

MINUTES OF THE LOWELL AIRPORT BOARD
TUESDAY, DECEMBER 4, 2012, AT 7:00 PM

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:05 p.m. by Chairman Grimm and the roll was called by Lori Gerard.

Present: Tom Grimm, Jim Myaard, Eric Nelson, Paul Nicholls and Andrew Schrauben

Absent: Jim Sowle

Also Present: Dan Williams and Lori Gerard

2. **APPROVAL OF THE AGENDA**

Nelson moved Myaard supported to approve the agenda as presented. Motion carried.

3. **APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Nelson moved, Schrauben supported to approve the minutes of the November 6, 2012 as presented. Motion carried.

4. **FINANCIAL REPORTS**

The Board reviewed and accepted the Financial Reports.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

None.

6. **OLD BUSINESS**

a. **PROGRESS ON TREE TRIMMING PROJECT.**

It was noted that there is still 2 properties that have trees that need trimming.

7. **NEW BUSINESS**

Meeting dates calendar was approved for 2013.

8. **BOARDMEMBERS CONCERNS.**

Hangar rent for 2013 was reviewed. Budget reports for the last 3 years, personal property taxes for Vergennes Township and the current Capital Improvement Plan were also provided by City Treasurer Suzanne Olin to aid in decision making process. It was noted that some of the upcoming project for 2013 would be crack sealing on runway and new windows in office.

Dan Williams reported on rent at the following local airports:

Hastings - \$235 new hangars \$185 old hangars bi-fold doors/ paved taxi
Ionia - \$235 bi-fold doors/paved taxi
Greenville - \$180 bi-fold doors/paved taxi
Sparta - \$165 sliding doors/paved taxi
Lowell - \$120-\$130 sliding doors/grass

Myaard moved and Nelson supported to increase hangar rent \$10 effective January 1, 2013. Motion carried.

Myaard moved and Schrauben supported to update the Capital Improvement Plan as follows:

2012-2013	Improve airport to General Utility status and apply for General Utility class
2012-2013	purchase ground maintenance equipment
2013-2014	Construct additional hangars
2014-2015	Improve turf on runway 6-24
2015-2016	Extend runway 30
2016-2017	asphalt main road
2017-2018	Asphalt parking lot, upgrade existing hangars

Motion carried.

9. **AIRPORT MANAGER'S REPORT**

None.

10. **FBO REPORT – WILLIAMS AIR POWER**

Dan Williams reported that there is lots of repairs and winterizing to be done at the airport before it snows. It was also noted that there are electric meters for each hangar still is in a garage and Williams will make contact with Dan DesJarden at the DPW regarding installation.

It was moved by Nicholls and supported by Myaard to adjourn at 8:55 p.m.