



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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CITY OF LOWELL
CITY COUNCIL AGENDA
JUNE 6, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. RECOGNITION OF JEFF PHILLIPS
3. CONSENT AGENDA
 - Approval of the Agenda.
 - Approve and place on file the minutes of the May 16, 2022 regular meeting and the minutes of the May 23, 2022 joint meeting between the Lowell City Council and the Board of Lowell Light and Power.
 - Authorize payment of invoices in the amount of \$128,935.91.
4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.
5. OLD BUSINESS
 - a. Street Asset Management Plan – Resolution 14-22
 - b. Special Event Insurance
6. NEW BUSINESS
 - a. Washington/Front Street Moose Property
 - b. Motor Starter HSP #1 & #3 – Water Plant
 - c. Set Public Hearing for 1016 N. Monroe Industrial Development District – Resolution 15-22
 - d. Set Public Hearing for 139 N. Broadway Industrial Facility Tax Credit - Resolution 16-22
7. BOARD/COMMISSION REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10. COUNCIL COMMENTS

11. CLOSED SESSION

- a. To consider material exempt from discussion or disclosure by state or federal statute. MCL 15.268(1)(h)
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. MCL 15.268(1)(c)
- c. To consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. MCL 15.268(1)(a)

12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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Lowell, Michigan 49331
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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, June 6, 2022

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5. OLD BUSINESS

- a. Street Asset Management Plan – Resolution 14-22. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve Resolution 14-22 to approve the Street Asset Management Plan to be filed with the Michigan Department of Transportation as presented.

- b. Special Event Insurance. Memo is provided by City Manager Michael Burns.

Recommended Motion: There is no recommended Motion.

6. NEW BUSINESS

- a. Washington/Front Street Moose Property. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve for BLDI to conduct a Phase 2 soil analysis at a cost not to exceed \$15,600.

- b. Motor Starter HSP #1 & #3 – Water Plant. Memo is provided by Public Works Director Daniel Czarnecki.

Recommended Motion: That the Lowell City Council approve the quote from RS Technical Services, Inc., Lowell, MI, dated May 13, 2022, for the installation and all necessary wiring of the Variable Speed Drive on High Service Pumps #1 and #3, for a cost of \$33,373.78.

- c. Public Hearing for 1016 N. Monroe Industrial Development District. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve Resolution 15-22 as presented.

- d. Set Public Hearing for 139 N. Broadway Industrial Facility Tax Credit. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve Resolution 16-22 as presented.

7. BOARD/COMMISSION REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10. COUNCIL COMMENTS

11. CLOSED SESSION

- a. To consider material exempt from discussion or disclosure by state or federal statute. MCL 15.268(1)(h)
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. MCL 15.268(1)(c)
- c. To consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. MCL 15.268(1)(a)

12. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, MAY 16, 2022, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and Clerk Susan Ullery called roll.

Present: Councilmembers Marty Chambers, Councilmember Jim Salzwedel, Councilmember Cliff Yankovich, Leah Groves and Mayor Mike DeVore.

Absent: None.

Also Present: City Manager Michael Burns via zoom, Chief of Police Chris Hurst, Clerk Susan Ullery, DPW Director Dan Czarnecki, Lowell Light & Power Charlie West, and City Attorney Tom Forshee.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda as corrected, taking off Old Business- item b.- 115 Riverside Drive.
- Approve and place on file the minutes of the May 02, 2022 regular and closed session meetings.
- Authorize payment of invoices in the amount of \$82,884.40.

IT WAS MOVED BY GROVES and seconded by CHAMBERS to approve the consent agenda as written.

YES: Councilmember Chambers, Councilmember Yankovich, Mayor DeVore, Leah Groves and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Greg Canfield who resides at 403 North Washington spoke for himself and the residents at 102 and 104 1/2 West Main regarding the sewer line issues along Main Street.

City Clerk Sue Ullery read into record a letter from Nancy DeBoer, owner of Station Salon asking the City to take responsibility for maintaining the sewer lines for all buildings in the downtown area and historic district in Lowell.

City Clerk Sue Ullery read into record a letter from Amy Mika, 20-year resident of Lowell, in support of the addresses of 96 W Main Street to 106 W Main Street and north of the bridge and their sewer line issues, that they should be allowed to be on the agenda at the next council meeting.

John Vanderwilp who resides at 1264 Fun St spoke in support of Greg Canfield and the tenants at the buildings on West Main Street with the sewer line issues.

4. **OLD BUSINESS**

a. **Public Hearing – 2022/2023 Annual Budget – Resolution 11-22.**

Mayor DeVore opened the Public Hearing.

There were no comments from Council or the Public.

Mayor DeVore closed the Public Hearing.

IT WAS MOVED BY YANKOVICH and seconded by GROVES that Lowell City Council approve Resolution 11-22 as presented.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

5. **NEW BUSINESS**

a. **Memorial Day Parade.**

City Manager Michael Burns read his memo stating he received a request from the American Legion and Veterans of Foreign Wars to have a Memorial Day parade this year. They would like to begin staging at 9:00 AM on Monday May 30, 2022 at 9:00 AM at the Fairgrounds. The parade would begin at 10:00 AM with a ceremony at Oakwood Cemetery shortly thereafter. They are requesting for Main Street to be closed from 10:00 AM to 11:00 AM from Hudson to Monroe. They will walk north on Monroe to the cemetery. This will be done in the same manner as years prior to the pandemic.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL that the Lowell City Council approve the closure of Main Street from Hudson to Monroe for the Memorial Day Parade on May 30, 2022.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. **Riverwalk Request.**

City Manager Michael Burns read the Chamber of Commerce request for the 28th Annual Riverwalk Festival, Thursday, July 7th 2022, Friday, July 8, 2022 and Saturday, July 9, 2022. In preparation for the event, they are requesting street closures for the following streets and times: Request permission to close Avery Street west of Monroe, Thursday, July 8, 2022 beginning at 6 AM through Saturday, July 10, 2022, 9:00 PM for the purpose of food concessions. Request permission to close Avery Street, east of Monroe to Jefferson St., Washington Street, north of Main to the High St, Saturday, July 9, 2022 beginning at 6:00 AM to 4:00 PM for the Riverwalk Cruise-in. Request permission to close Main Street at 1:45 PM from Jackson to Hudson for the Riverwalk Rumble "Classic Cars" departing the Cruise in.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that the Lowell City Council approve the Annual Riverwalk Street Closure Requests as listed above.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Showboat Insurance.

City Manager Michael Burns read his memo stating the Lowell Showboat VI Committee would like to seek additional quotes for the property insurance for the Lowell Showboat. They have reached out to Dave Emmett from Glenn Morris & Associates to seek their assistance. In order for this to occur, they have asked me to sign a form designating Mr. Emmett to be the agent of record in order to secure quotes. After discussing this with the City Attorney, I do not have the authority to sign off on this without council approval. I have no issue if the Lowell Showboat VI committee would like to seek other insurance options. This has no impact on the city's insurance policy administered by BHS, in the event this form designating Mr. Emmett to be the agent of record is signed.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS that the Lowell City Council allow for me to sign the agent of record form allowing Dave Emmett from Glenn Morris & Associates to represent Lowell Showboat VI in securing property insurance quotes for the Lowell Showboat.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. Special Event Insurance.

City Manager Michael Burns read his memo stating with many events happening around the city, these events create insurance liabilities the city needs to address. We require these events to submit special event permits which are then forwarded to our insurance carrier. One of these requirements is to have the applicant for the event, provide a certificate listing the city as additional insured. This takes the liability away from the city while the event is held. With many of these events the insurance is not the issue, many events are sponsored by the Chamber of Commerce and or the Kent County Youth Fair. They have a blanket umbrella policy whereby the city is listed as an additional insured. I reached out to our agent, Chris Arendhorst from BHS to see what could be done to address this and he suggested two options. The first is to determine the events the city would like to cover and pay for an additional insured rider to the policy. The other option is we could provide a waiver participants can sign whereby they are agreeing to the city not being liable in the event something occurs. I need direction on how council would like to proceed.

Perry Beecham who resides at 924 Riverside Dr. stated that they have closed Riverside for a block party in the past and his insurance would use an additional rider for this and it was easy to obtain.

City Attorney Tom Forshee stated it was best to have waivers insurance.

Dave Dean who resides in Vergennes Township stated that places he has events usually offer for him to buy into their policy as a business opportunity or he can purchase his own, both are easy to obtain.

Council discussed at length.

IT WAS MOVED BY DEVORE and seconded by GROVES to table the decision on special event insurance until they bring the insurance agent to the next meeting.

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. Set Public Hearing for 1016 N. Monroe Industrial Development District – Resolution 12-22.

Mayor DeVore stated we have a request from Attwood to set a public hearing at our next Council meeting, Monday, June 6, 2022, if we make a motion on Resolution 12-22 as presented.

IT WAS MOVED BY YANKOVICH and seconded by SALZWEDEL that the Lowell City Council approve Resolution 12-22 as presented.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: None.

MOTION CARRIED.

f. Set Public Hearing for 139 N. Broadway Industrial Facility Tax Credit -Resolution 13-22.

Mayor DeVore stated same thing for Resolution 13-22, to set a public hearing at our next Council meeting, Monday, June 6, 2022. This to discuss King Millings industrial facility tax credit for the new mill they are looking to build.

IT WAS MOVED BY YANKOVICH and seconded by GROVES that the Lowell City Council approve Resolution 13-22 as presented.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

g. City Hall Air Conditioning Unit.

City Manager Michael Burns read the memo stating in our fiscal year 2022-2023 budget, the city budgeted \$160,000 to install a new air conditioning rooftop unit for City Hall as our current unit has reached the end of its useful life. Needs to be ordered by the end of May to avoid an increase in cost. Progressing Heating is a preferred vendor for the City of Lowell and has performed work at our building for many years and has technical and institutional knowledge of our entire HVAC system.

IT WAS MOVED BY YANKOVICH and seconded by GROVES that the Lowell City Council approve for the City Manager Michael Burns to order a new air conditioning unit for City Hall at a cost not to exceed \$160,000.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Groves, Mayor DeVore and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

Greg Canfield who resides at 403 N. Washington questioned whether any items over \$10,000 needed to be out for bid and is this a violation of the City Charter? City Manager Michael Burns stated it is not. Our purchase policy allows us to not have to go out for bids with current vendor purchasing.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated he has been asked by Mark Anderson to share updates on the new Fairgrounds and what is going on there. Their campaign goal is to hit \$14 million dollars, it will be called The Grand Agricultural Center of West Michigan, and it will be home of the Kent County Youth Fair. They are about \$1.4 million short of hitting their \$14-million-dollar goal. So indeed, great things are happening there.

Councilmember Salzwedel stated they are changing the Arbor meetings to 7:00 AM. on Monday mornings, and it starts in September. Will be working with LL&P Board to cut some trees along Bowes Road. LL&P board had three employees with Anniversary dates, if you see them wish them Happy Anniversary.

Councilmember Chambers stated he did not attend, but at the Planning Commission Meeting, there was a new drive through coffee shop coming into town that was approved.

Councilmember Groves stated at Park and Rec Committee Meeting, they are still working on the recreation plan. Excited to see what the citizens think of our parks with the new survey that will be going out and what will come of the City Parks in the future. They did have a visitor, Mike Minor from Lowell Area Little League that talked about expanding and creating a new facility. He has had several complaints about the bathrooms/water not being available right when little league season begins.

Mayor DeVore stated Fire Authority was cancelled, Vision is tomorrow at 4:00 PM.

7. **BUDGET REPORT.**

Nothing new to report.

8. **MANAGER'S REPORT.**

City Manager Michael Burns reported on the following:

- Looking into an issue over at Front and Washington Street, for years' street sweeping items have been placed there, grass and trees are now growing there. Getting a quote for testing from BLDI. Next meeting, I will hope to discuss findings.

- 7-year street plan will be brought to next meeting.
- Scott Fosburg will be retiring Friday at 11:35. He has been with the City for 31 years and we all want to wish him all the best!!
- Lori Gerard and I met with Priority Health, there is going to be an 8.8% increase in health care insurance.
- Officer Scott Vansolkema will be resigning effective May 24, 2022. We will be looking at our part time candidates for hiring full-time if any are interested.

9. **APPOINTMENTS.**

There are no new appointments.

10. **COUNCIL COMMENTS.**

Councilmember Groves thanked Patrick Doyle for the opportunity to tour King Milling. Learned a lot today and has a new appreciation for flour.

Councilmember Chambers thanked First Look for their article regarding Lineman appreciation.

Councilmember Yankovich also was able to tour King Milling and he had a blast, very informative.

Councilmember Salzwedel wanted to mention going forward as a whole, just so we are doing our due diligence with City money, we should look at multiple bids on purchasing even if we have a preferred vendor.

Mayor DeVore stated he, Marty Chambers and Charlie West went to the radio station WION. Jim & Justin let them speak on the J & J morning show and they were able to brag about our City and what we have going on here, Charlie was able to brag about all he knows so thank you Charlie for going with us and thank you to Jim & Justin for letting us come on the show.

Jacoba who lives in Lowell Township, is interesting in starting a boating shop and kayak business and wants to inquire whether there are any rules about renting kayaks on the flat river over at the boat launch. Also, what you are doing with the orange building by the kayak launch as she would be interested in leasing it or buying it if it is available.

Mayor DeVore stated he would get her name and contact info and get that information for her.

11. ADJOURNMENT.

IT WAS MOVED SALZWEDEL and seconded by YANKOVICH to adjourn at 7:51 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. – 11-22
RESOLUTION ADOPTING CITY OF LOWELL ANNUAL
BUDGET FOR FISCAL YEAR 2022-2023, APPROVING
MILLAGE LEVIES, APPROVING SCHEDULE OF RATES
AND FEES AND OTHER MATTERS RELATED THERETO**

Councilmember YANKOVICH supported by Councilmember GROVES moved the adoption of the following resolution:

WHEREAS, the City Manager has prepared and presented to the City Council at its meeting on April 19, 2021, a proposed complete itemized annual budget for the 2022-2023 fiscal year of the City (the “FY 22-23 Budget”) in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

WHEREAS, after the FY 22-23 Budget was presented to the City Council, a copy has been available for public inspection at City Hall at the office of the City Clerk; and

WHEREAS, the City Charter requires that before the FY 22-23 Budget may be considered for adoption by the City Council the City Council shall hold a public meeting; and

WHEREAS, a public hearing on the FY 22-23 Budget, properly noticed as referenced by Section 8.4 of Chapter 8 of the City Charter and Section 2 of Act 43 of the Public Acts of Michigan of 1963, as amended (2nd Ex. Sess.), was held at 7:00 p.m. on May 16, 2022 in the City Council Chambers in City Hall at which time all interested persons were given an opportunity to be heard; and

WHEREAS, the City Charter requires that the City Council adopt a budget for the City for the 2022-2023 fiscal year of the City not later than the first Monday in June, including the amount to be levied in such fiscal year on taxable real and personal property in the City to meet the requirements of the FY 22-23 Budget; and

WHEREAS, in connection with the approval of the FY 22-23 Budget, the City Council desires to approve a schedule of rates and fees to be applicable in the City commencing at the beginning of the City’s 2022-2023 fiscal year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the FY 22-23 Budget as presented at this meeting, including modifications, if any, made at the time of public hearing and noted in the FY 22-23 Budget document, is hereby adopted.

