



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
NOVEMBER 21, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the November 7, 2022 Regular Session City Council Meeting.
- Authorize payment of invoices in the amount of \$171,038.41.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. New Police Car

5. NEW BUSINESS

- a. Rockford EMS Contract
- b. Mowing Bids 2023-2025
- c. Draft Park and Recreation Plan 2023-2027

6. BOARD/COMMISSION REPORTS

7. BUDGET REPORTS

8. MONTHLY REPORTS

9. MANAGER'S REPORT

10. APPOINTMENTS

11. COUNCIL COMMENTS

12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, November 21, 2022

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4. OLD BUSINESS

- a. New Police Car. Memo is provided by Police Chief Chris Hurst.

Recommended Motion: That the Lowell City Council allow the Lowell Police Department to reallocate the funds that were set aside to purchase a cruiser from Signature Ford and use these funds to purchase and equip the WMU DPS cruiser for a cost not to exceed \$51,315.00.

5. NEW BUSINESS

- a. Rockford EMS Contract. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council renew a 5-year agreement with Rockford Ambulance Service for EMS services to the City of Lowell.

- b. Mowing Bids 2023-2025. Public Works Director Daniel Czarnecki provided a memo.

Recommended Motion: That the Lowell City Council approve the bids and award the three year mowing contract to Manszewski Landscaping, Lake Odessa, as outlined in their bid

received November 7, 2022, for a total yearly cost of \$42,600.00, for each year of the mowing seasons of 2023, 2024, and 2025.

- c. Draft Park and Recreation Plan 2023-2027. Public Works Director Daniel Czarnecki provided a memo.

At this time no action is necessary.

6. BOARD/COMMISSION REPORTS
7. BUDGET REPORTS
8. MONTHLY REPORTS
9. MANAGER'S REPORT
10. APPOINTMENTS
11. COUNCIL COMMENTS
12. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, NOVEMBER 7, 2022, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

Mayor DeVore called the Meeting to order at 7:00 p.m. and City Treasurer Sue Olin called roll.

Present: Mayor Pro Tem Marty Chambers, Councilmembers Jim Salzwedel, Leah Groves, Cliff Yankovich, and Mayor DeVore.

Absent: None.

Present: City Treasurer Sue Olin, DPW Director Dan Czarnecki, City Attorney Jessica Wood, and Chief of Police Chris Hurst.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the minutes of the November 7, 2022 Joint Water Advisory Committee Meeting, Special City Council and Lowell Light and Power Meeting and the Regular Session City Council Meeting.
- Authorize payment of invoices for \$243,708.93.

IT WAS MOVED BY SALZWEDEL and seconded by GROVES to approve the consent agenda as written.

YES: Councilmember Groves, Mayor Devore, Councilmember Chambers, Councilmember Yankovich, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

4. OLD BUSINESS

a. 115 Riverside Drive – Resolution 31-22 .

City Manager Michael Burns read his memo stating 20 days has passed and it was time to vote on Resolution 31-22.

Daniel Crawford spoke on behalf of the Lowell Light & Power Board to clarify and define their recommendations for the RFP on the Lineshack Building. To start, they acknowledge and understand that City Council has additional considerations for this property and they are supportive of the decision making process. With that said, he wanted to affirm the top recommendation of the sale

under the current RFP process. Moving the building off its cost of utilities and insurance, both its cost and its actual liability is a high priority of the utility. Further, a timely sale would provide all involved an opportunity to focus on other business. Both the timeliness and the amount of funds expected to be received from the sale would directly impact our ability to provide an affordable rate to the communities we serve. Our secondary recommendation of moving the property to the highest bidder, we believe would help the utility best accomplish those goals.

IT WAS MOVED BY DEVORE and seconded by SALZWEDEL that Lowell City Council approve Resolution 31-22 as written.

YES: Mayor DeVore, Councilmember Salzwedel,

NO: Councilmember Groves. RECUSE: Councilmember Yankovich. ABSENT: None.

At this time, City Attorney Jessica Wood wanted to research whether the Recuse was applicable and stated that Council continue with the rest of the agenda and then revisit Resolution 31-22 at the end..

b. West Michigan Health Insurance Pool – Resolution 33-22.

City Manager Michael Burns read his memo.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve Resolution 33-22 as written.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Groves and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Kent County Youth Fair..

City Manager Michael Burns introduced Bill Zaski from the Kent County Youth Fair who then spoke and asked City Council to consider an extension for one more year to the lease that expires in 2023.

Perry Beachum who resides at 924 Riverside Drive stated he doesn't have an issue with them taking longer to remove things, but Council should consider typing up a new contract to make sure its just for removing their property, and not for use of or lack of other residents or City's use of.

Board discussed a length, there was no motion to extend the contract based on what was presented today, however, Council would like an inventory done on the fairgrounds by the first of the year and if needed will revisit the possibility of an extension again in the spring.

d. Joint Water Advisory Committee Update.

City Manager Michael Burns gave an update stating they had their first meeting on October 17, 2022, with Lowell Township and at that meeting we took the direction that was given to us. We told the township that we recognize that there is a need to expand the facility, due to the growth in the township, but the growth in the city does not cause any future expansion need of the facility. We told them we are interested in helping them in any way that we can, with whatever grant funding that is out there, in fact, we have already applied our notice of intent for the drinking water revolving fund for funding for the plant expansion for both, the water plant and the wastewater plant as well. We did tell

them that if there was any need for expansion of the facility, the city rate payer would not be involved, because the city ratepayer does not need an expansion of the facility. If they wish to seek other means to provide their water, we would release them from the agreement. There was not much of a response from them at that time, they did say they were going to take it back to their board and discuss it. We are meeting again, Monday, November 28, 2022. We did discuss an authority board and that the City Council is not opposed to it but the representation would be based on some sort of the usage percentage.

5. **NEW BUSINESS**

a. **John Deere Gator Replacement.**

DPW Director Dan Czarnecki read his memo regarding purchase of a new John Deere Gator.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that the Lowell City Council approve the quote from GreenMark Equipment, LLC, Hastings Michigan, for the purchase of a new John Deere Gator XUV865R, plus v-plow, as outlined in their quote #26320079, for a total cost of \$36, 622.18.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

City Attorney Jessica Wood then went through explaining what a conflict of interest is and told Councilmember Yankovich that she didn't feel he had a conflict of interest for the recuse he had made on the vote for Resolution 31-22.

They then re-started the vote on Resolution 31-22.

IT WAS MOVED BY DEVORE and seconded by SALZWEDEL that Lowell City Council approve Resolution 31-22 as presented.

YES: Councilmember DeVore, Councilmember Salzwedel, Councilmember Chambers.

ABSTAINED: Councilmember Yankovich. NO: Councilmember Groves. ABSENT: None.
MOTION FAILED.

IT WAS MOVED BY SALZWEDEL and seconded by DEVORE to accept Todd Schaal's proposal for the RFP for \$130,000.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Chambers and Councilmember Groves.

NO: Councilmember Yankovich.

ABSENT: None.

MOTION CARRIED.

Burns then added, the Draft Resolution for Schaal's RFP then starts tomorrow, and it will be 20 days before they can take action on it.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Salzwedel stated he has a couple meetings coming up, including the Lowell Showboat VI committee to discuss any changes. December 7, 2023 is the first LCTV meeting to give away some funds.

Councilmember Yankovich stated the Historic District Committee has some money, but no one is asking for it. We have a LOOK Foundation meeting this Wednesday and our docket is full.

DPW Director Dan Czarnecki stated last week MDOT gave notice to approve the project contract for Gee Drive. Tuesday we met with the Contractor and Wednesday, we notified all the residents that barricades were going to be put up. Weather permitting they will be done by Wednesday November 9, 2022.

7. **BUDGET REPORT.**

Nothing new to report.

8. **MANAGER'S REPORT.**

City Manager Michael Burns reported on the following:

- BLDI update, they did a sample of the neighbors' water east of the landfill and no perk found.
- Jason Diez was hired as road patrol deputy for the Muskegon County Sheriff's office, just wanted to congratulate him for that, I am happy for him.
- Thank you to New Union Brewery for paving the parking lot, it looks great!
- Moose property, we did get a report back, no materials migrated into the Grand River.
- Court on Wednesday Nov 10, 2022 for the 990 N Washington property, will have more info once that happens.
- Tomorrow is the election, NBC news is featuring City of Lowell at the polls in Kent County.

9. **APPOINTMENTS.**

None.

10. **COUNCIL COMMENTS.**

Councilmember Yankovich stated to the DPW congrats for making that Gator work as long as you did and that he appreciates you doing your homework and coming in under budget. Also he loves the enthusiasm of the City Staff.

Police Chief stated there is a delay on the police car coming and no idea on the timeframe.

Councilmember Chambers thanked Chief for the Challenge Coins and he would like to ask that they

change the 2 hour parking limit on Main Street to just “no overnight parking” on Main street. He is seeing it affect customers’ time spent in stores because of the 2 hour limit. Also, thank you to the DPW guys too, they are a lot of fun to be around.

Councilmember Groves stated tomorrow is Election Day, practice your right to vote.

Mayor DeVore thanked First Look because they have religiously posted every letter that has come through regarding the election.

11. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn @ 7:49 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 34-22

**RESOLUTION AUTHORIZING THE SALE OF A CITY-OWNED
PROPERTY COMMONLY REFERRED TO AS THE LINESHACK
PROPERTY TO THE ESTES GROUP.**

Councilmember SALZWEDEL supported by Mayor DEVORE moved the adoption of the following resolution:

WHEREAS, in accordance with the requirements of Section 13.3 of the City Charter, the City advertised twice for bids on the sale of the City-owned property consisting of approximately 0.10 acres with an approximately 1,800 square foot building located at 115 Riverside Drive commonly referred to as the Lineshack Property (the “City Property”); and

WHEREAS, the City Council has received bids and corresponding development proposals and has found that it is in the best interests of the City to authorize the sale of the City Property to the Estes Group (“Developer”) subject to certain requirements to be negotiated and formally agreed to by contract, which requirements shall include, but are not limited to, Developer obtaining all planning and zoning requirements for a development project consistent with Developer’s development proposal;

NOW, THEREFORE, BE IT RESOLVED:

1. That in accordance with Section 13.3 of the City Charter, the City Clerk shall keep this resolution on file for public inspection for 20 days after which the City Council will consider final adoption in the same manner at its December 5, 2022 regular meeting and final adoption will require at least four affirmative votes.

2. That, upon final adoption, the Mayor, City Manager, and City Clerk are authorized to negotiate and execute (1) a Purchase and Development Agreement in a form approved by the City Attorney containing terms consistent with both the City’s request for proposals and the

Developer's development proposal as acceptable to the City Manager, and (2) all other documents necessary to effectuate the transaction in the same manner as appears herein.

3. That the City shall, following final adoption and contingent upon the City Manager's agreement that the terms of the Purchase and Development Agreement are satisfied, sell and convey the City Property to Developer for no less than \$130,000, as is, with no warranties whatsoever, pursuant to a quit claim deed subject to the terms of the Purchase and Development Agreement.

4. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.

YEAS: Councilmembers Mayor DeVore, Councilmember Salzwedel, Chambers and Groves

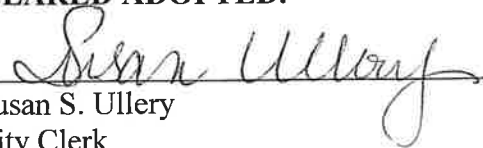
NAYS: Councilmembers Yankovich

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION AUTHORIZING THE SALE DECLARED ADOPTED.

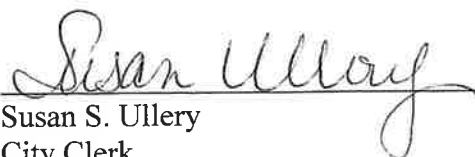
Dated: November 7, 2022


Susan S. Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on November 7, 2022, and that public notice of said meetings were given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: November 7, 2022


Susan S. Ullery
City Clerk

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DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 11/05/2022 - 11/17/2022

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01513	ADDORIO TECHNOLOGIES, LLC		
9473		COMPUTER SERVICES	1,399.26
9475		ADOBE ACROBAT LICENSES	36.02
9479		ADOBE ACROBAT LICENSES - MIKE	18.01
9480		ADOBE ACROBAT LICENSES	36.02
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			1,489.31
00015	ALEXANDER CHEMICAL CORP		
60960		WTP CHLORINE	53.00
TOTAL FOR: ALEXANDER CHEMICAL CORP			53.00
10816	AMAZON CAPITAL SERVICES		
19QL-7NKC-9FYV		WTP SUPPLIES - POWER SUPPLY	18.98
1HDN-GR33-7QKP		WTP SUPPLIES - MOTORIZED BALL VALVE	138.68
1X39-6H1X-W1DV		DWP SUPPLIES - LUBRICANT	136.00
TOTAL FOR: AMAZON CAPITAL SERVICES			293.66
10985	APPLIED INNOVATION		
2081078		SERVICE CONTRACT COPIER	244.07
TOTAL FOR: APPLIED INNOVATION			244.07
10660	ARROW ENERGY, INC.		
139079		AVGAS - NOV. DELIVERY	7,312.69
TOTAL FOR: ARROW ENERGY, INC.			7,312.69
00045	BARTLETT, SANDY		
11/17/22		NOVEMBER METER READS & MILEAGE	774.17
TOTAL FOR: BARTLETT, SANDY			774.17
10121	BEHRENS LIMITED, LCC		
11/09/22		MUTT MITT	210.00
TOTAL FOR: BEHRENS LIMITED, LCC			210.00
00050	BERNARDS ACE HARDWARE		
10/31/22		OCT STATEMENT	613.95
TOTAL FOR: BERNARDS ACE HARDWARE			613.95
10822	BLDI ENVIRONMENTAL ENGINEERING		
20361		WARE ROAD HYDROGEOLOGIC INVESTIGATION	3,180.43
20274		PHASE II S WASHINGTON ST.	6,700.00
TOTAL FOR: BLDI ENVIRONMENTAL ENGINEERING			9,880.43
10656	CARLETON EQUIPMENT		
02-564212		#37 SKIDSTEER	1,326.26
TOTAL FOR: CARLETON EQUIPMENT			1,326.26
10581	CINTAS CORPORATION		
9198548279		WATERBREAK COUNTERTOP COOLER AGMT	45.54
TOTAL FOR: CINTAS CORPORATION			45.54
10814	CLORWELL ELECTRICAL CONTRACTORS LLC		
11/05/22		WTP NE BOOSTER PUMP STATION SERVICE CALL	446.00
11/06/22		WTP UPGRADE CIRCUIT GARAGE	4,200.00
TOTAL FOR: CLORWELL ELECTRICAL CONTRACTORS LLC			4,646.00
10509	CONSUMERS ENERGY		
10/06-11/04/22		ACCOUNT STATEMENT	4,226.99
11/14/22		10/01 - 10/31/22 ELECTRIC	24.53
TOTAL FOR: CONSUMERS ENERGY			4,251.52

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EXP CHECK RUN DATES 11/05/2022 - 11/17/2022

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
Invoice			
REFUND TAX	CORELOGIC CENTRALIZED REFUNDS		
11/17/2022	2022 Sum Tax Refund 41-20-02-354-017		652.73
TOTAL FOR: CORELOGIC CENTRALIZED REFUNDS			652.73
00126	CRYSTAL FLASH		
9306620	AIRPORT REC. GASOLINE		1,177.48
TOTAL FOR: CRYSTAL FLASH			1,177.48
10992	CUMMINS SALES AND SERVICE		
S3-60137	DPW PCB ASSY-3PH UNDERVOLT		469.73
TOTAL FOR: CUMMINS SALES AND SERVICE			469.73
10815	CUSTOM & DESIGN SHEET METAL INC		
3515	GATE REPAIR		250.00
TOTAL FOR: CUSTOM & DESIGN SHEET METAL INC			250.00
02035	DIGITAL OFFICE MACHINES, INC.		
20364	MONTHLY SERVICE - COPIER - POLICE DPT.		174.02
20365	PUBLIC WORKS COPY MACHINE		91.96
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			265.98
10297	EJ USA, INC.		
110220072465	WATER DEPT R&M SUPPLIES		2,977.69
TOTAL FOR: EJ USA, INC.			2,977.69
10670	FAHEY SCHULTZ BURZYCH RHODES PLC		
7055	EMPLOYMENT MATTERS - REVIEW		38.00
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC			38.00
10536	FANDANGLED CUSTOM APPAREL & GIFTS		
2936	THREE HOODIES WITH LOGOS		251.00
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS			251.00
10761	FANS IN THE STANDS		
2122	DPW HOODIES		346.00
TOTAL FOR: FANS IN THE STANDS			346.00
10673	FERGUSON WATERWORKS		
0154162-1	BASS ORDER		1,033.60
0154162-2	BRASS ORDER		1,177.40
TOTAL FOR: FERGUSON WATERWORKS			2,211.00
10211	FIRE PROS INC.		
1857512	LIBRARY ALARM SYSTEM INSPECTION		288.50
INV-1857789	POLICE SPRINKLER SYSTEM INSPECTION		441.25
TOTAL FOR: FIRE PROS INC.			729.75
00191	FLAT RIVER OUTREACH MINISTRIES		
MARCH 7 2022	LCTV ENDOWMENT FUND - FOOD STORAGE PROJECT		6,200.00
TOTAL FOR: FLAT RIVER OUTREACH MINISTRIES			6,200.00
00711	GERARD, LORI		
11/10/22	SEASONAL SUPPLIES- CITY HALL		33.88
TOTAL FOR: GERARD, LORI			33.88
10966	GFL ENVIRONMENTAL		
KR0000042731	OCT. TRASH & RECYCLE SERVICE		464.85
KR0000042974	CREEKSIDE TRASH		163.31
TOTAL FOR: GFL ENVIRONMENTAL			628.16

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01999	GODWIN'S ADA VILLAGE HARDWARE		
188859	PARKS SUPPLIES		39.33
TOTAL FOR: GODWIN'S ADA VILLAGE HARDWARE			39.33
10413	GR CENTRAL IRON & STEEL INC		
6417	WTP R&M		215.00
6584	WTP STAINLESS STEEL		195.00
TOTAL FOR: GR CENTRAL IRON & STEEL INC			410.00
01493	GRAINGER INDUSTRIAL SUPPLY		
9480869578	WTP FITTING COVER & PIPE JACKET		167.41
TOTAL FOR: GRAINGER INDUSTRIAL SUPPLY			167.41
00225	GRAND RAPIDS COMMUNITY COLLEGE		
11/01-11/15/22	TAX DISBURSEMENT		1,265.82
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			1,265.82
00232	GRAND VALLEY METRO COUNCIL		
4034	LOCAL ROADS SURVEYED FY22		290.50
TOTAL FOR: GRAND VALLEY METRO COUNCIL			290.50
00234	HACH COMPANY		
13325584	WTP SUPPLIES FLUORIDE & BUFFER SOLIN		558.13
13328118	WTP FLUORIDE		86.85
13333284	WTP SUPPLIES		71.25
TOTAL FOR: HACH COMPANY			716.23
00710	HAROLD ZEIGLER FORD, INC.		
236888	MAINT.		55.94
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			55.94
10406	HOMETOWN DECORATION AND DISPLAY LLC		
1871	LIGHTED HOLIDAY DECORATIONS BOWS / POLE WRAPS		5,032.00
TOTAL FOR: HOMETOWN DECORATION AND DISPLAY LLC			5,032.00
00248	HOOPER PRINTING, LLC		
65643	CITY PERMIT DECALS		74.89
65679	BUSINESS CARDS - JENELL		35.00
TOTAL FOR: HOOPER PRINTING, LLC			109.89
10350	INTERSTATE BILLING SERVICE, INC.		
G70217	#32-3 PUSHER BOX		464.30
TOTAL FOR: INTERSTATE BILLING SERVICE, INC.			464.30
10239	KENT COUNTY REFUSE DISPOSAL SYSTEM		
11/10/22	INCINERATOR		90.00
11/16/22	INCINERATOR		90.00
TOTAL FOR: KENT COUNTY REFUSE DISPOSAL SYSTEM			180.00
00291	KENT COUNTY ROAD COMMISSION		
413325	LIGHTS		46.12
TOTAL FOR: KENT COUNTY ROAD COMMISSION			46.12
00300	KENT COUNTY TREASURER		
11/01-11/15/22	TAX DISBURSEMENT		4,443.56
11/1- 11/15/22	TAX DISBURSEMENTS		3,059.39
11/1/22-11/15/22	TAX DISBURSEMENT - DELIQUENT		4.82
K-5642	MI TAX 19/21 TRIBUNAL / STATE COMM ORDERS		20.98
TOTAL FOR: KENT COUNTY TREASURER			7,528.75

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DB: Lowell

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 4/6

Vendor Code	Vendor Name	Description	Amount
Invoice			
00303	KENT DISTRICT LIBRARY		
11/1-11/15/22	TAX DISBURSEMENT - DELINQUENT		1.07
TOTAL FOR: KENT DISTRICT LIBRARY			1.07
00302	KENT INTERMEDIATE SCHOOL DIST.		
11/1-11/15/22	TAX DISBURSEMENT		4,034.02
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			4,034.02
02209	KERKSTRA PORTABLE, INC.		
210097	PORTABLE RESTROOM -- AIRPORT		175.00
210888	SEPT PORTABLE RESTROOMS		250.00
211630	OAKWOOD CEMETERY		150.00
213427	PORTABLE RESTROOM OAKWOOD CEMETERY		150.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			725.00
10991	KING SERVICE LLC		
11/02/22	WWTP R&M SERVICES PO#10278		5,033.96
TOTAL FOR: KING SERVICE LLC			5,033.96
00805	LEE'S TRENCHING SERVICE, INC.		
108461	HYDRANT #28 REPAIRS		2,265.00
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.			2,265.00
01374	LOWELL AREA HISTORICAL MUSEUM		
11/01-11/15/22	TAX DISBURSEMENT		167.34
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			167.34
00562	LOWELL AREA SCHOOLS		
11/01-11/15/22	TAX DISBURSEMENT		7,426.20
TOTAL FOR: LOWELL AREA SCHOOLS			7,426.20
10251	MAG PLUMBING SERVICE LLC		
3995	WATER SERVICE LINE HOOK UP AT 730 E MAIN		249.09
TOTAL FOR: MAG PLUMBING SERVICE LLC			249.09
01924	MSC INDUSTRIAL SUPPLY CO INC		
50670956	PLOW BOLTS AND NUTS		103.75
TOTAL FOR: MSC INDUSTRIAL SUPPLY CO INC			103.75
01499	NAPA AUTO PARTS		
1269-768998	ACCOUNT STATEMENT		347.58
TOTAL FOR: NAPA AUTO PARTS			347.58
02020	OTIS ELEVATOR CORPORATION		
09/12/22	ANNUAL MAINT. SERVICE CONTRACT		966.24
100400906692	ANNUAL MAINT. AGREEMENT 10/1/22 -9/30/23		966.24
TOTAL FOR: OTIS ELEVATOR CORPORATION			1,932.48
00499	PETTY CASH		
11/17/22	PETTY CASH		56.17
TOTAL FOR: PETTY CASH			56.17
01270	PLUMMERS ENVIRONMENTAL SERVICE INC.		
22158893	WTP R&M HOSE AND VACCUUMED DEBRIS		4,198.40
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE INC.			4,198.40
10898	POINT BROADBAND		
5267-20221116-1	NOV. INTERNET SERVICES		319.99
TOTAL FOR: POINT BROADBAND			319.99

Vendor Code	Vendor Name	Description	Amount
Invoice			
10762	PROFESSIONAL CODE INSPECTIONS OF MI		
11/01/22	OCTOBER PERMITS		1,080.90
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			1,080.90
02331	PROGRESSIVE HEATING COOLING, CORP.		
2021070	SERVICE CALL LIBRARY		220.75
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			220.75
02484	RHD TIRE INC		
0542272	INVENTOR FOR POLICE		558.16
TOTAL FOR: RHD TIRE INC			558.16
00827	RS TECHNICAL SERVICES, INC.		
22658	WTP PUMP STATION CONTROL PANEL		57,200.00
22668	WTP R&M		833.00
TOTAL FOR: RS TECHNICAL SERVICES, INC.			58,033.00
02085	SHMG OCCUPATIONAL HEALTH		
756164	DOT PHYSICAL - SOYKA & BRECKEN		170.00
TOTAL FOR: SHMG OCCUPATIONAL HEALTH			170.00
10616	SITEONE LANDSCAPE SUPPLY LLC		
09/30/22	DPW - GREEN BOX / GREEN COVER ICV		294.57
TOTAL FOR: SITEONE LANDSCAPE SUPPLY LLC			294.57
10662	SKYLINE ELECTRIC, INC		
1816	VETERANS MEMORIAL		2,577.11
TOTAL FOR: SKYLINE ELECTRIC, INC			2,577.11
10849	SMART BUSINESS SOURCE		
OE-57822-1	CITY HALL OFFICE SUPPLIES: ENVELOPES, TAPE, STICKY		418.59
TOTAL FOR: SMART BUSINESS SOURCE			418.59
01061	STATE OF MICHIGAN		
039794	ELEVATOR CERT. RENEWAL		180.00
TOTAL FOR: STATE OF MICHIGAN			180.00
10341	STATE OF MICHIGAN		
551-607443	LIVE SCANS OCT 2022		302.75
TOTAL FOR: STATE OF MICHIGAN			302.75
10156	STATE OF MICHIGAN - MDOT		
591-11048279	AIRPORT LICENSE FEE		25.00
TOTAL FOR: STATE OF MICHIGAN - MDOT			25.00
02458	TIMPSON TRANSPORT, INC.		
11741	DPW- ROAD SALT		300.00
TOTAL FOR: TIMPSON TRANSPORT, INC.			300.00
00633	TIP TOP GRAVEL CO.		
046138	DPW - SAND DELIVERED		2,567.67
TOTAL FOR: TIP TOP GRAVEL CO.			2,567.67
MISC	TODD WEST ADVANCED BUILDING		
11/17/22	REFUND BOND		500.00
TOTAL FOR: TODD WEST ADVANCED BUILDING			500.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10543	TRACTOR SUPPLY	CREDIT PLAN	
	11/09/22	OCT STATEMENT	104.42
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			104.42
00651	USA BLUE BOOK		
	130790	WTP PUMPS	125.31
TOTAL FOR: USA BLUE BOOK			125.31
02324	VERMEER MIDWEST		
	T86366	#88 VAC TRAILER	433.64
TOTAL FOR: VERMEER MIDWEST			433.64
02203	VISA		
	10/28/22	OCT. VISA STATEMENT	8,401.01
TOTAL FOR: VISA			8,401.01
10389	VREDEVELD HAEFNER LLC		
	5749	YEAR END 6/30/22 AUDIT	2,500.00
TOTAL FOR: VREDEVELD HAEFNER LLC			2,500.00
00692	WILLIAMS & WORKS INC.		
	95223	PLANNER OF RECORD	1,435.00
	95240	PARKS & REC. PLAN UPDATE	272.19
TOTAL FOR: WILLIAMS & WORKS INC.			1,707.19
TOTAL - ALL VENDORS			171,038.41

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Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	VISA	OCT. VISA STATEMENT	117.66	77945
101-000-084.015	DUE FROM FIRE AUTHORITY	POINT BROADBAND	NOV. INTERNET SERVICES	29.49	77928
101-000-085.000	DUE FROM LIGHT & POWER	VISA	OCT. VISA STATEMENT	288.88	77945
101-000-085.000	DUE FROM LIGHT & POWER	POINT BROADBAND	NOV. INTERNET SERVICES	60.46	77928
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT - DELIQU	2.97	77914
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	TAX DISBURSEMENT - DELIQU	1.85	77914
101-000-285.000	DEPOSITS	TODD WEST ADVANCED BUILDI	REFUND BOND	500.00	77941
Total For Dept 000				1,001.31	
Dept 101 COUNCIL					
101-101-955.000	MISCELLANEOUS EXPENSE	FANDANGLED CUSTOM APPAREL	THREE HOODIES WITH LOGOS	251.00	77892
101-101-955.000	MISCELLANEOUS EXPENSE	VISA	OCT. VISA STATEMENT	9.99	77945
Total For Dept 101 COUNCI				260.99	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	BLDI ENVIRONMENTAL ENGINE	PHASE II S WASHINGTON ST.	6,700.00	77880
101-172-801.000	PROFESSIONAL SERVICES	BLDI ENVIRONMENTAL ENGINE	WARE ROAD HYDROGEOLOGIC I	3,180.43	77880
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	OCT. VISA STATEMENT	130.39	77945
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	OCT. VISA STATEMENT	37.08	77945
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	OCT. VISA STATEMENT	76.10	77945
Total For Dept 172 MANAGE				10,124.00	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	VISA	OCT. VISA STATEMENT	122.66	77945
101-191-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	23.25	77926
101-191-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH	7.50	77926
101-191-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH	3.00	77926
Total For Dept 191 ELECTI				156.41	
Dept 210 ATTORNEY					
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	EMPLOYMENT MATTERS - REV	38.00	77891
Total For Dept 210 ATTORN				38.00	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	YEAR END 6/30/22 AUDIT	2,500.00	77947
101-253-864.000	CONFERENCES & CONVENTIONS	VISA	OCT. VISA STATEMENT	288.88	77945
101-253-955.000	MISCELLANEOUS EXPENSE	KENT COUNTY TREASURER	MI TAX 19/21 TRIBUNAL / S	20.98	77911
101-253-955.000	MISCELLANEOUS EXPENSE	VISA	OCT. VISA STATEMENT	86.85	77945
Total For Dept 253 TREASU				2,896.71	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	CITY HALL OFFICE SUPPLIES	418.59	77936
101-265-727.000	OFFICE SUPPLIES	HOOPER PRINTING, LLC	BUSINESS CARDS - JENELL	35.00	77907
101-265-727.000	OFFICE SUPPLIES	PETTY CASH	PETTY CASH	6.35	77926
101-265-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	30.94	77879
101-265-740.000	OPERATING SUPPLIES	GERARD, LORI	SEASONAL SUPPLIES- CITY H	33.88	77897
101-265-740.000	OPERATING SUPPLIES	KENT COUNTY REFUSE DISPOS	INCINERATOR	90.00	77909
101-265-740.000	OPERATING SUPPLIES	HOOPER PRINTING, LLC	CITY PERMIT DECALS	74.89	77907
101-265-740.000	OPERATING SUPPLIES	KENT COUNTY REFUSE DISPOS	INCINERATOR	90.00	77909
101-265-740.000	OPERATING SUPPLIES	VISA	OCT. VISA STATEMENT	64.74	77945
101-265-802.000	CONTRACTUAL	OTIS ELEVATOR CORPORATION	ANNUAL MAINT. AGREEMENT 1	966.24	77925
101-265-802.000	CONTRACTUAL	OTIS ELEVATOR CORPORATION	ANNUAL MAINT. SERVICE CON	966.24	77925
101-265-802.000	CONTRACTUAL	STATE OF MICHIGAN	ELEVATOR CERT. RENEWAL	180.00	77937
101-265-802.000	CONTRACTUAL	FIRE PROS INC.	POLICE SPRINKLER SYSTEM I	441.25	77895
101-265-850.000	COMMUNICATIONS	POINT BROADBAND	NOV. INTERNET SERVICES	44.99	77928
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	2,407.80	77884
Total For Dept 265 CITY H				5,850.91	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	2.36	77879
101-276-744.000	UNIFORMS	FANS IN THE STANDS	DPW HOODIES	118.00	77893

