



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

CITY OF LOWELL  
CITY COUNCIL AGENDA  
MAY 16, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the May 2, 2022 regular and closed session meetings.
- Authorize payment of invoices in the amount of \$82,884.40.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Public Hearing - 2022/23 Annual Budget – Resolution 11-22
- b. 115 Riverside Drive

5. NEW BUSINESS

- a. Memorial Day Parade
- b. Riverwalk Request
- c. Showboat Insurance
- d. Special Event Insurance
- e. Set Public Hearing for 1016 N. Monroe Industrial Development District – Resolution 12-22
- f. Set Public Hearing for 139 N. Broadway Industrial Facility Tax Credit – Resolution 13-22
- g. City Hall Air Conditioning Unit

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council  
FROM: Michael Burns, City Manager  
RE: Council Agenda for Monday, May 16, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the May 2, 2022 regular and closed session meetings. Authorize payment of invoices in the amount of \$82,884.40.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Public Hearing – 2022/23 Annual Budget – Resolution 11-22. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve Resolution 11-22 as presented.

- b. 115 Riverside Drive. Memo is provided by City Manager Michael Burns.

Recommended Motion: There is no recommended Motion.

5. NEW BUSINESS

- a. Memorial Day Parade. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve the closure of Main Street from Hudson to Monroe for the Memorial Day Parade on May 30, 2022.

- b. Riverwalk Request. Memo is provided by Chamber of Commerce Executive Director Liz Baker.

Recommended Motion: That the Lowell City Council approve the requested street closures for the 28<sup>th</sup> Annual Riverwalk Festival July 7, 8 and 9, 2022.

- c. Showboat Insurance. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council allow for me to sign the agent of record form allowing Dave Emmett from Glenn Morris & Associates to represent Lowell Showboat VI in securing property insurance quotes for the Lowell Showboat.

- d. Special Event Insurance. Memo is provided by City Manager Michael Burns.

Recommended Motion: There is no recommended motion.

- e. Set Public Hearing for 1016 N. Monroe Industrial Development District. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City approve Resolution 12-22 as presented.

- f. Set Public Hearing for 139 N. Broadway Industrial Facility Tax Credit. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve Resolution 13-22 as presented.

- g. City Hall Air Conditioning Unit. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve for me to order a new air conditioning unit for City Hall at a cost not to exceed \$160,000.

6. BOARD/COMMISSION REPORTS

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10. ADJOURNMENT

**PROCEEDINGS  
OF  
CITY COUNCIL  
OF THE  
CITY OF LOWELL  
MONDAY, MAY 02, 2022, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and Clerk Susan Ullery called roll.

Present: Councilmember Marty Chambers, Councilmember Jim Salzwedel, Councilmember Cliff Yankovich, Councilmember Leah Groves and Mayor Mike DeVore.

Absent: None.

Also Present: City Manager Michael Burns, Chief of Police Chris Hurst, Clerk Susan Ullery, DPW Director Dan Czarnecki, City Attorney Jessica Wood.

**2. APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda as written.
- Approve and place on file the minutes of the April 18, 2022 regular and closed session meetings and the annual budget review meeting of April 25, 2022.
- Authorize payment of invoices in the amount of \$383,330.57.

IT WAS MOVED BY CHAMBERS and seconded by GROVES to approve the consent agenda as written.

YES: Councilmember Chambers, Councilmember Yankovich, Mayor DeVore, Leah Groves and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

**3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Greg Canfield who resides at 403 North Washington spoke of his dissatisfaction on the push back regarding the sewer situation for the four parcels at 96 - 108 W Main Street, Lowell, MI 49331.

**4. OLD BUSINESS**

**a. 7-Yr Street Plan.**

DPW Director Dan Czarnecki introduced Dave Austin with Williams & Works who went through the 7 year (2022-2028) street improvement plan. Council will revisit on an annual basis.

**b. Lease with Wind Craft.**

City Manager Michael Burns stated in March 2019, the City entered into a lease agreement with Wind Craft Aviation to lease airport space to assist with his project of personalized aircrafts. At the time we entered into a one-year lease with Wind Craft for use of Hangar 3 at the Airport where they are paying

\$1,000 per month. Due to COVID, we haven't renewed the lease but Wind Craft has continued to pay \$1,000 per month for space. Airport Manager Casey Brown has been working with Wind Craft to renew the lease where they would like to enter into a 10-year lease for the same terms they had previously. The only modification to the lease is some additional usage to Hangar #3 which is attached.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS that the Lowell City Council approve Resolution 10-22 to approve a lease agreement with Wind Craft Aviation.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: Councilmember Chambers. ABSENT: None. MOTION CARRIED.

c. Gary Dietzel and Sandy Bartlett Lease.

Gary Dietzel who resides at 990 N Washington spoke and requested more time before his lease is terminated.

Council discussed at length, agreed that some of the home's materials can go to Habitat for Humanity when they tear it down. Discussed and agreed they already had extended the lease for two years and whether another extension till the end of September 30, 2022 should be given.

IT WAS MOVED BY YANKOVICH and seconded by GROVES to continue the lease until the end of September 2022 for 990 N Washington at the current lease rate.

YES: Councilmember Yankovich, Councilmember Salzwedel, Councilmember Groves.

NO: Mayor DeVore and Councilmember Chambers. ABSENT: None. MOTION CARRIED 3-2.

5. NEW BUSINESS

a. 2022 Street Improvements.

DPW Director Dan Czarnecki read his memo for the 2022 construction season we are planning to resurface Roberta Jayne Dr. from Sibley St. to Faith Dr., Faith Dr., Heffron St. from Donna Dr. to West St., and Valley Vista Dr. from Main St. to Bowes Rd. Funding for this work will come out of our City of Lowell Street Funds and from the DDA. The main portion of the work consists of removing the exiting, worn out pavement, repair any gravel subbase that has failed, and then pave the street back. Bid specifications were developed and posted at the construction clearing house websites. The City opened bids for the construction on April 26, 2022. We received 6 bid proposals. The two low bids are: Youngstrom Contracting Inc., Ionia \$335,344.50 and CL Trucking LLC., Ionia \$415,202.50. Youngstrom Contracting has not previously performed construction work in the City of Lowell. The project is slated to begin July 1<sup>st</sup>, 2022 with completion in about 60 days.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL that the Lowell City Council approve the 2022 Street Improvement Project bid from Youngstrom Contracting Inc., Ionia, Michigan, for a cost of \$335,344.50, and authorize the Mayor to sign the documents.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. Fireworks.

City Manager Michael Burns read memo stating we received from the Chamber of Commerce their annual request to hold the Riverwalk Laurels' of Kent Fireworks event in conjunction with the Riverwalk Festival on Saturday July 9, 2022. Fireworks will be held in the same location at Stoney Lakeside Park and will begin after 10 pm.

IT WAS MOVED BY YANKOVICH and seconded by GROVES that the Lowell City Council approve the annual Fireworks event in conjunction with the Riverwalk Festival for Saturday July 9, 2022.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Set Public Hearing for the 2022/2023 Annual Budget.

It was a general consensus that all the Councilmembers agreed to hold the Public Hearing for the Annual Budget 2022/2023 on May 16, 2022. 7:00 pm, in the Council Chambers at City Hall in Lowell.

d. Lowell Pride Parking Lot Closure Request.

Nicole Lintemuth spoke on behalf of the Lowell Pride Event. The second annual event will be held on Saturday, June 4, 2022 on the Lowell Riverwalk from 9:00 am to 5:00 pm.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS that the Lowell City Council approve the closure requested at 216 N. Monroe for Lowell Pride on June 4, 2022 from 9:00 am to 5:00 pm.

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. IRA DX c5840i Copier Purchase.

City Manager Michael Burns read his memo stating our current Canon C5250 copier has broken down, has a temporary repair but the parts to fix what is broken are no longer available to purchase. Burns proposed leasing a IRA DX C5840i with a monthly lease rate of \$421.50. \$11.53 less per month than the maintenance on the current copier.

IT WAS MOVED BY SALZWEDEL and seconded by DEVORE that the Lowell City Council accept the bid from Applied Imaging a preferred vendor for a Canon DXC5840i copy machine and authorize the City Manager to enter into a five-year lease of \$182. per month plus maintenance \$239.50.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated HDC didn't meet this week as they didn't have any money to give away, waiting to hear back from the Community Fund.

7. **BUDGET REPORT.**

Nothing new to report.

8. **MANAGER'S REPORT.**

City Manager Michael Burns reported he is working on a number of economic development projects that will be coming to Council shortly.

9. **APPOINTMENTS.**

There are no new appointments.

10. **COUNCIL COMMENTS.**

Councilmember Yankovich gave a shout out to his son, James Bolan soon to be Doctor James Bolan. Thursday he gets his white coat from MSU and will be doing his residency as an ER doctor at Metro.

Mayor DeVore stated congrats to the Bolan's. Also, stated that Saturday Marty and Laurie Chambers put on an appreciation dinner for the Lowell Light & Power Lineman and it was fantastic and well attended. The Chambers do so much for our community and they deserved to be recognized.

11. **MOTION TO ENTER CLOSED SESSION.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to go into closed session at 7:55 pm.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Groves and Mayor DeVore.

NO: None.

ABSENT: None

MOTION CARRIED.



12. **MOTION TO GO BACK INTO OPEN SESSION.**

IT WAS MOVED BY CHAMBERS and seconded by GROVES to go back into open session at 9:01 pm.

YES: NO: ABSENT: MOTION CARRIED.

13. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn at 9:02 p.m.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Sue Ullery, Lowell City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 10-22**

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A  
LEASE AGREEMENT WITH WIND CRAFT AVIATION, LLC RELATED  
TO THE LOWELL AIRPORT**

Mayor DEVORE, supported by Councilmember CHAMBERS moved the adoption of the following resolution:

**WHEREAS**, the City owns and operates the Lowell Airport (the "Airport"); and

**WHEREAS**, Wind Craft Aviation, LLC ("Wind Craft") has requested to lease from the City Building 3 and related parking and an adjacent concrete pad (the "Leased Premises"); and

**WHEREAS**, the City is willing to lease the Leased Premises to Wind Craft subject to the terms and conditions of a lease agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Lease Agreement (the "Lease") in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the City Manager and as to form by the City Attorney.

2. That the Mayor and the City Clerk are authorized and directed to execute the approved Lease for and on behalf of the City.

3. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are, hereby rescinded.

YEAS: Mayor Devore, Councilmembers Salzwedel, Yankovich, Chambers and Groves

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT Councilmembers None

**RESOLUTION DECLARED ADOPTED.**


Dated: May 2, 2022

  
Susan Ullery, City Clerk

#### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell, at a regular meeting held on May 2, 2022, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 2, 2022

  
Susan Ullery, City Clerk

05/13/2022 09:37 AM  
User: SUE  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 04/30/2022 - 05/13/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/5

Vendor Code	Vendor Name	Invoice	Description	Amount
00015	ALEXANDER CHEMICAL CORP	53558	WTP CHLORINE	62.00
TOTAL FOR: ALEXANDER CHEMICAL CORP				62.00
10816	AMAZON CAPITAL SERVICES			
	11CJ-K6CC-3QWL		NW RESERVOIR HATCH SEAL	32.96
	13VQ-4H9W-X4HW		POWER BOX & EXTENSION CORD	576.97
	1DXV-9W6L-PRLP		ASESSING DEPT STAND UP DESK	296.99
	1GV1-QXC1-6FGQ		WTP LITHIUM-ION CHARGER	59.00
	1XGR-33RG-QKR9		WATER DEPT	64.11
TOTAL FOR: AMAZON CAPITAL SERVICES				1,030.03
MISC	AROUND BAKING COMPANY	5/10/2022	REFUND HALF APPLICATION	150.00
TOTAL FOR: AROUND BAKING COMPANY				150.00
00050	BERNARDS ACE HARDWARE	4/30/2022	ACCOUNT STATEMENT	790.22
TOTAL FOR: BERNARDS ACE HARDWARE				790.22
10483	BOURGETTE, BOB	5/12/2022	AIRPORT ROLLER RENTAL & FUEL	906.81
TOTAL FOR: BOURGETTE, BOB				906.81
00065	BOUWHUIS SUPPLY, INC.	63300	DPW TOWELS	116.71
TOTAL FOR: BOUWHUIS SUPPLY, INC.				116.71
00084	CANFIELD PLUMBING & HEATING IN	36954275	DPW TOILET SEAT	41.00
		37779362	SPUD GASKETS & WRNECH	11.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				52.00
10493	COMCAST CABLE	5/6 - 6/5/2022	DPW CABLE	48.84
TOTAL FOR: COMCAST CABLE				48.84
10509	CONSUMERS ENERGY	4/1 - 4/30	ACCOUNT STATEMENT	21.58
TOTAL FOR: CONSUMERS ENERGY				21.58
01156	CURTIS CLEANERS	35F484	LPD DRYCLEANING APRIL2022	127.64
TOTAL FOR: CURTIS CLEANERS				127.64
02035	DIGITAL OFFICE MACHINES, INC.	20051	DPW COPY MACHINE	88.99
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.				88.99
02089	DORNBOS SIGN, INC	INV61847	BARRICADE BOARDS	1,449.85
TOTAL FOR: DORNBOS SIGN, INC				1,449.85
10959	ENBODY, DAVID	5/11/2022	PARKING DOWNTOWN	27.00
TOTAL FOR: ENBODY, DAVID				27.00

User: SUE

EXP CHECK RUN DATES 04/30/2022 - 05/13/2022

DB: Lowell

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
00744	ETNA SUPPLY COMPANY		
	S104522139.001	W/S R & M	854.32
	S104522139.002	W/S R & M	800.00
TOTAL FOR: ETNA SUPPLY COMPANY			1,654.32
10268	FASTENAL COMPANY		
	MIGR2117697	DDA SUPPLIES	154.29
TOTAL FOR: FASTENAL COMPANY			154.29
10369	FLAT RIVER ELECTRIC LLC		
	5084	INSTALLATION OF ELECTRIC CAR CHARGERS	927.60
TOTAL FOR: FLAT RIVER ELECTRIC LLC			927.60
00215	GODWIN ADA VILLAGE HARDWARE		
	187609	EQUIP R & M	478.59
TOTAL FOR: GODWIN ADA VILLAGE HARDWARE			478.59
02295	GRAYMONT WESTERN LIME INC.		
	184398	WTP CHEMICALS	7,715.52
TOTAL FOR: GRAYMONT WESTERN LIME INC.			7,715.52
10957	GRIM ENTERPRISE LLC		
	5/12/2022	CEMENT WORK	2,000.00
TOTAL FOR: GRIM ENTERPRISE LLC			2,000.00
01508	GTW		
	281080	CYLINDER RENTAL APRIL 2022	47.85
TOTAL FOR: GTW			47.85
00234	HACH COMPANY		
	13003190	WTP SUPPLIES	584.20
TOTAL FOR: HACH COMPANY			584.20
REFUND UB	HENRION, WILLIAM		
	05/12/2022	UB refund for account: 3-04025-18	81.88
TOTAL FOR: HENRION, WILLIAM			81.88
02463	HYDROCORP		
	0066708-IN	CROSS CONNECTION APRIL 2022	1,806.25
TOTAL FOR: HYDROCORP			1,806.25
02387	KCCA		
	5/11/2022	2022 KC ASSOCIATION OF ASSESSING OFFICERS	90.00
TOTAL FOR: KCCA			90.00
00291	KENT COUNTY ROAD COMMISSION		
	413175	ELECTRIC CHARGES	45.67
TOTAL FOR: KENT COUNTY ROAD COMMISSION			45.67
00298	KENT COUNTY TREASURER		
	22051000666	2020 PICTOMETRY PROJECT FINAL PYMT	285.83
TOTAL FOR: KENT COUNTY TREASURER			285.83
00300	KENT COUNTY TREASURER		
	4/22/2022	TAX DISBURSEMENT 4/1 - 4/15/2022	368.60
TOTAL FOR: KENT COUNTY TREASURER			368.60

User: SUE

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Vendor Code	Vendor Name Invoice	Description	Amount
02209	KERKSTRA PORTABLE, INC.		
	198969	PORTABLE RESTROOM DDA	500.00
	199132	PORTABLE RESTROOM CREEKSIDE PARK	170.00
	199496	PORTABLE RESTROOM BURCH FIELD	170.00
	199497	PORTABLE RESTROOM CREEKSIDE PARK	170.00
	199498	PORTABLE RESTROOM REC PARK	170.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			1,180.00
00805	LEE'S TRENCHING SERVICE, INC.		
	108317	403 N MONROE SERVICE LINE DAMAGE (KALTZ EXC)	3,243.75
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.			3,243.75
00330	LOWELL LEDGER		
	4/30/2022	PRINTING	478.67
TOTAL FOR: LOWELL LEDGER			478.67
00341	LOWELL LIGHT & POWER		
	3593	PHONE, KORE-HI, COMCAST	1,200.87
	4/30/2022	ELECTRIC STATEMENTS 3/26 - 4/25	17,839.37
TOTAL FOR: LOWELL LIGHT & POWER			19,040.24
10907	LYNCHS METAL FABRICATION		
	2182	CUSTOM ALUMINUM PLANTER BOX BRIDGE BRACKETS PLANTE	8,811.00
TOTAL FOR: LYNCHS METAL FABRICATION			8,811.00
CREEKSIDE	MAROULIS, LAUREN		
	5/7/2022	CREEKSIDE PARK FULL REFUND	125.00
TOTAL FOR: MAROULIS, LAUREN			125.00
REFUND UB	MCCAUL, POLLY		
	05/12/2022	UB refund for account: 1-02005-5	88.64
TOTAL FOR: MCCAUL, POLLY			88.64
MISC	MCCLELLAND, FRANK		
	5/4/2022	DOG LICENSE REFUND	30.00
TOTAL FOR: MCCLELLAND, FRANK			30.00
10525	MICHIGAN ASSOC OF PLANNING		
	4/2022	2022 GROUP MEMBERSHIP	675.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING			675.00
00424	MML WORKERS' COMP FUND		
	6352206	WORKERS COMP 22-23 #1 INSTALLMENT	5,028.00
TOTAL FOR: MML WORKERS' COMP FUND			5,028.00
00426	MODEL COVERALL SERVICE, INC.		
	4/30/2022	LIRARY RUGS STATEMNT	328.40
TOTAL FOR: MODEL COVERALL SERVICE, INC.			328.40
10958	NORTHWEST KENT MECHANICAL CO		
	46536	WWTP SCRUBBER R & M	15,924.00
TOTAL FOR: NORTHWEST KENT MECHANICAL CO			15,924.00
00468	NYE UNIFORM COMPANY CO		
	812644	LPD UNIFORMS	15.50
TOTAL FOR: NYE UNIFORM COMPANY CO			15.50

