



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, MAY 15, 2023, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the May 1, 2023 Zoning Board of Appeals, Regular and Closed Session City Council meetings.
- Authorize payment of invoices in the amount of \$223,583.59.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

- a. Lowell Light and Power Budget Presentation
- b. Compensation Committee Report
- c. Planning Commission Yearly Update
- d. Public Hearing – WTP and WWTP
- e. Public Hearing – 2023/24 Annual Budget – Resolution 11-23
- f. Resolution 12-23 – Hazard Mitigation Plan
- g. Cancellation of July 3, 2023 City Council Meeting

6. BOARD/COMMISSION REPORTS

7. BUDGET REPORT

8. MONTHLY REPORTS

9. MANAGER'S REPORT

10. APPOINTMENTS

11. COUNCIL COMMENTS

12. CLOSED SESSION

- a. To discuss labor negotiations – For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. - MCL. 15.268(1)(c)

13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, May 15, 2023

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the May 1, 2023 Zoning Board of Appeals, Regular and Closed session City Council meetings.
- Authorize payment of invoices in the amount of \$223,583.59.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

- a. Lowell Light and Power Budget Presentation. Lowell Light and Power General Manager Charlie West provided the budget.
- b. Compensation Committee Report. The Committee provided a report.
- c. Planning Commission Yearly Update. Planning Commission Chair Bruce Barker provided a report.
- d. Public Hearing – Water Treatment Plant and Wastewater Treatment Plant. Notices are provided.
- e. Public Hearing – 2023/24 Annual Budget – Resolution 11-23. City Manager Michael Burns provided a memo and recommendation.
- f. Resolution 12-23 – Hazard Mitigation Plan. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve Resolution 12-23 for the City of Grand Rapids, Kent & Ottawa County Hazardous Mitigation Plan as presented.

g. Cancellation of July 3, 2023 City Council meeting.

6. BOARD/COMMISSION REPORTS

7. BUDGET REPORT

8. MONTHLY REPORT

9. MANAGER'S REPORT

10. APPOINTMENTS

11. COUNCIL COMMENTS

12. CLOSED SESSION

- a. To discuss labor negotiations – For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. - MCL. 15.268(1)(c)

13. ADJOURNMENT

**PROCEEDINGS
OF
THE ZONING BOARD OF APPEALS MEETING
FOR THE
CITY OF LOWELL
MONDAY, MAY 1, 2023, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

Chair Salzwedel called the Meeting to order at 7:00 p.m. and City Clerk Sue Ullery called roll.

Present: Boardmembers Leah Groves, Cliff Yankovich, Jim Salzwedel, Mayor DeVore, Marty Chambers.

Absent: None.

Present: City Clerk Sue Ullery, DPW Director Dan Czarniecki, City Manager Michael Burns, Chief of Police Chris Hurst and City Attorney Jessica Wood.

2. APPROVAL OF THE CONSENT AGENDA.

IT WAS MOVED BY DEVORE and seconded by GROVES to approve the agenda as written.

YES: Boardmember Groves, Mayor Devore, Boardmember Yankovich, Boardmember Salzwedel, Boardmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were none.

5. NEW BUSINESS.

a. Public Hearing – Variance Request – 2212 Gee Drive.

Andy Moore with Williams & Works provided background stating Bernie and Carolyn Diekevers have applied for a variance to allow for an accessory building on their property located at 2212 Gee Drive. Section 4.08 of the Zoning Ordinance limits the size of detached accessory buildings to 1,200 square feet in area for lots with greater than 9,000 square feet and the applicant is seeking to build an accessory building of 2,000 square feet in area. Variances can only be approved where the Board of the Zoning Appeals finds that the standards of Section 21.04, B. of the Zoning Ordinance are met. The applicants are seeking to construct a new detached accessory building on the property. According to the application, the building would be used to house a boat, equipment storage, and a regulation basketball ½ court for presumably personal recreational purposes. Moore noted this is a public hearing.

Carolyn Diekevers then spoke and explained their intent for the accessory building.

Moore then reviewed the 6 standards that all must be met to grant the variance.

The Zoning Board of Appeals members had no issues with any of the 6 standards and felt that all the standards are being met. There were no questions.

Chair Salzwedel suggested that the Planning Commission revisit their standards (specifically Section 14.08) for possibly revising the size of the building allowed per the size of the lot.

Chair Salzwedel then opened the Public Hearing.

Michael Pirok who resides at 2146 Gee Drive what the building was for and where it is placed.

Herb Vanderbilt who resides at 2204 Gee Drive concerned the building will look commercial.

Moore noted the Diekevers will have the accessory building match their house and that is a requirement of our City Ordinance as well.

Perry Beachum who resides at 924 Riverside Drive stated he is in support of it, would like any concerns resolved tonight so the Diekevers do not have to wait.

Boardmember Yankovich appreciates the two people who spoke and felt that both their concerns were explained and are not an issue.

Chair Salzwedel then closed the Public Hearing.

IT WAS MOVED BY CHAMBERS and seconded by DEVORE that the Lowell City Zoning Board of Appeals approve the variance application for 2212 Gee Dr. finding that all six standards are met.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. ADJOURNMENT.

IT WAS MOVED DEVORE and seconded by CHAMBERS to adjourn @ 7:27 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, MAY 01, 2023, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

Mayor DeVore called the Meeting to order at 7:00 p.m. and City Clerk Sue Ullery called roll.

Present: Councilmembers Marty Chambers, Leah Groves, Cliff Yankovich, Jim Salzwedel and Mayor DeVore.

Absent: None.

Present: City Clerk Sue Ullery, DPW Director Dan Czarnecki, City Manager Michael Burns, Chief of Police Chris Hurst, and City Attorney Jessica Wood.

2. MERITORIOUS SERVICE CITATION AWARD FOR IAN SHEARS.

Chief of Police Chris Hurst presented a meritorious service citation award to what the Lowell City Police Department calls their "Triple Threat Police Officer" Ian Shears who has been on the police force for four years now. Shears is a licensed law enforcement, licensed EMT paramedic, as well as a Firefighter. Congratulations Ian Shears for your dedication and a great job!

3. CONSENT AGENDA.

- Approval of the Agenda as written
- Approve and place on file the minutes of the April 17, 2023 Regular City Council meeting and April 24, 2023 Budget Work Session Meeting.
- Authorize payment of invoices for \$562,435.31.

IT WAS MOVED BY CHAMBERS and seconded by GROVES to approve the consent agenda as written.

YES: Councilmember Groves, Mayor Devore, Councilmember Yankovich, Councilmember Chambers, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Perry Beachum who resides at 924 Riverside Drive wanted to mention how nice Richards park looks, trees all trimmed up and DPW does a fantastic job of maintaining that park. Branch and tree limb pick up, thank you to the City of Lowell and Lowell Light & Power for this. Hydro-corp letters to the citizens seem to be a burden; time frame doesn't seem very compatible for many. Would like to City to look into helping get this accomplished so the time frame can work around residents work schedule.

5. OLD BUSINESS

- a. Downtown Parking.

City Manager Michael Burns stated Council directed him to come back with an idea for 15-minute parking for downtown. Burns presented views of streets for 15-minute parking spot all along Main Street to Washington Street. Each spot designated as a 15-minute parking spot would be marked as such (total of eight 15 minute spots).

IT WAS MOVED BY YANKOVICH and seconded by GROVES that Lowell City Council approve the eight parking spots for 15 minute parking downtown.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Groves and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. ROW Permit Fees.

DPW Director Dan Czarnecki read his memo explaining the changes needed for the ROW permit fees and proposing to add a third tier to the ROW Permit fees. For work on water or sewer lines by property owners or private contractors, we propose a fee of \$150. This amount should cover the average cost of the City's work to review, process and inspect any repairs or installations of these utilities.

Greg Canfield who resides at 403 N. Washington ask the City Attorney Jessica Wood if the Public Act that he referenced at the previous meeting does not apply to the City.

Attorney Jessica Wood stated she did not attend that meeting but the Public Act she looked at applied to County. Several different laws apply for the City; there is the Right of Way Statute, Home Rule City Act, the Metro Act and other things that gives cities the general authority to regulate their local roads.

IT WAS MOVED BY GROVES and seconded by YANKOVICH that the Lowell City Council approve Right-of-Way permit fees for Fiscal Year 2023-2024 to be set at \$50 for ROW Access (curb cuts, driveway-approaches, sidewalks), \$150 for work on City Utilities (water service, sewer lateral), and \$250 for Franchise Utilities (gas, telecommunications, etc.).

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Groves, Mayor DeVore and Councilmember Chambers.

NO: None

ABSENT: None.

MOTION CARRIED.

6. NEW BUSINESS

a. Lowell Pride Closure.

City Manager Michael Burns read his memo stating Lowell Pride will be holding their 3rd Annual Event on Saturday June 3, 2023 on the Lowell Riverwalk. The city received a request from the Lowell Pride Board President Nicole Lintemuth regarding the closure of the north portion of the Oklahoma property, 216 N. Monroe for June 3, 2023 from 9:00 AM to 5:00 PM. This is the area where parking spaces are.

Councilmember Yankovich spoke up and wanted follow up after he had attended a Pride Board

meeting where he had expressed concerns about language on the stage, and a particular vendors items being sold.

Nicole Lintemuth responded and said we are always happy to hear feedback. Lowell Pride has created guidelines for the main stage for any of their acts to follow so that they are meeting Lowell Pride standards. As for the vendors, Lowell Pride isn't going to be able to police every item that each of the vendor sells, but feels as long as these items are legal to sell in the State of Michigan, they should be permitted to sell at the event. Lintemuth went on to say, they make sure everyone knows that this is an open area and hopes that parents and people make their best judgement if they are going to let their kids run around.

Perry Beachum stated Council should review the guidelines that Lowell Pride has created. Also, mentioned that sound travels the cities river very easily which sets us apart as a unique city, and it is much different than in other communities.

City Manager Michael Burns and Mayor DeVore stated the City should have clean and clear established guidelines and will work with the City attorney and bring guidelines back to the next Council meeting to put in place for any future City permitted event.

Susan Stevens who resides at 610 N. Jefferson stated she can hear the main stage clearly at her house and all the kids that live all around her can hear that language and that is a problem. She would also like to not see items sold in a public park that are sexually explicit. Also does not appreciate the political responses given.

Craig Fonger who resides at 827 N Washington St was at Pride last year and it was marketed as a family event and he expected it to be a family event. It was brought to his attention and he himself heard some of the language last year and now to protect Fallsburg Historical Society's brand, they cannot have their organization attend this year until they make sure the standards are what represents the community as well as the standards "Lowell Pride promotes itself as".

Kelsey Krupp who lives at 2156 Gee Drive wanted to note that she has attended the Pride events and was very happy to find these events were held here when she moved to Lowell. Feels that it is important to have these and it shows peoples values. Has not seen anyone uncomfortable or not having a good time and also feels items made to look like certain body parts is considered art.

Councilmember Chambers asked Nicole Lintemuth to bring to Council a copy of their guidelines.

b. Set Public Hearing for 2023/2024.

Mayor DeVore stated the Public Hearing will be presented during our regular city council meeting on Monday, May 15, 2023 here in Council Chambers. Copy of the budget is available on the website.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated the Historical District asked for 100K, the previous grant writer failed to submit a grant request in December. Brent Slagel would like to turn Larkins into a restaurant with apartments above it, so Slagel is looking for 40k and there are also a couple of other big requests so we are asking for 100K.

Councilmember Salzwedel stated Arbor Board met, Williams & Works was there. We will meet again on

May 15, 2023 at Lowell Light & Power at 8:00 am and will discuss changes for ordinance. Thank you to DPW Dan Czarnecki and Ryan from LL&P for attending.

Mayor DeVore stated DDA is cancelled and Fire Authority is next Thursday.

Councilmember Chambers stated Planning Commission is next week.

Councilmember Groves stated her meetings are in the next two weeks as well.

8. **CITY MANAGERS REPORT.**

City Manager Michael Burns went over the following:

- Congratulations goes to Mayor DeVore and Mayor Pro-Tem Chambers for their graduation from the Elected Officials Academy for the Michigan Municipals League. Mayor DeVore graduated to level 2 and Mayor Pro-tem Chambers graduated to level 1. Congratulations, it was a lot of work!
- We closed on the USDA loans and had our pre-construction meeting with the contractor last week. They have advised us that their plan is to begin work on June 5. For the first 16 business days, they will do all of their work south of main street. They will be starting with the water main and will work north from there. There will be a meeting with residents on May 11, 2023 at 6 pm to address any concerns.
- We finally got the left-turn light onto Hudson from Main, the tradeoff is a longer delay at the intersection.
- Submitted a grant to the Community Foundation for \$100,000 for the Splash pad
- 990 N. Washington has been demolished.
- DPW Director Dan Czarnecki has submitted his notification for retirement. His last day will be July 21, 2023. I have had a 14-year working relationship with him, learned almost all I know about Public Works and have enjoyed working with him and wish him a very happy retirement.

Salzwedel questioned the USDA loan and the interest rates going up.

Burns and Attorney Jessica Woods explained we will be getting the best deal we can.

9. **APPOINTMENTS.**

There are no changes.

10. **COUNCIL COMMENTS.**

There were no comments.

11. **CLOSED SESSION TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION FOR DISCLOSURE BY STATE OR FEDERAL STATUTE OF MCL. 15.268(1)(h)**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to go into closed session at 8:27p.m.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

12. **MOTION TO GO BACK INTO OPEN SESSION @ 8:55**

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to go back into open session at 8:55 p.m.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

13. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn @ 8:55 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

05/12/2023 02:46 PM
User: JVELTKAMP
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/7

Vendor Code	Vendor Name	Description	Amount
Invoice			
00015	ALEXANDER CHEMICAL CORP		
66978	WTP CHLORINE		60.00
TOTAL FOR: ALEXANDER CHEMICAL CORP			60.00
10816	AMAZON CAPITAL SERVICES		
1YYW-F7KF-3K4C	WTP SUPPLIES		26.98
TOTAL FOR: AMAZON CAPITAL SERVICES			26.98
MISC	BARNETT JOHN & GRETCHEN		
PBLC23-0009	REFUND BUILDING PERMIT- 850 HILLSIDE SE CT		180.00
TOTAL FOR: BARNETT JOHN & GRETCHEN			180.00
00050	BERNARDS ACE HARDWARE		
04/30/23	APRIL ACCOUNT STATEMENT		894.24
TOTAL FOR: BERNARDS ACE HARDWARE			894.24
10581	CINTAS CORPORATION		
9221843348	WATERBREAK COUNTERTOP COOLER AGMT		45.54
TOTAL FOR: CINTAS CORPORATION			45.54
00344	CITY OF LOWELL		
05/02/2023	DOG PARK SHELTER BUILDING PERMIT		250.00
TOTAL FOR: CITY OF LOWELL			250.00
10493	COMCAST CABLE		
05/06/23 - 06/05/	CABLE TV		67.65
TOTAL FOR: COMCAST CABLE			67.65
10509	CONSUMERS ENERGY		
206258222909	ACCOUNT STATEMENT- STREET LIGHTS		27.93
TOTAL FOR: CONSUMERS ENERGY			27.93
01156	CURTIS CLEANERS		
54D7C7	UNIFORM CLEANING		31.50
TOTAL FOR: CURTIS CLEANERS			31.50
10815	CUSTOM & DESIGN SHEET METAL INC		
3557	STEEL COUNTER TOP AND RINGS TO SECURE SHOWBOAT		1,350.00
TOTAL FOR: CUSTOM & DESIGN SHEET METAL INC			1,350.00
00148	DICKINSON WRIGHT PLLC		
1796808	PROFESSIONAL SERVICES		444.00
60857-0985	SANITARY SEWER RUAL DEVEL. BONDS		27,957.40
60857-0986	WATER SUPPLY RUAL DEVEL. BOND		27,800.80
TOTAL FOR: DICKINSON WRIGHT PLLC			56,202.20
11023	DOLSON WELL SERVICE LLC		
5032023	AIRPORT SERVICE CHECK ON WELL		100.00
TOTAL FOR: DOLSON WELL SERVICE LLC			100.00
02538	EARTHWORM DOZING & EXCAVATING INC.		
4849	DEMO 990 WASHINGTON HOUSE & FOUNDATION		13,950.00
TOTAL FOR: EARTHWORM DOZING & EXCAVATING INC.			13,950.00
10670	FAHEY SCHULTZ BURZYCH RHODES PLC		
10302	LABOR SERVICES		1,620.00
10930	PHONE CONFERENCES		218.00
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC			1,838.00

05/12/2023 02:46 PM
User: JVELTKAMP
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 2/7

Vendor Code	Vendor Name	Description	Amount
	Invoice		
10693	FERGUSON ENTERPIRSES, INC.		
	0172336	METER READER	1,019.35
	0173892	NW PUMP STATION & TWP WATER METER	137.05
	0176258	WTP R&M	3,353.25
TOTAL FOR: FERGUSON ENTERPIRSES, INC.			4,509.65
10673	FERGUSON WATERWORKS		
	0171552	WTP PARTS	213.91
TOTAL FOR: FERGUSON WATERWORKS			213.91
00191	FLAT RIVER OUTREACH MINISTRIES		
	05/03/23	UPGRADE LAUNDRY	9,000.00
TOTAL FOR: FLAT RIVER OUTREACH MINISTRIES			9,000.00
00986	FRANKLIN HOLWERDA CO.		
	22109311	NW PUMP STATION PROJECT	23,988.00
TOTAL FOR: FRANKLIN HOLWERDA CO.			23,988.00
00225	GRAND RAPIDS COMMUNITY COLLEGE		
	04/16/23 - 04/30/	TAX DISBURSEMENT	119.21
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			119.21
01285	GREAT LAKES PAVING		
	9526	HAUL COLD PATCH ON 4/29/23	500.00
	9538	ROAD GRADE & ASPHALT - AIRPORT	1,500.00
TOTAL FOR: GREAT LAKES PAVING			2,000.00
10918	GREAT LAKES UPFITTING		
	INV-5413	2015 FORD EXPLORER - R&M	655.00
TOTAL FOR: GREAT LAKES UPFITTING			655.00