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Fund 101 GENERAL FUND					
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	OAKWOOD CEMETERY	150.00	77870
101-276-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	OCT. TRASH & RECYCLE SERV	102.50	77898
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM OAKWOOD	150.00	77917
Total For Dept 276 CEMETE				522.86	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCANS OCT 2022	302.75	77938
101-301-740.000	OPERATING SUPPLIES	CINTAS CORPORATION	WATERBREAK COUNTERTOP COO	45.54	77882
101-301-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	10.77	77926
101-301-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	5.30	77926
101-301-850.000	COMMUNICATIONS	POINT BROADBAND	NOV. INTERNET SERVICES	44.98	77928
101-301-864.000	CONFERENCES & CONVENTIONS	VISA	OCT. VISA STATEMENT	1,684.41	77945
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	OCT. VISA STATEMENT	110.00	77945
Total For Dept 301 POLICE				2,203.75	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNER OF RECORD	1,435.00	77948
Total For Dept 400 PLANNI				1,435.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-744.000	UNIFORMS	FANS IN THE STANDS	DPW HOODIES	132.00	77893
101-441-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	OCT. TRASH & RECYCLE SERV	296.00	77898
101-441-802.000	CONTRACTUAL	SHMG OCCUPATIONAL HEALTH	DOT PHYSICAL - SOYKA & BR	170.00	77933
101-441-850.000	COMMUNICATIONS	POINT BROADBAND	NOV. INTERNET SERVICES	29.49	77928
101-441-864.000	CONFERENCES & CONVENTIONS	VISA	OCT. VISA STATEMENT	288.88	77945
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	337.32	77884
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	212.54	77884
Total For Dept 441 DEPART				1,466.23	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	45.88	77884
Total For Dept 747 CHAMBE				45.88	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	114.22	77879
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	OCT STATEMENT	55.47	77942
101-751-744.000	UNIFORMS	FANS IN THE STANDS	DPW HOODIES	96.00	77893
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	SEPT PORTABLE RESTOOMS	250.00	77870
101-751-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	CREEKSIDE TRASH	163.31	77898
101-751-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	OCT. TRASH & RECYCLE SERV	(95.41)	77898
101-751-802.000	CONTRACTUAL	WILLIAMS & WORKS INC.	PARKS & REC. PLAN UPDATE	272.19	77948
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	OCT STATEMENT	132.67	77879
101-751-930.000	REPAIR & MAINTENANCE	GODWIN'S ADA VILLAGE HARD	PARKS SUPPLIES	39.33	77899
Total For Dept 751 PARKS				1,027.78	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	47.02	77879
101-790-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	OCT. TRASH & RECYCLE SERV	52.02	77898
101-790-802.000	CONTRACTUAL	FIRE PROS INC.	LIBRARY ALARM SYSTEM INSP	288.50	77895
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	202.77	77884
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	SERVICE CALL LIBRARY	220.75	77930
Total For Dept 790 LIBRAR				811.06	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	126.39	77884
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	167.34	77920
Total For Dept 804 MUSEUM				293.73	
Total For Fund 101 GENERA				28,134.62	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					

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Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	GRAND VALLEY METRO COUNCI	LOCAL ROADS SURVEYED FY22	145.25	77903
202-474-740.000	OPERATING SUPPLIES	KENT COUNTY ROAD COMMISSI	LIGHTS	46.12	77910
		Total For Dept 474 TRAFFI		191.37	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	TIMPSON TRANSPORT, INC.	DPW- ROAD SALT	150.00	77939
202-478-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	DPW - SAND DELIVERED	1,283.84	77940
		Total For Dept 478 WINTER		1,433.84	
		Total For Fund 202 MAJOR		1,625.21	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	DWP SUPPLIES - LUBRICANT	136.00	77874
		Total For Dept 463 MAINTENANCE		136.00	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	GRAND VALLEY METRO COUNCI	LOCAL ROADS SURVEYED FY22	145.25	77903
		Total For Dept 474 TRAFFI		145.25	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	TIMPSON TRANSPORT, INC.	DPW- ROAD SALT	150.00	77939
203-478-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	DPW - SAND DELIVERED	1,283.83	77940
		Total For Dept 478 WINTER		1,433.83	
		Total For Fund 203 LOCAL		1,715.08	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	9.87	77879
248-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	OCT STATEMENT	3.99	77942
248-463-740.000	OPERATING SUPPLIES	BEHRENS LIMITED, LCC	MUTT MITT	210.00	77878
248-463-930.000	REPAIR & MAINTENANCE	CUSTOM & DESIGN SHEET MET	GATE REPAIR	250.00	77888
248-463-930.000	REPAIR & MAINTENANCE	SITEONE LANDSCAPE SUPPLY	DPW - GREEN BOX / GREEN C	294.57	77934
248-463-930.000	REPAIR & MAINTENANCE	SKYLINE ELECTRIC, INC	VETERANS MEMORIAL	2,577.11	77935
		Total For Dept 463 MAINTENANCE		3,345.54	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	HOMETOWN DECORATION AND D	LIGHTED HOLIDAY DECORATIO	5,032.00	77906
		Total For Dept 740 COMMUN		5,032.00	
		Total For Fund 248 DOWNTOWN		8,377.54	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	OCTOBER PERMITS	1,080.90	77929
		Total For Dept 371 BUILDING		1,080.90	
		Total For Fund 249 BUILDING		1,080.90	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	59.48	77879
581-000-740.000	OPERATING SUPPLIES	ARROW ENERGY, INC.	AVGAS - NOV. DELIVERY	7,312.69	77876
581-000-740.000	OPERATING SUPPLIES	CRYSTAL FLASH	AIRPORT REC. GASOLINE	1,177.48	77886
581-000-740.000	OPERATING SUPPLIES	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM -- AIR	175.00	77917
581-000-802.000	CONTRACTUAL	GFL ENVIRONMENTAL	OCT. TRASH & RECYCLE SERV	109.74	77898
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	10/01 - 10/31/22 ELECTRIC	24.53	77884
581-000-955.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN - MDOT	AIRPORT LICENSE FEE	25.00	77871
581-000-955.000	MISCELLANEOUS EXPENSE	POINT BROADBAND	NOV. INTERNET SERVICES	51.60	77928
		Total For Dept 000		8,935.52	
		Total For Fund 581 AIRPORT		8,935.52	
Fund 590 WASTEWATER FUND					
Dept 000					

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Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM VEOLIA	POINT BROADBAND	NOV. INTERNET SERVICES	29.49	77928
590-000-089.000	DUE FROM HUNTING	VISA	OCT. VISA STATEMENT	2,895.00	77945
Total For Dept 000				2,924.49	
Dept 550 TREATMENT					
590-550-930.000	REPAIR & MAINTENANCE	KING SERVICE LLC	WWTP R&M SERVICES PO#1027	5,033.96	77918
Total For Dept 550 TREATM				5,033.96	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	BASS ORDER	516.80	77894
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	BRASS ORDER	588.70	77894
Total For Dept 551 COLLEC				1,105.50	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	NOVEMBER METER READS & MI	353.65	77877
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	NOVEMBER METER READS & MI	33.44	77877
Total For Dept 552 CUSTOM				387.09	
Total For Fund 590 WASTEW				9,451.04	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	54.91	77879
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES - MOTORIZED	138.68	77874
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES - POWER SUPP	18.98	77874
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES FLUORIDE & B	558.13	77904
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	71.25	77904
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP FLUORIDE	86.85	77904
591-570-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WTP PUMPS	125.31	77943
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHLORINE	53.00	77873
591-570-850.000	COMMUNICATIONS	POINT BROADBAND	NOV. INTERNET SERVICES	29.49	77928
591-570-864.000	CONFERENCES & CONVENTIONS	VISA	OCT. VISA STATEMENT	692.28	77945
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	590.60	77884
591-570-930.000	REPAIR & MAINTENANCE	GR CENTRAL IRON & STEEL I	WTP R&M	215.00	77900
591-570-930.000	REPAIR & MAINTENANCE	RS TECHNICAL SERVICES, IN	WTP R&M	833.00	77932
591-570-930.000	REPAIR & MAINTENANCE	VISA	OCT. VISA STATEMENT	1,236.02	77945
591-570-930.000	REPAIR & MAINTENANCE	GR CENTRAL IRON & STEEL I	WTP STAINLESS STEEL	195.00	77900
591-570-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	WTP R&M HOSE AND VACCUUME	4,198.40	77927
591-570-970.000	CAPITAL OUTLAY	CLORWELL ELECTRICAL CONTR	WTP UPGRADE CIRCUIT GARAG	4,200.00	77883
Total For Dept 570 TREATM				13,296.90	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	GRAINGER INDUSTRIAL SUPPL	WTP FITTING COVER & PIPE	167.41	77901
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	170.20	77884
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	133.49	77884
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	OCT STATEMENT	28.99	77879
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	OCT STATEMENT	8.99	77942
591-571-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	WATER SERVICE LINE HOOK U	249.09	77922
591-571-930.000	REPAIR & MAINTENANCE	VISA	OCT. VISA STATEMENT	249.99	77945
591-571-930.000	REPAIR & MAINTENANCE	CLORWELL ELECTRICAL CONTR	WTP NE BOOSTER PUMP STATI	446.00	77883
591-571-930.000	REPAIR & MAINTENANCE	CUMMINS SALES AND SERVICE	DPW PCB ASSY-3PH UNDERVOL	469.73	77887
591-571-930.000	REPAIR & MAINTENANCE	EJ USA, INC.	WATER DEPT R&M SUPPLIES	2,977.69	77890
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	BASS ORDER	516.80	77894
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	BRASS ORDER	588.70	77894
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	HYDRANT #28 REPAIRS	2,265.00	77919
591-571-970.000	CAPITAL OUTLAY	RS TECHNICAL SERVICES, IN	WTP PUMP STATION CONTROL	57,200.00	77932
Total For Dept 571 DISTRI				65,472.08	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	NOVEMBER METER READS & MI	353.65	77877
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	NOVEMBER METER READS & MI	33.43	77877

11/17/2022 03:28 PM
User: JVELTKAMP
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/05/2022 - 11/17/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 572 CUSTOMER ACCOUNTS					
		Total For Dept 572 CUSTOM		387.08	
		Total For Fund 591 WATER		79,156.06	
Fund 598 CABLE TV FUND					
Dept 000					
598-000-970.000	CAPITAL OUTLAY	FLAT RIVER OUTREACH MINIS LCTV ENDOWMENT FUND - FOO		6,200.00	77896
		Total For Dept 000		6,200.00	
		Total For Fund 598 CABLE		6,200.00	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	ADOBE ACROBAT LICENSES	36.02	77872
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	1,399.26	77872
636-000-802.000	CONTRACTUAL	ADDORIO TECHNOLOGIES, LLC	ADOBE ACROBAT LICENSES	36.02	77872
636-000-802.000	CONTRACTUAL	ADDORIO TECHNOLOGIES, LLC	ADOBE ACROBAT LICENSES -	18.01	77872
636-000-802.000	CONTRACTUAL	APPLIED INNOVATION	SERVICE CONTRACT COPIER	244.07	77875
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	MONTHLY SERVICE - COPIER	174.02	77889
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	PUBLIC WORKS COPY MACHINE	91.96	77889
		Total For Dept 000		1,999.36	
		Total For Fund 636 DATA P		1,999.36	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	OCT STATEMENT	10.99	77879
661-895-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	OCT STATEMENT	122.50	77879
661-895-930.000	REPAIR & MAINTENANCE	INTERSTATE BILLING SERVIC	#32-3 PUSHER BOX	464.30	77908
661-895-930.000	REPAIR & MAINTENANCE	RHD TIRE INC	INVENTOR FOR POLICE	558.16	77931
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	OCT STATEMENT	25.98	77942
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	OCT STATEMENT	9.99	77942
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	MAINT.	55.94	77905
661-895-930.000	REPAIR & MAINTENANCE	MSC INDUSTRIAL SUPPLY CO	PLOW BOLTS AND NUTS	103.75	77923
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	347.58	77924
661-895-930.000	REPAIR & MAINTENANCE	VERMEER MIDWEST	#88 VAC TRAILER	433.64	77944
661-895-930.000	REPAIR & MAINTENANCE	VISA	OCT. VISA STATEMENT	21.20	77945
661-895-930.000	REPAIR & MAINTENANCE	CARLETON EQUIPMENT	#37 SKIDSTEER	1,326.26	77881
		Total For Dept 895 FLEET		3,480.29	
		Total For Fund 661 EQUIPM		3,480.29	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENTS	3,059.39	77913
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT - DELINQ	1.07	77915
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	7,426.20	77921
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	4,443.56	77912
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	4,034.02	77916
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	1,265.82	77902
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED REF	2022 Sum Tax Refund 41-20	652.73	77885
		Total For Dept 000		20,882.79	
		Total For Fund 703 CURREN		20,882.79	

11/17/2022 03:28 PM
User: JVELTKAMP
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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BOTH OPEN AND PAID

Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	28,134.62
Fund 202	MAJOR STREET FUN	1,625.21
Fund 203	LOCAL STREET FUN	1,715.08
Fund 248	DOWNTOWN DEVELOP	8,377.54
Fund 249	BUILDING INSPECT	1,080.90
Fund 581	AIRPORT FUND	8,935.52
Fund 590	WASTEWATER FUND	9,451.04
Fund 591	WATER FUND	79,156.06
Fund 598	CABLE TV FUND	6,200.00
Fund 636	DATA PROCESSING	1,999.36
Fund 661	EQUIPMENT FUND	3,480.29
Fund 703	CURRENT TAX COLL	20,882.79

171,038.41

November 21, 2022

To: Michael Burns
City Manager

#b

Re: Purchase Cruiser from Western Michigan University Department of Public Safety (WMU DPS)

Attachments: Photos from WMU DPS
Email and asking price from WMU DPS
Quote from B&K Graphics
Quote from Great Lakes Upfitting

Vehicle Description:

Black 2021 Ford Police Interceptor
3.3L V6 fuel injected
VIN – 1FM5K8AB8MGB89827

The Lowell Police Department is requesting to purchase a used 2021 Ford Police Interceptor (Ford Explorer) from the WMU Department of Public Safety.

In April of 2022 the City Council approved the purchase of a 2022 Ford Police Explorer through Signature Ford for a price of \$40,010.00, with additional costs of upfitting emergency equipment and graphics for a final total of \$54,457.78. At the time Signature Ford told us an approximate 6 month time frame before we would receive the new car (Sept-Oct of 2022). After several unanswered messages and only emails stating the car wasn't on their list, I finally received an answer.

On October 28, 2022 I received an email that stated the new car (2022) had to be reordered as a 2023. We have no idea when the new order will be ready. We also do not know what the cost of the 2023 car will be, only that Signature Ford said, "I have to send out new pricing to everyone because Ford won't price protect them. I will do my best to expedite getting you your quote". As of the writing of this memo I have not received a price from Signature Ford.

We received word through Great Lakes Upfitting that a cruiser was available for sale from WMU DPS. Sgt Lauren checked into this. WMU DPS has a 2021 Ford Police Interceptor Utility. The vehicle has 15,200 miles and will be equipped with spotlights, emergency lights, rear partition, the molded rear seats and console. WMU DPS is asking \$49,000.00 for this vehicle.

The cruiser this new car would be replacing is our unit #838. Cruiser #838 currently has 99,500+ miles on it. We have recently had to restrict this car to daylight service only because of a headlight issue. The headlights function but are unfocused and the mechanical lens will not allow the bright lights to function correctly. A cost estimate to repair the headlights is approximately \$2,700.00 for replacement of both headlight assemblies.

Cruiser #838 has outlived its warranty and has reached its useful life span as an emergency vehicle. The police department is asking to purchase a replacement for this vehicle.

B&K Graphics will sticker the new vehicle for \$530. The decals will be identical to the ones we have now. B&K Graphics has stickered our latest fleet of cars, has our design on file, and we are satisfied with their work. This cost also includes the removal of the current graphics if needed. If we remove them, the cost would only be \$390.

Great Lakes Upfitting will be hired to install our vehicle camera system, laptop computer, and radar unit. We have been provided a quote of \$1,785. This cost also includes removal of all old equipment from the old 838 to prepare it for sale.

I have attached the email from Sgt. Dustin Hubbel, WMU DPS, describing the vehicle with asking price. I've also attached the quote from BK Graphics and Great Lakes Upfitting.

2021 Ford Interceptor (used)	\$49,000.00
Great lakes Upfitting	\$1,785.00
B&K Graphics	\$530.00
 Total Cost	 \$51,315.00

The Lowell Police Department is requesting we reallocate the funds that were set aside to purchase a cruiser from Signature Ford and use to these funds to purchase and equip the WMU DPS cruiser for a cost not to exceed \$51,315.00

Respectfully Submitted,



Chief Christopher Hurst



**1000 100th ST SW Suite D
Byron Center, MI 49315**

Estimate

Date	Estimate No.
11/17/2022	80250

Name / Address
LOWELL POLICE DEPARTMENT 111 North Monroe Street Lowell, MI 49331

**This estimate is
good for 60
days from date.**

Item	Description	Qty	Cost	Total
TRUCK GRAPHIC...	VEHICLE GRAPHICS/LETTERING PER CUSTOMER APPROVED PROOF FORD EXPLORER SIDE LOGOS/POLICE LOWELL MICHIGAN; FLAG REAR LOWELL POLICE W/911 AND UNIT #838 FULL COLOR DIGITAL PRINT ON WHITE REFLECTIVE W/GLOSS OVER LAMINATE INSTALLED	1	390.00	390.00
REMOVAL REFLE...	REFLECTIVE VINYL REMOVAL HOURLY RATE \$140.00/HOUR PER MAN HOUR W/ONE HOUR MINIMUM CHARGE	1	140.00	140.00

Subtotal \$530.00

info@bkgraphicsinc.com
616-532-9430
www.bkgraphicsinc.com

Total \$530.00

Great Lakes Upfitting

45 Barry St SE
Grand Rapids, MI 49548



Estimate

Date	Quote No.
11/17/2022	22-742

Bill To
Lowell Police Dept 111 N. Monroe St. Lowell, MI 49331

Ship To

*****Our No-Hassle Warranty*****
Full Support of Manufacturers Parts
Warranty -AND-
3-Year Workmanship Warranty

Terms	Account #	Project
Net 30		

MPN	Description	Qty	Rate	Amount
	Installation Services - Estimated Installation Labor - Decommission of Old Unit (Removal of emergency warning lights, equipment, partitions, etc. Does NOT include graphics removal)		500.00	500.00
	Installation Services - Estimated Installation Labor - Transfer & Installation of Radar, Video and MCT into purchased WMU85		1,200.00	1,200.00
	Shop Supplies		85.00	85.00
			Subtotal	\$1,785.00
			Sales Tax (0.0%)	\$0.00
			Total	\$1,785.00

1. All sales estimates are CONFIDENTIAL and PROPRIETARY between Great Lakes Upfitting and its Customers.
2. Quoted pricing is valid for 30 DAYS from date of Estimate, unless otherwise agreed.
3. Accounts not paid within 60 days of the date of the invoice are subject to a 1.5% monthly finance charge
4. Our Warranty - Purchased parts for the duration of the Manufacturer's warranty period and Workmanship for 3 years.

Signature _____

Gordy Lauren

From: Dustin J Hubbell <dustin.hubbell@wmich.edu>
Sent: Wednesday, November 9, 2022 10:51 AM
To: Gordy Lauren
Subject: Fw: 2021 Police Interceptor

Attached are a few photos of the vehicle. It is a 2021 Police Interceptor Utility, 3.3L V6 Direct Injection with 15,200 miles (and counting). Great Lakes Upfitted this vehicle. It has dual LED spotlights and the emergency lighting is all SoundOff BluePrint. The vehicle will be sold with all emergency lighting, rear partition, molded seat and console for \$49,000.00. Let me know what questions you have.

Thanks

Dustin

Western Michigan University

Dustin Hubbell

Patrol Sergeant
Dept. of Public Safety
511 Monroe Street
Kalamazoo, MI 49006
Office: (269) 387-5580
Dispatch: (269) 488-8911
www.wmudps.wmich.edu

From: Dustin J Hubbell <dustin.hubbell@wmich.edu>
Sent: Wednesday, November 9, 2022 10:41 AM
To: Dustin J Hubbell <dustin.hubbell@wmich.edu>
Subject: 2021 Police Interceptor











Sent from my iPhone

CHI-001249

MI

9-NORMAL, NB, 001249, MF232

9617

120210702 6122

CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXPL

000114
101/117

1FM5K8AB8

MGB89827 NB

FU13



Go Further

ford.com

VEHICLE DESCRIPTION

POLICE INTERCEPTOR MG B89827

2021 UTILITY AWD
119" WHEELBASE
3.3L TI-VCT V6 FFV ENGINE
10-SPEED AUTO TRANSMISSION

EXTERIOR
ACATE BLACK METALLIC
INTERIOR
EBONY CLOTH FRT/VINYL REAR

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- 18" H.D. STEEL WHEELS
- 255/60R18 A/S BSW
- POLICE TIRES
- CLASS III HITCH RECEIVER
- DUAL EXHAUST SYSTEM
- DUAL POWER MIRRORS
- FULL SIZE 18" SPARE W/TPMS
- HEADLAMPS - AUTO, LED
- LOW/HIGH INCLUDES FRONT HOUSING (W/ LED WIG-WAG)
- KEY LOCKS (DR/PASS/L/FTGT)
- PRIVACY GLASS 2ND/3RD ROW

INTERIOR

- 35/30/35 SPLIT VINYL REAR
- A/C W/AUTOMATIC CLIMATE CONTROL, DUAL ZONE
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- CLOTH BUCKET FRONT SEATS
- CONSOLE MOUNTING PLATE
- ENGINE HOUR / IDLE METER
- PWR DR SEAT/6-WAY/M LUMBAR
- RED/WHITE TASK LIGHTING
- SEATBACK INTRUSION PLATES
- TILT/TELESCOPING STEERING WHL W/ 4 CONFIGURABLE LATCHING SWITCHES

• UNIVERSAL TOP TRAY

FUNCTIONAL

- AM/FM/MP3/BLEETOOTH & USB
- COLUMN MOUNTED SHIFTER
- ENGINE OIL COOLER
- FORD TELEMATICS™
- FULL-TIME ALL WHEEL DRIVE SYSTEM
- HEAVY DUTY SUSPENSION
- HEAVY-DUTY 80-AMP BATTERY
- INTERIOR TRUNK/LIFTGATE RELEASE
- POLICE BRAKES: 4 WHL DISC W/ ABS & TRACTION CONTROL
- POWER STEERING W/EPAS
- REAR VIEW CAMERA

• TRANSMISSION OIL COOLER

• TRANSMISSION-10-SPEED AUTO

SAFETY/SECURITY

- 75 MPH REAR-CRASH TESTED
- ADVANCETRAC® WITH RSC®
- AIRBAGS - FRONT AND SIDE
- AIRBAGS - SAFETY CANOPY
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3 YR/36K MILE BUMPER-TO-BUMPER WARRANTY
- 5 YR/100K MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (ZERO DEDUCTIBLE)

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 500A

OPTIONAL EQUIPMENT/OTHER

1004-682MD4/06/20MI	
AM/FM STEREO	
3.3L TI-VCT V6 FFV ENGINE	- 3,530.00
10-SPEED AUTO TRANSMISSION	NO CHARGE
HID PLUNG W/R HNDL INOPERABLE	160.00
GLOBAL LOCK/UNLOCK	NO CHARGE
50 STATE EMISSIONS	NO CHARGE
COURTESY LAMP DISABLE	25.00
DRIVER AND PASS LED SPOT LAMP	620.00
POWER MIRROR/SPOTTER/HEATED	60.00
KEYLESS ENTRY - 4 FOBBS	340.00
KEYED ALIKE - KEY CODE B	60.00
FRONT HEADLAMP LIGHT SOLUTION	895.00
WIRING GRILL LAMP/SIREN/SPKRS	
POL WIRE HARNESS CONNECTOR KIT	185.00
POLICE WIRING KIT REAR	
POLICE WIRING KIT FRONT	
REAR DR HNDL AND LOCKS INOPR	NO CHARGE
DEFLECTOR PLATE	335.00
REAR TAILLAMP HOUSING	60.00
REAR VIEW MIRROR W/REAR CAMERA	NO CHARGE
FLEX-FUEL CAPABILITY	

PRICE INFORMATION

BASE PRICE \$40,615.00
TOTAL OPTIONS/OTHER - 800.00

TOTAL VEHICLE & OPTIONS/OTHER 39,815.00
DESTINATION & DELIVERY 1,245.00

(MSRP)

TOTAL MSRP \$41,060.00

CONVOY

ITEM #:

48-1303 Q/T 5B



Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER

MF232 N RB X 115 001249 06 23 21

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

EPA DOT Fuel Economy and Environment

Fuel Economy
19 MPG
combined city/hwy
17 city
23 highway
5.3 gallons per 100 miles

Driving Range

Gasoline 414 miles

Ethanol (E85) 305 miles

Standard SUVs range from 13 to 101 MPG. The best vehicle rates 141 MPG. Values are based on gasoline and do not reflect performance and ratings based on E85.

You spend \$3,250

more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost \$2,150

Fuel Economy & Greenhouse Gas Rating (tailpipe only) Smog Rating (tailpipe only)



This vehicle emits 463 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs \$7,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.70 per gallon. This is a dual fueled automobile. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles.



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash

Driver Passenger

★★★★★

Based on the risk of injury in a frontal impact.

Should ONLY be compared to other vehicles of similar size and weight.

Side Crash

Front seat Rear seat

★★★★★

Based on the risk of injury in a side impact.

Rollover

★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

1FM5K8AB8MGB89827



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, or vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalate, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Learn more
apply.
Text HELP
for help

www.ford.com/ford/privacy-terms

1202107026122



Vehicle History Report™

US \$39.99

2021 FORD EXPLORER POLICE INTERCEPT

VIN: 1FM5K8AB8MGB89827
4 DOOR WAGON/SPORT
UTILITY
3.3L V6 F DOHC 24V
GASOLINE
REAR WHEEL DRIVE W/ 4X4
Original Window Sticker



No accidents or damage reported to CARFAX



Regular oil changes



CARFAX 1-Owner vehicle



Corporate vehicle



Last owned in Michigan



6,841 Last reported odometer reading

This CARFAX Vehicle History Report is based only on information supplied to CARFAX and available as of 11/18/22 at 6:22:58 AM (CST). Other information about this vehicle, including problems, may not have been reported to CARFAX. Use this report as one important tool, along with a vehicle inspection and test drive, to make a better decision about your next used car.



Ownership History

The number of owners is estimated

Owner 1

Year purchased

2021

Type of owner

Corporate

Estimated length of ownership

1 yr. 3 mo.

Owned in the following states/provinces

Michigan

Estimated miles driven per year

Last reported odometer reading

6,841



Title History

CARFAX guarantees the information in this section

Owner 1

Damage Brands

Salvage | Junk | Rebuilt | Fire | Flood | Hail | Lemon



Guaranteed
No Problem

Odometer Brands

Not Actual Mileage | Exceeds Mechanical Limits



Guaranteed
No Problem



GUARANTEED - None of these major title problems were reported by a state Department of Motor Vehicles (DMV). If you find that any of these title problems were reported by a DMV and not included in this report, CARFAX will buy this vehicle back.



Additional History

Not all accidents / issues are reported to CARFAX

Owner 1

Total Loss

No total loss reported to CARFAX.

✓ No Issues Reported

Structural Damage

No structural damage reported to CARFAX.

✓ No Issues Reported

Airbag Deployment

No airbag deployment reported to CARFAX.

✓ No Issues Reported

Odometer Check

No indication of an odometer rollback.

✓ No Issues Indicated

Accident / Damage

No accidents or damage reported to CARFAX.

✓ No Issues Reported

Manufacturer Recall

A current list of recalls is available at Ford Motor Company.

✓ No Recalls Reported



Detailed History

**Owner 1**

Purchased: 2021

Corporate Vehicle

Date**Mileage Source****Comments**

08/12/2021

Ford Motor Company

Vehicle manufactured and shipped to original dealer



Original Window Sticker

08/17/2021

Michigan Motor Vehicle Dept.

Vehicle purchase reported
- Titled or registered as corporate vehicle

08/19/2021 10

Michigan Motor Vehicle Dept.
Kalamazoo, MI
Title #MI0010559347

Title issued or updated
- First owner reported

10/08/2021 304

Zeigler of Kalamazoo
Kalamazoo, MI
877-999-9658



Vehicle serviced

★ 4.6 / 5.0

112 Verified Reviews

♥ 163 Customer Favorites

05/06/2022 6,841

Seelye Ford of
Kalamazoo
Kalamazoo, MI
888-568-6231



Vehicle serviced

- Oil and filter changed

★ 4.7 / 5.0

235 Verified Reviews

♥ 4,507 Customer Favorites



This vehicle's oil change history, as reported to CARFAX, follows the manufacturer's recommendation. Track your service history for free at carfax.com/service.

Have Questions? Please visit our Help Center at www.carfax.com.



Glossary

CARFAX Well Maintained - Regular Oil Changes

CARFAX identifies a "Well Maintained - Regular Oil Change" vehicle as having a regular oil change history when all its recommended oil changes, based on the vehicle's maintenance schedule, have been reported to CARFAX. CARFAX uses the manufacturer's schedule and assumes normal driving conditions. When an oil change schedule is not available, CARFAX may analyze reported service events to determine what is typical for the same make and model vehicle. Dealers and service shops may publish different recommended service schedules.

First Owner

When the first owner(s) obtains a title from a Department of Motor Vehicles as proof of ownership.

Ford or Lincoln Mercury Recall

The Ford Motor Company provides CARFAX with Field Service Action and recall information regarding safety, compliance and emissions programs announced since 2000 for a specific vehicle. For complete information regarding programs or concerns about this vehicle, please contact a local Ford or Lincoln Mercury Dealer.

Ownership History

CARFAX defines an owner as an individual or business that possesses and uses a vehicle. Not all title transactions represent changes in ownership. To provide estimated number of owners, CARFAX proprietary technology analyzes all the events in a vehicle history. Estimated ownership is available for vehicles manufactured after 1991 and titled solely in the US including Puerto Rico. Dealers sometimes opt to take ownership of a vehicle and are required to in the following states: Maine, Massachusetts, New Jersey, Ohio, Oklahoma, Pennsylvania and South Dakota. Please consider this as you review a vehicle's estimated ownership history.

Title Issued

A state issues a title to provide a vehicle owner with proof of ownership. Each title has a unique number. Each title or registration record on a CARFAX report does not necessarily indicate a change in ownership. In Canada, a registration and bill of sale are used as proof of ownership.

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11/18/22 6:22:58 AM (CST)



LOWELL CITY COUNCIL

MEMORANDUM

DATE: November 16, 2022

TO: Mayor DeVore and Lowell City Council *MD*

FROM: Michael T. Burns, City Manager

RE: Rockford EMS Contract

The City's contract with Rockford Ambulance expired on September 30, 2022. This was a five-year contract. City Administration has worked with them to develop a new agreement between the two entities.

Attached is a new agreement between the two entities. The terms of the previous agreement have not changed.

Proposed is a new five-year agreement. In addition, Rockford Ambulance is not proposing any changes to utilizing the building in which the city leases space to them for their operation.

I am recommending that the Lowell City Council renew a 5-year agreement with Rockford Ambulance Service for EMS services to the City of Lowell.

AMBULANCE SERVICE AGREEMENT

THIS AMBULANCE SERVICE AGREEMENT (the "Agreement") is made as of October 1, 2022, between the **CITY OF LOWELL**, a Michigan municipal corporation, whose address is 301 East Main Street, Lowell, Michigan 49331 (the "City"), and **ROCKFORD AMBULANCE, INC.**, d/b/a Lowell Ambulance Service, a Michigan non-profit corporation, whose address is 8450 Shaner Avenue, N.E., Rockford Michigan 49341 ("Rockford Ambulance").

RECITALS

A. City desires to continue to arrange for the provision of ambulance services within its boundaries.

B. Rockford Ambulance currently provides ambulance services within the City.

C. Both parties desire to enter into this Agreement to continue the provision of ambulance services within the City limits subject to the terms and conditions hereof.

NOW, THEREFORE, in consideration of the respective covenants and agreements, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Section 1. Ambulance Services. Rockford Ambulance shall provide, on a 24-hour-a-day, 7-day-a-week basis, ambulance services within the City limits in accordance with the terms and conditions of this Agreement. As used in this Agreement, "ambulance services" shall be synonymous with "emergency medical services" as that phrase is defined in Section 20904 of Act 368 of the Public Acts of Michigan of 1978, as amended ("Act 368").

In providing ambulance services under this Agreement, Rockford Ambulance shall minimally have available at all times one ambulance vehicle, qualified and licensed personnel and equipment required for the transport and treatment of persons requiring ambulance services.

It shall be the responsibility of Rockford Ambulance to ensure that a response is provided to all requests for emergency assistance within the City either unilaterally or pursuant to separate agreement between Rockford Ambulance and other qualified and licensed ambulance operators.

In providing ambulance services under this Agreement, Rockford Ambulance shall obtain and maintain all licenses, permits or approvals required of ambulance operations in accordance with Act 368. It shall further be the responsibility of Rockford Ambulance to ensure that any agent, employee or subcontractor acting in its stead obtain and maintain such licenses, permits or approvals. Upon written request by the City, Rockford Ambulance shall provide documentation establishing its compliance with such requirement.

Section 2. Primary Provider. The City shall take all actions from time to time reasonably necessary to designate Rockford Ambulance as the primary provider of ambulance services within the City limits and shall communicate such designation to other governmental agencies which dispatch for emergency medical services.