User: SUE

EXP CHECK RUN DATES 04/30/2022 - 05/13/2022

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Invoice	Description	Amount
01270	PLUMMERS ENVIRONMENTAL SERVICE INC.			
	22150870		149 S BROADWAY - CAMERA SANITARY & STORM	1,110.90
	22151281		STORM SEWER CLEANING - GEE DR	3,118.65
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE INC.				4,229.55
10762	PROFESSIONAL CODE INSPECTIONS OF MI			
	22004		PERMITS APRIL 2022	3,202.20
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI				3,202.20
10133	RED CREEK WASTE SERVICES INC.			
	24R00186		TRASH SERVICE CREEKSIDE PARK	148.81
	24R00187		TRASH SERVICE STONEY LAKESIDE PARK	86.91
	24R00717		TRASH SERVICE	394.81
TOTAL FOR: RED CREEK WASTE SERVICES INC.				630.53
10378	RUESINK, KATHIE			
	05/12/2022		CLEANING LIBRARY AND CITY HALL	690.00
TOTAL FOR: RUESINK, KATHIE				690.00
02575	SELF SERVE LUMBER			
	5/1/2022		ACCOUNT STATEMENT	135.17
TOTAL FOR: SELF SERVE LUMBER				135.17
10849	SMART BUSINESS SOURCE			
	OE-50206-1		OFFICE SUPPLIES	163.79
	OE-50210-1		OFFICE SUPPLIES	114.01
	OE-50694-1		OFFICE SUPPLIES	25.75
TOTAL FOR: SMART BUSINESS SOURCE				303.55
REFUND UB	SMIT, DONNA			
	05/12/2022		UB refund for account: 2-02850-10	81.88
TOTAL FOR: SMIT, DONNA				81.88
10756	STATE CHEMICAL SOLUTIONS			
	902408503		DUMP STAR	381.00
TOTAL FOR: STATE CHEMICAL SOLUTIONS				381.00
10341	STATE OF MICHIGAN			
	551-600202		SOR REGISTRATION APRIL 2022	60.00
	551-600446		LIVE SCAN APRIL 2022	129.75
TOTAL FOR: STATE OF MICHIGAN				189.75
02473	SUPERIOR ASPHALT, INC.			
	69215		STREET SUPPLIES	2,035.60
TOTAL FOR: SUPERIOR ASPHALT, INC.				2,035.60
00630	THORNAPPLE RIVER NURSERY, INC.			
	14363		PREMIUM WOOD CHIPS	108.50
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.				108.50
10543	TRACTOR SUPPLY CREDIT PLAN			
	4/30/2022		ACCOUNT STATEMENT	49.96
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				49.96
10459	TRANSUNION RISK AND ALTERNATIVE			
	4/1 - 4/30/2022		ACCOUNT STATEMENT	227.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE				227.00

05/13/2022 09:37 AM

User: SUE

DB: Lowell

## INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 04/30/2022 - 05/13/2022

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Page: 5/5

Vendor Code	Vendor Name Invoice	Description	Amount
10069	TRUGREEN		
	155305001	LAWN CARE - REC APRK	139.67
	155314535	LAWN CARE - CHAMBER	40.95
	155314680	LAWN SERVICE - LIBRARY	110.25
	155314788	LAWN CARE - CITY HALL	44.10
	155316743	LAWN CARE - MUSEUM	40.95
	155320429	LAWN CARE DPW	79.80
TOTAL FOR: TRUGREEN			455.72
10860	ULINE		
	147923179	UTILITY STEP LADDER	335.43
TOTAL FOR: ULINE			335.43
02318	UNEMPLOYMENT INS. AGENCY		
	L0123000408	UIA YEAR END 2021 BENEFIT CHARGES	250.00
TOTAL FOR: UNEMPLOYMENT INS. AGENCY			250.00
02203	VISA		
	4/27/2022	MERCANTILE VISA STATEMENT	1,739.09
TOTAL FOR: VISA			1,739.09
00692	WILLIAMS & WORKS INC.		
	94047	CONSULTING SERVICES	1,260.00
TOTAL FOR: WILLIAMS & WORKS INC.			1,260.00
TOTAL - ALL VENDORS			92,385.40



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EXP CHECK RUN DATES 04/30/2022 - 05/13/2022

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	VISA	MERCANTILE VISA STATEMENT	9.00	77139
101-000-222.002	DUE TO COUNTY-DOG LICENSE	MCCLELLAND, FRANK	DOG LICENSE REFUND	30.00	77118
101-000-264.003	WORKERS COMP INSURANCE PA	MML WORKERS' COMP FUND	WORKERS COMP 22-23 #1 INS	5,028.00	77120
101-000-285.004	CREEKSIDE DEPOSIT	MAROULIS, LAUREN	CREEKSIDE PARK FULL REFUN	125.00	77116
101-000-451.000	BUSINESS LIC & APPLICATIO	AROUND BAKING COMPANY	REFUND HALF APPLICATION	150.00	77087
Total For Dept 000				5,342.00	
Dept 172 MANAGER					
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	143.64	77139
Total For Dept 172 MANAGE				143.64	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	ASESSING DEPT STAND UP DE	296.99	77086
101-209-740.000	OPERATING SUPPLIES	KENT COUNTY TREASURER	2020 PICTOMETRY PROJECT F	285.83	77110
101-209-955.000	MISCELLANEOUS EXPENSE	KCCA	2022 KC ASSOCIATION OF ASS	90.00	77108
Total For Dept 209 ASSESS				672.82	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	25.75	77128
101-265-740.000	OPERATING SUPPLIES	ULINE	UTILITY STEP LADDER	335.43	77137
101-265-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE - CITY HALL	44.10	77136
101-265-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	238.86	77126
101-265-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	103.45	77126
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING LIBRARY AND CITY	360.00	77142
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE, KORE-HI, COMCAST	349.19	77114
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	2,291.07	77115
101-265-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	85.95	77088
Total For Dept 265 CITY H				3,833.80	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	447.75	77139
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	138.68	77115
Total For Dept 276 CEMETE				586.43	
Dept 301 POLICE DEPARTMENT					
101-301-624.000	SALVAGE INSPECTION FEES	VISA	MERCANTILE VISA STATEMENT	273.47	77139
101-301-660.002	SEX OFFENDER FEES	STATE OF MICHIGAN	SOR REGISTRATION APRIL 20	60.00	77131
101-301-660.002	SEX OFFENDER FEES	STATE OF MICHIGAN	LIVE SCAN APRIL 2022	129.75	77131
101-301-727.000	OFFICE SUPPLIES	VISA	MERCANTILE VISA STATEMENT	48.72	77139
101-301-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	136.80	77139
101-301-744.000	UNIFORMS	CURTIS CLEANERS	LPD DRYCLEANING APRIL2022	127.64	77094
101-301-744.000	UNIFORMS	VISA	MERCANTILE VISA STATEMENT	21.66	77139
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY CO	LPD UNIFORMS	15.50	77123
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE, KORE-HI, COMCAST	172.47	77114
101-301-955.000	MISCELLANEOUS EXPENSE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	9.35	77088
101-301-955.000	MISCELLANEOUS EXPENSE	UNEMPLOYMENT INS. AGENCY	UIA YEAR END 2021 BENEFIT	250.00	77138
101-301-960.000	SALVAGE EXPENSES	TRANSUNION RISK AND ALTER	ACCOUNT STATEMENT	227.00	77135
101-301-984.000	EQUIPMENT	VISA	MERCANTILE VISA STATEMENT	37.09	77139
Total For Dept 301 POLICE				1,509.45	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	736.00	77140
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	335.00	77140
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	64.00	77140
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	50.00	77140
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	75.00	77140
101-400-900.000	PRINTING	LOWELL LEDGER	PRINTING	155.15	77113
101-400-955.000	MISCELLANEOUS EXPENSE	MICHIGAN ASSOC OF PLANNIN	2022 GROUP MEMBERSHIP	675.00	77119
Total For Dept 400 PLANNI				2,090.15	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
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Page: 2/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	DPW TOWELS	116.71	77090
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	43.97	77088
101-441-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE DPW	79.80	77136
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	48.84	77092
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE, KORE-HI, COMCAST	90.95	77114
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	507.28	77115
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	1,030.35	77115
101-441-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	DPW TOILET SEAT	41.00	77091
Total For Dept 441 DEPART				1,958.90	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	227.78	77115
Total For Dept 747 CHAMBE				227.78	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	208.92	77088
101-751-740.000	OPERATING SUPPLIES	STATE CHEMICAL SOLUTIONS	DUMP STAR	381.00	77130
101-751-740.000	OPERATING SUPPLIES	CANFIELD PLUMBING & HEATI	SPUD GASKETS & WRNECH	11.00	77091
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM CREEKSI	170.00	77111
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE CREEKSIDE P	148.81	77126
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE STONEY LAKE	86.91	77126
101-751-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE - REC APRK	139.67	77136
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM BURCH F	170.00	77111
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM REC PAR	170.00	77111
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM CREEKSI	170.00	77111
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	377.75	77115
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	6.99	77127
101-751-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	POWER BOX & EXTENSION COR	576.97	77086
101-751-930.000	REPAIR & MAINTENANCE	GRIM ENTERPRISE LLC	CEMENT WORK	800.00	77103
Total For Dept 751 PARKS				3,418.02	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	TRUGREEN	LAWN SERVICE - LIBRARY	110.25	77136
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	LIBRARY RUGS STATEMNT	328.40	77121
101-790-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	52.50	77126
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE, KORE-HI, COMCAST	112.96	77114
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	1,260.20	77115
101-790-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	265.81	77088
101-790-930.000	REPAIR & MAINTENANCE	RUESINK, KATHIE	CLEANING LIBRARY AND CITY	330.00	77142
Total For Dept 790 LIBRAR				2,460.12	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	TRUGREEN	LAWN CARE - MUSEUM	40.95	77136
101-804-887.000	CONTRIBUTIONS & MAINTENAN	SELF SERVE LUMBER	ACCOUNT STATEMENT	103.74	77127
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	188.24	77115
Total For Dept 804 MUSEUM				332.93	
Total For Fund 101 GENERA				22,576.04	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	1,017.80	77132
202-463-740.000	OPERATING SUPPLIES	PLUMMERS ENVIRONMENTAL SE	149 S BROADWAY - CAMERA S	166.64	77124
202-463-740.000	OPERATING SUPPLIES	PLUMMERS ENVIRONMENTAL SE	STORM SEWER CLEANING - GE	3,118.65	77124
Total For Dept 463 MAINTE				4,303.09	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	KENT COUNTY ROAD COMMISSI	ELECTRIC CHARGES	45.67	77109
Total For Dept 474 TRAFFI				45.67	
Total For Fund 202 MAJOR				4,348.76	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	1,017.80	77132
203-463-740.000	OPERATING SUPPLIES	PLUMMERS ENVIRONMENTAL SE	149 S BROADWAY - CAMERA S	388.81	77124
203-463-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	116.96	77139
Total For Dept 463 MAINT				1,523.57	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN, INC	BARRICADE BOARDS	1,449.85	77096
Total For Dept 474 TRAFFI				1,449.85	
Total For Fund 203 LOCAL				2,973.42	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	FASTENAL COMPANY	DDA SUPPLIES	154.29	77099
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	PREMIUM WOOD CHIPS	108.50	77133
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	28.99	77088
248-463-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE - CHAMBER	40.95	77136
248-463-880.000	COMMUNITY PROMOTION	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM DDA	500.00	77111
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	471.77	77115
Total For Dept 463 MAINT				1,304.50	
Total For Fund 248 DOWNTOWN				1,304.50	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	PERMITS APRIL 2022	3,202.20	77125
Total For Dept 371 BUILDI				3,202.20	
Total For Fund 249 BUILDI				3,202.20	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	52.01	77115
Total For Dept 758 DOG PA				52.01	
Dept 774 RECREATION CONTRIBUTIONS					
260-774-740.000	OPERATING SUPPLIES	LYNCHS METAL FABRICATION	CUSTOM ALUMINUM PLANTER B	8,811.00	77141
Total For Dept 774 RECREA				8,811.00	
Total For Fund 260 DESIGN				8,863.01	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	57.73	77088
581-000-740.000	OPERATING SUPPLIES	BOURGETTE, BOB	AIRPORT ROLLER RENTAL & F	157.81	77089
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	21.58	77093
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	AIRPORT ROLLER RENTAL & F	749.00	77089
Total For Dept 000				986.12	
Total For Fund 581 AIRPOR				986.12	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	PHONE, KORE-HI, COMCAST	129.03	77114
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	5,323.58	77115
590-000-276.000	Sewer Inside 5/8"	HENRION, WILLIAM	UB refund for account: 3-	35.61	77106
590-000-276.000	Sewer	HENRION, WILLIAM	UB refund for account: 3-	5.82	77106
590-000-276.000	Sewer Inside 5/8"	MCCAUL, POLLY	UB refund for account: 1-	40.89	77117
590-000-276.000	Sewer	MCCAUL, POLLY	UB refund for account: 1-	3.34	77117
590-000-276.000	Sewer Inside 5/8"	SMIT, DONNA	UB refund for account: 2-	35.61	77129
590-000-276.000	Sewer	SMIT, DONNA	UB refund for account: 2-	5.82	77129
Total For Dept 000				5,579.70	
Dept 550 TREATMENT					
590-550-930.000	REPAIR & MAINTENANCE	NORTHWEST KENT MECHANICAL	WWTP SCRUBBER R & M	15,924.00	77122

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
		Total For Dept 550 TREATM		15,924.00	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER DEPT	32.05	77086
590-551-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	W/S R & M	400.00	77098
590-551-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	W/S R & M	427.16	77098
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	149 S BROADWAY - CAMERA S	555.45	77124
590-551-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	24.44	77127
		Total For Dept 551 COLLEC		1,439.10	
		Total For Fund 590 WASTEW		22,942.80	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	HENRION, WILLIAM	UB refund for account: 3-	36.90	77106
591-000-276.000	Water	HENRION, WILLIAM	UB refund for account: 3-	3.55	77106
591-000-276.000	Water Inside 5/8"	MCCAUL, POLLY	UB refund for account: 1-	42.37	77117
591-000-276.000	Water	MCCAUL, POLLY	UB refund for account: 1-	2.04	77117
591-000-276.000	Water	SMIT, DONNA	UB refund for account: 2-	3.55	77129
591-000-276.000	Water Inside 5/8"	SMIT, DONNA	UB refund for account: 2-	36.90	77129
		Total For Dept 000		125.31	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	29.97	77088
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	584.20	77105
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHLORINE	62.00	77085
591-570-743.000	CHEMICALS	GRAYMONT WESTERN LIME INC	WTP CHEMICALS	7,715.52	77102
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE, KORE-HI, COMCAST	111.89	77114
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	4,575.96	77115
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP LITHIUM-ION CHARGER	59.00	77086
591-570-955.000	MISCELLANEOUS EXPENSE	LOWELL LEDGER	PRINTING	323.52	77113
		Total For Dept 570 TREATM		13,462.06	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION APRIL 20	1,806.25	77107
591-571-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	504.00	77139
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	1,212.96	77115
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER DEPT	32.06	77086
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	W/S R & M	400.00	77098
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	W/S R & M	427.16	77098
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	NW RESERVOIR HATCH SEAL	32.96	77086
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	403 N MONROE SERVICE LINE	3,243.75	77112
591-571-930.000	REPAIR & MAINTENANCE	GRIM ENTERPRISE LLC	CEMENT WORK	1,200.00	77103
591-571-955.000	MISCELLANEOUS EXPENSE	ENBODY, DAVID	PARKING DOWNTOWN	27.00	77097
		Total For Dept 571 DISTRI		8,886.14	
		Total For Fund 591 WATER		22,473.51	
Fund 597 ELECTRIC CHARGING STATION FUND					
Dept 463 MAINTENANCE					
597-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS 3/26	181.74	77115
597-463-930.000	REPAIR & MAINTENANCE	FLAT RIVER ELECTRIC LLC	INSTALLATION OF ELECTRIC	927.60	77100
		Total For Dept 463 MAINTEN		1,109.34	
		Total For Fund 597 ELECT		1,109.34	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	163.79	77128
636-000-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	114.01	77128
636-000-801.000	PROFESSIONAL SERVICES	LOWELL LIGHT & POWER	PHONE, KORE-HI, COMCAST	234.38	77114
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	88.99	77095

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Page: 5/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 636 DATA PROCESSING FUND					
Dept 000					
		Total For Dept 000		601.17	
		Total For Fund 636 DATA P		601.17	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	59.53	77088
661-895-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	16.99	77134
661-895-930.000	REPAIR & MAINTENANCE	GODWIN ADA VILLAGE HARDWA	EQUIP R & M	478.59	77101
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL APRIL 202	47.85	77104
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	32.97	77134
		Total For Dept 895 FLEET		635.93	
		Total For Fund 661 EQUIPM		635.93	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT 4/1 - 4/	368.60	77083
		Total For Dept 000		368.60	
		Total For Fund 703 CURREN		368.60	

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Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	22,576.04	
			Fund 202 MAJOR STREET FUN	4,348.76	
			Fund 203 LOCAL STREET FUN	2,973.42	
			Fund 248 DOWNTOWN DEVELOP	1,304.50	
			Fund 249 BUILDING INSPECT	3,202.20	
			Fund 260 DESIGNATED CONTR	8,863.01	
			Fund 581 AIRPORT FUND	986.12	
			Fund 590 WASTEWATER FUND	22,942.80	
			Fund 591 WATER FUND	22,473.51	
			Fund 597 ELECTRIC CHARGEI	1,109.34	
			Fund 636 DATA PROCESSING	601.17	
			Fund 661 EQUIPMENT FUND	635.93	
			Fund 703 CURRENT TAX COLL	368.60	
				<hr/>	
				92,385.40	

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. – 11-22  
RESOLUTION ADOPTING CITY OF LOWELL ANNUAL  
BUDGET FOR FISCAL YEAR 2022-2023, APPROVING  
MILLAGE LEVIES, APPROVING SCHEDULE OF RATES  
AND FEES AND OTHER MATTERS RELATED THERETO**

Councilmember \_\_\_\_\_ supported by Councilmember \_\_\_\_\_ moved the adoption of the following resolution:

**WHEREAS**, the City Manager has prepared and presented to the City Council at its meeting on April 19, 2021, a proposed complete itemized annual budget for the 2022-2023 fiscal year of the City (the “FY 22-23 Budget”) in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

**WHEREAS**, after the FY 22-23 Budget was presented to the City Council, a copy has been available for public inspection at City Hall at the office of the City Clerk; and

**WHEREAS**, the City Charter requires that before the FY 22-23 Budget may be considered for adoption by the City Council the City Council shall hold a public meeting; and

**WHEREAS**, a public hearing on the FY 22-23 Budget, properly noticed as referenced by Section 8.4 of Chapter 8 of the City Charter and Section 2 of Act 43 of the Public Acts of Michigan of 1963, as amended (2<sup>nd</sup> Ex. Sess.), was held at 7:00 p.m. on May 16, 2022 in the City Council Chambers in City Hall at which time all interested persons were given an opportunity to be heard; and

**WHEREAS**, the City Charter requires that the City Council adopt a budget for the City for the 2022-2023 fiscal year of the City not later than the first Monday in June, including the amount to be levied in such fiscal year on taxable real and personal property in the City to meet the requirements of the FY 22-23 Budget; and

**WHEREAS**, in connection with the approval of the FY 22-23 Budget, the City Council desires to approve a schedule of rates and fees to be applicable in the City commencing at the beginning of the City’s 2022-2023 fiscal year.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the FY 22-23 Budget as presented at this meeting, including modifications, if any, made at the time of public hearing and noted in the FY 22-23 Budget document, is hereby adopted.