2. That for the 2022-2023 fiscal year of the City there shall be levied on all taxable real and personal property in the City (a) a general *ad valorem* tax rate of 15.70 mills for general purposes (i.e., administration, fire, police, parks and recreation, etc.), and (b) a general *ad valorem* tax rate of 0.2259 mills for improvements to, and operation of, the public museum. The total 2022-2023

fiscal year City general *ad valorem* tax levy on all taxable real and personal property in the City is 15.9259 mills.

3. That in accordance with the FY 22-23 Budget, the following are the estimated City revenues and expenses for the 2022-2023 fiscal year of the City:

REVENUES

General Fund, \$3,902,232.30
Major Street Fund, \$456,843.33
Local Street Fund, \$809,253.00
Historic District Fund, \$50,000.00
Downtown Development Authority Fund, \$799,828.00
Building Inspectors Fund, \$90,000.00
Designated Contributions Fund, \$218,786.50
Airport Fund, \$77,376
Wastewater Fund, \$1,281,775.02
Water Fund, \$1,468,058.51
LCTV Fund, \$108,000.00
Light and Power Fund, \$9,553,946
Data Processing Fund, \$122,456.00
Equipment Fund, \$233,550.00
Lee Fund, \$2,700.00
Look Fund, \$45,000.00

APPROPRIATIONS

General Fund, \$3,899,738.48
Major Street Fund, \$503,963.01
Local Street Fund, \$824,196.26
Historic District Fund, \$50,000.00
Downtown Development Authority Fund, \$941,374.22
Building Inspectors Fund, \$90,000.00
Designated Contributions Fund, \$1,950.00
Airport Fund, \$106,500.00
Wastewater Fund, \$1,357,867.34
Water Fund, \$1,464,412.70
LCTV Fund, \$108,000.00
Light and Power Fund, \$9,961,654
Data Processing Fund, \$170,000.00
Equipment Fund, \$457,157.64
Lee Fund, \$2,700.00
Look Fund, \$45,000.00

4. That in a Fund where total appropriations exceed estimated revenue the City has determined that there is sufficient surplus, or undesignated fund balance, in the Fund to meet the requirements of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan of 1968, as amended ("Act 2").

5. That pursuant to the provisions of Act 2, the City Manager is hereby authorized to make budgetary transfers within the identified fund in the FY 22-23 Budget or between identified activities within a fund. All other budgetary transfers in the FY 22-23 Budget shall be in accordance with Act 2 when City Council approval is required.

6. That the City Manager or his designee(s) is authorized to make expenditures budgeted in the FY 22-23 Budget in accordance with applicable law, ordinances, rules, regulations and policies.

7. That the Schedule of Rates and Fees presented at this meeting is approved to be effective July 1, 2022.

8. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Mayor DeVore, Councilmembers Salzwedel, Yankovich, Chambers and
Groves

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.

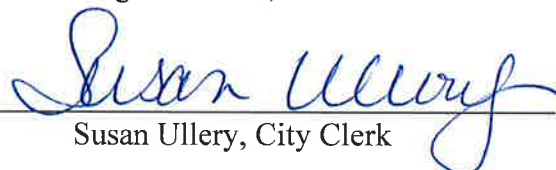
Dated: May 16, 2022


Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on May 16, 2022 and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 16, 2022


Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 12-22

**RESOLUTION SETTING PUBLIC HEARING FOR THE
ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT DISTRICT
(PLANT REHABILITATION DISTRICT) FOR 1016 N. MONROE**

Councilmember YANKOVICH, supported by Councilmember SALZWEDEL, moved the adoption of the following resolution:

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), provides for the establishment of plant rehabilitation districts and industrial development districts in local governmental units and also provides, within such districts, an exemption from certain *ad valorem* property taxes as an incentive to industries to renovate and expand aging facilities and to build and acquire new facilities; and

WHEREAS, Attwood Corporation (the "Applicant") has filed a request with the City for the establishment of an industrial development district (plant rehabilitation district); and

WHEREAS, Act 198 requires that prior to the establishment of an industrial development district (plant rehabilitation district) the City Commission, after notice as provided in Act 198, hold a public hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That a public hearing shall be held on Monday, June 6, 2022, at 7:00 p.m., local time, in the City Hall at 301 E. Main Street, Lowell, Michigan, to consider the establishment of an industrial development district (plant rehabilitation district) for the Applicant at which public hearing the Applicant and any other resident or taxpayer of the City will be given and afforded an opportunity to be heard.

2. That not less than seven days before the public hearing notice of the public hearing in the form attached hereto as Exhibit A shall be (a) mailed by certified mail to the owners of real property within the proposed industrial development district (plant rehabilitation district) and (b) published in the *Lowell Ledger*, a newspaper of general circulation in the City by the City Clerk.

3. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Mayor Devore, Councilmembers Salzwedel, Yankovich, Chambers and Groves

NAYS: Councilmember None.

ABSTAIN: Councilmember None.

ABSENT: Councilmember None.

RESOLUTION DECLARED ADOPTED.

Dated: May 16, 2022

City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on May 16, 2022, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 16, 2022

City Clerk

EXHIBIT A

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING TO CONSIDER ESTABLISHMENT OF AN
INDUSTRIAL DEVELOPMENT DISTRICT (PLANT REHABILITATION
DISTRICT) PURSUANT TO ACT 198 OF THE PUBLIC ACTS OF
MICHIGAN OF 1974, AS AMENDED FOR 1016 N. MONROE**

PLEASE TAKE NOTICE that the City Council of the City of Lowell has been requested by Attwood Corporation to establish an industrial development district (plant rehabilitation district) pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended, on a parcel of property described as follows:

PART GOVT LOT 7 COM 693 FT W OF SE COR THEREOF TH N 924 FT TH E 33 FT TH N TO S 1/8 LINE TH W TO CONT 630 FT ON LT BANK OF FLAT RIVER TH SLY ALONG SD CONT LINE TO S SEC LINE TH E TO BEG* SEC 35 T7N R9W 20.90 A.

and commonly known as 1016 N. Monroe St. SE, Lowell, Michigan.

TAKE FURTHER NOTICE that the City Council will meet at the City Hall at 301 E. Main Street in the City on Monday, June 6, 2022, at 7:00 p.m., local time, for the purpose of hearing the owners of real property to be included in the district and any other resident or taxpayer of the City regarding the establishment of the industrial development district (plant rehabilitation district).

City Clerk
City of Lowell

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 13-22

**RESOLUTION SETTING PUBLIC HEARING TO CONSIDER THE
APPLICATION OF KING MILLING FOR AN INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE**

Councilmember YANKOVICH supported by Councilmember GROVES moved the adoption of the following resolution:

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), authorizes the City to approve applications for Industrial Facilities Exemption Certificates; and

WHEREAS, pursuant to Act 198 and after a duly noticed public hearing held on January 22, 2019, this City Council, by its resolution adopted January 22, 2019, established an Industrial Development District (Plant Rehabilitation District) as legally described in said resolution (the "District") for King Milling (the "Applicant"); and

WHEREAS, the Applicant has filed an application for an Industrial Facilities Exemption Certificate under the provisions of Act 198 for facilities to be located in the District (the "Application"); and

WHEREAS, Act 198 requires that prior to approving the Application the City Commission, after notice as provided in Act 198, hold a public hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That a public hearing shall be held on Monday, June 6, 2022, at 7:00 p.m., local time, in the City Hall at 301 E. Main Street, Lowell, Michigan, to consider the Application, at which public hearing the Applicant, the City Assessor, a representative of each taxing unit which levies *ad valorem* property taxes in the City, and residents or taxpayers of the City will be given and afforded an opportunity to be heard.

2. That not less than seven days before the public hearing notice of the public hearing in the form attached hereto as Exhibit A shall be (a) mailed by certified mail to the Applicant, the City Assessor and a representative of each taxing unit which levies *ad valorem* property taxes in the City and (b) published in the *Lowell Ledger*, a newspaper of general circulation in the City by the City Clerk.

3. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmember Salzwedel, Yankovich, Chambers, Groves and Mayor DeVore.

NAYS: Councilmember None

ABSTAIN: Councilmember None

ABSENT: Councilmember None

RESOLUTION DECLARED ADOPTED.

Dated: May 16, 2022

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on May 16, 2022, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 16, 2022

Susan Ullery, City Clerk

EXHIBIT A

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING TO CONSIDER APPLICATION FOR AN
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE OF 139 S.
BROADWAY ST.**

PLEASE TAKE NOTICE that the City Council of the City of Lowell has been requested to hold a public hearing to consider the application for an Industrial Facilities Exemption Certificate by King Milling (the "Applicant"), pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended.

The facilities will be located at 139 S. Broadway SE, Lowell, Michigan. The application of King Milling, is on file and available for review in the office of the City Clerk of the City of Lowell.

TAKE FURTHER NOTICE that the public hearing shall be held on Monday, June 6, 2022 at 7:00 p.m., local time, at the City Hall at 301 E. Main Street in the City, at which time the City Council shall afford the Applicant, the City Assessor, a representative of each taxing unit which levies *ad valorem* property taxes in the City, and residents and taxpayers of the City an opportunity to be heard regarding the application for an Industrial Facilities Exemption Certificate for the Applicant.

Susan Ullery, City Clerk
City of Lowell

**Minutes for the
Board of Lowell Light & Power
and
City Council of the City of Lowell
Special Joint Meeting – May 23, 2022**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Beachum at 6:02 p.m., and General Manager West called the roll for Lowell Light & Power.

Present: Board Chairman Perry Beachum, Vice Chairman Andrew Schrauben, Board Members Tina Cadwallader, Daniel Crawford and Craig Fonger

Absent: None

The meeting was called to order by Mayor DeVore at 6:02 p.m. and City Manager Burns called the roll for the City of Lowell.

Present: Mayor Mike DeVore, Council Members Marty Chambers, Leah Groves, Jim Salzwedel, and Cliff Yankovich

Absent: None

Also Present: LL&P General Manager Charlie West, City Manager Michael Burns, and Alex Boyce, Cherri Mosey, Jeff Winker, and Milton Moore from IP Consulting

II. APPROVAL OF AGENDA:

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the agenda as presented for Lowell Light & Power.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CHAMBERS, SUPPORTED BY SALZWEDEL, to approve the agenda as presented for the City of Lowell.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

IV. ACTION ITEMS:

A. CLOSED SESSION:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to go into closed session to review materials exempt from discussion or disclosure by state or federal statute at 6:04 p.m.

Lowell Light & Power Roll Call Vote:

Yea: Schrauben, Cadwallader, Crawford, Fonger, and Beachum

Nay: 0 Absent: 0 Motion Carried

It was MOVED BY SALZWEDEL, SUPPORTED BY GROVES, to go into closed session to review materials exempt from discussion or disclosure by state or federal statute at 6:05 p.m.

City of Lowell Roll Call Vote:

Yea: DeVore, Chambers, Salzwedel, Groves, and Yankovich

Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to come out of closed session for Lowell Light & Power at 8:46 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY YANKOVICH, SUPPORTED BY SALZWEDEL, to come out of closed session for the City of Lowell at 8:46 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

B. Action Items as a Result of Closed Session:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve for Lowell Light & Power and the City of Lowell to purchase supplies with IP Consulting at a cost not to exceed \$62,000 where city

administration and Lowell Light & Power General Manager will assign appropriate cost.

Lowell Light & Power Roll Call Vote:

Yea: Cadwallader, Crawford, Fonger, Beachum, and Schrauben

Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve for Lowell Light & Power and the City of Lowell to enter into a 5-year managed service agreement with IP Consulting for \$3,709.42 per month where city administration and Lowell Light & Power General Manager will assign appropriate cost.

Lowell Light & Power Roll Call Vote:

Yea: Crawford, Fonger, Beachum, Schrauben, and Cadwallader

Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CHAMBERS, SUPPORTED BY SALZWEDEL, to approve for Lowell Light & Power and the City of Lowell to purchase supplies with IP Consulting at a cost not to exceed \$62,000 where city administration and Lowell Light & Power General Manager will assign appropriate cost.

City of Lowell Roll Call Vote:

Yea: Salzwedel, Groves, Yankovich, Chambers, and DeVore

Nay: 0 Absent: 0 Motion Carried

It was MOVED BY YANKOVICH, SUPPORTED BY GROVES, to approve for Lowell Light & Power and the City of Lowell to enter into a 5-year managed service agreement with IP Consulting for \$3,709.42 per month where city administration and Lowell Light & Power General Manager will assign appropriate cost.

City of Lowell Roll Call Vote:

Yea: Salzwedel, Groves, Yankovich, Chambers, and DeVore

Nay: 0 Absent: 0 Motion Carried

V. BOARD COMMENT:

Cadwallader thanked everyone. Groves thanked everyone for coming out and sharing information. Chambers expressed appreciation for the meeting.

