

Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department, 315 S. Hudson St. Lowell, MI 49331  
616-897-7354



Monday, March 07, 2022

LOWELL AREA FIRE AND EMERGENCY  
SERVICES AUTHORITY  
MEETING NOTICE  
Thursday March 10, 2022 AT 7:00 P.M.  
AT  
LOWELL FIRE DEPARTMENT  
315 S. HUDSON  
LOWELL, MI 49331

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD  
MEETING AGENDA

Thursday, March 10, 2022, at 7:00 PM  
Look Memorial Fire Station

1. ROLL CALL

2. APPROVAL OF THE AGENDA

3. APPROVAL OF THE MINUTES

- A. Approval of the Regular Meeting Minutes from February 10, 2022

4. FINANCIAL REPORTS

- A. FINANCIAL REPORT March 2022

5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

6. Guest Speaker. Calvin Brinks Kent County Purchasing

7. OLD BUSINESS

- A. By Law Review Discussion

8. NEW BUSINESS

- A. Job Description and Posting for Full Time Administrative Assistant / Firefighter-EMT
- B. Part time staffing discussion

9. COMMITTEE REPORTS

- A. Capital Appropriations
- B. Financial

10. FIRE CHIEF'S REPORT AND UPDATES

12. MEMBER COMMENTS

13. DATE FOR NEXT MEETING(S)

April 14th 2022 at 7:00 PM

14. ADJOURNMENT

# Lowell Area Fire & Emergency Services Authority

## Meeting Minutes

Thursday, February 10<sup>th</sup>, 2022 at 7:00pm.  
Look Memorial Fire Station.

### 1) **ROLL CALL:**

Board Chair Marks called the meeting to order at 7:00pm.

Members present: Jessica Marks, Carlton Blough, Kate Dernocoeur, Dave Wikstrom, Tim Wittenbach and Mike DeVore.

Also present: Fire Chief Shannon Witherell.

### 2) **APPROVAL OF THE AGENDA:**

IT WAS MOVED BY BLOUGH and seconded by DERNOCOEUR to approve the agenda as presented. Yes-Wittenbach, Blough, Marks, Dernocoeur, Wikstrom, DeVore. Motion carried.

### 3) **APPROVAL OF THE MINUTES:**

A) IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the minutes from the January 13<sup>th</sup> meeting as presented. Yes-Marks, Blough, Wittenbach, Wikstrom, Dernocoeur, DeVore. Motion carried.

### 4) **FINANCIAL REPORTS:**

-Financial Reports for January and February were presented and accepted.

### 5) **PUBLIC COMMENT:**

-None. Public Comment was closed.

### 6) **OLD BUSINESS:**

A) 2022/2023 Budget: The budget has been taken to all three municipalities and accepted.

IT WAS MOVED BY DEVORE and seconded by MARKS to approve the 2022/2023 budget. Yes-Wittenbach, Blough, Dernocoeur, Wikstrom, DeVore, Marks. Motion carried.

### 7) **NEW BUSINESS:**

A) Bylaw & Authority Agreement Discussion: IT WAS MOVED BY DEVORE and seconded by WIKSTROM to remove this item from the tabled discussion. Yes-ALL.

Discussion was opened. After further discussion, it was agreed that a work session to review the agreements was necessary. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to have a work session on March 10<sup>th</sup> at 3pm. Yes-DeVore, Wikstrom, Marks, Blough, Dernocoeur, Wittenbach. Motion carried.

B) AAA Grant: Chief Witherell presented the board with a grant opportunity for highway safety equipment. IT WAS MOVED BY DERNOCOEUR and seconded by DEVORE to approve the grant application. Yes-DeVore, Wikstrom, Marks, Blough, Wittenbach, Dernocoeur. Motion carried.

C) Committee Schedule: This agenda item was to set schedules for any necessary committee meetings. IT WAS MOVED BY DEVORE and seconded by BLOUGH to table this discussion until after the work session. Yes-Dernocoeur, Wikstrom, DeVore, Marks, Wittenbach, Blough. Item tabled.

