

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, OCTOBER 8, 2014 AT 7:00 PM

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Tom Grimm, Paul Nicholls, David Pasquale and Jim Myaard

Absent: Jim Sowle and Eric Nelson and Jeff Altoft

Also Present: Bob Bourgette, Casey Brown, Jeff Ostrander, Dan Williams, Bruce Whitman and Lori Gerard

2. **APPROVAL OF THE AGENDA**

Grimm moved and Pasquale seconded to approve the agenda as written. Motion carried.

3. **APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Pasquale moved and Myaard seconded to approve the minutes of the September 10, 2014 with corrections as stated. Motion carried.

4. **FINANCIAL REPORTS**

Pasquale moved and Nicholls seconded to accept the Financial Reports. Motion carried.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

Bruce Whitman questioned what it would take to get the PAPI (precision approach path indicator) on the paved runway. It was noted that Grand Rapids has theirs on all time. Brown stated he would do some research on the cost of this.

6. **OLD BUSINESS**

a. **LEASE REVISIONS FOR FBO.**

It was noted that the details of the FBO agreement are being worked on by Brown and Williams.

7. **NEW BUSINESS**

None.

8. **BOARDMEMBERS COMMENTS.**

None.

9. **AIRPORT MANAGER'S REPORT**

As the new Airport Manager, Casey Brown gave a brief introduction of himself. He noted that there are runway lights not working and damaged. Brown has set up an account with Manairco, Inc. for lighting needs at the airport.

Brown stated that there are some safety concerns with the approach lighting and the bright yellow sign at J&H as this is blinding to pilots coming in. Brown noted he will look up criteria for lighting.

It was noted that the airport needs to work on their 5 year plan and getting to General Utility status. Myaard stated that the board should target the top 3 items that we can do, and continually keep them in front of us as a reminder.

It was noted that the review from Randy at the State was overall positive and the NOTAM has been removed.

Brown announced that October 25 will be a cleanup day for anyone who is able to help out at the airport.

10. **FBO REPORT – WILLIAMS AIR POWER**

Williams stated that the cement was poured today on the north side of building 3.

A call was also received from a movie production company looking to shoot some footage in Lowell for a movie call Rodeo Girl starring Kevin Sorbo (God's Not Dead and Hercules) and Sophie Bolen (The Christmas Bunny). The movie is shooting scenes at Roanoke Ranch during the week and the Lowell Airport on October 11. Williams will be flying the Cherokee 6 for some of the scenes.

It was moved by Grimm to adjourn at 8:01 p.m.