

**LOOK MEMORIAL COMMITTEE MEETING
WEDNESDAY, MAY 20, 2015**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order by Chairman Dr. Donald Gerard at 4:00 p.m. and the roll was called.

Members present: Barb Brown, Chris Godbold, James Hodges, Leah Vredenburg and Dr. Donald Gerard.

Absent: None.

Also Present: Suzanne Olin, Sue Ullery and Tim Van Laan.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY HODGES and seconded by VREDENBURG to approve the agenda as written

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

A. April 24, 2015 – Regular Meeting

IT WAS MOVED BY VREDENBURG and seconded by HODGES to approve the meeting minutes of April 24, 2015 meeting as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

4. REVIEW OF FINANCIAL STATEMENT

The Financial Statement was reviewed and approved.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Sue Ullery suggested the Look Application be updated to state applicants must submit 7 copies of their grant request. By general consensus, the board agreed.

6. OLD BUSINESS

a. Grand Rapids Foundation Investment. No further information was provided.

7. NEW BUSINESS.

a. Grant Requests – The following request were reviewed.

- City of Lowell – Englehardt Library - \$5,000 – Repair/maintenance of heating/cooling system.

- Flat River Outreach Ministries - \$8,000 – Upgrade security systems in donation room and expand current technology.
- Kent County Youth Agricultural Association - \$5,500 – Assist with the procurement of a portable sound system, data projector with screen and street banner and the updating of wiring in the barns.
- Lowell Arbor Board - \$5,000 – Addition of trees along trail/extension – Litehouse pipeline – biodigester.
- Lowell Area Chamber of Commerce Foundation - \$3,820 – Additional equipment for the Summer concert series sound system which is also used by the Thebe Players, Fallasburg Festival, and other community events.
- Lowell Area Historical Museum - \$3,000 – Develop a summer camp for youth that develops interest in and understanding of the past through engaging activities and hands on learning.
- Whites Bridge Historical Society - \$25,000 or as Fund guidelines allow – Rebuild Whites Bridge.

After discussion, the board agreed to split the amount available of \$7,202.88 between City of Lowell – Englehardt Library and Flat River Outreach Ministries.

IT WAS MOVED BY VREDENBURG and seconded by HODGES to divide the available amount \$7,202.88 between City of Lowell – Englehardt Library and Flat River outreach Ministries.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

The board invited the other applicants to resubmit applications again for future requests.

8. **OTHER BUSINESS**

- a. The Board discussed the current schedule of meetings. Currently, the grants are due the last Friday in April at 4:00. The board then meets the third Wednesday in May to review the grant applications. The fall schedule is similar; grants are due the last Friday in October at 4:00 and then meet the third Wednesday in November to review the grant applications. After further discussion, the board believed it would be beneficial to also meet the second Wednesday in May and November. This would allow application packets to be distributed, providing additional time and thought in determining which grants to approve. The applicants are also invited to attend this meeting. These meetings are scheduled for 4:00 p.m.

IT WAS MOVED BY HODGES to adjourn at 4:26 p.m.

Respectfully submitted,
Susan Ullery