
- d. Garden Sale

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9 COUNCIL COMMENTS

10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, May 3, 2021

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

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4. OLD BUSINESS

- a. COVID – 19. City Manager Michael Burns will provide an update.
- b. Showboat. City Manager Michael Burns will provide an update.
- c. Downtown Traffic Control. Police Chief Chris Hurst will provide and update.

5. NEW BUSINESS

- a. Ordinance 21-03 Special Land Use Light Industrial District. City Clerk Susan Ullery provided a memo.

Recommended Motion: That the Lowell City Council approve Ordinance 21-03.

- b. Detective Bureau Vehicle. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council allow the Lowell Police Department to trade the 2011 Chevrolet Impala and the 2001 Sonoma to One Way Auto and utilize \$10,000 from the Salvage fund to purchase the 2015 Acadia for the detective's use.

- c. Memorial Day Events. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council allow the Veterans of Foreign Wars and American Legion to hold their presentation at Oakwood Cemetery.

- d. Garden Sale. Email is provided by Tonia North from North Star Antiques.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

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**PROCEEDINGS  
OF  
CITY COUNCIL MEETING  
OF THE  
CITY OF LOWELL  
MONDAY, APRIL 19, 2021, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Regular Meeting was called to order at 7:00 p.m. by Mayor Pro Tem Salzwedel and City Clerk Sue Ullery called roll.

Present: Councilmembers' Cliff Yankovich, Marty Chambers, Leah Groves and Mayor Pro Tem, Jim Salzwedel.

Absent: Mayor DeVore.

Also Present: City Manager Michael Burns, City Clerk, Susan Ullery, DPW Director Dan Czarnecki, Chief of Police Chris Hurst and Lowell Light & Powers General Manager Charlie West and via zoom City Assessor Jeff Rashid and City Attorney Jessica Wood.

**2. CONSENT AGENDA.**

- Approval of the Agenda as written.
- Approve and place on file the minutes of the April 5, 2021 Regular City Council Meeting.
- Authorize payment of invoices in the amount of \$460,297.98.

IT WAS MOVED BY GROVES and seconded by YANKOVICH to approve the consent agenda as written.

YES: Councilmember Groves, Councilmember Yankovich, Mayor Pro Tem Salzwedel and Councilmember Chambers.

NO: None.

ABSENT: Mayor Devore.

MOTION CARRIED.

**3. EXCUSE OF ABSENCE.**

IT WAS MOVED BY CHAMBERS and seconded by GROVES to excuse the absence of Mayor DeVore.

YES: Mayor Pro Tem Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

**4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Jake Davenport who resides at 527 Lafayette Street spoke regarding the Community Center and answered some frequently asked questions.

5. OLD BUSINESS.

a. Covid 19.

City Manager Michael Burns stated we are opening City Hall on April 26, 2021 and Lowell Light & Power will be opening on May 3, 2021.

b. Showboat.

City Manager Michael Burns gave an updated budget handout to the Council showing how much money is outstanding. We have approximately \$238,000 left of work for Wolverine and the consultants involved with the boat, and we have just under \$208,000 for additional things necessary for the boat as we go forward. There are some issues with the floor and painting with Moran but they are going to correct them.

c. Address Changes.

City Manager Michael Burns turned it over to Jeff Rashid to cover the address changes.

Jeff Rashid stated by City Ordinance states the assessing department creates the City addresses. He then gave the explanation of how they are developed.

d. Bond Resolution.

City Manager Michael Burns turned it over to City Attorney Jessica Wood to explain.

City Attorney Jessica Wood then explained the two different type of bonds they are choosing from, capital improvement bond or revenue bonds and stated that this is the last piece that financial advisor Warren Cramer is working on for the Monroe Street project and that we should be able to have the notices of intent at the next meeting.

e. Line Shack.

City Manager Michael Burns turned it over to Charlie West with Lowell Light & Power.

Lowell Light & Power General Manager Charlie West reviewed his memo regarding 115 Riverside Drive, also commonly referred to as the line shack property and recommended that City Council issue a request for proposals for the sale of the property with a minimum bid of the appraised value of the property (\$100,000) and pursuant to requirements outlined in the City Charter.

Mayor Pro Tem Salzwedel recommended to City Manager Michael Burns to go ahead and move forward with the proper notifications. Lowell Light & Power will handle the RFP process.



6. NEW BUSINESS.

a. Klosner Properties, LLC Easement Acceptance.

Lowell Light & Power General Manager Charlie West then stated at the March LL&P Board Meeting, the LL&P Board approved and recommended to the City Council (for final approval) a Utility Easement Agreement with Klosner Properties, LLC. The Agreement, will allow LL&P to install electrical infrastructure at 126 S. West Avenue that will serve this property and some of the properties adjacent to this property.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that the Lowell City Council approve the Utility Easement Agreement with Klosner Properties, LLC.