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 3/7

Vendor Code	Vendor Name	Description	Amount
Invoice			
11007	GRIZZLY REPAIR LLC		
1037		#6 R&M	351.00
1038		SHOP MAINTENANCE	101.00
1039		#15 R&M	231.00
1040		#107 ASPHALT TRAILER	51.00
1041		#W-20 R&M	551.00
1042		#150 R&M	51.00
1043		#31 LOADER R&M	171.00
1044		SHOP MAINTENANCE	41.00
1045		#11 R&M	551.00
1053		SHOP MAINTENANCE	71.00
1054		#W-20 R&M	81.00
1055		#6 PICK UP R&M	31.00
1056		#9 PICK UP R&M	111.00
1057		#11 R&M	71.00
1058		#8 GATOR R&M	701.00
1059		#53 MOWER R&M	1,150.00
1060		#50 PUSH MOWER R&M	201.00
1061		#51 PUSH MOWER R&M	201.00
1062		SHOP MAINTENANCE	101.00
1063		SHOP MAINTENANCE	401.00
1064		#6 PICK UP & #6- 2 BLACKBLADE	341.00
1065		#107 ASPHALT TRAILER	41.00
1066		SHOP MAINTENANCE	41.00
1067		#53 MOWER	701.00
1068		SHOP MAINTENANCE	631.00
1069		#7 FUEL TRUCK R&M	121.00
1070		DPW REPAIRS	801.00
1071		DPW REPAIRS	801.00
1072		DPW SHOP REPAIRS	401.00
1073		#11R&M	251.00
1074		DPW MAINTENANCE WORK	101.00
1075		#80 ROLLER / COMPACTOR	1,501.00
1076		DPW SHOP MAINTENANCE	51.00
1077		#6 PICK UP R&M	201.00
1080		SHOP MAINTENANCE	251.00
TOTAL FOR: GRIZZLY REPAIR LLC			11,454.00
01508	GTW		
311462		CYLINDER RENTAL APRIL 2023	47.85
TOTAL FOR: GTW			47.85
00234	HACH COMPANY		
13550504		WTP FLUORIDE / SUPPLIES	911.61
TOTAL FOR: HACH COMPANY			911.61
00710	HAROLD ZEIGLER FORD, INC.		
24019		#839 POLICE	742.21
240708		#839 POLICE R&M	177.95
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			920.16
02463	HYDROCORP		
0071996-IN		CROSS CONNECTION APRIL 2023	1,806.25
TOTAL FOR: HYDROCORP			1,806.25
10350	INTERSTATE BILLING SERVICE, INC.		
288598		PUMPS FOR FLOOD	5,208.56
TOTAL FOR: INTERSTATE BILLING SERVICE, INC.			5,208.56

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 4/7

Vendor Code	Vendor Name	Description	Amount
Invoice			
00300	KENT COUNTY TREASURER		
	04/16/23 - 04/30/ TAX DISBURSEMENT - STATE ED - DELINQ		418.68
	04/16/23- 04/30/2 TAX DISBURSEMENT - DELINQ		290.46
	05/09/23 TRAILER FEES		317.50
TOTAL FOR: KENT COUNTY TREASURER			1,026.64
00303	KENT DISTRICT LIBRARY		
	04/16/23 - 04/30/ TAX DISBURSEMENT		1.38
TOTAL FOR: KENT DISTRICT LIBRARY			1.38
00302	KENT INTERMEDIATE SCHOOL DIST.		
	04/16/23 - 04/30/ TAX DISBURSEMENT		379.92
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			379.92
00975	KENT RUBBER		
	00606501 #31 LOADER		10.82
TOTAL FOR: KENT RUBBER			10.82
02209	KERKSTRA PORTABLE, INC.		
	222568 301. N MONROE		250.00
	222569 BURCH FOOTBALL FIELD		250.00
	222570 CREEKSIDE PARK		500.00
	222571 RECREATION PARK - SOFTBALL FIELD		250.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			1,250.00
11018	LAKELAND ASPHALT CORP.		
	42151 PICK UP - COLD PATCH		2,569.04
TOTAL FOR: LAKELAND ASPHALT CORP.			2,569.04
01374	LOWELL AREA HISTORICAL MUSEUM		
	04/16/23 - 04/30/ TAX DISBURSEMENT		15.76
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			15.76
00562	LOWELL AREA SCHOOLS		
	04/16/23 - 04/30/ TAX DISBURSEMENT		460.87
TOTAL FOR: LOWELL AREA SCHOOLS			460.87
10143	LOWELL FIRE & EMERGENCY SERV. AUTH.		
	81 FIRE SERVICES		15,000.00
TOTAL FOR: LOWELL FIRE & EMERGENCY SERV. AUTH.			15,000.00
00330	LOWELL LEDGER		
	04/30/23 APRIL STATEMENT - ADVERTISING / DISPLAY		3,996.93
TOTAL FOR: LOWELL LEDGER			3,996.93
REFUND UB	LYNN GREEN		
	05/04/23 OVERPAYMENT BY SUNTITLE FOR WATER BILL		50.00
TOTAL FOR: LYNN GREEN			50.00
11020	MFCI, LLC		
	1226 2023 WATER SUPPLY SYSTEM BONDS - C.O.ISSUANCE		21,250.00
	1227 SANITARY SEWER - C. O, ISSURANCE		23,375.00
TOTAL FOR: MFCI, LLC			44,625.00
10116	MICHIGAN PIPE & VALVE - LANSING		
	R011609 E MAIN STORM DRAIN REPAIR		1,107.00
TOTAL FOR: MICHIGAN PIPE & VALVE - LANSING			1,107.00

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 5/7

Vendor Code	Vendor Name Invoice	Description	Amount
10910	MIERENDORF, PAULA 05/04/23	2023 COMMUNITY GARDEN REIMBURSEMENT	250.00
TOTAL FOR: MIERENDORF, PAULA			250.00
00426	MODEL COVERALL SERVICE, INC. 05/03/23	LIBRARY RUGS - APRIL	267.64
TOTAL FOR: MODEL COVERALL SERVICE, INC.			267.64
01499	NAPA AUTO PARTS 04/30/23	ACCOUNT STATEMENT	792.35
TOTAL FOR: NAPA AUTO PARTS			792.35
11022	NSF INTERNATIONAL 6531976	WTP - TESTING	500.00
TOTAL FOR: NSF INTERNATIONAL			500.00
00052	O.E. BIERI & SONS, INC. 23022	WATER DEPT - TOP SOIL	150.00
TOTAL FOR: O.E. BIERI & SONS, INC.			150.00
10103	PITNEY BOWES GLOBAL FIN. SRVS LLC 06/06/23	POSTAGE	58.39
TOTAL FOR: PITNEY BOWES GLOBAL FIN. SRVS LLC			58.39
01270	PLUMMERS ENVIRONMENTAL SERVICE INC. 23165057	STORM DRAIN CLEANING E MAIN ST	2,118.25
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE INC.			2,118.25
10762	PROFESSIONAL CODE INSPECTIONS OF MI 23004	APRIL PERMIT FEES	2,008.80
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			2,008.80
02331	PROGRESSIVE HEATING COOLING, CORP. 2021545 2021576 2021632 2021636	CITY HALL PREVENTIVE MAINT. LIBRARY SERVICE CALL- NO A/C LIBRARY AIR HANDLER - SERVICE CALL CITY HALL - SERVICE PUMP REPLACEMENT	447.00 437.00 942.92 1,791.88
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			3,618.80
10953	RASHID, DEBRA 03/31/23	MARCH 2023 ASSESSING EXPENSES	232.22
TOTAL FOR: RASHID, DEBRA			232.22
10651	RIVERSIDE OUTDOOR POWER LLC 11/14 11/14/2022 11/14/22 11-14-22	MOWER DECK #2 REPAIR SWISHER MOWER DECK #1 2022 GRAVELY R&M SWISHERS MOWER DECK REPAIR #3	434.26 398.67 260.57 285.83
TOTAL FOR: RIVERSIDE OUTDOOR POWER LLC			1,379.33
10378	RUESINK, KATHIE 585009 585011	CLEANING SERVICES CITY HALL, LIBRARY & POLICE CLEANING SERVICE - MAY	840.00 600.00
TOTAL FOR: RUESINK, KATHIE			1,440.00
02383	SANISWEEP, INC. 108106	TRUCKLINE M-21 SWEEPING	1,100.00
TOTAL FOR: SANISWEEP, INC.			1,100.00

05/12/2023 02:47 PM

User: JVELTKAMP

DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 04/29/2023 - 05/12/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 6/7

Vendor Code	Vendor Name	Description	Amount
Invoice			
10042	SAWYER ENGINE & COMPRESSOR INC.		
63238	WTP - SUPPLIES		232.05
TOTAL FOR: SAWYER ENGINE & COMPRESSOR INC.			232.05
02575	SELF SERVE LUMBER		
05/01/2023	MAY STATEMENT		471.27
TOTAL FOR: SELF SERVE LUMBER			471.27
10662	SKYLINE ELECTRIC, INC		
1926	LIBRARY PARKING LOT LIGHTS ADD TIMER		2,396.99
TOTAL FOR: SKYLINE ELECTRIC, INC			2,396.99
10849	SMART BUSINESS SOURCE		
OE-6570-1	CITY HALL OFFICE SUPPLIES		66.88
TOTAL FOR: SMART BUSINESS SOURCE			66.88
10282	SNOW AVENUE GREENHOUSE		
04/28/23	LOWELL SHOWBOAT GARDEN CLUB / CINNY GOULD		1,186.82
TOTAL FOR: SNOW AVENUE GREENHOUSE			1,186.82
10709	SPECIAL FX INC		
18958	#6 PICK UP R&M		250.00
TOTAL FOR: SPECIAL FX INC			250.00
10341	STATE OF MICHIGAN		
551-616336	LIVE SCANS - MAY 2023		129.75
TOTAL FOR: STATE OF MICHIGAN			129.75
11021	SUNBELT RENTALS		
04/21/23	CHIPPER RENTAL		565.25
TOTAL FOR: SUNBELT RENTALS			565.25
00628	TERMINAL SUPPLY CO.		
30986-00	INVENTORY - LED SAFETY LIGHT FOR EQ		406.98
TOTAL FOR: TERMINAL SUPPLY CO.			406.98
10543	TRACTOR SUPPLY CREDIT PLAN		
05/11/23	APRIL ACCOUNT STATEMENT		84.34
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			84.34
10069	TRUGREEN		
174264929	WTP - LAWN SERVICES		134.05
174276641	RECREATION PARK - LAWN SERVICE		148.74
174280223	DPW - LAWN SERVICE		84.98
174288560	CHAMBER OF COMMERCE		43.61
174288719	LIBRARY - LAWN SERVICE		117.41
174288879	LAWN SERVICE CITY HALL		46.96
174290943	MUSEUM LAWN SERVICE		43.61
17454545	CREEKSIDE - GEE DR FIELDS LAWN SERVICE		597.14
TOTAL FOR: TRUGREEN			1,216.50
10995	VELTKAMP, JENELL		
05/10/23	KCTA MEETING MILEAGE		20.44
TOTAL FOR: VELTKAMP, JENELL			20.44
02203	VISA		
04/01/23	APRIL MERCANTILE VISA STATEMENT		4,283.94
TOTAL FOR: VISA			4,283.94

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 7/7

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00692	WILLIAMS & WORKS INC.		
	95881	PROFESSIONAL SERVICES	1,945.00
TOTAL FOR: WILLIAMS & WORKS INC.			1,945.00
02579	WMCJTC		
	5332	DRIVING REFRESHER - CULVER / STEPHENS	150.00
TOTAL FOR: WMCJTC			150.00
TOTAL - ALL VENDORS			233,673.59

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	LYNN GREEN	OVERPAYMENT BY SUNTITLE F	50.00	78594
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	63.50	78584
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	254.00	78584
Total For Dept 000				367.50	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCES & CONVENTIONS VISA		APRIL MERCANTILE VISA STA	225.00	78623
101-101-864.000	CONFERENCES & CONVENTIONS VISA		APRIL MERCANTILE VISA STA	1,093.18	78623
101-101-955.000	MISCELLANEOUS EXPENSE	VISA	APRIL MERCANTILE VISA STA	104.48	78623
101-101-955.000	MISCELLANEOUS EXPENSE	VISA	APRIL MERCANTILE VISA STA	75.65	78623
Total For Dept 101 COUNCI				1,498.31	
Dept 172 MANAGER					
101-172-864.000	CONFERENCES & CONVENTIONS VISA		APRIL MERCANTILE VISA STA	71.53	78623
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	APRIL MERCANTILE VISA STA	20.49	78623
Total For Dept 172 MANAGE				92.02	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	RASHID, DEBRA	MARCH 2023 ASSESSING EXPE	212.57	78606
101-209-860.000	TRAVEL EXPENSES	RASHID, DEBRA	MARCH 2023 ASSESSING EXPE	19.65	78606
Total For Dept 209 ASSESS				232.22	
Dept 210 ATTORNEY					
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	LABOR SERVICES	1,620.00	78564
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	PHONE CONFERENCES	218.00	78564
Total For Dept 210 ATTORN				1,838.00	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	APRIL STATEMENT - ADVERTI	399.43	78593
Total For Dept 215 CLERK				399.43	
Dept 253 TREASURER					
101-253-860.000	TRAVEL EXPENSES	VELTKAMP, JENELL	KCTA MEETING MILEAGE	20.44	78622
Total For Dept 253 TREASU				20.44	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	CITY HALL OFFICE SUPPLIES	66.88	78613
101-265-730.000	POSTAGE	PITNEY BOWES GLOBAL FIN.	POSTAGE	58.39	78602
101-265-740.000	OPERATING SUPPLIES	VISA	APRIL MERCANTILE VISA STA	21.89	78623
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES CITY H	420.00	78551
101-265-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	CITY HALL PREVENTIVE MAIN	447.00	78605
101-265-802.000	CONTRACTUAL	TRUGREEN	LAWN SERVICE CITY HALL	46.96	78620
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICE - MAY	300.00	78608
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL - SERVICE PUMP	1,791.88	78605
Total For Dept 265 CITY H				3,153.00	
Dept 276 CEMETERY					
101-276-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	MAY STATEMENT	38.96	78611
101-276-930.000	REPAIR & MAINTENANCE	VISA	APRIL MERCANTILE VISA STA	499.00	78623
Total For Dept 276 CEMETE				537.96	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCANS - MAY 2023	129.75	78616
101-301-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	APRIL ACCOUNT STATEMENT	19.77	78555
101-301-740.000	OPERATING SUPPLIES	CINTAS CORPORATION	WATERBREAK COUNTERTOP COO	45.54	78556
101-301-740.000	OPERATING SUPPLIES	VISA	APRIL MERCANTILE VISA STA	39.19	78623
101-301-741.000	FUEL	VISA	APRIL MERCANTILE VISA STA	246.55	78623
101-301-744.000	UNIFORMS	CURTIS CLEANERS	UNIFORM CLEANING	31.50	78559
101-301-744.000	UNIFORMS	VISA	APRIL MERCANTILE VISA STA	15.00	78623
101-301-931.000	R & M POLICE CARS	GREAT LAKES UPFITTING	2015 FORD EXPLORER - R&M	655.00	78570
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	APRIL MERCANTILE VISA STA	10.00	78623
101-301-957.000	TRAINING	WMCJTC	DRIVING REFRESHER - CULVE	150.00	78626

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-984.000	EQUIPMENT	VISA	APRIL MERCANTILE VISA STA	18.01	78623
		Total For Dept 301 POLICE		1,360.31	
Dept 336 FIRE					
101-336-985.000	FIRE COMMISSION PAYMENT	LOWELL FIRE & EMERGENCY S	FIRE SERVICES	15,000.00	78592
		Total For Dept 336 FIRE		15,000.00	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	LOWELL LEDGER	APRIL STATEMENT - ADVERTI	105.93	78593
		Total For Dept 400 PLANNI		105.93	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	APRIL ACCOUNT STATEMENT	7.59	78555
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	APRIL ACCOUNT STATEMENT	13.76	78555
101-441-802.000	CONTRACTUAL	TRUGREEN	DPW - LAWN SERVICE	84.98	78620
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE TV	67.65	78557
101-441-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	MAY STATEMENT	193.90	78611
101-441-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	APRIL ACCOUNT STATEMENT	10.37	78619
101-441-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	50.50	78571
101-441-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	200.50	78571
101-441-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	DPW REPAIRS	801.00	78571
101-441-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	DPW REPAIRS	801.00	78571
101-441-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	DPW SHOP REPAIRS	200.50	78571
101-441-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	DPW MAINTENANCE WORK	101.00	78571
		Total For Dept 441 DEPART		2,532.75	
Dept 751 PARKS					
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	CREEKSIDE PARK	500.00	78588
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	RECREATION PARK - SOFTBAL	250.00	78588
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	BURCH FOOTBALL FIELD	250.00	78588
101-751-802.000	CONTRACTUAL	TRUGREEN	RECREATION PARK - LAWN SE	148.74	78620
101-751-802.000	CONTRACTUAL	TRUGREEN	CREEKSIDE - GEE DR FIELDS	597.14	78620
101-751-930.000	REPAIR & MAINTENANCE	CUSTOM & DESIGN SHEET MET	STEEL COUNTER TOP AND RIN	1,100.00	78560
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	MAY STATEMENT	72.07	78611
101-751-930.000	REPAIR & MAINTENANCE	VISA	APRIL MERCANTILE VISA STA	87.23	78623
		Total For Dept 751 PARKS		3,005.18	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES CITY H	420.00	78551
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	LIBRARY RUGS - APRIL	267.64	78598
101-790-802.000	CONTRACTUAL	TRUGREEN	LIBRARY - LAWN SERVICE	117.41	78620
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICE - MAY	300.00	78608
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY AIR HANDLER - SER	942.92	78605
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL- NO	437.00	78605
101-790-930.000	REPAIR & MAINTENANCE	SKYLINE ELECTRIC, INC	LIBRARY PARKING LOT LIGHT	2,396.99	78612
		Total For Dept 790 LIBRAR		4,881.96	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	TRUGREEN	MUSEUM LAWN SERVICE	43.61	78620
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	15.76	78590
		Total For Dept 804 MUSEUM		59.37	
		Total For Fund 101 GENERA		35,084.38	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	APRIL ACCOUNT STATEMENT	209.00	78555
202-463-740.000	OPERATING SUPPLIES	MICHIGAN PIPE & VALVE - L	E MAIN STORM DRAIN REPAIR	1,107.00	78596
202-463-740.000	OPERATING SUPPLIES	PLUMMERS ENVIRONMENTAL SE	STORM DRAIN CLEANING E MA	2,118.25	78603
202-463-802.000	CONTRACTUAL	SANISWEEP, INC.	TRUCKLINE M-21 SWEEPING	1,100.00	78609
		Total For Dept 463 MAINT		4,534.25	

