

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD
MEETING MINUTES

Monday, November 19th, 2018. 3:30pm.

At the Look Memorial Fire Station.

1. ROLL CALL

Board Chair Jim Herb called the meeting to order at 3:32 p.m.

Members Present: Jim Herb, Carlton Blough, Tim Wittenbach, Susan Reister, David Pasquale and Mike DeVore. Also present: Peter Letzmann, Chief van Overbeek, Deputy Chief Witherell, Lt. Corey Velzen, Chris Brown and Jerry Hale.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY PASQUALE and seconded by DEVORE to approve the agenda as presented. Yes-Herb, Pasquale, Wittenbach, Blough, DeVore, Reister. Motion carried.

3. APPROVAL OF THE MINUTES

A. Approval of the regular meeting minutes from October 8th, 2018.

IT WAS MOVED BY BLOUGH and seconded by DEVORE to approve the minutes with the discussed changes. Yes-Herb, Blough, Wittenbach, Pasquale, DeVore, Reister. Motion carried.

4. FINANCIAL REPORTS

A. IT WAS MOVED BY DEVORE and seconded by REISTER to approve Financial Reports as presented by Chris Brown. Yes-Herb, Blough, Pasquale, DeVore, Reister, Wittenbach. Motion carried.

B. IT WAS MOVED BY PASQUALE and seconded by DEVORE to accept the audit report as presented by Joe Verlin. Yes-Herb, Wittenbach, Blough, Reister, Pasquale, DeVore. Motion carried.

5. PUBLIC COMMENT

None. Public comment was closed.

6. OLD BUSINESS

A. Jim Herb presented a overview of the accounting needs. No motion was required.

B. Department Staffing Presentation- Chief van Overbeek and Deputy Chief Witherell presented the board with options and models for full time staffing. IT WAS MOVED BY BLOUGH and seconded by DEVORE to direct the Chief to make the presentation to each municipality for review and report back to the Board. Yes-Herb, Wittenbach, Blough, Reister, Pasquale, DeVore. Motion carried.

C. Department Survey Status and Input- Reister and Pasquale will continue to prepare the survey for review. No motion was necessary.

7. NEW BUSINESS

A. County Fire Contract-Blough presented the Board with the new County Fire Contract for review. No motion was required.

B. January Meeting Date- The Board Consensus was to move the January meeting to the 7th to allow for everyone to attend.

8. COMMITTEE REPORTS

A. Capital Appropriations

B. Financial

9. FIRE CHIEF REPORT AND UPDATES

Chief van Overbeek provided the Board with his report. Included were updates on Public Education, the upcoming Santa Parade, the annual Christmas Party and Adopt-A-Family.

10. MEMBER COMMENTS

None.

11. DATE FOR NEXT MEETING

The next meeting is scheduled for December 10th, 2018 at 3:30pm.

13. ADJOURNMENT

IT WAS MOVED BY WITTENBACH and seconded by DEVORE to adjourn at 5:28pm. Yes-Herb, Blough, Pasquale, DeVore, Reister, Wittenbach. Meeting adjourned.

Respectfully submitted,

Jim Herb, Chairman

Mike DeVore, Recording Secretary