Section 3. Billing Responsibility. Rockford Ambulance shall be solely responsible for directly billing persons who receive ambulance services as provided for under this Agreement and for the collection of such billings. The City neither assumes, nor shall it be liable for, any fees or charges incurred by individuals receiving ambulance services.

Section 4. City Facilities. During the term of this Agreement, Rockford Ambulance shall have exclusive use of an approximately 2,334 foot addition to the Look Memorial Fire Station (the "Addition"). In connection with such use, Rockford Ambulance shall be responsible for all utility costs related to the Addition including electricity, gas, telephone, water, sanitary sewer, all of which will be separately metered or otherwise accounted for. Further, Rockford Ambulance shall be responsible, at its cost, for all routine maintenance and repair of the

interior and exterior of the Addition. Should an item of major repair be required, the City and Rockford Ambulance agree to meet and agree on the sharing of such cost.

Section 5. Term of Agreement. The term of this Agreement shall be deemed to have commenced on October 1, 2022, and shall continue in full force and effect through September 30, 2027, subject to the terms and conditions provided in this Agreement.

Section 6. Independent Contractor. It is expressly agreed and understood between the parties hereto that Rockford Ambulance is an independent contractor and that any product, good or service contracted for or provided by Rockford Ambulance will be on the basis of an independent contractor arrangement. No contract or act of Rockford Ambulance with any party, of whatever kind or nature, will constitute Rockford Ambulance, its employees, agents or subcontractors as an employee or agent of the City. All personnel employed by Rockford Ambulance are recognized by the parties hereto as employees of Rockford Ambulance, and not of the City.

Section 7. Insurance and Indemnification.

a. Rockford Ambulance shall carry comprehensive general liability insurance, motor vehicle liability insurance and ambulance professional liability insurance on an occurrence basis which shall insure Rockford Ambulance and the City as insured parties, such insurance at all times to be in an amount of not less than Two Million Dollars (\$2,000,000) for bodily injury per occurrence, and Two Million Dollars (\$2,000,000) for property damage per occurrence.

b. Rockford Ambulance shall carry workers' compensation insurance in accordance with the applicable laws of the State of Michigan.

c. Rockford Ambulance agrees to indemnify and hold and save City, its officers, councilmembers, employees and agents harmless from any and all claims, demands, liabilities, loss, costs or expenses (including reasonable attorneys fees and related costs) in connection with the performance by Rockford Ambulance of its obligations hereunder including, without limitation, all injuries to persons or property when Rockford Ambulance is carrying out or attempting to carry out its obligations hereunder.

d. Rockford Ambulance shall provide to the City, upon written request, documentation evidencing the existence of the insurance coverage required by this Section 7.

e. Rockford Ambulance shall keep and maintain the insurance policies providing the coverage referred to in this Section 7 throughout the term of this Agreement and, further, shall provide a certificate of insurance evidencing such coverage and requiring 30 days' notice to the City of cancellation, termination or modification of such insurance policies.

Section 8. Early Termination of Agreement. Notwithstanding any provision in this Agreement to the contrary, the parties hereto agree that this Agreement shall no longer be binding on them in the event that any of the following occurs:

a. Rockford Ambulance is unable to lawfully provide emergency medical services as defined in Section 20904 of Act 368 within the City; or

b. either party breaches a term or condition of this Agreement and the non-breaching party provides 60 days' written notice of the termination of this Agreement at the end of such 60-day period.

Section 9. Attempted Resolution. In the event either party communicates its intent to terminate this Agreement pursuant to Section 8(b) above, or on the written request of either party, the parties agree that they shall make a good faith effort to resolve such differences or issues as exist by meeting at a mutually convenient time and place within 20 days following the receipt of such written notification. The parties may be represented at such meeting by their principals, officers or attorneys as each party, in its sole discretion, deems appropriate.

Section 10. Quarterly Reports. Rockford Ambulance shall provide the City with written quarterly reports no later than 30 days after the end of each calendar quarter during the term of this Agreement identifying by category of response the response times during such quarter of all responses within the City limits.

Section 11. Miscellaneous Provisions.

a. Notice Provisions. All notices permitted or required hereunder shall be in writing and sent either by mail or personal delivery. If by mail, notice shall be deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, and addressed to the party to whom notice is directed. If by personal delivery, notice shall be personally delivered to the party to whom notice is directed. Notice shall be deemed effective on the date postmarked, if by mail, or on the date of delivery, if personally delivered.

b. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the enforceability or validity of remaining provisions and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.

c. Waiver. No term, condition, covenant or provision contained in this Agreement may be waived except in a writing signed by the waiving party. No oral statements, course of conduct or course of dealing shall be deemed a waiver. No waiver by any party hereto of any violation or breach of this Agreement shall be deemed or construed to constitute a waiver of any other violation or breach, or as a continuing waiver of any violation or breach.

d. Applicable Law. This Agreement shall be interpreted, construed and governed according to the laws of the State of Michigan.

e. Binding Effects. This Agreement shall be binding upon and inure to the benefit of the parties hereto, as well as their respective successors and assigns.

f. Merger and Modification. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and any prior discussions, negotiations and agreements between the parties are merged herein. No amendment or modification of this Agreement shall be enforceable except if in writing and signed by the party against whom enforcement is sought.

g. Assignment. This Agreement may not be assigned, in whole or in part, by City or Rockford Ambulance without the written consent of the other party.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF LOWELL

By: _____
Michael DeVore, Mayor

By: _____
Susan Ullery, City Clerk

ROCKFORD AMBULANCE, INC.

By: _____
Roger Morgan, Chief Executive Officer

Memorandum



DATE: November 15, 2022

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

A handwritten signature in blue ink, appearing to be "MD", with a horizontal line extending to the right.

PUBLIC WORKS

RE: Mowing Bids 2023-2025

Our contract for mowing and trimming of City properties has expired. New bids were requested and opened on November 7, 2022.

The work areas include City parks and recreation areas, water storage areas, several roadsides and city properties. New bid documents were prepared for mowing, trimming and various miscellaneous activities, along with the expectations of performing the work in a satisfactory manner. The contract is set up for a three-year cycle. We sent out bid documents to seven vendors and received three bids in return.

	TOTAL YEARLY COST		
<u>VENDOR</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Manszewski Landscaping, Lake Odessa	\$42,600	\$42,600	\$42,600
Gator Mowing LLC, Lowell	\$91,800	\$92,400	\$93,000
Woods Landscape Maintenance, Ada	\$146,040	\$157,008	\$168,792

Manszewski Landscaping has performed this mowing work for the City for the past several years. They have done a good job over the years and worked well with the City. Last year Manszewski Landscaping performed this work at a cost of \$41,000, and the previous three years before that they did the work for \$38,562.

It is my recommendation: **That the Lowell City Council approve the bids and award the three year mowing contract to Manszewski Landscaping, Lake Odessa, as outlined in their bid received November 7, 2022, for a total yearly cost of \$42,600.00, for each year of the mowing seasons of 2023, 2024, and 2025.**



Bid Form

(Please type or print in ink)

Company Name: Manszewski Landscaping

Address: 1820 E Vedder rd.

Phone: (616) 889-7548

Email: Kylemanszewski@yahoo.com

Cost Proposal:



City of Lowell
2023-2025
Mowing & Trimming Cost Proposal

<u>Location:</u>	<u>Address:</u>	<u>Cost (Cut & Trim):</u>
1. Creekside Park	1550 Gee Dr.	\$ <u>400</u>
2. Northwest Water Storage Tank	2311 Gee Dr.	\$ <u>80</u>
3. Richards Park	320 N. Hudson St.	\$ <u>90</u>
4. Recreation Ball Field	225 S. Broadway St.	\$ <u>70</u>
5. Burch Football Field	225 S. Broadway St.	\$ <u>110</u>
6. Fairgrounds	225 S. Broadway St.	\$ <u>130</u>
7. Campground Area	225 S. Broadway St.	\$ <u>290</u>
8. Stoney Lakeside Park	1200 Bowes Rd.	\$ <u>250</u>
9. McMahon Park	830 Shepard Dr.	\$ <u>40</u>
10. Northeast Booster Station	820 Shepard Dr.	\$ <u>60</u>
11. Rogers Field	504 Front St.	\$ <u>75</u>
12. Shepard Dr.	640 Shepard Dr.	\$ <u>40</u>
13. Department of Public Works	217 S. Hudson St.	\$ <u>60</u>
14. Ridgeview Trail	Sibley St. to GeeDr.	\$ <u>40</u>
15. Lowell Welcome Sign	Lincoln Lake @ N. Hudson St.	\$ <u>40</u>

2023 – Total Cost One Cycle:	\$ <u>1775⁰⁰</u>
2023 – Total Cost for Season (24 weeks):	\$ <u>42,600⁰⁰</u>
2024 – Total Cost One Cycle:	\$ <u>1775⁰⁰</u>
2024 – Total Cost for Season (24 weeks)	\$ <u>42,600⁰⁰</u>
2025 – Total Cost One Cycle:	\$ <u>1775</u>
2025 – Total Cost for Season (24 weeks):	\$ <u>42,600</u>

Memorandum



PUBLIC WORKS

DATE: November 15, 2022

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

RE: Draft Park and Recreation Plan 2023-2027

For the past year, the Parks and Recreation Commission has been working on updating the Recreation Master Plan. This is a process that takes place every five years to meet requirements of the State of Michigan Department of Natural Resources. The commission has completed their portion of the process and the document is ready for presentation to City Council for the final steps of the process. Once approved by City Council, the document will be submitted to the MDNR for their approval.

The document attached is currently available for review on the City's website. A notice was also prepared and placed in the Lowell Ledger, as required, to open a 30-day public review period. Any comments received during the review will be provided to City Council.

The Parks and Recreation Commission provided two separate means of community engagement for accepting comments on a new recreation plan. In June 2022, they had an on-line survey available to bring in comments and direction. In September 2022 there were three Focus Group meetings held for invited guests to provide additional community input on Parks and Recreation in our community. Input received from both community engagement processes are found at the end of the draft Plan.

At this time there is no action necessary. Request for approval of the Park and Recreation Plan 2023-2027 will be brought back to City Council at the conclusion of the 30-day review period. Final approval is needed no later than the January 3, 2023 regular meeting. This will provide the need time to finalize all required paperwork and to deliver the document to MDNR no later than February 1, 2023.

**City of Lowell Parks and Recreation Commission
Lowell, Michigan**

Resolution # PB 01-22

At a regular meeting of the City of Lowell Parks and Recreation Commission held on November 10, 2022, the following Resolution was offered for adoption by Parks and Recreation

Commissioner MUNDT and was seconded by Parks and Recreation Commissioner MIERENDORF :

**A RESOLUTION RECOMMENDING ADOPTION OF THE 2023-2027
FIVE-YEAR PARKS AND RECREATION PLAN TO THE CITY OF
LOWELL CITY COUNCIL AND CONSTITUTING PARKS AND
RECREATION COMMISSION APPROVAL OF SUCH PLAN**

WHEREAS, the City of Lowell has engaged in the process to develop a new Five-Year Recreation Plan, which describes pertinent features, recreation facilities, policies, and desired implementation to improve recreational offerings in the community during the period between 2023 and 2027; and

WHEREAS, the City of Lowell facilitated public input via a community survey in June 2022 and three focus groups comprised of community members in September 2022 prior to the development of the Plan, enabling citizens and stakeholders to express opinions and needs, ask questions, offer advice, and discuss all aspects of the City of Lowell parks and recreation needs and amenities; and

WHEREAS, the City of Lowell has prepared the Five-Year Recreation Plan in accordance with the most recent guidelines developed by the Michigan Department of Natural Resources for the benefit of the entire community and to meet the recreation needs of residents as expressed during the public input session; and

WHEREAS, a notice will be published indicating that the Plan will be available on the City's website and offered for a period of at least 30 days for public comment and review; and

NOW, THEREFORE BE IT RESOLVED, the City of Lowell Parks and Recreation Commission hereby recommends adoption of the Five-Year Recreation Plan to the City of Lowell City Council as a guideline for improving recreation for the residents and visitors of the community.

Yeas: POMPER, MUNDT, GROVES, MIERENDORF

Nays: -NONE-

Absent: BUTLER

RESOLUTION DECLARED ADOPTED.

Dated: November 10, 2022

Respectfully submitted,

By: Paula Mierendorf

Paula Mierendorf
Parks and Recreation Commission Chair

City of Lowell Parks and Recreation Plan 2023 - 2027



City of Lowell City Council

JIM SALZWEDEL

LEAH GROVES

MIKE DEVORE

CLIFF YANKOVICH

MARTY CHAMBERS

Lowell Parks and Recreation Commission

CASEY BUTLER

SUSAN POMPER

PAULA MIERENDORF

THERESA MUNDT

LEAH GROVES

Prepared with assistance from

williams&works
engineers | surveyors | planners

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COMMUNITY ENGAGEMENT REPORT

CHAPTER 1 INTRODUCTION & PURPOSE OF PLAN

The City of Lowell Parks and Recreation Plan is the result of a community-based effort that will contribute to the enhancement and vitality of Lowell. With members of the public providing valuable feedback through the community survey, a series of three focus groups with local stakeholders, and leadership provided by the Lowell Parks and Recreation Commission, the plan has set forth a vision that will continue to help the City.

This is a five-year plan that reflects the desires of the City of Lowell community. The Lowell Parks and Recreation Commission, who is charged with providing direction and leadership with matters concerning parks and recreation in the City, provided project direction as the project steering committee. There were three main ideas that emerged during the community engagement process: 1) Continued parks maintenance; 2) Enhanced City park wayfinding; and 3) Investments to create accessible recreational spaces. These ideas resonated with the Parks and Recreation Commission members, and became the formal framework in which the City used to consider, develop, and establish the Parks and Recreation Goals and Action Plan.

The completion of the Parks and Recreation Plan also establishes the five-year eligibility for recreation grants administered through the Michigan Department of Natural Resources. Therefore, this plan is intended to meet the requirements and provisions set forth by the Michigan Department of Natural Resources for the development of community park, recreation, open space, and greenway plans.

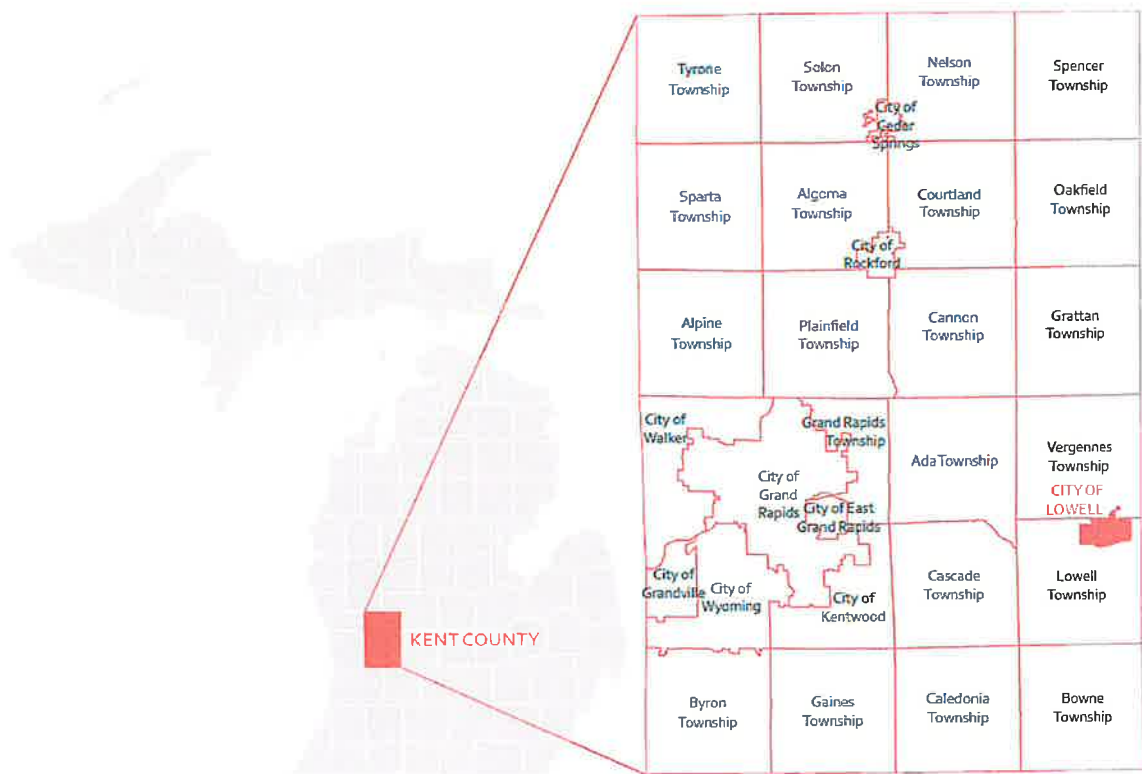
The City of Lowell is excited to have an updated plan that reflects the community's needs and desires. The Plan will direct the future development of parks and recreation facilities, amenities, and services over the next five years and beyond. By coming together, the community has worked hard to determine how best to continue to use its resources to support the parks and recreational amenities.

CHAPTER 2 COMMUNITY DESCRIPTION

Location

The City of Lowell is located on the southeastern border of Kent County, about 15 miles east of the City of Grand Rapids, the nearest metropolitan area. Though the community is still considered rural, the suburbanization of the West Michigan community is affecting the growth and development of Lowell. The City is bisected by state highway M-21 and 5 miles north of I-96 interstate highway. There are a number of trails that run through and to the community. There is also an airport located just north of the City.

Much of the population in the City lives north of M-21 due to the extensive Grand River floodplain and poor soils on the south side of the highway. New residential development is found primarily on the edges of the east and west City boundaries.



Brief History

The area that surrounds the confluence the Flat and Grand Rivers has been occupied by people for hundreds of years. Before the French and British came here in the 1600s and 1700s, Michigan was home to several tribes. In Lowell, the Odawa/Ottawa were a part of the larger Anishinaabe, or "original people," that shared share a common language, customs and beliefs. In the first decades of the 19th century, the village was led by Wabiwindego and Keewaycooshcum, and later by Cobmoosa, all great Odawa leaders. The Odawa remained at

their village on the Flat River until 1858, when they moved to a reservation at Manistee, Michigan. The modern City of Lowell was founded in 1831 by Daniel Marsac as a trading post with this existing Odawa village, built on the south bank of the Grand River. In 1847, he purchased land on the north side of the river and platted it as "Dansville". In 1851, a post office was established there named "Lowell" after the township. The community was replatted in 1854 and renamed after the post office. It incorporated as a village in 1861.

Topography

The City has a striking topography that is shaped by the two rivers flowing through its municipal boundaries. The winding Flat River has ebbed and flowed over time, shaping the area along and near its banks. The heart of the downtown, which happens to be near the Flat River, is flatter, along with much of the western portion of the City. The eastern side of the community has steeper slopes and is more hilly. Areas along the Grand River are also flat and don't contain much change in topography.

Hydrology

The Grand River and Flat River heavily influence the City of Lowell. The Flat River cuts through the middle of the City, running north to south, and emptying into the Grand River. The Grand River runs along the City's southern edge. The rivers were each formed during the last glacial period.

Flood waters

The areas along the Grand River within the City of Lowell are prone to seasonal flooding, especially in the spring time. The developed neighborhoods and the portions of downtown Lowell that lie along the Flat River do not frequently flood. A common area that does flood is near the convergences of the Flat and Grand Rivers.

Vegetation

There are a few prime woodlands due to the sandy soil composition in the area. Where woodlands can be found, they contain hardwoods including ash, elm, maple, and willows in lowland areas and beech and oak trees in highland areas. Many tree stands are also located along the banks of the Flat and Grand Rivers and within a few isolated pockets in the City. Much of the land is developed and urbanized.

Demographic Information

The following are population and housing trends in the City of Lowell that may influence the recreation needs and desires of the community.

Population. The total population for the City of Lowell for the 2020 census is 4,237 people. It has remained fairly stable in the last twenty years, fluctuating by less than 500 people in the last 50 years. There has been a general increasing population trend, which follows the increase in population that has occurred in many west Michigan communities.

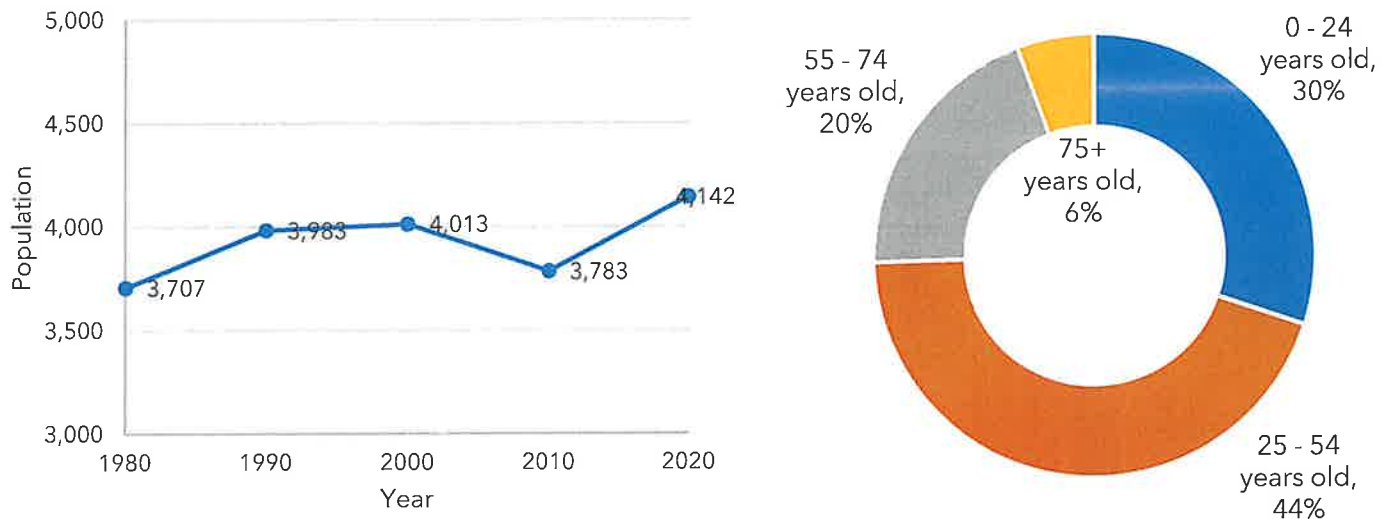


Figure 1 & 2 City of Lowell Population Characteristics 1980 – 2020
Source: US Census

In 2020, the median age of residents in the City was 36.8 years, as compared to 36 years in Kent County and 39.8 in Michigan. The City of Lowell's population ranges in age. The circle graph above provides a breakdown of the age demographics for the community. Middle-aged people comprise a large proportion of the City's population. Young people under 18 years old make up a quarter of the population. People aged 65 to 74 years of age comprise 8.6% of the population, and people over 75 years of age 5.6%.

Race & Ethnicity. Lowell has historically been a primarily white community. According to the 2020 US Census, of the 4,142 residents, 93% identified as White (3,726) and 1% (43) identified as Black or African American. There were 56 residents who identified as Some Other Race, 21 residents who identified as Asian, and 18 residents who identified as American Indian and Alaska Native. 190 residents identified as Latino as their primary ethnicity.

Household Data. The median household income for the City was \$64,492, as compared to in \$72,021 Kent County and \$63,498 for the state of Michigan. The median home value for City residents was \$162,100. The average household size is 2.53 within in the City according to the 2020 US Census, as compared with 2.5 people found from the 2010 US Census.

Labor Force. In the City of Lowell, 97% of the civilian labor force is employed. The median household income is \$64,492. The average commute to work time was 23 minutes for City residents, 82.6% of people commuted alone. About 6.4% of people carpooled to work, while 4.7% of residents worked at home. Employment status from 1980 - 2020 is listed below.

Employment	1980	1990	2000	2010	2020
Total Labor Force	1,746	1,939	2,027	1,926	2,059
Employed	1,621	1,865	1,938	1,744	1,996
Unemployed	125	74	89	182	63
Unemployment Rate	7.2	3.8	4.39	9.4	3.1
Employment Rate	92.8	96.2	95.6	90.6	96.9

member. The Commission is responsible for providing planning and direction of the City's parks and reports directly to the City Council. The Commission works with the City Planning Commission to ensure that the goals of both commissions are aligned and to determine where recreation activities should occur. The City Council received recommendations from the Parks and Recreation Commission. The Parks and Recreation Commission also works with the Michigan Department of Natural Resources to help create meaningful plans and to fund improvements.

City Parks & Recreation Budget

For the FY 2022 - 2023 budget a total of \$247,793 has been budgeted for administrative and operating expenses for City Parks. Approximately \$5,000 of the budget has been set aside for signs. The primary source of the fund in the City's general fund, and some local sports organizations through user fees. Other "Friends of" groups can also be contacted to potentially provide additional funding or "in-kind" donations.

There are some other funds that the City Parks have available for its use in FY 2022 and 2023. In addition to the General Fund, the City expects to receive \$3,500 in Park User Fees and \$1,500 from the Kent County Youth Fair. Park user fees are revenue generated from the City renting ball fields and the pavilion at Creekside Park. The Kent County Youth Fair has an agreement to pay the City for the almost exclusive use of Recreation Park. There is also \$9,920 from the Lee Fund, a local endowment for parks improvements, that the City has available.

City of Lowell FY 2022 - 2023 Park Budget	
Administration	\$81,743.99
Operations/Maintenance	\$100,050.00
Capital Outlay	\$66,000.00
Total	\$247,793.99
<i>Lee Fund Available</i>	<i>\$9,920.00</i>
<i>Park User Fees (expected)</i>	<i>\$3,500.00</i>
<i>Kent County Youth Fair contribution (expected)*</i>	<i>\$1,000.00</i>
<i>*The Kent County Youth Fair is expected to end the exclusive-use agreement with the City by the end of 2022.</i>	

CHAPTER 4 RECREATION INVENTORY

This chapter provides an overview of the parks and recreation facilities and programs available in the City and an accessibility assessment.

Accessibility

Per the Michigan Department of Natural Resources guidelines, an assessment of the accessibility of each park to people with disabilities is required in this recreation plan. This assessment considers the accessibility of the park facilities and the access routes to them. The accessibility grading system is based on compliance with the Americans with Disabilities Act (ADA) through a five-point system as defined in Table 4.1.

Table 4.1. MDNR Grading System for Accessibility

Accessibility Grade	Definition
1	None of the facilities/park areas meet accessibility guidelines
2	Some of the facilities/park areas meet accessibility guidelines
3	Most of the facilities/park areas meet accessibility guidelines
4	The entire park meets accessibility guidelines
5	The entire park was developed/renovated using the principles of universal design

Operations and Maintenance

The City's Department of Public Works maintains the City of Lowell park system. Additional staff is added in the summer to help with the parks. The City does grounds maintenance, equipment repair, care of athletic fields, and other related activities. Other support is provided by quasi-public sport organizations and area church groups.

City Parks

Recreation Park

This 30-acre park is located along the northwest corner of the confluence of the Flat River and the Grand River. The park parallels Hudson Street and includes the City's Lowell Waste Water Treatment Plant. The park has been home to the Kent County Youth Fair for decades. The County is expected to end its relationship with the City and park space this year, opening up the grounds to an alternative recreation future. The site has also been home to the high school football field and includes bleachers and a scoreboard. Other facilities in the park

include baseball and softball fields with lights, fire rings, rustic camping facilities, and a boat launch on the Grand River.

The softball field is located at the north end of the park and directly abuts the King Milling facility. It is the only softball facility with lights in the community, and also has dugouts and covered bleachers. There is a restroom that serves the football and softball areas as well as a small concession stand.

The City owns two buildings on the site that are currently not being used as recreational facilities. The King Memorial Building was once the location of an outdoor pool and is currently leased to the Kent County Youth Agricultural Association. The Foreman Building is currently used as a storage facility for the City's Department of Public Works.

The City of Lowell leases a large portion of the Recreation Park area to the Kent County Youth Fair which is a major attraction. The fair organization owns several exhibit and livestock buildings on the property which also includes a horse arena. The heaviest use of the fairgrounds has occurred annually in July/August when the Kent County Youth fair has been held here for a week. However, the use of the park grounds is likely to significantly change, as the Kent County Youth Fair is planning on ending their lease of the property with the City this year. In addition to the fair, there are other numerous, yet smaller events that take place at the fair-grounds throughout the spring and summer including horse shows, rodeos, and music concerts.



Considering the variety of facilities available at this park, parking facilities are sometimes inadequate. A portion of the areas for parking are paved, but the majority occurs in grassed areas.

Recreation Park contains a substantial amount of open space along the Grand and Flat Rivers. Some of this area is devoted to rally-type, travel-trailer camping during the Youth Fair and other events. There are no defined camp sites and limited facilities are available for this activity. Much discussion has occurred regarding the development of a modern campground in the park.

In 2019 the City undertook the Lowell Recreation Park Engagement Summary and Design Plan. Through this community engagement project, a concept for a future Recreation Park was developed. Conceptual site plan elements include tent and RV camping, a tree top bridge crossing, a boardwalk along the river, a boat and kayak launch, gardens that act as a dual-use for storm water retention, and more. More information on the process and result can be found in the plan.

Accessibility Score: 1

Creekside Park

Upgrades over the years have made this a popular park. Located on the west side of the City on Gee Drive, it is accessible from Foreman Street and Alden Nash Rd. The park includes three little league baseball fields, one softball field, one large and two small soccer fields, a beach volleyball court, two horseshoe pits, and a community garden. The centerpiece for the park is a large wooden play structure that was built with volunteer labor from throughout the community in 1994. In addition, the park features a large picnic shelter, restrooms, and a concession stand. A paved and partially-lit pathway connects the park to Cherry Creek Elementary and the Valley Vista subdivision.

This park serves as a community-wide facility used for organized soccer, baseball and softball programs, as well as for many other family leisure pursuits.

Accessibility Grade: 2

Richards Park

Between Elm and Spring streets, this 1.6 acre park is located in a neighborhood one block from the Flat River. The park contains a play lot, playground, large slide, half basketball court, benches, a small boat launch, and a path. A concrete pad is flooded in the winter for ice skating and provides a smooth surface for summer roller skating. Parking is available on the adjacent streets.

Accessibility Score: 2

Stoney Lakeside Park

Located along the Grand River on South Bowes Road, the park includes a 27-acre lake. The lake affords opportunities for swimming, fishing, and boating. Other facilities include a beach, a skate board park, restrooms, playground, parking lot, picnic tables, picnic pavilions, grills, two horse shoe pits, and a 31,000 square foot fenced dog park.

Accessibility Score: 1

McMahon Park

Located off of Shepard Boulevard SE, the 0.25-acre park is a wooded lot in a residential neighborhood. Amenities include benches and a sledding hill.

Accessibility Score: 1

Scout Park

Located at the north end of Washington Street next to the Flat River, the 27-acre park has been a dedicated meeting place for local Boy Scout troops for years. Park facilities include the Boy Scout Cabin that was constructed in the 1950's and an open hill area used for sledding in the winter. The North Country National Scenic Trail route also passes through the property.

Accessibility Score: 1

Riverwalk Park/Showboat Area

The area has a boat launch, an ADA accessible canoe/kayak launch for the Flat River. A new bathroom building was completed in 2021. Benches and picnic tables can be found along the riverfront and the lawn near the Englehardt Library which serves as festival venue. This area is now formally considered a City park. This constantly evolving, popular downtown amenity has helped shape the identity of Lowell for over 20 years.

