

Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331  
616-897-7354



Tuesday, July 11, 2023

LOWELL AREA FIRE AND EMERGENCY  
SERVICES AUTHORITY

**MEETING NOTICE**

Thursday July 20, 2023 7:00 PM

AT

LOWELL FIRE DEPARTMENT

315 S. HUDSON

LOWELL, MI 49331

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD  
MEETING AGENDA

Thursday July 20, 2023 at 7:00 PM  
Look Memorial Fire Station

1. ROLL CALL of Members

2. APPROVAL OF THE AGENDA

3. APPROVAL OF THE MINUTES

A. Approval of the Regular Meeting Minutes from June 8, 2023

4. FINANCIAL REPORTS

A. FINANCIAL REPORT July, 2023

5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

6. OLD BUSINESS

A. Joint meeting discussion

7. NEW BUSINESS

A. Michigan Class

8. COMMITTEE REPORTS

- A. Capital Appropriations
- B. Financial
- C. Member Liaison
- D. Personnel Review

9. FIRE CHIEF'S REPORT AND UPDATES

10. MEMBER COMMENTS

11. DATE FOR NEXT MEETING(S)

August 10, 2023 at 7:00 PM

12. ADJOURNMENT

# Lowell Area Fire & Emergency Services Authority

## Meeting Minutes

Thursday, June 8<sup>th</sup>, 2023 at 7:00pm.  
Look Memorial Fire Station.

### 1) **ROLL CALL:**

Board Vice-Chair Wittenbach called the meeting to order at 7:05pm.

Members present: Carlton Blough, Tim Wittenbach, Mike DeVore, Dave Wikstrom, and Kate Dernocoeur.

Members absent: Jessica Marks.

Also present: Fire Chief Shannon Witherell.

### 2) **APPROVAL OF THE AGENDA:**

IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the agenda as presented. Yes-All. Motion carried.

### 3) **APPROVAL OF THE MINUTES:**

A) IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the minutes from the April 13<sup>th</sup> meeting as presented. Yes-All. Motion carried.

### 4) **FINANCIAL REPORTS:**

-Financial Reports for May and June were presented and accepted.

### 5) **PUBLIC COMMENT:**

-None. Public Comment was closed.

### 7) **OLD BUSINESS:**

A) Joint Meeting Discussion: Organization for the joint meeting has continued. Chief Purchase has provided some ideas and questions have been sent to the attorney. The funding model will need to be discussed at a later date. No motion was necessary.

### 8) **NEW BUSINESS:**

A) FY 2023 Budget Amendments: The amendments for the fiscal year end were presented to the board. IT WAS MOVED BY WITTENBACH and seconded by DEVORE to approve the June 6<sup>th</sup> budget amendments as presented. Yes-All. Motion carried.

### 9) **COMMITTEE REPORTS:**

A) CAPITAL APPROPRIATIONS:

-None.

B) FINANCIAL:

-None.

**10) FIRE CHIEF REPORT AND UPDATES:**

-Chief Witherell provided the Board with his report. Included were total responses for May. He also provided updates on the burn ban, community events, some fire-damaged gear. He also presented an opportunity to get \$10,000 per municipality in grant opportunities. He also updated the board on the completed sale of old Medic 9 or \$18,000.

**11) MEMBER COMMENTS:**

-None.

**12) DATE FOR NEXT MEETING:**

The next meeting is scheduled for July 13<sup>th</sup>, 2023 at 7pm.

**13) ADJOURNMENT:**

IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to adjourn at 19:52pm. Yes-All. Meeting adjourned.