VI. ADJOURNMENT

It was MOVED BY CHAMBERS, SUPPORTED BY GROVES to adjourn the Special Joint Board Meeting for the City of Lowell at 8:49 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY SCHRAUBEN, SUPPORTED BY CRAWFORD to adjourn the Special Joint Board Meeting for Lowell Light & Power at 8:50 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
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Vendor Code	Vendor Name	Description	Amount
	Invoice		
02142	64-A DISTRICT COURT		
	5/16/2022	BOND - HARRINGTON 22-1061	500.00
TOTAL FOR: 64-A DISTRICT COURT			500.00
01513	ADDORIO TECHNOLOGIES, LLC		
	9242	DPW COMPUTER SERVICES	639.31
	9249	POLICE COMPUTER SERVICES	1,316.42
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			1,955.73
00015	ALEXANDER CHEMICAL CORP		
	54678	WTP CHEMICALS	56.00
TOTAL FOR: ALEXANDER CHEMICAL CORP			56.00
10816	AMAZON CAPITAL SERVICES		
	146K-H1NN-TC1L	WTP SPRINKLER HEADS	65.95
TOTAL FOR: AMAZON CAPITAL SERVICES			65.95
10731	APPLIED IMAGING		
	1963089	CITY HALL COPY MACHINE	726.86
TOTAL FOR: APPLIED IMAGING			726.86
10799	ARCHIVESOCIAL, INC		
	22741	SOCIAL MEDIA SUBSCRIPTION	2,988.00
TOTAL FOR: ARCHIVESOCIAL, INC			2,988.00
10818	AT&T MOBILITY		
	287291108942X0514	FIRST NET PHONE BILL MAY	968.15
TOTAL FOR: AT&T MOBILITY			968.15
00045	BARTLETT, SANDY		
	5/24/2022	METER READ & MILEAGE MAY 2022	769.28
TOTAL FOR: BARTLETT, SANDY			769.28
00065	BOUWHUIS SUPPLY, INC.		
	63408	PARKS TOWELS & TISSUE	382.95
TOTAL FOR: BOUWHUIS SUPPLY, INC.			382.95
10960	BROWN, SCOTT		
	5/23/2022	HDC GRANT - ROOF 100 W MAIN	2,395.00
TOTAL FOR: BROWN, SCOTT			2,395.00
00084	CANFIELD PLUMBING & HEATING IN		
	37583906	PARKS R & M	421.00
	37720354	PARKS R & M	410.00
	37906723	PARKS TOILET REPAIRS	869.00
	38285861	LIBRARY WATER HEATER	1,995.00
	38917924	MUSEUM SERVICE CALL HVAC	622.00
	38923426	PARKS REPAIR KIT	305.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN			4,622.00
10964	CASCADE HILLS SERVICES LLC		
	1007	SPRINKLER SYSTEM R & M	515.00
	1027	SPRINKLER SYSTEM R & M	1,901.50
TOTAL FOR: CASCADE HILLS SERVICES LLC			2,416.50
10493	COMCAST CABLE		
	5/23/2022	DPW CABLE 6/6 - 7/5	58.84
TOTAL FOR: COMCAST CABLE			58.84

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01484	CONSTRUCTIVE SHEET METAL		
82972	NW RESERVOIR OVERFLOW SCREEN		635.00
TOTAL FOR: CONSTRUCTIVE SHEET METAL			635.00
10509	CONSUMERS ENERGY		
4/21 - 5/19/2022	AIRPORT ACCOUNT STATEMENTS		408.33
4/7 - 5/9/2022	ACCOUNT STATEMENT		1,811.75
TOTAL FOR: CONSUMERS ENERGY			2,220.08
00126	CRYSTAL FLASH		
7793210	AIRPORT REC GAS		1,177.40
TOTAL FOR: CRYSTAL FLASH			1,177.40
10963	CZARNECKI, DANIEL		
2500875	REIMBURSEMENT - WATER CANS		35.96
TOTAL FOR: CZARNECKI, DANIEL			35.96
02035	DIGITAL OFFICE MACHINES, INC.		
20080	POLICE INVOICE		51.71
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			51.71
10303	ECO GREEN SUPPLY		
29117	SEED MIXTURE - CEMETERY		676.04
TOTAL FOR: ECO GREEN SUPPLY			676.04
10965	ELITE AUTO BODY INC		
518193	#839 POLICE - (PFEIFFER INV)		46.91
TOTAL FOR: ELITE AUTO BODY INC			46.91
10670	FAHEY SCHULTZ BURZYCH RHODES PLC		
2956	TELEPHONE CONF		45.00
2957	LABOR RELATIONS		570.00
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC			615.00
10761	FANS IN THE STANDS		
1982	CEMETERY - WORKERS CLOTHING		295.00
TOTAL FOR: FANS IN THE STANDS			295.00
10673	FERGUSON WATERWORKS		
0153171	W/S METERS		1,718.25
0153301	METER PARTS		192.91
0154162	WATER METERS		1,135.30
TOTAL FOR: FERGUSON WATERWORKS			3,046.46
10369	FLAT RIVER ELECTRIC LLC		
I5156	FLAG POLE R & M		597.97
I5170	LIBRARY BREAKER PANEL		2,222.40
TOTAL FOR: FLAT RIVER ELECTRIC LLC			2,820.37
10962	FOX CHEVROLET		
206061170/1	2016 CHEVY SILVERADO R & M		747.49
TOTAL FOR: FOX CHEVROLET			747.49
10966	GFL ENVIRONMENTAL		
KR0000009676	TRASH SERVICE		368.14
KR0000011822	TRASH SERVICE JUNE		148.81
KR0000012200	TRASH SERVICE - STONEY LAKESIDE		86.91
TOTAL FOR: GFL ENVIRONMENTAL			603.86

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Vendor Code	Vendor Name	Invoice	Description	Amount
00225	GRAND RAPIDS COMMUNITY COLLEGE	5/1 - 5/15/2022	TAX DISBURSEMENT	6.40
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				6.40
10957	GRIM ENTERPRISE LLC	6/2/2022	BOAT RAMP/CEMETERY CONCRETE PAD	3,000.00
TOTAL FOR: GRIM ENTERPRISE LLC				3,000.00
01508	GTW	283671	CYLINDER RENTAL MAY	49.45
TOTAL FOR: GTW				49.45
00710	HAROLD ZEIGLER FORD, INC.	233270	#841 POLICE CAR R & M	56.36
		233436	POLICE CAR #836 R & M	60.26
TOTAL FOR: HAROLD ZEIGLER FORD, INC.				116.62
00248	HOOPER PRINTING, LLC	64548	ALUPANEL SIGN	369.50
		64589	BUSINESS CARDS - CULVER	57.00
		64593	SIGNATURE STAMPS - BURNS & DEVORE	78.87
TOTAL FOR: HOOPER PRINTING, LLC				505.37
MISC	HUMANE SOCIETY OF WEST MICHIGAN	5/23/2022	IN MEMORY OF EDITH LUCILLE ERICKSON	100.00
TOTAL FOR: HUMANE SOCIETY OF WEST MICHIGAN				100.00
02463	HYDROCORP	0067132-IN	CROSS CONNECTION MAY 2022	1,806.25
TOTAL FOR: HYDROCORP				1,806.25
01568	KENNEDY INDUSTRIES INC	631126	WWTP R & M	2,895.00
TOTAL FOR: KENNEDY INDUSTRIES INC				2,895.00
00300	KENT COUNTY TREASURER	5/1 - 5/15/2022	TAX DISBURSEMENT	39.66
		5/27/2022	TRAILER FEES	360.00
TOTAL FOR: KENT COUNTY TREASURER				399.66
00303	KENT DISTRICT LIBRARY	5/1 - 5/15/2022	TAX DISBURSEMENT	1.29
TOTAL FOR: KENT DISTRICT LIBRARY				1.29
00302	KENT INTERMEDIATE SCHOOL DIST.	5/1 - 5/15/2022	TAX DISBURSEMENT	20.38
		6/3/2022	IFT	11,373.12
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				11,393.50
02209	KERKSTRA PORTABLE, INC.	200677	PORTABLE RESTROOM CEMETERY	150.00
		200860	PORTABLE RESTROOM DDA	500.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				650.00
00805	LEE'S TRENCHING SERVICE, INC.	108336	403 N MONROE - DAMAGE BY KALTZ EXCAVATING	300.00
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				300.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10181	LOWELL AREA FIRE AUTHORITY		
	5/27/2022	SOCIAL DISTRICT HOURS	589.50
TOTAL FOR: LOWELL AREA FIRE AUTHORITY			589.50
00562	LOWELL AREA SCHOOLS		
	5/1 - 5/15/2022	TAX DISBURSEMENT	31.53
TOTAL FOR: LOWELL AREA SCHOOLS			31.53
00341	LOWELL LIGHT & POWER		
	04/29/2022	CHAMBER STORAGE UTILITIES	46.00
	4/25 - 5/25/2022	ELECTRICT STATEMENTS	19,474.43
	5/24/2022	PORTION OF MI TWP DIVIDENT	689.17
TOTAL FOR: LOWELL LIGHT & POWER			20,209.60
10805	MACALLISTER RENTALS		
	R83461727901	SKIDSTEER TRACK & POWER RAKE	2,151.50
	R83462530401	SSL ROCK BUCKET	132.25
TOTAL FOR: MACALLISTER RENTALS			2,283.75
10645	MERCANTILE BANK OF MICHIGAN		
	LOAN PAYOFF	LOANS: 4510108493 & 4510108501	3,743.11
TOTAL FOR: MERCANTILE BANK OF MICHIGAN			3,743.11
00426	MODEL COVERALL SERVICE, INC.		
	5/31/2022	LIBRARY RUGS	263.06
TOTAL FOR: MODEL COVERALL SERVICE, INC.			263.06
01499	NAPA AUTO PARTS		
	4/30/2022	ACCOUNT STATEMENT	74.01
TOTAL FOR: NAPA AUTO PARTS			74.01
10687	NOVASTAR SOLUTIONS		
	69186	WTP GLASS THERMOMETERS	160.00
TOTAL FOR: NOVASTAR SOLUTIONS			160.00
00052	O.E. BIERI & SONS, INC.		
	22022	CEMETERY TOP SOIL	692.00
TOTAL FOR: O.E. BIERI & SONS, INC.			692.00
10898	POINT BROADBAND		
	5267-20220517-1	ACCOUNT STATEMENT	319.99
TOTAL FOR: POINT BROADBAND			319.99
00506	POSTMASTER		
	5/31/2022	W/S BILLS POSTAGE	480.32
TOTAL FOR: POSTMASTER			480.32
10961	PRECISION CONCRETE, INC		
	220510	CURB & DRIVE APRON 1245 JANE ELLEN	525.00
TOTAL FOR: PRECISION CONCRETE, INC			525.00
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2020623	LIBRARY SERVICE CALL	287.50
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			287.50
10953	RASHID, DEBRA		
	115246321	WEBINAR	62.00
TOTAL FOR: RASHID, DEBRA			62.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
10378	RUESINK, KATHIE	047755/047756	CLEANING SERVICES 5/13 - 6/2/22	1,050.00
TOTAL FOR: RUESINK, KATHIE				1,050.00
02575	SELF SERVE LUMBER	6/1/2022	ACCOUNT STATEMENT	69.60
TOTAL FOR: SELF SERVE LUMBER				69.60
02085	SHMG OCCUPATIONAL HEALTH	737285	DOT PHYSICAL - J PHILLIPS	85.00
TOTAL FOR: SHMG OCCUPATIONAL HEALTH				85.00
10616	SITEONE LANDSCAPE SUPPLY LLC	119073291-001	FLOWER BOX IRRIGATION	130.06
		119368613-001	PARK SUPPLIES	134.48
		119881853-001	LIBRARY & DDA SUPPLIES	429.16
TOTAL FOR: SITEONE LANDSCAPE SUPPLY LLC				693.70
10849	SMART BUSINESS SOURCE	OE-499923-1	OFFICE SUPPLIE	4.48
		OE-50543-1	OFFICE SUPPLIES	14.07
		OE-50725-1	POLICE SUPPLIES	14.10
		OE-51371-1	CEMETERY SEALS	6.24
TOTAL FOR: SMART BUSINESS SOURCE				38.89
00630	THORNAPPLE RIVER NURSERY, INC.	14589	WOOD CHIPS	434.00
		14932	WOOD CHIPS	108.50
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.				542.50
00633	TIP TOP GRAVEL CO.	045979	CRUSHED ASPHALT	804.10
TOTAL FOR: TIP TOP GRAVEL CO.				804.10
10069	TRUGREEN	157111550	LAWN CARE LIBRARY	110.25
		157111631	LAWN CARE CHAMBER	40.95
		157111745	LAWN CARE CITY HALL	44.10
		157120033	LAWN CARE REC PARK	139.67
		157121875	LAWN CARE DPW	79.80
		157123918	LAWN CARE MUSEUM	40.95
		157129575	LAWN CARE CREEKSIDE	560.70
		157304139	LAWN CARE WTP	125.87
TOTAL FOR: TRUGREEN				1,142.29
00692	WILLIAMS & WORKS INC.	222038	LOWELL TRAIL PHASE 1	4,929.43
		94087	LOWELL TRAIL PHASE 1	18,443.13
		94145	STREET ASSET MGMT STUDY	5,268.30
		94171	WATER RELIABILITY STUDY 2021	103.00
		94174	PLANNING SERVICES	3,370.00
		94189	PARKS & REC PLAN	820.94
		94232	2022 STREET IMP (RJ, JEFF,VV)	7,832.06
		94233	GREE DR MILL & FILL	143.00
		94259	WASHINGTON ST RESURFACE W/S	543.40
		94266	GEE DRIVE TANK & NW BOOSTER	792.50
TOTAL FOR: WILLIAMS & WORKS INC.				42,245.76
10567	WOLF KUBOTA	BYR-1022453	MOWER BLADES #52,53,54	442.62
TOTAL FOR: WOLF KUBOTA				442.62

Vendor Code	Vendor Name		
	Invoice	Description	Amount
TOTAL - ALL VENDORS			128,935.91