2. That for the 2022-2023 fiscal year of the City there shall be levied on all taxable real and personal property in the City (a) a general *ad valorem* tax rate of 15.70 mills for general purposes (i.e., administration, fire, police, parks and recreation, etc.), and (b) a general *ad valorem* tax rate of 0.2259 mills for improvements to, and operation of, the public museum. The total 2022-2023

fiscal year City general *ad valorem* tax levy on all taxable real and personal property in the City is 15.9259 mills.

3. That in accordance with the FY 22-23 Budget, the following are the estimated City revenues and expenses for the 2022-2023 fiscal year of the City:

**REVENUES**

General Fund, \$3,902,232.30  
Major Street Fund, \$456,843.33  
Local Street Fund, \$809,253.00  
Historic District Fund, \$50,000.00  
Downtown Development Authority Fund, \$799,828.00  
Building Inspectors Fund, \$90,000.00  
Designated Contributions Fund, \$218,786.50  
Airport Fund, \$77,376  
Wastewater Fund, \$1,281,775.02  
Water Fund, \$1,468,058.51  
LCTV Fund, \$108,000.00  
Light and Power Fund, \$9,553,946  
Data Processing Fund, \$122,456.00  
Equipment Fund, \$233,550.00  
Lee Fund, \$2,700.00  
Look Fund, \$45,000.00

**APPROPRIATIONS**

General Fund, \$3,899,738.48  
Major Street Fund, \$503,963.01  
Local Street Fund, \$824,196.26  
Historic District Fund, \$50,000.00  
Downtown Development Authority Fund, \$941,374.22  
Building Inspectors Fund, \$90,000.00  
Designated Contributions Fund, \$1,950.00  
Airport Fund, \$106,500.00  
Wastewater Fund, \$1,357,867.34  
Water Fund, \$1,464,412.70  
LCTV Fund, \$108,000.00  
Light and Power Fund, \$9,961,654  
Data Processing Fund, \$170,000.00  
Equipment Fund, \$457,157.64  
Lee Fund, \$2,700.00  
Look Fund, \$45,000.00

4. That in a Fund where total appropriations exceed estimated revenue the City has determined that there is sufficient surplus, or undesignated fund balance, in the Fund to meet the requirements of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan of 1968, as amended ("Act 2").



5. That pursuant to the provisions of Act 2, the City Manager is hereby authorized to make budgetary transfers within the identified fund in the FY 22-23 Budget or between identified activities within a fund. All other budgetary transfers in the FY 22-23 Budget shall be in accordance with Act 2 when City Council approval is required.

6. That the City Manager or his designee(s) is authorized to make expenditures budgeted in the FY 22-23 Budget in accordance with applicable law, ordinances, rules, regulations and policies.

7. That the Schedule of Rates and Fees presented at this meeting is approved to be effective July 1, 2022.

8. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Councilmembers \_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Dated: May 16, 2022

\_\_\_\_\_  
Susan Ullery, City Clerk

**CERTIFICATION**

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on May 16, 2022 and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 16, 2022

\_\_\_\_\_  
Susan Ullery, City Clerk

## Lowell Light and Power FY 2023 Operating Budget

Type	FY 2023 Budget
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### OPERATING REVENUE

#### Sales

Residential Sales	2,727,816
Residential Renewable Energy Charge	93,600
RS: Energy Optimization	35,061
Residential VGP Program Charge	500
<b>Total Residential Sales</b>	<b>2,856,977</b>
Commercial Sales (GS)	1,326,993
Commercial Sales (GSD)	1,486,508
Commercial GS/GSD Renewable Energy Charge	51,162
GS/GSD Energy Optimization	31,979
GS/GSD VGP Program Charge	500
Commercial Sales (GSDTO)	3,053,996
Commercial Sales (GSDPM)	514,281
Commercial GSDTO/GSDPM Renewable Energy Charge	15,708
GSDTO/GSDPM Energy Optimization	30,492
GSDTO/GSDPM VGP Program Charge	0
<b>Total Commercial Sales</b>	<b>6,511,619</b>
Security/Standby Light Energy Sales	6,500

<b>Total Sales Revenue</b>	<b>9,375,096</b>
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#### Service

Customer Late Charges	64,000
Reconnect/Disconnect Fees	1,750
Pole Attachment Fees	7,000
Meter Charges	0
Miscellaneous Fees	500
Miscellaneous Service Revenue	10,000
New Account/Account Relocation Fee	13,000

<b>Total Service Revenue</b>	<b>96,250</b>
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#### Miscellaneous

Chatham Street Lease	51,600
Grant Revenue(s)	0
Other Revenue	13,500

<b>Total Miscellaneous Revenue</b>	<b>65,100</b>
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### TOTAL OPERATING REVENUE

9,536,446

## OPERATING EXPENSES

### Generation

Fuel	15,000
Generation Expenses	69,000
Maintenance: Generating & Electrical Equipment	22,000
Maintenance: Other Power Generation	10,000
Maintenance: Structures	15,000
Maintenance: Supervision & Engineering	0
Miscellaneous Other Power Generation Expenses	115,000
Operating Supervision/Engineering	34,000
Safety and Training Expense	8,000
Tools	1,500

<b>Total Generation Expenses</b>	<b>289,500</b>
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### Purchased Power

AMP Ohio Energy Project	64,198
Belle River Project	897,998
Campbell Number 3 Project	1,336,136
Deficiency Capacity Charge	(79,293)
Forecasted Market Balancing	257,000
Energy Services Project	236,156
Land Filled Gas Projects (Granger & NANR)	801,582
MMPA Transmission Project	55,057
Surplus Energy Credit	66,861
Transmission Charge	475,000
Kalkaska: CT Project	20,000
MMPA Service Supply Committee Expense	252,000
MPPA Solar Project	275,000
Pegasus Wind Project	

<b>Total Purchased Power Expenses</b>	<b>4,657,695</b>
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### Distribution

Customer Installation Expense	83,000
Load Dispatching	0
Maintenance: Line Transformers	9,500
Maintenance: Meters	1,000
Maintenance: Overhead Lines	53,500
Maintenance: Street Lighting	5,500
Maintenance: Structures	41,000
Maintenance: Substations	15,000
Maintenance: Underground Lines	35,000
Meter Expenses	0
Miscellaneous Distribution Expense	70,000
Operation Supervision/Engineering	125,000
Operation Supervision/Xsmission System	10,000

Overhead Line Expenses	10,000
Street Lighting Expenses	0
Substation Expenses	4,500
Safety and Training Expense	55,000
Tools	7,500
Trucks and Transportation Expense	31,000
Tree Trimming Expense	53,000
Underground Line Expenses	35,000

<b>Total Distribution Expenses</b>	<b>644,500</b>
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#### **Customer Accounting**

Customer Accounts: Supervision	27,000
Customer Assistance Expense	40,000
Customer Records/Collections Expense	77,000
Customer Service Training	2,500
Uncollectible Account Expense	2,500
Meter Reading Expense	13,500
Miscellaneous Customer Accounts Expense	61,000
<b>EOC Program Portfolio</b>	
Residential Program Portfolio	22,500
Comm/Indust. Program Portfolio	80,000
Portfolio-Level Costs (Admin)	7,500
<b>Total EOC Program Portfolio</b>	<b>110,000</b>

<b>Total Customer Accounting Expense</b>	<b>333,500</b>
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#### **Marketing and Advertising**

Advertising Expense	17,500
Demonstrating and Selling Expense	0

<b>Total Marketing and Advertising Expense</b>	<b>17,500</b>
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#### **Admin./General/Outside Services**

Administrative and General Salaries	190,000
Board Conferences and Training	5,000
Board Meeting and Related Expense	35,000
O/S: Accounting, Legal, Engineering & Consultant	148,100

<b>Total Admin/General/Outside Services Expense</b>	<b>378,100</b>
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#### **Office, Insurance, & Maintenance**

Injuries, Damages, & Safety Expenses	46,000
Maintenance: Office Building	8,000
Office Supplies, Fees, Dues, Phone, Maintenance	175,000
Property/Liability Insurance	38,000

<b>Total Office, Insurance, &amp; Maintenance</b>	<b>267,000</b>
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**Employee Benefits & Other Compensation**

Compensated Absences	168,000
Employee Pensions & Benefits	715,000
OPEB	0
Other Compensation	80,000
Taxes: Social Security & Medicare	104,000
Retiree Medical Insurance Coverage	52,000

<b>Total Employee Benefits &amp; Other Compensation</b>	<b>1,119,000</b>
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**Miscellaneous**

Conference/Seminar Expense	48,500
Miscellaneous General Expenses	7,500

<b>Total Miscellaneous Expenses</b>	<b>56,000</b>
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**Depreciation Expenses**

Depreciation Expense	775,000
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<b>Total Depreciation Expenses</b>	<b>775,000</b>
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TOTAL OPERATING EXPENSES	<u>8,537,795</u>
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OPERATING INCOME (LOSS)	<u>998,651</u>
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**NON-OPERATING REVENUE (EXPENSE)****Interest Income**

Interest and Dividend	17,500
Interest Income Series 2002	0
MPPA Trust Fund Change	0
MPPA Working Capital Interest	0
Fifth Third Investments FMV Change	0

<b>Total Interest Income</b>	<b>17,500</b>
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**Interest Expense**

Interest Expense on Customer Deposits	0
Interest Expense Installment Purchase Loan(s)	0
Interest Expense Series 2012 Bonds	62,620

<b>Total Interest Expense</b>	<b>62,620</b>
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**Gain/Loss on Sale of Property/Investment**

Gain on Property Disposal	0
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Gain on Sale of Investments	0
Loss on Property Disposal	0
Loss on Sale of Investments	0

<b>Total Gain/Loss on Sale of Property/Investments</b>	<b>0</b>
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#### **Transfers**

PILOT - City of Lowell	410,539
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<b>Total Transfers</b>	<b>410,539</b>
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TOTAL NON-OPERATING REVENUE (EXPENSE)	<u>(455,659)</u>
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NET INCOME (LOSS)	<u>542,992</u>
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<b>2023 Capital Budget</b>	<b>\$ 950,700</b>
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**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**



**DATE:** May 12, 2022

**TO:** Mayor Mike DeVore and Lowell City Council

**FROM:** Michael T. Burns, City Manager *MTB*

**RE:** 115 Riverside Drive

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As you are aware the development agreement for 115 Riverside Dr. has been signed. Also, I know you are aware development projects involving public-private partnerships are very complicated and time consuming to address. The city is at a point in this project where I need additional direction.

The first issue is the need for Lowell Light and Power to receive the \$100,000 from the proceeds of the sale of the property. Their expenses, mainly for capital projects have skyrocketed and these funds address a major cashflow issue for them. During my discussions with Charlie West, I have sensed the need for LL&P to have funds for this sale by June 30, 2022 and they would like the City to close the sale to this project. Otherwise, LL&P may ask for \$100K from the City, so they can no longer have to address anything pertaining to this property. I want to make it clear, I recognize this a concern of LL&P.

The reason, the City Attorney and I have not closed on the property, is we are awaiting word from the Michigan Economic Development Corporation (MEDC) as to funding this project for Mr. Slagell. As this project is approximately \$2 million, Mr. Slagell needs MEDC's assistance to proceed as was addressed to us. The concern, both Jessica and I have is getting the property back if the development will not be completed. I have put together a number of development projects, and the fundamental issue I have always had is making sure the city can gain control of the property in a provision of a claw back in the event the development does not occur. Having experienced this, I am always very concerned about a development not happening. As a result, the city may have to try again to partner and seek a development we would like to see or risk this project lying dormant for years. There is a provision in the development agreement whereby the City can purchase the property back from Mr. Slagell if the development does not occur. This would allow the city to control what they envision best for this property. However, this is an additional expense to the city if this were to happen. This is why I haven't proceeded. Additionally, I was under the impression we would know where this project stood with MEDC by the end of April.

This project has been reviewed by MEDC under their Community Revitalization Program (CRP), which is a gap funding tool MEDC provides mixed use developments statewide. Mr. Slagell has received funding through this to complete the Big Boiler, Superior Lofts and the Rio Plano project. He also will be asking for assistance for the redevelopment of Junction (Larkins). A component of these projects is the requirement for local contribution by the municipality. Previous projects have received façade improvements through the Historic District Commission, and Big Boiler received an Industrial Facility Tax Credit for their project and these have met the local contribution requirements. In the past, there has not been a requirement as to how much (either \$ amount or % amount) of local contribution. This has not been clearly defined.

In regard to this project, we were asked to consider approximately 10% of the total amount funded by MEDC. MEDC is not making this a requirement, however, their response to me is along the lines of the fact Lowell and Mr. Slagell have been recipients to a large amount of funding by MEDC with not a great amount of local contribution. The more the city offers in regard to a local contribution makes it easier for MEDC staff to sell the project to the MEDC board for additional funding for this project along with future projects in the city. We discussed considering \$5,000 for sidewalk reimbursement, up to possibly \$10,000 in handicapped ramp reimbursement (if approved). I believe Lowell Light and Power will consider offering a few thousand in rebates also for this project. MEDC is considering funding approximately \$410,000 for this project. What I have been told by both Mr. Slagell and the Community Assistance Team Specialist at MEDC, that at this point, this is a hard project to sell for the funding at the moment as there is a need for more local contribution.

I have discussed with MEDC the possibility of considering an abatement for this project under Public Act 255 of 2005, which is also known as the Commercial Redevelopment Act. This will allow up to a 12-year abatement on the new investment for the commercial portion of this project. The housing component would not be eligible for the abatement. I have attached information pertaining to this. To my knowledge, the City of Lowell has never awarded this type of abatement for a commercial project. Attached is information on this abatement, however, the steps for this are somewhat similar to those for an Industrial Facility Tax Credit.

What I have gathered from Mr. Slagell and the MEDC is the abatement along with what the other local contributions would make this project a better sell to the MEDC board. It is possible we may still receive funds for this project under CRP without the abatement. However, it might be difficult for this and future projects to be sold in Lowell. Mr. Slagell has also indicated that if he doesn't receive funds through the CRP, he can still do a project at the Lineshack but it will not be along the lines of the \$2 million project originally proposed.

I need direction on the next steps:

- Would the City Council would like me to proceed with the closing on 115 Riverside? I explained the risks going forward and I want to be sure you would like the City Attorney and I to proceed. If this is not of interest to the City Council, I need to know if there is interest to address the financial needs of Lowell Light and Power and provide them funds and recoup those in a future sale of the property.
- If there is direction by the City Council to proceed with the closing, I would like to know if the City Council would be agreeable to Administration taking the necessary steps to create a Commercial Rehabilitation District along with considering an abatement for this project.
- If those are not the amenable to the City Council, I need other direction. This may include not moving forward with development agreement and starting from the beginning. This also might include other options; I might not be aware of at the moment.

Having experienced and completed major downtown developments in my previous community, I can tell you that variables change drastically during these projects. This may appear as an alarming request, but based on my experience I am always cautious but don't believe we are in a position of needing to end this project. I feel we can still see what was envisioned when this project was awarded. The key component is being able to continue to work through the different variables which will come to light in every development project we are involved with moving forward.





## COMMERCIAL REDEVELOPMENT ACT

*Public Act 255 of 1978*, as amended, encourages the replacement, restoration and new construction of commercial property by abating the property taxes generated from new investment for a period up to 12 years. As defined, commercial property means land improvements whether completed or in the process of construction, the primary purpose and use of which is the operation of a commercial business enterprise, including office, engineering, research and development, warehousing parts distribution, retail sales, hotel or motel development, and other commercial facilities. Mixed-use developments maybe eligible, but the abatement will only apply to the commercial portion of the property. Land and personal property are not eligible for abatement under this act.

Note: This document should be used as a general guide only and the legislation should be reviewed by local officials.

### WHO IS ELIGIBLE?

“Local governmental unit” means a city or village.

### WHAT IS A REPLACEMENT, NEW AND RESTORED FACILITY?

“Replacement facility” means commercial property to be acquired, constructed, altered, or installed for the purpose of being substituted for obsolete commercial property. Property impaired due to changes in design, construction, technology, or improved production processes, or damage due to fire, natural disaster, or general neglect shall be considered obsolete. All other new commercial property is considered a “new facility.” For purposes of granting the tax abatement, the replacement or new facility must meet all of the following conditions:

1. Is located on property that is zoned to allow for mixed-use, including high-density residential.
2. Is located in a qualified downtown revitalization district as defined in section two of the Neighborhood Enterprise Zone Act (PA 147 of 1992). This requires either being located in a Downtown Development Authority (PA 197 of 1975), a Principal Shopping District or Business Improvement District (PA 120 of 1961) or an area that is zoned and primarily used for business as determined by the local government unit.
3. The city or village establishes and implements an expedited local permitting and inspection process in the Commercial Redevelopment District. In addition, by resolution provides for the walkable non-motorized interconnections, including sidewalks and streetscapes throughout the Commercial Redevelopment District.

A “restored facility” means changes to obsolete commercial property as may be required to restore the property to an economically efficient condition. Restoration must result in improvements aggregating to more than 10 percent of the true cash value of the property at commencement of the restoration. Restoration includes major renovation including, but not limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment, including heating, ventilation, and lighting, reducing multistory facilities to one or two stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes.