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-Mike DeVore, Recording Secretary

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-Jessica Marks, Authority Board Chair

**Lowell Area Fire and Emergency Services Authority**  
**Statement of Net Position**  
**June 30, 2023**

**ASSETS**

Unrestricted

**Current Assets**

Cash	\$	44,860.06
Due from Lowell Township		-
Due from Vergennes Township		-
Due from City of Lowell		-
<b>TOTAL Current Assets</b>		<u>44,860.06</u>

**Fixed Assets**

Furniture and Equipment	-
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<b>TOTAL ASSETS</b>	<u><u>\$ 44,860.06</u></u>
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**Current Liabilities**

**LIABILITIES AND NET ASSETS**

Payroll Clearing	-
Deferred Revenue	-
Accounts Payable	\$ 633.95
Accrued Payroll	-
Payroll liabilities	2,881.95
<b>TOTAL Current Liabilities</b>	<u>3,515.90</u>

**Long-Term Liabilities**

**Net Assets**

<b>TOTAL Long-Term liabilities</b>	<u>-</u>
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Beginning Net Assets	(13,801.27)
Increase (Decrease) Net Assets	55,145.43
<b>TOTAL Net Assets</b>	<u>41,344.16</u>

<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 44,860.06</u></u>
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**Lowell Fire Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the One and Twelve Months Ended June 2023**

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
<b>Revenues</b>					
Lowell Township	- \$	245,941.25	245,941.25 \$	-	100.00%
Vergennes Township	-	196,849.46	196,849.46	-	100.00%
City of Lowell	-	209,789.33	209,789.33	-	100.00%
Cost of Recovery Program	-	4,023.50	4,100.00	76.50	98.13%
Sale of Old Off Road Vehicle	-	-	-	-	#DIV/0!
Grants	-	60,346.00	60,346.00	-	100.00%
Interest and Dividends	-	225.20	240.00	14.80	93.83%
Misc. Income	-	500,484.01	500,484.01	-	1.00
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 1,217,658.75</b>	<b>\$ 1,217,750.05</b>	<b>\$ 91.30</b>	<b>99.99%</b>
<b>Expenditures</b>					
Salaries--Permanent	19,533.86	105,208.79	\$ 106,880.00 \$	1,671.21	98.44%
Salaries--Temporary	17,986.00	198,448.17	223,700.00	25,251.83	88.71%
Payroll Taxes	2,253.72	22,613.20	24,500.00	1,886.80	92.30%
Worker's Compensation	-	11,024.00	16,200.00	5,176.00	68.05%
Office Supplies	15.89	1,349.43	1,500.00	150.57	89.96%
Operating Supplies	741.87	51,235.05	60,000.00	8,764.95	85.39%
Fuel	1,486.07	13,847.41	14,000.00	152.59	98.91%
Professional Services					
Legal	-	562.00	3,000.00	2,438.00	18.73%
Accounting	600.00	8,560.00	9,000.00	440.00	95.11%
Auditing	-	5,050.00	5,050.00	-	100.00%
Biocare	-	9,843.98	10,660.00	816.02	92.35%
Kent County Fire Assessment	-	9,083.63	16,000.00	6,916.37	56.77%
Other Memberships	(175.00)	1,553.35	1,640.00	86.65	94.72%
Communications	15.33	8,554.62	14,000.00	5,445.38	61.10%
Travel Expenses	423.78	2,504.78	2,500.00	(4.78)	100.19%
Insurance	-	12,222.00	13,000.00	778.00	94.02%
Public Utilities	389.71	21,121.07	23,000.00	1,878.93	91.83%
Repair and Maintenance--Buildings	-	10,354.13	10,000.00	(354.13)	103.54%
Repair and Maintenance--Vehicles	-	23,013.80	26,000.00	2,986.20	88.51%
Repair and Maintenance--Other	-	4,083.75	5,500.00	1,416.25	74.25%
Miscellaneous	-	574.37	1,500.00	925.63	38.29%
Public Education	-	658.88	1,500.00	841.12	43.93%
Training	(40.00)	17,201.98	18,000.00	798.02	95.57%
Capital Expenses					
Building Upgrades	-	-	-	-	
Fire & Rescue Vehicle Equipment	(1,874.00)	31,977.56	53,000.00	21,022.44	60.34%
Fire Vehicles	11,293.00	591,867.37	556,796.00	(35,071.37)	106.30%
Capital Expense - Other	-	-	-	-	
<b>TOTAL Expenditures</b>	<b>\$ 52,650.23</b>	<b>\$ 1,162,513.32</b>	<b>\$ 1,216,926.00</b>	<b>\$ 54,412.68</b>	<b>95.53%</b>
<b>INCREASE/DECREASE IN NET ASSETS</b>	<b>(52,650.23)</b>	<b>55,145.43</b>	<b>824.05</b>	<b>(54,321.38)</b>	
Beginning Net Assets	\$	(13,801.27)	\$	(13,801.27)	
Ending Net Assets	\$	41,344.16	\$	(12,977.22)	

