



LOWELL AIRPORT BOARD

Wednesday August 12, 2020 AT 7:00 P.M.

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF ABSENCE(S)
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. Minutes from July 7, 2020
5. FINANCIAL REPORT(S)
 - a. Financial Statement
 - b. Check Disbursement
6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
7. OLD BUSINESS
8. NEW BUSINESS
9. BOARDMEMBERS COMMENTS
10. WINDCRAFT AVIATION UPDATE
11. AIRPORT MANAGER'S REPORT
 - a. Fuel price drop \$4.60 to \$4.20/gallon
 - b. Hard surface maintenance
 - c. Burger Night update
 - d. Fly In discussion
12. ADJOURNMENT

MINUTES OF THE LOWELL AIRPORT BOARD

WEDNESDAY, JULY 7, 2020 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm. Dave Pasquale called roll.

Present: Jeff Altoft, Tom Grimm, Eric Nelson, Paul Nicholls, Jeff Ostrander Jim Myaard and David Pasquale

Absent: Lori Gerard

Also Present: Bob Bourgette, Peter Draaisma, Alex Taylor, Greg VanStrien, Rob Dykstra and Casey Brown

2. APPROVAL OF ABSENCES

No absences.

3. APPROVAL OF THE AGENDA

Grimm moved and Nelson seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Myaard seconded to approve the minutes of June 10, 2020 as presented. Motion carried.

5. FINANCIAL REPORTS

Grimm moved and Myaard seconded to approve the financial reports as presented. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

None.

9. BOARDMEMBERS COMMENTS.

It was questioned when the dust control would be added to the road.

10. WIND CRAFT AVIATION - ALEX TAYLOR

Taylor stated that they are getting close with a large scale prototype. It should be up and flying soon.

11. AIRPORT MANAGER'S REPORT

- a. Thank you to Bob, Eric and Paul for mowing and the door track maintenance.
- b. Fuel update – Brown stated that the last delivery from Arrow Energy we were shorted on our fuel as we only got what was left in the truck. We ordered 1400 gallons and received 1000.
- c. Love Week July 13-17. Brown noted that volunteers will be in smaller crews this year. They will be focusing on cleaning runway cones, painting the picnic table and spreading mulch.
- d. Burger night July 29 – It was noted the Burger Night will be held from 6-9. Another is planned for August 26.

Meeting was adjourned at 7:50pm. Motion carried.

Respectfully submitted
Lori Gerard

08/10/2020

CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL
CHECK DATE FROM 07/07/2020 - 08/10/2020

Check Date	Check #	Payee	Description	Account	Amount
07/17/2020	74476	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	26.58
07/17/2020	74519	SELF SERVE LUMBER	OPERATING SUPPLIES	740.000	59.19
07/17/2020	74528	TRACTOR SUPPLY CREDIT PLAN	OPERATING SUPPLIES	740.000	101.11
07/17/2020	74531	VERGENNES BROADBAND	MISCELLANEOUS EXPENSE	955.000	49.99
07/17/2020	74532	VERGENNES TOWNSHIP TREASURER	MISCELLANEOUS EXPENSE	955.000	4,506.83
07/31/2020	74550	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	113.37
07/31/2020	74550	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	26.04
07/31/2020	74550	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	32.92
07/31/2020	74550	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	19.89
			CHECK GEN 74550 TOTAL FOR FUND 581:		192.22
07/31/2020	74575	NELSON, ERIC	OPERATING SUPPLIES	740.000	37.54
07/31/2020	74589	VAN STRIEN HEATING AND PLUMBING	REPAIR & MAINTENANCE	930.000	810.00
08/03/2020	74591	ARROW ENERGY, INC.	OPERATING SUPPLIES	740.000	3,183.47
			Total for fund 581 AIRPORT FUND		\$ 8,966.93

**AIRPORT FUND
FINANCIAL STATEMENT
August 12, 2020**

BEGINNING CASH JULY 1, 2020		\$	30,336.49
Prepaid expenses	581.000.123.000	\$	3,775.00
Tie Down fees	581.000.607.001	\$	-
Hangar Rent	581.000.667.000	\$	2,090.00
Rent building #3	581.000.668.000		
Misc Income - Fly-In		\$	-
Fuel Sales	581.000.607.002	\$	3,783.17
Transfer from General Fund		\$	-
Interest	581.000.665.000	\$	-
Miscellaneous	581.000.677.000	\$	-
TOTAL REVENUES TO DATE		\$	39,984.66
Operating supplies	581.000.740.000	\$	3,221.01
Professional services/Audit fees	581.000.801.000	\$	-
Contractual	581.000.802.000	\$	-
Insurance	581.000.910.000	\$	3,775.00
Public Utilities	581.000.920.000	\$	192.22
Repair and Maintenance	581.000.930.000	\$	810.00
Misc Expenses & Vergennes Twp taxes	581.000.955.000	\$	4,684.25
Rentals		\$	-
Prepaid Insurance	581.000.123.000	\$	-
Capital Outlay	581.000.970.000	\$	-
General Fund loan payment		\$	-
* Expenses to last fiscal year		\$	186.88
**Prepaid expenses for insurance		\$	-
TOTAL EXPENDITURES TO DATE		\$	12,869.36

ENDING CASH: **\$ 27,115.30**

8/10/2020