YES: Mayor Pro Tem Salzwedel, Councilmember Yankovich, Councilmember Chambers, and Councilmember Groves.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH that the Lowell City Council approve Resolution 06-21 as written.

YES: Councilmember Chambers, Councilmember Groves, Mayor Pro Tem Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

b. Arbor Day Proclamation.

Mayor Pro Tem Salzwedel read the Arbor Day Proclamation into record.

c. Part Time Police Officer Letter of Understanding.

City Manager Michael Burns read his memo regarding legal defense protections for our City's part time police officers.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that the Lowell City Council approve a Letter of Understanding with the Lowell Police Officers Association pertaining to part-time police officers added to the bargaining unit.

YES: Councilmember Chambers, Councilmember Groves, Mayor Pro Tem Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

d. Parks Board Priority Plan 2021-2022.

DPW Director Dan Czarnecki explained that during the winter months, the Parks & Recreation Board reviewed the current Recreation Master Plan, Chapter 8, Action Plan for each park. They reviewed the items that have already been accomplished. The board went over the remaining action items and put together a list of improvements the Parks Board would like to make priorities for FY21-22. The current Recreation Master Plan expires at the end of 2022 and will need updated and they are budgeting to start

the updating work in the upcoming fiscal year, with completion of a new Master Plan by the end of 2022.

Czarnecki then introduced the current Parks & Recreation Board Chairperson, Paula Mierendorf who attended via zoom and explained the Master Plan.

Mayor Pro Tem Salzwedel recommended we update the park information on our webpage to let people know what is in the different parks and have actual maps for them to reference as well.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Chambers stated what was approved at the last Planning Commission Meeting, including a Vehicle Towing and Repair Service at 211 S. Washington, a marijuana facility at 1250 W. Main Street named Joyology, and B & D Asset Recovery business at 2040 W. Main.

Councilmember Yankovich stated at the Historical District meeting they awarded a grant for a roof for one of Mark Batchelor's buildings on Main Street. He also discussed the new restaurant that will go in where Spring Grove Variety Store was previously and that the Museum is working on creating informational plaques that will go on buildings throughout the Historical District

Commissioner Groves stated she attended the Chamber of Commerce Board meeting. They discussed the upcoming Expo where they have 70 booths. Also mentioned the Showboat brick sales will run through April and that the Park & Rec meeting will be tomorrow.

Mayor Pro Tem Salzwedel stated the Arbor Board Meeting was cancelled due to no quorum. They are in need of two people to fill vacancies. Also attended the Lowell Light & Power Board Meeting for 4 hours and there was a lot of stuff covered.

8. **BUDGET REPORT.**

City Manager Michael Burns stated that not much has changed except while working on the budget, we noticed that the data processing fund (IT projects) hasn't been funded like we probably should so we were able to up that fund to a subsidy and also made a slight subsidy to our equipment fund as well. The money that we received from the state for the marijuana establishment in the City was already put in the local street fund.

9. **MANAGER'S REPORT.**

City Manager Michael Burns went over a couple items:

- Lew Bender will be here Monday, April 26, 2021 at 6:00 PM at the Fire Station and at 3:00 PM with the Fire Authority at the Fire Station.
- The Budget went out today and meeting will be held on Saturday May 1, 2021 and will be held in the Council Chambers at 10AM.
- Amity, Jane Ellen, Foreman streets are being done this year. Next year will be Valley Vista, Faith, Roberta Jayne and Heffron.
- Police Department have a new hire and Ian Shears was promoted to full time. Eileen DeVries will replace Kathy Butts in the office. Eileen's first day will be May 3, 2021.

- Made an offer to a person for the Sexton position. Not sure if they have accepted the position or not at this time.

10. **APPOINTMENTS.**

There are no new changes in appointments.

11. **COUNCIL COMMENTS**

Councilmember Groves thanked Parks and Recreation Board and the Chambers of Commerce for their due diligence and their passion for the community. Hats off to them for navigating through COVID and continuing to make events happen for the City of Lowell.

Councilmember Salzwedel stated there was a rumor spread that he was trying to get North Street turned into a cul-de-sac and he wanted to make clear that was not the case, it was a turnabout. Dave Pasquale is sick, so our thoughts and prayers for him and his wife.

12. **ADJOURNMENT.**

IT WAS MOVED BY YANKOVICH and seconded by GROVES to adjourn at 8:05 p.m.