	Date	Num	Name	Split	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Expense</b>							
<b>7 · Salaries-full time</b>							
	06/02/2023	207		-SPLIT-	3,824.62		3,824.62
	06/14/2023	13% ER Contribution	MissionSquare	20000 · Accounts Payable	8,060.00		11,884.62
	06/16/2023	207		-SPLIT-	3,824.62		15,709.24
	06/30/2023	211		-SPLIT-	3,824.62		19,533.86
Total 7 · Salaries-full time					19,533.86	0.00	19,533.86
<b>8 · Wages-Part Time</b>							
	06/02/2023	207		7 · Salaries-full time	95.00		95.00
	06/12/2023	208		-SPLIT-	17,321.00		17,416.00
	06/16/2023	207		7 · Salaries-full time	570.00		17,986.00
Total 8 · Wages-Part Time					17,986.00	0.00	17,986.00
<b>9 · Payroll Taxes</b>							
	06/02/2023	207		7 · Salaries-full time	299.86		299.86
	06/12/2023	208		8 · Wages-Part Time	1,325.10		1,624.96
	06/16/2023	207		7 · Salaries-full time	336.18		1,961.14
	06/30/2023	211		7 · Salaries-full time	292.58		2,253.72
Total 9 · Payroll Taxes					2,253.72	0.00	2,253.72
<b>64900 · Office Supplies</b>							
	06/08/2023	242355710	Adobe	20000 · Accounts Payable	15.89		15.89
Total 64900 · Office Supplies					15.89	0.00	15.89
<b>68000 · Operating Supplies</b>							
	06/01/2023	5789054	Amazon.com	20000 · Accounts Payable	42.96		42.96
	06/06/2023	853705	Nye Uniform	20000 · Accounts Payable	285.45		328.41
	06/08/2023	84984180	Bound Tree	20000 · Accounts Payable	175.00		503.41
	06/13/2023	10454416	LAFD Store	20000 · Accounts Payable	308.46		811.87
	06/30/2023	213		2 · Checking Mercantile		70.00	741.87
Total 68000 · Operating Supplies					811.87	70.00	741.87
<b>62300 · Fuel</b>							
	06/15/2023	197056	Fuel Management System - Pacific Pride	20000 · Accounts Payable	896.72		896.72
	06/30/2023	198421	Fuel Management System - Pacific Pride	20000 · Accounts Payable	589.35		1,486.07
Total 62300 · Fuel					1,486.07	0.00	1,486.07
<b>67000 · Professional Services</b>							
<b>67006 · Other Memberships</b>							
	06/30/2023	214		2 · Checking Mercantile		175.00	-175.00
Total 67006 · Other Memberships					0.00	175.00	-175.00
<b>67002 · Accounting</b>							
	06/05/2023	EFT	Billing EFT Payment	2 · Checking Mercantile	600.00		600.00
Total 67002 · Accounting					600.00	0.00	600.00
Total 67000 · Professional Services					600.00	175.00	425.00
<b>61600 · Communications</b>							
	06/14/2023		Active 911	20000 · Accounts Payable	15.33		15.33
Total 61600 · Communications					15.33	0.00	15.33

**68400 - Travel Expense**

	06/16/2023	9710642143	Cambria Hotel	20000 · Accounts Payable	423.78		423.78
Total 68400 · Travel Expense					423.78	0.00	423.78

