

**MINUTES OF THE LOWELL AIRPORT BOARD**  
**WEDNESDAY, MAY 14, 2014 AT 7:00 PM**

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:01 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Tom Grimm, Eric Nelson, Paul Nicholls, Jim Myaard, Jeff Altoft, David Pasquale and Jim Sowle.

Absent: None.

Also Present: Dan Williams, Mitch Kahn, Bob Bourgette, Casey Brown, Jeff Ostrander and Lori Gerard

2. **APPROVAL OF THE AGENDA**

Nelson moved and Myaard seconded to approve the agenda as presented. Motion carried.

3. **APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Grimm moved and Myaard seconded to approve the minutes of the April 9, 2014 as presented. Motion carried.

4. **FINANCIAL REPORTS**

Sowle moved and Myaard seconded to accept the Financial Reports. Motion carried.

Sowle questioned the repair and maintenance amount of \$17,768.30 to date and what was include in that on the financial statement. Gerard noted she would get a detailed breakdown for him.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

Bourgette stated that he reviewed all the doors that need repairs to the wood and the rollers. He estimated cost to be about \$778 for materials. Pasquale questioned who would be doing the work? Sowle commented that this work is much needed and felt that a contractor should be hired to complete the task.

Kahn stated that he believes the airport should take a strong position against the gas station being built at Vergennes. He believes a letter should be sent to the FAA noting that the public and pilots are at risk as the station will have fuel storage tanks. It was thought that a letter should come from the city

regarding the concerns. Sowle stated that he would get in touch with Mark Howe to present the concerns of the airport board to the council.

Ostrander commented that he is collecting historical information on the airport and was looking for where best to find photos and other info. It was suggested he contact Kevin Vezino.

6. **OLD BUSINESS**

a. **PROGRESS ON TREE TRIMMING PROJECT.**

None.

b. **AIRPORT REPAIR PROJECTS.**

Nicholls reported that he did not have a bid on the concrete at this time. Sowle suggested that the board get a bid for asphalt for this area. It was suggest that quotes be gotten from Stormzand Asphalt and Great Lakes Paving.

c. **LEASE REVISIONS.**

None.

7. **NEW BUSINESS**

None.

8. **BOARDMEMBERS COMMENTS.**

Pasquale stated that he would not be attending the next two meetings as he would be teaching a class at Montcalm Community College on local history and heritage.

9. **AIRPORT MANAGER'S REPORT**

It was noted that the FBO agreement between the city and Dan Williams has expired. It will be reviewed at the next meeting.

Sowle talked with Bob Nelesen of Prien Newhoff and found out that the 50% of the state money MDOT Aero was going to have will not go back to the general fund for road repairs.

Sowle also state that the board needed to update the 5 year plan showing that we are still working toward General Utility status.

Kahn reaffirmed that the airport is doing a lot of really good things here to improve the facility.

10. **FBO REPORT – WILLIAMS AIR POWER**

Williams stated that he will be gone the next 2 weeks to Nebraska followed by a few days of vacation.

Williams also stated that the new airport directories came out and he was very disappointed that the changes he had made regarding the runway conditions had not been updated. Brown noted that most pilots look at the digital copy online.

Williams noted his appreciation for all the volunteers who have put in many hours at the airport. It was discussed that a work day should be set up where the volunteers could all work together on the most needed projects.

Sowle also notified of his stepping down as Airport Manager as of October 1, 2014. He commented that he has been involved with the airport since 1973 and has enjoyed it. Pasquale noted that all his work has been greatly appreciated.

It was moved by Sowle to adjourn at 8:42 p.m.