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	GREAT LAKES PAVING	HAUL COLD PATCH ON 4/29/2	250.00	78569
202-478-740.000	OPERATING SUPPLIES	LAKELAND ASPHALT CORP.	PICK UP - COLD PATCH	1,284.52	78589
202-478-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	APRIL ACCOUNT STATEMENT	49.99	78619
Total For Dept 478 WINTER				1,584.51	
Total For Fund 202 MAJOR				6,118.76	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	APRIL ACCOUNT STATEMENT	209.00	78555
Total For Dept 463 MAINTENANCE				209.00	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	GREAT LAKES PAVING	HAUL COLD PATCH ON 4/29/2	250.00	78569
203-478-740.000	OPERATING SUPPLIES	LAKELAND ASPHALT CORP.	PICK UP - COLD PATCH	1,284.52	78589
Total For Dept 478 WINTER				1,534.52	
Total For Fund 203 LOCAL				1,743.52	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	VISA	APRIL MERCANTILE VISA STA	1,338.00	78623
248-463-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	301. N MONROE	250.00	78588
248-463-802.000	CONTRACTUAL	TRUGREEN	CHAMBER OF COMMERCE	43.61	78620
248-463-930.000	REPAIR & MAINTENANCE	CUSTOM & DESIGN SHEET MET	STEEL COUNTER TOP AND RIN	250.00	78560
248-463-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	MAY STATEMENT	1.79	78611
248-463-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	APRIL ACCOUNT STATEMENT	23.98	78619
Total For Dept 463 MAINTENANCE				1,907.38	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	VISA	APRIL MERCANTILE VISA STA	68.74	78623
Total For Dept 740 COMMUNITY				68.74	
Total For Fund 248 DOWNTOWN				1,976.12	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	APRIL PERMIT FEES	2,008.80	78604
249-371-802.000	CONTRACTUAL	BARNETT JOHN & GRETCHEN	REFUND BUILDING PERMIT- 8	180.00	78554
Total For Dept 371 BUILDING				2,188.80	
Total For Fund 249 BUILDING				2,188.80	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-974.000	LAND IMPROVEMENTS	CITY OF LOWELL	DOG PARK SHELTER BUILDING	250.00	78550
Total For Dept 758 DOG PARK				250.00	
Dept 759 COMMUNITY GARDEN					
260-759-930.000	REPAIR & MAINTENANCE	MIERENDORF, PAULA	2023 COMMUNITY GARDEN REI	250.00	78597
Total For Dept 759 COMMUNITY				250.00	
Dept 774 RECREATION CONTRIBUTIONS					
260-774-740.000	OPERATING SUPPLIES	SNOW AVENUE GREENHOUSE	LOWELL SHOWBOAT GARDEN CL	1,186.82	78614
Total For Dept 774 RECREATION				1,186.82	
Total For Fund 260 DESIGN				1,686.82	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	MAY STATEMENT	137.33	78611
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT- STREET	27.93	78558
581-000-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	APRIL ACCOUNT STATEMENT	232.40	78555
581-000-930.000	REPAIR & MAINTENANCE	DOLSON WELL SERVICE LLC	AIRPORT SERVICE CHECK ON	100.00	78562
581-000-930.000	REPAIR & MAINTENANCE	GREAT LAKES PAVING	ROAD GRADE & ASPHALT - AI	1,500.00	78569
581-000-930.000	REPAIR & MAINTENANCE	RIVERSIDE OUTDOOR POWER L	SWISHERS MOWER DECK REPAI	285.83	78607

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 581 AIRPORT FUND					
Dept 000					
581-000-930.000	REPAIR & MAINTENANCE	RIVERSIDE OUTDOOR POWER L	MOWER DECK #2 REPAIR	434.26	78607
581-000-930.000	REPAIR & MAINTENANCE	RIVERSIDE OUTDOOR POWER L	SWISHER MOWER DECK #1	398.67	78607
581-000-930.000	REPAIR & MAINTENANCE	RIVERSIDE OUTDOOR POWER L	2022 GRAVELY R&M	260.57	78607
Total For Dept 000				3,376.99	
Total For Fund 581 AIRPOR				3,376.99	
Fund 590 WASTEWATER FUND					
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	WTP R&M	1,676.62	78565
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	METER READER	509.67	78565
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	NW PUMP STATION & TWP WAT	68.52	78565
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WTP PARTS	106.96	78566
590-551-930.000	REPAIR & MAINTENANCE	INTERSTATE BILLING SERVIC	PUMPS FOR FLOOD	5,208.56	78581
Total For Dept 551 COLLEC				7,570.33	
Total For Fund 590 WASTEW				7,570.33	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES	26.98	78553
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	APRIL ACCOUNT STATEMENT	202.72	78555
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP FLUORIDE / SUPPLIES	911.61	78578
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHLORINE	60.00	78552
591-570-801.000	PROFESSIONAL SERVICES	NSF INTERNATIONAL	WTP - TESTING	500.00	78600
591-570-802.000	CONTRACTUAL	SAWYER ENGINE & COMPRESSO	WTP - SUPPLIES	232.05	78610
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP - LAWN SERVICES	134.05	78620
591-570-930.000	REPAIR & MAINTENANCE	O.E. BIERI & SONS, INC.	WATER DEPT - TOP SOIL	75.00	78601
591-570-955.000	MISCELLANEOUS EXPENSE	LOWELL LEDGER	APRIL STATEMENT - ADVERTI	111.82	78593
591-570-955.000	MISCELLANEOUS EXPENSE	VISA	APRIL MERCANTILE VISA STA	350.00	78623
Total For Dept 570 TREATM				2,604.23	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION APRIL 20	1,806.25	78580
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	WTP R&M	1,676.63	78565
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	METER READER	509.68	78565
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	NW PUMP STATION & TWP WAT	68.53	78565
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WTP PARTS	106.95	78566
591-571-930.000	REPAIR & MAINTENANCE	O.E. BIERI & SONS, INC.	WATER DEPT - TOP SOIL	75.00	78601
591-571-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	MAY STATEMENT	27.22	78611
591-571-930.000	REPAIR & MAINTENANCE	SUNBELT RENTALS	CHIPPER RENTAL	565.25	78617
591-571-970.000	CAPITAL OUTLAY	FRANKLIN HOLWERDA CO.	NW PUMP STATION PROJECT	23,988.00	78567
591-571-970.000	CAPITAL OUTLAY	EARTHWORM DOZING & EXCAVA	DEMO 990 WASHINGTON HOUSE	13,950.00	78563
Total For Dept 571 DISTRI				42,773.51	
Dept 573 ADMINISTRATION					
591-573-906.997	COST OF ISSUANCE	LOWELL LEDGER	APRIL STATEMENT - ADVERTI	1,673.97	78593
Total For Dept 573 ADMINI				1,673.97	
Total For Fund 591 WATER				47,051.71	
Fund 596 CAPITAL PROJECTS WATER FUND					
Dept 000					
596-000-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	222.00	78561
596-000-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	828.96	78625
Total For Dept 000				1,050.96	
Dept 573 ADMINISTRATION					
596-573-906.997	COST OF ISSUANCE	MFCI, LLC	2023 WATER SUPPLY SYSTEM	21,250.00	78595
596-573-906.997	COST OF ISSUANCE	DICKINSON WRIGHT PLLC	WATER SUPPLY RUAL DEVEL.	27,800.80	78561
Total For Dept 573 ADMINI				49,050.80	

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 596 CAPITAL PROJECTS WATER FUND					
		Total For Fund 596 CAPITA		50,101.76	
Fund 599 CAPITAL PROJECT FUND SEWER Dept 000					
599-000-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	222.00	78561
599-000-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	1,116.04	78625
		Total For Dept 000		1,338.04	
Dept 573 ADMINISTRATION					
599-573-906.997	COST OF ISSUANCE	LOWELL LEDGER	APRIL STATEMENT - ADVERTI	1,705.78	78593
599-573-906.997	COST OF ISSUANCE	MFCI, LLC	SANITARY SEWER - C. O, IS	23,375.00	78595
599-573-906.997	COST OF ISSUANCE	DICKINSON WRIGHT PLLC	SANITARY SEWER RUAL DEVEL	27,957.40	78561
		Total For Dept 573 ADMINI		53,038.18	
		Total For Fund 599 CAPITA		54,376.22	
Fund 661 EQUIPMENT FUND Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL APRIL 202	47.85	78577
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	#839 POLICE	742.21	78579
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	#839 POLICE R&M	177.95	78579
661-895-930.000	REPAIR & MAINTENANCE	KENT RUBBER	#31 LOADER	10.82	78587
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	792.35	78599
661-895-930.000	REPAIR & MAINTENANCE	SPECIAL FX INC	#6 PICK UP R&M	250.00	78615
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	INVENTORY - LED SAFETY LI	406.98	78618
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#6 R&M	351.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#15 R&M	231.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#W-20 R&M	551.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#150 R&M	51.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#31 LOADER R&M	171.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#11 R&M	551.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	101.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	41.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#107 ASPHALT TRAILER	51.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	251.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#6 PICK UP & #6- 2 BLACKB	341.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#107 ASPHALT TRAILER	41.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#53 MOWER	701.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#7 FUEL TRUCK R&M	121.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#6 PICK UP R&M	201.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#80 ROLLER / COMPACTOR	1,501.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	71.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#W-20 R&M	81.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#6 PICK UP R&M	31.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#9 PICK UP R&M	111.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#11 R&M	71.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#11R&M	251.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#8 GATOR R&M	701.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#53 MOWER R&M	1,150.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#51 PUSH MOWER R&M	201.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	#50 PUSH MOWER R&M	201.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	50.50	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	200.50	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	41.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	SHOP MAINTENANCE	631.00	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	DPW SHOP REPAIRS	200.50	78571
661-895-930.000	REPAIR & MAINTENANCE	GRIZZLY REPAIR LLC	DPW SHOP MAINTENANCE	51.00	78571
		Total For Dept 895 FLEET		11,727.66	
		Total For Fund 661 EQUIPM		11,727.66	

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT - DELINQ	290.46	78582
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	1.38	78585
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	460.87	78591
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT - STATE	418.68	78583
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	379.92	78586
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	119.21	78568
Total For Dept 000				1,670.52	
Total For Fund 703 CURREN				1,670.52	
Fund 715 LOOK FUND					
Dept 000					
715-000-880.000	COMMUNITY PROMOTION		FLAT RIVER OUTREACH MINIS UPGRADE LAUNDRY	9,000.00	
Total For Dept 000				9,000.00	
Total For Fund 715 LOOK F				9,000.00	

05/12/2023 02:47 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/29/2023 - 05/12/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 7/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 101	GENERAL FUND	35,084.38
Fund 202	MAJOR STREET FUN	6,118.76
Fund 203	LOCAL STREET FUN	1,743.52
Fund 248	DOWNTOWN DEVELOP	1,976.12
Fund 249	BUILDING INSPECT	2,188.80
Fund 260	DESIGNATED CONTR	1,686.82
Fund 581	AIRPORT FUND	3,376.99
Fund 590	WASTEWATER FUND	7,570.33
Fund 591	WATER FUND	47,051.71
Fund 596	CAPITAL PROJECTS	50,101.76
Fund 599	CAPITAL PROJECT	54,376.22
Fund 661	EQUIPMENT FUND	11,727.66
Fund 703	CURRENT TAX COLL	1,670.52
Fund 715	LOOK FUND	9,000.00

233,673.59

Lowell Light and Power FY 2024 Operating Budget

Type	FY 2024 Budget
------	----------------

OPERATING REVENUE

Sales

Residential Sales	2,927,741
Residential Renewable Energy Charge	95,400
RS: Energy Optimization	47,662
Residential VGP Program Charge	600
Total Residential Sales	3,071,403
Commercial Sales (GS)	1,425,510
Commercial Sales (GSD)	1,773,649
Commercial GS/GSD Renewable Energy Charge	52,668
GS/GSD Energy Optimization	32,810
GS/GSD VGP Program Charge	500
Commercial Sales (GSDTO)	3,591,137
Commercial Sales (GSDPM)	548,347
Commercial GSDTO/GSDPM Renewable Energy Charge	17,952
GSDTO/GSDPM Energy Optimization	34,848
Total Commercial Sales	7,477,421
Security/Standby Light Energy Sales	6,500

Total Sales Revenue	10,555,324
----------------------------	-------------------

Service

Customer Late Charges	55,000
Reconnect/Disconnect Fees	1,700
Pole Attachment Fees	6,700
Miscellaneous Fees	750
Miscellaneous Service Revenue	10,000
New Account/Account Relocation Fee	12,000

Total Service Revenue	86,150
------------------------------	---------------

Miscellaneous

Chatham Street Lease	55,000
Other Revenue	10,000

Total Miscellaneous Revenue	65,000
------------------------------------	---------------

TOTAL OPERATING REVENUE	10,706,474
-------------------------	------------

OPERATING EXPENSES

Generation

Fuel	15,000
Generation Expenses	73,000
Maintenance: Generating & Electrical Equipment	32,500
Maintenance: Other Power Generation	9,000
Maintenance: Structures	17,500
Maintenance: Supervision & Engineering	0
Miscellaneous Other Power Generation Expenses	120,000
Operating Supervision/Engineering	35,000
Safety and Training Expense	7,500
Tools	1,000

Total Generation Expenses	310,500
----------------------------------	----------------

Purchased Power

AMP Ohio Energy Project	87,973
Belle River Project	1,059,114
Campbell Number 3 Project	1,469,788
Deficiency Capacity Charge	(114,919)
Forecasted Market Balancing	617,378
Energy Services Project	253,168
Land Filled Gas Projects (Granger & NANR)	858,751
MMPA Transmission Project	50,927
Transmission Charge	47,360
Kalkaska: CT Project	641,036
MMPA Service Supply Committee Expense	35,000
MPPA Solar Project	284,214
Pegasus Wind Project	310,000

Total Purchased Power Expenses	5,599,790
---------------------------------------	------------------

Distribution

Customer Installation Expense	73,000
Load Dispatching	0
Maintenance: Line Transformers	7,500
Maintenance: Meters	8,500
Maintenance: Overhead Lines	57,500
Maintenance: Street Lighting	10,000
Maintenance: Structures	40,000
Maintenance: Substations	17,000
Maintenance: Underground Lines	55,000
Meter Expenses	0
Miscellaneous Distribution Expense	75,000

Operation Supervision/Engineering	140,000
Operation Supervision/Xmission System	2,500
Overhead Line Expenses	3,000
Street Lighting Expenses	0
Substation Expenses	5,500
Safety and Training Expense	58,000
Tools	7,500
Trucks and Transportation Expense	50,000
Tree Trimming Expense	70,000
Underground Line Expenses	30,000

Total Distribution Expenses	710,000
------------------------------------	----------------

Customer Accounting

Customer Accounts: Supervision	17,500
Customer Assistance Expense	50,000
Customer Records/Collections Expense	77,500
Customer Service Training	2,500
Uncollectible Account Expense	0
Meter Reading Expense	17,000
Miscellaneous Customer Accounts Expense	62,500
EOC Program Portfolio	
Residential Program Portfolio	22,500
Comm/Indust. Program Portfolio	80,000
Portfolio-Level Costs (Admin)	7,500
Total EOC Program Portfolio	110,000

Total Customer Accounting Expense	337,000
--	----------------

Marketing and Advertising

Advertising Expense	23,000
Demonstrating and Selling Expense	0

Total Marketing and Advertising Expense	23,000
--	---------------

Admin./General/Outside Services

Administrative and General Salaries	214,000
Board Conferences and Training	5,000
Board Meeting and Related Expense	27,500
O/S: Accounting, Legal, Engineering & Consultant	79,000

Total Admin/General/Outside Services Expense	325,500
---	----------------

Office, Insurance, & Maintenance

Injuries, Damages, & Safety Expenses	51,000
Maintenance: Office Building	16,000

Office Supplies, Fees, Dues, Phone, Maintenance	215,000
Property/Liability Insurance	52,000