D) Chief Vehicle Use Policy: Chief Witherell has prepared a policy for the Chief's vehicle. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to approve the Chief vehicle use policy. Yes-Marks, Blough, Dernocoeur, Wittenbach, DeVore, Wikstrom. Motion carried.

E) Firefighter Promotion for Matthew Harrison: Chief Witherell delivered the oath of office to firefighter Matthew Harrison who has completed all his necessary training. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to accept the promotion of Matthew Harrison to the position of firefighter. Yes-DeVore, Wikstrom, Dernocoeur, Wittenbach, Marks, Blough. Motion carried.

F) Dedication of new Engine One: Chief Witherell informed the board of his intention to dedicate the new engine to former Chief Frank Martin. IT WAS MOVED BY DEVORE and seconded by WITTENBACH to dedicate the new engine one to Frank Martin. Yes-DeVore, Wittenbach, Marks, Blough, Dernocoeur, Wikstrom. Motion carried.

## **8) COMMITTEE REPORTS:**

A) CAPITAL APPROPRIATIONS:

-Engine still on schedule for August.

B) FINANCIAL:

-None.

## **9) FIRE CHIEF REPORT AND UPDATES:**

-Chief Witherell provided the Board with his report. Included were a responses for January, an update on EMT licensure and the buyout of EMResource.

## **10) MEMBER COMMENTS:**

-None.

## **11) DATE FOR NEXT MEETING:**

The next meeting is scheduled for March 10<sup>th</sup>, 2022 at 7pm.

## **12) ADJOURNMENT:**

IT WAS MOVED BY DEVORE and seconded by BLOUGH to adjourn at 7:47pm. Yes-Wittenbach, Marks, Blough, Dernocoeur, Wikstrom, DeVore. Meeting adjourned.

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-Mike DeVore, Recording Secretary

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-Jessica Marks, Authority Board Chair

**Lowell Area Fire and Emergency Services Authority**  
**Statement of Net Position**  
**February 28, 2022**

		<u><b>ASSETS</b></u>
		Unrestricted
<b>Current Assets</b>		
	Cash	\$ 67,723.21
	Due from Lowell Township	-
	Due from Vergennes Township	-
	Due from City of Lowell	-
	<b>TOTAL Current Assets</b>	<u>67,723.21</u>
<b>Fixed Assets</b>		
	Furniture and Equipment	-
	<b>TOTAL ASSETS</b>	<u><u>\$ 67,723.21</u></u>
<b>Current Liabilities</b>		<u><b>LIABILITIES AND NET ASSETS</b></u>
	Accounts Payable	\$ 35.23
	Accrued Payroll	-
	Payroll liabilities	5,544.70
<b>Long-Term Liabilities</b>	<b>TOTAL Current Liabilities</b>	<u>5,579.93</u>
<b>Net Assets</b>	<b>TOTAL Long-Term liabilities</b>	<u>-</u>
	Beginning Net Assets	29,992.37
	Increase (Decrease) Net Assets	32,150.91
	<b>TOTAL Net Assets</b>	<u>62,143.28</u>
	<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 67,723.21</u></u>