YES: 4. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Sue Ullery, Lowell City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 06-21**

**RESOLUTION APPROVING AND AUTHORIZING  
EXECUTION OF A UTILITY EASEMENT AGREEMENT  
WITH KLOSNER PROPERTIES LLC**

Councilmember CHAMBERS supported by Councilmember YANKOVICH moved the adoption of the following resolution:

**WHEREAS**, the City, through its Department of Light and Power (“LL&P”), is installing underground electric and communications infrastructure and related appurtenances at approximately 126 S. West Avenue SE, Lowell, MI 49331 (the “Improvements”); and

**WHEREAS**, it is necessary that the City obtain an easement over a portion of property owned by Klosner Properties, LLC, (the “Grantor”) for the Improvements; and

**WHEREAS**, the Grantor is willing to provide said easement pursuant and subject to the terms and conditions of a Utility Easement Agreement (the “Agreement”) between it and the City; and

**WHEREAS**, the Lowell Board of Light and Power has reviewed and recommended approval of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Agreement in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the Manager of LL&P and as to form by the City Attorney.

2. That the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.

3. That once the Agreement is executed by the Grantor and the City, the City Clerk shall cause the fully executed Agreement to be recorded with the Kent County, Michigan Register of Deeds.

4. That all resolutions or parts of resolutions, to the extent of any conflict herewith, are hereby rescinded.

YEAS: Councilmembers Chambers, Groves, Mayor DeVore, Salzwedel, Yankovich

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

Dated: April 19<sup>th</sup>, 2021

Susan Ullery  
Susan Ullery, City Clerk

**CERTIFICATION**

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on April 19, 2021 and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: April 19<sup>th</sup>, 2021

Susan Ullery  
Susan Ullery, City Clerk

User: LORI

EXP CHECK RUN DATES 04/16/2021 - 04/30/2021

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
Invoice			
01513	ADDORIO TECHNOLOGIES, LLC		
8826	COMPUTER SERVICES		740.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			740.00
00015	ALEXANDER CHEMICAL CORP		
38641	WTP CHEMICALS		66.00
TOTAL FOR: ALEXANDER CHEMICAL CORP			66.00
10816	AMAZON CAPITAL SERVICES		
114-5382110-22530	WTP THEROMOSTAT		130.00
114-6808695-64274	WTP SUPPLIES		35.97
114-8291215-93618	WTP SUPPLIES		15.19
1FM9-XQNG-WD7M	WATER DEPT R & M		66.65
1GDL-HXHQ-LYVH	WTP R & M		130.00
1R69-J9XG-LGW6	WTP IPAD CASE & SCREEN PROTECTOR		51.16
TOTAL FOR: AMAZON CAPITAL SERVICES			428.97
10731	APPLIED IMAGING		
1723248	COPY MACHINE CONTRACT		440.62
TOTAL FOR: APPLIED IMAGING			440.62
10818	AT&T MOBILITY		
287291108942X0414	ACCOUNT STATEMENT		897.12
TOTAL FOR: AT&T MOBILITY			897.12
00045	BARTLETT, SANDY		
4/20/2021	APRIL MILEAGE & METER READER		769.47
TOTAL FOR: BARTLETT, SANDY			769.47
REFUND UB	BGR INVESTMENTS		
04/30/2021	UB refund for account: 4-00181-2		60.77
TOTAL FOR: BGR INVESTMENTS			60.77
10483	BOURGETTE, BOB		
4/27/2021	ROLLER RENTAL & FUEL REIMBURSEMENT		785.86
TOTAL FOR: BOURGETTE, BOB			785.86
00065	BOUWHUIS SUPPLY, INC.		
62129	DPW TOWELS		281.46
TOTAL FOR: BOUWHUIS SUPPLY, INC.			281.46
10532	BROWN, CASEY		
4/20/2021	TSC REIMBURSEMENT - AIRPORT		61.96
TOTAL FOR: BROWN, CASEY			61.96
01916	BS&A SOFTWARE		
134670	TIMESHEETS SERVICE/SUPPORT		538.00
TOTAL FOR: BS&A SOFTWARE			538.00
10493	COMCAST CABLE		
5/6 - 6/5/2021	DPW CABLE		44.99
TOTAL FOR: COMCAST CABLE			44.99
00089	CONSUMERS CONCRETE CORP		
INV0159594	PARK - R & M		224.25
TOTAL FOR: CONSUMERS CONCRETE CORP			224.25