Total Office, Insurance, & Maintenance	334,000
---	----------------

Employee Benefits & Other Compensation

Compensated Absences	193,000
Employee Pensions & Benefits	720,000
OPEB	10,000
Other Compensation	80,000
Taxes: Social Security & Medicare	113,000
Retiree Medical Insurance Coverage	78,000

Total Employee Benefits & Other Compensation	1,194,000
---	------------------

Miscellaneous

Conference/Seminar Expense	45,000
Property Tax - Chatham	0
Benevolence - In Kind	11,000
Benevolence - Financial	5,000
Miscellaneous General Expenses	4,000

Total Miscellaneous Expenses	65,000
-------------------------------------	---------------

Depreciation Expenses

Depreciation Expense	770,000
----------------------	---------

Total Depreciation Expenses	770,000
------------------------------------	----------------

TOTAL OPERATING EXPENSES	<u>9,668,790</u>
--------------------------	------------------

OPERATING INCOME (LOSS)	<u>1,037,684</u>
-------------------------	------------------

NON-OPERATING REVENUE (EXPENSE)

Interest Income

Interest and Dividend	30,000
Interest Income Series 2012	0
Fifth Third Investments FMV Change	0

Total Interest Income	30,000
------------------------------	---------------

Interest Expense

Interest Expense on Customer Deposits	0
---------------------------------------	---

Interest Expense Series 2012 Bonds	51,318
------------------------------------	--------

Total Interest Expense	51,318
-------------------------------	---------------

Gain/Loss on Sale of Property/Investment

Gain on Property Disposal	0
Gain on Sale of Investments	0
Loss on Property Disposal	0
Loss on Sale of Investments	0

Total Gain/Loss on Sale of Property/Investments	0
--	----------

Transfers

PILOT - City of Lowell	463,650
------------------------	---------

Total Transfers	463,650
------------------------	----------------

TOTAL NON-OPERATING REVENUE (EXPENSE) (484,968)

NET INCOME (LOSS) 552,716

Cash Generated from Operating Activities

Net Income	552,716
Depreciation (add back b/c it's a non-cash item)	770,000
OPEB (add back b/c it's a non-cash item)	10,000
Non-Cash Operating Expenses	111,600
Bond Principal Transfers (deduct b/c doesn't hit statement)	(410,000)

Total Cash Generated from Operating Activities	1,034,316
---	------------------

Proposed Capital Budget (Including Remaining Balance from FY 23)	995,700
---	----------------

Net Change in Cash Flow	38,616
--------------------------------	---------------

To: City of Lowell, Mayor and Council Members

From: The Compensation Commission

(Members: Teresa Beachum, Roger LaWarre, Barb Vezino, Theresa Mundt, Michael Bryan)

Background:

Working in compliance with the Open meetings act, MCL 15.261, the Compensation Commission held two meetings (April 26 and May 2) at which a quorum was present to act in compliance with Sec.2-25 and Sec. 2-26 of our City of Lowell Charter. We reviewed the number of regular meetings and special meetings for years 2021 through April of 2023 for the Council and the Mayor. It is noted that Council members and the Mayor, as part of their elected responsibilities, serve as liaison to other boards; thus, facilitating good communications between boards, committee and the Council. To fulfill their assigned responsibilities, it is noted that some Council personnel may have a noon or evening meeting (for example the DDA and the Arbor Boards both have noon meetings).

We reviewed the compensation levels currently used in seven municipalities with populations that approximate that of Lowell. We used statistical data from Fremont, Romeo, Port Huron, Auburn, Mason, Berrien Springs and Charlotte. Our calculations included only per meeting compensation for both Council Members and the Mayor. We did not include extras or stipends when determining the average salary paid through the combined statistical data. Clearly the lack of Compensation Commission review in the last 10 years (Last Council accepted report was April 2008) has meant that compensation for our Council Members and our Mayor has lagged behind the norm for municipalities similar to the community of Lowell.

In addition to our recommendations for remuneration for the professional services rendered the citizens of Lowell through the Council and the Mayor, we promote and encourage professional development among all Council Members and the Mayor. We, the Compensation Commission, recognize that every Council Member and the Mayor are given a great deal of responsibility for the fair, prudent, and fiscally responsible decisions critical to good governance. To that end, we recommend establishing an incentive program of public recognition for continued education completed through The Elected Officials Academy.

Recommendations for Council consideration and adoption:

Part 1 REGULAR MEETING COMPENSATION LEVELS:

We, the Compensation Commission for the City of Lowell, recommend the following compensation levels for the Mayor and each member of the City Council:

The Mayor shall receive \$70.00 per meeting for up to 35 meetings annually for a maximum of \$2450.00 per fiscal year.

Each City Council member shall receive \$60.00 per meeting for up to 35 meetings annually for a maximum of \$2100.00 per fiscal year.

Part 2 SPECIAL COMPENSATION FOR NON-TYPICAL MEETINGS:

We recognize the possibility that the Council and Mayor may be involved in a special work session or long duration meeting, duly called with clear purpose defined, at which attendance is essential. Since such duly called meetings are mandatory and of such duration to require the Council Members and the Mayor to take personal time from their employment, we recommend giving a stipend of \$200 per special meeting (as above described) to Council Members and the Mayor up to a limit of 2 such meetings in any calendar year.

Part 3 CONTINUED EDUCATION INCENTIVE AND RECOGNITION:

We, the Compensation Commission, recognize that every Council Member and the Mayor are given a great deal of responsibility for the fair, prudent and fiscally responsible decisions connected to running our city government. Therefore, the Commission wishes to establish a program incentivizing continued education and training in best-practices for city governance.

This program would be based on the education opportunities provided through "The Elected Officials Academy (EOA). The EOA is a voluntary continuing education program established to encourage and recognize the efforts of elected officials to become more effective leaders. This recommendation includes:

1. All enrollment or registration fees would be covered by the City of Lowell
2. On an annual basis, the council would designate a council meeting at which the City Manager would publicly recognize persons of the council who have completed at least one of the qualifying levels of education and experience in that calendar year.
3. An annual stipend of \$100 will be given in recognition of the achievement for any one particular year.

The recommendations given in this report arise from the Compensation Commission's concern to support and encourage the valuable service given to this community through our City Council and the Mayor. It is through this compensation and the incentive program for continued education that the citizens of Lowell express a token of appreciation.

This commission believes the citizens and taxpayers of this fair community must cultivate positive and cooperative working relationships in all levels of community and governmental leadership. We hope the recommendations presented here will further efforts to attract and grow competency in leadership.

Respectfully Submitted
Compensation Committee

Roger La Warre and Teresa Beachum, Co-Chairs

May 9, 2023



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

Planning Commission 2022 Annual Report to City Council

Held 10 regular meetings

Elected officers and adopted Rules of Procedure

4 Rezoning requests

5 Special Land Use/Site Plans

1 Proposed Zoning Amendment

1 Special Land Use Review

1 Temporary Outdoor Storag

1 Revision to Zoning Ordinance

1 Joint meeting with City Council on a new Master Plan (15-16 years old)

CITY OF LOWELL WATER TREATMENT PLANT AND WATER SUPPLY EXPANSION AND UPGRADES PROJECT

NOTICE OF PROJECT PLAN PUBLIC HEARING

The City of Lowell will hold a public hearing on the proposed City of Lowell Water Treatment Plant and Water Supply Expansion and Upgrade project for the purpose of receiving comments from interested persons.

The hearing will be held at 7:00 p.m. on Monday, May 15, 2023 at the following location: 301 E. Main St., Lowell, Michigan 49331.

The purpose of the proposed project is to expand and upgrade the existing water treatment plant to 3.0 MGD to accommodate growth in service area, to upgrade or replace existing aging components, and expand the raw water supply.

Project construction at the WTP will involve adding a duplicate system to the existing treatment WTP. This would add a second solids contact clarifier, two anthracite/sand filter beds, drill a new well, install additional high service pumps, expand the treatment building, and improve the existing electrical and controls system.

Impacts of the proposed project include expanded treatment capacity for peak and average flows resulting in a reduction in sprinkling bans or other water use restrictions.

The estimated cost to users for the proposed project will be Six Million Six Hundred Thousand dollars (\$6,600,000). The new annual debt from a 20-year SRF loan at 2.75% interest is approximately Four Hundred Thirty-Five Thousand dollars (\$435,000)

Copies of the plan detailing the proposed project are available for inspection at the following locations: Lowell City Hall at 301 E. Main St., Lowell, Michigan 49331, and Lowell Township Hall at 2910 Alden Nash Ave. SE, Lowell, Michigan 49331.

Written comments received before the hearing record is closed on May 15, 2023 will receive responses in the final project plan. Written comments should be sent to: sullery@ci.lowell.mi.us.

CITY OF LOWELL WWTP EXPANSION AND UPGRADES AND COLLECTION SYSTEM EXPANSION PROJECT

NOTICE OF PROJECT PLAN PUBLIC HEARING

The City of Lowell will hold a public hearing on the proposed City of Lowell Wastewater Treatment Plant Expansion and Upgrade and Collection System Expansion projects for the purpose of receiving comments from interested persons.

The hearing will be held at 7:00 p.m. on Monday, May 15, 2023 at the following location: 301 E. Main St., Lowell, Michigan 49331

The purpose of the proposed project is to expand and upgrade the existing wastewater treatment plant to accommodate growth in service area, to upgrade or replace existing aging components, and extend sanitary sewer 4.8 miles into Lowell Township.

Project construction at the WWTP will involve a new headworks building with a larger fine screen, larger grit removal system, a new oxidation ditch, a new larger secondary clarifier, and a sludge storage tank to increase average day plant capacity to 2.13 MGD, and the maximum hydraulic flow to 6 MGD. Construction of the sewer collection system extension will include gravity sewer, a lift station and forcemain.

Impacts of the proposed project include expanded treatment capacity for peak and average flows resulting in better treatment and cleaner effluent discharges into the environment, and expanding the sewer service area into Lowell Township.

The estimated cost to users for the proposed project will be Twenty-Six Million dollars (\$26,000,000). The new annual debt from a 20-year SRF loan at 2.75% interest is approximately One Million Seven Hundred Eight Thousand dollars (\$1,708,000)

Copies of the plan detailing the proposed project are available for inspection at the following locations: Lowell City Hall at 301 E. Main St., Lowell, Michigan 49331, and Lowell Township Hall at 2910 Alden Nash Ave. SE, Lowell, Michigan 49331.

Written comments received before the hearing record is closed on May 15, 2023 will receive responses in the final project plan. Written comments should be sent to: sullery@ci.lowell.mi.us.



April 17, 2023

Mayor DeVore and the Lowell City Council.

In accordance with the provision of the Lowell City Charter, I am pleased to present for your review and consideration the budget for the current fiscal year and the proposed budget for fiscal year 2023-24, which will begin July 1, 2023.

Economy

We have come out of the COVID 19 pandemic. However, we have been seeing dramatic issues pertaining to inflation and the conflict in the Ukraine where we don't know what to expect going forward. That said, there are still many unknowns and this is an ever-fluid situation we must be prepared for.

From the past year, we saw approximately a \$15 million increase of taxable value of real property. This has resulted in a modest increase in our overall Real Property Tax Revenue to the General Fund of about \$117,366. A large portion of the taxable value capture went to the Downtown Development Authority due to the adult marijuana facilities. A negative result of this is we are seeing our Headlee limit rollback due to heavily increasing revenues. When I came here in 2016, our Headlee Limit was approximately 17.2 mills. Meaning we had the ability to increase our millage rate to that amount without a vote of the people. Our Headlee limit is now 16.281 mills and I anticipate at some point our current millage rate being rolled back due to increasing taxable values.

The city also received its third excise tax payment this year for Marijuana retail facilities. The payment we receive is dependent on the number of facilities we have. The \$362,888.47 we received was immediately transferred to the local street fund to alleviate costs for the road projects slated.

I should note, the Downtown Development Authority received \$54,600 more in property taxes than budgeted for. This year, the DDA anticipates an additional \$95,000 more than received this current fiscal year.

Employee Healthcare & Retirement

This fiscal year, we moved our health insurance to the West Michigan Health Insurance Pool. I have researched this and while I don't think we will receive any savings by moving, I believe this will stabilize us from significant increases in future years for health insurance. We will not receive our premium until the fall. However, I budgeted a 5% increase for next year.

The City currently provides retiree employee healthcare for five years only and up to age 65. A few years ago, we established a separate fund we subsidize to prepare for future retirees and pay for the current retiree health care plans. At the moment, we have three retirees we are providing health care for.

In the next three years, we have three employees eligible to retire and receive retiree health care from the City. The retirement health care contributions will be significantly high when those employees do retire. In addition to the contributions made, I budgeted \$5,000 for each of those employees eligible for five years healthcare. We have negotiated with both unions and will not provide retirement health care to employees who retire after June 30, 2035 (June 30, 2025 for all non-union positions). One employee will have a retirement health care savings account whereby the city will be subsidizing a percentage of base pay to them for this purpose.

All nonunion employees hired after September 6, 2016 have no subsidy or provision for retirement health care. The same is the matter for all union employees hired after July 1, 2020.

Retirement Unfunded Liabilities are a concern for the administration. Currently we are approximately 67% funded with an unfunded liability of approximately \$4.0 million in our Michigan Municipal Employee Retirement System (MERS). Three years ago, we were flagged by the Michigan Department of Treasury for being under 60% and we requested a waiver to avoid filing a corrective action plan.

We have built a sustainable fund balance since my arrival in 2016 and we have been making surplus payments of close to \$400,000 in the past three years towards our unfunded liability.

This budget reflects those cost increases along with the increased cost to close the traditional pension plan. At this time, the city should be safe and not have to file a corrective action plan via PA 202 of 2017. However, I am anticipating losses in our earnings this year when we receive our actuarial due to the reductions in the stock market.

In 2021, all employees hired before July 1, 2020 had their future pension multiplier bridged down from 2.5% to 2.0% for investments going forward. We closed the traditional pension plan for all employees hired after July 1, 2020 and now contribute 10% of their base wage to a defined contribution account.

In 2022, the city extended the amortization schedule to pay the unfunded pension liability by five years. We are continuing to make the payments required before extending the period. This will allow us to offset any negative impacts to our liability (i.e., reduced rate of return or economic trends) The steps we have made will begin the process of eliminating future pension liability. I believe in approximately 50 years the City will have no pension liability.

Staffing

This budget includes no losses to our full-time staff at this time. We have one retirement upcoming. The DPW will need to hire a new Director when Dan Czarnecki retires this summer.

Last year we budgeted for a part time Code Enforcement Officer. However, we never filled the position because we didn't have a vehicle for them. I chose not to add this position. I believe we are very close to funding a seventh full time officer next year. The funding we would use for this position would be needed for the additional officer and I would rather wait and see how that plays out before reinstituting the code enforcement position. The Police Department will still be responsible for this.

The 2023-24 Fiscal Year Budget

This budget reflects the concerns and goals of the City Council. Following the Board of Review meetings, the city's taxable value for the General Fund actually improved, resulting in an increase in property tax revenue to the General Fund of approximately \$117,366. In order to achieve the balanced budget several contributions from other funds are needed. The General Fund for several years has charged the other funds Administrative Services fees which are in essence administrative service costs that are charged for city facility usage along with city staff. This practice will remain. In addition, I am projecting \$250,000 from our share of the Marijuana

excise tax. I am also projecting \$60,000 in annual marijuana facility application fees. Additionally, I am projecting approximately a \$30,000 increase to the Lowell Light and Power PILOT from what was anticipated last fiscal year.

This year, I budgeted for the entire City Hall Bond Payment to occur from the Downtown Development Authority. This freed up \$149,000 from the general fund. We have budgeted an appropriation of \$400,000 to the Local Street Fund. This is a \$100,000 increase from previous fiscal years. This year we will make no contribution to the Equipment fund to stabilize it. This is the second time in several years we didn't need to do this.

The City will also make a budgeted expenditure to the Lowell Area Fire Services Authority that is consistent with the funding guidelines of the agreement. We anticipate a contribution of \$181,417. Two years ago, we created a separate fund for future fire capital expenses. The city will also allocate \$25,000 annually for a future fire truck purchase.

This fiscal year we were able to construct multiple streets. Last year, we repaved Gee Drive from Alden Nash to Foreman. We also repaved Church, Faith, Heffron, Roberta Jane and Valley Vista from Bowes Rd. to Main St. This year we are planning to pave Grindle and Shepard Drive. Also, we are budgeting over the next two years for all of the cross streets from Lafayette to Jefferson from Front Street to Fremont when Monroe and Washington are complete.

In addition, the Stormwater Asset Management study is completed, we have identified many capital projects to complete over the next fifteen years. One major project we are working on is Washington and Monroe Streets and to complete major underground utility projects on almost a one-and-a-half-mile area of utility and street. We hope to begin this project with Monroe St. in the Spring of 2023 and Washington Street in Spring of 2024. Total project cost is in excess of \$7,000,000. We are in the process of seeking financing through the United States Department of Agriculture Rural Development Program.

Since 2006, the city has modified water rates eleven times and sewer rates nine times. We are starting to see more process water coming into the Wastewater Treatment Plant due to Litehouse coming back online. This caused a financial strain to the wastewater fund, however revenue is improving. Rates needed to be adjusted to provide adequate funds to maintain the system. Our rate study conducted through the Stormwater Asset Management (SAW) grant recommended an adjustment for this year to the residential customer by a \$1.90 increase (7%) to the monthly sewer ready to serve charge. Also recommending a \$.31 increase (7%) to their consumption charge per 1,000 gallons. The residential water customer would have seen a \$.27 (1%) increase to their monthly water ready to serve charge and a \$.03 increase (1%) to their consumption charge per 1,000 gallons. This fiscal year we made those changes. These came from the rate study provided by the SAW grant and our analysis for the USDA Financing.