	Date	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>Interest Income</b>						
	02/28/2022	Interest			8.01	8.01
Total Interest Income				0.00	8.01	8.01
Total Income				0.00	8.01	8.01
Gross Profit				0.00	8.01	8.01
<b>Expense</b>						
<b>7 · Salaries-full time</b>						
	02/11/2022		Net Payroll Payee:ACCOUNTANTSWORLD P/	2,384.61		2,384.61
	02/25/2022		Net Payroll Payee:ACCOUNTANTSWORLD P/	2,384.62		4,769.23
Total 7 · Salaries-full time				4,769.23	0.00	4,769.23
<b>8 · Wages-Part Time</b>						
	02/10/2022		Federal W/H/FICA Payable Payee:PAYROLLT/	16,380.00		16,380.00
Total 8 · Wages-Part Time				16,380.00	0.00	16,380.00
<b>9 · Payroll Taxes</b>						
	02/10/2022		-MULTIPLE-	1,253.06		1,253.06
	02/11/2022		-MULTIPLE-	182.43		1,435.49
	02/25/2022		-MULTIPLE-	182.43		1,617.92
Total 9 · Payroll Taxes				1,617.92	0.00	1,617.92
<b>64900 · Office Supplies</b>						
	02/09/2022	Adobe	ADOBE PRODUCTS 408-536-6000 CA	15.89		15.89
	02/11/2022	Amazon.com	Order No. 1325028	29.39		45.28
Total 64900 · Office Supplies				45.28	0.00	45.28
<b>68000 · Operating Supplies</b>						
	02/01/2022	J&B Medical Supply	Invoice 8068943	1,240.10		1,240.10
	02/04/2022	Eagle Engraving	Invoice 2022-857	850.00		2,090.10
	02/15/2022	Turnout Rental	Invoice 29079	180.00		2,270.10
	02/15/2022	J&B Medical Supply	Invoice 8125385	17.85		2,287.95
	02/21/2022	Amazon.com	Order No. 7362659	179.00		2,466.95
Total 68000 · Operating Supplies				2,466.95	0.00	2,466.95
<b>62300 · Fuel</b>						
	02/14/2022	Pacific Pride		560.42		560.42
	02/28/2022	Pacific Pride		208.73		769.15
Total 62300 · Fuel				769.15	0.00	769.15
<b>67000 · Professional Services</b>						
<b>67006 · Other Memberships</b>						
	02/21/2022	NFPA	Order #892826	1,495.00		1,495.00

Total 67006 · Other Memberships			1,495.00	0.00	1,495.00
<b>67002 · Accounting</b>					
	02/03/2022		500.00		500.00
	02/10/2022	Billing EFT Payment	500.00		1,000.00
	02/11/2022	Billing EFT Payment	0.00		1,000.00
	02/25/2022	Billing EFT Payment	0.00		1,000.00
Total 67002 · Accounting			1,000.00	0.00	1,000.00
<b>67005 · Kent County Fire Assessment</b>					
	02/09/2022	County of Kent 22020900250	8,790.49		8,790.49
	02/09/2022	County of Kent 22020900241	9,279.79		18,070.28
Total 67005 · Kent County Fire Assessment			18,070.28	0.00	18,070.28
Total 67000 · Professional Services			20,565.28	0.00	20,565.28
<b>68600 · Public Utilities</b>					
	02/11/2022	AT&T Invoice 287309040901X02192022	236.34		236.34
	02/14/2022	Comcast Business Services From 02/23/2022 - 03/22/2022	35.23		271.57
	02/18/2022	Lowell Light and Power Invoice 3577 - January 2022	45.83		317.40
	02/20/2022	Lowell Light and Power Service Dates: 12.26.2021 to 01.25.2022	527.21		844.61
Total 68600 · Public Utilities			844.61	0.00	844.61
<b>67200 · Repairs and Maintenance</b>					
<b>67201 · R/M Building</b>					
	02/22/2022	Seaman's Invoice 0000117136	247.25		247.25
Total 67201 · R/M Building			247.25	0.00	247.25
<b>67202 · R/M Vehicles</b>					
	02/02/2022	Amazon.com Order 0612247	40.00		40.00
	02/04/2022	D&D Truck and Trailor Rep Invoice 34302 - 2013 Spartan MetroStar	100.00		140.00
	02/08/2022	D&D Truck and Trailor Rep Invoice 34312 - 2011 GMC Yukon	893.01		1,033.01
	02/08/2022	D&D Truck and Trailor Rep Invoice 34320 - 2018 Chevy Silverado	90.00		1,123.01
	02/10/2022	D&D Truck and Trailor Rep Invoice 34335 - 1997 Ford Pickup	90.00		1,213.01
	02/10/2022	D&D Truck and Trailor Rep Invoice 34338 - 2020 Ram	90.00		1,303.01
	02/21/2022	Amazon.com Order 9084238	1,069.99		2,373.00
	02/21/2022	MSC Industrial Supply Co Order #143697924	232.35		2,605.35
	02/21/2022	Primo Supply Order #18297803	759.65		3,365.00
	02/21/2022	MSC Industrial Supply Co Order No. 218534618	139.73		3,504.73
	02/22/2022	Rittenhouse Invoice 0431446	695.63		4,200.36
	02/22/2022	Rittenhouse Invoice 0431478	722.90		4,923.26
	02/23/2022	Rittenhouse M K RITTENHOUSE 8004611041		695.63	4,227.63
Total 67202 · R/M Vehicles			4,923.26	695.63	4,227.63
Total 67200 · Repairs and Maintenance			5,170.51	695.63	4,474.88
<b>64800 · Miscellaneous</b>					



