



## LOWELL AIRPORT BOARD

WEDNESDAY OCTOBER 13, 2021 AT 7:00 P.M.

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF ABSENCE(S)
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  - a. Minutes from September 8, 2021
5. FINANCIAL REPORT(S)
  - a. Financial Statement
  - b. Check Disbursement
6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
7. OLD BUSINESS
8. NEW BUSINESS
9. BOARDMEMBERS COMMENTS
10. ORB AEROSPACE UPDATE
11. AIRPORT MANAGER'S REPORT
  - a. Fly -In follow-up
  - b. Cold weather prep
  - c. Snow removal plans
12. ADJOURNMENT

MINUTES OF THE LOWELL AIRPORT BOARD  
WEDNESDAY, SEPTEMBER 8, 2021 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm. Lori Gerard called roll.

Present: Jeff Altoft, Tom Grimm, Paul Nicholls, Jeff Ostrander and David Pasquale

Absent: Jim Myaard and Eric Nelson

Also Present: Terry Williamson, Greg VanStrien, Bruce Whitman, Casey Brown and Lori Gerard

2. APPROVAL OF ABSENCES

Altoft moved and Pasquale seconded to approve the absence of Myaard and Nelson. Motion carried.

3. APPROVAL OF THE AGENDA

Grimm moved and Nicholls seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Grimm moved and Nicholls seconded to approve the minutes of August 11, 2021 as written. Motion carried.

5. FINANCIAL REPORTS

Grimm moved and Nicholls seconded to approve the financial reports as presented. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Brown stated that Bob Bourgette is moving to Florida.

Whitman commented on the trench across the driveway and he believes it is a safety issue. Brown stated he has raked it and wondered if they could do a drain tile under it. Grimm questioned if we can tile south to north. Altoft believes we need to ditch it. Brown noted that we would have to call Miss Dig and hand dig it as the fiber by Alex's building is only about 6" deep.

7. OLD BUSINESS

None.

8. NEW BUSINESS

None.

9. BOARDMEMBERS COMMENTS.

None.

10. ORB AEROSPACE - ALEX TAYLOR

None.

11. AIRPORT MANAGER'S REPORT

- a. Paving discussion – Brown stated that he and John from Great Lakes walked the runway looking at options for sealing and grinding to buy us time. It was if we could do what was done on Hudson Street and grind surface, pulverize and pave over the top. Grimm suggested getting a second quote from Snyder's out of Saranac.
- b. Fly-In – Brown noted that event is September 18, a week from Saturday. Altoft stated that he would need cooks as he had to leave at 9:00 for his niece's wedding. Brown stated he has published the event to 5-6 Facebook groups, Mail Chimp, and the Chamber's e-blast. Volunteers are still needed. Tables and chairs will be picked up Wednesday. Kerkstra will be called for a portable restroom. Brown stated that he will mow before that day.

Grimm questioned if Jack Smith would be mowing this year. Brown will contact him.

Brown threw out the idea of pumpkin bombing in October. Williamson noted there might be some takers.

Grimm moved and Pasquale seconded to adjourn at 7:48 pm. Motion carried.

Respectfully submitted  
Lori Gerard

10/12/2021

## CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL

CHECK DATE FROM 09/08/2021 - 10/12/2021

Check Date	Check #	Payee	Description	Account	Amount
09/16/2021	76166	ARROW ENERGY, INC.	OPERATING SUPPLIES	740.000	5,803.67
09/16/2021	76168	BOURGETTE, BOB	CONTRACTUAL	802.000	300.00
09/16/2021	76168	BOURGETTE, BOB	REPAIR & MAINTENANCE	930.000	58.29
			CHECK GEN 76168 TOTAL FOR FUND 581:		358.29
09/16/2021	76169	BROWN, ROGER	REPAIR & MAINTENANCE	930.000	350.00
09/16/2021	76170	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	32.03
09/16/2021	76193	POINT BROADBAND	MISCELLANEOUS EXPENSE	955.000	49.99
09/16/2021	76193	POINT BROADBAND	MISCELLANEOUS EXPENSE	955.000	49.99
			CHECK GEN 76193 TOTAL FOR FUND 581:		99.98
09/17/2021	76214	CRYSTAL FLASH	OPERATING SUPPLIES	740.000	883.92
09/28/2021	76230	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	39.82
09/28/2021	76230	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	29.38
09/28/2021	76230	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	167.92
09/28/2021	76230	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	23.42
			CHECK GEN 76230 TOTAL FOR FUND 581:		260.54
			<b>Total for fund 581 AIRPORT FUND</b>		<b>7,788.43</b>

**AIRPORT FUND**  
**FINANCIAL STATEMENT**  
**October 13, 2021**

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<b>BEGINNING CASH JULY 1, 2021</b>		<b>\$ 27,463.27</b>
Prepaid expenses	581.000.123.000	\$ -
Tie Down fees	581.000.607.001	\$ -
Hangar Rent	581.000.667.000	\$ 10,120.00
Rent building #3	581.000.668.000	
Misc Income - Fly-In		\$ -
Fuel Sales	581.000.607.002	\$ 12,022.59
Transfer from General Fund		\$ -
Interest	581.000.665.000	\$ -
Miscellaneous	581.000.677.000	\$ -
<b>TOTAL REVENUES TO DATE</b>		<b>\$ 49,605.86</b>
Operating supplies	581.000.740.000	\$ 13,231.57
Professional services/Audit fees	581.000.801.000	\$ -
Contractual	581.000.802.000	\$ 300.00
Insurance	581.000.910.000	\$ 3,775.00
Public Utilities	581.000.920.000	\$ 569.56
Repair and Maintenance	581.000.930.000	\$ 408.29
Misc Expenses	581.000.955.000	\$ 509.57
Vergennes Twp Taxes	581.000.955.000	\$ 4,487.59
Prepaid Insurance	581.000.123.000	\$ -
Capital Outlay	581.000.970.000	\$ -
General Fund loan payment		\$ -
* Expenses to last fiscal year		\$ 2,991.20
**Prepaid expenses for insurance		\$ -
<b>TOTAL EXPENDITURES TO DATE</b>		<b>\$ 26,272.78</b>
<b>ENDING CASH:</b>		<b>\$ 23,333.08</b>