**68600 - Public Utilities**

	06/09/2023	05.11.23-06.09.23	Consumers Energy	20000 · Accounts Payable	44.60		44.60
	06/11/2023	06192023	AT&T	20000 · Accounts Payable	236.36		280.96
	06/14/2023	3721	Lowell Light and Power	20000 · Accounts Payable	23.29		304.25
	06/14/2023	06.23.23-07.22.23	Comcast Business	20000 · Accounts Payable	45.22		349.47
	06/20/2023	KR0000109360	GFL Environmental	20000 · Accounts Payable	40.24		389.71
Total 68600 · Public Utilities					389.71	0.00	389.71

**68300 - Training**

	06/30/2023	212		2 · Checking Mercantile		40.00	-40.00
Total 68300 · Training					0.00	40.00	-40.00

**69000 - Capital Expense****69002 - Fire & Rescue Vehicle Equipment**

	06/30/2023	213		2 · Checking Mercantile		1,874.00	-1,874.00
Total 69002 · Fire & Rescue Vehicle Equipment					0.00	1,874.00	-1,874.00

**69003 - Fire Vehicles**

	06/01/2023	26850	1st In Emergency Products	20000 · Accounts Payable	10,613.00		10,613.00
	06/16/2023	325	Phoenix Design Studio	20000 · Accounts Payable	680.00		11,293.00

Total 69003 · Fire Vehicles

Total 69000 · Capital Expense

Total Expense

Net Ordinary Income

**Net Income**

11,293.00	0.00	11,293.00
11,293.00	1,874.00	9,419.00
54,809.23	2,159.00	52,650.23
54,809.23	2,159.00	-52,650.23
<b>54,809.23</b>	<b>2,159.00</b>	<b>-52,650.23</b>





## Michigan Cooperative Liquid Assets Securities System

### What is Michigan CLASS?

Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is a local government investment pool that emphasizes safety, liquidity, convenience, and competitive yield. Since 1991, Michigan CLASS has sought to provide Michigan public agencies with a safe and competitive investment alternative. Michigan CLASS invests only in instruments applicable to state of Michigan laws governing investment options for public agencies. Funds of the Participants are invested in prime or high-grade, short-term fixed income instruments selected with the goal of providing program safety, liquidity, and competitive rates of return as further defined by the Board's Investment Policy. Michigan CLASS is rated 'AAAm' by S&P Global Ratings. The 'AAAm' principal stability fund rating is the highest assigned to principal stability government investment pools.

### Who oversees and manages Michigan CLASS?

Investments made on behalf of the Participants are subject to the overall direction of the Michigan CLASS Board of Trustees, which consists of up to thirteen Trustees elected by the Participants for staggered three-year terms. The Board of Trustees approves the program's investment parameters that must also fall within the investment stipulations mandated under Michigan statute for the investment of surplus funds of the Participants. The Board of Trustees has entered into an investment advisory agreement with Public Trust Advisors, LLC which is responsible to the Board for all program investment and administrative activities and services provided on behalf of the Participants.

### How can you participate in Michigan CLASS?

Enrolling in Michigan CLASS is simple. After reading the Participation Agreement and Information Statement (available at [www.michiganclass.org](http://www.michiganclass.org)), follow these steps:

- 1 Submit your entity's investment policy to the program administrator for review.
- 2 Adopt the Participation Agreement by Board resolution.
- 3 Complete the Michigan CLASS Trust Registration.
- 4 Submit the above documents to Michigan CLASS Client Services.
- 5 After we review and approve the above documents, you will receive confirmation that you have been accepted as a Michigan CLASS Participant.

### MICHIGAN CLASS FEATURES

As a Michigan CLASS Participant, you have access to many convenient features:

- Same-day availability of funds (3:00 p.m. ET cut-off)
- Deposits by wire or ACH
- Secure online access for transactions and account statements
- Professionally managed since 1991
- Competitive daily yields
- Unlimited subaccounts
- No minimum balance requirements
- No transaction fees\*
- Audited annually by an independent auditing firm\*\*
- Direct deposit of state and federal payments
- Dedicated client service representatives available via phone, fax, or email on any business day

\*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from Michigan CLASS for such transactions. \*\*External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.