### WHAT IS THE PROCESS?

Before the commercial redevelopment exemption certificate (i.e., property tax abatement) can be granted for the facility, the city or village, by resolution of its legislative body, must establish a Commercial Redevelopment District. The establishment of the district may be initiated by the local government unit or by owners of property comprising 75 percent of state equalized value of the property in the proposed district. At the time of the resolution’s adoption, property within the district must meet one of the following:

1. Obsolete commercial property or cleared or vacant land and part of an existing developed commercial or industrial zone. The property must have been zoned commercial or industrial before June 21, 1975, and characterized by obsolete commercial property and a decline in commercial activity.
2. Land cleared as a result of fire damage, or cleared as blighted area under Blighted Area Rehabilitation Act (PA 344 of 1945).
3. Cleared or vacant land included in a redevelopment plan adopted by the Downtown Development Authority (PA 197 of 1975) or Principal Shopping District or a Business Improvement District (PA 120 of 1961).

To establish the Commercial Redevelopment District, the city or village must first hold a hearing to establish a Commercial Rehabilitation District and determine in the resolution the district meets the requirements of the act. Once the district is established, the property owners may file an application with the local clerk for a commercial facilities exemption certificate. Applications are available from the Michigan Department of Treasury. Before acting on the application, the city or village shall hold a public hearing on the application and not more



than 60 days after receipt of the application either approved or disapproved by resolution. The local clerk shall provide written notification of the application hearing to the assessor of the local unit of government and each taxing jurisdiction that levies ad valorem property taxes. If approved, the application and resolution must be sent to the State Tax Commission for filing purposes.

## **COMMERCIAL FACILITIES EXEMPTION CERTIFICATE**

The property owner must pay a commercial facilities tax rather than the normal property tax. The certificate must be issued for a period of at least one year, but cannot exceed 12 years. Certificates initially issued for less than 12 years may be extended based upon factors placed in writing at the time the certificate is approved, but shall not exceed 12 years.

## **DETERMINING COMMERCIAL FACILITIES TAX RATE**

For a restored facility: The commercial facilities tax freezes the taxable value of the building at its value prior to restoration, therefore exempting the new investment from local taxes for a period not to exceed 12 years. The school operating tax and the State Education Tax (SET) are also frozen. Land and personal property cannot be abated under this act.

For a new or replacement facility: The commercial facilities tax provides a 50 percent reduction in the number of mills levied as ad valorem taxes, excluding only the State Education Tax (SET). Land and personal property cannot be abated under this Act.

Within 60 days after the granting of a new commercial facilities exemption certificate, the state treasurer may exempt 50 percent of the SET mills for a period not to exceed six years. The state treasurer will not grant more than 25 of these SET exclusions each year.

## **DISCUSSION**

In addition to the Commercial Redevelopment Act (PA 255 of 1978), several other property tax abatements are available for the rehabilitation of commercial property in Michigan, including the Commercial Rehabilitation Act (PA 210 of 2005) and the Obsolete Property Rehabilitation Act (PA 146 of 2000). Each act has unique eligibility requirements, processes, and lengths and terms of the abatement. Please refer to the Michigan Economic Development Corporation (MEDC) fact sheet for more information on each program and consult the authorizing statute to determine the best fit for your project needs.

## **SUPPORTING STATUTE**

*Public Act 255 of 1978: Commercial Redevelopment Act*

## **CONTACT INFORMATION**

For more information on the Commercial Redevelopment Act, please contact the Community Assistance Team (CAT) specialist assigned to your territory or visit [www.miplace.org](http://www.miplace.org).



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** May 12, 2022

**TO:** Mayor Mike DeVore and Lowell City Council

**FROM:** Michael T. Burns, City Manager *mtb*

**RE:** Memorial Day Parade

---

I have received a request from the American Legion and Veterans of Foreign Wars to have a Memorial Day parade this year. They would like to begin staging at 9:00 AM on Monday May 30, 2022 at 9:00 AM at the Fairgrounds. The parade would begin at 10:00 AM with a ceremony at Oakwood Cemetery shortly thereafter.

They are requesting for Main Street to be closed from 10:00 AM to 11:00 AM from Hudson to Monroe. They will walk north on Monroe to the cemetery. This will be done in the same manner as years prior to the pandemic.

**I recommend the Lowell City Council approve the closure of Main Street from Hudson to Monroe for the Memorial Day Parade on May 30, 2022.**



May 12, 2022

Mayor DeVore and Members of the City Council,

The Lowell Area Chamber of Commerce is once again proud to present the 28<sup>th</sup> Annual Riverwalk Festival - Thursday July 7, Friday July 8 & Saturday July 9.

This year's two nights and one day event offers many activities for you and your family to enjoy. Check out our schedule on our website at [www.riverwalkfestival.org](http://www.riverwalkfestival.org) for event times, information, and applications.

In preparation for this event, we are requesting street closure for the following streets and times:

- Request permission to close Avery Street west of Monroe, Thurs, July 8 beginning at 6 am through Saturday, July 10, 9:00 pm for the purpose of food concessions
- Request permission to close Avery Street, east of Monroe to Jefferson St. Washington Street, north of Main to the High St, Saturday, July 9 beginning at 6:00 am to 4:00 pm for the Riverwalk Cruise-in
- Request permission to close Main Street at 1:45 pm from Jackson to Hudson for the Riverwalk Rumble "Classic Cars" departing the Cruise in.

The Chamber has greatly appreciated your support over the years, and we hope that you will be able to bring your family and friends to enjoy this great festival!

Sincerely,

*Liz Baker*

Liz Baker  
Executive Director  
Lowell Area Chamber of Commerce



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** May 12, 2022  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MB*  
**RE:** Showboat Insurance

---

The Lowell Showboat VI committee would like to seek additional quotes for the property insurance for the Lowell Showboat. They have reached out to Dave Emmett from Glenn Morris & Associates to seek their assistance. In order for this to occur, they have asked me sign a form designating Mr. Emmett to be the agent of record in order to secure quotes. After discussing this with the City Attorney, I do not have the authority to sign off on this without council approval.

I have no issue if the Lowell Showboat VI committee would like to seek other insurance options. This has no impact on the city's insurance policy administered by BHS, in the event this form designating Mr. Emmett to be the agent of record is signed.

**I would recommend the Lowell City Council allow for me to sign the agent of record form allowing Dave Emmett from Glenn Morris & Associates to represent Lowell Showboat VI in securing property insurance quotes for the Lowell Showboat.**

RE: AOR – City of Lowell MI  
Policies: 9CE2216-0 (For Lowell Showboat VI)  
Company: MARKEL AMERICAN INSURANCE CO  
Attn: Underwriting Dept

I have appointed the following agency as my agent of record.

**Glenn Morris & Associates/ Dave Emmette (Agent)**  
**6011 West River Drive**  
**Belmont, MI 49306**

This letter gives **Glenn Morris & Associates** exclusive rights to the use MARKEL AMERICAN INSURANCE Company on my behalf.

This letter also replaces any and all previous Agent of Record letters, and terminates the rights of any other agent to service my insurance needs.

Sincerely,

Date:

Mike Burns  
City Manager  
RE: AOR – City of Lowell MI  
Policies: 9CE2216-0



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** May 12, 2022  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MD*  
**RE:** Special Event Insurance

---

During the warmer months, we are seeing more events in the Downtown District. This is a positive thing for businesses and the city. However, these events create insurance liabilities the city needs to address.

We require these events to submit special event permits which are then forwarded to our insurance carrier. One of the requirements is to have the applicant for the event, provide a certificate listing the city as an additional insured. This takes the liability away from the city while the event is held.

With many of these events the insurance is not an issue. For example, many events are sponsored by the Chamber of Commerce and/or Kent County Youth Fair. They have a blanket umbrella policy whereby the city is listed as an additional insured.

However, we are seeing more events not falling under these umbrellas. For example, the Markets on Main are not in conjunction with the Chamber of Commerce any longer and don't fall under their umbrella. In addition, we have had some events (i.e., street closures), where in order to have special insurance listing the city as an additional insured is rather costly.

I reached out to our agent, Chris Arendshorst from BHS to see what could be done to address this. I was wondering if we needed to require these eventholders to list us as an additional insured. In my discussion with Chris, he suggested we really make sure this issue is addressed. The city is on the hook for the liability in the event something negative occurs at these events. He suggested two options for the city to consider.

The first option was to determine the events the city would like to cover and pay for an additional insured rider to the policy. I haven't received a quote for this, however, we can identify the events like Market on Main and the events we know we usually close the road for annually. However, for new events which might spring up, they wouldn't be covered until the next renewal. The other option is we could provide a waiver participants can sign whereby they are agreeing to the city not being liable in the event something occurs.

I would need direction on how you would like to proceed.



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** May 12, 2022  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MTB*  
**RE:** Public Hearing for 1016 N. Monroe Industrial Development District

---

I have received a request from the Attwood Corporation to create an Industrial Development District at 1016 N. Monroe. An Industrial Development District needs to be established in the event an industrial facility would like to file an Industrial Facility Tax Credit (tax abatement) on future investment.

I have attached Resolution 12-22 which would set the date of a public hearing to create a proposed district for Monday June 6, 2022 in City Council Chambers at 7:00 PM.

If approved, the public notice will appear in the Lowell Ledger no less than 7 days and the appropriate tax jurisdictions will be notified as well.

**I recommend the Lowell City Council approve Resolution 12-22 as presented.**



**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 12-22**

**RESOLUTION SETTING PUBLIC HEARING FOR THE  
ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT DISTRICT  
(PLANT REHABILITATION DISTRICT) FOR 1016 N. MONROE**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_, moved the adoption of the following resolution:

**WHEREAS**, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), provides for the establishment of plant rehabilitation districts and industrial development districts in local governmental units and also provides, within such districts, an exemption from certain *ad valorem* property taxes as an incentive to industries to renovate and expand aging facilities and to build and acquire new facilities; and

**WHEREAS**, Attwood Corporation (the "Applicant") has filed a request with the City for the establishment of an industrial development district (plant rehabilitation district); and

**WHEREAS**, Act 198 requires that prior to the establishment of an industrial development district (plant rehabilitation district) the City Commission, after notice as provided in Act 198, hold a public hearing.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. That a public hearing shall be held on Monday, June 6, 2022, at 7:00 p.m., local time, in the City Hall at 301 E. Main Street, Lowell, Michigan, to consider the establishment of an industrial development district (plant rehabilitation district) for the Applicant at which public hearing the Applicant and any other resident or taxpayer of the City will be given and afforded an opportunity to be heard.

2. That not less than seven days before the public hearing notice of the public hearing in the form attached hereto as Exhibit A shall be (a) mailed by certified mail to the owners of real property within the proposed industrial development district (plant rehabilitation district) and (b) published in the *Lowell Ledger*, a newspaper of general circulation in the City by the City Clerk.

3. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmember \_\_\_\_\_

NAYS: Councilmember \_\_\_\_\_

ABSTAIN: Councilmember \_\_\_\_\_

ABSENT: Councilmember \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on May 16, 2022, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
City Clerk

**EXHIBIT A**

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING TO CONSIDER ESTABLISHMENT OF AN  
INDUSTRIAL DEVELOPMENT DISTRICT (PLANT REHABILITATION  
DISTRICT) PURSUANT TO ACT 198 OF THE PUBLIC ACTS OF  
MICHIGAN OF 1974, AS AMENDED FOR 1016 N. MONROE**

**PLEASE TAKE NOTICE** that the City Council of the City of Lowell has been requested by Attwood Corporation to establish an industrial development district (plant rehabilitation district) pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended, on a parcel of property described as follows:

PART GOVT LOT 7 COM 693 FT W OF SE COR THEREOF TH N 924 FT TH E 33 FT TH N TO S 1/8 LINE TH W TO CONT 630 FT ON LT BANK OF FLAT RIVER TH SLY ALONG SD CONT LINE TO S SEC LINE TH E TO BEG\* SEC 35 T7N R9W 20.90 A.

and commonly known as 1016 N. Monroe St. SE, Lowell, Michigan.

**TAKE FURTHER NOTICE** that the City Council will meet at the City Hall at 301 E. Main Street in the City on Monday, June 6, 2022, at 7:00 p.m., local time, for the purpose of hearing the owners of real property to be included in the district and any other resident or taxpayer of the City regarding the establishment of the industrial development district (plant rehabilitation district).

---

City Clerk  
City of Lowell

## INDUSTRIAL PROPERTY TAX ABATEMENT (PA 198 of 1974, as amended)

Industrial property tax abatements provide incentives for eligible businesses to make new investments in Michigan. These abatements encourage Michigan manufacturers to build new plants, expand existing plants, renovate aging plants, or add new machinery and equipment. High technology operations are also eligible for the abatement.

High-technology activity is defined in the Michigan Economic Growth Authority (MEGA) Act as: advanced computing, advanced materials, biotechnology, electronic device technology, engineering or laboratory testing related to product research and development and advanced vehicles technology or technology that assists in the assessment or prevention of threats or damage to human health or the environment. Abatements under PA 198 can significantly reduce property taxes on new investment for eligible firms.

### ESTABLISHING THE DISTRICT

Tax benefits are granted by the legislative body of the city, township or village in which the investment will be located. A public hearing is held and a resolution is adopted to approve the establishment of an Industrial Development District (for a new project) or a Plant Rehabilitation District (for a rehabilitation project). A written request to establish the district must be filed with the clerk of the local unit of government prior to commencement of construction, alteration or installation of equipment.

Once the district is established, the company may apply for an abatement on real and personal property taxes for up to 12 years.

### APPLICATION PROCESS

Industrial property tax abatements must be approved at both the local and state levels. The eligible business files an application (Michigan Department of Treasury Form 1012) with the local clerk after the district has been established and no later than six months after commencement of the project. The local unit adopts a

resolution approving the application and determines the length of years for the abatement. After a local public hearing, the application is filed and reviewed by the State Tax Commission (STC) and the Michigan Economic Development Corporation<sup>SM</sup> (MEDC). The STC then grants final approval applications with required attachments must be received by the STC no later than October 31, in order to receive consideration and action by December 31.

Applications to the STC must include an agreement signed by the local unit and the operator of the facility outlining the conditions of the abatement. This shall include an affidavit that no payment of any kind in excess of the fee allowed under the act has been made or promised in exchange for favorable consideration of exemption application.

Once approved, the firm pays an Industrial Facilities Tax (IFT), instead of property tax, which reflects the abatement savings.

### ELIGIBLE FACILITIES

Industrial plants eligible for tax abatement are those that primarily manufacture or process goods or materials by physical or chemical change. Related facilities of Michigan manufacturers such as offices, engineering, research and development, warehousing or parts distribution are also eligible for exemption.

Research and development laboratories, high-tech facilities and large communication centers can qualify throughout Michigan.

Facilities used for warehousing, distribution or logistics purposes can be eligible if they locate in specific border counties. At least 90 percent of the property, excluding the surrounding green space, must be used for a warehouse, distribution, logistics or communication center and occupy a building or structure that is more than 100,000 square feet. Eligible border counties include

Berrien, Branch, Cass, Chippewa, Dickinson, Gogebic, Hillsdale, Iron, Lenawee, Menominee, Monroe, St. Clair, St. Joseph, and Wayne.

The exemption applies to buildings, building improvements, machinery, equipment, furniture and fixtures. Real and personal property are eligible whether owned or leased (provided the lessee is liable for payment of taxes on the property).

The exemption covers only the specific project that is the subject of the application. Any buildings and equipment that existed prior to construction of a new facility are not exempt. If the project is rehabilitation, the value of any pre-existing obsolete property is exempt from ad valorem property taxes, but will be used as the base for IFT. Similarly, any structures or equipment added after completion of the project are fully taxable.

## TAX IMPACT

### Real and Non-industrial

#### Personal Property IFT Treatment

The IFT on a new plant and non-industrial personal property, such as some high-tech personal property, is computed at half the local property tax mileage rate. This amounts to a reduction in property taxes of approximately 50 percent. In addition, the 6-mill SET may be abated 100 percent, 50 percent or not at all. Any SET abatement must be negotiated with the MEDC.

### Rehabilitation of Real or

#### Personal Property IFT Treatment

For an obsolete plant or machinery that is being replaced or restored, the IFT is frozen at the assessed value of the plant prior to improvement. This results in a 100 percent exemption from property tax on the value of the improvements.

### Speculative Building IFT Treatment

In order for a speculative building to qualify for abatement, the local unit must approve a resolution declaring it is a speculative building prior to identifying occupants. Initial construction and finishing costs would be eligible for a reduction in property taxes of approximately 50 percent.

### Commercial Personal Property Tax Relief

Commercial personal property will receive an automatic reduction of 12 mills for local school on their property tax bill.

### Extension Under Personal Property Tax Reform

Personal property abated under PA 198 and eligible in the future for the Personal Property Tax (PPT) exemption will automatically continue to be abated under PA 198 until that property may be claimed as exempt from the PPT in the current tax year. Businesses with IFT until the property becomes eligible for the PPT exemption.

For more information, contact the MEDC customer contact center at 517.373.9808 or visit our website at [www.michiganbusiness.org](http://www.michiganbusiness.org).



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** May 12, 2022  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MTB*  
**RE:** Public Hearing for 139 N. Broadway Industrial Facility Tax Credit

---

I have received a request from King Milling to consider a new Industrial Facility Tax Credit (IFTC). They are looking to build a new mill on the property at 139 N. Broadway.

I have attached Resolution 13-22 which would set the date of a public hearing to create a proposed IFTC for Monday June 6, 2022 in City Council Chambers at 7:00 PM.

If approved, the public notice will appear in the Lowell Ledger no less than 7 days and the appropriate tax jurisdictions will be notified as well.

**I recommend the Lowell City Council approve Resolution 13-22 as presented.**

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 13-22**

**RESOLUTION SETTING PUBLIC HEARING TO CONSIDER THE  
APPLICATION OF KING MILLING FOR AN INDUSTRIAL FACILITIES  
EXEMPTION CERTIFICATE**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_,

moved the adoption of the following resolution:

**WHEREAS**, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), authorizes the City to approve applications for Industrial Facilities Exemption Certificates; and

**WHEREAS**, pursuant to Act 198 and after a duly noticed public hearing held on January 22, 2019, this City Council, by its resolution adopted January 22, 2019, established an Industrial Development District (Plant Rehabilitation District) as legally described in said resolution (the "District") for King Milling (the "Applicant"); and

**WHEREAS**, the Applicant has filed an application for an Industrial Facilities Exemption Certificate under the provisions of Act 198 for facilities to be located in the District (the "Application"); and

**WHEREAS**, Act 198 requires that prior to approving the Application the City Commission, after notice as provided in Act 198, hold a public hearing.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. That a public hearing shall be held on Monday, June 6, 2022, at 7:00 p.m., local time, in the City Hall at 301 E. Main Street, Lowell, Michigan, to consider the Application, at which public hearing the Applicant, the City Assessor, a representative of each taxing unit which levies *ad valorem* property taxes in the City, and residents or taxpayers of the City will be given and afforded an opportunity to be heard.

