

MINUTES OF THE LOWELL AIRPORT BOARD
TUESDAY, MARCH 5, 2013, AT 7:00 PM

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chairman Grimm and the roll was called by Lori Gerard.

Present: Tom Grimm, Jim Myaard, Eric Nelson, Paul Nicholls and Andrew Schrauben

Absent: Jim Sowle

Also Present: Dan Williams and Lori Gerard

2. **APPROVAL OF THE AGENDA**

Schrauben moved Myaard supported to approve the agenda as presented. Motion carried.

3. **APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Nelson moved and Schrauben supported to approve the minutes of the February 5, 2013 as presented. Motion carried.

4. **FINANCIAL REPORTS**

The Board reviewed and accepted the Financial Reports.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

None.

6. **OLD BUSINESS**

a. **PROGRESS ON TREE TRIMMING PROJECT.**

7. **NEW BUSINESS**

The returned questionnaires sent out last month to the hangar tenants regarding repairs were reviewed. A list was made of the repairs that could be done once the weather is warmer. Most repairs cited involved doors, small leaks and painting issues. A list of these request were given to Dan Williams to review and take care of. Other improvements requested were for paving which is part of the Airport's long term Capital Improvement Plan.

The Public Notice from Vergennes Township regarding a special use permit for the properties at 786 & 538 Flat River Drive owned by Bill Schreur were reviewed. Grimm will contact Jim Sowle regarding this.

8. **BOARDMEMBERS COMMENTS.**

9. **AIRPORT MANAGER'S REPORT**

None.

10. **FBO REPORT – WILLIAMS AIR POWER**

Williams also noted that the painting of trim and doors has been completed. The wall and ceiling in the terminal building has some water damage from a leak. This will need to be taken care of this spring.

It was moved by Grimm and supported by Myaard to adjourn at 8:00 p.m.