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	HUMANE SOCIETY OF WEST MI	IN MEMORY OF EDITH LUCILL	100.00	77160
101-000-040.000	ACCOUNTS RECEIVABLE	64-A DISTRICT COURT	BOND - HARRINGTON 22-1061	500.00	77144
101-000-084.015	DUE FROM FIRE AUTHORITY	POINT BROADBAND	ACCOUNT STATEMENT	29.49	77167
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	PORTION OF MI TWP DIVIDEN	689.17	77162
101-000-085.000	DUE FROM LIGHT & POWER	POINT BROADBAND	ACCOUNT STATEMENT	60.46	77167
101-000-123.000	PREPAID EXPENSES	ARCHIVESOCIAL, INC	SOCIAL MEDIA SUBSCRIPTION	2,988.00	77180
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	60.00	77196
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	300.00	77196
Total For Dept 000				4,727.12	
Dept 101 COUNCIL					
101-101-955.000	MISCELLANEOUS EXPENSE	AT&T MOBILITY	FIRST NET PHONE BILL MAY	36.24	77147
Total For Dept 101 COUNCI				36.24	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	45.04	77147
Total For Dept 172 MANAGE				45.04	
Dept 209 ASSESSOR					
101-209-955.000	MISCELLANEOUS EXPENSE	RASHID, DEBRA	WEBINAR	62.00	77207
Total For Dept 209 ASSESS				62.00	
Dept 210 ATTORNEY					
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	TELEPHONE CONF	45.00	77155
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	LABOR RELATIONS	570.00	77155
Total For Dept 210 ATTORN				615.00	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	45.04	77147
Total For Dept 215 CLERK				45.04	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	HOOPER PRINTING, LLC	SIGNATURE STAMPS - BURNS	78.87	77159
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	14.07	77212
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIE	4.48	77212
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	CEMETERY SEALS	6.24	77212
101-265-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE CITY HALL	44.10	77171
101-265-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	TRASH SERVICE	72.50	77189
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 5/13 -	540.00	77208
101-265-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	44.99	77167
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	1,811.75	77151
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	2,689.68	77204
101-265-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	108.50	77170
101-265-930.000	REPAIR & MAINTENANCE	FLAT RIVER ELECTRIC LLC	FLAG POLE R & M	597.97	77188
Total For Dept 265 CITY H				6,013.15	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	O.E. BIERI & SONS, INC.	CEMETERY TOP SOIL	692.00	77166
101-276-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	SEED MIXTURE - CEMETERY	676.04	77185
101-276-744.000	UNIFORMS	FANS IN THE STANDS	CEMETERY - WORKERS CLOTHI	295.00	77156
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM CEMETER	150.00	77161
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	81.50	77204
101-276-930.000	REPAIR & MAINTENANCE	GRIM ENTERPRISE LLC	BOAT RAMP/CEMETERY CONCRE	2,200.00	77191
Total For Dept 276 CEMETE				4,094.54	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	HOOPER PRINTING, LLC	BUSINESS CARDS - CULVER	57.00	77159
101-301-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	POLICE SUPPLIES	14.10	77212
101-301-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	514.21	77147
101-301-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	44.98	77167
Total For Dept 301 POLICE				630.29	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	1,458.00	77173
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	75.00	77173
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	940.00	77173
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	285.00	77173
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	612.00	77173
Total For Dept 400 PLANNI				3,370.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE DPW	79.80	77171
101-441-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	TRASH SERVICE	236.00	77189
101-441-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	88.33	77147
101-441-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	29.49	77167
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE 6/6 - 7/5	58.84	77183
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	431.78	77204
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	1,030.35	77204
101-441-955.000	MISCELLANEOUS EXPENSE	SHMG OCCUPATIONAL HEALTH	DOT PHYSICAL - J PHILLIPS	85.00	77210
Total For Dept 441 DEPART				2,039.59	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	CHAMBER STORAGE UTILITIES	46.00	77143
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	238.82	77204
Total For Dept 747 CHAMBE				284.82	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	CANFIELD PLUMBING & HEATI	PARKS REPAIR KIT	305.00	77150
101-751-740.000	OPERATING SUPPLIES	HOOPER PRINTING, LLC	ALUPANEL SIGN	369.50	77159
101-751-740.000	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY	PARK SUPPLIES	134.48	77169
101-751-740.000	OPERATING SUPPLIES	CZARNECKI, DANIEL	REIMBURSEMENT - WATER CAN	35.96	77153
101-751-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	PARKS TOWELS & TISSUE	382.95	77181
101-751-740.000	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY	LIBRARY & DDA SUPPLIES	215.00	77211
101-751-802.000	CONTRACTUAL	WILLIAMS & WORKS INC.	PARKS & REC PLAN	820.94	77173
101-751-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE CREEKSIDE	560.70	77171
101-751-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE REC PARK	139.67	77171
101-751-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	TRASH SERVICE JUNE	148.81	77189
101-751-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	TRASH SERVICE - STONEY LA	86.91	77189
101-751-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	38.24	77147
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	574.61	77204
101-751-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	PARKS R & M	410.00	77150
101-751-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	PARKS TOILET REPAIRS	869.00	77150
101-751-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	PARKS R & M	421.00	77150
101-751-930.000	REPAIR & MAINTENANCE	MACALLISTER RENTALS	SKIDSTEER TRACK & POWER R	2,151.50	77163
101-751-930.000	REPAIR & MAINTENANCE	MACALLISTER RENTALS	SSL ROCK BUCKET	132.25	77163
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	69.60	77209
101-751-930.000	REPAIR & MAINTENANCE	FLAT RIVER ELECTRIC LLC	LIBRARY BREAKER PANEL	2,222.40	77188
101-751-930.000	REPAIR & MAINTENANCE	GRIM ENTERPRISE LLC	BOAT RAMP/CEMETERY CONCRE	800.00	77191
101-751-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	CRUSHED ASPHALT	804.10	77214
Total For Dept 751 PARKS				11,692.62	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE LIBRARY	110.25	77171
101-790-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	TRASH SERVICE	59.64	77189
101-790-802.000	CONTRACTUAL	MODEL COVERALL SERVICE, I	LIBRARY RUGS	263.06	77205
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 5/13 -	510.00	77208
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	1,267.78	77204
101-790-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	LIBRARY WATER HEATER	1,995.00	77150
101-790-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	217.00	77170
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	287.50	77206
Total For Dept 790 LIBRAR				4,710.23	

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Fund 101 GENERAL FUND					
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	108.50	77170
101-804-887.000	CONTRIBUTIONS & MAINTENAN	CANFIELD PLUMBING & HEATI	MUSEUM SERVICE CALL HVAC	622.00	77150
101-804-887.000	CONTRIBUTIONS & MAINTENAN	TRUGREEN	LAWN CARE MUSEUM	40.95	77171
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	195.60	77204
Total For Dept 804 MUSEUM				967.05	
Total For Fund 101 GENERA				39,332.73	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	GREE DR MILL & FILL	143.00	77173
Total For Dept 450 CAPITA				143.00	
Dept 483 ADMINISTRATION					
202-483-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	STREET ASSET MGMT STUDY	2,634.15	77173
Total For Dept 483 ADMINI				2,634.15	
Total For Fund 202 MAJOR				2,777.15	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	2022 STREET IMP (RJ, JEFF	7,832.06	77173
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WASHINGTON ST RESURFACE W	543.40	77173
Total For Dept 450 CAPITA				8,375.46	
Dept 463 MAINTENANCE					
203-463-930.000	REPAIR & MAINTENANCE	PRECISION CONCRETE, INC	CURB & DRIVE APRON 1245 J	525.00	77168
Total For Dept 463 MAINTEN				525.00	
Dept 483 ADMINISTRATION					
203-483-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	STREET ASSET MGMT STUDY	2,634.15	77173
Total For Dept 483 ADMINI				2,634.15	
Total For Fund 203 LOCAL				11,534.61	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	BROWN, SCOTT	HDC GRANT - ROOF 100 W MA	2,395.00	77149
Total For Dept 000				2,395.00	
Total For Fund 238 HISTOR				2,395.00	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY	LIBRARY & DDA SUPPLIES	214.16	77211
248-463-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE CHAMBER	40.95	77171
248-463-880.000	COMMUNITY PROMOTION	LOWELL AREA FIRE AUTHORIT	SOCIAL DISTRICT HOURS	589.50	77202
248-463-880.000	COMMUNITY PROMOTION	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM DDA	500.00	77200
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	462.27	77204
248-463-930.000	REPAIR & MAINTENANCE	CASCADE HILLS SERVICES LL	SPRINKLER SYSTEM R & M	515.00	77182
248-463-930.000	REPAIR & MAINTENANCE	CASCADE HILLS SERVICES LL	SPRINKLER SYSTEM R & M	1,901.50	77182
248-463-930.000	REPAIR & MAINTENANCE	SITEONE LANDSCAPE SUPPLY	FLOWER BOX IRRIGATION	130.06	77211
Total For Dept 463 MAINTEN				4,353.44	
Total For Fund 248 DOWNTO				4,353.44	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	49.42	77204
Total For Dept 758 DOG PA				49.42	
Total For Fund 260 DESIGN				49.42	
Fund 407 LOWELL TRAIL PHASE 1					
Dept 450 CAPITAL OUTLAY					
407-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	LOWELL TRAIL PHASE 1	18,443.13	77215
407-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	LOWELL TRAIL PHASE 1	4,929.43	77215

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 407 LOWELL TRAIL PHASE 1					
Dept 450 CAPITAL OUTLAY					
		Total For Dept 450 CAPITA		23,372.56	
		Total For Fund 407 LOWELL		23,372.56	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	CRYSTAL FLASH	AIRPORT REC GAS	1,177.40	77152
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT ACCOUNT STATEMENT	197.93	77151
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT ACCOUNT STATEMENT	36.14	77151
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT ACCOUNT STATEMENT	29.38	77151
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT ACCOUNT STATEMENT	144.88	77151
581-000-955.000	MISCELLANEOUS EXPENSE	POINT BROADBAND	ACCOUNT STATEMENT	51.60	77167
		Total For Dept 000		1,637.33	
		Total For Fund 581 AIRPOR		1,637.33	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	POINT BROADBAND	ACCOUNT STATEMENT	29.49	77167
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	5,782.85	77204
		Total For Dept 000		5,812.34	
Dept 550 TREATMENT					
590-550-930.000	REPAIR & MAINTENANCE	KENNEDY INDUSTRIES INC	WWTP R & M	2,895.00	77195
		Total For Dept 550 TREATM		2,895.00	
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	81.41	77147
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	METER PARTS	96.45	77157
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	W/S METERS	859.12	77157
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	567.65	77187
		Total For Dept 551 COLLEC		1,604.63	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READ & MILEAGE MAY	353.92	77148
590-552-730.000	POSTAGE	POSTMASTER	W/S BILLS POSTAGE	240.16	77176
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READ & MILEAGE MAY	30.72	77148
		Total For Dept 552 CUSTOM		624.80	
		Total For Fund 590 WASTEW		10,936.77	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	NOVASTAR SOLUTIONS	WTP GLASS THERMOMETERS	160.00	77165
591-570-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	108.50	77213
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	56.00	77178
591-570-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE WTP	125.87	77171
591-570-850.000	COMMUNICATIONS	POINT BROADBAND	ACCOUNT STATEMENT	29.49	77167
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	4,874.55	77204
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP SPRINKLER HEADS	65.95	77146
591-570-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	GEE DRIVE TANK & NW BOOST	792.50	77173
		Total For Dept 570 TREATM		6,212.86	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION MAY 2022	1,806.25	77194
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	81.40	77147
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	FIRST NET PHONE BILL MAY	38.24	77147
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	1,615.86	77204
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	METER PARTS	96.46	77157
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	W/S METERS	859.13	77157
591-571-930.000	REPAIR & MAINTENANCE	CONSTRUCTIVE SHEET METAL	NW RESERVOIR OVERLFLOW SCR	635.00	77184
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	567.65	77187
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	403 N MONROE - DAMAGE BY	300.00	77201

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Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
		Total For Dept 571 DISTRI		5,999.99	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READ & MILEAGE MAY	353.93	77148
591-572-730.000	POSTAGE	POSTMASTER	W/S BILLS POSTAGE	240.16	77176
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READ & MILEAGE MAY	30.71	77148
		Total For Dept 572 CUSTOM		624.80	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	WATER RELIABILITY STUDY 2	103.00	77173
		Total For Dept 573 ADMINI		103.00	
		Total For Fund 591 WATER		12,940.65	
Fund 597 ELECTRIC CHARGING STATION FUND					
Dept 463 MAINTENANCE					
597-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRICT STATEMENTS	179.36	77204
		Total For Dept 463 MAINT		179.36	
		Total For Fund 597 ELECT		179.36	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	DPW COMPUTER SERVICES	639.31	77145
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	POLICE COMPUTER SERVICES	1,316.42	77145
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE INVOICE	51.71	77154
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	CITY HALL COPY MACHINE	726.86	77179
		Total For Dept 000		2,734.30	
		Total For Fund 636 DATA P		2,734.30	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	74.01	77164
661-895-930.000	REPAIR & MAINTENANCE	FOX CHEVROLET	2016 CHEVY SILVERADO R &	747.49	77158
661-895-930.000	REPAIR & MAINTENANCE	WOLF KUBOTA	MOWER BLADES #52,53,54	442.62	77175
661-895-930.000	REPAIR & MAINTENANCE	ELITE AUTO BODY INC	#839 POLICE - (PFEIFFER I	46.91	77186
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL MAY	49.45	77192
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	#841 POLICE CAR R & M	56.36	77193
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	POLICE CAR #836 R & M	60.26	77193
661-895-991.000	PRINCIPAL	MERCANTILE BANK OF MICHIG	LOANS: 4510108493 & 45101	2,991.91	77177
661-895-991.000	PRINCIPAL	MERCANTILE BANK OF MICHIG	LOANS: 4510108493 & 45101	745.23	77177
661-895-995.000	INTEREST PAYABLE	MERCANTILE BANK OF MICHIG	LOANS: 4510108493 & 45101	1.19	77177
661-895-995.000	INTEREST PAYABLE	MERCANTILE BANK OF MICHIG	LOANS: 4510108493 & 45101	4.78	77177
		Total For Dept 895 FLEET		5,220.21	
		Total For Fund 661 EQUIPM		5,220.21	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	17.49	77197
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	1.29	77198
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	31.53	77203
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	22.17	77197
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	20.38	77199
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	6.40	77190
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	KENT INTERMEDIATE SCHOOL	IFT	11,373.12	77199
		Total For Dept 000		11,472.38	
		Total For Fund 703 CURREN		11,472.38	

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Fund Totals:

Fund 101	GENERAL FUND	39,332.73
Fund 202	MAJOR STREET FUN	2,777.15
Fund 203	LOCAL STREET FUN	11,534.61
Fund 238	HISTORICAL DISTR	2,395.00
Fund 248	DOWNTOWN DEVELOP	4,353.44
Fund 260	DESIGNATED CONTR	49.42
Fund 407	LOWELL TRAIL PHA	23,372.56
Fund 581	AIRPORT FUND	1,637.33
Fund 590	WASTEWATER FUND	10,936.77
Fund 591	WATER FUND	12,940.65
Fund 597	ELECTRIC CHARGI	179.36
Fund 636	DATA PROCESSING	2,734.30
Fund 661	EQUIPMENT FUND	5,220.21
Fund 703	CURRENT TAX COLL	11,472.38

128,935.91



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: June 2, 2022

TO: Mayor Mike DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Street Asset Management Plan

We have provided a few updates to the Street Asset Management Plan and attached is a final draft of this plan. This plan will continue to change as we move forward. Projects could be moved up, be delayed or projects added based on revenue. City Administration believes the plan presented is indeed possible.

Dave Austin will provide an update to the plan. Attached is resolution 14-22. This will approve for the Act 51 Street Asset Management Plan to be filed with the Michigan Department of Transportation. This will also allow the City of Lowell to use more than 50% of their major street fund allocation to be used for local street improvements.

I recommend the Lowell City Council approve Resolution 14-22 to approve the Street Asset Management Plan to be filed with the Michigan Department of Transportation as presented.