Fiscal Year 2022-2023 Current Projections

Based upon the actual figures for the first nine months and projections for the remainder of the current budget year, FY 2022-23 will close with a negative variance in the General Fund where expenditures exceed revenues in the amount of \$148,284.42. This is due to us making payments with our fund balance towards our pension liability and the local street fund transfer made from fund balance. While there is a negative variance we still project adding an additional \$50,000 towards our fund balance. While those expenditures were made from fund balance, for auditing purposes they are recorded as expenditures this fiscal year.

During the 2022-23 Fiscal Year, the city had a number of accomplishments totaling \$1,333,596.88 in new investment that include:

- \$341,396 to repave Roberta Jean, Church, Heffron, West, Elizabeth Dean and Faith (Local Street Fund)
- \$96,250 to repave Gee Drive (Major Street Fund)

- \$83,934.25 to repave Valley Vista (DDA Fund)
- \$215,000 to update Gee Drive Pump Station (Water Fund)
- \$162,000 to replace the air conditioning unit in City Hall (General Fund, DDA Fund)
- \$158,854.67 for city's portion to purchase a new fire truck (Fire Capital Fund and American Recovery Plan Funds)
- \$100,000 to pay off loan to Lowell Light and Power for purchase of property between Library and Riverview Flats (DDA Fund)
- \$63,139.78 to purchase a new police vehicle (American Recovery Plan Funds)
- \$38,900 to replace roofs at both Creekside Park pavilions (General Fund)
- \$37,500 to replace Museum steps (DDA Fund)
- \$36,622.18 to purchase a new John Deer Gator (Equipment Fund)

Fiscal Year 2022-23 Recommended Budget

By Charter of the City of Lowell can levy up to 20 mills for general operating. Currently, the City levies one millage and that is for general operating. For many years, the city has levied 15.70 mills. This is below the 16.281 mills, which were allowed by the implementation of the Headlee Amendment of the State Constitution.

The budget for FY 2023 was developed using the following assumptions:

- Revenues are calculated based upon a millage rate of 15.70.
- Constitutional State Revenue Sharing and Act 51 gas tax is calculated according to Michigan Department of Management and Budget projections.
- Interest rates are increasing.
- Services will remain the same or improved through efficiency.

Revenues

Revenues in the General Fund for FY 2022-23 is projected at 4,074,577.470. This is \$172,345.17 more than originally projected this fiscal year. Our projected revenue for the upcoming fiscal year will come in at 4,072,064.04. This is approximately \$2,509.43 less than we projected for the current fiscal year. The reason this is less is because we conservatively estimate marijuana excise tax revenue as we don't know how much we will receive until March or February next year. Listed below is an analysis of how much the city receives from each of its revenue sources.

Expenditures

Budgeted expenditures from the General Fund for FY 2023-24 are expected to be \$4,008,797.99, which is approximately \$214,063.70 less than projected for the current fiscal year. Of the actual General Fund revenue, approximately 17.7% or approximately \$722,768 of General Fund Expenditures will be transferred to other funds to subsidize their expenditures. Listed below are an analysis of expenditures based on each City function and each expenditure classification.

The significant new expenditures for the following year are:

- \$3,500,000 for all infrastructure work on Monroe Street (USDA Financing)
- \$400,000 to repave Grindle Street (Local Street Fund budgeted in FY 22-23)
- \$215,722 to repave cross streets between Monroe and Washington (Local Street Fund)
- \$195,000 for Shepard Drive (Local Street Fund)
- \$192,952.99 for Ottawa Street resurfacing (DDA Fund)
- \$158,828 for Library HVAC upgrade (DDA Fund)
- \$141,161.44 for Brook Street (Local Street Fund)

- \$113,493 for continued analysis at Ware Road facility (General Fund)
- \$75,000 for Handicapped Access Reimbursement (DDA Fund)
- \$57,000 to replace rubber roof at City Hall (General Fund)
- \$50,000 to replace Monroe Service Line's (Wastewater Fund)
- \$50,000 to replace Monroe Service Line's (Water Fund)
- \$48,596 for update to Master Plan (General Fund)
- \$47,000 to replace Outfall at Wastewater Treatment Plant (Wastewater Fund)
- \$30,000 for Flat River Fountains (DDA Fund)
- \$25,000 for Veteran's Park Lighting Upgrade (DDA Fund)
- \$25,000 for Gee Drive Water Station Piping (DDA Fund)
- \$20,000 for Riverwalk Plaza Design (DDA Fund)
- \$20,000 for DPW Parking Lot Paving (General Fund)
- \$15,000 for Burch Field Bleachers (General Fund)
- \$12,500 for Burch Field Light Repairs (General Fund)
- \$14,000 for Flock Safety Cameras (General Fund DDA)

These projects represent civic and infrastructure improvements for \$5,406,253.43.

In regards to the City's other funds, all are in good condition. The DDA is in good long-term condition and is committed to revitalizing the Downtown area. The DDA fund has been able to alleviate the General Fund of some expenditures (mainly addressing streets in the district) and still complete improvement projects in the Downtown District.

Recommendation

I am recommending that the City Council maintain the current millage and collect 15.7 mills for Fiscal Year 2023-2024. Reasons for this recommendation include:

1. The Council can increase the millage rate to 16.281 without a vote of the people as a result of the Headlee Rollback. Going beyond that to the Charter limit would require a vote of the people.
2. The budget, as presented, reflects the revenue and expenditures to balance the budget and provide public services.
3. Overall, City services will remain the same, but are offset by administrative service charges from other City funds to assist with administrative costs for providing services. That being said, the city will continue to evaluate strategies for generating revenue to replace local streets and underground infrastructure.
4. Additional technology and possibly changing our work procedures may lead to financial efficiencies.

Under the provisions of the Charter, the City Council has until the third Monday of May to adopt the budget for the coming fiscal year. Our budget work session is scheduled to take place on Monday, April 24, 2023 from 5:30 PM to 9:00 PM in City Council Chambers. Our current schedule calls for us to hold our Public Hearing on the budget as well as adopt the budget at our regular meeting on Monday, May 15, 2023.

I would like to thank two outstanding employees for their work in putting together the budget for fiscal year 2022-23. City Treasurer Sue Olin and Deputy Treasurer Jenell Veltkamp have done an outstanding job and worked many long hours to make this document possible. The City of Lowell is very fortunate to have these two individuals serving our city. I should mention, this is Jenell's first budget she was involved in.

The entire staff has worked diligently with much thought and care to put together this budget. While work remains to be done, we have accomplished much in this city and the positive changes in the community are

proof we are making progress. As we move forward into the new fiscal year we will continue to look for efficiencies, partnerships and structural changes to better serve the residents and businesses in our city.

The city staff and I look forward to assisting you in your review and consideration of the proposed budget. If you have any questions at any time throughout the process, please do not hesitate to let me know. While I don't know what the future entails, I believe we are well positioned for the time being to whether this storm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael T. Burns', with a long horizontal flourish extending to the right.

Michael T. Burns
City Manager

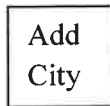
**CITY OF LOWELL
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Lowell City Council will hold a public hearing on Monday, May 15, 2023 at 7:00 p.m. in the Lowell City Hall Council Chambers on the second floor of the City Hall, 301 E. Main Street in the City of Lowell to receive public comment, verbally or in writing, on the proposed 2023-2024 City Budget and the proposed 2023-2024 Millage Rates. The proposed budget provides for general fund expenditures of \$4,008,797.99. The proposed millage rates are 15.70 mills for City operations and .2476 extra voted millage for museum operations.

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT
THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

A copy of the proposed 2023-2024 Budget is available for review and inspection during normal business hours at the Lowell City Hall and is also available on the City's web site at www.lowell.mi.gov

Interested persons may submit written comments to the City Clerk prior to the hearing or may appear and speak in person at the hearing. Persons with special needs, as defined in the Americans with Disabilities Act, should contact the City Clerk at (616) 897-8457 or the Michigan Relay Center TDD 1-800-649-3777 for accommodations.



Susan Ullery
City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. – 11-23
RESOLUTION ADOPTING CITY OF LOWELL ANNUAL
BUDGET FOR FISCAL YEAR 2023-2024, APPROVING
MILLAGE LEVIES, APPROVING SCHEDULE OF RATES
AND FEES AND OTHER MATTERS RELATED THERETO**

Councilmember _____ supported by Councilmember _____ moved the adoption of the following resolution:

WHEREAS, the City Manager has prepared and presented to the City Council at its meeting on April 17, 2023, a proposed complete itemized annual budget for the 2023-2024 fiscal year of the City (the “FY 23-24 Budget”) in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

WHEREAS, after the FY 23-24 Budget was presented to the City Council, a copy has been available for public inspection at City Hall at the office of the City Clerk; and

WHEREAS, the City Charter requires that before the FY 23-24 Budget may be considered for adoption by the City Council the City Council shall hold a public meeting; and

WHEREAS, a public hearing on the FY 23-24 Budget, properly noticed as referenced by Section 8.4 of Chapter 8 of the City Charter and Section 2 of Act 43 of the Public Acts of Michigan of 1963, as amended (2nd Ex. Sess.), was held at 7:00 p.m. on May 15, 2023 in the City Council Chambers in City Hall at which time all interested persons were given an opportunity to be heard; and

WHEREAS, the City Charter requires that the City Council adopt a budget for the City for the 2023-2024 fiscal year of the City not later than the first Monday in June, including the amount to be levied in such fiscal year on taxable real and personal property in the City to meet the requirements of the FY 23-24 Budget; and

WHEREAS, in connection with the approval of the FY 23-24 Budget, the City Council desires to approve a schedule of rates and fees to be applicable in the City commencing at the beginning of the City’s 2023-2024 fiscal year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the FY 23-24 Budget as presented at this meeting, including modifications, if any, made at the time of public hearing and noted in the FY 23-24 Budget document, is hereby adopted.

2. That for the 2023-2024 fiscal year of the City there shall be levied on all taxable real and personal property in the City (a) a general *ad valorem* tax rate of 15.70 mills for general purposes (i.e., administration, fire, police, parks and recreation, etc.), and (b) a general *ad valorem* tax rate of 0.2476 mills for improvements to, and operation of, the public museum. The total 2023-2024

fiscal year City general *ad valorem* tax levy on all taxable real and personal property in the City is 15.9476 mills.

3. That in accordance with the FY 23-24 Budget, the following are the estimated City revenues and expenses for the 2023-2024 fiscal year of the City:

REVENUES

General Fund, \$4,072,068.04
Major Street Fund, \$410,265.00
Local Street Fund, \$865,057.00
Historic District Fund, \$25,000.00
Downtown Development Authority Fund, \$955,000.00
Building Inspectors Fund, \$60,000.00
Designated Contributions Fund, \$13,400.00
Airport Fund, \$77,300.00
Wastewater Fund, \$1,309,386.90
Water Fund, \$1,340,103.01
LCTV Fund, \$105,000.00
Light and Power Fund, \$10,736,474
Data Processing Fund, \$122,406.00
Equipment Fund, \$238,500.00
Lee Fund, \$4,000.00
Look Fund, \$46,500.00

APPROPRIATIONS

General Fund, \$4,008,797.99
Major Street Fund, \$425,313.19
Local Street Fund, \$898,212.59
Historic District Fund, \$25,000.00
Downtown Development Authority Fund, \$1,241,066.05
Building Inspectors Fund, \$54,000.00
Designated Contributions Fund, \$52,150.00
Airport Fund, \$98,000.00
Wastewater Fund, \$1,308,406.28
Water Fund, \$1,335,598.39
LCTV Fund, \$105,000.00
Light and Power Fund, \$11,179,458
Data Processing Fund, \$110,130.00
Equipment Fund, \$331,022.79
Lee Fund, \$4,000.00
Look Fund, \$45,000.00

4. That in a Fund where total appropriations exceed estimated revenue the City has determined that there is sufficient surplus, or undesignated fund balance, in the Fund to meet the requirements of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan of 1968, as amended ("Act 2").

5. That pursuant to the provisions of Act 2, the City Manager is hereby authorized to make budgetary transfers within the identified fund in the FY 23-24 Budget or between identified activities within a fund. All other budgetary transfers in the FY 23-24 Budget shall be in accordance with Act 2 when City Council approval is required.

6. That the City Manager or his designee(s) is authorized to make expenditures budgeted in the FY 23-24 Budget in accordance with applicable law, ordinances, rules, regulations and policies.

7. That the Schedule of Rates and Fees presented at this meeting is approved to be effective July 1, 2023.

8. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: May 15, 2023

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on May 15, 2023 and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 15, 2023

Susan Ullery, City Clerk



LOWELL CITY COUNCIL

MEMORANDUM

DATE: May 11, 2023

TO: Mayor DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager

RE: City of Grand Rapids, Kent & Ottawa County
Hazardous Mitigation Plan

Kent County has completed and adopted the new 5-Year Hazard Mitigation Plan in conjunction with the City of Grand Rapids and Ottawa County. Local units of governments are required to adopt a hazard mitigation plan to make them eligible for federal financial assistance should there ever be a disaster in our community that receives a Presidential declaration. It is also a prerequisite to receive any FEMA Hazard Mitigation grants.

For many years, all of the municipalities in Kent and Ottawa County have adopted the overall plan.

This plan has nothing to do with the issue pertaining to the flood maps as issued by FEMA. The issue there is entirely separate from this matter.

Kent County has requested all municipalities approve a resolution adopting the plan. The public link to the plan is https://www.accesskent.com/Sheriff/pdfs/GGRHazMitPlan_2022.pdf . Resolution 13-23 is being presented for your consideration.

I recommend for the Lowell City Council to approve Resolution 12-23 for the City of Grand Rapids, Kent & Ottawa County Hazardous Mitigation Plan as presented.

CITY OF LOWELL
KENT COUNTY, MICHIGAN

RESOLUTION 12-23

**For Adoption of the 2022 Kent County, Ottawa County, and the City of
Grand Rapids Regional Hazard Mitigation Plan**

Councilmember _____ seconded by Councilmember _____ moved the adoption of the following Resolution:

The City Council of the City of Lowell, Kent County, Michigan, recognizes the threat that natural hazards pose to people and property within our community; and

Undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

An adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

The Michigan State Police/Emergency Management Division and Federal Emergency Management Agency, Region V officials have reviewed the Multi-Hazard Mitigation Plan and approved it contingent upon this official adoption of the participating governments and entities;

The City Council of the City of Lowell hereby adopts the 2022 Kent County, Ottawa County, and the City of Grand Rapids Regional Hazard Mitigation Plan (including Lowell, Grand Rapids, and other surrounding communities) and in coordination with the counties of Ottawa and Kent, will submit this Adoption Resolution to the Michigan State Police/Emergency Management Division and Federal Emergency Management Agency, Region V officials to enable the Kent and Ottawa Counties 2022 Hazard Mitigation Plan's final approval.

RESOLUTION DECLARED ADOPTED.

YEAS:

NAYS:

ABSENT:.

Signed _____

Sue Ullery

City Clerk

I hereby certify the foregoing to be a true copy of a resolution adopted at a meeting of the City Council of the City of Lowell on May 15th, 2023.

