



CITY OF LOWELL
PARKS AND RECREATION COMMISSION
TUESDAY, APRIL 20, 2021 AT 6:00 P.M.

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1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. March 9, 2021
4. REVIEW FINANCIAL REPORTS
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. NEW BUSINESS
 - a. None
7. OLD BUSINESS
 - a. Review Council Discussion on Park and Recreation Commission Project Priorities List 2021 (presented to City Council on April 19th)
8. PARK UPDATES
 - a. Recreation Park
 - b. Stoney Lakeside Park/Dog Park/Skateboard Park

- c. Creekside Park
- d. Richards Park
- e. Scout Park/Upper Bridge
- f. Riverwalk Park/Showboat
- g. LARA Trails

9. COMMISSIONER COMMENTS

10. ADJOURNMENT

Note: The next scheduled meeting May 18, 2021 at City Hall.

**LOWELL PARKS AND RECREATION COMMISSION
VIRTUAL REGULAR MEETING
TUESDAY, MARCH 9, 2021 AT 6:00 P.M.**

(Due to technical difficulties the meeting started late.)

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:45 p.m. and roll was called.

Members Present: Chairperson Paula Mierendorf, Theresa Mundt, Susan Pomper Todd Schaal,
and Councilperson Leah Groves

Members Absent: None

Others Present: Bob Rogers, Dan Czarnecki

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MUNDT and seconded by POMPER to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

IT WAS MOVED BY MUNDT and seconded by GROVES to approve the minutes from the February 17, 2021, regular meeting.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

4. REVIEW FINANCIAL REPORTS

The financial information was reviewed by the board

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received or discussed on this item.

6. NEW BUSINESS

a. Lowell Area Community Center Committee discussion on possible location for a Community Center Complex, Bob Rogers

Bob Rogers explained his group and their working to have the YMCA integrated into partnering and/or running a community center in the area. Looking at a similar set up that is found in Caledonia where the school owns the building, the community built it through school bonds, and the YMCA runs it. They are having problems finding a large enough property with full utilities to build on. Some options include property near Foreman and Alden Nash, Creekside Park, Fairgrounds. Creekside was being looked at for the property. Idea would be to place a building for the City or YMCA to own. Still needing to figure out size of building before they can figure how to place on park property, and also cost estimates. Would need some review with attorney to be sure this would be allowable use of park land and to do so properly. Long way off before building is determined. Will continue talking and communicating.

7. OLD BUSINESS

a. Park and Recreation Commission Project Priorities List

The commission continued discussion of possible priorities for 2021. Mierendorf and Czarnecki went of the topics and thoughts on approaching City Council. Board reviewed the priority list by park. Will bring to City Council at an April meeting.

Creekside Park:

Add park, City, and destination signage; Priority A; \$5,000

Add parking spaces; Priority B; variable cost.

Crackfill and seal pathway; Priority B; \$3,300

Add paved path from playground sidewalk to pavilion; Priority B; \$50 per foot

Stoney Lakeside Park:

Add signage guiding users between Creekside and Stoney Lakeside parks; Priority A; variable cost

Improve ADA accessibility, beach ramp; Priority A; variable cost

Richards Park:

Add park, City and destination signage; Priority A; \$5,000

Repair ice rink; Priority A; variable cost.

Add splash pad; Priority B; \$75,000 (Maybe replace ice rink with splash pad?)

Add climbable structure for children (toddlers); Priority B; \$50,000

Riverwalk Park:

Improve signage; Priority A; \$5,000

Fence or screen port-a-potty (at boat launch); Priority A; \$500

Recreation Park:

Add park, City and destination signage; Priority A; \$5,000

Scout Park:

Add park, City and destination signage; Priority A; \$5,000 (incl. info on connection to NCT?)

Improve boat and canoe launch; Priority B; variable cost.

Improve river access; Priority C; variable cost.

Add picnic area and trash receptacles; Priority B; \$2,000

(Look at partnering with Boy Scout Troop 102 to accomplish improvements.)

Parks Board will review final list and put together a presentation for City Council at on upcoming Council meeting.

b. Recognition of Service for Perry Beachum (approx. 30 yrs. on Board)

New idea of placement of an ADA compliant access ramp at Stoney Lake Park to allow handicapped accessible water access in the name of Perry. Czarnecki will research costs and types of materials available and report back.

8. PARK UPDATES

- a. Recreation Park
- b. Stoney Lakeside Park/Dog Park/Skateboard Park
Ice skating at the lake was a big hit.
- c. Creekside Park
City DPW is replacing the partitions in the bathroom and painting interior of building.
- d. Richards Park
- e. Scout Park
- f. Riverwalk Park/Showboat
- g. Miscellaneous Park/Properties (Upper Bridge/McMahan/Moose/Rogers)
- h. LARA Trails

9. COMMISSIONER COMMENTS

Mierendorf is looking for ways to fund improvements at the Community Garden through grants or donations. Would like a shed for equipment storage and possibly rent beehives to improve pollination. Graves suggested seeing if a local improvement places might donate one or possibly have high school wood shop build one or maybe boy scouts.