## What are the objectives of Michigan CLASS?

### Safety

The primary investment objective of Michigan CLASS is the safety of public funds. Our conservative investment policy and emphasis on safety have helped us earn S&P Global Ratings highest money market rating: 'AAAm.' The custodian for all Michigan CLASS investment holdings is Fifth Third Bank.

### Liquidity

When you invest with Michigan CLASS, you have access to your funds on any business day. You must notify Michigan CLASS of your funds transaction requests by 3 p.m. ET via the Internet, phone, or fax. By offering daily liquidity, we provide you with the flexibility you need to meet your daily cash needs.

### Convenience

To make cash management simple and efficient, Michigan CLASS includes many features that make it easy to access account information and simplify record keeping. Participants may make account transactions on any business day using the Michigan CLASS phone number (855) 382-0496, fax number (855) 381-0496, email ([clientservices@michiganclass.org](mailto:clientservices@michiganclass.org)), or via the Michigan CLASS Online Transaction Portal at [www.michiganclass.org](http://www.michiganclass.org).

### Flexibility

You may establish multiple Michigan CLASS accounts to track and parallel your own internal fund accounting structures. You will receive comprehensive monthly statements online or via email that show all of your transaction activity, interest postings, and rate summaries. These statements have been specifically designed to facilitate public-sector fund accounting and to establish a clear accounting and audit trail for your investment records.

### Competitive Returns

The Michigan CLASS philosophy has always been to provide competitive returns while adhering to all objectives of safety and liquidity. Our portfolio managers are professionals with experience in public funds management. Michigan CLASS maintains a low management fee structure to help facilitate a competitive yield on the investment portfolio.

### Legality

Michigan CLASS invests only in investments legally permitted under Michigan state law.

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### Have Questions?

Contact us or visit [www.michiganclass.org](http://www.michiganclass.org) for more information.



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Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Please review the Michigan CLASS Information Statement before investing. Michigan CLASS is not a bank. An investment in Michigan CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Michigan CLASS prime-style local government investment pool seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Past performance is not an indication of future performance. No assurance can be given that the performance objectives of a given strategy will be achieved. Any financial and/or investment decision may incur losses. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. For more information on rating methodologies, visit [www.spglobal.com](http://www.spglobal.com).

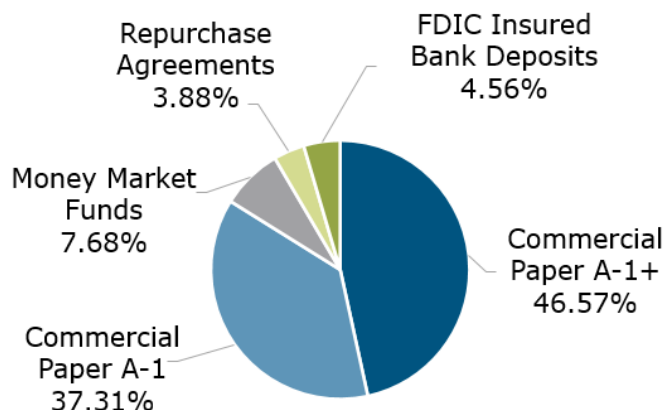
### Get to Know Michigan CLASS

**Serving Over 665  
Participants\***

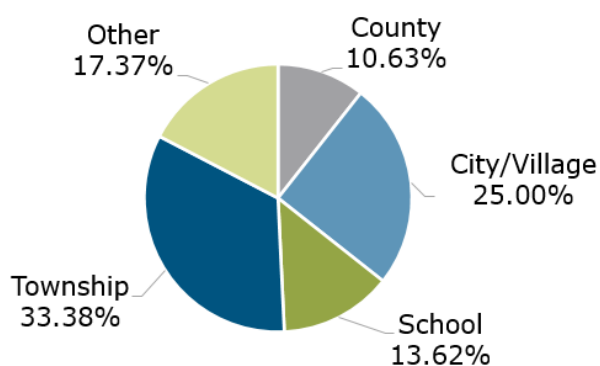
Michigan CLASS is a local government investment pool that allows public agencies, such as yourself, to pool funds together to collectively earn interest on investments. Our goal is, and has always been, to provide competitive returns while adhering to all objectives of safety and liquidity. Michigan CLASS carries a 'AAAm' rating from S&P Global Ratings.