Signed _____

Sue Ullery

City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,441,418.30	2,177,939.64	36,887.24	263,478.66	89.21
STATE	STATE GRANTS	678,525.00	717,778.57	79,506.86	(39,253.57)	105.79
LICPER	LICENSES AND PERMITS	102,158.00	73,495.87	1,115.00	28,662.13	71.94
CHARGES	CHARGES FOR SERVICES	358,183.00	23,725.65	1,003.44	334,457.35	6.62
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	11,400.00	9,946.05	67.00	1,453.95	87.25
INT	INTEREST AND RENTS	1,500.00	0.00	0.00	1,500.00	0.00
TRANSIN	TRANSFERS IN	291,737.00	291,737.00	0.00	0.00	100.00
LOCAL	LOCAL CONTRIBUTIONS	12,611.00	12,143.88	0.00	467.12	96.30
FINES	FINES AND FORFEITURES	4,700.00	4,219.05	794.00	480.95	89.77
UNCLASSIFIED	Unclassified	0.00	10,398.50	0.00	(10,398.50)	100.00
TOTAL REVENUES		3,902,232.30	3,321,384.21	119,373.54	580,848.09	85.11
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,775.00	17,965.00	324.31	2,810.00	86.47
172	MANAGER	255,745.64	232,530.85	8,470.31	23,214.79	90.92
191	ELECTIONS	10,543.00	8,830.00	0.00	1,713.00	83.75
209	ASSESSOR	70,994.00	51,414.13	6,011.98	19,579.87	72.42
210	ATTORNEY	80,000.00	64,531.76	20,699.00	15,468.24	80.66
215	CLERK	170,230.35	117,247.28	8,902.30	52,983.07	68.88
253	TREASURER	302,203.51	247,600.67	11,890.60	54,602.84	81.93
265	CITY HALL	174,022.46	172,701.44	10,889.74	1,321.02	99.24
276	CEMETERY	127,051.58	107,184.85	6,737.49	19,866.73	84.36
294	UNALLOCATED MISCELLANEOUS	12,000.00	108,627.33	133.33	(96,627.33)	905.23
301	POLICE DEPARTMENT	1,006,211.46	730,287.05	57,681.27	275,924.41	72.58
305	CODE ENFORCEMENT	25,891.20	0.00	0.00	25,891.20	0.00
336	FIRE	173,290.54	172,443.18	0.00	847.36	99.51
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	50,400.89	44,623.54	5,008.90	5,777.35	88.54
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	311,792.00	204,125.61	16,981.52	107,666.39	65.47
442	SIDEWALK	18,449.50	945.65	30.87	17,503.85	5.13
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	8,000.00	4,940.76	704.64	3,059.24	61.76
751	PARKS	247,793.99	190,997.59	8,427.72	56,796.40	77.08
757	SHOWBOAT	10,615.00	0.00	0.00	10,615.00	0.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	96,723.05	70,294.31	7,001.23	26,428.74	72.68
803	HISTORICAL DISTRICT COMMISSION	0.00	0.00	0.00	0.00	0.00
804	MUSEUM	55,268.31	58,321.15	18,539.45	(3,052.84)	105.52
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	666,737.00	27,250.00	0.00	639,487.00	4.09
TOTAL EXPENDITURES		3,899,738.48	2,637,862.15	188,434.66	1,261,876.33	67.64
TOTAL REVENUES		3,902,232.30	3,321,384.21	119,373.54	580,848.09	85.11
TOTAL EXPENDITURES		3,899,738.48	2,637,862.15	188,434.66	1,261,876.33	67.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2023	MONTH 04/30/2023	BALANCE	USED
Fund 101 - GENERAL FUND						
NET OF REVENUES & EXPENDITURES		2,493.82	683,522.06	(69,061.12)	(681,028.24)	27,408.6

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 3/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	63,333.33	0.00	0.00	63,333.33	0.00
OTHER	OTHER REVENUE	393,510.00	269,753.01	38,978.00	123,756.99	68.55
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		456,843.33	269,753.01	38,978.00	187,090.32	59.05
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	111,250.00	59,167.69	17,901.46	52,082.31	53.18
463	MAINTENANCE	51,915.92	33,597.40	410.24	18,318.52	64.72
474	TRAFFIC	11,564.03	6,631.26	2,498.95	4,932.77	57.34
478	WINTER MAINTENANCE	69,534.06	68,663.34	3,742.79	870.72	98.75
483	ADMINISTRATION	17,444.00	3,204.27	140.00	14,239.73	18.37
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	242,255.00	0.00	0.00	242,255.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		503,963.01	171,263.96	24,693.44	332,699.05	33.98
TOTAL REVENUES		456,843.33	269,753.01	38,978.00	187,090.32	59.05
TOTAL EXPENDITURES		503,963.01	171,263.96	24,693.44	332,699.05	33.98
NET OF REVENUES & EXPENDITURES		(47,119.68)	98,489.05	14,284.56	(145,608.73)	209.02

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 4/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	66,333.00	0.00	0.00	66,333.00	0.00
OTHER	OTHER REVENUE	150,565.00	108,265.90	12,945.64	42,299.10	71.91
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TRANSIN	TRANSFERS IN	592,255.00	0.00	0.00	592,255.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		809,253.00	108,265.90	12,945.64	700,987.10	13.38
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	613,975.00	389,412.24	12,637.80	224,562.76	63.42
463	MAINTENANCE	89,792.37	44,226.49	1,546.08	45,565.88	49.25
474	TRAFFIC	13,559.28	5,589.81	146.00	7,969.47	41.22
478	WINTER MAINTENANCE	86,707.61	66,235.15	5,341.21	20,472.46	76.39
483	ADMINISTRATION	20,162.00	4,122.27	140.00	16,039.73	20.45
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		824,196.26	509,585.96	19,811.09	314,610.30	61.83
TOTAL REVENUES		809,253.00	108,265.90	12,945.64	700,987.10	13.38
TOTAL EXPENDITURES		824,196.26	509,585.96	19,811.09	314,610.30	61.83
NET OF REVENUES & EXPENDITURES		(14,943.26)	(401,320.06)	(6,865.45)	386,376.80	2,685.63

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 5/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
Expenditures						
000		50,000.00	37,375.00	0.00	12,625.00	74.75
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	37,375.00	0.00	12,625.00	74.75
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	37,375.00	0.00	12,625.00	74.75
NET OF REVENUES & EXPENDITURES		0.00	(37,375.00)	0.00	37,375.00	100.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 6/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	799,328.00	854,928.06	0.00	(55,600.06)	106.96
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	1,664.90	0.00	(1,664.90)	100.00
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		799,828.00	856,592.96	0.00	(56,764.96)	107.10
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	262,500.00	227,421.10	150.00	35,078.90	86.64
463	MAINTENANCE	132,422.79	85,563.68	9,166.02	46,859.11	64.61
483	ADMINISTRATION	77,314.43	46,086.70	3,799.34	31,227.73	59.61
740	COMMUNITY PROMOTIONS	75,000.00	73,393.95	177.96	1,606.05	97.86
906	DEBT SERVICE	102,400.00	101,319.93	0.00	1,080.07	98.95
965	TRANSFERS OUT	291,737.00	291,737.00	0.00	0.00	100.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		941,374.22	825,522.36	13,293.32	115,851.86	87.69
TOTAL REVENUES		799,828.00	856,592.96	0.00	(56,764.96)	107.10
TOTAL EXPENDITURES		941,374.22	825,522.36	13,293.32	115,851.86	87.69
NET OF REVENUES & EXPENDITURES		(141,546.22)	31,070.60	(13,293.32)	(172,616.82)	21.95

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 7/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	90,000.00	46,633.00	4,574.00	43,367.00	51.81
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		90,000.00	46,633.00	4,574.00	43,367.00	51.81
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	90,000.00	38,748.60	4,116.60	51,251.40	43.05
TOTAL EXPENDITURES		90,000.00	38,748.60	4,116.60	51,251.40	43.05
TOTAL REVENUES		90,000.00	46,633.00	4,574.00	43,367.00	51.81
TOTAL EXPENDITURES		90,000.00	38,748.60	4,116.60	51,251.40	43.05
NET OF REVENUES & EXPENDITURES		0.00	7,884.40	457.40	(7,884.40)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	218,286.50	0.00	0.00	218,286.50	0.00
CHARGES	CHARGES FOR SERVICES	0.00	30,000.00	0.00	(30,000.00)	100.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	500.00	1,460.00	20.00	(960.00)	292.00
TRANSIN	TRANSFERS IN	0.00	2,250.00	0.00	(2,250.00)	100.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	2,750.00	2,750.00	(2,750.00)	100.00
UNCLASSIFIED	Unclassified	0.00	4,475.00	4,475.00	(4,475.00)	100.00
TOTAL REVENUES		218,786.50	40,935.00	7,245.00	177,851.50	18.71
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	48,562.00	48,562.00	(48,562.00)	100.00
336	FIRE	0.00	85,854.67	0.00	(85,854.67)	100.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	0.00	0.00	0.00	0.00	0.00
751	PARKS	0.00	0.00	0.00	0.00	0.00
758	DOG PARK	1,950.00	1,074.44	47.23	875.56	55.10
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	0.00	468.90	0.00	(468.90)	100.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,950.00	135,960.01	48,609.23	(134,010.01)	6,972.31
TOTAL REVENUES		218,786.50	40,935.00	7,245.00	177,851.50	18.71
TOTAL EXPENDITURES		1,950.00	135,960.01	48,609.23	(134,010.01)	6,972.31
NET OF REVENUES & EXPENDITURES		216,836.50	(95,025.01)	(41,364.23)	311,861.51	43.82

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 9/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
INT	TRANSFERS IN	292,000.00	0.00	0.00	292,000.00	0.00
TRANSIN						
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	292,357.00	291,485.45	268,368.50	871.55	99.70
TOTAL EXPENDITURES		292,357.00	291,485.45	268,368.50	871.55	99.70
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
TOTAL EXPENDITURES		292,357.00	291,485.45	268,368.50	871.55	99.70
NET OF REVENUES & EXPENDITURES		(357.00)	(291,485.45)	(268,368.50)	291,128.45	81,648.5

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 10/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 402 - FIRE CAPITAL FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	100,000.00	25,000.00	0.00	75,000.00	25.00
TOTAL REVENUES		100,000.00	25,000.00	0.00	75,000.00	25.00
Expenditures						
336	FIRE	157,000.00	98,000.00	25,000.00	59,000.00	62.42
TOTAL EXPENDITURES		157,000.00	98,000.00	25,000.00	59,000.00	62.42
TOTAL REVENUES		100,000.00	25,000.00	0.00	75,000.00	25.00
TOTAL EXPENDITURES		157,000.00	98,000.00	25,000.00	59,000.00	62.42
NET OF REVENUES & EXPENDITURES		(57,000.00)	(73,000.00)	(25,000.00)	16,000.00	128.07

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 11/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	25,376.00	23,709.35	2,750.65	1,666.65	93.43
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	52,000.00	46,054.00	2,922.00	5,946.00	88.57
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		77,376.00	69,763.35	5,672.65	7,612.65	90.16
Expenditures						
000		106,500.00	57,305.13	9,006.97	49,194.87	53.81
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		106,500.00	57,305.13	9,006.97	49,194.87	53.81
TOTAL REVENUES		77,376.00	69,763.35	5,672.65	7,612.65	90.16
TOTAL EXPENDITURES		106,500.00	57,305.13	9,006.97	49,194.87	53.81
NET OF REVENUES & EXPENDITURES		(29,124.00)	12,458.22	(3,334.32)	(41,582.22)	42.78

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 12/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,215,542.02	951,476.83	99,991.08	264,065.19	78.28
FED	FEDERAL GRANTS	63,333.00	0.00	0.00	63,333.00	0.00
OTHER	OTHER REVENUE	1,500.00	50.00	0.00	1,450.00	3.33
INT	INTEREST AND RENTS	1,400.00	0.00	0.00	1,400.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,281,775.02	951,526.83	99,991.08	330,248.19	74.24
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	589,717.10	465,021.77	45,802.69	124,695.33	78.86
551	COLLECTION	284,214.22	158,851.40	13,221.73	125,362.82	55.89
552	CUSTOMER ACCOUNTS	89,844.52	73,028.99	3,705.31	16,815.53	81.28
553	ADMINISTRATION	394,091.50	155,714.25	39,068.75	238,377.25	39.51
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,357,867.34	852,616.41	101,798.48	505,250.93	62.79
TOTAL REVENUES		1,281,775.02	951,526.83	99,991.08	330,248.19	74.24
TOTAL EXPENDITURES		1,357,867.34	852,616.41	101,798.48	505,250.93	62.79
NET OF REVENUES & EXPENDITURES		(76,092.32)	98,910.42	(1,807.40)	(175,002.74)	129.99

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 13/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,396,725.18	1,037,626.08	88,629.69	359,099.10	74.29
OTHER	OTHER REVENUE	68,333.33	7,881.52	546.19	60,451.81	11.53
INT	INTEREST AND RENTS	3,000.00	1,560.00	0.00	1,440.00	52.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,468,058.51	1,047,067.60	89,175.88	420,990.91	71.32
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	585,234.23	565,702.36	200,930.35	19,531.87	96.66
571	DISTRIBUTION	399,112.45	408,735.26	24,530.98	(9,622.81)	102.41
572	CUSTOMER ACCOUNTS	95,328.52	77,407.93	3,151.59	17,920.59	81.20
573	ADMINISTRATION	384,737.50	88,740.00	16,743.75	295,997.50	23.07
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,464,412.70	1,140,585.55	245,356.67	323,827.15	77.89
TOTAL REVENUES		1,468,058.51	1,047,067.60	89,175.88	420,990.91	71.32
TOTAL EXPENDITURES		1,464,412.70	1,140,585.55	245,356.67	323,827.15	77.89
NET OF REVENUES & EXPENDITURES		3,645.81	(93,517.95)	(156,180.79)	97,163.76	2,565.08

DB: Lowell						
GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 597 -	ELECTRIC CHARGING STATION FUND					
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	978.76	60.90	(978.76)	100.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	978.76	60.90	(978.76)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
463	MAINTENANCE	0.00	1,692.93	258.85	(1,692.93)	100.00
TOTAL EXPENDITURES		0.00	1,692.93	258.85	(1,692.93)	100.00
TOTAL REVENUES		0.00	978.76	60.90	(978.76)	100.00
TOTAL EXPENDITURES		0.00	1,692.93	258.85	(1,692.93)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(714.17)	(197.95)	714.17	100.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 15/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
	OTHER REVENUE	108,000.00	79,559.63	0.00	28,440.37	73.67
OTHER	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
INT						
TOTAL REVENUES		108,000.00	79,559.63	0.00	28,440.37	73.67
Expenditures						
000		104,000.00	59,389.63	6,875.00	44,610.37	57.11
906	DEBT SERVICE	4,000.00	0.00	0.00	4,000.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		108,000.00	59,389.63	6,875.00	48,610.37	54.99
TOTAL REVENUES		108,000.00	79,559.63	0.00	28,440.37	73.67
TOTAL EXPENDITURES		108,000.00	59,389.63	6,875.00	48,610.37	54.99
NET OF REVENUES & EXPENDITURES		0.00	20,170.00	(6,875.00)	(20,170.00)	100.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 16/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
OTHER	OTHER REVENUE	2,000.00	1,107.21	0.00	892.79	55.36
INT	INTEREST AND RENTS	120,456.00	130,906.00	0.00	(10,450.00)	108.68
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		122,456.00	132,013.21	0.00	(9,557.21)	107.80
Expenditures						
000		170,000.00	74,461.16	7,155.29	95,538.84	43.80
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		170,000.00	74,461.16	7,155.29	95,538.84	43.80
TOTAL REVENUES		122,456.00	132,013.21	0.00	(9,557.21)	107.80
TOTAL EXPENDITURES		170,000.00	74,461.16	7,155.29	95,538.84	43.80
NET OF REVENUES & EXPENDITURES		(47,544.00)	57,552.05	(7,155.29)	(105,096.05)	121.05

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 17/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	233,400.00	210,165.75	15,819.43	23,234.25	90.05
OTHER	OTHER REVENUE	100.00	8,377.79	0.00	(8,277.79)	8,377.79
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		233,550.00	218,543.54	15,819.43	15,006.46	93.57
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	457,157.64	206,273.41	23,773.52	250,884.23	45.12
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		457,157.64	206,273.41	23,773.52	250,884.23	45.12
TOTAL REVENUES		233,550.00	218,543.54	15,819.43	15,006.46	93.57
TOTAL EXPENDITURES		457,157.64	206,273.41	23,773.52	250,884.23	45.12
NET OF REVENUES & EXPENDITURES		(223,607.64)	12,270.13	(7,954.09)	(235,877.77)	5.49

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	6,500.00	7,771.00	346.00	(1,271.00)	119.55
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,500.00	7,771.00	346.00	(1,271.00)	119.55
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,500.00	7,771.00	346.00	(1,271.00)	119.55
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		6,500.00	7,771.00	346.00	(1,271.00)	119.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,700.00	1,042.10	0.00	1,657.90	38.60
TOTAL REVENUES		2,700.00	1,042.10	0.00	1,657.90	38.60
Expenditures						
000		2,700.00	0.00	0.00	2,700.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
TOTAL REVENUES		2,700.00	1,042.10	0.00	1,657.90	38.60
TOTAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,042.10	0.00	(1,042.10)	100.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 20/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
	OTHER REVENUE	45,000.00	0.00	0.00	45,000.00	0.00
OTHER	INTEREST AND RENTS	0.00	2,142.33	911.07	(2,142.33)	100.00
INT						
TOTAL REVENUES		45,000.00	2,142.33	911.07	42,857.67	4.76
Expenditures						
000		45,000.00	13,711.00	10,516.00	31,289.00	30.47
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		45,000.00	13,711.00	10,516.00	31,289.00	30.47
TOTAL REVENUES		45,000.00	2,142.33	911.07	42,857.67	4.76
TOTAL EXPENDITURES		45,000.00	13,711.00	10,516.00	31,289.00	30.47
NET OF REVENUES & EXPENDITURES		0.00	(11,568.67)	(9,604.93)	11,568.67	100.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 21/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER						
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
000		100.00	0.00	0.00	100.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 22/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 23/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER	INTEREST AND RENTS	75.00	0.00	0.00	75.00	0.00
INT						
TOTAL REVENUES		75.00	0.00	0.00	75.00	0.00
Expenditures						
000		75.00	0.00	0.00	75.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		75.00	0.00	0.00	75.00	0.00
TOTAL REVENUES		75.00	0.00	0.00	75.00	0.00
TOTAL EXPENDITURES		75.00	0.00	0.00	75.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

05/12/2023 11:31 AM
User: SUE
DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2023

Page: 24/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023	ACTIVITY FOR MONTH 04/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 737 - OTHER POST EMPLOYEE BENEFITS						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	80,991.93	0.00	0.00	80,991.93	0.00
TOTAL REVENUES		80,991.93	0.00	0.00	80,991.93	0.00
Expenditures						
483	ADMINISTRATION	80,991.93	23,391.88	0.00	57,600.05	28.88
TOTAL EXPENDITURES		80,991.93	23,391.88	0.00	57,600.05	28.88
TOTAL REVENUES		80,991.93	0.00	0.00	80,991.93	0.00
TOTAL EXPENDITURES		80,991.93	23,391.88	0.00	57,600.05	28.88
NET OF REVENUES & EXPENDITURES		0.00	(23,391.88)	0.00	23,391.88	100.00
TOTAL REVENUES - ALL FUNDS		10,145,525.59	7,178,972.43	395,093.19	2,966,553.16	70.76
TOTAL EXPENDITURES - ALL FUNDS		10,553,383.58	7,175,230.59	997,067.62	3,378,152.99	67.99
NET OF REVENUES & EXPENDITURES		(407,857.99)	3,741.84	(601,974.43)	(411,599.83)	0.92

[illegible]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1946****INVOICE****Police**Print Date: 05/05/2023 **Work Completed: 05/05/2023**

2017 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(R), 6 speed Automatic 6F55, 4-Wheel

Lic # : 002 X 979 - MI

Odometer In : 68,514

Unit # : 839

Odometer Out :