CITY OF LOWELL
KENT COUNTY, MICHIGAN

RESOLUTION NO. 14-22

RESOLUTION APPROVING THE CITY OF LOWELL
2022 STREET ASSET MANAGEMENT PLAN

Councilmember _____, supported by Councilmember _____ moved the adoption of the following resolution:

WHEREAS the City of Lowell receives partial funding for its Major and Local public streets from the State of Michigan Public Act 51 and,

WHEREAS in accordance with MCL 247.663 (Public Act 338 of 2006), in order to transfer more than 50% of its annual Act 51 major street funding for the local street system local street improvements the city must adopt and follow an asset management process for its major and local street systems.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. *The City of Lowell hereby elects to approve and adopt the City of Lowell 2022 Street Asset Management Plan, a plan describing the City of Lowell's road assets and conditions, as prepared by Williams & Works in collaboration with the City Manager and Public Works Director.*
2. *The City Manager and Public Works Director are authorized to make minor administrative modifications to the plan, if necessary, to ensure continued compliance.*

AYES:

NAYS:

ABTAIN:

ABSENT:

RESOLUTION DECALED ADOPTED

CERTIFICATE

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on June 6, 2022 pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: _____

Susan Ullery, City Clerk

Street Asset Management Plan



2022

williams&works

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Executive Summary

As conduits for commerce and connections to vital services, roads are some of the most important assets in any community. The City of Lowell's roads are also some of the most valuable and extensive public assets, all of which are paid for with taxes collected from ordinary citizens and businesses. The cost of building and maintaining these assets, their importance to society, and the investment made by taxpayers all place a high level of responsibility on local agencies to plan, build, and maintain roads in an efficient and effective manner. This Street Asset Management Plan is intended to report on how the City of Lowell is meeting its obligations to maintain their public road assets.

This plan identifies the City of Lowell's road assets and condition and explains how the city works to maintain and improve their overall condition. This asset management plan helps to demonstrate City's responsible use of public funds by providing elected and appointed officials as well as the general public with the inventory and condition information of the City's road assets, and it gives taxpayers the information they need to make informed decisions about investing in the City's essential transportation infrastructure.

Introduction

The City of Lowell is responsible for maintaining and operating over 20 centerline miles of roads within its corporate boundaries. The city has adopted an “asset management” business process to overcome the challenges presented by having limited financial, staffing, and other resources while needing to meet road users’ expectations.

Asset management is defined by Public Act 325 of 2018 as “an ongoing process of maintaining, preserving, upgrading, and operating physical assets cost effectively, based on a continuous physical inventory and condition assessment and investment to achieve established performance goals”. In other words, asset management is a process that uses data to manage and track assets, like roads, in a cost-effective manner using a combination of engineering and business principles.

In the context of this plan, asset management ensures that public funds are spent as effectively as possible to maximize the condition of the road network. Asset management also provides a transparent decision-making process that allows the public to understand the technical and financial challenges of managing transportation infrastructure with a limited budget.

This process is endorsed by leaders in municipal planning and transportation infrastructure, including the Michigan Municipal League, County Road Association of Michigan, the Michigan Department of Transportation (MDOT), and the Federal Highway Administration (FHWA). The City of Lowell is supported in its use of asset management principles and processes by the Michigan Transportation Asset Management Council (TAMC), formed by the State of Michigan.

This plan outlines the City of Lowell’s strategy to maintain and upgrade pavement condition given the City’s goals, priorities of its road users, and resources provided. The plan is intended to be updated approximately every 3 years to reflect changes in road conditions, finances, and priorities.

Questions regarding the use or content of this plan should be directed to:

Michael Burns
City Manager - City of Lowell
301 E. Main St.
Lowell, MI 49331
616-897-8457
mburns@ci.lowell.mi.us

Pavement Assets

Pavement Inventory

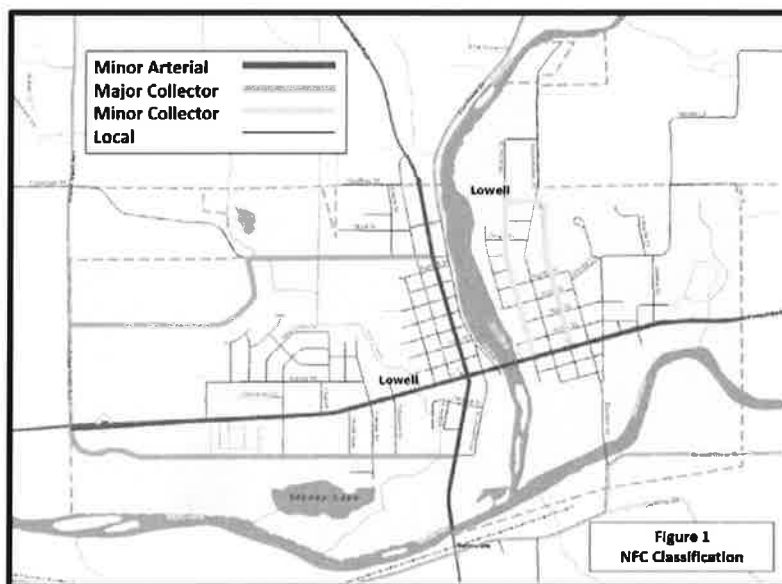
The City of Lowell is responsible for 75 named streets totaling 20.3 centerline miles of public roads within its geographical boundaries. All of the streets are paved, hot mix asphalt (HMA) streets. An inventory of these miles divides them into different network classes:

- **National Highway System (NHS) Functional Classification**
- **Michigan Act 51 Classification**

National Highway System (NHS) Functional Classification – Functional classification is the process by which streets and highways are grouped into classes, or systems, according to the character of traffic service that they are intended to provide. There are three highway functional classifications: arterial, collector, and local roads. All streets and highways are grouped into one of these classes, depending on the character of the traffic (i.e., local or long distance) and the degree of land access that they allow.

All the roads under the jurisdiction of the City of Lowell are have an NHS classification as either a Collector (Major and Minor) or Local Road.

Table 1 City of Lowell National Highway System (NHS) Functional Classification		
Classification	Mileage	
Major Collector	3.1	Bowes St., Gee Dr.
Minor Collector	1.3	N. Monroe, N. Jefferson, Fremont
Local	15.7	
Total System	20.1	



Michigan Act 51 Classification - Public Act 51 of 1951 created the Michigan Transportation Fund (MTF), and it is the main road funding source for most cities and villages. This Act defines the formula by which Michigan distributes money for road maintenance to cities, villages, and counties. The MTF receives federal funds, state fuel taxes, and vehicle registration fees. About 20% of the Act 51 funds support various state agencies; the other 80% is divided among highways (39.1%), county roads (39.1%), and municipal streets (21.8%). Under Act 51, "Major" streets in the qualifying cities and villages are the top municipal investment priority. The municipality identifies its major streets according to importance, and the rest are referred to as "Local" streets. The major streets are eligible for federal aid. Cities or villages with a transportation asset management plan (TAMP) can transfer over 50% of their Act 51 major street funding to use for local street projects.

Table 2 below provides the inventory of the City's Major and Local streets. The streets classified as Major by the city are listed in Table 3.

Table 2 City of Lowell Act 51 Classification	
Classification	Mileage
City Major	6.8
Local	13.3
Total System	20.1

Table 3 City of Lowell Major Streets	
Major Streets	Parts of Streets that are Major
	Foreman*
Gee*	Hunt
Bowes*	Lincoln Lake
S. Valley Vista	Suffolk
S. West	Elm
S. Broadway	Chatham
N. Monroe*	Riverside
N. Jefferson	Ottawa
Water St.	S. Monroe
Fremont	Kent
	Avery

* Streets recognized by MDOT as being eligible for Federal Aide funding

Federal Aide Streets

Of the Major streets, the following are recognized by MDOT as being eligible for Federal Aide funding:

- Bowes Rd.
- Foreman St.
- Gee Dr.
- N. Monroe St.

Streets under County and State Jurisdiction

While located within the City, Hudson St. is under the jurisdiction of the Kent County Road Commission and Main St. (M-21) is under the jurisdiction of MDOT. These streets are not included in the City of Lowell Asset Inventory.

Pavement Condition

Paved roads in Michigan are rated using the Pavement Surface Evaluation and Rating (PASER) system which uses a 1 to 10 scale to rate the pavement condition, with 10 being a newly constructed surface and 1 being a completely failed surface. PASER scores are grouped into TAMC definition categories of good (8-10), fair (5-7), and poor (1-4) categories.

The City of Lowell works with the Grand Valley Metropolitan Council (GVMC) to collect PASER data every year on its City Major (Federal Aid) network and utilizes its own funds to have GVMC collect PASER data on the City Local (Non-Federal Aid) network on an as-needed basis, which is typically every 1 to 3 years. During the data collection process, each street segment receives a unique PASER rating.

The most recent PASER rating for the City of Lowell was completed in 2020 and 2021 by the Grand Valley Metro Council. The rated condition of the City of Lowell Streets is illustrated in the graph in Figure 2 and on the map on Figure 3.

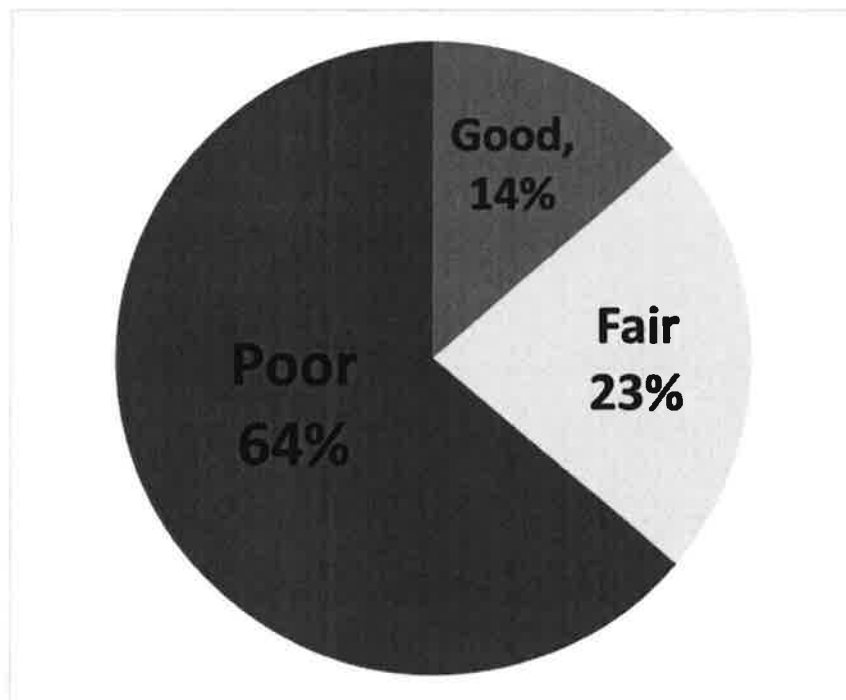


Figure 2
City of Lowell PASER Ratings Chart 2020 - 21

In 2021, the City made improvements to portions of three streets; Foreman Street between Hudson Street and Beech Street, Jane Ellen Drive between Sibley Street and Donna Street and Amity Street from W. Main Street to Suffolk Street.

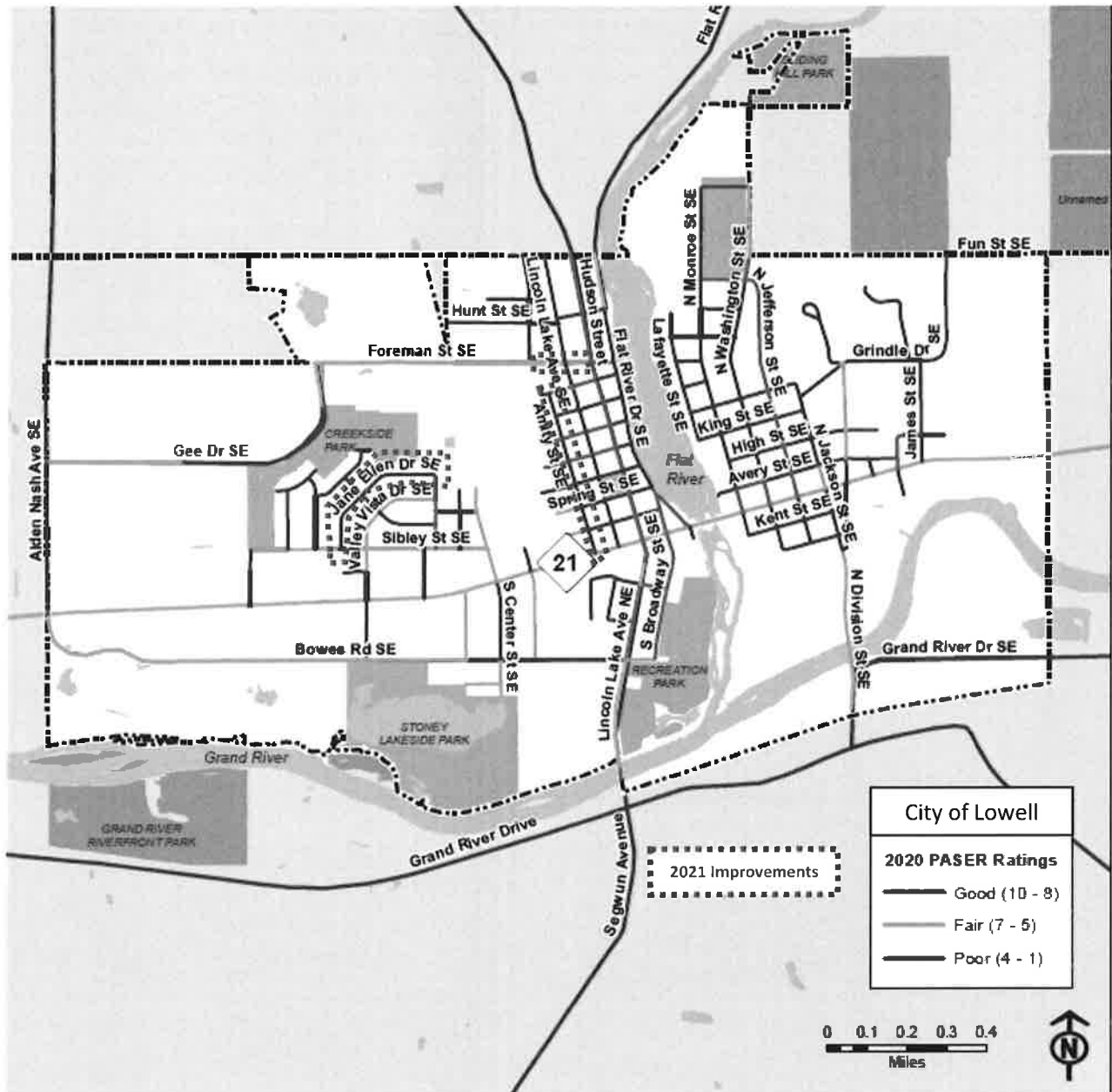


Figure 3
City of Lowell PASER Ratings Map 2020 - 21

Goals

In 2019, the City of Lowell desired to establish a program that would increase the condition of the roads such that 20% of the streets within the city were in the Poor condition category and 80% in the Fair to Good condition category. At that time, a City Income tax proposal was placed on the ballot that would have generated the income necessary to accomplish this goal, however, that proposition was not approved by the voters.

