



## **LOWELL AIRPORT BOARD**

Wednesday July 11, 2018 AT 7:00 P.M.

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF ABSENCE(S)
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  - a. Minutes from June 13, 2018
5. FINANCIAL REPORT(S)
  - a. Financial Statement
  - b. Check Disbursement
6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
7. OLD BUSINESS
8. NEW BUSINESS
9. BOARDMEMBERS COMMENTS
10. ALEX TAYLOR PROJECT UPDATE
11. AIRPORT MANAGER'S REPORT
  - a. Love Week follow-up
  - b. Hangar night follow-up
  - c. Powered parachute discussion update
12. ADJOURNMENT

MINUTES OF THE LOWELL AIRPORT BOARD  
WEDNESDAY, JUNE 13, 2018 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm. Lori Gerard called roll.

Present: Jeff Altoft, Tom Grimm, Paul Nicholls, Jeff Ostrander, David Pasquale and Lori Gerard

Absent: Jim Myaard and Eric Nelson

Also Present: Bob Bourgette, Greg VanStrien, Bruce Whitman, Alex Taylor and Casey Brown

2. APPROVAL OF ABSENCES

Pasquale moved and Grimm seconded to approve the absences of Nelson and Myaard. Motion carried.

3. APPROVAL OF THE AGENDA

Grimm moved and Nicholls seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Pasquale moved and Nicholls seconded to approve the minutes of May 9, 2018 as written. Motion carried.

5. FINANCIAL REPORTS

Grimm moved and Nicholls seconded to approve the financial reports. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Bourgette commented that he replaces bearings and wheels on the mowers. He also stated that the sign out from has been rewired from the panel and now lights up. There is still work to be done on solar lighting for the tetrahedron.

7. OLD BUSINESS

No comments.

8. NEW BUSINESS

No comments.

9. BOARDMEMBERS COMMENTS.

No comments.

10. ALEX TAYLOR UPDATE

Taylor stated that tomorrow is a big day as the Phase 1 winners of the Boeing Go Fly project will be announced. Taylor noted that their next step is to get temporary work space and build a foam C & C model.

Taylor also shared that his group will be exhibiting in the Innovation Showcase tent at Oshkosh this month.

11. MIDWEST AVIATION REPORT

No comments.

12. AIRPORT MANAGER'S REPORT

- a. Love Week - Brown stated he did a walk around with someone from Impact church and what needed to be done at the airport. They will be painting north side of annex, pressure washing Brown's and the T-hangars. If time allows they will do gable work on the fuel pump station. Brown commented that we still need tenant volunteers, food and water.
- b. Asphalt quotes – Quotes were looked at from Great Lakes and Stormzand were reviews. Brown stated that the work would be done in phases. Quote for paving runway is \$236,820.00. The board would like to earmark funds from budget to be set aside.
- c. Open discussion around evening potlucks - Board members and tenants were in favor of a burger grill potluck to get everyone together at the airport. July 10 will be first event.
- d. Open discussion around monthly evening fly-in potluck (invite neighboring airports – Discussion showed that there was interest once or twice a month. More info at next meeting.

Grimm moved to adjourn at 7:54 pm. Motion carried.

Respectfully submitted

Lori Gerard

**AIRPORT FUND**  
**FINANCIAL STATEMENT**  
**through June 30, 2018**

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<b>BEGINNING CASH JULY 1, 2017</b>	<b>\$</b>	<b>47,461.00</b>
Tie Down fees	\$	216.00
Hangar Rent	\$	48,324.00
Misc Income - Fly-In	\$	1,025.00
Fuel Sales	\$	11,574.90
Transfer from General Fund	\$	-
Interest	\$	122.62
<b>TOTAL REVENUES TO DATE</b>	<b>\$</b>	<b>108,723.52</b>
Operating supplies	\$	16,852.31
Professional services/Audit fees	\$	2,479.00
Contractual	\$	4,775.00
Insurance	\$	4,392.00
Public Utilities	\$	5,592.90
Repair and Maintenance	\$	5,614.92
Misc Expenses - Vergennes Twp taxes	\$	9,323.01
Rentals	\$	-
Prepaid Insurance	\$	-
Capital Outlay	\$	7,072.00
General Fund loan payment	\$	-
* Expenses to last fiscal year	\$	795.27
**Prepaid expenses for insurance	\$	3,125.00
<b>TOTAL EXPENDITURES TO DATE</b>	<b>\$</b>	<b>60,021.41</b>
<b>ENDING CASH:</b>	<b>\$</b>	<b>48,702.11</b>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 581 AIRPORT FUND							
06/15/2018	GEN	71337	BOURGETTE, BOB	REPAIR & MAINTENANCE	930.000	000	101.73
06/15/2018	GEN	71341	CALEDONIA FARMERS ELEVATOR CO	LAND IMPROVEMENTS	132.000	000	2,272.00
06/28/2018	GEN	71407	MEADOWBROOK INC.	PREPAID EXPENSES	123.000	000	3,125.00
Total for fund 581 AIRPORT FUND							5,498.73