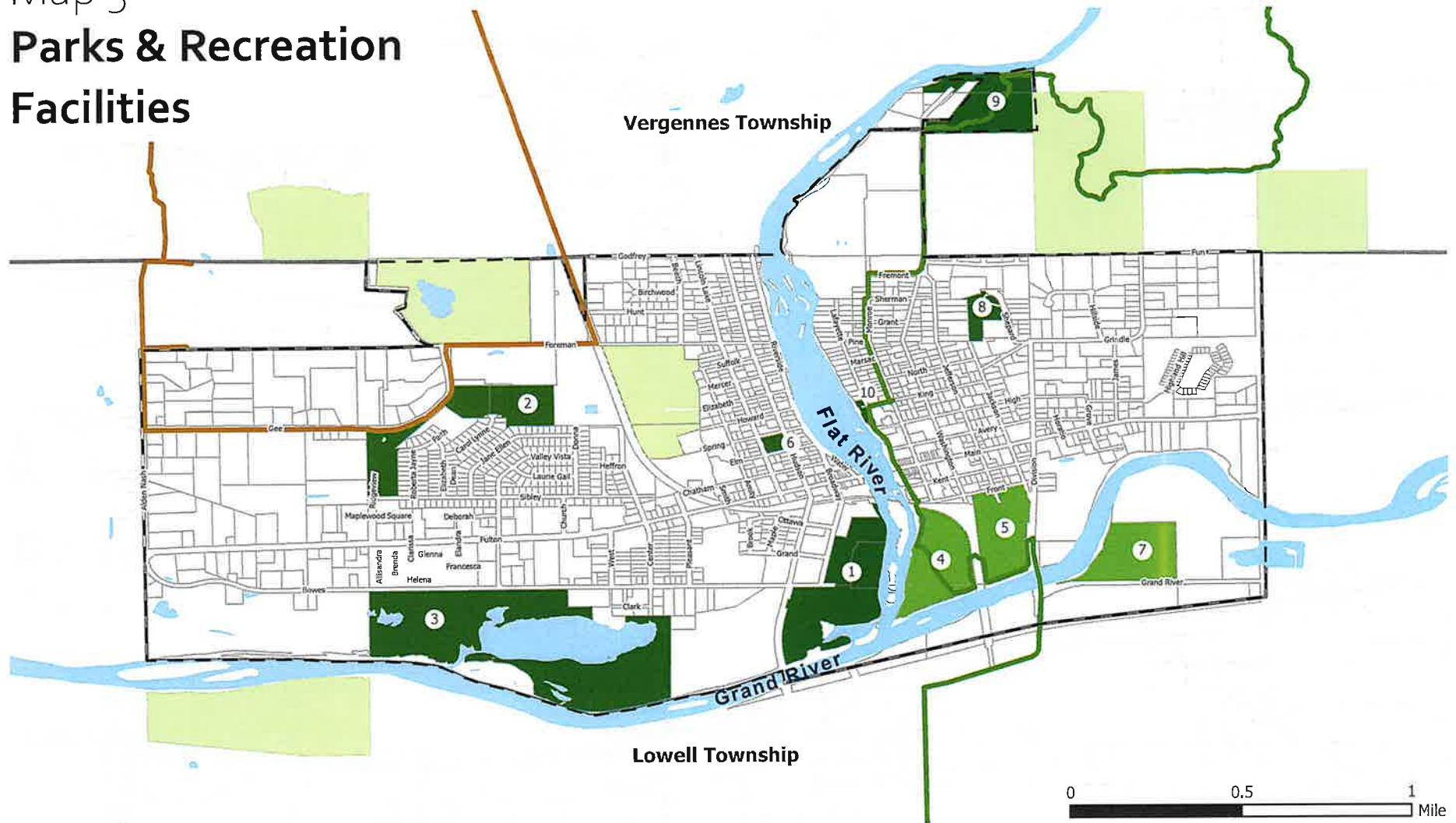
Accessibility Grade: 4

Other City of Lowell Properties

Upper Bridge Property, Moose Property, and Rogers Property

Three pieces of property comprise a single location for a future potential city park. Located on the south side of the Grand River, the 20-acre, vacant Upper Bridge Property is just east of the bridge. The Moose and Rogers properties are two parcels that comprise a total of about 33 acres. Located on the east side of the Flat River, both properties are wooded. All properties lie within the floodplain. Donated to the City for park use, there are no current plans for the properties. These properties, owned by the City, are not formally designated as

Map 5 Parks & Recreation Facilities



Legend

- City Park
- City Park-like Property
- Other Property
- Existing Non-Motorized Trails
- North Country Nation Scenic Trail
- City of Lowell

1. Recreation Park
2. Creekside Park
3. Stoney Lakeside Park
4. Rogers Property
5. Moose Property
6. Richards Park

7. Upper Bridge Property
8. McMahon Park
9. Scout Park
10. Lowell Riverwalk



park at this time.

Other Parks and Recreation Facilities

Public/Quasi-Public Facilities

Lowell Area Recreation Authority & Lowell Area Trailway (LARA)

In late 1990's, the City of Lowell, Lowell Township, and Vergennes Township began receiving feedback from residents indicating a strong desire for recreational trails. In 1997 the Lowell Area Community Fund was established with the gift of \$12.7 million from Lowell resident Harold J. Englehardt. A number of community meetings were held to determine how the funds should be spent. One of the important themes that emerged was a strong desire for trails. A legal framework was developed and adopted in November 2004 by the City of Lowell, Lowell Township, and Vergennes Township to create LARA, making the organization an officially recognized and empowered entity.

The LARA volunteer group was formed in 2004 to research ways to better the recreation opportunities for Lowell area residents. The group is led by the LARA Board that consists of an elected official from Vergennes Township, Lowell Charter Township, and the City of Lowell. There are also 3 representatives from each municipality and one jointly appointed representative. The goal of the cooperative effort is to provide an equal voice in the LARA recreation planning efforts among the three communities.

The focus of LARA has been the planning, design, and construction of trails to serve the community. Phase 1 of the system was realized in 2011 with the installation of a 3.2-mile trail connecting the Flat River Valley Rail Trail to the Wittenbach/Wege Agriscience & Environmental Education Center. In 2018, construction was completed on the trail connecting Alden Nash Rd. from Gee Dr. to W. Main Street (M-21) to the Lowell Township North Park. In 2014 and 2015, LARA worked with the MDNR to identify alternative routes to connect the Fred Meijer Rail Trail system through the Lowell community. In 2022, LARA is working with MDOT using a Transportation Alternative Program (TAP) grant to complete a connection from Lowell Township Park and an existing part of the LARA trail network to Hudson Street, with future hopes of connecting across the Grand River via a pedestrian bridge to the Fred Meijer Grand River Valley Trail along Grand River Avenue and abandoned rail corridor.

Fred Meijer River Valley Rail Trail

Located in central Michigan, the Fred Meijer River Valley Rail Trails are a system of inactive rail corridors being redeveloped as trails. There is also an effort to explore developing water trails on adjacent rivers along the area. The "pedal and paddle" network is a great opportunity to develop a variety of recreational experiences. The Fred Meijer Midwest Michigan Rail Trail Network connects Gratiot, Montcalm, Ionia, Kent, Clinton, and Shiawassee counties. The cities of Greenville and Lowell serve as "Trail Hubs" where various segments of

local and national trails will intersect. When completed, the Network will serve the communities of Owosso, Ovid, St. Johns, Fowler, Pewamo, Muir, Ionia, Saranac, Lowell, Belding, Greenville, Stanton, Edmore, and Alma, as well as the greater Grand Rapids, Lansing, and Saginaw regions.

The City of Lowell is located in the center of the 125-mile regional rail trail system. The rail corridor is abandoned and contiguous with the exception of the approximate 2.5-mile gap through the City of Lowell, where the rail will remain active to serve King Milling, Michigan Wire, and other potential industries. The LARA trail system also connects to the regional trail system.

Grand River Riverfront Park

Located adjacent to the Grand River, the 80-acre Lowell Charter Township park has one developed recreation area designed to serve the Township's residents. Located on the south bank of the Grand River across from the City's Stoney Lakeside Park, the facility provides a broad range of field sports and natural area amenities for organized and casual use. The park is handicapped accessible and has a playground, soccer fields, picnic area, concession stand, bridge river crossing, natural areas, a lacrosse field, benches, a gazebo, wetlands education area, fishing area/dock, trails, accessible frontage along the Grand River, canoe/kayak launch, restrooms, paved walkways, and parking.

Fallasburg Park

Located about 4 miles north of Lowell, this is a 458-acre Kent County Park along the Flat River. The park contains one of the State's few remaining covered bridges. Facilities include picnic areas, softball diamonds, frisbee golf, and playground equipment. Hiking and cross-country ski trails are found throughout the park, including the designated route for the North Country National Scenic Trail.

Saranac-Lowell State Game Area

The 1,800-acre non-contiguous land area is located northeast of Lowell in Kent and Ionia counties where hiking, bird watching, hunting, canoeing/kayaking, and other recreational activities are allowed.

Ionia Recreation Area

Located 8 miles east of the City, this is the nearest state park to Lowell. The park offers fishing, camping, swimming, equestrian, and other recreational opportunities.

North Country National Scenic Trail

The North Country National Scenic Trail is a premier footpath that stretches for about 4,800 miles from North Dakota to Vermont. Providing ample opportunities to hike in a variety of natural and built environments, through cities, villages, woodlands, and wetlands, the trail is a destination sought out by aspiring, recreational, and professional hikers. Passing through Michigan, the trail goes through the Saranac-Lowell State Game Area and the City of Lowell. A portion of the Michigan Iron Belle Trail hiking route follows a portion of the North Country National Scenic Trail. The national headquarters for the North Country National Scenic Trail is located in downtown Lowell, near the geographic center of the trail. The City is also an official Trail Town.

Senior Neighbors Center

This facility is a converted home located on the west side of Hudson Street, across from Recreation Park. The building can accommodate 40 people, and serves as the activity center for the Senior Neighbors organization. Activities within the center include lectures, arts and crafts programs, daily meals, and other group programs. Large events like dances or special programs such as exercise classes are held elsewhere. The Center also sponsors regular outings and similar activities for the senior population in the area.

Churches

St. Mary's Church, one block west of Richards Park, and First United Methodist Church, at Avery and Jackson, contain small areas with playground equipment used for church programs and are generally available to the neighborhood. Wesleyan Church contains a half basketball court, play equipment, and picnic tables with shelter.

Flat River Banks and Islands below the Main Street Dam

The City owns the land but it remains undeveloped. This is a popular access point for fishing along the Flat River. However, access limitations, flooding, and extensive poison ivy are some of the challenges that would need to be addressed before developing a formal program for recreational activity, however the open space is of value to the community. The islands have the potential of providing access between Recreation Park and the Rogers property via a future bridge.

Flat River Banks above Main Street

In April 2010, the west bank of the Flat River between Elm Street and Main Street was studied to determine the options available to stabilize the bank against erosion.

Cooper Wildlife Area

Located off of Foreman Road, the area is northwest of the city limits and is connected to the LARA trail. The land was donated to the Lowell Educational Foundation in 2002. The area includes a hardwood forest populated by deer, turkeys, and other wildlife. Donated for educational purposes, the area is underused due to a lack of defined access and programs.

Kent County Bike Routes

Though there are no designated bicycle routes within the City's boundaries, several Kent County trails are located on roads outside the city limits. A trail runs between the City of Lowell and Fallasburg Park on Lincoln Lake Avenue. There is wide-shoulder along 7 ½ miles of Grand River Avenue in Lowell Township from Alden Nash to Buttrick Avenue which can be used by people who bike or walk.

Lowell Area School Recreation Facilities

Lowell High School

The school lies outside City Limits, but provides indoor and outdoor facilities available to Lowell residents for a fee. Classrooms are used for adult recreation programs and the gymnasium is available for basketball and volleyball. The football stadium, track, softball and baseball fields, 8 tennis courts, and a soccer field are restricted to school use.

Unity High School

A former elementary school, this building is located on High Street and houses the Unity High School alternative education program. Its outdoor facilities include an open grassy play area, benches, and modern playground equipment. A multi-purpose room is located within the building.

Lowell Middle School

This site is 7.3 acres and is located on Foreman Road. The site includes 6 tennis courts, a baseball diamond, a softball diamond, 6 outdoor half-court basketball courts, parking facilities, and a gymnasium.

Bushnell Elementary School

The elementary school contains a gymnasium, a large outdoor play area, and an open asphalt area with two basketball hoops.

Cherry Creek Elementary School

The large elementary school occupies several outdoor facilities including 6 half-court basketball courts, a softball field, and a high school baseball field. A 1,200-seat gymnasium, multi-purpose room, and classrooms are available for community use. The property also has approximately 20 acres of protected wetland and a 2-acre pond encircled by a foot path that are used by the school for nature study and by the local residents for fishing and walking. There is an abundance of wildlife in the area including waterfowl, reptiles, and amphibians. The property also connects to the LARA trail system.

Wittenbach/Wege Agriscience and Environmental Education Center

The Wittenbach Center adjoins the Wege Foundation Natural Area for a combined 141 acres of natural area. The area serves as an outdoor classroom for Lowell Area Schools and the greater Lowell community. The trail system is open year-round to the public during daylight hours for hiking. A community garden provides residents the opportunity to rent a garden plot March through November.

Recreation Programs and Events

There are a number of recreation programs and events available in the City. A summer concert series has been a popular event, drawing several hundred people on Thursday nights to the downtown Riverwalk area, home of the historic Showboat. Lowell's school district provides an adult education program in its facilities. Facilities are also available to the public on a fee basis for a variety of leisure recreation activities. The Senior Neighbors is another active organization responsible for programming events for the senior population in the community, including a variety of leisure and support programs.

Lowell Area Schools (LAS) is the organization primarily responsible for programming in the area. Working in cooperation with the City and the YMCA, LAS schedules league play and organized team use of the many fields (excluding Burch Field) and schedules activities at the school facilities for youth basketball, open use of the gyms, adult leagues, gymnastics, and similar kinds of programs.

Waterway Inventory

Lowell is located at the confluence of the Flat River and the Grand River and has a variety of river access points within its boundaries that are used as recreational amenities.

Unimproved Water Access Locations

These locations allow access to local waterways, but without significant infrastructure. They are designated access points for carry-down boats, canoes, and kayaks. Local parks that have this kind of facility include Recreation Park and Stoney Lakeside Park.

Improved Water Access Locations

These locations have formal launching facilities, and are designated water access points for carry-down boats, canoes, and kayaks. The Lowell Riverwalk has this type of facility that includes an ADA accessible canoe/kayak launch.

Unimproved Boating Access Site

Recreation Park and Stoney Lakeside Park both have a boat launch with a concrete launch pad that are for water crafts.

Boating Access Site

The Lowell Riverwalk contains a formal boat launch with a ramp and supporting infrastructure.

Previous Michigan Department of Natural Resources Grants

The following is a list of past DNR grants that have been awarded to the City of Lowell.

Project No.: BF89-119

Project Year: 1989

Project Title: Bowes Road/Lake Park Improvements

Project Status: Grant Closed

Grant Amount: \$47,000

Scope Elements & Description: Excavate and fill beach, pave parking lot, picnic tables/grills, shelter/restrooms. This project is to develop Bowes Road/Lake Park including beach development, picnic area, shelter, restrooms and parking.

Project No.: TF11-066

Project Year: 2011

Project Title: Flat River Amphitheater Park Extension

Project Status: Grant Closed

Grant Amount: \$300,000

Scope Elements & Description: Boat dock, concrete walkways, decking, demolition, earthwork, electrical, irrigation, kayak/canoe launch, landscaping, MNRTF sign, permit fees, shoreline stabilization. Development to included replacing existing concrete amphitheater with a new greenspace park located on the Flat River. Project also includes kayak/canoe launch, boat dock, walkways, and observation/fishing area.

Project No.: TF21-0056

Project Year: Will be constructed in 2023

Project Title: River Valley Rail-Trail - Lowell Connector

Project Status: Under Design

Grant Amount: \$300,000 MDNR TF (Total project cost = \$1,432,000; MDOT TAP grant = \$707,000 Elements: 2.1 miles 10 ft. paved non-motorized trail, signage, benches

CHAPTER 5 PLANNING & PUBLIC INPUT PROCESS

Planning Methods

The City of Lowell Parks and Recreation Plan was initiated to provide direction for future City parks and recreation projects, administration, and ongoing operation and maintenance. The timetable for review and approval began with a kickoff meeting with the Parks and Recreation Commission (the project steering committee), and ended with local support of the Plan in early 2023. Community input was gathered by working with members of the City's Parks and Recreation Commission, facilitating three unique focus group meetings, and by the public completing the community survey.

Numerous tools can be used to determine the recreational needs of a community. One way to assess a community's needs is to compare metrics or data. Another way is to use a systems planning approach to identify local issues, priorities, and levels of service that can be determined via community input to inform the planning process. Both of these methods are employed in the City of Lowell Parks and Recreation Plan.

Comparison to Park Metrics

One method of evaluating need is to compare the City's facilities with those of other communities using some standardized measure. This approach was used as a first step to identify any "glaring" recreational deficiencies that may exist in Lowell. The recreation classification system and facility development standards developed by the National Recreation and Park Association has data on different types of parks, their desired site characteristics, size, and service area. The following tables provide a comparison with recreation development standards and classifications systems to help inform the planning process:

Mini-Park	
Use	Specialized facilities that serve a concentrated or limited population or specific group such as tots or senior citizens.
Service Area	Less than ¼ mile radius
Desirable Size	1 acre or less
Acres per 1,000 Population	0.25 to 0.5 acres per 1,000 population
Desirable Site Characteristics	Within neighborhoods and in close proximity to apartment complexes, townhouse development or housing for the elderly.
Mini-Park in City of Lowell	McMahon Park

Neighborhood Park / Playground	
Use	Area for intense recreational activities such as field games, court games, crafts, playground apparatus area, skating, picnicking, wading pools, etc.
Service Area	¼ to ½-mile radius to serve a population up to 5,000 (a neighborhood)
Desirable Size	15+ acres
Acres per 1,000 Population	1 to 2 acres per 1,000 population
Desirable Site Characteristics	Suited for intense development. Easily accessible to neighborhood population geographically centered with safe walking and bike access. May be developed as a school park facility.
Neighborhood Park in City of Lowell	Creekside Park

Community Park	
Use	Area of diverse environmental quality. May include areas suited for intense recreational facilities, such as athletic complexes, large swimming pools. May be an area of natural quality for outdoor recreation, such as walking, viewing, sitting, picnicking. May be any combination of the above, depending upon site suitability and community need.
Service Area	Several neighborhoods. 1-to-2-mile radius.
Desirable Size	25+ acres
Acres per 1,000 Population	5 to 8 acres per 1,000 population
Desirable Site Characteristics	May include natural features such as water bodies and areas suited for intense development. Easily accessible to neighborhood served
Community Parks in City of Lowell	Stoney Lakeside Park

Regional Park Preserve	
Use	Area of natural quality for nature-oriented outdoor recreation such as viewing and studying nature, wildlife habitat, conservation, swimming, picnicking, hiking, fishing, boating, camping, and trail uses. May include active play areas. Generally, 80% of the land is reserved for conservation and natural resource management with less than 20% used for recreation development.
Service Area	Several communities. 1 hour driving time.
Desirable Size	1,000+ acres; sufficient area to encompass the resource to be preserved and managed.
Acres per 1,000 Population	Variable
Desirable Site Characteristics	Diverse or unique natural resources such as lakes, streams, marshes, flora, fauna, and topography.
Regional Park Preserves near City of Lowell	Saranac-Lowell State Game Area

Systems Planning

When using the systems planning approach to parks and recreation development, using the results of the public engaging can be used to guide the development of recommendations. A series of three focus groups were held to further explore the three themes of (1) the passive use of recreation spaces, (2) exploring the relationship with the local sports programs, and (3) creating accessible recreation spaces and programs. A community survey was also conducted during the fall of 2022. The results of the public engagement activities are found in the Appendix. Based on the results of these efforts, the following highlighted issues and results were used to guide the development of the goals, objectives, and action plan.

- Respondents indicated that **parks, trails, and open spaces** were **very important** to their household's quality of life.
- Respondents indicated that the **top three benefits** of parks and recreation in the Township were to **provide opportunities to enjoy nature/outdoors, protect the natural environment and wildlife**, and **improve health and wellness**.
- **Maintaining the existing parks** was the most important way to continue to provide park and recreation facilities for respondents.
- Survey results showed that **community members frequently visit City parks**, including Creekside Park and the Riverwalk, demonstrating that the community enjoys and values the parks.
- **Residents appreciate** the **variety of park and recreation** amenities offered by the City, and investments should be made in those spaces based on feedback from the community survey and focus group conversations.

- Consider seeking partnership opportunities with local sports programs that will balance the growing desire for polished sport amenities and the City's limited resources.
- The following are the **common themes** that emerged from the **focus groups**:
 - Many of the **recreation facilities** in the City are **outdated**
 - **Better marketing** is needed for **park locations** and amenities within the parks
 - Trails are popular among residents
- The need for **more accessible recreational spaces and places** was identified in the results of the community survey and confirmed through dialogue with focus group members.
- Creating stronger, better **connections and access to water** (rivers, lake, pool, splash pad, etc) was talked about during the focus groups and supported by results of the community survey.

Parks and Recreation Analysis

Considering the results of the standardized park metrics analysis, along with the systems planning approach that included the results of the community engagement tasks provides a great resource in developing a list of needs for the City of Lowell Parks and Recreation system. With the focus being on supporting the maintenance and long-term, sustainable investment in the facilities, this will provide an important way to continue to meet the recreational needs of the community.

Public Meeting and Plan Adoption

Following preparation of the Plan, citizens were provided an adequate opportunity (at least 30 days) to review and comment on the Plan prior to the official recommendation by the Lowell Parks and Recreation Commission and adoption by the City of Lowell City Council.

A draft of the Plan was submitted to the Lowell Parks and Recreation Commission and City staff for their review and comments. A notice was published in the local newspaper (_____) on _____, notifying the public of the availability of the plan to provide them the opportunity to review and comment. The plan was available for public review at City Hall and the City's website. Suggestions received to improve the plan were incorporated into the document, which was then revised and finalized.

The City of Lowell City Council adopted the plan on _____.

CHAPTER 6 GOALS & OBJECTIVES

Considering community input and the existing conditions of the City of Lowell, the following goals and objectives were developed to form the foundation of the Plan. The goals are intended to help the community aspire to accomplishing big ideas, and are considered attainable through long-term, focused efforts. The objective statements are more specific and may be regarded as milestones to achieving the goal.

The goals and objectives were developed to address the recreation needs and deficiencies. They are intended to be the official policy of the City of Lowell on recreation matters. Goals and objectives help to provide direction in order to identify appropriate projects and programs.

Goal 1. The City of Lowell parks and recreation system will contain accessible, well-maintained, and plentiful parklands that are responsive to the needs of its citizens.

Objectives

- A. Create a Parks and Recreation Capital Improvement and Deferred Maintenance Plan that will be used to identify the cost, resources needed, and priority level to systematically address park and recreation maintenance needs for City facilities and programs.
- B. Develop a prioritized list that provides guidance to update outdated recreation facilities and spaces.
- C. Update the recreation plan at least every five years to ensure that the City is in good-standing to receive DNR park and recreation grants.
- D. Seek public input when making major changes to City park and recreation spaces.
- E. Consider developing a volunteer, "Friends of the City of Lowell Parks" group to support the City's efforts to maintain and support the parks.

Goal 2. Provide places and spaces where people of all ages and abilities can recreate for health, wellness, and fun.

Objectives

- A. Look for opportunities that balance the preservation of unique natural recreation spaces while allowing people access and unique experiences in a variety of ways across the City's park system.
- B. Seek opportunities to develop accessible spaces when redeveloping, updating, or creating park and recreation areas.
- C. Continue to cultivate a diverse array of recreational spaces that allows citizens to move and play.
- D. Find pragmatic ways to partner with local sports leagues and programs that allow the mutually beneficial development of sports that grows Lowell's character.

Goal 3. Ensure that the City's parks and local trails are identifiable and have a strong sense of connection.

Objectives

- A. Develop and implement a wayfinding system for the City's parks.
- B. Develop a marketing strategy to provide a better sense of connection and available amenities to residents and visitors.
- C. Provide an updated City Parks and Recreation website that is easy to maintain for city staff yet provides up-to-date information on each park like location, general amenities, and hours of operation.

Goal 4. Invest in and maintain access to the local rivers and lakes that allows for a variety of recreational opportunities.

Objectives

- A. Support the development and maintenance of accessible watercraft launch sites and public swimming areas.
- B. Support ways to develop a canoe/kayak business for the community.
- C. Promote educational opportunities and programs that allow all members of the community to participate safely in water-related recreational activities.

Goal 5. Consider designating undeveloped natural areas within the City for future park areas.

Objectives

- A. Develop a set of criteria or rationale that can be used to identify and prioritize potential areas that could become formal City parks.
- B. Consider the purpose of each new formal park, it's intrinsic value, and how it can contribute to the uniqueness of the City's park system.
- C. Pragmatically consider the cost and maintenance needs that will be placed on City resources.

CHAPTER 7 ACTION PROGRAM

The City of Lowell is looking to continue to develop the park and recreation facilities. A series of action plans was developed to help City staff and officials track the ways that the priorities in each park could be implemented. The actions plans are developed for all City parks based on input from the community, the Parks and Recreation Commission, and City staff. The action plans are organized by park, relate to specific plan goals, have a priority level based on their level of importance and ability to be implemented along with cost information. There is also an action plan for actions that should be considered for all City parks. Actions plans were not developed for the Upper Bridge Property/Moose and Rogers Properties as they are not official City parks.

Cost Estimates and Source

The table also includes cost opinions. The actual costs for improvements can vary significantly based on a variety of factors. The source of the funds for implementing a project could be the City's Parks budget, grants from the DNR, other grant programs, or any kind of donation from "Friends" or other non-profit organizations.

All City of Lowell Parks

Task	Relates to Goal(s)
Destination and wayfinding signage	3
Marketing of parks/amenities, online information, update regularly	1,2,3
Park improvements to include materials and equipment for people with special needs	1,2
ADA and Seniors accessibility opportunities	1,2
Pavement repairs of walkways and parking areas (crack fill, seal, overlay, etc.)	1,2
Replace/ad picnic tables and charcoal grills	1
Upgrade drinking fountains to include bottle filling stations	1

Recreation Park Action Plan

Task	Relates to Goal(s)	Priority	Cost Opinion
Implement Engagement Summary Design plan	1,2,3,4	Med	\$5,000,000
Replace lighting at Burch Field (football field)	1,2	Med	\$15,000/light
Replace lighting at baseball field	1,2	Med	\$15,000/light
Replace baseball field dugouts/backstop	1,2	Med	\$10,000
Pave baseball field parking lot	1,2	Med	\$50,000
Improve boat launch facility	1,2,4	Med	\$20,000

Replace/re-establish track around Burch Field	1,2	Low	\$35,000
Grand River Water Trail	1,3,4,5	Low	\$30,000
Restrooms for water trail/launch facility	1,2,4	Low	\$200,000
Connect islands and Moose/Roger property	1,2,3,4,5	Low	\$1,000,000

Creekside Park Action Plan

Task	Relates to Goal(s)	Priority	Cost Opinion
Rehabilitate/replace Creekside Kingdom	1,2	High	\$100,000
Add pathway from play area to pavilion	1,2,3	High	\$50 per foot +/-
Insulate/re-side/add-on to concession/bathroom building	1	Med	\$75,000
Add Pickleball/tennis courts	1,2	Med	\$75,000 each
Replace footbridge over creek	1,2,4	Med	\$20,000
Electrical improvements to pavilions	1	Med	\$10,000
Additional baseball fields (2)	1,2	Low	\$50,000
Add lights to athletic fields	1	Low	\$15,000/light
Re-establish skate rink under large pavilion	1,2	Low	\$20,000
Increase parking	1,2	Low	\$15,000

Richards Park Action Plan

Task	Relates to Goals	Priority	Cost Opinion
Replace fall safety material beneath playground structure	1,2	High	\$10,000
Add irrigation system	1	High	\$20,000
Improve landscaping/flowers	1	High	\$10,000
Restrooms/storage building	1,2	Med	\$200,000
Add picnic shelter/pavilion	1,2	Med	\$25,000
Repair/replace ice rink		Med	\$20,000
Add climbing structure for young children		Med	\$50,000
Add splash pad		Low	\$75,000

Stoney Lakeside Park Action Plan

Task	Relates to Goals	Priority	Cost Opinion
New/updated existing informational signs (2)	1,3	High	\$6,000
Add Park lighting	1	High	\$15,000/light
Improve ADA accessibility (ramps to beach, foot wash/shower)	1,2,4	Med	\$50,000

Replace/rejuvenate beach sand	1,4	Med	\$10,000
Sidewalk access from Bowes Road into Park	1,2	Med	\$50 per foot +/-
Level sand volleyball area	1	Low	\$5,000
Add basketball court	1,2	Low	\$30,000

Scout Park Action Plan

Task	Relates to Goals	Priority	Cost Opinion
Formalize parking area	1,3	Med	\$50,000
Improve entrance into park (gate/signage/landscaping, etc.)	1,3	Med	\$10,000
Add boat/canoe/kayak launch	1,4	Med	\$100,000
Improve existing trails through Park and along water	1,2,4	Med	\$25,000
Add picnic area/shelter/picnic tables/grills	1,2	Med	\$15,000
Add mountain biking/cross-country ski trails	1,2	Low	\$15,000

Riverwalk Park/Showboat Area Action Plan

Task	Relates to Goal(s)	Priority	Cost Opinion
Reconstruct/rehab Riverwalk path area (Main St. to High St.)	1,2,4	High	\$1,000,000
Extend Riverwalk south of Main St.	1,2,4	Med	\$1,000,000
Upgrade all irrigation systems	1	Med	\$25,000
Fence/screen boat launch porta potty	1	Med	\$1,000
Add irrigation to planters (include light poles)	1	Low	\$50,000
Install river fountains	1	Low	\$50,000
New pavilion north of library	1,2	Low	\$25,000

Additional Recreation Improvements

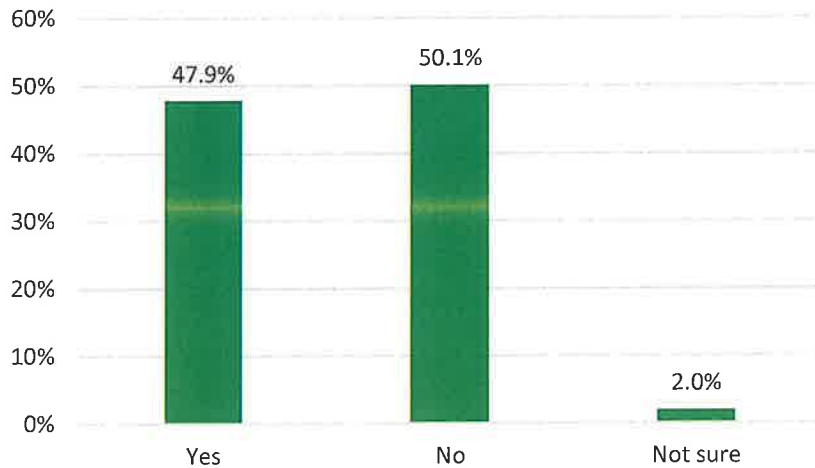
The Veteran's Memorial located at 202 East Main also requires occasional maintenance. Future repairs would include replacing flag poles and repairing or replacing park lighting.

Community Engagement Report

**A summary of the community engagement activities for the
City of Lowell Parks & Recreation Plan 2023 - 2027**

**City of Lowell
Parks & Recreation Plan
Community Survey Report
July 2022**

1. Do you live in the City of Lowell?

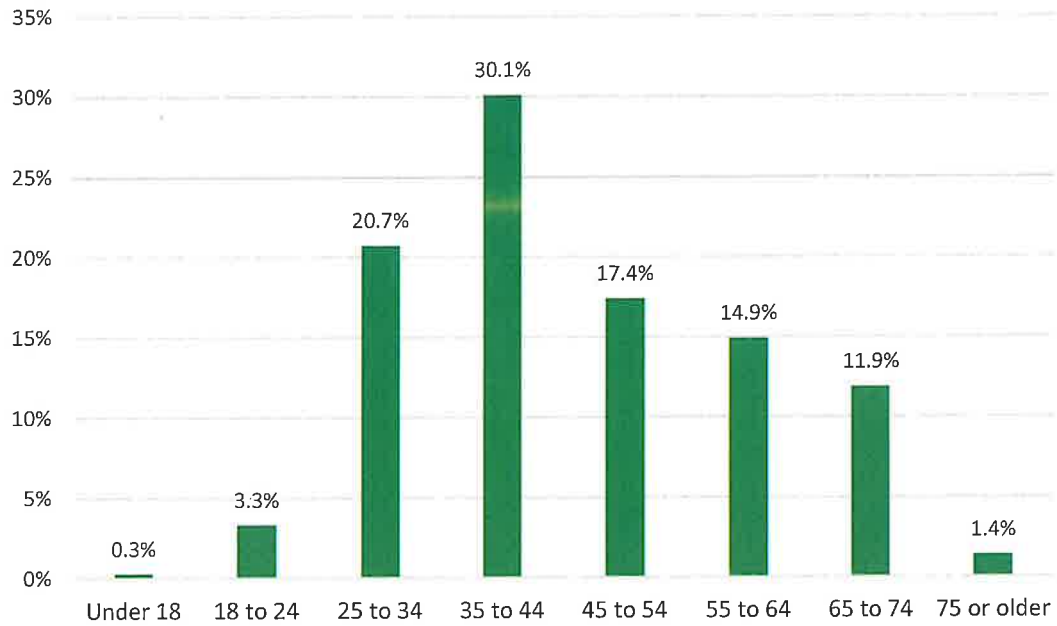


If you do not live in the City of Lowell, please indicate where you live. Answers in Table below.