	02/15/2022 Commercial Service Charge	6.00		6.00
Total 64800 · Miscellaneous		6.00	0.00	6.00
<b>68300 · Training</b>				
	02/04/2022 Michigan State Firemen's A Invoice 1952	244.27		244.27
Total 68300 · Training		244.27	0.00	244.27
Total Expense		52,879.20	695.63	52,183.57
Net Ordinary Income		52,879.20	703.64	-52,175.56
<b>Net Income</b>		<b>52,879.20</b>	<b>703.64</b>	<b>-52,175.56</b>

**Lowell Fire Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the One and Eight Months Ended February 28, 2022**

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
<b>Revenues</b>					
Lowell Township	-	\$ 118,845.39	158,460.50	\$ 39,615.11	75.00%
Vergennes Township	-	98,304.69	131,072.92	32,768.23	75.00%
City of Lowell	-	103,273.95	137,698.58	34,424.63	75.00%
Cost of Recovery Program	-	3,241.10	1,072.00	(2,169.10)	302.34%
Sale of Old Off Road Vehicle	-	-	-	-	#DIV/0!
Grants	-	112,500.00	112,500.00	-	100.00%
Interest and Dividends	-	76.48	-	(76.48)	#DIV/0!
Misc. Income	-	-	-	-	#DIV/0!
<b>Total Revenues</b>	\$ -	\$ 436,241.61	\$ 540,804.00	\$ 104,562.39	80.67%
<b>Expenditures</b>					
Salaries--Permanent	4,769.23	39,856.51	\$ 69,440.00	\$ 29,583.49	57.40%
Salaries--Temporary	16,380.00	110,203.39	162,200.00	51,996.61	67.94%
Payroll Taxes	1,617.92	11,479.54	17,550.00	6,070.46	65.41%
Worker's Compensation	-	11,824.00	12,800.00	976.00	92.38%
Office Supplies	45.28	766.35	1,000.00	233.65	76.64%
Operating Supplies	2,466.95	25,665.74	33,270.00	7,604.26	77.14%
Fuel	769.15	5,666.76	4,500.00	(1,166.76)	125.93%
Professional Services					
Legal	-	244.00	4,000.00	3,756.00	6.10%
Accounting	1,000.00	5,235.00	7,000.00	1,765.00	74.79%
Auditing	-	4,900.00	4,900.00	-	100.00%
Biocare	-	9,481.00	9,660.00	179.00	98.15%
Kent County Fire Assessment	18,070.28	18,110.28	17,000.00	(1,110.28)	106.53%
Other Memberships	1,710.00	2,319.30	4,150.00	1,830.70	55.89%
Communications	-	15,690.90	13,717.00	(1,973.90)	114.39%
Travel Expenses	-	1,506.12	2,000.00	493.88	75.31%
Insurance	-	8,265.00	11,000.00	2,735.00	75.14%
Public Utilities	844.61	12,203.93	14,000.00	1,796.07	87.17%
Repair and Maintenance--Buildings	247.25	11,572.18	8,900.00	(2,672.18)	130.02%
Repair and Maintenance--Vehicles	4,227.63	7,750.54	11,475.00	3,724.46	67.54%
Repair and Maintenance--Other	-	1,976.73	5,230.00	3,253.27	37.80%
Miscellaneous	6.00	1,229.10	1,500.00	270.90	81.94%
Public Education	-	1,496.69	1,500.00	3.31	99.78%
Training	244.27	12,936.16	15,000.00	2,063.84	86.24%
Capital Expenses					
Building Upgrades	-	-	-	-	
Fire & Rescue Vehicle Equipment	-	83,711.48	2,930.14	(80,781.34)	2856.91%
Fire Vehicles	-	-	-	-	#DIV/0!
Capital Expense - Other	-	-	-	-	
<b>TOTAL Expenditures</b>	\$ 52,398.57	\$ 404,090.70	\$ 434,722.14	\$ 30,631.44	92.95%