User: LORI

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10509	CONSUMERS ENERGY		
	2021 APRIL	ACCOUNT STATEMENT	372.62
	APRIL 2021	ACCOUNT STATEMENTS	4,373.94
TOTAL FOR: CONSUMERS ENERGY			4,746.56
02035	DIGITAL OFFICE MACHINES, INC.		
	19494	DPW COPY MACHINE	30.90
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			30.90
02340	EARLE PRESS INC.		
	232322	AP CHECKS	288.67
	232323	PAYROLL CHECKS	96.40
TOTAL FOR: EARLE PRESS INC.			385.07
10487	ENVIRONMENTAL RESOURCE ASSOCIATES		
	964841	WTP CONTRACTUAL	349.45
TOTAL FOR: ENVIRONMENTAL RESOURCE ASSOCIATES			349.45
00710	HAROLD ZEIGLER FORD, INC.		
	224777	LPD 2010 FUSION R & M	44.58
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			44.58
00248	HOOVER PRINTING		
	62157	ID BADGES & BUSINESS CARDS	74.00
TOTAL FOR: HOOVER PRINTING			74.00
00298	KENT COUNTY TREASURER		
	21041400539	POLICE DISPATCH SERVICES	19,025.86
TOTAL FOR: KENT COUNTY TREASURER			19,025.86
00300	KENT COUNTY TREASURER		
	4/1 - 4/15/2021	TAX DISBURSEMENT	5.03
	4/28/2021	TRAILER FEES	145.00
	4/28/21	TRAILER FEES MARCH & APRIL	580.00
TOTAL FOR: KENT COUNTY TREASURER			730.03
00303	KENT DISTRICT LIBRARY		
	4/1 - 4/15/2021	TAX DISBURSEMENT	3.20
TOTAL FOR: KENT DISTRICT LIBRARY			3.20
00302	KENT INTERMEDIATE SCHOOL DIST.		
	4/26/2021	IFT 2020 DISBURSEMENT	14,500.00
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			14,500.00
10664	LEWIS G. BENDER, PH.D.		
	4/29/2021	FIRE & COUNCIL WORKSHOP & MILEAGE	2,719.52
TOTAL FOR: LEWIS G. BENDER, PH.D.			2,719.52
00562	LOWELL AREA SCHOOLS		
	4/1 - 4/15/2021	TAX DISBURSEMENT	17.22
TOTAL FOR: LOWELL AREA SCHOOLS			17.22
10521	MACATAWA BANK		
	4/20/2021	INSTALLMENT PURCHASE AGREEMENT 2015	10,424.92
TOTAL FOR: MACATAWA BANK			10,424.92
REFUND UB	MACDONALD, DEBORAH		
	04/20/2021	UB refund for account: 5-02841-2	640.65
TOTAL FOR: MACDONALD, DEBORAH			640.65

User: LORI

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DB: Lowell

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
10357	NORTHERN PUMP & WELL INC. 21-J2062	ANNUAL WELL INSPECTION - WTP	1,000.00
TOTAL FOR: NORTHERN PUMP & WELL INC.			1,000.00
00468	NYE UNIFORM COMPANY CO 774417	POLICE UNIFORMS	285.00
TOTAL FOR: NYE UNIFORM COMPANY CO			285.00
00480	OLIN, SUZANNE 4/22/2021	MILEAGE TO CITY OF WYOMING	26.88
TOTAL FOR: OLIN, SUZANNE			26.88
00499	PETTY CASH 4/22/2021	PETTY CASH	61.13
TOTAL FOR: PETTY CASH			61.13
10898	POINT BROADBAND 5267-20210416-1	ACCOUNT STATEMENT	309.99
TOTAL FOR: POINT BROADBAND			309.99
00506	POSTMASTER 4/29/2021	W/S BILLS DUE MAY 2021	449.61
TOTAL FOR: POSTMASTER			449.61
02331	PROGRESSIVE HEATING COOLING, CORP. 2019659	LIBRARY SERVICE CALL	351.50
	2019672	LIBRARY SERVICE CALL	173.50
	2019680	MUSEUM QTRLY MAINT	180.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			705.00
01159	PURCHASE POWER 4/11/2021	POSTAGE METER	523.06
TOTAL FOR: PURCHASE POWER			523.06
10133	RED CREEK WASTE SERVICES INC. 14R00631	TRASH SERVICE	637.58
TOTAL FOR: RED CREEK WASTE SERVICES INC.			637.58
10378	RUESINK, KATHIE 745388-745389	CLEANING SERVICES 4/2 -4/15/2021	600.00
	745391/745392	CLEANING 4/16 -4/29/2021	720.00
TOTAL FOR: RUESINK, KATHIE			1,320.00
10849	SMART BUSINESS SOURCE OE-38125-1	OFFICE SUPPLIES	62.13
TOTAL FOR: SMART BUSINESS SOURCE			62.13
10583	SUEZ WATER ENVIRONMENTAL SVC INC 20210069	SURCHARGES - MARCH	2,454.82
	202142691	APRIL WWTP SERVICES	38,490.00
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC			40,944.82
10069	TRUGREEN 13491732	REC PARK LAWN SERVICE	133.02
TOTAL FOR: TRUGREEN			133.02



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Vendor Code	Vendor Name	Description	Amount
	Invoice		
02146	VANSOLKEMA, SCOT		
	4/26/2021	TRAINING REIMBURSEMENTS	126.29
	4/28/2021	TRAINING - HOTEL EXPENSE	274.24
TOTAL FOR: VANSOLKEMA, SCOT			400.53
02101	WEST SHORE SERVICES, INC.		
	28739	POLICE - INSPECTION OF WARNING SIRENS	850.00
TOTAL FOR: WEST SHORE SERVICES, INC.			850.00
00692	WILLIAMS & WORKS INC.		
	91855	AMITY STREET RESURFACING	2,826.50
	91856	MONROE ST W/S SURVEY	92.00
	91857	MONROE ST W/S, RESURFACING	15,822.75
	91859	JANE ELLEN ST RESURFACING DESIGN	1,735.50
	92008	M-21/ALDEN NASH WATER INTERCONNECT	162.00
TOTAL FOR: WILLIAMS & WORKS INC.			20,638.75
02579	WMCJTC		
	4343	TASER INSTRUCTOR - STEPHENS	100.00
TOTAL FOR: WMCJTC			100.00
TOTAL - ALL VENDORS			127,478.93