Location	Number of Respondents
Lowell Township	79
Vergennes Township	55
Grattan Township	9
Ada	8
Alto	7
Boston Township	6
City of Lowell	4
Clarksville	2
Belding	2
Saranac	2
Keene Township	1
Stanwood	1
Wyoming	1
Texas	1
Cedar Springs	1
Cascade Township	1
Sparta	1
Orleans	1
Illinois	1
Rural	1
Eastgate	1
Ohio	1

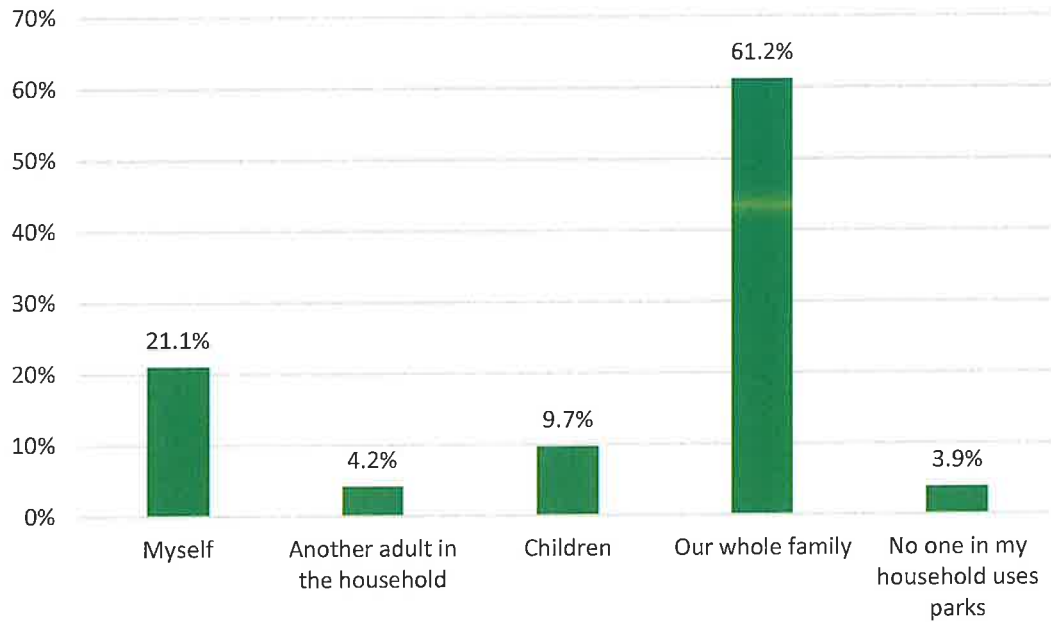
Answered	359
Skipped	4

2. What is your age?



Answer Choices	Responses	
Under 18	0.28%	1
18 to 24	3.31%	12
25 to 34	20.72%	75
35 to 44	30.11%	109
45 to 54	17.40%	63
55 to 64	14.92%	54
65 to 74	11.88%	43
75 or older	1.38%	5
	Answered	362
	Skipped	1

3. Who in your household is the most active user of parks?

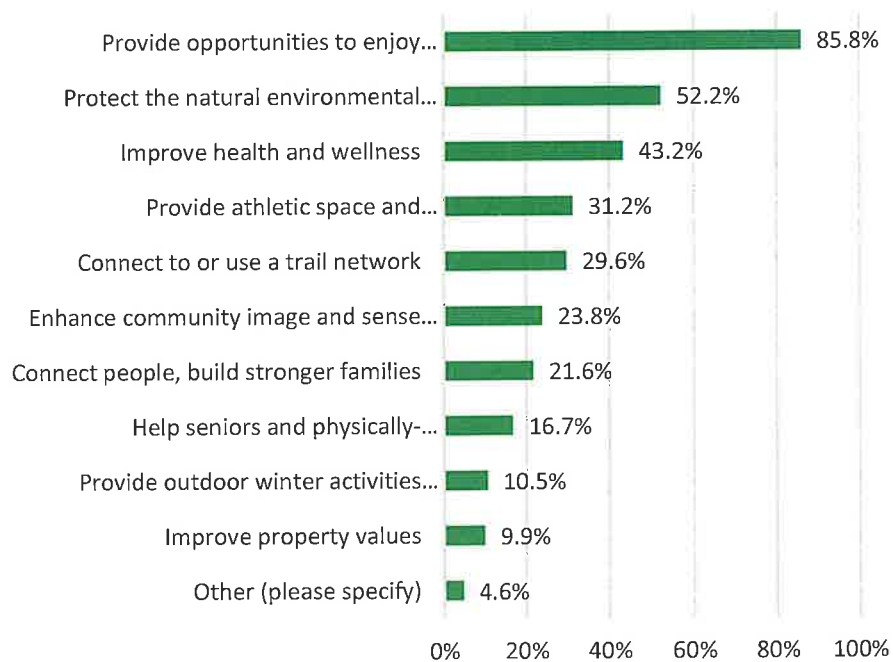


Answer Choices	Responses	
Myself	21.05%	76
Another adult in the household	4.16%	15
Children	9.70%	35
Our whole family	61.22%	221
No one in my household uses parks	3.88%	14
	Answered	361
	Skipped	2

4. How important are parks, trails, open space, and natural areas to you and/or your household's quality of life?

Answer Choices	Responses	
Very important (3)	77.64%	250
Somewhat important (2)	21.12%	68
Not important (1)	0.93%	3
No opinion (0)	0.31%	1
	Total	322
	Weighted Average	2.76
	Answered	322
	Skipped	41

5. Which of the following benefits of parks and recreation are most important to you? (Please select your top three).



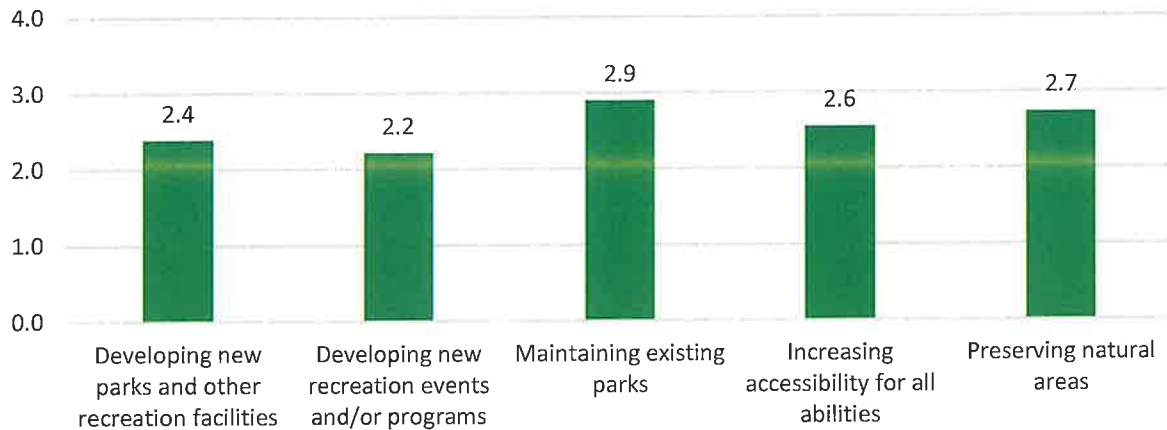
Other (please specify):

- Safe, modern playground/space for children
- Wide-open spaces are important
- Hunting and fishing
- Dog park
- Spend active time with my dogs
- Water play area in the summer through splash pad
- Fishing docks and locations

- Safety in All Parks
- Safe place for kids to play, more importantly we need accessibility playgrounds for our youth in wheel chairs
- Children areas
- Just to have someplace free to go. Life is so expensive
- More fields (baseball-football)
- Hunting and Camping
- Safe walking trails
- Leave it as is, natural. It is fine the way it is.

Answer Choices	Responses	
Provide opportunities to enjoy nature/outdoors	85.80%	278
Protect the natural environment and wildlife	52.16%	169
Improve health and wellness	43.21%	140
Provide athletic space and opportunities	31.17%	101
Connect to or use a trail network	29.63%	96
Enhance community image and sense of place	23.77%	77
Connect people, build stronger families	21.60%	70
Help seniors and physically-challenged people remain active	16.67%	54
Provide outdoor winter activities (snowmobiling, cross country skiing, etc.)	10.49%	34
Improve property values	9.88%	32
Other (please specify)	4.63%	15
	Answered	324
	Skipped	39

6. How important are the following in improving the park and recreation facilities in the City of Lowell?

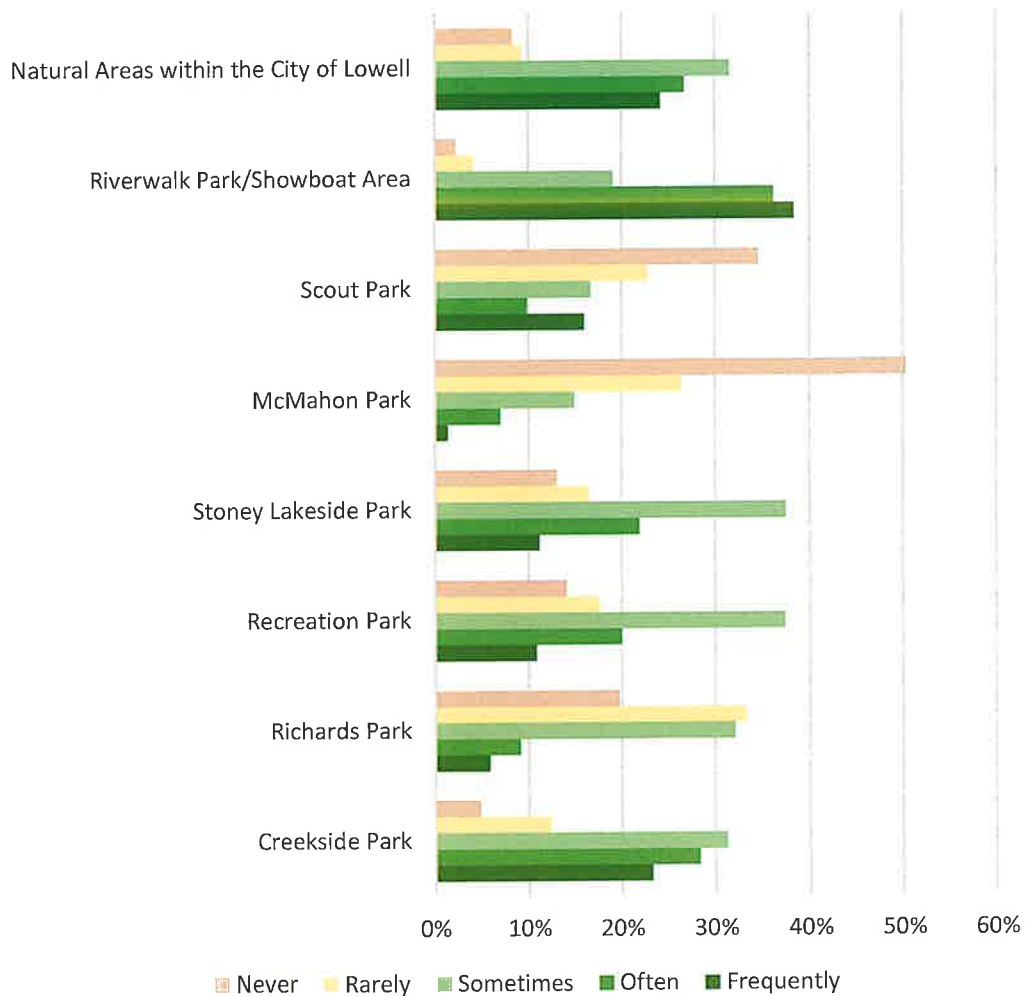


Other (please specify):

- Building a Splash Pad
- Community pool
- Security
- More camping availability
- Preservation of our N Country Trail System, Scout Park, etc.
- Accessibility is not necessary at ALL parks. We have a nice variety of parks and the purposes should not all be the same.
- Do not develop scout park.

Answer Choices	Very Important (3)		Somewhat Important (2)		Not Important (1)		No Opinion (0)		Total	Weighted Average
Developing new parks and other recreation facilities	50.5%	161	39.5%	126	8.5%	27	1.6%	5	319	2.4
Developing new recreation events and/or programs	39.3%	125	45.3%	144	13.2%	42	2.2%	7	318	2.2
Maintaining existing parks	90.7%	293	8.7%	28	0.6%	2	0.0%	0	323	2.9
Increasing accessibility for all abilities	67.5%	216	24.1%	77	4.4%	14	4.1%	13	320	2.6
Preserving natural areas	79.8%	257	16.2%	52	2.5%	8	1.6%	5	322	2.7
Answered									323	
Skipped									40	

7. How frequently do you visit the following City of Lowell parks/areas?

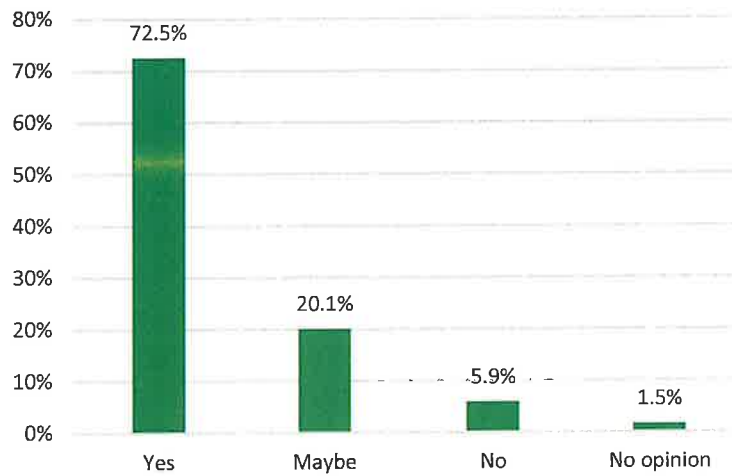


Other (please specify):

- Grand river pickle ball courts and walkway
- Wittenbach Agriscience Center
- Rogers and Moose Properties (North Country Trail)
- Please build a neighborhood park in Eastgate, Lowell Township
- Creekside kingdom
- Grand River Park
- Trailhead and Riverwalk often
- Creekside Kingdom
- Honesty don't know where Scout and McMahon are
- Grand River Riverfront Park
- Riverfront frequently
- Dog park

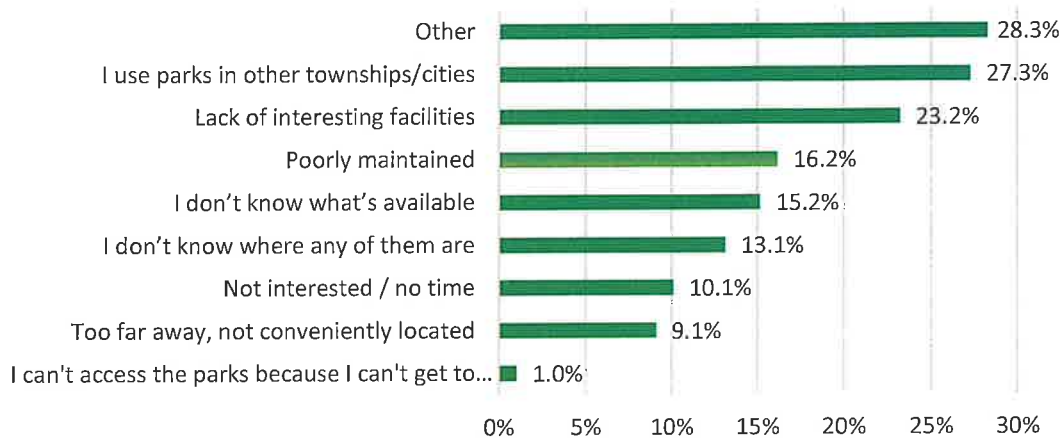
Answered	321
Skipped	42

8. Would you or anyone in your household benefit from the addition of parks, trails, and/or recreation facilities?



Answer Choices	Responses	
Yes	72.53%	235
Maybe	20.06%	65
No	5.86%	19
No opinion	1.54%	5
	Answered	324
	Skipped	39

9. If you do not currently use the parks in the City of Lowell, what is the reason? (Please select all that apply).

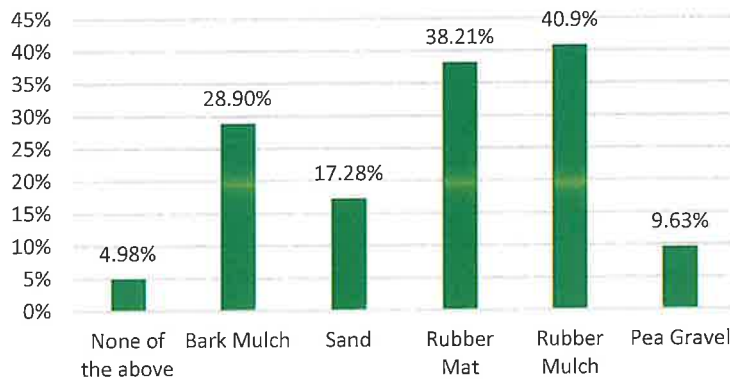


Other (please specify):

- Mostly because of people. For most of the summer, on weekends there is some, kind of something going on at the river walk, and it takes up all the close parking at the Riverwalk. Open alcohol is also a drawback, it's just a matter of time before it becomes a problem!
- Outdated equipment/play sets
- I have a nice yard
- I would use Riverwalk more and invite my running group but the bathrooms are locked.
- We use the Bridge Park, but mostly go to other parks. Nobody uses City of Lowell Parks. We tried when we first moved here but... I'd say three Library Park and Richards Park were most often used.
- Not sure where they all are
- My wife and I use the NCT from Lowell Scout Park to Fallasburg quite frequently
- Lack of stimulating play equipment for children/no play equipment for children
- Need Pool
- Mosquitos get bad in the summer
- I live in the country on acreage, I have plenty of land to enjoy
- Restroom availability
- Never heard of McMahon Park, some of the others are more for playgrounds I like the walking paths at grand river park in the twp.
- Never heard of three of the parks and maintenance upkeep
- No restrooms
- Busy working
- We walk the Bridge Park daily
- Now live in Ohio
- We enjoy walking the trails at Wege Center on Vergennes and the trails at the NE corner of Alden Nash and Foreman...
- Mobility problems
- Lack of restrooms

Answered	99
Skipped	264

10. What kind of ground covering are you or your household interested in for play structures/playgrounds?

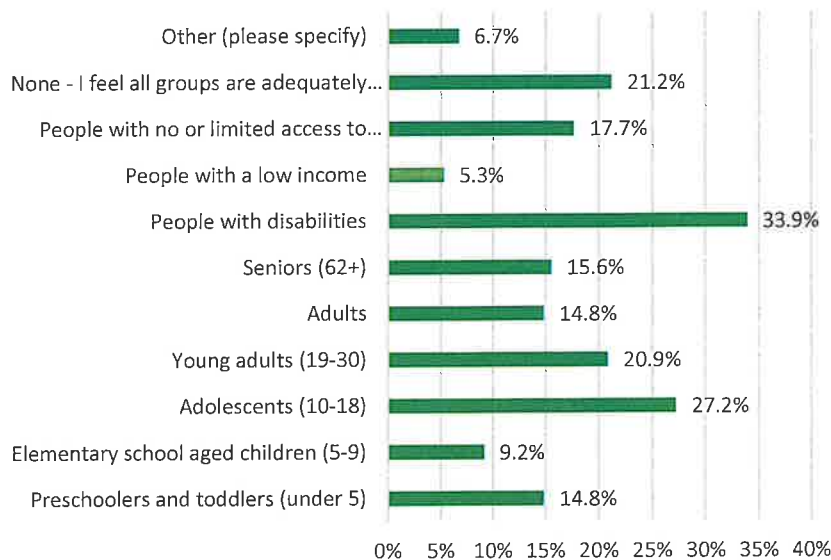


Answered	33
Skipped	330

11. Please list any other types of ground coverings that you or your household might be interested in for play structures/playgrounds?

- Natural surfaces such as grass!
- Pool
- Grass (if maintained)
- Instead of more play structures, I prefer green space
- Natural grass
- Clover. Yes, really. And no need to mow.
- Recycled rubber
- Please build a splash pad
- Grass
- Something that is easy to maintain lasts a long time and is not toxic for kids.
- I would look into which was most earth friendly and cost effective.
- Pea gravel at Creekside makes it very hard for kids to play with sandals or Crocs, and so they take them off, and get slivers from the equipment
- would love a splash pad
- I have no opinion on this
- Grass
- Grass
- Moss
- doesn't apply to me
- Not sure
- No preference. I think a variety is good
- All research points to bark mulch being the best for impact and reduction of concussion.
- grass
- turf
- I just really hate stones. No more stones
- Fiber mulch. Design for kids
- Splash pad! Would be so fantastic to have for the hot summers in the city.
- My daughter is in a wheel chair. Appreciate the harder surface she needs but also understand the softer surfaces for others.
- Types of ground cover can vary by Park and by the amount of use each one receives. We don't need to have the most expensive type at all of the parks.
- Rubber mat is best for inclusive play area, for wheelchairs
- Natural white clover.
- Grass

12. Which groups do you feel are under-served by current recreation services and amenities? Please check all that apply.

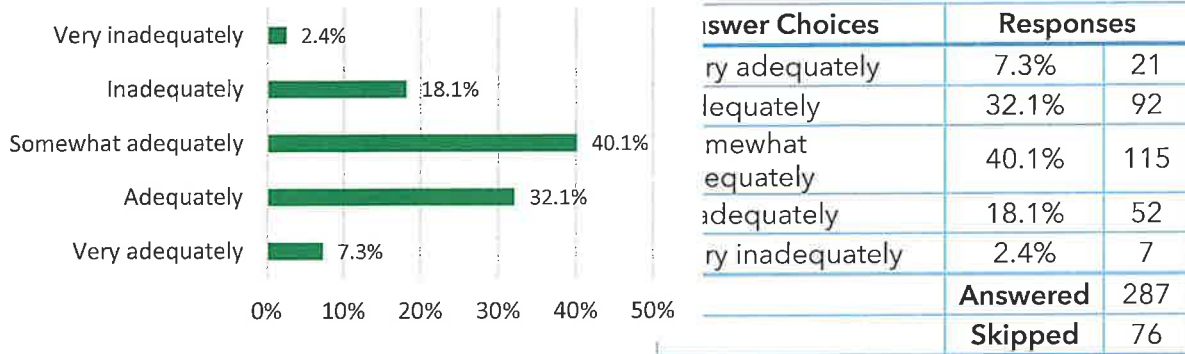


Answered	283
Skipped	80

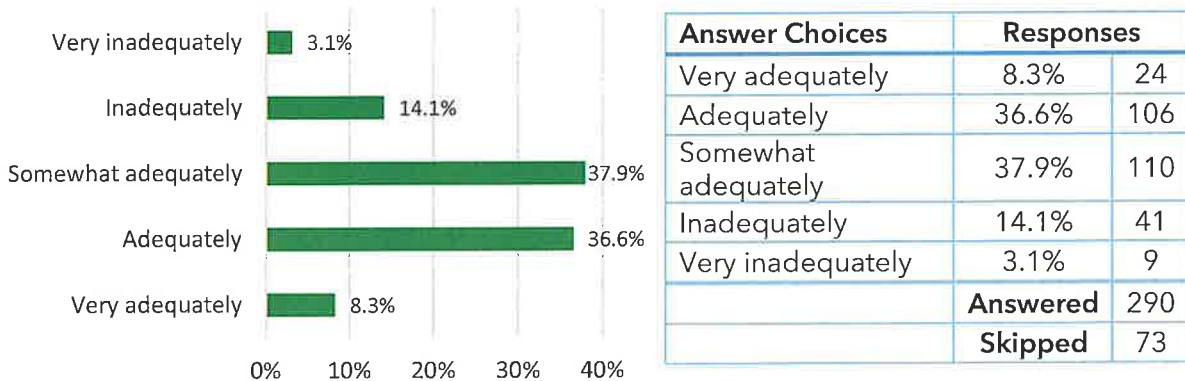
Other (please specify):

- Almost everything has a child-theme or demographic
- Hunters and fishermen
- Walking trails at parks need more benches
- There isn't much access to playgrounds for people living just west and north of Meijer. I see big plans for a trail south of town. Why? What use does it serve other than recreation? I people walking the sidewalk near Meijer (since it's the ONLY grocery store in town and they're in direct sun. They're exposed. Why can't we have trails that serve a purpose? Why are low-income residents of Eastgate overlooked, too?
- Dogs
- I am not informed enough to make a choice
- Athletes. Our softball and baseball facilities are terrible compared to neighboring communities.
- I don't feel I know enough to answer this
- I'm not super familiar with all of the parks
- I don't know
- Unsure
- Depends on park
- locked restrooms are an issue
- No comment
- Not sure, so no opinion
- I do not have an opinion or don't have enough information to form one
- What on earth are #'s 14 and 15 talking about?
- Those desiring water access to area rivers

13. How adequately do you feel that the community is served by area programming (camps, sports leagues, outdoor education)?



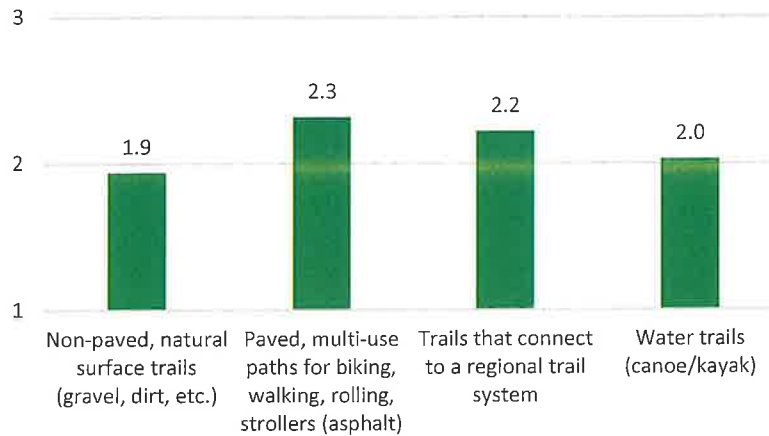
14. How adequately do you feel you an/or household is served by non-motorized infrastructure (sidewalk, bike lanes, etc.)?



15. Would you or anyone in your household be interested in the development of water trails/"blue ways" and related facilities along the Flat River and/or Grand River in the City of Lowell?



16. If there were more trails developed in the city, how should the different types of trails be prioritized?

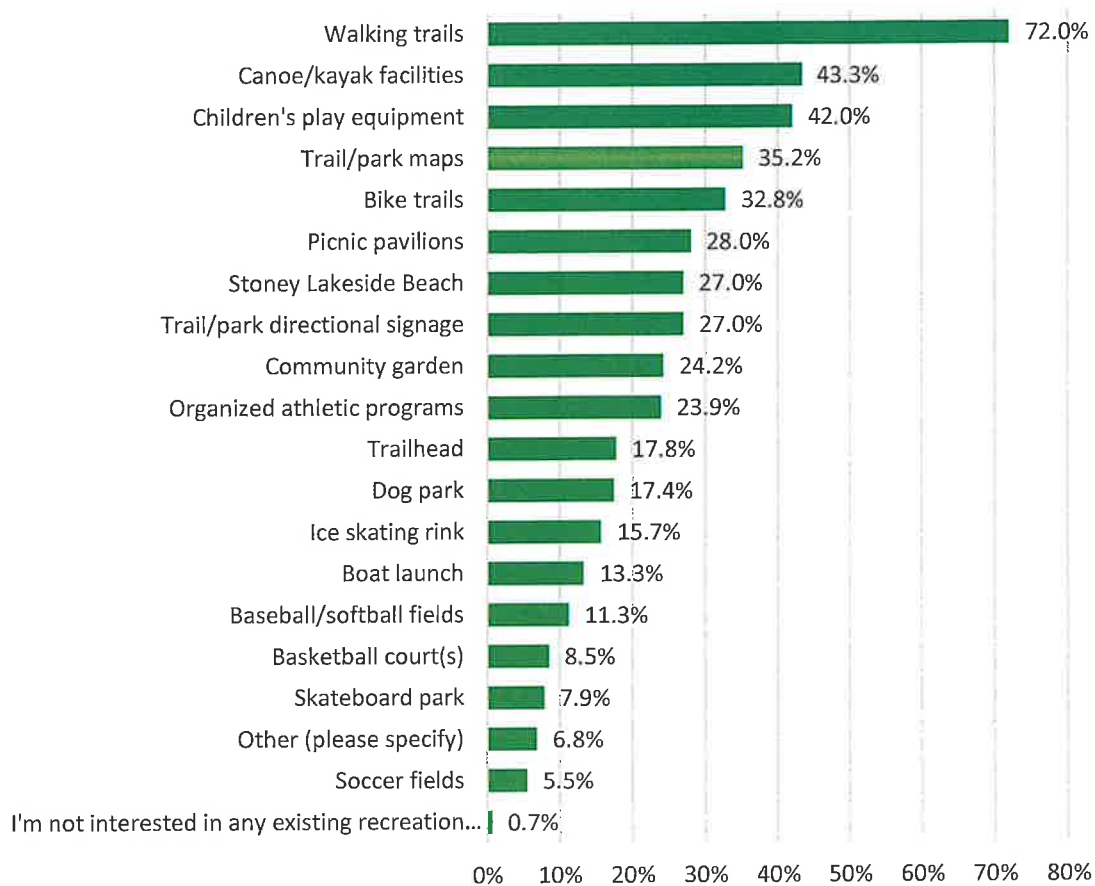


	High priority		Medium priority		Low priority		I don't know		Total	Weighted Average
Non-paved, natural surface trails (gravel, dirt, etc.)	28.9 %	82	41.6 %	118	23.9 %	68	5.6 %	16	284	1.9
Paved, multi-use paths for biking, walking, rolling, strollers (asphalt)	48.9 %	139	36.9 %	105	11.6 %	33	2.5 %	7	284	2.3
Trails that connect to a regional trail system	42.5 %	121	42.1 %	120	10.9 %	31	4.6 %	13	285	2.2
Water trails (canoe/kayak)	33.7 %	95	42.6 %	120	17.0 %	48	6.7 %	19	282	2.0
							Answered			288
							Skipped			75

Others (please specify):

- Aren't rivers natural "blue trails" already?
- water trails for family coming from nearby towns
- Knowing put in and take out spots and guesses at the time on the river would be helpful
- Waterpark, Pool
- I think we have plenty with the trails we have and Wittenbach/Wege center. and riverfront park
- Backpacking Trails
- Sidewalks - I thought people were supposed to fix their sidewalks (like I did!), or the city was going to do the repairs and add the cost to their taxes. MANY trip hazards all over town, not so good for us Senior Citizens. Falls are not good and broken parts take a very long time to mend.
- What is a water trail? This survey is confusing in many ways.

17. What EXISTING parks and recreation amenities, facilities, and services are you most interested in? (Please select your TOP five).