2. That not less than seven days before the public hearing notice of the public hearing in the form attached hereto as Exhibit A shall be (a) mailed by certified mail to the Applicant, the City Assessor and a representative of each taxing unit which levies *ad valorem* property taxes in the City and (b) published in the *Lowell Ledger*, a newspaper of general circulation in the City by the City Clerk.

3. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmember \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmember \_\_\_\_\_

ABSTAIN: Councilmember \_\_\_\_\_

ABSENT: Councilmember \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on May 16, 2022, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
City Clerk



**EXHIBIT A**

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING TO CONSIDER APPLICATION FOR AN  
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE OF 139 S.  
BROADWAY ST.**

**PLEASE TAKE NOTICE** that the City Council of the City of Lowell has been requested to hold a public hearing to consider the application for an Industrial Facilities Exemption Certificate by King Milling (the "Applicant"), pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended.

The facilities will be located at 139 S. Broadway SE, Lowell, Michigan. The application of King Milling, is on file and available for review in the office of the City Clerk of the City of Lowell.

**TAKE FURTHER NOTICE** that the public hearing shall be held on Monday, June 6, 2022 at 7:00 p.m., local time, at the City Hall at 301 E. Main Street in the City, at which time the City Council shall afford the Applicant, the City Assessor, a representative of each taxing unit which levies *ad valorem* property taxes in the City, and residents and taxpayers of the City an opportunity to be heard regarding the application for an Industrial Facilities Exemption Certificate for the Applicant.

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City Clerk  
City of Lowell



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** May 13, 2022  
**TO:** Mayor Mike DeVore and Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MTB*  
**RE:** City Hall Air Conditioning Unit

---

In our Fiscal Year 2022-23 budget, the city budgeted \$160,000 to install a new air conditioning rooftop unit for City Hall. As you know, our current unit has reached the end of its useful life. I received a phone call on Friday, May 13, 2022 from Paul Flanagan at Progressive Heating. He informed me that after January 1, 2023 a new electric code will be placed on air conditioning units. If we would like to have this completed before January 1, 2023, we need to have a unit ordered at the end of May.

He informed me that failure to order by the end of May will add 15 to 30 percent to the unit cost for the air conditioner. To avoid this increased cost, we would need to order by end of May.

I only have attached an email from Paul Flanagan explaining what occurred when I prepared the budget. As I stated previously, if we went to bid for this, I would need to hire an engineer to draft plans for this. This would be an increased cost than budgeted. Progressive Heating is a preferred vendor for the City of Lowell and has performed work at our building for many years and has technical and institutional knowledge of our entire HVAC system.

**I recommend the Lowell City Council approve for me to order a new air conditioning unit for City Hall at a cost not to exceed \$160,000.**

## Mike Burns

---

**From:** Paul Flanagan <paul@progressivehcr.com>  
**Sent:** Tuesday, March 1, 2022 2:57 PM  
**To:** Mike Burns  
**Subject:** RE: Air Conditioning City Hall

Hey Mike,

I did just get that one unit repriced on 2/11/2022 and if ordered today it would be 12 to 16 weeks to get.

Here is copy of message the supplier sent in email, he had made a mistake on the original price plus they have had a copy cost increases since our budget.

"Paul,

Please see the attached updated quote. I apologize for the big jump in price. A pricing error the first go round and two price increases.

Cal"

Our new budget for AHU-1 only replacement is \$145,000.00. If you want to order it now, I can get a hard copy quote sent to you.

Sincerely,

Paul Flanagan  
Progressive Heating, Cooling & Refrigeration, Inc.  
616-897-1559 office  
616-437-2387 cell

---

**From:** Mike Burns  
**Sent:** Tuesday, March 1, 2022 2:41 PM  
**To:** Paul Flanagan <paul@progressivehcr.com>  
**Subject:** Air Conditioning City Hall

Good afternoon Paul,

I am preparing my budget for next year which begins July 1, 2022. When we spoke last summer, we discussed doing an upgrade to City Hall. Are we still looking at the range of \$120,000 for this year? Or should I budget more? I would like to begin the City Hall project by July 1, 2022 and do the library after July 1, 2023.

Thanks,  
Mike

Michael T. Burns  
ICMA Credentialed City Manager  
City of Lowell  
616-897-8457



---

1375 East Main St. • Lowell, MI 49331 • (616) 897-1559 • Fax (616) 897-2773  
**100% Veteran Owned Company**

Date: May 13, 2022

Page 1 of 2

To: Lowell City Hall

Attn.: Mike

RE: AHU-1 Replacement

We will replace the following:

The existing AHU-1 and properly dispose of it. The new system will be:

(1) Daikin Applied RPS030D, includes:

- 208/60/3voltage
- 2", 1.5#insulation with solid liners on doors, ceilings
- Thru the door disconnect
- VFD SAF and RAF, no bypass, fan section mount
- Economizer with actuator
- 5 hp return air fan
- 20 hp supply air fan
- 2" angular filters, 30% eff.
- Cooling coil
- 790 MBH stainless steel hi turndown gas section
- Additonal condenser base rail, 9" wide

Unit will fit onto existing curb of RPS030C, serial #36A01234 (existing AHU)that is 246 inches in AHU length. Overhang 2" on return and 10" on discharge end wall. New condenser extends 41.5" beyond envelope of existing unit and requires secondary support. Original return opening is 30" x 76". Replacement opening is 28" x 76". Contractor to block off 2".

Total installed replacement cost... \$149,896.00

Plus, Allowance of \$15,000.00 to pay Roof Flash, Structural Support and Electrical reconnection.

Includes: 30-ton unit, one full year parts and labor warranty, 10-year heat exchanger and five compressor parts warranty, crane rental, disconnecting with proper disposal of existing unit, disconnecting and reconnecting gas piping, heating lines normal business hours (7:00am - 3:30pm), condensate P-Trap and piping as required.

Excludes: Any electric above direct reconnection any line voltage work by others, structural support and/or roof flashing (for additional rail support) and Controls if other than direct reconnect.

Sincerely,  
Paul Flanagan  
Project Coordinator  
Cell 616-437-2387

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,206,594.96	2,071,988.69	32,732.50	134,606.27	93.90
STATE	STATE GRANTS	633,516.00	644,950.42	122,080.25	(11,434.42)	101.80
LICPER	LICENSES AND PERMITS	102,918.00	72,758.14	675.00	30,159.86	70.70
CHARGES	CHARGES FOR SERVICES	357,083.00	53,045.20	5,969.29	304,037.80	14.86
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	11,150.00	32,125.67	593.28	(20,975.67)	288.12
INT	INTEREST AND RENTS	15,000.00	0.00	0.00	15,000.00	0.00
TRANSIN	TRANSFERS IN	312,632.00	293,518.76	0.00	19,113.24	93.89
LOCAL	LOCAL CONTRIBUTIONS	12,108.00	10,692.45	750.00	1,415.55	88.31
FINES	FINES AND FORFEITURES	4,200.00	7,617.50	549.75	(3,417.50)	181.37
TOTAL REVENUES		3,655,201.96	3,186,696.83	163,350.07	468,505.13	87.18
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,752.00	19,359.95	166.03	1,392.05	93.29
172	MANAGER	168,825.74	163,067.39	13,330.23	5,758.35	96.59
191	ELECTIONS	5,701.00	4,647.40	29.65	1,053.60	81.52
209	ASSESSOR	59,620.00	42,226.66	3,934.30	17,393.34	70.83
210	ATTORNEY	75,000.00	58,932.11	3,067.50	16,067.89	78.58
215	CLERK	152,085.98	135,356.15	23,288.01	16,729.83	89.00
253	TREASURER	276,626.18	232,753.26	17,916.09	43,872.92	84.14
265	CITY HALL	138,053.89	132,088.34	5,427.72	5,965.55	95.68
276	CEMETERY	123,448.09	108,218.53	8,909.96	15,229.56	87.66
294	UNALLOCATED MISCELLANEOUS	12,000.00	67,422.00	462.00	(55,422.00)	561.85
301	POLICE DEPARTMENT	1,000,392.33	749,453.79	88,098.76	250,938.54	74.92
305	CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
336	FIRE	129,000.00	139,025.61	32,982.65	(10,025.61)	107.77
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	51,873.07	53,997.85	2,827.79	(2,124.78)	104.10
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	317,639.01	197,126.53	18,577.80	120,512.48	62.06
442	SIDEWALK	4,152.16	3,186.62	264.00	965.54	76.75
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	5,500.00	4,555.84	153.08	944.16	82.83
751	PARKS	230,008.10	192,165.54	12,672.20	37,842.56	83.55
757	SHOWBOAT	10,615.00	0.00	0.00	10,615.00	0.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	82,886.10	72,235.05	4,686.68	10,651.05	87.15
803	HISTORICAL DISTRICT COMMISSION	0.00	0.00	0.00	0.00	0.00
804	MUSEUM	52,699.69	41,402.28	1,235.06	11,297.41	78.56
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	737,632.00	448,905.38	0.00	288,726.62	60.86
TOTAL EXPENDITURES		3,659,510.34	2,871,126.28	238,029.51	788,384.06	78.46
TOTAL REVENUES		3,655,201.96	3,186,696.83	163,350.07	468,505.13	87.18
TOTAL EXPENDITURES		3,659,510.34	2,871,126.28	238,029.51	788,384.06	78.46
NET OF REVENUES & EXPENDITURES		(4,308.38)	315,570.55	(74,679.44)	(319,878.93)	7,324.58

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2022	MONTH 04/30/2022	BALANCE	USED

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	63,333.33	0.00	0.00	63,333.33	0.00
OTHER	OTHER REVENUE	355,325.00	265,723.90	34,430.65	89,601.10	74.78
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		418,658.33	265,723.90	34,430.65	152,934.43	63.47
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	7,500.00	28,987.76	4,061.46	(21,487.76)	386.50
463	MAINTENANCE	41,440.22	23,391.87	2,935.85	18,048.35	56.45
474	TRAFFIC	12,471.85	5,247.27	423.34	7,224.58	42.07
478	WINTER MAINTENANCE	61,714.19	62,033.97	3,005.50	(319.78)	100.52
483	ADMINISTRATION	17,444.00	2,897.00	0.00	14,547.00	16.61
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	341,662.50	0.00	0.00	341,662.50	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		482,232.76	122,557.87	10,426.15	359,674.89	25.41
TOTAL REVENUES		418,658.33	265,723.90	34,430.65	152,934.43	63.47
TOTAL EXPENDITURES		482,232.76	122,557.87	10,426.15	359,674.89	25.41
NET OF REVENUES & EXPENDITURES		(63,574.43)	143,166.03	24,004.50	(206,740.46)	225.19



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	250,000.00	0.00	0.00	250,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	137,721.00	103,467.22	13,023.87	34,253.78	75.13
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	611,662.50	423,905.38	0.00	187,757.12	69.30
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		999,383.50	527,372.60	13,023.87	472,010.90	52.77
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	1,043,333.33	373,147.95	4,387.59	670,185.38	35.76
463	MAINTENANCE	91,963.79	57,004.53	6,480.30	34,959.26	61.99
474	TRAFFIC	13,071.34	7,937.92	686.94	5,133.42	60.73
478	WINTER MAINTENANCE	86,160.61	67,297.43	3,957.58	18,863.18	78.11
483	ADMINISTRATION	20,162.00	3,612.50	0.00	16,549.50	17.92
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,254,691.07	509,000.33	15,512.41	745,690.74	40.57
TOTAL REVENUES		999,383.50	527,372.60	13,023.87	472,010.90	52.77
TOTAL EXPENDITURES		1,254,691.07	509,000.33	15,512.41	745,690.74	40.57
NET OF REVENUES & EXPENDITURES		(255,307.57)	18,372.27	(2,488.54)	(273,679.84)	7.20

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	25,000.00	0.00	0.00	25,000.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
Expenditures						
000		25,000.00	55,834.00	37,125.00	(30,834.00)	223.34
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,000.00	55,834.00	37,125.00	(30,834.00)	223.34
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		25,000.00	55,834.00	37,125.00	(30,834.00)	223.34
NET OF REVENUES & EXPENDITURES		0.00	(55,834.00)	(37,125.00)	55,834.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	755,000.00	786,226.38	0.00	(31,226.38)	104.14
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,500.00	0.00	0.00	2,500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		757,500.00	786,226.38	0.00	(28,726.38)	103.79
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	270,000.00	156,115.19	0.00	113,884.81	57.82
463	MAINTENANCE	164,738.25	89,819.10	6,218.62	74,919.15	54.52
483	ADMINISTRATION	65,130.34	40,781.25	3,845.49	24,349.09	62.61
740	COMMUNITY PROMOTIONS	65,000.00	13,582.00	0.00	51,418.00	20.90
906	DEBT SERVICE	34,263.28	34,752.54	0.00	(489.26)	101.43
965	TRANSFERS OUT	496,632.00	293,518.76	0.00	203,113.24	59.10
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,095,763.87	628,568.84	10,064.11	467,195.03	57.36
TOTAL REVENUES		757,500.00	786,226.38	0.00	(28,726.38)	103.79
TOTAL EXPENDITURES		1,095,763.87	628,568.84	10,064.11	467,195.03	57.36
NET OF REVENUES & EXPENDITURES		(338,263.87)	157,657.54	(10,064.11)	(495,921.41)	46.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	75,000.00	95,128.00	4,418.00	(20,128.00)	126.84
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		75,000.00	95,128.00	4,418.00	(20,128.00)	126.84
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	65,000.00	83,660.40	3,976.20	(18,660.40)	128.71
TOTAL EXPENDITURES		65,000.00	83,660.40	3,976.20	(18,660.40)	128.71
TOTAL REVENUES		75,000.00	95,128.00	4,418.00	(20,128.00)	126.84
TOTAL EXPENDITURES		65,000.00	83,660.40	3,976.20	(18,660.40)	128.71
NET OF REVENUES & EXPENDITURES		10,000.00	11,467.60	441.80	(1,467.60)	114.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	0.00	219,165.02	0.00	(219,165.02)	100.00
CHARGES	CHARGES FOR SERVICES	0.00	7,000.00	7,000.00	(7,000.00)	100.00
OTHER	OTHER REVENUE	150,000.00	116,497.46	0.00	33,502.54	77.66
INT	INTEREST AND RENTS	1,000.00	1,400.00	0.00	(400.00)	140.00
TRANSIN	TRANSFERS IN	0.00	3,063.18	0.00	(3,063.18)	100.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		151,000.00	347,125.66	7,000.00	(196,125.66)	229.88
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	77,891.35	22,045.57	(77,891.35)	100.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	0.00	76,566.60	0.00	(76,566.60)	100.00
751	PARKS	150,000.00	156,799.29	15,538.09	(6,799.29)	104.53
758	DOG PARK	1,000.00	1,864.82	0.00	(864.82)	186.48
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	0.00	1,000.00	0.00	(1,000.00)	100.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		151,000.00	314,122.06	37,583.66	(163,122.06)	208.03
TOTAL REVENUES		151,000.00	347,125.66	7,000.00	(196,125.66)	229.88
TOTAL EXPENDITURES		151,000.00	314,122.06	37,583.66	(163,122.06)	208.03
NET OF REVENUES & EXPENDITURES		0.00	33,003.60	(30,583.66)	(33,003.60)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE ( NON-VOTED BONDS)						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	312,632.00	0.00	0.00	312,632.00	0.00
TOTAL REVENUES		312,632.00	0.00	0.00	312,632.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	312,632.00	294,138.76	242,202.50	18,493.24	94.08
TOTAL EXPENDITURES		312,632.00	294,138.76	242,202.50	18,493.24	94.08
TOTAL REVENUES		312,632.00	0.00	0.00	312,632.00	0.00
TOTAL EXPENDITURES		312,632.00	294,138.76	242,202.50	18,493.24	94.08
NET OF REVENUES & EXPENDITURES		0.00	(294,138.76)	(242,202.50)	294,138.76	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 402 - FIRE CAPITAL FUND						
Revenues						
TRANSIN	TRANSFERS IN	150,000.00	0.00	0.00	150,000.00	0.00
TOTAL REVENUES		150,000.00	0.00	0.00	150,000.00	0.00
Expenditures						
336	FIRE	125,000.00	0.00	0.00	125,000.00	0.00
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
TOTAL REVENUES		150,000.00	0.00	0.00	150,000.00	0.00
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	24,936.00	21,405.11	0.00	3,530.89	85.84
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	52,100.00	49,330.00	2,290.00	2,770.00	94.68
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		77,036.00	70,735.11	2,290.00	6,300.89	91.82
Expenditures						
000		78,000.00	56,438.06	1,311.23	21,561.94	72.36
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		78,000.00	56,438.06	1,311.23	21,561.94	72.36
TOTAL REVENUES		77,036.00	70,735.11	2,290.00	6,300.89	91.82
TOTAL EXPENDITURES		78,000.00	56,438.06	1,311.23	21,561.94	72.36
NET OF REVENUES & EXPENDITURES		(964.00)	14,297.05	978.77	(15,261.05)	1,483.10



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	131,000.00	0.00	0.00	131,000.00	0.00
CHARGES	CHARGES FOR SERVICES	1,101,418.07	898,505.19	93,221.11	202,912.88	81.58
FED	FEDERAL GRANTS	63,333.00	0.00	0.00	63,333.00	0.00
OTHER	OTHER REVENUE	100.00	1,489.32	0.00	(1,389.32)	1,489.32
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,302,851.07	899,994.51	93,221.11	402,856.56	69.08
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	599,665.00	482,775.35	124,907.88	116,889.65	80.51
551	COLLECTION	432,592.18	219,882.97	39,659.94	212,709.21	50.83
552	CUSTOMER ACCOUNTS	74,281.26	73,644.49	12,937.78	636.77	99.14
553	ADMINISTRATION	388,791.50	161,005.12	70.00	227,786.38	41.41
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,495,329.94	937,307.93	177,575.60	558,022.01	62.68
TOTAL REVENUES		1,302,851.07	899,994.51	93,221.11	402,856.56	69.08
TOTAL EXPENDITURES		1,495,329.94	937,307.93	177,575.60	558,022.01	62.68
NET OF REVENUES & EXPENDITURES		(192,478.87)	(37,313.42)	(84,354.49)	(155,165.45)	19.39