User: LORI

EXP CHECK RUN DATES 04/16/2021 - 04/30/2021

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	POINT BROADBAND	ACCOUNT STATEMENT	28.57	75636
101-000-085.000	DUE FROM LIGHT & POWER	POINT BROADBAND	ACCOUNT STATEMENT	58.58	75636
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	145.00	75625
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES MARCH & APRI	580.00	75626
	Total For Dept 000			812.15	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	LEWIS G. BENDER, PH.D.	FIRE & COUNCIL WORKSHOP &	2,719.52	75629
101-172-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	45.34	75610
	Total For Dept 172 MANAGE			2,764.86	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	45.34	75610
	Total For Dept 215 CLERK			45.34	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	EARLE PRESS INC.	AP CHECKS	288.67	75621
101-253-740.000	OPERATING SUPPLIES	EARLE PRESS INC.	PAYROLL CHECKS	96.40	75621
101-253-860.000	TRAVEL EXPENSES	OLIN, SUZANNE	MILEAGE TO CITY OF WYOMIN	26.88	75635
101-253-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH	11.85	75606
	Total For Dept 253 TREASU			423.80	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	20.59	75641
101-265-730.000	POSTAGE	PURCHASE POWER	POSTAGE METER	523.06	75639
101-265-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	17.98	75606
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 4/2 -4/	360.00	75605
101-265-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	129.45	75640
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING 4/16 -4/29/2021	360.00	75652
101-265-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	43.57	75636
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	1,647.07	75619
	Total For Dept 265 CITY H			3,101.72	
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	30.00	75640
	Total For Dept 276 CEMETE			30.00	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	41.54	75641
101-301-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	4.00	75606
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY CO	POLICE UNIFORMS	285.00	75634
101-301-744.000	UNIFORMS	HOOVER PRINTING	ID BADGES & BUSINESS CARD	74.00	75651
101-301-802.000	CONTRACTUAL	WEST SHORE SERVICES, INC.	POLICE - INSPECTION OF WA	850.00	75645
101-301-803.000	DISPATCHING SERVICES	KENT COUNTY TREASURER	POLICE DISPATCH SERVICES	19,025.86	75623
101-301-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	478.24	75610
101-301-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	43.57	75636
101-301-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH	4.00	75606
101-301-957.000	TRAINING	VANSOLKEMA, SCOT	TRAINING REIMBURSEMENTS	126.29	75644
101-301-957.000	TRAINING	WMCJTC	TASER INSTRUCTOR - STEPHE	100.00	75647
101-301-957.000	TRAINING	VANSOLKEMA, SCOT	TRAINING - HOTEL EXPENSE	274.24	75644
	Total For Dept 301 POLICE			21,306.74	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	20.50	75606
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	DPW TOWELS	281.46	75614
101-441-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	30.90	75620
101-441-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	217.86	75640
101-441-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	88.62	75610
101-441-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	28.57	75636
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	44.99	75617
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	689.32	75619

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441 DEPARTMENT OF PUBLIC WORKS					
		Total For Dept 441 DEPART		1,402.22	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	64.36	75619
		Total For Dept 747 CHAMBE		64.36	
Dept 751 PARKS					
101-751-802.000	CONTRACTUAL	TRUGREEN	REC PARK LAWN SERVICE	133.02	75643
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	209.77	75640
101-751-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	38.24	75610
101-751-930.000	REPAIR & MAINTENANCE	CONSUMERS CONCRETE CORP	PARK - R & M	224.25	75618
		Total For Dept 751 PARKS		605.28	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 4/2 -4/	240.00	75605
101-790-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	173.50	75638
101-790-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	50.50	75640
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING 4/16 -4/29/2021	360.00	75652
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	911.20	75619
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	351.50	75638
		Total For Dept 790 LIBRAR		2,086.70	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	PROGRESSIVE HEATING COOLI	MUSEUM QTRLY MAINT	180.00	75638
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	382.59	75619
		Total For Dept 804 MUSEUM		562.59	
		Total For Fund 101 GENERA		33,205.76	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST W/S SURVEY	92.00	75646
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST W/S, RESURFACIN	5,274.25	75646
		Total For Dept 450 CAPITA		5,366.25	
		Total For Fund 202 MAJOR		5,366.25	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	AMITY STREET RESURFACING	1,695.90	75646
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	JANE ELLEN ST RESURFACING	1,735.50	75646
		Total For Dept 450 CAPITA		3,431.40	
		Total For Fund 203 LOCAL		3,431.40	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	AMITY STREET RESURFACING	1,130.60	75646
		Total For Dept 450 CAPITA		1,130.60	
		Total For Fund 248 DOWNTO		1,130.60	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BOURGETTE, BOB	ROLLER RENTAL & FUEL REIM	74.86	75613
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	372.62	75619
581-000-930.000	REPAIR & MAINTENANCE	BROWN, CASEY	TSC REIMBURSEMENT - AIRPO	61.96	75615
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	ROLLER RENTAL & FUEL REIM	711.00	75613
581-000-955.000	MISCELLANEOUS EXPENSE	POINT BROADBAND	ACCOUNT STATEMENT	49.99	75636
		Total For Dept 000		1,270.43	
		Total For Fund 581 AIRPOR		1,270.43	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	POINT BROADBAND	ACCOUNT STATEMENT	28.57	75636

