

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, FEBRUARY 13, 2019 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm. Lori Gerard called roll.

Present: Jeff Altoft, Tom Grimm, Eric Nelson, Paul Nicholls, Jeff Ostrander, David Pasquale and Lori Gerard

Absent: Jim Myaard (arrived at 7:02)

Also Present: Greg VanStrien, Alex Taylor and Casey Brown

2. APPROVAL OF ABSENCES

Pasquale moved and Grimm seconded to approve the absence of Myaard. Motion carried.

3. APPROVAL OF THE AGENDA

Nelson moved and Grimm seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Nicholls seconded to approve the minutes of January 9, 2019 with corrections. Motion carried.

5. FINANCIAL REPORTS

Grimm moved and Pasquale seconded to approve the financial reports. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments.

7. OLD BUSINESS

a. Grant update – Brown noted has had no word yet on the grant application.

b. Taxiway paving – Brown stated he is working on getting updated quotes.

- c. Tree trimming – This will be part of the spring clean-up. It was determined that the city attorney would need to be contacted in regard to process for identifying encroaching trees and contacting property owners.
- d. Survey –Brown would like to get a recertified survey with permanent stakes.
- e. Christmas float 2019 – item to be removed until next fall.

8. NEW BUSINESS

None.

9. BOARDMEMBERS COMMENTS.

Nelson commented that the fence is broken two sections down from the gas pump. Grimm stated that he may have the needed piece in his garage.

10. WINDCRAFT AVIATION - ALEX TAYLOR

Taylor commented that he has had a busy and very productive, couple weeks. His group is looking toward Oshkosh 2019. They are currently refurbishing office furniture so if anyone has some to get rid of they would be willing to take a look at it. The lease has also been signed.

11. AIRPORT MANAGER'S REPORT

- a. Windcraft lease_– Brown noted that Windcraft would be leasing out building 3.
- b. Update on new_tenants - Brown stated that there are two new tenants moving into hangar spaces.
- c. Capital Improvement Projects – Brown commented that new quotes for paving the isle ways and far side of hangar A will need to be updated. It was noted that 10 plus cones need replacement on the runways. Cost from MDOT is \$50 each and online are around \$30. There was concern that the quality of the online product might not be acceptable.

Grimm moved and Myaard seconded to approve \$500 toward purchase of runway cones. Motion carried.

Brown stated he is looking for a date for the spring clean-up that does not interfere with baseball season. Dates for Love Week will be coming soon also. It was by consensus that another burger night/fly-in should be set for this summer.

- d. Winter conditions and concerns – Brown stated he has had no problems with the plowing this year so far. Scenic Expressions is plowing for \$550 per push.

Grimm moved Nelson seconded to adjourn at 7:42 pm. Motion carried.

Respectfully submitted
Lori Gerard