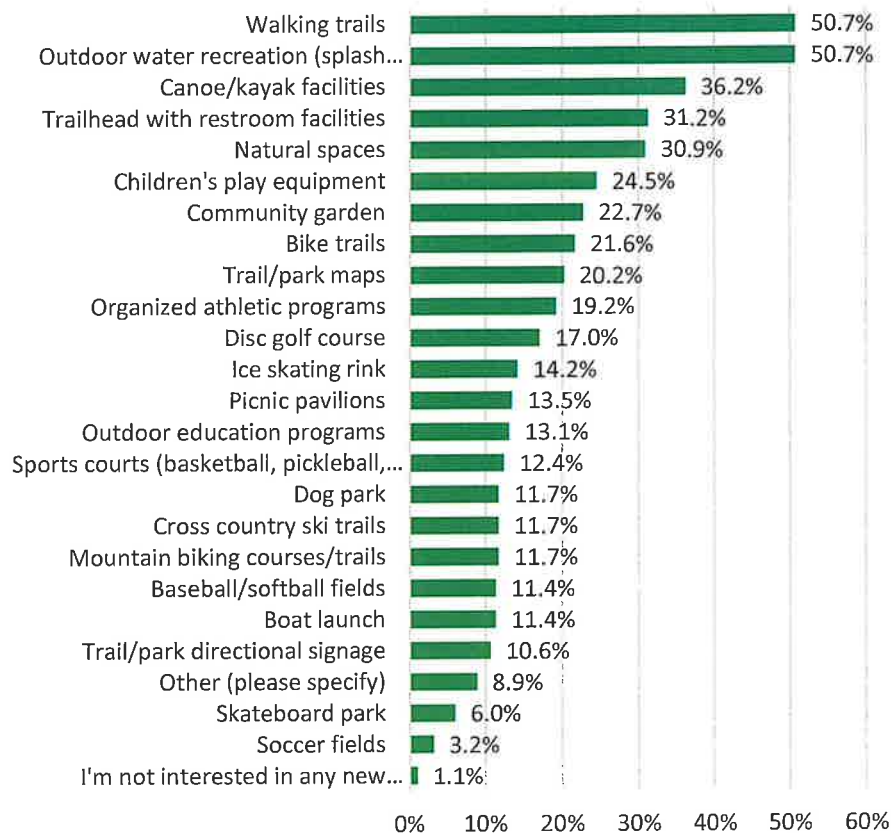


Others (please specify):

- Splash pad
- Fishing spots around Lowell
- Tennis courts
- Pool
- Public fishing
- Splash pad
- Parks on the East side of town
- Planet fitness
- Pool
- Year-round bathroom/porta-potty
- Treated Water park/pool
- Riverwalk/showboat
- Hunting Access
- The Boy Scout Park
- Scout Park
- Preserve ALL of the 27 ACRES of Scout Park--No "limited" development.
- Fallasburg Park
- McMahon Park tree work. To get a view
- Splash pad or public pool
- Volleyball

Answered	293
Skipped	70

18. What EXISTING parks and recreation amenities, facilities, and services are you most interested in? (Please select your TOP five).



Answered	282
Skipped	81

Others (please specify):

- Camping
- Some camping at Recreation Park when KCYF leaves
- Pool/community center
- Designated hunting/fishing locations
- Scout Park should remain natural.
- Pool and snow shoeing
- Splash pad
- Pool
- Pool
- Community swimming pool
- Pool, please
- Additional Park benches
- Splash pad
- Pool
- Splash pad
- Would be nice to have a public track like the high schools. I stop going when sports start.
- splash pad
- Hunting land
- Campground
- Development of any kind near or around Scout Park would degrade the character the scouts and others have enjoyed for so many years.
- Splash pad
- Splash pad
- Community pool
- Splash pad
- A Community Pool!!!

19. Please use the space below to provide additional comments regarding parks and recreation in the City of Lowell.

Comments:

- Grateful for everything that is offered between the City and Township.
- While I feel that access to all of Lowell is impacted by the very poor conditions of our streets, and now our water has been limited to every other day outside use age, and our power grid is also heavily overtaxed, in the summer. These things need to be addressed before anymore parks are built.
- I live near the rail- trail that runs from Lowell northward. Since it was resurfaced a couple years ago, it's been wonderful to see people enjoying it more than before. It would be even better if it was paved the entire way. I would love to see that happen!
- Make sure restrooms are available for little kids. Otherwise, we aren't able to stay and enjoy all the amenities you're creating for us to use.
- "A splash pad would be wonderful, and
- With a actual garden, with benches, paths, water fixtures. Something beautiful to walk to and sit around. "
- My daughter and I run a youth dog training/performance program associated with KCYF. We hope to utilize an emptied barn as a covered agility/training arena for our kids. We have a grant to pay for fencing.
- Na
- I think recreation park should be cleared of outdated buildings and an indoor/outdoor pool constructed.
- Development of the North Country National Scenic Trail. Remove existing road walk, develop trailhead(s), increase signage and awareness. Increase collaboration with the Association and National Park Service.
- Please have city staff open & lock the bathrooms at the Riverwalk.
- Overall, very pleased with the parks in Lowell. We make use of them regularly and our grand kids love them.
- "Please don't add to flooding by installing rubber in playgrounds. Rainwater needs to soak into the ground
- "
- Please consider expanding the farmer's market. It'd be nice to have another way to get groceries than Meijer
- The East side of town needs attention, a dog park, pickle ball courts, small picnic pavilions (like Saranac have)
- Please put a kayak dock or launch in Fallasburg
- Need an affordable gym option like planet fitness.
- "There is a park for everyone in this little town, and we love it!
- My household would really benefit from some skateboarding activities/lessons at the skate park.
- Although probably expensive, but a splash pad or mini water adventure plot would also be great for everybody!
- Keep up the awesome work!"

- A splash pad would be an incredible addition to the city of Lowell!
- Scout Park needs to remain a natural park. Our Scouts use this area regularly. It benefits them most if it remains as is. Scouting is important to our boys and a top reason we chose Lowell as our home.
- There are no water play areas. Lots of places in parks are overgrown full of bugs or dirty/ polluted. I would rather see fewer parks that are well maintained than lots of parks poorly maintained. Common areas need security cameras and regular police patrol with high rates of drug use and vandalism in the area.
- We need a pool in Lowell!
- Lowell needs a community indoor/outdoor pool
- Please include a citizen's group when making decisions about what to do with the fairgrounds.
- We really need a pool in this community.
- Would like to see more programming like fitness classes for adults, hiking, yoga in the park etc.
- Our area lacks a public pool.
- Hi! My husband and I recently move into Lowell; therefore, we haven't visited all the parks yet. We are excited to see the rest of the parks in the following weeks/months.
- Pool and splash pad pleeeeeeeeeeease
- Need to be better monitored.
- Stoney Lake boat launch needs deepens badly. Can barely get a row boat off the trailer.
- We love the playgrounds around Lowell; however, we need something that is accessible for our younger children in wheelchairs. There are so many ways to include them in play if we have the right equipment
- The city needs better connection to the biking trails in town. The city traffic downtown limits biking inside city limits, so I think the future outlook and accessing these trails is important.
- All this town has asked for is a community pool and yet there is nothing. Swimming is a much safer sport, yet the high school with all that ground space did not install. The YMCA moved to an area that could not support it. Give the people what they STILL want.
- I wish the dog leash ordinance was enforced more at the local parks. It is the reason I do not go to Scout Park and I have frequent issues with loose dogs at Recreation Park.
- Thanks for everything you do for Lowell & the community! *Pleeeeeeease* don't develop a community center at Creekside Park that would relocate ball fields, playgrounds, parking, etc. to be any closer to the Valley Vista subdivision property lines separated by the city fence... Please! Prettiest of pleases. BeGGiNg yOu.
- I'm hoping the city does the splash pad at Grand River Park
- I think using our natural spaces more effectively for outdoor/conservation opportunities and education would help the community a lot
- Lowell has some wonderful parks that really make the community a great place to live. The parks are well maintained for the most part.
- "We need to upgrade the little league fields as well as the football field.
- Let's make something our community can be proud of. "

- Family and athletic centered activities, maintenance
- Baseball field and availability is lacking
- Beyond sports, it would be nice to see programming focused on the environment that utilizes the space. Also, don't start sports programming before the restrooms are open or make sure there are more port o potties that are cleaned regularly.
- My boys play baseball and we need more fields / improved fields. Rec field lights need to be fixed. More basketball courts would be great too! Plenty for the little kids to do- not enough for young teens.
- "I believe that Lowell needs to provide more athletic facilities for youth sports of all kinds.
- Over the years city facilities in Lowell have been deteriorating badly. The city does nothing but Mower the grass. Local organizations that rent these facilities for athletic events can't afford to pay for upgrades on property there renting. The prices that these organizations pay should go towards upgrades ever year.
- This year along the city has lost 3 baseball softball fields.
- "
- Our family is NOT interested in any development at Scout Park!!!
- There is an awesome sliding hill at Scout Park. It could use some brush clearing before the upcoming season.
- Sports is covered through the schools. That should be a low priority.
- Do NOT allow development or any change to Scout Park!! There are plenty of other areas where the city can grow the tax base.
- We certainly do not need to add to the skate park-it is not used enough as it is, and adding a million-dollar budget to it to bring in out of town skaters will not help add to the fiscal town dollars.
- Great place to be active outdoors, but with city population increasing noticeably. We definitely need more natural areas for hiking and backpacking. Also, would love to see more acres in the Lowell state recreation land for hunting and camping.
- Scout Park is the most beautiful, would love to see enhancements here
- Although I do not currently live in Lowell, I grew up loving the parks, particularly Creekside Park, the Scout Park, and Fallasburg Park. When we come to visit my family, we continue to use these parks, and now my son is able to enjoy them as well. I look forward to seeing these parks preserved and maintained even as new parks are built into the community. Thank you!
- I would like to see the Boy Scout Park as a designated natural area that includes all the property the city owns. I would not like to see any of the property sold for housing once the old house is torn down. It should be added to the park as intended when the rest of the property was added to the park system as a natural area. Maybe add some simple kayak landing facility there.
- The red pine section of the NCT by the Scout Cabin is my favorite part of the NCT in Lowell. It is easily accessible and level for people with disabilities. I would hate to see this section be removed or developed.
- I really appreciate the connection to the NCT through the city and on north off Washington St.

- DAILY i use the North Country Trail system near the Scout Park. I would be devastated if this area were to be developed. It would truly be a crime against nature. I've spoken to so many people who use that trail that have said it's one of the most beautiful sections in Michigan. It would be a shame to lose it. I also frequently use the kayak ramp in the river downtown. I think it should be left in the water well into the fall as I know for one, I kayak right up until the snow flies. It should also be installed earlier than it normally is. I enjoy my kayak as soon as the weather is mild and it's dangerous to try to launch a kayak from the boat launch as it gets extremely slippery to walk on.
- A splash pad is what we are MOST interested in and feel our cities toddlers could benefit immediately. It would be a great addition to our parks as the young children are underrepresented. Thank you!
- Love my city, love seeing any improvements.
- Preserve scout park
- Scout Park needs to stay available to the scout Troup and the community.
- Keep Scout Park available for use by the scouts and all residents of the area. Adding a disc golf course in town would be great!
- Please turn the people and dog drinking fountains back on.
- Your partnership with the Scouts is unique and probably a significant factor in the continued success of Troop 102 and even Cub Scouting in the area. Please ensure that property remains available for scouting use for future generations. The values being taught to the boys and girls of the area through the scouting program are essential for success in life, and they simply aren't being taught in school. Help keep scouting strong in Lowell.
- I love all of these potential future ideas. But part of being in nature is having the ability to explore areas that aren't just a paved trail or facility. Scout Park is a perfect example. It has some trails, but also has open areas, small wooded areas, a river and more. Developing this area more would be a mistake and a disservice to the Scouts who already do so much for our community.
- As someone that has seen the benefit of the boy scout program in my son and his friends (kids that are active and outdoorsy but are not interested in most sports) I feel very strongly that the scout cabin needs to be a resource that is preserved. The activities enjoyed by the scouts provide a very unique and important asset for the community. Development of other parks and recreation activities are also important, but not at the cost of diminishing the value of the natural atmosphere that the scout cabin provides for those young men. Adding a trailhead with restroom or a kayak/canoe access point or some north country trail maps/signage would be a nice addition to that location but please don't develop that property with anything that takes away from the natural environment to enjoy campouts and outdoor activities in a quiet and safe environment.
- The Scouts have worked very hard to maintain their area. The cabin and surrounding property are heavily used by the scouts for training and need to remain as it is. This troop has produced the highest number of Eagle Scouts and that is thanks to the facilities they have.
- My kids go to Scout Park. Amazing opportunity for both boys and girls.

- I would love more than anything for our city to get some sort of fountain or splash pad for kids to play in. My child is not a fan of the beach but loves water and being able to play with other kids.
- Fix the Sidewalks! They are Urban Trails for everyone but often more by children and seniors.
- The current skatepark is SEVERELY lacking. Only 3 main obstacles: the quarter pipe is too narrow; the middle section does not have adequate run up; the ramp is too narrow and the metal at bottom is not flush with the ground. Additionally, the ENTIRE skatepark's foundation is slanted northeast. We need to invest in this park and consult with ACTUAL skateboarders.
- Would love to have community gardens, splash pads for kids.
- Please leave scout park alone. The city provides no support to this area other than the city. Scouts maintain the lawn and fields, pick up the trash left behind. Deal with vandalism to the property and building. People think because the sign is there this is a public hang out spot. Please preserve this area for what it is and what it was intended for.
- We appreciate all the good work that's done to keep our city clean and the parks maintained. There are a lot of trees and bushes that encroach on the city sidewalks and it would be nice if they could be maintained also. Either tell the owners to do it or charge them and do it yourself. Same for the wintertime - we want our city to be walkable not only in the summer. Some people never shovel and we do ours regularly to make it safe for the kids walking to school and for us to enjoy walking on. The attitude that someone needs to call and complain before enforcement happens is not what the city's job is. Please enforce the ordinances on the books.
- Development of any kind near or around Scout Park would degrade the character of the (over) 27 acres the scouts and others have enjoyed for so many years. It is inconceivable that certain members of city government would even be considering "limited" development. More light needs to be shed on the history of this property.
- Creating and maintaining outdoor spaces is important. Keeping these spaces clean and litter free is important too. provide drinking fountains and refilling water bottle stations to reduce waste and reduce litter. Educate and encourage visitors to be a part of a litter free community and beautification at existing parks and any new park. Clean up after yourself but also clean up after others. Pick up one item of litter a day. Have recycling bins composting bins and trash bin
- We need a splash pad
- Use dispensary money to update Creekside to composite wood play structure and add basketball hoops. Also, would love to see a multi-sport complex added to Lowell, making our city a destination spot for traveling athletic tournaments
- Get a pool, please
- Please, no swimming pool.
- Trails linking to regional system would be amazing!
- The parks need updated trash cans and benches they look rough. After traveling with the sports teams, I think Lowell can do better making the sport areas-soccer baseball etc. better.

- We have wonderful park resources and potential with existing parks. We need to ensure adequate use as well as protection of the resources currently owned by the city.
- Updates and new things should only be done if we have the budget
- A pool would be fantastic! Everyone would become a member and it would raise our home's value. Plus, teenagers need a place to hang out in Lowell. We need a community center with a coffee/ pizza/ soda shop. Or putt putt! Tear down that gross Rollaway building. Put something cool there. Thanks!
- Very important to have restrooms available

KEY FINDINGS:

- Nearly half of the survey respondents reported living in the City of Lowell. Participants that reported not living within the City were largely from Lowell Township and Vergennes Township.
- A majority of respondents were between 25 to 44 years old.
- A majority of the participants responded that their whole family are active users of the parks in the City. Only a small percent of people responded that they do not use any of the parks.
- About 98.7% of the participants believed that parks, trails, open space, and natural areas are either important or very important to their household's quality of life.
- The top three benefits of parks and recreation that were most important to the participants were reported to be:
 - Providing opportunities to enjoy nature and outdoors
 - Protecting the natural environment and wildlife
 - Improving health and wellness
- The participants listed maintaining existing parks, preserving natural areas, and increasing accessibility for all abilities as the most important in improving the park and recreation facilities in the city of Lowell.
- The top three most visited parks were: Riverwalk Park/Showboat Area, Creekside Park, and Natural Areas within the city. The top three least visited park were: McMahon Park, Scout Park, and Richards Park.
- A majority of the respondents believed that they will benefit from an addition of parks, trails, and/or recreation facilities.
- The top three reasons as to why the participants did not currently use the park in the city were: they use the parks in other townships and cities, lack of interesting facilities, and poorly maintained amenities. Other reasons that the participants listed were the lack of restrooms, lack of/outdated play equipment, and mobility issues.
- Rubber mat or rubber mulch were the prime choices of ground covering for structures/playgrounds. Other responses also listed maintained natural grass as another option. Respondents also noted that rubber mat allows for children with disabilities to access the playground.
- People with disabilities and adolescents (10-18) were the top two groups that the participants felt were underserved by the current recreation services and amenities.
- A little more than half of the participants reported that they feel that the community is inadequately served by area programming (camps, sports leagues, outdoor education). The participants also listed that their household is somewhat adequately or adequately by the non-motorized infrastructure (sidewalks, bike lanes, etc.)
- More than 50% of the participants reported having interest in the development of water trails/blue ways and related facilities along the Flat River and/or Grand River in the City.
- Paved, multi-use paths for biking, walking, rolling, strollers (asphalt) were listed as the top priority if more trails are planned to be developed in the City followed by trails that connect to a regional trail system.

- Walking trails, canoe/kayak facilities, children's play equipment, trail/park maps, and bike trails were listed as the top five existing parks/facilities and services that the participants found most interesting.
- Walking trails, outdoor water recreation (splash pad, fountains), canoe/kayak facilities, trailhead with restroom facilities, and natural spaces were listed as the top five parks and recreation amenities, facilities, and services that the participants would like to see in the future. Participants also specifically mentioned a pool, hunting/fishing locations, campground as other amenities that could potentially be added to the City's parks and recreation areas.

**City of Lowell Parks and Recreation Plan
Focus Group Summary
September 2022**

Summary

Three focus groups were held in September 2022 to provide further community input and refined conversations regarding the City of Lowell Parks and Recreation Plan. The following is a summary of these three, individual meetings.

Focus Groups

1. Sports
2. Passive Recreation
3. Creating Accessible Recreation Spaces and Programs

Sports Focus Group Summary

Attendees: Tyson Hoffman, YMCA Soccer; Mike Minier, Lowell Little League; Keith Butler, Lowell Lacrosse; Jeff Phillips, DPW Supervisor; Dan Cznarecki, DPW Tanya DeOliveira, Williams & Works

- There are many activities for groups that use the parks. There will be need for **more facilities** in the near future due to growth and popular programs. (Good problem to have)
- **Average number of participants** for kid sport leagues:
 - YMCA Soccer 150 (8-10 kids per team)
 - Lacrosse 160 (K-8th grade)
 - Football 450
 - Little League BB 380
- **Strengths** regarding City's Parks and Recreation
 - Have adequate number of parks to meet resident's needs
 - **City staff** are willing to **work with residents** to address concerns, needs
- **Weakness** regarding City's Parks and Recreation
 - **Outdated facilities**
 - Other local communities have better facilities, especially for sports (Pinery Park)
 - Some locations lack parking
 - Bathrooms outdated
 - Concession at Burch Field needs work - would be used if updated
- **YMCA** would like to have **more sports programs for adults** - more as a social activity, and less focused on competition.
- Communication could be improved between City staff & Sports Directors
- City staff want to hear what needs to be improved, maintenance needs so that these can be addressed - in short term or long term. (Develop a priority list?)

- Desire for **indoor facility/community center**
 - Running
 - Gym space for sports camps
 - Fields for indoor play
 - Pool
- Need **better marketing** of recreation activities, park locations
- One word/statement to describe City of Lowell Parks and Recreation:
 - "They [The City] want to improve."
 - "Lowell does really well for a city of its size."
 - "Growing"

Passive Recreation Focus Group Summary

Attendees: Wendie Preiss (WP), Flat River Outreach Ministries; Kurt Lardie (KL), Englehardt Library; Theresa Mundt (TM), Rotary & Parks Board; Bruce Matthews (BM), Resident; Bill Schreur (BS), River Edge B&B; Brenda Schreur (BrS), River Edge B&B; Amanda Rogers (AR), LARA & Rogers Neighborhood Reality; Dan Cznarecki, DPW Tanya DeOliveira, Williams & Works

- City **parks have a diversity of programs and spaces** - more than just playgrounds and sports
- Kent County Needs Assessment showed that residents appreciate the trails.
- Each park:
 - Has its own opportunities
 - Many have water features/access
 - Spread out across community
- **Strengths** regarding City's Parks and Recreation
 - Parks should be protected for what they have and offer
 - Scout Park is unique - adjacent to Flat River, adjacent to State Game area
 - Diversity of parks
 - Appreciation of trails
- **Weakness** regarding City's Parks and Recreation
 - **Better marketing** to let community know park amenities. Mapping of each park with general information, distance to other parks, available amenities
 - **Better signage**
 - **Transportation** to parks
 - Need water stations for runners
 - Maintenance ("adopt-a-park" program)
 - Lack of park coordinator, City grant writer

- Could develop **relationship with a university** for **Parks and Recreation assistance** with research, grants, interns, etc.
- Events could be held to fund raise for City's Parks and Recreation program
- One word to describe City of Lowell Parks and Recreation:
 - "Equitable"
 - "Life-sustaining"
 - "Under-marketed"

Creating Accessible Recreation Spaces and Programs Focus Group Summary

Attendees: Shannon Hanley (SH); Tara Bieneman (TB), Senior Center & Schneider Manor; Theresa Mundt (TM), Roitary & Park Board; Casey Butler (CB), Parks Board; Dan Cznarecki, DPW Tanya DeOliveira, Williams & Works

- Great number of park space for community the size of the City of Lowell
- **Trails are popular** among residents.
- **Strengths** regarding City's Parks and Recreation
 - **Seniors enjoy** Riverwalk, outdoor concerts, Christmas Parade, walking along and to shops and restaurants downtown, pickleball (would like more)
- **Weakness** regarding City's Parks and Recreation
 - **Seniors lack space for activities.**
 - Need a Senior Center – looking for a new location
 - Larger facility with more rooms and more spaces for activities is needed
 - Can't reserve Riverwalk until beginning of each calendar year – makes event planning tough.
 - Some parks are not known by residents. **Better marketing is needed**, along with more information on parks' amenities.
 - Desire for pavement to be taken care of, no tripping hazards, and wheelchair accessibility
- Prefer **variety of accessible amenities across park system** instead of one accessible park.
 - Include sensory and developmental accessible amenities – not just based on mobility.
 - Cool to see an accessible single park
 - Accessible pads for wheelchair use
 - Toys on the playground with braille signage, sensory development elements, etc.
 - Maybe difficult to serve everyone with just one park
 - Many amenities across park system may be easier to achieve.

- Desire to for **more recreation** near and on **river area**.
 - Better space/better programing,
 - Canoe rental
 - Bike rental
- Planting no-mow/low-mow plants/grass to reduce mowing
- Ground cover preferred was rubberized materials.
- One word to describe City of Lowell Parks and Recreation
 - "Undiscovered"
 - "Opportunity"
 - "**Accessible but could be enhanced**"

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,441,418.30	1,926,550.12	46,807.41	514,868.18	78.91
STATE	STATE GRANTS	678,525.00	96,518.99	96,518.99	582,006.01	14.22
LICPER	LICENSES AND PERMITS	102,158.00	27,025.47	10,500.00	75,132.53	26.45
CHARGES	CHARGES FOR SERVICES	358,183.00	11,191.71	551.00	346,991.29	3.12
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	11,400.00	5,048.60	3,600.00	6,351.40	44.29
INT	INTEREST AND RENTS	1,500.00	0.00	0.00	1,500.00	0.00
TRANSIN	TRANSFERS IN	291,737.00	0.00	0.00	291,737.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	12,611.00	7,523.38	2,636.69	5,087.62	59.66
FINES	FINES AND FORFEITURES	4,700.00	1,416.00	311.00	3,284.00	30.13
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		3,902,232.30	2,075,274.27	160,925.09	1,826,958.03	53.18
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,775.00	6,256.51	3,345.00	14,518.49	30.12
172	MANAGER	255,745.64	59,117.77	10,664.20	196,627.87	23.12
191	ELECTIONS	10,543.00	2,862.97	70.00	7,680.03	27.16
209	ASSESSOR	70,994.00	18,379.72	4,583.54	52,614.28	25.89
210	ATTORNEY	80,000.00	7,309.50	67.50	72,690.50	9.14
215	CLERK	170,230.35	40,242.23	8,760.33	129,988.12	23.64
253	TREASURER	302,203.51	58,104.64	14,041.27	244,098.87	19.23
265	CITY HALL	174,022.46	39,419.99	8,418.51	134,602.47	22.65
276	CEMETERY	127,051.58	49,698.53	10,232.14	77,353.05	39.12
294	UNALLOCATED MISCELLANEOUS	12,000.00	155,516.00	0.00	(143,516.00)	1,295.97
301	POLICE DEPARTMENT	1,006,211.46	275,242.83	61,031.71	730,968.63	27.35
305	CODE ENFORCEMENT	25,891.20	0.00	0.00	25,891.20	0.00
336	FIRE	173,290.54	84,828.00	0.00	88,462.54	48.95
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	50,400.89	15,829.93	2,707.03	34,570.96	31.41
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	311,792.00	75,674.29	16,982.73	236,117.71	24.27
442	SIDEWALK	18,449.50	87.35	25.96	18,362.15	0.47
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	8,000.00	1,429.92	60.90	6,570.08	17.87
751	PARKS	247,793.99	92,500.24	14,739.55	155,293.75	37.33
757	SHOWBOAT	10,615.00	0.00	0.00	10,615.00	0.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	96,723.05	26,883.16	4,014.75	69,839.89	27.79
803	HISTORICAL DISTRICT COMMISSION	0.00	0.00	0.00	0.00	0.00
804	MUSEUM	55,268.31	27,911.68	900.61	27,356.63	50.50
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	666,737.00	0.00	0.00	666,737.00	0.00
TOTAL EXPENDITURES		3,899,738.48	1,042,295.26	160,645.73	2,857,443.22	26.73
TOTAL REVENUES		3,902,232.30	2,075,274.27	160,925.09	1,826,958.03	53.18
TOTAL EXPENDITURES		3,899,738.48	1,042,295.26	160,645.73	2,857,443.22	26.73

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	10/31/2022	MONTH 10/31/2022	BALANCE	USED
Fund 101 - GENERAL FUND						
NET OF REVENUES & EXPENDITURES		2,493.82	1,032,979.01	279.36	(1,030,485.19)	41,421.5

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	63,333.33	0.00	0.00	63,333.33	0.00
OTHER	OTHER REVENUE	393,510.00	68,562.20	31,826.03	324,947.80	17.42
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		456,843.33	68,562.20	31,826.03	388,281.13	15.01
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	111,250.00	3,647.10	2,212.75	107,602.90	3.28
463	MAINTENANCE	51,915.92	23,846.35	2,344.73	28,069.57	45.93
474	TRAFFIC	11,564.03	2,601.46	310.54	8,962.57	22.50
478	WINTER MAINTENANCE	69,534.06	1,651.42	536.37	67,882.64	2.37
483	ADMINISTRATION	17,444.00	583.50	583.50	16,860.50	3.34
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	242,255.00	0.00	0.00	242,255.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		503,963.01	32,329.83	5,987.89	471,633.18	6.42
TOTAL REVENUES		456,843.33	68,562.20	31,826.03	388,281.13	15.01
TOTAL EXPENDITURES		503,963.01	32,329.83	5,987.89	471,633.18	6.42
NET OF REVENUES & EXPENDITURES		(47,119.68)	36,232.37	25,838.14	(83,352.05)	76.89

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	66,333.00	0.00	0.00	66,333.00	0.00
OTHER	OTHER REVENUE	150,565.00	25,436.64	11,540.14	125,128.36	16.89
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TRANSIN	TRANSFERS IN	592,255.00	0.00	0.00	592,255.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		809,253.00	25,436.64	11,540.14	783,816.36	3.14
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	613,975.00	350,078.14	8,421.70	263,896.86	57.02
463	MAINTENANCE	89,792.37	27,461.83	3,945.19	62,330.54	30.58
474	TRAFFIC	13,559.28	3,370.62	62.26	10,188.66	24.86
478	WINTER MAINTENANCE	86,707.61	1,508.26	234.05	85,199.35	1.74
483	ADMINISTRATION	20,162.00	583.50	583.50	19,578.50	2.89
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		824,196.26	383,002.35	13,246.70	441,193.91	46.47
TOTAL REVENUES		809,253.00	25,436.64	11,540.14	783,816.36	3.14
TOTAL EXPENDITURES		824,196.26	383,002.35	13,246.70	441,193.91	46.47
NET OF REVENUES & EXPENDITURES		(14,943.26)	(357,565.71)	(1,706.56)	342,622.45	2,392.82

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
Expenditures						
000		50,000.00	12,375.00	0.00	37,625.00	24.75
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	12,375.00	0.00	37,625.00	24.75
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	12,375.00	0.00	37,625.00	24.75
NET OF REVENUES & EXPENDITURES		0.00	(12,375.00)	0.00	12,375.00	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	799,328.00	677,270.00	0.00	122,058.00	84.73
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	1,664.90	987.80	(1,664.90)	100.00
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		799,828.00	678,934.90	987.80	120,893.10	84.89
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	262,500.00	86,825.85	0.00	175,674.15	33.08
463	MAINTENANCE	132,422.79	30,441.09	6,286.24	101,981.70	22.99
483	ADMINISTRATION	77,314.43	17,422.20	3,772.32	59,892.23	22.53
740	COMMUNITY PROMOTIONS	75,000.00	57,000.00	57,000.00	18,000.00	76.00
906	DEBT SERVICE	102,400.00	101,319.93	0.00	1,080.07	98.95
965	TRANSFERS OUT	291,737.00	0.00	0.00	291,737.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		941,374.22	293,009.07	67,058.56	648,365.15	31.13
TOTAL REVENUES		799,828.00	678,934.90	987.80	120,893.10	84.89
TOTAL EXPENDITURES		941,374.22	293,009.07	67,058.56	648,365.15	31.13
NET OF REVENUES & EXPENDITURES		(141,546.22)	385,925.83	(66,070.76)	(527,472.05)	272.65

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	90,000.00	11,867.00	3,619.00	78,133.00	13.19
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		90,000.00	11,867.00	3,619.00	78,133.00	13.19
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	90,000.00	7,459.20	3,257.10	82,540.80	8.29
TOTAL EXPENDITURES		90,000.00	7,459.20	3,257.10	82,540.80	8.29
TOTAL REVENUES		90,000.00	11,867.00	3,619.00	78,133.00	13.19
TOTAL EXPENDITURES		90,000.00	7,459.20	3,257.10	82,540.80	8.29
NET OF REVENUES & EXPENDITURES		0.00	4,407.80	361.90	(4,407.80)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	218,286.50	0.00	0.00	218,286.50	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	500.00	2,380.00	390.00	(1,880.00)	476.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		218,786.50	2,380.00	390.00	216,406.50	1.09
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
747	CHAMBER/RIVERWALK	0.00	0.00	0.00	0.00	0.00
751	PARKS	0.00	0.00	0.00	0.00	0.00
758	DOG PARK	1,950.00	505.00	505.00	1,445.00	25.90
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	0.00	294.00	0.00	(294.00)	100.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,950.00	799.00	505.00	1,151.00	40.97
TOTAL REVENUES		218,786.50	2,380.00	390.00	216,406.50	1.09
TOTAL EXPENDITURES		1,950.00	799.00	505.00	1,151.00	40.97
NET OF REVENUES & EXPENDITURES		216,836.50	1,581.00	(115.00)	215,255.50	0.73

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 351 -- GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	292,000.00	0.00	0.00	292,000.00	0.00
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	292,357.00	23,116.95	23,116.95	269,240.05	7.91
TOTAL EXPENDITURES		292,357.00	23,116.95	23,116.95	269,240.05	7.91
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
TOTAL EXPENDITURES		292,357.00	23,116.95	23,116.95	269,240.05	7.91
NET OF REVENUES & EXPENDITURES		(357.00)	(23,116.95)	(23,116.95)	22,759.95	6,475.34

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 402 - FIRE CAPITAL FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES		100,000.00	0.00	0.00	100,000.00	0.00
Expenditures						
336	FIRE	157,000.00	0.00	0.00	157,000.00	0.00
TOTAL EXPENDITURES		157,000.00	0.00	0.00	157,000.00	0.00
TOTAL REVENUES		100,000.00	0.00	0.00	100,000.00	0.00
TOTAL EXPENDITURES		157,000.00	0.00	0.00	157,000.00	0.00
NET OF REVENUES & EXPENDITURES		(57,000.00)	0.00	0.00	(57,000.00)	0.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	25,376.00	12,208.86	2,525.62	13,167.14	48.11
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	52,000.00	7,820.00	2,000.00	44,180.00	15.04
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		77,376.00	20,028.86	4,525.62	57,347.14	25.89
Expenditures						
000		106,500.00	21,481.24	2,875.98	85,018.76	20.17
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		106,500.00	21,481.24	2,875.98	85,018.76	20.17
TOTAL REVENUES		77,376.00	20,028.86	4,525.62	57,347.14	25.89
TOTAL EXPENDITURES		106,500.00	21,481.24	2,875.98	85,018.76	20.17
NET OF REVENUES & EXPENDITURES		(29,124.00)	(1,452.38)	1,649.64	(27,671.62)	4.99