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Fund 590 WASTEWATER FUND					
Dept 000					
590-000-276.000	Sewer Inside 5/8"	BGR INVESTMENTS	UB refund for account: 4-	29.92	75612
	Total For Dept 000			58.49	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	APRIL WWTP SERVICES	38,490.00	75642
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	SURCHARGES - MARCH	2,454.82	75642
	Total For Dept 550 TREATM			40,944.82	
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	81.55	75610
590-551-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER DEPT R & M	33.33	75608
590-551-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST W/S, RESURFACIN	5,274.25	75646
	Total For Dept 551 COLLEC			5,389.13	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	APRIL MILEAGE & METER REA	353.38	75611
590-552-730.000	POSTAGE	POSTMASTER	W/S BILLS DUE MAY 2021	224.80	75637
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	APRIL MILEAGE & METER REA	31.36	75611
	Total For Dept 552 CUSTOM			609.54	
	Total For Fund 590 WASTE			47,001.98	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Outside 5/8"	MACDONALD, DEBORAH	UB refund for account: 5-	640.65	75632
591-000-276.000	Water Inside 5/8"	BGR INVESTMENTS	UB refund for account: 4-	30.85	75612
	Total For Dept 000			671.50	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES	15.19	75608
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES	35.97	75608
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP IPAD CASE & SCREEN PR	51.16	75649
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	66.00	75648
591-570-802.000	CONTRACTUAL	NORTHERN PUMP & WELL INC.	ANNUAL WELL INSPECTION -	1,000.00	75633
591-570-802.000	CONTRACTUAL	ENVIRONMENTAL RESOURCE AS	WTP CONTRACTUAL	349.45	75650
591-570-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	38.24	75610
591-570-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	28.57	75636
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	419.31	75619
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP R & M	130.00	75608
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP THEROMOSTAT	130.00	75608
591-570-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH	2.80	75606
	Total For Dept 570 TREATM			2,266.69	
Dept 571 DISTRIBUTION					
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	ACCOUNT STATEMENT	81.55	75610
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	260.09	75619
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER DEPT R & M	33.32	75608
591-571-930.000	REPAIR & MAINTENANCE	WILLIAMS & WORKS INC.	M-21/ALDEN NASH WATER INT	162.00	75646
591-571-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	MONROE ST W/S, RESURFACIN	5,274.25	75646
	Total For Dept 571 DISTRI			5,811.21	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	APRIL MILEAGE & METER REA	353.37	75611
591-572-730.000	POSTAGE	POSTMASTER	W/S BILLS DUE MAY 2021	224.81	75637
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	APRIL MILEAGE & METER REA	31.36	75611
	Total For Dept 572 CUSTOM			609.54	
	Total For Fund 591 WATER			9,358.94	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	740.00	75607
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	COPY MACHINE CONTRACT	440.62	75609

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	TIMESHEETS SERVICE/SUPPOR	538.00	75616
Total For Dept 000				1,718.62	
Total For Fund 636 DATA P				1,718.62	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	LPD 2010 FUSION R & M	44.58	75622
661-895-991.000	PRINCIPAL	MACATAWA BANK	INSTALLMENT PURCHASE AGAR	9,460.00	75631
661-895-995.000	INTEREST PAYABLE	MACATAWA BANK	INSTALLMENT PURCHASE AGAR	964.92	75631
Total For Dept 895 FLEET				10,469.50	
Total For Fund 661 EQUIPM				10,469.50	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	5.03	75624
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	3.20	75627
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	17.22	75630
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	KENT INTERMEDIATE SCHOOL	IFT 2020 DISBURSEMENT	14,500.00	75628
Total For Dept 000				14,525.45	
Total For Fund 703 CURREN				14,525.45	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 04/16/2021 - 04/30/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	33,205.76
Fund 202	MAJOR STREET FUN	5,366.25
Fund 203	LOCAL STREET FUN	3,431.40
Fund 248	DOWNTOWN DEVELOP	1,130.60
Fund 581	AIRPORT FUND	1,270.43
Fund 590	WASTEWATER FUND	47,001.98
Fund 591	WATER FUND	9,358.94
Fund 636	DATA PROCESSING	1,718.62
Fund 661	EQUIPMENT FUND	10,469.50
Fund 703	CURRENT TAX COLL	14,525.45