10. ADJOURNMENT

IT WAS MOVED BY MIERENDORE, seconded by MUNDT, to adjourn the meeting at 7:15 p.m.

Respectfully submitted,
Dan Czarnecki



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LEE FUND
April 15, 2021

FISCAL YEAR
2020-2021

CASH BALANCE:
Fund balance available 2020-2021

\$9,897

EXPENDITURES:
No expenditures

Ending Balance:

\$9,897

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2021
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	ACTIVITY FOR MONTH 04/30/21	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Dept 751 - PARKS							
Revenues							
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	3,910.69	3,000.00	6,141.69	0.00	(3,141.69)	204.72
101-751-652.000	CREEKSIDE PARK REVENUE	525.00	900.00	0.00	0.00	900.00	0.00
101-751-653.000	PARK USER FEES	5,580.00	6,500.00	1,610.00	0.00	4,890.00	24.77
TOTAL REVENUES							
		10,015.69	10,400.00	7,751.69	0.00	2,648.31	74.54
Expenditures							
101-751-702.000	SALARIES-PERMANENT	27,841.85	36,640.29	18,173.08	2,545.04	18,467.21	49.60
101-751-707.000	SALARIES-TEMPORARY	10,667.22	11,273.91	9,031.04	0.00	2,242.87	80.11
101-751-708.000	STANDBY	870.03	650.00	489.42	0.00	160.58	75.30
101-751-709.000	SALARIES-OVERTIME	187.35	300.00	797.13	0.00	(497.13)	265.71
101-751-715.000	SOCIAL SECURITY	3,105.40	3,646.31	2,248.43	192.47	1,397.88	61.66
101-751-716.000	HEALTH INSURANCE	5,876.79	11,434.25	2,702.30	336.20	8,731.95	23.63
101-751-717.000	LIFE INSURANCE	74.58	95.84	36.28	12.69	59.56	37.85
101-751-717.001	OPEB CONTRIBUTION	0.00	1,310.21	0.00	0.00	1,310.21	0.00
101-751-718.000	PENSION	9,448.12	6,172.01	6,630.44	0.00	(458.43)	107.43
101-751-721.000	LONGEVITY	207.08	422.50	227.52	0.00	194.98	53.85
101-751-722.000	WORKERS COMPENSATION	2,171.31	2,000.00	1,040.36	84.38	959.64	52.02
101-751-723.000	DENTAL INSURANCE	281.88	372.53	138.76	28.80	233.77	37.25
101-751-723.001	OPEB CONTRIBUTION	5,000.00	0.00	0.00	0.00	0.00	0.00
101-751-724.000	EYECARE	90.14	160.83	47.33	16.13	113.50	29.43
101-751-725.000	DISABILITY INSURANCE	165.09	224.99	112.83	53.90	112.16	50.15
101-751-740.000	OPERATING SUPPLIES	5,678.36	6,000.00	2,038.86	0.00	3,961.14	33.98
101-751-744.000	UNIFORMS	111.80	750.00	354.57	0.00	395.43	47.28
101-751-802.000	CONTRACTUAL	38,962.76	35,000.00	19,301.69	0.00	15,698.31	55.15
101-751-850.000	COMMUNICATIONS	432.54	300.00	344.16	0.00	(44.16)	114.72
101-751-864.000	CONFERENCES & CONVENTIONS	0.00	750.00	0.00	0.00	750.00	0.00
101-751-910.000	INSURANCE	3,845.00	4,000.00	3,974.00	0.00	26.00	99.35
101-751-920.000	PUBLIC UTILITIES	8,622.52	9,000.00	7,827.00	0.00	1,173.00	86.97
101-751-930.000	REPAIR & MAINTENANCE	4,361.08	15,000.00	2,061.88	0.00	12,938.12	13.75
101-751-940.000	RENTALS	20,157.67	21,000.00	9,269.50	1,350.12	11,730.50	44.14
101-751-975.000	BUILDING IMPROVEMENTS	0.00	6,500.00	0.00	0.00	6,500.00	0.00
TOTAL EXPENDITURES							
		148,158.57	173,003.67	86,846.58	4,619.73	86,157.09	50.20
Net - Dept 751 - PARKS							
		(138,142.88)	(162,603.67)	(79,094.89)	(4,619.73)	(83,508.78)	
TOTAL REVENUES							
		10,015.69	10,400.00	7,751.69	0.00	2,648.31	74.54
TOTAL EXPENDITURES							
		148,158.57	173,003.67	86,846.58	4,619.73	86,157.09	50.20
NET OF REVENUES & EXPENDITURES							
		(138,142.88)	(162,603.67)	(79,094.89)	(4,619.73)	(83,508.78)	48.64