**Lowell Fire Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the One and Eight Months Ended February 28, 2022**

	Current Month	General Fund Year to date	Budget	Available Balance	% of the budget used
INCREASE/DECREASE IN NET ASSETS	(52,398.57)	32,150.91	106,081.86	73,930.95	
Beginning Net Assets		\$ <u>29,992.37</u>	\$ <u>29,992.37</u>		
Ending Net Assets		\$ <u><u>62,143.28</u></u>	\$ <u><u>136,074.23</u></u>		

# LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

## Departmental Administrative Policy

**Subject: Job Description – Administrative Assistant**

**AP Reference #: A0211**

Original Effective Date:

Revision Date:

☒ **Administrative**

### I. PURPOSE

Job description

### II. POLICY

The Administrative Assistant is not employed for any specific time period. The Department or the employee can terminate employment with the Department at any time, with or without cause, and with or without notice. Employees are employed at-will both during and after completion of the probationary period. The Administrative Assistant must also adhere to the job description of the Firefighter / EMT (AP205).

#### A. NATURE OF WORK

Responsible for assisting in the administration of the Fire Department to ensure its smooth operations by providing a wide range of clerical, secretarial and administrative support functions.

#### B. TYPICAL EXAMPLES OF WORK

1. Manage the Department's social media .
- 2 Performs secretarial duties for Fire Chief including preparing general correspondence, periodic Fire Authority reports; maintains daily records of Equipment Operators and Fire Department roster; also prepares correspondence to property owners and others in conjunction with administration of Fire Department ordinances..
3. Assist the Training Division with data entry .
4. Assist in the writing of grants, once approval has been recieved by the LAFESA Board .
5. Responds to rescue and emergency calls when dispatched.
6. Responds to medical emergencies and treats patients at the EMT level
7. Attends trainings in subjects including firefighting methods, equipment operations, hydraulics, street, hydrant and building locations, and departmental activities.
8. Work with the Chief or Fire Inspector to schedule inspections.
9. Assist the fire Inspection Division with data entry for pre-incident planning and inspections.
10. Answers telephone and responds by handling inquiry and/or referring call as appropriate.
11. Performs assigned vehicle and station maintenance.
12. Keeps the fire station in a clean and orderly condition.
13. Performs all other duties as assigned by a superior officer.

# LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

## Departmental Administrative Policy

### **Subject: Job Description – Administrative Assistant**

**AP Reference #: A0205**

Original Effective Date:

Revision Date:

☒ **Administrative**

The above statements are intended to describe the general nature and level of work being performed by the person assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified

#### **C. QUALIFICATIONS FOR EMPLOYMENT**

1. Thorough knowledge of modern firefighting equipment and its efficient use.
2. Thorough knowledge of geography, streets, and important locations in the Township.
3. Knowledge of elementary principals of hydraulics as applied to firefighting activities.
4. Knowledge of general firefighting and rescue methods.
5. Ability to react quickly and calmly in emergencies.
6. Ability to understand and follow oral instructions, to accept authority, and to work effectively with others.
7. Thorough knowledge of the Department's reporting System
8. Thorough knowledge of Outlook.
9. Thorough knowledge of Social Media site management
10. Thorough knowledge of MS Word, Excel, and Adobe
11. Grant writing skills highly desirable.
12. Ability to plan, organize, schedule and complete work to achieve deadlines in an environment where interruptions occur frequently; ability to comprehend, interpret and process detail information.

