

Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331
616-897-7354



Tuesday, August 08, 2023

**LOWELL AREA FIRE AND EMERGENCY
SERVICES AUTHORITY**

MEETING NOTICE

Thursday August 10, 2023 7:00 PM

AT

LOWELL FIRE DEPARTMENT

315 S. HUDSON

LOWELL, MI 49331

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD
MEETING AGENDA

Thursday August 10th, 2023 at 7:00 PM
Look Memorial Fire Station

1. ROLL CALL of Members

2. APPROVAL OF THE AGENDA

3. APPROVAL OF THE MINUTES

A. Approval of the Regular Meeting Minutes from Thursday July 20, 2023

4. FINANCIAL REPORTS

A. FINANCIAL REPORT August, 2023

5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

6. OLD BUSINESS

A. Joint meeting discussion

B. Michigan Class Account

7. NEW BUSINESS

A.

8. COMMITTEE REPORTS

A. Capital Appropriations

B. Financial

C. Member Liaison

D. Personnel Review

9. FIRE CHIEF'S REPORT AND UPDATES

10. MEMBER COMMENTS

11. DATE FOR NEXT MEETING(S)

September 14, 2023 at 7:00 PM

12. ADJOURNMENT

Lowell Area Fire & Emergency Services Authority

Meeting Minutes

Thursday, July 20th, 2023 at 7:00pm.
Look Memorial Fire Station.

1) **ROLL CALL:**

Board Chair Marks called the meeting to order at 7:00pm.

Members present: Jessica Marks, Carlton Blough, Tim Wittenbach, Mike DeVore, Dave Wikstrom, and Kate Dernocoeur.

Also present: Fire Chief Shannon Witherell and Authority Attorney Seth Koches.

2) **APPROVAL OF THE AGENDA:**

IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the agenda as presented. Yes-All. Motion carried.

3) **APPROVAL OF THE MINUTES:**

A) IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the minutes from the June 8th meeting as amended. Yes-All. Motion carried.

4) **FINANCIAL REPORTS:**

-Financial Reports for July were presented and accepted.

5) **PUBLIC COMMENT:**

-None. Public Comment was closed.

7) **OLD BUSINESS:**

A) Joint Meeting Discussion: Chief Witherell and Seth presented the board with multiple options for organizational changes, public acts and possible funding sources for the upcoming joint meeting and discussion. Chief Witherell also covered his preliminary power point presentation for the municipalities. The meeting will be postponed until either September or October in order for the municipalities to discuss the options, get legal opinions and for Chief Purchase to handle some medical issues. No motion was necessary.

8) **NEW BUSINESS:**

A) Michigan Class Savings Account: The board packet included a proposal for a high-interest savings account, like the one Lowell Township uses. It was proposed that the board look into the option of using an account with high interest. IT WAS MOVED BY DEVORE and seconded by WIKSTROM to move this agenda item to Old Business for further discussion at future meetings. Yes-All. Motion carried.

9) COMMITTEE REPORTS:

A) CAPITAL APPROPRIATIONS:

-None.

B) FINANCIAL:

-None.

C) MEMBER LIASON:

-None.

D) PERSONEL REVIEW:

-None.

10) FIRE CHIEF REPORT AND UPDATES:

-Chief Witherell provided the Board with his report. Included were total responses for June. He also provided updates on the burn ban being lifted, community events, staffing changes and both the upcoming picnic and tryouts

11) MEMBER COMMENTS:

-None.

12) DATE FOR NEXT MEETING:

The next meeting is scheduled for August 10th, 2023 at 7pm.

13) ADJOURNMENT:

IT WAS MOVED BY DERNOCOEUR and seconded by DEVORE to adjourn at 8:49pm.
Yes-All. Meeting adjourned.

-Mike DeVore, Recording Secretary

-Jessica Marks, Authority Board Chair



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
315 S. Hudson St. Lowell, MI 49331
616-897-7354

Tuesday, August 08, 2023

Fire Authority Board:

We responded to 84 total incidents for the month of July. We are at 642 call for service year to date, placing us 43 calls over the same time in 2022. July 2023 included a garage fire in the City of Lowell.

We once again partnered with Ball's Ice Cream and Riding for Ryan and had a free bike flag give away event where we handed out over 50 free bike flags.

We had took part in the annual Riverwalk festival. We had an informational tent, provided EMS for the concerts, and provided coverage for the kayak race with our boat. We also had a team standing by for the fireworks.

We had took part in the annual Fallasburg village celebration. We had an informational tent an EMS unit on standby.

We have our open try outs this Friday and interviews on August 15th.

BC Donahue, Firefighter Herron, and Firefighter Hoppenrath completed and Agg rescue, High Spaces and Confined Space rescue class. This class was 40 hours and was hosted in Berry County. This course was funded through a grant.

Lt. Weiler, Firefighter Rybiski, and Firefighter Hill completed their Fire Officer I class that was hosted by us. We will be hosting the Fire Officer II course this month. These classes have been funded by state fireworks funds and are no cost to us.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.



