

# LOWELL AIRPORT BOARD

WEDNESDAY, AUGUST 12, 2015 AT 7:00 P.M.

LOWELL CITY AIRPORT

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  - a. Minutes from July 8, 2015
4. FINANCIAL REPORT(S)
  - a. Financial Statement
  - b. Check Disbursement
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
7. NEW BUSINESS
8. BOARDMEMBERS COMMENTS
9. AIRPORT MANAGER'S REPORT
  - a. Fly-In preparation
  - b. Sept 20
  - c. Volunteers
  - d. Tables/chairs
  - e. Food
10. FBO REPORT – WILLIAMS AIR POWER
11. ADJOURNMENT

**MINUTES OF THE LOWELL AIRPORT BOARD**  
**WEDNESDAY, JULY 8, 2015 AT 7:00 PM**

**1. CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Jeff Altoft, Jim Myaard, Eric Nelson, Paul Nicholls, David Pasquale, Jeff Ostrander and Chairman Tom Grimm

Absent: None

Also Present: Dan & Leanne Williams, Bob Bourgette, Greg Forbes, Jim Sowle, William's CPA Chris, Airport Manager Casey Brown and Lori Gerard

**2. APPROVAL OF THE AGENDA**

Grimm moved and Myaard seconded to approve the agenda as written. Motion carried.

**3. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

Nelson moved and Myaard seconded to approve the minutes of the June 10, 2015 as presented. Motion carried.

**4. FINANCIAL REPORTS**

Grimm moved and Pasquale seconded to accept the Financial Reports. Motion carried.

**5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

None.

**6. OLD BUSINESS**

It was discovered that the cable running along Sowle's property is a temporary run for AT&T.

Sowle also reminded the board that he has the electrical boxes that belong to airport. Nelson will pick them up.

**7. NEW BUSINESS**

None.

8. **BOARDMEMBERS COMMENTS.**

None.

9. **AIRPORT MANAGER'S REPORT**

a. **Windsock relocation**

Brown reminded all that the work day will be on July 11, 2015 beginning at 8:00 am. Bourgette noted that he will pre-dig the hole on Friday.

10. **FBO REPORT – WILLIAMS AIR POWER**

Williams stated that he emailed a letter to all the board members addressing his concerns with his working relationship with the Airport Manager Casey Brown. Williams also resigned as assistant manager as of July 7, 2015. After much discussion it was decided that Sowle will meet with both parties as an acting mediator to aid in resolving this problem.

Williams commented that he has had three issues of vandalism since June 1. Altoft stated that he would look into the cost of security cameras.

It was moved by Pasquale to adjourn at 8:26 p.m.



CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL  
 CHECK DATE FROM 07/07/2015 - 08/10/2015

User: SUE  
 DB: Lowell

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 581 AIRPORT FUND							
07/10/2015	GEN	66438	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	000	21.55
07/10/2015	GEN	66451	MEADOWBROOK INC.	INSURANCE	910.000	000	3,063.00
07/15/2015	GEN	66489	SHADOW ENTERPRISES	REPAIR & MAINTENANCE	930.000	000	257.50
07/29/2015	GEN	66537	BOURGETTE, BOB	OPERATING SUPPLIES	740.000	000	38.00
07/29/2015	GEN	66538	CASEY BROWN	OPERATING SUPPLIES	740.000	000	163.59
07/29/2015	GEN	66539	ERIC NELSON	OPERATING SUPPLIES	740.000	000	45.67
07/30/2015	GEN	66553	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	000	22.61
				PUBLIC UTILITIES	920.000	000	32.74
				CHECK GEN 66553 TOTAL			<u>55.35</u>
07/30/2015	GEN	66570	VERGENNES BROADBAND	MISCELLANEOUS EXPENSE	955.000	000	49.99
				Total for fund 581 AIRPORT FUND			3,694.65