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,215,542.02	354,431.98	74,578.88	861,110.04	29.16
FED	FEDERAL GRANTS	63,333.00	0.00	0.00	63,333.00	0.00
OTHER	OTHER REVENUE	1,500.00	37.50	0.00	1,462.50	2.50
INT	INTEREST AND RENTS	1,400.00	0.00	0.00	1,400.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,281,775.02	354,469.48	74,578.88	927,305.54	27.65
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	589,717.10	133,790.28	44,090.88	455,926.82	22.69
551	COLLECTION	284,214.22	59,715.70	19,401.91	224,498.52	21.01
552	CUSTOMER ACCOUNTS	89,844.52	13,810.65	3,604.68	76,033.87	15.37
553	ADMINISTRATION	394,091.50	110,118.75	0.00	283,972.75	27.94
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,357,867.34	317,435.38	67,097.47	1,040,431.96	23.38
TOTAL REVENUES		1,281,775.02	354,469.48	74,578.88	927,305.54	27.65
TOTAL EXPENDITURES		1,357,867.34	317,435.38	67,097.47	1,040,431.96	23.38
NET OF REVENUES & EXPENDITURES		(76,092.32)	37,034.10	7,481.41	(113,126.42)	48.67

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,396,725.18	459,111.57	98,629.95	937,613.61	32.87
OTHER	OTHER REVENUE	68,333.33	5,414.37	3,876.92	62,918.96	7.92
INT	INTEREST AND RENTS	3,000.00	1,560.00	0.00	1,440.00	52.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,468,058.51	466,085.94	102,506.87	1,001,972.57	31.75
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	585,234.23	142,333.47	18,385.80	442,900.76	24.32
571	DISTRIBUTION	399,112.45	137,351.75	31,543.65	261,760.70	34.41
572	CUSTOMER ACCOUNTS	95,328.52	13,742.31	3,536.04	81,586.21	14.42
573	ADMINISTRATION	384,737.50	47,262.50	68.75	337,475.00	12.28
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,464,412.70	340,690.03	53,534.24	1,123,722.67	23.26
TOTAL REVENUES		1,468,058.51	466,085.94	102,506.87	1,001,972.57	31.75
TOTAL EXPENDITURES		1,464,412.70	340,690.03	53,534.24	1,123,722.67	23.26
NET OF REVENUES & EXPENDITURES		3,645.81	125,395.91	48,972.63	(121,750.10)	3,439.45

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 597 - ELECTRIC CHARGING STATION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	534.44	369.70	(534.44)	100.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	534.44	369.70	(534.44)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
463	MAINTENANCE	0.00	709.33	0.00	(709.33)	100.00
TOTAL EXPENDITURES		0.00	709.33	0.00	(709.33)	100.00
TOTAL REVENUES		0.00	534.44	369.70	(534.44)	100.00
TOTAL EXPENDITURES		0.00	709.33	0.00	(709.33)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(174.89)	369.70	174.89	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
OTHER	OTHER REVENUE	108,000.00	0.00	0.00	108,000.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		108,000.00	0.00	0.00	108,000.00	0.00
Expenditures						
000		104,000.00	2,630.00	2,630.00	101,370.00	2.53
906	DEBT SERVICE	4,000.00	0.00	0.00	4,000.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		108,000.00	2,630.00	2,630.00	105,370.00	2.44
TOTAL REVENUES		108,000.00	0.00	0.00	108,000.00	0.00
TOTAL EXPENDITURES		108,000.00	2,630.00	2,630.00	105,370.00	2.44
NET OF REVENUES & EXPENDITURES		0.00	(2,630.00)	(2,630.00)	2,630.00	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
OTHER	OTHER REVENUE	2,000.00	1,107.21	0.00	892.79	55.36
INT	INTEREST AND RENTS	120,456.00	0.00	0.00	120,456.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		122,456.00	1,107.21	0.00	121,348.79	0.90
Expenditures						
000		170,000.00	21,789.69	7,014.95	148,210.31	12.82
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		170,000.00	21,789.69	7,014.95	148,210.31	12.82
TOTAL REVENUES		122,456.00	1,107.21	0.00	121,348.79	0.90
TOTAL EXPENDITURES		170,000.00	21,789.69	7,014.95	148,210.31	12.82
NET OF REVENUES & EXPENDITURES		(47,544.00)	(20,682.48)	(7,014.95)	(26,861.52)	43.50

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	233,400.00	82,853.77	16,296.30	150,546.23	35.50
OTHER	OTHER REVENUE	100.00	8,258.59	8,258.59	(8,158.59)	8,258.59
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		233,550.00	91,112.36	24,554.89	142,437.64	39.01
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	457,157.64	71,374.04	13,003.02	385,783.60	15.61
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		457,157.64	71,374.04	13,003.02	385,783.60	15.61
TOTAL REVENUES		233,550.00	91,112.36	24,554.89	142,437.64	39.01
TOTAL EXPENDITURES		457,157.64	71,374.04	13,003.02	385,783.60	15.61
NET OF REVENUES & EXPENDITURES		(223,607.64)	19,738.32	11,551.87	(243,345.96)	8.83

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	6,500.00	3,300.00	1,650.00	3,200.00	50.77
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,500.00	3,300.00	1,650.00	3,200.00	50.77
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,500.00	3,300.00	1,650.00	3,200.00	50.77
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		6,500.00	3,300.00	1,650.00	3,200.00	50.77

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,700.00	224.76	0.00	2,475.24	8.32
TOTAL REVENUES		2,700.00	224.76	0.00	2,475.24	8.32
Expenditures						
000		2,700.00	0.00	0.00	2,700.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
TOTAL REVENUES		2,700.00	224.76	0.00	2,475.24	8.32
TOTAL EXPENDITURES		2,700.00	0.00	0.00	2,700.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	224.76	0.00	(224.76)	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
OTHER	OTHER REVENUE	45,000.00	0.00	0.00	45,000.00	0.00
INT	INTEREST AND RENTS	0.00	437.49	186.75	(437.49)	100.00
TOTAL REVENUES		45,000.00	437.49	186.75	44,562.51	0.97
Expenditures						
000		45,000.00	3,195.74	3,195.74	41,804.26	7.10
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		45,000.00	3,195.74	3,195.74	41,804.26	7.10
TOTAL REVENUES		45,000.00	437.49	186.75	44,562.51	0.97
TOTAL EXPENDITURES		45,000.00	3,195.74	3,195.74	41,804.26	7.10
NET OF REVENUES & EXPENDITURES		0.00	(2,758.25)	(3,008.99)	2,758.25	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
000		100.00	0.00	0.00	100.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		100.00	0.00	0.00	100.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 10/31/2022

Page: 23/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	75.00	0.00	0.00	75.00	0.00
TOTAL REVENUES		75.00	0.00	0.00	75.00	0.00
Expenditures						
000		75.00	0.00	0.00	75.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		75.00	0.00	0.00	75.00	0.00
TOTAL REVENUES		75.00	0.00	0.00	75.00	0.00
TOTAL EXPENDITURES		75.00	0.00	0.00	75.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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User: SUE
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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 10/31/2022

Page: 24/24

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 737 - OTHER POST EMPLOYEE BENEFITS						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	80,991.93	0.00	0.00	80,991.93	0.00
TOTAL REVENUES		80,991.93	0.00	0.00	80,991.93	0.00
Expenditures						
483	ADMINISTRATION	80,991.93	20,875.09	10,397.94	60,116.84	25.77
TOTAL EXPENDITURES		80,991.93	20,875.09	10,397.94	60,116.84	25.77
TOTAL REVENUES		80,991.93	0.00	0.00	80,991.93	0.00
TOTAL EXPENDITURES		80,991.93	20,875.09	10,397.94	60,116.84	25.77
NET OF REVENUES & EXPENDITURES		0.00	(20,875.09)	(10,397.94)	20,875.09	100.00
TOTAL REVENUES - ALL FUNDS		10,145,525.59	3,799,755.55	417,660.77	6,345,770.04	37.45
TOTAL EXPENDITURES - ALL FUNDS		10,553,383.58	2,594,567.20	433,567.27	7,958,816.38	24.59
NET OF REVENUES & EXPENDITURES		(407,857.99)	1,205,188.35	(15,906.50)	(1,613,046.34)	295.49

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1831****INVOICE****Police**

Print Date: 10/25/2022

Work Completed: 10/25/2022

2010 Ford - Fusion Hybrid

2.5L, In-Line4 (152CI) VIN(3), 0 speed Automatic CVT

Lic # : - MI

Odometer In : 100,958

Unit # : 841

Odometer Out :

Cust ID : 2

VIN # : 3FADP0L38 AR142672

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			3.21	LOF Invoice 236326, Zeigler Ford 10-13-2022		64.24
[Technicians :]						

Org. Estimate \$ 67.45

Revisions \$ 0.00

Current Estimate \$ 67.45

Additional Cost

Revised Estimate

Labor: 0.00**Parts: 3.21****Sublet: 64.24****Sub: 67.45****Tax: 0.00****Total: \$67.45****Bal Due: \$0.00**

[Payments - Cash - \$67.45]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1834****INVOICE****Police**

Print Date: 10/27/2022

Work Completed: 10/27/2022

0

Lic # : -

Odometer In :

Odometer Out :

Cust ID : 22

VIN # :

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Goodyear 245/55R18 103V EAGLE RS-A 732026500	4.00	152.45	609.80			
[Technicians : Brecken, Ralph M219037]						

Org. Estimate **\$ 609.80**Revisions **\$ 0.00**Current Estimate **\$ 609.80**

Additional Cost

Revised Estimate

Labor: 0.00**Parts: 609.80****Sub: 609.80****Tax: 0.00****Total: \$609.80****Bal Due: \$0.00**

[Payments - Cash - \$609.80]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1835****INVOICE****Police**Print Date: 10/27/2022 **Work Completed: 10/27/2022**

2015 Ford - Police Interceptor Utility

3.7L, V6 (227CI) VIN(R), 6 speed Automatic 6F55, 4-Wheel

Lic # : 002 X 978 - MI

Odometer In : 98,889

Unit # : 838

Odometer Out :

VIN # : 1FM5K8AR4 FGA57275

Cust ID : 2

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			5.53	Mount and balance 4 new tires. Invoice 236042, Zeigler Ford 9-30-2022		110.66
[Technicians :]						

Org. Estimate	\$ 116.19	Revisions	\$ 0.00	Current Estimate	\$ 116.19	Additional Cost	Revised Estimate
---------------	-----------	-----------	---------	------------------	-----------	-----------------	------------------

Labor:	0.00
Parts:	5.53
Sublet:	110.66
Sub:	116.19
Tax:	0.00
Total:	\$116.19
Bal Due:	\$0.00

[Payments - Cash - \$116.19]

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 11/04/2022

Period From: 10/01/2022 To: 10/31/2022

Invoice Number	Date	Name	Tax	Total	Balance Due
001826	10/25/2022	Equipment	0.00	8,653.01	
001828	10/10/2022	Police	0.00	579.97	
001829	10/25/2022	Equipment	0.00	1,369.61	
001830	10/26/2022	Equipment	0.00	2,457.11	
001831	10/13/2022	Police	0.00	67.45	
001832	10/21/2022	Equipment	0.00	420.20	
001833	10/26/2022	Equipment	0.00	473.38	
001834	10/13/2022	Police	0.00	609.80	
001836	10/28/2022	Waste Water Plant, Organization	0.00	375.00	
Grand Totals:			0.00	15,005.53	0.00
Number of Invoices:		9	* - Indicates a Counter Sale		
Averages:				\$1,667.28	0.00

Dept. of Public Works, City of Lowell

217 S. Hudson

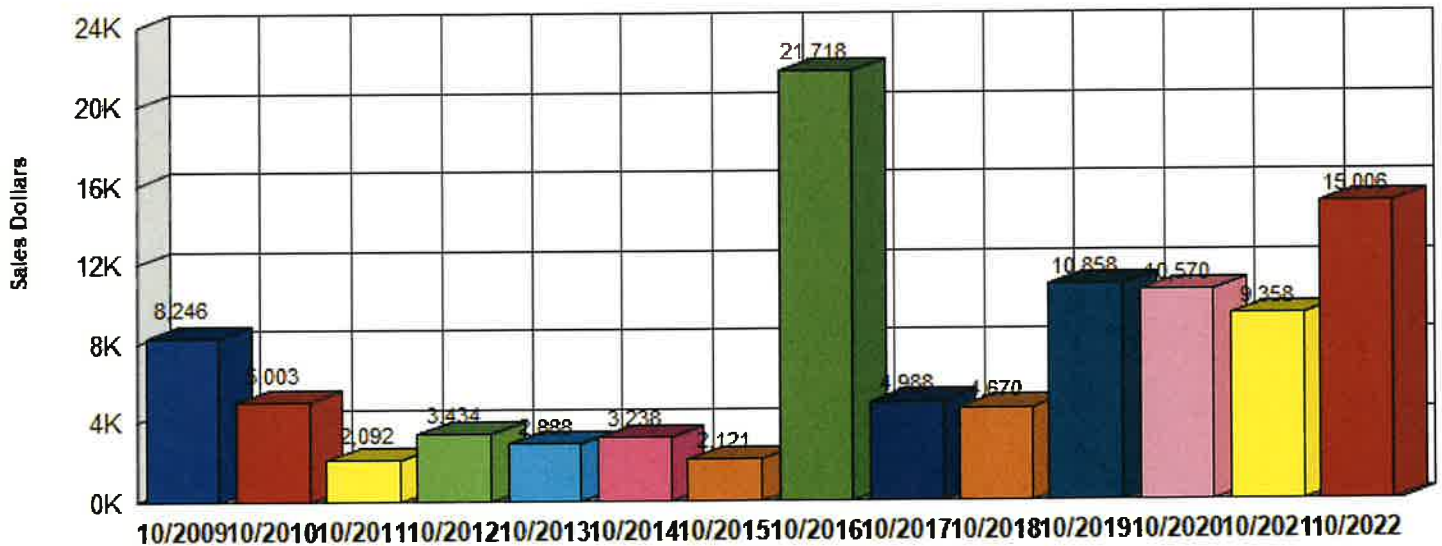
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of October

Report Date: 11/04/2022

<u>Month & Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
10/2009	485.04	17	8,245.69	249.90	4,248.38	222.64	3,784.89
10/2010	384.85	13	5,003.00	217.24	2,824.15	161.26	2,096.35
10/2011	190.15	11	2,091.60	132.55	1,458.00	51.79	569.70
10/2012	264.15	13	3,433.91	183.46	2,385.00	73.59	956.66
10/2013	262.54	11	2,887.98	154.08	1,694.83	101.99	1,121.91
10/2014	323.82	10	3,238.21	145.20	1,452.00	171.36	1,713.61
10/2015	424.11	5	2,120.54	213.00	1,065.00	202.17	1,010.84
10/2016	1,447.84	15	21,717.65	160.00	2,400.00	1,282.14	19,232.15
10/2017	311.75	16	4,987.92	222.81	3,564.90	82.56	1,321.03
10/2018	518.89	9	4,670.00	386.60	3,479.37	124.88	1,123.93
10/2019	775.59	14	10,858.30	654.64	9,164.91	110.72	1,550.06
10/2020	880.81	12	10,569.72	868.37	10,420.46	0.00	0.00
10/2021	1,039.82	9	9,358.36	1,020.09	9,180.80	9.68	87.14
10/2022	1,667.28	9	15,005.53	609.26	5,483.38	1,047.91	9,431.19
Totals:		164	104,188.41		\$58,821.18		\$43,999.46



Note: Labor and Part columns do not include Shop Supplies or Hazmat

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone: 616-897-5929 Fax: 616- -

Next Place to Be**1828****INVOICE****Police**Print Date: 10/11/2022
2009 Wells Cargo**Work Completed: 10/11/2022**

Cust ID : 2

Lic # : 002X981 - MI

Odometer In :

Unit # : P-106

Odometer Out :

VIN # : 1WC200L27 A1125642

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Misc. Shop Supplies			15.00	Repack wheel bearings, inspect lights and brakes. Repaired lights, repack wheel bearings, replaced bearing seals, clean & inspect brakes. Invoice 35916, D&D Truck 10-10-2022		564.97

[Technicians :]

Org. Estimate	\$ 579.97	Revisions	\$ 0.00	Current Estimate	\$ 579.97	Additional Cost	Revised Estimate
---------------	-----------	-----------	---------	------------------	-----------	-----------------	------------------

Labor:	0.00
Parts:	15.00
Sublet:	564.97
Sub:	579.97
Tax:	0.00
Total:	\$579.97
Bal Due:	\$0.00

[Payments - Cash - \$579.97]

CITY OF LOWELL
REPORT FOR : OCTOBER
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 15.85211 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: OCTOBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 242.65 HOURS, WHICH RESULTED IN
340 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 132.32

ELECTRICAL COST PER MILLION GALLONS: \$ 231.34

TOTAL COST PER MILLION GALLONS: \$ 363.65

WATER PRODUCTION

DAILY AVERAGE: 0.511 MILLION GALLONS

DAILY MAXIMUM: 0.638 MILLION GALLONS

DAILY MINIMUM: 0.428 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 7.8274 HOURS PER DAY.

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
PDA/PI Accidents	11	11	6	11	19	9	7	15	12	10			111
Non-Traffic Accidents	0	0	0	0	0	0	2	4	2	1			9
Parking Viol./Impounds	3	4	0	2	4	1	2	1	3	2			22
Traffic Policing	3	2	2	1	0	1	4	1	2	0			16
Open Doors/Windows	0	0	0	0	0	0	1	2	1	0			4
Alarms	11	9	5	15	9	13	9	13	10	17			111
Salvages	24	18	19	16	21	9	20	17	5	3			152
Animal Issues	1	2	0	0	0	4	4	2	3	2			18
Zoning Violations	1	0	0	0	0	1	0	0	0	0			2
Ordinance Violations	3	0	8	5	6	12	11	10	1	4			60
Civil Matters	3	4	4	5	5	9	7	6	11	6			60
Suspicious Situations	15	18	20	21	30	19	27	32	27	20			229
Lost/Found Property	1	2	2	3	3	7	5	5	6	4			38
CCH/Local Records Checks	0	1	0	0	2	0	0	0	0	0			3
Suicidal Subjects	1	1	0	1	2	5	2	1	2	1			16
DOA - Natural	0	0	0	0	1	0	0	0	1	0			2
Missing Persons	0	1	0	0	0	3	2	0	2	0			8
Drug Overdose	0	0	2	0	0	0	1	0	0	0			3
911 Hangups	0	0	1	1	0	1	1	1	1	0			6
Community Involvement	0	0	0	0	0	0	0	1	0	0			1
General Assists	23	13	14	14	21	18	20	13	19	8			163
Motorist Assists	10	10	5	6	7	4	3	2	5	9			61
Fingerprints	5	20	14	9	18	19	15	44	19	15			178
Pistol Permits and Sales	36	25	48	55	27	25	20	31	27	32			326
Assist to Other Depts.	27	35	36	39	27	30	44	37	43	34			352
Standby PO	3	3	2	3	7	4	10	7	6	3			48
Property/Building Checks	0	0	2	0	0	0	0	0	0	0			2
Directed Patrol	0	0	0	0	0	1	0	0	0	0			1
Road Kill Permits	0	0	2	1	0	1	0	0	0	1			5
Broadcasts	0	0	0	5	6	1	4	2	4	0			22
TOTALS	200	208	218	243	253	235	273	274	247	204			2355
Traffic Stops	110	104	107	102	101	92	62	69	164	73			984
Citations Issued	17	14	18	10	16	14	16	16	48	6			175
Warnings	93	90	93	92	85	78	46	61	138	67			843

Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331
616-897-7354



Saturday, November 12, 2022

**LOWELL AREA FIRE AND EMERGENCY
SERVICES AUTHORITY
MEETING NOTICE
Thursday November 17, 2022 AT 7:00 P.M.
AT
LOWELL FIRE DEPARTMENT
315 S. HUDSON
LOWELL, MI 49331**

**LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD
MEETING AGENDA**

Thursday, November 10, 2022, at 7:00 PM
Look Memorial Fire Station

1. ROLL CALL of Members

2. APPROVAL OF THE AGENDA

3. APPROVAL OF THE MINUTES

A. Approval of the Regular Meeting Minutes from October 13, 2022

4. FINANCIAL REPORTS

A. FINANCIAL REPORT November, 2022

5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

6. OLD BUSINESS

A.

7. NEW BUSINESS

- A. Promotion of Firefighter Mandie Jones and Paige Frazer
- B. Requested close door for the Chief's annual review
- C. 2024 Draft Budget
- D. Job Description Battalion Chief

8. COMMITTEE REPORTS

- A. Capital Appropriations
- B. Financial

9. FIRE CHIEF'S REPORT AND UPDATES

10. MEMBER COMMENTS

11. DATE FOR NEXT MEETING(S)

December 8th 2022 at 7:00 PM

12. ADJOURNMENT

Lowell Area Fire & Emergency Services Authority

Meeting Minutes

Thursday, October 13th, 2022 at 7:00pm.
Look Memorial Fire Station.

1) ROLL CALL:

Board Chair Marks called the meeting to order at 7:00pm.

Members present: Carlton Blough, Dave Wikstrom, Tim Wittenbach, Mike DeVore. Kate Dernocoeur and Jessica Marks.

Also present: Fire Chief Shannon Witherell.

2) APPROVAL OF THE AGENDA:

IT WAS MOVED BY DEVORE and seconded by WIKSTROM to approve the agenda as presented. Yes-All. Motion carried.

3) APPROVAL OF THE MINUTES:

A) IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the minutes from the July 14th meeting as presented. Yes-All. Motion carried.

4) FINANCIAL REPORTS:

-Financial Reports for August, September and October were presented and accepted.

5) PUBLIC COMMENT:

-None. Public Comment was closed.

7) OLD BUSINESS:

-None.

8) NEW BUSINESS:

A) FY 2022 Audit Presentation: Peter Haefner, of Vredevelde Haefner LLC. was in attendance to present the 2022 audit. The audit was given a clean grade. No motion was necessary.

B) Schedule Financial Committee meeting for 2024 budget: Members will discuss a date. No motion was necessary.

C) Schedule the Chief's annual review with the Personnel Review Committee: Members will discuss a date. No motion was necessary.

D) Fit Tester group purchase: Chief Witherell presented the board with an opportunity to purchase a fit testing machine with a group of six fire departments. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the purchase for \$3525.75. Yes-All. Motion carried.

E) SOG Resolution 20-01: Chief Witherell presented the board with Resolution 20-01, to allow him or his designee to amend guidelines and policies for the department. IT WAS MOVED BY DERNOCOEUR and seconded by DEVORE to approve resolution 20-01. Yes-All. Motion carried.

F) Resolution 20-02: Chief Witherell presented the board with resolution 20-02 to accompany the previous resolution. IT WAS MOVED BY BLOUGH and seconded by DEVORE to approve resolution 20-02. Yes-All. Motion carried.

G) Promotion of Firefighter Michael Hoppenrath: Chief Witherell recommended the promotion of Michael Hoppenrath to the position of Firefighter/EMT. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to support the promotion. Yes-All. Motion carried. Board Chair Marks administered the oath of office.

9) COMMITTEE REPORTS:

A) CAPITAL APPROPRIATIONS:

-None.

B) FINANCIAL:

-None.

10) FIRE CHIEF REPORT AND UPDATES:

-Chief Witherell provided the Board with his report. Included were a responses for September, an update on the ISO audit process and the upcoming Trunk or Treat event.

11) MEMBER COMMENTS:

-BLOUGH informed the board about the upcoming Fire Commission meeting in December.

-DERNOCOEUR acknowledged the 9/11 stair climb event.

12) DATE FOR NEXT MEETING:

The next meeting is scheduled for November 17th, 2022 at 7pm.

13) ADJOURNMENT:

IT WAS MOVED BY DEVORE and seconded by WIKSTROM to adjourn at 8:04pm.
Yes-All. Meeting adjourned.

-Mike DeVore, Recording Secretary

-Jessica Marks, Authority Board Chair

Lowell Area Fire and Emergency Services Authority
Statement of Net Position
October 31, 2022

		<u>ASSETS</u>
		Unrestricted
Current Assets		
	Cash	\$ 73,680.37
	Due from Lowell Township	-
	Due from Vergennes Township	-
	Due from City of Lowell	-
	TOTAL Current Assets	<u>73,680.37</u>
Fixed Assets		
	Furniture and Equipment	-
	TOTAL ASSETS	<u><u>\$ 73,680.37</u></u>
Current Liabilities		<u>LIABILITIES AND NET ASSETS</u>
	Deferred Revenue	-
	Accounts Payable	\$ 320.12
	Accrued Payroll	-
	Payroll liabilities	<u>6,928.46</u>
Long-Term Liabilities	TOTAL Current Liabilities	<u>7,248.58</u>
Net Assets	TOTAL Long-Term liabilities	<u>-</u>
	Beginning Net Assets	(13,801.27)
	Increase (Decrease) Net Assets	<u>80,233.06</u>
	TOTAL Net Assets	<u>66,431.79</u>
	TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 73,680.37</u></u>

Lowell Fire Authority
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the One and Four Months Ended October 31, 2022

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
Revenues					
Lowell Township	51,451.98	\$ 102,903.96	205,807.90	\$ 102,903.94	50.00%
Vergennes Township	41,254.03	82,508.06	165,016.11	82,508.05	50.00%
City of Lowell	42,414.00	84,828.00	169,655.99	84,827.99	50.00%
Cost of Recovery Program	-	-	-	-	#DIV/0!
Sale of Old Off Road Vehicle	-	-	-	-	#DIV/0!
Grants	-	6,846.00	-	(6,846.00)	#DIV/0!
Interest and Dividends	15.07	26.88	-	(26.88)	#DIV/0!
Misc. Income	-	5,920.00	-	(5,920.00)	#DIV/0!
Total Revenues	\$ 135,135.08	\$ 283,032.90	\$ 540,480.00	\$ 257,447.10	52.37%
Expenditures					
Salaries--Permanent	4,769.23	18,225.65	\$ 106,880.00	\$ 88,654.35	17.05%
Salaries--Temporary	22,851.50	66,421.17	185,700.00	119,278.83	35.77%
Payroll Taxes	2,112.98	6,475.47	24,000.00	17,524.53	26.98%
Worker's Compensation	-	8,682.00	16,200.00	7,518.00	53.59%
Office Supplies	168.89	795.69	1,000.00	204.31	79.57%
Operating Supplies	777.72	30,755.39	35,000.00	4,244.61	87.87%
Fuel	1,374.36	5,677.85	8,000.00	2,322.15	70.97%
Professional Services					
Legal	80.00	322.00	3,000.00	2,678.00	10.73%
Accounting	600.00	2,830.00	7,000.00	4,170.00	40.43%
Auditing	-	5,050.00	5,000.00	(50.00)	101.00%
Biocare	-	9,575.00	9,660.00	85.00	99.12%
Kent County Fire Assessment	-	-	16,000.00	16,000.00	0.00%
Other Memberships	296.25	621.25	1,640.00	1,018.75	37.88%
Communications	-	2,089.11	14,000.00	11,910.89	14.92%
Travel Expenses	-	1,327.02	2,500.00	1,172.98	53.08%
Insurance	-	10,569.00	11,500.00	931.00	91.90%
Public Utilities	300.87	5,528.04	15,000.00	9,471.96	36.85%
Repair and Maintenance--Buildings	1,911.69	6,803.70	8,900.00	2,096.30	76.45%
Repair and Maintenance--Vehicles	349.93	1,356.49	12,000.00	10,643.51	11.30%
Repair and Maintenance--Other	74.16	1,266.51	5,500.00	4,233.49	23.03%
Miscellaneous	38.00	99.50	1,500.00	1,400.50	6.63%
Public Education	-	658.88	1,500.00	841.12	43.93%
Training	(8,219.98)	12,488.62	16,000.00	3,511.38	78.05%
Capital Expenses					
Building Upgrades	-	-	-	-	
Fire & Rescue Vehicle Equipment	-	5,181.50	33,000.00	27,818.50	15.70%
Fire Vehicles	-	-	-	-	#DIV/0!
Capital Expense - Other	-	-	-	-	
TOTAL Expenditures	\$ 27,485.60	\$ 202,799.84	\$ 540,480.00	\$ 337,680.16	37.52%
INCREASE/DECREASE IN NET ASSETS	107,649.48	80,233.06	-	(80,233.06)	
Beginning Net Assets		\$ (13,801.27)	\$ (13,801.27)		
Ending Net Assets		\$ 66,431.79	\$ (13,801.27)		

	Type	Date	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
47900 · Member Dues							
Lowell Township	Invoice	10/01/2022	Lowell Township	2nd Quarter Services October-December 2022		51,451.98	51,451.98
					0.00	51,451.98	51,451.98
Total Lowell Township							
Vergennes Township	Invoice	10/01/2022	Vergennes Township	2nd Quarter Services October-December 2022		41,254.03	41,254.03
					0.00	41,254.03	41,254.03
Total Vergennes Township							
City of Lowell	Invoice	10/01/2022	City of Lowell	2nd Quarter Services October-December 2022		42,414.00	42,414.00
					0.00	42,414.00	42,414.00
Total City of Lowell					0.00	135,120.01	135,120.01
Total 47900 · Member Dues							
Interest Income	Deposit	10/31/2022	Interest			15.07	15.07
					0.00	15.07	15.07
Total Interest Income					0.00	135,135.08	135,135.08
Total Income					0.00	135,135.08	135,135.08
Gross Profit							
Expense							
7 · Salaries-full time	General Journal	10/07/2022		Period: 09/18/2022 to 10/01/2022	2,384.61		2,384.61
	General Journal	10/21/2022		Period: 10/02/2022 to 10/15/2022	2,384.62		4,769.23
					4,769.23	0.00	4,769.23
Total 7 · Salaries-full time							
8 · Wages-Part Time	General Journal	10/07/2022		-MULTIPLE-	20,955.50		20,955.50
	General Journal	10/21/2022		Period: 10/02/2022 to 10/15/2022	1,896.00		22,851.50
					22,851.50	0.00	22,851.50
Total 8 · Wages-Part Time							
9 · Payroll Taxes	General Journal	10/07/2022		-MULTIPLE-	1,785.53		1,785.53
	General Journal	10/21/2022		Period: 10/02/2022 to 10/15/2022	327.45		2,112.98
					2,112.98	0.00	2,112.98
Total 9 · Payroll Taxes							
64900 · Office Supplies	Bill	10/03/2022	Amazon.com	6941826	64.65		64.65
	Bill	10/10/2022	Amazon.com	Order 113-0694992-5185859	88.35		153.00
	Check	10/11/2022	Adobe	XX1554 CHK REC PAYMENT ADOBE PRODUCTS 408-536-6000 CA	15.89		168.89
					168.89	0.00	168.89
Total 64900 · Office Supplies							
68000 · Operating Supplies	Bill	10/04/2022	J&B Medical Supply	Invoice 8768178	125.51		125.51
	Bill	10/05/2022	J&B Medical Supply	Invoice 8773027	22.08		147.59
	Bill	10/05/2022	The UPS Store		19.63		167.22
	Bill	10/07/2022	Turnout Management	Invoice 26458	610.50		777.72
					777.72	0.00	777.72
Total 68000 · Operating Supplies							
62300 · Fuel	Bill	10/15/2022	Fuel Management System - Pacific Pride	Invoice 176147	545.32		545.32
	Bill	10/31/2022	Fuel Management System - Pacific Pride	Invoice 177529	829.04		1,374.36
					1,374.36	0.00	1,374.36
Total 62300 · Fuel							
67000 · Professional Services							
67006 · Other Memberships	Bill	10/01/2022	Kent County Emergency Services Inc.	Invoice 5804	269.30		269.30
	Bill	10/20/2022	International Code Council	Order #101392452	26.95		296.25
					296.25	0.00	296.25
Total 67006 · Other Memberships							
67001 · Legal	Bill	10/03/2022	Bauchham, Sparks, Thall, Seeber & Kaufman	Invoice 9222	80.00		80.00
					80.00	0.00	80.00
Total 67001 · Legal							
67002 · Accounting	Check	10/04/2022	Billing EFT Payment		600.00		600.00
					600.00	0.00	600.00
Total 67002 · Accounting					976.25	0.00	976.25
Total 67000 · Professional Services							
68600 · Public Utilities	Bill	10/05/2022	Consumers Energy	Service dates 09.07.2022 - 10.05.2022	29.29		29.29
	Bill	10/11/2022	AT&T	Invoice x10192022	236.34		265.63

Total 68600 · Public Utilities	Bill	10/14/2022 Comcast Business	Service dates 10.23.2022 - 11.22.2022	35.24		300.87
67200 · Repairs and Maintenance				300.87	0.00	300.87
67201 · R/M Building						
Total 67201 · R/M Building	Bill	10/18/2022 Discount Door Co., LLC	Invoice 80886	1,911.69		1,911.69
67202 · R/M Vehicles				1,911.69	0.00	1,911.69
	Bill	10/10/2022 Amazon.com	Order 113-7075034-1023440	69.98		69.98
	Bill	10/10/2022 Amazon.com	Order 113-0694992-5185859	183.99		253.97
	Bill	10/22/2022 Amazon.com	1526601	95.96		349.93
Total 67202 · R/M Vehicles				349.93	0.00	349.93
67203 · R&M Other						
	Bill	10/04/2022 Tractor Supply		74.16		74.16
Total 67203 · R&M Other				74.16	0.00	74.16
Total 67200 · Repairs and Maintenance				2,335.78	0.00	2,335.78
64800 · Miscellaneous						
	Check	10/17/2022 Commercial Service Charge		6.00		6.00
	Check	10/21/2022 Mercantile Bank		32.00		38.00
Total 64800 · Miscellaneous				38.00	0.00	38.00
68300 · Training						
	Bill	10/04/2022 Michigan Association of Fire Chiefs	Invoice 05016	40.00		40.00
	Check	10/11/2022 Robert Hults	Reimbursement for National Registry of Emergency Medical Techs	98.00		138.00
	Check	10/11/2022 Erik Kelley	Reimbursement for National Registry of Emergency Medical Techs	98.00		236.00
	Bill	10/20/2022 State of MI EMS	Confirmation # 22102042630647	40.00		276.00
	Bill	10/22/2022 Bureau of EMS, Trauma & Preparedness	Transactions 53893	40.00		316.00
	Deposit	10/24/2022 -MULTIPLE-	Deposit Payee:Regular Deposit		8,535.98	-8,219.98
Total 68300 · Training				316.00	8,535.98	-8,219.98
Total Expense				36,021.58	8,535.98	27,485.60
Net Ordinary Income				36,021.58	143,671.06	107,649.48
Net Income				36,021.58	143,671.06	107,649.48

LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

Departmental Standard Operating Guidelines

Subject: Job Description –Battalion Chief Operations

SOG Reference #: A0201.a

Original Effective Date:

Revision Date:

☒ **Administrative**

I. PURPOSE

Job description

II. POLICY

The Battalion Chief Operations is not employed for any specific time period. The Department or the employee can terminate their employment with the Department at any time, with or without cause, and with or without notice. Employees are employed at-will both during and after completion of the probation period. The Battalion Chief Operations position is as described

A. General Summary

The Battalion Chief Operations assists with the administration and operation of the Fire Department. Under general supervision, is responsible to direct fire suppression and rescue activities, protecting life and property, and maintaining equipment. Interpretive judgment in variation of established procedures and standards may be required. The Battalion Chief Operations is responsible for exercising a wide latitude of independent judgment, subject to established policies and governing laws, rules and regulations. Responds to and may take command of fire ground operations or emergencies.

