

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD
MEETING MINUTES

Monday, January 7th, 2019. 3:30pm.
At the Look Memorial Fire Station.

1. ROLL CALL

Board Chair Jim Herb called the meeting to order at 3:30 p.m.

Members Present: Jim Herb, Tim Wittenbach, Susan Reister, David Pasquale, Carl Blough and Mike DeVore. Also present: Peter Letzmann, Chief van Overbeek, Deputy Chief Witherell, Lt. Corey Velzen.

2. ELECTION OF OFFICERS FOR 2019

A. President- Jim Herb was nominated by Pasquale and supported by Wittenbach.

B. Vice President- Dave Pasquale was nominated by Reister and supported by DeVore.

C. Secretary/Treasurer- Carl Blough was nominated by Pasquale and supported by Reister.

3. APPROVAL OF THE AGENDA

IT WAS MOVED BY DEVORE and seconded by PASQUALE to approve the agenda as presented. Yes-Herb, Pasquale, Wittenbach, DeVore, Reister, Blough. Motion carried.

4. APPROVAL OF THE MINUTES

A. Approval of the regular meeting minutes from December 10th, 2018.

IT WAS MOVED BY DEVORE and seconded by WITTENBACH to approve the minutes as presented. Yes-Herb, Wittenbach, Pasquale, DeVore, Reister, Blough. Motion carried.

5. FINANCIAL REPORTS

A. IT WAS MOVED BY DEVORE and seconded by PASQUALE to accept the Financial Reports as presented. Yes-Herb, Pasquale, DeVore, Reister, Wittenbach, Blough. Motion carried.

6. PUBLIC COMMENT

None. Public comment was closed.

7. OLD BUSINESS

A. Final selection of financial services provider for 2019- IT WAS MOVED BY BLOUGH and seconded by REISTER to use Chris Brown for 2019 financial reports. Yes-Herb, Wittenbach, Blough, Reister. No-DeVore, Pasquale. Motion carried.

B. Department Staffing Discussion-There was further discussion of staffing models and means of funding. The presentation will be presented to each municipality throughout the month of January. No motion was necessary.

C. Department Members Survey Status- Reister and Pasquale presented the final list of questions for the survey and took input. No motion was necessary.

8. NEW BUSINESS

A. New Fire Truck Status and Payment Schedule- Inspections on the new truck will occur February 5th and 6th. Anticipating a mid to late February delivery. No motion was necessary.

9. COMMITTEE REPORTS

- A. Capital Appropriations
- B. Financial

10. FIRE CHIEF REPORT AND UPDATES

Chief van Overbeek provided the Board with his report. Included were year end numbers and an update on the new hire education progress.

11. MEMBER COMMENTS

None.

12. DATE FOR NEXT MEETING

The next meeting is scheduled for February 11th, 2019 at 3:30pm.

13. ADJOURNMENT

IT WAS MOVED BY DEVORE and seconded by WITTENBACH to adjourn at 4:26pm. Yes-Herb, Pasquale, DeVore, Reister, Wittenbach, Blough. Meeting adjourned.

Respectfully submitted,

Jim Herb, Chairman

Mike DeVore, Recording Secretary