



LOWELL AIRPORT BOARD

Wednesday November 11, 2020 AT 7:00 P.M.

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF ABSENCE(S)
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. Minutes from October 14, 2020
5. FINANCIAL REPORT(S)
 - a. Financial Statement
 - b. Check Disbursement
6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
7. OLD BUSINESS
8. NEW BUSINESS
9. BOARDMEMBERS COMMENTS
10. WINDCRAFT AVIATION UPDATE
11. AIRPORT MANAGER'S REPORT
 - a. Building 2 project
 - b. Winter prep discussion
 - c. Risk Control – signage recommendation
12. ADJOURNMENT

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, OCTOBER 14, 2020 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm. Lori Gerard called roll.

Present: Tom Grimm, Eric Nelson, Paul Nicholls, Jeff Ostrander and David Pasquale

Absent: Jeff Altoft and Jim Myaard

Also Present: Bob Bourgette, Terry Williamson, Peter Draaisma, Bruce Whitman, Greg Van Strien, Chris Outman, Alex Taylor, Casey Brown and Lori Gerard

2. APPROVAL OF ABSENCES

Grimm moved and Nicholls seconded to approve the absences of Altoft and Myaard. Motion carried.

3. APPROVAL OF THE AGENDA

Pasquale moved and Nicholls seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Pasquale seconded to approve the minutes of September 9, 2020 with corrections. Motion carried.

5. FINANCIAL REPORTS

It was noted that the Airport has received 3 loads of AV gas since July 1.

Pasquale moved and Grimm seconded to approve the financial reports as presented. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Whitman questioned when the RV gas will be available. Williamson stated soon as they are in process of rebuilding the bearings and putting new wheels and pump on.

7. OLD BUSINESS

Grimm noted that the Information Board can be removed from the agenda. No other old business.

8. NEW BUSINESS

None.

9. BOARDMEMBERS COMMENTS.

Nelson questioned if the mowing was completed for this year. Bourgette stated that we may possibly mow once more. He stated the mowers are scheduled to go in on Friday for an oil change and blade sharpening before putting away till spring.

10. WIND CRAFT AVIATION - ALEX TAYLOR

Taylor explained that a lot has happened since the last time he was at a meeting. Here are the highlights:

- We filed IP and have 3 patents pending
- We hired Brian Davis as our Director of military Development
- We have raised \$150,000 through *Entrepreneur* magazine "Entrepreneur Elevator Pitch" TV show (Still closing)
- We are a Renaissance Venture "hot 50" and facilitated 11 meetings with VC's which are ongoing
- Alex Taylor is a Thiel Fellowship finalist
- We are working with the Air Force (AFWERX) on commercialization
- We are flying a scale prototype (see linked video) <https://youtu.be/TBLW1tDXh6A>

11. AIRPORT MANAGER'S REPORT

- a. Fly-In – Brown stated we had good weather once fog cleared. There were 37 aircraft and made \$1642. He noted that he would like to give \$100 to each helper that Jeff brought with him. Nelson motioned and Pasquale seconded to approve spending \$100 for each staff person. Motion carried.
- b. Building 2 project – Brown stated that the crew from Love Week and a Monday night men's group helped with the door removal. There is a plan to get new door up on October 24. Taylor questioned what the vision was for Building 2. It was mentioned that there was still hope for space for a mechanic. Taylor noted that they plan to refurbish Building 3 but might also be interested in Building 2.
- c. Winter prep – Brown noted that we would need to blow out the water line.

Grimm motioned and Nelson seconded to adjourn at 8:07 pm. Motion carried.

Respectfully submitted
Lori Gerard

Lowell City Airport

11/09/2020

CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL
CHECK DATE FROM 10/14/2020 - 11/09/2020

Check Date	Check #	Payee	Description	Account	Amount
10/16/2020	74868	BOURGETTE, BOB	OPERATING SUPPLIES	740.000	10.54
10/16/2020	74870	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	26.03
10/16/2020	74909	VISA	OPERATING SUPPLIES	740.000	625.40
10/20/2020	74913	ARROW ENERGY, INC.	OPERATING SUPPLIES	740.000	4,609.87
10/30/2020	74928	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	42.85
10/30/2020	74928	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	29.64
10/30/2020	74928	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	132.59
10/30/2020	74928	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	32.10
			CHECK GEN 74928 TOTAL FOR FUND 581:		237.18
10/30/2020	74962	VERGENNES BROADBAND	MISCELLANEOUS EXPENSE	955.000	49.99
			Total for fund 581 AIRPORT FUND		\$ 5,559.01

**AIRPORT FUND
FINANCIAL STATEMENT
November 11, 2020**

BEGINNING CASH JULY 1, 2020		\$ 30,336.49
Prepaid expenses	581.000.123.000	\$ 3,775.00
Tie Down fees	581.000.607.001	\$ -
Hangar Rent	581.000.667.000	\$ 13,640.00
Rent building #3	581.000.668.000	\$ -
Misc Income - Fly-In		\$ -
Fuel Sales	581.000.607.002	\$ 8,323.97
Transfer from General Fund		\$ -
Interest	581.000.665.000	\$ -
Miscellaneous	581.000.677.000	\$ -
TOTAL REVENUES TO DATE		\$ 56,075.46
Operating supplies	581.000.740.000	\$ 9,870.57
Professional services/Audit fees	581.000.801.000	\$ -
Contractual	581.000.802.000	\$ -
Insurance	581.000.910.000	\$ 3,775.00
Public Utilities	581.000.920.000	\$ 920.95
Repair and Maintenance	581.000.930.000	\$ 930.30
Misc Expenses & Vergennes Twp taxes	581.000.955.000	\$ 5,104.34
Rentals		\$ -
Prepaid Insurance	581.000.123.000	\$ -
Capital Outlay	581.000.970.000	\$ -
General Fund loan payment		\$ -
* Expenses to last fiscal year		\$ 186.88
**Prepaid expenses for insurance		\$ -
TOTAL EXPENDITURES TO DATE		\$ 20,788.04
ENDING CASH:		\$ 35,287.42