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127,478.93

## ACCIDENTS

DETAILS OF ACCIDENTS ON RACK

MONTH	PROPERTY DAMAGE	PERSONAL INJURY	DEER
OCTOBER 2020	0	0	0
NOVEMBER 2020	0	0	0
DECEMBER 2020	1	0	0
JANUARY 2021	3	0	0
FEBRUARY 2021	2	0	0
MARCH 2021	0	* 2 (1 ped. / 1 bike)	0
APRIL 2021	2	0	1 @ JAMES

8

\* CAR V. PED MAIN + MONROE  
 \* BIKE RIDER ON SIDEWALKER, MAIN + WASHINGTON  
 SLIP + FALL

## TICKETS

MONTH	TOTAL TICKETS	SPEEDING TICKETS	OTHER TICKETS
OCTOBER 2020	11	1 @ JAMES	10
NOVEMBER 2020	3	1 @ JAMES 1 WARNING @ JAMES	2
DECEMBER 2020	3	2 @ JAMES	1
JANUARY 2021	15	1 @ RIVERSIDE 1 @ JAMES	13
FEBRUARY 2021	15	2 @ HUDSON & MAIN	13
MARCH 2021	15	1 @ JAMES	14
APRIL 2021	12	1 @ JAMES	11

74

10

64

MAIN ST. , BETWEEN HUDSON + JAMES ST.

## Accident Detail

2021 APRIL MAIN/HUDSON REAR END AT LIGHT  
MAIN/HUDSON REAR END AT LIGHT  
MAIN/JAMES CAR V. DEER (11pm)

MARCH MAIN/BROADWAY PED STRUCK CROSSING BROADWAY IN CROSSWALK (5pm)  
E. MAIN/WASHINGTON PED FELL OFF BIKE ON SIDEWALK (NO VEHICLES INVOLVED)

FEB MAIN/HUDSON REAR END AT LIGHT (5pm)

2020 JAN MAIN/HUDSON REAR END AT LIGHT (1230pm)  
HUDSON/MAIN LANE VIOLATION - LEFT TURN LANE ON N. HUDSON





**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** April 30, 2021  
**TO:** Mike Burns, City Manager  
**FROM:** Susan Ullery, City Clerk  
**RE:** Text Amendment to Light Industrial District - Ordinance 21-03

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At its meeting of March 8, 2021 the Planning Commission reviewed a request from Mr. Chris Nelson for a vehicle towing service at 211 S. Washington Street SE. Subject to a Zoning Ordinance text amendment also considered at this meeting, vehicle towing services would be permitted in the I-L Light Industrial district only with special land use approval.

**Recommended Motion: The Planning Commission unanimously recommended that the Lowell City Council approve Ordinance 21-03.**

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**ORDINANCE NO. 21-03**

**AN ORDINANCE TO AMEND SECTION 12A.03, "SPECIAL LAND USES"  
OF CHAPTER 12A, "I-L LIGHT INDUSTRIAL DISTRICT" OF  
APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE  
CITY OF LOWELL**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_, moved  
the adoption of the following ordinance:

**THE CITY OF LOWELL ORDAINS:**

**Section 1. Amendment to Section 12A.03 of Chapter 12A.** Section 12A.03, "Special Land Uses," of Chapter 12A, "I-L Light Industrial District" of Appendix A, "Zoning," of the Code of Ordinance of the City of Lowell is amended by adding a new subsection J which reads as follows:

J. Vehicle towing service

**Section 2. Publication.** After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

**Section 3. Effective Date.** This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YES: Councilmembers \_\_\_\_\_

\_\_\_\_\_

NO: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CERTIFICATION**

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on \_\_\_\_\_ 2021, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on \_\_\_\_\_, 2021. I further certify that the above ordinance was entered into the Ordinance Book of the City on \_\_\_\_\_, 2021, and was effective \_\_\_\_\_, 2021, ten (10) days after publication.

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Susan Ullery  
City Clerk



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** April 29, 2021  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MB*  
**RE:** Detective Bureau Vehicle

---

The current vehicle in use for the police detective is a retired patrol vehicle. This unit is in very poor condition to the point it appears we are chasing good money after bad as the costs for repairs are becoming more than the value of the vehicle. Our normal practice is to have the retired patrol vehicle to be passed down to the detective bureau. However, the vehicle we are passing down in this instance is going to be a situation whereby we are chasing good money after bad. The vehicle is already in rough shape and the department anticipates will not be much better than the current detective vehicle.