VIN # : 1FM5K8AR7 HGA63347

Cust ID : 2

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			9.79	Invoice 240708, Zeigler Ford 4-27-2023 Replace battery		195.75
[Technicians :]						
Org. Estimate	\$ 205.54	Revisions	\$ 0.00	Current Estimate	\$ 205.54	Additional Cost Revised Estimate

Labor:	0.00
Parts:	9.79
Sublet:	195.75
Sub:	205.54
Tax:	0.00
Total:	\$205.54
Bal Due:	\$0.00

[Payments - Cash - \$205.54]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1932****INVOICE****Police**Print Date: 04/28/2023 **Work Completed: 04/28/2023**

2017 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(R), 6 speed Automatic 6F55, 4-Wheel

Lic # : 002 X 979 - MI

Odometer In : 68,439

Unit # : 839

Odometer Out :

Cust ID : 2

VIN # : 1FM5K8AR7 HGA63347

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			15.00	Invoice 240419, Harold Zeigler Ford 4-21-2023 Repair transmission drain plug leak, top off transmission fluid. Replace broken serpentine belt and charge battery. Replace R.F. outer tie rod end. Perform four wheel alignment.		816.43
[Technicians :]						

Org. Estimate	\$ 831.43	Revisions	\$ 0.00	Current Estimate	\$ 831.43	Additional Cost	Revised Estimate
---------------	-----------	-----------	---------	------------------	-----------	-----------------	------------------

Labor:	0.00
Parts:	15.00
Sublet:	816.43
Sub:	831.43
Tax:	0.00
Total:	\$831.43
Bal Due:	\$0.00

[Payments - Cash - \$831.43]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

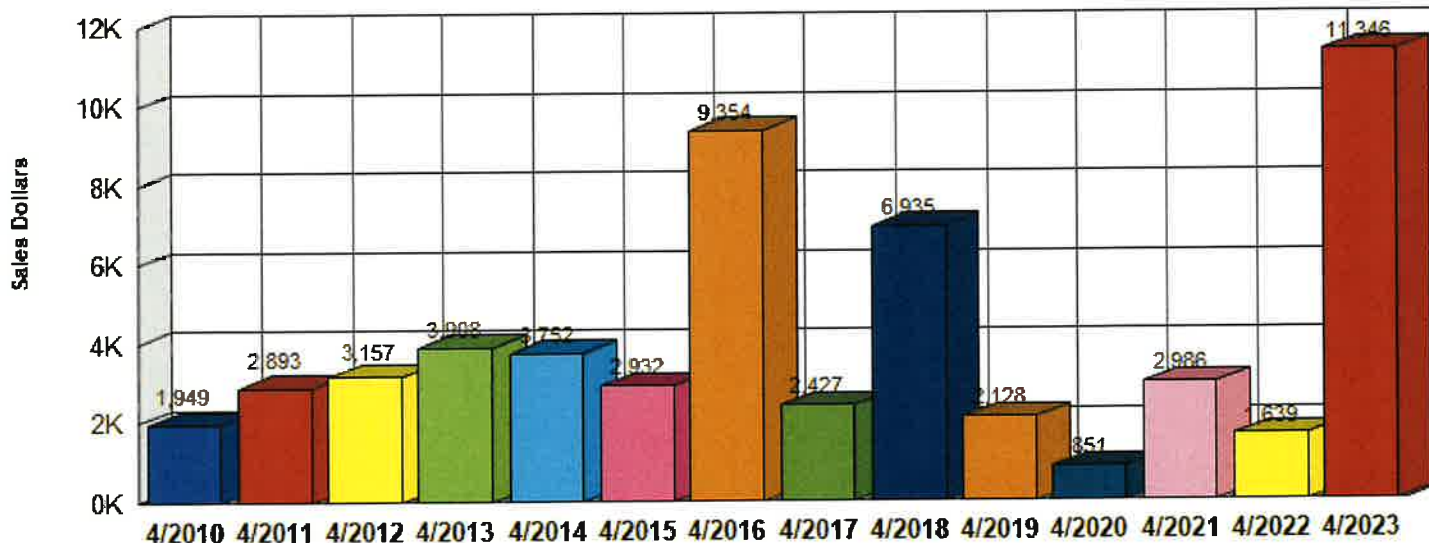
Phone - 616-897-5929 Fax - 616-

Sales By Selected Month For The Month Of April

Report Date: 05/08/2023

<u>Month & Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
4/2010	194.88	10	1,948.83	82.80	828.00	107.94	1,079.43
4/2011	289.29	10	2,892.94	135.48	1,354.80	147.07	1,470.70
4/2012	225.54	14	3,157.49	89.36	1,251.00	131.71	1,843.94
4/2013	260.52	15	3,907.75	161.79	2,426.85	91.17	1,367.51
4/2014	250.11	15	3,751.64	135.20	2,028.00	109.39	1,640.84
4/2015	366.44	8	2,931.50	179.88	1,439.00	177.57	1,420.55
4/2016	850.40	11	9,354.43	597.27	6,570.00	245.90	2,704.93
4/2017	606.75	4	2,426.99	367.50	1,470.00	224.25	896.99
4/2018	495.37	14	6,935.11	192.97	2,701.56	292.98	4,101.77
4/2019	709.23	3	2,127.69	698.37	2,095.11	0.00	0.00
4/2020	425.74	2	851.48	417.17	834.33	0.00	0.00
4/2021	597.21	5	2,986.06	584.72	2,923.61	0.00	0.00
4/2022	182.15	9	1,639.31	175.16	1,576.40	0.00	0.00
4/2023	540.29	21	11,346.05	410.44	8,619.28	120.21	2,524.32

Totals:		141	56,257.27		\$36,117.94		\$19,050.98
----------------	--	------------	------------------	--	--------------------	--	--------------------



Note: Labor and Part columns do not include Shop Supplies or Hazmat

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 05/08/2023

Period From: 04/01/2023 . To: 04/30/2023

Invoice Number	Date	Name	Tax	Total	Balance Due
001898	04/04/2023	Equipment	0.00	2,138.89	
001899	04/10/2023	Equipment	0.00	1,853.53	
001911	04/11/2023	Equipment	0.00	320.28	
001929	04/20/2023	Equipment	0.00	767.19	
001930	04/26/2023	Equipment	0.00	262.50	
001931	04/20/2023	Equipment	0.00	1,597.98	
001932	04/21/2023	Police	0.00	831.43	
001933	04/04/2023	Equipment	0.00	85.05	
001934	04/04/2023	Equipment	0.00	32.55	
001935	04/04/2023	Equipment	0.00	116.55	
001936	04/04/2023	Equipment	0.00	74.55	
001937	04/04/2023	Equipment	0.00	729.11	
001938	04/10/2023	Equipment	0.00	232.34	
001939	04/10/2023	Equipment	0.00	232.34	
001940	04/11/2023	Equipment	0.00	78.75	
001941	04/11/2023	Equipment	0.00	43.05	
001942	04/12/2023	Equipment	0.00	1,272.97	
001943	04/13/2023	Equipment	0.00	127.05	
001944	04/24/2023	Equipment	0.00	211.05	
001945	04/25/2023	Equipment	0.00	133.35	
001946	04/27/2023	Police	0.00	205.54	
Grand Totals:			0.00	11,346.05	0.00
Number of Invoices: 21			* - Indicates a Counter Sale		
Averages:				\$540.29	0.00



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
315 S. Hudson St. Lowell, MI 49331
616-897-7354

Tuesday May 2, 2023

Fire Authority Board:

We responded to 83 total incidents for the month of April. Totaling 343 call to date in 2023, placing us with an increase of 13 calls for service over 2022 to date. April 2023 included an assist on a fire in Saranac.

Our Honor Guard had the honor of assisting the Hastings Fire Department and the family of Chief Caris at the Funeral for the Chief. Chief Caris served the Hastings Fire Department for 49 years, 40 as the Chief. Our team worked with members of Honor Guards from multiple counties around the area.

We recently received our ISO report from the audit last year. This report looks at water supply, training, services records, communications, and responses. This audit is performed every 5 years, and takes a great amount of data to complete. The scoring for ISO is a 10 – 1 scale with 10 being poor and 1 being the best score. Our score in 2018 was a 6/6Y, I am pleased to inform that with all of the hard work our team, the team at the DPW, and the team at Communications center has lowered our score to a 4/4y and within 2.25 point of being a 3.

Annual DOT inspections have been completed on the vehicles with now major issues. SCBA fit testing was also completed.

Crews took part in live fire training with Cascade Fire at the Thornapple fire training center in Berry County. This is an invaluable opportunity to train under real world conditions. We will be taking part in a live fire house burn with Belding later this year.

The three LAFD Chiefs and Captain Hults attended FDIC 2023. The Chiefs were invited to serve as Safety Officers for the hands on training classes on Monday and Tuesday then the four of us attended lecture courses the remainder of the week as well as toured the exhibits. This was a great opportunity to listen to speakers from around the country and network with firefighters from around the world.

We had an issue with the water heater during the pancake breakfast. We had Canfield come into look the issue and was informed the heater needed to be replaced. We were given a quote of \$5,000.00 to replace the unit. Through a connection at Bradford White in Middleville we were able to get a unit donated including installation. The new unit is installed and working great.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.



Lowell Area Fire Department

315 S. Hudson, Lowell, MI 49331

Phone: 616-897-7354

Breakdown by Incident Type

Report Period: 04/01/23 - 04/30/23 23:59:59

Incident Type	Incidents	Exposures
321 EMS call, excluding vehicle accident with injury	57	0
611 Dispatched & canceled en route	6	0
311 Medical assist, assist EMS crew	5	0
320 Emergency medical service incident, other	2	0
142 Brush or brush-and-grass mixture fire	2	0
324 Motor vehicle accident with no injuries.	2	0
745 Alarm system activation, no fire - unintentional	2	0
814 Lightning strike (no fire)	1	0
651 Smoke scare, odor of smoke	1	0
733 Smoke detector activation due to malfunction	1	0
111 Building fire	1	0
511 Lock-out	1	0
561 Unauthorized burning	1	0
300 Rescue, EMS incident, other	1	0

	Incidents	Exposures
Total	83	0

CITY OF LOWELL
REPORT FOR : APRIL
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 15.1499 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: APRIL TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 239.98 HOURS, WHICH RESULTED IN
349.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 143.56

ELECTRICAL COST PER MILLION GALLONS: \$ 259.80

TOTAL COST PER MILLION GALLONS: \$ 403.36

WATER PRODUCTION

DAILY AVERAGE: 0.505 MILLION GALLONS

DAILY MAXIMUM: 0.606 MILLION GALLONS

DAILY MINIMUM: 0.409 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 7.7414 HOURS PER DAY.

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 04/19/2023

Period From: 03/01/2023 To: 03/31/2023

Invoice Number	Date	Name	Tax	Total	Balance Due
001884	03/20/2023	Equipment	0.00	423.31	
001908	03/16/2023	Equipment	0.00	1,423.89	
001909	03/10/2023	Equipment	0.00	2,075.94	
001910	03/23/2023	Equipment	0.00	2,482.36	
001912	03/17/2023	Equipment	0.00	1,377.11	
001913	03/17/2023	Equipment	0.00	547.00	
001914	03/17/2023	Equipment	0.00	926.81	
001915	03/24/2023	Equipment	0.00	606.35	
001916	03/14/2023	Equipment	0.00	213.54	
001917	03/02/2023	Equipment	0.00	298.73	
001918	03/07/2023	Equipment	0.00	263.55	
001919	03/07/2023	Equipment	0.00	158.55	
001920	03/09/2023	Equipment	0.00	566.00	
001921	03/24/2023	Equipment	0.00	1,672.91	
001922	03/21/2023	Equipment	0.00	693.24	
001923	03/28/2023	Police	0.00	0.00	
001925	03/22/2023	Equipment	0.00	179.55	
001926	03/21/2023	Equipment	0.00	53.55	
001927	03/20/2023	Equipment	0.00	366.00	
001928	03/20/2023	Equipment	0.00	53.55	
Grand Totals:			0.00	14,381.94	0.00
Number of Invoices: 20			* - Indicates a Counter Sale		
Averages:				\$719.10	0.00

Dept. of Public Works, City of Lowell

217 S. Hudson

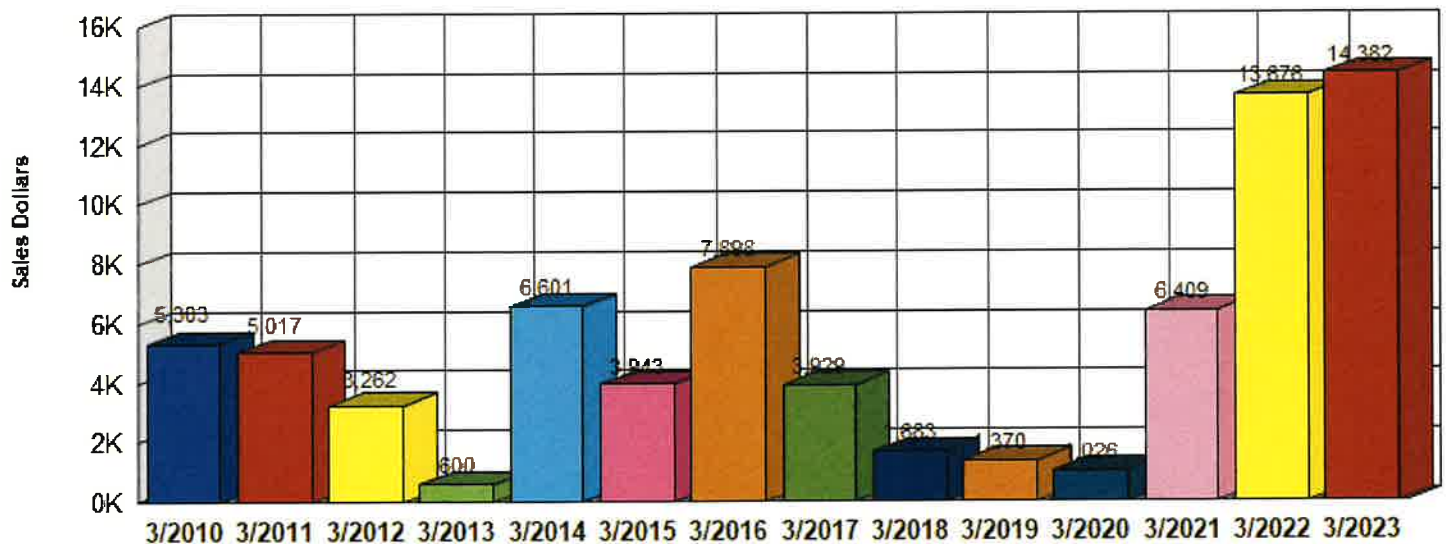
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of March

Report Date: 04/19/2023

Month & Year	Avg. RO	Car Count	Sales Amount	Avg. Labor	Total Labor	Avg. Parts	Total Parts
3/2010	252.52	21	5,302.82	140.86	2,958.00	106.61	2,238.77
3/2011	358.33	14	5,016.64	145.59	2,038.20	206.83	2,895.58
3/2012	233.02	14	3,262.22	160.71	2,250.00	64.96	909.47
3/2013	120.05	5	600.23	54.00	270.00	63.35	316.73
3/2014	825.11	8	6,600.91	433.13	3,465.00	381.21	3,049.66
3/2015	328.57	12	3,942.84	152.39	1,828.62	168.69	2,024.29
3/2016	987.19	8	7,897.50	423.41	3,387.28	557.80	4,462.37
3/2017	280.68	14	3,929.46	190.64	2,669.00	82.86	1,160.01
3/2018	152.98	11	1,682.83	117.55	1,293.00	29.56	325.18
3/2019	274.09	5	1,370.43	265.89	1,329.45	0.00	0.00
3/2020	513.24	2	1,026.47	501.41	1,002.82	0.00	0.00
3/2021	457.82	14	6,409.45	441.12	6,175.70	9.26	129.58
3/2022	1,243.26	11	13,675.89	1,214.49	13,359.35	19.28	212.05
3/2023	719.10	20	14,381.94	625.85	12,516.94	81.53	1,630.60
Totals:		159	75,099.63		\$54,543.36		\$19,354.29



Note: Labor and Part columns do not include Shop Supplies or Hazmat

Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

April 2023





May 11, 2023

Mr. Michael Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Veolia I am pleased to submit the April Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 67.22 million gallons of wastewater were treated, up from 53.67 million gallons the month before. As you know we experienced another moderate flood event. Almost 6 inches of rain were recorded at the plant over the course of 8 days at the end of March and beginning of April. This flood is the third in 6 years, with the river cresting at about 16.60' early on Saturday the 8th. The city's front end loader was once again utilized to transport personnel to the plant as there was approximately 2 feet of water over the driveway. Along with bypass pumping of the collection system the facility was able to handle the extra flow. No issues with the discharge from the facility were experienced during this event. Plant and city staff were in contact with our EGLE representative throughout the event.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic April surcharges were \$53.46. No operational problems were experienced at the plant from this discharge.

The Litehouse April surcharges were not received at the time of this report. No operational problems were experienced at the plant from this discharge.

MAINTENANCE COST REPORT

Date	Vendor	Cost
4/1	Ace Hardware (1)	\$544.04
4/11	Lowes (2)	\$658.73
Beginning Balance of the Annual Maintenance Allowance (Including carover \$\$ from FY 21-22)*		\$12,022.99
Maintenance Allowance spent YTD		\$10,064.40
Balance of Maintenance Allowance		\$1,958.59

*The maintenance spending for FY 21-22 was under the annual allotment by \$22.99. That amount will be added to the beginning balance on July 1st. That makes the beginning balance \$12,022.99 (\$12,000+\$22.99).

