

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, AUGUST 13, 2014 AT 7:00 PM

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Tom Grimm, Eric Nelson, Paul Nicholls, Jim Myaard, David Pasquale, Jeff Altoft, and Jim Sowe.

Absent: None.

Also Present: Dan Williams, Mitch Kahn, Jeff Ostrander and Lori Gerard

2. **APPROVAL OF THE AGENDA**

Grimm moved and Nelson seconded to approve the agenda with an addition of New Manager under New Business. Motion carried.

3. **APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Grimm moved and Nicholls seconded to approve the minutes of the July 9, 2014 as presented. Motion carried.

4. **FINANCIAL REPORTS**

Grimm moved and Pasquale seconded to accept the Financial Reports. Motion carried.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

Mitch Kahn mentioned that his hangar door is difficult to open. Kahn also mentioned that city of Gladwin uses old police cars as courtesy cars at the airport only asking for donations for gas.

Councilmember Altoft noted that on Beaver Island they also have a truck available for use. Altoft also voiced his appreciation to Paul, Bob and Eric who spent many hours working on repairs at the airport.

6. **OLD BUSINESS**

a. **PROGRESS ON TREE TRIMMING PROJECT.**

None.

b. **AIRPORT REPAIR PROJECTS.**

It was noted that repairs to hangar E4 still need to be completed.

c. **LEASE REVISIONS FOR FBO.**

In reviewing the draft for the FBO agreement with Williams Air Power it was noted that in Section 6. **Maintenance Responsibilities** “with equipment and supplies to be provided by it and without cost to the City” should be change to equipment and supplies will be provided by City.

Sowle moved and Myaard seconded to approve change. Motion carried.

It was noted that this would now need to be submitted to the city attorney for review.

7. **NEW BUSINESS**

It was noted that Jim Sowle would be stepping downs as of Oct 1 and a new manager would be needed. It was noted that Casey Brown has shown some interest in taking on this position.

Sowle moved and Nelson seconded to recommend to the city council that Casey Brown be the new Airport Manager. Motion carried.

8. **BOARDMEMBERS COMMENTS.**

Nicholls stated that lightening took out the box for turning lights on and off. Since then the lights have had to stay on all the time. He stated that Casey did some research and found a replacement for \$700.

Sowle approved and Grimm seconded to approve \$750 for lights. Motion carried.

9. **AIRPORT MANAGER'S REPORT**

Sowle stated that OE Bieri had a big job to complete then would begin the paving project at the airport.

Sowle also commented that he spoke with Mark Howe regarding a loan from the city and it was decided that the airport would use their funds and then come back to city if money was needed. Altoft noted that this would be a council decision.

Sowle discussed some of the items on the report from the state. Sowle stated that overall Randy liked that we were moving toward General Utility but there were some items that would need to be addressed. One of the items was that the lights were out at the windsock. Nelson mentioned that he had looked at new sockets with LED lights for about \$30 each. It was mentioned that he would contact Dan DesJarden at DPW to see who the city purchased lights from.

Grimm approved and Nicholls seconded to approve \$150 toward lights. Motion carried.

10. **FBO REPORT – WILLIAMS AIR POWER**

Williams commented that there have been a lot of people at the airport this past month and he loaned out his truck several times. He was very encouraged that word was getting out about our airport and city.

It was moved by Sowle to adjourn at 7:59 p.m.