Detective Lauren performs salvage inspections for One Way Auto. He has held discussions with them regarding finding a decent used vehicle to serve as a detective car. One way came across a 2015 GMC Acadia. I am told the vehicle is in relative good shape and relatively low miles. The blue book value of the Acadia is around \$22,000.

One Way Auto is looking to trade the Acadia for the City's our 2011 Chevrolet Impala (current detective vehicle) and our former DARE Truck a 2001 GMC Sonoma. One Way claims trade in for these two vehicles values \$6,000. One Way will donate \$6,000 toward the vehicle and the remaining \$10,000 would come from the City.

The Police Department would like to use Salvage money. There is over \$10,000 in this account and would result in no general fund dollars being utilized.

The Police Department would like to use the Acadia as it does not look like a police unit for daily use. Additionally, it could be used to transfer large amounts of evidence from crime scenes to the Police Station for follow-up investigation and storage. I should mention the detective does not take this vehicle home with him. Also the vehicle is only used during work hours or if called in for a crime scene.

**I am recommending the Lowell City Council allow the Lowell Police Department to trade the 2011 Chevrolet Impala and the 2001 Sonoma to One Way Auto and utilize \$10,000 from the Salvage fund to purchase the 2015 Acadia for the detective's use.**

# ONE WAY AUTO SALES

Address • 2600 S. DIVISION AVE GRAND RAPIDS 49507

Email • [ONEWAYAUTO2600@GMAIL.COM](mailto:ONEWAYAUTO2600@GMAIL.COM)

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KADO KADO  
OWNER  
ONE WAY AUTO SALES  
2600 S DIVISION AVE  
GRAND RAPIDS MI 499507

DEAR CITY OF LOWELL,

One Way Auto Sales is planning on trading 2 vehicles from Lowell police department witch include a 2001 GMC Sonoma and a 2011 Chevy Impala for the pair \$6,000.

The sale price for the 2015 GMC Acadia is \$22,000 witch -\$12,000 is going to be deducted from the sale price \$6,000 of that is going to be a trade in for the 2 vehicles, the other \$6,000 is going to be donated from one way auto for the Lowell police department.

Thank you for the taking the time to review this, I will be happy to answer any question you have.

Sincerely,

Kado kado  
ONE WAY AUTO SALES:  
Cell- 231-578-1093  
Office- 616-214-7004  
Fax- 616-214-7006P



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** April 29, 2021  
**TO:** Mayor DeVore and the Lowell City Council  
**FROM:** Michael T. Burns, City Manager MBj  
**RE:** Memorial Day events

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If you recall from last year, the Memorial Day events were modified to accommodate the COVID 19 pandemic. I received a request from Dirk Ritzema at the American Legion to be allowed to have the same event as they did last year. If you recall, they had a small presentation at Oakwood Cemetery to honor fallen soldiers from the Lowell area. They followed all social distancing guidelines and intend on doing so this year.

They do not plan to have a parade this year due to the pandemic. I do not have any issues with this event in the manner described. **I recommend the Lowell City Council allow the Veterans of Foreign Wars and American Legion to hold their presentation at Oakwood Cemetery.**

## Sue Ullery

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**From:** Mike Burns  
**Sent:** Thursday, April 29, 2021 5:52 PM  
**To:** Sue Ullery  
**Subject:** Fwd: Garden sale

Please add this under new business.

Thanks,

Mike

Michael Burns  
City Manager  
City of Lowell  
616-897-8457

Begin forwarded message:

**From:** Tonia North <tonianorth@icloud.com>  
**Date:** April 29, 2021 at 5:11:00 PM EDT  
**To:** Mike Burns <mburns@ci.lowell.mi.us>  
**Subject:** Garden sale

Hi Mike -Monday I was talking to Marty about getting on the agenda for approving the Garden Sale and he said he would present for me since my son has a game. I just saw a text from him that I need to call you to get it on the agenda. I'm at another game so this is me asking. He has the basic info. Essentially everything like last year and I'm only doing this one sale.

Thank you

Tonia North  
North Star Antiques

Sent from my iPhone

## APPOINTMENTS

	Expires
Airport Board	
Vacancy (Jeff Altoft – Currently Serving)	01/01/2021
Arbor Board	
Vacancy (Melissa Spino – Resigned)	06/30/2020
Vacancy (Ashley Dunn – Resigned)	
Board of Review	
Vacancy (alternate)	01/01/2023
Construction Board of Appeals	
Vacancy	01/01/2021
Historic District Commission	
Vacancy (Mike DeVore – Resigned)	01/01/2023
Local Officers Compensation Commission	
Vacancy (Roger LaWarre – Currently Serving)	06/30/2020
Lowell Area Fire and Emergency Services Authority	
Vacancy (Dave Pasquale – Currently Serving)	01/01/2020