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,203,918.38	1,054,578.16	98,734.19	149,340.22	87.60
OTHER	OTHER REVENUE	68,333.33	1,896.94	(196.90)	66,436.39	2.78
INT	INTEREST AND RENTS	8,040.00	5,200.00	520.00	2,840.00	64.68
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,280,291.71	1,061,675.10	99,057.29	218,616.61	82.92
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	765,945.83	336,360.02	22,156.71	429,585.81	43.91
571	DISTRIBUTION	428,999.87	361,389.50	24,546.36	67,610.37	84.24
572	CUSTOMER ACCOUNTS	80,959.87	78,536.17	12,937.90	2,423.70	97.01
573	ADMINISTRATION	374,437.50	105,230.34	2,273.00	269,207.16	28.10
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,650,343.07	881,516.03	61,913.97	768,827.04	53.41
TOTAL REVENUES		1,280,291.71	1,061,675.10	99,057.29	218,616.61	82.92
TOTAL EXPENDITURES		1,650,343.07	881,516.03	61,913.97	768,827.04	53.41
NET OF REVENUES & EXPENDITURES		(370,051.36)	180,159.07	37,143.32	(550,210.43)	48.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
OTHER	OTHER REVENUE	109,000.00	104,131.35	104,131.35	4,868.65	95.53
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		109,000.00	104,131.35	104,131.35	4,868.65	95.53
Expenditures						
000		105,000.00	25,757.50	25,757.50	79,242.50	24.53
906	DEBT SERVICE	4,000.00	10,543.85	0.00	(6,543.85)	263.60
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		109,000.00	36,301.35	25,757.50	72,698.65	33.30
TOTAL REVENUES		109,000.00	104,131.35	104,131.35	4,868.65	95.53
TOTAL EXPENDITURES		109,000.00	36,301.35	25,757.50	72,698.65	33.30
NET OF REVENUES & EXPENDITURES		0.00	67,830.00	78,373.85	(67,830.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
OTHER	OTHER REVENUE	2,000.00	1,529.05	0.00	470.95	76.45
INT	INTEREST AND RENTS	120,406.00	120,406.00	0.00	0.00	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		122,406.00	121,935.05	0.00	470.95	99.62
Expenditures						
000		144,298.94	85,842.45	10,144.13	58,456.49	59.49
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		144,298.94	85,842.45	10,144.13	58,456.49	59.49
TOTAL REVENUES		122,406.00	121,935.05	0.00	470.95	99.62
TOTAL EXPENDITURES		144,298.94	85,842.45	10,144.13	58,456.49	59.49
NET OF REVENUES & EXPENDITURES		(21,892.94)	36,092.60	(10,144.13)	(57,985.54)	164.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	231,375.00	209,520.27	12,926.73	21,854.73	90.55
OTHER	OTHER REVENUE	0.00	13,190.02	10,800.00	(13,190.02)	100.00
INT	INTEREST AND RENTS	816.48	0.00	0.00	816.48	0.00
TRANSIN	TRANSFERS IN	25,000.00	25,000.00	0.00	0.00	100.00
TOTAL REVENUES		257,191.48	247,710.29	23,726.73	9,481.19	96.31
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	371,582.95	176,029.97	19,255.00	195,552.98	47.37
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		371,582.95	176,029.97	19,255.00	195,552.98	47.37
TOTAL REVENUES		257,191.48	247,710.29	23,726.73	9,481.19	96.31
TOTAL EXPENDITURES		371,582.95	176,029.97	19,255.00	195,552.98	47.37
NET OF REVENUES & EXPENDITURES		(114,391.47)	71,680.32	4,471.73	(186,071.79)	62.66

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	6,500.00	8,350.00	2,000.00	(1,850.00)	128.46
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		7,500.00	8,350.00	2,000.00	(850.00)	111.33
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		7,500.00	8,350.00	2,000.00	(850.00)	111.33
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		7,500.00	8,350.00	2,000.00	(850.00)	111.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	4,000.00	(31.70)	0.00	4,031.70	(0.79)
TOTAL REVENUES		4,000.00	(31.70)	0.00	4,031.70	(0.79)
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	(31.70)	0.00	4,031.70	0.79
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(31.70)	0.00	31.70	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
OTHER	OTHER REVENUE	45,000.00	19,000.00	0.00	26,000.00	42.22
INT	INTEREST AND RENTS	0.00	139.21	(71.22)	(139.21)	100.00
TOTAL REVENUES		45,000.00	19,139.21	(71.22)	25,860.79	42.53
Expenditures						
000		45,000.00	24,500.00	0.00	20,500.00	54.44
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		45,000.00	24,500.00	0.00	20,500.00	54.44
TOTAL REVENUES		45,000.00	19,139.21	(71.22)	25,860.79	42.53
TOTAL EXPENDITURES		45,000.00	24,500.00	0.00	20,500.00	54.44
NET OF REVENUES & EXPENDITURES		0.00	(5,360.79)	(71.22)	5,360.79	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
000		100.00	0.00	0.00	100.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 04/30/2022	ACTIVITY FOR MONTH 04/30/2022	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	250.00	0.00	0.00	250.00	0.00
TOTAL REVENUES		250.00	0.00	0.00	250.00	0.00
Expenditures						
000		250.00	0.00	0.00	250.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		250.00	0.00	0.00	250.00	0.00
TOTAL REVENUES		250.00	0.00	0.00	250.00	0.00
TOTAL EXPENDITURES		250.00	0.00	0.00	250.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		9,750,002.05	7,741,912.29	546,577.85	2,008,089.76	79.40
TOTAL EXPENDITURES - ALL FUNDS		11,068,734.94	7,076,944.33	890,876.97	3,991,790.61	63.94
NET OF REVENUES & EXPENDITURES		(1,318,732.89)	664,967.96	(344,299.12)	(1,983,700.85)	50.42

# Dept. of Public Works, City of Lowell

217 S. Hudson

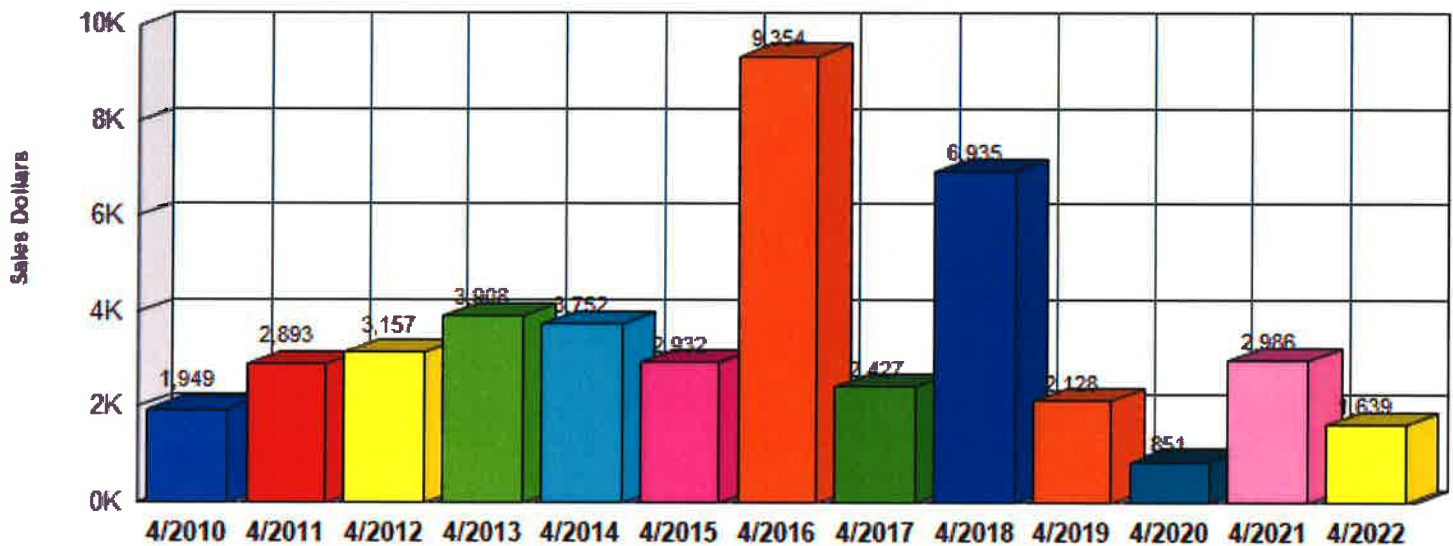
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

## Sales By Selected Month For The Month Of April

Report Date: 05/06/2022

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
4/2010	194.88	10	1,948.83	82.80	828.00	107.94	1,079.43
4/2011	289.29	10	2,892.94	135.48	1,354.80	147.07	1,470.70
4/2012	225.54	14	3,157.49	89.36	1,251.00	131.71	1,843.94
4/2013	260.52	15	3,907.75	161.79	2,426.85	91.17	1,367.51
4/2014	250.11	15	3,751.64	135.20	2,028.00	109.39	1,640.84
4/2015	366.44	8	2,931.50	179.88	1,439.00	177.57	1,420.55
4/2016	850.40	11	9,354.43	597.27	6,570.00	245.90	2,704.93
4/2017	606.75	4	2,426.99	367.50	1,470.00	224.25	896.99
4/2018	495.37	14	6,935.11	192.97	2,701.56	292.98	4,101.77
4/2019	709.23	3	2,127.69	698.37	2,095.11	0.00	0.00
4/2020	425.74	2	851.48	417.17	834.33	0.00	0.00
4/2021	597.21	5	2,986.06	584.72	2,923.61	0.00	0.00
4/2022	182.15	9	1,639.31	175.16	1,576.40	0.00	0.00
<b>Totals:</b>		<b>120</b>	<b>44,911.22</b>		<b>\$27,498.66</b>		<b>\$16,526.66</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

**Next Place to Be****1768****INVOICE FROM HISTORY****Police**

Print Date: 05/06/2022

**Work Completed: 04/11/2022**

2015 GMC - Acadia Denali

3.6L, V6 (217CI) VIN(D), 4-Wheel ABS

Lic # : - MI

Odometer In : 50,000

Unit # : 833

Odometer Out :

Cust ID : 2

VIN # : 1GKKVTKD4 FJ303902

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			12.72	Diagnose bad battery. Replace as needed Invoice 145694, Betten Baker GMC 2-1-2022		254.35
[ Technicians : ]						

Org. Estimate	\$ 267.07	Revisions	\$ 0.00	Current Estimate	\$ 267.07	Additional Cost	Revised Estimate
---------------	-----------	-----------	---------	------------------	-----------	-----------------	------------------

<b>Labor:</b>	<b>0.00</b>
<b>Parts:</b>	<b>12.72</b>
<b>Sublet:</b>	<b>254.35</b>
<b>Sub:</b>	<b>267.07</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>\$267.07</b>
<b>Bal Due:</b>	<b>\$0.00</b>

[ Payments - Cash - \$267.07 ]

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

**Next Place to Be****1770****INVOICE****Police**

Print Date: 04/13/2022

**Work Completed: 04/13/2022**

2015 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(R), 6 speed Automatic 6F55, 4-Wheel

Lic #: 002 X 978 - MI

Odometer In : 94,138

Unit #: 838

Odometer Out :

Cust ID : 2

VIN #: 1FM5K8AR4 FGA57275

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			8.86	Replace battery Invoice 232346, Harold Zeigler Ford 4-5-2022		177.29
[ Technicians : ]						

Org. Estimate **\$ 186.15**Revisions **\$ 0.00**Current Estimate **\$ 186.15**

Additional Cost

Revised Estimate

<b>Labor:</b>	<b>0.00</b>
<b>Parts:</b>	<b>8.86</b>
<b>Sublet:</b>	<b>177.29</b>
<b>Sub:</b>	<b>186.15</b>
<b>Tax:</b>	<b>0.00</b>
<b>Total:</b>	<b>\$186.15</b>
<b>Bal Due:</b>	<b>\$0.00</b>

[ Payments - Cash - \$186.15 ]

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

**Posted Totals by Invoice Number**

Report Date: 05/06/2022

Period From: 04/01/2022 To: 04/30/2022

Invoice Number	Date	Name	Tax	Total	Balance Due
001768	04/11/2022	Police	0.00	267.07	
001770	04/05/2022	Police	0.00	186.15	
001771	04/04/2022	Equipment	0.00	78.09	
001772	04/04/2022	Equipment	0.00	94.25	
001773	04/04/2022	Equipment	0.00	78.09	
001774	04/07/2022	Equipment	0.00	108.69	
001775	04/07/2022	Equipment	0.00	193.66	
001776	04/06/2022	Equipment	0.00	0.00	
001777	04/20/2022	Equipment	0.00	633.31	
<b>Grand Totals:</b>			<b>0.00</b>	<b>1,639.31</b>	<b>0.00</b>
<b>Number of Invoices:</b>		<b>9</b>	<b>* - Indicates a Counter Sale</b>		
<b>Averages:</b>				<b>\$182.15</b>	<b>0.00</b>

# LOWELL POLICE DEPARTMENT - MONTHLY REPORT SUMMARY - CALENDAR YEAR 2022

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
CSC (All)	0	0	0	0									0
Non-Agg. Assault	2	1	3	2									8
Stalking	0	0	0	1									1
B&E	1	1	1	0									3
Larceny	3	2	4	3									12
UDAA	0	0	1	2									3
Fraud	3	1	1	0									5
Forgery/Counterfeiting	0	1	0	0									1
MDOP	0	0	2	2									4
Retail Fraud	0	1	1	3									5
VCSA	0	0	0	1									1
Family Issues	0	1	1	2									4
Liquor License	0	0	0	1									1
Obstructing Police	0	1	0	0									1
Obstructing Justice	1	4	3	1									9
Weapons Other	0	1	0	0									1
Disorderly Conduct	1	4	2	1									8
Public Peace	0	1	0	1									2
Hit and Run MVA	1	1	1	2									5
OWI	1	1	0	0									2
Driving Law Violations	2	3	5	4									14
Health and Safety	1	2	0	1									4
Invasion of Privacy	0	1	0	0									1
Trespassing	0	0	0	1									1
Runaway	1	2	0	1									4
Violation of Ct. Injunction	2	0	0	0									2
Misc. Criminal Offenses	0	0	1	1									2
Domestic Non-Criminal	0	0	3	2									5
PDA/PI Accidents	11	11	6	11									39
Parking Viol./Impounds	3	4	0	2									9
Traffic Policing	3	2	2	1									8
Alarms	11	9	5	15									40
Salvages	24	18	19	16									77



# LOWELL POLICE DEPARTMENT - MONTHLY REPORT SUMMARY - CALENDAR YEAR 2022

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Animal Issues	1	2	0	0									3
Zoning Violations	1	0	0	0									1
Ordinance Violations	3	0	8	5									16
Civil Matters	3	4	4	5									16
Suspicious Situations	15	18	20	21									74
Lost/Found Property	1	2	2	3									8
Criminal History Checks	0	1	0	0									1
Suicidal Subjects	1	1	0	1									3
Missing Persons	0	1	0	0									1
Drug Overdose	0	0	2	0									2
911 Hangups	0	0	1	1									2
General Assists	23	13	14	14									64
Motorist Assists	10	10	5	6									31
Fingerprints	5	20	14	9									48
Pistol Permits and Sales	36	25	48	55									164
Assist to Other Depts.	27	35	36	39									137
Standby PO	3	3	2	3									11
Property/Building Checks	0	0	2	0									2
Road Kill Permits	0	0	2	1									3
Broadcasts	0	0	0	5									5
TOTALS	200	208	221	245									874
Traffic Stops	110	104	107	102									423
Citations Issued	17	14	18	10									59
Warnings	93	90	93	92									368

## Offense Count Report

## Report Criteria:

Start Offense	End Offense	Officer
01000	99303	ALL
APRIL, 2022		
04/01/2022-04/30/2022		

Offense	Description	APRIL, 2022
13001	NONAGGRAVATED ASSAULT	1
13002	AGGRAVATED/HELOIOUS ASSAULT	1
13003	INTIMIDATION/STALKING	1
23003	LARCENY - THEFT FROM BUILDING	1
23007	LARCENY - OTHER	2
24001	MOTOR VEHICLE THEFT	2
29000	DAMAGE TO PROPERTY	2
30002	RETAIL FRAUD - THEFT	3
35001	VIOLATION OF CONTROLLED SUBSTANCE	1
38002	FAMILY - NONSUPPORT	1
38003	FAMILY - OTHER	1
41001	LIQUOR LICENSE - ESTABLISHMENT	1
50000	OBSTRUCTING JUSTICE	1
53001	DISORDERLY CONDUCT	1
53002	PUBLIC PEACE - OTHER	1
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	2
54003	DRIVING LAW VIOLATIONS	4
55000	HEALTH AND SAFETY	1
57001	TRESPASS	1
70000	JUVENILE RUNAWAY	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	1
79000	Domestic Situations, Non-Criminal	2
93001	PROPERTY DAMAGE ACCIDENT/PI	11
93004	Parking Violations and Impounds	2
93006	Traffic Policing	1
94002	FALSE ALARM OTHER/UNKNOWN CAUSE	2
94003	FALSE ALARM -PERSON/BUSINESS CAUSED	13
98002	Salvage/VIN/Vehicle Inspections/Abandoned Vehicles	16
98003	Ordinance - All Others	2
98003B	Junk in the Yard	2
98003F	Tall Grass	1
98006	Civil Matter/Dispute	5
98007	Suspicious Situations	21
98008	Lost/Found Property	3
99001	Suicide (Include Attempts)	1
99005	911 Hangup/Disconnect	1
99008	General Assists	14
99008A	Motorist Assists	6
99008B	Fingerprints	9
99008C	Pistol Permits/Sales Records	55
99019	Assist -All Others	3
99019A	Assist KCSD	21
99019B	Assist Lowell Fire Department	5
99019C	Assist Medical	6
99019D	Assist MSP	3
99019E	Assist CPS	1

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	99303	ALL
APRIL, 2022		
04/01/2022-04/30/2022		

Offense	Description	APRIL, 2022
99069	Stand By As A Peace Officer	3
99104	ROAD KILL PERMIT ISSUED	1
99301	BROADCASTS	5
Totals:		245

Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331  
616-897-7354



Thursday, May 05, 2022

LOWELL AREA FIRE AND EMERGENCY  
SERVICES AUTHORITY  
**Canceled** MEETING NOTICE  
Thursday May 12, 2022 AT 7:00 P.M.



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Thursday, May 05, 2022

Fire Authority Board:

We responded to 84 total incidents for the month of March. Including an apartment building fire in Lowell Township and aid call to Alto Tech Rescue. We are currently 3 call up from the same time frame from last year with an increase of 41 man-hours' year over year.