The Michigan CLASS portfolio investment strategy focuses on minimizing market risk and enhancing safety via diversified investments. Funds of the Participants are invested in prime or high grade, short-term fixed income instruments as illustrated to the left.

#### Portfolio Allocation\*



#### Participant Breakdown by Entity Type\*



#### Michigan CLASS Board of Trustees

**Edward Sell Jr., CPA**  
Chairperson, Finance Director  
City of Monroe

**Karen Coffman**  
Treasurer  
Jackson County

**Susan Daugherty, CPFA, CPFIM**  
Treasurer  
Green Oak Charter Township

**Bruce Malinczak, CPFA**  
Assistant Treasurer  
Canton Charter Township

**Julie Omer, CFO**  
Business Manager/CFO  
Owosso Public Schools

**Joseph Snyder**  
Chief Financial Officer  
City of Rochester Hills

**Teri Weingarden**  
Treasurer  
West Bloomfield Township

**Ed Bradford**  
Chief Financial Officer  
City of Manistee

**Kelly Corbett, CPA, CFO**  
Director of Business & Finance  
St. Johns Public Schools

**Barbara Fandell, CPT, ACPFA**  
City Treasurer-Finance Director  
City of Ithaca

**Catherine McClary, CPFO, CPFIM**  
Treasurer  
Washtenaw County

**Eric Sabree**  
Treasurer  
Wayne County

**Scott Taylor, CPA, CTP**  
Manager, Accounting & Finance  
Lansing Board of Water & Light

Michigan CLASS welcomes all public agencies without favor to one type. The Board membership represents the diversity of such agencies and works to maintain a product that services the needs of all Michigan public agencies.

**Contact us to get started!**  
Visit us at [www.michiganclass.org](http://www.michiganclass.org)

Source: Public Trust Advisors® \*Data as of March 31, 2023. Data unaudited. Charts may not equal 100% due to rounding. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Michigan CLASS is not a bank. An investment in Michigan CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Michigan CLASS prime-style local government investment pool seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. For more information on rating methodology, please visit [www.spglobal.com](http://www.spglobal.com). Please review the Michigan CLASS Information Statement before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

### Invest with Michigan CLASS!

Investing with Michigan CLASS could mean more for your local community.

Use the Michigan CLASS investment calculator to see just how much you could have earned.

**Amount Invested**

**Start Date**

**End Date**

You would have earned

# \$4,303.06

on your investment if you started on  
**June 1, 2023**

Michigan CLASS Investment Income Earned				
As of Date	Time	\$100K	\$1M	\$10M
Jun 1 - Jun 30	1 month	\$430	\$4,303	\$43,031
Apr 1 - Jun 30	3 months	\$1,288	\$12,882	\$128,822
Jan 1 - Jun 30	6 months	\$2,471	\$24,714	\$247,141

Months listed are in the year 2023

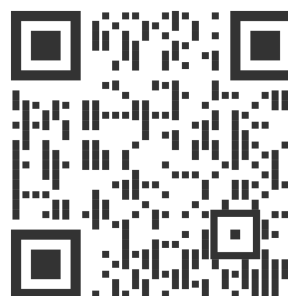
### Michigan CLASS Daily Yields as of Month-End

Month	Year	Month-End Yield
June	2023	5.2602%
May	2023	5.1912%
April	2023	5.0495%
March	2023	4.9975%
February	2023	4.7707%
January	2023	4.5828%
December	2022	4.4862%
November	2022	3.9769%
October	2022	3.2904%
September	2022	3.0091%
August	2022	2.3557%
July	2022	1.9245%

For more information on both historical yields  
and annualized performance, visit

[www.michiganclass.org/rates](http://www.michiganclass.org/rates)

or scan the below QR code:



Source: Public Trust Advisors® Data unaudited. Values presented may not add up precisely to absolute figures due to rounding. Performance results for Michigan CLASS are shown net of all fees and expenses and reflect the reinvestment of interest and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Michigan CLASS is not a bank. An investment in Michigan CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Michigan CLASS prime-style local government investment pool seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please review the Michigan CLASS Information Statement before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** Please visit [www.michiganclass.org/rates-disclaimer](http://www.michiganclass.org/rates-disclaimer) for more information.