The City of Lowell's current goal is to provide sufficient resurfacing improvements and proactive preventative maintenance as funding will allow in order to maintain the current overall condition of the streets with a long-term goal of achieving a net improvement to the average road conditions on an annual basis. Increasing the average road condition in the Good and Fair categories will limit exposure to the high costs associated with fixing roads that are in the Poor category.

Figure 4 below illustrates the benefit and importance of proactive preventative maintenance.

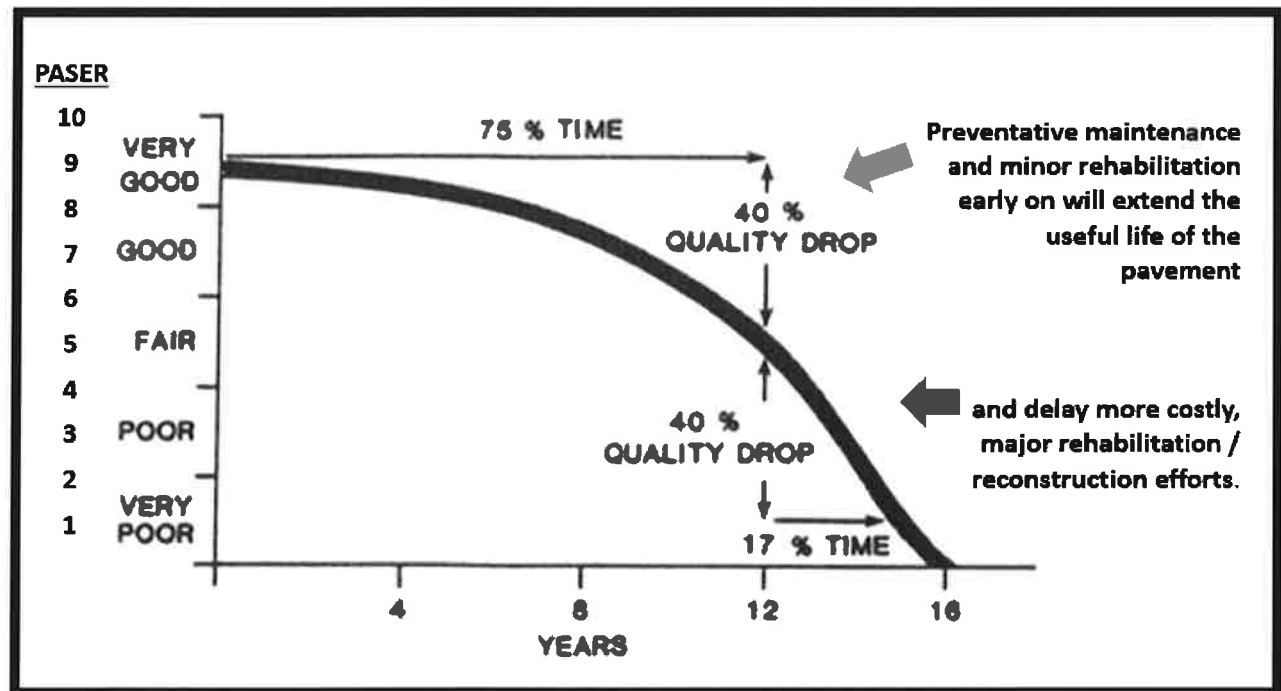


Figure 4
Pavement Deterioration Curve

Mix of Fixes

In developing this Asset Management Plan, the City of Lowell has selected four primary treatments to be used in their available Mix of Fixes. Variations of these treatments will be applied as necessary to address the specific needs of a particular road. These treatments were selected based on local knowledge of the street compositions and conditions as well as a desire to establish a straight forward, simplified approach to managing these assets.

Preventative Maintenance

Crack Sealing – The City of Lowell will pursue overband crack sealing in pavement beginning in the third year after new pavement is placed. Additional crack sealing will be performed on older pavements as necessary that have not reached the Rehabilitation condition.

Rehabilitation

Mill & Resurface – A Mill & Resurface rehabilitation treatment will be used on existing streets that have adequate existing HMA depth and condition and where it is determined that the existing base materials are adequate in depth and composition. This treatment involves the partial milling of the existing HMA surface and placement of an equivalent depth of new materials.

Heavy Rehabilitation

Remove & Replace Base Materials & HMA - Where it is determined that the existing base materials are not adequate, a more advanced level of rehabilitation will be pursued. This treatment will include:

- Removal of all bituminous pavement layers down to the aggregate base
- Removal and replacement of sand subbase and aggregate base as needed
- Apply new HMA leveling and surface courses.
- Replace failed curb & gutter sections as necessary.

Full Reconstruction – When it becomes necessary that the entire road must be replaced due to failure of pavement and base materials and/or if removal is necessary for utility installation, full reconstruction may be required. The treatment generally includes the following major items:

- Removal of all bituminous pavement layers down to the aggregate base
- Excavation to the down to the proposed bottom of sand subbase
- Placing underdrain under curbs (where needed for drainage)
- Placing 12-inches of sand subbase
- Placing 6 - 8-inches of aggregate base
- Paving 3 -4-inches
- Removing and Replacing majority of curb and gutter.

Planned Improvements

This Asset Management Plan presents a 7-year planning period. Within that timeframe, the city has identified the following planned projects. The projects were selected based on several factors including street condition, area served, coordination with planned utility projects and eligibility for funding from outside sources including grants and the City's DDA. ON the following pages, Table 4 lists the planned projects. Figure 5 presents a corresponding map and Figure 6 illustrates the estimated costs of the planned projects for each year.

Table 4
City of Lowell
Planned Street Improvements 2022 – 2028

Year	Street	Treatment
2022	GEE DR.	Mill & Resurface
2022	Faith Dr SE	Resurface & Gravel
2022	Heffron St SE	Resurface & Gravel
2022	Roberta Jayne Dr SE	Resurface & Gravel
2022	Valley Vista Dr SE (Bowes to Main)	Resurface & Gravel
2023	N. MONROE	Full Recon, Utilities
2023	S. MONROE	Full Recon, Utilities
2023	KENT - Monroe to Washington	Full Recon, Utilities
2023	KING - Lafayette to Washington	Full Recon, Utilities
2023	Grindle - Jackson to Division	Mill & Resurface
2023	Grindle - Division to James	Resurface & Gravel
2023	Grindle - James to Grindle Ct.	Mill & Resurface
2023	Grindle - Grindle Ct. to Fun	Resurface & Gravel
2024	FOREMAN	Mill & Resurface
2024	N. WASHINGTON	Full Recon, Utilities
2024	S. WASHINGTON	Full Recon, Utilities
2024	Lafayette	Resurface & Gravel
2024	Grant - Lafayette to Washington	Resurface & Gravel
2024	High - Monroe to Washington	Resurface & Gravel
2024	Kent - Washington to Jackson	Resurface & Gravel
2024	Marsac - Lafayette to Monroe	Resurface & Gravel
2024	North - Lafayette to Washington	Resurface & Gravel
2024	Pine - Lafayette to Monroe	Resurface & Gravel
2024	Sherman - Monroe to Washington	Resurface & Gravel
2024	Riverside - Elm to Hunt	Resurface & Gravel
2025	Jackson - Main to North	Resurface & Gravel
2025	North - Jefferson to Jackson	Resurface & Gravel
2025	James	Resurface & Gravel
2026	Beech	Resurface & Gravel
2026	Hunt (Tracks to Hudson)	Resurface & Gravel
2027	Birchwood Ct.	Resurface & Gravel
2027	Church	Resurface & Gravel
2027	Laurie Gail	Resurface & Gravel
2028	BOWES RD. (Main to Hudson)	Mill & Resurface
2028	Carol Lynne Dr SE	Resurface & Gravel
2028	Elizabeth Dean	Resurface & Gravel

City of Lowell, Michigan

1 inch = 1,000 feet

Number of Fish	Number of Fish per 100 ft of Shoreline
0	0
500	20
1000	40
1500	60
2000	80



2022-2028 Street Improvement Areas

Figure 5



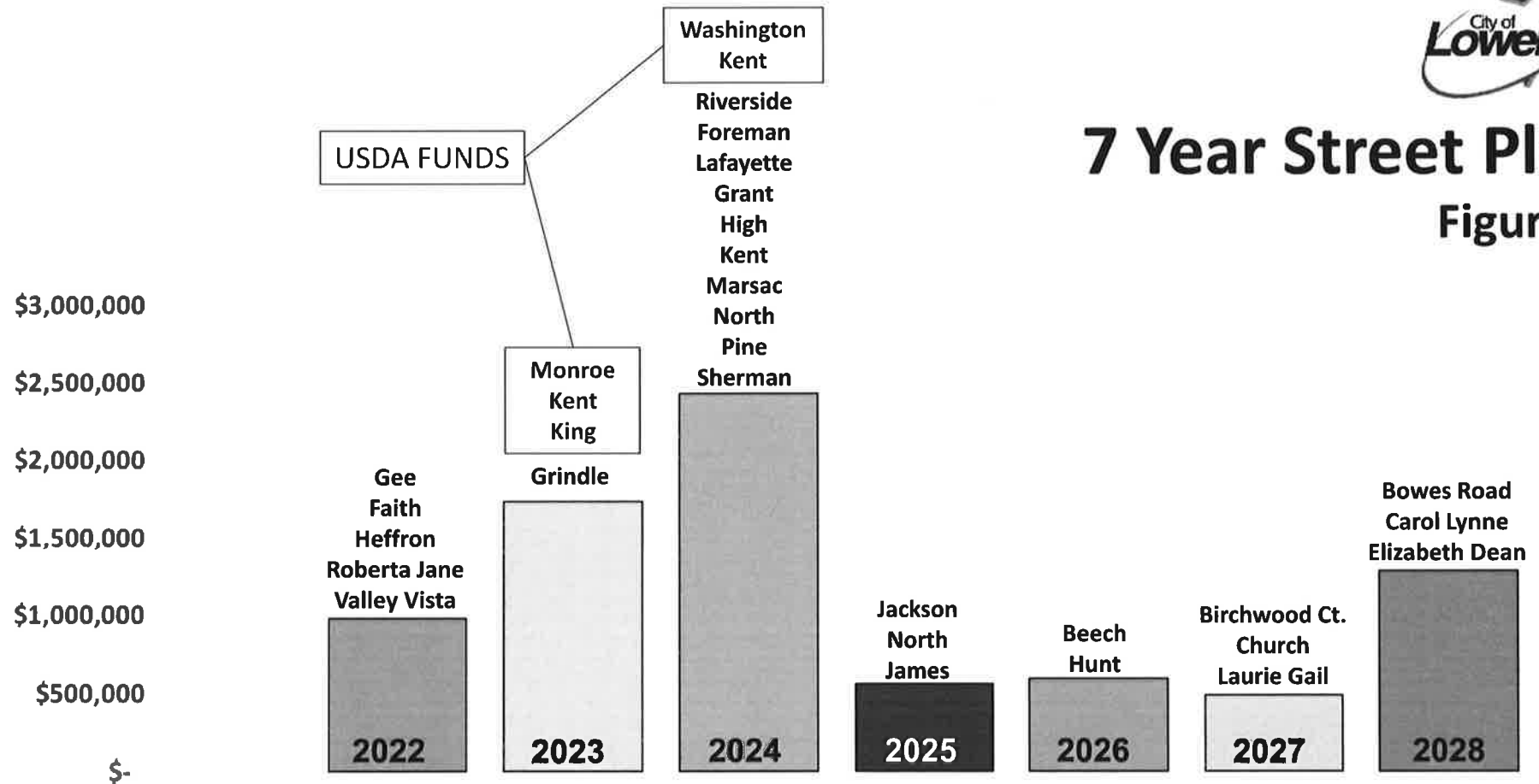
2022	
2023	
2024	
2025	
2026	
2027	
2028	

williams&works
engineers | surveyors | planners



7 Year Street Plan

Figure 6



Financial Resources

Public entities must balance the quality and extent of services they can provide with the tax resources provided by citizens and businesses, all while maximizing how efficiently funds are used. Therefore, the City of Lowell will provide a general overview of financial resources currently devoted to transportation infrastructure maintenance. This financial information is not intended to be a full financial disclosure or a formal report. Full details of Lowell's financial status can be obtained by contacting the City Treasurer's office.

Revenue Sources

The City of Lowell uses the following resources for street funding. There is no dedicated street improvement millage.

State Funds – The City of Lowell's principal source of transportation funding is received from the Michigan Transportation Fund (MTF). This fund is supported by vehicle registration fees and the state's per-gallon gas tax. Allocations from the MTF are distributed to state and local governmental units based on a legislated formula, which includes factors such as population, miles of certified roads, and vehicle registration fees for vehicles registered in the agency's jurisdiction.

Federal Funds - These are typically competitive funding applications that are targeted at a specific project type to accomplish a specific purpose. These may include safety enhancement projects, economic development projects, or other targeted funding. Examples of federal funds include Surface Transportation Program (STP) funds, C and D funds, and Congestion Mitigation and Air Quality (CMAQ) grants.

Local government entities or private developer contributions to projects for specific improvements – This category includes city general fund transfers. It may also include funds received from private developers to mitigate the impact of commercial and residential development projects. Many local agencies in Michigan also use local tax millage to supplement their road-funding budget. Lowell does not have a dedicated local tax millage for roads.

Other – Other revenues can be gained through interest in invested funds, permit fees, equipment sales, etc.

Charges for Services – Funds from partner agencies who contract with Lowell to construct or maintain its roads, or roads under joint or neighboring jurisdictions.

Expenditure Categories

The City of Lowell is required to report transportation fund expenditures to the State of Michigan using a prescribed format with predefined expenditure categories. The definitions of these categories according to Public Act 51 of 1951 (PA 51) may differ from common pavement management nomenclature and practice. For the purposes of reporting under PA 51, the expenditure categories are:

- **Construction/Capacity Improvement** – According to PA 51, this financial classification of projects includes, "new construction of highways, roads, streets, or bridges, a project that increases the capacity of a highway facility to accommodate that part of traffic having neither an origin nor destination within the local area, widening of a lane width or more, or adding turn lanes of more than 1/2 mile in length."¹

- **Preservation and Structural Improvement** – Preservation and structural improvements are “activities undertaken to preserve the integrity of the existing roadway system. Preservation includes items such as a reconstruction of an existing road or bridge, or adding structure to an existing road.
- **Routine and Preventive Maintenance** – Routine maintenance activities are actions performed on a regular or controllable basis or in response to uncontrollable events upon a highway, road, street, or bridge. Preventive maintenance activities are planned strategy[ies] of cost-effective treatments to an existing roadway system and its appurtenances that preserve assets by retarding deterioration and maintaining functional condition without significantly increasing structural capacity.
- **Winter Maintenance** – Expenditures for snow and ice control.
- **Trunkline Maintenance** – Expenditures spent under Lowell’s maintenance agreement with MDOT for maintenance it performs on MDOT trunkline routes.
- **Administrative** – There are specific items that can and cannot be included in administrative expenditures as specified in PA 51. The law also states that the amount of MTF revenues that are spent on administrative expenditures is limited to 10 percent of the annual MTF funds that are received.
- **Other** – Expenditures for equipment, capital outlay, debt principal payment, interest expense, contributions to adjacent governmental units, principal, interest and bank fees, etc.