#### **D. EMPLOYMENT QUALIFICATIONS**

1. Education: Possession of a high school diploma or equivalent.
2. Be able to hear and understand verbal orders at emergency scenes.
3. Be able to read and understand written communications.
4. Successfully complete physical ability test, as requested.
5. Michigan Fire Fighters Training Council - Fire Fighter I & II certified.
6. Michigan Fire Fighters Training Council - Hazmat Awareness.
7. Michigan Fire Fighters Training Council - Hazmat Operations.
8. NIMS ICS 100,200, 700 and 800 or equivalent.
9. Current CPR card.
10. AED certified.
11. State of Michigan EMT.
12. Valid Michigan driver's license.
13. Completion of MFFTC drivers training course.
14. Successful completion of NFPA 1582 physical exam requirements.

**LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY RESERVES THE RIGHT TO ALTER, AMEND, MODIFY OR ELIMINATE THIS POLICY AT ANY TIME WITHOUT PRIOR NOTICE.**

**Authored by:** Shannon Witherell, Fire Chief

**Reviewed by:** Command Staff

# LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

## Departmental Administrative Policy

**Approved by:** LAFESA Board

**Related Policies/ Procedures/Guides:**

DRAFT

# Job Posting:

## Administrative Assistant / Firefighter-EMT

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The Lowell Area Fire Department Command Staff is currently seeking applications for the position of full-time Administrative Assistant/Firefighter-EMT. The position is scheduled to begin July 11, 2022.

This is a full time shift opportunity from 08:00 to 16:00 Monday – Friday. It will have the following paid holidays off: New Year’s Day, Memorial Day, Independence Day, Labor Day, Labor Day, and Christmas Day.

Qualified candidates will meet the criteria as outlined in both LAFD Administrative Policy # A0205: Firefighter-EMT as revised 03-31-2021 and LAFD Administrative Policy # A0211: Administrative Assistant. Qualified applicants may be subject to a panel interview.

Compensation: Annual salary of \$37,400 for this 40-hour work week. Regular call pay will apply for after-hours calls and after-hours training.

Benefits: 16 hours paid time off from July 11, 2022, through December 31, 2022. As of January 2023, one week paid vacation with the option to carry up to 20 hours from year to year.

Interested persons should submit a letter of interest and a resume no later than 16:00 on Friday, April 29, 2022, to me. If you have any questions, please feel welcome to contact me.

Thank you,

Shannon Witherell

Lowell Fire Chief



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Monday, March 07, 2022

Fire Authority Board:

We responded to 75 total incidents for the month of February. Including an auto aid call to Cascade on a house fire, a cooking fire and dumpster fire in the City

Our new door system has been installed and are up and working on three of the doors. The other three doors are waiting for the card readers.

The Fox 17 did a nice interview on the addition of Little Chief as well as a second story on the rising costs of equipment.

We are still planning of May inspection on the Engine 1 chassis and an early September delivery of the truck.

Both brush truck skid system rebuilds have been completed. This work was all done in-house for around \$3,000.00. A new skid system would have cost us around \$8,000.00

We have been informed that our cable fund grant request has been approved.

Our pancake breakfast is coming back this year! We will start serving at 7am on Saturday March 26<sup>th</sup>, hope to see you all there. We will also have staff at the Expo that day.

Our Instructor I class is going well and will wrap up this weekend. We have nine members in this class.

Please feel free to contact me at (616) 840-1422 with any questions or concerns.

Respectfully, Shannon Witherell

Fire Chief, Lowell Area Fire Dept.