We had 6 members complete the Firefighter I & II course. This program started last October and was hosted in two locations. Two members took part in the in-person course at Plainfield Fire and four member took part in the hybrid course at Walker Fire.

We were able to take part in a sensory showing of Paw Patrol at the Ada Lowell 5 theater on April 20<sup>th</sup>. This move was set up for children in our community with sensory sensitivities and was well attended.

We took part in three prescribed field burns, clearing over 100 acers of dense dead fuel for new growth. We had help from Ada FD, Grattan FD, Cascade FD and Cannon FD in these burns.

Captain Donahue, Deputy Chief Velzen and I attended FDIC. During this conference we took in several classes ranging from fire ground decision making to first responder mental health. DC Velzen and I also attended the Michigan Association of Fire Chief's conference in Novi where we took part in several classes as well as updates from the State Fire Marshal as well as several elected officials throughout the state. These conferences are a invaluable tool for our staff.

I am pleased to announce that we have officially completed our licensing upgrade with the State from MFR to EMT and we now have two EMT BLS licensed units. This has been a pretty sizable lift for our staff to get to this point so quickly. I am very proud of the dedication of the staff and the support of the Board to help us to improve the services we provide.

The Chassis inspection for Engine 1 is scheduled for May 19<sup>th</sup>. From there the Chassis will be moved to South Haven to begin having the body and pump mounted.

Our application period has closed for the full-time opening and the part-time and paid on-call postings will be going out soon.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.

# Lowell Area Fire Dept.

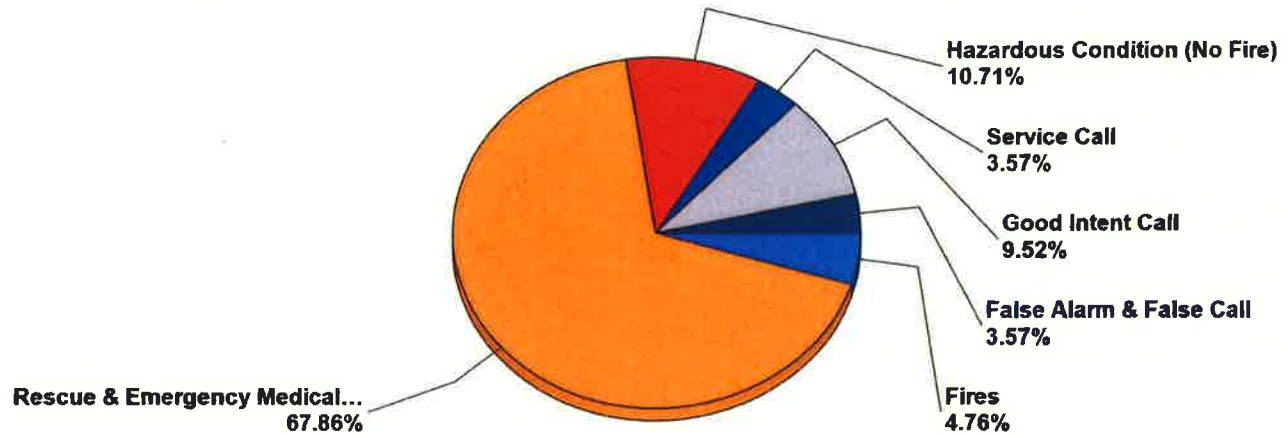
Lowell, MI

This report was generated on 5/5/2022 10:30:35 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2022 | End Date: 04/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	4.76%
Rescue & Emergency Medical Service	57	67.86%
Hazardous Condition (No Fire)	9	10.71%
Service Call	3	3.57%
Good Intent Call	8	9.52%
False Alarm & False Call	3	3.57%
<b>TOTAL</b>	<b>84</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.19%
138 - Off-road vehicle or heavy equipment fire	1	1.19%
142 - Brush or brush-and-grass mixture fire	1	1.19%
150 - Outside rubbish fire, other	1	1.19%
311 - Medical assist, assist EMS crew	2	2.38%
321 - EMS call, excluding vehicle accident with injury	52	61.9%
322 - Motor vehicle accident with injuries	1	1.19%
331 - Lock-in (if lock out , use 511 )	1	1.19%
354 - Trench/below-grade rescue	1	1.19%
400 - Hazardous condition, other	1	1.19%
411 - Gasoline or other flammable liquid spill	1	1.19%
424 - Carbon monoxide incident	2	2.38%
444 - Power line down	5	5.95%
550 - Public service assistance, other	1	1.19%
551 - Assist police or other governmental agency	1	1.19%
561 - Unauthorized burning	1	1.19%
611 - Dispatched & cancelled en route	4	4.76%
631 - Authorized controlled burning	3	3.57%
651 - Smoke scare, odor of smoke	1	1.19%
700 - False alarm or false call, other	1	1.19%
733 - Smoke detector activation due to malfunction	1	1.19%
743 - Smoke detector activation, no fire - unintentional	1	1.19%
<b>TOTAL INCIDENTS:</b>	<b>84</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 5/5/2022 10:30:03 AM



## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 04/01/2022 | End Date: 04/30/2022

ZONE	INCIDENT COUNT	MAN-HOURS
Cascade - Cascade TOWNSHIP	1	0:50
City of Lowell - City	30	27:25
Lowell Township - Lowell Township	29	138:29
Vergennes Township - Vergennes Township	24	54:59
<b>TOTAL</b>	<b>84</b>	<b>221:43</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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Doc Id: 1306  
Page # 1 of 1



# Lowell Area Fire Dept.

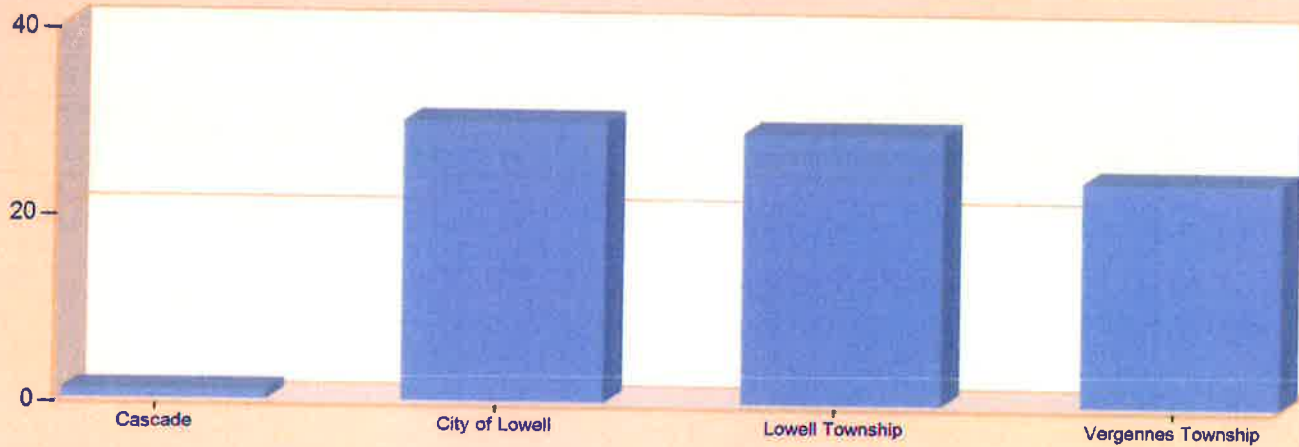
Lowell, MI

This report was generated on 5/5/2022 10:28:21 AM



## Incident Type Count per Zone for Date Range

Start Date: 04/01/2022 | End Date: 04/30/2022



ZONES	INCIDENT TYPE	COUNT
<b>Cascade - Cascade TOWNSHIP</b>		
	142 - Brush or brush-and-grass mixture fire	1
	<i>Total Incidents for Cascade - Cascade TOWNSHIP:</i>	1
<b>City of Lowell - City</b>		
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	24
	550 - Public service assistance, other	1
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	1
	<i>Total Incidents for City of Lowell - City :</i>	30
<b>Lowell Township - Lowell Township</b>		
	111 - Building fire	1
	138 - Off-road vehicle or heavy equipment fire	1
	321 - EMS call, excluding vehicle accident with injury	16
	331 - Lock-in (if lock out , use 511 )	1
	354 - Trench/below-grade rescue	1
	424 - Carbon monoxide incident	2
	444 - Power line down	3
	551 - Assist police or other governmental agency	1
	631 - Authorized controlled burning	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 1404  
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	651 - Smoke scare, odor of smoke	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Lowell Township - Lowell Township</i>	29
<b>Vergennes Township - Vergennes Township</b>		
	150 - Outside rubbish fire, other	1
	321 - EMS call, excluding vehicle accident with injury	12
	322 - Motor vehicle accident with injuries	1
	400 - Hazardous condition, other	1
	411 - Gasoline or other flammable liquid spill	1
	444 - Power line down	2
	611 - Dispatched & cancelled en route	3
	631 - Authorized controlled burning	2
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for Vergennes Township - Vergennes Township</i>	24
<b>Total Count for all Zone:</b>		<b>84</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



CITY OF LOWELL  
REPORT FOR : APRIL  
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.47112 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE  
MONTH OF: APRIL TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION  
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 227.65 HOURS, WHICH RESULTED IN  
354.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 134.39

ELECTRICAL COST PER MILLION GALLONS: \$ 282.60

TOTAL COST PER MILLION GALLONS: \$ 417.00

---

WATER PRODUCTION

DAILY AVERAGE: 0.482 MILLION GALLONS

DAILY MAXIMUM: 0.607 MILLION GALLONS

DAILY MINIMUM: 0.355 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 7.3435 HOURS PER DAY.

March Revised

# **LOWELL POLICE DEPARTMENT - MONTHLY REPORT SUMMARY - CALENDAR YEAR 2022**

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
CSC	0	0	0										0
Assault	2	1	3										6
Stalking	0	0	0										0
B&E	1	1	1										3
Larceny	3	2	4										9
Motor Vehicle Theft	0	0	1										1
Fraud	3	1	1										5
Forgery/Counterfeiting	0	1	0										1
MDOP	0	0	2										2
Retail Fraud	0	1	1										2
Family Issues	0	1	1										2
Obstructing Police	0	1	0										1
Obstructing Justice	1	4	3										8
Weapons Other	0	1	0										1
Disorderly Conduct	1	4	2										7
Public Peace	0	1	0										1
Hit and Run MVA	1	1	1										3
OWI	1	1	0										2
Driving Law Violations	2	3	5										10
Health and Safety	1	2	0										3
Invasion of Privacy	0	1	0										1
Runaway	1	2	0										3
Violation of Ct. Injunction	2	0	0										2
Misc. Criminal Offenses	0	0	1										1
Domestic Non-Criminal	0	0	3										3
PDA/PI Accidents	11	11	6										28
Parking Viol./Impounds	3	4	0										7
Traffic Policing	3	2	2										7
Alarms	11	9	5										25
Salvages	24	18	19										61
Animal Issues	1	2	0										3
Zoning Violations	1	0	0										1
Ordinance Violations	3	0	8										11

## LOWELL POLICE DEPARTMENT - MONTHLY REPORT SUMMARY - CALENDAR YEAR 2022

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Civil Matters	3	4	4										11
Suspicious Situations	15	18	20										53
Lost/Found Property	1	2	2										5
Criminal History Checks	0	1	0										1
Suicidal Subjects	1	1	0										2
Missing Persons	0	1	0										1
Drug Overdose	0	0	1										1
911 Hangups	0	0	1										1
General Assists	23	13	14										50
Motorist Assists	10	10	5										25
Fingerprints	5	20	14										39
Pistol Permits and Sales	36	25	48										109
Assist to Other Depts.	27	35	37										99
Standby PO	3	3	2										8
Property/Building Checks	0	0	2										2
Road Kill Permits	0	0	2										2
TOTALS	200	208	221										629
Traffic Stops	110	104	107										321
Citations Issued	17	14	18										49
Warnings	93	90	93										276

## Offense Count Report

Page: 1

## Report Criteria:

Start Offense	End Offense	Officer
01000	99303	ALL
<b>MARCH 2022</b>		
<b>REVISED</b>		
03/01/2022-03/31/2022		

Offense	Description	MARCH 2022 REVISED
13001	NONAGGRAVATED ASSAULT	3
22001	BURGLARY - FORCED ENTRY	1
23003	LARCENY - THEFT FROM BUILDING	3
23007	LARCENY - OTHER	1
24001	MOTOR VEHICLE THEFT	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	1
29000	DAMAGE TO PROPERTY	2
30002	RETAIL FRAUD - THEFT	1
38003	FAMILY - OTHER	1
50000	OBSTRUCTING JUSTICE	3
53001	DISORDERLY CONDUCT	2
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	1
54003	DRIVING LAW VIOLATIONS	5
73000	MISCELLANEOUS CRIMINAL OFFENSE	1
79000	Domestic Situations, Non-Criminal	3
92001	PROPERTY DAMAGE ACCIDENT/PI	6
93006	Traffic Policing	2
94003	FALSE ALARM -PERSON/BUSINESS CAUSED	5
98002	Salvage/VIN/Vehicle Inspections/Abandoned Vehicles	19
98003	Ordinance -All Others	7
98003C	Fences	1
98006	Civil Matter/Dispute	4
98007	Suspicious Situations	20
98008	Lost/Found Property	2
98009	Drug Overdose	1
99005	911 Hangup/Disconnect	1
99008	General Assists	14
99008A	Motorist Assists	5
99008B	Fingerprints	14
99008C	Pistol Permits/Sales Records	48
99019	Assist -All Others	5
99019A	Assist KCSD	22
99019B	Assist Lowell Fire Department	2
99019C	Assist Medical	5
99019D	Assist MSP	2
99019E	Assist CPS	1
99069	Stand By As A Peace Officer	2
99101	PROPERTY/BUILDING CHECK	2
99104	ROAD KILL PERMIT ISSUED	2
Totals:		221

**LOWELL POLICE DEPARTMENT**  
**TRAFFIC REPORT**  
**March, 2022**

TRAFFIC STOPS:	107
CITATIONS ISSUED:	18
WARNINGS:	93



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Monday, April 18, 2022

Fire Authority Board:

We responded to 89 total incidents for the month of March. Including an auto aid call to Alto on a house fire.

We had 9 members complete the Instructor I 40-hour course and are now starting their team teaching time to complete the requirements to becoming an instructor.

We served 350 people at our pancake breakfast, that is an increase of 136 people from our last breakfast.

We have begun our prescribed burn season. This year we have 6 burns planned.

Repairs were made to Engine 2. A blocked DEF injector was the source of our issues.

The body armor from the Cable Grant has been order and should be in soon.

We had six members at expo with a truck.

We are taking part in a first responder showing of Paw Patrol the movie on April 20.

We have 9 members starting EMT in June. That class will be mostly funded by state funds.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 4/18/2022 4:27:31 PM



## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 03/01/2022 | End Date: 03/31/2022

ZONE	INCIDENT COUNT	MAN-HOURS
Alto - Bowne Township	1	0:25
City of Lowell - City	27	24:26
Lowell Township - Lowell Township	42	48:43
Vergennes Township - Vergennes Township	19	33:25
<b>TOTAL</b>	<b>89</b>	<b>106:59</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



emergencyreporting.com

Doc Id: 1306

Page # 1 of 1

# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 4/18/2022 4:08:32 PM



## Incident Type Count per Zone for Date Range

Start Date: 03/01/2022 | End Date: 03/31/2022



ZONES	INCIDENT TYPE	COUNT
Alto - Bowne Township		
	111 - Building fire	1
	Total Incidents for Alto - Bowne Township	1
City of Lowell - City		
	321 - EMS call, excluding vehicle accident with injury	21
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	1
	511 - Lock-out	1
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	1
	715 - Local alarm system, malicious false alarm	1
	Total Incidents for City of Lowell - City :	27
Lowell Township - Lowell Township		
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	30
	322 - Motor vehicle accident with injuries	3
	324 - Motor vehicle accident with no injuries.	2
	412 - Gas leak (natural gas or LPG)	1
	444 - Power line down	1
	561 - Unauthorized burning	1
	600 - Good intent call, other	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	1
	735 - Alarm system sounded due to malfunction	1
	<i>Total Incidents for Lowell Township - Lowell Township</i>	42
<b>Vergennes Township - Vergennes Township</b>		
	321 - EMS call, excluding vehicle accident with injury	12
	324 - Motor vehicle accident with no injuries.	3
	651 - Smoke scare, odor of smoke	1
	743 - Smoke detector activation, no fire - unintentional	3
	<i>Total Incidents for Vergennes Township - Vergennes Township</i>	19
<b>Total Count for all Zone:</b>		<b>89</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



# Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

April 2022





March 17, 2022

Mr. Mike Burns  
City Manager  
City of Lowell  
301 East Main Street  
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the April Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 55.58 million gallons of wastewater were treated, up from 47.18 million gallons the month before. We received just over 5" of rain for the month, this caused the river to be out of its banks for most of the month.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

The rotor that broke in December was finally able to be replaced by Northwest Kent Mechanical on April 12.



## INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic April surcharges were \$25.74 for the month. No operational problems were experienced at the plant from this discharge.

The Litehouse April surcharges & fines were \$2,901.26. One fine was assessed for FOG exceedance. No operational problems were experienced at the plant from this discharge.

## MAINTENANCE COST REPORT

Date	Vendor	Cost
4/1	Ace Hardware (1)	\$232.77
4/11	Grand Rapids Rubber (2)	70.72
4/11	USA Bluebook (3)	154.76
4/13	Grainger (4)	66.62
4/26	J&K Roadside Service (5)	155.00
4/27	Lowes (6)	850.33
4/29	Amazon (7)	10.59
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 20-21)*		\$ 11,971.61*
Maintenance Allowance Spent YTD		\$ 9,706.40
Balance of Maintenance Allowance		\$ 2,265.21

\*The maintenance spending for FY 20-21 was over the annual allotment by \$28.39. That amount will be subtracted from the beginning balance on July 1<sup>st</sup>. That makes the beginning balance \$11,971.61 (\$12,000-28.39).

In addition to the preventive maintenance the following corrective maintenance activities

occurred:

- Replaced bolts on rotor pillow block (1)
- Replaced misc. hand tools & hammer handles (1)
- Replaced gaskets on rotor splash plates (2)
- Replaced ferrous chloride feed pump head (3)
- Replaced rotor gear box bolts (4)
- Towed plant truck to dealership for repair (5)
- Applied fertilizer to plant grounds (6)
- Replaced influent sampler thermometer (7)

PROJECTS FOR THE FUTURE

- Replace signal conduit in thickener room
- Replace screen on Valley Vista lift station control panel
- Replace fuel pump for plant truck

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ

A handwritten signature in black ink, appearing to read "B Vander Meulen". The signature is fluid and cursive, with the first letter of each word being capitalized and prominent.

