

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, JANUARY 8, 2014 AT 7:00 PM

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:02 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Tom Grimm, Jim Myaard, Eric Nelson, Paul Nicholls, David Pasquale and Jeff Altoft (arrived 7:45)

Absent: Jim Sowle

Also Present: Dan Williams, Mitch Kahn, Bob Bourgette and Lori Gerard

2. **APPROVAL OF THE AGENDA**

Pasquale moved and Myaard seconded to approve the agenda as presented. Motion carried.

3. **APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Grimm moved and Myaard seconded to approve the minutes of the November 13, 2013 with corrections of spelling of Bob Nelesen's name. Motion carried.

4. **FINANCIAL REPORTS**

Pasquale moved and Nelson seconded to accept the Financial Reports. Motion carried.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mitch Kahn an airport tenant mentioned that the door to his hangar is still not fixed. Nelson stated he had the new brackets but will have to manufacture something for the hooks.

6. **OLD BUSINESS**

a. **PROGRESS ON TREE TRIMMING PROJECT.**

None.

b. **AIRPORT REPAIR PROJECTS.**

It was noted that Bob Nelesen from Prien & Newhof had stated that MDOT Aero is working on their budget and we will have to wait to see if that is approved before runway repairs can be made. Nelesen also recommended the board put together a list of completed projects for the last 3 years.

c. **LEASE REVISIONS.**

Leases from Hasting, Ionia and Sparta airports were reviewed as to if any wording was contained in them regarding fly worthy planes. It was noted that any wording that would be added to the lease would need to be written and approved by the City Attorney.

7. **NEW BUSINESS**

None.

8. **BOARDMEMBERS COMMENTS.**

Nelson stated that in the winter some of the pads turn to ice and wondered what could be done in the spring to alleviate this problem. Williams stated that he and Sowle have been looking into options. Kahn questioned if using a French drain was an option.

9. **AIRPORT MANAGER'S REPORT**

Williams noted that there are many maintenance issues with the office furnace as well as frozen lines that have burst and leaking valves. Due to the winter we are having the plow truck has run constantly trying to keep up with clearing snow.

William's noted that a IEQ Industries which is a business that rebuilds fluid pumps will be renting in the third annexed building for \$1000 per month. It is hopeful that this will turn into a long term lease. Williams is planning on using this lease money toward equipment for airport upkeep.

10. **FBO REPORT – WILLIAMS AIR POWER**

Williams noted the Christmas thru Lowell in November was a huge success. The homeschool group that used some of his space had 25 booths bringing in over 800 people to the airport. Williams noted that he posted this on a social flight network and will post other upcoming activities at the fairground.

It was moved by Nelson and seconded by Pasquale to adjourn at 8:06 p.m.