

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, DECEMBER 12, 2018 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:06 p.m. by Tom Grimm. Lori Gerard called roll.

Present: Jeff Altoft, Tom Grimm, Jim Myaard, Eric Nelson, Paul Nicholls, Jeff Ostrander,
David Pasquale and Lori Gerard

Absent:

Also Present: Bob Bourgette, Greg VanStrien, Bruce Whitman and Casey Brown

2. APPROVAL OF ABSENCES

None.

3. APPROVAL OF THE AGENDA

Nicholls moved and Pasquale seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Myaard seconded to approve the minutes of November 14, 2018 as written.
Motion carried.

5. FINANCIAL REPORTS

Nelson moved and Nicholls seconded to approve the financial reports. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Whitman stated he appreciated all the repairs that have been done on his hangar.

7. OLD BUSINESS

It was noted that the board would add Christmas float for the parade in December 2019.

8. NEW BUSINESS

No comments.

9. BOARDMEMBERS COMMENTS.

Altoft questioned about tree trimming. Brown noted that a survey had been done with MDOT and he would like to add this to the spring clean-up. Nelson questioned if there are property markers. Brown commented that we should have a permanent stake survey done as the last one was completed by Prien & Newhof

Brown also stated that we own the air rights and in a couple of years the Fegal property will need trimming. Brown also said he would like to knock on doors to introduce himself to the neighbors around the airport.

10. WINDCRAFT AVIATION - ALEX TAYLOR

No comments.

11. AIRPORT MANAGER'S REPORT

- a. Lease for review for Building3 – Brown noted that he has been reviewing the lease with Alex. Some basic items are: Windcraft will pay utilities, no sublet, they are responsible for general maintenance. Approval will be needed on large dollar improvements. Rent will be \$1000 per month.

Kennedy Construction is in the process of tearing down the old drywall, putting up OSB, repairing openings and replacing 2 windows.

- b. Lowell Little League – Brown stated he is working with Little League who is looking for sponsorships for a team. They are \$300 and up for different levels of sponsorship. He will check with City Manager Mike Burns on whether the airport could do something like this.

It was noted that another load of AV gas was delivered yesterday. Ostrander noted that there was no sediment in the gas. Brown commented that we should get the tanks cleaned in the spring.

Bourgette questioned if improvement surveys would be sent with the leases again to all the hangar tenants. Grimm moved and Myaard seconded to approve sending out surveys with the leases for 2019. Motion carried.

Brown wished all a Merry Christmas and noted that the next meeting will be January 9, 2019.

Grimm moved to adjourn at 8:40 pm. Motion carried.

Respectfully submitted
Lori Gerard