Table 5 below details the revenues and expenditures for the City of Lowell for FY 21 – 24.

Table 5					
Estimated Annual Fiscal Year Revenues & Expenses (FY 21 - 24)					
Revenues	21 - 22	22 - 23	23 - 24	24 - 25	
Act 51	\$ 745,000	\$ 781,000	\$ 806,000	\$ 766,000	
General Funds	\$ 424,000	\$ 400,000	\$ 412,000	\$ 424,000	
USDA	\$ -	\$ 63,000	\$ 63,000	\$ -	
Misc.	\$ 3,000	\$ 5,000	\$ 3,000	\$ 3,000	
Total Revenues	\$ 1,172,000	\$ 1,249,000	\$ 1,284,000	\$ 1,193,000	
Expenditures					
Capital Outlay & Prof. Services	\$ 851,000	\$ 1,016,000	\$ 540,000	\$ 1,462,000	
Maintenance	\$ 131,000	\$ 142,000	\$ 146,000	\$ 150,000	
Traffic	\$ 24,000	\$ 25,000	\$ 26,000	\$ 27,000	
Winter Maintenance	\$ 153,000	\$ 156,000	\$ 161,000	\$ 166,000	
Administration	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000	
Debt Service	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 1,197,000	\$ 1,377,000	\$ 911,000	\$ 1,843,000	

Note: Any shortfall between revenues and expenses will be covered by fund balances in the Local and Major Street funds.

Risk of Failure Analysis

Transportation infrastructure is designed to be resilient. The system of interconnecting roads maintained by the City of Lowell provides road users with multiple alternate options in the event of an unplanned disruption of one part of the system. There are, however, key links in the transportation system that may cause significant inconvenience to users if they are unexpectedly closed to traffic. Following are the key transportation links in the City of Lowell's Road network:

- **Geographic divides:** Areas where a geographic feature (river, lake, hilly terrain or limited access road) limits crossing points of the feature. *(For the City of Lowell, these include the bridges over the Flat River which are under the jurisdiction of MDOT and the S. Hudson St. and the S. Jackson St. bridges over the Grand River which are under the jurisdiction of the Kent County Road Commission.)*
- **Emergency routes** for high-volume roads: Roads which are routinely used as alternate routes for high volume roads or roads that are included in an emergency response plan. *(For the City of Lowell, these include Bowes St., Gee Dr., Jefferson St, Foreman St. The emergency routes under the jurisdiction of the State and County include M-21 and Hudson St).*
- **Limited access areas:** Roads that serve remote or limited access areas that result in long detours if closed. *(For the City of Lowell, this includes Foreman St. from N. Hudson to Gee Dr. which serves two large public schools and four active industries)*
- **Commercial District Access:** Main access to key commercial districts: Areas where large number or large size business will be significantly impacted if a road is unavailable. *(For the City of Lowell, this includes primarily includes Main Street, which is under the jurisdiction of MDOT. It also includes Foreman St. from N. Hudson to Gee Dr. which serves two large public schools and four active industries.)*

Coordination with Underground Utilities

In developing the priority of a road rehabilitation projects, in addition to the PASER rating of each road, the City takes into account and coordinates with public and private underground utilities that may need to be upgraded. This includes public utilities such as water, sanitary sewer, and electric as well as private utilities including cable, telephone, fiber and gas. In some cases, the current need to upgrade a utility may require the rehabilitation of a road segment that has a better PASER rating than another road. Likewise, the need to make road improvements to a particular segment may accelerate the upgrade of underground utilities to minimize overall construction costs and minimize future disruptions to new paved sections.

The City of Lowell takes advantage of coordinated infrastructure work to reduce cost and maximize value using the following policies:

- Review the City's water and sanitary sewer Asset Management Plan when considering road improvements
- Communicate with private utilities to request upgrades prior to commencing new road projects

Governing Body Acceptance

This asset management plan was accepted by the City of Lowell City Council at their regularly scheduled meeting on June 6, 2022. The resolution from the official meeting in which this plan was accepted is included in the Appendix.

APPENDIX**Street Asset Management Plan Acceptance Resolution**

CITY OF LOWELL
KENT COUNTY, MICHIGAN

RESOLUTION NO. _____

RESOLUTION APPROVING THE CITY OF LOWELL
2022 STREET ASSET MANAGEMENT PLAN

Councilmember _____, supported by Councilmember _____ moved the adoption of the following resolution:

WHEREAS the City of Lowell receives partial funding for its Major and Local public streets from the State of Michigan Public Act 51 and,

WHEREAS in accordance with MCL 247.663 (Public Act 338 of 2006), in order to transfer more than 50% of its annual Act 51 major street funding for the local street system local street improvements the city must adopt and follow an asset management process for its major and local street systems.

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2. *The City Manager and Public Works Director are authorized to make minor administrative modifications to the plan, if necessary, to ensure continued compliance.*

AYES:

NAYS:

ABTAIN:

ABSENT:

RESOLUTION DECALED ADOPTED

CERTIFICATE

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on June 6, 2022 pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: _____

Susan Ullery, City Clerk



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: May 12, 2022
TO: Mayor Mike DeVore and Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: Special Event Insurance

During the warmer months, we are seeing more events in the Downtown District. This is a positive thing for businesses and the city. These events, however, create insurance liabilities the City needs to address.

We require these events to submit special event permits which are then forwarded to our insurance carrier. One of the requirements we need is to have the applicant for the event, provide a certificate listing the city as an additional insured. This is to take the liability away from the city in the event.

With many of these events, it is not an issue, for example many events are sponsored by the Chamber of Commerce and/or Kent County Youth Fair. They have a blanket umbrella policy where the city is listed as an additional insured.

However, we are seeing more events not falling under these umbrellas. For example, the Markets on Main are not in conjunction with the Chamber of Commerce any longer and don't fall under their umbrella. In addition, we have had some events (i.e., street closures), where in order to have special insurance listing the city as an additional insured is rather costly.

I reached out to our agent, Chris Arendshorst from BHS to see what could be done to address this. I was wondering if we needed to require these events to list us as an additional insured. In my discussion with Chris, he suggested we really make sure this issue is addressed. The city is on the hook for the liability in the event something negative occurs at these events. He suggested two options for the city to consider for these events.

The first option was to be able to determine the events the City would like to cover and pay for an additional insured rider to the policy. I haven't received a quote for this, however, we can identify the events like Market on Main and the events we know we usually close the road for annually. However, for new events which might spring up, they wouldn't be covered until the next renewal. The other option is we could provide a waiver participants can sign to where they are agreeing to where the city is not liable in the event something occurs.

I would need direction on how you would like to proceed.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: June 2, 2022
TO: Mayor Mike DeVore and Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: Washington/Front St. Moose Property

The City received a complaint regarding concern on the Moose Property on Front St at Washington Street, regarding the potential for soil contaminants on the property. For many years, the City provided street sweepings and when it became too costly to replace the truck, the city chose to begin contracting street sweepings.

For many years, the debris from the sweepings were placed in piles on the Moose property. In fact, a tree has grown on one of the piles. It is unknown however what if any contamination there may be. However, it is prudent to investigate this further and determine what may need to be done.

We asked BLDI to look at this matter. They believe at minimum a Phase 2 soil analysis for the area of the site these pilings are at, to determine if there is a greater need to mitigate. Depending on the level of concentration on the site, there may be a way to mitigate onsite. However, there is a possibility we may need to haul off the pilings to a landfill. Renee Pewitt from BLDI will be present to explain.

Total cost for the Phase 2 analysis is \$15,600 as they will complete 24 soil borings on the site. I would deem this as consulting engineer services as this is an exemption from the purchase policy. Upon approval, we would have results in three to five weeks.

I recommend the City Council approve for BLDI to conduct a Phase 2 soil analysis at a cost not to exceed \$15,600.



Environmental Engineering | *Working for you*

Environmental Services Order Form

Please E-mail Completed Form to: bldi@bldi.com

BLDI Project #: Date:
Client PO #:

SECTION 1 - Person Responsible for Payment

Name:
Company:
Full Address:
E-mail:
Phone:
Relationship to Project:

SECTION 2 - Property Information

Site Contact: Phone:
E-mail:
Site Name:
Full Address:
Current Operations:
Reliance Parties:

SECTION 3 - Order Details

Assigned BLDI Staffer: E-mail:

SECTION 3 - Order Details Continued

Scope of Work:

Conduct soil sampling to characterize the soil within a soil pile containing old City of Lowell street sweeping dirt.

The Phase II ESA involves properly assessing the Property conditions, depositional and geologic environment, regulatory factors consistent with general industry good and customary practice. The following general Scope of Work (SOW) was developed to blend these factors in a cost-effective and rational approach. It is also designed to sufficiently investigate the Property for the presence of impact. If impact is identified on the Property exceeding applicable state criteria, additional investigation and/or response activities may be necessary, as per state requirements, the cost of which is not included in this SOW.

Phase II ESA SOW:

- Coordinate Property access and Client notifications
- Obtain proper utility clearances (e.g. MISSDIG) (utilities stipulate a minimum of 3 business days).
- Assemble required equipment and travel to Property
- Assess and implement Site Safety Plan per Company Safety Program consistent with OSHA HAZWOPER and Other Standards (29 CFR 1910)
- Conduct up to 24 soil borings via hand auger methods. Based on the estimated size of the soil pile, according to the state Sampling Strategies and Statistics Training Materials for Part 201 this is the required amount of sample locations to properly characterize the soil pile.
- Collect up to 24 soil samples for laboratory analysis
- Property cleanup after drilling or sampling operations are complete
- For budgeting purposes the soil pile will be measured more accurately and if the number of sample locations can be reduced, it will be reduced and appropriate discounts will be provided on the invoice. If more samples need to be collected, the Client will be notified.
- Submit up to 24 soil samples for laboratory analysis for the presence of petroleum products and heavy metals.
- Prepare a written report that describes the objectives, field investigation activities, analytical results, findings, and conclusions consistent with good and customary practice, including ASTM E1903 and relevant agency guidance.

SECTION 3 - Order Details Continued

Scope of Work:

Fee Schedule:

The costs listed in this proposal are to complete the listed scope of work. Any revisions or additions to the report (which are necessary due to actions beyond BLDI's responsibility or control) or additional research/consulting regarding the Property will be billed at BLDI's standard rates as appropriate:

- Project Scientist or Geologist: \$98/ hour
- Project Manager: \$110/ hour
- Additional administrative costs: \$55/ hour
- Hard-copy reports: \$90 each

This may be invoiced on a time and expense basis on a separate invoice, as necessary.

Depending on the outcome of the above SOW, impacted media (soil or groundwater) in excess of state cleanup criteria may be documented.

The common timeline from retention to delivery of a Phase II ESA report is three (3) to five (5) weeks. If you need the report sooner than the common timeline, please let us know during the proposal stage to consider rush pricing. Schedule drivers include: utility locating, laboratory turnaround, and report preparation. Should the project be placed on hold or exit BLDI's transaction queue for any reason, it will re-enter on a first-come, first-served basis.

SECTION 4 - Unknown Conditions & Utilities

This scope of work (SOW) and cost estimate are based on BLDI's current knowledge of the Property and experience with similar properties in this area. BLDI will make every effort to meet this cost estimate; however, this SOW includes subsurface exploration and unknown Property specific conditions may result in a final cost different than the one presented on this order form. BLDI will not exceed the cost estimate presented on this order form by 10% without first obtaining the permission of our Client.

Please be aware that the utility companies (or their designees) will only mark the locations of the buried utilities that are owned by the utility companies (i.e., upstream of the meters). BLDI is not responsible for the repair of buried private utilities that are not marked and may become damaged during subsurface investigation activities.

SECTION 5 - Safety or Security Concerns

If personal safety or security issues (not identified by the client) are encountered at the Property, BLDI reserves the right to immediately leave and return at a later time with appropriate security measures. Additional fees will be assessed for these services and the return site visit.

SECTION 6 - Report Delivery

BLDI will provide an e-mailed link to retrieve a PDF copy of the final report, as applicable. No hard copies will be provided, unless specifically requested by the client. The cost of a hard final hard copy is \$90.00 and the cost of subsequent hard copies is \$30.00. Reports requested to be sent to Client in "draft" form will be finalized in two (2) weeks, unless otherwise directed.

SECTION 7 - Authorization by Person Responsible for Payment

Requested Service(s):	<input type="text" value="Phase II ESA"/>	Cost:	<input type="text" value="\$15,600"/>
Requested Service(s):	<input type="text"/>	Cost:	<input type="text"/>
Requested Service(s):	<input type="text"/>	Cost:	<input type="text"/>
Requested Service(s):	<input type="text"/>	Cost:	<input type="text"/>
Other Service(s):	<input type="text"/>		
Billing:	<input type="text" value="Fixed Fee (Lump Sum)"/>	Total:	<input type="text" value="\$15,600"/>
Down Payment:	<input type="text" value="Not Required"/>	Amount:	<input type="text"/>
Other/Notes:	<div><div></div></div>		

*Down payments are required prior to implementing the identified SOW for Clients whom BLDI does not currently have an established business relationship with. This is to cover outside contractor expenses (GPR, driller, lab).
Post-delivery consulting beyond 30 minutes will incur additional fees on a time & expense basis.*

This proposal is available for acceptance 30 days from the date shown above.

SECTION 7 - Authorization by Person Responsible for Payment Continued

Please sign below to confirm authority to execute agreement, acceptance of pricing, scope of engagement, access to the Property, and BLDI standard contract terms and conditions. BLDI assumes that Property access will be provided within four (4) days of order.

Electronic Signature Agreement:

By typing your name in the Signature box below, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By typing your name, you consent to be legally bound by this Agreement's terms and conditions.

Signature:

Date:

Company:

SECTION 8 - Additional Information

- Reliance Parties, including all lenders, participants and LLCs, require identification. **Re-issuance of reports or issuance of Reliance Letters to meet Client needs may incur additional fees.**

- Select Reliance Parties, including U.S. Small Business Administration (SBA), may require additional or different tasks (e.g. agency contacts, asbestos) from those provided in the Phase II ESA SOW. If such parties will or may be involved in this project, **please identify as early in process as possible.** Failure to do so often requires additional work and project delays.