Lowell Area Fire Department

315 S. Hudson, Lowell, MI 49331

Phone: 616-897-7354

Breakdown by Incident Type

Report Period: 07/01/23 - 07/31/23 23:59:59

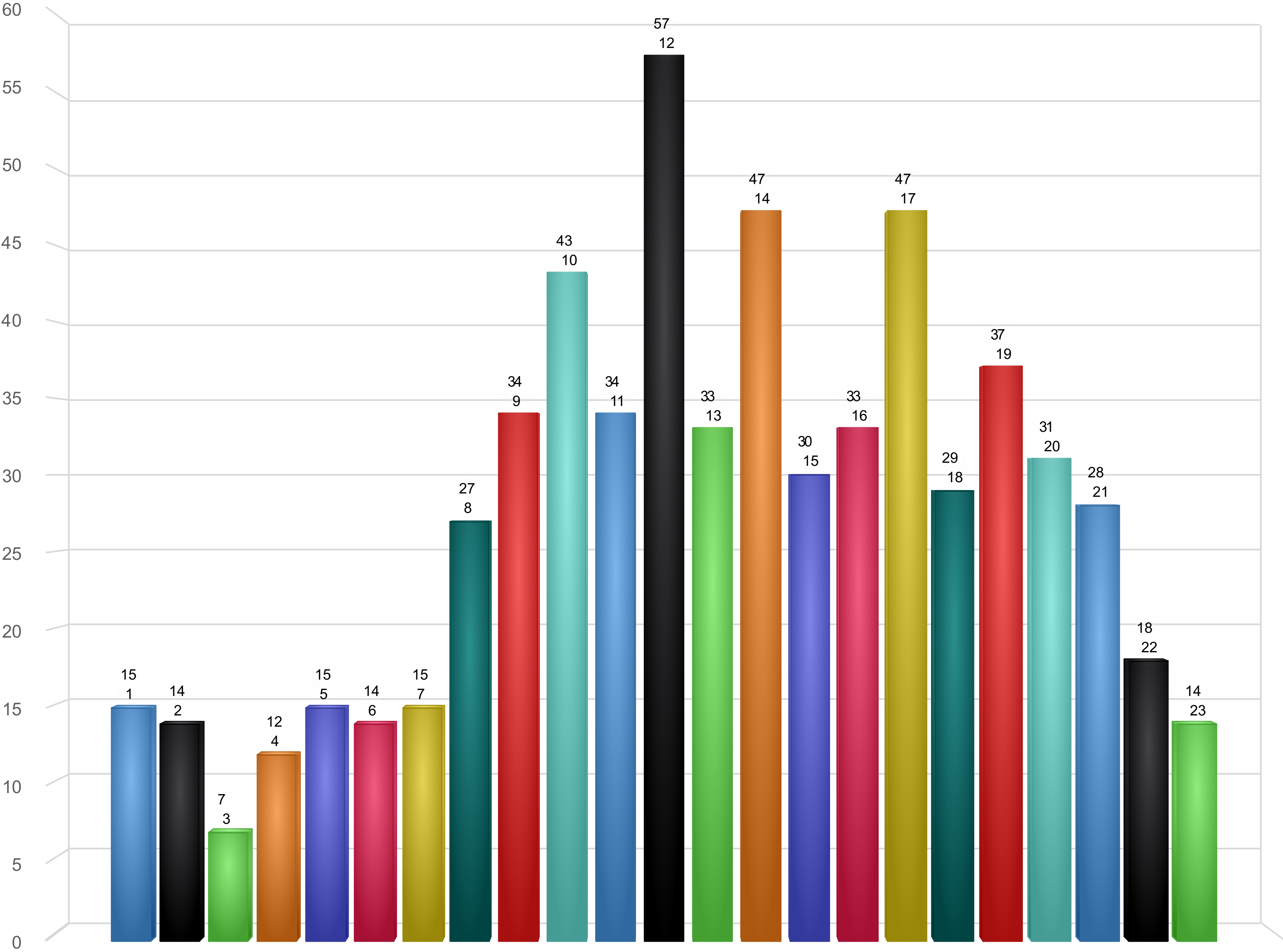
Incident Type	Incidents	Exposures
321 EMS call, excluding vehicle accident with injury	48	0
444 Power line down	7	0
611 Dispatched & canceled en route	6	0
511 Lock-out	4	0
324 Motor vehicle accident with no injuries.	4	0
311 Medical assist, assist EMS crew	2	0
322 Motor vehicle accident with injuries	1	0
111 Building fire	1	0
131 Passenger vehicle fire	1	0
138 Off-road vehicle or heavy equipment fire	1	0
162 Outside equipment fire	1	0
553 Public service	1	0
561 Unauthorized burning	1	0
480 Attempted burning, illegal action, other	1	0
500 Service Call, other	1	0
651 Smoke scare, odor of smoke	1	0
700 False alarm or false call, other	1	0
730 System malfunction, other	1	0
746 Carbon monoxide detector activation, no CO	1	0

	Incidents	Exposures
Total	84	0

Incidents By Hour of Day

01/01/2023-12/31/2023

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23



Incident Count

Total of Hour: 634



Lowell Area Fire Department

315 S. Hudson, Lowell, MI 49331

Phone: 616-897-7354

Incidents by Zone

Filter: Incident.Date Filters Year is equal to 2023

AND Incident.Date Filters Month is in list May

AND Incident.Address/Property Fields Zone is in list Ada Township,Bowne Township,Cannon Township,Cascade Township,City of Lowell,Grattan Township,Lowell Township,Saranac,Vergennes Township

Zone	Main Incident Type Code	Main Incident Type	Incident Number Count
Ada Township	6	Good Intent Call	1
City of Lowell	1	Fire	1
City of Lowell	3	Rescue & Emergency Medical Service Incident	30
City of Lowell	4	Hazardous Condition (No Fire)	2
City of Lowell	5	Service Call	4
City of Lowell	6	Good Intent Call	3
City of Lowell	7	False Alarm & False Call	1
Lowell Township	3	Rescue & Emergency Medical Service Incident	30
Lowell Township	4	Hazardous Condition (No Fire)	1
Lowell Township	6	Good Intent Call	2
Lowell Township	7	False Alarm & False Call	2
Vergennes Township	1	Fire	3
Vergennes Township	3	Rescue & Emergency Medical Service Incident	12

Zone	IncidentCount	ManHours
City of Lowell	34	100:26:59
Lowell Township	33	60:01:07
Vergennes Township	17	52:59:30
	84	