In addition to preventive maintenance the following corrective maintenance activities occurred:

- Repainted hallway walls, breakroom & MCC walls and floors (1)
- Applied fertilizer to plant grounds (2)

PROJECTS FOR THE FUTURE

- Replace 5-way, floor scraper blades, ventilation fan
- Replace backup batteries at Valley Vista lift station
- Replace backup batteries at Main lift station

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

VEOLIA



Brian Vander Meulen
Project Manager

APRIL EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 3 mg/l, 88% under the NPDES limit of 25 mg/l. The worst 7-day average was 4 mg/l, 90% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 4.8 mg/l, 84% under the NPDES limit of 30 mg/l. The worst 7-day average was 6.7 mg/l, 85% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.10 mg/l, the limit is 1.0 mg/l.

The average removal rate for CBOD was 97%; a minimum of 85% is required. The average removal rate for Suspended Solids was 94%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 35 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 120 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 36 ug/l; the limit is 38 ug/l. The monthly average was 21 ug/l.

Appendix A



State of Michigan
Department of Environmental Quality

Plant Influent Sheet

Lowell, Michigan

R4607 4/74
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. 410049
Month April
Year 2023

Superintendent's Signature
Brian Vander Meulen, Supt.

WEATHER			FLOW		RAW SEWAGE QUALITY												
D A Y P N S F	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	CBOD		SS		Total-P		VSS	NH3-N		Mercury	D A Y P N S F
	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	LBS	ng/l	
1	267	0.00	2.27	2.80													1
2	26	0.00	2.37	2.40													2
3	346	0.72	2.42	2.80	51	7.3	112	2260	186	3754			166				3
4	346	0.11	2.56	3.10													4
5	3468	1.07	3.14	3.80	51	7.3	79	2069	70	1833	1.0	26.2	52	4.2	110		5
6	27	0.00	3.42	3.70													6
7	26	0.00	2.85	3.70	50	7.4	69	1640	24	570			22				7
8	26	0.00	2.82	3.20													8
9	26	0.00	3.16	3.40													9
10	26	0.00	3.23	3.70	51	7.6	69	1859	42	1131			28				10
11	26	0.00	2.96	3.40												3.99	11
12	26	0.00	2.64	3.10	52	7.3	60	1321	60	1321	1.1	24.2	56	3.7	81		12
13	26	0.00	3.51	3.00													13
14	26	0.00	2.20	2.70	52	7.4	62	1138	78	1431			76				14
15	26	0.00	2.16	2.80													15
16	34567	0.24	2.16	2.40													16
17	34567	0.07	1.96	2.50	53	7.3	62	1013	122	1994			108				17
18	27	0.00	1.88	2.40													18
19	347	0.40	1.86	2.40	53	7.4	146	2265	144	2234	2.3	35.7	140	6.8	105		19
20	26	0.00	1.81	2.40													20
21	348	0.02	1.70	2.20	53	7.3	83	1177	64	907			58				21
22	378	0.00	1.66	2.10													22
23	27	0.00	1.70	1.90													23
24	2579	0.07	1.63	2.10	53	7.3	47	639	56	761			54				24
25	257	0.05	1.65	2.10													25
26	26	0.00	1.55	2.00	55	7.2	88	1138	66	853	1.6	20.7	64	8.1	105		26
27	26	0.00	1.55	2.10													27
28	27	0.00	1.40	2.00	54	7.3	108	1261	120	1401			100				28
29	3478	0.19	1.50	1.90													29
30	347	0.06	1.50	1.70													30
31																	31
TL	XXXX	3.00	67.22	XXXX	XXXX	XXXX	XXXX	44448	XXXX	45481	XXXX	801	XXXX	XXXX	3012	XXXX	TL
ME	XXXX	XXXX	2.24	XXXX	52	7.3	82	1482	86	1516	1.5	26.7	77	5.7	100	XXXX	ME
MAX	XXXX	1.07	3.51	3.80	55	7.6	146	2265	186	3754	2.3	35.7	166	8.1	110	XXXX	MAX
MIN	XXXX	XXXX	1.40	1.70	50	7.2	47	639	24	570	1.0	20.7	22	3.7	81	XXXX	MIN

5/11/2023

State of Michigan
Department of Environmental Quality

Activated Sludge Sheet

Lowell, Michigan

- PM Code
1. Coventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No. Month Year
410049 April 2023

Superintendent's Signature
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	15.2											0.0	4	1	
2		14.5											0.0		2	
3		14.2	10.1	0.07	3178	2622	37	0.86	4.2	116	0.75	0.62	89.2		3	
4		13.5											21.1		4	
5		11.0	21.8	0.06	3333	2747	30	1.11	4.6	90	0.63	0.51	0.0		5	
6		10.1											0.0		6	
7		12.1	68.4	0.05	3260	2691	31	1.05	2.0	95	0.27	0.23	0.0		7	
8		12.2											0.0		8	
9		10.9											87.5		9	
10		10.7	34.7	0.06	3281	2,687	28	1.17	4.2	85	0.64	0.52	21.4		10	
11		11.6											22.0		11	
12		13.1	23.4	0.05	2581	2116	20	1.29	6.2	77	0.55	0.44	0.0		12	
13		9.8											0.0		13	
14		15.7	24.5	0.04	2930	2408	23	1.27	5.3	78	0.49	0.40	0.0		14	
15		16.0											0.0		15	
16		16.0											0.0		16	
17		17.6	18.0	0.03	3000	2418	24	1.25	4.4	80	0.54	0.44	0.0		17	
18		18.3											21.5		18	
19		18.5	17.9	0.07	3338	2722	31	1.08	6.0	93	0.54	0.44	0.0		19	
20		19.0											28.3		20	
21		20.3	49.7	0.03	3763	3089	33	1.14	4.0	88	0.57	0.46	21.1		21	
22		20.8											0.0		22	
23		20.3											0.0		23	
24		21.1	56.5	0.02	3589	2952	41	0.88	5.3	114	0.61	0.50	62.1		24	
25		20.9											23.9		25	
26		22.2	39.9	0.04	2839	2326	29	0.98	5.1	102	0.54	0.44	0.0		26	
27		22.2											27.8		27	
28		24.6	25.0	0.04	2926	2413	30	0.98	5.8	103	0.52	0.42	21.5		28	
29		23.0											0.0		29	
30		23.0											0.0		30	
31															31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	447.4	XXXX	TL	
ME	192	16.6	32.5	0.05	3168	2599	30	1.09	4.8	94	0.55	0.45	14.9	XXXX	ME	
MAX	XXXX	24.6	68.4	0.07	3763	3089	41	1.29	6.2	116	0.75	0.62	89.2	XXXX	MAX	
MIN	XXXX	9.8	10.1	0.02	2581	2116	20	0.86	2.0	77	0.27	0.23	XXXX	XXXX	MIN	

Remarks:

4833-5034
R4609 4/74

State of Michigan
Department of Environmental Quality

Final Effluent Sheet

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049 Month April Year 2023 Sampling Point Code 001

Superintendent's Signature
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

D A Y P N S F	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	D A Y P N S F
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	LBS.	ug/l	ng/l	
1	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	1
2																		2
3	2	40	98	4.4	89	98				4.0	7.2	10.1	65			15		3
4																		4
5	3	79	96	5.2	136	93	0.09	2.36	91	2.0	7.4	9.3	70	0.18	4.71	27		5
6																		6
7	6	143	91	6.0	143	75				5.6	7.0	5.6	240			20		7
8																		8
9																		9
10	3	81	96	7.6	205	82				5.2	7.1	7.7	103			10		10
11																	0.3	11
12	3	66	95	6.4	141	89	0.10	2.20	91	4.8	7.1	8.6	47	0.17	3.74	17		12
13																		13
14	2	37	97	4.8	88	94				4.4	7.3	9.1	42			23		14
15																		15
16																		16
17	2	33	97	4.8	78	96				4.4	7.3	9.0	53			2		17
18																		18
19	3	47	98	5.2	81	96	0.12	1.86	95	4.8	7.2	9.2	17	0.63	9.77	36		19
20																		20
21	3	43	96	4.8	68	93				4.0	7.3	9.8	39			15		21
22																		22
23																		23
24	2	27	96	2.0	27	96				1.6	7.3	10.3	4			32		24
25																		25
26	2	26	98	2.0	26	97	0.08	1.03	95	1.6	7.4	10.2	30	0.64	8.27	20		26
27																		27
28	2	23	98	4.4	51	96				2.4	7.3	9.9	4			36		28
29																		29
30																		30
31																		31
TL	XXXX	1608	XXXX	XXXX	2832	XXXX	XXXX	55.9	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	198.77	XXXX	XXXX	TL
ME	3	54	97	4.8	94	94	0.10	1.86	93	3.7	7.2	9.1	35	0.41	6.63	21	XXXX	ME
WA	4	101	94	6.7	163	82	XXXX	XXXX	XXXX	5.2	7.4	7.3	120	0.64	9.77	29	XXXX	WA
MAX	6	143	98	7.6	205	98	0.12	2.36	95	5.6	7.4	10.3	240	0.64	9.77	36	XXXX	MAX
MIN	2	23	91	2.0	26	75	0.08	1.03	91	1.6	7.0	5.6	4	0.17	3.74	2	XXXX	MIN

Remarks: Fecal Coli for April 7 are actually "Greater Than"
Cl2 Residuals for April are actually "Less Than"

5/11/2023

State of Michigan
Department of Environmental Quality

Miscellaneous Sheet

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. 410049
Month April
Year 2023

Superintendent's Signature
Brian Vander Meulen, Supt.

Grit		Aux Fuel	Power Consumption	Chemicals Applied		
D		Nat. Gas		CL2	FeCL2	
A	CF	CF	KWH	LBS	GAL	
Y						
PN		2	3			
SF						
1	1	12	1.4	10	30	
2	1	14	1.8	10	20	
3	1	13	1.8	10	25	
4	1	14	1.8	10	15	
5	1	8	1.2	10	30	
6	1	16	1.2	8	25	
7	1	9	1.6	8	25	
8	1	5	1.8	10	25	
9	1	6	2.2	8	20	
10	1	4	2.2	10	20	
11	1	1	1.8	12	20	
12	1	0	1.8	10	25	
13	1	0	1.6	10	20	
14	1	0	1.6	10	20	
15	1	1	1.6	10	20	
16	1	0	1.6	9	20	
17	1	10	1.6	9	20	
18	1	14	1.8	12	15	
19	1	10	1.4	10	25	
20	1	4	1.8	8	15	
21	1	2	1.4	12	20	
22	1	3	1.4	10	20	
23	1	11	1.6	5	15	
24	1	15	1.8	4	20	
25	1	14	1.6	5	20	
26	1	10	1.4	7	20	
27	1	6	1.6	8	20	
28	1	3	1.2	10	20	
29	1	1	1.4	6	15	
30	1	8	1.4	6	15	
31						
TL	30	214	48.4	267	620	0
ME	1	7	1.6	9	21	0
MAX	1	16	2.2	12	30	0
MIN	1	0	1.2	4	15	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	160	0	0	0
Shift Operator	1	1	180	0	0	0
Total	2	1	340	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

5/11/2023

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN.WASTE20-FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD							
FROM				TO			
YEAR	MO	DAY		YEAR	MO	DAY	
2023	4	1		2023	4	30	

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT	2.24	3.51	(03)	*****	*****	*****	**** ****	-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****		WEEKDAYS	RECORD FLOW	
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	94	163	(26)	*****	4.8	6.7	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG		mg/L	WEEKDAYS	24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	54	101	(26)	*****	3	4	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG		mg/L	WEEKDAYS	24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	9.77	(26)	*****	*****	0.64	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*****	REPORT DAILY MAX	lbs/day	*****	*****	REPORT DAILY MAX		mg/L	WEEKLY	24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	1.9	2.4	(26)	*****	0.10	0.12	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX		mg/L	WEEKLY	24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*****	**** ****	*****	*****	36	(19)	0	3/7	GRAB
	PERMIT REQUIREMENT	*****	*****		*****	*****	38 DAILY MAX		ug/l	WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 POST DISINFECT	SAMPLE MEASUREMENT	*****	0.000007		*****	*****	0.3		0	1/90	GRAB
	PERMIT REQUIREMENT	*****	Report Max Monthly Avg		*****	*****	Report Max Monthly Avg		ng/L	QUARTERLY	GRAB
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE			
						(616)	897-8135	2023			
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN. WASTE H2O--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD						
YEAR	MO	DAY		YEAR	MO	DAY
2023	4	1	FROM	2023	4	31
			TO			

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE		
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS					
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000004	lbs/day	*****	*****	0.42	ng/L	0	1/90	CALCTD		
71900 X 0 0 POST DISINFECT	PERMIT REQUIREMENT	*****	0.000024 12-Mo Rolling Avg		*****	*****	2.0 12-Mo Rolling Avg		QUARTERLY	CALCTD			
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****	*****	*****	35	120	(19)	0	3/7	GRAB		
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		*****	200 MONTHLY AVG	400 7 DAY AVG		DAILY	GRAB			
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	97	*****	91	(23)	0	1/30	CALCTD		
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal		PERCENT	ONCE/MON	CALCTD		
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	94	*****	75	(23)	0	1/30	CALCTD		
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal		PERCENT	ONCE/MON	CALCTD		
pH	SAMPLE MEASUREMENT	*****	*****	*****	7.0	*****	7.4	(12)	0	3/7	GRAB		
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		6.5 DAILY MINIMUM	*****	9.0 DAILY MAX		S.U.	WEEKDAYS	GRAB		
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****	*****	5.6	*****	*****	(19)	0	3/7	GRAB		
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		3.0 DAILY MINIMUM	*****	*****		mg/L	WEEKDAYS	GRAB		
	SAMPLE MEASUREMENT												
	PERMIT REQUIREMENT												
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE					
Brian Vander Meulen, Supt.													
TYPED OR PRINTED						(616) 897-8135		2023					
					SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR	MO	DAY		

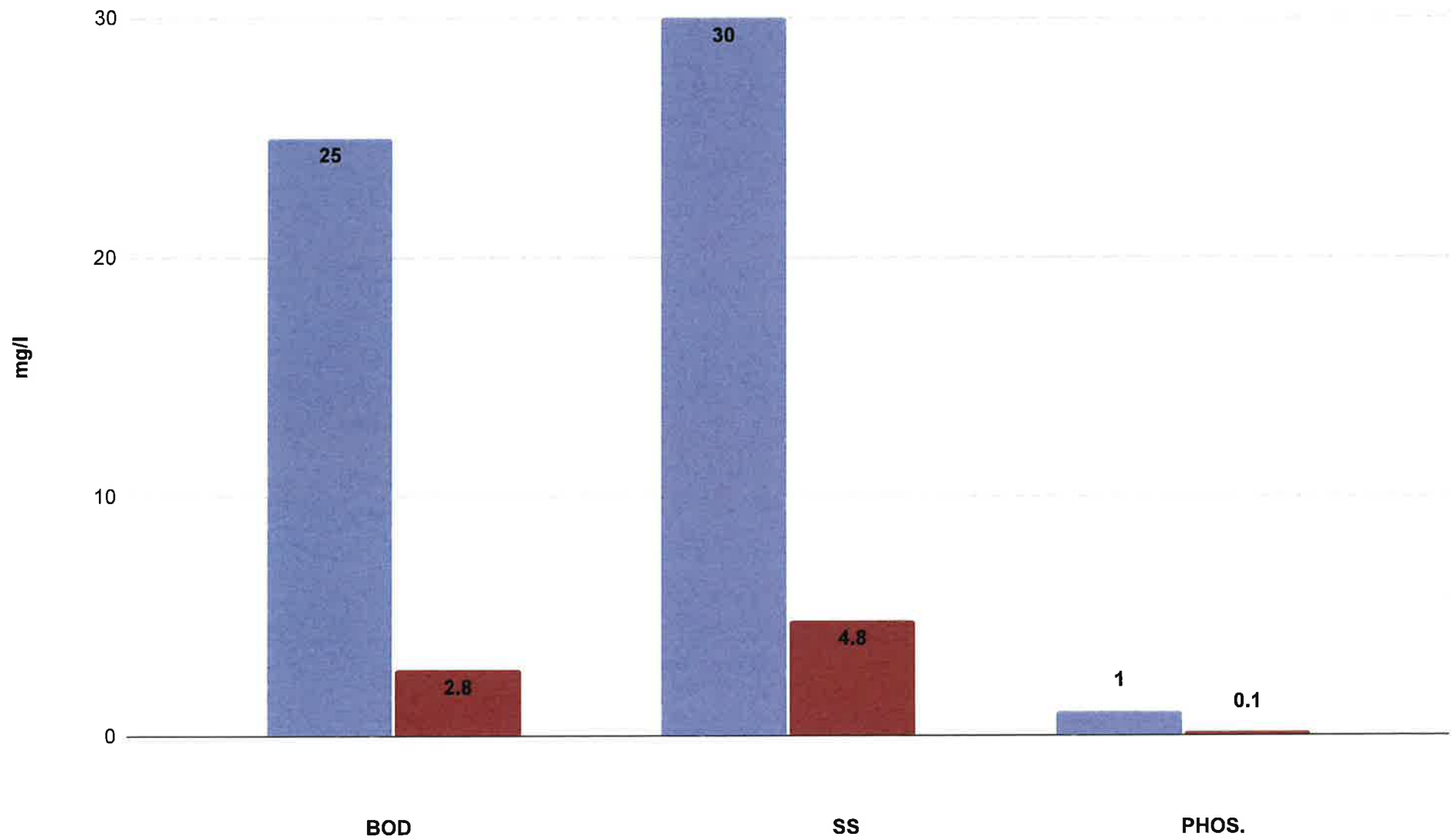
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

Appendix B



EFFLUENT LIMIT vs ACTUAL



Flow Chart