B. Essential Job Functions

An employee in this position is required to perform the following essential functions with or without reasonable accommodation.

1. Directs the response to alarms and other emergency calls. Supervises full-time and Paid-on Call firefighters in the performance of their work duties as a front-line supervisor. As directed by the Fire Chief or Deputy Chief, enforces discipline as necessary to ensure efficient operations. May lead teams during emergency calls for service; using modern firefighting and rescue techniques.
2. Perform the duties of a firefighter when necessary.
3. As directed by the Fire Chief and Deputy Chief, responsible for a variety of personnel management activities including but not limited to, interviewing job applicants, recommending selection of fire department staff, evaluating and disciplining of subordinate staff.
4. May act as a representative of the department at various meetings; including representing the Authority before local, state and federal agencies and citizen groups interested in local government services and programs. Make presentations and speeches to various civic organizations. Serves on various professional boards and commissions as requested.
5. Maintain / Oversee all "Right to Know" data for Firefighter safety.
6. Maintains / Oversee all "Chemical Survey" data required by MIOSHA for all businesses within the Lowell Area.
7. Acts as the Fire Chief in the absence of the Fire Chief and Deputy Chief.
8. Perform other related duties as assigned.

LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

Departmental Standard Operating Guidelines

Subject: Job Description –Battalion Chief Operations

SOG Reference #: A0201.a

Original Effective Date:

Revision Date:

☒ **Administrative**

9. Maintain / Oversee updates and additions to the Department Standard Operating Guidelines.
10. Oversee the equipment and vehicle maintenance to ensure operational readiness.

C. Supervisory Responsibilities

This position manages the following and is responsible for the performance management of these employees: Full-time Firefighter, Part-time Firefighter and Fire Prevention Specialist. This position is also the incident commander in the absence of the Deputy Fire Chief.

Minimum Qualifications and Required Knowledge, Skills and Abilities

1. State of Michigan Firefighter I and II Certification, Fire Officer I & II and III, or Pro-board equivalent.
 2. Requires certification as a Firefighter Training Council Instructor I preferred.
 3. Knowledge and prevention. Certification as a NFPA Fire Inspector I preferred
 4. EMT License. Must maintain certification in Basic Life Support, (CPR) as required by State Statute.
 5. Minimum of six (6) years' experience with a recognized Fire Department, including a minimum of three (3) years' supervisory experience with a department of similar or larger size as the
 6. Knowledge of current firefighting and rescue techniques, methodologies and EMT training.
 7. Knowledgeable in operating a wide variety of firefighting equipment and apparatus.
 8. Must be willing to adjust normal work hours to accommodate and accomplish any identified department needs.
 9. Must meet NFPA physical requirements that may include climbing, working under stress, walking, lifting up to 50 pounds (greater with assistance), pulling, tugging, dragging, bending, stooping, and using breathing apparatus. Must maintain a personal fitness level that allows for effective job performance.
 10. Must possess thorough knowledge of fire department's policies, procedures, rules, and regulations. Also, must have knowledge and be familiar with State and local laws and ordinances including State and Federal laws, rules, and regulations governing the operation of a fire department as well as other accepted standards and practices that address fire department operations.
 11. Ability to travel to other locations and respond to emergencies in a timely manner to assure public safety.
 12. Excellent oral and written communication skills, ability to perform a wide variety of tasks during busy, sometimes stressful times.
 13. Ability to exercise a high degree of diplomacy in contentious, confrontational or emergent situations.
 14. Ability to exercise good judgment, initiative and resourcefulness in dealing with the public, elected officials, community leaders, subordinate staff and other professionals.
- Demonstrated leadership skills and qualities.

LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

Departmental Standard Operating Guidelines

Subject: Job Description –Battalion Chief Operations

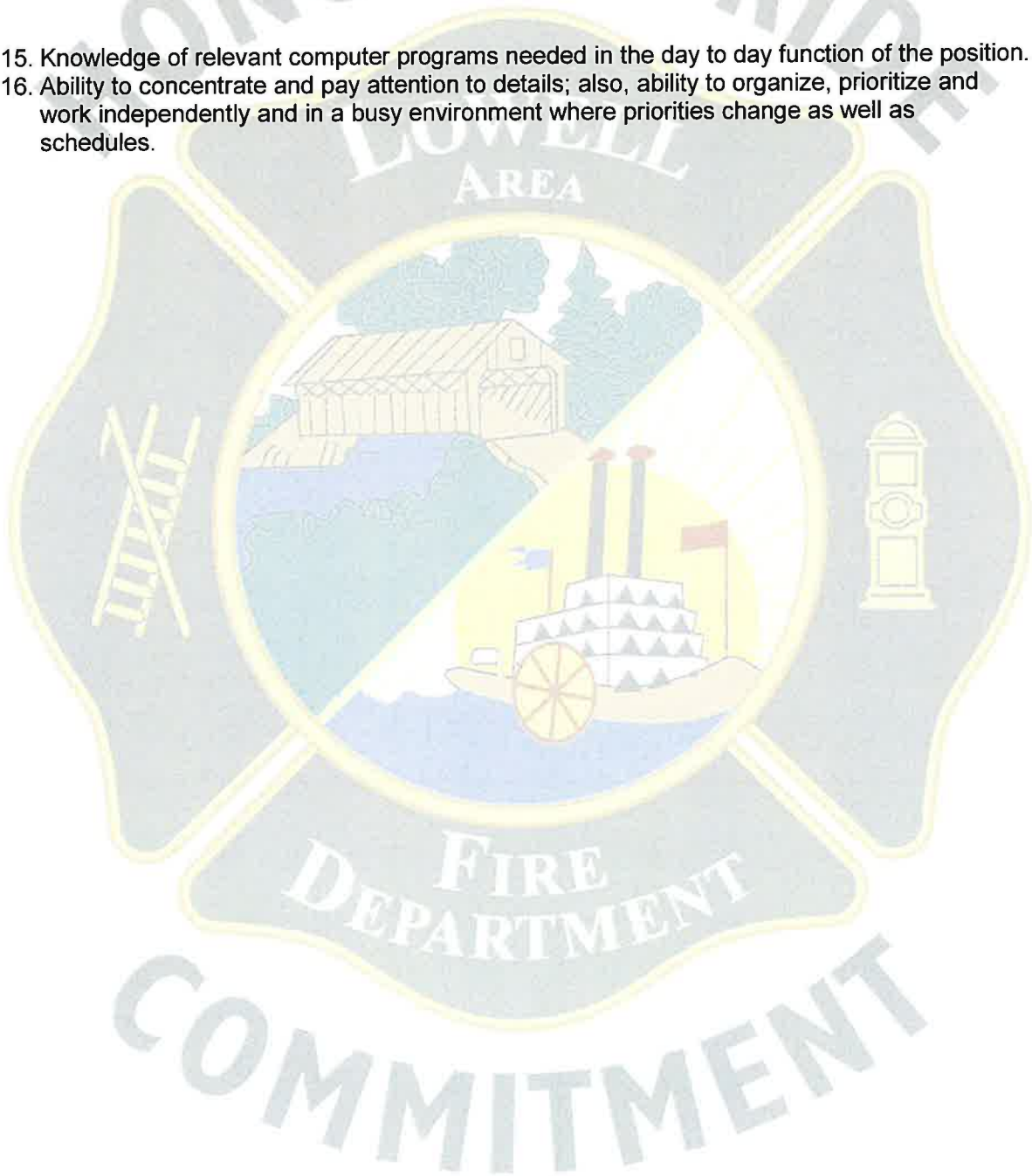
SOG Reference #: A0201.a

Original Effective Date:

Revision Date:

☒ **Administrative**

15. Knowledge of relevant computer programs needed in the day to day function of the position.
16. Ability to concentrate and pay attention to details; also, ability to organize, prioritize and work independently and in a busy environment where priorities change as well as schedules.





Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
315 S. Hudson St. Lowell, MI 49331
616-897-7354

Saturday, November 12, 2022

Fire Authority Board:

We responded to 129 total incidents for the month of October, bringing the 2022 year to date calls to 932 placing us 71 request for services up over the same time frame last year. October 2022 was a record high month of calls for service.

October was fire prevention month, our crews were back in the class rooms at all of the local elementary schools as well as hosted groups for the Scouts of America, Girl Scouts, and link homeschool. In all over 500 local children heard fire safety messages from our staff.

We have completed of our ISO audit it will take 6 to 9 months to receive our score. The site audit went very well and took an entire day going over roughly 2000 pages of information.

Lieutenant Hults, Lieutenant Kelley, and I attended an Incident Safety Office training hosted by Western Michigan Association of Fire Chiefs. This was a great one-day training aimed at growing the Officers scene safety awareness and building construction knowledge.

Our open house / trunk or treat event was a huge success once again, an exact count was not taken but we are sure that we had a higher attendance than last year based on the amount of supplies that we went through. Thank you to the Board Members who were able to stop by and help make this event a success.

Our four newest members have started the Fire I & II program at Kentwood Fire Department. This course will conclude in the spring.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.



10/01/2022 – 10/31/2022

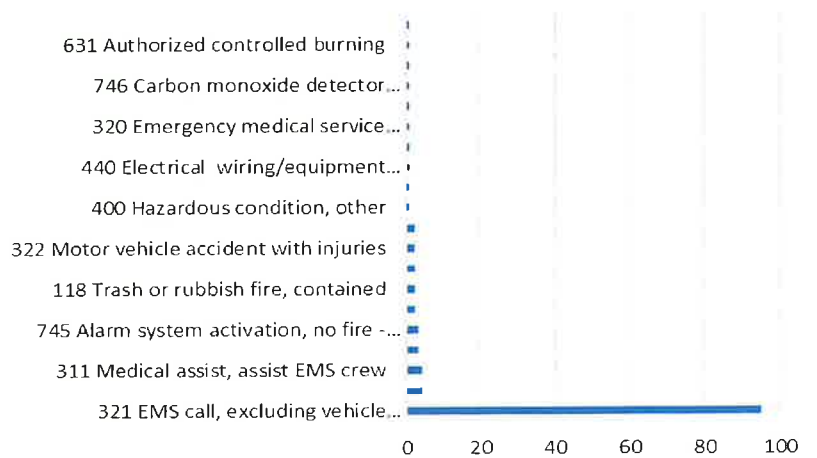
Zone	IncidentCount	ManHours
City of Lowell	55	140:22:47
Grattan Township	1	00:08:20
Lowell Township	47	125:15:53
Vergennes Township	26	91:40:17



10/01/2022 – 10/31/2022

Incident Type	Count
321 EMS call, excluding vehicle accident with injury	95
300 Rescue, EMS incident, other	4
311 Medical assist, assist EMS crew	4
600 Good intent call, other	3
745 Alarm system activation, no fire - unintentional	3
700 False alarm or false call, other	2
118 Trash or rubbish fire, contained	2
561 Unauthorized burning	2
322 Motor vehicle accident with injuries	2
324 Motor vehicle accident with no injuries.	2
400 Hazardous condition, other	1
412 Gas leak (natural gas or LPG)	1
440 Electrical wiring/equipment problem, other	1
444 Power line down	1
320 Emergency medical service incident, other	1
741 Sprinkler activation, no fire - unintentional	1
746 Carbon monoxide detector activation, no CO	1
611 Dispatched & canceled en route	1
631 Authorized controlled burning	1
671 HazMat release investigation w/no HazMat	1
Total	129

Incident Types 10/1/2022 to 10/31/2022



Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

October 2022





November 17, 2022

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Veolia I am pleased to submit the October Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 28.47 million gallons of wastewater were treated, down from 29.29 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic October surcharges were \$33.00. No operational problems were experienced at the plant from this discharge.

The Litehouse September surcharges were \$4,244.69 included within that was four fines for BOD & FOG exceedances. October surcharges were \$2,801.16 included within that was two fines that are mentioned below. Some operational problems were experienced at the plant from their discharge, nothing that jeopardized our discharge.

On October 13 Veolia staff conducted annual inspections and sampling of Fuller's and Litehouse pretreatment facilities. No issues were noted during the inspection of Fullers, and there were also no discrepancies in sample results. A Notice of Violation(NOV) was issued to Litehouse for an exceedance of the upper limit for FOG. As this was a result of an inspection by city staff it is held to a higher standard and therefore the NOV and escalated fine were issued. Overall both facilities are being operated to a satisfactory standard.

MAINTENANCE COST REPORT

Date	Vendor	Cost
10/1	Ace Hardware (1)	\$159.88
10/4	Grainger (2)	14.71
10/7	North Central Labs (3)	301.41
10/18	Grainger (4)	66.12
10/24	Tractor Supply (5)	79.49
10/25	O'Reilly Auto Parts (6)	73.09
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 21-22)*		\$ 12,022.99*
Maintenance Allowance Spent YTD		\$ 3,434.73
Balance of Maintenance Allowance		\$ 8,588.26

*The maintenance spending for FY 21-22 was under the annual allotment by \$22.99. That amount will be added to the beginning balance on July 1st. That makes the beginning balance \$12,022.99 (\$12,000+\$22.99).

In addition to preventive maintenance the following corrective maintenance activities occurred:

- Replaced chemical room sink drain piping (1)
- Replaced equipment lighting conduit clamps (2)
- Replaced laboratory pH probe (3)
- Replaced east screw pump belts (4)
- Conducted annual maintenance on 48" mower (5)
- Conducted annual maintenance on 72" mower (6)

PROJECTS FOR THE FUTURE

- Misc. painting projects
- Conduct annual chlorinator service
- Conduct annual fire extinguisher inspections

November 17, 2022

Page 3

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

VEOLIA

A handwritten signature in blue ink, appearing to read "B. Vander Meulen".

Brian Vander Meulen
Project Manager

OCTOBER EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 4 mg/l, 84% under the NPDES limit of 25 mg/l. The worst 7-day average was 4 mg/l, 90% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 7.3 mg/l, 76% under the NPDES limit of 30 mg/l. The worst 7-day average was 9.2 mg/l, 80% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.48 mg/l, the limit is 1.0 mg/l.

The average removal rate for CBOD was 98%; a minimum of 85% is required. The average removal rate for Suspended Solids was 93%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 79 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 140 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 36 ug/l; the limit is 38 ug/l. The monthly average was 24 ug/l.

Appendix A



State of Michigan
Department of Environmental Quality

Plant Influent Sheet

Lowell, Michigan

R4607 4/74
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. 410049 Month October Year 2022

Superintendent's Signature
Brian Vander Meulen, Supt.

WEATHER			FLOW		RAW SEWAGE QUALITY												
D A Y PN SF	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	CBOD		SS		Total-P		VSS	NH3-N		Mercury	D A Y PN SF
	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	LBS	ng/l	
1	268	0.00	0.86	1.20													1
2	26	0.00	0.89	1.00													2
3	26	0.00	0.89	1.30	65	7.3	168	1247	88	653			86				3
4	26	0.00	0.97	1.30													4
5	16	0.00	0.83	1.20	64	7.2	192	1329	62	429	3.0	20.8	60	13.7	94.8	4.43	5
6	246	0.04	0.86	1.20													6
7	26	0.00	0.87	1.20	64	7.2	241	1749	104	755			102				7
8	278	0.02	0.80	1.20													8
9	27	0.00	0.89	1.30													9
10	27	0.00	0.87	1.20	63	7.2	188	1364	96	697			86				10
11	3468	0.80	0.89	1.40													11
12	347	0.43	0.93	1.20	64	7.4	191	1481	138	1070	3.3	25.6	130	12.6	97.7		12
13	247	0.19	0.92	1.20													13
14	2478	0.22	0.90	1.20	64	7.5	212	1591	114	856			108				14
15	268	0.00	0.90	1.40													15
16	347	0.30	0.94	1.10													16
17	347	0.13	0.96	1.30	62	7.6	148	1185	86	689			84				17
18	247	0.08	0.97	1.30													18
19	27	0.00	0.96	1.20	63	7.4	225	1801	120	961	3.0	24.0	118	12.3	98.5		19
20	26	0.00	0.97	1.30													20
21	16	0.00	0.90	1.20	62	7.6	175	1314	116	871			114				21
22	168	0.00	0.91	1.20													22
23	246	0.05	0.92	1.10													23
24	26	0.00	0.94	1.30	62	7.2	120	941	96	753			74				24
25	347	0.75	0.95	1.30													25
26	347	0.05	0.99	1.50	64	7.3	218	1800	108	892	3.1	25.6	98	12.3	101.6		26
27	27	0.00	0.99	1.30													27
28	26	0.00	0.95	1.20	63	7.6	181	1434	104	824			102				28
29	26	0.00	0.93	1.20													29
30	246	0.07	0.97	1.20													30
31	346	0.02	0.95	1.20	62	7.4	124	982	96	761			90				31
TL	XXXX	3.15	28.47	XXXX	XXXX	XXXX	XXXX	43444	XXXX	24343	XXXX	744	XXXX	XXXX	3042.6	XXXX	TL
ME	XXXX	XXXX	0.92	XXXX	63	7.4	183	1401	102	785	3.1	24.0	96	12.7	98.1	XXXX	ME
MAX	XXXX	0.80	0.99	1.50	65	7.6	241	1801	138	1070	3.3	25.6	130	13.7	101.6	XXXX	MAX
MIN	XXXX	XXXX	0.80	1.00	62	7.2	120	941	62	429	3.0	20.8	60	12.3	94.8	XXXX	MIN

State of Michigan
Department of Environmental Quality

Activated Sludge Sheet

Lowell, Michigan

- PM Code
1. Coventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No. Month Year
410049 October 2022

Superintendent's Signature
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	40.1											0.0	4		1
2		38.7											0.0			2
3		38.7	42.0	0.06	2293	1772	14	1.64	7.7	61	0.35	0.27	0.0			3
4		35.5											0.0			4
5		41.5	66.9	0.06	2398	1853	14	1.71	7.5	58	0.47	0.36	0.0			5
6		40.1											26.7			6
7		39.6	35.2	0.08	2216	1718	12	1.85	7.5	54	0.51	0.39	22.2			7
8		43.1											0.0			8
9		38.7											0.0			9
10		39.6	38.2	0.07	2219	1730	12	1.85	7.7	54	0.53	0.41	13.6			10
11		38.7											20.8			11
12		37.1	29.4	0.06	2631	2071	15	1.75	4.4	57	0.36	0.28	0.0			12
13		37.5											20.9			13
14		38.3	35.7	0.07	2554	2005	15	1.70	5.1	59	0.44	0.34	0.0			14
15		38.3											0.0			15
16		36.7											0.0			16
17		35.9	48.2	0.05	2770	2163	15	1.85	5.7	54	0.49	0.38	0.0			17
18		35.5											0.0			18
19		35.9	32.1	0.07	2578	2014	15	1.72	5.5	58	0.54	0.42	21.2			19
20		35.5											0.0			20
21		38.3	34.5	0.06	2510	1975	15	1.67	5.6	60	0.50	0.39	0.0			21
22		37.9											0.0			22
23		37.5											0.0			23
24		36.7	41.6	0.04	2612	2026	14	1.87	4.5	54	0.50	0.39	19.3			24
25		36.3											24.3			25
26		34.8	32.0	0.07	2385	2051	15	1.59	3.2	63	0.63	0.48	22.8			26
27		34.8											21.9			27
28		36.3	34.8	0.06	2393	1888	14	1.71	5.5	59	0.61	0.47	0.0			28
29		37.1											0.0			29
30		35.5											0.0			30
31		36.3	41.5	0.04	2635	2077	14	1.88	5.9	53	0.49	0.39	0.0			31
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	213.7	XXXX		TL
ME	192	37.6	39.4	0.06	2476	1949	14	1.75	5.8	57	0.49	0.38	6.9	XXXX		ME
MAX	XXXX	43.1	66.9	0.08	2770	2163	15	1.88	7.7	63	0.63	0.48	26.7	XXXX		MAX
MIN	XXXX	34.8	29.4	0.04	2216	1718	12	1.59	3.2	53	0.35	0.27	XXXX	XXXX		MIN

Remarks:

4833-5034
R4609 4/74

11/9/2022

State of Michigan
Department of Environmental Quality

Final Effluent Sheet

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049 Month October Year 2022 Sampling Point Code 001

Superintendent's Signature
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

DAY PN SF	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3		Cl2	Mercury	DAY PN SF
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	LBS.	ug/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	00610	50060	71900	
1																		1
2																		2
3	5	37	97	6.2	46	93				6.0	7.3	9.5	134			33		3
4																		4
5	3	21	98	7.2	50	88	0.39	2.70	87	6.8	7.3	9.4	240	0.19	1.32	3	0.91	5
6																		6
7	4	29	98	2.8	20	97				2.4	7.3	9.3	11			33		7
8																		8
9																		9
10	5	36	97	4.4	32	95				3.2	7.3	9.5	38			36		10
11																		11
12	3	23	98	9.0	70	93	0.33	2.56	90	6.4	7.6	7.5	156	0.09	0.70	9		12
13																		13
14	3	23	99	6.0	45	95				5.6	7.6	7.2	50			33		14
15																		15
16																		16
17	4	32	97	6.8	54	92				6.4	7.5	7.7	66			36		17
18																		18
19	4	32	98	8.8	70	93	0.46	3.68	85	8.4	7.4	7.8	52	0.11	0.88	34		19
20																		20
21	4	30	98	6.8	51	94				6.0	7.5	7.8	97			6		21
22																		22
23																		23
24	3	24	98	12.0	94	88				5.2	7.4	6.9	53			36		24
25																		25
26	4	33	98	7.6	63	93	0.73	6.03	76	7.2	7.6	8.9	220	0.05	0.41	4		26
27																		27
28	4	32	98	7.6	60	93				6.8	7.8	9.5	236			15		28
29																		29
30																		30
31	3	24	98	9.6	76	90				8.0	7.6	9.2	52			35		31
TL	XXXX	894	XXXX	XXXX	1746	XXXX	XXXX	116.0	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	25.63	XXXX	XXXX	TL
ME	4	29	98	7.3	56	93	0.48	3.74	85	6.0	7.5	8.5	79	0.11	0.83	24	XXXX	ME
WA	4	31	98	9.2	72	91	XXXX	XXXX	XXXX	7.3	7.7	7.5	140	0.19	1.32	34	XXXX	WA
MAX	5	37	99	12.0	94	97	0.73	6.03	90	8.4	7.8	9.5	240	0.19	1.32	36	XXXX	MAX
MIN	3	21	97	2.8	20	88	0.33	2.56	76	2.4	7.3	6.9	11	0.05	0.41	3	XXXX	MIN

Remarks: Fecal Coli for October 5 are actually "Greater Than"
Cl2 Residuals for October are actually "Less Than"

11/9/2022

State of Michigan
Department of Environmental Quality

Miscellaneous Sheet

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. 410049 Month October Year 2022

Superintendent's Signature
Brian Vander Meulen, Supt.

D A Y P N S F	Grlt	Aux Fuel	Power Consumption	Chemicals Applied		
		Nat. Gas		CL2	FeCL2	
	CF	CF	KWH	LBS	GAL	
		2	3			
1	1	0	2.0	8	35	
2	1	0	2.0	10	30	
3	1	2	1.6	8	45	
4	1	0	2.0	10	45	
5	1	1	1.8	5	40	
6	1	0	1.8	7	40	
7	1	2	2.0	8	40	
8	1	1	1.6	10	35	
9	1	1	2.0	5	30	
10	1	3	1.8	6	35	
11	1	1	2.0	9	35	
12	1	1	1.6	7	35	
13	1	3	1.8	6	35	
14	1	2	1.6	7	35	
15	1	1	2.0	10	35	
16	1	3	1.8	8	35	
17	1	16	1.8	7	30	
18	1	12	2.0	6	20	
19	1	10	2.0	9	15	
20	1	9	2.2	7	20	
21	1	4	1.8	3	20	
22	1	0	1.8	10	15	
23	1	0	2.0	10	25	
24	1	1	1.8	9	15	
25	1	0	2.0	5	15	
26	1	3	1.8	5	15	
27	1	7	2.0	10	25	
28	1	4	1.8	10	20	
29	1	1	1.0	2	25	
30	1	6	1.8	8	15	
31		4	2.0	10	25	
TL	30	98	57.2	235	885	0
ME	1	3	1.8	8	29	0
MAX	1	16	2.2	10	45	0
MIN	1	0	1.0	2	15	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	168	0	0	0
Shift Operator	1	1	188	0	0	0
Total	2	1	356	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

11/9/2022

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN.WASTE20--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2022	10	1	2022	10	31

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT	0.92	0.99	(03)	*****	*****	*****		-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	56	72	(26)	*****	7.3	9.2	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	29	31	(26)	*****	4	4	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	1.32	(26)	*****	*****	0.19	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*****	REPORT DAILY MAX	lbs/day	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	3.7	6.0	(26)	*****	0.48	0.73	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*****		*****	*****	36	(19)	0	3/7	GRAB
	PERMIT REQUIREMENT	*****	*****	****	*****	*****	38 DAILY MAX	ug/l		WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 POST DISINFECT	SAMPLE MEASUREMENT	*****	0.000006		*****	*****	0.91		0	1/90	GRAB
	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616)	897-8135	2022	11	10	
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT				AREA CODE	NUMBER	YEAR	MO	DAY	

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN. WASTE H₂O--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2022	10	1	2022	10	31

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000003	lbs/day	*****	*****	0.28	ng/L	0	1/90	CALCTD
71900 X 0 0 POST DISINFECT	PERMIT REQUIREMENT	*****	0.000024 12-Mo Rolling Avg		*****	*****	2.0 12-Mo Rolling Avg			QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****	*****	*****	79	140	(19) mg/L	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		*****	200 MONTHLY AVG	400 7 DAY AVG			DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	98	*****	97	(23) PER-CENT	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal			ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	93	*****	88	(23) PER-CENT	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal			ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****	****	7.3	*****	7.8	(12) S.U.	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		6.5 DAILY MINIMUM	*****	9.0 DAILY MAX			WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****	****	6.9	*****	*****	(19) mg/L	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		3.0 DAILY MINIMUM	*****	*****			WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	PHONE NUMBER		DATE		
		(616)	897-8135	2022	11	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR MO DAY

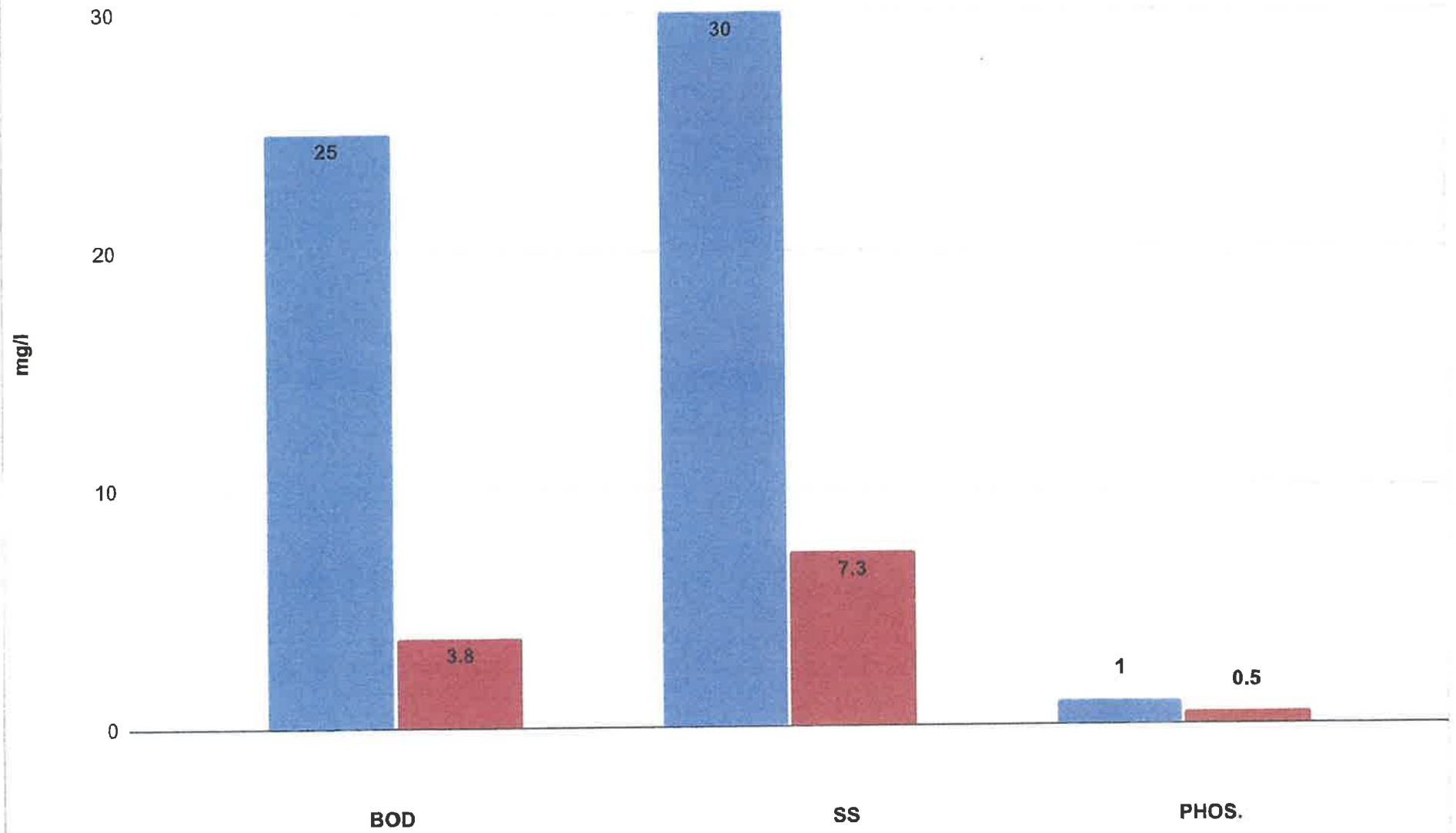
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

Appendix B



EFFLUENT LIMIT vs ACTUAL



Flow Chart