Brian Vander Meulen  
Project Manager

#### APRIL EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 3 mg/l, 88% under the NPDES limit of 25 mg/l. The worst 7-day average was 3 mg/l, 93% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 2.5 mg/l, 92% under the NPDES limit of 30 mg/l. The worst 7-day average was 3.0 mg/l, 93% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.52 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 98%; a minimum of 85% is required. The average removal rate for Suspended Solids was 96%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 79 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 116 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 33 ug/l; the limit is 38 ug/l. The monthly average was 16 ug/l.



## Appendix A



State of Michigan  
Department of Environmental Quality

**Plant Influent Sheet**

Lowell, Michigan

R4607 4/74  
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. 410049  
Month April  
Year 2022

Superintendent's Signature  
Brian Vander Meulen, Supt.

WEATHER			FLOW		RAW SEWAGE QUALITY												
D A Y P N S F	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	CBOD		SS		Total-P		VSS mg/l	NH3-N		Mercury ng/l	D A Y P N S F
							mg/l	LBS	mg/l	LBS	mg/l	LBS		mg/l	LBS		
	0033	0045	50050	50051	00011	00400	00310	85001	00530	85002	00665	85004	00535	00610	00610	71900	
1	357	0.00	1.99	2.50	51	7.4	83	1378	70	1162			68				1
2	347	0.10	2.20	2.50													2
3	247	0.23	2.01	2.50													3
4	24579	0.13	2.00	2.50	52	7.4	96	1601	64	1068			62				4
5	247	0.13	1.99	2.40													5
6	347	0.38	2.07	2.40	52	7.5	103	1778	46	794	1.4	24.2	34	4.7	81.1		6
7	347	0.03	2.06	2.40													7
8	3457	0.10	1.92	2.40	52	7.4	139	2226	80	1281			74				8
9	37	0.00	1.99	2.30													9
10	16	0.00	2.04	2.30													10
11	28	0.00	1.92	2.30	51	7.5	84	1345	54	865			52				11
12	16	0.00	1.90	2.20												4.7	12
13	3468	0.61	1.84	2.40	51	7.6	143	2194	94	1442	1.9	29.2	78	6.5	99.7		13
14	378	0.00	1.77	2.10													14
15	278	0.00	1.69	2.10	51	7.5	145	2044	74	1043			72				15
16	378	0.00	1.64	2.00													16
17	27	0.00	1.68	2.10													17
18	34579	0.21	1.61	2.00	51	7.1	158	2122	98	1316			88				18
19	278	0.00	1.61	2.10													19
20	347	0.35	1.60	2.00	52	7.4	159	2122	60	801	2.2	29.4	54	7.5	100.1		20
21	26	0.00	1.57	1.90													21
22	346	1.13	1.59	2.00	52	7.3	114	1512	64	849			56				22
23	16	0.00	1.90	2.20													23
24	348	0.23	1.89	2.40													24
25	26	0.00	1.90	2.40	51	7.3	90	1426	58	919			50				25
26	37	0.00	1.94	2.30													26
27	27	0.00	1.90	2.30	52	7.4	155	2456	78	1236	2.3	36.4	76	8.5	134.7		27
28	27	0.00	1.89	2.20													28
29	26	0.00	1.64	2.30	52	7.3	182	2489	64	875			60				29
30	348	1.42	1.83	2.40													30
31																	31
TL	XXXX	5.05	55.58	XXXX	XXXX	XXXX	XXXX	56983	XXXX	31501	XXXX	893	XXXX	XXXX	3117.4	XXXX	TL
ME	XXXX	XXXX	1.85	XXXX	52	7.4	127	1899	70	1050	2.0	29.8	63	6.8	103.9	XXXX	ME
MAX	XXXX	1.42	2.20	2.50	52	7.6	182	2489	98	1442	2.3	36.4	88	8.5	134.7	XXXX	MAX
MIN	XXXX	XXXX	1.57	1.90	51	7.1	83	1345	46	794	1.4	24.2	34	4.7	81.1	XXXX	MIN

State of Michigan  
Department of Environmental Quality

Activated Sludge Sheet

Lowell, Michigan

- PM Code  
1. Coventional  
2. Step Feed  
3. Complete Mix  
4. Extended Aeration  
5. Contact Stabilization  
6. Other

Plant No. Month Year  
410049 April 2022

Superintendent's Signature  
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	17.3	32.2	0.05	3122	2527	22	1.42	6.1	70	0.63	0.51	24.6	4	1	
2		15.7											0.0		2	
3		17.1											0.0		3	
4		17.2	39.1	0.05	3488	2840	24	1.45	4.9	69	0.74	0.60	90.2		4	
5		17.3											23.9		5	
6		16.6	37.5	0.07	2485	2011	15	1.66	7.3	60	0.47	0.38	0.0		6	
7		16.7											30.4		7	
8		18.0	22.8	0.09	2441	1983	17	1.44	5.4	70	0.63	0.51	23.1		8	
9		17.3											0.0		9	
10		16.9											0.0		10	
11		18.0	28.6	0.07	2063	1691	15	1.38	5.4	73	0.43	0.35	0.0		11	
12		18.1											0.0		12	
13		18.7	21.5	0.09	2593	2102	17	1.53	5.3	66	0.53	0.43	0.0		13	
14		19.5											0.0		14	
15		20.4	34.0	0.07	2964	2435	20	1.48	5.4	67	0.52	0.42	0.0		15	
16		21.0											0.0		16	
17		20.5											0.0		17	
18		21.4	27.2	0.07	2984	2441	21	1.42	4.8	70	0.56	0.45	3.6		18	
19		21.4											0.0		19	
20		21.5	44.0	0.07	2939	2392	21	1.40	4.2	71	0.62	0.51	0.0		20	
21		22.0											0.0		21	
22		21.7	49.6	0.04	3517	2878	23	1.53	2.8	65	0.66	0.53	23.4		22	
23		18.1											0.0		23	
24		18.2											0.0		24	
25		18.1	47.3	0.04	3627	2970	25	1.45	2.4	69	0.72	0.58	0.0		25	
26		17.8											27.9		26	
27		18.1	31.1	0.08	3209	2602	25	1.28	3.8	78	0.64	0.52	0.0		27	
28		18.2											25.2		28	
29		21.0	44.6	0.08	3262	2640	23	1.42	2.1	71	0.67	0.54	0.0		29	
30		18.8											0.0		30	
31															31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	272.3	XXXX	TL	
ME	192	18.8	35.3	0.07	2976	2424	21	1.45	4.6	69	0.60	0.49	9.1	XXXX	ME	
MAX	XXXX	22.0	49.6	0.09	3627	2970	25	1.66	7.3	78	0.74	0.60	90.2	XXXX	MAX	
MIN	XXXX	15.7	21.5	0.04	2063	1691	15	1.28	2.1	60	0.43	0.35	XXXX	XXXX	MIN	

Remarks:

4833-5034  
R4609 4/74

State of Michigan  
Department of Environmental Quality

Final Effluent Sheet

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049  
Month April  
Year 2022  
Sampling Point Code 001

Superintendent's Signature  
Brian Vander Meulen, Supt.

R 4610 4/74  
4833-5468

D A Y P N S F	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	D A Y P N S F
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	LBS.	ug/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	
1	2	33	98	1.0	17	99				0.8	7.2	10.4	56			10		1
2																		2
3																		3
4	3	50	97	3.0	50	95				2.8	7.2	10.3	48			4		4
5																		5
6	3	52	97	3.2	55	93	0.37	6.39	74	2.2	7.2	10.4	37	0.06	1.04	32		6
7																		7
8	3	48	98	2.8	45	97				2.2	7.3	10.3	63			13		8
9																		9
10																		10
11	4	64	95	2.6	42	95				2.4	7.2	10.0	82			33		11
12																	0.2	12
13	3	46	98	2.4	37	97	0.40	6.14	79	0.8	7.2	9.9	77	0.11	1.69	7		13
14																		14
15	3	42	98	0.4	6	99				0.2	7.3	10.3	77			28		15
16																		16
17																		17
18	4	54	97	3.8	51	96				2.8	7.2	10.9	101			22		18
19																		19
20	3	40	98	1.8	24	97	0.55	7.34	75	1.6	7.3	10.8	105	0.10	1.33	21		20
21																		21
22	3	40	97	3.0	40	95				2.2	7.2	10.8	126			9		22
23																		23
24																		24
25	3	48	97	4.0	63	93				2.8	7.1	9.8	96			14		25
26																		26
27	3	48	98	1.2	19	98	0.76	12.04	67	0.8	7.2	10.1	128	0.08	1.27	9		27
28																		28
29	3	41	98	3.4	47	95				2.6	7.0	8.6	97			5		29
30																		30
31																		31
TL	XXXX	1396	XXXX	XXXX	1141	XXXX	XXXX	239.3	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	39.94	XXXX	XXXX	TL
ME	3	47	98	2.5	38	96	0.52	7.98	74	1.9	7.2	10.2	79	0.09	1.33	16	XXXX	ME
WA	3	55	97	3.0	50	95	XXXX	XXXX	XXXX	2.4	7.3	9.5	116	0.11	1.69	26	XXXX	WA
MAX	4	64	98	4.0	63	99	0.76	12.04	79	2.8	7.3	10.9	128	0.11	1.69	33	XXXX	MAX
MIN	2	33	95	0.4	6	93	0.37	6.14	67	0.2	7.0	8.6	37	0.06	1.04	4	XXXX	MIN

Remarks: Fecal Coli for April are actually "Greater Than"  
Cl2 Residuals for April are actually "Less Than"

State of Michigan  
Department of Environmental Quality

Miscellaneous Sheet

Lowell, Michigan

R 4607 4/74  
4833-6040

Plant No. 410049 Month April Year 2022

Superintendent's Signature  
Brian Vander Meulen, Supt.

Grif		Aux Fuel	Power Consumption	Chemicals Applied		
D	CF	Nat. Gas	KWH	CL2	FeCL2	
Y		CF		LBS	GAL	
PN						
SF						
1	1	2	3	5	25	
2	1	16	1.8	7	25	
3	1	10	2.0	8	25	
4	1	10	1.8	10	25	
5	1	16	2.0	9	25	
6	1	11	2.0	6	20	
7	1	11	2.0	10	30	
8	1	12	2.0	5	25	
9	1	9	1.6	10	25	
10	1	8	2.0	10	30	
11	1	8	1.8	10	30	
12	1	8	1.8	8	30	
13	1	4	1.8	7	25	
14	1	2	1.8	7	25	
15	1	8	1.8	8	25	
16	1	9	1.6	10	25	
17	1	8	1.8	8	30	
18	1	10	1.8	10	20	
19	1	18	1.8	8	30	
20	1	17	1.8	8	30	
21	1	11	1.8	8	30	
22	1	7	1.8	4	30	
23	1	5	1.6	6	30	
24	1	1	1.8	4	25	
25	1	0	1.8	8	25	
26	1	3	1.8	7	25	
27	1	11	1.8	7	25	
28	1	11	1.8	8	30	
29	1	7	2.0	10	30	
30	1	3	1.6	10	25	
31	1	1	1.8	10	30	
TL	30	259	54.6	238	800	0
ME	1	9	1.8	8	27	0
MAX	1	18	2.0	10	30	0
MIN	1	0	1.6	4	20	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	168	0	0	0
Shift Operator	1	1	188	0	0	0
Total	2	1	356	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

5/6/2022

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT (DMR)

M10020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBRGG)  
 F-FINAL  
 001 MUN.WASTE H2O--PLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2022	4	1	2022	4	30

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.85	2.20	(03)	*****	*****	*****		-	7/7	RECORD FLOW
50050 1 0 0	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
EFFLUENT GROSS VALUE											
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	38	50	(26)	*****	2.5	3.0	(19)	0	3/7	24 HR COMP
00530 B 0 0	PERMIT REQUIREMENT	360	530	lbs/day	*****	30	45			WEEKDAYS	24 HR COMP
PRIOR TO DISINFECT		MONTHLY AVG	7 DAY AVG			MONTHLY AVG	7 DAY AVG	mg/L			
BOD, CARBONACEOUS	SAMPLE MEASUREMENT	47	55	(26)	*****	3	3	(19)	0	3/7	24 HR COMP
05 DAY, 20C	PERMIT REQUIREMENT	300	470	lbs/day	*****	25	40			WEEKDAYS	24 HR COMP
80082 B 0 0		MONTHLY AVG	7 DAY AVG			MONTHLY AVG	7 DAY AVG	mg/L			
PRIOR TO DISINFECT											
NITROGEN, AMMONIA	SAMPLE MEASUREMENT	*****	2	(26)	*****	*****	0.1	(19)	0	1/7	24 HR COMP
TOTAL (AS N)	PERMIT REQUIREMENT	*****	REPORT DAILY MAX	lbs/day	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
00610 B 1 0											
PRIOR TO DISINFECT											
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	8.0	12.0	(26)	*****	0.52	0.76	(19)	0	1/7	24 HR COMP
00685 B 0 0	PERMIT REQUIREMENT	12	REPORT DAILY MAX	lbs/day	*****	1.0	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PRIOR TO DISINFECT		MONTHLY AVG				MONTHLY AVG					
CHLORINE, TOTAL RESIDUAL	SAMPLE MEASUREMENT	*****	*****		*****	*****	33	(19)	0	3/7	GRAB
50060 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	38			WEEKDAYS	GRAB
SEE COMMENTS BELOW							DAILY MAX	ug/l			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000003		*****	*****	0.2		0	1/90	GRAB
71900 B 0 0	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB
POST DISINFECT											

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	PHONE NUMBER		DATE		
		(616)	897-8135	2022	5	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR MO DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT (DMR)

M10020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN. WASTE H2O--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2022	4	1	2022	4	30

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000002	lbs/day	*****	*****	0.22	ng/L	0	1/90	CALCTD
71900 X 0 0 POST DISINFECT	PERMIT REQUIREMENT	*****	0.000024 12-Mo Rolling Avg		*****	*****	2.0 12-Mo Rolling Avg		QUARTERLY	CALCTD	
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****	*****	*****	79	116	(19)	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		*****	200 MONTHLY AVG	400 7 DAY AVG		DAILY	GRAB	
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	98	*****	95	(23)	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal		PER-CENT	ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	96	*****	93	(23)	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal		PER-CENT	ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****	****	7.0	*****	7.3	(12)	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		6.5 DAILY MINIMUM	*****	9.0 DAILY MAX		S.U.	WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****	****	8.6	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		3.0 DAILY MINIMUM	*****	*****		mg/L	WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	PHONE NUMBER		DATE		
		(616)	897-8135	2022	5	10
		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

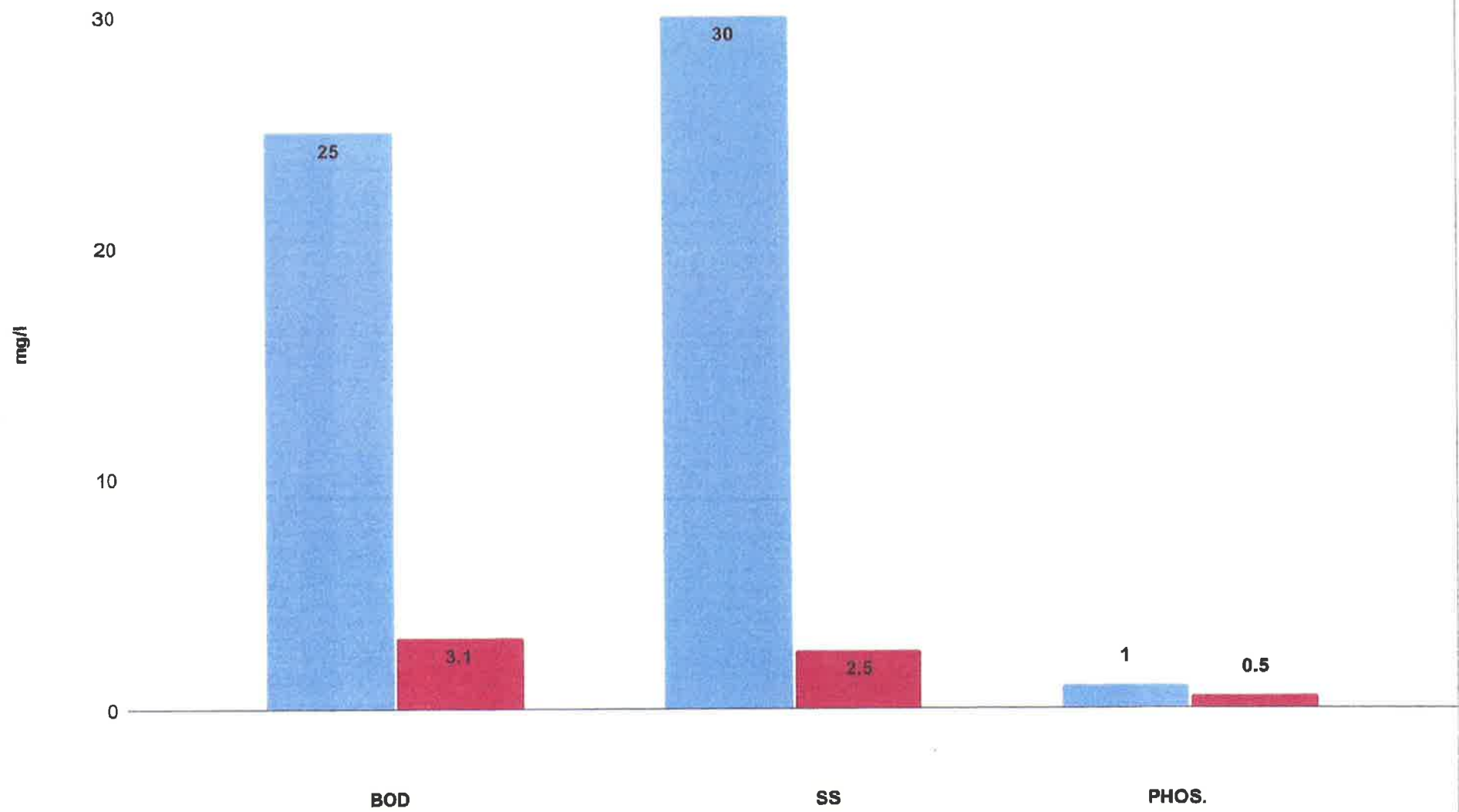
P=AFTER DISINFECTION

## Appendix B





**EFFLUENT LIMIT vs ACTUAL**



Flow Chart