## TRUCK REPLACEMENT SCHEDULE

## LOWELL AREA FIRE DEPARTMENT

TRUCK AND NUMBER	YEAR	COST	LIFE OF VEHICLE	YEAR
GMC YUKON MEDICAL UNIT	2011	\$65,000.00	8 YEARS	2019
FORD GRASS TRUCK	1997	\$65,000.00	8 YEARS	2005
HME 1250 GPM PUMPER	2005	\$700,000.00	15 MAIN TO 20 YEARS BACK UP	2025
CHEVY BRUSH UNIT / MEDIC	2018	\$75,000.00	8 Years	2026
COMMAND VEHICLE( CAR #1)	2020	\$75,000.00	8 Years	2028
SPARTAN/ROSEN BAUER 1500 G.P.M. PUMPER	2014	\$770,000.00	15 MAIN TO 20 YEARS BACK UP	2034
ROSEN BAUER 3000 G.P.M. Tender	2019	\$550,000.00	15 MAIN TO 20 YEARS BACK UP	2039
SPARTAN/SPENCER 1000 GAL PUMPER	2022	\$900,000.00	17 YEARS (COUNTY TRUCK)	2039
AIR TRAILER & FILLING STATION	2011	\$25,000.00	REPLACE WHEN NEEDED	UNKNOWN
WATER RESCUE BOAT & TRAILER	1996	\$15,000.00	REPLACE WHEN NEEDED	UNKNOWN
MINI MEDIC-UTILITY TASK VEHICLE	2019	\$21,000.00	REPLACE WHEN NEEDED	UNKNOWN

# Lowell Area Fire Dept.

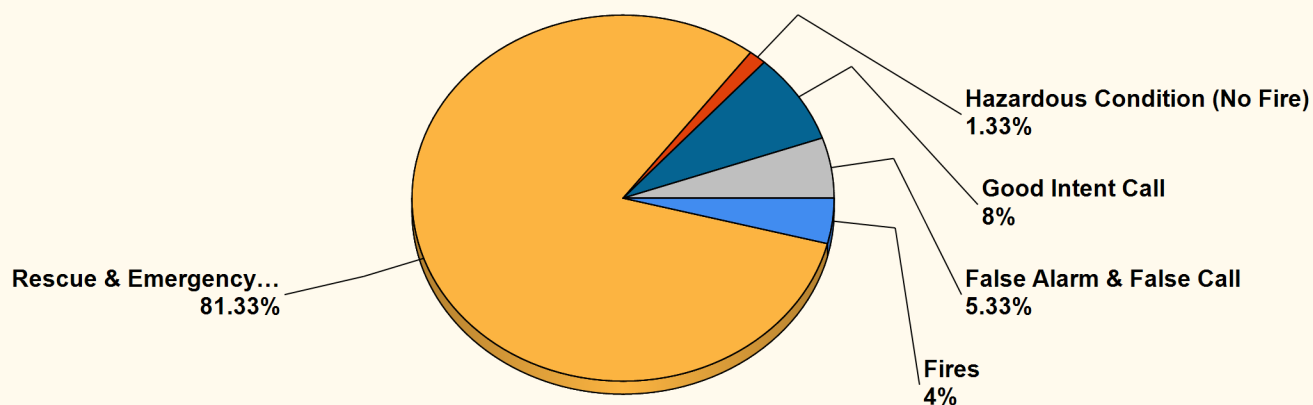
Lowell, MI

This report was generated on 3/7/2022 10:31:58 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	4%
Rescue & Emergency Medical Service	61	81.33%
Hazardous Condition (No Fire)	1	1.33%
Good Intent Call	6	8%
False Alarm & False Call	4	5.33%
<b>TOTAL</b>	<b>75</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.33%
113 - Cooking fire, confined to container	1	1.33%
154 - Dumpster or other outside trash receptacle fire	1	1.33%
311 - Medical assist, assist EMS crew	1	1.33%
321 - EMS call, excluding vehicle accident with injury	55	73.33%
322 - Motor vehicle accident with injuries	1	1.33%
324 - Motor vehicle accident with no injuries.	4	5.33%
444 - Power line down	1	1.33%
611 - Dispatched & cancelled en route	4	5.33%
651 - Smoke scare, odor of smoke	1	1.33%
671 - HazMat release investigation w/no HazMat	1	1.33%
730 - System malfunction, other	2	2.67%
733 - Smoke detector activation due to malfunction	1	1.33%
743 - Smoke detector activation, no fire - unintentional	1	1.33%
<b>TOTAL INCIDENTS:</b>	<b>75</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 3/7/2022 10:30:39 AM



## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 02/01/2022 | End Date: 02/28/2022

ZONE	INCIDENT COUNT	MAN-HOURS
Alto - Bowne Township	1	1:15
Cascade - Cascade TOWNSHIP	1	3:52
City of Lowell - City	36	37:19
Lowell Township - Lowell Township	30	38:49
Vergennes Township - Vergennes Township	7	18:23
<b>TOTAL</b>	<b>75</b>	<b>99:39</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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Doc Id: 1306

Page # 1 of 1

# Lowell Area Fire Dept.

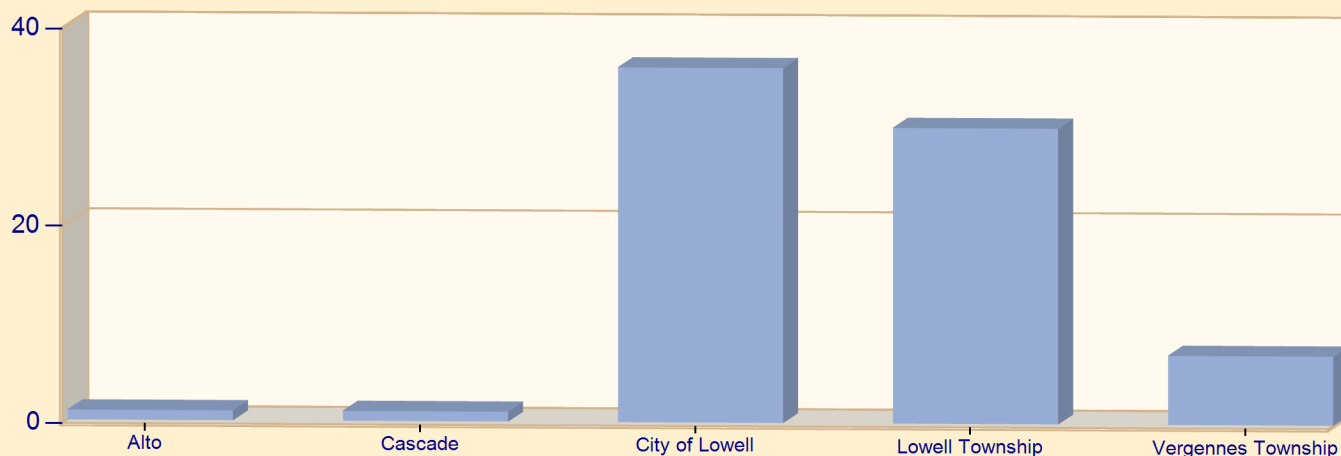
Lowell, MI

This report was generated on 3/7/2022 10:28:39 AM



## Incident Type Count per Zone for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022



ZONES	INCIDENT TYPE	COUNT
<b>Alto - Bowne Township</b>		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Alto - Bowne Township</i>	1
<b>Cascade - Cascade TOWNSHIP</b>		
	111 - Building fire	1
	<i>Total Incidents for Cascade - Cascade TOWNSHIP.</i>	1
<b>City of Lowell - City</b>		
	113 - Cooking fire, confined to container	1
	154 - Dumpster or other outside trash receptacle fire	1
	321 - EMS call, excluding vehicle accident with injury	30
	611 - Dispatched & cancelled en route	1
	651 - Smoke scare, odor of smoke	1
	671 - HazMat release investigation w/no HazMat	1
	730 - System malfunction, other	1
	<i>Total Incidents for City of Lowell - City</i>	36
<b>Lowell Township - Lowell Township</b>		
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	20
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	3
	444 - Power line down	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 1404  
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	2
	733 - Smoke detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Lowell Township - Lowell Township</i>	30
<b>Vergennes Township - Vergennes Township</b>		
	321 - EMS call, excluding vehicle accident with injury	5
	324 - Motor vehicle accident with no injuries.	1
	730 - System malfunction, other	1
	<i>Total Incidents for Vergennes Township - Vergennes Township</i>	7
<b>Total Count for all Zone:</b>		<b>75</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