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Tuesday, July 11, 2023

Fire Authority Board:

We responded to 99 total incidents for the month of June. We are at 554 call for service year to date, placing us 50 calls over the same time in 2022. June 2023 included a house fire in Vergennes TWP, and a house fire in Lowell Township.

We have lifted the burn ban for both township now that we have received rain.

We once again partnered with Ball's Ice Cream and Riding for Ryan and had a free bike flag give away event where we handed out free bike flags. We are looking to do one more event like this this summer.

Our day shift is taking part in the Cherry Creek summer school program, reading to kids one day a week.

We have submitted a grant with the Michigan Department of Treasury for \$30,000.00, \$16,000.00 of that is for reimbursement of purchases made and the other \$14,000.00 will be for new equipment.

We had several members work the triathlon at traffic points as well as provide EMS stand by. We have also been providing an EMS stand by for the summer concerts on the river walk.

We have recently been informed that Firefighter Dan Rybiski and Firefighter Mike Hoppenrath have been offered full-time firefighter positions at the Ford airport. We are pleased for both members to have this opportunity and they both have committed to staying with us on our paid on-call program. However, Mike leaving will leave a big opening in our day program as he has been working four days a week for the last year.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.



Incident_Type	Count
321 EMS call, excluding vehicle accident with injury	55
444 Power line down	6
611 Dispatched & canceled en route	6
311 Medical assist, assist EMS crew	5
600 Good intent call, other	4
745 Alarm system activation, no fire - unintentional	3
561 Unauthorized burning	2
651 Smoke scare, odor of smoke	2
320 Emergency medical service incident, other	2
322 Motor vehicle accident with injuries	2
111 Building fire	2
118 Trash or rubbish fire, contained	1
131 Passenger vehicle fire	1
143 Grass fire	1
151 Outside rubbish, trash or waste fire	1
324 Motor vehicle accident with no injuries.	1
331 Lock-in (if lock out , use 511 )	1
412 Gas leak (natural gas or LPG)	1
424 Carbon monoxide incident	1
550 Public service assistance, other	1
700 False alarm or false call, other	1

Count



- 321 EMS call, excluding vehicle accident with injury
- 444 Power line down
- 611 Dispatched & canceled en route
- 311 Medical assist, assist EMS crew
- 600 Good intent call, other
- 745 Alarm system activation, no fire - unintentional

Incidents by Zone			
Filter: Incident.Date Filters Year is equal to 2023			
Zone	Main Incident Type Code	Main Incident Type	Incident Number Count
Ada Township	6	Good Intent Call	1
City of Lowell	1	Fire	1
City of Lowell	3	Rescue & Emergency Medical Service Incident	30
City of Lowell	4	Hazardous Condition (No Fire)	2
City of Lowell	5	Service Call	4
City of Lowell	6	Good Intent Call	3
City of Lowell	7	False Alarm & False Call	1
Lowell Township	3	Rescue & Emergency Medical Service Incident	30
Lowell Township	4	Hazardous Condition (No Fire)	1
Lowell Township	6	Good Intent Call	2
Lowell Township	7	False Alarm & False Call	2
Vergennes Township	1	Fire	3
Vergennes Township	3	Rescue & Emergency Medical Service Incident	12

Zone	IncidentCount	ManHours
Ada Township	1	03:36:16
City of Lowell	34	63:17:01
Lowell Township	43	121:52:21
Saranac	1	01:07:34
Vergennes Township	20	95:39:24