

**MINUTES OF THE LOWELL AIRPORT BOARD**  
**WEDNESDAY, JULY 9, 2014 AT 7:00 PM**

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Tom Grimm, Eric Nelson, Paul Nicholls, Jim Myaard, Jeff Altoft, and Jim Sowle.

Absent: David Pasquale

Also Present: Dan Williams, Mitch Kahn, Bob Bourgette, Casey Brown, and Lori Gerard

2. **APPROVAL OF THE AGENDA**

Nelson moved and Myaard seconded to approve the agenda as presented. Motion carried.

3. **APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Grimm moved and Myaard seconded to approve the minutes of the June 11, 2014 with corrections as stated. Motion carried.

4. **FINANCIAL REPORTS**

Sowle moved and Myaard seconded to accept the Financial Reports. Motion carried.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

None.

6. **OLD BUSINESS**

a. **PROGRESS ON TREE TRIMMING PROJECT.**

None.

b. **AIRPORT REPAIR PROJECTS.**

It was noted that repairs to hangar A is complete and we still need a board to complete B. Hangar C and E still needs some repairs. Grimm thanked all you who have worked on the repairs and noted that all the effort was greatly appreciated.

c. **LEASE REVISIONS.**

Sowle noted that some of the items need clearer language in Section 6.

7. **NEW BUSINESS**

It was noted that Casey Brown has been working on the lawn, fertilizing runways and seeded the threshold. Sowle noted that the approach to 6 is looking good and it will help if we can keep traffic off for roots to grow. Brown also noted that someone was coming to look at the well.

8. **BOARDMEMBERS COMMENTS.**

None.

9. **AIRPORT MANAGER'S REPORT**

Sowle commented that the bid for paving from Great Lakes Paving came back at \$12,800 and cement was for \$30,000. Sowle stated he planned to meet with Mark Howe City Manager but he has been out recovering from surgery.

Sowle mentioned that Steve from Steadfast Construction talked with Jim at IEQ about cutting a door into building #3.

Sowle gave an update on the progress at the new gas station at Vergennes and Lincoln Lake.

Sowle also reminded the board that a replacement for Airport Manager would be needed by October 1, 2014. It was questioned on what the qualifications and job responsibilities were. Sowle state that there is a 10-15 page book with common regulations that needs to be reviewed and tested on before state issues a license. Sowle noted that he oversees the many aspects at the airport and has regular contact with MDOT Aero. and the FFA.

10. **FBO REPORT – WILLIAMS AIR POWER**

Williams stated that the storms and lightening has taken out the light and radio switch. He has been looking for a new switch but tis having trouble since this is so old. Currently they are leaving on at night.

Williams also noted that there is a leak on the inside walls of the terminal building. Sowle commented that a quote was given a year or so ago for replacement that they will check out.

It was moved by Grimm to adjourn at 8:45 p.m.