- SBA loans for sites with environmental impact require either site cleanup or use of SBA Mitigating Factors for SBA to disburse funds.

- In Michigan, Phase II ESAs for SBA loans not only require documentation of a "Facility" for a Baseline Environmental Assessment (BEA) but also a Documentation of Due Care Compliance (DDCC) for EGLE approval. An industry standard Phase II ESA may not fully meet EGLE requirements for approval of a DDCC.

- In Michigan, the use of the Baseline Environmental Assessment (BEA) for liability exemption requires EACH party (e.g. owner, operator) to be a named party on their own, individual BEA submitted to the agency (EGLE).

Click Here for frequently Asked Questions (FAQs) Regarding Environmental Due Diligence Process

Customer Contacts:

Please contact your identified BLDI staffer at 616-459-3737 with technical questions.

Customer Service questions or concerns can be directed to Colleen Rumney at colleenr@bldi.com

BLDI Standard Terms & Conditions

1. Professional Standards and Warranty: Professional services performed by BLDI under this Agreement shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, expressed or implied, is made.

2. Waste and Contamination: Nothing stated or implied in this Agreement or in BLDI's other dealings with Client shall be construed to make BLDI the owner or generator of any waste, environmental contamination, product contamination, or building contamination related to the subject matter of this Agreement. Client shall defend, indemnify, and hold BLDI harmless from all claims seeking to impose liability on BLDI as the owner, generator or the person otherwise responsible for such waste or contamination.

3. Subcontractors: BLDI may engage subcontractors on behalf of the Client to perform a portion of the services to be provided by BLDI. BLDI shall have no liability for any delay, breach, or failure of performance by a subcontractor unless BLDI fails to use reasonable care in the selection of such subcontractor.

4. Payment: BLDI shall bill monthly for services and reimbursable expenses. Unless otherwise stipulated, services will be billed according to the hourly rates in effect when services are provided. Reimbursement for expenses shall be based on BLDI's actual cost plus 20% to cover direct and indirect overhead. Each invoice shall be due and payable thirty (30) days after receipt by Client. BLDI may suspend performance of services until all past due amounts are paid. Invoices over 30 days past due will be charged monthly interest at the rate of 12% per annum or the highest lawful rate on the unpaid balance, whichever is less. BLDI may also, at its option, place the account with a collection agency and/or sue for payment, and be entitled hereunder to collect all amounts owed, with interest as described above thereon, along with any and all collection fees and costs, attorney's fees and court costs incurred.

5. Termination: This agreement may be terminated by either party upon 15 days prior written notice. In such event, Client shall pay BLDI in full for all work performed prior to the effective date of termination. All drawings, reports, and documents prepared by BLDI or its subcontractors shall remain the property of BLDI until all monies owed to BLDI by Client have been paid. BLDI assumes no liability for use of such drawings, reports or documents delivered to the Client in connection with a project which is terminated before completion, unless specifically agreed to in writing.

6. Cost Estimates: Cost estimates provided by BLDI shall be on the basis of experience and professional judgment. BLDI does not warrant the accuracy of such estimates as compared to contractor's bids or actual costs incurred.

7. Arbitration: Any dispute arising out of or related to this Agreement may be decided in accordance with the rules of the American Arbitration Association. Either Client or BLDI may initiate a request for such arbitration, but consent of the other party shall be necessary before arbitration may proceed. No additional parties may be included in such arbitration proceedings. If BLDI and Client agree to arbitration, the award of the arbitrator shall be binding and final, and judgment on any award may be entered in any court of competent jurisdiction.

8. Indemnity: Client agrees to indemnify and hold BLDI harmless from and against all liability, claims, demands, losses, damages, and expenses (including attorney fees), related in any way to BLDI's performance of services under this Agreement, except those solely and directly caused by the negligent acts, errors, or omissions of BLDI.

9. Limitation of Liability: Notwithstanding any other provision of this Agreement, the liability of BLDI to the Client or any other party claiming through or for the benefit of Client, will be limited to the amount of BLDI's professional fees.

10. Site Access and Security: Unless otherwise expressly agreed, Client is solely responsible for all aspects of site security and for obtaining any necessary permission from any affected third party property owners for use of their lands. Client shall obtain signed Authorization(s) for Entry and Use of Land as necessary for BLDI to perform its services. Client shall be solely responsible for any claims arising from the disturbance of surface or subsurface lands or waters caused by the performance of any of BLDI's services, except for such damage as may be caused by the negligent acts, errors, or omissions of BLDI.

11. Federal/Local Right to Know Compliance: In compliance with the Federal Hazard Communication Standards and applicable local laws or ordinances, Client shall provide BLDI with a list of hazardous substances in the work place to which BLDI employees or subcontractors may be exposed to while carrying out this Agreement. In addition, the Client shall provide a listing of protective measures in case exposure occurs.

12. Governing Law: This Agreement and all related documents shall be governed, enforced, and construed in accordance with laws of the State of Michigan. Any disputes shall be resolved in the court residing in Kent County, Michigan.

Memorandum



DATE: May 31, 2022

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

PUBLIC WORKS

RE: Motor Starter HSP #1 & #3 – Water Plant

There are three High Service Pumps (HSP) at the water plant that pump water into the distribution system. In spring 2021, we replaced the motor starter and switch gear on HSP #2 as it was having random problems starting and running. We also had some of the water plant wiring upgraded as necessary for this motor operations upgrade. Being original to the plant, the pumps are over 40 years old and we did not want to have issues with the HSP's during the high demand summer season. Once HSP #2 was upgraded, we budgeted similar replacement work on the other two HSP's for the current fiscal year.

RS Technical has quoted for the replacement of the motor starters and switch gear for HSP #1 and #3, upgrading each unit with Variable Frequency Drive (VFD) equipment. This would allow for additional energy savings to be realized by enabling all the HSP's to match water needs in the distribution system with the flow of the incoming water. Presently, the two HSP's operate at one flow which requires the pump to be turned off and on in order to keep the levels in the plant and the system even. The greatest energy used by a motor is when it is initially turned on, so the less times the unit cycles on/off the more energy savings can be realized. Also, a single frequency pump operates at the top of the operating range of the pump. Utilizing a VFD allows for the pump to operate at a lower range of the motor and saves energy as well. We have seen minimal savings on electric usage when HSP #2 is operating. We expect to see the savings increase when the other two HSP's are upgraded.

The RS Technical quote for the upgrades to HSP #1 and #3 includes the cost for the VFD, electrical installation, and SCADA connections at an amount of \$33,373.78. There may be some savings if they are able to re-use exiting motor wires. RS Technical made some electric improvements during the work on HSP #2 that will be utilized for the proposed upgrades for HSP #1 and #3. We budgeted \$45,000 for this work in the current budget. The City only contacted RS Technical for a quote. In the recent past, RS Technical upgraded HSP #2, has upgraded the SCADA system at the water plant as well as the SCADA at the two water pump stations, and has performed other electrical and electronic upgrades to our water facility, including upgrading some electrical work in preparation for the replacement of these two HSP motor starters and switch gear. They know our system very well and they understand the needs of the facility. At this time, we do not feel it would be in the best interest of the City and the Water Treatment Facility to change companies or electronic equipment within the water facility.

It is my recommendation: **That the Lowell City Council approve the quote from RS Technical Services, Inc., Lowell, MI, dated May 13, 2022, for the installation and all necessary wiring of the Variable Speed Drive on High Service Pumps #1 and #3, for a cost of \$33,373.78.**



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: June 2, 2022
TO: Mayor Mike DeVore and Lowell City Council
FROM: Michael T. Burns, City Manager *MB*
RE: Public Hearing for 1016 N. Monroe Industrial Development District

I have received a request from Attwood Corporation to consider a new Industrial Development District at 1016 N. Monroe. An Industrial Development District needs to be established in the event an industrial facility would like to file an Industrial Facility Tax Credit (tax abatement) on future investment at the site.

I have attached Resolution 15-22 which would set the date of a public hearing to create a proposed IFTC for Monday June 22, 2022 in City Council Chambers at 7:00 PM. This is being rescheduled as notices to the tax jurisdictions of the public hearing were not sent via certified mail as prescribed by law.

If approved, the public notice will appear in the Lowell Ledger no less than 7 days and the appropriate tax jurisdictions will be notified as well.

I recommend the Lowell City Council approve Resolution 15-22 as presented.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 15-22

**RESOLUTION SETTING PUBLIC HEARING FOR THE
ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT DISTRICT
(PLANT REHABILITATION DISTRICT) FOR 1016 N. MONROE**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), provides for the establishment of plant rehabilitation districts and industrial development districts in local governmental units and also provides, within such districts, an exemption from certain *ad valorem* property taxes as an incentive to industries to renovate and expand aging facilities and to build and acquire new facilities; and

WHEREAS, Attwood Corporation (the "Applicant") has filed a request with the City for the establishment of an industrial development district (plant rehabilitation district); and

WHEREAS, Act 198 requires that prior to the establishment of an industrial development district (plant rehabilitation district) the City Commission, after notice as provided in Act 198, hold a public hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That a public hearing shall be held on Monday, June 20, 2022, at 7:00 p.m., local time, in the City Hall at 301 E. Main Street, Lowell, Michigan, to consider the establishment of an industrial development district (plant rehabilitation district) for the Applicant at which public hearing the Applicant and any other resident or taxpayer of the City will be given and afforded an opportunity to be heard.

2. That not less than seven days before the public hearing notice of the public hearing in the form attached hereto as Exhibit A shall be (a) mailed by certified mail to the owners of real property within the proposed industrial development district (plant rehabilitation district) and (b) published in the *Lowell Ledger*, a newspaper of general circulation in the City by the City Clerk.

3. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmember _____

NAYS: Councilmember _____

ABSTAIN: Councilmember _____

ABSENT: Councilmember _____

RESOLUTION DECLARED ADOPTED.

Dated: _____, 20__

City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on June 6, 2022, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: _____, 20__

City Clerk

EXHIBIT A

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING TO CONSIDER ESTABLISHMENT OF AN
INDUSTRIAL DEVELOPMENT DISTRICT (PLANT REHABILITATION
DISTRICT) PURSUANT TO ACT 198 OF THE PUBLIC ACTS OF
MICHIGAN OF 1974, AS AMENDED FOR 1016 N. MONROE**

PLEASE TAKE NOTICE that the City Council of the City of Lowell has been requested by Attwood Corporation to establish an industrial development district (plant rehabilitation district) pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended, on a parcel of property described as follows:

PART GOVT LOT 7 COM 693 FT W OF SE COR THEREOF TH N 924 FT TH E 33 FT TH N TO S 1/8 LINE TH W TO CONT 630 FT ON LT BANK OF FLAT RIVER TH SLY ALONG SD CONT LINE TO S SEC LINE TH E TO BEG* SEC 35 T7N R9W 20.90 A.

and commonly known as 1016 N. Monroe St. SE, Lowell, Michigan.

TAKE FURTHER NOTICE that the City Council will meet at the City Hall at 301 E. Main Street in the City on Monday, June 20, 2022, at 7:00 p.m., local time, for the purpose of hearing the owners of real property to be included in the district and any other resident or taxpayer of the City regarding the establishment of the industrial development district (plant rehabilitation district).

City Clerk
City of Lowell



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: June 2, 2022

TO: Mayor Mike DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager *MVB*

RE: Public Hearing for 139 N. Broadway Industrial Facility Tax Credit

I have received a request from King Milling to consider a new Industrial Facility Tax Credit (IFTC). They are looking to build a new mill on the property at 139 N. Broadway.

I have attached Resolution 16-22 which would set the date of a public hearing to create a proposed IFTC for Monday June 6, 2022 in City Council Chambers at 7:00 PM. The public hearing is being rescheduled as notices were not sent to the tax jurisdictions via certified mail prior to the hearing.

If approved, the public notice will appear in the Lowell Ledger no less than 7 days and the appropriate tax jurisdictions will be notified as well.

I recommend the Lowell City Council approve Resolution 16-22 as presented.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 16-22

**RESOLUTION SETTING PUBLIC HEARING TO CONSIDER THE
APPLICATION OF KING MILLING FOR AN INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following resolution:

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), authorizes the City to approve applications for Industrial Facilities Exemption Certificates; and

WHEREAS, pursuant to Act 198 and after a duly noticed public hearing held on January 22, 2019, this City Council, by its resolution adopted January 22, 2019, established an Industrial Development District (Plant Rehabilitation District) as legally described in said resolution (the "District") for King Milling (the "Applicant"); and

WHEREAS, the Applicant has filed an application for an Industrial Facilities Exemption Certificate under the provisions of Act 198 for facilities to be located in the District (the "Application"); and

WHEREAS, Act 198 requires that prior to approving the Application the City Commission, after notice as provided in Act 198, hold a public hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That a public hearing shall be held on Monday, June 20, 2022, at 7:00 p.m., local time, in the City Hall at 301 E. Main Street, Lowell, Michigan, to consider the Application, at which public hearing the Applicant, the City Assessor, a representative of each taxing unit which levies *ad valorem* property taxes in the City, and residents or taxpayers of the City will be given and afforded an opportunity to be heard.

2. That not less than seven days before the public hearing notice of the public hearing in the form attached hereto as Exhibit A shall be (a) mailed by certified mail to the Applicant, the City Assessor and a representative of each taxing unit which levies *ad valorem* property taxes in the City and (b) published in the *Lowell Ledger*, a newspaper of general circulation in the City by the City Clerk.

3. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmember _____

NAYS: Councilmember _____

ABSTAIN: Councilmember _____

ABSENT: Councilmember _____

RESOLUTION DECLARED ADOPTED.

Dated: _____, 20__

City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on June 6, 2022, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: _____, 20__

City Clerk

EXHIBIT A

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING TO CONSIDER APPLICATION FOR AN
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE OF 139 S.
BROADWAY ST.**

PLEASE TAKE NOTICE that the City Council of the City of Lowell has been requested to hold a public hearing to consider the application for an Industrial Facilities Exemption Certificate by King Milling (the "Applicant"), pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended.

The facilities will be located at 139 S. Broadway SE, Lowell, Michigan. The application of King Milling, is on file and available for review in the office of the City Clerk of the City of Lowell.

TAKE FURTHER NOTICE that the public hearing shall be held on Monday, June 20, 2022 at 7:00 p.m., local time, at the City Hall at 301 E. Main Street in the City, at which time the City Council shall afford the Applicant, the City Assessor, a representative of each taxing unit which levies *ad valorem* property taxes in the City, and residents and taxpayers of the City an opportunity to be heard regarding the application for an Industrial Facilities Exemption Certificate for the Applicant.

City Clerk
City of Lowell